



MEETING	DATE	TIME	LOCATION
Joint Sanitary District	Tuesday, March 15, 2016	Immediately following 7:00 p.m. Public Hearing	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Input segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agendized Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve Regular Joint Meeting minutes – March 1, 2016
2. Accept Monthly Report

F. FINANCIAL REPORTS

1. Approval of Voucher List – March 15, 2016
2. Budget Statements – November 2015

G. RESOLUTIONS

1. Preliminary Resolution SD1-03-2016 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2013-14 as amended for the Wren Drive Water Main Loop.
2. Final Resolution SD3-03-2016 for Hickory Farm Lane declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2013-14 as amended for storm sewer installation.

H. ADJOURNMENT

Accommodation Notice

Any person requiring special accommodation who wishes to attend this meeting should contact (**Administration at 832-1573**) at least 48 hours in advance

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 GRAND CHUTE BLVD., GRAND CHUTE, WI – MARCH 1, 2016

CALL TO ORDER/ROLL CALL

Meeting called to order at 7:40 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, Jim Pleuss and Angie M. Fahrenkrug, Deputy Town Clerk

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Tim Bantes, Fire Chief; Julie Wahlen, Finance Director; Greg Peterson, Police Chief; Bob Heimann, IT Director; Tom Marquardt, Director of Public Works; Mike Patza, Town Planner; Matt Kasriel, Mike DeBruler, Fire Department; Carl Sutter, McMahon Associates; Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 2 signed attendance

PLEDGE OF ALLEGIANCE - President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Nooyen/Sherman) to approve the agenda as printed. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – February 18, 2016

Motion (Nooyen/Pleuss) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher Lists – March 1, 2016
San. 1, 2, 3 & East Side – \$167,528.24; ACH – \$683,734.12
Budget Statements – September & October 2015

Motion (Thyssen/Sherman) to approve the voucher list and accept the budget statements. Motion carried.

NEW BUSINESS

Preliminary Resolution SD3-02-2016 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2013-14 as amended for the storm sewer – Morrison Street (First Avenue to Capitol Drive).

Motion (Pleuss/Sherman) to approve. Motion carried.

ADJOURNMENT

Motion (Thyssen/Nooyen) to adjourn. Motion carried.

Meeting adjourned 7:43 p.m.

These minutes were taken at a regular meeting held on March 1, 2016 and entered in this record book, March 7, 2016 by:

Angie M. Fahrenkrug

Angie M. Fahrenkrug, Deputy Town Clerk
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District

INITIAL DRAFT



*Sanitary District No. 1 & 2
Monthly Report
FEBRUARY 2016*

UTILITY LOCATES January.....92
UTILITY LOCATES February..... 111

SERVICE CONNECTION PERMITS

WATER.....9
SEWER.....9
STORM8

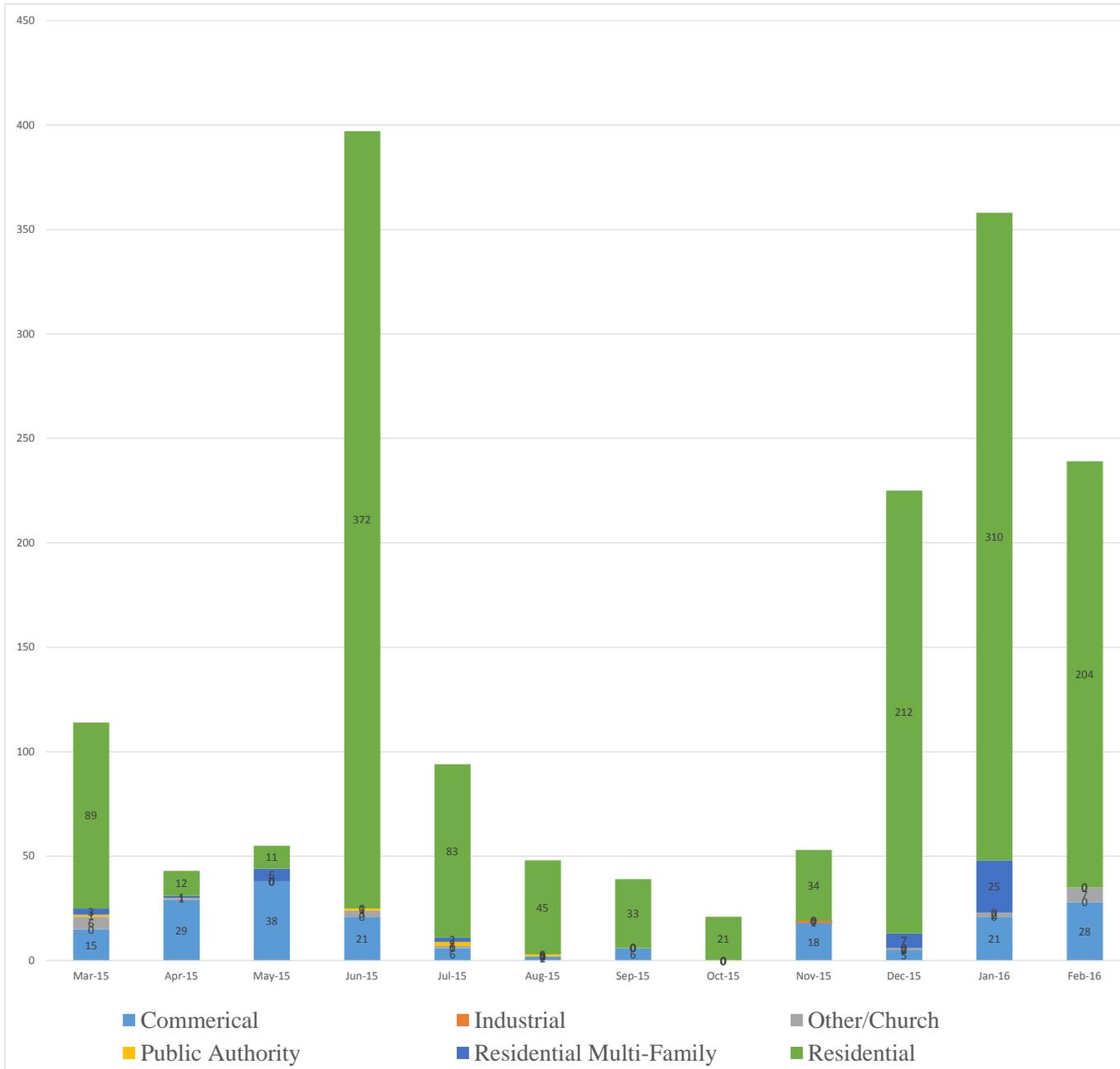
FT. OF VACTORING.....3,810

QUARTERLY BILLS.....4,310
(Sections 2) (Does not include final bills)

MISC. MAINTENANCE:

- Watermain Break- Hickory Farm Ln
- Watermain Break - Lawrence St

SENSUS METER INSTALLATION PROGRESS



Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 90051:						4,088.16
90058	03/15/2016	MCMAHON	901511	FOREST VIEW ESTATES STORM SEWER CONSTR	63-00-10700	2,238.00
90058	03/15/2016	MCMAHON	901512	EDGEWOOD ACRES 1ST ADDN STORM SEWER C	63-00-10700	263.50
90058	03/15/2016	MCMAHON	901524	WEST CAPITOL DR IMPROVEMENTS WETLAND DE	63-00-10700	656.00
90058	03/15/2016	MCMAHON	901617	LANCER LANE DESIGN AND WDNR PERMITS	63-00-10700	4,523.90
Total 90058:						7,681.40
Total 63:						22,693.94
Grand Totals:						155,799.19

Dave Schowalter, President: _____

Jeff Nooyen, Commissioner: _____

Travis Thyssen, Commissioner: _____

Bruce Sherman, Commissioner: _____

Jim Pleuss, Commissioner: _____

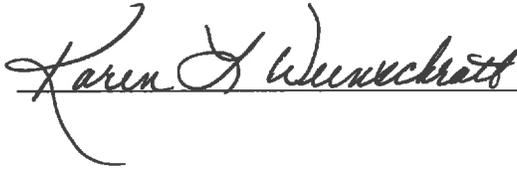
Karen L. Weinschrott, Secretary: _____

Julie M. Wahlen, Treasurer: _____

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
61						
90049	03/15/2016	HD SUPPLY WATERWORKS L	F189804	RUBBER WASHERS FOR METER INSTALLATION	61-01-66300-390	28.00
Total 90049:						28.00
90058	03/15/2016	MCMAHON	901537	FOREST VIEW ESTATES WATERMAIN CONSTRUC	61-00-10700	4,498.43
90058	03/15/2016	MCMAHON	901538	WREN DR TO CTH A WATERMAIN DESIGN SERVIC	61-00-10700	44.70
90058	03/15/2016	MCMAHON	901539	PERKINS ST WATERMAIN REPLACEMENT DESIGN	61-00-10700	1,408.20
90058	03/15/2016	MCMAHON	901540	INTEGRITY WAY TO MICHAELS WATER LOOP DES	61-00-10700	1,655.10
Total 90058:						7,606.43
Total 61:						7,834.43
62						
90037	03/15/2016	CITY OF APPLETON	030216	DELINQUENT WATER SEWER	62-00-23200	1,136.81
Total 90037:						1,136.81
90047	03/15/2016	GRAND CHUTE MENASHA WE	3906	PLANT DEPRECIATION	62-02-40300-000	120,323.25
Total 90047:						120,323.25
90048	03/15/2016	GRAND CHUTE UTILITIES	030216-22277	STORM WATER CHARGES FOR WILLIAM ST LIFT S	62-02-83200-390	6.74
Total 90048:						6.74
90058	03/15/2016	MCMAHON	901514	2015 SANITARY SEWER TELEVISIONING SERVICES T	62-02-85200-210	575.32
90058	03/15/2016	MCMAHON	901515	FOREST VIEW ESTATES SANITARY SEWER OBSE	62-00-10700	3,343.00
90058	03/15/2016	MCMAHON	901516	EDGEWOOD ACRES 1ST ADDN SANITARY SEWER	62-00-10700	85.70
Total 90058:						4,004.02
Total 62:						125,470.82
63						
90030	03/08/2016	OUTAGAMIE COUNTY TREAS	022416PERMI	SHORELAND CONDITIONAL USE PERMIT	63-00-10700	450.00
Total 90030:						450.00
90031	03/08/2016	NATIONAL FLOOD INSURANC	030816	CLOMR-FEMA FEE	63-00-10700	6,750.00
Total 90031:						6,750.00
90032	03/15/2016	US POSTMASTER	03022016	UTILITY BILL POSTAGE	63-03-82000-311	1,689.48
Total 90032:						1,689.48
90050	03/15/2016	HEARTLAND BUSINESS SYST	100970 QUOT	MAINTENANCE AGREEMENT	63-03-82000-290	2,034.90
Total 90050:						2,034.90
90051	03/15/2016	HEARTLAND BUSINESS SYST	HBS00524157	CISCO	63-03-82000-290	1,629.36
90051	03/15/2016	HEARTLAND BUSINESS SYST	HBS00524193	UEB LICENSE	63-00-37200	2,458.80

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
02/23/2016	JP MORGAN CHASE	FEB16-96	CC-COMPLETE OFFICE OF WISHANGING FOLDERS FOR LANDLORD	62-02-85100-310	52.66
Total 160223100:					1,892.43
Total 62:					1,892.43
63					
02/23/2016	JP MORGAN CHASE	FEB16-25	CC-BAKER TILLYSEMI ANNUAL CIVIC SUPPORT FEES (15.13%)	63-03-82000-290	1,037.00
02/23/2016	JP MORGAN CHASE	FEB16-342	CC-DAVIES WATER #1476ELLS AND COUPLINGS AND PIPE (41.35%)	63-03-82000-360	3,523.29
Total 160223100:					4,560.29
03/01/2016	DTCC	030116	2012 DEBT INTEREST	63-03-43000-620	6,152.50
Total 160301001:					6,152.50
03/04/2016	PSN	030416	PSN 63-03-82000-290	63-03-82000-290	49.95
Total 160304001:					49.95
Total 63:					10,762.74
Grand Totals:					156,642.36

Karen L. Weinschrott, Secretary:



Date:

3/9/16

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
61					
02/23/2016	JP MORGAN CHASE	FEB16-106	CC-CRAIGSLIST.ORGSEASONAL LABORER POSITION AD (25%)	61-01-92300-210	7.50
02/23/2016	JP MORGAN CHASE	FEB16-107	CC-CRAIGSLIST.ORGUTILITIES LABORER POSITION AD (50%)	61-01-92300-210	15.00
02/23/2016	JP MORGAN CHASE	FEB16-112	CC-DAVIES WATER #1478VALVE BOX SECTIONS	61-01-67300-390	216.00
02/23/2016	JP MORGAN CHASE	FEB16-113	CC-DAVIES WATER #1478COUPLINGS AND CLAMPS	61-01-67300-390	655.29
02/23/2016	JP MORGAN CHASE	FEB16-116	CC-DAVIES WATER #1478DBL BLT SADDLE	61-01-67500-390	131.96
02/23/2016	JP MORGAN CHASE	FEB16-191	CC-MCCCLEAN STONE	61-01-67300-390	302.60
02/23/2016	JP MORGAN CHASE	FEB16-204	CC-MWWW*MONSTER.COMEMPLOYMENT ADS FOR STREET/PARK LA	61-01-92300-290	93.75
02/23/2016	JP MORGAN CHASE	FEB16-23	CC-BAKER TILLYSEMI ANNUAL CIVIC SUPPORT FEES (15.13%)	61-01-92300-290	1,037.00
02/23/2016	JP MORGAN CHASE	FEB16-246	CC-RED WINGS STORESAFETY BOOTS (50%)	61-01-66500-291	62.50
02/23/2016	JP MORGAN CHASE	FEB16-266	CC-THE HOME DEPOT 4903SCREWS FOR METER BOXES	61-01-66300-390	19.15
02/23/2016	JP MORGAN CHASE	FEB16-284	CC-UFIRST *LAUNDRY SVCSUNIFORMS-WATER (15.74%)	61-01-66500-291	16.51
02/23/2016	JP MORGAN CHASE	FEB16-285	CC-UFIRST *LAUNDRY SVCSUNIFORMS-WATER (16.24%)	61-01-66500-291	16.51
02/23/2016	JP MORGAN CHASE	FEB16-286	CC-UFIRST *LAUNDRY SVCSUNIFORMS-WATER (15.78%)	61-01-66500-291	16.51
02/23/2016	JP MORGAN CHASE	FEB16-287	CC-UFIRST *LAUNDRY SVCSUNIFORMS-WATER (15.79%)	61-01-66500-291	16.51
02/23/2016	JP MORGAN CHASE	FEB16-288	CC-UFIRST *LAUNDRY SVCSUNIFORMS-WATER (4.74%)	61-01-66500-291	16.51
02/23/2016	JP MORGAN CHASE	FEB16-338	CC-DAVIES WATER #1478SPEAKER/KNOB (0.49%)	61-01-67300-390	41.89
02/23/2016	JP MORGAN CHASE	FEB16-339	CC-DAVIES WATER #1478LEAK SURVEY (47.53%)	61-01-67700-390	4,050.00
02/23/2016	JP MORGAN CHASE	FEB16-340	CC-DAVIES WATER #1478TRAFFIC REPAIR KIT (9.95%)	61-01-67700-390	848.00
02/23/2016	JP MORGAN CHASE	FEB16-343	CC-LAWSON PRODUCTSHEX CAP SCREWS	61-01-67300-390	317.97
02/23/2016	JP MORGAN CHASE	FEB16-344	CC-MARTENSON AND EISELE ICONSTRUCTION SERVICES SUGAR M	61-00-10700	300.00
02/23/2016	JP MORGAN CHASE	FEB16-349	CC-LEXISNEXIS RISK DATPEOPLE SEARCH SOFTWARE (50%)	61-01-90300-390	25.00
02/23/2016	JP MORGAN CHASE	FEB16-351	CC-CLEAN WATER TESTING LLWATER SAMPLES	61-01-67300-390	135.00
02/23/2016	JP MORGAN CHASE	FEB16-47	CC-CAREERBUILDEREMPLOYMENT ADS FOR STREET/PARK LABORE	61-01-92300-210	195.00
02/23/2016	JP MORGAN CHASE	FEB16-87	CC-CLEAN WATER TESTING LLWATER SAMPLES	61-01-67300-390	120.00
02/23/2016	JP MORGAN CHASE	FEB16-88	CC-CLEAN WATER TESTING LLWATER SAMPLES	61-01-67300-390	120.00
02/23/2016	JP MORGAN CHASE	FEB16-89	CC-CLEAN WATER TESTING LLWATER SAMPLES	61-01-67300-390	120.00
02/23/2016	JP MORGAN CHASE	FEB16-93	CC-COMPLETE OFFICE OF WISHANGING FOLDERS FOR LANDLORD	61-01-92100-310	38.36
02/23/2016	JP MORGAN CHASE	FEB16-94	CC-COMPLETE OFFICE OF WISHANGING FOLDERS FOR LANDLORD	61-01-92100-310	52.87
Total 160223100:					8,987.19
02/27/2016	DEBT PRINCIPAL PAYMENT	022716	2012 DEBT PRINCIPAL	61-00-22312	135,000.00
Total 160227001:					135,000.00
Total 61:					143,987.19
62					
02/23/2016	JP MORGAN CHASE	FEB16-108	CC-CRAIGSLIST.ORGSEASONAL LABORER POSITION AD (25%)	62-02-85100-320	7.50
02/23/2016	JP MORGAN CHASE	FEB16-109	CC-CRAIGSLIST.ORGUTILITIES LABORER POSITION AD (50%)	62-02-85100-320	15.00
02/23/2016	JP MORGAN CHASE	FEB16-138	CC-FOX VALLEY SAFTEY ANDBATTERY PACK FOR GAS METER	62-02-83200-390	150.00
02/23/2016	JP MORGAN CHASE	FEB16-139	CC-FOX VALLEY SAFTEY ANDCREDIT FOR GAS MONITOR FOR LIFT	62-02-83200-390	242.00
02/23/2016	JP MORGAN CHASE	FEB16-166	CC-JIMMY JOHNS - 772LUNCH TO ATTEND CMOM SEMINIAR	62-02-85100-330	17.12
02/23/2016	JP MORGAN CHASE	FEB16-205	CC-MWWW*MONSTER.COMEMPLOYMENT ADS FOR STREET/PARK LA	62-02-85100-320	93.75
02/23/2016	JP MORGAN CHASE	FEB16-24	CC-BAKER TILLYSEMI ANNUAL CIVIC SUPPORT FEES (15.13%)	62-02-85100-290	1,037.00
02/23/2016	JP MORGAN CHASE	FEB16-247	CC-RED WINGS STORESAFETY BOOTS (50%)	62-02-82700-291	62.50
02/23/2016	JP MORGAN CHASE	FEB16-289	CC-UFIRST *LAUNDRY SVCSUNIFORMS-SEWER (15.74%)	62-02-82700-291	16.51
02/23/2016	JP MORGAN CHASE	FEB16-290	CC-UFIRST *LAUNDRY SVCSUNIFORMS-SEWER (16.24%)	62-02-82700-291	16.51
02/23/2016	JP MORGAN CHASE	FEB16-291	CC-UFIRST *LAUNDRY SVCSUNIFORMS-SEWER (15.78%)	62-02-82700-291	16.51
02/23/2016	JP MORGAN CHASE	FEB16-292	CC-UFIRST *LAUNDRY SVCSUNIFORMS-SEWER (15.79%)	62-02-82700-291	16.51
02/23/2016	JP MORGAN CHASE	FEB16-293	CC-UFIRST *LAUNDRY SVCSUNIFORMS-SEWER (4.74%)	62-02-82700-291	16.51
02/23/2016	JP MORGAN CHASE	FEB16-341	CC-DAVIES WATER #1478BOLTS, GASKETS, NUTS (0.68%)	62-02-83100-390	58.00
02/23/2016	JP MORGAN CHASE	FEB16-345	CC-MARTENSON AND EISELE ICONSTRUCTION SERVICES SUGAR M	62-00-10700	300.00
02/23/2016	JP MORGAN CHASE	FEB16-350	CC-LEXISNEXIS RISK DATPEOPLE SEARCH SOFTWARE (50%)	62-02-85100-290	25.00
02/23/2016	JP MORGAN CHASE	FEB16-48	CC-CAREERBUILDEREMPLOYMENT ADS FOR STREET/PARK LABORE	62-02-85100-320	195.00
02/23/2016	JP MORGAN CHASE	FEB16-95	CC-COMPLETE OFFICE OF WISHANGING FOLDERS FOR LANDLORD	62-02-85100-310	38.35

**TOWN OF GRAND CHUTE
SANITARY DISTRICT #1
2015 BUDGET STATEMENT
NOVEMBER 2015**

	2015 BUDGET	CURRENT MONTH	2015 YTD	% BUDGET	REMAINING BUDGET
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EXPENSES

PERSONNEL	492,260	32,024	395,217	80%	97,043
OPERATIONS & MAINTENANCE	5,273,615	710,777	3,211,615	61%	2,062,001
Subtotal Operating Expense	5,765,875	742,801	3,606,832	63%	2,159,044

DEBT SERVICE	575,000	40,000	400,000	70%	175,000
CAPITAL IMPROVEMENTS	797,560	123,651	1,001,614	126%	(204,054)
Subtotal Capital Expenses	1,372,560	163,651	1,401,614	102%	-29,054

TOTAL EXPENSE	7,138,435	906,452	5,008,446	70%	2,129,990
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REVENUES

Operating Revenues	6,578,526	804,073	4,923,155	75%	1,655,371
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Capital Revenues	762,500	2,575	(183,879)	-24%	946,379
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TOTAL REVENUES	7,341,026	806,648	4,739,275	65%	2,601,751
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Operating Net Income	812,651		1,316,323		
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**TOWN OF GRAND CHUTE
SANITARY DISTRICT #2
2015 BUDGET STATEMENT
NOVEMBER 2015**

	2015 BUDGET	CURRENT MONTH	2015 YTD	%	REMAINING BUDGET
EXPENSES					
PERSONNEL	343,123	28,221	300,485	88%	42,638
OPERATIONS & MAINTENANCE	2,507,880	298,690	1,502,979	60%	1,004,901
Subtotal-Operating Expense	2,851,003	326,911	1,803,464	63%	1,047,540
DEBT SERVICE	415,000	125,000	150,000	36%	265,000
CAPITAL IMPROVEMENTS	660,390	17,218	309,557	47%	350,833
Subtotal-Capital Expenses	1,075,390	142,218	459,557	43%	615,833
TOTAL EXPENSE	3,926,393	469,128	2,263,021	58%	1,663,372
REVENUES					
Operating Revenues	3,012,700	356,477	2,528,364	84%	484,336
Capital Revenues	561,500	2,575	1,031,774	184%	(470,274)
TOTAL REVENUES	3,574,200	359,052	3,560,138	100%	14,062
Operating Net Income	161,697		724,900		

**TOWN OF GRAND CHUTE
SANITARY DISTRICT #3
2015 BUDGET STATEMENT
NOVEMBER 2015**

	2015 BUDGET	CURRENT MONTH	2015 YTD	% BUDGET	REMAINING BUDGET
EXPENSES					
PERSONNEL	270,233	18,091	202,794	75%	67,439
OPERATIONS & MAINTENANCE	662,922	39,385	312,980	47%	349,941
Subtotal-Operating Expense	933,155	57,476	515,775	55%	417,380
DEBT SERVICE	1,320,000	125,000	995,000	75%	325,000
CAPITAL IMPROVEMENTS	3,007,040	126,532	2,367,240	79%	639,800
Subtotal-Capital Expenses	4,327,040	251,532	3,362,240	78%	964,800
TOTAL EXPENSE	5,260,195	309,008	3,878,014	74%	1,382,180
REVENUES					
Operating Revenues	3,031,200	519,158	2,510,187	83%	521,013
Capital Revenues	2,935,500	-	118,029	4%	2,817,471
TOTAL REVENUES	5,966,700	519,158	2,628,216	44%	3,338,484
Operating Net Income	2,098,045		1,994,412		

**TOWN OF GRAND CHUTE
EAST SIDE UTILITY DISTRICT
2015 BUDGET STATEMENT
NOVEMBER 2015**

	2015 BUDGET	CURRENT MONTH	2015 YTD	% BUDGET	REMAINING BUDGET
EXPENSES					
PERSONNEL	8,500	-	-	0%	8,500
OPERATIONS & MAINTENANCE	38,650	-	8,651	22%	29,999
Subtotal-Operating Expense	47,150	-	8,651	18%	38,499
CAPITAL IMPROVEMENTS					
Subtotal-Capital Expenses	-	-	-	0%	0
TOTAL EXPENSE	47,150	-	8,651	18%	38,499
REVENUES					
Operating Revenues	44,685	201	38,179	85%	6,506
TOTAL REVENUES	44,685	201	38,179	85%	6,506
Operating Net Income	(2,465)	201	29,528		

TOWN OF GRAND CHUTE
SANITARY DISTRICT NO. 1
(OUTAGAMIE COUNTY, STATE OF WISCONSIN)
RESOLUTION SD1-03-2016

WREN DRIVE
(Lynndale Water Main Loop)

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER CHAPTER 66, POLICE POWERS, WIS. STATS., 2013-14 AS AMENDED.

BE IT RESOLVED by the Commissioners of the Sanitary District No. 1, Outagamie County, Wisconsin as follows:

1. The Sanitary District Commission hereby declares its intention to exercise its powers under Section 66.0703(1)(b), Wis. Stats., 2013-14 as amended, to levy special assessments upon specifically benefitting property within the following described area and map as shown on Exhibit "A" for benefits conferred upon such property by improvement of the following:
 - I. Improvements
 - A. Water Main Loop
 - II. Location of Improvement
 - A. Located in Sections 4 & 9, T21N, R17E
2. The total amount assessed against such improvements shall not exceed the total cost of the improvements. The Sanitary District Commission determines that such improvements shall be made under the police power, and the amount assessed against each parcel shall be on a cost per front foot, area, or unit cost basis.
3. The assessments against any parcel may be paid in cash or in the number of installments as outlined in the Special Assessment Policy and according to the Final Resolution of the Sanitary District Commission.
4. The Sanitary District/Engineer is directed to prepare a Report consisting of:
 - A. Plans and specifications of said improvements
 - B. A summary of the entire cost of the proposed improvements
 - C. A schedule of proposed assessments showing the properties, which are benefited by the work or improvement

Upon completing such report, the Sanitary District Engineer is directed to file a copy thereof in the Town Clerk's Office for public inspection.

5. Upon receiving the report of the Sanitary District/Engineer, the Town Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7), Wisconsin Statutes. The hearing shall be held at the Grand Chute Town Hall at a time set by the Town Clerk in accordance with Section 66.0703(7), Wisconsin Statutes.

Passed and approved this _____ day of _____, 2016

SANITARY DISTRICT NO. 1

By: David A. Schowalter
President

By: Karen L. Weinschrott
Secretary

EXHIBIT A

LEGAL DESCRIPTION

A part of the Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ and the Southeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 4, Lots 1 and 2 Certified Survey Map No. 2880, Lot 2 Certified Survey Map No. 3446, Lots 1 and 2 Certified Survey Map No. 3530 and a part of Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ and the Northeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of Section 9 all in T21N, R17E, Town of Grand Chute, Outagamie County, Wisconsin containing 89 acres of land more or less and described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 4;

Thence East 275 feet along the South line of the Southeast $\frac{1}{4}$ of Section 4 to the Point of Beginning on the Southeast corner of lands described in Document No. 2028824;

Thence North 411 feet along the East line of said Document No. 2028824 to the Northeast corner thereof;

Thence West 214 feet along the North line said Document No. 2028824 to the East right-of-way line of County Road A;

Thence North 559 feet along said East line to the Easterly right-of-way line of Wagon Wheel Drive;

Thence Northeasterly 16 feet along said Easterly right-of-way line to the South line of lands described in Document No. 1811364;

Thence East 753 feet along said South line to the Southeast corner thereof;

Thence North 330 feet along the East line of said Document No. 1811364 to the North line of lands described in Document No. 1080312;

Thence the following 9 calls along the lines of said Document No. 1080312 to the Northeast corner thereof;

Thence East 524 feet to the Northeast corner thereof;

Thence South 679 feet;

Thence West 192 feet;

Thence Northwest 130.15 feet;

Thence South 295 feet;

Thence West 249 feet;

Thence South 66 feet;

Thence West 170 feet;

Thence South 311 feet along a line of said Document No. 108312 and its Southerly extension to the South right-of-way line of County Road JJ (Edgewood Drive) and the end of the 9 calls;

Thence East 907 feet along said south right-of-way line to the Southerly extension of the West line of lands described in Document No. 2028824;

Thence North 378 feet along said extended West line to the Northwest corner thereof;

Thence East 198 feet along the North line of said Document No. 2028824 to the Northeast corner thereof;

Thence South 378 feet along the East line of said Document No. 2028824 and its Southerly extension to the South right-of-way line of County Road JJ (Evergreen Drive);

Thence East 456 feet along said South right-of-way line to the East line of said Certified Survey Map No. 2880;

Thence South 1,000 feet along said East line to the Southeast corner thereof;

Thence East 500 feet along the North line of said Lot 2 Certified Survey Map No. 2880 to the Northeast corner thereof;

Thence South 292 feet along the East line of Lot 2 of said Certified Survey Map No. 2880 to the Southeast corner thereof;

Thence West 2,558 feet along the South line of the Northeast $\frac{1}{4}$ of said Section 9 to the East right-of-way line of County Road A;

Thence North 500 along said East right-of-way line to the South line of lands described in Document No. 1670378;

Thence East 175 feet along the South line of said described lands to the Southeast corner thereof;

Thence North 125 feet along the East line of said described lands to the Northeast corner thereof;

Thence West 175 feet along the North line of said described lands to the East right-of-way line of County Road A;

Thence North 615 feet along said East right-of-way line;

Thence Northeast 64 feet along said East right-of-way line to the South right-of-way line of county Road JJ;

Thence East 162 feet along said South right-of-way line to the Southerly extension of the East line of lands described in Document No. 2028824;

Thence North 45 feet along said Southerly extension to the Point of Beginning.

TOWN OF GRAND CHUTE
SANITARY DISTRICT NO. 3
(OUTAGAMIE COUNTY, WISCONSIN)

FINAL RESOLUTION SD3-03-2016

HICKORY FARM LANE
(MUD CREEK TO WEST WISCONSIN AVENUE)

A FINAL RESOLUTION AUTHORIZING SPECIAL ASSESSMENTS FOR STORM SEWER INSTALLATION LOCATED ON HICKORY FARM LANE (MUD CREEK TO WEST WISCONSIN AVENUE), IN SECTION 28, T21N, R17E AS LOCATED IN THE TOWN OF GRAND CHUTE, AND LEVYING SPECIAL ASSESSMENTS AGAINST SPECIALLY ABUTTING PROPERTY OWNERS OR ON AN AREA WIDE BASIS TO SPECIFICALLY BENEFITING PROPERTY OWNERS UNDER CHAPTER 60 AND 66.0703(1)(b), ET AL, POLICE POWERS, WIS. STATS., 2013-14 AS AMENDED.

WHEREAS, the Board of Commissioners of the Town of Grand Chute Sanitary District No. 3, Outagamie County, Wisconsin, did pass a Preliminary Resolution 03 Series of 2014, on the 7th day of August, 2014, declaring its intention to exercise special assessment powers under Wisconsin Statutes, Chapters 60 and 66, for the construction and installation of storm sewer as shown on Exhibit "A" and did publish the required statutory Notice of Public Hearing on Special Assessments in the Post-Crescent, and did further mail a copy of said Notice of Public Hearing to abutting property owners or area wide property owners within the required statutory time, including a scale map of the project; and,

WHEREAS, the specially abutting property owners or area wide specifically benefiting property owners affected by the storm sewer installation are those owners of real estate within the area described in the preceding paragraph; and,

WHEREAS, the Board of Commissioners of the Town of Grand Chute Sanitary District No. 3, Outagamie County, Wisconsin, did hold a Public Hearing at the Town of Grand Chute Town Hall, 1900 W. Grand Chute Blvd., Grand Chute, Outagamie County, Wisconsin, on the 1st day of March, 2016, at 7:00 P.M., pursuant to the published Notice of Public Hearing and a mailing of said Notice to abutting property owners or area wide benefiting property owners, for the purpose of informing and hearing all interested persons concerning the Preliminary Resolution and the Report of the District Engineers on the proposed improvements of storm sewer installation, and did hear all persons desiring audience at said hearing.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Grand Chute Sanitary District No. 3, Outagamie County, Wisconsin, as follows:

1. That the Report of the District Engineers for said Town of Grand Chute Sanitary District No. 3 pertaining to the construction and installation of the above-described public improvements, being of storm sewer installation, and all plans and specifications thereto, as modified, is hereby approved and adopted, and that the properties being assessed are specially benefited by this project.
2. That the Town of Grand Chute Sanitary District No. 3 is hereby directed and delegated to carry out the work of said improvements in accordance with the Report of the District Engineers.

3. That payment of said improvements be made by assessing the cost to the specially abutting property owners or to specifically benefiting property owners on an area wide basis under Chapters 60 and 66.0703(1)(b), et al, Wis. Stats., 2013-14 as amended.
4. That the Town of Grand Chute Sanitary District No. 3 has advertised for bids for this project, and that said Sanitary District is further directed to carry out the work for said improvements, all as aforementioned.
5. That all costs to specially benefiting area property owners shown on the Report of the District Engineers, as modified, are true and correct, have been determined on a reasonable basis, and are hereby confirmed. That all assessments are determined to specifically benefit the real estate in an area being served by the stormwater conveyance route.
6. That the assessments shall be paid in full at due date, or in installments as provided in Town of Grand Chute Special Assessment Policy with all deferred payments to bear interest at the current borrowing rate for this project of the Town of Grand Chute Sanitary District No. 3 plus two (2) percent for administrative charges, which resulting sum will be charged per annum on the unpaid balance. Installments or assessments not paid when due shall bear interest from the delinquent date at the rate of eighteen (18) percent per annum.
7. The Board of Commissioners of the Town of Grand Chute Sanitary District No. 3 is directed to publish this Resolution as a Class One (1) Notice in the Post-Crescent, Appleton, Wisconsin.
8. The Commission Secretary of the Town of Grand Chute Sanitary District No. 3 shall further mail a copy of this Final Resolution and a statement of the final assessment against specially abutting property owners or to area wide specifically benefiting property, to each property owner whose name appears on the assessment roll and whose post office address is known or can, with reasonable diligence, be ascertained. This assessment may be revised, where necessary, pursuant to Chapter 66, Wis. Stats.

Date introduced, approved and adopted this ____ day of _____, 2016.

TOWN OF GRAND CHUTE
SANITARY DISTRICT NO. 3

Dave Schowalter
Commission President

Karen L. Weinschrott
Commission Secretary

EXHIBIT A

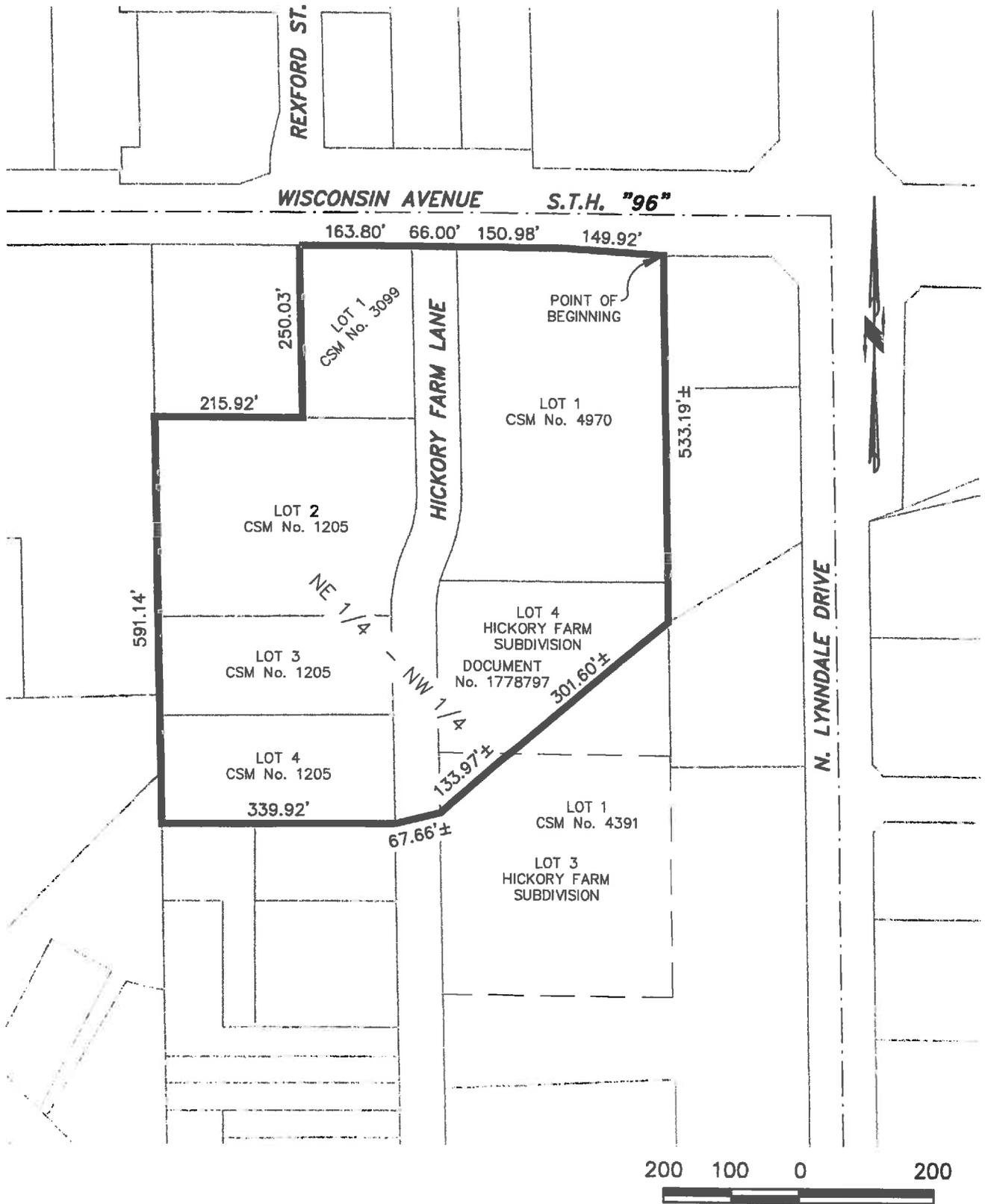


EXHIBIT A

DESCRIPTION:

All of Lots 2, 3 & 4 of Certified Survey Map No. 1205 as recorded in Volume 6 of Certified Survey Maps on Page 1205 as Document No. 1031401, All of Lot 1 of Certified Survey Map No. 3099 as recorded in Volume 16 of Certified Survey Maps on Page 3099 as Document No. 1261525, All of Lot 1 of Certified Survey Map No. 4970 as recorded in Volume 28 of Certified Survey Maps on Page 4970 as Document No. 1642297 and Lands described in Document No. 1778797 being a part of Lots 3 & 4 of Hickory Farm Subdivision, located in the Northeast 1/4 of the Northwest 1/4 of Section 28, Township 21 North, Range 17 East, Town of Grand Chute, Outagamie County, Wisconsin containing 11.8 acres of land more or less and described as follows:

Beginning at the Northeast corner of Lot 1 of said Certified Survey Map No. 4970; Thence Southerly, 533.19 feet more or less along the East line of said Lot 1 and its Southerly extension to the Southerly line of Lands described in Document No. 1778797; Thence Southwesterly, 301.60 feet more or less along said Southerly line; Thence Southwesterly, 133.97 feet more or less along said Southerly line to the East right-of-way line of Hickory Farm Lane; Thence Southwesterly, 67.66 feet more or less to the Southeast corner of Lot 4 of said Certified Survey Map No. 1205; Thence Westerly, 339.92 feet along the South line of said Lot 4 to the Southwest corner thereof; Thence Northerly, 591.14 feet along the West line of Lots 2 thru 4 of said Certified Survey Map No. 1205 to the Northwest corner of said Lot 2; Thence Easterly, 215.92 feet along the North line to said Lot 2 to the Southwest corner of Lot 1 of said Certified Survey Map No. 3099; Thence Northerly, 250.03 feet along the West line of said Lot 1 to the South right-of-way line of Wisconsin Avenue (S.T.H. "96"); Thence Easterly, 163.80 feet along said South right-of-way line to the West right-of-way line of Hickory Farm Lane; Thence Easterly, 66.00 feet along to the East right-of-way line of Hickory Farm Lane; Thence Easterly, 150.98 feet along said South right-of-way line; Thence Easterly, 149.92 feet along said South right-of-way line to the Point of Beginning.

The above description shall be used for assessment purposes only.

PAGE 1 OF 2

McMAHON
ENGINEERS ARCHITECTS

Project No. G0003 940381.00 Date JULY 2014 Scale _____

Drawn By CWK Field Book _____ Page _____

1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025
Tel: (920) 751-4200 Fax: (920) 751-4284

File No.

Grand Chute Sanitary District # 3
Hickory Farm Lane Storm Sewer (Mud Creek to West Wisconsin Avenue)
G0003-940381

Project Costs (Based on low bid):

Item	Estimated Quantity	Unit	Unit Price	Amount	Assessable Amount
36-inch storm sewer	695	LF	\$68.00	\$47,260.00	\$20,797.88
6-inch storm lateral	173	LF	\$39.00	\$6,747.00	\$6,747.00
4-inch storm lateral	39	LF	\$35.00	\$1,365.00	\$1,365.00
6-foot diameter storm manhole	19.32	VF	\$790.00	\$15,262.80	\$7,631.40
4-foot diameter storm manhole	26.41	VF	\$90.00	\$2,376.90	\$1,188.45
6-inch cleanouts	5	EACH	\$215.00	\$1,075.00	\$1,075.00
4-inch cleanouts	1	EACH	\$210.00	\$210.00	\$210.00
Connect to existing culvert	1	EACH	\$500.00	\$500.00	\$250.00
Connect to existing 4-inch detention basin outlet	1	EACH	\$230.00	\$230.00	\$230.00
Bulkhead existing culvert	2	EACH	\$160.00	\$320.00	\$320.00
Relay sanitary lateral	10	LF	\$118.00	\$1,180.00	\$1,180.00
Replace hydrant bolts	2	EACH	\$500.00	\$1,000.00	\$0.00
Replace valve bolts	1	EACH	\$500.00	\$500.00	\$0.00
Replace bollards	3	EACH	\$400.00	\$1,200.00	\$1,200.00
Sawcut asphalt pavement	1296	LF	\$1.00	\$1,296.00	\$1,296.00
Removing Asphaltic Pavement	1116	SY	\$1.00	\$1,116.00	\$1,116.00
HMA Pavement Type E-3 (lower layer)	210	TON	\$87.00	\$18,270.00	\$18,270.00
HMA Pavement Type E-3 (upper layer)	170	TON	\$66.00	\$11,220.00	\$11,220.00
Aggregate shoulder	20	TON	\$50.00	\$1,000.00	\$1,000.00
Restoration	28	SY	\$22.00	\$616.00	\$616.00
Ditch Check	18	LF	\$11.00	\$198.00	\$198.00
Inlet Protection	1	EACH	\$129.47	\$129.47	\$129.47
Traffic Control	1	LS	\$1,000.00	\$1,000.00	\$1,000.00
Pavement Marking Epoxy 4-inch	210	LF	\$14.50	\$3,045.00	\$3,045.00
			Construction Cost:	\$117,117.17	\$80,085.20
			Engineering:	\$45,500.00	\$31,113.08
			Contingencies (10%):	\$11,711.72	\$8,008.52
			Subtotal:	\$174,328.89	\$119,206.80
			Administration (5%):	\$8,716.44	\$5,960.34
			Project Cost:	\$183,045.33	\$125,167.14

Setting Assessment Rate:

CL or IND zoning maximum rate:	\$40.00 per LF	
Assessable cost:	\$125,167.14	
Assessable frontage:	1,395.43 LF	Preliminary rate: \$97.20 per foot
Assessment rate:	\$89.70 per LF	

Schedule of Assessments:

Owner	Address	Tax Key Number	Total Frontage	Assessable Frontage	Assessment Amount
Schroeder Investments LLC	2601 W. Wisconsin Avenue	10-1-1093-00	491.41	408.08	\$16,323.20
Kuntsman, Todd & Bartlein, Debra	1120 N. Hickory Farm Lane	10-2-1721-00	290.00	231.23	\$9,249.20
Valley Corvette Realty Inc.	1215 N. Hickory Farm Lane	10-2-1722-01	290.04	290.04	\$11,601.60
Outagamie Co-Op Services	2755 W. Wisconsin Avenue	10-2-1722-02	250.03	166.70	\$6,668.00
Otto, Gregory R. & Nancy	1125 N. Hickory Farm Lane	10-2-1723-00	144.00	144.00	\$5,760.00
Town of Grand Chute Sanitary District # 3	N. Hickory Farm Lane	10-2-1723-01	155.38	155.38	\$6,215.20
			1620.86	1395.43	\$55,817.20

Workbook: Hickory Farm Lane
Worksheet: Engineer's report
Disk: w:/Projects/G0003\940381\Spreadsheets
Date: January 6, 2016
Revised: January 27, 2016 (Incorporated low bid prices)

Note: All parcels are CL zoning



AGENDA REQUEST
3/15/2016

TOPIC: Explantiuon of the Hickory Farm Lane Storm Sewer Project for Final Resolution

<input type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input checked="" type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input checked="" type="checkbox"/> Ordinance/Resolution	Meeting: Sanitary District 3
Department Reporting: Public Works	Submitted By: Thomas J. Marquardt, P.E.  Director of Public Works

ISSUE: Explanation of the why the project was proposed, the current proposed storm sewer project and an overview of an urbanization of this section of Hickory Farm Road.

BACKGROUND/ANALYSIS: This project originated from a complaint that there was a sanitary sewer plug on one of the abutting properties. Upon investigation, it was found that the pipes conveying the storm water from Wisconsin Avenue had collapsed causing the sanitary sewer lateral to sag and thereby creating an obstruction. If this section of pipe was a standard storm sewer, the pipes would have been excavated and replaced so the sanitary sewer lateral would have proper support. The pipe however is not a standard storm sewer pipe. There is a collection of mismatched pipes that were strung together as a makeshift ditch enclosure. The majority of the pipe was off of the right-of-way and there are no easements allowing the Town to do work or make improvements.

The proposed solution to this problem is to install a standard storm sewer piping system from the 30-inch concrete outlet pipe. This pipe is located on the east side of the right-of-way and terminates approximately 75 feet off of Wisconsin Avenue. The new storm sewer begins at the terminus of this pipe and continues to the creek within the road right-of-way. The existing pipe will be abandoned and removed to prevent future collapses. The new storm sewer is designed to be compatible with an urbanization project in the future. Cross laterals will be installed to catch water that is not currently being directed into the North Hickory Farm Pond. The new storm sewer will enter into the creek through the side of the large creek crossing culvert at the south end of the project. None of the storm sewer that will be installed with this project will require removal or relocation with an urbanization project. There will be some additional inlet pipes tapped into the proposed manholes but the main trunk line would remain intact.

A question was raised at the Public Hearing held on March 1st why this road was not being urbanized instead of just installing new storm sewer. The condition of the road (PASER 6) is such that there is substantial life left in the pavement. Scheduled preventative maintenance could delay the need for reconstruction and urbanization for at least 10 years. This pavement was last resurfaced in 2003. If the road is urbanized before 2019, there would be an assessment credit due to each of the adjacent property owners for useful life left in the pavement (Special Assessment Policy II.A.4.).

Another option instead of replacing the storm sewer, would be to return to an open ditch. This area had an open ditch until development occurred and wide paved driveway openings were installed over the private ditch

enclosure. We have not found any permits that were issued allowing the installation of this piping system. As you can see on Attachment No. 1, a good portion of the east side right-of-way has been paved as parking lot or driveway access. Installing an open ditch along the east side of the right-of-way would be a significant hardship for the businesses on this street. With the proposed storm sewer installation, the parking lots and driveways would remain as they currently exist until the urbanization project is completed in 7-10 years.

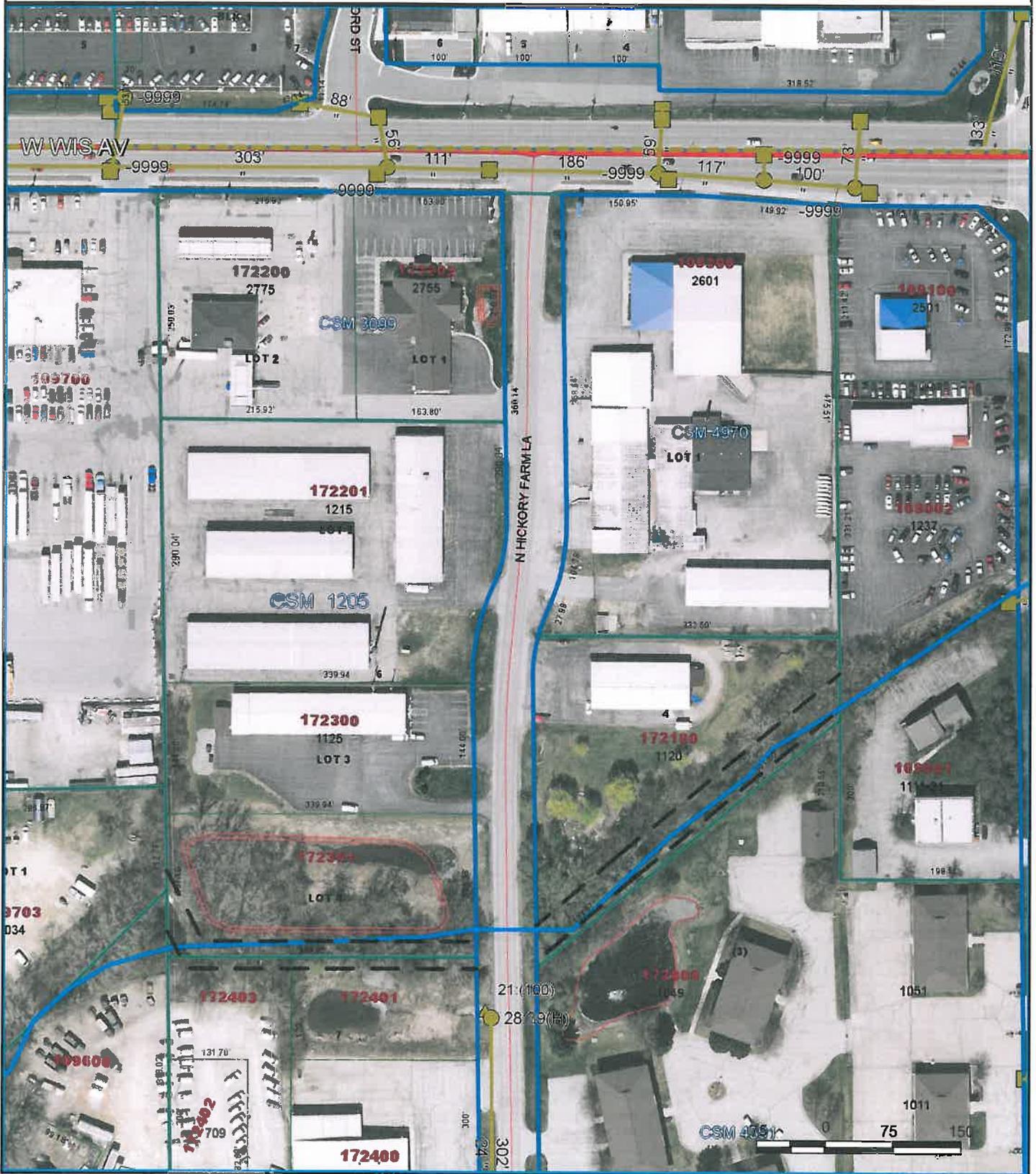
RECOMMENDATION: Staff recommends that the Town Board approve the Final Resolution as presented at the Public Hearing and move forward with the installation of the proposed storm sewer.

FISCAL IMPACT: CIP

This area is zoned commercial and is limited to a storm sewer assessment of \$40 per front foot. The low bid cost per foot is \$89.70. Property owners are being assessed 44.6% of the cost and the Sanitary District is paying the remainder.

ATTACHMENTS: Attachment No. 1 - Aerial Photo of Project
Attachment No. 2 - Schedule of Special Assessments Low Bid

Attachment No. 1



This map was compiled using data believed to be accurate; however, a degree of error is inherent in all maps. This map was distributed "AS-IS" without warranties of any kind, either expressed or implied, including but not limited to warranties of suitability to a particular purpose or use. No attempt has been made in either the design or production of the maps to define the limits or jurisdiction of any federal, state, or local government. Detailed on-the-

ATTACHMENT No. 2

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