

TOWN BOARD MEETING – TOWN OF GRAND CHUTE - 1900 GRAND CHUTE BLVD., GRAND CHUTE, WI – JANUARY 19, 2016

CALL TO ORDER/ROLL

Meeting called to order at 7:02 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, and Karen L. Weinschrott, Town Clerk.

Excused: Jim Pleuss

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Tim Bantes, Fire Chief; Julie Wahlen, Finance Director; Greg Peterson, Police Chief; Tom Marquardt, Public Works Director; Bob Heimann, IT Director; Mike Patza, Town Planner; Mike DeBruler, Fire Department; Carl Sutter, McMahon Associates; Attorney Koehler, Herrling Clark Law Offices

OTHERS: 2 signed attendance

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Thyssen/Sherman) to approve the agenda. Motion carried.

PUBLIC INPUT

Greg Pekarske-Siers, 4800 W. Wildflower Lane, asked for a traffic study on the intersection of N. Casaloma Drive and E. Integrity Drive. The traffic east has an arrow but the traffic going west does not have an arrow. The traffic backs up and he was almost in an accident because of it. Since the storm sewers were installed, the south end of his driveway pools water. He feels there is not enough of a decline to remove the watershed. To counteract the problem, he runs his snow blower all the way to the curb. He would like someone to look into these issues.

CONSENT AGENDA

Approval of Regular Meeting minutes January 5, 2016

Licensing: *(applications on file in the clerk's office) (License Committee recommends approval)*

Operator Licenses:

Operator's License Applications to expire: 2017 dated 12/18/15 & 01/07/16

Special Event Permits:

Snow/Fat Bike Race at Art Lecker Park on February 14, 2016, sponsored by Northeast Wisconsin Trails, Josh Ball, contact. Conditions: Alcohol to be served and consumed only in designated area, ID patrons and use wristbands to identify those of legal age; no parking signs to be posted by the Public Works Department on Gillett Street.

Fox Valley Muzzle Loaders, Len Doran, for Sportsman's Rummage/Trade Show on March 12, 2016, at Monarch Gardens, 2311 W. Spencer Street.

Accept Monthly Reports: Police Department, Fire Department, Community Development, and Public Works.

Motion (Thyssen/Nooyen) to approve the consent agenda.

TOWN BOARD MEETING – TOWN OF GRAND CHUTE - 1900 GRAND CHUTE BLVD., GRAND CHUTE, WI – JANUARY 19, 2016

Supv. Nooyen questioned if the Snow/Fat Bike Race should provide proof of insurance so the Town would not be liable.

Atty. Koehler stated the Town would not be liable if someone has a special event permit. The Town could make it a requirement if they chose, but would not need too.

Supv. Thyssen stated he did not believe the parks required proof of insurance when they were rented in previous years.

Dir. Marquardt stated the racers all sign waivers.

Atty. Koehler explained the Town is also protected by the recreational use immunity statute. The only way to have another insurance supersede the Town's insurance would be to have someone's insurance also name the Town as an additional insured with a provision that the insurance takes priority over the Town's insurance.

Clerk Weinschrott informed the Board that the Special Events Committee was working on a new policy and was going to submit it to the Town Board after it is reviewed by the Attorney.

Motion carried.

FINANCIAL REPORTS

Approval of Voucher List – January 19, 2015

\$190,678.96 (89840-89885); Payroll \$269,615.52; ACH \$78,272.15

Motion (Thyssen/Nooyen) to approve the voucher list. Motion carried.

NEW BUSINESS

Change Order #1, Contract 2015-19, Casaloma Drive & CTH BB Intersection Traffic Signal Construction, increasing contract \$1,500.

Motion (Nooyen/Sherman) to approve.

Mr. Sutter explained the in place bolt testing was required by the County for the signals. The bolt testing was not included in the specification. The County would not allow the signals to be put into operation until the bolts were tested.

Motion carried.

Approval of name for new park – Maple Edge Park. Park Commission recommends approval.

Motion (Thyssen/Nooyen) to approve. Motion carried.

Authorization for the purchase of Rescue Pumper Truck, Pierce Mfg., in the amount of \$637,835 and loose equipment for the new piece of apparatus in the amount of \$12,165 (2016 Budget).

Motion (Nooyen/Sherman) to approve the purchase of the pumper truck. Motion carried.

Change Order #1 for Spencer Street & Glenridge Court Urbanization Contract 2015-07 to increase the contract in the amount of \$6,037.90.

Dir. Marquardt explained the holdup regarding the hand hole which caused extra fees with the contractor.

Motion (Thyssen/Nooyen) to approve. Motion carried.

RESOLUTIONS

TBR 01-2016 supporting submittal of a WisDOT TAP grant application for the 2016-2020 award cycle.

Motion (Nooyen/Sherman) to approve.

Town Planner Patza explained that the resolution will allow the Town to apply for the TAP grant. It will be used towards a multi-use trail for bicycles and pedestrians on the west side of CTH A. This trail would give access to Bubolz and would be a reimbursement grant up to 80% of the cost of construction.

Supv. Nooyen would like the Town to get a letter of support from Bubolz.

Town Planner Patza stated the DOT does not want additional letters of support because of how long the grant applications are to go through.

Supv. Nooyen asked for a letter of support to keep on file and not submit it with the grant application.

Town Planner Patza agreed to follow up and get a letter of support.

Motion carried.

Preliminary Resolution TBR-02-2016 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2013-14 as amended for Capitol Drive (Casaloma Drive to Capitol Court) street reconstruction.

Motion (Thyssen/Nooyen) to remove from agenda and place on a future meeting agenda. Motion carried.

ADJOURNMENT

Motion (Nooyen/Thyssen) to adjourn. Motion carried.

Meeting adjourned at 7:27 p.m.

These minutes were taken at a regular meeting held on January 19, 2016 and entered in this record book, January 22, 2016 by:

Karen L. Weinschrott, Town Clerk
Town of Grand Chute
Approved: February 18, 2016