



MEETING	DATE	TIME	LOCATION
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Joint Sanitary District	Tuesday, January 16, 2018	6:30 p.m.	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room
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A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Input segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agendized Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve Regular Joint Meeting minutes – January 2, 2017
2. Accept Monthly Report – December 2017

F. FINANCIAL REPORTS

1. Approval of Voucher List – January 16, 2018

G. RECESS

1. Motion to recess until after the Joint Town Board and Sanitary District Commission closed session.

H. ADJOURNMENT

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchute.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – JANUARY 2, 2018

CALL TO ORDER/ROLL CALL

Meeting called to order at 6:30 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, Jim Pleuss, and Karen L. Weinschrott, Town Clerk

STAFF: Tim Bantes, Fire Chief; Bob Buckingham, Community Development Director; Bob Heimann, IT Director; Greg Peterson, Police Chief; Tom Marquardt, Director of Public Works; Julie Wahlen, Finance Director; Karen Heyrman; Deputy Public Works Director; Brent Braun, IT; Attorney Rossmeissl, Herrling Clark Law Offices (6:57 p.m.); Carl Sutter, McMahon Associates

OTHERS: 6 signed attendance

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Sherman/Nooyen) to approve the agenda as printed. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – December 19, 2017

Motion (Nooyen/Sherman) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher Lists – January 2, 2018
San 1, 2, 3 & East Side – \$45,629.94; ACH – \$460,478.89

Motion (Thyssen/Pleuss) to approve the voucher list. Motion carried.

NEW BUSINESS

Amend the CIP to include funding for the design, permitting, plans, and construction for a pond outlet structure at Arrowhead Park at a cost not to exceed \$226,600 and approve a Proposal for Professional Services from Omni Associates in the amount of \$13,800.

Motion (Sherman/Thyssen) to approve. Motion carried.

Arrow Court undercutting agreement with Rubble Development.

Dir. Buckingham explained the purpose for this agenda item is to offer the Board an opportunity to make comments or ask questions. The offer was accepted by Mr. Scherwinski. The terms of the agreement were email to the Town Board prior to the holidays.

The Town Board had no questions or comments regarding the settlement.

ADJOURNMENT

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – JANUARY 2, 2018

Motion (Thyssen/Pleuss) to adjourn. Motion carried.

Meeting adjourned 6:34 p.m.

These minutes were taken at a regular meeting held on January 2, 2018 and entered in this record book, January 3, 2018 by:

Karen L. Weinschrott

Karen L. Weinschrott, Town Clerk

Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District

INITIAL DRAFT



*Sanitary District No. 1 & 2
Monthly Report
DECEMBER 2017*

UTILITY LOCATES	128
SERVICE CONNECTION PERMITS	
WATER.....	6
SEWER.....	6
STORM	5
FT. OF VACTORING	0
QUARTERLY BILLS.....	4,906
(Sections 3) (Does not include final bills)	

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
92185	01/16/2018	CIVIC SYSTEMS	CVC16080	SEMI ANNUAL SUPPORT FEES	63-03-82000-290	4,347.00
Total 92185:						4,347.00
92188	01/16/2018	D AND D LANDSCAPE SERV	133911	REPAIR EROSION	63-03-82000-290	377.00
Total 92188:						377.00
92204	01/16/2018	MCPMAHON	0908367PW	1ST ADDN TO WHISPERING PINE CENTER DRAIN	63-00-10700	1,562.00
92204	01/16/2018	MCPMAHON	0908406PW	WHITE HAWK MEADOWS PHASE IV STORM SEWE	63-00-10701	95.24
92204	01/16/2018	MCPMAHON	0908412PW	GILLETT STREET POND	63-00-10700	4,448.84
92204	01/16/2018	MCPMAHON	0908511PW	ECOLOGICAL SERVICES HORIZON POND	63-03-82000-360	438.00
Total 92204:						6,544.08
92205	01/16/2018	MID VALLEY UTILITIES	4294	DITCH WORK AT 3331 AND3226 TWIN WILLOW CT	63-03-82000-290	7,670.00
Total 92205:						7,670.00
92207	01/16/2018	NEWSC	1491	ANNUAL MEMBERSHIP DUES	63-03-82000-321	2,200.00
Total 92207:						2,200.00
92216	01/16/2018	PUBWORKS	170-007	PUBWORKS ANNUAL SUPPORT AND MAINTENAN	63-03-82000-290	1,242.60
Total 92216:						1,242.60
92221	01/16/2018	SCHENCK BUSINESS SOLUTI	SC10160341	AUDIT	63-03-82000-210	1,485.00
Total 92221:						1,485.00
Total 63:						25,523.28
Grand Totals:						179,847.51

Dave Schowalter, President: _____

Jeff Nooyen, Commissioner: _____

Travis Thyssen, Commissioner: _____

Bruce Sherman, Commissioner: _____

Jim Pleuss, Commissioner: _____

Karen L. Weinschrott, Secretary: _____

Julie M. Wahlen, Treasurer: _____

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
61						
92184	01/16/2018	CITY OF APPLETON	240273	TEST WATER METER	61-01-67600-390	55.47
Total 92184:						55.47
92197	01/16/2018	GRAND CHUTE UTILITIES	010418-33026	STORM WATER BILL 120 E FIRST AVE	61-01-62300-344	19.97
Total 92197:						19.97
92204	01/16/2018	MCPMAHON	0800273PW	W SPENCER STREET ROADWAY DESIGN SERVI	61-00-10700	3,389.50
92204	01/16/2018	MCPMAHON	0800288PW	SPENCER STREET ROADWAY DESIGN SERVICES	61-00-10700	2,315.75
92204	01/16/2018	MCPMAHON	0908400PW	WREN DRIVE TO CTH A WATER MAIN DESIGN SE	61-00-10700	364.20
92204	01/16/2018	MCPMAHON	0908401PW	PERKINS STREET WATER MAIN REPLACEMENT D	61-00-10700	1,908.35
92204	01/16/2018	MCPMAHON	0908402PW	ELSNER ROAD WATER MAIN ENGINEERING SERVI	61-00-10700	342.00
Total 92204:						8,319.80
92220	01/16/2018	ROBERT J IMMEL EXC. INC	16422	REPAIR WATER MAIN BREAK ON NICOLET BVLD S	61-01-67300-390	4,213.25
Total 92220:						4,213.25
92239	01/16/2018	WISCONSIN RURAL WATER A	S2560	SYSTEM MEMBERSHIP RENEWAL 2018	61-01-93001-321	555.00
Total 92239:						555.00
Total 61:						13,163.49
62						
92181	01/16/2018	BREYER, SCOTT	12/04/17	BERG LIFT STATION REIMBURSEMENT	62-02-82700-390	1,447.59
Total 92181:						1,447.59
92193	01/16/2018	FOX WEST REGIONAL SEWER	4100	PLANT DEPRECIATION	62-02-40300-000	138,313.54
Total 92193:						138,313.54
92197	01/16/2018	GRAND CHUTE UTILITIES	010418-33026	STORM WATER BILL 1680 W CAPITOL DR	62-02-83100-390	6.74
Total 92197:						6.74
92204	01/16/2018	MCPMAHON	0908380PW	VICTORY LANE LIFT STATION ASSESSMENT RESE	62-02-85203-210	455.30
92204	01/16/2018	MCPMAHON	0908382PW	WREN DRIVE SANITARY SEWER DESIGN SERVICE	62-00-10700	199.40
Total 92204:						654.70
92230	01/16/2018	UNITED LABORATORIES	INV209456	LIBERATOR BACTERIAL TREATMENT	62-02-83100-390	738.17
Total 92230:						738.17
Total 62:						141,160.74
63						
92168	01/16/2018	US POSTMASTER	01052018	UTILITY BILL POSTAGE	63-03-82000-311	1,657.60
Total 92168:						1,657.60

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
63					
01/08/2018	PSN	01062018	PSN 63-03-82000-290	63-03-82000-290	49.95
Total 180108002:					49.95
Total 63:					49.95
Grand Totals:					49.95

Karen L. Weinschrott, Secretary:



Date:

1/11/18