



MEETING	DATE	TIME	LOCATION
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Joint Sanitary District	Tuesday, March 20, 2018	6:30 p.m.	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room
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A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Input segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agendized Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve Regular Joint Meeting minutes – March 6, 2018
2. Accept Monthly Report – February 2018

F. FINANCIAL REPORTS

1. Approval of Voucher List – March 20, 2018
2. Accept Budget Statement – January 2018

G. RESOLUTION

1. Preliminary Resolution SD2-01-2018, Wren Drive/Edgewood Drive sanitary sewer extension.

H. ADJOURNMENT

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchute.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – MARCH 6, 2018

CALL TO ORDER/ROLL CALL

Meeting called to order at 6:30 p.m. by Jeff Nooyen, presiding officer.

PRESENT: Jeff Nooyen, Travis Thyssen, Bruce Sherman, and Jim Pleuss

EXCUSED: Dave Schowalter

STAFF: Jim March, Town Administrator; Tim Bantes, Fire Chief; Julie Wahlen, Finance Director; Greg Peterson, Police Chief; Bob Heimann, IT Director; Karen Heyrman, Deputy Director of Public Works; Mike Patza, Town Planner; Brent Braun, IT; Carl Sutter, McMahon Associates; Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 7 signed attendance

PLEDGE OF ALLEGIANCE

Vice President Nooyen led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Thyssen/Sherman) to approve the agenda as printed. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – February 22, 2018

Motion (Thyssen/Sherman) to approve the consent agenda. Motion carried. Pleuss voted present.

FINANCIAL REPORTS

Approval of Voucher Lists – March 6, 2018
San 1, 2, 3 & East Side – \$17,864.32; ACH – \$844,116.65

Accept September, October, November and December (before year end journal entries) Budget Statements

Motion (Thyssen/Sherman) to approve the voucher list and accept the budget statements. Motion carried.

ADJOURNMENT

Motion (Pleuss/Sherman) to adjourn. Motion carried.

Meeting adjourned 6:33 p.m.

These minutes were taken at a regular meeting held on March 6, 2018 and entered in this record book, March 7, 2018 by:

Karen L. Weinschrott

Karen L. Weinschrott, Town Clerk
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District

INITIAL DRAFT



*Sanitary District No. 1 & 2
Monthly Report
February 2018*

UTILITY LOCATES	65
SERVICE CONNECTION PERMITS	
WATER.....	10
SEWER.....	10
STORM	10
FT. OF VACTORING	0
QUARTERLY BILLS.....	4,529
(Sections 2 and unpaid - Does not include final bills)	

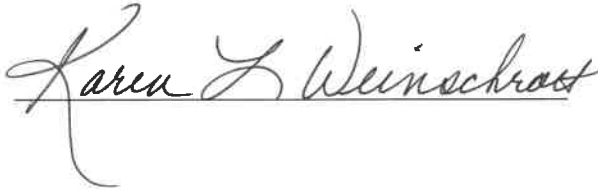
Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Grand Totals:						164,084.75

- Dave Schowalter, President: _____
- Jeff Nooyen, Commissioner: _____
- Travis Thyssen, Commissioner: _____
- Bruce Sherman, Commissioner: _____
- Jim Pleuss, Commissioner: _____
- Karen L. Weinschrott, Secretary: _____
- Julie M. Wahlen, Treasurer: _____

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
61						
92412	03/20/2018	CORE & MAIN	1332878	SUPPORT SOW	61-00-39110	2,000.00
Total 92412:						2,000.00
92419	03/20/2018	GREAT LAKES TV SEAL INC	03092018	HYDRANT METER DEPOSIT REFUND	61-00-23500	172.78
Total 92419:						172.78
92431	03/20/2018	MCPMAHON	0800320	W SPENCER ST ROADWAY DESIGN SERVICE	61-00-10700	7,834.80
92431	03/20/2018	MCPMAHON	0909098	PERKINS ST WATER MAIN REPLACEMENT	61-00-10700	528.66
92431	03/20/2018	MCPMAHON	0909099	WREN DR TO CTH A WATER MAIN	61-00-10700	2,143.00
Total 92431:						10,506.46
92448	03/20/2018	WITTHUHN PRINTING CO. INC	8076	WARNING LABELS	61-01-67600-390	367.62
Total 92448:						367.62
Total 61:						13,046.86
62						
92416	03/20/2018	FOX WEST REGIONAL SEWER	4116	DEPRECIATION	62-02-40300-000	133,551.54
Total 92416:						133,551.54
92418	03/20/2018	GRAND CHUTE UTILITIES	222770000 03	WILLIAMS ST LIFT STATION STORM WATER	62-02-82100-220	6.74
Total 92418:						6.74
92431	03/20/2018	MCPMAHON	0909163	PROFESSIONAL SERVICES WREN DRIVE SEWER	62-00-10700	2,946.80
Total 92431:						2,946.80
Total 62:						136,505.08
63						
92402	03/20/2018	US POSTMASTER	03062018	UTILITY BILL POSTAGE	63-03-82000-311	1,739.53
Total 92402:						1,739.53
92420	03/20/2018	HEARTLAND BUSINESS SYST	HBS00558376	PHONE SYSTEM	63-00-37200	1,969.29
Total 92420:						1,969.29
92431	03/20/2018	MCPMAHON	0909097	GC CENTER DRAIN STORM SEWER	63-00-10700	289.04
92431	03/20/2018	MCPMAHON	0909167	DRAINAGE INVESTIGATION	63-03-82000-211	650.80
92431	03/20/2018	MCPMAHON	0909277	AMBERWOOD LANE DITCHING	63-00-10700	4,658.98
92431	03/20/2018	MCPMAHON	0909278	BENTWOOD ESTATES PONDS REDESIGN	63-00-10700	2,743.07
92431	03/20/2018	MCPMAHON	0909279	MISTY POND FOR SPENCER ST	63-00-10700	2,482.10
Total 92431:						10,823.99
Total 63:						14,532.81

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
63					
03/01/2018	DTCC	030118	2012 DEBT INTEREST	63-03-43000-620	4,971.25
Total 180301001:					4,971.25
03/05/2018	PSN	169836	PSN 63-03-82000-290	63-03-82000-290	64.95
Total 180305001:					64.95
Total 63:					5,036.20
Grand Totals:					5,036.20

Karen L. Weinschrott, Secretary:



Date:

3/14/18

**TOWN OF GRAND CHUTE
SANITARY DISTRICT #1
2018 BUDGET STATEMENT
JANUARY 2018**

	2018 BUDGET	CURRENT MONTH	2018 YTD	% BUDGET	REMAINING BUDGET
EXPENSES					
PERSONNEL	554,526	35,750	35,750	6%	518,776
OPERATIONS AND MAINTENANCE	5,530,550	26,692	26,692	0%	5,503,858
Subtotal-Operating Expense	6,085,076	62,442	62,442	1%	6,022,634
DEBT SERVICE	360,000	-	285,000	79%	75,000
CAPITAL IMPROVEMENTS	1,193,298	-	461,289	39%	732,009
Subtotal-Capital Expenses	1,553,298	-	746,289	48%	807,009
TOTAL EXPENSE	7,638,374	62,442	808,730	11%	6,829,644
REVENUES					
Operating Revenues	6,450,336	(99,252)	(99,252)	-2%	6,549,588
Capital Revenues	104,625	-	-	0%	104,625
TOTAL REVENUES	6,554,961	(99,252)	(99,252)	-2%	6,654,213
Operating Net Income	365,260		(161,694)		

**TOWN OF GRAND CHUTE
SANITARY DISTRICT #2
2018 BUDGET STATEMENT
JANUARY 2018**

	2018 BUDGET	CURRENT MONTH	2018 YTD	% BUDGET	REMAINING BUDGET
EXPENSES					
PERSONNEL	385,290	31,694	31,694	8%	353,596
OPERATIONS AND MAINTENANCE	2,578,312	25,036	25,036	1%	2,553,276
Subtotal-Operating Expense	2,963,602	56,729	56,729	2%	2,906,873
DEBT SERVICE	-	-	-	0%	-
CAPITAL IMPROVEMENTS	340,948	-	111,807	33%	229,141
Subtotal-Capital Expenses	340,948	-	111,807	33%	229,141
TOTAL EXPENSE	3,304,550	56,729	168,537	5%	3,136,013
REVENUES					
Operating Revenues	3,329,200	(149,733)	(149,733)	-4%	3,478,933
Capital Revenues	103,275	-	-	0%	103,275
TOTAL REVENUES	3,432,475	(149,733)	(149,733)	-4%	3,582,208
Operating Net Income	365,598		(206,462)		

**TOWN OF GRAND CHUTE
SANITARY DISTRICT #3
2018 BUDGET STATEMENT
JANUARY 2018**

	2018 BUDGET	CURRENT MONTH	2018 YTD	% BUDGET	REMAINING BUDGET
EXPENSES					
PERSONNEL	299,450	23,874	23,874	8%	275,576
OPERATIONS AND MAINTENANCE	984,610	15,785	15,785	2%	968,825
Subtotal-Operating Expense	1,284,060	39,659	39,659	3%	1,244,401
DEBT SERVICE	600,000	-	585,000	98%	15,000
CAPITAL IMPROVEMENTS	2,184,348	-	440,957	20%	1,743,391
Subtotal-Capital Expenses	2,784,348	-	1,025,957	37%	1,758,391
TOTAL EXPENSE	4,068,408	39,659	1,065,617	26%	3,002,791
REVENUES					
Operating Revenues	3,063,850	(258,487)	(258,487)	-8%	3,322,337
Capital Revenues	151,750	-	-	0%	151,750
TOTAL REVENUES	3,215,600	(258,487)	(258,487)	-8%	3,474,087
Operating Net Income	1,779,790		(298,146)		

**TOWN OF GRAND CHUTE
EAST SIDE UTILITY DISTRICT
2018 BUDGET STATEMENT
JANUARY 2018**

	2018 BUDGET	CURRENT MONTH	2018 YTD	% BUDGET	REMAINING BUDGET
EXPENSES					
PERSONNEL	10,050	-	-	0%	10,050
OPERATIONS AND MAINTENANCE	31,730	248	248	1%	31,483
Subtotal-Operating Expense	41,780	248	248	1%	41,533
CAPITAL IMPROVEMENTS	-	-	-	0%	-
Subtotal-Capital Expenses	-	-	-	0%	0
TOTAL EXPENSE	41,780	248	248	1%	41,533
REVENUES					
Operating Revenues	44,096	780	780	2%	43,316
TOTAL REVENUES	44,096	780	780	2%	43,316
Operating Net Income	2,316	533	533		

TOWN OF GRAND CHUTE
SANITARY DISTRICT NO. 2
(OUTAGAMIE COUNTY, STATE OF WISCONSIN)
RESOLUTION SD2-01-2018

WREN DRIVE/EDGEWOOD DRIVE

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER CHAPTER 66, POLICE POWERS, WIS. STATS., 2015-16 AS AMENDED.

BE IT RESOLVED by the Commissioners of the Sanitary District No. 2, Outagamie County, Wisconsin as follows:

1. The Sanitary District Commission hereby declares its intention to exercise its powers under Section 66.0703(1)(b), Wis. Stats., 2015-16 as amended, to levy special assessments upon specifically benefitting property within the following described area and map as shown on Exhibit "A" for benefits conferred upon such property by improvement of the following:
 - I. Improvements
 - A. Sanitary Sewer Extension
 - II. Location of Improvement
 - A. Located in Section 9, T21N, R17E
2. The total amount assessed against such improvements shall not exceed the total cost of the improvements. The Sanitary District Commission determines that such improvements shall be made under the police power, and the amount assessed against each parcel shall be on a cost per front foot, area, or unit cost basis.
3. The assessments against any parcel may be paid in cash or in the number of installments as outlined in the Special Assessment Policy and according to the Final Resolution of the Sanitary District Commission.
4. The Sanitary District/Engineer is directed to prepare a Report consisting of:
 - A. Plans and specifications of said improvements
 - B. A summary of the entire cost of the proposed improvements
 - C. A schedule of proposed assessments showing the properties, which are benefited by the work or improvement

Upon completing such report, the Sanitary District Engineer is directed to file a copy thereof in the Town Clerk's Office for public inspection.

5. Upon receiving the report of the Sanitary District/Engineer, the Town Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7), Wisconsin Statutes. The hearing shall be held at the Grand Chute Town Hall at a time set by the Town Clerk in accordance with Section 66.0703(7), Wisconsin Statutes.

Passed and approved this _____ day of _____, 2018

SANITARY DISTRICT NO. 2

By: David A. Schowalter
President

By: Karen L. Weinschrott
Secretary

EXHIBIT A

LOT 1
CSM No.
2466

LOT 4
CSM No.
781

S89°17'05"E

198.00'

DOC. No.
2028824
PARCEL 1

N00°20'55"E

371.25'

S00°20'55"W

371.77'

SE 1/4-SE 1/4
SECTION 4

200 100 0 200

SCALE - FEET

UNPLATTED
LANDS

G.T.H. "JJ"

EDGEWOOD DRIVE

S89°08'05"E

156.12'

S89°08'05"E

456.98'

LOT 1
CSM No.
3530

28.8 ACRES

LOT 1
CSM No.
2280

LOT 1
CSM No.
7233

NE 1/4-NE 1/4
SECTION 9

UNPLATTED
LANDS

UNPLATTED
LANDS

LOT 2
CSM No.
7233

LOT 2
CSM No.
3446

S89°08'05"E
500.00'

LOT 2
CSM No.
2280

1293.50'

N00°31'42"W

WREN DRIVE

S00°18'10"W

1000.00'

291.97'

S00°18'54"W

N89°11'18"W

WHITE HAWK
MEADOWS NORTH 3

1292.06'

WHITE HAWK
MEADOWS NORTH 4

CANADIAN NATIONAL RAILROAD

PAGE 1 OF 2

McMAHON
ENGINEERS ARCHITECTS

Project No G0005 91700292.00 Date JAN. 2018 Scale 1"=200'

Drawn By CKK Field Book _____ Page _____

1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025
Tel: (920) 751-4200 Fax: (920) 751-4284

File No.

C:\Users\j... \Documents\Survey Documents\Manufactures Documents\PROJ STATE ASSESSMENT\CONTR.DWG, model, Plot Date: 2/1/2018 4:52 PM, state: (crush...-m...-2017.dwg)

EXHIBIT A

ATTACHMENT AREA DESCRIPTION:

All of Lots 1 & 2 of Certified Survey Map No. 2280 as recorded in Volume 12 of Certified Survey Maps on Page 2280 as Document No. 1161189, all of Lot 2 of Certified Survey Map No. 3446 as recorded in Volume 18 of Certified Survey Maps on Page 3446 as Document No. 1318500, all of Lot 1 of Certified Survey Map No. 3530 as recorded in Volume 18 of Certified Survey Maps on Page 3530 as Document No. 1333603, all of Lots 1 & 2 of Certified Survey Map No. 7233 as recorded in Volume 43 of Certified Survey Maps on Page 7233 as Document No. 2081359, a part of the Southeast 1/4 of the Southeast 1/4 of Section 4, and a part of the Northeast 1/4 of the Northeast 1/4 of Section 9, located in the Southeast 1/4 of the Southeast 1/4 of Section 4 and the Northeast 1/4 of the Northeast 1/4 of Section 9, all in Township 21 North, Range 17 East, Town of Grand Chute, Outagamie County, Wisconsin containing 28.8 acres of land more or less and described as follows:

Beginning at the Northwest corner of Lot 1 of said Certified Survey Map No. 3530; thence S89°08'05"E, 156.12 feet along the North line of said Lot 1 to the Southerly extension of the West line of Parcel 1 as described in Document No. 2028824; thence N00°20'55"E, 371.25 feet along said West line to the Northwest corner thereof; thence S89°17'05"E, 198.00 feet along the North line of said Parcel 1 to the Northeast corner thereof; thence S00°20'55"W, 371.77 feet along the East line of said Parcel 1 and its Southerly extension to the North line of Lot 1 of said Certified Survey Map No. 2280; thence S89°08'05"E, 456.98 feet along said North line to the Northeast corner thereof; thence S00°18'54"W, 1000.00 feet along the East line of said Lot 1 to the Southeast corner thereof; thence S89°08'05"E, 500.00 feet along the North line of Lot 2 of said Certified Survey Map No. 2280 to the Northeast corner thereof; thence S00°18'54"W, 291.97 feet along the East line of said Lot 2 to the Southeast corner thereof; thence N89°11'18"W, 1292.06 feet along the South line of said Lot 2 and its Westerly extension to the Southwest corner of Lot 2 of said Certified Survey Map No. 7233; thence N00°31'42"W, 1293.50 feet along the West line of said Certified Survey Map No. 7233 and its Northerly extension to the Point of Beginning.

The above description shall be used for attachment purposes only.

PAGE 2 OF 2

McMAHON
ENGINEERS ARCHITECTS

Project No. 60005 91700292.00 Date JAN. 2018 Scale 1"=200'

Drawn By CWK Field Book _____ Page _____

1445 McMAHON DRIVE NEENAH, WI 54958
Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025
Tel: (920) 761-4200 Fax: (920) 761-4284

File No.