



MEETING	DATE	TIME	LOCATION
Joint Sanitary District	Tuesday, January 19, 2016	7:00 P.M.	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Input segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agendized Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve Regular Joint Meeting minutes – January 5, 2016
2. Accept Monthly Report – December 2015

F. FINANCIAL REPORTS

1. Approval of Voucher List – January 19, 2016

G. RESOLUTIONS

1. Preliminary Resolution SD3-01-2016 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2013-14 as amended for the storm sewer installation – Capitol Drive – Casaloma Drive to Capitol Court.

H. ADJOURNMENT

Accommodation Notice

Any person requiring special accommodation who wishes to attend this meeting should contact **(Administration at 832-1573)** at least 48 hours in advance

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 GRAND CHUTE BLVD., GRAND CHUTE, WI – JANUARY 5, 2016

CALL TO ORDER/ROLL CALL

Meeting called to order at 7:00 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Jim Pleuss, Bruce Sherman, and Karen L. Weinschrott, Town Clerk

STAFF: Jim March, Town Administrator; Tim Bantes, Fire Chief; Julie Wahlen, Finance Director; Greg Peterson, Police Chief; Bob Heimann, IT Director; Tom Marquardt, Director of Public Works; Mike Patza, Town Planner; several Police Officers, Cpt. Mike Velie, Police; Carl Sutter, McMahon Associates; Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 5 signed attendance

PLEDGE OF ALLEGIANCE - President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

**Motion (Pleuss/Nooyen) to approve the agenda as printed. Motion carried.**

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – December 15, 2015

**Motion (Nooyen/Sherman) to approve the consent agenda. Motion carried.**

FINANCIAL REPORTS

Approval of Voucher Lists – January 5, 2016  
San. 1, 2, 3 & East Side – \$58,906.73; ACH – \$507,961.57

**Motion (Thyssen/Pleuss) to approve the voucher list. Motion carried.**

NEW BUSINESS

Award Contract 22-2015, 2016 Sanitary Sewer Televising to Speedy Clean, Inc., in an amount not to exceed \$15,153.25.

**Motion (Nooyen/Thyssen) to award bid. Motion carried.**

ADJOURNMENT

**Motion (Thyssen/Sherman) to adjourn. Motion carried.**

Meeting adjourned 7:04 p.m.

These minutes were taken at a regular meeting held on January 5, 2016 and entered in this record book, January 6, 2016 by:

Karen L. Weinschrott

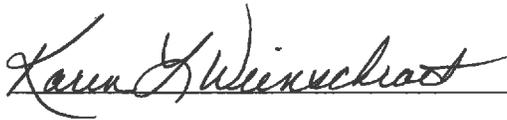
Karen L. Weinschrott, Town Clerk  
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District  
January 6, 2016 **INITIAL DRAFT**

Dave Schowalter, President: \_\_\_\_\_  
Jeff Nooyen, Commissioner: \_\_\_\_\_  
Travis Thyssen, Commissioner: \_\_\_\_\_  
Bruce Sherman, Commissioner: \_\_\_\_\_  
Jim Pleuss, Commissioner: \_\_\_\_\_  
Karen L. Weinschrott, Secretary: \_\_\_\_\_  
Julie M. Wahlen, Treasurer: \_\_\_\_\_

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
<b>61</b>						
89857	01/19/2016	GRAND CHUTE UTILITIES	330260000-01	STORMWATER BILL BSTR STATION	61-01-62400-390	19.97
Total 89857:						19.97
89869	01/19/2016	OUTAGAMIE COUNTY HIGHW	ROW PERMIT	ROW PERMIT FOR CTH A	61-01-67300-390	805.00
Total 89869:						805.00
Total 61:						824.97
<b>62</b>						
89855	01/19/2016	GRAND CHUTE MENASHA WE	3884	VACTOR WASTE DISPOSAL FOR 2015	62-02-82601-290	1,915.91
89855	01/19/2016	GRAND CHUTE MENASHA WE	3889	DEPRECIATION	62-02-40300-000	120,149.12
Total 89855:						122,065.03
89857	01/19/2016	GRAND CHUTE UTILITIES	330282000-01	STORMWATER BILL-LIFT STATION	62-02-83200-390	6.74
Total 89857:						6.74
Total 62:						122,071.77
<b>63</b>						
89868	01/19/2016	NEWSC	2016 MEMBE	2016 MEMBERSHIP DUES	63-03-82000-321	2,000.00
Total 89868:						2,000.00
89872	01/19/2016	PETERS CONCRETE CO	123015-PAY C	PAYMENT CERT #4	63-00-10700	12,572.70
Total 89872:						12,572.70
89873	01/19/2016	POSTMASTER	01072016	UTILITY BILL POSTAGE	63-03-82000-311	1,887.47
Total 89873:						1,887.47
Total 63:						16,460.17
Grand Totals:						139,356.91

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
<b>63</b>					
01/05/2016	PSN	010516	PSN 63-03-82000-290	63-03-82000-290	821.37
Total 160105001:					821.37
Total 63:					821.37
Grand Totals:					821.37

Karen L. Weinschrott, Secretary:



Date:

1/14/16

TOWN OF GRAND CHUTE  
SANITARY DISTRICT NO. 3  
(OUTAGAMIE COUNTY, STATE OF WISCONSIN)  
RESOLUTION SD3-01-2016

CAPITOL DRIVE  
(Casaloma Drive to Capitol Court)

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER CHAPTER 66, POLICE POWERS, WIS. STATS., 2013-14 AS AMENDED.

BE IT RESOLVED by the Commissioners of the Sanitary District No. 3, Outagamie County, Wisconsin as follows:

1. The Sanitary District Commission hereby declares its intention to exercise its powers under Section 66.0703(1)(b), Wis. Stats., 2013-14 as amended, to levy special assessments upon specifically benefitting property within the following described area and map as shown on Exhibit "A" for benefits conferred upon such property by improvement of the following:
  - I. Improvements
    - A. Storm Sewer Installation
  - II. Location of Improvement
    - A. Located in Section 17, T21N, R17E
2. The total amount assessed against such improvements shall not exceed the total cost of the improvements. The Sanitary District Commission determines that such improvements shall be made under the police power, and the amount assessed against each parcel shall be on a cost per front foot, area, or unit cost basis.
3. The assessments against any parcel may be paid in cash or in the number of installments as outlined in the Special Assessment Policy and according to the Final Resolution of the Sanitary District Commission.
4. The Sanitary District/Engineer is directed to prepare a Report consisting of:
  - A. Plans and specifications of said improvements
  - B. A summary of the entire cost of the proposed improvements
  - C. A schedule of proposed assessments showing the properties, which are benefited by the work or improvement

Upon completing such report, the Sanitary District Engineer is directed to file a copy thereof in the Town Clerk's Office for public inspection.

- 5. Upon receiving the report of the Sanitary District/Engineer, the Town Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7), Wisconsin Statutes. The hearing shall be held at the Grand Chute Town Hall at a time set by the Town Clerk in accordance with Section 66.0703(7), Wisconsin Statutes.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016

SANITARY DISTRICT NO. 3

\_\_\_\_\_  
By: David A. Schowalter  
President

\_\_\_\_\_  
By: Karen L. Weinschrott  
Secretary

# EXHIBIT A

## ASSESSMENT AREA DESCRIPTION:

All of Lots 1 thru 5 & Outlot 3 of Bentwood Estates, all of Lots 1 thru 24 of Schmidt Plat, all of Lot 3 of Certified Survey Map No. 1168 as recorded in Volume 6 of Certified Survey Maps on Page 1168 as Document No. 1025172, all of Lot 1 of Certified Survey Map No. 2506 as recorded in Volume 13 of Certified Survey Maps on Page 2506 as Document No. 1185556, all of Lot 2 of Certified Survey Map No. 3216 as recorded in Volume 17 of Certified Survey Maps on Page 3216 as Document No. 1278729, all of Lot 2 of Certified Survey Map No. 4743 as recorded in Volume 26 of Certified Survey Maps on Page 4743 as Document No. 1597210, and a part of the Southwest 1/4 of the Northwest 1/4, the Southeast 1/4 of the Northwest 1/4, the Northeast 1/4 of the Northwest 1/4, the Southwest 1/4 of the Northeast 1/4, the Northwest 1/4 of the Southwest 1/4 and the Northwest 1/4 of the Southeast 1/4, located in the Southwest 1/4 of the Northwest 1/4, the Southeast 1/4 of the Northwest 1/4, the Northeast 1/4 of the Northwest 1/4, the Southwest 1/4 of the Northeast 1/4, the Northwest 1/4 of the Southwest 1/4, the Northeast 1/4 of the Southwest 1/4 and the Northwest 1/4 of the Southeast 1/4, all in Section 17, Township 21 North, Range 17 East, Town of Grand Chute, Outagamie County, Wisconsin containing 46.2 acres of land more or less and described as follows:

Beginning at the Northwest corner of Lot 1 of Bentwood Estates; thence Easterly, 524.52 feet along the North line of Lots 1 thru 5 of said Bentwood Estates to the Northeast corner of of said Lot 5; thence Northerly, 13.16 feet to a South line of Lot 6 of said Bentwood Estates; thence Easterly, 100.00 feet along said South line to Southeast corner thereof and the West right-of-way line of Thornwood Drive; thence Easterly, 66.00 feet to the Northwest corner of Lot 1 of said Certified Survey Map No. 4743 and the East right-of-way line of Thornwood Drive; thence Southerly, 90.02 feet along said Easterly right-of-way line to the Southwest corner of said Lot 1 of Certified Survey Map No. 4743; thence Easterly, 100.00 feet along the South line of said Lot 1 to the Southeast corner thereof; thence Northerly, 90.02 feet along the East line of said Lot 1 to the Northeast corner thereof; thence Easterly, 538.92 feet along the South line of Lots 33 thru 37 of said Bentwood Estates to the West line of said Southeast 1/4 of the Northwest 1/4; thence Northerly, 1111.21 feet along said West line to the Northwest corner of said Southeast 1/4 of the Northwest 1/4; thence Easterly, 287.56 feet along the North line of said Southeast 1/4 of the Northwest 1/4; thence Northeasterly, 68.96 feet along the North line of Lands described in Jacket 8438, Image 25 as Document No. 936207 to the Northeast corner thereof; thence Southerly, 1144.66 feet along the East line of said Lands to the Northwest corner of Lot 3 of said Certified Survey Map No. 1168; thence Easterly, 220.00 feet along the North line of said Lot 3 to the Northeast corner thereof and the West right-of-way line of Woodhaven Court; thence Northerly, 83.00 feet along said West right-of-way line to the Westerly extension of the North line of Lot 2 of said Certified Survey Map No. 3216; thence Easterly, 66.00 feet along said Westerly extension to the Northwest corner of said Lot 2 of Certified Survey Map No. 3216 and the East right-of-way line of Woodhaven Court; thence Easterly, 353.64 feet along the North line of said Lot 2 to the West line of Lot 3 of Certified Survey Map No. 2506; thence Southeasterly, 85.13 feet along said West line to the Southwest corner thereof; thence Northeasterly, 227.28 feet along the South line of said Lot 3 to the Southeast corner thereof; thence Southeasterly, 324.78 feet along the East line of Lot 1 of said Certified Survey Map No. 2506 and its Southeasterly extension to the East line of the Southeast 1/4 of the Northwest 1/4; thence Southeasterly, 72.57 feet to the West line of Lands described in Document No. 2060284 and the North right-of-way line of Capitol Drive;

PAGE 1 OF 5

**McMAHON**  
ENGINEERS ARCHITECTS

Project No. G0006 9-14-00711.00 Date JAN. 2016 Scale \_\_\_\_\_  
Drawn By CWK Field Book \_\_\_\_\_ Page \_\_\_\_\_

1445 McMAHON DRIVE NEENAH, WI 54956  
Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025  
Tel: (920) 751-4200 Fax: (920) 751-4284

File No.

W:\PROJECTS\G0006\940711\00\ASSESSMENT EXHIBIT\CAPITOL DRIVE 2016 ASSESSMENT EXHIBIT-DESCRIPTION.dwg, model, Plot Date: 1/12/2016 3:40 PM, xrais:none

thence Northerly, 214.12 feet along said West line to the Northwest corner thereof; thence Easterly, 90.00 feet along the North line of said Lands to the Northeast corner thereof; thence Southerly, 213.74 feet along the East line of said Lands to the North right-of-way line of Capitol Drive; Thence Southerly, 80.00 feet along the Southerly extension of said East line to the South right-of-way line of Capitol Drive; thence Easterly, 62.52 feet along said South right-of-way line; Thence Easterly, 302.65 feet along said South right-of-way line; thence Easterly, 101.27 feet along said South right-of-way line to the Westerly right-of-way line of Interstate "41"; thence Southwesterly, 979.10 feet along said Westerly right-of-way line; Thence Northwesterly, 7.00 feet; thence Southwesterly, 428.34 feet along said Westerly right-of-way line to the West right-of-way line of the Northwest 1/4 of the Southeast 1/4; thence Northerly, 1068.63 feet along said West line to the Northeast corner of Lot 1 of Certified Survey Map NO. 4335; thence Westerly, 2494.60 feet along the South line of Lots 1 thru 23 of Schmidt Plat to the Southwest corner of said Lot 23; thence Northerly, 100.00 feet along the West line of said Lot 23 to the Southeast corner of Lot 24 of said Schmidt Plat; thence Westerly, 192.04 feet along the South line of said Lot 24 to the Southwest corner thereof and the East right-of-way line of Casaloma Drive; thence Northerly, 346.20 feet along said East right-of-way line to the Point of Beginning.

The above description shall be used for assessment purposes only.

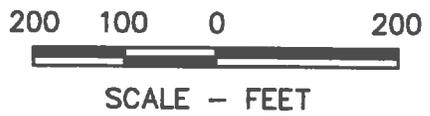
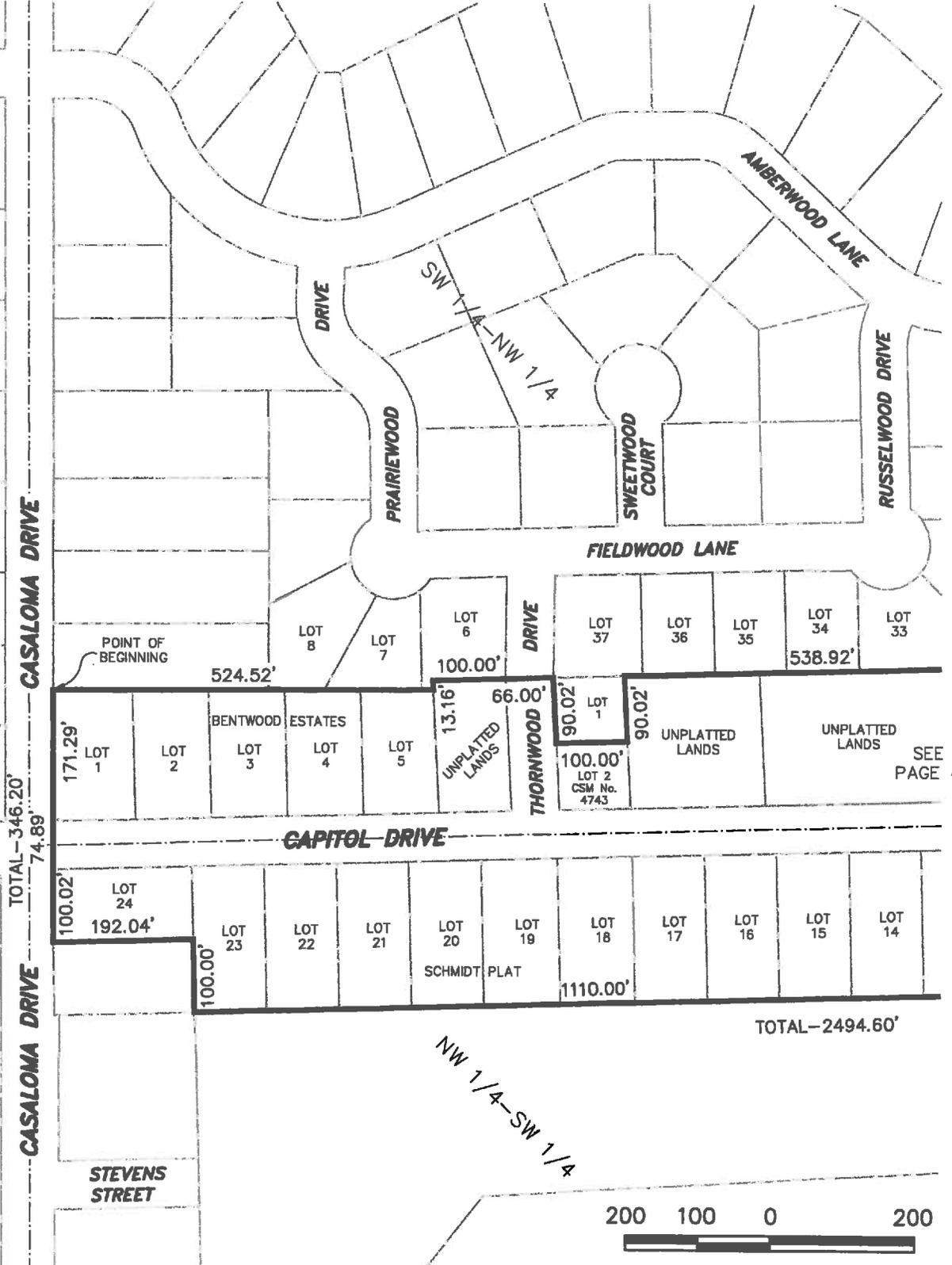
PAGE 2 OF 5

**McMAHON**  
ENGINEERS ARCHITECTS

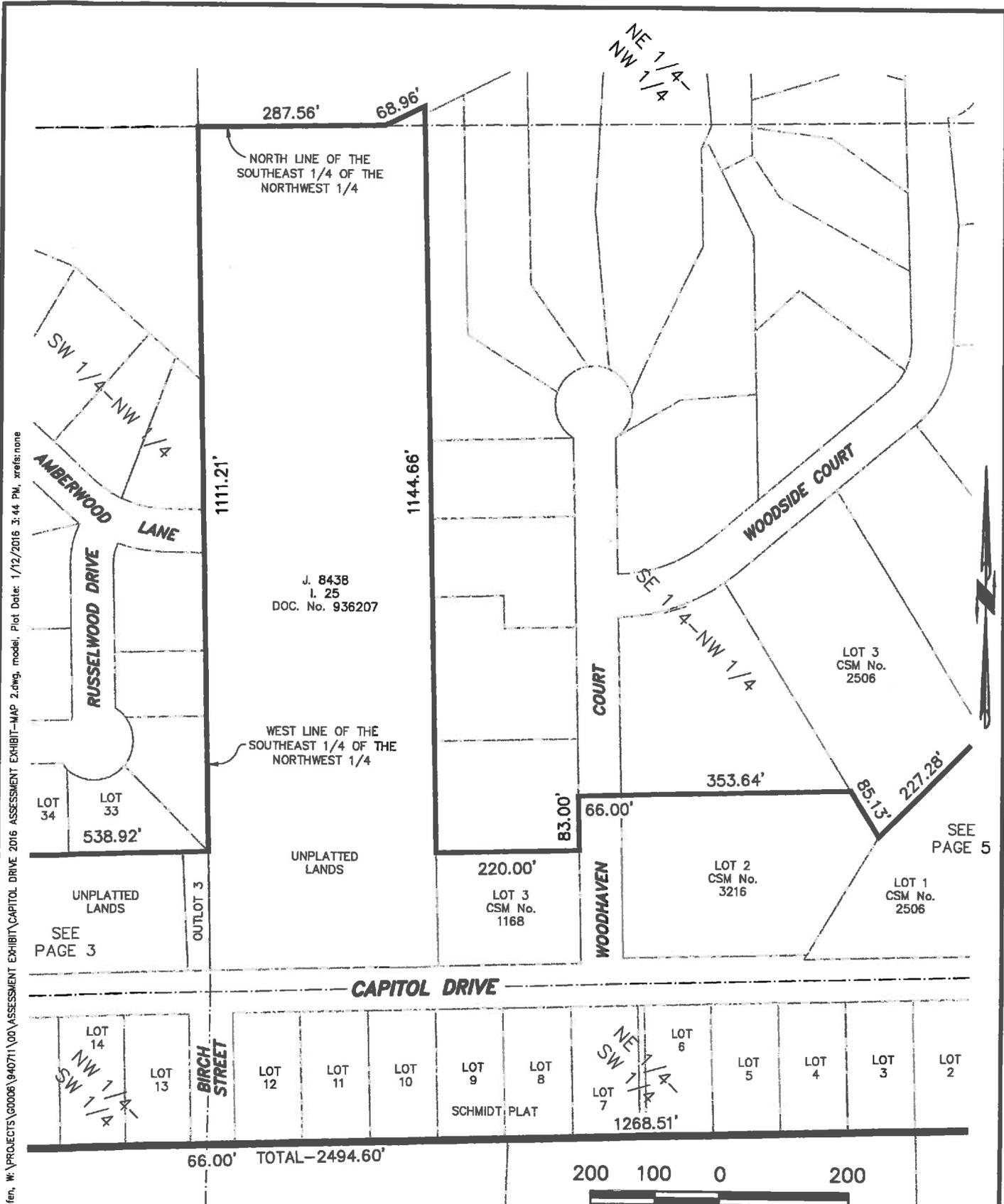
Project No. G0006 9-14-00711.00 Date JAN. 2016 Scale \_\_\_\_\_  
Drawn By CWK Field Book \_\_\_\_\_ Page \_\_\_\_\_  
1445 McMAHON DRIVE NEENAH, WI 54956  
Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025  
Tel: (920) 751-4200 Fax: (920) 751-4284

File No.

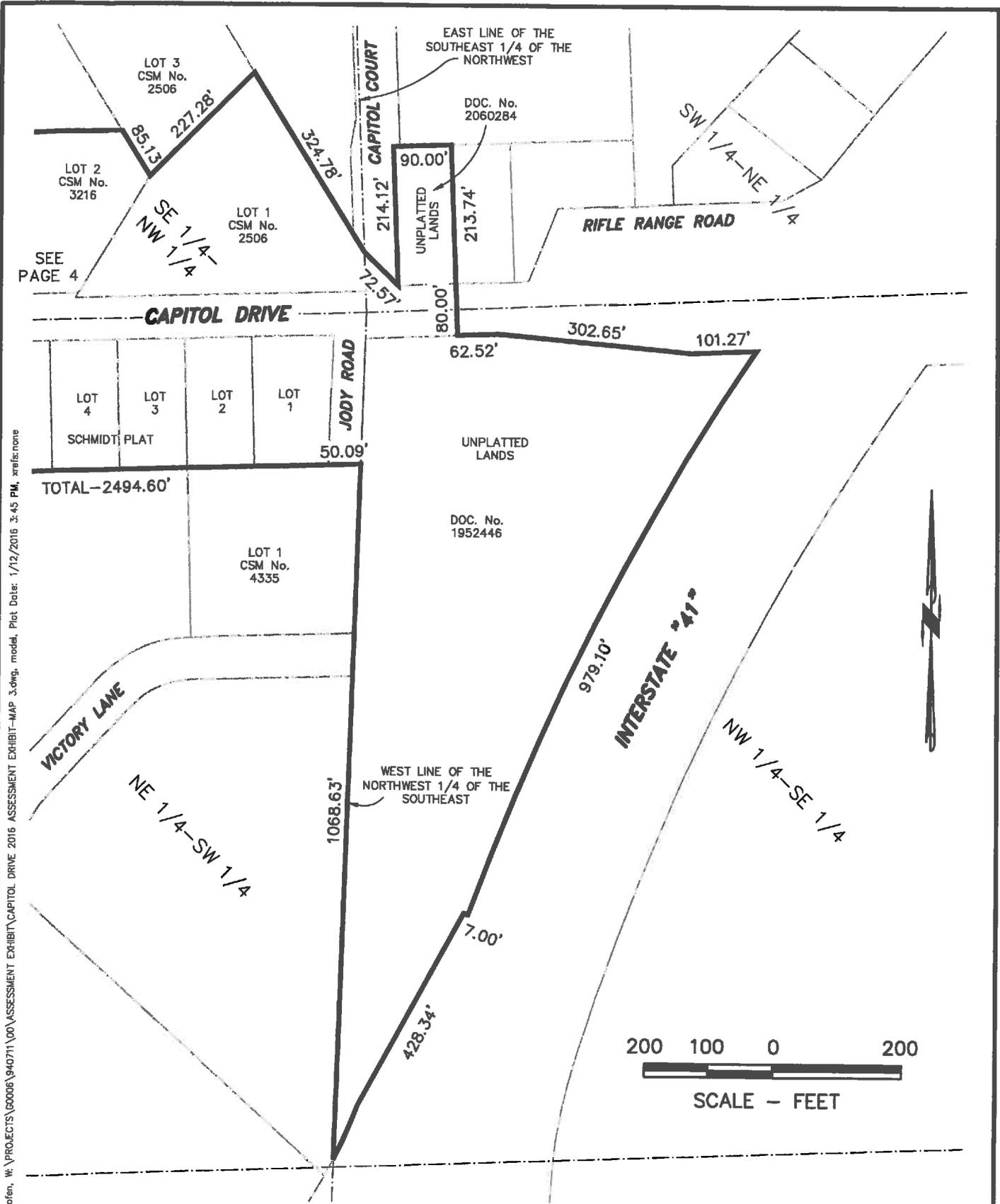
c:\alkofen\_w\PROJECTS\G0006\940711\00\ASSESSMENT EXHIBIT\CAPITOL DRIVE 2016 ASSESSMENT EXHIBIT-MAP 1.dwg, model, Plot Date: 1/12/2016 3:44 PM, arfrs.nons



c:\kalkofen, w:\PROJECTS\G0006\940711\00\ASSESSMENT EXHIBIT\MAP 2.dwg, model, Plot Date: 1/12/2016 3:44 PM, xref:none



chakrafen, W:\PROJECTS\G0006\940711\00\ASSESSMENT EXHIBIT\CAPITOL DRIVE 2016 ASSESSMENT EXHIBIT-MAP 3.dwg, modal, Plot Date: 1/12/2016 3:45 PM, xref: none



SEE PAGE 4



*Sanitary District No. 1 & 2  
Monthly Report  
DECEMBER 2015*

UTILITY LOCATES ..... 153

SERVICE CONNECTION PERMITS

WATER.....6

SEWER.....6

STORM .....6

FT. OF VACTORING DECEMBER.....0

QUARTERLY BILLS.....4,810

(Sections 3) (Does not include final bills)

MISC. MAINTENANCE:

Watermain Break - Eighth Street

# SENSUS METER INSTALLATION PROGRESS

