



MEETING	DATE	TIME	LOCATION
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Joint Sanitary District	Tuesday, September 20, 2016	7:00 P.M.	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room
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A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Input segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agendized Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve Regular Joint Meeting minutes – September 6, 2016
2. Accept Monthly Report – August 2016

F. FINANCIAL REPORTS

1. Approval of Voucher List – September 20, 2016

G. NEW BUSINESS

1. Approval of Work Change Directive No. 1, Contract 2016-09, for Capitol Drive Utility Construction in a deduct amount of \$20,981.

H. ADJOURNMENT

Accommodation Notice

Any person requiring special accommodation who wishes to attend this meeting should contact **(Administration at 832-1573)** at least 48 hours in advance

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – SEPTEMBER 6, 2016

CALL TO ORDER/ROLL CALL

Meeting called to order at 7:00 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, Jim Pleuss, and Karen L. Weinschrott, Town Clerk

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Tim Bantes, Fire Chief; Julie Wahlen, Finance Director; Greg Peterson, Police Chief; Bob Heimann, IT Director; Tom Marquardt, Director of Public Works; Karen Heyrman, Deputy Director of Public Works; Mike Patza, Town Planner; Carl Sutter, McMahon Associates; Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 2 signed attendance

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

**Motion (Nooyen/Sherman) to approve the agenda as printed. Motion carried.**

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – August 16, 2016

**Motion (Thyssen/Sherman) to approve the consent agenda. Motion carried.**

FINANCIAL REPORTS

Approval of Voucher Lists – September 6, 2016  
San 1, 2, 3 & East Side – \$430,792.14; ACH – \$706,937.14

**Motion (Thyssen/Pleuss) to approve the voucher list. Motion carried.**

NEW BUSINESS

Approve the quote from Apple Valley Landscaping, LLC, in the amount of \$24,885.80 for Contract 2016-15 for the Horizon Pond Prairie Seeding and Tree Installation.

**Motion (Thyssen/Nooyen) to approve.**

Supv. Sherman asked what the budgeted amount is for this project. Director Marquardt stated he didn't have the information available. Supv. Sherman requested that budget amounts be included with any contracts brought to the Commission and the Board.

**Motion carried.**

Award of Bid from Radtke Contractors, Inc. in the amount of \$99,930.40 for Contract 2016-12 for Tri-Park Way North Wing Wall Extension.

**Motion (Thyssen/Pleuss) to approve.**

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – SEPTEMBER 6, 2016

Supv. Sherman asked what the budgeted amount is for this project. Director Marquardt stated \$125,000 was budgeted.

**Motion carried.**

Change Order #1 for Contract 2016-02, Hickory Farm Lane, increasing contract amount by \$18,674.20.

**Motion (Thyssen/Sherman) to approve.**

Supv. Nooyen asked Director Marquardt if KenMar Photography is aware that they will be paying \$2,241.21 for the additional restoration work performed. Director Marquardt confirmed that they are aware of this charge.

**Motion carried.**

Professional Services Agreement, McMahon Associates, to prepare documentation for the Outagamie County Drainage Board and the Wisconsin Department of Agriculture (Trade and Consumer Protection) regarding improved drainage in the Bentwood Estates Subdivision at a cost not to exceed \$13,800.

**Motion (Thyssen/Pleuss) to approve.**

Supv. Sherman asked what happened that we spending money to improve drainage that was laid out by an engineer and approved by our engineer when this subdivision was submitted. He asked for an explanation of what happened.

Director Marquardt explained that this subdivision was approved in the early 2000's under a different set of drainage rules. It was approved by the DNR to empty the drainage into the wetland areas to the north of the subdivision. They may not have taken into account the affect on the trees in that area with such a concentrated amount of drainage; the water always did drain into that area. They are proposing to do this study to allow the water that drains to the legal drain to empty faster through a ditch or pipe. The Drainage Board has to approve the Town's proposal to do this. Then they will need approval from the DNR and ask them if we can put a ditch or pipe to drain this water.

Carl Sutter provided background about the original drainage plan. He stated one of the problems is the water backing up.

**Motion carried.**

ADJOURNMENT

**Motion (Thyssen/Pleuss) to adjourn. Motion carried.**

Meeting adjourned 7:20 p.m.

These minutes were taken at a regular meeting held on September 6 and entered in this record book, September 9, 2016 by:

Karen L. Weinschrott

Karen L. Weinschrott, Town Clerk

Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District

**INITIAL DRAFT**



*Sanitary District No. 1 & 2  
Monthly Report  
AUGUST 2016*

UTILITY LOCATES .....374

SERVICE CONNECTION PERMITS

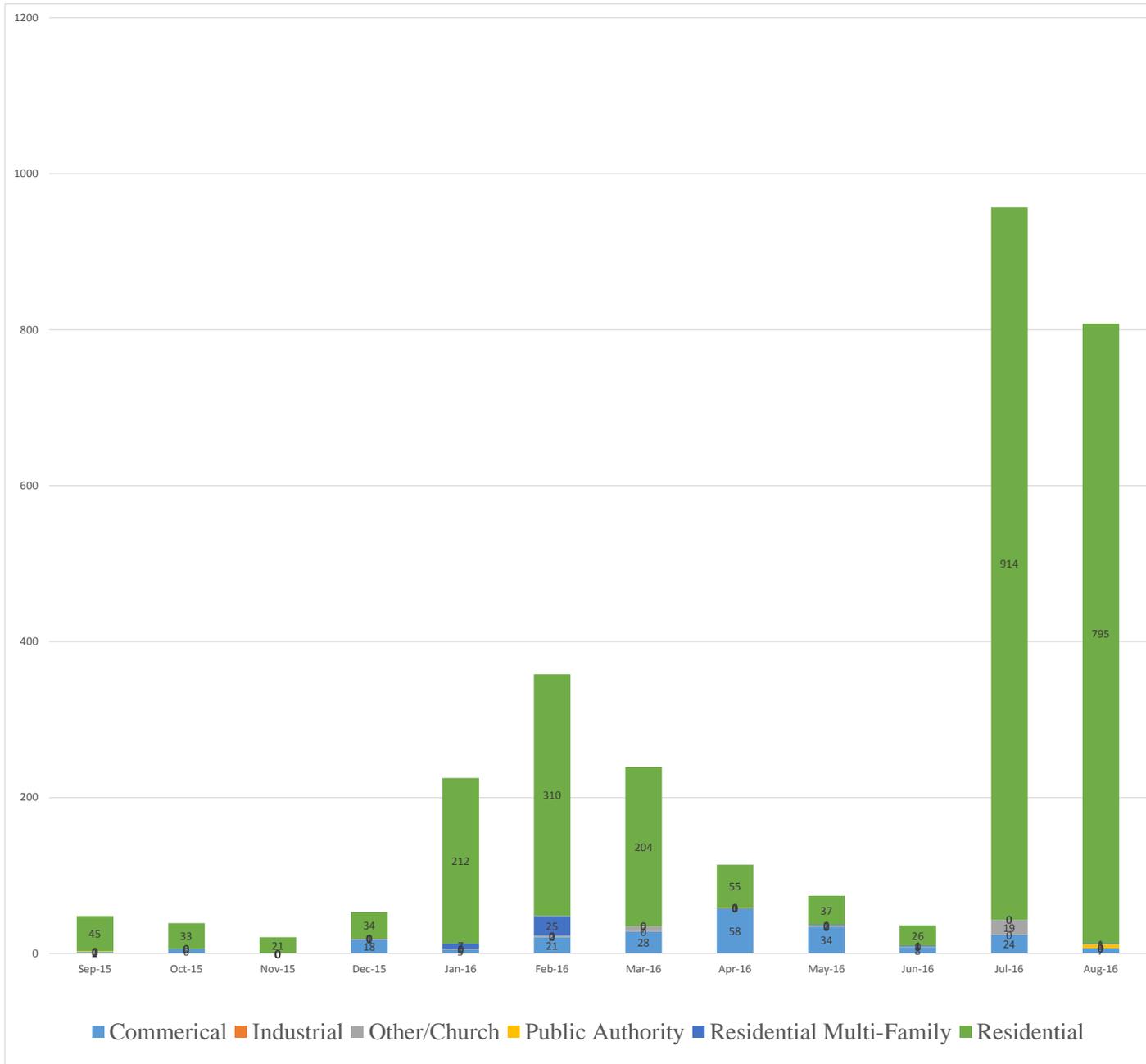
WATER..... 15  
SEWER..... 14  
STORM ..... 11

FT. OF VACTORING.....41,115

QUARTERLY BILLS.....4,457  
(Sections 2) (Does not include final bills)

MISC. MAINTENANCE:

# SENSUS METER INSTALLATION PROGRESS



# SENSUS METER INSTALLATION PROGRESS

	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16
Commerical												
Industrial	6	0	18	5	21	28	58	34	8	24	7	22
Other/Church	0	0	1	0	0	0	0	0		0	0	0
Public Authority	0	0	0	1	2	7	0	2	1	19	0	0
Residential Multi-Family	0	0	0	0	0	0	1	0	0	0	5	1
Residential	0	0	0	7	25	0	0	1	1	0	1	1
	33	21	34	212	310	204	55	37	26	914	795	33

Dave Schowalter, President: \_\_\_\_\_

Jeff Nooyen, Commissioner: \_\_\_\_\_

Travis Thyssen, Commissioner: \_\_\_\_\_

Bruce Sherman, Commissioner: \_\_\_\_\_

Jim Pleuss, Commissioner: \_\_\_\_\_

Karen L. Weinschrott, Secretary: \_\_\_\_\_

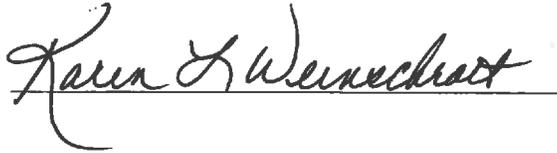
Julie M. Wahlen, Treasurer: \_\_\_\_\_

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
<b>61</b>						
90660	09/20/2016	HD SUPPLY WATERWORKS L	E994745	SENSUS METERS	61-00-10700	20,020.00
90660	09/20/2016	HD SUPPLY WATERWORKS L	G083948	RUBBER METER GASKETS	61-00-10700	28.00
90660	09/20/2016	HD SUPPLY WATERWORKS L	G094838	SENSUS SMART POINTS	61-00-10700	18,800.00
Total 90660:						38,848.00
90663	09/20/2016	LIQUID ENGINEERING CORP	15047	ROV ASSESSMENT	61-01-67200-349	1,000.00
Total 90663:						1,000.00
90667	09/20/2016	MCAHON	903243	INTEGRITY WAY TO MICHAELS DRIVE WATER MAI	61-00-10700	77.00
Total 90667:						77.00
90671	09/20/2016	PETERS CONCRETE CO	090616-FINAL	INTEGRITY STREET AND UTILITY CONSTRUCTION	61-00-10700	281.46
Total 90671:						281.46
90680	09/20/2016	TRIUMPH	19724	HIGH AMP DRAWS ON PUMPS	61-01-62400-390	93.00
Total 90680:						93.00
Total 61:						40,299.46
<b>62</b>						
90658	09/20/2016	GRAND CHUTE MENASHA WE	3956	PLANT DEPRECIATION	62-02-40300-000	121,838.60
Total 90658:						121,838.60
90659	09/20/2016	GRAND CHUTE UTILITIES	090616-22277	STORMWATER BILL	62-02-83200-390	6.74
Total 90659:						6.74
90667	09/20/2016	MCAHON	903191	EDGEWOOD ACRES 3RD ADDTN SANITARY SEWE	62-00-10700	549.42
Total 90667:						549.42
90677	09/20/2016	SPEEDY CLEAN	61139	TELEWISE STORM SEWER LINE	62-02-83100-390	1,225.00
Total 90677:						1,225.00
90687	09/20/2016	WINDER, RHONDA AND CRAI	090916	REFUND 1712 E EDGEWOOD SPECIAL ASSESSME	62-00-12400	795.50
Total 90687:						795.50
90689	09/20/2016	WITTHUHN PRINTING CO. INC	6252	LETTERHEAD/ENVELOPES	62-02-85100-320	899.21
Total 90689:						899.21
90690	09/20/2016	WOLF RIVER COMMUNITY BA	090916	REFUND 1712 E EDGEWOOD SPECIAL ASSESSME	62-00-12400	2,386.48
Total 90690:						2,386.48
Total 62:						127,700.95

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
63						
90637	09/20/2016	US POSTMASTER	09072016	UTILITY BILL POSTAGE	63-03-82000-311	1,681.99
Total 90637:						1,681.99
90649	09/20/2016	CITY OF NEENAH	35825	INSURANCE	63-03-82000-134	154.35
Total 90649:						154.35
90662	09/20/2016	KRUCZEK CONSTRUCTION IN	09716-PAY C	BLUEMOUND DR URBANIZATION PAYMENT CERT	63-00-10700	31,590.80
Total 90662:						31,590.80
90667	09/20/2016	MCPMAHON	903181	LANSER LANE DESIGN & WDNR PERMIT SERVICE	63-00-10700	337.10
90667	09/20/2016	MCPMAHON	903182	AMBERWOOD LANE DITCHING SERVICES THROU	63-00-10700	1,167.00
90667	09/20/2016	MCPMAHON	903183	MUNICIPAL GARAGE SWPPP	63-03-82000-290	287.40
90667	09/20/2016	MCPMAHON	903190	EDGEWOOD ACRES STORM SEWER CONSRTRUC	63-00-10700	116.40
90667	09/20/2016	MCPMAHON	903268	HICKORY FARM STORM SEWER CONSTRUCTION	63-00-10700	373.20
90667	09/20/2016	MCPMAHON	903271	MUD CREEK DREDGING PROFESSIONAL SERVICE	63-00-10700	721.60
90667	09/20/2016	MCPMAHON	903296	ECOLOGICAL SERVICES BLUEMOUND SOUTH PO	63-00-10700	1,340.09
90667	09/20/2016	MCPMAHON	903469	UNPS PLANNING GRANT	63-00-10700	17,531.80
Total 90667:						21,874.59
90668	09/20/2016	MIDWEST TESTING LLC	3869	SENSUS METER INSTALLATION	63-00-10700	29,430.00
Total 90668:						29,430.00
90672	09/20/2016	PRECISION SEALCOATING IN	090616	STREET SWEEPING	63-03-82000-290	5,989.95
Total 90672:						5,989.95
90673	09/20/2016	PTS CONTRACTORS INC	090616-PAY C	CASALOMA DR/NEW HORIZON PAY CERT #7	63-00-10700	1,090.86
Total 90673:						1,090.86
Total 63:						91,812.54
Grand Totals:						259,812.95

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
Total 62:					4,604.55
<b>63</b>					
08/27/2016	JP MORGAN CHASE	AUG16-254	CC-BAKER TILLYSPLIT - SAN #3 CIVIC ANNUAL SUPPORT FEES (15.1	63-03-82000-290	1,037.00
08/27/2016	JP MORGAN CHASE	AUG16-255	CC-DLT SOLUTIONS 703-773-MAP SERVER (25%)	63-03-82000-290	186.69
08/27/2016	JP MORGAN CHASE	AUG16-256	CC-PAYPAL *FOXWOLF WATENEWSC MEMBERSHIP	63-03-82000-321	25.00
08/27/2016	JP MORGAN CHASE	AUG16-257	CC-DAVIES WATER #1476FT ROLL BUTYL SEAL Z	63-03-82000-360	108.00
08/27/2016	JP MORGAN CHASE	AUG16-258	CC-CMC - APPLETONSTONE	63-03-82000-360	21.30
08/27/2016	JP MORGAN CHASE	AUG16-259	CC-DAVIES WATER #1476CATCH BASINS	63-03-82000-360	474.24
Total 160827001:					1,852.23
09/06/2016	PSN	137326	PSN 63-03-82000-290	63-03-82000-290	49.95
Total 160906001:					49.95
Total 63:					1,902.18
Grand Totals:					25,600.42

Karen L. Weinschrott, Secretary:



Date:

9/14/16

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
<b>61</b>					
08/27/2016	JP MORGAN CHASE	AUG16-212	CC-THE HOME DEPOT #4903WIRE FOR METER REPLACEMENT	61-00-10700	122.94
08/27/2016	JP MORGAN CHASE	AUG16-213	CC-DAVIES WATER #1476HOSE BIBS	61-00-10700	650.00
08/27/2016	JP MORGAN CHASE	AUG16-214	CC-DAVIES WATER #1476METER GASKETS	61-00-10700	274.00
08/27/2016	JP MORGAN CHASE	AUG16-215	CC-THE HOME DEPOT 4903THERMOSTAT WIRE	61-00-10700	122.94
08/27/2016	JP MORGAN CHASE	AUG16-216	CC-THE HOME DEPOT 4903THERMOSTAT WIRE	61-00-10700	251.88
08/27/2016	JP MORGAN CHASE	AUG16-217	CC-WW GRAINGERWIRE FOR METER INSTALLMENT	61-00-10700	172.35
08/27/2016	JP MORGAN CHASE	AUG16-218	CC-MOTION INDUSTRIES WI02BALL BEARINGS	61-01-62400-390	93.47
08/27/2016	JP MORGAN CHASE	AUG16-219	CC-MOTION INDUSTRIES WI02BALL BEARINGS	61-01-62400-390	93.57
08/27/2016	JP MORGAN CHASE	AUG16-220	CC-BADGER ELECTRIC MOTORMOTOR REBUILD AT BOOSTER	61-01-62400-390	1,395.00
08/27/2016	JP MORGAN CHASE	AUG16-221	CC-DAVIES WATER #1476GATE VALVE WRENCH (50%)	61-01-64200-390	438.12
08/27/2016	JP MORGAN CHASE	AUG16-222	CC-NORTHSIDE TRUE VALVEBYPASS LOPPER	61-01-66300-390	43.19
08/27/2016	JP MORGAN CHASE	AUG16-223	CC-DAVIES WATER #1476FREIGHT	61-01-66300-390	12.65
08/27/2016	JP MORGAN CHASE	AUG16-224	CC-DAVIES WATER #1476METER COUPLINGS (53.99%)	61-01-66300-390	577.05
08/27/2016	JP MORGAN CHASE	AUG16-225	CC-MENARDS APPLETON WESTBRASS BALL VALVE/PLIERS	61-01-66300-390	114.93
08/27/2016	JP MORGAN CHASE	AUG16-226	CC-UFIRST *UNIFIRST CORPUNIFORMS-WATER (10.01%)	61-01-66500-291	59.32
08/27/2016	JP MORGAN CHASE	AUG16-227	CC-CLEAN WATER TESTING LLWATER SAMPLES	61-01-67300-390	120.00
08/27/2016	JP MORGAN CHASE	AUG16-228	CC-DAVIES WATER #1476VALVE BOX LID	61-01-67300-390	150.00
08/27/2016	JP MORGAN CHASE	AUG16-229	CC-CLEAN WATER TESTING LLWATER SAMPLES	61-01-67300-390	255.00
08/27/2016	JP MORGAN CHASE	AUG16-230	CC-DAVIES WATER #1476WATERMAIN PARTS	61-01-67300-390	1,589.00
08/27/2016	JP MORGAN CHASE	AUG16-231	CC-LAWSON PRODUCTS NUTS AND BOLTS	61-01-67300-390	587.35
08/27/2016	JP MORGAN CHASE	AUG16-232	CC-DAVIES WATER #1476SS REP CLAMPS	61-01-67300-390	196.16
08/27/2016	JP MORGAN CHASE	AUG16-233	CC-DAVIES WATER #1476HOSE BIBS	61-01-67300-390	1,950.00
08/27/2016	JP MORGAN CHASE	AUG16-234	CC-DAVIES WATER #1476VALVE BOX RISER	61-01-67300-390	940.00
08/27/2016	JP MORGAN CHASE	AUG16-235	CC-DAVIES WATER #1476REP LID W/PLUG	61-01-67500-390	684.60
08/27/2016	JP MORGAN CHASE	AUG16-236	CC-DAVIES WATER #1476CURB BOX LIDS	61-01-67500-390	258.00
08/27/2016	JP MORGAN CHASE	AUG16-237	CC-DAVIES WATER #1476ENLARGED CURB BOX BASE	61-01-67500-390	15.30
08/27/2016	JP MORGAN CHASE	AUG16-238	CC-DAVIES WATER #1476STOP BOX COVERS (46.01%)	61-01-67500-390	491.69
08/27/2016	JP MORGAN CHASE	AUG16-239	CC-DAVIES WATER #1476HYD EXT KIT	61-01-67700-390	540.00
08/27/2016	JP MORGAN CHASE	AUG16-240	CC-LEXISNEXIS RISK SOL EPPEOPLE SEARCH (50%)	61-01-90300-390	25.25
08/27/2016	JP MORGAN CHASE	AUG16-241	CC-BAKER TILLYSPLIT - SAN #1 CIVIC ANNUAL SUPPORT FEES (15.1	61-01-92300-290	1,037.00
08/27/2016	JP MORGAN CHASE	AUG16-242	CC-DLT SOLUTIONS 703-773-MAP SERVER (25%)	61-01-92300-290	186.68
Total 160827001:					13,447.44
09/01/2016	DTCC	09012016	2012 DEBT INTEREST	61-01-43000-620	5,646.25
Total 160901001:					5,646.25
Total 61:					19,093.69
<b>62</b>					
08/27/2016	JP MORGAN CHASE	AUG16-243	CC-UFIRST *UNIFIRST CORPUNIFORMS-SEWER (10.01%)	62-02-82700-291	59.32
08/27/2016	JP MORGAN CHASE	AUG16-244	CC-DAVIES WATER #1476GATE VALVE WRENCH (50%)	62-02-82700-340	438.11
08/27/2016	JP MORGAN CHASE	AUG16-245	CC-DAVIES WATER #1476CHIMNEY SEAL BAND	62-02-82700-340	1,968.12
08/27/2016	JP MORGAN CHASE	AUG16-246	CC-WW GRAINGERICE THICKNESS CONTROL	62-02-83100-390	73.50
08/27/2016	JP MORGAN CHASE	AUG16-247	CC-DAVIES WATER #1476SANITARY MAN HOLE LID	62-02-83100-390	120.59
08/27/2016	JP MORGAN CHASE	AUG16-248	CC-WW GRAINGERFUSE AMPS	62-02-83100-390	25.84
08/27/2016	JP MORGAN CHASE	AUG16-249	CC-WW GRAINGERTOOLS	62-02-83100-390	109.39
08/27/2016	JP MORGAN CHASE	AUG16-250	CC-LAKE SHORE CLEANERS INMULCH FOR LIFT STATION	62-02-83200-390	91.00
08/27/2016	JP MORGAN CHASE	AUG16-251	CC-WIN 911 SOFTWARETELEMETRY SOFTWARE	62-02-83400-390	495.00
08/27/2016	JP MORGAN CHASE	AUG16-252	CC-BAKER TILLYSPLIT - SAN #2 CIVIC ANNUAL SUPPORT FEES (15.1	62-02-85100-290	1,037.00
08/27/2016	JP MORGAN CHASE	AUG16-253	CC-DLT SOLUTIONS 703-773-MAP SERVER (25%)	62-02-85100-290	186.68
Total 160827001:					4,604.55



**AGENDA REQUEST**  
**9/20/2016**

TOPIC: Approval of Work Change Directive No. 1 for the Capitol Drive Road and Utility Construction in a deduction amount of \$20,981.00.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Sanitary District 1
Department Reporting: Public Works	Submitted By: Thomas J. Marquardt, P.E.,  Director of Public Works

**ISSUE:** Shall the Town Board approve Work Change Directive No. 1 for the Capitol Drive Road and Utility Construction in a deduction amount of \$20,981.00.

**BACKGROUND/ANALYSIS:** McMahon had issued this Work Change Directive on the Capitol Drive project for two items. The first item was a change from a Sanitary Drop Manhole to an Inside Drop Manhole to eliminate the deep excavation near the Victory Lane Lift station. A reduction in cost of \$21,641.

The second item was an increase in the size of the creek culvert. Outagamie County granted a conditional use permit for the culvert crossing on Capitol Drive. They approved a 78" culvert rather than the 72" culvert that was bid. The 78" will be placed deeper than the existing 72" so the top of the new pipe will be at nearly the same elevation as the existing pipe. The size increase was a requirement of granting the permit. An increase in cost of \$660.

**RECOMMENDATION:** Staff recommends that the Town Board approve Work Change Directive No. 1 in an amount of a \$20,981 credit.

**FISCAL IMPACT:**    CIP  
 This project was included in the 2016 Capital Improvements Program budget. The bid amount for this project was \$1,086,078.40. Due to changes in the construction of one of the sanitary manholes and a requirement of the Outagamie County Conditional Use permit for a larger culvert, an adjustment is being made to the contract.

**ATTACHMENTS:**  
 Attachment No. 1      Work Change Directive No. 1



September 2, 2016

Town of Grand Chute  
Attn: Tom Marquardt, P.E., DPW  
1900 W. Grand Chute Boulevard  
Grand Chute, WI 54913

Re: Town of Grand Chute  
Contract 2016-09  
Capitol Drive Roadway & Utility Construction  
Work Change Directive No. 1  
McM. No. G0006-9-14-00711

Enclosed herewith is Work Change Directive No. 1 for the above referenced project.

Please review and sign in the space provided. **Return all copies to our office.** We will obtain the Contractor's signature and distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMAHON

A handwritten signature in black ink that reads "Carl C. Sutter".

Carl C. Sutter, P.E., CCS  
Senior Vice President

CCS:car

Enclosure: Work Change Directive No. 1

Date of Issuance: September 2, 2016      Effective Date: September 2, 2016  
 Owner: Town of Grand Chute      Owner's Contract No.: 2016-09  
 Contractor: Dorner, Inc.      Contractor's Project No.:  
 Engineer: McMAHON      Engineer's Project No.: G0006-9-14-00711  
 Project: Capitol Drive      Contract Name: Capitol Drive Road & Utility Construction

Contractor is directed to proceed promptly with the following change(s):

Description:

- 6. Deduct 12.39 V.F. Sanitary Drop Manhole at \$1,900.00 per V.F. (-\$23,541)  
 Add 1 L.S. Inside Drop Manhole at \$1,900.00 per L.S. (+\$1,900.00)
  
- 17. Deduct 66 L.F. 72-Inch CMP at \$205.00 per L.F. (-\$13,530.00)  
 Add 66 L.F. 78-inch CMP at \$215.00 per L.F. (+\$14,190.00)

Attachments: *[List documents supporting change]*  
 Change Order Request

**Purpose for Work Change Directive:**

Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to: *[check one or both of the following]*

- Non-agreement on pricing of proposed change.
- Necessity to proceed for schedule or other Project reasons.

**Estimated Change in Contract Price and Contract Times (non-binding, preliminary):**

Contract Price    \$20,981.00 Decrease  
 Contract Time         days      [increase] [decrease].

**Basis of estimated change in Contract Price:**

- Lump Sum       Unit Price
- Cost of the Work       Other

RECOMMENDED: McMAHON	AUTHORIZED BY: TOWN OF GRAND CHUTE	RECEIVED: DORNER, INC.
By: <u>Carl C. Sutter</u>	By: _____	By: _____
Carl C. Sutter	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>Senior Vice President</u>	Title: _____	Title: _____
Date: <u>September 2, 2016</u>	Date: _____	Date: _____

# CHANGE ORDER REQUEST

**DORNER INC.**  
 Sewer & Water Contractor  
 E506 Luxemburg Rd. - P.O. Box 129  
 Luxemburg, WI. 54217-0129  
 Phone: ( 920 ) 845-2442 Fax: ( 920 ) 845-2458

PROPOSAL SUBMITTED TO Town of Grand Chute		PHONE	DATE September 2, 2016
STREET 1900 Grand Chute Boulevard		JOB NAME Capitol Drive Road & Utility Construction	
CITY, STATE AND ZIP CODE Grand Chute, WI 54913		JOB LOCATION	
ARCHITECT McMahon & Associates, Inc.	DATE OF PLANS	ATTENTION: Carl Sutter	CHANGE ORDER REQUEST# 2

We hereby submit change estimates for:

**78" CMCP**

BID ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
17	72" CMCP	66.00	LF	-\$ 205.00	-\$ 13,530.00
NA	78" CMCP	66	LF	\$ 215.00	\$ 14,190.00
<i>DAYS ADDED TO CONTRACT:</i>					
<b>TOTAL PROPOSAL</b>					<b>\$ 660.00</b>

**WE PROPOSE** hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

**Six Hundred Sixty 00/100** dollars(\$ **660.00** ).

Payment to be made as follows:

Final payment to be based on actual quantities installed at established unit prices.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

*Todd M. Dorner*

Note: This proposal may be withdrawn by us if not accepted within 30 days.

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature \_\_\_\_\_

"An Equal Opportunity Employer"

# CHANGE ORDER REQUEST

## DORNER INC.

Sewer & Water Contractor  
 E506 Luxemburg Rd. - P.O. Box 129  
 Luxemburg, WI. 54217-0129  
 Phone: ( 920 ) 845-2442 Fax: ( 920 ) 845-2458

PROPOSAL SUBMITTED TO <b>Town of Grand Chute</b>		PHONE	DATE <b>July 25, 2016</b>
STREET <b>1900 Grand Chute Boulevard</b>		JOB NAME <b>Capitol Drive Road &amp; Utility Construction</b>	
CITY, STATE AND ZIP CODE <b>Grand Chute, WI 54913</b>		JOB LOCATION	
ARCHITECT <b>McMahon &amp; Associates, Inc.</b>	DATE OF PLANS	ATTENTION: <b>Carl Sutter</b>	CHANGE ORDER REQUEST# <b>1</b>

We hereby submit change estimates for:

**Inside Drop**

BID ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
6	San Drop MH @ Existing Wet Well-eliminated	12.39	VF	-\$ 1,900.00	-\$ 23,541.00
NA	Inside Drop	1	LS	\$ 1,900.00	\$ 1,900.00
<i>DAYS ADDED TO CONTRACT:</i>					
<b>TOTAL PROPOSAL</b>					<b>-\$ 21,641.00</b>

**WE PROPOSE** hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

**Minus Twenty One Thousand Six Hundred Forty One** dollars(\$ **-21,641.00** ).

Payment to be made as follows:

Final payment to be based on actual quantities installed at established unit prices.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

*Todd M. Dorner*

Note: This proposal may be withdrawn by us if not accepted within 30 days.

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature \_\_\_\_\_