



MEETING	DATE	TIME	LOCATION
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Town Board	Tuesday, November 1, 2016	Follows Sanitary District Meeting	Grand Chute Town Hall Board Room 1900 Grand Chute Blvd
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A. CALL TO ORDER/ROLL CALL

B. APPROVAL OF AGENDA/ORDER OF THE DAY

C. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Input segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agendized Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given

D. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approval of Regular Meeting minutes – October 18, 2016
2. Licensing: *(applications on file in the clerk's office)(License Committee recommends approval)*
 - a. Operator Licenses:
 - 1) Applications to expire: 2018 dated 10/14/16
 - b. Liquor Licenses:
 - 1) Original application for a "Class B" liquor and beer license, GBNP Events, Inc., 4815 N. Lynndale Drive (Bubolz Nature Preserve), Randy Tuma, agent. (Construction of new facility to be completed in 2017).

E. FINANCIAL REPORTS

1. Approval of Voucher Lists – November 1, 2016
2. Budget Statements – September 2016

F. NEW BUSINESS

1. Plan Commission Recommendations:
 - a. Amendments to Chapters 398 and 423 Municipal Code pertaining to public nuisances, property maintenance and natural landscaping. PC recommends approval. *Ordinance No. O-08-2016.*
 - b. CP-05-16 Condo Plat requested by Apple Valley Homes, LLC, approving Addendum No. 2 of the Georgetown Square Condominium, 5400 Pennsylvania Avenue. Director Buckingham to report results from 11/1/16 PC meeting.
2. 2016 Holiday Hours for Tax Collection.
3. 2017 Budget Update.

4. Plowing and Winter Maintenance on the Casaloma Drive Trail from STH 15 to the Fox River Mall, including the bike/ped overpass of I41 near the Timber Rattlers stadium.

G. RESOLUTION

1. Resolution TBR-15-2016 amending Public Depositories.

H. ADJOURNMENT

Accommodation Notice: [Any person requiring special accommodation who wishes to attend this meeting should contact \(Administration at 832-1573\) at least 48 hours in advance](#)

TOWN BOARD MEETING – TOWN OF GRAND CHUTE - 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – OCTOBER 18, 2016

CALL TO ORDER/ROLL CALL

Meeting called to order at 7:01 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, Jim Pleuss, and Angie Cain, Deputy Town Clerk

STAFF: Jim March, Town Administrator; Tim Bantes, Fire Chief; Bob Heimann, IT Director; Tom Marquardt, Director of Public Works; Bob Buckingham, Community Development Director; Julie Wahlen, Finance Director; Mike Patza, Town Planner; Karen Heyrman; Deputy Public Works Director; Mary Baxter, Administration; Mike Velie, Police Department; several Police Officers; Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 1 signed attendance

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Thyssen/Sherman) to approve. Motion carried.

PUBLIC INPUT

Colleen Moynihan, 6540 N. Headwall Circle, addressed the Board on her vehicle claim. She said there were no cones or signs that stated the road had been painted. There was no break in the double line to cross the road. She asked the Town to reimburse the damages the wet paint caused to her vehicle in the amount of \$5,237. She was denied twice by the Town's insurance company because the Town had done their due diligence and followed protocol. She brought in the part of her vehicle that had paint damage to show the Town Board. She asked that the process be improved in the future so no one else has paint damage.

CONSENT AGENDA

Approval of Regular Meeting Minutes – October 4, 2016

Licensing: *(applications on file in the clerk's office)(License Committee recommends approval)*

Operator Licenses: Applications to expire: 2018 dated 9/30/2016

Change of Agent, Kwik Trip #887, 4735 Converters Drive, appoints Christopher Rukamp, agent.

Special Event Permit: CORRECTION from 10/4/16 agenda: Appleton Baseball Club, wedding fireworks on 12/31/16. Requested time: 11:59 p.m. – 12:07 a.m. CONDITIONS: Display to comply with NFPA 1123 standards.

Accept Monthly Reports: Police Department, Fire Department, Public Works, and Parks Commission.

Motion (Thyssen/Pleuss) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher List – October 18, 2016

\$188,929.95 (90734-90777); Payroll \$257,044.21; ACH \$478,262.54

Motion (Thyssen/Sherman) to approve the voucher list. Motion carried.

NEW BUSINESS

Plan Commission Recommendations:

Z-07-16 Rezoning requested by Fox Communities Credit Union, on behalf of Wayne and Marlene Wilcox, to

TOWN BOARD MEETING – TOWN OF GRAND CHUTE – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – OCTOBER 18, 2016

rezone the property at 2605 W. Highway Drive from RSF Single-Family Residential District to CL Local Commercial District. PC recommends approval. *Ordinance No. O-11-2016.*

Motion (Nooyen/Thyssen) to approve. Motion carried.

Park Commission Recommendations:

Approve Park Commission recommendation for the Town Center Park Master Plan Request for Proposals.

Motion (Sherman/Thyssen) to approve. Motion carried.

Discuss City of Appleton request for funding of railroad crossing improvements for Quiet Zone designation.

Motion (Nooyen/Sherman) to approve.

Deputy Director Heyrman stated the City of Appleton contacted the Counties, Village of Fox Crossing and the Town of Grand Chute regarding the Prospect Avenue crossing, which is included in the Quiet Zone Designation. They felt this benefits the Town of Grand Chute as well as the Village of Fox Crossing. They would like the Town to participate in the costs for the improvements for the quiet zone.

Supv. Nooyen withdrew his motion.

Motion (Nooyen/Thyssen) to defer until the first Town Board meeting in December.

Supv. Nooyen stated he would like to know if the Village of Fox Crossing and the Counties are going to participate in the project.

Deputy Director Heyrman explained that the range of the project was \$100,000-\$250,000. Staff recommended putting aside \$10,000 for the intersection.

Chairman Schowalter questioned if the intersection would be completed if the Town did not participate in the cost of the project.

Deputy Director Heyrman thought the intersection may still be reconstructed. She provided a list of 74 parcels that are within a quarter-mile of the proposed quiet zone.

Supv. Thyssen requested information on what the full benefit will be for the Town of Grand Chute for the first meeting in December.

Supv. Pleuss requested the frequency and timing of the railroad tracks.

Motion carried.

Vehicle claim from Colleen Moynihan. Town insurance carrier, EMC, has denied claim.

Motion (Thyssen/Nooyen) to deny the claim.

Atty. Rossmeissl explained that if the Town Board would approve a claim that was denied by the Town's insurance company, it could open up the Town to future liabilities. He explained that people have insurance for these types of situations like potholes, paint, and road hazards that cannot be avoided at no fault to the driver. There is statutory immunity in the State of Wisconsin.

Motion carried.

Intergovernmental agreement with the DOT for STH 125 (College Avenue) for a concrete pavement repair project in the amount of \$1,100.

Motion (Nooyen/Thyssen) to approve. Motion carried.

Neighborhood Policing Initiative Proposal.

Motion (Nooyen/Sherman) to approve. Motion carried.

ORDINANCES

Ordinance O-12-2016 amending Chapter 456 Special Events.

Motion (Sherman/Thyssen) to approve. Motion carried.

Ordinance O-13-2016 amending Chapter 335 Intoxicating Liquor and Fermented Malt Beverages.

Motion (Thyssen/Sherman) to approve. Motion carried.

ADJOURNMENT

Motion (Pleuss/Sherman) to adjourn. Motion carried.

Meeting adjourned at 7:22 p.m.

These minutes were taken at a regular meeting held on October 18, 2016 and entered in this record book, October 20, 2016 by:

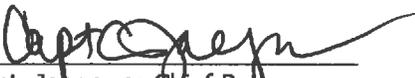
Angie Cain, Deputy Town Clerk
Town of Grand Chute

INITIAL DRAFT

Please Provide Operator's Licenses checks on the following applicants for New and Renewal Operator License, (the license will expire in 2018). Amended applications where background check already complete and now resubmitted

NEW

	Approve	Deny
Betz, Matthew R	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bruley, Katelyn K	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Doering, Mark A	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fisher, Chelsie C	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hancock, Emma G	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Perovich, Thomas L	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Phillips, Isaac T	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stephens, Nicolas D	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wickert, Gary F	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Capt. Jaeger or Chief Peterson

Date: 10/20/16

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 90814:						177.00
90815	11/01/2016	VICTIM CRISIS RESPONSE TE	09/30/2016	VCR TRAINING	10-17-52120-330	678.64
Total 90815:						678.64
90816	11/01/2016	WE ENERGIES	0475-274-330	GAS BILL TOWN HALL	10-18-51600-220	40,980.71
Total 90816:						40,980.71
90817	11/01/2016	WELLS FARGO FINANCIAL LE	5003416647	COPIER RENTAL CHARGES	10-18-51400-290	23.45
Total 90817:						23.45
90818	11/01/2016	WI LAW ENFORCEMENT ACC	09122016	ON-SITE - DECEMBER	10-17-52120-210	150.00
Total 90818:						150.00
90819	11/01/2016	WITTHUHN PRINTING CO. INC	6283	BUSINESS CARDS	10-13-52200-320	304.00
90819	11/01/2016	WITTHUHN PRINTING CO. INC	6284	PURCHASE ORDERS	10-18-51400-310	489.10
90819	11/01/2016	WITTHUHN PRINTING CO. INC	6294	ANIMAL BITE FORMS	10-17-52100-340	731.00
Total 90819:						1,524.10
90820	11/01/2016	Y PAY MORE ? TRAILER SALE	8963 PO	USED SHIPPING CONTAINTERS	10-14-53311-340	4,650.00
Total 90820:						4,650.00
Grand Totals:						285,220.74

Dave Schowalter, Chairman: _____

Jeff Nooyen, Supervisor: _____

Travis Thyssen, Supervisor: _____

Bruce Sherman, Supervisor: _____

Jim Pleuss, Supervisor: _____

Karen L. Weinschrott, Clerk: _____

Julie M. Wahlen, Treasurer: _____

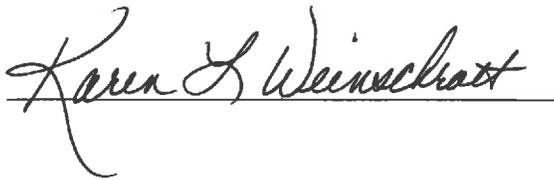
Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
90781	10/25/2016	WE ENERGIES	CASALOMA/N	CASALOMA/NEW HORIZON STREET LIGHTING	55-14-57331-000	68,805.67
Total 90781:						68,805.67
90782	11/01/2016	A & W TOWING	894195	ABANDONED(CSO ERROR)	10-17-52120-290	200.00
Total 90782:						200.00
90783	11/01/2016	APPLETON AREA SCHOOL DI	86206	AAMFON ANNUAL BILLING	10-18-51400-290	3,826.10
Total 90783:						3,826.10
90784	11/01/2016	ARMS, INC	0224993	SHREDDING	10-13-52200-290	120.00
Total 90784:						120.00
90785	11/01/2016	BALLARD STORAGE, LLC	Bal10-18,5331	REFUND RECORD MGT FEE	10-10-44901	1,300.00
Total 90785:						1,300.00
90786	11/01/2016	CALNIN & GOSS INC	16525	TOPSOIL	10-14-53311-340	63.00
Total 90786:						63.00
90787	11/01/2016	CITY OF NEENAH	35868	INSURANCE	46-09-56900-134	360.17
Total 90787:						360.17
90788	11/01/2016	CR CANVAS SPECIALTIES INC	12959	REPAIR BUNKER PANTS - LAZCANO	10-13-52200-391	20.00
Total 90788:						20.00
90789	11/01/2016	DSPS	9-2016	STATE REVIEW FEES	10-11-52400-390	254.00
Total 90789:						254.00
90790	11/01/2016	EHLERS	71726	2016 DISCLOSURE REPORTING	30-19-58292-000	3,300.00
Total 90790:						3,300.00
90791	11/01/2016	EXCEL	50564	DELINEATION-MARCHFIELD CTR	10-09-56900-211	2,048.06
Total 90791:						2,048.06
90792	11/01/2016	FOX CITIES ROOM TAX COMM	101016	COMMISSION MEMBER CONTRIBUTION	10-18-51400-321	900.00
Total 90792:						900.00
90793	11/01/2016	G&G TRANSLATORS DBA UNI	723	CHINESE- 2 HOURS	10-17-52110-210	540.00
Total 90793:						540.00
90795	11/01/2016	JIM FISCHER INC	2016-13	CURB AND GUTTER PAYMENT CERT #1	55-14-57331-000	23,860.00
Total 90795:						23,860.00

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
90796	11/01/2016	JUST CALL ME LLC	199300	GRASS CUTTING MCCARTHY RD AND BROOKVIE	10-14-53640-290	65.00
Total 90796:						65.00
90797	11/01/2016	LAKE SHORE CLEANERS INC	34632	RETAINING WALL REPAIR AT TOWN HALL	10-18-51600-360	16,760.00
Total 90797:						16,760.00
90798	11/01/2016	LAKESIDE OIL COMPANY INC	6386461-4155	4599 GALLONS UNLEADED GAS	10-14-53311-344	12,111.90
Total 90798:						12,111.90
90799	11/01/2016	LEXINGTON HOMES INC	101416	OVERPAYMENT OF FINAL	64-00-23201	73.27
Total 90799:						73.27
90800	11/01/2016	LOWNEYS LANDSCAPE CENT	E1856.2	TREES FOR TOWN PLANTING	10-14-53311-340	9,637.11
Total 90800:						9,637.11
90801	11/01/2016	MARCO INC NW7128	INV3718021	FIRE 2 COPIER	10-18-51400-290	28.75
Total 90801:						28.75
90802	11/01/2016	MARCO, INC	19528258	COPIERS	10-18-51400-290	1,917.32
Total 90802:						1,917.32
90803	11/01/2016	MCMAHON	0903265	EROSION CONTROL INSPECTION	10-00-23008	45.20
90803	11/01/2016	MCMAHON	0903669	EROSION CONTROL INSPECTION	10-00-23008	45.20
90803	11/01/2016	MCMAHON	0903672	EROSION CONTROL INSPECTION	10-11-52400-210	466.35
90803	11/01/2016	MCMAHON	0903673	DRAINAGE FACILITIES CHECK	10-11-52400-210	278.20
90803	11/01/2016	MCMAHON	0903674	DRAINAGE FACILITIES CHECK	10-11-52400-210	1,052.60
90803	11/01/2016	MCMAHON	0903675	DRAINAGE FACILITIES CHECK	10-11-52400-210	260.00
90803	11/01/2016	MCMAHON	0903676	DRAINAGE FACILITIES CHECK	10-11-52400-210	30.50
90803	11/01/2016	MCMAHON	0903677	DRAINAGE FACILITIES CHECK	10-11-52400-210	671.30
90803	11/01/2016	MCMAHON	0903688	DRAINAGE PLAN REVIEW	10-11-52400-210	752.50
90803	11/01/2016	MCMAHON	0903690	DRAINAGE PLAN REVIEW	10-00-23008	153.70
90803	11/01/2016	MCMAHON	0903691	DRAINAGE PLAN REVIEW	10-00-23008	384.40
90803	11/01/2016	MCMAHON	0903693	DRAINAGE PLAN REVIEW	10-00-23008	230.40
90803	11/01/2016	MCMAHON	0903694	DRAINAGE PLAN REVIEW	10-00-23008	199.90
90803	11/01/2016	MCMAHON	0903695	DRAINAGE PLAN REVIEW	10-00-23008	30.50
90803	11/01/2016	MCMAHON	0903696	DRAINAGE PLAN REVIEW	10-00-23008	122.90
90803	11/01/2016	MCMAHON	0903697	DRAINAGE PLAN REVIEW	10-00-23008	507.90
90803	11/01/2016	MCMAHON	0903730	EROSION CONTROL INSPECTION	10-11-52400-210	955.07
90803	11/01/2016	MCMAHON	0903732	EROSION CONTROL INSPECTION	10-00-23008	45.20
90803	11/01/2016	MCMAHON	0903850	DRAINAGE FACILITIES CHECK	10-11-52400-210	15.40
90803	11/01/2016	MCMAHON	0903851	DRAINAGE FACILITIES CHECK	10-11-52400-210	30.80
90803	11/01/2016	MCMAHON	0903852	EROSION CONTROL INSPECTION	10-00-23008	101.65
90803	11/01/2016	MCMAHON	0903854	DRAINAGE FACILITIES CHECK	10-11-52400-210	174.65
90803	11/01/2016	MCMAHON	0903856	EROSION CONTROL INSPECTION	10-11-52400-210	1,171.80
90803	11/01/2016	MCMAHON	0903857	DRAINAGE FACILITIES CHECK	10-11-52400-210	172.95
90803	11/01/2016	MCMAHON	0903858	EROSION CONTROL INSPECTION	10-11-52400-210	2,172.06
90803	11/01/2016	MCMAHON	0903859	DRAINAGE FACILITIES CHECK	10-11-52400-210	920.10
90803	11/01/2016	MCMAHON	0903860	EROSION CONTROL INSPECTION	10-00-23008	101.65
90803	11/01/2016	MCMAHON	0903864	EROSION CONTROL INSPECTION	10-00-23008	45.20

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
90803	11/01/2016	MCPMAHON	0903867	DRAINAGE PLAN REVIEW	10-11-52400-210	1,182.80
90803	11/01/2016	MCPMAHON	0903869	DRAINAGE PLAN REVIEW	10-00-23008	107.80
90803	11/01/2016	MCPMAHON	0903870	DRAINAGE PLAN REVIEW	10-00-23008	107.50
90803	11/01/2016	MCPMAHON	0903871	DRAINAGE PLAN REVIEW	10-00-23008	446.30
90803	11/01/2016	MCPMAHON	0903872	DRAINAGE PLAN REVIEW	10-00-23008	492.50
90803	11/01/2016	MCPMAHON	0903906	DRAINAGE PLAN REVIEW	10-00-23008	154.00
90803	11/01/2016	MCPMAHON	903843	2016 CURB AND GUTTER REPLACEMENT PROGR	55-14-57331-000	894.36
90803	11/01/2016	MCPMAHON	903845	CASALOMA DR/NEW HORIZON CONSTRUCTION A	55-14-57331-000	600.30
90803	11/01/2016	MCPMAHON	903861	BLUEMOUND DR URBANIZATION CONSTRUCTION	55-14-57331-000	741.15
90803	11/01/2016	MCPMAHON	903862	INTEGRITY WAY CONSTRUCTION ADMN SERVICE	55-14-57331-000	184.50
90803	11/01/2016	MCPMAHON	903863	WEST CAPITOL DR URBANIZATION CONSTRUCTI	55-14-57331-000	15,137.60
90803	11/01/2016	MCPMAHON	903865	WESTHILL BLVD RECLAIMING PROFESSIONAL SE	55-14-57331-000	574.10
90803	11/01/2016	MCPMAHON	903866	PRIAIRIE HILL PARK WETLAND SURVEY SERVICE	55-16-57620-000	593.80
90803	11/01/2016	MCPMAHON	903868	CASALOMA DR URBANIZATION-CONVERTERS TO	55-14-57331-000	1,110.14
90803	11/01/2016	MCPMAHON	903907	MORRISON ST RECONSTRUCTION PROFESSIONA	55-14-57331-000	6,641.73
90803	11/01/2016	MCPMAHON	903908	COLLEGE AVE N FRONTAGE RD-LILAS TO BLUEM	55-14-57331-000	13,415.55
Total 90803:						53,522.21
90804	11/01/2016	MORPHO TRAK	133385	LIVESCAN(DONATION)	10-17-52100-346	4,995.00
Total 90804:						4,995.00
90805	11/01/2016	OUTAGAMIE COUNTY TREAS	111417	PLSS CORNER MAINTENANCE-BLUEMOUNMD DR	55-14-57331-000	455.28
90805	11/01/2016	OUTAGAMIE COUNTY TREAS	111498	TIPPING FEES RESIDENTIAL REFUSE DISPOSAL	10-14-53620-290	24,830.55
90805	11/01/2016	OUTAGAMIE COUNTY TREAS	3718	APARTMENT TRASH CREDIT FOR AUGUST	10-14-53620-290	7,185.15
Total 90805:						18,100.68
90806	11/01/2016	PDQ APPLETON	093016	SQUAD CAR WASHES	10-17-52100-350	36.47
Total 90806:						36.47
90809	11/01/2016	REDJ, LLC	101216	OVERPAYMENT OF FINAL BILL	64-00-23201	140.31
Total 90809:						140.31
90810	11/01/2016	SHERWIN INDUSTRIES	SS067097	CRACKFILLER	10-14-53311-340	10,685.13
Total 90810:						10,685.13
90811	11/01/2016	STEFFANO, NICHOLAS	10192016	UTILITY OVERPAYMENT	99-00-11101	2,103.19
Total 90811:						2,103.19
90812	11/01/2016	STEWART ENTERPRISE INC	143720	ENFORCER II	10-14-53313-350	1,063.50
Total 90812:						1,063.50
90813	11/01/2016	THE HORTON GROUP	9650	TAX COLLECTOR BOND	10-19-51501-390	200.00
Total 90813:						200.00
90814	11/01/2016	THE SIGN LANGUAGE GROUP	161122	SIGN LANGUAGE-2 HRS	10-17-52110-210	177.00

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
10/21/2016	JP MORGAN CHASE	OCT16-81	CC-BEST BUY MHT 00000273MEMORY CARD	10-14-53313-310	129.98
10/21/2016	JP MORGAN CHASE	OCT16-82	CC-IN *KE TRANS CHEM INCCLEANER	10-14-53313-340	416.90
10/21/2016	JP MORGAN CHASE	OCT16-83	CC-LAWSON PRODUCTS NUTS AND BOLTS (20.82%)	10-14-53313-340	82.57
10/21/2016	JP MORGAN CHASE	OCT16-84	CC-SUPERIOR CHEMICAL CORP DISINFECTANT COIL CLEANER	10-14-53313-340	113.03
10/21/2016	JP MORGAN CHASE	OCT16-85	CC-WW GRAINGER DUCT TAPE	10-14-53313-350	52.65
10/21/2016	JP MORGAN CHASE	OCT16-86	CC-BALL AUTO PARTS 0002026054-TAX CREDIT	10-14-53313-350	6.00-
10/21/2016	JP MORGAN CHASE	OCT16-87	CC-KUNDINGER FLUID POWER 50401775-NUTS AND BOLTS	10-14-53313-350	10.86
10/21/2016	JP MORGAN CHASE	OCT16-88	CC-BERGSTROM CHEVROLET CA77320P-CLIP	10-14-53313-350	37.08
10/21/2016	JP MORGAN CHASE	OCT16-89	CC-APPLETON HYDRAULIC COM172-REBUILD CASE CYLINDER	10-14-53313-350	386.50
10/21/2016	JP MORGAN CHASE	OCT16-9	CC-DOJ EPAY RECORDS CHECK BARTENDER CRIMINAL HISTORY CHECKS - AUGUST	10-17-52110-221	231.00
10/21/2016	JP MORGAN CHASE	OCT16-90	CC-SWIDERSKI POWERIF35735-HYDRAULIC VALVE	10-14-53313-350	477.00
10/21/2016	JP MORGAN CHASE	OCT16-91	CC-CARQUEST 2353250550-BATTERY AND CORE	10-14-53313-350	244.48
10/21/2016	JP MORGAN CHASE	OCT16-92	CC-CARQUEST 2353250520-PLUG GASKET	10-14-53313-350	1.97
10/21/2016	JP MORGAN CHASE	OCT16-93	CC-CARQUEST 2353250551-CORE RETURN	10-14-53313-350	10.00-
10/21/2016	JP MORGAN CHASE	OCT16-94	CC-ACE HDWE APPLETON CONNECTORS	10-14-53313-350	4.12
10/21/2016	JP MORGAN CHASE	OCT16-95	CC-BALL AUTO PARTS 0002025744-BULK TRAILER	10-14-53313-350	126.00
10/21/2016	JP MORGAN CHASE	OCT16-96	CC-CARQUEST 2353250425-LUBE	10-14-53313-350	18.54
10/21/2016	JP MORGAN CHASE	OCT16-97	CC-CARQUEST 2353250426-LUBE RETURNED	10-14-53313-350	11.76-
10/21/2016	JP MORGAN CHASE	OCT16-98	CC-CARQUEST 2353250420-LUBE/FUEL	10-14-53313-350	37.94
10/21/2016	JP MORGAN CHASE	OCT16-99	CC-CARQUEST 2353 GREASE GUN RETURNED	10-14-53313-350	3.16-
Total 161021010:					114,810.17
10/21/2016	RETURNED ITEM FEE	102116	RETURNED ITEM FEE	10-19-48110	10.00
Total 161021100:					10.00
10/24/2016	RETURNED ITEM FEE	102416	RETURNED ITEM FEE	10-19-48110	10.00
Total 161024001:					10.00
Grand Totals:					244,426.47

Karen L. Weinschrott, Clerk:



Dated:

10/26/16

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
10/12/2016	DELTA DENTAL	101216	TOWN DENTAL CLAIMS GROUP 1	11-18-59200-513	1,147.00
Total 161012001:					1,147.00
10/17/2016	GROUP INSURANCE ETFPAY	101716	NOVEMBER 2016 HEALTH PREMIUM	10-00-21531	124,410.50
Total 161017001:					124,410.50
10/17/2016	PITNEY BOWES GLOBAL FINA	101716	PITNEY BOWES	10-18-51400-311	500.00
Total 161017002:					500.00
10/17/2016	WISCONSIN DEPT OF REVEN	1015972736	TIF	45-09-56900-390	1,000.00
Total 161017003:					1,000.00
10/17/2016	RETURNED ITEM FEE	101716	RETURNED ITEM FEE	10-19-48110	10.00
Total 161017004:					10.00
10/18/2016	PITNEY BOWES GLOBAL FINA	101816	POSTAGE	10-18-51400-311	500.00
Total 161018001:					500.00
10/18/2016	REDEPOSITED ITEM FEE	101816	REDEPOSITED FEE	10-19-48110	5.00
Total 161018002:					5.00
10/19/2016	BENEFIT ADVANTAGE	399589	FSA document update	10-18-51400-390	696.00
Total 161019001:					696.00
10/19/2016	DELTA DENTAL	66442	TOWN DENTAL CLAIMS GROUP 1	11-18-59200-513	1,322.80
Total 161019002:					1,322.80
10/19/2016	REDEPOSITED ITEM FEE	101916	REDEPOSITED FEE	10-19-48110	5.00
Total 161019003:					5.00
10/21/2016	JP MORGAN CHASE	OCT16-10	CC-UFIRST *LAUNDRY SVCS	10-11-52400-391	16.06
10/21/2016	JP MORGAN CHASE	OCT16-100	CC-CARQUEST 2353250464-BATTERY/GREASE GUN	10-14-53313-350	248.28
10/21/2016	JP MORGAN CHASE	OCT16-101	CC-CARQUEST 2353250421-GREASE FITTING	10-14-53313-350	3.16
10/21/2016	JP MORGAN CHASE	OCT16-102	CC-CARQUEST 2353250375-FILTERS	10-14-53313-350	70.87
10/21/2016	JP MORGAN CHASE	OCT16-103	CC-CARQUEST 2353250379-FILTER KIT RETURNED	10-14-53313-350	17.21
10/21/2016	JP MORGAN CHASE	OCT16-104	CC-CARQUEST 2353250380-TRANS FILTER KIT	10-14-53313-350	24.14
10/21/2016	JP MORGAN CHASE	OCT16-105	CC-SWIDERSKI POWERIF35727-O-RINGS	10-14-53313-350	18.00
10/21/2016	JP MORGAN CHASE	OCT16-106	CC-SWIDERSKI POWERCREDIT IF35730-O-RINGS RETURNED	10-14-53313-350	18.00
10/21/2016	JP MORGAN CHASE	OCT16-107	CC-CARQUEST 2353250292-LUBE AND FILTER	10-14-53313-350	29.78
10/21/2016	JP MORGAN CHASE	OCT16-108	CC-CARQUEST 2353250293-COOLANT/LUBRICANT/FILTERS	10-14-53313-350	251.25
10/21/2016	JP MORGAN CHASE	OCT16-109	CC-NIELSON COMMUNICATIONSFV16-31842	10-14-53313-350	241.50
10/21/2016	JP MORGAN CHASE	OCT16-11	CC-COMplete OFFICE OF WIS	10-09-56900-310	19.54
10/21/2016	JP MORGAN CHASE	OCT16-110	CC-BERGSTROM KAUKAUNA INC34791-SWITCH	10-14-53313-350	66.07
10/21/2016	JP MORGAN CHASE	OCT16-111	CC-THE HOME DEPOT #4903BRASS SHUT OFF COUPLING	10-14-53313-350	11.94
10/21/2016	JP MORGAN CHASE	OCT16-112	CC-BALL AUTO PARTS 000202KIT SPARES	10-14-53313-350	3.89
10/21/2016	JP MORGAN CHASE	OCT16-113	CC-PACKER CITY INT TRKS IR103008767:01-AIR COMPRESSOR	10-14-53313-350	154.44
10/21/2016	JP MORGAN CHASE	OCT16-114	CC-CARQUEST 2353250043-ADHESIVE REMOVER	10-14-53313-350	54.06

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10/21/2016	JP MORGAN CHASE	OCT16-115	CC-MATTHEWS TIRE APPLNEW TIRE	10-14-53313-350	144.59
10/21/2016	JP MORGAN CHASE	OCT16-116	CC-ROAD EQUIPMENT PARTS CWA816741-1-HITCH BALL WITH NUT	10-14-53313-350	26.37
10/21/2016	JP MORGAN CHASE	OCT16-117	CC-FASTENAL COMPANY01FASTENERS	10-14-53313-350	12.00
10/21/2016	JP MORGAN CHASE	OCT16-118	CC-CARQUEST 2353249694-BATTERIES	10-14-53313-350	474.84
10/21/2016	JP MORGAN CHASE	OCT16-119	CC-CARQUEST 2353249695-CORE RETURN	10-14-53313-350	30.00
10/21/2016	JP MORGAN CHASE	OCT16-12	CC-COMplete OFFICE OF WIS	10-09-56900-310	36.78
10/21/2016	JP MORGAN CHASE	OCT16-120	CC-MONROE TRUCK EQUIP760017-FLOORLINER	10-14-53313-350	108.76
10/21/2016	JP MORGAN CHASE	OCT16-121	CC-CARQUEST 2353CREDIT FOR TAX	10-14-53313-350	111.83
10/21/2016	JP MORGAN CHASE	OCT16-122	CC-U S LUBRICANTS50063647-BULK OIL	10-14-53313-350	1,529.64
10/21/2016	JP MORGAN CHASE	OCT16-123	CC-CARQUEST 2353249376-OXYGEN SENSOR	10-14-53313-350	179.48
10/21/2016	JP MORGAN CHASE	OCT16-124	CC-CARQUEST 2353249294-BATTERY	10-14-53313-350	261.28
10/21/2016	JP MORGAN CHASE	OCT16-125	CC-CARQUEST 2353249320-BATTERIES RETURNED	10-14-53313-350	79.06
10/21/2016	JP MORGAN CHASE	OCT16-126	CC-PACKER CITY INT TRKS IFUEL PREP	10-14-53313-350	9.52
10/21/2016	JP MORGAN CHASE	OCT16-127	CC-ADVANCED DISPOSAL ONLITRASH (65.41%)	10-14-53620-290	41,988.39
10/21/2016	JP MORGAN CHASE	OCT16-128	CC-ADVANCED DISPOSAL ONLIRECYCLE (34.59%)	10-14-53635-290	22,202.21
10/21/2016	JP MORGAN CHASE	OCT16-129	CC-LEXISNEXIS RISK SOL EPPEOPLE SEARCH (50%)	10-15-51200-290	50.00
10/21/2016	JP MORGAN CHASE	OCT16-13	CC-BEST BUY MHT 00000273	10-09-56900-310	19.99
10/21/2016	JP MORGAN CHASE	OCT16-130	CC-FAIRFIELD INN	10-15-51200-330	178.00
10/21/2016	JP MORGAN CHASE	OCT16-131	CC-PIT-STOP PORTABLESD-46682-PORTABLE TOILET LECKER PARK	10-16-55200-290	80.75
10/21/2016	JP MORGAN CHASE	OCT16-132	CC-PIT-STOP PORTABLESPORTABLE TOILET LECKER PARK	10-16-55200-290	80.75
10/21/2016	JP MORGAN CHASE	OCT16-133	CC-PIT-STOP PORTABLESPORTABLE TOILET LECKER PARK	10-16-55200-290	80.75
10/21/2016	JP MORGAN CHASE	OCT16-134	CC-AMAZON MKTPLACE PMTSTACKLESS PAPER HOLDER	10-16-55200-340	29.30
10/21/2016	JP MORGAN CHASE	OCT16-135	CC-AMAZON.COMBOOK	10-16-55200-340	63.90
10/21/2016	JP MORGAN CHASE	OCT16-136	CC-THE HOME DEPOT #4903CORNER ANGLE BRACKETS	10-16-55200-340	4.50
10/21/2016	JP MORGAN CHASE	OCT16-137	CC-LEE RECREATION LLC10873-16-BENCHES FOR LECKER PARK	10-16-55400-340	1,039.00
10/21/2016	JP MORGAN CHASE	OCT16-138	CC-NOLTES SERVICEABANDONED VEHICLE - 16-007718	10-17-52100-290	135.63
10/21/2016	JP MORGAN CHASE	OCT16-139	CC-SYMBOL ARTS WEBPOLICE OFFICER BADGES	10-17-52100-291	243.00
10/21/2016	JP MORGAN CHASE	OCT16-14	CC-CELLCOM	10-09-56900-310	48.94
10/21/2016	JP MORGAN CHASE	OCT16-140	CC-PAYPAL *SAFARILANDGUN HOLSTERS	10-17-52100-291	253.00
10/21/2016	JP MORGAN CHASE	OCT16-141	CC-DASH MEDICAL GLOVESDNA KITS - CRIME PREVENTION	10-17-52100-325	65.90
10/21/2016	JP MORGAN CHASE	OCT16-142	CC-PAYPAL *OTCBRANDSINSPLIT - HALLOWEEN BAGS-POLICE DEPT -CRIME PREVENTION (43.75%)	10-17-52100-325	132.96
10/21/2016	JP MORGAN CHASE	OCT16-143	CC-PAYPAL *OTCBRANDSINHALLOWEEN BAGS	10-17-52100-325	37.99
10/21/2016	JP MORGAN CHASE	OCT16-144	CC-PROMOTIONS NOWCRIME PREVENTION GIVE-AWAY ITEMS	10-17-52100-325	170.00
10/21/2016	JP MORGAN CHASE	OCT16-145	CC-LEAGUEWI MUNICIPALITYMUNICIPAL LICENSING AND REGULATION OF ALCOHOL BEVERAGES - BOOKS	10-17-52100-330	125.00
10/21/2016	JP MORGAN CHASE	OCT16-146	CC-THE OSTHOFF RESORT7724 - CRIME PREVENTION CONFERENCE	10-17-52100-330	82.00
10/21/2016	JP MORGAN CHASE	OCT16-147	CC-PAYPAL *WCPPAJENNIFER CLEMENT - WCPPA CONFERENCE (CRIME PREVENTION)	10-17-52100-330	195.00
10/21/2016	JP MORGAN CHASE	OCT16-148	CC-PAYPAL *WCPPAWCPPA (CRIME PREVENTION) CONFERENCE - 7725	10-17-52100-330	195.00
10/21/2016	JP MORGAN CHASE	OCT16-149	CC-COPQUEST INCSPIT HOODS	10-17-52100-340	69.55
10/21/2016	JP MORGAN CHASE	OCT16-15	CC-ALL SEASONS COFFEEHOUS	10-09-56900-330	140.00
10/21/2016	JP MORGAN CHASE	OCT16-150	CC-INTOXIMETERSBREATHALYZER MOUTH PIECES	10-17-52100-340	485.00
10/21/2016	JP MORGAN CHASE	OCT16-151	CC-AMAZON MKTPLACE PMTSMEASURING WHEEL - 7708	10-17-52100-346	43.69
10/21/2016	JP MORGAN CHASE	OCT16-152	CC-TRAFFIC SAFETY STORETRAFFIC CONES	10-17-52100-346	475.70
10/21/2016	JP MORGAN CHASE	OCT16-153	CC-FEMALS AUTO BODY, INC.DAMAGE TO SQUAD - INSURANCE REIMBURSED	10-17-52100-350	1,898.60
10/21/2016	JP MORGAN CHASE	OCT16-154	CC-STREICHERS MOROADWAY SPIKES - NEW SQUAD SET UP	10-17-52100-811	513.99
10/21/2016	JP MORGAN CHASE	OCT16-155	CC-GALLSEMI RAPID RESPONSE BAG - NEW SQUAD SET-UP	10-17-52100-811	96.24
10/21/2016	JP MORGAN CHASE	OCT16-156	CC-CELLCOM	10-17-52110-221	1,941.42
10/21/2016	JP MORGAN CHASE	OCT16-157	CC-DOJ EPAY RECORDS CHECKBARTENDER CRIMINAL HISTORY CHECKS -JULY	10-17-52110-221	1,288.00
10/21/2016	JP MORGAN CHASE	OCT16-158	CC-SPRINT *WIRELESSAIR CARDS	10-17-52110-221	1,600.58
10/21/2016	JP MORGAN CHASE	OCT16-159	CC-OFFICE DEPOT #142OFFICE SUPPLIES	10-17-52110-310	103.45
10/21/2016	JP MORGAN CHASE	OCT16-16	CC-CELLCOMCELLCOM CELLULAR: COMM DEV	10-11-52400-221	146.05
10/21/2016	JP MORGAN CHASE	OCT16-160	CC-SAMSCLUB #8321	10-17-52110-310	158.34
10/21/2016	JP MORGAN CHASE	OCT16-161	CC-TRANS UNION	10-17-52120-210	120.00
10/21/2016	JP MORGAN CHASE	OCT16-162	CC-SP * iPTM PUBLICATIONSBOOK - "COMMON OBJECTS AND THEIR IMPRESSIONS" - INVESTIGATIONS	10-17-52120-327	41.91

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10/21/2016	JP MORGAN CHASE	OCT16-163	CC-CLARION HOTELS JUVENILE LAW CONFERENCE - AMANDA GOLLNER	10-17-52120-330	119.18
10/21/2016	JP MORGAN CHASE	OCT16-164	CC-AMAZON MKTPLACE PMTSMEMORY CARD - INVESTIGATIONS	10-17-52120-340	19.99
10/21/2016	JP MORGAN CHASE	OCT16-165	CC-AMAZON.COM CAMERA AND MEMORY CARDS	10-17-52120-346	385.73
10/21/2016	JP MORGAN CHASE	OCT16-166	CC-MANDERFIELD HOME BAKER REFRESHMENTS FOR VALLEY INVESTIGATORS MEETING	10-17-52120-390	17.50
10/21/2016	JP MORGAN CHASE	OCT16-167	CC-GAN*WI NEWSPAPERS-CC TOWN BOARD PUBLICATION (38.3%)	10-18-51100-320	117.54
10/21/2016	JP MORGAN CHASE	OCT16-168	CC-AMAZON MKTPLACE PMTSTIMER	10-18-51100-390	8.99
10/21/2016	JP MORGAN CHASE	OCT16-169	CC-VON BRIESEN & ROPER SCLABOR AND PERSONNEL (70.52%)	10-18-51300-210	1,196.00
10/21/2016	JP MORGAN CHASE	OCT16-17	CC-MENARDS APPLETON WEST	10-11-52400-310	26.41
10/21/2016	JP MORGAN CHASE	OCT16-170	CC-UNITEL, INC. UNITEL PHONE SYSTEM: VOICEMAIL SERVER OUTAGE, REPAIR AND SERVICES.	10-18-51400-221	756.50
10/21/2016	JP MORGAN CHASE	OCT16-171	CC-CELLCOM CELLULAR: ADMIN	10-18-51400-221	560.54
10/21/2016	JP MORGAN CHASE	OCT16-172	CC-TDS METROCOM BILL FOR THE SEPT 2016	10-18-51400-221	931.18
10/21/2016	JP MORGAN CHASE	OCT16-173	CC-CDW GOVERNMENT Dymo FILE FOLDER TAB INSERTS WAS ON SAME CDW ORDER AS BELOW BUT SHIPPED AT A DIFFERENT TIME.	10-18-51400-310	6.84
10/21/2016	JP MORGAN CHASE	OCT16-174	CC-HPE*SERVICES HPE (HEWLETT PACKARD) - FAILED HARD DRIVE RETENTION COST.	10-18-51400-310	389.00
10/21/2016	JP MORGAN CHASE	OCT16-175	CC-CDW GOVERNMENT REPLACEMENT LAPTOP BATTERIES, PRESENTATION "CLICKER" REMOTES	10-18-51400-310	298.16
10/21/2016	JP MORGAN CHASE	OCT16-176	CC-COMplete OFFICE OF WIS OFFICE SUPPLIES (83.22%)	10-18-51400-310	1,086.63
10/21/2016	JP MORGAN CHASE	OCT16-177	CC-DOJ E PAY CONFERENCE CIB CONFERENCE FOR 1 DAY IN APPLETON	10-18-51400-330	75.00
10/21/2016	JP MORGAN CHASE	OCT16-178	CC-VON BRIESEN & ROPER SC GENERAL LABOR (29.48%)	10-18-51400-390	500.00
10/21/2016	JP MORGAN CHASE	OCT16-179	CC-JIMMY JOHNS # 1056 SUBS FOR TN. BRD. BUDGET/PERSONNEL MEETING ON 9/14/2016	10-18-51400-390	81.80
10/21/2016	JP MORGAN CHASE	OCT16-18	CC-LEAGUE OF WISCONSIN MU	10-11-52400-330	180.00
10/21/2016	JP MORGAN CHASE	OCT16-180	CC-TRUGREEN LP *599154091177-LAWN SERVICE TOWN HALL (77.18%)	10-18-51600-290	619.00
10/21/2016	JP MORGAN CHASE	OCT16-181	CC-VALLEY WINDOW CLEANING WINDOW CLEANING TOWN HALL	10-18-51600-290	575.00
10/21/2016	JP MORGAN CHASE	OCT16-182	CC-SOMMERVILLE FLAG PARTS FOR FLAG POLE REPAIR	10-18-51600-360	28.00
10/21/2016	JP MORGAN CHASE	OCT16-183	CC-UNITED PAPER CORPORATION 10770-MULTI FOLD TOWELS	10-18-51600-360	223.44
10/21/2016	JP MORGAN CHASE	OCT16-184	CC-FASTENAL COMPANY 01 TOGGLER	10-18-51600-360	100.79
10/21/2016	JP MORGAN CHASE	OCT16-185	CC-UNITED PAPER CORPORATION 107658-PAPER PRODUCTS TOWN HALL	10-18-51600-360	262.54
10/21/2016	JP MORGAN CHASE	OCT16-186	CC-TRI CITY GLASS AND DOONEW SIGNS FOR BATHROOMS	10-18-51600-360	34.49
10/21/2016	JP MORGAN CHASE	OCT16-187	CC-THE HOME DEPOT #4903 TAX CREDIT ON PURCHASE	10-18-51600-360	4.20
10/21/2016	JP MORGAN CHASE	OCT16-188	CC-THE HOME DEPOT #4903 TAX CREDIT ON PURCHASE	10-18-51600-360	3.57
10/21/2016	JP MORGAN CHASE	OCT16-189	CC-THE HOME DEPOT #4903 BLINDS FOR THE PD WINDOW	10-18-51600-360	88.20
10/21/2016	JP MORGAN CHASE	OCT16-19	CC-DOA E PAY DOC SALES	10-11-52400-390	828.56
10/21/2016	JP MORGAN CHASE	OCT16-190	CC-DISPUTED CHARGE FOR UNIFIRST FOR RUGS	10-18-51600-360	39.00
10/21/2016	JP MORGAN CHASE	OCT16-191	CC-THE HOME DEPOT #4903 BLINDS FOR THE PD WINDOW	10-18-51600-360	74.97
10/21/2016	JP MORGAN CHASE	OCT16-192	CC-THE HOME DEPOT #4903 48 INCH I BEAM LEVEL	10-18-51600-390	24.97
10/21/2016	JP MORGAN CHASE	OCT16-193	CC-CHULA VISTA RESORT MTAW CONFERENCE HOTEL - JULIE	10-19-51501-330	129.00
10/21/2016	JP MORGAN CHASE	OCT16-194	CC-MARRIOTT WGF OA CONFERENCE HOTEL & DINNER - JULIE	10-19-51501-330	100.00
10/21/2016	JP MORGAN CHASE	OCT16-20	CC-UFIRST *LAUNDRY SVCS	10-11-52400-391	14.42
10/21/2016	JP MORGAN CHASE	OCT16-21	CC-UFIRST *LAUNDRY SVCS	10-11-52400-391	14.42
10/21/2016	JP MORGAN CHASE	OCT16-22	CC-UFIRST *LAUNDRY SVCS	10-11-52400-391	21.51
10/21/2016	JP MORGAN CHASE	OCT16-23	CC-AMAZON.COM HANGING POCKET FILES	10-12-51420-310	78.95
10/21/2016	JP MORGAN CHASE	OCT16-234	CC-TRI CITY GLASS AND DOOPLEX GLASS FOR SIDE BY SIDE	85-13-52200-390	83.80
10/21/2016	JP MORGAN CHASE	OCT16-235	CC-JAKES JUMPERS LLC BOUNCE HOUSE	85-13-52200-390	545.00
10/21/2016	JP MORGAN CHASE	OCT16-236	CC-TEXAS ROADHOUSE FR2150 FOOD FOR SAFETY DAY WORKERS	85-13-52200-390	200.00
10/21/2016	JP MORGAN CHASE	OCT16-237	CC-PROJECT LIFESAVER INTE PROJECT LIFESAVER PACKET	85-13-52200-390	32.39
10/21/2016	JP MORGAN CHASE	OCT16-238	CC-DAIRY QUEEN #16813 QP SPOPCORN	85-13-52200-390	78.00
10/21/2016	JP MORGAN CHASE	OCT16-239	CC-KWIK TRIP 20500002055 HOT DOGS/BUNS	85-13-52200-390	30.55
10/21/2016	JP MORGAN CHASE	OCT16-24	CC-COMplete OFFICE OF WIS OFFICE SUPPLIES (16.78%)	10-12-51420-310	219.08
10/21/2016	JP MORGAN CHASE	OCT16-240	CC-SAMS CLUB #6321 LICORECE FOR EMS TABLE	85-13-52200-390	7.58
10/21/2016	JP MORGAN CHASE	OCT16-241	CC-THE HOME DEPOT #4903 DRYWALL/SCREWS	85-13-52200-390	51.13
10/21/2016	JP MORGAN CHASE	OCT16-25	CC-AMAZON MKTPLACE PMTSDIGITAL RECORDER	10-12-51420-310	48.99
10/21/2016	JP MORGAN CHASE	OCT16-26	CC-WISCONSIN MUNICIPAL CELECTION TRAINING	10-12-51420-330	40.00
10/21/2016	JP MORGAN CHASE	OCT16-27	CC-WISCONSIN MUNICIPAL CL	10-12-51420-330	30.00

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10/21/2016	JP MORGAN CHASE	OCT16-28	CC-AMAZON.COMELECTION BINKERS	10-12-51440-310	344.97
10/21/2016	JP MORGAN CHASE	OCT16-29	CC-JPGRAPHICSELECTION ENVELOPES	10-12-51440-320	1,175.00
10/21/2016	JP MORGAN CHASE	OCT16-30	CC-THEDACARE AT WORKPROFESSIONAL MEDICAL SERVICES	10-13-52200-210	1,480.00
10/21/2016	JP MORGAN CHASE	OCT16-31	CC-SPRINT *WIRELESSSPRINT BILL FOR MONTH OF SEPT. 2016 WE HAVE CONVERTED OVER TO CELLCOMM (MIFIS) NEXT MONTH "SHOULD" BE LAST MONTH OF SPRINT BILL, SINCE THEY BILL 1 MONTH IN ADVANCE.	10-13-52200-221	379.90
10/21/2016	JP MORGAN CHASE	OCT16-32	CC-CELLCOMCELLCOM CELLULAR: FIRE DEPARTMENT	10-13-52200-221	283.86
10/21/2016	JP MORGAN CHASE	OCT16-33	CC-ADVANCED DISPOSAL ONLIWASTE DISPOSAL	10-13-52200-290	33.63
10/21/2016	JP MORGAN CHASE	OCT16-34	CC-UFIRST *LAUNDRY SVCSLINEN SERVICE ST.1	10-13-52200-290	99.29
10/21/2016	JP MORGAN CHASE	OCT16-35	CC-UFIRST *LAUNDRY SVCSLINEN SERVICE ST.2	10-13-52200-290	75.64
10/21/2016	JP MORGAN CHASE	OCT16-36	CC-RECYCLE TECHNOLOGIES IDRIZORB INCINERATION	10-13-52200-301	367.90
10/21/2016	JP MORGAN CHASE	OCT16-37	CC-COMPLETE OFFICE OF WISCLIP FRAMES	10-13-52200-310	245.90
10/21/2016	JP MORGAN CHASE	OCT16-38	CC-FACEBK YTPN9ASPW2FACEBOOK AD	10-13-52200-321	12.25
10/21/2016	JP MORGAN CHASE	OCT16-39	CC-GAN*WINEWSPAPERARCIRCPOST CRESCENT	10-13-52200-321	35.00
10/21/2016	JP MORGAN CHASE	OCT16-40	CC-CENTER FOR PUBLIC SAFEFESSAM & COMMUNITY RISK ASSESSMENT	10-13-52200-321	379.95
10/21/2016	JP MORGAN CHASE	OCT16-41	CC-FACEBK XEXA2ANPW2FACEBOOK AD	10-13-52200-321	25.05
10/21/2016	JP MORGAN CHASE	OCT16-42	CC-DOMINOS 2033PIZZA FOR CREW SAFETY DAY PREP	10-13-52200-322	45.94
10/21/2016	JP MORGAN CHASE	OCT16-43	CC-MANDERFIELD HOME BAKERDONUTS FOR SAFETY DAY	10-13-52200-322	29.25
10/21/2016	JP MORGAN CHASE	OCT16-44	CC-DOMINOS 2033PIZZA FOR CREW SAFETY DAY PREP	10-13-52200-322	38.95
10/21/2016	JP MORGAN CHASE	OCT16-45	CC-PAYPAL *OTCBRANDSINSPLIT - HALLOWEEN BAGS -FIRE DEPT. FIRE PREVENTION (56.25%)	10-13-52200-323	170.96
10/21/2016	JP MORGAN CHASE	OCT16-46	CC-FASTSIGNS 300301SLOW DOWN BANNERS	10-13-52200-323	103.00
10/21/2016	JP MORGAN CHASE	OCT16-47	CC-STRATEGIES LTDWATER BOTTLES	10-13-52200-323	572.92
10/21/2016	JP MORGAN CHASE	OCT16-48	CC-PRINSCO INCBIG DRAINAGE TUBES	10-13-52200-330	449.68
10/21/2016	JP MORGAN CHASE	OCT16-49	CC-FIRE SERVICE BOOKSTOREMAKING THE PIECES FIT BOOK	10-13-52200-330	28.13
10/21/2016	JP MORGAN CHASE	OCT16-50	CC-MILLS FLEET FARM 100EMS SUPPLIES	10-13-52200-340	17.98
10/21/2016	JP MORGAN CHASE	OCT16-51	CC-TRI-COMBINED RESOURCESCERT TRIAGE TAPE DISPENSER W/ BELT	10-13-52200-340	68.23
10/21/2016	JP MORGAN CHASE	OCT16-52	CC-MILLS FLEET FARM 100NINJA BACKPACK	10-13-52200-340	24.99
10/21/2016	JP MORGAN CHASE	OCT16-53	CC-MILLS FLEET FARM 100NINJA BACKPACK	10-13-52200-340	59.98
10/21/2016	JP MORGAN CHASE	OCT16-54	CC-APPLETON AWNING SHOP ISPLIT - (37.5%)	10-13-52200-340	7.50
10/21/2016	JP MORGAN CHASE	OCT16-55	CC-MILLS FLEET FARM 100SMALL TOOLS	10-13-52200-346	11.97
10/21/2016	JP MORGAN CHASE	OCT16-56	CC-SQ *RESCUE WIPESRESCUE WIPES	10-13-52200-346	105.00
10/21/2016	JP MORGAN CHASE	OCT16-57	CC-FASTENAL COMPANY01DRILL	10-13-52200-346	62.99
10/21/2016	JP MORGAN CHASE	OCT16-58	CC-BALL AUTO PARTS 000202VEHICLE MAINTENANCE SUPPLIES	10-13-52200-350	57.92
10/21/2016	JP MORGAN CHASE	OCT16-59	CC-ROAD EQUIPMENT PARTS CBACKUP LIGHTS	10-13-52200-350	210.10
10/21/2016	JP MORGAN CHASE	OCT16-60	CC-HOWIE VOIGT APPLIANCST.2 DISHWASHER REPAIR	10-13-52200-360	99.70
10/21/2016	JP MORGAN CHASE	OCT16-61	CC-THE HOME DEPOT #4903STATION 2 SUPPLIES	10-13-52200-360	12.12
10/21/2016	JP MORGAN CHASE	OCT16-62	CC-TRUGREEN LP *599154091184-LAWN SERVICE FIRE DEPT #1 (22.82%)	10-13-52200-360	183.00
10/21/2016	JP MORGAN CHASE	OCT16-63	CC-APPLETON AWNING SHOP ISPLIT - (62.5%)	10-13-52200-380	12.50
10/21/2016	JP MORGAN CHASE	OCT16-64	CC-5 ALARM FIRE & SAFETYCAL GAS	10-13-52200-380	114.48
10/21/2016	JP MORGAN CHASE	OCT16-65	CC-APPLETON TROPHY AND ENPLAQUE AWARD FOR RESIDENT	10-13-52200-390	34.00
10/21/2016	JP MORGAN CHASE	OCT16-66	CC-GOLDFISH UNIFORMSUNIFORMS	10-13-52200-391	535.63
10/21/2016	JP MORGAN CHASE	OCT16-67	CC-GOLDFISH UNIFORMSUNIFORMS	10-13-52200-391	1,245.82
10/21/2016	JP MORGAN CHASE	OCT16-68	CC-CELLCOMCELLCOM CELLULAR: PUBLIC WORKS	10-14-53311-221	345.24
10/21/2016	JP MORGAN CHASE	OCT16-69	CC-SHERWIN INDUSTRIESWHITE STRIPING PAINT	10-14-53311-290	316.00
10/21/2016	JP MORGAN CHASE	OCT16-70	CC-AMAZON.COMBOOKS	10-14-53311-310	39.84
10/21/2016	JP MORGAN CHASE	OCT16-71	CC-BNP*MEDIA SUBSCRIPTIONSUBSCRIPTION RENEWAL	10-14-53311-321	87.00
10/21/2016	JP MORGAN CHASE	OCT16-72	CC-FOX VALLEY TECH PAYPATREGISTRATION FOR CLASS (25%)	10-14-53311-330	162.50
10/21/2016	JP MORGAN CHASE	OCT16-73	CC-PAYPATH S FEE FOX VALLPROCESSING FEE (25%)	10-14-53311-330	4.47
10/21/2016	JP MORGAN CHASE	OCT16-74	CC-DIVERS REALMAIR TANKS FILLED	10-14-53311-340	6.00
10/21/2016	JP MORGAN CHASE	OCT16-75	CC-GARROW PROPANE CORPLP GAS	10-14-53311-340	98.00
10/21/2016	JP MORGAN CHASE	OCT16-76	CC-MCCBREAKER RUN	10-14-53311-340	82.33
10/21/2016	JP MORGAN CHASE	OCT16-77	CC-MCCOLD MIX	10-14-53311-340	104.28
10/21/2016	JP MORGAN CHASE	OCT16-78	CC-SAFETY KLEEN SYSTEMS BPARTS WASHER MACHINE SERVICED	10-14-53311-350	100.00
10/21/2016	JP MORGAN CHASE	OCT16-79	CC-MONROE TRUCK EQUIP	10-14-53311-811	9,910.00
10/21/2016	JP MORGAN CHASE	OCT16-80	CC-LAWSON PRODUCTSNUITS AND BOLTS (79.18%)	10-14-53312-340	314.11

Check Issue Date	Check Number	Payee ID	Payee	Amount
10/21/2016	90778	3	GRAND CHUTE PROFESSIONA	816.00-
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10/21/2016	90780	5	WISCONSIN SCTF	288.46-
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10/21/2016	161021002	1005	PRAHL, TODD W	2,061.91-
10/21/2016	161021003	1007	ERTL, MICHAEL T	1,448.15-
10/21/2016	161021004	1008	GRODE, ROBERT W	1,211.47-
10/21/2016	161021005	1010	DAANEN, TODD M	474.99-
10/21/2016	161021006	1011	URBAN, JOHN J	1,409.81-
10/21/2016	161021007	1015	HARTFIEL, BRIAN M	120.69-
10/21/2016	161021008	1024	ARFT, MICHAEL J	1,564.60-
10/21/2016	161021009	1025	STINGLE, GREGORY A	1,261.87-
10/21/2016	161021010	1027	COENEN, RANDY N	1,342.00-
10/21/2016	161021011	1030	FULCER, SAMUEL R	928.05-
10/21/2016	161021012	1043	BUCKINGHAM, ROBERT L	1,081.10-
10/21/2016	161021013	1049	BUTTERIS, JERROD B.	1,013.18-
10/21/2016	161021014	1050	MARQUARDT, THOMAS J	2,493.22-
10/21/2016	161021015	1052	WALL, BRIAN P	987.34-
10/21/2016	161021016	1053	KIPPENHAN, JEFF C	894.30-
10/21/2016	161021017	1055	VELIE, ADAM P	925.53-
10/21/2016	161021018	1056	MALSYZYCKI, TYLER L	970.80-
10/21/2016	161021019	1057	HEYRMAN, KAREN M	1,125.88-
10/21/2016	161021020	2021	PLEUSS, JAMES R	294.34-
10/21/2016	161021021	2022	SCHOWALTER, DAVID A	450.84-
10/21/2016	161021022	2024	NOOYEN, JEFFREY T	380.21-
10/21/2016	161021023	2026	THYSSEN, TRAVIS J	379.36-
10/21/2016	161021024	2031	KLASEN, CHARLES W	518.10-
10/21/2016	161021025	3003	MAUTHE, ANGELA M	1,201.70-
10/21/2016	161021026	3004	WEINSCHROTT, KAREN L	1,568.07-
10/21/2016	161021027	3007	MARCH, JAMES V	3,062.86-
10/21/2016	161021028	3008	NATE, CARY J	2,239.42-
10/21/2016	161021029	3009	KOPECKY, JEFFRY D	1,667.71-
10/21/2016	161021030	3012	ST JULIANA, LENO J	1,459.54-
10/21/2016	161021031	3014	OLEJNICZAK, TRACY L	1,033.23-
10/21/2016	161021032	3016	BAXTER, MARY J	1,429.18-
10/21/2016	161021033	3017	TIMM, BARBARA M	821.12-
10/21/2016	161021034	3020	RIEMER, NANCY L	1,147.20-
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10/21/2016	161021036	3027	SCHUH, LISA J	1,037.32-
10/21/2016	161021037	3033	THIEL, ERIC J	1,499.69-
10/21/2016	161021038	3034	CAIN, ANGIE M	1,180.49-
10/21/2016	161021039	3041	MROCZKOWSKI, LISA M	1,309.37-
10/21/2016	161021040	3045	WAHLEN, JULIE M	1,830.39-
10/21/2016	161021041	3046	MILLER, ELIZABETH A.	994.26-
10/21/2016	161021042	3047	HEIMANN, ROBERT J	2,712.97-
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10/21/2016	161021044	3050	WALLENFANG, DAVID J	1,314.86-
10/21/2016	161021045	3053	SOK, SAM A	1,758.45-
10/21/2016	161021046	3054	PATZA, MICHAEL D	1,523.01-
10/21/2016	161021047	3055	VAN EPEREN, ALISSA R	1,374.88-
10/21/2016	161021048	3056	BRAUN, BRENT J	900.32-
10/21/2016	161021049	4015	SHERMAN, BRUCE D	230.04-
10/21/2016	161021050	4023	HAGEN, JOY A	32.32-
10/21/2016	161021051	4024	PENNINGS, KATHRYN A	32.32-
10/21/2016	161021052	4028	HAAG, JOAN M	32.32-
10/21/2016	161021053	4030	VANBUECKEN, DONNA J	32.32-
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10/21/2016	161021058	6001	KASRIEL, MATTHEW E	2,037.88-
10/21/2016	161021059	6006	WOODFORD, ALEXANDER J	791.42-
10/21/2016	161021060	6009	BUETTNER, ROBERT L	1,629.86-
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10/21/2016	161021063	6021	GEISSLER, MICHAEL L	1,567.23-
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10/21/2016	161021066	6028	THORSON, WADE J	1,557.60-
10/21/2016	161021067	6031	CZECHANSKI, ANDREW P	1,823.59-
10/21/2016	161021068	6034	SYRING, ERIC E	250.04-
10/21/2016	161021069	6037	CLARK, JOHN B	532.94-
10/21/2016	161021070	6039	JAPE, CHRISTOPHER E	1,319.09-
10/21/2016	161021071	6040	SIEGMANN, CHAD E	1,424.44-
10/21/2016	161021072	6043	SCHIPPER, ROBERT J	1,505.95-
10/21/2016	161021073	6046	HANSEN, JEREMY J	593.68-
10/21/2016	161021074	6047	CANTERBURY, JOSHUA A	368.37-
10/21/2016	161021075	6048	NELSEN, MARK J	1,025.21-
10/21/2016	161021076	6050	PAVASARIS, RAIMONDS P	1,745.12-
10/21/2016	161021077	6051	LAZCANO, RAUL M	2,187.46-
10/21/2016	161021078	6054	MARTIN, CHAD R	1,884.76-
10/21/2016	161021079	6057	EVERSON, NICOLAS A	769.55-
10/21/2016	161021080	6064	DAVIS, BRIAN R	86.17-
10/21/2016	161021081	6066	PALTZER, BRAD L	1,557.63-
10/21/2016	161021082	6069	PAULSON, DAVID J	1,132.00-
10/21/2016	161021083	6074	STARK, AARON W	1,496.10-
10/21/2016	161021084	6080	BIESE, JASON D	683.28-
10/21/2016	161021085	6081	HAGENOW, BONNIE K	245.98-
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10/21/2016	161021087	6084	GRETZINGER, WILLIAM J	864.26-
10/21/2016	161021088	6085	SCHOMMER, BRIAN P	1,829.85-
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10/21/2016	161021099	6114	STERNHAGEN, BRYCE A	237.73-
10/21/2016	161021100	6115	EHLERT, COLIN M	1,127.35-
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10/21/2016	161021102	6117	GRAMAJO, MARVIN M	84.37-
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10/21/2016	161021104	6119	RUSCH, TYLER R	852.70-
10/21/2016	161021105	6120	WOOD III, DAVID M	181.75-
10/21/2016	161021106	6121	ZULEGER, KYLE T	74.99-
10/21/2016	161021107	6150	MARQUARDT, THOMAS J.	341.10-
10/21/2016	161021108	7001	PETERSON, GREG I	2,771.51-
10/21/2016	161021109	7003	STEINKE, SCOTT M	1,591.49-
10/21/2016	161021110	7008	REIFSTECK, RANDY W	1,659.13-
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10/21/2016	161021112	7015	DONTJE, SCOTT E	123.28-
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10/21/2016	161021116	7027	VELIE, MICHAEL G	1,898.63-
10/21/2016	161021117	7030	CALLAWAY, SCOTT M	1,938.12-
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10/21/2016	161021127	7061	DIEDRICK, AMANDA M	1,089.79-
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10/21/2016	161021137	7101	VUE, LIA	2,018.26-
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10/21/2016	161021145	7114	MCFAUL, WENDY S	679.06-
10/21/2016	161021146	7115	DOWNEY, DANIELLE	1,553.30-
10/21/2016	161021147	7116	FENRICH, ALEC J	440.34-
10/21/2016	161021148	7118	MENKE, CALEB D	1,637.80-
10/21/2016	161021149	7119	SHEPHERD, JAMES M	1,301.73-
10/21/2016	161021150	7121	QUELLA, JACOB J	536.63-
10/21/2016	161021151	7122	ZITEK, CALEB M	352.32-
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10/21/2016	161021158	7129	LEWIS, EMILY A	211.40-
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10/21/2016	161021161	8040	WEBER, JOHN C	32.32-
10/21/2016	161021162	8045	STADEL, ROBERT W	32.32-
10/21/2016	161021163	8056	HUTH, VIVIAN R	31.32-
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10/21/2016	161021167	8	FLEX SPENDING	1,892.59-
10/21/2016	161021167	8	FLEX SPENDING	769.20-
10/21/2016	161021168	2	WISCONSIN DEPT OF REVENU	12,343.89-
10/21/2016	161021169	6	WISCONSIN DEPT OF REVENU	35.48-
Grand Totals:				
	178			271,310.44-

**GENERAL FUND REVENUES
2016 BUDGET STATEMENT
SEPTEMBER 2016**

REVENUE TYPES	2016 BUDGET	CURRENT MONTH	2016 YTD	% BUDGET	(UNDER) OVER
General Operations Tax Levy	9,269,637	-	9,266,554	100%	(3,083)
41110 General Property Tax Levy	9,269,637	-	9,266,554	100%	(3,083)
Other Taxes					
Rescinded Taxes	12,500	-	20,386	163%	7,886
Hold Harmless-Computer Exempt	79,500	-	80,106	101%	606
Omitted Taxes	-	-	4,788	0%	4,788
Woodland/Managed Forest	40	-	383	959%	343
Hotel/Motel Tax	333,310	-	167,624	50%	(165,686)
Lieu of Taxes	3,000	5,000	7,923	264%	4,923
Interest on Delinq P.P. Taxes	500	-	1,931	386%	1,431
Subtotal - Taxes	428,850	5,000	283,140	66%	(145,710)
Special Assessments					
Special Assessments - Street Lighting	60,000	-	62,133	104%	2,133
Subtotal - Special Assessments	60,000	-	62,133	104%	2,133
Intergovernmental Revenues					
Shared Revenue from State	271,552	-	27,999	10%	(243,553)
State Aid - Clerk	-	-	178	0%	178
Fire Insurance from State	85,000	-	94,671	111%	9,671
State Aid - Police	3,840	-	-	0%	(3,840)
Grants - State/Federal	56,118	24,016	54,940	98%	(1,178)
Fed Law Enforcement Grant	-	-	-	0%	-
State Transportation Aids	785,000	-	588,741	75%	(196,259)
Highway Federal Grants	-	111	335	0%	335
State Grant Park and Recreation	20,000	-	3,948	20%	(16,052)
School Liaison Reimbursement	21,175	-	21,175	100%	-
Recycling-Cty Reimbursement	69,200	-	59,433	86%	(9,767)
Mass Transit	430,937	-	97,431	23%	(333,506)
Subtotal - Intergovernmental Revenues	1,742,822	24,128	948,852	54%	(793,970)
Licenses and Permits					
Business or Occupation License	30,000	2,440	32,473	108%	2,473
Business License-Liquor	40,000	580	58,275	146%	18,275
Business License-Cable TV	285,000	-	153,458	54%	(131,542)
Business License-Pawn/2nd Hand	600	-	182	30%	(418)
Hotel License	500	-	600	120%	100
Non-business License	2,000	125	3,517	176%	1,517
Burning Permits	550	25	600	109%	50
Occupancy Inspections	1,500	225	1,650	110%	150
Building Permits	275,000	30,058	240,481	87%	(34,520)
Building Permits - Lot Access	5,000	540	3,820	76%	(1,180)
Utility/Open Cut Permits	20,000	2,628	22,793	114%	2,793
Zoning Permits	45,000	3,970	41,434	92%	(3,566)
Site Erosion Control Plan Review Fee	7,000	600	5,950	85%	(1,050)
Drainage Inspection Fee	45,000	6,200	29,100	65%	(15,900)
Wetland Delineations	18,000	3,750	26,000	144%	8,000
Building Plan Review Fee	50,000	6,000	42,525	85%	(7,475)
Erosion Control Inspection Fee	20,000	1,500	14,000	70%	(6,000)
Drainage Plan Review Fee	2,000	-	2,050	103%	50
Maps and Plans	300	-	350	117%	50
Subtotal - Licenses and Permits	847,450	58,641	678,257	80%	(168,193)
Fines, Forfeitures and Penalties					
Court Penalties and Costs	420,000	26,286	331,145	79%	(88,855)
Parking Tickets	22,500	2,073	13,677	61%	(8,823)
Judgment and Damages	2,500	243	2,496	100%	(4)
Judgment and Damages - Other	-	224	261	0%	261
Seizures and Forfeitures	-	-	2,390	0%	2,390

REVENUE TYPES	2016 BUDGET	CURRENT MONTH	2016 YTD	% BUDGET	(UNDER) OVER
Subtotal - Fines, Forfeitures and Penalties	445,000	28,826	349,969	78%	(95,031)
Public Charges for Services					
General Government	20,000	1,035	16,927	85%	(3,073)
Police Department Fees	6,500	-	2,089	32%	(4,411)
Police Department Fees / Fingerprinting	5,500	252	3,066	56%	(2,434)
Police Department Contracted Services	14,000	936	10,205	73%	(3,795)
False Alarms	27,000	150	18,150	67%	(8,850)
Fire Department Fees	18,200	2,251	21,512	118%	3,312
Fire Protection Systems Fee	2,500	250	1,175	47%	(1,325)
Tank Installation Standby Fee	700	-	84	12%	(616)
Tent Inspection Permit	1,000	175	1,050	105%	50
Firework Permits	350	50	250	71%	(100)
Highway Material/Maintenance	10,000	-	1,576	16%	(8,424)
Sidewalk Snow Removal	-	-	750	0%	750
Sp Charge-Refuse Collection	702,630	-	743,988	106%	41,358
Sp Charge-Recycling Collection	360,420	-	321,533	89%	(38,887)
Weed Control	1,000	1,185	1,125	113%	125
Cemetery	-	-	124	0%	124
Park Rentals	11,000	1,080	8,951	81%	(2,049)
Recreation Fees	5,000	641	5,180	104%	180
Property Record Mgmt Fees	25,000	3,000	19,948	80%	(5,052)
Subtotal - Public Charges for Services	1,210,800	11,006	1,177,706	97%	(33,094)
Miscellaneous Revenue					
Fire Inspections - Tanks	4,000	-	1,930	48%	(2,070)
Police Department Abandon Vehicle	4,000	-	4,576	114%	576
Interest Earnings /Change in Market Value	100,000	1,219	52,099	52%	(47,901)
Interest Income - TIF District #1	-	1,667	15,000	0%	15,000
Interest Income - TIF District #2	-	2,083	18,750	0%	18,750
General Admin Fees	2,500	223	3,430	137%	930
Rent-Town Hall	1,000	150	1,051	105%	51
Rent - San Districts	134,280	11,190	100,710	75%	(33,570)
Land Lease Revenue	-	-	2,500	0%	2,500
Sale Police Equip	28,000	-	86	0%	(27,914)
Sale Hwy Equip	17,900	-	-	0%	(17,900)
Sale Fire Equipment	-	-	79,000	0%	79,000
Sale of Other Town Equipment	-	-	-	0%	-
Police Insurance Recoveries	5,000	20,338	21,830	437%	16,830
Fire - Insurance Recoveries	-	-	-	0%	-
DPW - Insurance Recoveries	-	-	-	0%	-
Insurance Dividends	27,300	-	1,852	7%	(25,448)
Donations-Parks	22,000	-	2,031	9%	(19,969)
Donations-Park Recreation	2,000	-	2,025	101%	25
Donations-Crime Prevention	1,000	-	-	0%	(1,000)
Police Unclaimed Property	500	-	390	78%	(110)
Police Reimbursement	-	-	1,708	0%	1,708
Admin Reimbursement	-	-	204	0%	204
Donations-Fire Dept	200	-	2,846	1423%	2,646
Commission - Soda Machine	300	228	300	100%	-
Misc Revenues	10,000	-	4,304	43%	(5,696)
Credit Card Rebate	35,000	-	38,255	109%	3,255
Street Light Refund	-	-	63,684	0%	63,684
Summer Ticket Program	5,000	(2,712)	86	2%	(4,914)
Subtotal - Miscellaneous Revenue	399,980	34,386	420,816	105%	20,836
Other Financing Sources					
Allocated Hwy Labor and Maint	219,250	-	109,213	50%	(110,037)
Transfer from San Dist #3	-	-	-	0%	-
Transfer from Other Funds	110,900	-	-	0%	(110,900)
Fund Balance-Applied to Budget	125,000	-	-	0%	(125,000)
Subtotal - Other Financing Sources	455,150	-	109,213	24%	(345,937)
Total Revenues w/o Property Tax	5,590,052	181,985	4,031,086	72%	(1,558,966)
Total Revenues	14,859,689	181,985	13,297,640	89%	(1,562,049)

**TOWN OF GRAND CHUTE
GENERAL FUNDED DEPARTMENTS
2016 BUDGET STATEMENT
SEPTEMBER 2016**

DEPARTMENT	2016 BUDGET	CURRENT MONTH	2016 YTD	% BUDGET	REMAINING BUDGET
General Government					
51100 Town Board	93,290	7,092	63,858	68%	29,432
51200 Municipal Court	191,520	10,113	114,144	60%	77,376
51300 Legal	60,000	46	18,345	31%	41,655
51400 General Administration	834,355	40,729	499,399	60%	334,956
51420 Town Clerk	139,730	10,094	89,178	64%	50,552
51440 Elections	77,846	1,953	51,218	66%	26,628
51501 Treasurer	270,365	26,776	192,513	71%	77,852
51600 Municipal Complex	333,305	15,454	190,213	57%	143,092
51910 Erroneous Taxes, Tax Refunds	30,000	8,748	261,237	871%	(231,237)
51938 Property and Liability Insurance	245,888	-	239,888	98%	6,000
Subtotal - General Government	2,276,299	121,005	1,719,994	76%	556,305
Public Safety					
52100 Police - Patrol	3,000,240	204,498	2,148,698	72%	851,542
52110 Police - Administration	529,183	43,868	410,663	78%	118,520
52120 Police - Investigations	698,600	63,133	467,171	67%	231,429
54100 Animal Control	5,000	657	2,172	43%	2,828
52200 Fire Department	2,928,522	203,144	1,930,880	66%	997,642
Subtotal - Public Safety	7,161,545	515,300	4,959,582	69%	2,201,963
Public Works					
53311 Highway	919,990	37,521	368,591	40%	551,399
53312 Winter Maintenance	221,490	3,184	170,790	77%	50,700
53313 Hwy Shop	301,590	24,025	210,451	70%	91,139
53420 Street Lights	319,000	-	164,369	52%	154,631
53520 Bus Service	554,418	46,202	417,318	75%	137,100
53620 Refuse and Landfill	745,500	67,154	362,753	49%	382,747
53635 Recycling Charges	581,850	44,526	245,774	42%	336,076
53640 Weed and Nuisance Control	4,130	238	1,683	41%	2,447
54910 Cemetery	2,140	276	1,078	50%	1,062
Subtotal - Public Works	3,650,108	223,126	1,942,891	53%	1,707,217

**TOWN OF GRAND CHUTE
GENERAL FUNDED DEPARTMENTS
2016 BUDGET STATEMENT
SEPTEMBER 2016**

DEPARTMENT	2016 BUDGET	CURRENT MONTH	2016 YTD	% BUDGET	REMAINING BUDGET
Parks and Recreation					
55200 Parks Maintenance	465,465	13,599	204,834	44%	260,631
55300 Recreation	22,150	1,785	12,995	59%	9,155
55400 Trails Maintenance	84,390	3,158	26,272	31%	58,118
Subtotal - Parks and Recreation	572,005	18,541	244,101	43%	327,904
Community Development					
51502 Assessment of Property	127,390	13,199	89,752	70%	37,638
52400 Building Inspection/Code Enforcement	316,720	29,694	223,295	71%	93,425
56900 Planning and Zoning	235,090	22,765	166,733	71%	68,357
Subtotal - Community Development	679,200	65,658	479,781	71%	199,419
Other Financing Uses					
59900 Contingency	370,262	-	-	0%	370,262
Total - General Fund Operating	14,709,419	943,630	9,346,348	64%	5,363,071
Transfers					
59200 GF Contribution to Capital Projects	-	-	-	0%	-
59200 GF Contribution to Tax Increment District	-	-	-	0%	-
TOTAL - GEN'L FUND OPERATING, CAPITAL and DE	14,709,419	943,630	9,346,348	64%	5,363,071

**TOWN OF GRAND CHUTE
SPECIAL REVENUE FUNDS
2016 BUDGET STATEMENT
SEPTEMBER 2016**

ROOM TAX	2016 BUDGET	CURRENT MONTH	2016 YTD	% BUDGET	REMAINING BUDGET
BEGINNING FUND BALANCE	75,489		75,486		
REVENUES					
Public Accomodation-Town Gen	82,750	-	33,163	40%	49,587
Public Accomodation-Town Dev	250,560	-	134,461	54%	116,099
Public Accomodation-Econ Dev	751,690	-	926,636	123%	(174,946)
TOTAL REVENUES	1,085,000	-	1,094,260	101%	(9,260)
TOTAL RESOURCES	1,160,489	-	1,169,746	101%	(9,260)
EXPENDITURES					
Economic Dev-Convention Bureau	751,690	499,150	921,058	123%	(169,368)
TOTAL EXPENDITURES	751,690	499,150	921,058	123%	(169,368)
Transfer to General Fund	333,310	-	167,624	50%	165,686
ENDING FUND BALANCE	75,489		81,064		
FIRE STATION DEVELOPMENT					
FIRE STATION DEVELOPMENT	2016 BUDGET	CURRENT MONTH	2016 YTD	% BUDGET	REMAINING BUDGET
BEGINNING FUND BALANCE	21,448		31,183		
REVENUES					
Impact Fee	58,000	5,304	26,437	46%	31,563
Interest	100	19	242	242%	(142)
TOTAL REVENUES	58,100	5,323	26,679	46%	31,421
TOTAL RESOURCES	79,548	5,323	57,862	73%	31,421
EXPENDITURES					
FD Construction	-	-	-	0%	-
Transfer to Capital Projects	-	-	-	0%	-
TOTAL EXPENDITURES	-	-	-	0%	-
ENDING FUND BALANCE	79,548		57,862		

**TOWN OF GRAND CHUTE
SPECIAL REVENUE FUNDS
2016 BUDGET STATEMENT
SEPTEMBER 2016**

PARK DEVELOPMENT	2016 BUDGET	CURRENT MONTH	2016 YTD	% BUDGET	REMAINING BUDGET
BEGINNING FUND BALANCE	8,030	-	10,272		
REVENUES					
Park Development Fees	40,000	2,400	22,200	56%	17,800
Interest	100	11	115	115%	(15)
TOTAL REVENUES	40,100	2,411	22,315	56%	17,785
Park Fund Expense	-	-	-	0%	-
ENDING FUND BALANCE	48,130		32,587		
FIRE PREVENTION					
BEGINNING FUND BALANCE	3,722		3,722		
REVENUES					
Fire Safety Day Revenue	-	150	1,355	0%	(1,355)
Donations	-	-	-	0%	-
TOTAL REVENUES	-	150	1,355	0%	(1,355)
EXPENDITURES	-	550	550	0%	(550)
ENDING FUND BALANCE	3,722		4,527		
POLICE K-9					
BEGINNING FUND BALANCE	4,839		4,839		
REVENUES					
Donations	-	-	-	0%	-
TOTAL REVENUES	-	-	-	0%	-
EXPENDITURES	-	-	1,027	0%	(1,027)
ENDING FUND BALANCE	4,839		3,812		

**TOWN OF GRAND CHUTE
CAPITAL PROJECTS FUND
2016 BUDGET STATEMENT
SEPTEMBER 2016**

	2016 BUDGET	CURRENT MONTH	2016 YTD	%	REMAINING BUDGET
BEGINNING FUND BALANCE	409,218		(3,941,612)		
REVENUES					
Borrowing-Long Term	8,700,000	-	-	0%	8,700,000
General Fund/Mill Tax	-	-	-	0%	-
Developer Contributions	-	-	-	0%	-
Interest	-	-	-	0%	-
Transfer From Other Funds	-	-	-	0%	-
TOTAL REVENUES	8,700,000	-	-	0%	8,700,000
TOTAL RESOURCES	9,109,218	-	(3,941,612)	-43%	8,700,000
EXPENDITURES					
Recreation-Park/Trails	302,000	117,449	153,716	51%	148,284
Street Construction	2,176,945	962,657	1,615,430	74%	561,515
Accounting Software	45,575	-	-	0%	45,575
Vehicle Replacement	177,800	-	-	0%	177,800
Public Facilities	60,000	-	-	0%	60,000
Fire Vehicle/Equipment	700,000	-	637,835	91%	62,165
Issuance Fee	100,000	-	-	0%	100,000
TOTAL EXPENDITURES	3,562,320	1,080,106	2,406,982	68%	1,155,338
ENDING FUND BALANCE	5,546,898		(6,348,594)		

**TOWN OF GRAND CHUTE
DEBT SERVICE FUND
2016 BUDGET STATEMENT
SEPTEMBER 2016**

	2016 BUDGET	CURRENT MONTH	2016 YTD	% BUDGET	REMAINING BUDGET
BEGINNING FUND BALANCE	741,030		739,232		
REVENUES					
Mil Tax	990,000	-	990,000	100%	-
From Special Assessments	1,670,000	-	-	0%	1,670,000
From Park Development	-	-	-	0%	-
From Fire Impact Fee Fund	-	-	-	0%	-
TOTAL REVENUES	2,660,000	-	990,000	37%	1,670,000
EXPENDITURES					
Debt Principal-'06	115,000	-	-	0%	115,000
Debt Principal-'08	585,000	-	585,000	100%	-
Debt Principal-'09	380,000	380,000	380,000	100%	-
Debt Principal-'10	600,000	-	-	0%	600,000
Debt Principal-'12	710,000	-	710,000	100%	-
Debt Principal-'15	700,000	-	-	0%	700,000
Debt Interest-'06	4,456	-	2,228	50%	2,228
Debt Interest-'08	70,200	-	70,200	100%	-
Debt Interest-'09	48,013	-	24,006	50%	24,007
Debt Interest-'10	76,651	-	38,325	50%	38,326
Debt Interest-'12	63,570	30,454	63,570	100%	-
Debt Interest-'15	40,000	-	-	0%	40,000
Contractual Services	2,000	-	-	0%	2,000
TOTAL EXPENDITURES	3,394,890	410,454	1,873,329	55%	1,521,561
ENDING FUND BALANCE	6,140		(144,097)		

**TOWN OF GRAND CHUTE
SPECIAL ASSESSMENT FUNDS
2016 BUDGET STATEMENT
SEPTEMBER 2016**

SPECIAL ASSESSMENTS	2016 BUDGET	CURRENT MONTH	2016 YTD	% BUDGET	REMAINING BUDGET
BEGINNING FUND BALANCE	3,771,879		5,138,417		
REVENUES					
Special Assessments	1,300,000	27,591	771,398	59%	528,602
Interest on Special Assessments	165,000	190	102,013	62%	62,987
TOTAL REVENUES	1,465,000	27,781	873,410	60%	591,590
TOTAL RESOURCES	5,236,879	27,781	6,011,827	115%	591,590
EXPENDITURES					
Uncollectible Special Assessment	-	-	-	0%	-
Transfer to Debt Service	1,670,000	-	-	0%	1,670,000
Transfer to General Fund	-	-	-	0%	-
TOTAL EXPENDITURES	1,670,000	-	-	0%	1,670,000
ENDING FUND BALANCE	3,566,879	27,781	6,011,827		

**TOWN OF GRAND CHUTE
TAX INCREMENT DISTRICT NO. 1
2016 BUDGET STATEMENT
SEPTEMBER 2016**

	2016 BUDGET	CURRENT MONTH	2016 YTD	%	REMAINING BUDGET
BEGINNING FUND BALANCE	705,952		(1,078,615)		
REVENUES					
Borrowing-Long Term	-	-	-	0%	-
General Fund/Mill Tax	-	-	-	0%	-
Miscellaneous Income	-	-	-	0%	-
Interest	500	(391)	(6,608)	-1322%	7,108
Sale of Land	-	-	-	0%	-
Transfer from General Fund	-	-	-	0%	-
TOTAL REVENUES	500	(391)	(6,608)	0%	7,108
TOTAL RESOURCES	706,452	(391)	(1,085,223)	0%	7,108
EXPENDITURES					
Land Acquisition	-	-	-	0%	-
Site Development	-	-	-	0%	-
Landscape/Tree Enhancement	-	-	-	0%	-
Contracted Services	20,000	-	1,500	8%	18,500
Street Outlay	-	-	-	0%	-
Traffic Signals	-	-	-	0%	-
Streetlights	-	-	-	0%	-
Water Outlay	-	-	-	0%	-
Sewer Outlay	-	-	-	0%	-
Storm Outlay	-	-	-	0%	-
Administrative Expenses	23,500	3,008	11,234	48%	12,266
Debt Expense	120,000	-	-	0%	120,000
Interest to General Fund	15,000	1,667	15,000	100%	(0)
Transfer to General Fund	500,000	-	-	0%	500,000
TOTAL EXPENDITURES	678,500	4,675	27,734	0%	650,766
ENDING FUND BALANCE	27,952		(1,112,957)		

**TOWN OF GRAND CHUTE
TAX INCREMENT DISTRICT NO. 2
2016 BUDGET STATEMENT
SEPTEMBER 2016**

	2016 BUDGET	CURRENT MONTH	2016 YTD	%	REMAINING BUDGET
BEGINNING FUND BALANCE	-		(12,185)		
REVENUES					
Borrowing-Long Term	-	-	-	0%	-
General Fund/Mill Tax	-	-	-	0%	-
Miscellaneous Income	-	-	-	0%	-
Interest	-	(17)	(119)	0%	119
Sale of Land	-	-	-	0%	-
Transfer from General Fund	-	-	-	0%	-
TOTAL REVENUES	-	(17)	(119)	0%	119
TOTAL RESOURCES	-	(17)	(12,304)	0%	119
EXPENDITURES					
Land Acquisition	-	-	-	0%	-
Site Development	-	-	-	0%	-
Landscape/Tree Enhancement	-	-	-	0%	-
Contracted Services	-	-	-	0%	-
Street Outlay	-	-	-	0%	-
Traffic Signals	-	-	-	0%	-
Streetlights	-	-	-	0%	-
Water Outlay	-	-	-	0%	-
Sewer Outlay	-	-	-	0%	-
Storm Outlay	-	-	-	0%	-
Administrative Expenses	-	3,566	18,781	0%	(18,781)
Debt Expense	-	-	-	0%	-
Interest to General Fund	-	2,083	18,750	0%	(18,750)
TOTAL EXPENDITURES	-	5,650	37,531	0%	(37,531)
ENDING FUND BALANCE	-		(49,834)		

MEMORANDUM

To: Chairman Schowalter and Plan Commission members
From: Michael Patza, Town Planner
Date: September 29, 2016
Subject: Implementing Natural Landscaping Standards

BACKGROUND

Staff has been conducting research and gathering information regarding implementing natural landscaping standards within the Town. This topic was brought to the Town's attention last year by a property owner at the end of W. Barley Way. One property owner was maintaining the berm, on the west side of their property along CTH A, as part of their lawn, while the adjacent property owner was allowing the berm to grow in a natural state (see Attachment A). This prompted an internal staff discussion regarding property maintenance requirements within our Municipal Code. Shortly thereafter, staff began gathering information to assist with a revision to the Municipal Code to allow the use of natural landscaping practices within the Town.

There are many positive environmental impacts associated with native prairie plantings and natural landscaping. When properly implemented and managed, these treatments can increase biodiversity, have a positive effect on soil and water conservation, and be an economical and low maintenance landscaping option. Native plants also provide habitat, food, and shelter for native pollinators.

A draft amendment to the Municipal Code, allowing natural landscaping practices, is included in the packet. Provisions in the code amendment would create a buffer from adjacent properties to alleviate potential conflicts. Additional provisions clearly define what constitutes natural landscaping, and includes requirements regarding implementation and maintenance. The amended code would continue to prohibit the rank growth of vegetation and noxious weeds. A permit would be required for property owners to implement natural landscaping, and a copy of the permit application is included in the packet.

RECOMMENDATION

Staff recommends the Plan Commission schedule a Public Hearing for the October 18 Plan Commission meeting regarding an amendment to the Municipal Code to allow natural landscaping practices.

7/8

TOWN OF GRAND CHUTE

ORDINANCE, SERIES OF O-08-2016

AN ORDINANCE OF THE TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY, WISCONSIN, AMENDING EXISTING CHAPTERS 398 AND 423 OF THE CODE OF GENERAL ORDINANCES FOR THE TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY, WISCONSIN, BY REPEALING AND RECREATING SECTION 398-2(B)(6) PERTAINING TO PUBLIC NUISANCES, AND AMENDING SECTION 423-4, REPEALING AND RECREATING SECTION 423-7(I), AND CREATING SECTION 423-7(M) PERTAINING TO PROPERTY MAINTENANCE.

WHEREAS, Chapters 398 and 423 of the Town of Grand Chute Municipal Code regulate rank growth of vegetation and noxious weeds; and

WHEREAS, the Town of Grand Chute has determined the need to amend said Municipal Code to promote and clearly identify guidelines for implementing natural landscaping, while regulating rank growth of vegetation and noxious weeds; and

WHEREAS, when properly implemented and maintained, natural landscaping increases biodiversity, has a positive effect on soil and water conservation, and is an economical and low maintenance option.

NOW, THEREFORE, BE IT ORDAINED by the Town Board of Supervisors of the Town of Grand Chute, Outagamie County, Wisconsin, that Chapter 398 of the Code of General Ordinances is hereby amended by repealing and recreating Section 398-2(B)(6) as shown on the attached Exhibit "A".

BE IT FURTHER ORDAINED by the Town Board of Supervisors of the Town of Grand Chute, Outagamie County, Wisconsin, that Chapter 423 of the Code of General Ordinances is hereby amended by amending Section 423-4, repealing and recreating Section 423-7(I), and creating Section 423-7(M) as shown on the attached Exhibit "B".

If any provision of this ordinance is invalid or unconstitutional, or the application of this ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the above provision or applications of this ordinance, which can be given effect without the invalid or unconstitutional provision, or its application.

Approved and adopted this _____ day of _____, 2016.

Number Voted For _____

Number Voted Against _____

Approved as to form:

Charles D. Koehler, Attorney
Herrling Clark Law Offices
800 N. Lynndale Drive
Grand Chute, WI 54914

Town of Grand Chute

David A. Schowalter
Town Chairman

Karen L. Weinschrott
Town Clerk

Exhibit "A"
TOWN OF GRAND CHUTE
ORDINANCE, SERIES OF O-08-2016

AN ORDINANCE OF THE TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY, WISCONSIN, AMENDING EXISTING CHAPTER 398 OF THE CODE OF GENERAL ORDINANCES FOR THE TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY, WISCONSIN, BY REPEALING AND RECREATING SECTION 398-2(B)(6) PERTAINING TO PUBLIC NUISANCES.

§ 398-2(B)(6) (As repealed)

~~All noxious weeds, grasses and other rank growth of vegetation.~~

~~(a) Noxious weeds and grasses shall be defined according to State Statute 66.0407.~~

~~(b) Lawns, grasses and weeds on lots or parcels of land which exceed eight inches in length adversely affect the public health and safety of the public in that they tend to emit pollen and other discomforting bits of plants, house rodents, or constitute a fire hazard and a safety hazard, in that debris can be hidden in the grass or weeds on a lot or other parcel of land which exceed eight inches in length. This subsection is not applicable for property located in a designated floodplain area and/or wetland area. This subsection shall only apply to properties where the designated land use is residential, commercial, and industrial as well as platted residential subdivisions.~~

§ 398-2(B)(6) (As recreated)

Noxious weeds, as defined in § 66.0407(1)(b) and § 23.235(1)(a), Wis. Stats., invasive species as defined in NR 40, Wis. Adm. Code, and rank growth of other vegetation, as defined in § 423-4 of the Town of Grand Chute Municipal Code that exceed 8 inches in height. Rank growth of vegetation and noxious weeds adversely impact public health and safety, and can decrease adjacent property values. This subsection applies to properties zoned or used for residential, commercial and industrial purposes, including vacant lots in platted subdivisions. Exceptions include gardens, cultivated flower beds, environmentally sensitive areas, and natural landscaping, as defined in § 423-4 of the Town of Grand Chute Municipal Code.

Exhibit "B"
TOWN OF GRAND CHUTE
ORDINANCE, SERIES OF O-08-2016

AN ORDINANCE OF THE TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY, WISCONSIN, AMENDING EXISTING CHAPTER 423 OF THE CODE OF GENERAL ORDINANCES FOR THE TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY, WISCONSIN, BY AMENDING SECTION 423-4, REPEALING AND RECREATING SECTION 423-7(I), AND CREATING SECTION 423-7(M) PERTAINING TO PROPERTY MAINTENANCE.

§ 423-4. Definitions. (As amended to add definitions)

ENVIRONMENTALLY SENSITIVE AREA

Any lands designated as floodway, floodplain or flood storage area, and mapped wetland areas. Steep slopes equal to or greater than a 3:1 ratio, designated outlots, and areas within 75 feet of the ordinary high-water mark of any navigable stream are also included in this category.

GARDEN

A cultivated, well-defined area dedicated to growing vegetables, fruits, and annual or perennial plants. Also referred to as "cultivated flower bed".

NATIVE PLANTS

Plants and grasses native to the state of Wisconsin.

NATURAL LANDSCAPING

A planned, intentional and maintained area on a property that may include native plants, ornamental grasses and groundcovers, perennial plants, shrubs, trees, and rain gardens. No-mow grasses, that are intended to grow to lengths up to 12 inches and mound over as to not reach a height over 6 inches, are also included in this category

NOXIOUS WEEDS

See § 398-2 (B)(6) of the Town of Grand Chute Municipal Code

ORNAMENTAL GRASSES OR GROUNDCOVERS

Grasses and groundcovers not indigenous to the state of Wisconsin, excluding turf grasses and noxious weeds.

RANK GROWTH

Vigorous and profuse growth of turf grass, noxious weeds, brush or other vegetation that exceeds 8 inches in height. Exceptions include gardens, cultivated flower beds, environmentally sensitive areas, and natural landscaping.

TURF GRASS

Any grass commonly used in groomed and maintained lawns or play areas, including Bluegrass, Fescue and Rye Grass blends, or other similar grasses.

§ 423-7(I) (As repealed)

~~Rank growth of vegetation and noxious weeds. All premises and exterior property shall be maintained free from rank growth of vegetation and noxious weed growth in excess of eight inches in height. Rank growth of vegetation and noxious weeds shall be defined as stated in State Statute 66.0407 and also include, without limitation, all grasses, annual plants and vegetation; however, this subsection shall not include cultivated flowers and gardens.~~

§ 423-7(I) (As recreated)

Rank growth of vegetation and noxious weeds. All premises and exterior property shall be maintained free from noxious weeds and rank growth of vegetation in excess of 8 inches in height. This subsection applies to properties zoned or used for residential, commercial and industrial purposes, including vacant lots in platted subdivisions. Exceptions include gardens, cultivated flower beds, environmentally sensitive areas, and natural landscaping.

§ 423-7(M) (As created)

Natural Landscaping. The purpose of this subsection is to promote the planting and maintenance of natural landscaping. It is in the public's interest to encourage diverse landscaping practices, particularly those that promote native plantings and natural landscapes. When properly implemented and managed, these treatments can increase biodiversity, have a positive effect on soil and water conservation, and be an economical and low maintenance landscaping option. Native plants also provide habitat, food, and shelter for native pollinators. Nothing in this subsection is intended to promote the rank growth of vegetation or noxious weeds. Rank growth of vegetation and noxious weeds adversely impact public health and safety, and can decrease adjacent property values. Planned natural landscaping is not intended to allow property owners to ignore proper maintenance duties. It is also not acceptable for property owners to simply stop maintaining the existing turf grass on their property. Implementation of natural landscaping does not preclude the requirements to provide landscaping as identified in § 535-52 of the Town of Grand Chute Municipal Code. In such instances, natural landscaping may be implemented in addition to those requirements.

- (1) Establishing Natural Landscaping. A natural landscaping permit application must be received and approved by the Town before a property owner can implement natural landscaping. Natural landscaping elements are to be planted through transplanting or seeding. Prior to implementing natural landscaping, turf grass and any noxious weeds are to be eliminated.
- (2) Required Setback. A setback area, consisting of regularly cut turf grass, trees, shrubs, mulch, wood chips or landscape stone must be maintained between the natural landscaping area and an abutting property line. The minimum setback distances are defined as:
 - (a) 3 feet from any adjoining side and rear lot lines. No setback is required on side or rear lot lines if any of the following conditions exist:
 - i. There is a sight-tight boundary fence in accordance with § 535-53 of the Town of Grand Chute Municipal Code.

- ii. The natural landscaping area abuts a neighboring planned natural landscaping area.
 - iii. The natural landscaping area abuts an environmentally sensitive area.
 - (b) On corner lots, the vision triangle area, as defined in § 535-47(A)(1) of the Town of Grand Chute Municipal Code, must be maintained.
- (3) Maintenance. Natural landscaping must be maintained throughout the growing season and remain free of noxious weeds. If prescribed burning techniques are used for maintenance, the requirements outlined in § 291-5(M) of the Town of Grand Chute Municipal Code must be followed.

**Town of Grand Chute
Condominium Plat Addendum
Georgetown Square Condominium**

To: Plan Commission

From: Robert Buckingham, Community Development Director

Date: October 27, 2016

Address: 5400 Pennsylvania Avenue

App #: CP-05-16

REQUEST

- 1. Proposed Use(s):** Single-family attached condominium units.
- 2. Project Description:** Addendum No. 2, expanding the condominium by adding 22 units to the Declared Area.
- 3. Plat/CSM Accurate parcel lines/lot recorded:** Yes, condo plat addendum pending.

ANALYSIS

Georgetown Square Condominium was approved in 2012 with a declared area consisting of 10 units, and 2 future expansion areas with a combined 33 units. Addendum No. 1 was approved earlier in 2016 to add basements at 2 units in the existing declared area. The Declarant/Applicant (Apple Valley Homes, LLC) now requests approval of Addendum No. 2, which will expand the condominium by adding 22 units in the declared area. These units are located directly west of the existing units on Pennsylvania Avenue and will be built in a combination of one-story duplex and townhome styles. All of the units will have 2 bedrooms/2 baths on the main floor, attached garages, and full basements that could be finished to provide an additional bedroom/bath and a rec room. Runoff from 18 units and surrounding limited common elements and common elements will be directed to a new bioretention basin in the newly declared area. Runoff from 4 units and surrounding limited common elements and common elements will be directed to an existing retention pond in the existing declared area. All other utilities and roads to serve the newly declared area are installed.

This condominium development has had many fits and starts since it was first created in 1997, and many gaps and disconnects in plans and documents were created over time. After the condominium was dissolved and recreated in 2012, the property again sat dormant until it was purchased by Apple Valley Homes this year. Having local ownership that is committed to developing a quality residential community bodes well for the future of Georgetown Square. The review process for this current Addendum has been complex and challenging for everyone involved. However, I am pleased to report that all plans and documents are now in proper form and the Town looks forward to working with the ownership group as they move forward with the project.

RECOMMENDATION

Staff has reviewed and supports a Plan Commission recommendation for approval of Addendum No. 2 to the Georgetown Square Condominium Plat (CP-05-16).

Parcel Line Table		
Line #	Direction	Length
L1	N00°29'43"E	260.72'
L2	S89°30'17"E	1004.74'
L3	S01°03'30"W	242.18'
L4	N88°56'30"W	229.82'
L5	S00°16'30"W	28.23'
L6	N88°57'16"W	772.70'
L7	S89°30'17"E	589.53'
L8	S01°03'30"W	247.97'
L9	N88°56'30"W	589.50'
L10	S89°30'17"E	450.52'
L11	S01°03'30"W	252.40'
L12	N88°56'30"W	450.50'

GEORGETOWN SQUARE CONDOMINIUM ADDENDUM NO. 2

UNIT 2 AND UNIT 3, GEORGETOWNE PLACE CONDOMINIUM, A MASTER CONDOMINIUM PURSUANT TO WIS. STATS. 703.115, RECORDED AS DOCUMENT NO. 1242107; GEORGETOWN SQUARE CONDOMINIUM, DOCUMENT NO. 1949667, CABINET L, PAGE 70; GEORGETOWN SQUARE CONDOMINIUM ADDENDUM NO. 1, DOCUMENT NO. 2085063, CABINET M, PAGE 180; BEING PART OF THE SE 1/4 OF THE SW 1/4 AND PART OF THE SW 1/4 OF THE SW 1/4 OF SECTION 30, T. 21 N.-R. 17 E., TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY, WISCONSIN



NORTH POINT REFERENCED TO THE EAST LINE OF THE SW 1/4 OF SECTION 30-21-17 RECORDED AS N01°-27'-08"W PER OUTAGAMIE COUNTY COORDINATE SYSTEM



Town of Grand Chute Road Covenant

All private roads within Georgetown Square Condominium shall be maintained in good condition in accordance with standards generally acceptable for town streets in the Town of Grand Chute. They shall be kept unobstructed at all times by the condominium association. In the event the condominium association fails to maintain this road to said standards or it is obstructed, the Town of Grand Chute may elect upon its own authority, to do necessary maintenance of the roads or remove obstructions and assess the cost of doing the work along with administration costs back to the Georgetown Square Condominium Association and the unit owners within the condominium.

The private road shall be an easement for ingress and egress to all providers of public or private services.

Construction of buildings or any other structures will not be allowed on the banks or within the basins of surface water detention areas.

Building locations shall be per set back lines shown on this plat.

The through road Pennsylvania Ave. and surface water detention areas are common areas to the Georgetown Square Condominium.

Additional Notes:

Detention ponds and Pennsylvania Ave. (formerly Georgetown Lane) are MASTER COMMON ELEMENTS under the Georgetown Place Condominium. See Declaration of Condominium for Georgetown Place Condominium for further information.

L.C.E. denotes LIMITED COMMON ELEMENTS - Stoops, Patios, and Driveways shall be Limited Common Elements

C.E. denotes COMMON ELEMENTS - All areas outside of units that are not Limited Common Elements are Common Elements

() denotes recorded information

There shall be permanent easements though and over the property and each of the units as may be necessary for the installation, maintenance, replacement and repair of the common elements, utilities, sewers and other units.

Maintenance of all drainage ways, including easements as indicated on the Plat and along side and rear lot lines that convey stormwater in accordance with the approved drainage plan, and associated structures within the land division or serving the land division, is the sole responsibility of the property owners of the land division, unless otherwise noted on the plan. Upon failure of property owners to perform maintenance of the drainage ways and associated structures within the land division or serving the land division, the Town of Grand Chute and/or Outagamie County retains the right to perform maintenance and/or repairs. The payment of maintenance and/or repairs shall be assessed in equal amounts to the owners of all property within the land division, or, where the causer can be specifically identified, the payment shall be assessed to a specific property owner.

SURVEYOR'S CERTIFICATE

"This plat is a correct representation of the condominium described and the identification and location of each unit and the common elements can be determined from the plat."

I, Eric R. Otte, Professional Land Surveyor, do hereby certify that I have surveyed the above described property and that this survey is an accurate representation of the exterior boundary lines and the location of the buildings and improvements constructed or to be constructed upon the property.

This plat is a correct representation of GEORGETOWN SQUARE CONDOMINIUM ADDENDUM NO. 2 as proposed at the date hereof. In conjunction with the declaration of said condominium, the identification and location of each unit, buildings, and the common elements can be determined from the plat. The undersigned surveyor makes no certification as to the accuracy of the floor plans of the condominium buildings and units contained in the plat and the approximate dimensions and floor areas thereof.

Eric R. Otte PLS # 5-2440 Date: _____

LEGEND

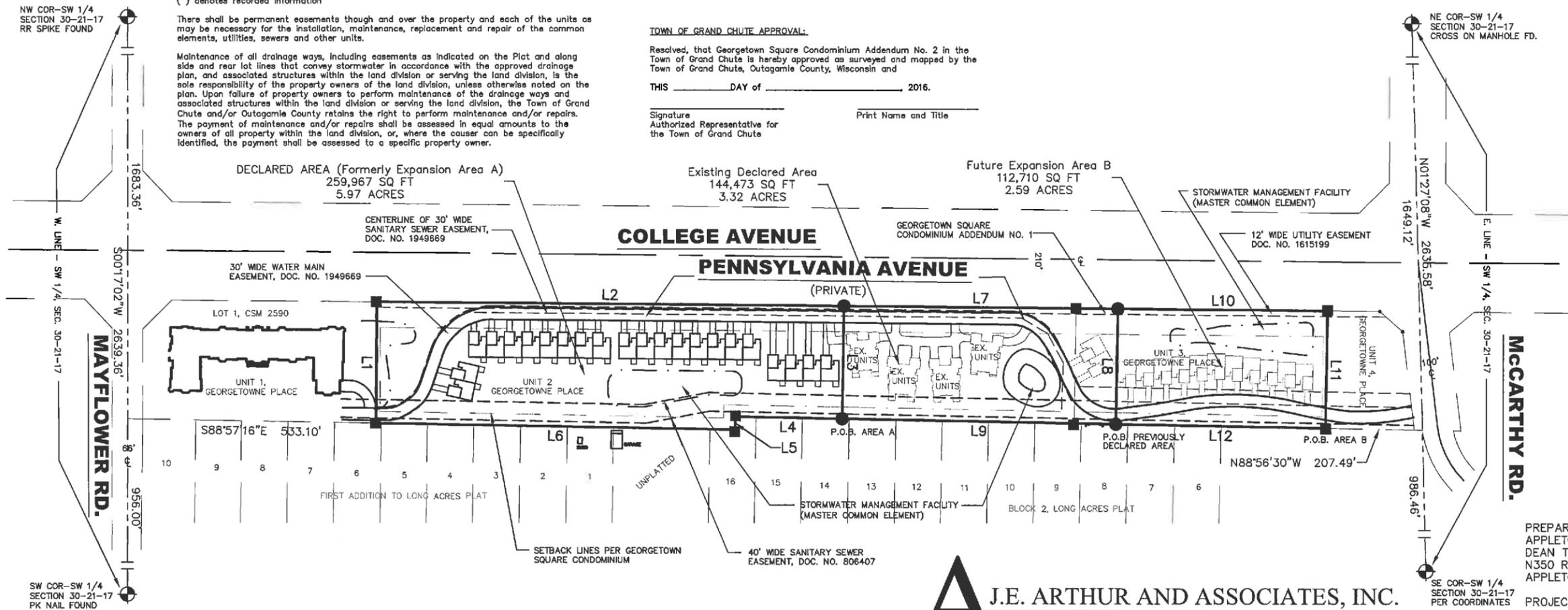
- IRON PIPE FOUND IN PLACE
- 1" X 18" (O.D.) IRON PIPE SET WEIGHING 1.13 LBS. PER LINEAL FOOT
- ⊕ SECTION CORNER
- 5605 UNIT NUMBER

TOWN OF GRAND CHUTE APPROVAL:

Resolved, that Georgetown Square Condominium Addendum No. 2 in the Town of Grand Chute is hereby approved as surveyed and mapped by the Town of Grand Chute, Outagamie County, Wisconsin and

THIS _____ DAY of _____ 2016.

Signature _____ Print Name and Title _____
Authorized Representative for the Town of Grand Chute



A J.E. ARTHUR AND ASSOCIATES, INC.
ENGINEERS SURVEYORS
548 PRAIRIE ROAD FOND DU LAC, WISCONSIN 54935 PHONE: 920.922.5703

PREPARED FOR:
APPLETON VALLEY HOMES, LLC
DEAN THIELBAR
N350 ROGERS LANE
APPLETON, WI 54915
PROJECT NO.: 9.4805

PREPARED FOR:
 APPLETON VALLEY HOMES, LLC
 DEAN THIELBAR
 N350 ROGERS LANE
 APPLETON, WI 54915

PROJECT NO.: 9.4805



NORTH POINT REFERENCED TO THE EAST LINE
 OF THE SW 1/4 OF SECTION 30-21-17
 RECORDED AS N01°-27'-08"W PER OUTAGAMIE
 COUNTY COORDINATE SYSTEM

GEORGETOWN SQUARE CONDOMINIUM ADDENDUM NO. 2

UNIT 2 AND UNIT 3, GEORGETOWNE PLACE CONDOMINIUM, A MASTER CONDOMINIUM PURSUANT TO
 WIS. STATS. 703.115, RECORDED AS DOCUMENT NO. 1242107; GEORGETOWN SQUARE CONDOMINIUM,
 DOCUMENT NO. 1949667, CABINET L, PAGE 70; GEORGETOWN SQUARE CONDOMINIUM ADDENDUM NO.
 1, DOCUMENT NO. 2085063, CABINET M, PAGE 180; BEING PART OF THE SE 1/4 OF THE SW 1/4
 AND PART OF THE SW 1/4 OF THE SW 1/4 OF SECTION 30, T. 21 N.-R. 17 E., TOWN OF GRAND
 CHUTE, OUTAGAMIE COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

"This plat is a correct representation of the condominium described and the
 identification and location of each unit and the common elements can be
 determined from the plat."

I, Eric R. Otte, Professional Land Surveyor, do hereby certify that I have
 surveyed the above described property and that this survey is an accurate
 representation of the exterior boundary lines and the location of the
 buildings and improvements constructed or to be constructed upon the
 property.

This plat is a correct representation of GEORGETOWN SQUARE CONDOMINIUM
 ADDENDUM NO. 2 as proposed at the date hereof. In conjunction with the
 declaration of said condominium, the identification and location of each unit,
 buildings, and the common elements can be determined from the plat. The
 undersigned surveyor makes no certification as to the accuracy of the floor
 plans of the condominium buildings and units contained in the plat and the
 approximate dimensions and floor areas thereof.

Eric R. Otte PLS # S-2440

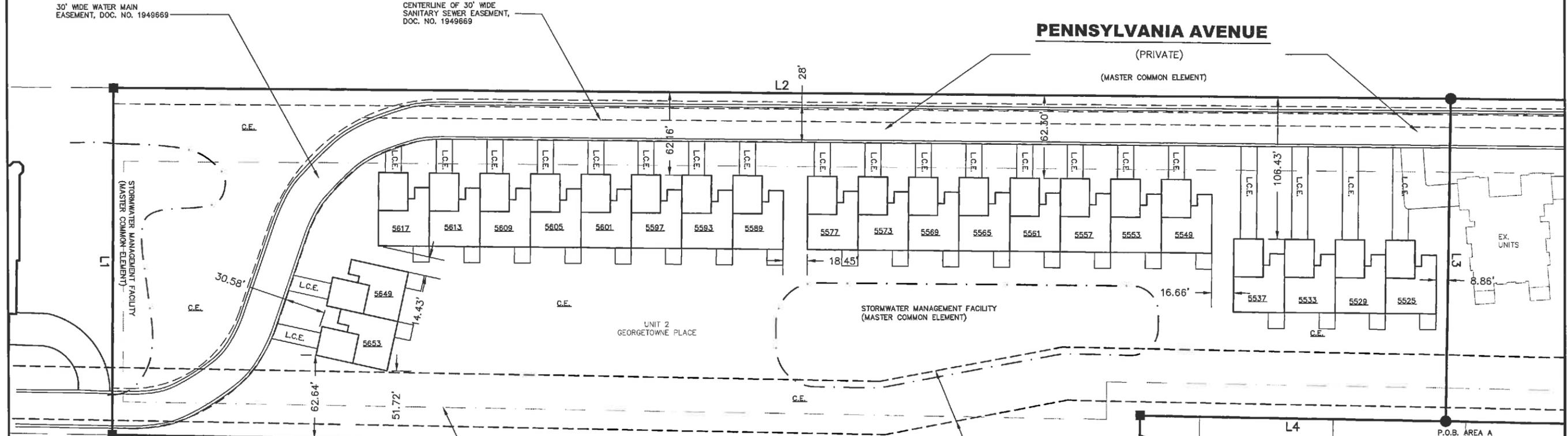
Date: _____

COLLEGE AVENUE

PENNSYLVANIA AVENUE

(PRIVATE)

(MASTER COMMON ELEMENT)



LEGEND

- IRON PIPE FOUND IN PLACE
- 1" X 18" (O.D.) IRON PIPE SET WEIGHING 1.13 LBS. PER LINEAL FOOT
- ⊕ SECTION CORNER
- 5605 UNIT NUMBER

SETBACK LINES PER GEORGETOWN SQUARE CONDOMINIUM



SHED



GARAGE

40' WIDE SANITARY SEWER EASEMENT, DOC. NO. 806407

A J.E. ARTHUR AND ASSOCIATES, INC.
 ENGINEERS SURVEYORS

548 PRAIRIE ROAD FOND DU LAC, WISCONSIN 54935 PHONE: 920.922.5703

SHEET 2 OF 3 SHEETS

UNPLATTED

DECLARED AREA
ADDENDUM NO. 2
(FORMERLY EXPANSION AREA "A")

A part of Unit 2, GEORGETOWNE PLACE CONDOMINIUM, a Master Condominium pursuant to W. Stats. 703.155, recorded as Document No. 1242107 of Outagamie County Records; being a part of the Southeast Quarter (SE1/4) of the Southwest Quarter (SW1/4) and the Southwest Quarter (SW1/4) of the Southwest Quarter (SW1/4) of Section Thirty (30), Township Twenty-One (21) North, Range Seventeen (17) East, Town of Grand Chute, Outagamie County, Wisconsin containing 259,967 square feet (5.97 acres) of land, more or less, and more particularly described as follows:;

Commencing at the Southeast Corner of Southwest 1/4 of said Section 30; thence N01°-27'-08"W along the East line of the SW1/4 of said Section 30, 986.46 feet; thence N88°-56'-30"W along the North line of LONG ACRES PLAT and its extension Easterly, 1247.49 feet to the point of beginning; thence continuing N88°-56'-30"W along said North line, 229.82 feet; thence S00°-16'-30"W, 28.23 feet; thence N88°-57'-16"W along the North line of FIRST ADDITION TO LONG ACRES PLAT and its Easterly extension, 772.70 feet; thence N00°-29'-43"E along the West line of said Unit 2, 260.72 feet to a point on the South right of way line of College Avenue; thence S89°-30'-17"E along said South right of way line, 1004.74 feet; thence S01°-03'-30"W 242.18 feet to the point of beginning; being subject to any and all easements and restrictions of record.

FUTURE EXPANSION AREA "B"

A part of Unit 3, GEORGETOWNE PLACE CONDOMINIUM, a Master Condominium pursuant to W. Stats. 703.155, recorded as Document No. 1242107 of Outagamie County Records; being a part of the Southeast Quarter (SE1/4) of the Southwest Quarter (SW1/4) of Section Thirty (30), Township Twenty-One (21) North, Range Seventeen (17) East, Town of Grand Chute, Outagamie County, Wisconsin containing 112,710 square feet (2.59 acres) of land, more or less, and more particularly described as follows:

Commencing at the Southeast Corner of Southwest 1/4 of said Section 30; thence N01°-27'-08"W along the East line of the SW1/4 of said Section 30, 986.46 feet; thence N88°-56'-30"W along the North line of LONG ACRES PLAT and its extension Easterly, 207.49 feet to the point of beginning; thence continuing N88°-56'-30"W along said North line, 450.50 feet; thence N01°-03'-30"E 247.97 feet to a point on the South right of way line of College Avenue; thence S89°-30'-17"E along said South right of way line, 450.52 feet; thence S01°-03'-30"W, 252.40 feet to the point of beginning; being subject to any and all easements and restrictions of record.

SURVEYOR'S CERTIFICATE

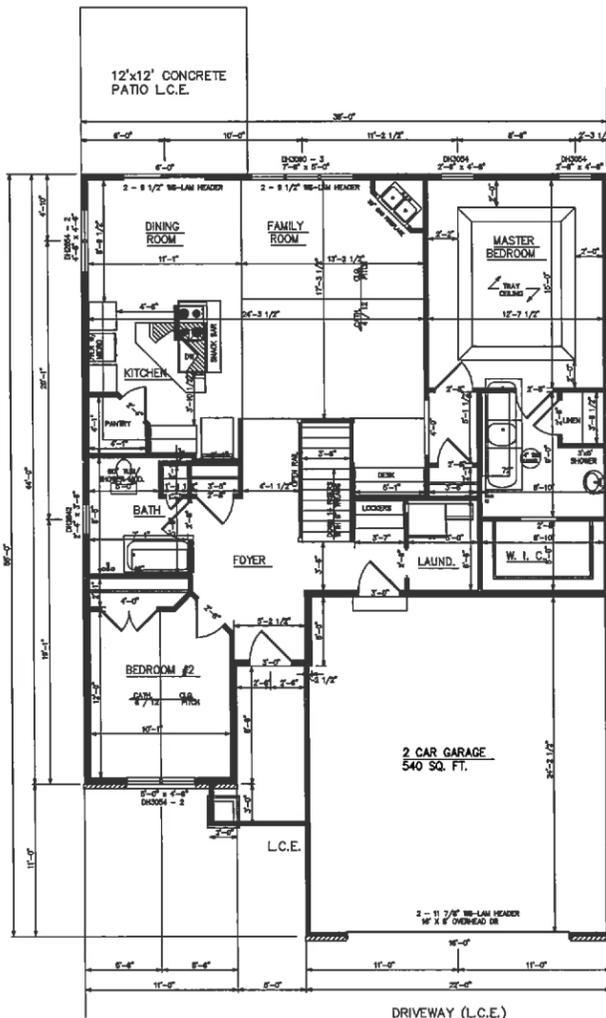
"This plat is a correct representation of the condominium described and the identification and location of each unit and the common elements can be determined from the plat."

I, Eric R. Otte, Professional Land Surveyor, do hereby certify that I have surveyed the above described property and that this survey is an accurate representation of the exterior boundary lines and the location of the buildings and improvements constructed or to be constructed upon the property.

This plat is a correct representation of GEORGETOWN SQUARE CONDOMINIUM ADDENDUM NO. 1 as proposed at the date hereof. In conjunction with the declaration of said condominium, the identification and location of each unit, buildings, and the common elements can be determined from the plat. The undersigned surveyor makes no certification as to the accuracy of the floor plans of the condominium buildings and units contained in the plat and the approximate dimensions and floor areas thereof.

Eric R. Otte PLS # S-2440

DATE: _____



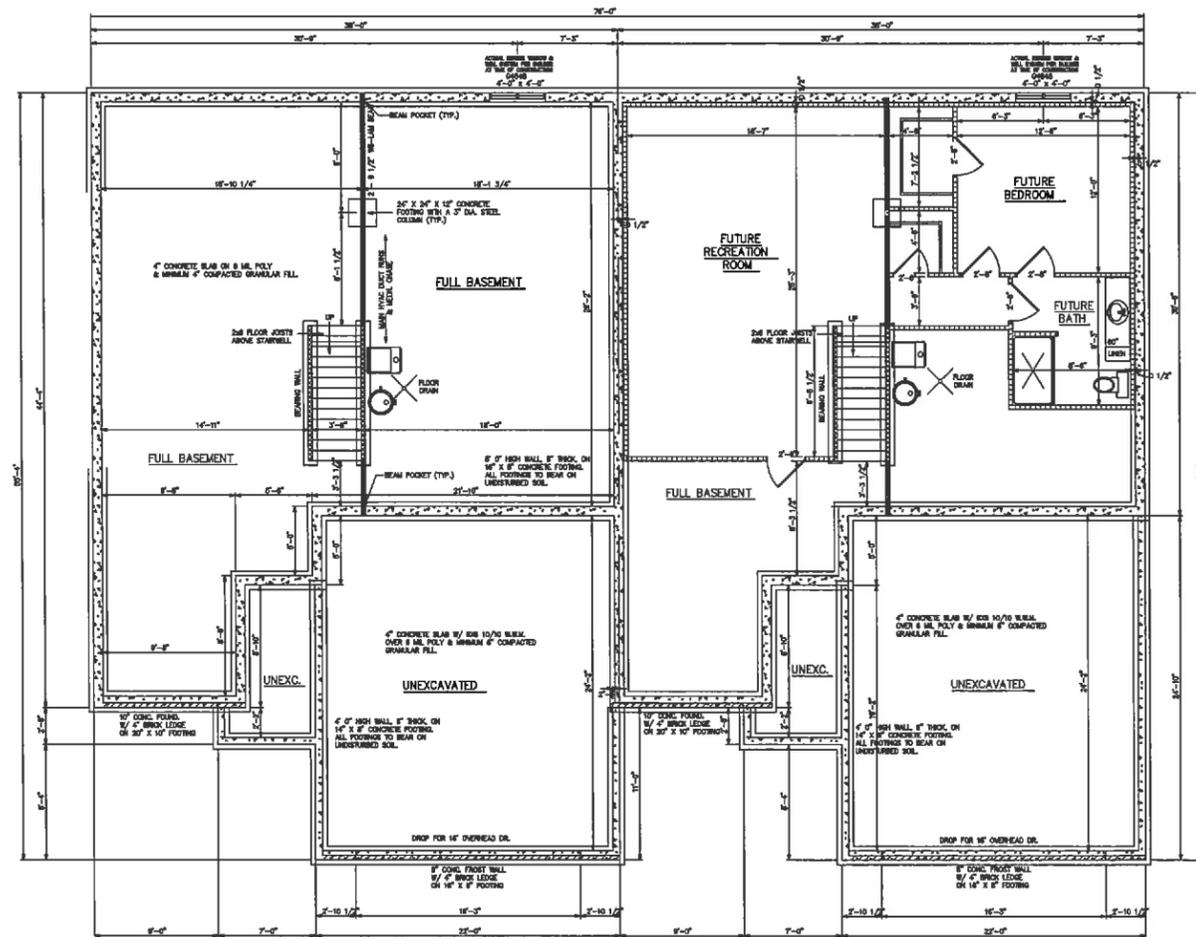
TYPICAL FIRST FLOOR LAYOUT
EXISTING DECLARED AREA

A part of Units 2 & 3, GEORGETOWNE PLACE CONDOMINIUM, a Master Condominium pursuant to W. Stats. 703.155, recorded as Document No. 1242107 of Outagamie County Records; being a part of the Southeast Quarter (SE1/4) of the Southwest Quarter (SW1/4) of Section Thirty (30), Township Twenty-One (21) North, Range Seventeen (17) East, Town of Grand Chute, Outagamie County, Wisconsin containing 144,473 square feet (3.32 acres) of land, more or less, and more particularly described as follows:

Commencing at the Southeast Corner of Southwest 1/4 of said Section 30; thence N01°-27'-08"W along the East line of the SW1/4 of said Section 30, 986.46 feet; thence N88°-56'-30"W along the North line of LONG ACRES PLAT and its extension Easterly, 657.99 feet to the point of beginning; thence continuing N88°-56'-30"W along said North line, 589.50 feet; thence N01°-03'-30"E, 242.18 feet to a point on the South right of way line of College Avenue; thence S89°-30'-17"E along said South right of way line, 589.53 feet; thence S01°-03'-30"W, 247.97 feet to the point of beginning; being subject to any and all easements and restrictions of record.

GEORGETOWN SQUARE CONDOMINIUM
ADDENDUM NO. 2

UNIT 2 AND UNIT 3, GEORGETOWNE PLACE CONDOMINIUM, A MASTER CONDOMINIUM PURSUANT TO WIS. STATS. 703.115, RECORDED AS DOCUMENT NO. 1242107; GEORGETOWN SQUARE CONDOMINIUM, DOCUMENT NO. 1949667, CABINET L, PAGE 70; GEORGETOWN SQUARE CONDOMINIUM ADDENDUM NO. 1, DOCUMENT NO. 2085063, CABINET M, PAGE 180; BEING PART OF THE SE 1/4 OF THE SW 1/4 AND PART OF THE SW 1/4 OF THE SW 1/4 OF SECTION 30, T. 21 N.-R. 17 E., TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY, WISCONSIN



TYPICAL BASEMENT LAYOUT
UNIT 5525 BASEMENT LAYOUT

PREPARED FOR:
APPLETON VALLEY HOMES, LLC
DEAN THIELBAR
N350 ROGERS LANE
APPLETON, WI 54915
PROJECT NO.: 9.4805

- NOTES:
- STOOPS, PATIOS, AND DRIVEWAYS SHALL BE LIMITED COMMON ELEMENTS
 - ALL AREAS OUTSIDE OF UNITS THAT ARE NOT LIMITED COMMON ELEMENTS ARE COMMON ELEMENTS
 - FLOOR PLANS MAY NOT REPRESENT AS-BUILT CONDITIONS. ALL UNITS SHALL BE 2 BEDROOM, 2 BATH FLOOR PLANS. FINAL INTERIOR DIMENSIONS MAY DIFFER FROM THOSE SHOWN ON THIS PLAT.
 - PER WISCONSIN BUILDING SUPPLY PLANS
 - UNITS BASEMENT AREA = 1335 S.F.
 - UNITS 1ST FLOOR LIVING AREA = 1335 S.F.
 - ANY FUTURE BASEMENT EXPANSION IS AT THE CURRENT OWNERS DISCRETION AND WILL REQUIRE AN ADDENDUM TO THIS CONDOMINIUM PLAT

A J.E. ARTHUR AND ASSOCIATES, INC.
ENGINEERS SURVEYORS
548 PRAIRIE ROAD FOND DU LAC, WISCONSIN 54935 PHONE: 920.922.5703



AGENDA REQUEST
November 1, 2016

TOPIC: Holiday Tax Collection Hours

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Treasurer/Finance	Submitted By: Julie Wahlen, CPA Finance Director/Treasurer

ISSUE: What hours should the Town Hall be open on Friday, December 30, 2016 for tax collection?

BACKGROUND/ANALYSIS: The Town of Grand Chute taxpayers have several options when it comes to paying their property taxes by the due date of January 31, 2017. This deadline is for the full tax payment, or for the first installment payment (second installment payments are collected by Outagamie County and are due by July 31, 2017). Tax payers have multiple locations when it comes to payment methods, they can either pay at the administrative window, via the drop box in the Town Hall entrance 24/7, by mail, online, or at select bank locations in Grand Chute.

Some tax payers like to pay their taxes in the year they receive them for income tax purposes, so the Town has previously been open for tax payments only on New Year's Eve, which is a Town designated holiday. The past couple of years those office hours were 9:00 a.m. to 12:00 p.m. to collect payments. Even though the window was only open until 12:00 p.m., the department stayed and receipted everything that was received either through the drop box or mail before leaving, around 2:00 p.m. to 3:00 p.m. Since it is advertised and posted that the only department open that day is the Treasurer for tax collection, we also try to have a Police presence. With the new security systems installed, we have not requested an officer to sit by the Admin counter the last two years (like we did in the past), but have at least someone in the building. The Lieutenant on duty has usually tried to plan to work on reports during this time, so they would be in the building if we sounded the alarm.

With New Year's Eve landing on a Saturday this year, the Town holiday schedule has Friday, December 30, 2016 as a holiday, therefore making the Town Hall closed both Friday and Saturday. The Finance department has contacted a few local municipalities to see what hours they were taking taxes on Friday, December 30, 2016. Based on those conversations (Appleton, Little Chute, Kaukauna, Greenville), the overall response was they plan on being closed Monday, January 2, and will be conducting office hours on Friday, December 30. For these three municipalities, it appears that Friday, December 30 is not considered a holiday, therefore all of their offices will be open conducting business. Greenville's offices are open until 12:00 p.m. on December 30, and a few staff will be staying from 12:00 p.m. to 4:30 p.m. for tax collection only. The last municipality we heard from was Fox Crossings, and Friday, December 30 is also considered a holiday for them, and they will have office hours for tax collection only from 8:00 a.m. to 12:00 p.m.

The following banks will be collecting taxes for the Town this tax season: (banks in yellow have not confirmed if they will collect taxes for us yet)

- Associated Bank – 1195 North Casaloma Drive
- Associated Bank – 2701 North Richmond Street
- Bank First National – 4201 West Wisconsin Avenue
 - Friday, December 30: 8:00 a.m. – 5:30 p.m.
 - Saturday, December 31: CLOSED
 - Sunday, January 1: CLOSED
 - Monday, January 2: CLOSED
- BMO Harris Bank – 2915 West College Avenue
 - Friday, December 30: 9:00 a.m. – 5:00 p.m.
 - Saturday, December 31: NO TAX COLLECTION – DRIVE THROUGH ONLY
 - Sunday, January 1: CLOSED
 - Monday, January 2: CLOSED
- Capital Credit Union – 2755 West Wisconsin Avenue
 - Friday, December 30: 9:00 a.m. – 5:00 p.m.
 - Saturday, December 31: 9:00 a.m. – 12:00 p.m.
 - Sunday, January 1: CLOSED
 - Monday, January 2: Undecided on hours at this time
- Community First Credit Union – 455 South Nicolet Road
 - Friday, December 30: 8:30 a.m. – 6:00 p.m.
 - Saturday, December 31: 8:00 a.m. - 12:00 p.m.
 - Sunday, January 1: CLOSED

RECOMMENDATION: Based on the fact that there will be at least four bank locations open all day Friday, December 30, 2016 and citizens have the ability to mail their payment in or put it in the drop box at Town Hall, my recommendation would be to hold the same “New Year’s Eve” hours (9:00 a.m. – 12:00 p.m.) that we have held in the past. However, this year the hours would be on Friday, December 30, 2016 which is a Town designated holiday.

December 31, 2016 is not a tax deadline, it is just a personal preference for individuals as to which year they want to pay their taxes for income tax purposes.

FISCAL IMPACT: Depending on the number of hours the Town is open during the holidays will depend on how much overtime is paid to the employees on top of their holiday time. Currently, Finance budgeted \$930.00 in overtime expenses for 2016, and to date \$833.00 is left in the budget.

With the potential of four employees working on the holiday that would receive overtime, it is a possibility that we may go over the budgeted amount depending on the number of hours each employee works. Approximately \$125.00/hour is being paid to the four employees who work on the holiday.

ATTACHMENTS: N/A



AGENDA REQUEST
November 1, 2016

TOPIC: 2017 Budget Update

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Treasurer/Finance	Submitted By: Julie Wahlen, CPA Finance Director/Treasurer

ISSUE: Update the Board members on recent developments for the 2017 budget. Address any additional questions/concerns.

BACKGROUND/ANALYSIS:

As we discussed during the budget workshop, the budget is an ever changing document in October. The department heads keep receiving additional information from vendors, other municipalities, and the State, which causes adjustments to the 2017 budget. Similar to what I provided at the budget workshop, Attachment #1 shows all of the changes that have been made since the budget was originally printed, as well as the changes that have been made since the budget workshop. In addition to the changes shown in Attachment #1 there are a few topics/discussion items that I wanted to bring to the Board before November 15th. On Attachment #1, the following topics, that have an impact on the levy, are listed as “Suggested Allocated Amounts from Contingency.”

1. During the budget meeting, there was a lot of discussion about the Parks budget enhancements. It was approved to eliminate, two part-time positions of 1,199 hours in order to create a full-time position for part of 2017 (April/May) and still keep the 599 hour part-time position. The Board had also approved adding two additional seasonal laborers for the Parks department.

After the budget meeting, it was discovered that the current part-time Parks Laborer had reached 1,200 hours and is now WRS eligible. With becoming WRS eligible this part-time employee has the option of taking the Town health insurance. Once an employee hits the required hours to become WRS eligible, they are required to be on WRS regardless of the number of hours worked going forward. As the budget stands right now, his current position would be eliminated and he would have the option of transferring to the 599 hour part-time position, that is currently vacant, or applying for the full-time position, so the exact budget impact of this is hard to determine at this point. If he were to apply and accept either position, he would still be WRS eligible, but the exact cost would vary depending on the number of hours and whether or not the individual enrolls in health insurance.

The Public Works department has also met to discuss this new scenario that was approved by the Board on October 17th, and came back with the suggestion of eliminating the two additional seasonal positions in order to keep the part-time position at 1,199 hours. The thought behind this, is that in the past DPW has had a hard time filling the 599 hour position and additional hours would make the position more appealing.

Also, seasonal employees would not be available to help in those early spring and late fall months, which is needed.

Attachment #2 shows what was approved at the October 17, 2016 budget meeting in green. Alternative options based on the above paragraph are included as well, with the suggested alternative as Alternative #2 in orange. Due to the one part-time employee becoming WRS eligible, I included WRS and health insurance for the part-time position. However, at this time the position is NOT WRS eligible, just the employee is. So, if the employee would apply for the full-time position or decide to terminate employment with the Town, these costs would not be incurred.

2. Attachment #3 is an updated copy of the CIP.
 - a. The Personnel Committee discussed postponing the \$500,000 Cold Storage Building planned for 2016 to 2017. The cost to update the salt storage facility is included in this adjustment to the improvement.
 - b. The final surface layer of asphalt is scheduled on Kohi Drive and Schroth Lane because the first layer was completed over two years ago.
 - c. The Morrison Street reconstruction project was modified during the design to add storm sewer due to existing drainage problems and to allow the Town to take credit for swales under our MS4 permit. Residents have been presented with this option for street improvements that include storm sewer.
3. Attachment #4 and #5 – The levy limit and how the capital projects/debt effect the levy limit have been discussed over the past couple of years. Attachment #4, shows that the portion of the levy that is funding debt has been decreasing over the years. This makes sense, since the Town has not taken out debt since 2012, but with plans to take out debt in 2016 and possibly 2017 this decline will start increasing again. Since we all know of the levy limit restrictions, if the debt portion of the levy increases that means the operations portion will need to decrease which could be problematic.

However, there is a debt service adjustment available for levy limits. Attachment #5 is an article from Ehlers, that I think describes this adjustment well (page 2 highlighted paragraph). Basically it is saying that as our debt service payments increase we have the option of increasing the levy based on the debt, knowing that the amount increased in one year will automatically be decreased the following year. These items are being presented for your information in hopes it may eliminate any confusion that the Board may have had about how debt can impact the levy limit.

4. The Town should move the \$49,000 cost of the ESRI (Environment Systems Research Institute) GIS Software out of the capital fund and into the general fund.
 - a. The training costs associated with purchasing this program will be allocated to Community Development since our GIS Specialist will be the one attending the training for the software.
 - b. After the initial purchase of the software, there will be an annual software license of \$25,000 a year.
 - c. The remainder of the initial cost will be used for consulting and project management to get the software up and running and integrated with all the other programs.
 - d. Since multiple departments will get use from this software, more of the costs will be allocated out, such as costs allocated to the Sanitary Districts, but exact allocations have not yet been determined.
5. The Town should move the cost of the Document Management System purchase out of the capital fund and into the general fund. This is a great use of contingency since this is a one-time purchase.
6. With regards to the Document Management System, there was discussion at the budget meeting about the potential of contracting labor to help assist with the Document Management System. This labor would help the Town get a start on the document imaging to prevent this initiative from taking multiple years for the current staff to complete. The potential cost of contracted labor is estimated at \$50,000 to \$100,000. This would be another great use of contingency because it would be a one-time event to help us get a big start on the document imaging process. We recommend moving \$75,000 into the general government budget for this process.

RECOMMENDATION: Attachment #1 lists the suggested items to allocate amounts out of contingency for.

FISCAL IMPACT: The 2017 mill rate is projected to increase from \$4.358/1,000 to \$4.378/1,000. That equates to a \$150,000 home paying approximately \$2.75 more in 2017 than 2016. The Town has not received the "Final – Equated Statement of Assessment for 2016" yet, which may cause the above calculations to change, but any change should be minimal.

ATTACHMENTS:

- Attachment #1 – 2017 Budget Changes
- Attachment #2 – Parks Labor Enhancements
- Attachment #3 – Updated CIP
- Attachment #4 – Mill Rate Graph
- Attachment #5 – Ehlers Article on Levy Limits

**2017 Budget
Budget Changes**

Contingency in First Draft	189,511
Miscellaneous Payroll Adjustments/Changes	(20,230)
Miscellaneous Revisions/Updates	41,556
Add Room Tax Transfer	316,250
BUDGET MEETING	
Town Board Recommended Adjustments	(837)
Miscellaneous Revisions/Updates After Meeting	(4,565)
Change in salary allocation - DPW/Parks	-
Current Contingency	521,685

Suggested Allocated Amounts from Contingency:

Parks Employee	(12,300)
ESRI GIS Software	(49,000)
Document Management System (DMS)	(90,000)
Contracted Service to Implement DMS	(75,000)

Contingency if All Suggestions are Approved	295,385
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Prior Year Contingency	Budgeted	Used
2016 Budget	370,262	-
2015 Budget	351,740	200,951
2014 Budget	262,473	10,740
2013 Budget	158,580	66,830
Average Contingency	285,764	69,630

Budget Book Changes/Updates Detail

Contingency in First Draft

189,511

Account	Account Description	Original Budgeted Number	Changed Budgeted Number	Difference	Reason	Pages
10-17-52100-130	Police Patrol - Fringe Benefits	\$ 739,090	\$ 759,320	\$ (20,230)	Adjusted some employees health and dental insurance (single vs. family)	90
10-14-43221	Revised State Transportation Aid	(785,000)	(791,281)	\$ 6,281	Received Preliminary Calculation for Transportation Aid	4, 108
10-16-56910-330	Forestry Conferences/Training	800	1,000	\$ (200)	Received price for class at Fox Valley Tech.	142, 143
10-18-51400-344	Gas, Oil, & Other Supplies	175	1,200	\$ (1,025)	IT getting a Tahoe from Police to transport equip and go to fire 1 & 2	2, 8, 17
10-17-48301	Sale of Police Equipment	(21,000)	(21,000)	\$ -	Adjusted 2016 YE estimate. IT is going to use a Police Tahoe instead of selling it, DPW is using a Police Charger which eliminates 2016 revenue.	89
10-18-51400-351	Allocated Vehicle Maintenance	350	850	\$ (500)	IT's vehicle - will create extra maintenance costs to maintain	2, 8, 17
10-14-47400	Alloc Hwy Shop Labor Rev	(220,894)	(221,394)	\$ 500	IT's vehicle - will create extra maintenance costs to maintain	108, 116
10-17-52100-351	Police Patrol - Small Equipment	37,070	29,070	\$ 8,000	IT put the VieVue expense in Contractual Services, PD had it in small equipment. Duplicate expense.	90
10-18-51100-321	Dues and Subscriptions	5,700	6,700	\$ (1,000)	Fox Cities Tax Commission	8, 10, 11
	Fund Balance Applied to Budget	-	(4,000)	\$ 4,000	As noted in the line item detail on page 101, Police wanted \$4,000 to be carried over from 2016 to 2017.	99, 101
10-17-52120-330	Police Invest Conferences/Training	23,875	27,875	\$ (4,000)		
10-19-49221	Transfer from Room Tax	-	(316,250)	\$ 316,250	Originally did not include transfer from Room Tax fund to General Fund.	4
10-18-51300-210	Legal Professional Services	35,000	50,000	\$ (15,000)	Previously reduced budget by \$25k, due to hotel hearings increased it.	20
10-14-48303	Sale of Highway Equipment	(39,300)	(59,300)	\$ 20,000	With purchase of boom mower, Town could sell 2010 2 wheel drive tractor	103
10-18-48902	Other Insurance Dividend	-	(24,500)	\$ 24,500	WC Insurance Dividend, will receive in 2017 doubtful for 2018.	22
BUDGET MEETING						
10-09-56900-321	Dues and Subscriptions	15,000	11,500	\$ 3,500	Change in Fox Cities Regional Partnership contribution	159, 159
10-15-51200-290	Court - Contractual Services	5,900	9,400	\$ (3,500)	Fee for Statewide Debt Collection (SDC) software. \$3,500 for 2017, then \$924 annually.	13, 14
10-14-53520-290	Bus Contractual Expense	614,824	605,951	\$ 8,873	Updated projected cost from Valley Transit.	121
10-19-43537	Mass Transit Aids Revenue	(471,750)	(461,812)	\$ (9,938)	Updated projected revenue from Valley Transit.	121
Multiple	Public Works and Parks salary and fringe benefit accounts			\$ -	DPW employees have their salaries allocated to multiple functions between Public Works, Parks, and Sanitary Districts. Some of these allocations were adjusted. These adjustments to the allocations did not cause any change to the expense.	Multiple
Multiple	Salary and Fringe Benefit Accounts	49,072	53,409	\$ (4,337)	Create one full-time position mid year for Parks and eliminate two 1,199 hour part-time positions.	134

Net Change 332,174

Contingency after Adjustments

521,685

Attachment #2

PARKS LABORER ANALYSIS

2017 Enhancement - Board Approved on October 17, 2016									
	Hrly Wage	Hours	OT	Salary	FICA & Medicare	WRS	Health Insurance	Other Fringes	Total Cost
Parks Employee - FT	17.32	1,500	50	\$ 27,279.00	\$ 2,086.84	\$ 1,854.97	\$ 11,896.00	\$ 330.00	\$ 43,446.81
Parks Employee - PT	15.45	599	-	9,254.55	707.97	-	-	-	9,962.52
Parks Seasonal	10.00	480	-	4,800.00	367.20	-	-	-	5,167.20
Parks Seasonal	10.00	480	-	4,800.00	367.20	-	-	-	5,167.20
				\$ 46,133.55	\$ 3,529.21	\$ 1,854.97	\$ 11,896.00	\$ 330.00	\$ 63,743.73

2017 Alternative #1									
	Hrly Wage	Hours	OT	Salary	FICA & Medicare	WRS	Health Insurance	Other Fringes	Total Cost
Parks Employee - FT	17.32	1,500	50	\$ 27,279.00	\$ 2,086.84	\$ 1,854.97	\$ 11,896.00	\$ 330.00	\$ 43,446.81
Parks Employee - PT	15.45	599	-	9,254.55	707.97	629.31	5,694.00	-	16,285.83
Parks Seasonal	10.00	480	-	4,800.00	367.20	-	-	-	5,167.20
Parks Seasonal	10.00	480	-	4,800.00	367.20	-	-	-	5,167.20
				\$ 46,133.55	\$ 3,529.21	\$ 2,484.28	\$ 17,590.00	\$ 330.00	\$ 70,067.04

\$ 6,323.31

2017 Alternative #2 - Recommended by DPW									
	Hrly Wage	Hours	OT	Salary	FICA & Medicare	WRS	Health Insurance	Other Fringes	Total Cost
Parks Employee - FT	17.32	1,500	50	\$ 27,279.00	\$ 2,086.84	\$ 1,854.97	\$ 11,896.00	\$ 330.00	\$ 43,446.81
Parks Employee - PT	15.45	1,199	-	18,524.55	1,417.13	1,259.67	11,387.52	-	32,588.87
				\$ 45,803.55	\$ 3,503.97	\$ 3,114.64	\$ 23,283.52	\$ 330.00	\$ 76,035.68

\$ 12,291.95

Town of Grand Chute, Wisconsin

Capital Improvement Plan

2017 thru 2021

Changes from budget mds.

PROJECTS BY DEPARTMENT

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Administration								
Cold Storage Building & Salt Shed	ADM-16-03	2	700,000					700,000
Document Management System (DMS)	ADM-17-01	2	90,000					90,000
Genetec Park & Intersection Security Cameras	ADM-17-02	2	535,325					535,325
Internet Protocol (IP) Phone and Voice Mail System	ADM-17-03	2	90,120					90,120
ESRI GIS Software	ADM-17-04	3	49,000					49,000
Administration Total			1,464,445					1,464,445
Parks and Recreation								
Edgewood Acres Trail Construction	PR-13-001	2		10,000				10,000
Prairie Hill Mountain Bike Trail	PR-13-003	2	40,000					40,000
SW Business Park Paved Trail	PR-14-001	3				20,000	100,000	120,000
Patriot Park Trail 2	PR-14-003	3		45,000				45,000
Brewster Village Trail	PR-14-006	3			60,000			60,000
Whispering Groves-Century Farms Trail	PR-14-007	3	65,000					65,000
College-Bluemound Trail	PR-14-008	3		35,000				35,000
Town Hall Campus Park Planning	PR-16-001	2	52,600					52,600
Town Hall Campus Regional Park	PR-17-001	2	1,071,000	200,000				1,271,000
Patriot Park Main Parking Lot and Driveway	PR-17-002	2	58,200					58,200
Arrowhead North Parking Lot and Driveway	PR-17-003	2	20,000					20,000
Carter Woods North Parking Lot	PR-17-004	2	33,400					33,400
Carter Woods Park/Appleton West Master Plan	PR-17-005	2	55,600	9,000	175,000			239,600
Upgrade 1999 Kawasaki Four Wheeler	PR-17-504	2	14,500					14,500
18-FT Enclosed Trailer	PR-17-505	3	6,500					6,500
Arrowhead South Parking and Driveway	PR-18-001	2		23,300				23,300
Carter Woods West Parking and Driveway	PR-18-002	2		13,400				13,400
Lions Park Asphalt Trail	PR-18-003	3		12,700				12,700
Town Hall Campus Visitor Parking	PR-18-004	2		65,800				65,800
Arrowhead East Parking, Access, and Driveway	PR-19-001	2			20,700			20,700
Carter Wood Driveway to Basement & Shelter Parking	PR-19-002	2			14,000			14,000
Lions Parking Lot	PR-19-003	2			24,400			24,400
Carter Woods Entrance Drive and South Parking Lot	PR-20-001	2				27,000		27,000
Town Hall Working Parking Lot	PR-20-002	2					62,700	62,700
Patriot Park Driveway and East Parking Lot	PR-20-003	2				13,700		13,700
Carter Woods Park Soccer Field Parking Lot	PR-21-001	2					15,400	15,400
Parks and Recreation Total			1,416,800	414,200	294,100	60,700	178,100	2,363,900
Police								
Building Renovation	POL-17-01	2	30,500					30,500
Radio Signal Amplifier	POL-17-02	1	15,390					15,390
Records Management System	POL-17-03	1	250,000					250,000
Police Total			295,890					295,890
San 1 Equipment								

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Replace Pick-up #62	PWS1-17-402	1	36,000					36,000
Replace Cargo Van #85	PWS1-17-403	2	24,000					24,000
Replace Cargo Van#61	PWS1-19-401	2			24,000			24,000
Replace #75 Backhoe	PWS1-19-402	2		105,000				105,000
San 1 Equipment Total			60,000	105,000	24,000			189,000

Sanitary District 1 - Water

Capelle Subdivision water main extension	PWS1-13-003	2			36,000	305,000		341,000
Perkins Street Water Main Replacement	PWS1-13-004	2	301,875					301,875
Water Meter Replacement Program	PWS1-13-102	1	200,000					200,000
Casaloma Dr. Water - Converters to Prairie Song	PWS1-14-204	1	5,000	52,500				57,500
Woodman Drive Water	PWS1-15-202	2	2,000	18,000				20,000
Grand Meadows Water Main Replacement	PWS1-16-003	2	21,000	178,125				199,125
Bluemound Hts Subdivision Water	PWS1-16-204	2					7,000	7,000
Spencer St. Water - Casaloma to Mayflower	PWS1-16-206	1			75,100			75,100
Glenwood Park Subdivision Water	PWS1-16-207	2		4,000	43,100			47,100
Gillett Street Water	PWS1-16-210	1	72,000					72,000
Lynndale-Wren Loop	PWS1-17-001	2			300,000			300,000
Elsner Road Water	PWS1-17-111	1	20,000	212,750				232,750
Casaloma Dr. Water - Waterstone to Spencer	PWS1-17-204	2			8,000	72,000		80,000
McCarthy Road Water 15 to Capitol	PWS1-17-211	2	4,000	38,300				42,300
Keller-Bren Plat Water	PWS1-20-101	2				4,000	39,100	43,100
Sanitary District 1 - Water Total			625,875	503,675	462,200	381,000	46,100	2,018,850

Sanitary District 2 - Sewer

Water Meter Replacement Program	PWS2-13-202	1	200,000					200,000
Casaloma Dr. Sewer - Converters to Prairie Song	PWS2-14-204	1		9,000				9,000
Woodman Drive Sewer	PWS2-15-202	2	1,000	9,000				10,000
Capelle Subdivision 4th Sewer	PWS2-15-205	1				1,000	9,000	10,000
Bluemound Hts. Subdivision Sewer	PWS2-16-204	2					1,000	1,000
Spencer Street Sewer - Casaloma to Mayflower	PWS2-16-206	2			30,000			30,000
Glenwood Park Subdivision Sewer	PWS2-16-207	2		1,000	9,000			10,000
Gillett Street Sewer	PWS2-16-210	1	9,000					9,000
Elsner Road Sewer	PWS2-17-111	1	1,000	9,000				10,000
Casaloma Dr. Sewer - Waterstone to Spencer	PWS2-17-204	2			1,000	9,000		10,000
McCarthy Road Sewer 15 to Capitol	PWS2-17-211	2	1,000	9,000				10,000
Keller-Bren Plat Sewer	PWS2-20-201	2				1,000	9,000	10,000
Sanitary District 2 - Sewer Total			212,000	37,000	40,000	11,000	19,000	319,000

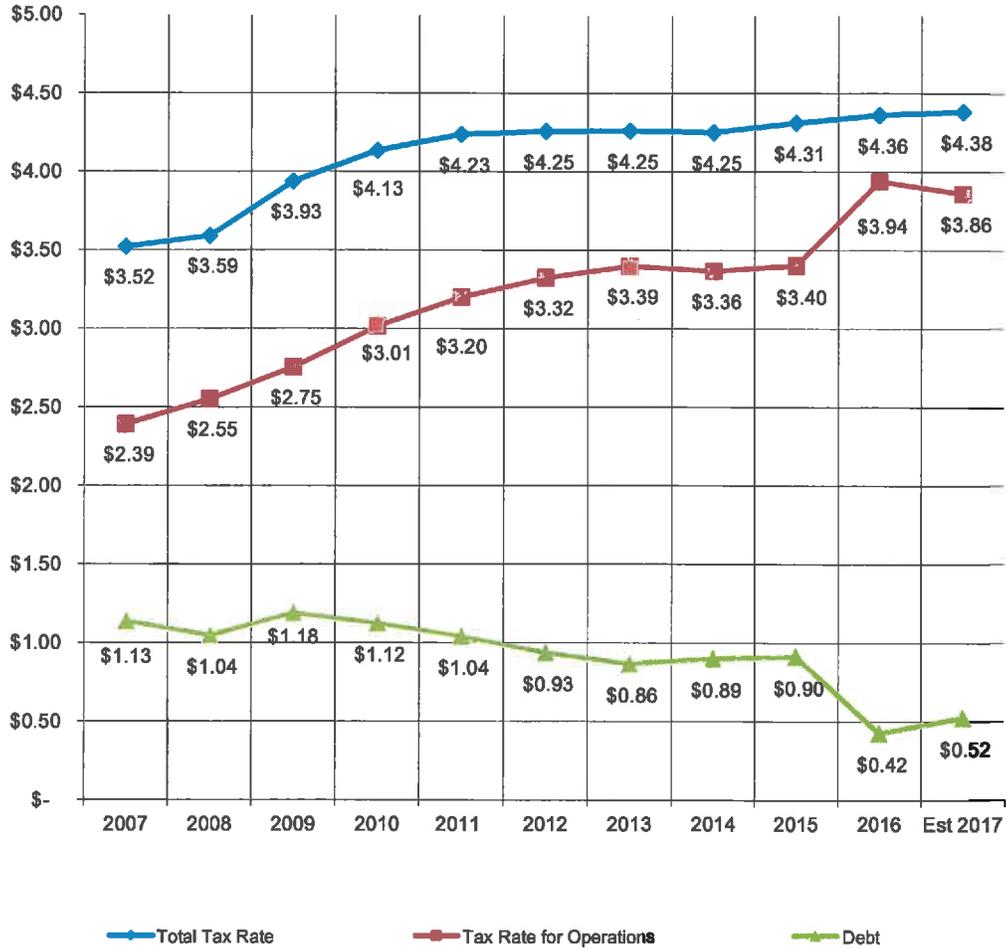
Sanitary District 3 - Storm

Gillett Street - Capitol to Elsner Storm	PWS3-13-310	1	581,700					581,700
Elsner Road - Gillett to 47 Storm	PWS3-13-311	1		443,400				443,400
Carter Woods Pond	PWS3-14-003	3		110,360				110,360
Spencer Street Casaloma to Mayflower S	PWS3-14-006	1			725,800			725,800
Glenwood Park Subdivision Storm	PWS3-14-007	2		40,500	404,950			445,450
Casaloma Dr Urbanization - Waterstone to Spencer	PWS3-15-003	2			70,000	700,000		770,000
Cloudview Drive Pond	PWS3-15-004	3			10,000	99,800		109,800
Keller-Bren Plat Storm	PWS3-15-014	1				37,100	370,600	407,700
Capelle Subdivision 4th Storm	PWS3-15-015	1				20,000	226,600	246,600
Bentwood Estates Pond Improvements	PWS3-16-002	1	93,500					93,500
Bentwood-VanEperen Drainage	PWS3-16-003	1	250,000					250,000
Nordale, Tyler & Pershing Urbanize - Storm	PWS3-16-005	2					0	0
Bluemound Hts Subdivision storm	PWS3-16-014	2					67,200	67,200
McCarthy Road Storm - 15 to Capitol	PWS3-16-015	2	35,000	387,000				422,000

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Casaloma Dr Storm - Converters to Prairie Song	PWS3-17-001	1	46,000	525,600				571,600
Green Grove Subdiv. Storm Sewer	PWS3-17-002	1	538,000					538,000
Morrison Street Storm Sewer	PWS3-17-003	1	321,550					321,550
Sanitary District 3 - Storm Total			1,865,750	1,506,860	1,210,750	856,900	664,400	6,104,660
Street Equipment								
Replace Motor Grader 901	PWSTR-16-501	3				153,000		153,000
Replace 1-ton Truck 308	PWSTR-17-501	2	52,000					52,000
Replace Tandem Axle Dump Truck 224	PWSTR-17-502	2	202,000					202,000
Replace John Deere 72-inch Finish Cut Mower	PWSTR-17-503	2	27,000					27,000
Replace #465 Walk Behind Mower	PWSTR-17-507	2	7,800					7,800
Tractor with Cab/Boom Mower	PWSTR-17-508	2	150,000					150,000
Replace Vehicle #152 - Deputy Directors Vehicle	PWSTR-18-501	2		40,000				40,000
Replace Vehicle #410 - Shop Service Truck	PWSTR-18-502	2		30,000				30,000
Replace Jeep Patriot 151 - Directors Vehicle	PWSTR-19-501	3				40,000		40,000
Replace Vehicle #153 - Park Superintendent	PWSTR-19-502	2			40,000			40,000
Replace #801 Hot Box -Pav Patcher	PWSTR-19-503	3			33,000			33,000
Replace Single Axle Dump Truck 204	PWSTR-20-501	2				180,000		180,000
Replace Vehicle # 400 - 4x4 Pickup	PWSTR-20-502	2				30,000		30,000
Replace Vehicle #403 - 4x4 Truck/Utility Body	PWSTR-20-503	2				37,000		37,000
New MB Multi Service Tractor	PWSTR-20-504	2				100,000		100,000
Replace Single Axle Chipping Truck 200	PWSTR-21-501	3					110,000	110,000
Street Equipment Total			438,800	70,000	73,000	540,000	110,000	1,231,800
Streets								
Long Court - Mayflower to Spencer Reclaim	PWSTR-13-003	3			25,000	200,000		225,000
Morrison St. Reclamation & Storm	PWSTR-13-005	1	414,000					414,000
Gillett Street Reconstruction - Capitol to Elsner	PWSTR-13-010	2	1,166,500					1,166,500
Elsner Road - Gillett to CTH 47	PWSTR-13-011	2		889,100				889,100
McCarthy Road Urbanization - 15 to Capitol	PWSTR-13-012	2		48,300	665,000			713,300
Woodman Drive Urbanization	PWSTR-14-002	3	39,600	330,000				369,600
Highview Drive Reconstruction	PWSTR-14-003	3				50,000	400,000	450,000
Casaloma Dr Urbanize - Converters to Prairie Song	PWSTR-14-004	1	88,000	1,020,900				1,108,900
Spencer Street - Casaloma to Mayflower	PWSTR-14-006	1		400,000	2,400,850			2,800,850
Glenwood Park Subdivision Urbanization	PWSTR-14-007	2		44,100	536,600			580,700
CTH JJ Shoulder Widening and Resurface-A to 47	PWSTR-15-001	1				30,000		30,000
Gillett Street - Elsner to JJ	PWSTR-15-002	2			434,000			434,000
Casaloma Dr Urbanization - Waterstone to Spencer	PWSTR-15-003	2			85,000	1,230,400		1,315,400
Keller-Bren Plat Urbanization	PWSTR-15-004	1				45,100	700,000	745,100
Capelle Subdivision 4th Add. Urbanization	PWSTR-15-005	2				15,300	300,100	315,400
McCarthy Road Reclamation - 3,900 ft S of Edgewood	PWSTR-15-006	2		240,900				240,900
Nordale Drive Urbanization	PWSTR-16-001	2			45,900	710,736		756,636
Pershing Street Urbanization	PWSTR-16-002	2			45,778	694,675		740,453
Tyler Drive Urbanization	PWSTR-16-003	2			17,687	268,527		286,214
Bluemound Hts. Subdivision Urbanization	PWSTR-16-004	2					122,000	122,000
Capitol Drive - Capitol Ct to Casaloma	PWSTR-16-005	1	501,645					501,645
Mayflower/College Signals	PWSTR-17-001	5				250,000		250,000
McCarthy/College Signals	PWSTR-17-004	2		50,000		250,000		300,000
Lancer Lane Reconstruction	PWSTR-17-005	1	135,000					135,000
Lancer Court Reconstruction	PWSTR-17-006	1	61,600					61,600
Applegate Street Lighting	PWSTR-17-007	2	65,000					65,000
Broadway Drive Reclamation	PWSTR-17-008	2	124,175					124,175
Wisconsin Ave. - Westhill	PWSTR-17-009	2	400,000	600,000				1,000,000
Green Grove Subdivision Reclamation	PWSTR-17-010	1	255,000					255,000
Kohl Drive Final Surface	PWSTR-17-011	1	51,620					51,620

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Schroth Lane Final Surface	PWSTR-17-012	1	41,600					41,600
Capitol Drive Reclaim - McCarthy to Casaloma	PWSTR-20-001	2				40,800	428,400	469,200
College Ave. Reconstruction	PWSTR-20-002	2		1,007,500	75,000	8,992,600		10,075,100
Streets Total			3,343,740	4,630,800	4,330,815	12,778,138	1,950,500	27,033,993
GRAND TOTAL			9,723,300	7,267,535	6,434,865	14,627,738	2,968,100	41,021,538

Town of Grand Chute Rate Per \$1,000 A.V. 2007 - 2017





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Budgeting and Levy Limits

By Todd Taves, Senior Municipal Advisor



Wisconsin cities, villages, towns and counties have now operated under levy limits for a full decade. With its numerous adjustments, the impact of levy limits on individual local government units has varied considerably. Prior to developing budgetary goals and objectives, it is important to understand what constraints your projected allowable levy poses. The following is an overview of the levy limit law and key adjustments.

Base Increase to Allowable Levy

The first step in determining the allowable increase to the levy for the next year's budget is to calculate the prior year's adjusted actual levy. The adjusted actual levy is the prior year's total levy decreased by any amounts claimed for unreimbursed emergency expenses or payment of general obligation debt authorized after July 1, 2005 as shown in the following example which replicates the levy limit worksheet format (DOR Form SL-202m for cities, villages and towns and DOR Form SL-202c for counties):

Example:

1	2014 payable 2015 actual levy (not including tax increment). NOTE: Town, village or city taxes do not include county or state special charges for purposes of calculating levy limits.	\$ 1,200,000
2	Exclude prior year levy for unreimbursed expenses related to an emergency.	\$ 0
3	Exclude 2014 levy for new general obligation debt authorized after July 1, 2005.	\$ 200,000
4	2014 payable 2015 adjusted actual levy.	\$ 1,000,000

The adjusted actual levy is then increased by a percentage based on net new construction as determined by the Wisconsin Department of Revenue. Net new construction is the amount of new construction that occurred within the municipality in the prior year, including within tax incremental financing districts, less the value of any demolition. This net amount is divided by the prior year's total equalized value to determine the applicable percentage. This percentage, along with any increase that may result from terminating a tax incremental financing district, determines the levy limit before adjustment as shown below.

Example:

4	2014 payable 2015 adjusted actual levy.	\$ 1,000,000
5	0.00% growth plus terminated TID% (0.000) applied to the 2014 adjusted actual levy	\$ 1,000,000
6	Net new construction % (1.000) + terminated TID% (0.000) applied to 2014 adjusted actual levy.	\$1,010,000
7	2015 levy limit before adjustments. Larger of Line 5 or Line 6.	\$ 1,010,000



In this example, the governmental unit would be permitted to increase its levy by \$10,000 over the prior year before claiming any adjustments. Lines 1-7 on the levy limit worksheet are calculated and pre-filled on the worksheet by the Department of Revenue, but these calculations should be checked for accuracy.

Debt Service Adjustments

The adjustments pertaining to general obligation (G.O.) debt service can offer significant levy limit flexibility depending on a local government's specific circumstances. The law treats G.O. debt service differently depending on the date on which the debt was authorized (the date the governing body adopted an initial or authorizing resolution):

- Debt service (principal and interest payments) due on G.O. debt authorized on or after July 1, 2005 is exempt from levy limits. You may claim as an adjustment up to the full amount of the debt service payment, however, whatever amount is claimed is deducted in the following year. As such, it is essential that this adjustment not be overstated: claiming an adjustment but not actually levying the full amount will result in a permanent reduction in levy capacity as further discussed later in this article.

In some cases a local government may be paying some or all of its post-July 1, 2005 G.O. debt service from within its unadjusted levy base. In such cases, this affords a measure of flexibility as the claimed adjustment amount could be increased. By moving levy for post-July 1, 2005 G.O. debt outside of the base levy by claiming a larger adjustment, a greater amount of levy capacity becomes available to support other types of expenditures. Caution should be exercised, however, when the additional debt service adjustment claimed is being paid from non-tax levy sources such as utility fees or tax increments. Relying on such an adjustment to support ongoing operating expenses such as staff costs will result in an eventual budget deficit if and when the non-levy paid debt service diminishes or is retired. This exposure does not occur if the entire amount of the debt adjustment claimed is fully levied for, or if the increased capacity is used to fund non-recurring or non-operating expenses such as capital equipment purchases and projects.

- For G.O. debt authorized prior to July 1, 2005, you may increase its levy limit by the amount of any increase in the debt service payment over the prior year. If the debt service levy decreases from the prior year, the amount of that decrease must be taken as a reduction to the levy limit. An exception from the required reduction exists that is related to whether a carryover is claimed as discussed in the next section. An important distinction to note is that positive adjustments are based on comparing the debt service *payment* amounts whereas negative adjustments are based on the debt service *levy* amounts. In many cases these amounts may be the same, but if debt service payments are being partially or wholly abated by application of other revenues such as utility fees or tax increments, the levy amount will be less than the payment amount. As these older debt issues mature, it presents an



opportunity to permanently capture the amounts previously paid for debt service as levy dollars available for operating or other expenses. Provided that a local government does not subject itself to the required decrease by claiming a carryover, it can maintain its levy at the prior level required to pay the post-July 1, 2005 debt service and apply those dollars elsewhere without a need to increase the overall levy.

Carryover

If the actual amount levied in the prior year was less than the allowable levy as was calculated on Line 9 of the levy limit worksheet, a carryover will be available. This residual unused levy capacity can be claimed and used in the next budget cycle, but is limited to the actual unused amount, or 1.5% of the prior year's actual levy, whichever is less. Claiming the carryover requires governing body action. For a carryover of up to 0.5%, approval by a simple majority vote is required. To carry over a greater amount (up to the 1.5% maximum), approval requires three-fourths super majority vote, or a two-thirds super majority if the governing body has fewer than five members. The State's 2015-2017 biennial budget further modified the carryover provision to permit unused levy capacity to be carried forward for a period of up to five years. This multi-year carryover is subject to a cap of 5% and can only be claimed if the local government did not increase its total outstanding G.O. debt in the year the carryover is claimed, as compared to the prior year. We anticipate that the Department of Revenue will provide further clarifying guidance on how this new provision will be implemented and how it will coordinate with the previous law governing carryover which remains in effect. There are two important features related to carryover to take into consideration:

- As noted in the Debt Service Adjustments discussion, electing not to claim an available carryover exempts a local government from the requirement to reduce its levy limit by the amount of any decrease in the levy from the prior year for G.O. debt authorized prior to July 1, 2005. If no carryover is available as a result of the prior year's levy being equal to the allowable levy, you are similarly exempted from the reduction.
- If a carryover is available, it is important to ensure that the carryover was not artificially created by claiming in the previous year an unnecessarily large adjustment for G.O. debt authorized on or after July 1, 2005 (Adjustment E on the levy limit worksheet). If a municipality is claiming Adjustment E, it should only claim the exact amount needed to cause its calculated allowable levy to equal what it plans to actually levy. Since the Adjustment E amount claimed is deducted in the following year, taking a larger than required adjustment will result in an unintended permanent reduction in levy limit capacity.

Covered Services Negative Adjustment

The law specifies that a local government must reduce its levy limit if, on or after July 2, 2013, it puts into place a user fee for garbage collection (does not include recycling), fire protection,



snow plowing, street sweeping and stormwater management. It must also be the case that the service for which the user fee is implemented was funded in whole or in part by the tax levy in the 2013 budget year. A negative adjustment also applies when a user fee for any of the listed services is subsequently increased. The amount of the negative adjustment is equal to the projected increase in revenue resulting from the implementation of a user fee, or the increase in the user fee amount. A negative adjustment does not apply if revenues increase as a result of additional service units, but the fee remains the same. The following table provides additional clarification based on the four possible scenarios:

Date User Fee First Enacted for Covered Service	Were tax levy dollars used to fund this service in part or in whole in 2013?	Negative Adjustment Applicable to Initial User Fee	Negative Adjustment Applicable to Subsequent Fee Increases
Prior to July 2, 2013	No, 100% user fee funded.	No	No
Prior to July 2, 2013	Yes, funded partially with user fees and partially with tax levy	No	Yes
On or After July 2, 2013	Yes, levy funded prior to enactment of user fee	Yes	Yes
On or After July 2, 2013	Service was not provided prior to enactment of user fee, or was funded fully with other non-tax levy sources	No	No

The effect of this provision is to preclude a local government from implementing a new user fee for any of the five covered services to free up levy limit capacity to fund other operating purposes.

For Further Information

A number of additional levy limit adjustments are available for circumstances such as annexations, transfer of services and joint fire departments. For a full treatment of all adjustments as well as additional discussion of levy limit strategies please refer to the presentation materials located on Ehlers' website at the following address:

<http://www.ehlers-inc.com/download-file?f=154>



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AGENDA REQUEST

11/1/2016

TOPIC: Plowing and Winter Maintenance on the Casaloma Drive Trail from STH 15 to the Fox River Mall, including the bike/ped overpass of I41 near the Timber Rattlers stadium.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Thomas J. Marquardt, P.E., <i>TM</i> Director of Public Works

ISSUE: Shall the Town Board authorized staff to clear the snow and perform winter maintenance on the Casaloma Drive Trail from STH 15 to the Fox River Mall, including the bike/ped overpass over I41 near the Timber Rattlers stadium.

BACKGROUND/ANALYSIS: The Town of Grand Chute currently clears snow from the trails and sidewalks in a number of locations within the Town. With the addition of the sidewalk tractor, the time required to clear our trails and sidewalks has been reduced from a week to one day. Staff has received calls from several residents who have been unable to use the Casaloma Drive trail and the I41 bike/ped overpass during the winter months. One resident that contacted the Town last winter was in a wheel chair. He was able to navigate the trails at the FVTC because they were cleared but the overpass and the trails up to and along Casaloma Drive were not maintained. Clearing this section of trail would also benefit the hotel guests in the Trasino Development area to have walking access to neighboring businesses such as the new Kwik Trip store.

The Town has sections of the trails/sidewalks that we maintain on Wisconsin Avenue from Bluemound to the IHOP parking lot, from the IHOP parking lot to College Avenue and on Spencer Street at the Bluemound intersection and from the Gottchow bridge to Nicolet Road.

Although this would add to the length of trail that the Town is maintaining, the winter maintenance equipment is passing through the Casaloma Trail area to get from one of our existing maintenance areas to another. The request for keeping this trail clear came from residents coming from the FVTC area and to the east, trying to get to the Casaloma Drive corridor.

Staff has determined that it would take about one hour to clear the 1.95 miles of 10-foot trail with a pick-up truck and the sidewalk tractor. Completion of trail clearing would still be limited to one day.

RECOMMENDATION: It is staff's recommendation that this 1.95 mile section of the Casaloma Trail be added to the winter trail maintenance schedule. Since the trails are plowed after the roads are cleared, and on regular time, there would be no impact to time needed to clear the Town's roadways.

FISCAL IMPACT: BUDGET

The personnel and equipment costs to clear this additional section of trail would be about \$84.06 per snow fall. No overtime is used to clear trails.

ATTACHMENTS: Attachment No. 1 - Casaloma Trail

TOWN OF GRAND CHUTE
RESOLUTION 15, SERIES OF 2016

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY, WISCONSIN, AMENDING DESIGNATION OF PUBLIC DEPOSITORIES.

WHEREAS, the Town of Grand Chute makes prime deposits, demand deposits or savings deposits, from time to time; and,

WHEREAS, the Town Treasurer, recommends **adding Charles Schwab, and changing the name of Anchor Bank to Old National Bank, Fidelity National Bank to AbbyBank, and First Merit Bank to Huntington Bank.**

NOW THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Grand Chute that said municipality, through its Treasurer, is authorized to deposit, invest and transfer Town of Grand Chute revenues in authorized depositories in the name of the Town of Grand Chute.

BE IT FURTHER RESOLVED, by the Town Board of the Town of Grand Chute, that the above financial institutions be added or changed, and are hereby designated as public depositories in which funds/revenues of the municipality may from time to time be deposited as prime deposits, demand deposits or savings deposits.

Fidelity National Bank AbbyBank	Fox Communities Credit Union
American National Bank	Hometown Bank
Associated Bank	First Merit Bank Huntington Bank
Bank First National	JP Morgan Chase Bank
Bank Mutual	JP Morgan Securities
BMO Harris Bank	Nicolet Bank
BMO Harris Investments	North Shore Bank
Capital Credit Union	Anchor Bank Old National Bank
Charles Schwab	RBC Wealth Management
Community First Credit Union	The Business Bank
East WI Savings Bank	US Bank
First Business Bank	Vining Sparks
First National Bank – Fox Valley	Wisconsin State Pool

Motion to adopt resolution made, seconded and approved this 1st day of November, 2016.

TOWN OF GRAND CHUTE

VOTED FOR: _____

BY: David A. Schowalter – Chairman

VOTED AGAINST: _____

BY: Karen L. Weinschrott - Town Clerk