

GRAND CHUTE PLAN COMMISSION MINUTES

September 6, 2016

Members Present: Chairman Dave Schowalter, Commissioners Bruce Sherman, Robert Stadel, Julie Hidde, Vivian Huth, Duane Boeckers, Pam Crosby, John Weber.

Members Absent: None.

Also Present: James March, Town Administrator; Thomas Marquardt, Public Works Director; Karen Heyrman, Deputy Public Works Director; Bob Heimann, IT Director; Robert Buckingham, Community Development Director; Michael Patza, Town Planner; other interested parties (audience attendance = 2)

1. **ROLL CALL**

Chairman Schowalter opened the meeting at 6:00 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF AGENDA.**

Motion (Sherman/Boeckers) to approve the agenda. Motion carried, all voting aye.

4. **APPROVAL OF MINUTES** – AUGUST 16, 2016 MEETING.

Motion (Stadel/Hidde) to approve the minutes. Motion carried, all voting aye.

5. **PUBLIC INPUT**– None.

6. **COMMUNITY DEVELOPMENT DIRECTOR'S REPORT**

Director Buckingham provided an update on 2016 construction activity and recently announced plans for redevelopment of the former National Envelope Company site.

7. **SITE PLAN AMENDMENT (SPA1-00-01)** – REQUEST BY METRO DRIVE, LLC, 245 METRO DRIVE, TO REPLACE AN EXISTING MULTI-TENANT PYLON SIGN WITH A NEW MULTI-TENANT PYLON SIGN.

Motion (Hidde/Huth) to approve the Site Plan Amendment (SPA1-00-01) requested by Metro Drive, LLC, 245 Metro Drive, to replace an existing multi-tenant pylon sign with a new multi-tenant pylon sign. Motion carried, all voting aye.

8. **SITE PLAN AMENDMENT (SPA1-00-85)** – REQUEST BY OMSAI, LLC, DBA BUDGET INN OF APPLETON, 1032 S. WESTLAND DRIVE, TO REPLACE AN EXISTING PYLON SIGN WITH A NEW PYLON SIGN.

Planner Patza reviewed the disclaimer note to be included with this project approval. The Town Attorney has developed the disclaimer wording based on pending action by the Town with regard to the termination of this property's hotel license.

Motion (Stadel/Crosby) to approve the Site Plan Amendment (SPA1-00-85) requested by OMSAI, LLC, dba Budget Inn of Appleton, 1032 S. Westland Drive, to replace an existing pylon sign with a new pylon sign. The approval of this Site Plan Amendment does not constitute an express or implied Hotel License renewal. The owner may proceed with this project at its own risk. The Town reserves all rights for the termination of the Hotel License for this property. Motion carried, all voting aye.

9. **SITE PLAN AMENDMENT (SPA1-00-98)** – REQUEST BY ABBYBANK, 1500 N. CASALOMA DRIVE, TO REPLACE AN EXISTING PYLON SIGN WITH A NEW PYLON SIGN.

Motion (Huth/Crosby) to approve the Site Plan Amendment (SPA1-00-96) requested by AbbyBank, 1500 N. Casaloma Drive, to replace an existing pylon sign with a new pylon sign. Motion carried, all voting aye.

10. ADJOURNMENT.

Motion (Sherman/Boeckers) to adjourn at 6:07 p.m. Motion carried, all voting aye.

Respectfully Submitted,

Tracy Olejniczak/BB
Community Development Secretary