



MEETING	DATE	TIME	LOCATION
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Town Board	Tuesday, February 2, 2016	Follows 7:00 p.m. Sanitary District Meeting	Grand Chute Town Hall Board Room 1900 Grand Chute Blvd
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A. CALL TO ORDER/ROLL CALL

B. APPROVAL OF AGENDA/ORDER OF THE DAY

C. POLICE DEPARTMENT AWARD

D. HEARING – NON-USE OF LIQUOR LICENSE

1. Mi Hacienda Real, LLC, four-month, non-use date February 6, 2016

E. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Input segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agendized Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given

F. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approval of Regular Meeting minutes – January 19, 2016
2. Licensing: *(applications on file in the clerk's office)(License Committee recommends approval)*
  - a. Operator Licenses:
    - 1) Applications to expire: 2017 dated 01/18/16 and 01/22/16
  - b. Secondhand Article License
    - 1) Renewal application from Complete Liquidation Services, LLC., 3345 W. College Avenue, Wayne & Elizabeth Grant, owners.

G. FINANCIAL REPORTS

1. Approval of Voucher List – February 2, 2016

H. NEW BUSINESS

1. Plan Commission Recommendations:
  - a. SE-01-16 Special Exception requested by Connections LLC, dba Connections, 2171 W. Pershing Street, for operation of a group day care facility. PC recommends approval.
  - b. CSM-01-16 Certified Survey Map requested by Kenneth J. & Karen M. Look, 3755 N. Casaloma Drive, for a 2-lot CSM with roadway dedication.
2. Approval of CVB Grant to Hearthstone Historic House in the amount of \$15,433.74 for an exterior sign.
3. Appointment of Daniel Schultz to the Zoning Board of Appeals, term expiring May 2017 (fulfilling the term of John Weber)

4. Agreement with KT Real Estate Holdings LLC, regarding frontage road improvements and land conveyance associated with construction of a new Kwik Trip convenience store and fueling station at 4520 W. Greenville Drive.
  5. Design and construction administration services for the Lions Park Tennis Court Rehabilitation from Fred Kolkmann Tennis and Sport Surfaces, LLC., in the amount of \$8,500.
  6. Authorization to purchase Public Works equipment: Streets ¾ ton pick-up with lift gate and plow in the amount of \$29,152.50; Parks ¾ ton pick-up with utility body and plow in the amount of \$30,593.50 (State Bid and 2016 budget).
- I. RESOLUTION
1. Preliminary Resolution TBR-03-2016 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2013-14 as amended for Westhill Blvd. street reclamation.
- J. CLOSED SESSION
1. Motion to convene in Closed Session pursuant to WI. Stats 19.85(1)(c) - Consideration of employment, promotion, compensation or performance evaluation data of any public employee of the Town of Grand Chute (Administrator evaluation) and 19.85(1)(e) - Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session (union negotiations).
  2. Motion to adjourn Closed Session and reconvene Regular Meeting.
- H. NEW BUSINESS CONTINUED
7. Discussion/action on closed session items.
- K. ADJOURNMENT

Accommodation Notice: [Any person requiring special accommodation who wishes to attend this meeting should contact \(Administration at 832-1573\) at least 48 hours in advance](#)

**Angie Fahrenkrug - Memo: Mi Hacienda Liquor License Extension Request February 2nd, 2016**

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**From:** Andrew Esler <aesler@eslercommercial.com>  
**To:** Angie Fahrenkrug <Angie.Fahrenkrug@grandchute.net>  
**Date:** 1/20/2016 9:57 PM  
**Subject:** Memo: Mi Hacienda Liquor License Extension Request February 2nd, 2016  
**Cc:** Jerry Manderfield <86cakes.jm@gmail.com>, "McCoy, Timothy" <Tmccoy@gklaw...>

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Good Evening Angie,

As previously discussed we would like to request an extension of the liquor license for Mi Hacienda LLC at the location of 5120 Michaels Drive in the Town of Grand Chute. The current time frame ends on February 6<sup>th</sup>, 2016. Unfortunately construction will not be completed by that deadline. Thankfully construction has started, and the anticipated open date is late February, 2016. We sincerely apologize for the delays, and certainly no party involved had any motivation for it to be delayed. The tenant starts paying rent on February 1, 2016. They were expecting to have 2 months free rent after opening. Because of the delays, Mi Hacienda now will not have that luxury. The reason for the delay is strictly contractor related. The first two contractors did not respond quickly and submitted bid prices that were out of line and not detailed. The original bid was nearly \$100,000 more than the current contractor engaged to do this project, "Diedrich Construction". The second contractor did not get back to Mi Hacienda for over 3 weeks. At that point we recommended Mi Hacienda to contact Diedrich Construction. We have worked with Diedrich Construction on numerous projects each year for the past 12 years. Because of this and have full confidence they will do a quality job in a timely fashion for Mi Hacienda.

As a side note, the primary decision maker with regards to build-out for Mi Hacienda lives in Kentucky and operates two restaurants there. These delays have been extremely difficult for him because of travel. He has made several more trips than anticipated.

Please let me know if you have any questions I can answer before the board meeting on February 2<sup>nd</sup>. I will be in attendance.

Thank you for your considerations.

Sincerely

Andrew R Esler  
Esler Commercial, LTD.  
Vice President  
Direct Phone [920-560-3544](tel:920-560-3544)  
Cell [920-427-1200](tel:920-427-1200)  
5600 W. Grande Market Drive  
Suite 100  
Appleton, WI 54914

TOWN BOARD MEETING – TOWN OF GRAND CHUTE - 1900 GRAND CHUTE BLVD., GRAND CHUTE, WI – JANUARY 19, 2016

CALL TO ORDER/ROLL

Meeting called to order at 7:02 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, and Karen L. Weinschrott, Town Clerk.

Excused: Jim Pleuss

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Tim Bantes, Fire Chief; Julie Wahlen, Finance Director; Greg Peterson, Police Chief; Tom Marquardt, Public Works Director; Bob Heimann, IT Director; Mike Patza, Town Planner; Mike DeBruler, Fire Department; Carl Sutter, McMahon Associates; Attorney Koehler, Herrling Clark Law Offices

OTHERS: 2 signed attendance

APPROVAL OF AGENDA/ORDER OF THE DAY

**Motion (Thyssen/Sherman) to approve the agenda. Motion carried.**

PUBLIC INPUT

Greg Pekarske-Siers, 4800 W. Wildflower Lane, asked for a traffic study on the intersection of N. Casaloma Drive and E. Integrity Drive. The traffic east has an arrow but the traffic going west does not have an arrow. The traffic backs up and he was almost in an accident because of it. Since the storm sewers were installed, the south end of his driveway pools water. He feels there is not enough of a decline to remove the watershed. To counteract the problem, he runs his snow blower all the way to the curb. He would like someone to look into these issues.

CONSENT AGENDA

Approval of Regular Meeting minutes January 5, 2016

Licensing: *(applications on file in the clerk's office) (License Committee recommends approval)*

Operator Licenses:

Operator's License Applications to expire: 2017 dated 12/18/15 & 01/07/16

Special Event Permits:

Snow/Fat Bike Race at Art Lecker Park on February 14, 2016, sponsored by Northeast Wisconsin Trails, Josh Ball, contact. Conditions: Alcohol to be served and consumed only in designated area, ID patrons and use wristbands to identify those of legal age; no parking signs to be posted by the Public Works Department on Gillett Street.

Fox Valley Muzzle Loaders, Len Doran, for Sportsman's Rummage/Trade Show on March 12, 2016, at Monarch Gardens, 2311 W. Spencer Street.

Accept Monthly Reports: Police Department, Fire Department, Community Development, and Public Works.

**Motion (Thyssen/Nooyen) to approve the consent agenda.**

TOWN BOARD MEETING – TOWN OF GRAND CHUTE - 1900 GRAND CHUTE BLVD., GRAND CHUTE, WI – JANUARY 19, 2016

Supv. Nooyen questioned if the Snow/Fat Bike Race should provide proof of insurance so the Town would not be liable.

Atty. Koehler stated the Town would not be liable if someone has a special event permit. The Town could make it a requirement if they chose, but would not need too.

Supv. Thyssen stated he did not believe the parks required proof of insurance when they were rented in previous years.

Dir. Marquardt stated the racers all sign waivers.

Atty. Koehler explained the Town is also protected by the recreational use immunity statute. The only way to have another insurance supersede the Town's insurance would be to have someone's insurance also name the Town as an additional insured with a provision that the insurance takes priority over the Town's insurance.

Clerk Weinschrott informed the Board that the Special Events Committee was working on a new policy and was going to submit it to the Town Board after it is reviewed by the Attorney.

**Motion carried.**

FINANCIAL REPORTS

Approval of Voucher List – January 19, 2015

\$190,678.96 (89840-89885); Payroll \$269,615.52; ACH \$78,272.15

**Motion (Thyssen/Nooyen) to approve the voucher list. Motion carried.**

NEW BUSINESS

Change Order #1, Contract 2015-19, Casaloma Drive & CTH BB Intersection Traffic Signal Construction, increasing contract \$1,500.

**Motion (Nooyen/Sherman) to approve.**

Mr. Sutter explained the in place bolt testing was required by the County for the signals. The bolt testing was not included in the specification. The County would not allow the signals to be put into operation until the bolts were tested.

**Motion carried.**

Approval of name for new park – Maple Edge Park. Park Commission recommends approval.

**Motion (Thyssen/Nooyen) to approve. Motion carried.**

Authorization for the purchase of Rescue Pumper Truck, Pierce Mfg., in the amount of \$637,835 and loose equipment for the new piece of apparatus in the amount of \$12,165 (2016 Budget).

**Motion (Nooyen/Sherman) to approve the purchase of the pumper truck. Motion carried.**

Change Order #1 for Spencer Street & Glenridge Court Urbanization Contract 2015-07 to increase the contract in the amount of \$6,037.90.

Dir. Marquardt explained the holdup regarding the hand hole which caused extra fees with the contractor.

**Motion (Thyssen/Nooyen) to approve. Motion carried.**

RESOLUTIONS

TBR 01-2016 supporting submittal of a WisDOT TAP grant application for the 2016-2020 award cycle.

**Motion (Nooyen/Sherman) to approve.**

Town Planner Patza explained that the resolution will allow the Town to apply for the TAP grant. It will be used towards a multi-use trail for bicycles and pedestrians on the west side of CTH A. This trail would give access to Bubolz and would be a reimbursement grant up to 80% of the cost of construction.

Supv. Nooyen would like the Town to get a letter of support from Bubolz.

Town Planner Patza stated the DOT does not want additional letters of support because of how long the grant applications are to go through.

Supv. Nooyen asked for a letter of support to keep on file and not submit it with the grant application.

Town Planner Patza agreed to follow up and get a letter of support.

**Motion carried.**

Preliminary Resolution TBR-02-2016 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2013-14 as amended for Capitol Drive (Casaloma Drive to Capitol Court) street reconstruction.

**Motion (Thyssen/Nooyen) to remove from agenda and place on a future meeting agenda. Motion carried.**

ADJOURNMENT

**Motion (Nooyen/Thyssen) to adjourn. Motion carried.**

Meeting adjourned at 7:27 p.m.

These minutes were taken at a regular meeting held on January 19, 2016 and entered in this record book, January 22, 2016 by:

Karen L. Weinschrott

Karen L. Weinschrott, Town Clerk

Town of Grand Chute

January 22, 2016

**INITIAL DRAFT**

Please Provide Operator's Licenses checks on the following applicants for New and Renewal Operator License, (the license will expire in 2017). Amended applications where background check already complete and now resubmitted

NEW

	Approve	Deny
Boldt, Courtney M	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bouressa, Maeghan M	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bye, Meredith C	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cedergren, Aaron M	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dewar, Caitlin M	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hansel, Erin V	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rathsackclow, Heidi M	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Talady, Nancy L	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thompson, Gabrielle L	<input checked="" type="checkbox"/>	<input type="checkbox"/>

  
Capt. Jaeger or Chief Peterson

Date: 1/25/16

Please Provide Operator's Licenses checks on the following applicants for New and Renewal Operator License, (the license will expire in 2017). Amended applications where background check already complete and now resubmitted

**NEW**

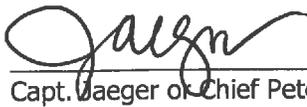
	Approve	Deny
Dallmann, Brynn S	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dix, Thomas J	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reiser, Ryan J	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ni, Miao Qi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Zhang, Xiu Lin	<input checked="" type="checkbox"/>	<input type="checkbox"/>

  
 \_\_\_\_\_  
 Capt. Jaeger or Chief Peterson

Date: 1/25/16

**RENEWAL**

	Approve	Deny
Messman, Frederick J	<input checked="" type="checkbox"/>	<input type="checkbox"/>

  
 \_\_\_\_\_  
 Capt. Jaeger or Chief Peterson

Date: 1/25/16

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 89931:						14.00
89932	02/02/2016	WINNEBAGO COUNTY REGIS	8236	RECORDING FEES FOR EASEMENT FOR TRAFFIC	55-14-57331-000	30.00
Total 89932:						30.00
89933	02/02/2016	WINTER EQUIPMENT COMPA	IV28091	FLOW BLADES	10-14-53312-340	3,147.43
Total 89933:						3,147.43
89934	02/02/2016	WISCONSIN LIFT TRUCK COR	221572722	SERVICE CALL	10-14-53313-350	1,701.36
Total 89934:						1,701.36
89935	02/02/2016	WITTHUHN PRINTING CO. INC	6103	REC BURN PERMITS	10-13-52200-320	313.50
Total 89935:						313.50
89938	01/27/2016	PIERCE MANUFACTURING IN	012516	PREPAYMENT HEAVY DUTY RESCUE PUMPER	55-13-57220-002	637,835.00
Total 89938:						637,835.00
89939	01/27/2016	FOX CITIES GREENWAYS	012716	ANNUAL MEETING - JIM MARCH	10-18-51400-330	40.00
Total 89939:						40.00
Grand Totals:						1,017,123.57

Dave Schowalter, Chairman: \_\_\_\_\_

Jeff Nooyen, Supervisor: \_\_\_\_\_

Travis Thyssen, Supervisor: \_\_\_\_\_

Bruce Sherman, Supervisor: \_\_\_\_\_

Jim Pleuss, Supervisor: \_\_\_\_\_

Karen L. Weinschrott, Clerk: \_\_\_\_\_

Julie M. Wahlen, Treasurer: \_\_\_\_\_

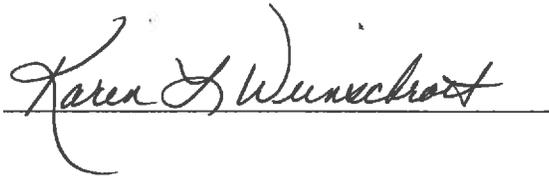
Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
89888	01/20/2016	WACOP	011816	WACOP CONFERENCE	10-17-52100-330	225.00
Total 89888:						225.00
89889	01/20/2016	WAWP	012016	GOLLNER/KEULER	10-17-52120-321	380.00
Total 89889:						380.00
89891	02/02/2016	WE ENERGIES	012116 DECE	ELECTRIC & GAS BILL DECEMBER 2015	10-16-55400-220	50,546.76
Total 89891:						50,546.76
89892	02/02/2016	AL DIX CONCRETE	010516 PAY C	WHITE HAWK MEADOWS SIDEWALKS	55-14-57331-000	112,170.38
Total 89892:						112,170.38
89893	02/02/2016	BATES SOIL & WATER TESTIN	AnytimeFitnes	ANYTIME FITNESS DELINEATION	10-09-56900-211	1,350.00
Total 89893:						1,350.00
89894	02/02/2016	BAYCARE HEALTH SYSTEMS	4th Qtr	MED.DIRECTOR	10-13-52200-210	250.00
Total 89894:						250.00
89895	02/02/2016	BODART ELECTRIC SERVICE	122315 PAY C	TRAFFIC SIGNAL INSTALLATION AT CASALOMA/C	55-14-57331-000	82,709.75
Total 89895:						82,709.75
89896	02/02/2016	BRAUER SUPPLY & EQUIPME	20160111	PLOW MARKERS	10-14-53313-350	433.40
Total 89896:						433.40
89897	02/02/2016	CITY OF APPLETON	228735	RAW OUT TRAFFIC SIGNALS AT CASALOMA/INTE	10-14-53311-348	2,669.07
89897	02/02/2016	CITY OF APPLETON	228737	SIGNAL MAINTENANCE PRGORAM NOVEMBER 20	10-14-53311-348	152.84
89897	02/02/2016	CITY OF APPLETON	229200	LED SIGNAL MODULE REPLACEMENT	10-14-53311-348	1,323.14
89897	02/02/2016	CITY OF APPLETON	229201	SIGNAL MAINTENANCE PROGRAM DECEMBER 20	10-14-53311-348	170.55
89897	02/02/2016	CITY OF APPLETON	229202	2015 TRAFFIC SIGNAL MAINTENANCE GUARANTE	10-14-53311-348	12,079.95
89897	02/02/2016	CITY OF APPLETON	229239	VALLEY TRANSIT SERVICE FOR DECEMBER 2015	10-14-53520-290	45,309.00
Total 89897:						61,704.55
89898	02/02/2016	CITY OF NEENAH	35478	INSURANCE	46-09-56900-134	360.17
Total 89898:						360.17
89899	02/02/2016	CREDIT MANAGEMENT CONT	123115	CREDITOR PAYMENT	10-19-41900	107.88
Total 89899:						107.88
89900	02/02/2016	D & D LANDSCAPE SERVICE I	4105nPine	BOND REFUND	10-00-23007	2,000.00
Total 89900:						2,000.00
89903	02/02/2016	FABICK RENTS	432536	EQUIPMENT RENTAL	10-14-53311-340	405.50

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 89903:						405.50
89904	02/02/2016	FEMALS AUTO BODY	15326	INSURANCE DEDUCTIBLE FOR SQUAD 24 ACCIDE	10-17-52100-350	500.00
Total 89904:						500.00
89905	02/02/2016	FLEET FARM	011516	RESTITUTION 164224125	10-15-45100	78.49
Total 89905:						78.49
89906	02/02/2016	FOX CITIES CONVENTION &VI	011416	FOX CITIES TOURISM BREAKFAST	10-18-51100-330	90.00
Total 89906:						90.00
89907	02/02/2016	FOX VALLEY ASPHALT	10839	ASPHALT REPAIR ST.1	10-13-52200-810	7,680.00
Total 89907:						7,680.00
89908	02/02/2016	HARRIS & ASSOCIATES INC	VoidCSMGron	REFUND PLAT REVIEW FEE	10-09-44400	95.00
Total 89908:						95.00
89910	02/02/2016	HIETPAS WELDING	32400	FABRICATION	10-14-53313-350	58.75
Total 89910:						58.75
89911	02/02/2016	HUSS, DAVID	012016	RESTITUTION 164127632	10-15-45100	100.00
Total 89911:						100.00
89912	02/02/2016	JACOBS, BRETT W	011516	RESTITUTION S07935	10-15-45100	302.00
Total 89912:						302.00
89913	02/02/2016	KE TRANS CHEM INC	1106	NOZZLES	10-14-53313-350	138.89
89913	02/02/2016	KE TRANS CHEM INC	1114	TC CLEANER	10-14-53313-340	416.90
Total 89913:						555.79
89914	02/02/2016	KWIK TRIP	3430577	FUEL	10-17-52100-344	18.28
Total 89914:						18.28
89915	02/02/2016	MGC INC	12838	ASPHALT PATCHING	10-14-53311-290	17,644.17
Total 89915:						17,644.17
89916	02/02/2016	MCAHON	0901179	EROSION CONTROL INSPECTIONS	10-00-23008	105.70
Total 89916:						105.70
89917	02/02/2016	MOSS AND ASSOCIATES LLC	244	APPRAISAL SERVICE	55-14-57331-000	750.00
Total 89917:						750.00

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
89918	02/02/2016	NAVE, BECKY	011216	UTILITY CUSTOMER REFUND	64-00-23201	66.34
Total 89918:						66.34
89919	02/02/2016	NEW TITLE SERVICES INC	012116	OVERPAYMENT OF FINAL BILL	64-00-23201	45.17
Total 89919:						45.17
89920	02/02/2016	OMNNI ASSOCIATES	228	CTH A AND CTH 00 SIDEWALK IMPROVEMENTS	55-14-57331-000	1,180.00
89920	02/02/2016	OMNNI ASSOCIATES	E2125B14-1	CTH A/CTH 00 SIDEWALK	55-14-57331-000	1,180.00
Total 89920:						2,360.00
89921	02/02/2016	OUTAGAMIE COUNTY	108364	SPANISH & RUSSIAN	10-17-52110-210	45.03
Total 89921:						45.03
89922	02/02/2016	OUTAGAMIE COUNTY FIRE C	2016 ASSOC	2016 ASSOC DUES	10-13-52200-321	25.00
Total 89922:						25.00
89923	02/02/2016	OUTAGAMIE COUNTY TREAS	1015422	PAVING OF CTH BB FROM NORTHERN EDGE TO S	10-14-53311-290	5,217.49
89923	02/02/2016	OUTAGAMIE COUNTY TREAS	108378	MAILING OF TAX BILLS	10-18-51100-320	4,314.00
Total 89923:						9,531.49
89924	02/02/2016	PDQ APPLETON	123115	CAR WASH	10-17-52100-350	15.00
Total 89924:						15.00
89925	02/02/2016	RUBBLE DEVELOPMENT	1033 - WREN	PHASE 2 REIMBURSEMENT FOR WREN DR NORT	55-14-57331-000	12,976.56
Total 89925:						12,976.56
89926	02/02/2016	TAN R YOU	011516	RESTITUTION 5G805BGSGH	10-15-45100	8.00
Total 89926:						8.00
89927	02/02/2016	TOONEN RENTAL PROPRTIE	012116	UTILITY OVERPAYMENTS	64-00-23201	298.12
Total 89927:						298.12
89928	02/02/2016	TYLER TECHNOLOGIES INC	060-4617	ANNUAL ASSESSMENT SVCS	10-10-51502-290	7,120.00
Total 89928:						7,120.00
89929	02/02/2016	VICTIM CRISIS RESPONSE TE	010816	CHRISTMAS APPRECIATION	10-17-52120-390	565.78
89929	02/02/2016	VICTIM CRISIS RESPONSE TE	11416		10-17-52120-340	64.22
Total 89929:						630.00
89930	02/02/2016	WARNING LITES OF APPLETO	1115-2274	BARRICADE LIGHTS	10-14-53311-340	300.00
Total 89930:						300.00
89931	02/02/2016	WI DEPT OF JUSTICE	01/04/2016 G3	BACKGROUND CHECKS	10-12-51420-270	14.00

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
Total 160125001:					500.00
01/27/2016	DELTA DENTAL	012716	GCMW GROUP 2 DENTAL CLAIMS	10-00-13001	1,321.04
Total 160127001:					1,321.04
01/28/2016	PITNEY BOWES GLOBAL FINA	012816	POSTAGE	10-18-51400-311	500.00
Total 160128001:					500.00
01/28/2016	WI SALES & USE TAX	012816	SALES AND USE TAX	10-00-24310	110.77
Total 160128002:					110.77
Grand Totals:					301,133.09

Karen L. Weinschrott, Clerk:



Dated:

1/28/16

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
01/15/2016	REDEPOSITED ITEM FEE	011516	REDEPOSITED FEE	10-19-48110	5.00
Total 160115001:					5.00
01/19/2016	PITNEY BOWES GLOBAL FINA	011916	POSTAGE	10-18-51400-311	500.00
Total 160119001:					500.00
01/20/2016	DELTA DENTAL	012016	GROUP 1	11-18-59200-513	2,157.10
Total 160120001:					2,157.10
01/20/2016	WISCONSIN ETF	012016	FEBRUARY HEALTH INSURANCE	10-00-21531	115,187.30
Total 160120002:					115,187.30
01/21/2016	RETURNED ITEM FEE	012116	RETURNED ITEM FEE	10-19-48110	10.00
Total 160121001:					10.00
01/21/2016	JP MORGAN CHASE	JAN16-10	CC-MILLS FLEET FARM 100CHRISTMAS LIGHTS RETURNED	10-13-52200-360	160.65-
01/21/2016	JP MORGAN CHASE	JAN16-100	CC-INDUSTRIAL NAMEPLATENEW TOWN LOGO SETUP CHARGE FOR	10-18-51400-390	75.00
01/21/2016	JP MORGAN CHASE	JAN16-101	CC-CDW GOVERNMENT1 MOPHIE JUICE PACK FOR IPHONE 6S PLUS	10-18-51400-221	79.72
01/21/2016	JP MORGAN CHASE	JAN16-102	CC-CDW GOVERNMENTSPLIT - (25.89%)	10-18-51400-221	79.72
01/21/2016	JP MORGAN CHASE	JAN16-103	CC-WM SUPERCENTER #1982SHELVING	10-13-52200-360	79.92
01/21/2016	JP MORGAN CHASE	JAN16-104	CC-NIELSON COMMUNICATIONSMOUNTING KIT	10-14-53313-350	80.00
01/21/2016	JP MORGAN CHASE	JAN16-105	CC-TRI CITY GLASS AND DOOREPAIR HANDLE ON DOOR	10-16-55200-360	80.00
01/21/2016	JP MORGAN CHASE	JAN16-106	CC-PIT-STOP PORTABLESPORTABLE TOILET FOR LECKER PARK	10-16-55200-290	82.00
01/21/2016	JP MORGAN CHASE	JAN16-107	CC-AMAZON MKTPLACE PMTSFLASH DRIVE CASES/HOOKS	10-13-52200-310	82.02
01/21/2016	JP MORGAN CHASE	JAN16-108	CC-THE BAR OF APPLETON IN2015 CI ELECTION MEETING	10-12-51440-390	82.34
01/21/2016	JP MORGAN CHASE	JAN16-109	CC-ROAD EQUIPMENT PARTS CBACKUP/STEP LIGHTS	10-13-52200-346	84.04
01/21/2016	JP MORGAN CHASE	JAN16-11	CC-COMPLETE OFFICE OF WISRETURNED ENVELOPES	10-14-53311-310	59.62-
01/21/2016	JP MORGAN CHASE	JAN16-110	CC-UFIRST *LAUNDRY SVCSLINEN SERVICE	10-13-52200-290	84.66
01/21/2016	JP MORGAN CHASE	JAN16-111	CC-UFIRST *LAUNDRY SVCSLINEN SERVICE ST.1	10-13-52200-290	84.66
01/21/2016	JP MORGAN CHASE	JAN16-112	CC-MCCBASE AGG STONE	10-14-53311-340	86.74
01/21/2016	JP MORGAN CHASE	JAN16-113	CC-HANNAY REELSHOSE REEL REPAIR	10-13-52200-360	86.75
01/21/2016	JP MORGAN CHASE	JAN16-115	CC-NIELSON COMMUNICATIONSRUBBER HOLE PLUG	10-14-53313-350	91.40
01/21/2016	JP MORGAN CHASE	JAN16-116	CC-UFIRST *LAUNDRY SVCSUNIFORMS HIGHWAY (28.39%)	10-14-53311-391	94.59
01/21/2016	JP MORGAN CHASE	JAN16-117	CC-HYDROCLEAN EQUIPMENT IHAND CLEANER	10-14-53313-340	99.00
01/21/2016	JP MORGAN CHASE	JAN16-118	CC-STREICHERS MILW	10-17-52100-340	99.99
01/21/2016	JP MORGAN CHASE	JAN16-119	CC-CDW GOVERNMENT5 PORTABLE USB HUBS WITH A SEPARATE P	10-18-51400-310	107.55
01/21/2016	JP MORGAN CHASE	JAN16-12	CC-L AND S TRUCK CENTERRETURN O RING	10-14-53313-350	24.89-
01/21/2016	JP MORGAN CHASE	JAN16-120	CC-STREICHERS MILW	10-17-52100-340	107.96
01/21/2016	JP MORGAN CHASE	JAN16-121	CC-PTM DOCUMENT SYSTEMS IW-2 FORMS AND ENVELOPES	10-19-51501-310	108.30
01/21/2016	JP MORGAN CHASE	JAN16-122	CC-KALAHARI RESORTS	10-09-56900-330	111.12
01/21/2016	JP MORGAN CHASE	JAN16-123	CC-EMC INSURANCE COMPANIE	10-18-51938-002	113.00
01/21/2016	JP MORGAN CHASE	JAN16-124	CC-MONROE TRUCK EQUIPFLOOR LINER	10-14-53313-350	113.76
01/21/2016	JP MORGAN CHASE	JAN16-127	CC-CARQUEST 2353BATTERY	10-14-53313-350	124.61
01/21/2016	JP MORGAN CHASE	JAN16-128	CC-CARQUEST 2353BATTERY	10-14-53313-350	124.61
01/21/2016	JP MORGAN CHASE	JAN16-13	CC-CARQUEST 2353CORE RETURN	10-14-53313-350	5.00-
01/21/2016	JP MORGAN CHASE	JAN16-130	CC-KWIK TRIP 4520004523FUEL 228	10-14-53311-344	125.00
01/21/2016	JP MORGAN CHASE	JAN16-131	CC-ROGANS SHOES INC APPLEWORK BOOTS	10-14-53311-391	125.00
01/21/2016	JP MORGAN CHASE	JAN16-132	CC-DMI! STUDIOSDMI WEBSITE CHANGES	10-18-51400-290	125.00
01/21/2016	JP MORGAN CHASE	JAN16-134	CC-MILLS FLEET FARM 100WADERS	10-14-53311-340	129.99
01/21/2016	JP MORGAN CHASE	JAN16-136	CC-5 ALARM FIRE & SAFETYMSA VALVE/STEM	10-13-52200-346	140.50
01/21/2016	JP MORGAN CHASE	JAN16-137	CC-COMPLETE OFFICE OF WIS	10-10-51502-310	140.76
01/21/2016	JP MORGAN CHASE	JAN16-138	CC-CELLCOM11/20/15 CELLULAR	10-11-52400-221	145.64

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01/21/2016	JP MORGAN CHASE	JAN16-139	CC-TRANSUNION	10-17-52120-210	150.68
01/21/2016	JP MORGAN CHASE	JAN16-14	CC-PLFDTRCKCNTRYOFWISCONSCLAMP	10-14-53313-350	3.36-
01/21/2016	JP MORGAN CHASE	JAN16-140	CC-MCCHOT MIX (67.91%)	10-14-53311-340	151.36
01/21/2016	JP MORGAN CHASE	JAN16-141	CC-SPRINT *WIRELESSFIRE DEPARTMENT AIRCARDS	10-13-52200-221	152.66
01/21/2016	JP MORGAN CHASE	JAN16-142	CC-CDW GOVERNMENT2 MOPHIE JUICE PACKS FOR THE IPHONE 6S	10-18-51400-221	159.44
01/21/2016	JP MORGAN CHASE	JAN16-143	CC-THEDECARE AT WORKPHYSICAL JOHN MAKI	10-14-53311-341	162.00
01/21/2016	JP MORGAN CHASE	JAN16-146	CC-CHRISTYS SERVICES INC	10-17-52120-290	175.00
01/21/2016	JP MORGAN CHASE	JAN16-147	CC-DSPS EPAY ISE	10-11-52400-321	180.00
01/21/2016	JP MORGAN CHASE	JAN16-148	CC-BERGSTROM KAUKAUNA INCSTRUTS	10-14-53313-350	180.00
01/21/2016	JP MORGAN CHASE	JAN16-149	CC-BERGSTROM KAUKAUNA INCSTRUTS	10-14-53313-350	180.00
01/21/2016	JP MORGAN CHASE	JAN16-15	CC-FABCO RENTSSET UP ACCOUNT	10-14-53311-340	.01-
01/21/2016	JP MORGAN CHASE	JAN16-150	CC-5.11 TACTICAL.COMUTILITY POLOS	10-13-52200-391	189.93
01/21/2016	JP MORGAN CHASE	JAN16-151	CC-UNITED PAPER CORPORATISTATION SUPPLIES	10-13-52200-390	190.42
01/21/2016	JP MORGAN CHASE	JAN16-152	CC-BUBRICKS COMPLETE OFFI	10-17-52120-327	191.09
01/21/2016	JP MORGAN CHASE	JAN16-153	CC-INFINITY TECHNOLOGY INWEBSITE STMT 12/14/15	10-18-51100-290	199.00
01/21/2016	JP MORGAN CHASE	JAN16-154	CC-FOX VALLEY TECHNICAL C	10-17-52120-330	200.00
01/21/2016	JP MORGAN CHASE	JAN16-155	CC-MILLS FLEET FARM 100CHRISTMAS LIGHTS	10-13-52200-360	200.59
01/21/2016	JP MORGAN CHASE	JAN16-156	CC-UFIRST *LAUNDRY SVCSRUGS & MATS (61.25%)	10-18-51600-290	204.12
01/21/2016	JP MORGAN CHASE	JAN16-157	CC-STREICHERS MILW	10-17-52100-340	208.99
01/21/2016	JP MORGAN CHASE	JAN16-158	CC-OSHKOSH FIRE & POLICELED RECHARGEABLE FLOOD LIGHT	10-14-53313-350	210.00
01/21/2016	JP MORGAN CHASE	JAN16-159	CC-CARQUEST 2353OIL FILTER/BATTERY	10-14-53313-350	216.05
01/21/2016	JP MORGAN CHASE	JAN16-16	CC	10-14-53311-340	.01
01/21/2016	JP MORGAN CHASE	JAN16-160	CC-5 ALARM FIRE & SAFETYMSA SENSOR	10-13-52200-380	217.05
01/21/2016	JP MORGAN CHASE	JAN16-163	CC-STATE CHEMIC*STATE CHESTATION CLEANING SUPPLIES	10-13-52200-360	222.60
01/21/2016	JP MORGAN CHASE	JAN16-164	CC-EZ GLIDE GARAGE DOORSRMOTE GATE OPENERS	10-14-53313-350	228.00
01/21/2016	JP MORGAN CHASE	JAN16-165	CC-CDW GOVERNMENTSPLIT - (74.31%)	10-18-51400-310	230.60
01/21/2016	JP MORGAN CHASE	JAN16-166	CC-CELLCOM11/20/15 CELLULAR	10-14-53311-221	230.91
01/21/2016	JP MORGAN CHASE	JAN16-167	CC-PACKER CITY INT TRKS ITRANSMISSION FLUID	10-14-53313-350	239.70
01/21/2016	JP MORGAN CHASE	JAN16-168	CC-W.S. DARLEY & CO.WALL MOUNT ORGANIZER ST.2	10-13-52200-360	240.09
01/21/2016	JP MORGAN CHASE	JAN16-17	CC-DSPS E SERVICE FEE COM	10-11-52400-321	3.60
01/21/2016	JP MORGAN CHASE	JAN16-171	CC-CINTAS CORP # F37NEW EXTINGUISHER	10-13-52200-380	242.24
01/21/2016	JP MORGAN CHASE	JAN16-172	CC-CARQUEST 2353BATTERY	10-14-53313-350	257.67
01/21/2016	JP MORGAN CHASE	JAN16-173	CC-CELLCOM11/20/15 CELLULAR	10-13-52200-221	272.60
01/21/2016	JP MORGAN CHASE	JAN16-174	CC-REINDERS - SUSSEX ARGRASS SEED FOR WHITEHAWK SIDEWA	55-14-57331-000	273.55
01/21/2016	JP MORGAN CHASE	JAN16-175	CC-AMAZON MKTPLACE PMTS11 GPS PUCKS FOR THE PD DEPARTM	10-17-52100-340	323.95
01/21/2016	JP MORGAN CHASE	JAN16-176	CC-CHRYSLER WORLD INC	10-17-52120-290	325.00
01/21/2016	JP MORGAN CHASE	JAN16-177	CC-RECKERS TOWING	10-17-52120-290	341.25
01/21/2016	JP MORGAN CHASE	JAN16-178	CC-WITMER PUBLIC SAFETY GUNIFORM JACKET/BOOTS	10-13-52200-391	346.46
01/21/2016	JP MORGAN CHASE	JAN16-179	CC-THE HOME DEPOT 4903DEWALT DRILL	10-16-55400-340	354.44
01/21/2016	JP MORGAN CHASE	JAN16-18	CC-CARQUEST 2353OIL FILTER	10-14-53313-350	4.94
01/21/2016	JP MORGAN CHASE	JAN16-180	CC-WW GRAINGERHIGH SPEED DRILL	10-14-53313-346	355.17
01/21/2016	JP MORGAN CHASE	JAN16-181	CC-D & D 24-HR TOWING INC	10-17-52120-290	365.00
01/21/2016	JP MORGAN CHASE	JAN16-183	CC-GREEN LAKE CONFERENCE	10-17-52120-330	380.30
01/21/2016	JP MORGAN CHASE	JAN16-184	CC-THE HOME DEPOT 490320V COMBO DRILL	10-16-55200-340	382.63
01/21/2016	JP MORGAN CHASE	JAN16-185	CC-VZWLSS*IVR Vbfd 10 JETPACK MODEMS 10/24-11/23/15 (76.92%	10-13-52200-221	400.10
01/21/2016	JP MORGAN CHASE	JAN16-186	CC-MARTENSON AND EISELE ICRANE DR BIDDING SERVICES (14.27	10-14-53311-210	405.00
01/21/2016	JP MORGAN CHASE	JAN16-189	CC-CDW GOVERNMENT3 TONER CARTRIDGES	10-18-51400-310	444.36
01/21/2016	JP MORGAN CHASE	JAN16-19	CC-LITTLE CAESARS 0089 00POSTER CONTEST PIZZA	10-13-52200-323	5.00
01/21/2016	JP MORGAN CHASE	JAN16-190	CC-CELLCOMCELLULAR 11/20/15	10-18-51400-221	452.23
01/21/2016	JP MORGAN CHASE	JAN16-191	CC-ZENTNERS AUTO SERVICE	10-17-52120-290	470.00
01/21/2016	JP MORGAN CHASE	JAN16-192	CC-BERGSTROM KAUKAUNA INCALTERNATOR	10-14-53313-350	495.00
01/21/2016	JP MORGAN CHASE	JAN16-193	CC-TC MEDICAL CTR 333000	10-17-52100-341	510.00
01/21/2016	JP MORGAN CHASE	JAN16-194	CC-FOX VALLEY HUMANE ASSO	10-17-54100-390	535.40
01/21/2016	JP MORGAN CHASE	JAN16-195	CC-5 ALARM FIRE & SAFETYMSA CAL GAS	10-13-52200-380	539.37
01/21/2016	JP MORGAN CHASE	JAN16-196	CC-ZIEBART RHINO LININGSNEW CAR RUST PROOFING	10-14-53313-350	554.95
01/21/2016	JP MORGAN CHASE	JAN16-198	CC-OSHKOSH FIRE & POLICEJOB SHIRTS	10-13-52200-391	576.00
01/21/2016	JP MORGAN CHASE	JAN16-20	CC-BATTERIES PLUS APP	10-17-52100-340	5.75

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01/21/2016	JP MORGAN CHASE	JAN16-200	CC-PIEPER ELEC/IDEAL PLUMBLDG WIRING & ENCODERS	10-18-51400-221	630.99
01/21/2016	JP MORGAN CHASE	JAN16-201	CC-THE EMBLEM AUTHORITYNEW SHOULDER PATCHES	10-13-52200-391	840.00
01/21/2016	JP MORGAN CHASE	JAN16-203	CC-PAUL CONWAY SHIELDS INHELMETS/SHIELDS	10-13-52200-391	740.84
01/21/2016	JP MORGAN CHASE	JAN16-205	CC-WI STATE PATROL ACADEM	10-17-52100-330	770.00
01/21/2016	JP MORGAN CHASE	JAN16-206	CC-CUMMINS NPOWER LLCGENERATOR MAINTENANCE	10-13-52200-290	794.00
01/21/2016	JP MORGAN CHASE	JAN16-207	CC-BUBBRICKS COMPLETE OFFI	10-17-52110-310	806.71
01/21/2016	JP MORGAN CHASE	JAN16-208	CC-FASTSIGNS 300301ST.2 SIGNAGE	10-13-52200-290	823.06
01/21/2016	JP MORGAN CHASE	JAN16-21	CC-PLFDTRCKCNTRYOFWISCONSCLAMP	10-14-53313-350	6.72
01/21/2016	JP MORGAN CHASE	JAN16-210	CC-GALLS	10-17-52100-340	849.36
01/21/2016	JP MORGAN CHASE	JAN16-211	CC-UNIFORM SHOPPE,THE	10-17-52100-291	868.55
01/21/2016	JP MORGAN CHASE	JAN16-212	CC-5 ALARM FIRE & SAFETYCLASS A FOAM	10-13-52200-346	931.94
01/21/2016	JP MORGAN CHASE	JAN16-213	CC-HI-TECH OFFICE FURNITUOFFICE FURNITURE	10-13-52200-360	940.00
01/21/2016	JP MORGAN CHASE	JAN16-214	CC-TDS METROCOMTDS PHONE BILL FOR ALL DEPARTMENTS	10-18-51400-221	941.56
01/21/2016	JP MORGAN CHASE	JAN16-215	CC-BADGER UTILITYFLOOR MATS	10-14-53313-350	950.48
01/21/2016	JP MORGAN CHASE	JAN16-216	CC-GOLDFISH UNIFORMSUNIFORM SHIRT/CARGO PANT	10-13-52200-391	1,032.90
01/21/2016	JP MORGAN CHASE	JAN16-217	CC-STREICHERS MILW	10-17-52100-340	1,053.60
01/21/2016	JP MORGAN CHASE	JAN16-218	CC-CELLCOM	10-17-52110-221	1,068.54
01/21/2016	JP MORGAN CHASE	JAN16-219	CC-MOORE MEDICAL LLCGLOVES, MASKS, TAPE	10-13-52200-340	1,226.31
01/21/2016	JP MORGAN CHASE	JAN16-22	CC-FASTENAL COMPANY01NUTS AND BOLTS	10-16-55200-340	8.42
01/21/2016	JP MORGAN CHASE	JAN16-220	CC-MATTHEWS TIRE COMMTIRES 2622	10-13-52200-350	1,311.90
01/21/2016	JP MORGAN CHASE	JAN16-221	CC-L AND S TRUCK CENTERREPAIR FUEL TANK	10-14-53313-350	1,314.27
01/21/2016	JP MORGAN CHASE	JAN16-222	CC-MARTENSON AND EISELE IASBUILTS FOR FORESTVIEW (59.03%)	10-14-53311-210	1,675.00
01/21/2016	JP MORGAN CHASE	JAN16-223	CC-D AND D LANDSCAPE SERVGRADE OUT MAPLE EDGE PARK	55-16-57620-000	2,100.00
01/21/2016	JP MORGAN CHASE	JAN16-225	CC-RESUE TECH 1CONFINED SPACE SUPPLIES	10-13-52200-812	3,255.97
01/21/2016	JP MORGAN CHASE	JAN16-226	CC-CDW GOVERNMENT3 HP PRINTERS, 3 DRAWERS, 1 ENVELOPE F	10-18-51400-810	3,367.68
01/21/2016	JP MORGAN CHASE	JAN16-228	CC-MARTENSON AND EISELE IPROFESSIONAL SERVICES	10-09-56900-211	4,525.00
01/21/2016	JP MORGAN CHASE	JAN16-229	CC-CDW GOVERNMENTCOMPUTERS	10-18-51400-810	7,945.02
01/21/2016	JP MORGAN CHASE	JAN16-23	CC-OFFICE DEPOT #1106CERTIFICATES	10-13-52200-310	8.79
01/21/2016	JP MORGAN CHASE	JAN16-230	CC-CDW GOVERNMENTCOMPUTERS	10-18-51400-810	11,476.14
01/21/2016	JP MORGAN CHASE	JAN16-231	CC-CDW GOVERNMENTCOMPUTERS	10-18-51400-810	14,175.00
01/21/2016	JP MORGAN CHASE	JAN16-232	CC-ADVANCED DISPOSAL ONLIRECYCLING (38.61%)	10-14-53635-290	35,952.00
01/21/2016	JP MORGAN CHASE	JAN16-233	CC-ADVANCED DISPOSAL ONLITRASH (61.39%)	10-14-53620-290	57,165.49
01/21/2016	JP MORGAN CHASE	JAN16-238	CC-WISCONSIN MUNICIPAL CLDUES	10-12-51420-321	65.00
01/21/2016	JP MORGAN CHASE	JAN16-239	CC-WISCONSIN MUNICIPAL CLDISTRICT MEETING	10-12-51420-330	22.00
01/21/2016	JP MORGAN CHASE	JAN16-24	CC-CDW GOVERNMENTDYMO LABEL SPOOL FOR IT DEPARTMENT	10-18-51400-310	8.94
01/21/2016	JP MORGAN CHASE	JAN16-240	CC-WISCONSIN MUNICIPAL CLDISTRICT MEETING	10-12-51420-330	22.00
01/21/2016	JP MORGAN CHASE	JAN16-241	CC-GREEN LAKE CONFERENCE	10-17-52120-330	450.00
01/21/2016	JP MORGAN CHASE	JAN16-242	CC-NWTC CORP TRAINING	10-17-52100-340	275.00
01/21/2016	JP MORGAN CHASE	JAN16-25	CC-VV GRAINGERREPLACEMENT WAND	10-14-53311-340	10.44
01/21/2016	JP MORGAN CHASE	JAN16-26	CC-CARQUEST 2353AIR FILTER	10-14-53313-350	10.79
01/21/2016	JP MORGAN CHASE	JAN16-27	CC-THE HOME DEPOT 4903PISTOL GRIP BLOW GUN	10-18-51600-360	10.93
01/21/2016	JP MORGAN CHASE	JAN16-28	CC-THE HOME DEPOT 4903MOON LIGHT	10-14-53320-350	11.94
01/21/2016	JP MORGAN CHASE	JAN16-29	CC-UFIRST *LAUNDRY SVCS	10-11-52400-391	12.02
01/21/2016	JP MORGAN CHASE	JAN16-30	CC-UFIRST *LAUNDRY SVCS	10-11-52400-391	12.02
01/21/2016	JP MORGAN CHASE	JAN16-31	CC-UFIRST *LAUNDRY SVCS	10-11-52400-391	12.02
01/21/2016	JP MORGAN CHASE	JAN16-32	CC-UFIRST *LAUNDRY SVCS	10-11-52400-391	12.02
01/21/2016	JP MORGAN CHASE	JAN16-33	CC-UFIRST *LAUNDRY SVCS	10-11-52400-391	12.02
01/21/2016	JP MORGAN CHASE	JAN16-36	CC-SAMS CLUB #6321DISHWASHER DETERGENT - EMPLOYEE KITCH	10-18-51600-360	14.47
01/21/2016	JP MORGAN CHASE	JAN16-41	CC-COMPLETE OFFICE OF WIS2016 DESK CALENDAR	10-19-51501-310	17.35
01/21/2016	JP MORGAN CHASE	JAN16-42	CC-THE HOME DEPOT 4903GLOVES	10-14-53311-340	17.86
01/21/2016	JP MORGAN CHASE	JAN16-43	CC-MILLS FLEET FARM 100COMPUTER CABLE/AUDIO	10-13-52200-310	20.84
01/21/2016	JP MORGAN CHASE	JAN16-44	CC-MENARDS APPLETON WESTU BOLTS	10-14-53311-340	21.96
01/21/2016	JP MORGAN CHASE	JAN16-45	CC-CRESCENT ELECTRIC 087FLOURESCENT LIGHTS	10-18-51600-360	22.23
01/21/2016	JP MORGAN CHASE	JAN16-46	CC-FACTORY MOTOR PARTS #1VALVE ASSY	10-14-53313-350	24.21
01/21/2016	JP MORGAN CHASE	JAN16-47	CC-CARQUEST 2353MINI BULB	10-14-53313-350	24.49
01/21/2016	JP MORGAN CHASE	JAN16-48	CC-WIIAIIIAI MEMBERSHIP	10-13-52200-321	25.00
01/21/2016	JP MORGAN CHASE	JAN16-49	CC-5 ALARM FIRE & SAFETYBAIL HANDLE	10-13-52200-380	25.00

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01/21/2016	JP MORGAN CHASE	JAN16-50	CC-FASTENAL COMPANY01NUTS AND BOLTS	10-16-55200-340	25.26
01/21/2016	JP MORGAN CHASE	JAN16-51	CC-COMPLETE OFFICE OF WIS1099 FORMS AND ENVELOPES	10-19-51501-310	26.05
01/21/2016	JP MORGAN CHASE	JAN16-52	CC-BALL AUTO PARTS 000202SHOP SUPPLIES	10-13-52200-350	28.21
01/21/2016	JP MORGAN CHASE	JAN16-53	CC-ADVANCED DISPOSAL ONLIWASTE MGMT	10-13-52200-290	28.63
01/21/2016	JP MORGAN CHASE	JAN16-54	CC-MENARDS APPLETON WESTFOAM MAT	10-14-53313-350	29.97
01/21/2016	JP MORGAN CHASE	JAN16-55	CC-PAYPAL *FOXVALLEYCHFOX VALLEY SHRM LABOR SEMINAR AT	10-18-51400-330	30.00
01/21/2016	JP MORGAN CHASE	JAN16-56	CC-JIMMY JOHNS # 1056BLUE SHIFT	10-13-52200-322	30.15
01/21/2016	JP MORGAN CHASE	JAN16-57	CC-CARQUEST 2353OIL AND FUEL FILTERS	10-14-53313-350	30.65
01/21/2016	JP MORGAN CHASE	JAN16-58	CC-CARQUEST 2353OIL/FUEL FILTERS	10-14-53313-350	30.65
01/21/2016	JP MORGAN CHASE	JAN16-59	CC-VW GRAINGERBOOT BRUSH	10-14-53313-350	34.95
01/21/2016	JP MORGAN CHASE	JAN16-60	CC-CARQUEST 2353OIL FILTER	10-14-53313-350	34.98
01/21/2016	JP MORGAN CHASE	JAN16-61	CC-GAN*WINEWSPAPERIRCPOST CRESCENT	10-13-52200-321	35.00
01/21/2016	JP MORGAN CHASE	JAN16-62	CC-CONTRX/ US SLINGSTRAPS	10-14-53313-340	37.11
01/21/2016	JP MORGAN CHASE	JAN16-63	CC-WITMER PUBLIC SAFETY GCHIN STRAP	10-13-52200-391	37.58
01/21/2016	JP MORGAN CHASE	JAN16-64	CC-APPLETON TROPHY AND ENJ. WEBER PLANNING COMMISSION N	10-18-51100-390	38.50
01/21/2016	JP MORGAN CHASE	JAN16-65	CC-THE HOME DEPOT 4903PAINT	10-16-55200-340	39.98
01/21/2016	JP MORGAN CHASE	JAN16-66	CC-VZWRLSS*IVR VBLENO IPAD MODEM 10/24-11/23/15 (7.69%)	10-09-56900-221	40.01
01/21/2016	JP MORGAN CHASE	JAN16-67	CC-VZWRLSS*IVR VBERIC IPAD MODEM 10/24-11/23/15 (7.69%)	10-11-52400-221	40.01
01/21/2016	JP MORGAN CHASE	JAN16-68	CC-VZWRLSS*IVR VBIT 1 JETPACK MODEN 10/24-11/23/15 (7.7%)	10-18-51400-221	40.05
01/21/2016	JP MORGAN CHASE	JAN16-69	CC-OFFICE DEPOT #1090JOURNALS	10-13-52200-310	40.47
01/21/2016	JP MORGAN CHASE	JAN16-70	CC-5 ALARM FIRE & SAFETYXL CARABINER	10-13-52200-346	45.96
01/21/2016	JP MORGAN CHASE	JAN16-71	CC-CARQUEST 2353BRAKE CLEANER	10-14-53313-350	47.40
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01/21/2016	JP MORGAN CHASE	JAN16-74	CC-BUBRICKS COMPLETE OFFI	10-15-51200-310	49.47
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01/21/2016	JP MORGAN CHASE	JAN16-80	CC-CDW GOVERNMENT2 "CANDY BOARDS" (MINI KEYBOARDS) FOR	10-18-51400-310	59.68
01/21/2016	JP MORGAN CHASE	JAN16-81	CC-PLFDTRCKCNTRYOFWISCONSPIPE HOSE HEATER	10-14-53313-350	59.97
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Grand Totals:				
	172			268,680.33-

8/9.

**Town of Grand Chute  
Special Exception Request  
Connections LLC, dba Connections-Group Day Care Facility**

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**To: Plan Commission**

**From: Robert Buckingham, Community Development Director**

**Date: January 14, 2016**

**Address: 2171 W. Pershing Street**

**App. #: SE-01-16**

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**REQUEST**

- 1. Proposed Use:** Daycare/therapy center for children with autism or other development disabilities
- 2. Project Description:** Interior/exterior upgrades in south unit of this multi-tenant building
- 3. Plat/CSM Accurate parcel lines/lot recorded:** Yes

**ANALYSIS**

Applicant seeks approval to operate this facility in a 10,000 sq. ft. tenant space. Connections provides center-based therapy and learning to children between 2 ½ and 14 years of age. The center is licensed and regulated by the State as a group day care. All therapy is provided on a 1:1 adult to child ratio. Connections currently operates a similar facility in Kimberly and needs more space to meet demand for its services. The Pershing Street facility's operating hours will be 7:30 am – 7:00 pm Monday through Friday, with limited daytime hours on Saturdays. Maximum licensed capacity will be 55 children. A small, enclosed outside play area will be provided directly south of the building. Because of the high adult to child licensing requirement, the need for on-site parking is greater than with most day care settings. Town staff continues to work through an acceptable parking arrangement with the applicant and the property owner. At the time of agenda issuance for the January 19 Plan Commission meeting, some of these details were not yet finalized. Consequently, the consideration of a Site Plan for the project will be deferred to the Commission's February 2 meeting. The consideration of the Special Exception Permit will establish the right of use for operation of the group day care facility by Connections, subject to approval of a site plan for the property.

**FINDINGS OF FACT IN GRANTING OF A SPECIAL EXCEPTION**

- a. The establishment, maintenance or operation of the proposed Special Exception use or structure at the proposed location will not be detrimental or injurious to the use and enjoyment of existing uses on adjacent properties or properties in the vicinity. Yes.**
- b. The establishment, maintenance or operation of the proposed Special Exception use or structure, alone or in combination with other existing Special Exception uses and structures in the vicinity will not cause traffic hazards. Yes.**
- c. Adequate provision is made for surface water drainage, ingress and egress to the property, and off-street parking. Yes.**
- d. Adequate public facilities and services are available for the proposed Special Exception use of structure. Yes.**

**RECOMMENDATION**

Staff has reviewed and supports a Plan Commission recommendation for approval of the Special Exception Permit (SE-01-16) requested by Connections LLC, dba Connections, 2171 W. Pershing Street, to allow operation of a group day care center. Approval of the Special Exception Permit is subject to Plan Commission approval of a Site Plan (SPA1-00-10) for the property.

# SE-01-16 2171 W. Pershing St.

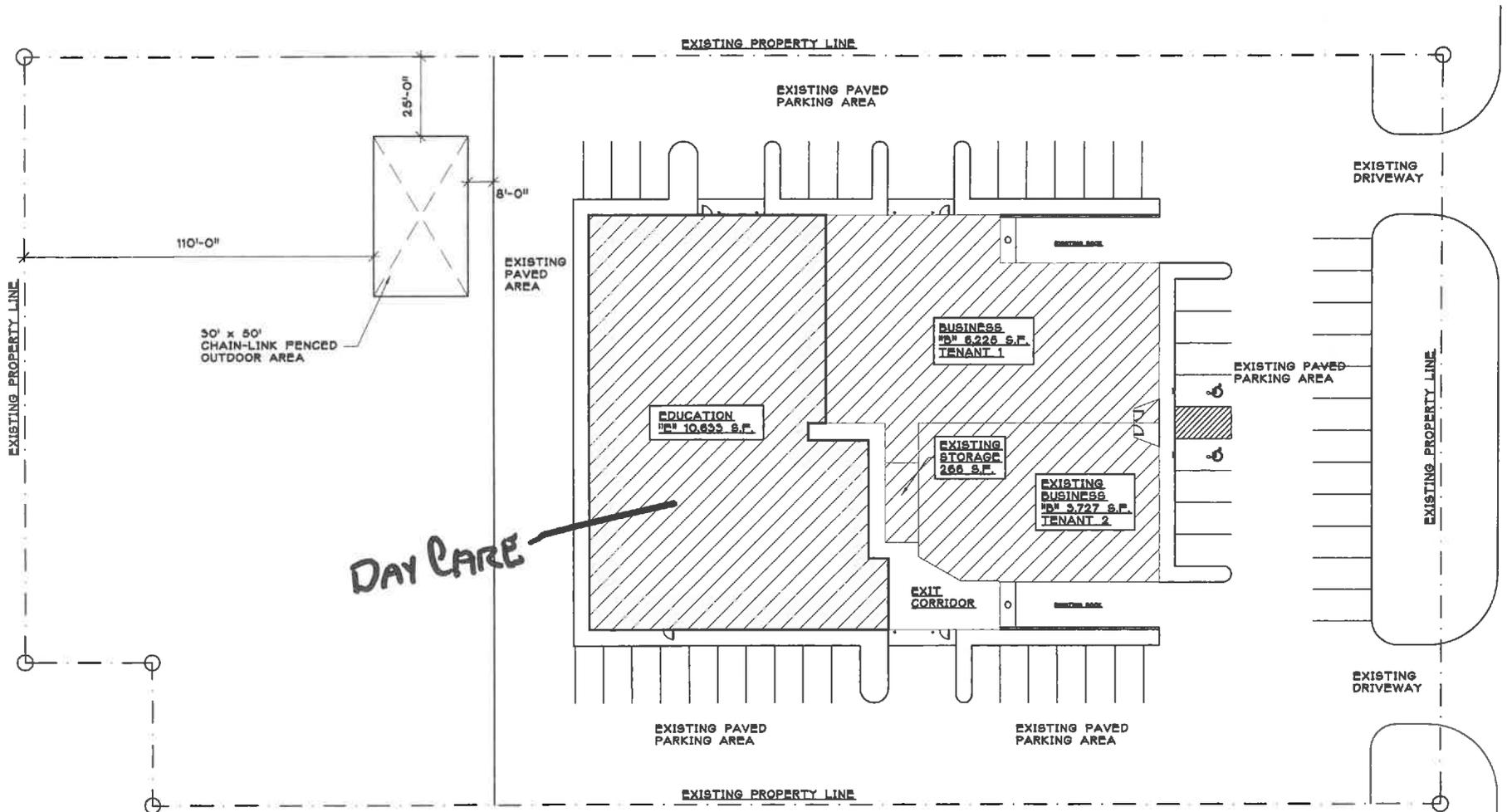
## Grand Chute GIS Map



This map was compiled using data believed to be accurate; however, a degree of error is inherent in all maps. This map was distributed "AS-IS" without warranties of any kind, either expressed or implied, including but not limited to warranties of suitability to a particular purpose or use. No attempt has been made in either the design or production of the maps to define the limits or jurisdiction of any federal, state, or local government. Detailed on-the-ground surveys

106.405 0 106.405 212.81





2171 W. PERSHING ST.

EXISTING SITE PLAN

SCALE: 1" = 30'-0"



SITE PLAN IS EXISTING AND IS BEING INCLUDED FOR REFERENCE ONLY - ALTERATIONS ARE LIMITED TO THE INTERIOR OF THE TENANT SPACE AND THE ADDED FENCED IN ACTIVITY AREA.

**Robert Buckingham - Fwd: re: Site Plan Review Meeting 12/23/15 @ 8:30 AM**

**From:** Cary Nate  
**To:** Robert Buckingham; Michael Patza; Tracy Olejniczak  
**Date:** 12/28/2015 7:55 AM  
**Subject:** Fwd: re: Site Plan Review Meeting 12/23/15 @ 8:30 AM  
**Attachments:** Badger Bay letter of recommendation.pdf

Here is the info I received re: Connections.

Cary

>>> "Jessica Meyer" <jmeyer@connectionswi.com> 12/22/2015 4:27 PM >>>  
 Hi Cary-

Please see our narrative below:

**Applicant  
Narrative**

Connections began operating its Center-Based Autism Clinic in February, 2012 in the city of Kimberly. When first beginning operating, we only rented 1/2 of our building and as our business grew, we developed the other portion of our building to encompass the full space it provided.

Connections had a next door neighbor immediately upon becoming tenants. We share the same parking lot and share fees associated with garbage's and other costs that we can share. We have had friendly relationships with all of our neighbors and have had no conflicts in regards to personal or professional issues regarding neither adult or child interactions.

Connections is center-based and therefore parents are not on site during therapy hours. Parents enter the driveway, park for a short time to drop off or pick up their child. We are licensed by DCF-251 standards for safety, consistency and learning for children between the ages of 2.5 to 14. Based on the same standards, Connections' clients can occupy the space by allowing 35 sq feet per child that is in the facility at one time. Our current operation holds 30 children at one time, and the numbers can vary per day because of the child's funding source.

Also according to the DCF-251 standards, we cannot withhold outside play time from children at any age or any day except for when the weather is too hot or too cold. We have very few kids outside at one time with the majority of the time spent outside around the lunch hour and after school hours (11:00a-12:30p and 3:15-4:30p). Additional time spent outside is based on the child's needs and abilities but would be small numbers of kids outside at one time.

All therapy is provided in a 1:1 ratio so that we promote the best learning and is also a requirement of funding. That means each kid has an adult that works with them throughout their entire day. This promotes not only consistency, but safety in regards to ensure that children do not elope onto outside properties.

Funding comes from the state's Medicaid program, CLTS Waivers or child's private or commercial insurance policies. Each day's length for each child depends on their funding and medical necessity but can range anywhere from 6-40 hours per week and is an outpatient treatment.

The majority of our treatment is within the interior space as these environments and repetition within those environment poses the most learning and progress for children with Autism or other developmental delays.

Please see the two letters from our current neighbors at our Kimberly location. The have written letters describing our interactions as neighbors (one is in an attachment and the other is copied and pasted below... I will also forward you their emails).

If you need any additional information, please let me know!

Thank You,  
 Jessica Meyer

# Badger Bay Management Company, LLC

---

563 Carter Court, Suite B  
Kimberly, WI 54136  
920-560-5610 Phone  
920-882-3655 Fax

December 22, 2015

Re: Letter of Recommendation

To Whom It May Concern:

Badger Bay Management Company has had the pleasure of being neighbors with Connections for almost four years. Connections had moved in next door in February 2012 and have been a wonderful addition to our little business district.

We share the parking lot and there has been nothing but consideration and cooperation when we had the need of additional spaces around our side of the building for when we were expecting clients in our office. We also share the trash collection services with Connections. They've always been very prompt when making payment for their share, and they've been gracious to increase their portion of the fee due to an increase in refuse.

Our building and Connections' building have windows that face each other, but we continue to have a sense of privacy. When they work outside, their clientele is respectful and do not wander around the vicinity. There have been no disruptions or issues with Connections occupying the space next door. They have been wonderful neighbors.

If you have any questions or concerns, please feel free to reach out to me at 920.560.5615.

Sincerely,

Jodi Burton  
Accountant and Office Manager  
Badger Bay Management Company, LLC



To Whom It May Concern,

We have been neighbors with Connections since July 2012. We have had no problems with any of the staff or clients.

We share the same trash removal area and parking lot and have had no issues.

The children outside are not a nuisance.

Connections overall has been a great neighbor.

**Patricia Nelson**

Marketing Analyst

Specialty Packaging & Laminations / Kimberly, WI

Novolex™

**P: 920-733-8421 | C: 920-737-0008**

[Patricia.Nelson@Novolex.com](mailto:Patricia.Nelson@Novolex.com)

Our Brands: **Hilex Poly | Fortune Plastics | Duro Bag | Bagcraft | De Luxe**

**General Packaging | International Converter | Custom Film & Bag**

[www.novolex.com](http://www.novolex.com)

**Town of Grand Chute  
Certified Survey Map Review  
Kenneth J. & Karen M. Look**

---

**To: Plan Commission**  
**From: Michael Patza, Town Planner**  
**Date: January 14, 2016**  
**Address: 3755 N. Casaloma Drive**

**App. #: CSM-01-16**

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**REQUEST**

The CSM will split the existing parcel into two lots of 4.84 acres and 4.11 acres respectively. Both lots will have 33' of access on the end of N. Cripple Creek Drive. Lot 1 will also retain access on N. Casaloma Drive. Along with the lot split, the CSM will dedicate 33' of right-of-way along N. Casaloma Drive.

**ANALYSIS**

The CSM meets all Town requirements for division of land.

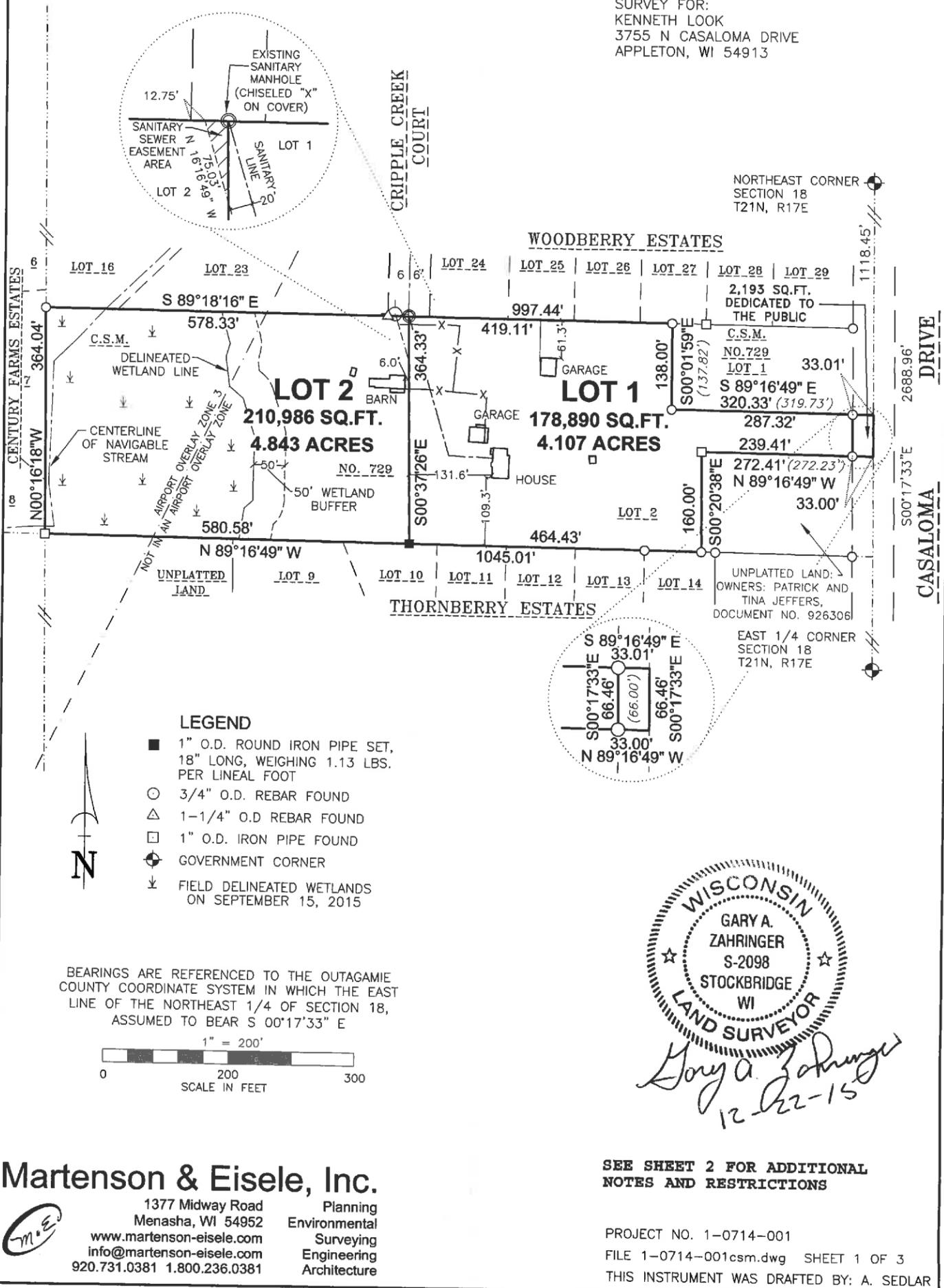
**RECOMMENDATION**

**Staff has reviewed and supports a Plan Commission recommendation for approval of the Certified Survey Map (CSM-01-16) for Kenneth J. & Karen M. Look, 3755 N. Casaloma Drive.**

CERTIFIED SURVEY MAP NO. \_\_\_\_\_

ALL OF LOT 2 OF CERTIFIED SURVEY MAP NO. 729,  
BEING PART OF THE NORTHEAST 1/4 OF THE  
NORTHEAST 1/4, SECTION 18, TOWNSHIP 21 NORTH,  
RANGE 17 EAST, TOWN OF GRAND CHUTE,  
OUTAGAMIE COUNTY, WISCONSIN.

SURVEY FOR:  
KENNETH LOOK  
3755 N CASALOMA DRIVE  
APPLETON, WI 54913



**Martenson & Eisele, Inc.**  
 1377 Midway Road  
 Menasha, WI 54952  
 www.martenson-eisele.com  
 info@martenson-eisele.com  
 920.731.0381 1.800.236.0381

Planning  
 Environmental  
 Surveying  
 Engineering  
 Architecture



## **Tourism Development Grant PROPOSED ON-SITE SIGN GRANT**

This Tourism Development Grant application has been reviewed, discussed and approved by the Fox Cities Convention & Visitors Bureau's Tourism Development Committee and Board of Directors.

Grantee:                      Hearthstone Historic House

Project:                     Exterior sign

Grant Amount:             \$15,433.74

Reasons for the committee's support of this grant

- The Bureau's 2004 Tourism Assessment indicated that many Fox Cities attractions have poor signage.
- The new sign will be visible to traffic traveling in both directions on Memorial Drive and from Prospect Avenue. The sign will attract visitors because it will be visible to drivers or pedestrians. It also features an electronic message center that will display its hours of operation, current and coming exhibits, etc.
- The new sign technologically supports the Hearthstone brand of "illuminating history, culture and innovation." The house is a great representation of what was considered leading edge technology in the 1880's.
- The museum is open 11 months of the year, Thursday through Sunday.
- More than 60% of visitors to Hearthstone come from outside the Fox Cities. In 2014, Visitors from 52 different Wisconsin zip codes and 42 zip codes from outside of Wisconsin were noted.
- Hearthstone is unique to the Fox Cities as it was the first house in the world to use electric lighting based on the Edison system and powered by its own hydroelectricity.
- Friends of Hearthstone board has budgeted the required match from its general operating fund.
- A contingency on the grant will be that the home must be operating as a museum for at least the next five year or the grant funds will need to be repaid.

Questions regarding this grant should be directed to:

Pam Seidl  
Executive Director  
Fox Cities Convention & Visitors Bureau  
[pseidl@foxcities.org](mailto:pseidl@foxcities.org)  
(920) 734-358



**AGENDA REQUEST**  
**2/2/2016**

TOPIC: Agreement with KT Real Estate Holdings LLC, regarding frontage road improvements and land conveyance associated with construction of a new Kwik Trip convenience store and fueling station at 4520 W. Greenville Drive

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Community Development	Submitted By: R. Buckingham

**ISSUE:** Approval of Agreement with KT Real Estate Holdings LLC.

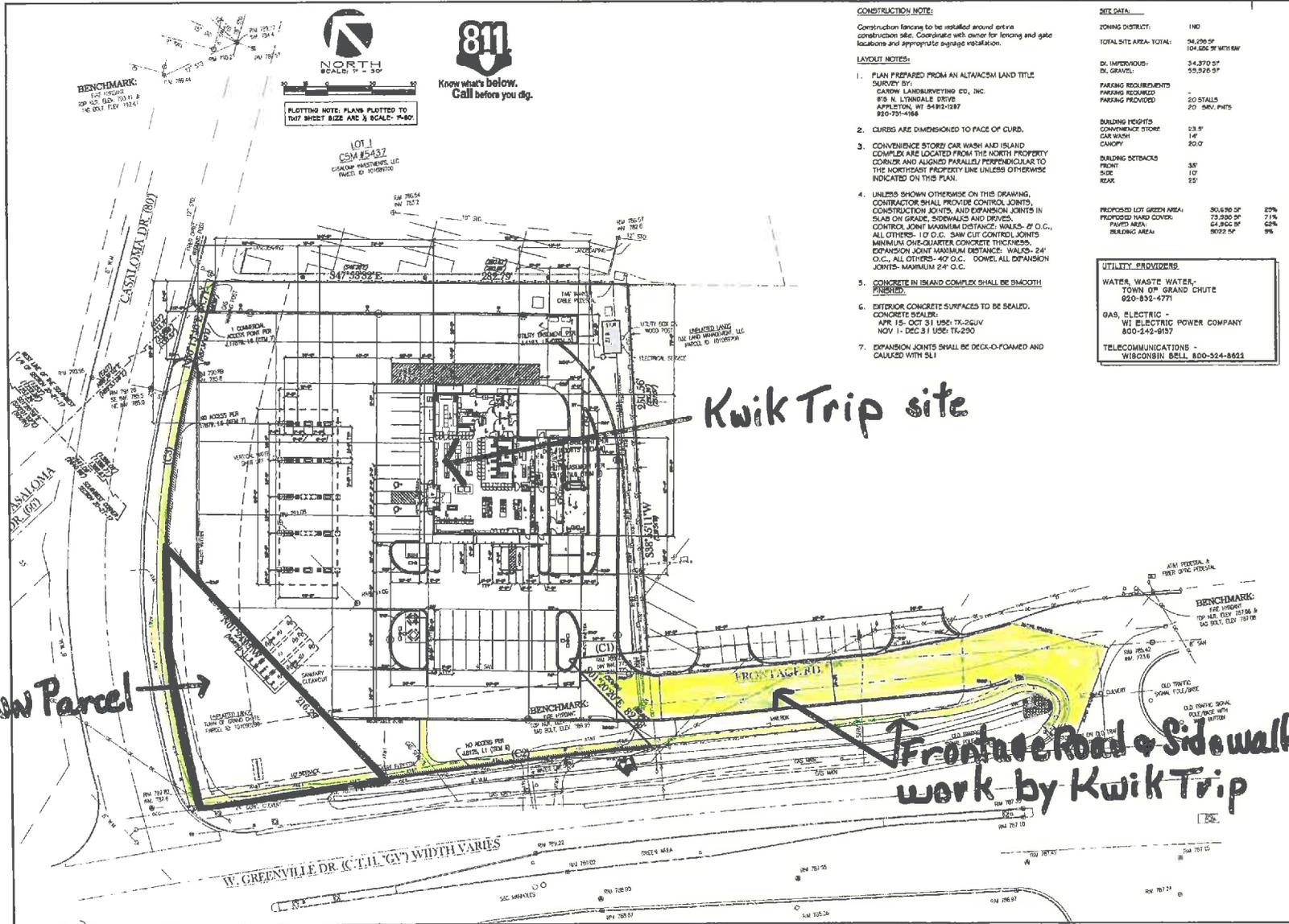
**BACKGROUND/ANALYSIS:** Kwik Trip is building a new convenience store and fueling station at the northeast corner of W. Greenville Drive and N. Casaloma Drive on the site formerly owned by Meyer Services. The Town owns a landlocked remnant parcel of land at the very corner of this intersection that adjoins the Kwik Trip site. This remnant parcel was carved out of a larger area that was needed for the construction of the Greenville Dr. /Casaloma Dr. intersection. It has remained off the tax rolls an unbuildable for 20 years. The highest and best use for this land is for its incorporation into the adjoining site being developed by Kwik Trip. Additionally, the Greenville Dr. frontage road serving this immediate area is in poor condition and needs to be urbanized. The Agreement presented for Board approval accomplishes both excess land disposition and frontage road reconstruction. Under the terms of the Agreement, Kwik Trip agrees to fund the full cost and contract for the reconstruction of the frontage road and the Town agrees to convey the remnant corner parcel by quit claim to Kwik Trip. The attached reference map illustrates the location of the remnant parcel, the portion of frontage road to be reconstructed, and Kwik Trip's site plan. This Agreement is a win-win situation and ensures high-quality development that will be served by upgraded public roads. Facilitating Kwik Trip's project in this way ensures that the Town's tax-exempt and unbuildable remnant parcel becomes incorporated into a development that will add \$2.0 million to the tax base and create 20-25 new jobs.

**RECOMMENDATION:** Staff recommends Town Board approval of the Agreement with KT Real Estate Holdings LLC, regarding frontage road improvements and land conveyance associated with construction of a new Kwik Trip convenience store and fueling station at 4520 W. Greenville Drive.

**FISCAL IMPACT:**     N/A

**ATTACHMENTS:** 1. Agreement between the Town of Grand Chute and KT Real Estate Holdings LLC  
2. Reference Map

# REFERENCE MAP



**CONSTRUCTION NOTE:**

Construction fencing to be installed around entire construction site. Coordinate with owner for fencing and gate locations and appropriate signage installation.

**LANDLORD NOTES:**

1. PLAN PREPARED FROM AN ALTA/CSM LAND TITLE. SURVEY BY: CAROL LANDSURVEYING CO., INC. 815 N. LYNDALE DRIVE APPLETON, WI 54912-1287 920-751-4168
2. CURBS ARE DIMENSIONED TO FACE OF CURB.
3. CONVENIENCE STORE, CAR WASH AND ISLAND COMPLEX ARE LOCATED FROM THE NORTH PROPERTY CORNER AND ALIGNED PARALLEL PERPENDICULAR TO THE NORTHEAST PROPERTY LINE UNLESS OTHERWISE INDICATED ON THIS PLAN.
4. UNLESS SHOWN OTHERWISE ON THIS DRAWING, CONTRACTOR SHALL PROVIDE CONTROL JOINTS, CONSTRUCTION JOINTS, AND EXPANSION JOINTS IN SLAB ON GRADE, SIDEWALKS AND DRIVES. CONTROL JOINT MAXIMUM DISTANCE: WALKS- 47' O.C., ALL OTHERS- 10' O.C. SAW CUT CONTROL JOINTS MINIMUM ONE-QUARTER CONCRETE THICKNESS. EXPANSION JOINT MAXIMUM DISTANCE: WALKS- 24' O.C., ALL OTHERS- 40' O.C. DOWEL ALL EXPANSION JOINTS- MAXIMUM 24' O.C.
5. CONCRETE IN ISLAND COMPLEX SHALL BE SMOOTH FINISHED.
6. EXTERIOR CONCRETE SURFACES TO BE SEALED. CONCRETE SEALER: APR 15- OCT 31 USE: TX-261V NOV 1- DEC 31 USE: TX-230
7. EXPANSION JOINTS SHALL BE DECA-D-FORMED AND CALKED WITH 5L1

**SITE DATA:**

ZONING DISTRICT:	IND
TOTAL SITE AREA- TOTAL:	54,290 SF 104,826 SF WITH RW
IS. IMPERVIOUS:	34,370 SF
IS. GRASS:	19,920 SF
PARKING REQUIREMENTS:	
PARKING REQUIRED:	20 STALLS
PARKING PROVIDED:	20 SERV. PNTS
BUILDING HEIGHTS:	
CONVENIENCE STORE:	13.5'
CAR WASH:	14'
CANOPY:	20.0'
BUILDING SETBACKS:	
FRONT:	33'
SIDE:	10'
REAR:	25'
PROPOSED LOT GREEN AREA:	30,670 SF 27%
PROPOSED HARD COVER:	73,800 SF 71%
BUILDING AREA:	64,800 SF 62%
	9022 SF 9%

**UTILITY PROVIDERS**

WATER, WASTE WATER:	TOWN OF GRAND CHUTE 620-832-4771
GAS, ELECTRIC:	WI ELECTRIC POWER COMPANY 800-242-9137
TELECOMMUNICATIONS:	WISCONSIN BELL, 800-524-8823



**STORES**



**STORES**

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**Kwik Trip, Inc.**  
P.O. BOX 2107  
1620 OAK STREET  
LACROSSE, WI 54602-2107  
PH. (608) 781-8888  
FAX (608) 781-8880

---

**INSITES**  
INSITES CONSTRUCTION SOFTWARE  
1330 Shuman Lane South, Box 171  
Pewaukee, WI 53072-1712  
TEL: 262.242.2100  
WWW.INSITES.COM

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STATE OF WISCONSIN  
ROBERT J. HELLER  
LAND SURVEYOR  
LICENSE NO. 3067308

**SITE PLAN**

**CONVENIENCE STORE 175**

GREENVILLE ROAD  
GRAND CHUTE, WISCONSIN

NO.	DATE	DESCRIPTION
-		DRAWN CITY SUBMITTAL
-		ISSUES TRACKING
-		SERIES DENSITY CONSTRUCTION
-		PERSON COMMENTS

DRAWN BY: \_\_\_\_\_  
SCALE: GRAPHIC  
PROJ. NO.: 18176  
DATE: GRAPHIC  
SHEET: **SP1**

INSITES 10-008

## AGREEMENT

This Agreement is made by and between the Town of Grand Chute (herein "Town") and KT Real Estate Holdings LLC, dba Kwik Trip, Inc. (herein "Kwik Trip"). The Town and Kwik Trip may be referred to herein individually as "party" or collectively as "parties".

### BACKGROUND RECITALS

**WHEREAS**, Kwik Trip is in the process of constructing a new retail store at 4520 W. Greenville Drive, located on the northeast corner at the intersection of CTH GV and Casaloma Drive in the Town; and

**WHEREAS**, Kwik Trip desires to acquire title to a portion of a vision corner parcel of land owned by the Town, and in exchange, therefore will make frontage road improvements (herein "Frontage Road Improvements") described in further detail below, at Kwik Trip's expense; and

**WHEREAS**, the Frontage Road Improvements run for a distance of approximately 300 feet, extending from the Frontage Road access point at CTH GV west to the Kwik Trip entrance at the east property line of 4520 W. Greenville Drive;

**NOW, THEREFORE**, the parties agree as follows:

1. **Frontage Road Improvements by Kwik Trip.** Kwik Trip hereby agrees to make the Frontage Road Improvements set forth in the Town of Grand Chute Department of Public Works Memorandum dated January 22, 2016, attached hereto as **Exhibit A**.
2. **Town Obligations.** As part of this Agreement the Town will undertake the following obligations at Town expense:
  - a) The Town will modify or adjust all existing Town utility facilities within the construction limits of this project as necessary to meet the new finished grades of the Frontage Road Improvements.
3. **Quit Claim Deed with Easement Reservation to Kwik Trip.** Upon completion of closing documents and approval of same by the Town, the Town will convey by quit claim deed, subject to reservation of sight line and public sidewalk easements, the following described parcel of land:

That part of the Southwest 1/4 of the Southwest 1/4 of Section 20, Township 21 North, Range 17 East, in the Town of Grand Chute, Outagamie County, Wisconsin, described as: Commencing at the Northwest corner of the Southwest 1/4 of said Section 20; thence Southerly, along the West line of Section 20, 1253.0 feet to the point of beginning; thence Easterly at right angles to the West line of Section 20, 183.0 feet; thence Southerly parallel with the West line of Section 20, 326.95 feet to the North right of way line of S.T.H. "76"; thence Northwesterly along the arc of a curve in said right of way line (the radius of which is 4564.2 feet to the Southwest) 219.97 feet to the West line of Section 20; thence Northerly, along the West line of Section 20, 204.9 feet to the point of beginning, EXCEPTING therefrom any portion thereof being used and/or previously conveyed for road or highway purposes; and FURTHER EXCEPTING therefrom Volume 18 of Certified Survey Maps, page 3534, Map Number 3534; and FURTHER EXCEPTING therefrom that part described in Resolution vacating a portion of Olde Casaloma Drive as described in

Document Number 1339386; and FURTHER EXCEPTING therefrom that part described in Document Number 1637214, described as follows: That part of the Northwest 1/4 and Southwest 1/4 of the Southwest 1/4 of Section 20, Township 21 North, Range 17 East, in the Town of Grand Chute, Outagamie County, Wisconsin, described as follows: Commencing at the Southwest corner of said Section 20; thence N00°01'02"W, 1207.95 feet along the West line of the Southwest 1/4 of said Section 20; thence N75°13'14"E, 34.13 feet to the West right-of-way line of Casaloma Drive and the point of beginning; thence N00°01'02"W, 105.50 feet to the South right-of-way line of Olde Casaloma Drive; thence N89°53'08"E, 81.33 feet to the West right-of-way line of Casaloma Drive and the start of a 630.00 foot radius curve to the left; thence 133.56 feet along said West right-of-way line and the arc of said curve having a 133.31 foot chord which bears S37°34'26"W to the point of beginning, LESS AND EXCEPTING THE SIGHT LINE AND SIDEWALK EASEMENTS REFERENCED BELOW. Tax Parcel Number: 101090200

4. **Reservation of Easements.** As part of the quit claim deed, the Town will reserve permanent easements for a sight line/vision triangle at the intersection of CTH GV and Casaloma Drive and for public sidewalk/pedestrian ramps that will be located on the parcel of land described above. Said easements are depicted and legally described on **Exhibit B**.

5. **Recording.** A memorandum of this Agreement may be recorded by either parity with the Register of Deeds for Outagamie County.

6. **Complete Agreement.** This constitutes the complete agreement between the parties and there have been no other oral or written representations, warranties, or agreements upon which any party hereto has relied.

7. **Parties Bound.** This Agreement shall be binding on the parties hereto and their respective heirs, successors and assigns.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

TOWN OF GRAND CHUTE

BY: \_\_\_\_\_  
David A. Schowalter, Town Chairman

BY: \_\_\_\_\_  
Karen L. Weinschrott, Town Clerk

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

KT Real Estate Holdings LLC

BY: \_\_\_\_\_  
Authorized Representative/Title

\_\_\_\_\_  
(Print Name)

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## MEMORANDUM

**TO:** Robert Buckingham, Community Development Director

**FROM:** Thomas J. Marquardt, P.E., Director of Public Works

**DATE:** January 22, 2016

**RE:** Proposed Frontage Road work for GV/Casaloma Kwik Trip

---

With the construction of the new Kwik Trip store at 4520 W. Greenville Drive, located on the northeast corner of CTH GV and Casaloma Drive, the following improvements will be completed to frontage road access and right-of-way surrounding the property.

The existing frontage road surface shall be pulverized and used to augment the base course to achieve the standard thickness of 18-inches.

New pavement thickness shall be 5-1/2 inches asphalt.

Vertical face curb and gutter shall be installed from the existing curb and gutter near the frontage road access point with CTH GV, west to the Kwik Trip entrance.

The roadway shall be 33 feet wide back-of-curb to back-of-curb. There shall be no parking on the frontage road.

Solid yellow double line epoxy pavement markings shall be installed. Cross walk markings at the intersection of the frontage road with CTH GV shall be installed.

Two entrances shall be constructed for Zentners Auto Repair, located at 4510 W. Greenville Drive.

Storm sewer shall be installed to convey the roadway drainage to the County Highway ditch drainage system.

5-foot wide sidewalk shall be installed parallel to the south curb of the frontage road and continue around the CTH GV/Casaloma corner to parallel Casaloma Drive, terminating at the north property line of the Kwik Trip parcel at 4520 W. Greenville Drive . A sidewalk connection must be made with the trail on the east side of the frontage road intersection with CTH GV. . A minimum 8-foot terrace shall be maintained from the back of the frontage road curb to the sidewalk and from the

back of the Casaloma Drive curb to the sidewalk. The Town will continue the sidewalk from Kwik Trip's north property line north to Federated Drive.

All Grand Chute utility facilities within the construction limits of this project shall be adjusted to meet the new finished grades.

A portion of the Town's parcel on the corner of CTH GV and Casaloma must be reserved for a sight line/vision triangle and for public sidewalk specified herein that will be located on property owned by Kwik Trip. Easement rights will also be granted to maintain the sidewalk within the right-of-way. Sufficient space is required for separate pedestrian ramps for crossing CTH GV and for Casaloma. The extent of the sight line/vision triangle easement and the restriction on visual obstructions within the limits of said easement are per the requirements of Grand Chute Municipal Code Ch. 475-21B(5)(d).

All Grand Chute standard specifications and standard details shall be met as part of this project.



**AGENDA REQUEST**  
**2/2/2016**

TOPIC: Design and Construction Administration Services contract for the rehabilitation of the Lions Park Tennis Courts.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Thomas J. Marquardt, P.E., <i>TM</i> Director of Public Works

**ISSUE:** Shall the Town Board approve a contract with Fred Kolkmann Tennis & Sport Surfaces, LLC to provide the design and construction administration services for the rehabilitation of the Lions Park Tennis Courts at a cost not to exceed \$8,500.

**BACKGROUND/ANALYSIS:** Fred Kolkmann did the tennis court evaluation for the Town in 2015. Based on his recommendations, a Parks Capital Improvement project was included in the 2016 budget to rehabilitate the Lions Park tennis courts. Staff does not have the expertise in tennis court design or the specific construction inspection skills needed to insure a successful project. Mr. Kolkmann will prepare the design and bid documents and oversee the reconstruction of the courts. The construction project have a duration of about three months.

Due length of time of the construction, the Town's tennis program will be relocated to another one of the Town's parks.

**RECOMMENDATION:** Staff recommends that the Town Board approve a contract with Fred Kolkmann Tennis & Sport Surfaces, LLC for the design and construction administration for the Lions Park Tennis courts in an amount of \$8,500.

Proposed contract has been sent to the Towns Attorney for review.

**FISCAL IMPACT:**    BUDGET

This cost would be part of the budgeted Capital Equipment cost in the Parks Budget

**ATTACHMENTS:** Attachment No. 1 - Design and Construction Administration proposal from Fred Kolkmann



FRED KOLKMANN TENNIS & SPORT SURFACES, LLC  
1921 MAYFAIR RD  
GRAFTON, WI 53024  
262 - 685 - 7507  
Email: [courtbuilder@ameritech.net](mailto:courtbuilder@ameritech.net)  
[www.kolkmanncourtbuilder.com](http://www.kolkmanncourtbuilder.com)



January 14, 2016

Mr. Mike Arft  
Town of Grand Chute  
1900 Grand Chute Blvd.  
Grand Chute, WI 54913-9613

Dear Mike,

Re: Design and Construction Administration Consulting Services for Lions Park Tennis Court Rehabilitation.

**PROJECT DESCRIPTION**

It is our understanding that the project is to repair the two (2) tennis courts at Lions Park. This will include:

1. Pulverize existing asphalt surface
2. Remove existing fence posts and fence fabric
3. Laser grade courts and install new base to bring to correct elevation
4. Remove net posts and install 2 new sets
5. Install a 1 1/2" lift of binder course, and a 1 1/2" lift of surface course asphalt
6. Install new fence posts
7. Install new fence fabric
8. Cut control joints between courts and along net lines
9. Install Armor over control joints
10. Applying two coats of acrylic resurfacer
11. Applying two coats of color. Court colors to be determined.
12. Stripe for two tennis courts

Alternate bid would be to reconstruct with tiles.

**SCOPE OF WORK**

**PHASE I - DESIGN SERVICES**

- Develop construction plans and technical specifications for the tennis court project for contractor bidding. Construction plans will include details showing how the various components of the project are to be constructed and the types of materials to be used. Technical specifications will be provided to assure quality control and to aid the contractor in materials and product selection and use.

FRED KOLKMANN TENNIS & SPORT SURFACES, LLC  
1921 MAYFAIR RD  
GRAFTON, WI 53024  
262 - 685 - 7507  
Email: [courtbuilder@ameritech.net](mailto:courtbuilder@ameritech.net)  
[www.kolkmanncourtbuilder.com](http://www.kolkmanncourtbuilder.com)

- Specifications will be developed along with your assistance concerning insurance, performance bonds, construction schedule, wage rates and other items relevant to the project.
- Prior to construction bidding, we will contact several contractors in the area that typically perform this type of work to inform them of the project and to solicit bids. We will also make additional plan sets available for other interested bidders.
- Conduct a Pre-Bid Meeting on-site with Owner and Contractors to review the scope of work, view the work site and to answer any questions about the project prior to the bid date.
- Provide a bid tabulation form for the bid opening and assist with the analysis of the bid results to determine the low bidder.

#### **PHASE II – CONSTRUCTION ADMINISTRATION AND INSPECTION**

When construction of the project is authorized by the Owner, we will conduct and document the pre-construction conference, review submittals, verify payment requests, prepare a construction photo log, and provide intermittent inspection as needed. We will also conduct the pre-final and final inspections, and obtain a signed and dated guarantee. At completion, the project progress book, which includes both the construction documents and construction administration records, will be presented to the Owner for future reference.

#### **CONSULTING FEES**

We propose to provide the consulting services for Phase I for a fee of Four Thousand five hundred dollars and no cents (\$4,500.00) for all items designed and bid, whether or not they are accepted by the Owner.

We will also provide construction inspection services as described in Phase II, for a fee of Four Thousand dollars and no cents (\$4,000.00).

#### **SCHEDULE**

Work to follow Client's schedule.

FRED KOLKMANN TENNIS & SPORT SURFACES, LLC  
1921 MAYFAIR RD  
GRAFTON, WI 53024  
262 - 685 - 7507  
Email: [courtbuilder@ameritech.net](mailto:courtbuilder@ameritech.net)  
[www.kolkmanncourtbuilder.com](http://www.kolkmanncourtbuilder.com)

## INSURANCE

We will maintain insurance for professional liability.

Fred Kolkmann Tennis & Sport Surfaces LLC Terms and Conditions apply to this contract and are attached.

This contract shall be governed by the laws of the State of Wisconsin.

Sincerely,

*Fred Kolkmann*

Fred Kolkmann, CTCB  
President



**Fred Kolkmann Tennis & Sport Surfaces, LLC.**

FRED KOLKMANN TENNIS & SPORT SURFACES, LLC  
1921 MAYFAIR RD  
GRAFTON, WI 53024  
262 - 685 - 7507  
Email: [courtbuilder@ameritech.net](mailto:courtbuilder@ameritech.net)  
[www.kolkmanncourtbuilder.com](http://www.kolkmanncourtbuilder.com)

FRED KOLKMANN TENNIS & SPORT SURFACES, LLC.

**Terms and Conditions**

1. **Invoicing and payments:** Invoices shall be rendered monthly on all projects. Payment is due within 30 days of invoice unless other terms are specified in the body of the contract. Any invoice unpaid after 60 days from the invoice date, may cause Fred Kolkmann Tennis & Sport Surfaces, LLC to withdraw permanently from any and all future activity on the project, and all other projects.
2. **Interest and Unpaid Balance Due:** If any amount is not paid by Client when due, the unpaid balance shall accrue interest at annual effective rate of 18%.
3. **Attorney Fees and Collection Costs:** In the event it becomes necessary for Fred Kolkmann Tennis & Sport Surfaces, LLC, to refer unpaid balances to an attorney or collection agency, then in addition to the amount owed Fred Kolkmann Tennis & Sport Surfaces, LLC will be entitled to recover all reasonable cost of collection and fees incurred.
4. **Document Ownership:** All original calculations, sketches and construction document drawings shall remain the property of Fred Kolkmann Tennis & Sport Surfaces, LLC.



**AGENDA REQUEST**  
**2/2/2016**

TOPIC: Authorization for DPW to purchase equipment

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Thomas J. Marquardt, P.E., Director of Public Works

**ISSUE:** Shall the Town Board approve purchase of a 2016 Chevrolet Silverado 2500HD 4WD Regular Cab at a State Bid cost of \$29,152.50 and a 2016 Chevrolet Silverado 2500HD 4WD Crew Cab at a State Bid cost of \$30,593.50? (State Bid and Budgeted)

**BACKGROUND/ANALYSIS:** The regular cab truck is a replacement for Truck #150, a 2007 1/2-ton 2WD unit that was originally the Street Superintendent's truck. Due to its 2WD and limited towing capacity, the successful reassignment of the truck has been met with limited success. The new truck would be used on a daily basis for transporting equipment and materials to and from job sites. The truck would also be used to plow cul de sacs in our winter maintenance operations. A lift gate is proposed for the new truck to aid in the loading and unloading of oversized power equipment. Truck #150 will be sent to auction with an estimated resale of \$9,400.

The crew cab truck is an added truck for the Parks Department. It would be used on a daily basis to transport equipment, materials and personnel. The truck will be outfitted with a utility body to carry needed tools and supplies for park maintenance. During the winter season, this truck will used to plow snow in the park parking lots, trails and cul de sacs.

**RECOMMENDATION:** Staff recommends that the Town Board approve the purchase of the two pick-up trucks at State Bid prices of \$29,152.50 and \$30,593.50. Plows, lift gate and utility body would be an additional cost. Budgeted \$40,500 and \$53,000 for complete trucks.

**FISCAL IMPACT:**     CIP  
Both pick-ups were included in the 2016 Capital Improvements Program budget.

**ATTACHMENTS:**

Attachment No. 1      2016 Chevrolet Silverado 2500HD 4WD Reg Cab

Attachment No. 2      2016 Chevrolet Silverado 2500HD 4WD Crew Cab

**Prepared For:**  
 DUANE VELIE  
 TOWN OF GRAND CHUTE  
 1900 W. GRAND CHUTE BLVD.  
 GRAND CHUTE, WI 54913  
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**Prepared By:**  
 SCOTT KUSSOW  
 EWALD AUTOMOTIVE GROUP, LL  
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 OCONOMOWOC, WI 53066  
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2016 Fleet/Non-Retail Chevrolet Silverado 2500HD 4WD Reg Cab 133.6" W

**QUOTE WORKSHEET**

QUOTE WORKSHEET - 2016 Fleet/Non-Retail CK25903 4WD Reg Cab 133.6" Work Truck

MSRP		\$35,910.00
Destination Charge		\$1,195.00
Optional Equipment		\$4,107.50
Dealer Advertising		\$0.00
PRE-TAX ADJUSTMENTS:		
STATE OF WISCONSIN MUNICIPAL DISCOUNT	(\$12,060.00)	
Total Pre-Tax Adjustments		(\$12,060.00)
Taxable Price		\$29,152.50
TOTAL	Street Replacement For #150	\$29,152.50

Customer Signature / Date

Dealer Signature / Date

2016 CHEVROLET SILVERADO 2500 REG CAB 4WD ORANGE REVISED TO YOUR SPECS AS DETAILED, (ADDED TRAILER MIRRORS, DELETED CARGO BOX STEP AND BACKUP CAMERA). DELIVERY AND REGISTRATION FEES ARE INCLUDED. DELIVERY CAN BE ANTICIPATED 90-120 DAYS FROM RECEIPT OF YOUR ORDER. PAYMENT TERMS ARE NET TEN DAYS.

+ Liftgate  
 + Snowplow

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 422.0, Data updated 1/19/2016  
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Customer File:

**Prepared For:**  
 DUANE VELIE  
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2016 Fleet/Non-Retail Chevrolet Silverado 2500HD 4WD Crew Cab 167.7"

**QUOTE WORKSHEET**

**QUOTE WORKSHEET - 2016 Fleet/Non-Retail CK25943 4WD Crew Cab 167.7" Work Truck**

MSRP		\$39,890.00
Destination Charge		\$1,195.00
Optional Equipment		\$2,007.50
Dealer Advertising		\$0.00
PRE-TAX ADJUSTMENTS:		
STATE OF WISCONSIN MUNICIPAL DISCOUNT	(\$12,499.00)	
Total Pre-Tax Adjustments		(\$12,499.00)
Taxable Price		\$30,593.50
TOTAL	(Parks Truck Mike A.)	\$30,593.50

Customer Signature / Date

Dealer Signature / Date

2016 CHEVROLET SILVERADO 2500 CREW CAB 4WD C&C REVISED TO YOUR SPECS AS DETAILED, (ADDED TRAILER MIRRORS, DELETED REAR DEFOGGER). DELIVERY AND REGISTRATION FEES ARE INCLUDED. DELIVERY CAN BE ANTICIPATED 90-120 DAYS FROM RECEIPT OF YOUR ORDER. PAYMENT TERMS ARE NET TEN DAYS.

+ Utility Body  
 + Snow plow

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 422.0, Data updated 1/19/2016  
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Customer File:

TOWN OF GRAND CHUTE  
BOARD OF SUPERVISORS  
(OUTAGAMIE COUNTY, STATE OF WISCONSIN)  
RESOLUTION 3 - SERIES OF 2016

Westhill Boulevard Street Reclamation

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER CHAPTER 66, POLICE POWERS, WIS. STATS., 2013-14 AS AMENDED.

BE IT RESOLVED by the Town Board of Supervisors of the Town of Grand Chute, Outagamie County, Wisconsin as follows:

1. The Town Board of Supervisors hereby declares its intention to exercise its powers under Section 66.0703(1)(b), Wis. Stats., 2013-14 as amended, to levy special assessments upon property within the following area as described and shown on Exhibit "A" for benefits conferred upon such property by improvement of the following:
  - I. Improvements
    - A. Street Reclamation
  - II. Location of Improvement  
Located in Section 29, T21N, R17E
2. The total amount assessed against such improvements shall not exceed the total cost of the improvements. The Town Board determines that such improvements shall be made under the police power, and the amount assessed against each parcel shall be on a cost per front foot, area, or unit cost basis.
3. The assessments against any parcel may be paid in cash or in the number of installments to be determined at the Public Hearing on the proposed assessments and according to the Final Resolution of the Town Board.
4. The Town Board/Engineer is directed to prepare a Report consisting of:
  - I. Plans and specifications of said improvements
  - II. A summary of the entire cost of the proposed improvements
  - III. A schedule of proposed assessments showing the properties, which are benefited by the work or improvement

Upon completing such report, the Town Board/Engineer is directed to file a copy thereof in the Town Clerk's Office for public inspection.

5. Upon receiving the report of the Town Board/Engineer, the Town Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7), Wisconsin Statutes. The hearing shall be held at the Grand Chute Town Hall at a time set by the Town Clerk in accordance with Section 66.0703(7), Wisconsin Statutes.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016

TOWN OF GRAND CHUTE

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By: David A. Schowalter  
Town Chairperson

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By: Karen L. Weinschrott  
Town Clerk

# EXHIBIT A

## ASSESSMENT AREA DESCRIPTION:

A part of Lot 1 & all of Lots 2 thru 17 of Westhill East, a part of Lot 1 & all of Lot 2 of Certified Survey Map No. 652 as recorded in Volume 4 of Certified Survey Maps on Page 652 as Document No. 983363, a part of Lot 2 & all of Lots 1, 3 & 4 of Certified Survey Map No. 802 as recorded in Volume 4 of Certified Survey Maps on Page 802 as Document No. 993992, all of Outlot 1 of Certified Survey Map No. 1192 as recorded in Volume 6 of Certified Survey Maps on Page 1192 as Document No. 1029235, a part of Lot 1 of Certified Survey Map No. 1681 as recorded in Volume 9 of Certified Survey Maps on Page 1681 as Document No. 1088856, all of Lots 1 thru 4 of Certified Survey Map No. 2867 as recorded in Volume 15 of Certified Survey Maps on Page 2867 as Document No. 1229155, all of Lots 1 & 2 of Certified Survey Map No. 3809 as recorded in Volume 20 of Certified Survey Maps on Page 3809 as Document No. 1373372, all of Lots 1 & 2 of Certified Survey Map No. 4698 as recorded in Volume 26 of Certified Survey Maps on Page 4698 as Document No. 1586451, all of Lots 1 & 2 of Certified Survey Map No. 5117 as recorded in Volume 29 of Certified Survey Maps on Page 5117 as Document No. 1668499, all of Lot 1 of Certified Survey Map No. 5118 as recorded in Volume 29 of Certified Survey Maps on Page 5118 as Document No. 1668500, and a part of the Northeast 1/4 of the Northeast 1/4, the Southeast 1/4 of the Northeast 1/4 and the Southwest 1/4 of the Northeast 1/4, all located in the Northwest 1/4 of the Northeast 1/4, the Northeast 1/4 of the Northeast 1/4, the Southeast 1/4 of the Northeast 1/4, the Southwest 1/4 of the Northeast 1/4, the Northwest 1/4 of the Southeast 1/4 and the Northeast 1/4 of the Southeast 1/4 of Section 29, Township 21 North, Range 17 East, Town of Grand Chute, Outagamie County, Wisconsin containing 116.4 acres of land more or less and described as follows:

Beginning at the Southwest corner of Lot 1 of said Certified Survey Map No. 5118; thence Northerly, 167.86 feet along the West line of said Lot 1; thence Northerly, 393.89 feet along said West line to the Northwest corner thereof and the Southwest corner of Lot 4 of said Certified Survey Map No. 802; thence Northerly, 99.75 feet along the West line of said Lot 4; thence Northerly, 302.40 feet along said West line; thence Northerly 28.32 feet along said West line to the Northwest corner thereof; thence Northerly, 466.77 feet along the East right-of-way line of Interstate "41" to the Southwest corner of Lot 1 of said Certified Survey Map No. 2867; thence Northerly, 321.58 feet along the West line of said Lot 1; thence Easterly, 28.00 feet along said West line; thence Northerly, 314 feet more or less along said West line to the centerline of Mud Creek; thence Northeasterly, 1472 feet more or less along said centerline to the South right-of-way line of Wisconsin Avenue; thence Easterly, 132 feet more or less along said South right-of-way line to the West right-of-way line of Westhill Boulevard; thence Easterly, 80.00 feet to the East right-of-way line of said Westhill Boulevard; thence Easterly, 578.00 feet along said South right-of-way line to the Southwesterly right-of-way line of the Canadian National Railroad; thence Southeasterly, 622.89 feet along Southwesterly right-of-way line to the Northern most corner of Lot 3 of said Certified Survey Map No. 3809; thence Southerly, 80.31 feet along the East line of Lands described in Document No. 1377983 to the Southeast corner thereof; thence Westerly, 154.25 feet along the North line of Lot 3 of said Certified Survey Map No. 3809 to the Northwest corner thereof; thence Southerly, 423.21 feet along the West line of said Lot 3 to the Southwest corner thereof; thence Westerly, 165.65 feet along the North line of Lot 4 of said Certified Survey Map No. 3809 to the Northwest corner thereof; thence Southerly, 241.39 feet along the West line of said Lot 4 to the Southwest corner thereof; thence Westerly, 411.17 feet along the South line of Lot 2 of said Certified Survey Map No. 3809 to the Southwest corner thereof;

PAGE 1 OF 3

**McMAHON**  
ENGINEERS ARCHITECTS

Project No. G0006 9-15-00728.00 Date JAN. 2016 Scale \_\_\_\_\_

Drawn By CWK Field Book \_\_\_\_\_ Page \_\_\_\_\_

1445 McMAHON DRIVE NEENAH, WI 54956  
Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025  
Tel: (920) 751-4200 Fax: (920) 751-4284

File No.

W:\PROJECTS\G0006\950728\ASSESSMENT EXHIBIT\WESTHILL BLDV 2016 ASSESSMENT EXHIBIT-DESCRIPTION.dwg, model, Plot Date: 1/14/2016 2:08 PM, xref: none

thence Southerly, 1350.86 feet along the East line of Lands described in Document No. 2061352, Document No. 893775 and Lots 1 thru 9 of said Westhill East to the North line of said Northeast 1/4 of the Southeast 1/4; thence Easterly, 203.01 feet along said North line to the Northeast corner of Lot 2 of said Certified Survey Map No. 652; thence Southerly, 605.98 feet along the East line of said Lot 2 to the Southeast corner thereof; Thence Westerly, 487.89 feet along the South line of said Lot 2 to the East right-of-way line of Westhill Boulevard; thence Northwesterly, 88.33 feet to the West right-of-way line of said Westhill Boulevard and the centerline of vacated West Franklin Street; thence Westerly, 398.00 feet along said centerline to the West line of said vacated West Franklin Street; thence Southerly, 30.00 feet along said West line to the South line of Lot 1 of said Certified Survey Map No. 5117; thence Westerly, 561.26 feet along said South line to the Southwest corner thereof; thence Northerly, 2.92 feet along the East line of Lot 2 of said Certified Survey Map No. 5118 to the Northeast corner thereof; thence Westerly, 215.44 feet along the North line of said Lot 2 to the Point of Beginning.

The above description shall be used for assessment purposes only.

PAGE 2 OF 3

**McMAHON**  
ENGINEERS ARCHITECTS

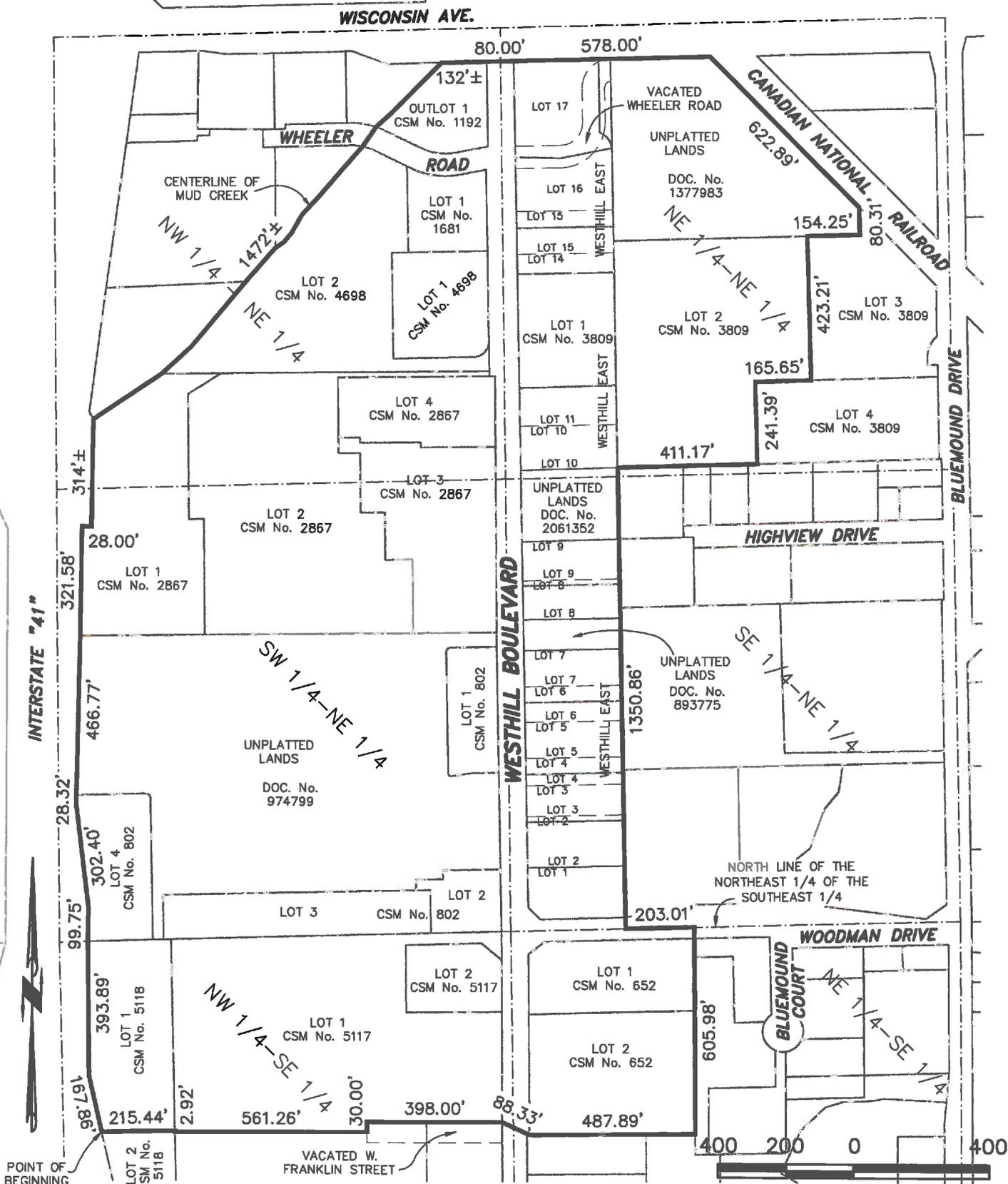
Project No. G0006 9-15-00728.00 Date JAN. 2016 Scale \_\_\_\_\_

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1445 McMAHON DRIVE NEENAH, WI 54956  
Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025  
Tel: (920) 751-4200 Fax: (920) 751-4284

File No.

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PAGE 3 OF 3

SCALE - FEET



Project No. G0006 9-14-0711.00 Date JAN., 2016 Scale 1"=400'  
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1445 McMAHON DRIVE NEENAH, WI 54956  
Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025  
Tel: (920) 751-4200 Fax: (920) 751-4284

File No.