

Special Park Commission Agenda  
April 18, 2016, 5:00 PM  
Board Room  
1900 Grand Chute Blvd

1. Call meeting to order
2. Approve Minutes from meeting April 11, 2016 meeting
3. **APPEARANCES**  
  
-NONE-
4. **ACTION ITEMS**
  - a. Appoint Town Center Park Sub-Committee
5. **OLD BUSINESS**  
  
NONE
6. **INFORMATIONAL ITEMS**  
  
NONE
7. Adjournment

Town of Grand Chute  
Park Commission  
Monday, April 11, 2016  
Meeting Minutes

Members Present: Joan Haag, Joy Hagen, Kathryn Pennings, Karen Petersen, Mike Schmidt,  
Supervisor Thyssen, Donna Van Buecken

Members Absent: John Jones

Others Present: Mike Arft, Tom Marquardt, Mike Patza, Lisa Mroczkowski

President Petersen called the meeting to order at 5:00 PM.

Motion by Commissioner Haag, seconded by Commissioner Pennings to approve minutes from the April 11, 2016 meeting.

Vote on Motion (6/0)

**APPEARANCES**

NONE

**ACTION ITEMS**

1. Discuss scholarship program

Lisa stated the last several years we have been receiving donations from local businesses for the summer park program. Lisa stated she is asked frequently if the town has a scholarship program to help kids of lower income families participate in the program. Currently the town does not offer any type of scholarship. Lisa stated she would like to maybe use some of the donation money to fund the scholarship program.

Commissioner Schmidt stated he likes the idea but would like the families to contribute something towards the fees.

Commissioner Hagen asked if this would be what the businesses thought their donations were going to be used for?

Lisa replied yes.

Motion by Commissioner Schmidt to approve scholarship program for town residents only and to have staff use their discretion on the funding criteria, seconded by Commissioner Haag.

Vote on Motion. (6/0)

2. Carter Woods Sign

Mike stated the sign at Carter Woods Park is in bad condition. Currently the posts are the only thing holding the sign together. He went to Fast Signs and got a sample of what the sign would look like. He stated it would be two sided.

Commissioner Hagen asked if the signs are all going to be different or will they be the same in color, size, and font? She likes the sample but thinks the signs should have a theme and look the same so they are easily identifiable as Grand Chute parks.

Commissioner Haag stated she likes signs different because to her it makes the parks unique and identifiable.

Director Marquardt stated he likes the idea of the park signs being different in color but does agree the town logo should be on the sign somewhere.

Commissioner Hagen asked if samples could be made up of what the other park signs would look like?

Mike stated he will work with Fast Signs to get samples of the signs for the other parks.

Motion by Commissioner Haag to approve the Carter Woods Park sign with one change of having the Grand Chute logo incorporated into the sign, seconded by Commissioner Schmidt.

Vote on Motion. (6/0)

## **OLD BUSINESS**

### a. Town Center Park

Michael Patza stated there will be a workshop on April 26<sup>th</sup>, from 5 p.m. to 7 p.m. for residents to come and share their ideas for the park.

Mike further stated there needs to be a wetland delineation done on the parcels before we can dedicate it to park land. There was one done in 2007 but they are only good for 5 years. He stated it will take about a month to complete but once complete the findings will not have to wait for DNR approval because the person doing the delineation is certified. Once we have the report we can proceed immediately with the park land dedication.

Mike also wanted to talk about designating a portion of the park that runs along the residential homes on the west side of the parcels a Nature Conservancy Buffer. Neighbors are concerned with the park going in and he feels this might help ease their concerns.

Mike also wanted to let the commission know the town is looking at extending Evergreen Dr. to the west from Gillett St. The town is currently working with the railroad to see if they would grant the town a crossing to connect with Town Lakes Cir.

Motion by Commissioner Pennings to create a Nature Conservancy Buffer along the west side of the two parcels, extending down to Grand Chute Blvd, seconded by Commissioner Haag.

Vote on Motion. (6/0)

## **INFORMATIONAL ITEMS**

### i. Park Maintenance Report

- Fence repair
- Hand dryers installed at Lions Park and Carter Woods Park
- Fence topper installed on the north diamond at Carter Woods Park
- Gates are complete at Lecker Park
- Trail work at Arrowhead Park
- Trees bought for Arbor Day

- ii. Director's Memo  
See Director Memo (Attached)
- iii. Park & Recreation Revenue Report ending March 31, 2016
- iv. Greenways Report  
Nothing to report
- v. Town Board Liaison Report  
Supervisor Thyssen stated board approved the Weight of the Fox Valley Resolution and also the use of town facilities for recreation programs.
- vi. President's Report  
Nothing to report
- vii. Correspondence Report
  - Scheels donation to the Park program
- viii. Bike and Pedestrian Trail Update  
Nothing
- ix. Lecker Park Trails  
Commissioner Hagen stated she was made aware of a grant that would be available to possibly build a building that would house ski equipment.  
Motion by Commissioner Schmidt to direct staff to contact Steve on behalf of the Park Commission regarding grant money available for a structure at Lecker Park, seconded by Commissioner Haag.  
Vote on Motion. (6/0)  
Commissioner Van Buecken motioned to adjourn meeting, seconded by Commissioner Haag.  
Meeting was adjourned at 5:42 PM.  
Vote on Motion. (6/0)

These are draft minutes that were taken at a regular meeting held on April 11, 2016 by:  
Lisa Mroczkowski, Park Commission Secretary, Town of Grand Chute