



MEETING	DATE	TIME	LOCATION
Joint Sanitary District	Tuesday, January 5, 2016	7:00 p.m.	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Input segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agendized Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve Regular Joint Meeting minutes – December 15, 2015

F. FINANCIAL REPORTS

1. Approval of Voucher List – January 5, 2016

G. NEW BUSINESS

1. Award Contract 22-2015, 2016 Sanitary Sewer Televising to Speedy Clean, Inc., in an amount not to exceed \$15,153.25.

H. ADJOURNMENT

Accommodation Notice

Any person requiring special accommodation who wishes to attend this meeting should contact **(Administration at 832-1573)** at least 48 hours in advance

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 GRAND CHUTE BLVD., GRAND CHUTE, WI – DECEMBER 15, 2015

CALL TO ORDER/ROLL CALL

Meeting called to order at 7:00 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, Jim Pleuss and Karen L. Weinschrott, Town Clerk.

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Tim Bantes, Fire Chief; Julie Wahlen, Finance Director; Greg Peterson, Police Chief; Tom Marquardt, Public Works Director; Bob Heimann, IT Director; Mike Patza, Town Planner; Carl Sutter, McMahon Associates; Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 6 signed attendance

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Pleuss/Nooyen) to approve the agenda as printed. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – December 1, 2015

Accept Monthly Report – November 2015

Motion (Pleuss/Sherman) to approve and accept the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher Lists – December 15, 2015

San. 1, 2, 3 & East Side – \$150,376.69; ACH – \$301,768.75

Motion (Thyssen/Pleuss) to approve the voucher list. Motion carried.

NEW BUSINESS

Agreement with ART Acquisitions, LLC for ownership and maintenance of Forest View Estates retention basin outlots.

Motion (Nooyen/Thyssen) to approve. Motion carried.

ADJOURNMENT

Motion (Thyssen/Nooyen) to adjourn. Motion carried.

Meeting adjourned 7:03 p.m.

These minutes were taken at a regular meeting held on December 15, 2015 and entered in this record book, December 16, 2015 by:

Karen L. Weinschrott

Karen L. Weinschrott, Town Clerk

December 16, 2015 - **INITIAL DRAFT**

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 89820:						12,830.45
89821	01/05/2016	OMNNI ASSOCIATES	N1942C14-1	PROFESSIONAL SERVICES	63-03-81000-000	6,388.75
Total 89821:						6,388.75
89823	01/05/2016	PETERS CONCRETE CO	120915 PAY C	SPENCER/GLENRIDGE COURT URBANIZATION PA	63-00-10700	7,357.60
Total 89823:						7,357.60
Total 63:						34,658.94
Grand Totals:						58,906.73

Dave Schowalter, President: _____

Jeff Nooyen, Commissioner: _____

Travis Thyssen, Commissioner: _____

Bruce Sherman, Commissioner: _____

Jim Pleuss, Commissioner: _____

Karen L. Weinschrott, Secretary: _____

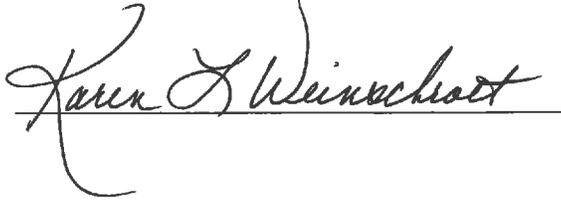
Julie M. Wahlen, Treasurer: _____

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
61						
89814	01/05/2016	HD SUPPLY WATERWORKS L	E876976	SENSUS SMART POINT READERS	61-00-10700	18,800.00
Total 89814:						18,800.00
89820	01/05/2016	MCMAHON	900960	FORESTVIEW ESTATES WATERMAIN CONSTRUCT	61-00-10700	576.00
89820	01/05/2016	MCMAHON	900961	WHITE HAWK MEADOWS NORTH II WATER MAIN C	61-00-10700	1,231.50
89820	01/05/2016	MCMAHON	900962	EDGEWOOD ACRES 1ST ADDN WATERMAIN CON	61-00-10700	73.80
Total 89820:						1,881.10
89823	01/05/2016	PETERS CONCRETE CO	21510155	REPLACE CURB BOXES AT VARIOUS	61-01-67500-390	1,909.75
Total 89823:						1,909.75
Total 61:						22,590.85
62						
89810	01/05/2016	DIGGERS HOTLINE	151139201	212 TICKETS	62-02-82700-290	339.20
Total 89810:						339.20
89820	01/05/2016	MCMAHON	900946	FORESTVIEW ESTATES SANITARY SEWER OBSE	62-00-10700	583.90
89820	01/05/2016	MCMAHON	900947	EDGEWOOD ACRES 1ST ADDN SANITARY SEWER	62-00-10700	73.60
Total 89820:						657.50
89831	01/05/2016	UNITED LABORATORIES	INV140338	LIBERATOR BACTERIAL TREATMENT	62-02-83100-390	660.24
Total 89831:						660.24
Total 62:						1,656.94
63						
89799	12/28/2015	WE ENERGIES	NOVEMBER 2	GAS & ELECTRIC BILL NOVEMBER 2015	63-03-82000-220	7,522.29
Total 89799:						7,522.29
89806	01/05/2016	CITY OF NEENAH	35425	INSURANCE	63-03-82000-134	154.35
Total 89806:						154.35
89811	01/05/2016	FABICK RENTS	430842	EQUIPMENT RENTAL - GILLETT ST PROJECT	63-03-82000-360	405.50
Total 89811:						405.50
89820	01/05/2016	MCMAHON	0900937	STORM DRAINAGE RESEARCH	63-03-82000-210	841.50
89820	01/05/2016	MCMAHON	900891	UNPS PLANNING GRANT	63-00-10700	848.00
89820	01/05/2016	MCMAHON	900892	CASALOMA DR/NEW HORIZON STORM SEWER RE	63-00-10700	90.50
89820	01/05/2016	MCMAHON	900932	MUD CREEK DREDGING SERVICES FOR EAST LY	63-00-10700	137.50
89820	01/05/2016	MCMAHON	900936	HICKORY FARM STORM SEWER/MUD CREEK PRO	63-00-10700	464.70
89820	01/05/2016	MCMAHON	900938	HARELY DAVIDSON DRAINAGE SERVICES THRU 1	63-03-82000-210	238.80
89820	01/05/2016	MCMAHON	900944	FORESTVIEW ESTATES STORM SEWER CONSTR	63-00-10700	576.00
89820	01/05/2016	MCMAHON	900945	EDGEWOOD ACRES 1ST ADDN STORM SEWER C	63-00-10700	396.20
89820	01/05/2016	MCMAHON	901162	PROFESSIONAL SERVICES	63-03-82000-210	9,237.25

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
61					
12/21/2015	CITY OF APPLETON	110215 1901	WATER VOLUME COLLEGE AVE	61-01-60200-390	369,762.10
12/21/2015	CITY OF APPLETON	122115	CFP FIRELINE	61-01-60200-390	35,384.00
12/21/2015	CITY OF APPLETON	27797.2 11021	WATER VOLUE CHARGE 2ND ST	61-01-60200-390	91,840.81
Total 151221001:					496,986.91
12/22/2015	JP MORGAN CHASE	DEC15-15	CC-UFIRST *LAUNDRY SVCS	61-01-66500-291	15.76
12/22/2015	JP MORGAN CHASE	DEC15-234	CC-THE HOME DEPOT 4903SWIVEL GASKET	61-01-66300-390	163.85
12/22/2015	JP MORGAN CHASE	DEC15-235	CC-ROGANS SHOES INC APPLEFIRE HYDRANT PARTS	61-01-66500-135	125.00
12/22/2015	JP MORGAN CHASE	DEC15-236	CC-UFIRST *LAUNDRY SVCSSPLIT - WATER TOWER ANTENNA (50%)	61-01-66500-291	15.76
12/22/2015	JP MORGAN CHASE	DEC15-237	CC-UFIRST *LAUNDRY SVCSAPWA CONFERENCE REGISTRATION (4	61-01-66500-291	15.76
12/22/2015	JP MORGAN CHASE	DEC15-238	CC-UFIRST *LAUNDRY SVCSUNIFORMS-SEWER (14.91%)	61-01-66500-291	15.76
12/22/2015	JP MORGAN CHASE	DEC15-239	CC-UFIRST *LAUNDRY SVCSUNIFORMS-SEWER (14.63%)	61-01-66500-291	15.76
12/22/2015	JP MORGAN CHASE	DEC15-240	CC-CLEAN WATER TESTING LLUNIFORMS-SEWER (14.91%)	61-01-67300-390	120.00
12/22/2015	JP MORGAN CHASE	DEC15-241	CC-FIRST SUPPLY LLC #1010UNIFORMS-SEWER (5.07%)	61-01-67300-390	42.12
12/22/2015	JP MORGAN CHASE	DEC15-242	CC-CLEAN WATER TESTING LLMARKING PAINT (54.63%)	61-01-67300-390	120.00
12/22/2015	JP MORGAN CHASE	DEC15-243	CC-CLEAN WATER TESTING LLTRAPPER GREASE SOLVENT	61-01-67300-390	135.00
12/22/2015	JP MORGAN CHASE	DEC15-244	CC-WW GRAINGERMANHOLE FRAME AND LID	61-01-67500-390	171.20
12/22/2015	JP MORGAN CHASE	DEC15-245	CC-WW GRAINGERROCK/M/HOLE	61-01-67500-390	364.00
12/22/2015	JP MORGAN CHASE	DEC15-246	CC-DAVIES WATER #1476DOUBLE CHARGE	61-01-67700-390	1,320.00
12/22/2015	JP MORGAN CHASE	DEC15-247	CC-DAVIES WATER #1476MANHOLE FRAME AND LID (92.91%)	61-01-67700-390	2,649.00
12/22/2015	JP MORGAN CHASE	DEC15-248	CC-VZWRLLSS*IVR VBLIFT STATION PARTS	61-01-92100-221	12.51
12/22/2015	JP MORGAN CHASE	DEC15-249	CC-FRV INC.PARTS FOR LIFT STATION	61-01-92100-310	100.81
Total 151222100:					5,402.29
Total 61:					502,389.20
62					
12/21/2015	CITY OF APPLETON	122115 MEM	SEWER SERVICES	62-02-82600-290	1,897.88
Total 151221001:					1,897.88
12/22/2015	JP MORGAN CHASE	DEC15-250	CC-UFIRST *LAUNDRY SVCSPARTS FOR LIFT STATION	62-02-82700-291	15.76
12/22/2015	JP MORGAN CHASE	DEC15-251	CC-UFIRST *LAUNDRY SVCSSPLIT - WATER TOWER ANTENNA (50%)	62-02-82700-291	15.76
12/22/2015	JP MORGAN CHASE	DEC15-252	CC-UFIRST *LAUNDRY SVCSAPWA CONFERENCE REGISTRAION (44.	62-02-82700-291	15.76
12/22/2015	JP MORGAN CHASE	DEC15-253	CC-MCCNATURES ACRE DNR PERMITTING (45.36%)	62-02-83200-390	86.41
12/22/2015	JP MORGAN CHASE	DEC15-254	CC-BATTERIES PLUS APPAPWA CONFERENCE REGISTRATION (11.1	62-02-83400-390	123.85
12/22/2015	JP MORGAN CHASE	DEC15-255	CC-VZWRLLSS*IVR VBPVC PIPE	62-02-85100-221	12.51
12/22/2015	JP MORGAN CHASE	DEC15-256	CC-FRV INC.PVC COUPLINGS	62-02-85100-310	100.81
Total 151222100:					370.86
Total 62:					2,268.74
63					
12/10/2015	TOWN OF GRAND CHUTE	020101142800	STORMWATER POND BY WERNER TAXES	63-03-82000-390	2,730.33
Total 151210020:					2,730.33
12/22/2015	JP MORGAN CHASE	DEC15-257	CC-MARTENSON AND EISELE IPVC PIPE (7.09%)	63-03-82000-210	270.00
12/22/2015	JP MORGAN CHASE	DEC15-258	CC-FRV INC.	63-03-82000-330	100.82
12/22/2015	JP MORGAN CHASE	DEC15-259	CC-DAVIES WATER #1476	63-03-82000-360	142.00
12/22/2015	JP MORGAN CHASE	DEC15-260	CC-GRAND RENTAL STATION	63-03-82000-360	60.48

Check Issue Date	Payee	invoice Number	Description	Invoice GL Acct	Check Amount
Total 151222100:					573.30
Total 63:					3,303.63
Grand Totals:					507,961.57

Karen L. Weinschrott, Secretary:



Date: 12/29/15



December 30, 2015

Grand Chute Sanitary District #2
Attn: Karen Weinschrott, Town Clerk
1900 West Grand Chute Boulevard
Grand Chute, WI 54913

Re: Grand Chute Sanitary District #2
2016 Sanitary Sewer Televising
Letter Of Recommendation
McM. No. G0005-9-15-00107.00 / 2015-22

On December 29, 2015, bids were received at the Town of Grand Chute Town Hall for the above referenced project. Six (6) bids were received, ranging in price from \$15,153.25 to \$54,551.70 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract G0005-9-15-00107.00 / 2015-22 to the low bidder, Speedy Clean, Inc., in the amount of \$15,153.25.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return all copies to our office for incorporation into the contract documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMAHON

Carl C. Sutter, P.E., CCS
Senior Vice President

CCS:jlh

Enclosures: Notice of Awards (3 copies each)
Bid Tabulation

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: SPEEDY CLEAN, INC.
1380 Earl Street
Menasha, WI 54952

Contract No. G0005-9-15-00107.00 / 2015-22

Project: 2016 SANITARY SEWER TELEVISIONING
Grand Chute Sanitary District #2 | Outagamie County, Wisconsin

You are notified that your Bid, dated December 29, 2015, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for 2016 Sanitary Sewer Televising for the Grand Chute Sanitary District #2, Outagamie County, Wisconsin.

The Contract Price of your Contract is Fifteen Thousand One Hundred Fifty-Three and 25/100 Dollars (\$15,153.25).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.1) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

GRAND CHUTE SANITARY DISTRICT #2 | Outagamie County, Wisconsin

(authorized signature)

(title)

Witness: _____

BID TABULATION

Owner: GRAND CHUTE SANITARY DISTRICT #2
Project Name: 2016 Sanitary Sewer Televising
Contract No.: G0005-9-15-00107.00 / 2015-22
Bid Date: December 29, 2016
Bid Time: 1:00 p.m., local time
Project Manager: Carl C. Sutter, P.E.

Engineer: McMAHON
 1445 McMahon Drive
 P.O. Box 1025
 Neenah, WI 54956 / 54957-1025

Item	Qty	Unit	Description	Unit Price	Total										
1.	60,613	L.F.	Sanitary Sewer Televising	\$15,153.25	\$15,153.25	\$17,577.77	\$17,577.77	\$18,489.97	\$18,489.97	\$27,275.85	\$27,275.85	\$54,551.70	\$54,551.70	\$54,551.70	\$54,551.70
TOTAL (Item 1, Inclusive)					\$15,153.25		\$17,577.77		\$18,489.97		\$27,275.85		\$54,551.70		\$54,551.70
Bid Security				Yes		Yes		Yes		Yes		Yes		Yes	
Addendum Acknowledgement				Yes		Yes		Yes		Yes		No		Yes	

SPEEDY CLEAN, INC.
 1380 Earl Street
 Menasha, WI 54952

GREEN BAY PIPE AND TV, LLC
 1100 Columbia Avenue
 Green Bay, WI 54303

GREAT LAKES TV SEAL, INC.
 3600 Kewaunee Road
 Green Bay, WI 54311

NORTHERN PIPE EQUIPMENT, INC.
 1772 South Vandenberg Road
 Green Bay, WI 54311

McCANN'S UNDERGROUND
 611 N. Burr Oak Avenue
 Oregon, WI 53575

VISU-SEWER, INC.
 W230 N4855 Betker Drive
 P.O. Box 804
 Pewaukee, WI 53072