



MEETING	DATE	TIME	LOCATION
Joint Sanitary District	Tuesday, June 21, 2016	7:00 p.m.	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Input segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agendized Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve Regular Joint Meeting minutes – June 7, 2016
2. Accept Monthly Report – May 2016

F. FINANCIAL REPORTS

1. Approval of Voucher List – June 21, 2016
2. Accept Budget Statements – April 2016

G. ADJOURNMENT

Accommodation Notice

Any person requiring special accommodation who wishes to attend this meeting should contact **(Administration at 832-1573)** at least 48 hours in advance

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – JUNE 7, 2016

CALL TO ORDER/ROLL CALL

Meeting called to order at 7:00 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, Jim Pleuss, and Karen L. Weinschrott, Town Clerk

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Tim Bantes, Fire Chief; Julie Wahlen, Finance Director; Greg Peterson, Police Chief; Bob Heimann, IT Director; Tom Marquardt, Director of Public Works; Mike Patza, Town Planner; Karen Heyrman, Deputy Public Works Director; Carl Sutter, McMahon Associates; Attorney Koehler, Herrling Clark Law Offices.

OTHERS: 0 signed attendance

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

**Motion (Nooyen/Pleuss) to approve the agenda as printed. Motion carried.**

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – May 17, 2016

**Motion (Thyssen/Sherman) to approve the consent agenda. Motion carried.**

FINANCIAL REPORTS

Approval of Voucher Lists – June 7, 2016  
San 1, 2, 3 & East Side – \$209,362.95; ACH – \$696,791.22

Accept Budget Statement – March 2016

**Motion (Thyssen/Nooyen) to approve the voucher list and accept budget statement. Motion carried.**

NEW BUSINESS

Sanitary District No. 3 budget adjustment to add Forest View pond fountain project, recognize contributed funds/revenue, and approve project (\$10,000).

**Motion (Nooyen/Sherman) to approve. Motion carried.**

Professional Services Agreement, McMahon Associates, for the installation and management of aquatic plants and obtaining prairie seeding quotes for the north and south ponds on Bluemound Drive and the Horizons pond.

**Motion (Thyssen/Sherman) to approve. Motion carried.**

ADJOURNMENT

**Motion (Thyssen/Sherman) to adjourn. Motion carried.**

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – JUNE 7, 2016

Meeting adjourned 7:04 p.m.

These minutes were taken at a regular meeting held on June 7, 2016 and entered in this record book, June 10, 2016 by:

*Karen L. Weinschrott*

Karen L. Weinschrott, Town Clerk

Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District

**INITIAL DRAFT**



*Sanitary District No. 1 & 2  
Monthly Report  
MAY 2016*

UTILITY LOCATES .....306

SERVICE CONNECTION PERMITS

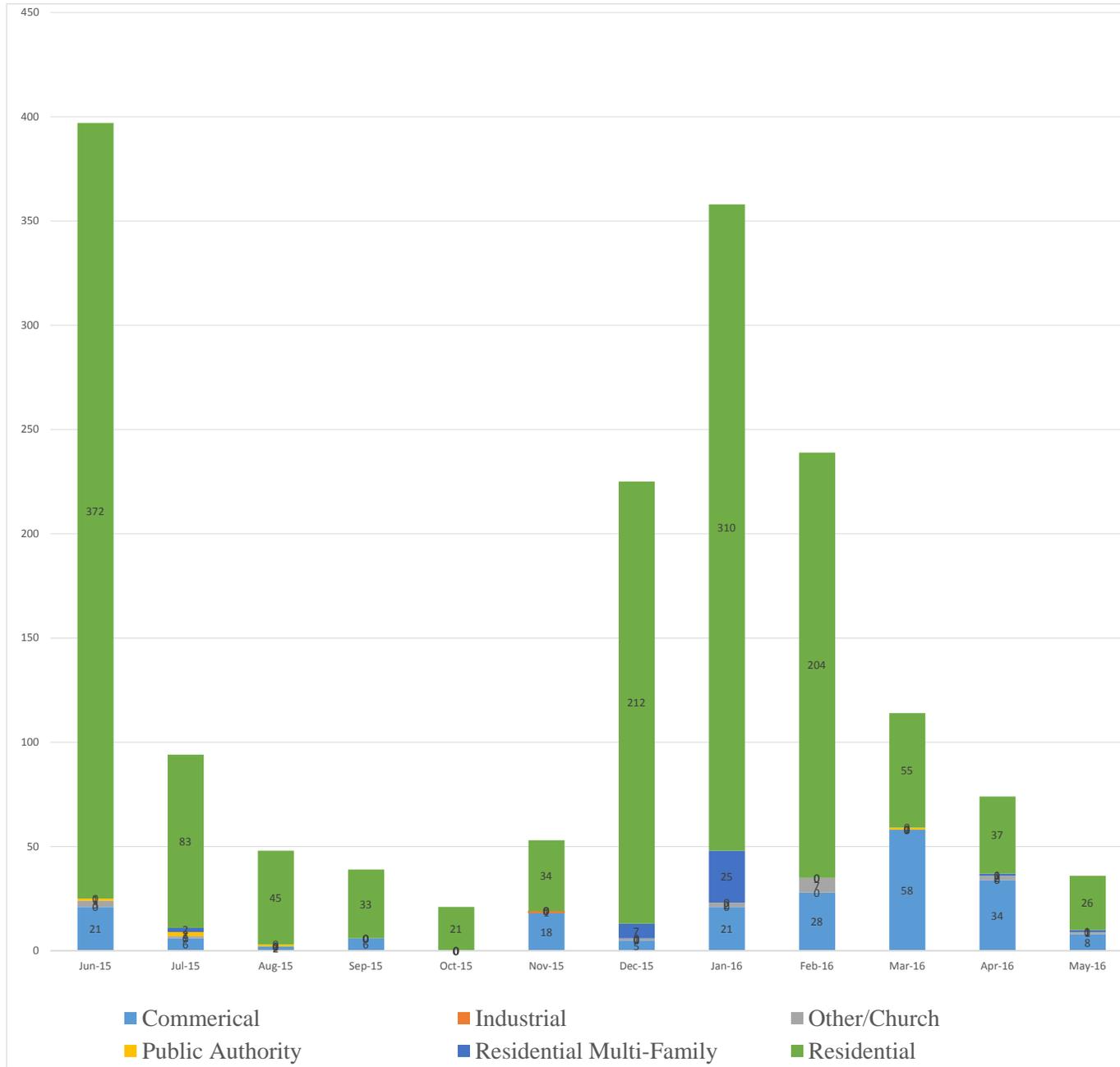
WATER..... 13  
SEWER..... 13  
STORM ..... 11

FT. OF VACTORING .....25,667

QUARTERLY BILLS.....5,968  
(Sections 2) (Does not include final bills)

MISC. MAINTENANCE:

# SENSUS METER INSTALLATION PROGRESS



Dave Schowalter, President: \_\_\_\_\_

Jeff Nooyen, Commissioner: \_\_\_\_\_

Travis Thyssen, Commissioner: \_\_\_\_\_

Bruce Sherman, Commissioner: \_\_\_\_\_

Jim Pleuss, Commissioner: \_\_\_\_\_

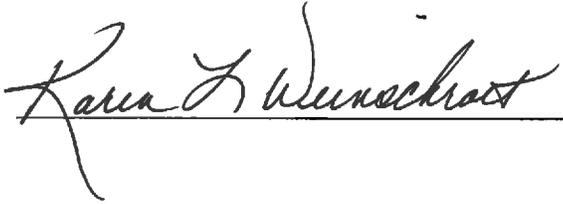
Karen L. Weinschrott, Secretary: \_\_\_\_\_

Julie M. Wahlen, Treasurer: \_\_\_\_\_

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
<b>61</b>						
90350	06/21/2016	GRAND CHUTE PETTY CASH	060616	PETTY CASH	61-01-93000-330	23.75
Total 90350:						23.75
90352	06/21/2016	HD SUPPLY WATERWORKS L	F611355	RUBBER WASHER GASKETS FOR METER REPLAC	61-01-66300-390	28.00
Total 90352:						28.00
90362	06/21/2016	MCMAHON	902212	EDGEWOOD ACRES 3RD ADDN WATERMAIN CON	61-00-10700	77.00
Total 90362:						77.00
90363	06/21/2016	MIDWEST TESTING LLC	3830	METER REPLACEMENT	61-00-10700	20,277.50
Total 90363:						20,277.50
Total 61:						20,406.25
<b>62</b>						
90351	06/21/2016	GRAND CHUTE UTILITIES	060316-22277	STORMWATER BILL	62-02-83200-390	6.74
Total 90351:						6.74
90362	06/21/2016	MCMAHON	902210	EDGEWOOD ACRES 3RD ADDN SANITARY SEWER	62-00-10700	398.00
Total 90362:						398.00
90373	06/21/2016	WISCONSIN CENTRAL LIMITE	9500161635	PIPELINE EASEMENT	62-02-82700-390	75.00
Total 90373:						75.00
Total 62:						479.74
<b>63</b>						
90340	06/21/2016	US POSTMASTER	06062016	UTILITY BILL POSTAGE	63-03-82000-311	1,692.97
Total 90340:						1,692.97
90362	06/21/2016	MCMAHON	902265	EDGEWOOD ACRES 3RD ADDN STORM SEWER C	63-00-10700	77.00
Total 90362:						77.00
90365	06/21/2016	PRECISION SEALCOATING IN	052816	STREET SWEEPING	63-03-82000-290	6,063.90
Total 90365:						6,063.90
Total 63:						7,833.87
Grand Totals:						28,719.86

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
<b>63</b>					
06/01/2016	DTCC	060116	2006 DEBT INTEREST	63-03-43000-620	5,425.00
Total 160601002:					5,425.00
06/06/2016	PSN	131738	PSN 63-03-82000-290	63-03-82000-290	49.95
Total 160606001:					49.95
Total 63:					5,474.95
Grand Totals:					5,474.95

Karen L. Weinschrott, Secretary:



Date:

6/14/16

**TOWN OF GRAND CHUTE  
SANITARY DISTRICT #1  
2016 BUDGET STATEMENT  
APRIL 2016**

	2016 BUDGET	CURRENT MONTH	2016 YTD	% BUDGET	REMAINING BUDGET
<b>EXPENSES</b>					
PERSONNEL	515,980	33,860	142,199	28%	373,781
OPERATIONS AND MAINTENANCE	5,479,370	8,739	261,705	5%	5,217,665
Subtotal-Operating Expense	5,995,350	42,600	403,904	7%	5,591,446
DEBT SERVICE	470,000	-	40,000	9%	430,000
CAPITAL IMPROVEMENTS	1,016,920	9,367	192,947	19%	823,973
Subtotal-Capital Expenses	1,486,920	9,367	232,947	16%	1,253,973
<b>TOTAL EXPENSE</b>	<b>7,482,270</b>	<b>51,966</b>	<b>636,852</b>	<b>9%</b>	<b>6,845,418</b>
<b>REVENUES</b>					
Operating Revenues	6,627,826	173,460	1,237,051	19%	5,390,775
Capital Revenues	1,012,000	-	1,412	0%	1,010,589
<b>TOTAL REVENUES</b>	<b>7,639,826</b>	<b>173,460</b>	<b>1,238,462</b>	<b>16%</b>	<b>6,401,364</b>
Operating Net Income	632,476		833,146		

**TOWN OF GRAND CHUTE  
SANITARY DISTRICT #2  
2016 BUDGET STATEMENT  
APRIL 2016**

	2016 BUDGET	CURRENT MONTH	2016 YTD	%	REMAINING BUDGET
<b>EXPENSES</b>					
PERSONNEL	352,570	27,568	101,442	29%	251,128
OPERATIONS AND MAINTENANCE	2,369,855	7,326	290,680	12%	2,079,175
Subtotal-Operating Expense	2,722,425	34,894	392,123	14%	2,330,302
DEBT SERVICE	375,000	-	-	0%	375,000
CAPITAL IMPROVEMENTS	658,800	4,120	754,459	115%	(95,659)
Subtotal-Capital Expenses	1,033,800	4,120	754,459	73%	279,341
<b>TOTAL EXPENSE</b>	<b>3,756,225</b>	<b>39,014</b>	<b>1,146,582</b>	<b>31%</b>	<b>2,609,643</b>
<b>REVENUES</b>					
Operating Revenues	3,160,750	117,712	583,642	18%	2,577,108
Capital Revenues	612,000	-	-	0%	612,000
<b>TOTAL REVENUES</b>	<b>3,772,750</b>	<b>117,712</b>	<b>583,642</b>	<b>15%</b>	<b>3,189,108</b>
Operating Net Income	438,325		191,519		

**TOWN OF GRAND CHUTE  
SANITARY DISTRICT #3  
2016 BUDGET STATEMENT  
APRIL 2016**

	2016 BUDGET	CURRENT MONTH	2016 YTD	% BUDGET	REMAINING BUDGET
<b>EXPENSES</b>					
PERSONNEL	264,780	20,497	71,830	27%	192,950
OPERATIONS AND MAINTENANCE	823,957	14,603	56,709	7%	767,248
Subtotal Operating Expense	1,088,737	35,100	128,539	12%	960,198
DEBT SERVICE	905,000	-	95,000	10%	810,000
CAPITAL IMPROVEMENTS	1,525,250	4,965	1,020,936	67%	504,314
Subtotal Capital Expenses	2,430,250	4,965	1,115,936	46%	1,314,314
<b>TOTAL EXPENSE</b>	<b>3,518,987</b>	<b>40,066</b>	<b>1,244,475</b>	<b>35%</b>	<b>2,274,512</b>
<b>REVENUES</b>					
Operating Revenues	3,045,800	85,667	510,857	17%	2,534,943
Capital Revenues	3,437,500	-	-	0%	3,437,500
<b>TOTAL REVENUES</b>	<b>6,483,300</b>	<b>85,667</b>	<b>510,857</b>	<b>8%</b>	<b>5,972,443</b>
Operating Net Income	1,957,063		382,318		

**TOWN OF GRAND CHUTE  
EAST SIDE UTILITY DISTRICT  
2016 BUDGET STATEMENT  
APRIL 2016**

	2016 BUDGET	CURRENT MONTH	2016 YTD	% BUDGET	REMAINING BUDGET
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**EXPENSES**

PERSONNEL	8,000	-	-	0%	8,000
OPERATIONS AND MAINTENANCE	30,000	-	2,337	8%	27,663
<b>Subtotal-Operating Expense</b>	<b>38,000</b>	<b>-</b>	<b>2,337</b>	<b>6%</b>	<b>35,663</b>

CAPITAL IMPROVEMENTS	-	-	-	0%	-
<b>Subtotal-Capital Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>0</b>

<b>TOTAL EXPENSE</b>	<b>38,000</b>	<b>-</b>	<b>2,337</b>	<b>6%</b>	<b>35,663</b>
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**REVENUES**

Operating Revenues	44,685	6,608	23,028	52%	21,657
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<b>TOTAL REVENUES</b>	<b>44,685</b>	<b>6,608</b>	<b>23,028</b>	<b>52%</b>	<b>21,657</b>
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Operating Net Income	6,685	6,608	20,692		
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