

TOWN BOARD MEETING – TOWN OF GRAND CHUTE - 1900 GRAND CHUTE BLVD., GRAND CHUTE, WI – MARCH 1, 2016

CALL TO ORDER/ROLL CALL

Meeting called to order at 7:43 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, Jim Pleuss and Angie M. Fahrenkrug, Deputy Town Clerk

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Tim Bantes, Fire Chief; Julie Wahlen, Finance Director; Greg Peterson, Police Chief; Bob Heimann, IT Director; Tom Marquardt, Director of Public Works; Mike Patza, Town Planner; Matt Kasriel, Mike DeBruler, Fire Department; Carl Sutter, McMahon Associates; Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 2 signed attendance

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Thyssen/Sherman) to approve. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approval of Regular Meeting minutes – February 18, 2016

Licensing: *(applications on file in the clerk's office)(License Committee recommends approval)*

Operator Licenses:

Applications to expire: 2017 dated 2/12/16 & 2/22/16

Special Event Permits:

St. Francis Xavier Catholic School System, Fundraiser Bike Ride, 4351 W. College Avenue, May 1, 2016 from 6:00 a.m. – Noon, Conditions: Provide certificate of insurance naming the Town as additional insured.

FVTC Auto Collision Club, Car Show at Fox Valley Technical College on May 21, 2016 from 8:00 a.m. – 3:00 p.m.

Lammi Sports, Annual Softball Game at Fox Cities Stadium on June 12, 2016 from Noon – 3:00 p.m. Conditions: Payment for Town services in advance of permit issuance.

Pacesetters of the Fox Valley, 5K Run/Walk Kids Run at Timber Rattlers Stadium on April 2, 2016 from 8:00 a.m. – 10:00 a.m., Conditions: Provide certificate of insurance naming the Town as additional insured.

Wisconsin Timber Rattlers to host a concert on July 28, 2016 from 6:00 p.m. to 10:30 p.m. Conditions: Payment for Town services in advance of permit issuance.

Wisconsin Timber Rattlers, wedding fireworks on 4/23/16. Conditions: No fireworks display may begin after 10:00 p.m.; Display to comply with NFPA 1123 standards.

Motion (Nooyen/Pleuss) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher List – March 1, 2016
\$115,431.61 (89982-90027); Payroll \$267,952.90; ACH \$122,894.99
Budget Statements – September & October 2015

Motion (Thyssen/Sherman) to approve the voucher list and accept the budget statements. Motion carried.

NEW BUSINESS

Plan Commission Recommendations:

CUP-01-16 Conditional Use Permit requested by the City of Appleton to allow construction of a stormwater detention pond and low flow outlet lift station at 1850 W. Northland Avenue. PC recommends approval.

Motion (Pleuss/Sherman) to approve.

Supv. Nooyen asked if the City of Appleton would be responsible for cleanup.

Dir. Buckingham responded that the Town of Grand Chute does not have any liability and this would allow the City of Appleton to get a permit from Outagamie County.

Motion carried.

Z-01-16 Rezoning requested by The D & D Enterprises Family Limited Partnership to rezone property at 2601 N. McCarthy Road from AGD General Agricultural District to IND Industrial District. PC recommends approval. *Ordinance O-02-2016.*

Motion (Thyssen/Sherman) to approve Z-01-16. Motion carried.

Z-02-16 Rezoning requested by Spirit SPE Portfolio 2006-4, LLC to rezone the property at 3800 W. Wisconsin Avenue from IND Industrial District to CR Regional Commercial District. PC recommends approval. *Ordinance O-03-2016.*

Motion (Nooyen/Pleuss) to approve Z-02-16. Motion carried.

SE-03-16 Special Exception requested by Jennerjohn Realty, Auctioneering & Appraising LLC, dba Jennerjohn Auto Sales, 3303B W. College Avenue, for operation of an automobile sales business, with a maximum limit of 10 vehicles for sale on the property at any one time. PC recommends approval.

Motion (Thyssen/Pleuss) to approve SE-03-16. Motion carried.

Special assessment methodology for Westhill Boulevard, Franklin Street to Wisconsin Avenue.

Motion (Pleuss/Sherman) to approve the methodology for Westhill Boulevard.

Dir. Marquardt stated they used the same methodology that came out of a lawsuit with the Woodman's property. Bids are due in a week. He will be contacting the businesses about the evening and overnight construction schedule.

Motion carried.

Special assessment methodology for College Avenue Frontage Road.

Motion (Nooyen/Schowalter) to approve.

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Dir. Marquardt explained there will be curb and gutter on the business side of the street. The Ford Dealership will have a widened path parking lane.

Chairman Schowalter asked Mr. Sutter to check with Matthews Tire to see if they would also be interested in a widened path parking lane. One of the owners previously mentioned they might be interested.

Motion carried.

Award of Bid, Contract 09-2016 Capitol Drive Road & Utility Construction to Dorner Inc. in an amount of \$1,086,078.40.

Motion (Pleuss/Sherman) to approve. Motion carried.

Authorize Fire Department purchase of a 2016 Fleet/Non-Retail Chevrolet Tahoe 4WD in an amount not to exceed \$37,532. (budgeted item)

Fire Department Emergency Medical Service Alternate Response Vehicle Program update and approve the 2016 capital budget items associated with the program.

Motion (Schowalter/Sherman) to defer the 2016 Chevrolet Tahoe purchase and Emergency Medical Service Alternate Response Vehicle Program indefinitely.

Chairman Schowalter stated he was deferring the items for more information.

Supv. Sherman stated this was discussed during budget time and was supposed to be discussed again in June 2016.

Motion carried.

RESOLUTION

Preliminary Resolution TBR-05-2016 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2013-14 as amended for the Morrison Street (First Avenue to Capitol Drive) reclamation.

Motion (Pleuss/Nooyen) to approve. Motion carried.

CLOSED SESSION

Motion to convene in Closed Session pursuant to WI. Stats 19.85(1)(c) - Consideration of employment, promotion, compensation or performance evaluation data of any public employee of the Town of Grand Chute (Administrator evaluation).

Motion (Nooyen/Sherman) to convene in Closed Session via Roll Call vote: Thyssen – Aye; Pleuss – Aye; Sherman – Aye; Nooyen – Aye; Schowalter – Aye. Motion carried.

Roll call taken at 7:53 p.m.

Motion to adjourn Closed Session and adjourn the meeting.

Motion (Thyssen/Nooyen) to adjourn Closed Session and the regular meeting.

Meeting reconvened at 9:29 p.m.

NEW BUSINESS CONTINUED

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Discussion/action on closed session items.

Motion (Sherman/Thyssen) to award Admin. March with a \$2,500 performance bonus, for work that was completed in 2015, payable on the next pay period on a separate check. Motion carried.

ADJOURNMENT

Motion (Nooyen/Thyssen) to adjourn. Motion carried.

Meeting adjourned at 9:29 p.m.

These minutes were taken at a regular meeting held on March 1, 2016 and entered in this record book, March 7, 2016 by:

Angie M. Fahrenkrug, Deputy Town Clerk
Town of Grand Chute
Approved: March 15, 2016