

**To: Carrie Gretzinger
Office Coordinator of Public Works
1900 W. Grand Chute Boulevard
Grand Chute, WI 54913-9613**

Re: Submission of Bidder's Proof of Responsibility Forms for the Year 2019

(DO NOT FAX)

Dear Madam:

Submitted herewith please find our statement for your consideration in determining whether our firm is qualified to bid, perform and furnish the necessary labor materials and skill on the basis of our work record, experience, equipment, staff and financial resources including bond ability, as required to enter upon and complete those various types of projects indicated below as may be awarded by the Town of Grand Chute during the calendar year above specified. It is understood that the determinations and decisions of the Town of Grand Chute with regard to qualifications shall be final, and further, that the information herein will be considered confidential. A finding of "qualified" for one project does not bind the Town of Grand Chute on other projects, and the Town of Grand Chute expressly reserves the right to determine if a bidder is qualified on a project by project basis. It is also understood that this Bidder's Proof of Responsibility is good for one calendar year and must be renewed annually at the beginning of the year and that pursuant to Section 66.0901 (2) Wis. Stats. The form provided for "Bidder's Proof of Responsibility" shall be completed and returned to the Department of Public Works not less than five days before the date of bid opening.

Sincerely,

Officer

Firm

APPLICANT

Received (for Town use)

Date: _____

Time: _____

Initials: _____

This form available at the Town of Grand Chute
Website: www.grandchute.net

**DO NOT
FAX**

TOWN OF GRAND CHUTE PUBLIC WORKS & UTILITIES BIDDER'S PROOF OF RESPONSIBILITY



ALL BIDDERS ON PUBLIC WORKS AND UTILITY CONTRACTS
SHALL PROVIDE PROOF OF RESPONSIBILITY IN ACCORDANCE
WITH SECTION 66.0901(2), WISCONSIN STATUTES.

THIS PROOF OF RESPONSIBILITY
**SHALL ONLY BE VALID FOR THE CALENDAR YEAR
BEGINNING JANUARY 1, 2019 AND SHALL BE ON FILE
WITH THE DEPARTMENT OF PUBLIC WORKS PRIOR TO THE
BID SUBMITTAL OR AS STATED IN THE BID ADVERTISEMENT.**

NOTE

THE CONTENTS OF THIS QUESTIONNAIRE SHALL BE CONFIDENTIAL
FOR THE EXCLUSIVE USE OF THE CONTRACTING AGENCY
AND SHALL NOT BE MADE PUBLIC EXCEPT
BY WRITTEN PERMISSION OF THE PROSPECTIVE BIDDER.

**THE PROSPECTIVE BIDDER SUBMITTING THIS QUESTIONNAIRE SHALL
HAVE THE SOLE RESPONSIBILITY FOR MAINTAINING THE MOST UP TO
DATE INFORMATION. INVALID OR EXPIRED INFORMATION WILL RESULT IN THE
DISQUALIFICATION OF THE BID**

(DO NOT REMOVE THIS COVER SHEET FROM DOCUMENT)

PREQUALIFICATION STATEMENT

There is submitted herewith for your consideration, pursuant to Section 66.0901(2), Wisconsin Statutes, a statement of qualifications of the undersigned to furnish the necessary labor, materials, and skills required to enter upon and complete public works or utility contracts to be let by the Town of Grand Chute.

IDENTIFICATION

A. Official Firm Name _____

B. Telephone _____ Fax _____ E-mail _____

C. Address _____

(Street)

(PO Box)

(City)

(State)

(Zip Code)

D. Number of years in business under present firm name _____

E. Please check (1), (2), or (3):

(1) A Corporation _____ (2) A Co-Partnership _____ (3) An Individual _____

Federal Tax Identification No. _____

F. Principal Individuals:

(If a Corporation or LLC, answer below) (If a Co-Partnership, answer below)

President or Manager _____ Name of Partner _____

Vice Pres. _____ Name of Partner _____

Secretary _____ (If a Sole Trader, answer below)

Treasurer _____ Name of Sole Trader _____

G. If a Corporation or LLC, answer below:

(1) When incorporated _____

(2) In what state _____

H. Class of work in which firm is seeking qualification(s) (check below):

STREET, UTILITY AND SITE CONSTRUCTION

- Bituminous street construction
(Prime contractor)
- Bituminous paving
- Bridge construction and repairs
 - \$0 - \$250,000
 - \$250,000 - \$500,000
 - Over \$500,000
- Bridge painting
- Concrete street construction
(Prime contractor)
- Concrete paving
- Concrete pavement repairs
- Joint sealing
- Landscaping
- Mud jacking
- Pile driving
- Pump houses & lift stations
- Reinforced concrete construction
(such as foundations, storm drainage structures, retaining walls)
- Roadway grading & graveling
- Sanitary and storm sewer construction
 - Lateral construction only
- Sidewalk construction
- Site excavation, grading and graveling
- Street lighting
- Water main construction
 - Lateral construction only

OTHER MISCELLANEOUS CATEGORIES

EXPERIENCE

A. CONSTRUCTION EXPERIENCE

What is the construction experience of the principal individuals, including superintendents and/or forepersons, of your present organization?

INDIVIDUAL'S NAME	PRESENT POSITION OF OFFICER IN YOUR ORGANIZATION	YEARS OF CONSTRUCTION EXPERIENCE	MAGNITUDE AND TYPE OF WORK	IN WHAT CAPACITY

Average number of employees during the last 12 months:

Office _____ Skilled _____ Unskilled _____

B. PROJECT EXPERIENCE

List below construction work performed by you of any projects pertinent to the type of work for which pre-qualification is desired. Under "Capacity", state whether as Contractor, Engineer, Superintendent, Foreperson, etc.

YEAR	TYPE OF WORK	CAPACITY	COST OF WORK

C. CURRENT PROJECTS

List below the present contracts held by you.

DATE AWARDED	TYPE OF WORK	PERCENT COMPLETED	ANTICIPATED COMPLETION DATE	COST OF WORK

CONTRACTUAL RESPONSIBILITY

A. Has firm ever failed in the past ten years to complete on time work awarded to it? _____
If so, state:

Date: _____ Owner: _____

Owner's Mailing Address: _____
(At that time, or now (preferably now), if there is a difference.)

Full particulars in each instance: _____

B. Has any officer or partner or firm ever failed in the past ten years to complete on time a construction contract handled in his own name? _____
If so, state:

Date: _____ Name of Officer or Partner: _____

Owner: _____

Owner's Mailing Address: _____
(At that time, or now (preferably now), if there is a difference)

Full particulars in each instance: _____

C. Has any officer or partner of firm ever been an officer or partner of some other organization during the past ten years that failed to complete on time a construction contract? _____
If so, state:

Date: _____ Name of Officer or Partner: _____

Name and Mailing Address of Organization: _____

Name and Mailing Address of Owner: _____
(Above addresses at that time, or now (preferably now), if there is a difference.)

Full particulars in each instance: _____

D. Has firm asked to be relieved from a bid submitted by it to a public awarding authority during the past 10 years? _____

If so, state: _____

Date: _____ Claimant: _____

Owner's Mailing Address: _____

(At that time, or now (preferably now), if there is a difference.)

Full particulars in each instance: _____

E. Has firm ever been charged with or convicted of a violation of any wage schedule? _____

If so, state: _____

Date: _____ Claimant: _____

Claimant's Mailing Address: _____

(At that time, or now (preferably now), if there is a difference.)

Full particulars in each instance: _____

F. Has the applicant, any of its owners, a subsidiary or corporate parent, or any officer or director thereof, been convicted in the last three years of violating Section 133.01, Wisconsin Statutes (Unlawful Contracts: Conspiracies)? _____

If so, state: _____

Date: _____ Claimant: _____

Claimant's Mailing Address: _____

(At that time, or now (preferably now), if there is a difference.)

Full particulars in each instance: _____

BONDING RESPONSIBILITY

A. Names, addresses, and telephone numbers of bonding companies which generally execute bid and surety bonds:

Names, addresses, and telephone numbers of all bonding companies other than those listed in (A) above which have written bid and surety bonds during the last five years:

B. Has any bonding company ever taken over a contract, or made any payments because of firm's failure to carry out a contract? _____

If so, state:

Date: _____ Name of Bonding Co.: _____

Bonding Company's Mailing Address: _____

Full particulars in each instance: _____

CONTRACTOR'S FINANCIAL STATEMENT

Condition at close of business on _____, 2_____

A. ASSETS

Cash.....	\$ _____
Accounts Receivable	\$ _____
Real Estate Equity	\$ _____
Materials in Stock	\$ _____
Equipment - Book Value	\$ _____
Less Depreciation	
Furniture and Fixtures - Book Value	\$ _____
Less Depreciation	
Other Assets.....	\$ _____
TOTAL ASSETS.....	\$ _____

B. LIABILITIES

Accounts, Notes, and Interest Payable	\$ _____
Other Liabilities	\$ _____
TOTAL LIABILITIES	\$ _____

NET WORTH (TOTAL ASSETS LESS TOTAL LIABILITIES).....\$ _____

C. Who prepared such balance sheet? _____

D. Are any of your assets assigned; if so, which are assigned? _____

E. For what purpose are they assigned? _____

AFFIDAVIT

STATE OF _____)

COUNTY OF _____)

_____ Being duly sworn, deposes and says that he/she is
(Name of Officer/Owner)

the _____ of _____
(Title) (Name of Firm)

and that the answers to the foregoing questions and all statements contained therein are true and correct, and that any owner, bonding company, or other agency, named herein is hereby authorized to supply the municipality, Town of Grand Chute, with any information deemed necessary to verify this statement.

(Signature of Officer/Owner)

Subscribed and sworn to before me this _____ day of _____, 2_____.

Notary Public

_____, _____
County State

My Commission Expires _____

APPROVED BY:

Deputy Director of Public Works

Date _____