

MEETING	DATE	TIME	LOCATION
Joint Sanitary District	Tuesday, October 2, 2018	Immediately Follows Public Hearing	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. **Individuals are allowed to speak only about agenda items and must fill out a "Request to Speak" form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve Regular Joint Meeting minutes – September 18, 2018

F. FINANCIAL REPORTS

1. Approval of Voucher List – October 2, 2018

G. NEW BUSINESS

1. Award Gillett Street Pond Prairie Seeding bid to Lakeshore Cleaners, Inc. in the amount of \$10,736.66.

H. ADJOURNMENT

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchute.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – SEPTEMBER 18, 2018

CALL TO ORDER/ROLL CALL

Meeting called to order at 6:30 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Bruce Sherman, Travis Thyssen, Eric Davidson, and Angie Cain, Town Clerk

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Greg Peterson, Police Chief; Tim Bantes, Fire Chief; Katie Schwartz, Public Works Director; Julie Wahlen, Finance Director; Bob Heimann, IT Director; Karen Heyrman, Deputy Director of Public Works; Mike Patza, Town Planner; Brent Braun, IT; Carl Sutter, McMahon Associates; Atty. Rossmeissl, Herrling Clark Law Offices

OTHERS: 4 signed attendance

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Thyssen/Sherman) to approve the agenda as printed. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – September 4, 2018

Accept Monthly Report – August 2018

Motion (Thyssen/Sherman) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher Lists – September 18, 2018
San 1, 2, 3 & East Side – \$100,447.38 ACH – \$4,244.95

Motion (Sherman/Thyssen) to approve the voucher list. Motion carried.

NEW BUSINESS

Approve the Administrative Revision/Revised Offer to Purchase of \$115,000 for the offering price for the 3.98 acres of vacant commercial property on S. Misty Lane to be used for storm water management.

Motion (Davidson/Sherman) to approve. Motion carried.

ADJOURNMENT

Motion (Thyssen/Nooyen) to adjourn. Motion carried.

Meeting adjourned 6:33 p.m.

These minutes were taken at a regular meeting held on September 18, 2018 and entered in this record book, September 19, 2018 by:

Angie Cain

Angie Cain, Town Clerk
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District

INITIAL DRAFT

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
61						
93088	09/20/2018	OUTAGAMIE COUNTY HIGHW	09112018	EXCAVATION/UTILITY PERMIT CNTY HWY A WATE	61-01-67300-390	1,100.00
		Total 93088:				1,100.00
93094	10/02/2018	ADVANCE CONSTRUCTION	2016-04 #4	CASALOMA DRIVE URBANIZATION-PAY REQ #4	61-00-10700	110,297.59
		Total 93094:				110,297.59
93102	10/02/2018	DONALD HIETPAS & SONS IN	09042018	REPAIR OF WATERMAIN BREAK ON CNTY HWY A	61-01-67300-390	4,128.72
		Total 93102:				4,128.72
93117	10/02/2018	MCPMAHON	0911116	CONSTRUCTION ADMIN - SPENCER ST WATERMA	61-00-10700	707.28
		Total 93117:				707.28
93123	10/02/2018	NOTT COMPANY	3270230-00	3" SUCTION HOSE	61-01-64200-390	157.40
		Total 93123:				157.40
93128	10/02/2018	PJK CO INC	10020800	LABOR FOR SERVICING MISTY TOWER LEVEL ISS	61-01-67801-390	190.00
		Total 93128:				190.00
		Total 61:				116,580.99
62						
93087	09/20/2018	FOX WEST REGIONAL SEWER	4168	DEPRECIATION-SEWERAGE - AUGUST 2018	62-02-40300-000	130,378.01
		Total 93087:				130,378.01
93096	10/02/2018	AMERICAN CONSERVATION &	8688	AQUAHAWK	62-02-85100-290	904.00
		Total 93096:				904.00
93099	10/02/2018	BLACKBURN MFG CO	0576103-IN	FLAGS (PR LG 24 P) GR/W	62-02-83100-390	634.16
		Total 93099:				634.16
93109	10/02/2018	GRAND CHUTE UTILITIES	09052018-WL	WILLIAMS ST LIFT STATION STORM WATER 6/1/18	62-02-82100-220	6.74
		Total 93109:				6.74
93117	10/02/2018	MCPMAHON	0911142	GIS SUPPORT	62-02-85100-290	1,125.00
93117	10/02/2018	MCPMAHON	0911334	PROFFESIONAL SVCS - WHITE HAWK MEADOWS	62-00-10700	5,121.88
		Total 93117:				6,246.88
		Total 62:				138,169.79
63						
93091	09/20/2018	WE ENERGIES	475274330-09	GAS/ELECTRIC COST 8/7-9/6 STORM WATER RET	63-03-82000-220	5,822.31
		Total 93091:				5,822.31

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
93100	10/02/2018	CONNECTING POINT	495643B-IN	HP WORKSTATION, GRAPHIC CARD, LCD MONITO	63-00-37200	2,806.20
Total 93100:						2,806.20
93106	10/02/2018	GIS INC	GIS-7618	GIS SUPPORT	63-03-82000-290	3,750.00
Total 93106:						3,750.00
93117	10/02/2018	MCPMAHON	0911143	GIS SUPPORT	63-03-82000-290	396.68
93117	10/02/2018	MCPMAHON	0911289	ECOLOGICAL SVCS BLUEMOUND NORTH/SOUTH	63-03-82000-290	774.85
Total 93117:						1,171.53
93126	10/02/2018	OUTAGAMIE COUNTY TREAS	1017160	GENERAL MAINT/INSPECTION OF BRIDGES	63-03-82000-210	253.68
93126	10/02/2018	OUTAGAMIE COUNTY TREAS	186440-09051	LANDFILL USE FOR HWY/SWEEPINGS	63-03-82000-290	839.53
Total 93126:						1,093.21
93129	10/02/2018	PRECISION SEALCOATING IN	01356	STREET SWEEPING 8/8-8/11/2018	63-03-82000-290	5,698.00
93129	10/02/2018	PRECISION SEALCOATING IN	01405	STREET SWEEPING 9/4-9/8/2018	63-03-82000-290	6,179.00
Total 93129:						11,877.00
93131	10/02/2018	RC EXCAVATING	2018-01 #3	PAY REQ #3 NORTH GILLETT STREET URBANIZAT	63-00-10700	127,462.62
Total 93131:						127,462.62
Total 63:						153,982.87
Grand Totals:						408,733.65

Dave Schowalter, President: _____

Jeff Nooyen, Commissioner: _____

Travis Thyssen, Commissioner: _____

Bruce Sherman, Commissioner: _____

Eric Davidson, Commissioner: _____

Angie Cain, Secretary: _____

Julie M. Wahlen, Treasurer: _____

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
62					
09/20/2018	CITY OF APPLETON	092018	WATER FOR MEMORY MELODY	62-02-82600-290	491,434.38
Total 180920001:					491,434.38
Total 62:					491,434.38
63					
09/25/2018	NICOLET NATIONAL BANK	092518	2009 DEBT PRINCIPAL	63-00-22309	165,000.00
Total 180925001:					165,000.00
Total 63:					165,000.00
Grand Totals:					656,434.38

Angie Cain, Secretary: Angie Cain

Date: 9/26/18



AGENDA REQUEST
10/2/2018

TOPIC: Award Gillett Street Pond Prairie Seeding bid to Lakeshore Cleaners, Inc. in the amount of \$10,736.66.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Sanitary District 3
Department Reporting: Public Works	Submitted By: Katie Schwartz, Director PW

ISSUE: Shall the Sanitary Commission award the Gillett Street Pond Prairie Seeding bid to Lakeshore Cleaners, Inc. in the amount of \$10,736.66.

BACKGROUND/ANALYSIS: Two quotes were obtained from landscape contractors for the prairie seeding (herbiciding, dragging the soil, prairie seeding, and emat) and planting of three bur oak trees for the Gillett Street Pond. Work to be performed includes herbiciding the prairie area, dragging the soil, seeding the prairie, placement of erosion control blanket, and planting three trees. Lakeshore Cleaners, Inc. was the low quote at \$10,736.66.

RECOMMENDATION: Staff recommends to award the Gillett Street Pond Prairie Seeding bid to Lakeshore Cleaners, Inc. in the amount of \$10,736.66.

FISCAL IMPACT: CIP

Expenses will be recorded in SAN 3 CIP and funded with future debt.

ATTACHMENTS:
Attachment No. 1 - Bid Tabulation
Attachment No. 2 - Pond Landscape Plan

BID TABULATION

Owner: TOWN OF GRAND CHUTE
Project Name: Gillett Street Pond Prairie Seeding & Tree Installation
Contract No.: G0006-9-13-00326.12
Bid Date: Friday, September 21, 2018
Bld Time: 4:00 p.m., local time
Project Manager: Stuart A. Boerst, P.S.S., P.H.

Engineer: McMAHON ASSOCIATES, INC.
 1445 McMahon Drive
 P.O. Box 1025
 Neenah, WI 54956 / 54957-1025

LAKESHORE CLEANERS, INC.
 4623 North Richmond Street
 Appleton, WI 54913

APPLE VALLEY LANDSCAPING, LLC
 1170 Mar-EI Road
 De Pere, WI 54115

Item	Qty	Unit	Description
1.	1	Event	Site Preparation – Herbiciding Prairie Area (1.2 Acres)
2.	1.06	Acre	Supply and Seed Mesic Prairie
3.	0.14	Acre	Supply and Seed Wet-To-Wet Mesic Prairie
4.	5,808	S.Y.	Supply and Install WisDOT Class 1, Type A (DS-150) Erosion Control Blanket
5.	3	Tree	Supply and Install Three (3) Bur Oak (1.0" to 1.25" DBH) (Potted)

Unit Price	Total
\$200.00	\$200.00
\$3,867.50	\$4,099.55
\$3,278.00	\$458.92
\$0.90	\$5,227.20
\$250.33	\$750.99

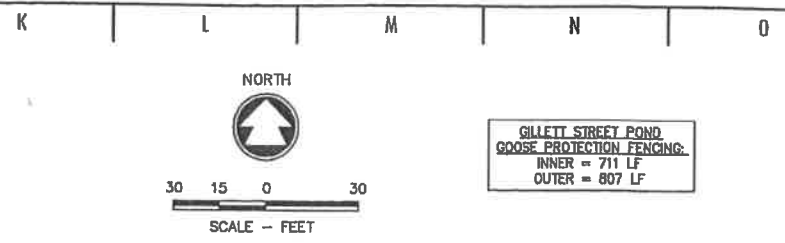
Unit Price	Total
\$450.00	\$450.00
\$7,200.00	\$7,632.00
\$7,000.00	\$980.00
\$0.75	\$4,356.00
\$300.00	\$900.00

TOTAL (Items 1 through 15, Inclusive)

\$10,736.66

\$14,318.00

Bid Security	N/A	N/A
Addendum Acknowledgement	N/A	N/A



GILLETT STREET POND
GOOSE PROTECTION FENCING
INNER = 711 LF
OUTER = 807 LF

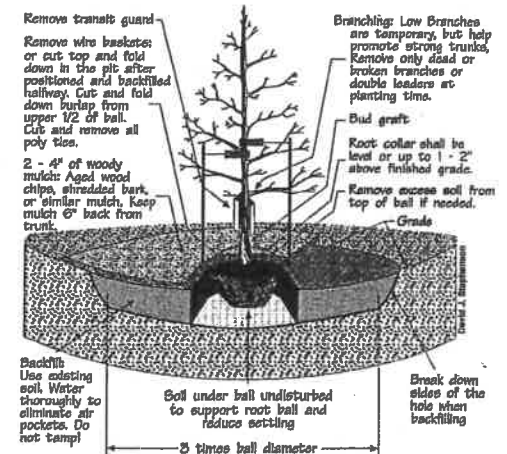
TREE SCHEDULE

QUANTITY	SYMBOL	SIZE	COMMON NAME	LATIN NAME	CONDITION
3	BO	1"-1.25"	BUR OAK	Quercus macrocarpa	POTTED

PLANTING SCHEDULE

- SHALLOW MARSH PLANTING (0.33 AC)
- WET TO WET-MESIC PRAIRIE PLANTING (0.14 AC)
- MESIC PRAIRIE PLANTING FALL 2018 (1.06 AC)
- MESIC PRAIRIE PLANTING FALL 2019 (0.21 AC)
- GENERAL GRASS PLANTING (SEED MIX #4) (1.06 AC)

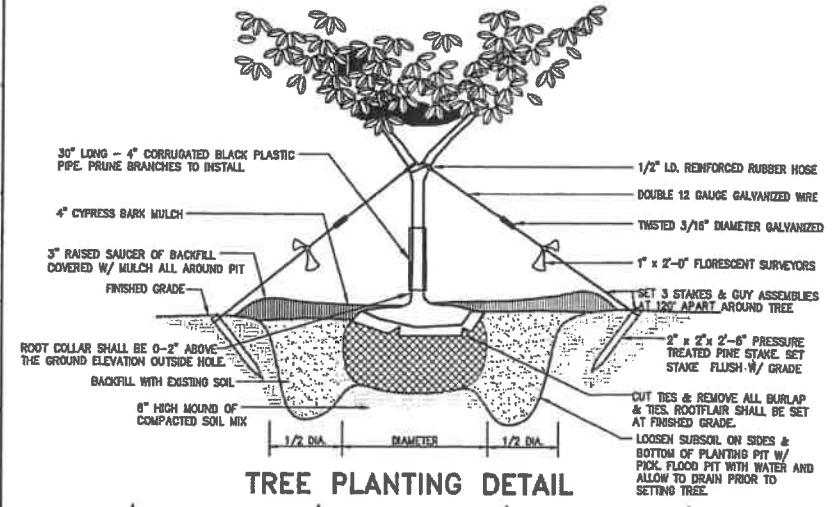
Proper Tree Planting Diagram



Stake only if you have to. Use 2-5" wide webbing straps and secure to stakes with heavy gauge wire. The wire should be able to stick straight out from the stakes and hold the webbing strap up, preventing it from sliding down the tree. Do not stake tightly - trees gain strength from movement. Remove all stakes after one year.

Use of tree wrap is not recommended, as it causes a number of problems for the tree.

Wisconsin Dept. of Natural Resources - Oct. 2000



TREE PLANTING DETAIL

McMAHON
ENGINEERS ARCHITECTS
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025
Tel: (920) 751-4200 Fax: (920) 751-4204
www.mcmahon.com

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REVISION

NO.	DATE	DESCRIPTION
1	8/13/17	ADDENDUM #3 TO BID PACKAGE

**GILLETT STREET POND
TOWN OF GRAND CHUTE, WI
POND LANDSCAPE PLAN**

DESIGNED JDH	DRAWN JDH
PROJECT NO. G0008-9-13-00326.12	
DATE SEPT., 2018	
SHEET NO. 01	

m:\projects\G0008\9-13-00326\001_Stormwater\Civil3D\Plan_Sheets\04_POND LANDSCAPE PLAN.dwg, 04 pond landscape plan, Plot Date: 9/12/2018 6:23 AM, xref: c:\cork.com\rc_comp\hpo_x-gillett_&_elmer_topo_x-prop_gillett_sl_pond_gradina_&_erosion_control_x-rill