



MEETING	DATE	TIME	LOCATION
Joint Sanitary District	Tuesday, November 15, 2016	Immediately following Budget Public Hearing	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Input segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agendized Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve Regular Joint Meeting minutes – November 1, 2016
2. Accept Monthly Report – October 2016

F. FINANCIAL REPORTS

1. Approval of Voucher List – November 15, 2016

G. NEW BUSINESS

1. Adoption of 2017 Annual Budgets for Sanitary Districts No. 1, No. 2, No. 3, and East Side Utility.

H. RESOLUTIONS

1. SD1-06-2016 Sanitary District No. 1 adopting the local mil rate for 2016 of 0.268168904 per \$1,000 assessed valuation.
2. ESD-01-2016 East Side Utility District adopting the local mil rate for 2016 of 1.095215709 per \$1,000 assessed valuation.

I. ADJOURNMENT

Accommodation Notice

Any person requiring special accommodation who wishes to attend this meeting should contact (**Administration at 832-1573**) at least 48 hours in advance

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – NOVEMBER 1, 2016

CALL TO ORDER/ROLL CALL

Meeting called to order at 7:00 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, Jim Pleuss, and Karen L. Weinschrott, Town Clerk

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Tim Bantes, Fire Chief; Julie Wahlen, Finance Director; Greg Peterson, Police Chief; Tom Marquardt, Public Works Director; Karen Heyrman, Deputy Public Works Director; Bob Heimann, IT Director; Mike Patza, Town Planner; Carl Sutter, McMahon Associates; Attorney Claringbole, Herrling Clark Law Offices

OTHERS: 10 signed attendance

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

**Motion (Thyssen/Pleuss) to approve the agenda as printed. Motion carried.**

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – October 18, 2016

**Motion (Nooyen/Thyssen) to approve the consent agenda. Motion carried.**

FINANCIAL REPORTS

Approval of Voucher Lists – November 1, 2016  
San 1, 2, 3 & East Side – \$12,949.58; ACH – \$8,273.36  
Accept Budget Statements – September 2016

**Motion (Pleuss/Sherman) to approve the voucher list and accept the budget statements. Motion carried.**

NEW BUSINESS

Refund of over charged water billing at 4398 Bull Rush Drive.

**Motion (Nooyen/Thyssen) to approve. Motion carried.**

ADJOURNMENT

**Motion (Thyssen/Sherman) to adjourn. Motion carried.**

Meeting adjourned 7:02 p.m.

These minutes were taken at a regular meeting held on November 1, 2016 and entered in this record book, November 8, 2016 by:

Karen L. Weinschrott

Karen L. Weinschrott, Town Clerk  
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District

**INITIAL DRAFT**



*Sanitary District No. 1 & 2  
Monthly Report  
OCTOBER 2016*

UTILITY LOCATES .....322

SERVICE CONNECTION PERMITS

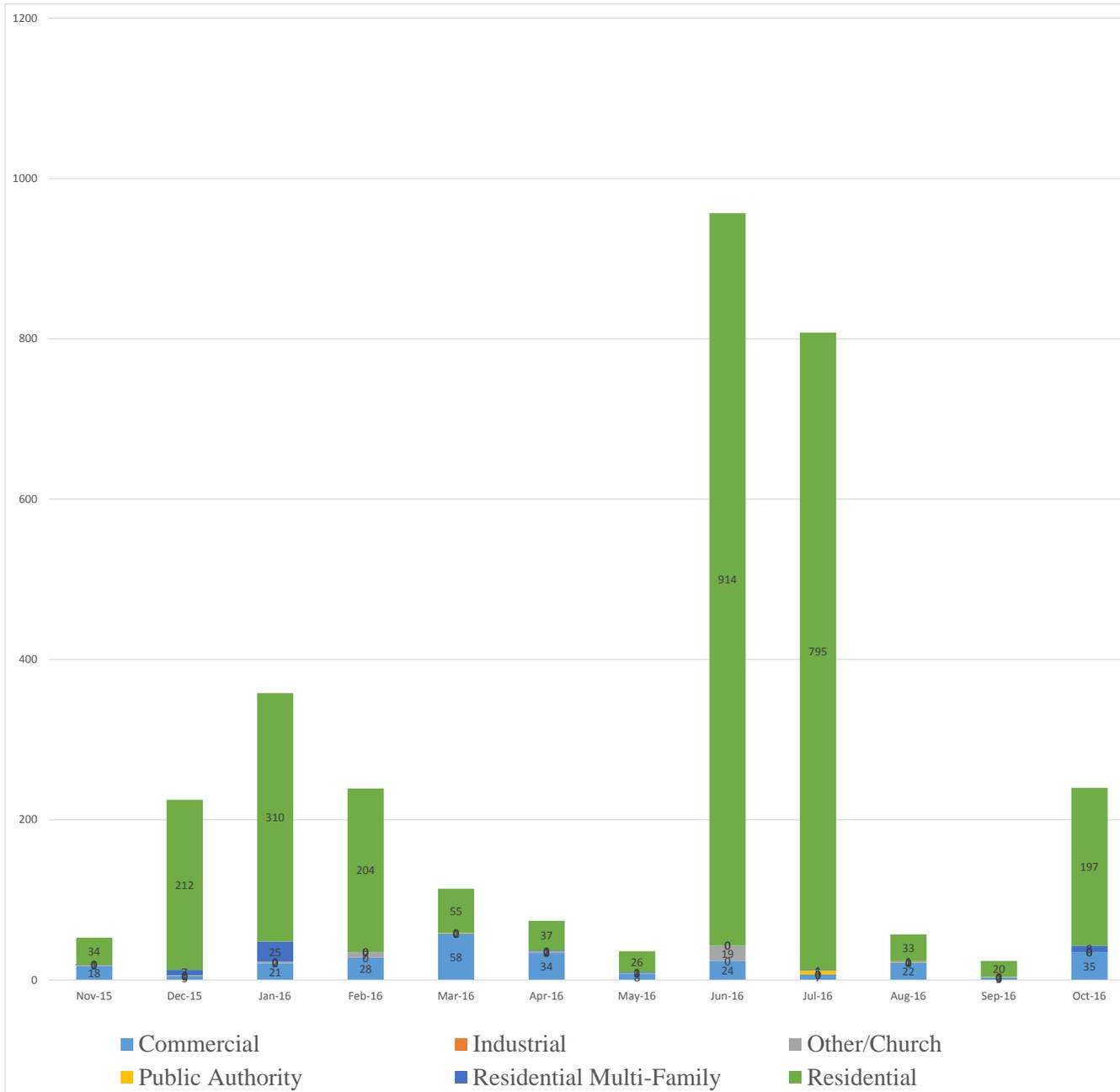
WATER.....10  
SEWER.....10  
STORM .....9

FT. OF VACTORING.....20,730

QUARTERLY BILLS.....2,848  
(Sections 1) (Does not include final bills)

MISC. MAINTENANCE:

# SENSUS METER INSTALLATION PROGRESS



Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
90848	11/15/2016	PRECISION SEALCOATING IN	102516	STREET SWEEPING	63-03-82000-290	6,359.70
Total 90848:						6,359.70
Total 63:						27,985.51
Grand Totals:						63,142.71

Dave Schowalter, President: \_\_\_\_\_

Jeff Nooyen, Commissioner: \_\_\_\_\_

Travis Thyssen, Commissioner: \_\_\_\_\_

Bruce Sherman, Commissioner: \_\_\_\_\_

Jim Pleuss, Commissioner: \_\_\_\_\_

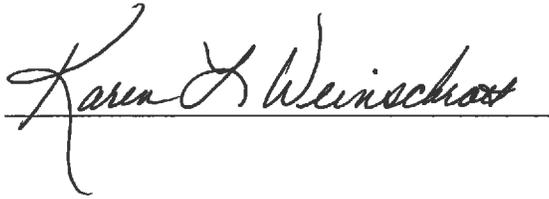
Karen L. Weinschrott, Secretary: \_\_\_\_\_

Julie M. Wahlen, Treasurer: \_\_\_\_\_

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
<b>61</b>						
90827	11/15/2016	BESCH PLUMBING	5899	EMERGENCY METER INSTALL AT 3623 W COLLEG	61-00-10700	174.59
Total 90827:						174.59
90835	11/15/2016	GRAND CHUTE UTILITIES	110216-10160	MISTY LANE TOWER STORMWATER BILL	61-01-67200-349	9.98
Total 90835:						9.98
90836	11/15/2016	HD SUPPLY WATERWORKS L	E994838	SENUM SMART POINT	61-00-10700	18,800.00
90836	11/15/2016	HD SUPPLY WATERWORKS L	G365163	RUBBER GASKETS FOR METERS	61-00-10700	38.29
Total 90836:						18,838.29
90843	11/15/2016	MCPMAHON	904018	EDGEWOOD ACRES 3RD ADDN CONDO PLOT WA	61-00-10700	492.49
Total 90843:						492.49
90844	11/15/2016	MIDWEST TESTING LLC	3995	SENSUS METER INSTALLATION	61-00-10700	14,492.50
Total 90844:						14,492.50
90857	11/15/2016	UNITED FINANCIAL	10312016	HYDRANT METER DEPOSIT REFUND	61-00-23500	85.83
Total 90857:						85.83
Total 61:						34,093.68
<b>62</b>						
90843	11/15/2016	MCPMAHON	904017	EDGEWOOD ACRES 3RD ADDITION CONDO PLAT	62-00-10700	1,063.52
Total 90843:						1,063.52
Total 62:						1,063.52
<b>63</b>						
90825	11/15/2016	US POSTMASTER	11032016	UTILITY BILL POSTAGE	63-03-82000-311	830.44
Total 90825:						830.44
90835	11/15/2016	GRAND CHUTE UTILITIES	110216-10145	STORM WATER BILL PROSPECT AVE	63-03-82000-220	84.36
Total 90835:						84.36
90843	11/15/2016	MCPMAHON	903897	ECOLOGICAL SERVICES BLUEMOUND SOUTH PO	63-00-10700	1,734.90
90843	11/15/2016	MCPMAHON	904110	UNPS PLANNING GRANT SERVICES THROUGH 10/	63-03-82000-290	15,768.75
90843	11/15/2016	MCPMAHON	904111	AMBERWOOD ATCP SUBMITTAL SERVICES THRO	63-00-10700	1,375.10
90843	11/15/2016	MCPMAHON	904112	BENTWOOD ESTATES POND DESIGN SERVICES T	63-00-10700	123.20
90843	11/15/2016	MCPMAHON	904128	MUNICIPAL GARAGE SWPPP	63-03-82000-290	660.46
Total 90843:						19,662.41
90847	11/15/2016	OUTAGAMIE COUNTY TREAS	108289	STREET SWEEPINGS	63-03-82000-290	1,048.60
Total 90847:						1,048.60

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
<b>61</b>					
10/28/2016	E-CORP ACH TRANSFER	102816	2010 DEBT PRINCIPAL PAYMENT	61-00-22310	175,000.00
Total 161028001:					175,000.00
11/01/2016	DEPOSITORY TRUST TRANSF	110116	2010 DEBT INTEREST	61-01-43000-620	11,231.25
Total 161101001:					11,231.25
Total 61:					186,231.25
<b>63</b>					
11/07/2016	PSN	110716	PSN 63-03-82000-290	63-03-82000-290	49.95
Total 161107001:					49.95
Total 63:					49.95
Grand Totals:					186,281.20

Karen L. Weinschrott, Secretary:



Date:

11/8/16



**AGENDA REQUEST**  
**November 15, 2016**

TOPIC: 2017 Sanitary District Budgets

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Sanitary District
Department Reporting: Administration	Submitted By: Jim March, Town Administrator <i>JM</i>

**ISSUE:** Shall the Town Board adopt the 2017 Sanitary District #1, #2, #3 and east side district budgets?

**BACKGROUND/ANALYSIS:** The budget review committee met with staff and individual department heads for ten hours reviewing the departmental submittals. The entire Town Board met in a special budget session to review and revise the document that is before you this evening. The budget is very conservative.

**RECOMMENDATION:** Adopt the 2017 Sanitary District Budgets

**FISCAL IMPACT:**     BUDGET

**ATTACHMENTS:** Complete budget books have been provided to each Town Board Supervisor

RESOLUTION SD1-06-2016

A RESOLUTION OF THE SANITARY DISTRICT NO. 1 COMMISSION OF THE  
TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY, WISCONSIN  
ADOPTING THE LOCAL MIL RATE FOR 2016

WHEREAS, a specific duty of the Sanitary District Commission is levying a tax on all taxable property in the district; and

WHEREAS, the 2017 district budget has been adopted by the Sanitary District #1 Commission; and

WHEREAS, it is necessary to levy a tax for the year 2016; and

WHEREAS, a mil rate of \$0.268168904 per \$1,000 assessed valuation has been determined to be the amount needed to support 2017 Sanitary District #1 budget.

NOW, THEREFORE, BE IT RESOLVED BY THE SANITARY DISTRICT #1 COMMISSION OF THE TOWN OF GRAND CHUTE, that the 2016 mil rate is \$0.268168904 per \$1,000 assessed valuation.

APPROVED AND ADOPTED THIS 15<sup>th</sup> day of November, 2016

TOWN OF GRAND CHUTE

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BY: David A. Schowalter  
President

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BY: Karen L. Weinschrott  
Secretary

NUMBER VOTED FOR: \_\_\_\_\_

NUMBER VOTED AGAINST: \_\_\_\_\_

RESOLUTION ESD-01-2016

A RESOLUTION OF THE EASTSIDE UTILITY DISTRICT COMMISSION OF THE  
TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY, WISCONSIN  
ADOPTING THE LOCAL MIL RATE FOR 2016

WHEREAS, a specific duty of the East Side Utility District Commission is levying a tax on all taxable property in the district; and

WHEREAS, the 2017 district budget has been adopted by the East Side Utility District Commission; and

WHEREAS, it is necessary to levy a tax for the year 2016; and

WHEREAS, a mil rate of \$1.095215709 per \$1,000 assessed valuation has been determined to be the amount required to support the 2017 East Side Utility District budget.

NOW, THEREFORE, BE IT RESOLVED BY THE EAST SIDE UTILITY DISTRICT COMMISSION OF THE TOWN OF GRAND CHUTE, that the 2016 mil rate is \$1.095215709 per \$1,000 assessed valuation.

Approved and Adopted this 15<sup>th</sup> day of November, 2016

TOWN OF GRAND CHUTE

\_\_\_\_\_  
BY: David A. Schowalter  
President

\_\_\_\_\_  
BY: Karen L. Weinschrott  
Secretary

NUMBER VOTED FOR: \_\_\_\_\_

NUMBER VOTED AGAINST: \_\_\_\_\_