



MEETING	DATE	TIME	LOCATION
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Town Board	Thursday, February 18, 2016	Follows 7:00 p.m. Sanitary District Meeting	Grand Chute Town Hall Board Room 1900 Grand Chute Blvd
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A. CALL TO ORDER/ROLL CALL

B. APPROVAL OF AGENDA/ORDER OF THE DAY

C. POLICE DEPARTMENT AWARD

D. HEARING – NON-USE OF LIQUOR LICENSE

1. Mi Hacienda Real, LLC, four-month, non-use date February 6, 2016

E. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Input segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agendized Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given

F. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approval of Regular Meeting minutes – January 19, 2016
2. Licensing: *(applications on file in the clerk's office)(License Committee recommends approval)*
 - a. Operator Licenses:
 - 1) Applications to expire: 2017 dated 01/18/16; 01/22/16; and 1/29/16
 - b. Liquor License:
 - 1) Original application for a "Class B" intoxicating liquor and fermented malt beverage license, Fox Valley Hospitality, Inc., dba Holiday Inn Appleton, 150 S. Nicolet Road, Eric Smith, agent.
 - c. Hotel License:
 - 1) Original application from Fox Valley Hospitality, Inc., dba Holiday Inn Appleton, 150 S. Nicolet Road, Chadd Scott, manager.
 - d. Dance License:
 - 1) Original application from Fox Valley Hospitality, Inc., dba Holiday Inn Appleton, 150 S. Nicolet Road, Eric Smith, agent.
 - e. Secondhand Article License:
 - 1) Renewal application from Complete Liquidation Services, LLC., 3345 W. College Avenue, Wayne & Elizabeth Grant, owners.
 - f. Special Event Permits:
 - 1) Request from the Wisconsin Timber Rattlers to add Friday, May 20 & 26, 2016, to their Special Event Permit for post-game fireworks (May 26th for NCAA tournament). Same conditions apply as stated on original permit.

3. Accept Monthly Reports: Police Department, Fire Department, Public Works and Community Development

G. FINANCIAL REPORTS

1. Approval of Voucher Lists – February 2, 2016 and February 18, 2016
2. Accept Budget Statement – August 2015

H. NEW BUSINESS

1. Plan Commission Recommendations:
 - a. SE-01-16 Special Exception requested by Connections LLC, dba Connections, 2171 W. Pershing Street, for operation of a group day care facility. PC recommends approval.
 - b. CSM-01-16 Certified Survey Map requested by Kenneth J. & Karen M. Look, 3755 N. Casaloma Drive, for a 2-lot CSM with roadway dedication.
 - c. SE-02-16 Special Exception requested by Custom Offsets LLC, dba Custom Offsets Appleton, 1060 N. Perkins Street, for sale and installation of automotive accessories. Director Buckingham to report results from 2/18/16 PC meeting.
2. Approval of CVB Grant to Hearthstone Historic House in the amount of \$15,433.74 for an exterior sign.
3. Appointment of Daniel Schultz to the Zoning Board of Appeals, term expiring May 2017 (fulfilling the term of John Weber).
4. Agreement with KT Real Estate Holdings LLC, regarding frontage road improvements and land conveyance associated with construction of a new Kwik Trip convenience store and fueling station at 4520 W. Greenville Drive.
5. Design and construction administration services for the Lions Park Tennis Court Rehabilitation from Fred Kolkmann Tennis and Sport Surfaces, LLC., in the amount of \$8,500.
6. Authorization to purchase Public Works equipment: Streets ¾ ton pick-up with lift gate and plow in the amount of \$29,152.50; Parks ¾ ton pick-up with utility body and plow in the amount of \$30,593.50 (State Bid and 2016 budget).
7. Petition for attachment to Sanitary Districts No. 1 & No. 2, Capitol Drive.
8. Approval for purchase of a Permanent Limited Easement from Steven and Karen Stroess for a public use trail between N. Casaloma Drive and Maple Edge Park.
9. Change Order #1, Contract 2015-06 Integrity Way Street & Utility Construction, increasing the contract amount by \$7,329.11.
10. Special assessment methodology for Capitol Drive, Casaloma Drive to Capitol Court.

I. RESOLUTION

1. Preliminary Resolution TBR-03-2016 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2013-14 as amended for Westhill Blvd. street reclamation.
2. Preliminary Resolution TBR-04-2016 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2013-14 as amended for Gillett Street (Capitol Drive to Elsner Road).

3. Preliminary Resolution TBR-02-2016 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2013-14 as amended for Capitol Drive (Casaloma Drive to Capitol Court).

J. CLOSED SESSION

1. Motion to convene in Closed Session pursuant to WI. Stats 19.85(1)(c) - Consideration of employment, promotion, compensation or performance evaluation data of any public employee of the Town of Grand Chute (Administrator evaluation) and 19.85(1)(e) - Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session (union negotiations).
2. Motion to adjourn Closed Session and reconvene Regular Meeting.

H. NEW BUSINESS CONTINUED

11. Discussion/action on closed session items.

K. ADJOURNMENT

Accommodation Notice: [Any person requiring special accommodation who wishes to attend this meeting should contact \(Administration at 832-1573\) at least 48 hours in advance](#)