



MEETING	DATE	TIME	LOCATION
Joint Sanitary District	Tuesday, December 18, 2018	6:30 p.m.	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. **Individuals are allowed to speak only about agenda items and must fill out a "Request to Speak" form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve Regular Joint Meeting minutes – December 4, 2018
2. Accept Monthly Report – November 2018

F. FINANCIAL REPORTS

1. Approval of Voucher List – December 18, 2018

G. ADJOURNMENT

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**Public Notice:** Agendas are posted in the following locations: Town Hall bulletin boards & Town website [www.grandchute.net](http://www.grandchute.net) 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

**Special Accommodations:** Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

**Notice of Possible Quorum:** A quorum of the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

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JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – DECEMBER 4, 2018

CALL TO ORDER/ROLL CALL

Meeting called to order at 6:30 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Bruce Sherman, Travis Thyssen, Eric Davidson, and Angie Cain, Town Clerk

EXCUSED: Jeff Nooyen

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Greg Peterson, Police Chief; Mike DeBruler, Assistant Fire Chief; Katie Schwartz, Public Works Director; Julie Wahlen, Finance Director; Bob Heimann, IT Director; Karen Heyrman, Deputy Director of Public Works; Mary Baxter, HR; Mike Patza, Town Planner; Brent Braun, IT; Carl Sutter, McMahan Associates; Atty. Koehler, Herring Clark Law Offices

OTHERS: 0 signed attendance

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

**Motion (Thyssen/Davidson) to approve the agenda as printed. Motion carried.**

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – November 20, 2018

**Motion (Thyssen/Sherman) to approve the consent agenda. Motion carried.**

FINANCIAL REPORTS

Approval of Voucher Lists – December 4, 2018  
San 1, 2, 3 & East Side – \$519,478.86 ACH – \$836,667.67

**Motion (Davidson/Thyssen) to approve the voucher list. Motion carried.**

NEW BUSINESS

Approve the property acquisition of the vacated portion of Misty Lane, an area of 0.176 acres, in the amount of \$5,192.

**Motion (Thyssen/Davidson) to approve. Motion carried.**

Approve the W. Edgewood Drive & Wren Drive Water Main Extension Change Order #2, Contract 2018-12, increasing the amount by \$19,350.

**Motion (Sherman/Davidson) to approve.**

Supv. Thyssen asked if a punch list was going to be created for any items that weren't finished this year.

Supv. Sherman was concerned with the completion date of the change order. He would prefer the work to be done in early spring of 2019.

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – DECEMBER 4, 2018

**Motion carried. Sherman opposed.**

ADJOURNMENT

**Motion (Thyssen/Davidson) to adjourn. Motion carried.**

Meeting adjourned 6:38 p.m.

These minutes were taken at a regular meeting held on December 4, 2018 and entered in this record book, December 5, 2018 by:

*Angie Cain*

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Angie Cain, Town Clerk  
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District  
**Initial Draft**



# Sanitary District No. 1 & 2 Monthly Report November 2018

UTILITY LOCATES .....	251
SERVICE CONNECTION PERMITS	
WATER .....	10
SEWER .....	9
STORM .....	8
FT. OF VACTORING .....	0
QUARTERLY BILLS (Cycle 2) .....	5,230

Dave Schowalter, President: \_\_\_\_\_

Jeff Nooyen, Commissioner: \_\_\_\_\_

Travis Thyssen, Commissioner: \_\_\_\_\_

Bruce Sherman, Commissioner: \_\_\_\_\_

Eric Davidson, Commissioner: \_\_\_\_\_

Angie Cain, Secretary: \_\_\_\_\_

Julie M. Wahlen, Treasurer: \_\_\_\_\_

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
<b>61</b>						
93364	12/18/2018	APPLETON AREA SCHOOL DI	86380	AAMFON ANNUAL BILLING	61-01-92300-290	3,675.69
Total 93364:						3,675.69
93390	12/18/2018	MCC INC	15384-3	2018 HOT MIX ASPHALT	61-01-67300-390	8,697.00
Total 93390:						8,697.00
93391	12/18/2018	MCPMAHON	0912200	CONST ADMIN/ON-SITE REP-PERKINS ST WATER	61-00-10700	15,542.85
93391	12/18/2018	MCPMAHON	0912201	ENGINEERING SVCS ELSNER RD WATER MAIN	61-00-10700	527.70
93391	12/18/2018	MCPMAHON	0912202	BLUEMOUND DR/8TH ST/LILAS DR-WATERMAIN D	61-00-10700	1,568.30
93391	12/18/2018	MCPMAHON	0912326	WREN DR TO CTH A WATERMAIN-CONSTR ADMIN/	61-00-10700	14,077.79
93391	12/18/2018	MCPMAHON	0912357	DESIGN/CONST ADMIN/ONSITE REP-SPENCER ST	61-00-10700	19,199.13
Total 93391:						50,915.77
93408	12/18/2018	US POSTMASTER	12052018	UTILITY BILL POSTAGE	61-01-90300-311	1,737.19
Total 93408:						1,737.19
93413	12/18/2018	WISCONSIN RURAL WATER A	S3152	SYSTEM MEMBERSHIP RENEWAL	61-01-93001-321	585.00
Total 93413:						585.00
Total 61:						65,610.65
<b>62</b>						
93371	12/18/2018	DIGGERS HOTLINE	181039201	DIGGERS TICKETS	62-02-82700-290	36.80
93371	12/18/2018	DIGGERS HOTLINE	181139201	251 DIGGERS HOTLINE TICKETS	62-02-82700-290	396.80
Total 93371:						433.60
93375	12/18/2018	FOX WEST REGIONAL SEWER	4192	DEPRECIATION-SEWERAGE NOVEMBER 2018	62-02-40300-000	128,985.21
Total 93375:						128,985.21
93377	12/18/2018	GRAND CHUTE UTILITIES	12418-WSL5	UTILITIES WILLIAMS ST LIFT ST 9/1-11/30-18	62-02-82100-220	6.74
Total 93377:						6.74
93391	12/18/2018	MCPMAHON	0912159	DESIGN SVCS ELSNER RD SANITARY SEWER	62-00-10700	1,386.63
93391	12/18/2018	MCPMAHON	0912161	WREN DR SANITARY SEWER-CONST ADMIN/ONSI	62-00-10700	3,004.00
Total 93391:						4,390.63
93404	12/18/2018	SPEEDY CLEAN	66614	TELEWISE/INSPECT SEWER LINE	62-02-83100-390	662.50
Total 93404:						662.50
Total 62:						134,478.68
<b>63</b>						
93363	12/18/2018	ADVANCE CONSTRUCTION	2016-14-8	PAY APP #8-CASALOMA DR URBANIZATION	63-00-10700	16,956.20

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 93363:						16,956.20
93378	12/18/2018	HEARTLAND BUSINESS SYST	288291-H/912	SERVER/STORAGE/BACKUP/DISASTER RECOVER	63-00-37200	39,002.13
Total 93378:						39,002.13
93383	12/18/2018	LAKE SHORE CLEANERS INC	37373	PRAIRIE SEEDING/TREE INSTALLATION-GILLET S	63-00-10700	9,985.67
Total 93383:						9,985.67
93388	12/18/2018	MANN & ASSOCIATES	12618-APP	MISTY POND APPRAISAL	63-00-10700	1,800.00
Total 93388:						1,800.00
93391	12/18/2018	MCAHON	0911583	DRAINAGE FACILITIES CHECK	63-03-82000-210	1,310.18
93391	12/18/2018	MCAHON	0912148	AMBERWOOD LA STORM SEWER-CONST ADMIN/	63-00-10700	6,066.56
93391	12/18/2018	MCAHON	0912149	BENTWOOD STATES-CONST ADMIN/ONSITE REP	63-00-10700	2,469.57
93391	12/18/2018	MCAHON	0912151	1ST ADD TO WHISPERING GROVES-DESIGN	63-00-10700	502.12
93391	12/18/2018	MCAHON	0912153	GENERAL ENGINEERING	63-03-82000-210	384.28
93391	12/18/2018	MCAHON	0912396	WET POND DESIGN-MISTY POND	63-00-10700	9,567.33
93391	12/18/2018	MCAHON	0912397	STORM WATER PLAN OF ACTION MS4 STORMWA	63-03-82000-210	5,174.90
Total 93391:						25,474.94
93393	12/18/2018	MOSS AND ASSOCIATES LLC	302	ACQUISITION OF MISTY POND PARCEL	63-00-10700	600.00
Total 93393:						600.00
93394	12/18/2018	NEWSC	1709	2019 NEWSC MEMBERSHIP	63-03-82000-321	2,200.00
Total 93394:						2,200.00
93395	12/18/2018	OMNI ASSOCIATES	N1942A18-1	PROFESSIONAL SVCS IDDE PROGRAM 2018	63-03-81000-000	5,170.00
Total 93395:						5,170.00
Total 63:						101,188.94
Grand Totals:						301,278.27

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
<b>61</b>					
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-FERGUSON WTRWRKS #1476CLAMPS FOR WATERMAIN REPAIR/	61-01-67300-390	408.45
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-LINCOLN CONTRACTORS SUPPLSAFETY NEON GREEN MARKING	61-01-64200-390	248.78
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-FERGUSON WTRWRKS #1476CLAMPS FOR WATERMAIN REPAIR	61-01-67300-390	2,840.53
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-FERGUSON WTRWRKS #1476CLAMPS FOR WATERMAIN REPAIR	61-01-67300-390	985.06
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-FERGUSON WTRWRKS #1476VALVE BOX & VALVE BOX RISER	61-00-10700	290.00
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-FERGUSON WTRWRKS #1476STAINLESS STEEL T-BOLTS W/ HH	61-00-10700	1,209.60
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-FERGUSON WTRWRKS #14761-1/4 TAP CURB BOX LID W/PLUG	61-00-10700	372.25
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-FERGUSON WTRWRKS #1476STAINLESS STEEL T-BOLTS W/ HH	61-00-10700	1,209.60
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-OFFICEMAX/DEPOT 68696X9 MAILING ENVELOPES	61-01-92100-310	9.91
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-VZWLSS*APOCC VISBVerizon Bill	61-01-92100-221	12.51
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-ESRI	61-01-93000-330	287.50
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-FERGUSON WTRWRKS #1476STAINLESS STEEL T-BOLTS W/ HH	61-00-10700	806.40
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-FERGUSON WTRWRKS #1476STAINLESS STEEL T-BOLTS W/ HH	61-00-10700	1,041.60
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-DMI STUDIOSSan 1 - Software and Contractual	61-01-92300-290	150.00
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-CLEAN WATER TESTING LLCWATER TESTING SERVICES	61-01-67300-390	255.00
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-CINTAS 443UNIFORMS SAN 1 DEPARTMENT	61-01-66500-291	19.70
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-CINTAS 443UNIFORMS SAN 1 DEPARTMENT	61-01-66500-291	19.70
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-CINTAS 443UNIFORMS SAN 1 DEPARTMENT	61-01-66500-291	19.70
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-LAWSON PRODUCTSHEX CAP SCREWS W/NUTS	61-01-67300-390	107.23
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-CLEAN WATER TESTING LLCWATER TESTING SERVICES	61-01-67300-390	120.00
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-CLEAN WATER TESTING LLCWATER TESTING SERVICES	61-01-67300-390	120.00
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-CINTAS 443UNIFORMS SAN 1 DEPARTMENT	61-01-66500-291	19.71
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-CINTAS 443UNIFORMS SAN 1 DEPARTMENT	61-01-66500-291	19.71
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-CORE & MAIN LP 249HH Trimble Unit for SAN1 & 2.	61-00-39110	639.55
Total 181130600:					11,212.49
12/03/2018	DEPOSITORY TRUST TRANSF	120318	2016 DEBT INTEREST	61-01-43000-620	9,823.75
Total 181203001:					9,823.75
Total 61:					21,036.24
<b>62</b>					
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-LINCOLN CONTRACTORS SUPPLCAUTION BLUE MARKING PAINT	62-02-82700-340	244.08
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-ROGANS SHOES INC APPLETONSAFETY SHOES	62-02-82700-291	125.00
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-BATTERIES PLUS #0502AA; AAA; D & 9V BATTERIES	62-02-82700-340	62.88
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-FERGUSON WTRWRKS #1476SEWER PIPE & COUPLINGS	62-02-83100-390	30.74
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-OFFICEMAX/DEPOT 68696X9 MAILING ENVELOPES	62-02-85100-310	9.91
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-VZWLSS*APOCC VISBVerizon Bill	62-02-85100-221	12.51
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-ESRI	62-02-85100-330	287.50
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-AIRGASS NORTHSAFETY GLASSES	62-02-82700-291	68.66
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-DMI STUDIOSSan 2 - Software and Contractual	62-02-85100-290	150.00
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-BADGER MAILING & SHIPPINGREPAIR FOLDER/STUFFER MACHIN	62-02-85100-310	225.00
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-CINTAS 443UNIFORMS SAN 2 DEPARTMENT	62-02-82700-291	19.71
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-CINTAS 443UNIFORMS SAN 2 DEPARTMENT	62-02-82700-291	19.71
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-CINTAS 443UNIFORMS SAN 2 DEPARTMENT	62-02-82700-291	19.71
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-FOX VALLEY SAFETY & TRAINCALIBRATE GAS MONITOR	62-02-83100-390	75.00
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-CINTAS 443UNIFORMS SAN 2 DEPARTMENT	62-02-82700-291	19.70
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-CINTAS 443UNIFORMS SAN 2 DEPARTMENT	62-02-82700-291	19.70
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-CORE & MAIN LP 249HH Trimble Unit for SAN1 & 2.	62-00-39110	639.55
Total 181130600:					2,029.36
Total 62:					2,029.36



Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
63					
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-FERGUSON WTRWRKS #1476BEEHIVE GRATE	63-03-82000-360	180.24
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-THE HOME DEPOT #49034" COUPLINGS	63-03-82000-360	22.38
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-FERGUSON WTRWRKS #1476PVC HUB FEM CO ADPT/DWV RAISE	63-03-82000-360	58.71
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-OFFICEMAX/DEPOT 68696X9 MAILING ENVELOPES	63-03-82000-310	9.92
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-FERGUSON WTRWRKS #14764 CI PVC X 4 CI PVC COUPLERS	63-03-82000-360	20.00
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-ESRI	63-03-82000-330	287.50
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-FERGUSON WTRWRKS #1476MANHOLE FRAME AND CATCH BASI	63-00-10700	307.32
11/30/2018	US BANK CREDIT CARD	usbankNov18-	CC-DMI STUDIOSSan 3 - Software and Contractual	63-03-82000-290	150.00
Total 181130600:					1,036.07
12/04/2018	PSN	185153	DECEMBER BILLING	63-03-82000-290	138.95
Total 181204001:					138.95
Total 63:					1,175.02
Grand Totals:					24,240.62

Angie Cain, Secretary:

Date:

12/12/18