

TOWN BOARD MEETING – TOWN OF GRAND CHUTE - 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – OCTOBER 18, 2016

CALL TO ORDER/ROLL CALL

Meeting called to order at 7:01 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, Jim Pleuss, and Angie Cain, Deputy Town Clerk

STAFF: Jim March, Town Administrator; Tim Bantes, Fire Chief; Bob Heimann, IT Director; Tom Marquardt, Director of Public Works; Bob Buckingham, Community Development Director; Julie Wahlen, Finance Director; Mike Patza, Town Planner; Karen Heyrman; Deputy Public Works Director; Mary Baxter, Administration; Mike Velie, Police Department; several Police Officers; Attorney Rossmeissl, Herring Clark Law Offices

OTHERS: 1 signed attendance

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Thyssen/Sherman) to approve. Motion carried.

PUBLIC INPUT

Colleen Moynihan, 6540 N. Headwall Circle, addressed the Board on her vehicle claim. She said there were no cones or signs that stated the road had been painted. There was no break in the double line to cross the road. She asked the Town to reimburse the damages the wet paint caused to her vehicle in the amount of \$5,237. She was denied twice by the Town's insurance company because the Town had done their due diligence and followed protocol. She brought in the part of her vehicle that had paint damage to show the Town Board. She asked that the process be improved in the future so no one else has paint damage.

CONSENT AGENDA

Approval of Regular Meeting Minutes – October 4, 2016

Licensing: *(applications on file in the clerk's office)(License Committee recommends approval)*

Operator Licenses: Applications to expire: 2018 dated 9/30/2016

Change of Agent, Kwik Trip #887, 4735 Converters Drive, appoints Christopher Rukamp, agent.

Special Event Permit: CORRECTION from 10/4/16 agenda: Appleton Baseball Club, wedding fireworks on 12/31/16. Requested time: 11:59 p.m. – 12:07 a.m. CONDITIONS: Display to comply with NFPA 1123 standards.

Accept Monthly Reports: Police Department, Fire Department, Public Works, and Parks Commission.

Motion (Thyssen/Pleuss) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher List – October 18, 2016

\$188,929.95 (90734-90777); Payroll \$257,044.21; ACH \$478,262.54

Motion (Thyssen/Sherman) to approve the voucher list. Motion carried.

NEW BUSINESS

Plan Commission Recommendations:

Z-07-16 Rezoning requested by Fox Communities Credit Union, on behalf of Wayne and Marlene Wilcox, to

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rezone the property at 2605 W. Highway Drive from RSF Single-Family Residential District to CL Local Commercial District. PC recommends approval. *Ordinance No. O-11-2016.*

Motion (Nooyen/Thyssen) to approve. Motion carried.

Park Commission Recommendations:

Approve Park Commission recommendation for the Town Center Park Master Plan Request for Proposals.

Motion (Sherman/Thyssen) to approve. Motion carried.

Discuss City of Appleton request for funding of railroad crossing improvements for Quiet Zone designation.

Motion (Nooyen/Sherman) to approve.

Deputy Director Heyrman stated the City of Appleton contacted the Counties, Village of Fox Crossing and the Town of Grand Chute regarding the Prospect Avenue crossing, which is included in the Quiet Zone Designation. They felt this benefits the Town of Grand Chute as well as the Village of Fox Crossing. They would like the Town to participate in the costs for the improvements for the quiet zone.

Supv. Nooyen withdrew his motion.

Motion (Nooyen/Thyssen) to defer until the first Town Board meeting in December.

Supv. Nooyen stated he would like to know if the Village of Fox Crossing and the Counties are going to participate in the project.

Deputy Director Heyrman explained that the range of the project was \$100,000-\$250,000. Staff recommended putting aside \$10,000 for the intersection.

Chairman Schowalter questioned if the intersection would be completed if the Town did not participate in the cost of the project.

Deputy Director Heyrman thought the intersection may still be reconstructed. She provided a list of 74 parcels that are within a quarter-mile of the proposed quiet zone.

Supv. Thyssen requested information on what the full benefit will be for the Town of Grand Chute for the first meeting in December.

Supv. Pleuss requested the frequency and timing of the railroad tracks.

Motion carried.

Vehicle claim from Colleen Moynihan. Town insurance carrier, EMC, has denied claim.

Motion (Thyssen/Nooyen) to deny the claim.

Atty. Rossmeissl explained that if the Town Board would approve a claim that was denied by the Town's insurance company, it could open up the Town to future liabilities. He explained that people have insurance for these types of situations like potholes, paint, and road hazards that cannot be avoided at no fault to the driver. There is statutory immunity in the State of Wisconsin.

Motion carried.

Intergovernmental agreement with the DOT for STH 125 (College Avenue) for a concrete pavement repair project in the amount of \$1,100.

Motion (Nooyen/Thyssen) to approve. Motion carried.

Neighborhood Policing Initiative Proposal.

Motion (Nooyen/Sherman) to approve. Motion carried.

ORDINANCES

Ordinance O-12-2016 amending Chapter 456 Special Events.

Motion (Sherman/Thyssen) to approve. Motion carried.

Ordinance O-13-2016 amending Chapter 335 Intoxicating Liquor and Fermented Malt Beverages.

Motion (Thyssen/Sherman) to approve. Motion carried.

ADJOURNMENT

Motion (Pleuss/Sherman) to adjourn. Motion carried.

Meeting adjourned at 7:22 p.m.

These minutes were taken at a regular meeting held on October 18, 2016 and entered in this record book, October 20, 2016 by:

Angie Cain, Deputy Town Clerk
Town of Grand Chute
APPROVED: November 1, 2016