

TOWN BOARD MEETING – TOWN OF GRAND CHUTE - 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – MAY 3, 2016

CALL TO ORDER/ROLL CALL

Meeting called to order at 7:55 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, Jim Pleuss, and Karen L. Weinschrott, Town Clerk

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Tim Bantes, Fire Chief; Julie Wahlen, Finance Director; Greg Peterson, Police Chief; Tom Marquardt, Director of Public Works; Mike Patza, Town Planner; Mary Baxter, Administration; Carol Sutter, McMahon Associates; Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 6 signed attendance

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Thyssen/Nooyen) to approve. Motion carried.

PUBLIC INPUT

Ben LaFrombois explained that he does not believe the lots of the south east side of Capitol Drive will ever be developed as residential properties. He would like a deferral for any property that has wetlands.

CONSENT AGENDA

Approval of Regular Meeting minutes – April 21, 2016

Licensing: *(applications on file in the clerk's office)(License Committee recommends approval)*

Operator Licenses:

Applications to expire: 2018 dated 04/20/16

Denial of operator license - Langlois

Special Event Permits:

Harley Davidson of Appleton, Open House event on June 11, 2016, from 11 a.m.-3:00 p.m. with outdoor music and large tent. Conditions: Emergency vehicle access is not restricted into parking lot or by hydrant locations; Payment in advance for Town services.

Harley Davidson of Appleton, Bike Night event on June 29, 2016, from 5:30-8:00 p.m. with outdoor music. Conditions: Emergency vehicle access is not restricted into parking lot or by hydrant locations.

Harley Davidson of Appleton, Bike Night event on July 27, 2016, from 5:30-8:00 p.m. with outdoor music. Conditions: Emergency vehicle access is not restricted into parking lot or by hydrant locations.

Harley Davidson of Appleton, Bike Night event on August 24, 2016, from 5:30-8:00 p.m. with outdoor music. Conditions: Emergency vehicle access is not restricted into parking lot or by hydrant locations.

Final Stretch Inc., Chocoholic Frolic 5K/10K, July 31, 2016, at Fox Cities Stadium from 9:00 a.m. until noon with outdoor music. Conditions: 1) payment in advance for Town services; 2) certificate of insurance.

American Legion Post #38, 3220 W. College Ave, for an Annual Corn Roast on August 17, 2016, from 4:00-10:00 p.m. Band will perform from 5:00-8:00 p.m.; Beer will be served outside on the east side of

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the building; extension of liquor license premise during event to include fenced in area in parking lot; wristbands will be issued.

Cumulus Broadcasting WVBO, 21st Annual Car Show at FVTC, 1825 N Bluemound Dr., on July 16, 2016, from 2 pm-6:30 pm. Outdoor music on east side of building.

Fox Valley Humane Association, Bark in the Park (walk/pledge/vendors), 1825 N. Bluemound Dr. on June 4, 2016, from 8:00 a.m. until 1:00 p.m. with outdoor music and large tent.

Appleton Baseball Club, wedding fireworks on 6/10/16, 7/15/16, 7/29/16 and 7/30/2016. Conditions: No fireworks display may begin after 10:00 p.m.; Display to comply with NFPA 1123 standards.

Appleton Baseball Club, Post Symphony Fireworks, on 7/1/16. Conditions: No fireworks display may begin after 10:00 p.m.; Display to comply with NFPA 1123 standards.

Liquor Licenses:

Temporary Class “B” beer licenses for Harley Davidson Events:

WI Blue Star Mothers of America - Open House on June 11, 2016.

Willow Heart Respite and Care Center for Bike Night on June 29, 2016.

Bikers Against Child Abuse for Bike Night on July 27, 2016.

Fox Valley Vietnam Veteran’s Association for Bike Night on August 24, 2016.

Conditions: 1) applicant must abide by all State and local requirements pertaining to dispensing of alcohol; 2) must have person checking ID’s at access points and/or wristband sales; 3) licensed server monitoring alcohol distribution/consumption at all times; 4) area for alcohol sales & consumption is fenced or barricaded to limit access.

Denial of Application - Michael Goodreau, President and Agent of Absolutely Electric LLC, 5015 W. Greenville Drive, application for a Class “B” Beer and “Class C” Wine license.

Walgreen Co. dba Walgreens #10234 appoints Travis G. Ott, Agent.

Temporary Class “B” beer license for “Sam I Am” event at Plamann Park for the Littlest Tumor Foundation on May 28, 2016. Conditions: 1) applicant must abide by all State and local requirements pertaining to dispensing of alcohol.

Motion (Nooyen/Pleuss) to approve. Motion carried.

FINANCIAL REPORTS

Approval of Voucher List – May 3, 2016
\$151,978.73 (90178-90223); Payroll \$276,510.17; ACH \$383,143.28

Motion (Thyssen/Nooyen) to approve the voucher list. Motion carried.

UNFINISHED BUSINESS

Final Resolution TBR-08-2016 for Capitol Drive (Casaloma Drive to Capitol Court) declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2013-14 as amended for street reclamation.

Motion (Thyssen/Pleuss) to approve with 50/50 split as provided in option 2 and add deferrals to those that are significantly wetlands and not buildable.

Dir. Marquardt explained the two clauses in the policy dealing with wetland deferrals. This project was entirely on a frontage basis, they used the frontage deferment. They did a wetland delineation within the right-of-way and the properties that had portions of their properties with wetland frontage received a deferment within the schedule of assessments. The second option is area-wide using an aerial of the properties. It is up to the property owners to have the wetlands delineated on the property and request a deferment. He would defer to the building inspectors if there is a buildable area.

Supv. Sherman asked if a person could come forward with a wetlands deferment in a month from now or when the assessments are mailed out.

Dir. Marquardt stated the Town Board and the Sanitary Commission would determine if they should accept a wetland delineation for deferment. He explained the assessments are only the maximum assessments and anyone can be assessed less.

Supv. Thyssen stated he would amend his motion to remove the wetland deferrals since it is already in the policy. The burden of proof would be on the homeowner along with the expenses of the wetland delineation. The homeowners would then need to appeal to the Board for a deferment.

Thyssen/Pleuss to withdraw original motion.

Motion (Thyssen/Pleuss) to approve TBR-08-2016 with a 50/50 split. Motion carried.

NEW BUSINESS

Plan Commission Recommendations:

CUP-02-16 Conditional Use Permit requested by GCW Investments LLC, 4810 N. Indigo Lane, to allow grading and filling for roadway, utility and pond construction in Edgewood Acres Condominium South. PC recommends approval.

Motion (Nooyen/Thyssen) to approve. Motion carried.

CP-01-16 Condominium Plat requested by GCW Investments LLC, 4810 N. Indigo Lane, for the plat of Edgewood Acres Condominium South. PC recommends approval.

Motion (Thyssen/Sherman) to approve. Motion carried.

Z-05-16 Rezoning requested by Jared Van Lanen, on behalf of Donald J. Van Handel Family Wisconsin Limited Partnership, 5325 N. Ballard Road, to rezone property from RSF Single-Family Residential District & IND Industrial District to CL Local Commercial District. PC recommends approval. (*Ordinance O-05-2016*).

Motion (Sherman/Thyssen) to approve. Motion carried.

SE-08-16 Special Exception requested by Baylake Corp., dba Nicolet National Bank, 333 S. Nicolet Road, for operation of an electronic message center sign. PC recommends approval.

Motion (Nooyen/Pleuss) to approve. Motion carried.

Award of Bid, Contract 07-2016 College Avenue North Frontage Road Reconstruction, to Triple P. Inc. dba Peters Concrete in an amount of \$246,058.25.

Motion (Sherman/Nooyen) to defer for two weeks. Motion carried.

Sale of Rescue 2671 to the Town of Vandebroek in the amount of \$79,000.

Motion (Thyssen/Nooyen) to approve. Motion carried.

Approval of the purchase of truck bodies, lift gates and plows for previously purchased truck chassis from Monroe Truck Equipment under the NJPA purchasing program for a total cost of \$38,609.00.

Motion (Nooyen/Sherman) to approve. Motion carried.

Approval of typical roadway section for the design of Spencer Street from Casaloma Drive to Mayflower Drive.

Motion (Thyssen/Sherman) to suspend the rules to allow discussion. Motion carried.

Supv. Thyssen stated he liked the road design for Capitol Drive.

Supv. Pleuss stated he liked 1B which had a bike trail that was off of the street for safety.

Supv. Sherman also liked the Bluemound option, but was concerned with the width of the terrace.

Supv. Nooyen stated he also liked the Bluemound option. Many parents prefer the multiuse trails because it keeps the children out of the streets on their bikes.

Motion (Sherman/Pleuss) to proceed with 1B. Motion carried.

Approval of 2016-2017 insurance policies with EMC and Travelers.

Motion (Nooyen/Pleuss) to approve. Motion carried.

Amberwood Lane and Casaloma Drive stop signs.

Motion (Thyssen/Sherman) to suspend the rules for discussion. Motion carried.

Dir. Marquardt explained that stop signs are not to be installed to control traffic speeds. Some studies have found speeds increase between stop signs to make up for lost time. When monitoring speeds on the street, they noticed very few were speeding. He would like to look into other ways to calm the traffic speed such as traffic humps.

Motion (Pleuss/Sherman) to approve staff's recommendation. Motion carried.

RESOLUTION

Final Resolution TBR-07-2016 for College Avenue Frontage Road (Bluemound Drive to Lilas Drive) declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2013-14 as amended for street reconstruction.

Motion (Nooyen/Sherman) to hold until next meeting. Motion carried.

Resolution TBR-11-2016 Bank Depositories.

Motion (Thyssen/Nooyen) to approve. Motion carried.

ADJOURNMENT

Motion (Thyssen/Sherman) to adjourn. Motion carried.

Meeting adjourned at 8:23 p.m.

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These minutes were taken at a regular meeting held on May 3, 2016 and entered in this record book, May 10, 2016 by:

Karen L. Weinschrott, Town Clerk

Town of Grand Chute

APPROVED: May 17, 2016