

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – SEPTEMBER 6, 2016

CALL TO ORDER/ROLL CALL

Meeting called to order at 7:00 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, Jim Pleuss, and Karen L. Weinschrott, Town Clerk

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Tim Bantes, Fire Chief; Julie Wahlen, Finance Director; Greg Peterson, Police Chief; Bob Heimann, IT Director; Tom Marquardt, Director of Public Works; Karen Heyrman, Deputy Director of Public Works; Mike Patza, Town Planner; Carl Sutter, McMahon Associates; Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 2 signed attendance

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Nooyen/Sherman) to approve the agenda as printed. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – August 16, 2016

Motion (Thyssen/Sherman) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher Lists – September 6, 2016
San 1, 2, 3 & East Side – \$430,792.14; ACH – \$706,937.14

Motion (Thyssen/Pleuss) to approve the voucher list. Motion carried.

NEW BUSINESS

Approve the quote from Apple Valley Landscaping, LLC, in the amount of \$24,885.80 for Contract 2016-15 for the Horizon Pond Prairie Seeding and Tree Installation.

Motion (Thyssen/Nooyen) to approve.

Supv. Sherman asked what the budgeted amount is for this project. Director Marquardt stated he didn't have the information available. Supv. Sherman requested that budget amounts be included with any contracts brought to the Commission and the Board.

Motion carried.

Award of Bid from Radtke Contractors, Inc. in the amount of \$99,930.40 for Contract 2016-12 for Tri-Park Way North Wing Wall Extension.

Motion (Thyssen/Pleuss) to approve.

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Supv. Sherman asked what the budgeted amount is for this project. Director Marquardt stated \$125,000 was budgeted.

Motion carried.

Change Order #1 for Contract 2016-02, Hickory Farm Lane, increasing contract amount by \$18,674.20.

Motion (Thyssen/Sherman) to approve.

Supv. Nooyen asked Director Marquardt if KenMar Photography is aware that they will be paying \$2,241.21 for the additional restoration work performed. Director Marquardt confirmed that they are aware of this charge.

Motion carried.

Professional Services Agreement, McMahon Associates, to prepare documentation for the Outagamie County Drainage Board and the Wisconsin Department of Agriculture (Trade and Consumer Protection) regarding improved drainage in the Bentwood Estates Subdivision at a cost not to exceed \$13,800.

Motion (Thyssen/Pleuss) to approve.

Supv. Sherman asked what happened that we spending money to improve drainage that was laid out by an engineer and approved by our engineer when this subdivision was submitted. He asked for an explanation of what happened.

Director Marquardt explained that this subdivision was approved in the early 2000's under a different set of drainage rules. It was approved by the DNR to empty the drainage into the wetland areas to the north of the subdivision. They may not have taken into account the affect on the trees in that area with such a concentrated amount of drainage; the water always did drain into that area. They are proposing to do this study to allow the water that drains to the legal drain to empty faster through a ditch or pipe. The Drainage Board has to approve the Town's proposal to do this. Then they will need approval from the DNR and ask them if we can put a ditch or pipe to drain this water.

Carl Sutter provided background about the original drainage plan. He stated one of the problems is the water backing up.

Motion carried.

ADJOURNMENT

Motion (Thyssen/Pleuss) to adjourn. Motion carried.

Meeting adjourned 7:20 p.m.

These minutes were taken at a regular meeting held on September 6 and entered in this record book, September 9, 2016 by:

Karen L. Weinschrott, Town Clerk
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District
APPROVED: September 20, 2016