

Park Commission Agenda
March 14, 2016, 5:00 PM
Board Room
1900 Grand Chute Blvd

1. Call meeting to order
2. Approve Minutes from meeting February 8, 2016 meeting
3. **APPEARANCES**

-NONE-
4. **ACTION ITEMS**
 - a. Approve recreation classes
 - b. Weight of the Fox Valley resolution
 - c. Approve participation in National Trails Day
5. **OLD BUSINESS**
 - a. Town Center Park (Trish Nau-ECWRPC)
6. **INFORMATIONAL ITEMS**
 - a. Park Maintenance Report
 - b. Director's Memo
 - c. Park & Recreation Revenue Report ending February 29, 2016
 - d. Greenways Report
 - e. Town Board Liaison Report
 - f. Chairman's Report
 - g. Correspondence Report
 - h. Bike and Pedestrian Trail Update
 - i. Lecker Park Trails
7. Adjournment

Town of Grand Chute
Park Commission
Monday, February 8, 2016
Meeting Minutes

Members Present: Joan Haag, Joy Hagen, John Jones, Kathryn Pennings, Karen Petersen, Mike Schmidt, Donna Van Buecken

Members Absent: Supervisor Thyssen

Others Present: Mike Arft, Tom Marquardt, Mike Patza, Lisa Mroczkowski

President Petersen called the meeting to order at 5:00 PM.

Motion by Commissioner Haag, seconded by Commissioner Pennings to approve minutes from the January 11, 2016 meeting.

Vote on Motion (7/0)

APPEARANCES

NONE

ACTION ITEMS

1. Approve Maple Edge Park Sign Design

Mike Arft went over the different options for the signs that were attached in the agenda. The sign from the KirbyBuilt Company is \$775.00. The sign from Fast Signs would be \$719.50 for option 1 and an additional \$100 for option 2 because of the Maple Tree graphic. Both sign options from Fast Signs would be made out of plastic, vinyl coated material. Mike stated we would install the sign.

Commissioner Pennings asked if the sign would fade?

Mike stated all signs fade over time.

Commissioner Jones stated he showed a couple of the neighbors the sign options and they liked option 1 with the leaves along the side.

Motion by Commissioner Schmidt to approve sign Option 1 in the amount of \$719.50 by Fast Signs, for Maple Edge Park, seconded by Commissioner Jones.

Vote on Motion. (6/1-Haag)

2. Approve Maple Edge Park Picnic Table colors

Mike stated he looked at quite a few different styles. He stated these tables are also used by the City of Appleton so he had an opportunity to look at them and feels they are a good quality picnic table. He stated, currently most of our picnic tables are green with black frames.

Commissioner Van Buecken asked since the tables have this coating on them will they need to be painted?

Mike replied no.

Commissioner Van Buecken asked what happens if they crack?

Mike stated there is a warranty on them.

Motion by Commissioner Haag to select the color green for the picnic tables at Maple Edge Park, seconded by Commissioner Pennings.

Vote on Motion. (7/0)

3. Approve hiring Fred Kohlman, Tennis & Sport Surfaces LLC, for the Design and Construction Administration Consulting Services for the Lions Park Tennis Courts.

Director Marquardt stated Fred Kohlman is the gentleman that did the study on the Lions Park Tennis Courts last year. He further stated our normal consultant McMahon Associates, does not have expertise in designing tennis courts. Staff felt it would be more cost effective if we had Fred put together the bid documents and also oversee the construction on the tennis courts. Director Marquardt further stated the town attorney did review the contract. Director Marquardt stated Attorney Koehler is fine with Fred putting together the bid documents but wanted a clause added that Phase II (construction) could not start until approved by the town board.

Commissioner Peterson asked what the total cost of the contract is?

Director Marquardt stated \$8,500.

Director Marquardt stated we are agreeing to Phase I with the condition that Phase II needs town board approval before construction could begin.

Motion by Commissioner Haag to approve hiring Fred Kohlman, Tennis & Sport Surfaces LLC, for the Design and Construction Administration Consulting Services for the Lions Park Tennis Courts in the amount \$8,500, seconded by Commissioner Jones.

Vote on Motion. (7/0)

OLD BUSINESS

1. Approve the Parks and Recreation Municipal Code.

Lisa stated this will stay on the agenda until we are done working with Outagamie County to develop a recycle policy for our parks.

Commissioner Van Buecken asked if we had heard from the town attorney about the issue of weapons in the park?

Director Marquardt replied we had not heard back yet.

Director Marquardt stated we are working with Christine from Outagamie County Recycling. He stated that she will be happy to work with the town to establish a recycling policy for our parks.

2. Fat Tire Race

Director Marquardt stated this event is gaining traction. They are expecting over 100 bikes to attend the event. There will be food and beverages provided during the event. The only concern he has is with parking.

INFORMATIONAL ITEMS

i. Park Maintenance Report

- Lion's Park tennis court reconstruction will take 2-3 months.
Applying for a grant to help with the costs of the reconstruction from the USTA.
New courts need to have youth striping to qualify for grant.
Park Commission held lengthy discussion on the need for the extra lines. Some commissioners are opposed to them. They feel it may be confusing to other players. Other commissioners felt the purpose of the lines are to promote tennis play and the possible \$20,000 grant would be worth putting in the youth striping.
- Repairing picnic tables.
- Reconditioning Patriot Park and Carterwoods Park ball diamonds this year.
- Concreting the dug outs and putting in aluminum player benches at Carterwoods Park.
- Reached out to Pat Collar who is the head of Appleton West Baseball League to see if the league would be willing to chip in to cover part of the dugout costs. Have not heard back yet.
- Reached out to Christine at Outagamie County and what we have decided to do is run a pilot program at Carterwoods Park this year.
- Hand dryers for Lions Park and Carterwoods Park are here and will be installed before the parks open.
- Looking at replacing the existing wooden signs with the new style at Lions Park and now Maple Edge Park. We have twelve signs to replace. Looking at replacing two or three a year.

ii. Director's Memo

See Director Memo (Attached)

iii. Park & Recreation Revenue Report ending January 31, 2016

iv. Greenways Report

- Open house regarding CTH ZZ on January 27th at Thousand Island was well attended and there appeared to be no opposition.
- The mini-fund grant program is moving forward again this year.
- Looking at using some of the grant funds to stripe trails.

v. Town Board Liaison Report

Nothing

vi. President's Report

Nothing

vii. Correspondence Report
Nothing

viii. Bike and Pedestrian Trail Update

- Looking at a trail expansion land acquisition from the Whispering Grove Subdivision 1st Addn. to Century Farms Subdivision.

ix. Lecker Park Trails

Nothing

Commissioner Haag motioned to adjourn meeting, seconded by Commissioner Hagen. Meeting was adjourned at 5:42 PM.

Vote on Motion. (7/0)

Weight of the Fox Valley (WOTFV) -Resolution

Whereas, The WOTFV serves the (Calumet, Outagamie, Winnebago) tri-county region with a vision of communities that together achieve and maintain a healthy weight at every age.

Whereas, Obesity is a medical term in which excess body fat has accumulated to the extent that it may have a negative effect on health, leading to reduced life expectancy and/or increased health problems.

Whereas, Over 60% of Fox Valley residents are overweight or obese.

Whereas, The rate of Wisconsin residents who are obese has more than doubled in the last 24 years to 30%.

Whereas, Obesity-related conditions include heart disease, stroke, diabetes, high blood pressure, sleep apnea, liver disease, lung disease, arthritis, gout, certain types of cancer and also can impact mental health.

Whereas, The economic cost of obesity in Wisconsin is estimated to be \$3.1 billion per year and going up.

Whereas, Physical activity can improve health by lowering the risk for diseases associated with obesity. Physical activity can help with weight control, and improve academic achievement in students.

Whereas, Access to walking and biking trails has increasingly become a daily mode of transportation and has shown to increase physical activity.

Whereas, The East Central Wisconsin Regional Planning Commission Bicycle and Pedestrian Plan seeks to increase physical activity and enhance safe and convenient walk and bike routes to destinations via well interconnected multimodal transportation network.

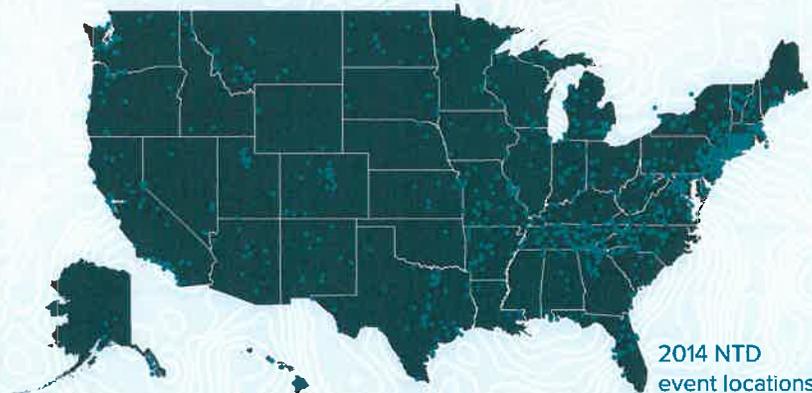
Now therefore be it resolved that as community leaders we commit to battling this epidemic.

1. **Support** the efforts of Weight of the Fox Valley.
2. **Support** the policy and program recommendations found in the Appleton (Fox Cities) Transportation Management Area and Oshkosh Metropolitan Planning Organization Bicycle and Pedestrian Plan prepared with support from the East Central Wisconsin Regional Planning Commission.

AMERICAN HIKING SOCIETY'S NATIONAL TRAILS DAY®

WHAT IS NATIONAL TRAILS DAY®?

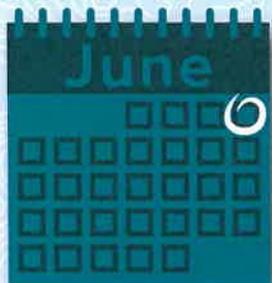
American Hiking Society's National Trails Day® (NTD), is a nationwide celebration of trails and an opportunity for Americans of all ages to experience our country's **200,000+ miles of trails** by organizing or participating in local outdoor events. Next National Trails Day® get outside and have an adventure of your own! Free events will be taking place all across the nation. Choose an event near you and find yourself discovering new trails and adventures right in your own backyard!



2014 NTD
event locations

WHEN IS NATIONAL TRAILS DAY®?

The official date of National Trails Day® is always the first Saturday in June. This year, NTD will be held on Saturday, **June 4, 2016**.



WHAT ARE EXAMPLES OF COMMON EVENTS?

Examples include all non-motorized activities related to trail-recreation such as hikes, bike rides, trail maintenance, health fairs, educational workshops, children's programs, horseback rides, backpacking trips, river and paddling excursions, wildlife viewing, photography clinics, gear demonstrations and more! The possibilities are endless!



HOW MUCH DOES IT COST TO REGISTER AND WHO IS AN ELIGIBLE HOST?

It's **FREE!** Any individual, group, club, organization or business with an interest in trail use may host a NTD event. Visit **AmericanHiking.org** to register your event today.

HOW MUCH DOES IT COST TO ATTEND?

Public events are also **FREE** unless otherwise stated by the host in their event description.

HOW DO I GET STARTED?

To learn more about National Trails Day®, to register an event, or to find one near you visit...

www.AmericanHiking.org



**PROTECTING THE PLACES
YOU LOVE TO HIKE**

Since its founding in 1976, American Hiking Society has been the only national voice for hikers - dedicated to promoting and protecting America's hiking trails, their surrounding natural areas, and the hiking experience.

American Hiking Society's National Trails Day® is a nationally recognized trail awareness program that occurs annually on the first Saturday of June and inspires the public to discover, learn about, and celebrate trails while participating in outdoor activities, clinics, and trail stewardship projects. National Trails Day® is a registered trademark of American Hiking Society.

Run On 03/08/2016 03:29 PM

Run By Lisa Mroczkowski

From 01/01/2016 12:00 AM

To 02/29/2016 11:59 PM

Revenue Code Summary

| Rev. Code | Rev. Code Description | Check | Credit/Debit | User Credit | Total |
|--|-----------------------|----------|--------------|-------------|------------|
| 1. 10-00-23003 | Park Key Deposit | \$40.00 | \$600.00 | \$0.00 | \$640.00 |
| 2. 10-00-24310 | Sales Tax | \$14.00 | \$68.00 | \$0.00 | \$82.00 |
| 3. 10-16-46720 | Non-Resident Fee | \$0.00 | \$365.00 | \$0.00 | \$365.00 |
| 4. 10-16-46720 | Park Rental Revenue | \$210.00 | \$1465.00 | \$0.00 | \$1,675.00 |
| Totals for Revenue Code Summary | | \$264.00 | \$2,498.00 | \$0.00 | \$2,762.00 |

The Economic Impact of Local Parks

Local and regional public park agencies generated nearly **\$140 billion** in economic activity and supported almost **1 million** jobs from their operations and capital spending alone in 2013.

Local and regional park agencies' *operations spending* created nearly **\$80 billion** in total economic activity and supported nearly **660,000 jobs**.

Local and regional park systems' *capital spending* led to about **\$59.7 billion** in economic activity income and more than **340,000 jobs**.

State-Level Analysis

Beyond measuring the economic impact local and regional parks have on the U.S. economy, the study by the Center for Regional Analysis at George Mason University for the National Recreation and Park Association examined the economic impacts of local and regional parks spending in all 50 states and the District of Columbia. The state-level analysis followed that of the national study and considers the economic impact of local and regional park agency operations and capital spending. The estimates of total economic impacts include the direct, indirect and induced effects of agency spending to the state economy.

| State | Economic Activity (Transactions) | Labor Income | Employment (Jobs) |
|----------------------|----------------------------------|-----------------|-------------------|
| Alabama | \$1,231,368,975 | \$417,528,606 | 11,470 |
| Alaska | \$265,134,937 | \$108,872,161 | 2,092 |
| Arizona | \$2,149,280,345 | \$787,288,139 | 17,696 |
| Arkansas | \$428,924,501 | \$151,675,101 | 3,898 |
| California | \$17,612,301,914 | \$7,269,695,775 | 126,775 |
| Colorado | \$4,626,619,238 | \$1,723,877,013 | 36,247 |
| Connecticut | \$1,107,632,241 | \$417,751,961 | 8,439 |
| District of Columbia | \$120,024,356 | \$57,078,384 | 896 |
| Delaware | \$89,921,606 | \$33,946,700 | 724 |
| Florida | \$7,485,741,762 | \$2,705,649,730 | 60,801 |
| Georgia | \$2,250,326,290 | \$821,402,880 | 18,918 |
| Hawaii | \$691,858,315 | \$238,927,777 | 6,050 |
| Idaho | \$454,217,509 | \$191,932,807 | 3,677 |
| Illinois | \$12,976,606,775 | \$5,053,654,955 | 96,317 |
| Indiana | \$1,389,670,498 | \$475,290,562 | 11,322 |
| Iowa | \$964,052,949 | \$310,393,234 | 8,497 |
| Kansas | \$963,563,756 | \$306,534,784 | 9,123 |
| Kentucky | \$639,712,355 | \$235,487,123 | 5,729 |
| Louisiana | \$1,494,830,925 | \$528,867,125 | 12,045 |
| Maine | \$371,882,669 | \$134,109,078 | 3,224 |
| Maryland | \$2,733,136,376 | \$1,015,962,730 | 22,167 |
| Massachusetts | \$1,096,322,748 | \$447,553,157 | 8,149 |
| Michigan | \$1,837,080,712 | \$621,526,087 | 15,831 |
| Minnesota | \$2,834,173,626 | \$1,064,812,177 | 22,411 |
| Mississippi | \$427,893,980 | \$141,266,189 | 4,037 |

| State | Economic Activity (Transactions) | Labor Income | Employment (Jobs) |
|----------------|----------------------------------|-----------------|-------------------|
| Missouri | \$2,241,684,781 | \$797,733,784 | 18,199 |
| Montana | \$206,687,842 | \$66,401,994 | 1,952 |
| Nebraska | \$461,242,866 | \$158,995,140 | 4,150 |
| New Hampshire | \$212,896,528 | \$71,496,917 | 1,930 |
| New Jersey | \$2,221,874,679 | \$815,319,633 | 17,638 |
| New Mexico | \$621,205,459 | \$211,468,552 | 5,468 |
| New York | \$6,289,207,072 | \$2,816,457,874 | 43,090 |
| North Carolina | \$3,023,768,668 | \$1,071,753,103 | 26,278 |
| North Dakota | \$504,269,473 | \$156,685,464 | 4,737 |
| Ohio | \$4,220,208,229 | \$1,532,261,515 | 34,718 |
| Oklahoma | \$587,643,531 | \$215,268,484 | 4,928 |
| Oregon | \$1,936,083,772 | \$700,445,644 | 16,701 |
| Pennsylvania | \$1,628,999,305 | \$599,192,057 | 12,480 |
| Rhode Island | \$181,624,393 | \$67,479,124 | 1,499 |
| South Carolina | \$1,194,136,298 | \$398,101,667 | 11,124 |
| South Dakota | \$357,992,328 | \$121,493,158 | 3,278 |
| Tennessee | \$1,690,819,194 | \$620,702,417 | 14,577 |
| Texas | \$6,323,030,540 | \$2,350,569,439 | 51,190 |
| Utah | \$2,049,226,575 | \$676,403,185 | 18,163 |
| Vermont | \$81,951,201 | \$29,716,828 | 714 |
| Virginia | \$3,742,039,883 | \$1,380,790,852 | 30,737 |
| Washington | \$2,376,885,949 | \$898,978,144 | 18,021 |
| West Virginia | \$319,531,238 | \$106,401,450 | 2,859 |
| Wisconsin | \$1,429,374,002 | \$492,351,757 | 12,279 |
| Wyoming | \$387,698,334 | \$132,829,457 | 3,385 |

Wisconsin Park & Recreation Association: *The Community Fabric*

Parks and recreation departments throughout Wisconsin strive to provide facilities and programs that have a significant impact on the quality of life in every community. The benefits realized from the efforts of these departments go far beyond the visible parks that many people take for granted. Parks, along with the programming provided by parks and recreation departments, are a part of the underlying fabric of a community. They give groups, families and individuals the wholesome places and activities that are key to a true sense of community.

The effect that parks and their related services have on families and communities cannot be overstated. For families, parks provide a space and reasons for quality time for relaxation or fun. The time that a family spends together in a park strengthens the family bond between parents and children.

For communities, parks and related programming offer a wholesome atmosphere for healthy activities for all ages. Children are the most apparent beneficiaries of this programming, particularly when the less positive alternatives to sports and recreation time with friends and family are considered.

From an economic standpoint, the quality of a community's park system is often a key consideration when a business is choos-

ing a town for expansion or relocation. Parks are almost always a key element for community festivals, which pull significant tourism dollars into a community.

Ultimately, it is the parks and recreation departments that provide the parks and related programming. Many of the efforts of these departments may be behind the scenes and not apparent, but everyone in these departments plays a key role in the quality of life within a community.

The Wisconsin Park & Recreation Association represents The Community Fabric that shows the interwoven role that its member park and recreation departments play in the family, social and economic landscape of each community. ■



Lisa Mroczkowski - Fwd: AWBC and Carter Woods Baseball Diamond

From: Mike Arft <mike.arft@grandchute.net>
To: Thomas Marquardt<Thomas.Marquardt@grandchute.net>; Lisa Mroczkowski<Lisa...>
Date: 3/6/2016 12:36 PM
Subject: Fwd: AWBC and Carter Woods Baseball Diamond

I will be setting up a meeting with them. FYI

Sent from my iPhone

Begin forwarded message:

From: "Andrew.Henkel@cbre.com" <andrew.henkel@cbre.com>
Date: March 6, 2016 at 12:32:03 PM CST
To: "Mike Arft" <Mike.Arft@grandchute.net>, "pat@awbaseballclub.org" <pat@awbaseballclub.org>
Subject: AWBC and Carter Woods Baseball Diamond

Greetings Mike,

Pat and I would like to set up a meeting with you to discuss your vision of the Carter Woods Diamond and our participation. As we go into our fund raising season, we would like to try and ear mark some funds to help with your expansion/enhancement projects.

I did want to give you some feedback from parents and players both on our team and visiting teams about the field. They all had the same theme "Best field we have played on in the Valley". Thanks to you and your staff for that!

Monday, Tuesday and Friday afternoons are the best. Please let us know when we can get together and chat. We look forward to continuing our partnership on this field.

Thanks

Andy Henkel
Global Program Manager
Americas Regional Transition Team

Global Workplace Solutions
CB Richard Ellis
920-460-5641
Andrew.Henkel@CBRE.com | www.cbre.com

Lisa Mroczkowski - Email to Committee Members

From: Bob Heimann
To: Dave Wallenfang
Date: 2/9/2016 4:58 PM
Subject: Email to Committee Members

Dave here is the first pass at the wording of the email to committee members about no longer sending their email to their home address. Let me know what you think.

Dear NAME??? In an effort to follow "Best Practices" and consistency among all Town Board and Committee Members there will no longer be emails with Grand Chute or citizen content sent directly to a members home email address. All members have a Grand Chute email address and your Town emails will go there for you to read and respond from as necessary. A notification of new email at your Grand Chute email address "will be" sent to your home email address if you choose.

Some of you at the Committee level are already setup with email only going to your Town email address. The only change for you will be the notification email you will receive to your home email account when new mail arrives at your Grand Chute email address.

Please "do not" forward email from your Grand Chute email account to your home email account and then respond from your home email account. Such actions open the possibility of Open Records searches into your home email accounts.

If you have questions about this process, please contact me directly.

Best regards,

Bob Heimann
IT Director
Town of Grand Chute
1900 Grand Chute Blvd.
Grand Chute, WI 54913-9613
[920.858.0914](tel:920.858.0914)

Lisa Mroczkowski - Park comm. contact info

From: Dave Wallenfang
To: Lisa Mroczkowski
Date: 2/10/2016 9:28 AM
Subject: Park comm. contact info

Lisa per the forwarding parks comm. email ticket....

Could you please supply me with a current phone number as well as personal emails for each of these Parks members? So we can update our list, as well as contact them with their town account info (email address, username/pw)

Joan Haag
Joy Hagen
John Jones
Kathryn Pennings
Karen Petersen
Michael Schmidt
Donna Van Buecken

Thanks!

From: Molly Duhm <dudhm@new.rr.com>
To: <publicworks@grandchute.net>
Date: 2/17/2016 12:16 PM
Subject: Grand Chute Contact Us - Parks & Recreation - General

Email Address: dudhm@new.rr.com

First Name: Molly

Last Name: Duhm

Address: N1235 Bobwhite Dr

City: Greenville

State: Wisconsin

Zip Code: 54942

Phone Number: 920-757-9542

Fax Number:

Comments/Questions: I wanted to write to let you know what a great time my husband and I had at the Fat Cupid Fat bike race in Lecker park this past weekend. The trails were awesome and it would be AWESOME to have those trails open to fat bikes all winter. It is a fast growing sport and would be an incredible asset to your town to have trails to ride on!!!

From: Brian Davis <brian@fixitsticks.com>
To: <publicworks@grandchute.net>
Date: 2/17/2016 10:34 AM
Subject: Grand Chute Contact Us - Parks & Recreation - General

Email Address: brian@fixitsticks.com

First Name: Brian

Last Name: Davis

Address: 16 Winona Court

City: Appleton

State: Wisconsin

Zip Code: 54911

Phone Number: 920-740-6149

Fax Number:

Comments/Questions: Hi, just wanted to say how much I enjoyed the fat bike race at Lecker Park this past weekend. Great event and awesome trails. Please consider making accommodations for fat bikes on a regular basis. Many of us ski as well and recognize that skiing lecker is less than optimal with the off camber nature of the area, but it is absolutely PERFECT for fat bikes. Many of my friends and myself have not skied a bit this year and have gravitated solely to fat bikes. More trails in our area are needed though. Thanks for thinking about opening the area to fat bikes.

From: Mark DesJardin <mark@groupride.com>
To: <publicworks@grandchute.net>
Date: 2/17/2016 5:32 PM
Subject: Grand Chute Contact Us - Parks & Recreation - General

Email Address: mark@groupride.com

First Name: Mark

Last Name: DesJardin

Address: 224 N. Drew St.

City: Appleton

State: Wisconsin

Zip Code: 54911

Phone Number: 9208103701

Fax Number:

Comments/Questions: I went to the Fat Bike race at Lecker park on Sunday. What an AWESOME use of the park. I didn't race but the space is fantastic. I hope you continue to offer trails or allow the organizers to host more events.