

TOWN BOARD MEETING – TOWN OF GRAND CHUTE - 1900 GRAND CHUTE BLVD., GRAND CHUTE, WI – DECEMBER 15, 2015

CALL TO ORDER/ROLL

Meeting called to order at 7:03 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, Jim Pleuss and Karen L. Weinschrott, Town Clerk.

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Tim Bantes, Fire Chief; Julie Wahlen, Finance Director; Greg Peterson, Police Chief; Tom Marquardt, Public Works Director; Bob Heimann, IT Director; Mike Patza, Town Planner; Carl Sutter, McMahon Associates; Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 6 signed attendance

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Pleuss/Sherman) to approve the agenda. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approval of Regular Meeting minutes December 1, 2015

Licensing: *(applications on file in the clerk's office) (License Committee recommends approval)*

Operator Licenses:

Operator's License Applications to expire: 2017 dated 11/25/2015 & 12/04/2015

Operator License Denial – Rudolph

Secondhand Article Licenses:

Renewal application for Furniture Depot, 1930 Wisconsin Avenue

Renewal application for ecoATM, Inc., 4301 W. Wisconsin Avenue

Accept Monthly Reports: Police Department, Fire Department, Community Development, and Public Works.

Supv. Nooyen asked to remove item B-1 from the consent agenda for discussion.

Motion (Pleuss/Thyssen) to approve all items except B-1. Motion carried.

Supv. Nooyen questioned the gravel driveway at Furniture Depot.

Dir. Buckingham explained it has grandfather status because it was not vacant for over 12 months.

Motion (Nooyen/Sherman) to approve item B-1 on the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher List – December 15, 2015

\$434,886.58 (89758-89794); Payroll \$285,410.62; ACH \$190,973.78

Motion (Thyssen/Sherman) to approve the voucher list. Motion carried.

NEW BUSINESS

Plan Commission Recommendations:

Grand Chute Official Map 2015 Amendments. PC recommends approval. *Ordinance O-19-2015.*

Motion (Pleuss/Thyssen) to approve. Motion carried.

Appointment of Election Inspectors, 2016-2017.

Motion (Nooyen/Pleuss) to approve.

Supv. Nooyen stated two relatives of a Town Board Supervisor are on the list as election inspectors and a candidate running for Town Board.

Clerk Weinschrott explained the Government Accountability Board recommended that election workers should not work if a relative is on the ballot. She further explained that a current Chief Inspector is running for Town Board and will not be working the Spring Election. She suggested passing an ordinance if the Board wishes to eliminate Town Board Supervisors being election inspectors.

The Town Board asked for the attorney to review an ordinance that can be placed on the January 5th agenda that would prohibit Town Board Supervisors to be Election Inspectors.

Motion carried.

Appointment to the CVB Board of Directors.

Motion (Nooyen/Thyssen) to appoint Administrator Jim March to the CVB Board of Directors. Motion carried.

Appointment to the Room Tax Commission.

Motion (Pleuss/Thyssen) to appoint Bruce Sherman, Jeff Nooyen, and Jim Pleuss to the Room Tax Commission. Motion carried.

Supv. Sherman directed Clerk Weinschrott to send a letter to Karen Harkness stating who was appointed to the Room Tax Commission.

Appointment to the Advisory Committee to the Appleton Redevelopment Authority.

Admin. March explained that a hotelier would know hotel operations. He recommended Chad Scott who was involved in previous discussions and has previously worked on the CVB.

Motion (Nooyen/Sherman) to appoint Chad Scott to the Advisory Committee to the Appleton Redevelopment Authority.

The Town Board discussed that if Mr. Scott breaks business ties with Grand Chute, they could reappoint a new member.

Motion carried.

Annual update of Winter Maintenance Policy.

Motion (Thyssen/Sherman) to approve. Motion carried.

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Contract for professional services with Tyler Technologies, Inc. for 2016 annual assessment services in the amount of \$108,800.

Motion (Thyssen/Nooyen) to approve. Motion carried.

Dedication and acceptance of roads and subdivisions in White Hawk Meadows North 2, Edgewood Acres First Addition, and Forest View Estates.

Motion (Thyssen/Sherman) to approve. Motion carried.

Dedication and acceptance of road extensions at W. Integrity Way and W. New Horizons Boulevard.

Motion (Thyssen/Pleuss) to approve. Motion carried.

Purchase request for three 2016 Dodge Charger marked patrol vehicles and one 2016 Chevrolet Tahoe used by the Patrol Supervisors as a patrol command vehicle from Ewald of Oconomowoc in an amount not to exceed \$113,007 (2016 budgeted item).

Motion (Nooyen/Sherman) to approve. Motion carried.

ADJOURNMENT

Motion (Thyssen/Sherman) to adjourn. Motion carried.

Meeting adjourned at 7:20 p.m.

These minutes were taken at a regular meeting held on December 15, 2015 and entered in this record book, December 22, 2015 by:

Karen L. Weinschrott, Town Clerk
Town of Grand Chute
December 22, 2015
APPROVED: January 5, 2016