



MEETING	DATE	TIME	LOCATION
Park Sub-Committee	September 28, 2016	5:00 p.m.	Grand Chute Town Hall 1900 Grand Chute Blvd Community Room

A. CALL TO ORDER/ROLL CALL

B. APPROVAL OF AGENDA/ORDER OF THE DAY  
**Motion to approve or amend.**

C. PUBLIC INPUT Members of the public are welcome to address the Sub-Committee. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Input segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Park sub-committee. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Park sub-committee may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agendized Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

D. MINUTES  
1. Approve Regular Meeting minutes – July 11, 2016

**Motion to approve.**

E. NEW BUSINESS

1. Consider staff recommendation and discuss Master Plan Proposals for Town Center Park.

F. FUTURE AGENDA ITEMS

G. ADJOURNMENT

A quorum of the Town Board, Park Commission, Plan Commission, Police and Fire Commission, Board of Appeals, and Licensing Committee may be present at this meeting. No Official action of these bodies will be taken.

**Accommodation Notice**-Any person requiring special accommodation who wishes to attend this meeting should contact **(Public Works at 832-1581)** at least 48 hours in advance

Park Commission Meeting of Sub-Committee  
July 11, 2016, 5:00 PM  
Community Room  
1900 Grand Chute Blvd

Members Present: Joan Haag, Joy Hagen, John Jones, Mike Schmidt, Kathryn Pennings, Supervisor Thyssen

Members Absent: Donna Van Buecken

Others Present: Mike Arft, Karen Heyrman, Tom Marquardt, Lisa Mroczkowski, Trish Nau, Mike Patza

Lisa Mroczkowski called the meeting to order at 5:00 PM.

**ACTION ITEMS**

a. Approve “Town Center Park” Concept Plan and Development Strategy

Trish Nau presented the final draft of the Town Center Park Concept Plan.

Deputy Director Heyrman went through the Concept Plan document noting changes we asked Trish to do from the draft previously reviewed by the Sub-Committee as follows:

- Report the survey results before the visiting session
- Revise the picture of the shelter to be more of a community center or enclosed pavilion.
- Add a time line for moving forward
- Provide estimated costs of improvements

Commissioner Hagen asked if we kept in the second parking lot?

Trish stated the plan does not include the second parking lot.

Commissioner Schmidt asked if we have that much demand for two ball diamonds?

Deputy Director Heyrman stated staff has identified there is a potential need for ball diamonds, but it doesn't mean they need to be at this park.

Supervisor Thyssen said this isn't a park that is going to be constructed quickly. He stated as long as we have a concept plan to present to the board we can worry about the amenities as we develop the master plan.

Commissioner Hagen asked if there is enough parking available in the concept plan?

Director Heyrman stated staff did not know if we would have support for the second parking lot. We are looking at other configurations for expanding existing parking that the Town Hall currently has. She further stated the parking lot would need to go before the Plan

Commission and she is not sure the commission would feel that is the best use of that property.

Mike Patza stated a site plan will need to be done and presented to the Plan Commission. The time line that is presented may need to be adjusted because of the amount of site plan submittals have been received by the Community Development Department in the last few weeks.

Motion by Commissioner Schmidt to approve the Town Center Park Concept Plan, seconded by Commissioner Jones.

Vote on Motion. (6/0)

### **OLD BUSINESS**

NONE

### **INFORMATIONAL ITEMS**

NONE

Adjournment

Motion to adjourn by Commissioner Hagen, seconded by Commissioner Jones. Meeting adjourned at 5:27 p.m.

These are drafted minutes that were taken at a Sub-Committee meeting of the Park Commission held on July 7, 2016 by:

Lisa Mroczkowski, Office Coordinator, Department of Public Works, Town of Grand Chute