

TOWN BOARD MEETING – TOWN OF GRAND CHUTE - 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – APRIL 21, 2016

CALL TO ORDER/ROLL CALL

Meeting called to order at 7:35 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, Jim Pleuss, and Karen L. Weinschrott, Town Clerk

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Tim Bantes, Fire Chief; Julie Wahlen, Finance Director; Greg Peterson, Police Chief; Bob Heimann, IT Director; Tom Marquardt, Director of Public Works; Mike Patza, Town Planner; Mike Simon, McMahon Associates; Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 14 signed attendance

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Pleuss/Nooyen) to approve. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approval of Regular Meeting Minutes, Public Hearing Minutes, Attachment Minutes – April 7, 2016

Licensing: *(applications on file in the clerk's office) (License Committee recommends approval)*

Operator Licenses:

Applications to expire: 2018 dated 3/25/2016, 4/4/2016, and 4/11/2016

Accept Monthly Reports: Police Department, Fire Department, Public Works, and Community Development

Report from staff regarding 1301 W. Beau Ryan Court property

Motion (Thyssen/Sherman) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher List – April 21, 2016

\$257,938.60 (90133-90172); Payroll \$290,660.92 ACH \$99,338.69

Budget Statement – January 2016

Motion (Thyssen/Sherman) to approve the voucher list and accept the budget statement. Motion carried.

NEW BUSINESS

Town Board Reorganization: (Chairman recommendations)

Vice Chairperson – Supervisor Nooyen

Legal Counsel – Herrling Clark Law Offices

Town Engineer(s) – McMahon Associates

Weed Commission (1) – Supervisor Pleuss

Supervisor representative for Planning Commission (1) – Supervisor Sherman

Supervisor representatives - Grand Chute-Menasha West Sewerage Commission (2) – Supervisors Nooyen and Thyssen

Supervisor liaison to the Park Commission (1) – Supervisor Thyssen

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Supervisor representative on Investment Committee (1) – Supervisor Pleuss
Representatives to Room Tax Commission (3) – Administrator March, Supervisors Nooyen and Sherman
Town Representative on Convention and Visitors Bureau Board (1) – Administrator March
Budget Personnel Committee (2) – Chairman Schowalter and Supervisor Sherman

Motion (Nooyen/Thyssen) to adopt the Chairman’s recommendations. Motion carried.

Re-appointment of Commissioners:

Plan Commission, term expiring 2019: Duane Boeckers, Vivian Huth

Park Commission, term expiring 2023: Joan Haag

Board of Appeals, term expiring 2019: Aaron Janssen

Police & Fire Commission, term expiring 2021: Don Burich

Motion (Thyssen/Sherman) to accept and approve re-appointments. Motion carried.

Plan Commission Recommendations:

Z-04-16 Rezoning requested by Marton Properties LLC, 2025 N. Casaloma Drive, to rezone property from C-2 Office Commercial District to CL Local Commercial District. PC recommends approval (*Ordinance O-04-2016*).

Motion (Thyssen/Sherman) to approve. Motion carried.

Roadway design option for future reconstruction of W. College Avenue (Casaloma Drive to CTH CB)
Director Buckingham to report results from 4/21/16 PC meeting.

Director Buckingham reported that the Plan Commission supports the urbanized section.

Motion (Nooyen/Thyssen) to adopt the Plan Commission recommendations. Motion carried.

Change Order #2 for Contract 2015-05 Casaloma Drive & New Horizon Boulevard Street & Utility Construction, a contract increase in the amount of \$33,522.15.

Motion (Thyssen/Pleuss) to approve. Motion carried.

Award of Bid, Contract 08-2016, Westhill Boulevard Reclamation, to Northeast Asphalt, Inc. in an amount of \$537,283.15.

Motion (Nooyen/Thyssen) to award contract to Northeast Asphalt. Motion carried.

Attachment Order adding parcel 101-150901 located in Section 33, T21N, R17E to Grand Chute Sanitary District No. 1, requesting attachment of property for water services, Mike Blank, petitioner.

Motion (Thyssen/Sherman) to approve attachment. Motion carried.

Approval for Fire Department to submit an application for the 2015 Assistance to Firefighters Grant Program in the amount of \$149,060.

Motion (Thyssen/Pleuss) to approve. Motion carried.

Attachment Order adding the following parcels listed on Exhibit “A” per petition to the Grand Chute Sanitary District No. 1 & No. 2.

Motion (Thyssen/Sherman) to approve attachment. Motion carried.

RESOLUTION

Final Resolution TBR-08-2016 for Capitol Drive (Casaloma Drive to Capitol Court) declaring intent to

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exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2013-14 as amended for street reclamation.

Motion (Sherman/Pleuss) to defer until the next meeting for the same reasons as the Sanitary District resolution. Motion carried.

Final Resolution TBR-09-2016 for Westhill Boulevard declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2013-14 as amended for street reclamation.

Motion (Thyssen/Sherman) to approve. Motion carried.

ADJOURNMENT

Motion (Nooyen/Sherman) to adjourn. Motion carried.

Meeting adjourned at 7:45 p.m.

These minutes were taken at a regular meeting held on April 21, 2016 and entered in this record book, April 28, 2016 by:

Karen L. Weinschrott, Town Clerk
Town of Grand Chute
APPROVED: May 3, 2016