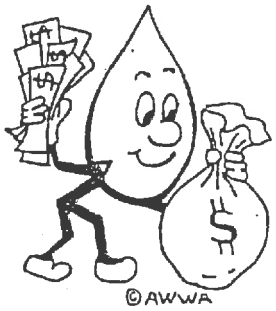

Utility Payments made easy!

Payment Always Made on the Due Date

Save Time and Postage

Avoid Late Charges

How does the Direct Payment Plan work?

Each quarter, just as you do now, you will receive a utility bill showing your utility charges. ***On the due date***, your bank will automatically deduct that amount from your designated account. Your direct payment plan will remain in effect until you notify us to change or cancel the plan.

When can my Direct Payment Plan go into effect?

You must **allow 30 days for set up**. If your utility payment is due in the next 30 days, you will need to make that payment with a check. The following quarter your payment will be automatically withdrawn.

Questions - call 832-1581

To take advantage of this service, complete the authorization form below.

DIRECT PAYMENT - AUTHORIZATION ENROLLMENT FORM

_____ _____
Utility Account Number

_____ _____
Daytime Phone

_____
Name and Address *(Please Print)*

Checking _____ Savings _____

_____
Service Address

_____ _____ _____
Bank Routing Number Bank Account Number Bank Name

I authorize The Town of Grand Chute to instruct my financial institution to deduct my utility payment from my checking or savings account. If at any time I decide to discontinue this payment service, I will notify The Town of Grand Chute in writing or by phone.

Signature:_____ Date: _____

PLEASE INCLUDE A **VOIDED CHECK** AND REMIT TO:

Town of Grand Chute
1900 Grand Chute Blvd.
Grand Chute, WI 54913-9613