

GRAND CHUTE PLAN COMMISSION MINUTES

January 19, 2016

Members Present: Chairman Dave Schowalter, Commissioners Bruce Sherman, Robert Stadel, Julie Hidde, Duane Boeckers, John Weber

Members Absent: Pam Crosby, Vivian Huth

Also Present: James March, Town Administrator; Thomas Marquardt, Public Works Director; Bob Heimann, IT Director; Michael Patza, Town Planner; Robert Buckingham, Community Development Director; other interested parties (audience attendance = approx. 3)

1. **ROLL CALL.**

Chairman Schowalter opened the meeting at 6:00 p.m.

2. **INTRODUCTION** – John Weber, Plan Commission alternate member.

3. **PLEDGE OF ALLEGIANCE.**

4. **APPROVAL OF AGENDA.**

Motion (Sherman/Boeckers) to approve the agenda. Motion carried, all voting aye.

5. **APPROVAL OF MINUTES** – DECEMBER 15, 2015 MEETING.

Motion (Hidde/Sherman) to approve the December 15, 2015 minutes. Motion carried, all voting aye.

6. **PUBLIC INPUT**

There was no public input.

7. **COMMUNITY DEVELOPMENT DIRECTOR'S REPORT** – (AVAILABLE UPON REQUEST)

8. **PUBLIC HEARING #1** – SPECIAL EXCEPTION (SE-01-16) REQUESTED BY CONNECTIONS LLC, DBA CONNECTIONS, 2171 W. PERSHING STREET, FOR OPERATION OF A GROUP DAY CARE FACILITY.

Chairman Schowalter opened Public Hearing #1 at 6:05 p.m.

Jessica Meyer and Danette Locke, co-owners of Connections, provided background on their operation. The success of their Kimberly location has prompted the decision to expand with a facility in Grand Chute.

Kelly Sperl, project architect, informed the Commission that he was available to answer any questions regarding the property improvements being planned for Connections.

Motion (Stadel/Sherman) to close Public Hearing #1 at 6:08 p.m. Motion carried, all voting aye.

9. **SPECIAL EXCEPTION (SE-01-16)** – REQUEST BY CONNECTIONS LLC, DBA CONNECTIONS, 2171 W. PERSHING STREET, FOR OPERATION OF A GROUP DAY CARE FACILITY.

Motion (Sherman/Hidde) to recommend approval the Special Exception Permit (SE-01-16) requested by Connections LLC, dba Connections, 2171 W. Pershing Street, to allow operation of a group day care facility, subject to approval of the Site Plan (SPA1-00-10) for the project. Motion carried, all voting aye.

10. **SITE PLAN AMENDMENT (SPA1-00-10)** – REQUEST BY CONNECTIONS LLC, DBA CONNECTIONS, 2171 W. PERSHING STREET, FOR SITE IMPROVEMENTS ASSOCIATED WITH A GROUP DAY CARE FACILITY.

Motion (Stadel/Hidde) to defer action on SPA1-00-10 to the 2/2/16 Plan Commission meeting. Motion carried, all voting aye.

11. **CERTIFIED SURVEY MAP (CSM-01-16)** – REQUEST BY KENNETH J. AND KAREN M. LOOK, 3755 N. CASALOMA DRIVE, FOR A 2-LOT CSM WITH ROADWAY DEDICATION.

Planner Patza provided background on the CSM and roadway dedication.

Motion (Hidde/Stadel) to recommend Town Board approval of the Certified Survey Map (CSM-01-16) requested Kenneth J. & Karen M. Look, 3755 N. Casaloma Drive, for a 2-lot CSM with roadway dedication. Motion carried, all voting aye.

12. ADJOURNMENT.

Motion (Sherman/Boeckers) to adjourn at 6:11 p.m. Motion carried, all voting aye.

Respectfully Submitted,

Tracy Olejniczak
Community Development Secretary