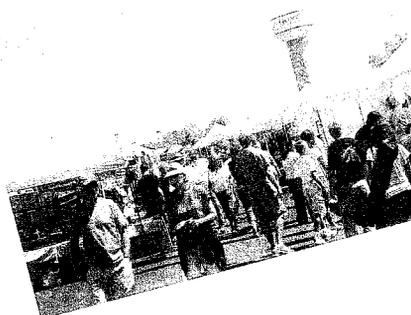
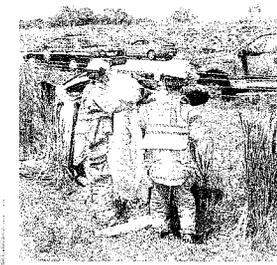
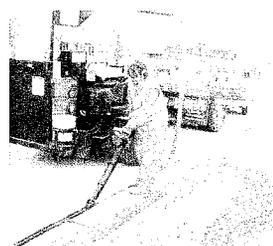
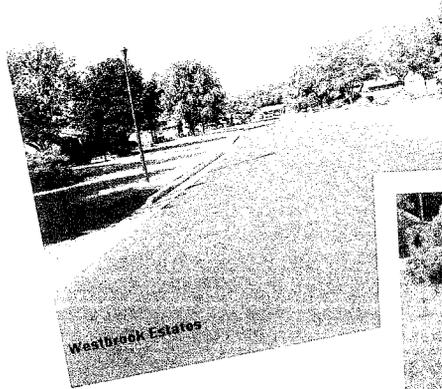


# 2012 Budget Town of Grand Chute



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2012 BUDGET  
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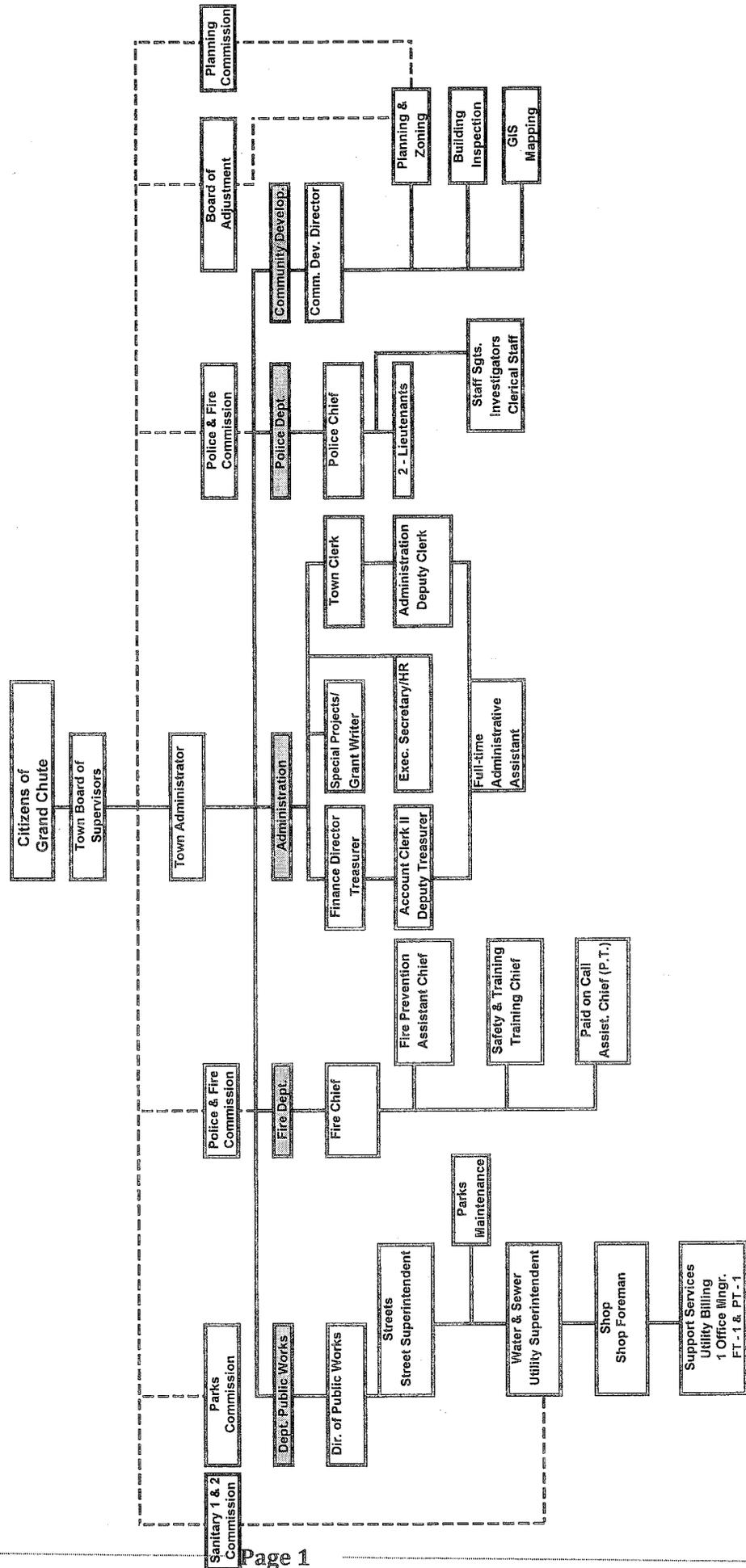
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2012 BUDGET  
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TOWN OF GRAND CHUTE  
 ORGANIZATIONAL CHART  
 2011-2012



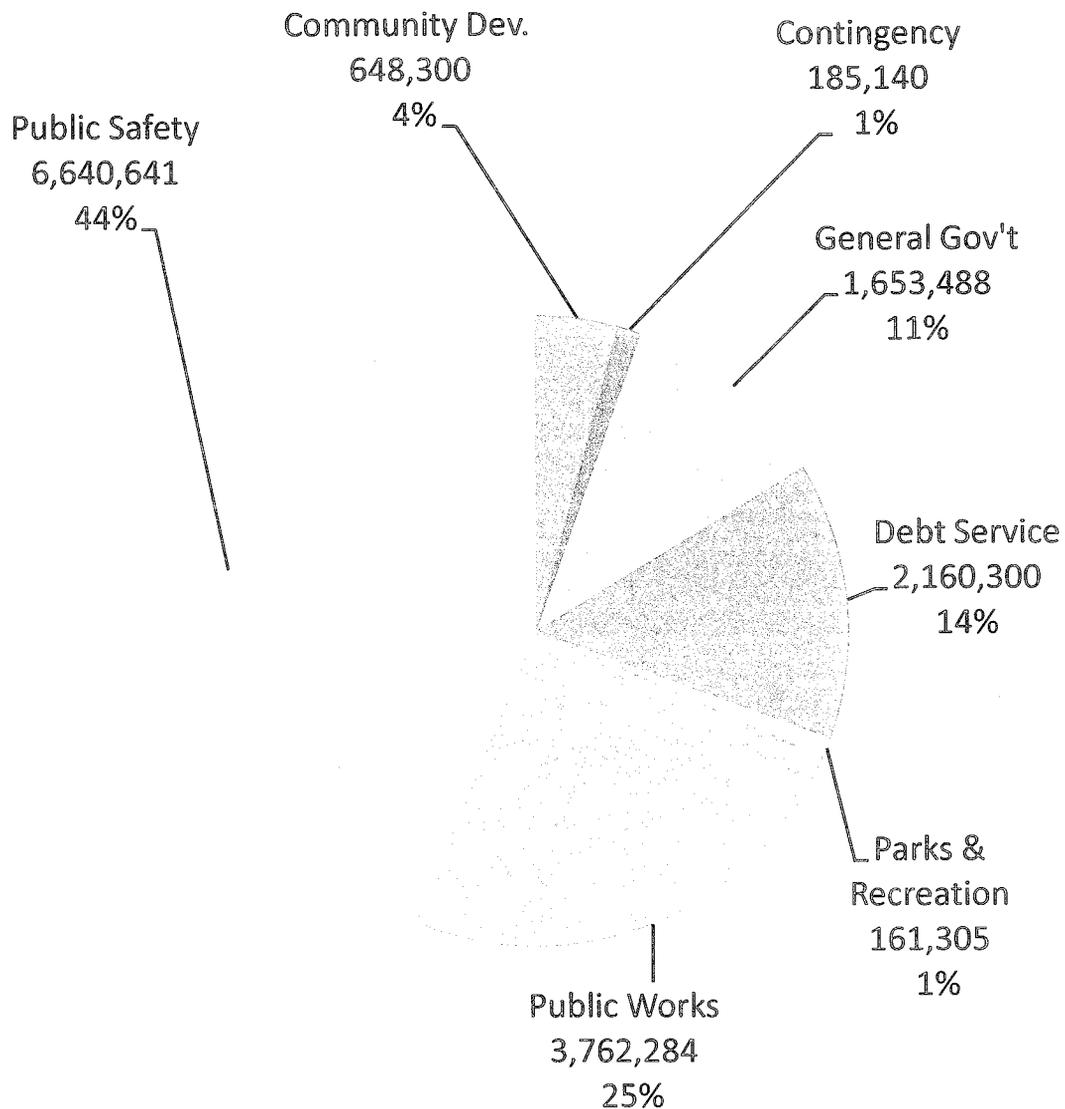
**TOWN OF GRAND CHUTE  
SUMMARY OF ESTIMATED AND PROPOSED EXPENDITURES  
GENERAL FUNDED DEPARTMENTS  
FISCAL YEAR 2012**

DEPARTMENT	BUDGET 2011	YEAR END ESTIMATE 2011	PROPOSED BUDGET 2012	UNDER (OVER) BUDGET 2011	(INCREASE) DECREASE BUDGET 2011 TO 2012
<b>General Government</b>					
511000 Town Board	110,500	106,600	96,600	3,900	13,900
512000 Municipal Court	160,438	161,173	161,753	(735)	(1,315)
513000 Legal	60,000	60,000	60,000	-	-
514000 General Administration	516,000	560,945	548,400	(44,945)	(32,400)
514200 Town Clerk	132,400	130,575	140,450	1,825	(8,050)
514400 Elections	35,600	40,324	100,000	(4,724)	(64,400)
515200 Treasurer	12,100	11,305	10,710	795	1,390
515100 Independent Auditing	11,000	11,000	11,000	-	-
516001 Municipal Complex	265,300	251,200	262,500	14,100	2,800
519100 Illegal Taxes & Refunds	5,000	49,900	5,000	(44,900)	-
519300 Property & Liability Insurance	250,000	278,476	257,075	(28,476)	(7,075)
<b>Subtotal - General Government</b>	<b>1,558,338</b>	<b>1,661,498</b>	<b>1,653,488</b>	<b>(103,160)</b>	<b>(95,150)</b>
<b>Public Safety</b>					
521000 Police - Patrol	2,826,374	2,782,713	2,833,978	43,661	(7,604)
521100 Police - Administration	476,775	463,087	489,949	13,688	(13,174)
521200 Police - Investigations	628,574	605,658	630,414	22,916	(1,840)
541000 Animal Control	4,500	4,200	4,200	300	300
522000 Fire Department	2,663,200	2,536,474	2,682,100	126,726	(18,900)
<b>Subtotal - Public Safety</b>	<b>6,599,423</b>	<b>6,392,132</b>	<b>6,640,641</b>	<b>207,291</b>	<b>(41,218)</b>
<b>Public Works</b>					
533000 Highways	802,400	784,600	1,071,800	17,800	(269,400)
533001 Winter Maintenance	215,200	228,200	262,800	(13,000)	(47,600)
533002 Highway Shop	321,650	314,100	322,750	7,550	(1,100)
534200 Street Lights	276,400	273,000	276,500	3,400	(100)
535200 Bus Service	606,134	606,134	606,134	-	-
536200 Refuse & Landfill	662,200	665,545	741,900	(3,345)	(79,700)
536350 Recycling Charges	431,400	452,000	472,500	(20,600)	(41,100)
536400 Weed & Nuisance Control	7,400	4,960	6,400	2,440	1,000
549100 Cemetery	1,500	1,500	1,500	-	-
<b>Subtotal - Public Works</b>	<b>3,324,284</b>	<b>3,330,039</b>	<b>3,762,284</b>	<b>(5,755)</b>	<b>(438,000)</b>
<b>Parks &amp; Recreation</b>					
552000 Parks Maintenance	180,720	111,130	143,580	69,590	37,140
553000 Recreation	12,600	11,709	12,825	891	(225)
554000 Trails Maintenance	4,700	4,700	4,900	-	(200)
<b>Subtotal - Parks &amp; Recreation</b>	<b>198,020</b>	<b>127,539</b>	<b>161,305</b>	<b>70,481</b>	<b>36,715</b>

TOWN OF GRAND CHUTE  
SUMMARY OF ESTIMATED AND PROPOSED EXPENDITURES  
GENERAL FUNDED DEPARTMENTS  
FISCAL YEAR 2012

DEPARTMENT	BUDGET 2011	YEAR END ESTIMATE 2011	PROPOSED BUDGET 2012	UNDER (OVER) BUDGET 2011	(INCREASE) DECREASE BUDGET 2011 TO 2012
Community Development					
515301 Assessment of Property	152,700	151,087	118,100	1,613	34,600
524000 Building Inspection & Code Enforcement	310,300	306,700	306,100	3,600	4,200
564000 Planning & Zoning	223,700	206,700	224,100	17,000	(400)
<b>Subtotal - Community Development</b>	<b>686,700</b>	<b>664,487</b>	<b>648,300</b>	<b>22,213</b>	<b>38,400</b>
Other Financing Uses					
592000 Contingency	190,442	75,000	185,140	115,442	5,302
<b>Total - General Fund Operating</b>	<b>12,557,207</b>	<b>12,250,695</b>	<b>13,051,158</b>	<b>306,512</b>	<b>(493,951)</b>
Capital Projects Fund					
571400 GF Contribution to Capital Projects	-	-	-	-	-
GF Contribution to Equip. Replacement	-	-	-	-	-
Debt Service Fund					
581000 Debt Service	2,400,000	2,400,000	2,160,300	-	239,700
<b>Total - Gen'l Fund Operating, Capital &amp; Debt</b>	<b>14,957,207</b>	<b>14,650,695</b>	<b>15,211,458</b>	<b>306,512</b>	<b>(254,251)</b>

# Town of Grand Chute - General Fund 2012 Proposed Expenditures Total: \$15,211,458



ACCOUNT:  
GENERAL FUND REVENUES

FUND:  
GENERAL FUND (10)

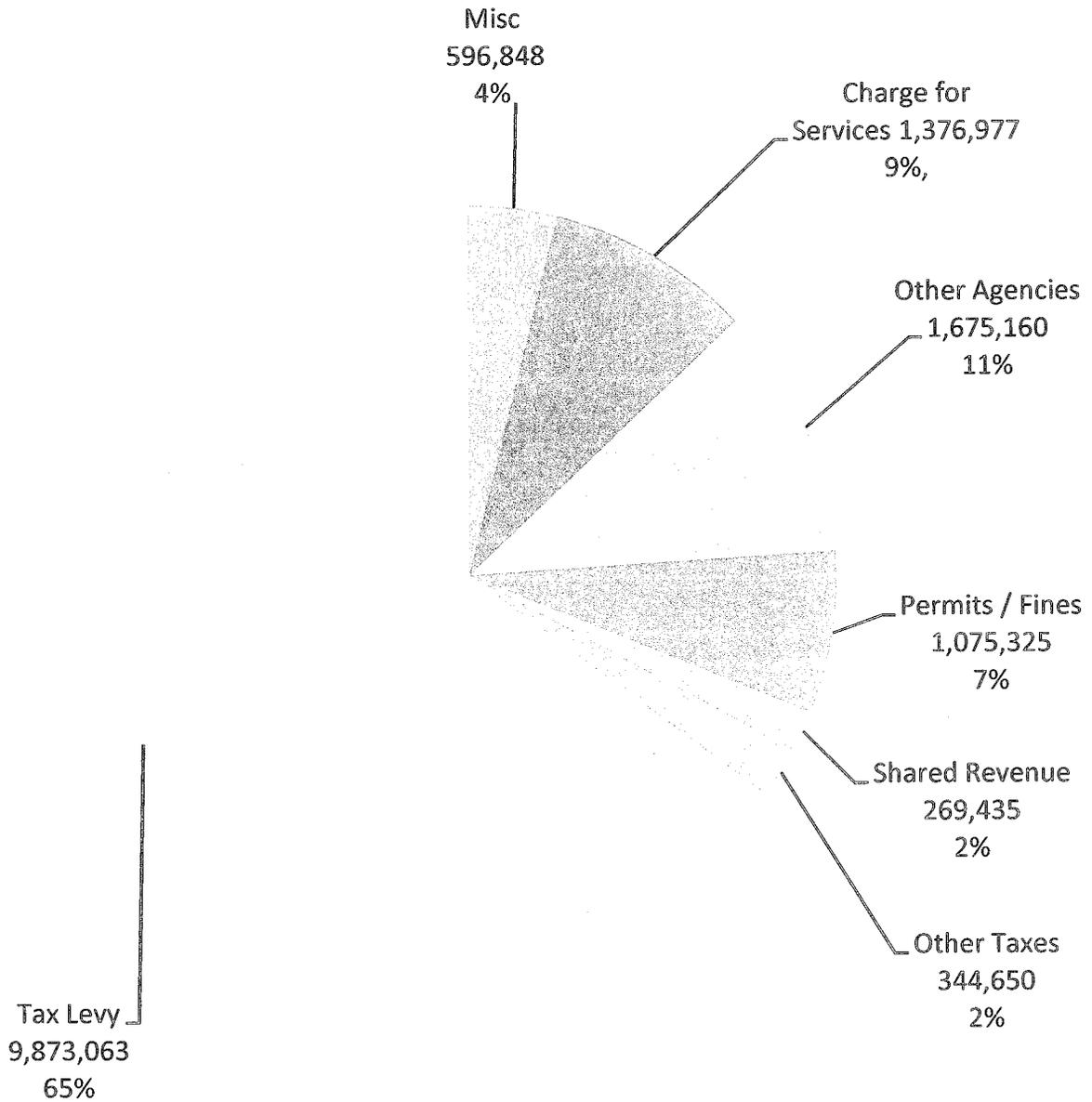
	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
411100 General Operations Tax Levy	6,413,396	7,017,003	7,409,343	7,409,343	7,712,763
411101 Debt Service Tax Levy	2,753,240	2,600,000	2,400,000	2,400,000	2,160,300
<b>Subtotal - Property Tax Levy</b>	<b>9,166,636</b>	<b>9,617,003</b>	<b>9,809,343</b>	<b>9,809,343</b>	<b>9,873,063</b>
Other Taxes					
411101 Rescinded Taxes	65	4,853	-	44,600	-
411102 Hold Harmless-Computer Exemption	65,844	64,018	64,000	65,100	64,000
411103 Use Value Penalty	1,110	1,006	1,000	1,180	1,000
411500 Woodland/Managed Forest	788	576	600	460	600
412100 Hotel/Motel Tax	207,051	257,906	268,375	268,375	272,250
413200 Lieu of Taxes	1,780	4,786	5,000	5,286	5,000
418001 Interest on Delinq P.P. Taxes	1,744	2,158	1,800	1,800	1,800
<b>Subtotal - Taxes</b>	<b>278,383</b>	<b>335,303</b>	<b>340,775</b>	<b>386,801</b>	<b>344,650</b>
Special Assessments					
420000 Special Assessments Street Lighting	101,910	105,433	105,000	107,648	113,000
<b>Subtotal - Special Assessments</b>	<b>101,910</b>	<b>105,433</b>	<b>105,000</b>	<b>107,648</b>	<b>113,000</b>
Intergovernmental Revenues					
432110 Federal Grant-Police	-	-	-	-	-
433000 Federal Grant-Fire	209,390	164,430	100,000	100,000	37,995
433001 Federal Grant-Hwy	98,030	-	-	-	-
434100 Shared Revenue from State	403,465	347,202	345,910	349,546	269,435
434200 Fire Insurance from State	69,515	72,183	71,498	76,139	73,500
435210 State Aid - Police	10,777	4,604	4,650	4,650	4,650
435211 Homeland Security Grant	-	-	-	-	-
462901 School Liason Reimbursement	16,092	16,736	16,736	17,405	18,101
435310 State Transportation Aids	941,928	921,229	939,107	939,107	845,117
435290 State Grant - General Gov't	-	80,979	-	-	-
436900 Arbor Day Grant	-	-	-	-	-
436901 State Aid-Fire Dept	-	-	-	-	-
437900 Recycling-Cty Reimbursement	195,496	208,101	215,800	226,626	239,200
437901 Mass Transit	438,112	442,490	456,597	456,597	456,597
<b>Subtotal - Intergovernmental Revenues</b>	<b>2,382,805</b>	<b>2,257,954</b>	<b>2,150,298</b>	<b>2,170,070</b>	<b>1,944,595</b>
Licenses & Permits					
441000 Business or Occupation License	33,794	34,351	33,000	41,000	33,000
441002 Business License-Cable TV	234,916	316,265	240,000	250,000	250,000
441001 Business License-Liquor	49,235	47,760	40,000	44,800	40,000
442000 Non-business License	1,874	5,335	2,000	4,500	3,000
442002 Burning Permits	350	875	425	400	425
443000 Building Permits	121,652	197,338	235,000	205,000	220,000
443000 Building Permits - Lot Access	-	-	3,400	5,100	3,400
443001 Utility/Open Cut Permits	8,850	7,319	9,000	9,000	9,000
444000 Zoning Fees	25,701	24,810	35,000	40,000	35,000
444001 Erosion Control Plan Review Fee	3,806	4,476	5,000	5,000	5,000
444002 Drainage Inspection Fee	18,888	28,343	25,000	25,000	25,000
444003 Wetland Delineations	3,640	2,354	10,000	5,000	10,000
444004 Building Plan Review Fee	38,509	36,883	40,000	42,000	45,000
444005 Erosion Control Inspection Fee	7,388	11,773	12,500	9,000	10,000
444006 Drainage Plan Review Fee	1,850	600	1,000	1,000	1,000
449000 Weight Limit Permit	400	-	-	-	-
<b>Subtotal - Licenses &amp; Permits</b>	<b>550,854</b>	<b>718,481</b>	<b>691,325</b>	<b>686,800</b>	<b>689,825</b>

**ACCOUNT:  
GENERAL FUND REVENUES**

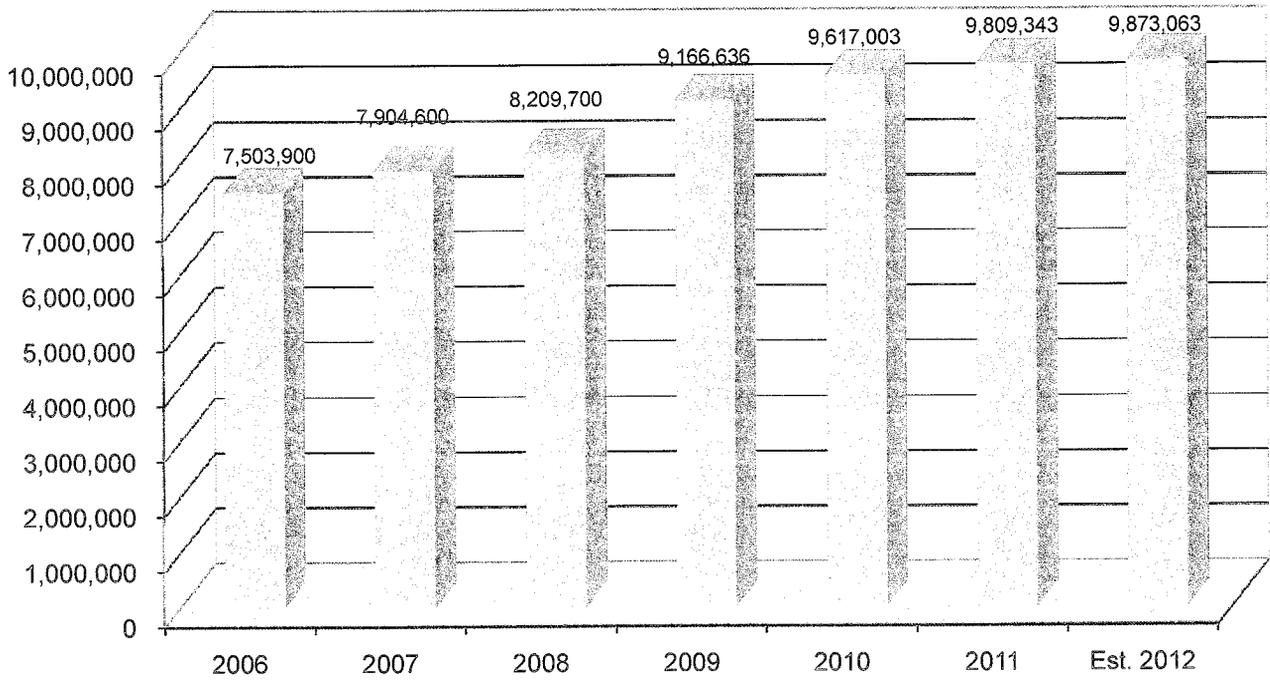
**FUND:  
GENERAL FUND (10)**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>Fines, Forfeitures &amp; Penalties</b>					
451000 Court Penalties & Costs	282,248	277,965	385,000	361,465	385,000
452210 Judgement & Damages	160	3,188	500	853	500
<b>Subtotal - Fines, Forfeitures &amp; Penalties</b>	<b>282,408</b>	<b>281,153</b>	<b>385,500</b>	<b>362,318</b>	<b>385,500</b>
<b>Public Charges for Services</b>					
461000 General Government	8,757	10,928	10,000	9,700	10,000
462100 Police Department Fees	20,781	15,364	18,500	4,100	4,500
462101 Police Department Fees/Fingerprinting	-	-	5,500	18,825	7,000
462102 Contract Police Services	-	-	-	-	11,000
462100 False Alarms	-	375	45,000	20,000	30,000
462200 Fire Department Fees	11,479	17,967	16,536	16,250	17,527
463100 Highway Material/Maintenance	12,333	9,337	8,000	7,000	8,000
463101 Roadway Dev Fee	500	-	-	-	-
464200 Refuse/Yard Waste Fee	(43)	-	-	-	-
464201 Sp Charge-Refuse Collection	682,934	647,333	664,500	637,694	742,000
464201 Sp Charge-Recycle Collection	-	101,300	165,600	170,537	186,800
464400 Weed Control	2,694	4,534	4,500	3,000	4,500
464401 Sp Charge-Weeds	-	-	-	-	-
465400 Cemetery	120	119	100	93	100
467200 Parks Rental	10,216	10,666	11,000	8,100	11,200
467201 Recreation Fees	4,070	1,821	4,200	2,637	2,650
468300 Property Record Mgmt Fee	13,400	17,779	16,000	21,500	23,500
<b>Subtotal - Public Charges for Services</b>	<b>767,241</b>	<b>837,524</b>	<b>969,436</b>	<b>919,436</b>	<b>1,058,777</b>
<b>Miscellaneous Revenue</b>					
472900 Fire Insp Tanks	10,646	4,552	4,480	4,480	4,480
473310 Services to Local Governments	-	-	-	-	-
481100 Interest Earnings	75,365	211,006	250,000	225,000	250,000
481110 General Admin Fees	7,188	30,959	4,000	3,900	4,000
481300 Interest on Special Assessments	119	-	-	-	-
482000 Rent-Town Hall	5,325	5,539	5,000	4,700	5,000
482001 Rent-Fire Station	8,949	9,708	9,700	9,700	-
483000 Sale of Town Property	-	1,980	-	-	-
483010 Sale of Police Equipment	793	7,913	5,000	10,567	5,000
483020 Sale of Fire Equipment	-	-	-	11,687	-
483030 Sale of Highway Equipment	8,183	8,514	-	-	-
484200 Insurance Recoveries - Police	6,244	21,326	5,000	24,103	5,000
484300 Insurance Recoveries - Hwy	-	19,230	1,000	-	-
484300 Insurance Recoveries - Parks	-	2,700	-	-	-
485000 Donations-Recreation	1,010	1,461	1,450	1,168	1,400
485001 Donations-Crime Prevention	2,397	873	1,000	1,000	1,000
485002 Donations-Fire Dept	1,456	1,000	500	-	250
485002 Donations-Arbor Day	500	175	-	-	-
489000 Misc Revenues	7,662	34,262	5,000	9,000	6,000
489000 Fire Calendars	-	-	3,500	-	-
484400 Insurance Dividends	449	51,306	-	32,593	38,718
<b>Subtotal - Miscellaneous Revenue</b>	<b>136,286</b>	<b>412,504</b>	<b>295,630</b>	<b>337,898</b>	<b>320,848</b>
<b>Other Financing Sources</b>					
474000 Allocated Hwy Labor & Maint	239,851	191,987	209,900	192,800	205,200
492000 Transfer from San Dist #3	48,899	22,866	-	10,000	-
Fund Balance Applied to Budget	-	-	-	-	-
Fund Balance Equip Relacement	-	100,000	-	-	276,000
<b>Subtotal - Other Financing Sources</b>	<b>288,750</b>	<b>314,853</b>	<b>209,900</b>	<b>202,800</b>	<b>481,200</b>
<b>Total Revenues w/o Property Tax</b>	<b>4,788,636</b>	<b>5,263,205</b>	<b>5,147,864</b>	<b>5,173,771</b>	<b>5,338,395</b>
<b>TOTAL REVENUES</b>	<b>13,955,272</b>	<b>14,880,208</b>	<b>14,957,207</b>	<b>14,983,114</b>	<b>15,211,458</b>

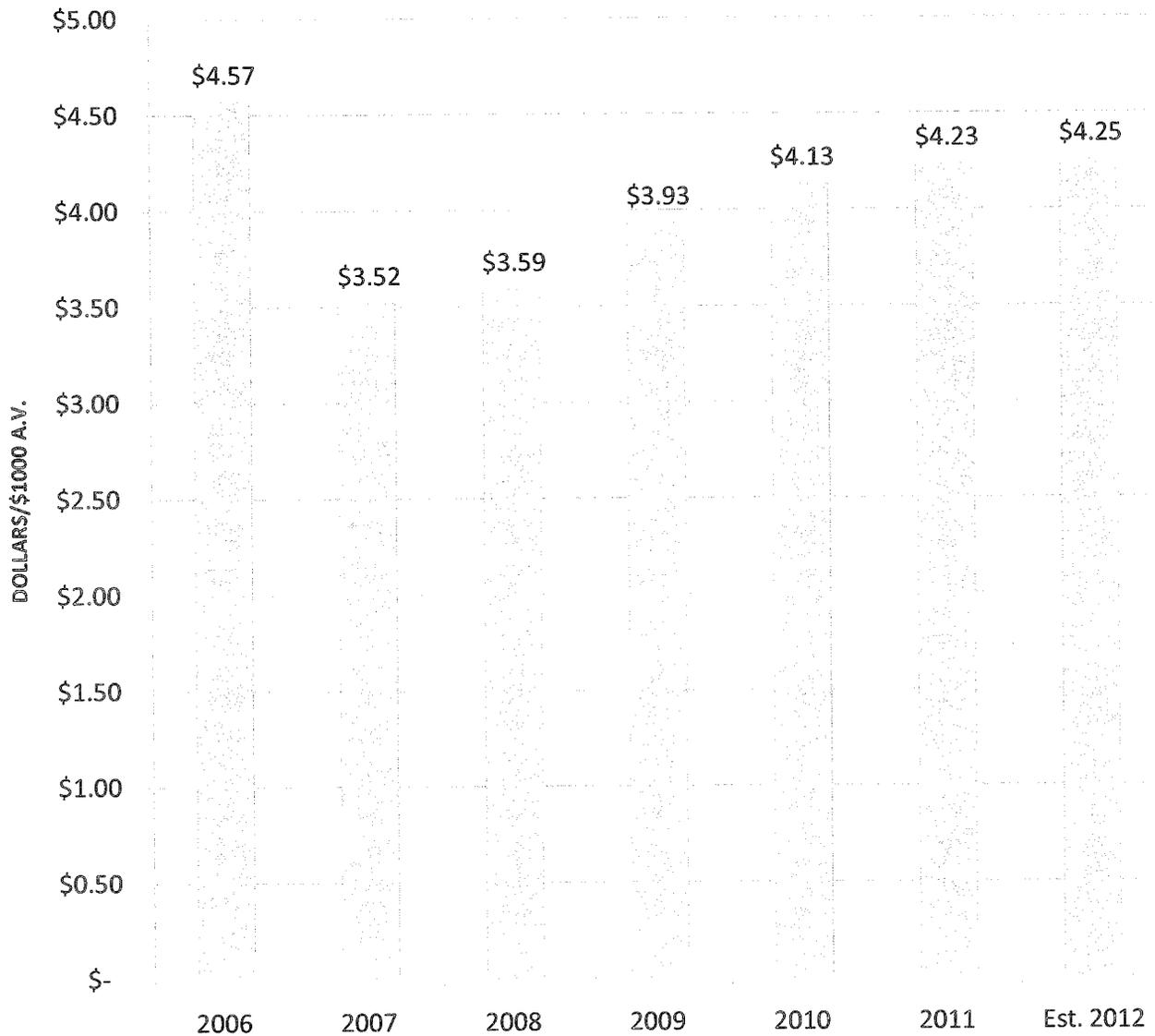
# Town of Grand Chute - General Fund 2012 Proposed Revenues 15,211,458



**Town of Grand Chute - General Fund  
Tax Levy  
2006-2012**



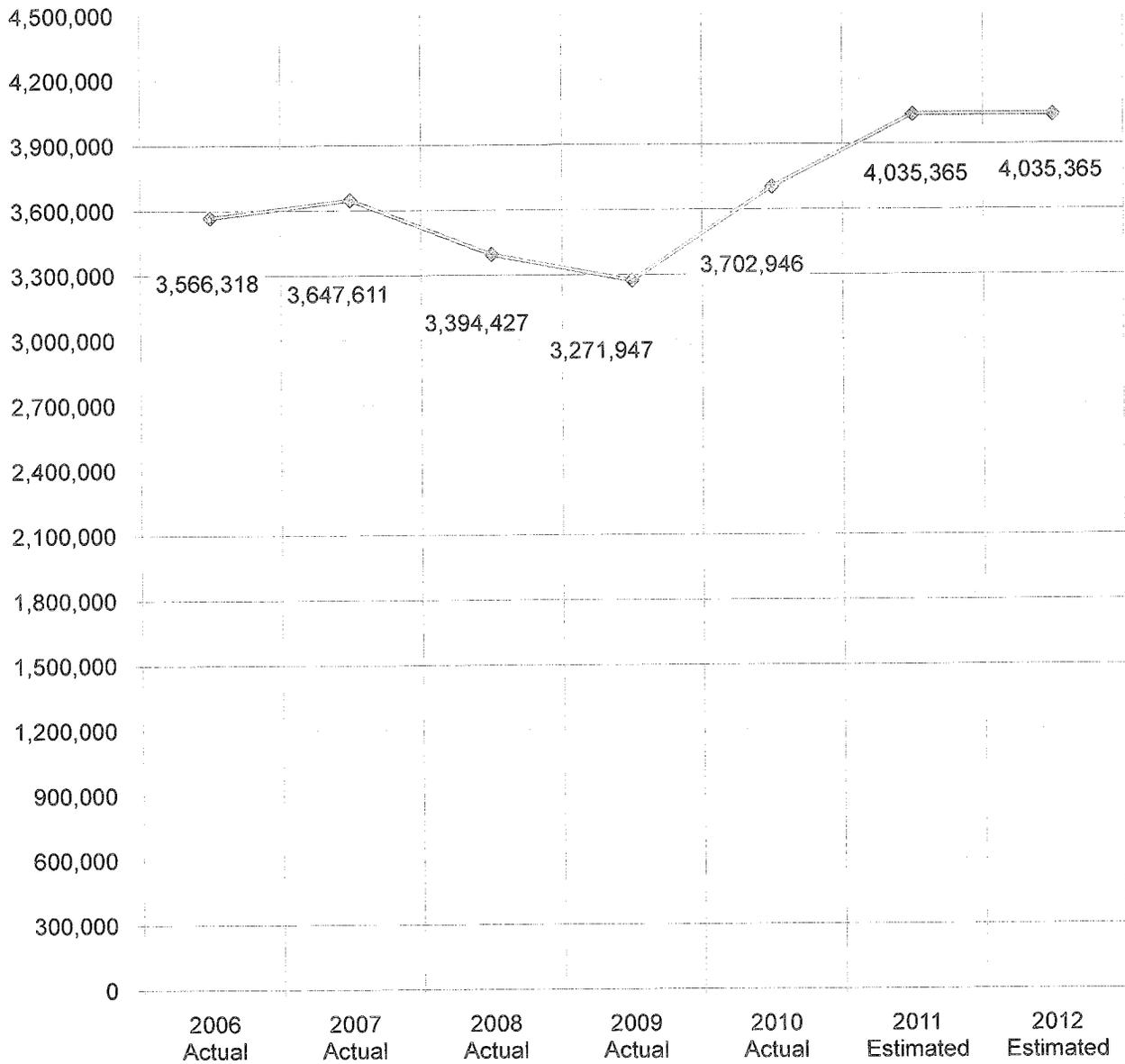
**Town of Grand Chute - General Fund  
Rate per \$1000 A.V.  
2006-2012**



**TOWN OF GRAND CHUTE  
FUND BALANCE PROJECTION  
GENERAL FUND  
FISCAL YEAR 2012**

BEGINNING FUND BALANCE PER AUDIT, JAN 1, 2011	3,702,946
PLUS: ESTIMATED REVENUES - FY 2011	5,173,771
ESTIMATED TAX LEVY - FY 2011	9,809,343
TOTAL REVENUES - FY 2011	14,983,114
LESS: ESTIMATED EXPENDITURES - FY 2011	14,650,695
OPERATING SURPLUS (DEFICIT) - 2011	332,419
<b>ESTIMATED BEGINNING FUND BALANCE, JAN 1, 2012</b>	<b>4,035,365</b>
PLUS: ESTIMATED REVENUES - FY 2012	5,338,395
ESTIMATED TAX LEVY - FY 2012	9,873,063
TOTAL ESTIMATED REVENUES - FY 2012	15,211,458
LESS: ESTIMATED EXPENDITURES - FY 2012	15,211,458
OPERATING SURPLUS (DEFICIT) - 2012	0
<b>ESTIMATED ENDING BALANCE, DEC 31, 2012</b>	<b>4,035,365</b>

**Town of Grand Chute - General Fund  
Fund Balance  
As of December 31  
2006-2012**



# Town of Grand Chute Rate Per \$1000 A.V. 2006 - 2012

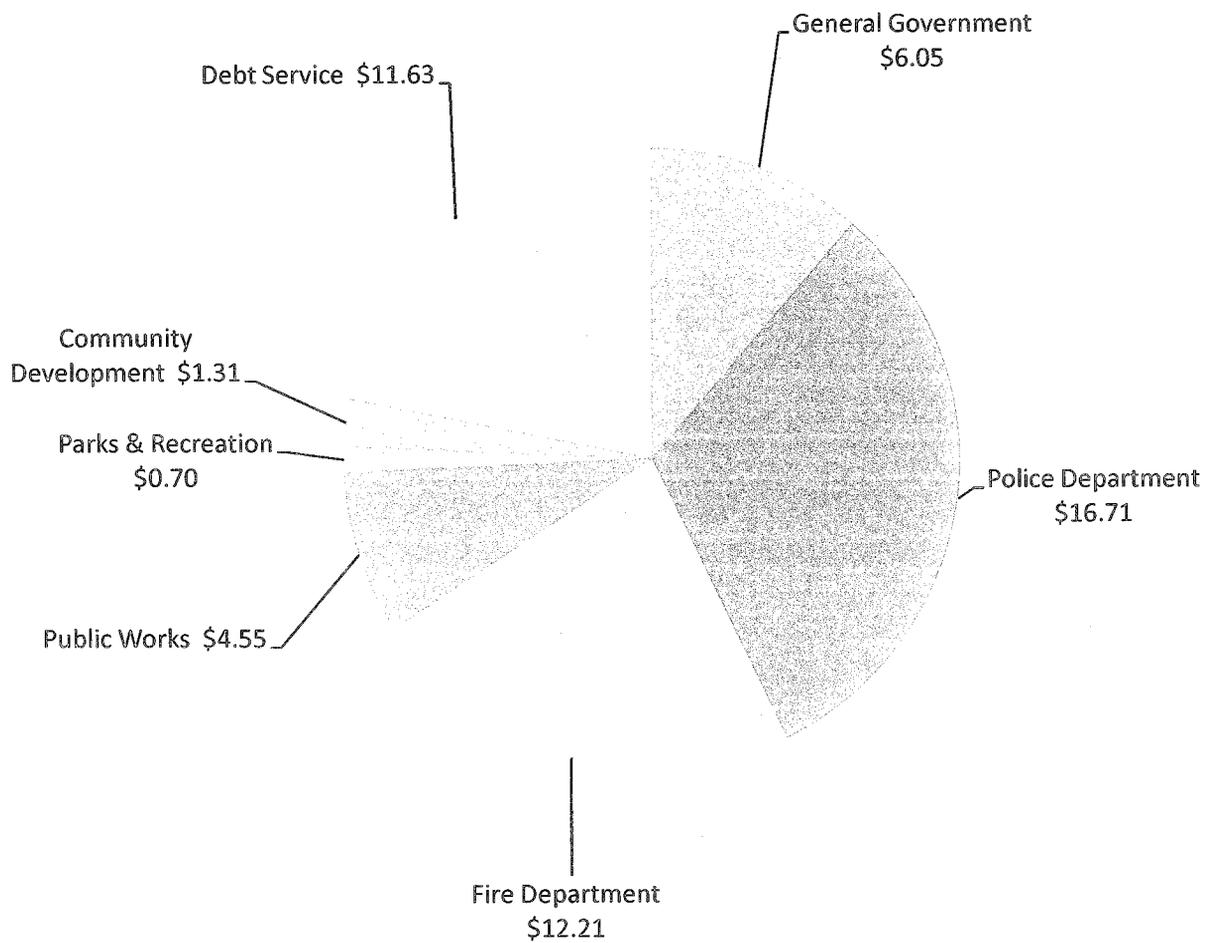


--- Total Tax Rate

--- Tax Rate for Operations

debt

**Monthly Cost For  
Town Services - \$53.15  
Based on a \$150,000 Home  
And 2011 Town Tax of \$637.88**



DEPARTMENT/ACCOUNT:  
GENERAL GOVERNMENT SUMMARY

FUND:  
GENERAL FUND (10)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>TOWN BOARD (511000)</b>					
PERSONNEL	69,101	68,096	69,500	66,900	68,600
OPERATIONS & MAINTENANCE	30,312	32,319	41,000	39,700	28,000
<b>TOTAL ACCOUNT</b>	<b>99,413</b>	<b>100,414</b>	<b>110,500</b>	<b>106,600</b>	<b>96,600</b>
<b>MUNICIPAL COURT (512000)</b>					
PERSONNEL	81,715	83,807	84,900	84,900	84,400
OPERATIONS & MAINTENANCE	53,229	63,955	67,200	67,200	67,600
CAPITAL OUTLAY	-	-	8,338	9,073	9,753
<b>TOTAL ACCOUNT</b>	<b>134,944</b>	<b>147,762</b>	<b>160,438</b>	<b>161,173</b>	<b>161,753</b>
<b>GENERAL ADMIN (514000 &amp; 514100)</b>					
PERSONNEL	281,640	278,066	329,900	312,800	352,200
OPERATIONS & MAINTENANCE	93,135	169,992	142,100	163,145	143,800
CAPITAL OUTLAY	6,114	449	44,000	85,000	52,400
<b>TOTAL ACCOUNT</b>	<b>380,889</b>	<b>448,506</b>	<b>516,000</b>	<b>560,945</b>	<b>548,400</b>
<b>CLERK (514200)</b>					
PERSONNEL	65,002	109,549	118,300	116,900	119,700
OPERATIONS & MAINTENANCE	7,305	9,196	14,100	13,675	20,750
<b>TOTAL ACCOUNT</b>	<b>72,307</b>	<b>118,745</b>	<b>132,400</b>	<b>130,575</b>	<b>140,450</b>
<b>ELECTION (514400)</b>					
PERSONNEL	24,122	39,441	25,600	23,124	84,000
OPERATIONS & MAINTENANCE	6,574	5,139	10,000	10,000	16,000
CAPITAL OUTLAY	-	-	-	7,200	-
<b>TOTAL ACCOUNT</b>	<b>30,697</b>	<b>44,580</b>	<b>35,600</b>	<b>40,324</b>	<b>100,000</b>
<b>TREASURER (515200)</b>					
PERSONNEL	5,948	5,903	9,000	9,000	8,100
OPERATIONS & MAINTENANCE	991	1,748	3,100	2,305	2,610
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL ACCOUNT</b>	<b>6,938</b>	<b>7,650</b>	<b>12,100</b>	<b>11,305</b>	<b>10,710</b>
<b>MUNICIPAL COMPLEX (516100)</b>					
PERSONNEL	11,794	30,269	18,300	17,200	18,000
OPERATIONS & MAINTENANCE	223,892	206,589	247,000	234,000	244,500
<b>TOTAL ACCOUNT</b>	<b>235,686</b>	<b>236,858</b>	<b>265,300</b>	<b>251,200</b>	<b>262,500</b>

DEPARTMENT/ACCOUNT:  
GENERAL GOVERNMENT SUMMARY

FUND:  
GENERAL FUND (10)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>OTHER MISCELLANEOUS ACCOUNTS</b>					
513000 Legal	74,096	54,525	60,000	60,000	60,000
515100 Auditing	7,400	14,220	11,000	11,000	11,000
519100 Erroneous Taxes & Refunds	24,678	52,951	5,000	49,900	5,000
519300 Property, Liability Ins.	181,083	202,255	250,000	278,476	257,075
<b>TOTAL - MISC. ACCOUNTS</b>	<b>287,256</b>	<b>323,950</b>	<b>326,000</b>	<b>399,376</b>	<b>333,075</b>
<b>ALL ACCOUNTS - TOTAL</b>					
PERSONNEL	539,322	615,131	655,500	630,824	735,000
OPERATIONS & MAINTENANCE	415,438	488,937	524,500	530,025	523,260
CAPITAL OUTLAY	6,114	449	52,338	101,273	62,153
MISCELLANEOUS ACCOUNTS	287,256	323,950	326,000	399,376	333,075
<b>TOTAL - GEN'L GOV'T ACCOUNTS</b>	<b>1,248,130</b>	<b>1,428,467</b>	<b>1,558,338</b>	<b>1,661,498</b>	<b>1,653,488</b>
<b>REVENUES</b>					
411101 Recinded or Refunded Taxes	65	4,853	-	44,600	-
411500 Woodland/Managed Forest	788	576	600	460	600
418001 Interest on Delinq P.P. Taxes	1,744	2,158	1,800	1,800	1,800
441000 Business or Occupation License	33,794	34,351	33,000	41,000	33,000
441001 Business - Cable TV	234,916	316,265	240,000	250,000	250,000
441002 Business -Liquor License	49,235	47,760	40,000	44,800	40,000
442000 Non-business License	1,874	5,335	2,000	4,500	3,000
461000 General Government	8,757	10,928	10,000	9,700	10,000
481110 General Admin Fees	7,188	30,959	4,000	3,900	4,000
482000 Rent-Town Hall	5,325	5,539	5,000	4,700	5,000
483000 Sale of Town Property	-	1,980	-	-	-
484300 Insurance Recoveries	-	19,230	1,000	-	-
485002 Donations-Arbor Day	500	175	-	-	-
489000 Misc Revenue	7,662	34,262	5,000	9,000	6,000
489001 Insurance Dividends	449	51,306	-	32,593	38,718
<b>SUBTOTAL REVENUES</b>	<b>352,295</b>	<b>565,677</b>	<b>342,400</b>	<b>447,053</b>	<b>392,118</b>
ALLOCATED REVENUES	153,227	190,492	110,934	77,789	138,658
<b>TOTAL REVENUES</b>	<b>505,522</b>	<b>756,169</b>	<b>453,334</b>	<b>524,842</b>	<b>530,776</b>
ALLOCATED TAX LEVY	715,073	926,169	1,105,004	1,136,656	1,122,712
% TAX LEVY SUPPORT	57.29%	64.84%	70.91%	68.41%	67.90%

DEPARTMENT/ACCOUNT:  
TOWN BOARD (511000)

FUND:  
GENERAL FUND (10)

		ACTUAL	ACTUAL	BUDGET	YEAR-END ESTIMATE	PROPOSED BUDGET
		2009	2010	2011	2011	2012
<b>PERSONNEL</b>						
110	Salaries	64,201	63,629	64,600	62,000	63,700
130	Fringe Benefits	4,900	4,467	4,900	4,900	4,900
<b>TOTAL PERSONNEL</b>		<b>69,101</b>	<b>68,096</b>	<b>69,500</b>	<b>66,900</b>	<b>68,600</b>
<b>OPERATIONS &amp; MAINTENANCE</b>						
210	Professional Services	396	-	10,000	10,000	10,000
221	Phone and Communications	805	664	1,000	1,000	1,000
290	Other Contractual Services	-	-	-	-	-
320	Publication/Printing Fees	21,124	23,308	22,000	22,000	11,000
321	Dues	7,429	7,374	4,500	4,500	4,500
330	Conferences and Training	279	167	1,000	700	500
390	Miscellaneous Expense	279	806	2,500	1,500	1,000
<b>TOTAL OPERATIONS &amp; MAINT</b>		<b>30,312</b>	<b>32,319</b>	<b>41,000</b>	<b>39,700</b>	<b>28,000</b>
<b>DEPARTMENT TOTAL</b>		<b>99,413</b>	<b>100,414</b>	<b>110,500</b>	<b>106,600</b>	<b>96,600</b>

Department/Account: TOWN BOARD (511000)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
110	<b>Salaries and Wages</b>	63,700
	Annual Salaries for Town Chairman (20,500) and Town Supervisors (10,812).	
130	<b>Fringe Benefits</b>	4,900
	No benefits provided to Town Board except those mandated by Federal law (FICA).	
210	<b>Professional Services</b>	10,000
	Amount set aside to cover the costs for miscellaneous studies that may be requested by the Town Board.	
320	<b>Publication and Printing Fees</b>	11,000
	Cost to publish January Town newsletter and mandated publications.	
321	<b>Dues and Subscriptions</b>	4,500
	Included in this account are dues to Wisconsin Towns Association (850); membership in the Fox Cities Chamber of Commerce and Industry (1,000); and the Fox Cities Economic Development Partnership (2,500).	

**MUNICIPAL COURT  
ACCOUNT #512000**

**GOALS**

Administer justice.  
Maintain courtroom professionalism.  
Staying current with requirements through education and seminars  
Strive to collect a higher percentage of unpaid fines

**2012 OBJECTIVES**

- Finalizing transfer from old to new system.
- Continuing training on new TIPSS software
- Develop a manual for new employees.
- Implementing warrants for outstanding fines.
- Maintain efficient records and collecting funds for Government Payment Service/ Tax Intercept.

**PERFORMANCE MEASURES**

<u>Measure</u>	<u>Actual 2010</u>	<u>Estimated 2011</u>	<u>Proposed 2012</u>
Total Number of Cases	3,910	4,200	4,300

**PERSONNEL DETAIL**

<u>Title</u>	<u># Full-Time Equivalent (FTEs)</u>		
	<u>Actual 2010</u>	<u>Proposed 2011</u>	<u>2012 Avg. Salary</u>
Municipal Judge	N/A	N/A	\$15,700
Clerk of Courts	.62	.62	26,200
Deputy Clerk of Courts	.60	.60	22,340
Court Officer			1,000
Total Personnel	1.22	1.22	

DEPARTMENT/ACCOUNT:  
**MUNICIPAL COURT (512000)**

FUND:  
**GENERAL FUND (10)**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Salaries	60,922	65,017	63,200	63,200	65,200
111 Overtime	594	285	1,100	1,100	1,200
130 Fringe Benefits	20,200	18,505	20,600	20,600	18,000
<b>TOTAL PERSONNEL</b>	<b>81,715</b>	<b>83,807</b>	<b>84,900</b>	<b>84,900</b>	<b>84,400</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
210 Professional Services-Legal	47,524	53,946	56,000	56,000	56,000
221 Phone and Communications	788	967	1,100	1,100	1,100
290 Other Contractual Services	82	539	1,000	1,000	1,000
310 Office Supplies	943	2,153	900	900	900
311 Postage	1,468	1,808	1,600	1,600	1,600
320 Publication/Printing Fees	475	452	1,500	1,500	1,500
321 Dues and Subscriptions	-	300	400	400	400
330 Conferences & Training	1,176	1,301	2,500	2,500	2,500
340 Operating Supplies	777	33	1,000	1,000	1,200
347 Office Equipment	-	2,455	1,000	1,000	1,200
390 Miscellaneous Expense	(4)	-	200	200	200
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>53,229</b>	<b>63,955</b>	<b>67,200</b>	<b>67,200</b>	<b>67,600</b>
<b>CAPITAL OUTLAY</b>					
810 Capital Equipment	-	-	8,338	9,073	9,753
<b>DEPARTMENT TOTAL</b>	<b>134,944</b>	<b>147,762</b>	<b>160,438</b>	<b>161,173</b>	<b>161,753</b>

Department/Account: MUNICIPAL COURT (512000)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
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210	<b>Professional Services - Legal</b>	56,000
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This is the costs for prosecution services by the Town's legal counsel.

330	<b>Conferences &amp; Training</b>	2,500
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State statutes mandate that Judges attend at least one conference per year to keep current on new laws. State statute mandates Clerks to attend one conference per year to keep current with new procedures/laws.

810	<b>Court Software</b>	9,753
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This is for TIPSS Software second payment for a three year plan.

DEPARTMENT/ACCOUNT:  
LEGAL (513000)

FUND:  
GENERAL FUND (10)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>OPERATIONS &amp; MAINTENANCE</b>					
210 Professional Services	74,096	54,525	60,000	60,000	60,000
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>74,096</b>	<b>54,525</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>
<b>DEPARTMENT TOTAL</b>	<b>74,096</b>	<b>54,525</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>

Department/Account: LEGAL (513000)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
210	<b>Professional Services</b>	60,000

This is costs for legal services other than prosecution. This amount does not include costs for a large lawsuit that could result in this account exceeding its budget.

**GENERAL ADMINISTRATION  
ACCOUNT # 514000 & 514100**

**GOALS**

To provide general administrative direction and coordination of all policies adopted by the Town Board; to investigate and report to the Town Board those items requiring action; to assist in long range planning for all departments; and to provide general management assistance to all departments, particularly in the areas of personnel and finance.

**2012 OBJECTIVES**

- Update Town Board on status of outstanding issues on an ongoing basis.
- Oversee Town's financial, personnel, and operational systems.
- Evaluate areas for cost-savings and departmental efficiencies.
- Continue to seek alternatives to address limited financial resources due to levy limits.

**PERFORMANCE MEASURES**

Measure	Proposed 2012
Update personnel policy handbook to incorporate state's collective bargaining law changes	9/2012

**PERSONNEL DETAIL**

Title	<u># Full Time Equivalent (FTEs)</u>		
	Actual 2011	Proposed 2012	2012 Avg. Salary
Town Administrator	1.0	1.0	\$109,727
Finance Director / Treasurer	1.0	1.0	67,995
Special Projects Coordinator	1.0	1.0	57,120
Exec. Secretary to Town Admin.	1.0	1.0	47,751
Account Clerk	1.0	1.0	31,796
Account Clerk II/Deputy Treasurer	1.0	1.0	45,472
Totals	6.0	6.0	

DEPARTMENT/ACCOUNT:  
**GENERAL ADMIN (514000)**  
**TOWN ADMINISTRATOR (514100)**

FUND:  
**GENERAL FUND (10)**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Salaries and Wages	178,305	198,405	225,500	210,000	250,700
111 Overtime	129	-	1,600	-	1,100
130 Fringe Benefits	103,205	79,661	102,800	102,800	100,400
<b>TOTAL PERSONNEL</b>	<b>281,640</b>	<b>278,066</b>	<b>329,900</b>	<b>312,800</b>	<b>352,200</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
210 Professional Services	23,604	17,316	38,000	44,000	50,000
221 Phone and Communications	3,604	2,997	3,000	4,100	4,100
290 Other Contractual Services	29,705	112,537	57,000	79,500	57,000
310 Office Supplies	16,968	15,362	14,600	16,500	15,000
311 Postage	8,880	7,933	6,500	7,000	7,500
320 Publication/Printing Fees	50	93	1,500	100	100
321 Dues and Subscriptions	1,340	1,578	1,500	1,680	1,700
330 Conferences and Training	1,013	1,244	3,000	2,500	2,500
344 Gas, Oil and Other Supplies	530	468	600	565	600
351 Allocated Vehicle Maintenance	177	161	500	200	300
390 Miscellaneous Expenses	7,262	10,303	10,900	2,000	5,000
391 Westfest Sponsor Fee	-	-	5,000	5,000	-
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>93,135</b>	<b>169,992</b>	<b>142,100</b>	<b>163,145</b>	<b>143,800</b>
<b>CAPITAL OUTLAY</b>					
810 Capital Equipment	6,114	449	44,000	85,000	52,400
<b>TOTAL CAPITAL OUTLAY</b>	<b>6,114</b>	<b>449</b>	<b>44,000</b>	<b>85,000</b>	<b>52,400</b>
<b>DEPARTMENT TOTAL</b>	<b>380,889</b>	<b>448,506</b>	<b>516,000</b>	<b>560,945</b>	<b>548,400</b>

Department/Account:  
 ADMINISTRATION (514000)

GENERAL

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
210	<b>Professional Services</b>	50,000
	Website maintenance and upgrade (3,000); year-end processing (2,000); and computer support services for the Town Hall network (45,000).	
290	<b>Other Contractual Services</b>	57,000
	Annual maintenance of AAMFON Fiber Optic Network (5,000); maintenance and security programs for network (20,000); archiving software (2,100) rental of postage meter (3,000); workstation software upgrades (4,000); copier maintenance (3,000); and maintenance of general ledger and payroll software programs (5,600); document shredding (1,000) Microsoft Office License (13,300)	
810	<b>Capital Outlay</b>	52,400
	Per recommendations from New Resource Group:	
	Tape backup	\$5,000
	Backup Software	\$2,000
	Beast Printer	\$ 800
	Arbitrator Space	\$3,000
	Website-Traffic	\$500
	Firehouse House Adds	\$5,000
	Wireless Firehouse Bays	\$6,000
	Wireless Classroom	\$ 400
	Fire Chief Laptop, dock & monitor	\$1,500
	UPS	\$1,400
	Mail Licenses	\$4,000
	Server Licenses	\$2,000
	Computer replacement 25%	\$20,000
	Switch	\$ 800

**TOWN CLERK  
ACCOUNT # 514200**

**CLERK / ELECTIONS  
ACCOUNT #514400**

**GOALS**

Maintain accurate and concise official Town records; administer and provide direction of policies adopted by the Town Board; maintain accurate election records, conduct and supervise four (possibly six) elections held in the Town; maintain financial records of the Town; aid and assist the general public; administer the licensing policies of the Town; provide assistance to Town staff and the Town Board; administer oaths; maintain the Municipal Code of the Town; and assist with production of electronic newsletter.

**2012 OBJECTIVES**

- Conduct and supervise four to six elections and provide mandatory training
- Administer election updates due to 2010 census redistricting
- Attend required election management training (two-year cycle)
- Continue educational requirements to maintain certification
- Implement new policies for special events, taxi cab licensing, street vendors
- Pursue new licensing opportunities
- Update Town ordinances and municipal code book as needed
- Assist with production of on-line newsletter
- Renew operator's licenses, liquor licenses, dance, and tobacco licenses annually
- Dispose of old Town records subject to State Statute regulations

**PERFORMANCE MEASURES**

<u>Measure</u>	<u>Actual 2010</u>	<u>Estimated 2011</u>	<u>Proposed 2012</u>
Licenses /Permits	2287	1100	1400
Voters registered	1381	2300	4000
Absentee Ballots Issued	2221	3200	7000
Available Poll Workers	58	65	65
Trained Available Chief Inspectors	12	12	12

**PERSONNEL DETAIL**

<u>Title</u>	<u># Full Time Equivalent (FTEs)</u>		
	<u>Actual 2011</u>	<u>Proposed 2012</u>	<u>2012 Avg. Salary</u>
Town Clerk	1.0	1.0	\$62,544
Deputy Clerk	1.0	1.0	\$38,244
Poll Workers (Pool of 65)	65	65	\$74,920
Election Set Up/Take Down		0.10	23.74/hr

DEPARTMENT/ACCOUNT:  
TOWN CLERK (514200)

FUND:  
GENERAL FUND (10)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Salaries	45,685	72,265	75,400	74,000	80,100
130 Fringe Benefits	19,318	37,284	42,900	42,900	39,600
<b>TOTAL PERSONNEL</b>	<b>65,002</b>	<b>109,549</b>	<b>118,300</b>	<b>116,900</b>	<b>119,700</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
220 Phones and Communications	-	-	1,000	1,000	1,000
270 Background checks	-	-	-	-	8,400
290 Other Contractual Services	839	4,530	6,000	5,575	5,650
310 Office Supplies	625	1,185	2,000	2,000	1,000
320 Publication/Printing Fees	2,620	1,325	1,500	1,500	1,500
321 Dues	295	455	600	600	400
330 Conferences & Training	2,407	1,566	2,500	2,500	2,500
390 Miscellaneous Expense	519	134	500	500	300
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>7,305</b>	<b>9,196</b>	<b>14,100</b>	<b>13,675</b>	<b>20,750</b>
<b>DEPARTMENT TOTAL</b>	<b>72,307</b>	<b>118,745</b>	<b>132,400</b>	<b>130,575</b>	<b>140,450</b>

Department/Account: CLERK (514200)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
110	<b>Salaries and Wages</b> Salaries to include Deputy Clerk and part-time Receptionist	80,100
270	<b>Background Checks</b> Department of Justice charges	8,400
290	<b>Miscellaneous Contractual Services</b> Annual maintenance fees for code recodification and minute archiving through General Code Corporation.	5,650
320	<b>Publication</b> Liquor license and miscellaneous.	1,500
321	<b>Dues &amp; Subscriptions</b> Annual dues for WMCA and IIMC to include Deputy Clerk.	400
330	<b>Conference &amp; Training</b> Municipal Clerk's conference, Wis-Line training, District meetings (3), certification classes	2,500

DEPARTMENT/ACCOUNT:  
**LECTIONS (514400)**

FUND:  
**GENERAL FUND (10)**

		ACTUAL	ACTUAL	BUDGET	YEAR-END ESTIMATE	PROPOSED BUDGET
		2009	2010	2011	2011	2012
<b>PERSONNEL</b>						
110	Salaries & Wages	22,473	36,690	25,300	22,300	80,600
111	Overtime	649	1,174	176	700	1,900
130	Fringe Benefits	1,000	1,577	124	124	1,500
<b>TOTAL PERSONNEL</b>		<b>24,122</b>	<b>39,441</b>	<b>25,600</b>	<b>23,124</b>	<b>84,000</b>
<b>OPERATIONS &amp; MAINTENANCE</b>						
290	Other Contractual Services	-	-	-	-	500
310	Office Supplies	305	70	500	500	500
311	Postage	748	1,878	1,300	1,300	9,100
320	Publication/Printing Fees	4,711	3,152	7,800	7,800	5,500
390	Miscellaneous Expense	810	39	400	400	400
<b>TOTAL OPERATIONS &amp; MAINT</b>		<b>6,574</b>	<b>5,139</b>	<b>10,000</b>	<b>10,000</b>	<b>16,000</b>
<b>CAPITAL OUTLAY</b>						
810	Capital Equipment	-	-	-	7,200	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>7,200</b>	<b>-</b>
<b>DEPARTMENT TOTAL</b>		<b>30,697</b>	<b>44,580</b>	<b>35,600</b>	<b>40,324</b>	<b>100,000</b>

Department/Account: ELECTION (514400)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
110	<b>Salaries &amp; Wages</b>  Includes the following anticipated salaries: Mandatory training for Poll Workers; Chief Inspector recertification; Poll Workers for four to six elections in 2012; Special Voting Deputies for shut-ins; Additional inspectors for Presidential election.	80,600
310	<b>Office Supplies</b>  Supplies used at polling locations.	500
311	<b>Postage</b>  Mailing of a projected (7,000) absentee ballots.	9,100
320	<b>Printing &amp; Publication</b>  Publications, ballots, revised absentee envelopes, and machine coding for elections	5,500
390	<b>Miscellaneous</b>	400

DEPARTMENT/ACCOUNT:  
AUDITING (515100)

FUND:  
GENERAL FUND (10)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>OPERATIONS &amp; MAINTENANCE</b>					
210 Professional Services	7,400	14,220	10,000	10,000	10,000
211 Additional Audit Charges	-	-	1,000	1,000	1,000
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>7,400</b>	<b>14,220</b>	<b>11,000</b>	<b>11,000</b>	<b>11,000</b>
<b>DEPARTMENT TOTAL</b>	<b>7,400</b>	<b>14,220</b>	<b>11,000</b>	<b>11,000</b>	<b>11,000</b>

Department/Account: AUDITING (515100)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
210	<b>Professional Services</b>	10,000

The amount budgeted is based on a one year extension to the contract with Schenck & Associates to prepare the Town's 2011 audit.

211	<b>Additional Audit Charges</b>	1,000
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Additional assistance with year-end reporting requirements to comply with GASB Statement 54

**TOWN TREASURER  
ACCOUNT # 515200**

**GOALS**

Receive and take charge of all money belonging to the Town, and disburse appropriately. Deposit as soon as practicable the funds of the Town in the public depositories designated by the Town Board. Keep an itemized account of all moneys received and disbursed. Invest Town funds in accordance with the Town's investment policy. Perform all of the duties relating to taxation required of the Town Treasurer.

**2012 OBJECTIVES**

- Continue the implementation of the automated collection process using the tax software at the window. Add one more bank that will use the tax software which will eliminate data entry by Town Staff.
- Supervise the collection of the tax roll.
- Review the investments of Town funds and meet with the investment committee on how to maximize the interest earnings.

DEPARTMENT/ACCOUNT:  
**TREASURER (515200)**

FUND:  
**GENERAL FUND (10)**

		ACTUAL	ACTUAL	BUDGET	YEAR-END ESTIMATE	PROPOSED BUDGET
		2009	2010	2011	2011	2012
<b>PERSONNEL</b>						
110	Salaries	4,348	4,626	7,600	7,600	7,100
130	Fringe Benefits	1,600	1,276	1,400	1,400	1,000
<b>TOTAL PERSONNEL</b>		<b>5,948</b>	<b>5,903</b>	<b>9,000</b>	<b>9,000</b>	<b>8,100</b>
<b>OPERATIONS &amp; MAINTENANCE</b>						
290	Other Contractual Services	500	500	600	600	600
311	Postage	0	-	-	-	-
320	Publication/Printing Fees	31	74	100	100	100
321	Dues and Subscriptions	40	105	100	105	110
330	Conferences and Training	215	622	1,800	1,000	1,300
390	Miscellaneous Expense	205	447	500	500	500
<b>TOTAL OPERATIONS &amp; MAINT</b>		<b>991</b>	<b>1,748</b>	<b>3,100</b>	<b>2,305</b>	<b>2,610</b>
<b>CAPITAL OUTLAY</b>						
810	Capital Equipment	-	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DEPARTMENT TOTAL</b>		<b>6,938</b>	<b>7,650</b>	<b>12,100</b>	<b>11,305</b>	<b>10,710</b>

Department/Account: TREASURER (515200)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
110	<b>Salaries</b> Tax collections and data entry by seasonal employees and full-time employees and overtime as needed.	7,100
290	<b>Other Contractual Services</b> Tax Roll program update.	600
320	<b>Publication/Printing Fees</b> Blank check stock, deposit stamps and tickets.	100
330	<b>Conferences / Training</b> Clerks & Treasurers Institute \$500 MTAW – Spring & Fall workshops \$800	1,300

DEPARTMENT/ACCOUNT:  
**MUNICIPAL COMPLEX (516000)**

FUND:  
**GENERAL FUND (10)**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Salaries	6,994	25,803	12,100	12,100	12,400
111 Overtime	-	-	1,100	-	600
130 Fringe Benefits	4,800	4,467	5,100	5,100	5,000
<b>TOTAL PERSONNEL</b>	<b>11,794</b>	<b>30,269</b>	<b>18,300</b>	<b>17,200</b>	<b>18,000</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
220 Utilities	142,143	112,147	145,000	135,000	141,500
290 Other Contractual Services	40,359	46,806	50,000	50,000	52,000
360 Building Maintenance	41,390	47,636	51,000	49,000	51,000
390 Miscellaneous	-	-	1,000	-	-
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>223,892</b>	<b>206,589</b>	<b>247,000</b>	<b>234,000</b>	<b>244,500</b>
<b>DEPARTMENT TOTAL</b>	<b>235,686</b>	<b>236,858</b>	<b>265,300</b>	<b>251,200</b>	<b>262,500</b>

Department/Account: MUNICIPAL COMPLEX (516000)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
110	<b>Salaries</b>	12,400
	Cost associated with Public Works staff time maintaining the Town Hall, setting up for meetings and room rentals.	
220	<b>Utilities</b>	141,500
	Amount shown reflects an increase of 5% in budgeted utilities from 2011 budget..	
290	<b>Other Contractual Services</b>	52,000
	Janitorial services, floor maintenance and carpet cleaning at the Town Hall. Other services include semi-annual window washing, fire alarm monitoring & testing and lawn care.	
360	<b>Building Repair &amp; Maintenance</b>	51,000
	Maintenance services for building include system testing, elevator servicing, maintenance of the HVAC system and fire extinguishers.(46,000). Repair of Gasoline/Diesel fuel storage tank foundation. (5,000)	

DEPARTMENT/ACCOUNT:  
**INSURANCE (519300)**

FUND:  
**GENERAL FUND (10)**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>OPERATIONS &amp; MAINTENANCE</b>					
519300 Property Ins - Professional Service	21,658	22,005	-	-	-
519310 Workers Comp	77,964	91,226	123,000	152,648	140,159
519320 Gen Liability	64,478	35,861	82,500	82,000	80,935
519380 Property Insurance	16,783	52,963	24,000	24,511	20,591
210 Employee Bond	200	200	20,500	19,317	15,390
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>181,083</b>	<b>202,255</b>	<b>250,000</b>	<b>278,476</b>	<b>257,075</b>

<b>DEPARTMENT TOTAL</b>	<b>181,083</b>	<b>202,255</b>	<b>250,000</b>	<b>278,476</b>	<b>257,075</b>
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**REVENUES**

Miscellaneous Revenue					
484400 Insurance Dividends	449	51,306	-	32,593	38,718
<b>TOTAL REVENUE</b>	<b>449</b>	<b>51,306</b>	<b>-</b>	<b>32,593</b>	<b>38,718</b>

Department/Account: INSURANCE (519300)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
510	<b>Insurance Premiums</b>	257,075

Workers Compensation, General Liability, Police Liability, and Vehicle/Property Insurance for all departments are covered in this account.

DEPARTMENT/ACCOUNT:  
ERRONEOUS TAXES & REFUNDS (519100)

FUND:  
GENERAL FUND (10)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>OPERATIONS &amp; MAINTENANCE</b>					
519100 ERRONEOUS TAXES	24,678	52,951	5,000	49,900	5,000
TOTAL OPERATIONS & MAINT	24,678	52,951	5,000	49,900	5,000
DEPARTMENT TOTAL	24,678	52,951	5,000	49,900	5,000

**2012 POLICE DEPARTMENT BUDGET  
PATROL DIVISION ACCOUNT #521000  
POLICE ADMINISTRATION ACCOUNT #521100  
DETECTIVE DIVISION ACCOUNT #521200**

**GOALS**

The goal of the Grand Chute Police Department is to enhance the overall quality of life, reduce the fear of crime, and ensure a peaceful, safe environment for all members of our community. We will achieve this goal by collaborating with community members to identify and creatively solve problems, seeking voluntary compliance with the law through education and enforcement efforts, and thoroughly investigating criminal acts to hold perpetrators accountable and provide relief for victims.

**2012 OBJECTIVES**

- Continue to explore agency priorities and opportunities for organizational enhancement through the department advisory committee established in 2010.
- Continue traffic and other safety related enforcement within the Town, including solicitation of available grant funds for enhancement of the enforcement efforts of the police department.
- Collaborate with community members to identify Town problems and address them through the use of the Incident Reduction Strategy program and other problem solving initiatives.
- Conduct a Citizens' Police Academy Program for community members.
- Evaluate the first full year of the department K-9 program and establish future objectives for the program.
- Continue the process of updating the department policy manual with a goal of compliance with Wisconsin Law Enforcement Accreditation Group standards.
- Evaluate delivery of services for the purpose of enhancing efficiency and cost effectiveness.

**2012 PERFORMANCE MEASURES**

<u>Description</u>	<u>2010 Actual</u>	<u>2011 Estimate</u>	<u>2012 Goal</u>
Monthly reports of department activity to the Town Board and Police & Fire Commission (PFC)	12	12	12
Part I Crime Clearance Rate by Arrests	60.5 %	60.0 %	60.0 %
Number of Officer Initiated Activity (Citations, Summonses, Citizen Contacts, Parking Citations, Warrants)	7,514	7,450	7,500
Ordinance Compliance Checks; underage alcohol, escort, licensed premises inspections, etc.	New	5	6

**PERSONNEL DETAIL**

**# Full Time Equivalents (FTEs)**

<u>TITLE</u>	<u>ACTUAL 2011</u>	<u>PROPOSED 2012</u>	<u>2011 AVG. SALARY</u>
Police Chief	1.0	1.0	\$95,202
Lieutenant	2.0	2.0	\$75,244
Staff Sergeant	5.0	5.0	\$68,565
Corporal	2.0	2.0	\$61,086
Police Officer	19.0	19.0	\$54,469
Police Officer – Part Time	0	0	N/A
Community Service Officers	2.5	3	\$10.85/hr
Crossing Guards	1.9	1.5	\$11.00/hr
Executive Secretary	1.0	1.0	\$42,162
Police Secretary	3.5	3.5	\$35,448
Evidence Technician	1.0	.9	\$36,743
<b>TOTAL PERSONNEL</b>	<b>38.9</b>	<b>38.9</b>	

DEPARTMENT/ACCOUNT:  
POLICE SUMMARY

FUND:  
GENERAL FUND (10)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>POLICE-PATROL (521000)</b>					
PERSONNEL	2,448,634	2,341,014	2,498,900	2,448,499	2,546,200
OPERATIONS & MAINTENANCE	183,046	220,825	197,595	204,335	209,850
CAPITAL OUTLAY	157,373	187,688	129,879	129,879	77,928
TOTAL ACCOUNT	2,789,053	2,749,526	2,826,374	2,782,713	2,833,978
<b>POLICE-ADMIN (521100)</b>					
PERSONNEL	268,714	324,161	407,700	395,462	396,675
OPERATIONS & MAINTENANCE	181,830	93,029	69,075	67,625	72,300
CAPITAL OUTLAY	-	9,305	-	-	20,974
TOTAL ACCOUNT	450,543	426,495	476,775	463,087	489,949
<b>POLICE-INVESTIGATIVE (521200)</b>					
PERSONNEL	464,263	470,523	540,900	522,650	559,670
OPERATIONS & MAINTENANCE	38,968	41,118	49,326	47,015	49,770
CAPITAL OUTLAY	19,387	25,278	38,348	35,993	20,974
TOTAL ACCOUNT	522,618	536,919	628,574	605,658	630,414
<b>OTHER ACCOUNTS (541000)</b>					
ANIMAL CONTROL	3,065	5,801	4,500	4,200	4,200
<b>ALL ACCOUNTS - TOTAL</b>					
PERSONNEL	3,181,610	3,135,697	3,447,500	3,366,611	3,502,545
OPERATIONS & MAINTENANCE	403,844	354,972	315,996	318,975	331,920
CAPITAL OUTLAY	176,761	222,271	168,227	165,872	119,876
OTHER ACCOUNT	3,065	5,801	4,500	4,200	4,200
<b>TOTAL DEPARTMENT</b>	<b>3,765,280</b>	<b>3,718,742</b>	<b>3,936,223</b>	<b>3,855,658</b>	<b>3,958,541</b>
<b>REVENUES</b>					
Intergovernmental Revenues					
432110 Federal Grant	-	-	-	-	-
435210 State Aid - Police	10,777	4,604	4,650	4,650	4,650
435220 School Liason Reimb	16,092	16,736	16,736	17,405	18,101
Fines, Forfeitures & Penalties					
451000 Court Penalties & Costs	282,248	277,965	385,000	361,465	385,000
452210 Judgement & Damages	160	3,188	500	853	500
Public Charges for Services					
462100 Fees - Copies	20,781	15,364	18,500	4,100	4,500
462101 Fees - Fingerprinting	-	-	5,500	18,825	7,000
451100 False Alarms	-	375	45,000	20,000	30,000
462102 Contracted Services	-	-	-	-	11,000
Miscellaneous Revenue					
483010 Sale of Police Equipment	793	7,913	5,000	10,567	5,000
484200 Police - Insurance Recovery	6,244	21,326	5,000	24,103	5,000
485001 Donations-Crime Prevention	2,397	873	1,000	1,000	1,000
<b>SUBTOTAL REVENUES</b>	<b>339,493</b>	<b>348,344</b>	<b>486,886</b>	<b>462,968</b>	<b>471,751</b>
<b>ALLOCATED REVENUES</b>	<b>612,320</b>	<b>575,353</b>	<b>314,695</b>	<b>217,311</b>	<b>383,290</b>
<b>TOTAL REVENUES</b>	<b>951,813</b>	<b>923,697</b>	<b>801,581</b>	<b>680,279</b>	<b>855,041</b>
<b>ALLOCATED TAX LEVY</b>	<b>2,668,780</b>	<b>2,797,360</b>	<b>3,134,642</b>	<b>3,175,379</b>	<b>3,103,501</b>
<b>% TAX LEVY SUPPORT</b>	<b>70.88%</b>	<b>75.22%</b>	<b>79.64%</b>	<b>82.36%</b>	<b>78.40%</b>

DEPARTMENT/ACCOUNT:  
POLICE-PATROL (521000)

FUND:  
GENERAL FUND (10)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Salaries	1,461,660	1,450,316	1,485,800	1,473,581	1,514,000
111 Overtime/Call In	240,379	164,472	180,000	149,718	162,100
115 Dept Meetings Officers	1,750	750	-	-	-
130 Fringe Benefits	726,300	706,580	812,600	805,500	847,400
150 Education Premium	5,000	6,000	6,500	6,500	9,500
195 Clothing Allowance	13,545	12,896	14,000	13,200	13,200
<b>TOTAL PERSONNEL</b>	<b>2,448,634</b>	<b>2,341,014</b>	<b>2,498,900</b>	<b>2,448,499</b>	<b>2,546,200</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
210 Professional Services	-	-	1,500	1,500	1,500
221 Phone and Communications	89	5,001	-	-	1,550
240 Repairs & Maintenance	8,087	1,607	8,400	5,800	7,500
290 Contractual Services	-	-	-	-	1,000
291 Uniforms	4,419	3,424	6,100	6,100	7,200
320 Publication/Printing Fees	338	504	725	600	450
321 Dues & Subscriptions	-	-	-	-	100
325 Crime Prevention Fund	2,970	3,793	2,600	1,400	2,600
330 Conference and Training	6,561	9,611	9,400	8,000	8,550
340 Operating Supplies	9,153	15,750	13,145	11,500	15,425
341 Drug and Alcohol Testing	9,180	9,362	10,800	8,000	10,800
344 Gas, Oil and Other Supplies	60,155	69,856	77,000	84,310	94,770
346 Hand Tools & Small Equipment	12,680	9,311	11,625	11,625	8,855
350 Vehicle Maintenance	4,830	11,063	4,800	25,000	4,800
351 Allocated Vehicle Maintenance	60,183	77,538	45,000	36,000	39,500
380 Equipment Maintenance	3,288	1,693	5,000	3,500	4,500
390 Miscellaneous Expenses	1,112	2,312	1,500	1,000	750
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>183,046</b>	<b>220,825</b>	<b>197,595</b>	<b>204,335</b>	<b>209,850</b>
<b>CAPITAL OUTLAY</b>					
810 Capital Equipment	51,628	40,940	15,200	15,200	-
811 Capital Equipment-Vehicles	105,745	146,748	114,679	114,679	77,928
<b>TOTAL CAPITAL OUTLAY</b>	<b>157,373</b>	<b>187,688</b>	<b>129,879</b>	<b>129,879</b>	<b>77,928</b>
<b>DEPARTMENT TOTAL</b>	<b>2,789,053</b>	<b>2,749,526</b>	<b>2,826,374</b>	<b>2,782,713</b>	<b>2,833,978</b>

**DEPARTMENT / ACCOUNT: POLICE PATROL (521000)**

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
210	<b>Professional Services</b>	1,500.00
	<p>This account covers the cost of translation services when officers encounter language barriers. This had previously been funded in the investigative account, but is being shifted to patrol as the majority of translation needs arise in patrol.</p>	
221	<b>Phone &amp; Communications</b>	1,550.00
	<p>This account will fund renewal of all mobile data computer licenses and provide a new license to establish mobile data computer connectivity in the briefing room.</p>	
240	<b>Repairs and Maintenance (Vehicle Transition)</b>	7,500.00
	<p>This account is designated for expenses related to transferring equipment from old patrol vehicles into new vehicles and for any additional new vehicle setup costs. The amount for setting up each car was increased by \$1000.00 to cover the cost of supplies, such as brackets, cables, switches, a solar charger, etc. This equipment has been purchased in the past, but has been charged to our vehicle maintenance account. Now that vehicle setup is being outsourced, the process can be more easily managed by tracking these expenses in the account that covers the balance of the setup costs.</p>	
290	<b>Other Contractual Services</b>	1,000.00
	<p>Account is primarily designated for expenses related to service agreements and software maintenance costs for a new department scheduling program.</p>	
291	<b>Uniforms</b>	7,200.00
	<p>The Collective Bargaining Agreement requires the town provide each officer with body armor. Based on the current replacement schedule, 6 vests are due for replacement in 2012 and the 7<sup>th</sup> will likely be provided to an expected newly hired officer. We've also increased this account to include a startup clothing allowance for newly hired officers.</p>	





810 **Capital Outlay**

No general capital expenses are anticipated in 2012. 0

811 **Capital Outlay – Vehicles** 77,928.00

This request includes the replacement of three marked police vehicles.

The overall cost of the vehicle now includes all the necessary items to fully equip the vehicle. The cost is breakdown is as follows:

Squad (w/ up-fitting)	\$23,276 (State bid adjusted for inflation)
Light Bar	N/A
Rifle/Shotgun Rack (w/locks)	N/A
Siren/switch box	\$850
Radio Console	\$500
MDC Mount	N/A
Partition	N/A
Transport Seat	N/A
Arrow Stick	\$650
Graphics	\$500
In Car Camera System	NA
Window Bars	<u>\$200</u>
<b>Total</b>	<b>\$25,976</b>

DEPARTMENT/ACCOUNT:  
POLICE-ADMIN (521100)

FUND:  
GENERAL FUND (10)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Salaries	159,137	223,932	262,300	252,262	271,900
111 Overtime	390	371	2,600	400	2,700
115 Dept Meetings	35	-	-	-	-
121 Commissioners	2,651	1,720	3,600	3,600	3,600
130 Fringe Benefits	106,500	98,138	139,200	139,200	118,475
195 Clothing Allowance	-	-	-	-	-
<b>TOTAL PERSONNEL</b>	<b>268,714</b>	<b>324,161</b>	<b>407,700</b>	<b>395,462</b>	<b>396,675</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
210 Professional Services	3,851	10,146	5,000	4,500	5,000
221 Phone and Communications	25,312	26,799	31,700	34,000	36,500
240 Repairs & Maintenance	-	482	-	-	200
290 Other Contractual Services	133,069	39,412	8,000	7,700	8,600
310 Office Supplies	7,256	6,430	6,800	7,100	6,800
311 Postage	2,492	2,918	2,900	3,050	3,000
320 Publication/Printing Fees	1,436	1,838	2,600	1,000	2,000
321 Dues and Subscriptions	250	1,197	1,050	1,050	1,050
330 Conferences and Training	2,556	595	3,000	3,500	3,500
340 Operating Supplies	84	(22)	250	125	250
341 Drug and Alcohol Testing	-	75	1,300	-	750
344 Gas, Oil, and Other Supplies	1,098	1,154	1,225	1,450	1,650
347 Office Equipment	-	106	1,250	500	750
350 Vehicle Maintenance	-	-	500	-	-
351 Allocated Vehicle Maintenance	1,704	1,574	2,000	2,550	1,000
380 Equipment Maintenance	1,741	135	500	500	500
390 Miscellaneous Expense	980	191	1,000	600	750
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>181,830</b>	<b>93,029</b>	<b>69,075</b>	<b>67,625</b>	<b>72,300</b>
<b>CAPITAL OUTLAY</b>					
810 Capital Equipment	-	9,305	-	-	-
811 Capital Equipment - Vehicles	-	-	-	-	20,974
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>9,305</b>	<b>-</b>	<b>-</b>	<b>20,974</b>
<b>DEPARTMENT TOTAL</b>	<b>450,543</b>	<b>426,495</b>	<b>476,775</b>	<b>463,087</b>	<b>489,949</b>

**DEPARTMENT / ACCOUNT: POLICE ADMINISTRATION (521100)**

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
210	<b>Professional Services</b>	5,000.00
	<p>This account has largely been used to fund various elements of hiring and promotional processes, such as entry level testing, psychological evaluations, leadership profiles for supervisory candidates, and medical and drug screens.</p>	
221	<b>Phone &amp; Communications</b>	36,500.00
	<p>This account funds all department communication charges. Anticipated expenses include Teletype (TTY) equipment charges; Crime Information Bureau (CIB) record checks, telephone expenses; cellular phone expenses; and other communication related expenses. This account has increased significantly, due to the fact we have been made aware we will have to incorporate a user authentication system required by the FBI to access crime data via the mobile data computers. Each user will have to be issued a device that generated a random numeric password every time they log on to the system.</p>	
240	<b>Repairs and Maintenance (Vehicle Transition)</b>	200.00
	<p>This account is designated for expenses related to transferring equipment from an outgoing squad into the replacement vehicle. The chief's vehicle is scheduled for replacement in 2012.</p>	
290	<b>Other Contractual Services</b>	8,600.00
	<p>This account includes funds for the We Tip program, the lease/maintenance agreement for the department's two copy machines, and the contract for confidential document shredding.</p>	
320	<b>Publication and Printing</b>	2,000.00
	<p>This account was decreased by approximately 25% on the basis of our 2011 year-end projections.</p>	
330	<b>Conference &amp; Training</b>	3,500.00
	<p>This account funds specialized training for members of the administrative team, as well as professional training and conferences for the Chief of Police, to include the Wisconsin Chiefs of Police Association Conferences, the Police Executive Group meetings, and either the International Association of Chiefs of Police Conference or the Police Executive</p>	

Research Forum Conference. It was increased by \$500.00 as we have been focusing on enhancing training for the clerical staff to strengthen skill areas.

344      **Gas, Oil, and Other Supplies**      1,650.00

This account funds vehicle fuel and related supplies for the chief's vehicle and reflects an increase of \$225.00 from 2011. The 2012 figure was calculated based upon the 2011 year-end projection.

347      **Office Equipment**      750.00

This account was decreased by 500.00. There is no planned replacement of major office equipment in 2012. This amount is intended to cover unanticipated equipment needs. For example, in 2011 the department fax machine failed and, since it was outside of warranty, would have cost more to repair than replace.

351      **Allocated Vehicle Maintenance**      1,000.00

This account funds maintenance performed on the chief's vehicle. The significant reduction is based on replacement of a 1999 Ford Crown Victoria that is expected to cost 2,550.00 in maintenance in 2011. A decision to postpone replacement of the vehicle would necessitate increasing the amount budgeted.

810      **Capital Outlay**

No general capital expenses are anticipated in 2012.      0

811      **Capital Outlay – Vehicles**      20,974.00

This request includes the replacement of the chief's vehicle. In 2011, the chief's 1999 Ford Crown Victoria, with approximately 100,000 miles, will be replaced with a 2008 Dodge Charger with approximately 80,000 miles. The Charger is a patrol vehicle that has reached the end of its scheduled service life and is leaving the fleet. The equipment will be transferred to a new patrol car and the graphics removed. This budget request is to replace that temporary vehicle with a new unmarked vehicle. The total cost of the vehicle is broken down as follows;

2012 Chevrolet Impala: \$18,599.00 (State bid adjusted for inflation)

Emergency Lighting, Siren/Switch Box, Wire Harness, Setup: \$2,375.99

**Total Cost: \$20,974.00**

DEPARTMENT/ACCOUNT:  
POLICE-INVESTIGATIVE (521200)

FUND:  
GENERAL FUND (10)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Salaries	266,407	295,748	325,100	310,000	337,670
111 Overtime/Call In	35,165	50,070	38,000	34,850	35,500
115 Dept Meetings Officers	250	200	-	-	-
130 Fringe Benefits	159,100	119,875	173,200	173,200	181,400
150 Education Premium	1,500	2,000	2,000	2,000	2,500
195 Clothing Allowance	1,841	2,630	2,600	2,600	2,600
<b>TOTAL PERSONNEL</b>	<b>464,263</b>	<b>470,523</b>	<b>540,900</b>	<b>522,650</b>	<b>559,670</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
240 Repairs & Maintenance	-	15	1,500	1,000	200
290 Other Contractual Services	11,779	9,550	8,713	5,400	9,695
291 Uniforms	-	42	200	100	100
321 Dues and Subscriptions	-	-	400	400	400
327 Evidence	5,393	5,700	9,550	9,450	9,400
330 Conferences and Training	4,392	6,927	6,300	6,940	6,300
340 Operating Supplies	5,529	3,216	4,500	4,500	3,500
344 Gas, Oil, and Other Supplies	3,502	5,712	5,963	8,800	8,775
346 Hand Tools & Small Equipment	2,249	1,898	4,000	5,300	4,000
350 Vehicle Maintenance	-	774	1,000	100	1,000
351 Allocated Vehicle Maintenance	4,147	6,283	4,200	4,250	4,200
380 Equipment Maintenance	273	510	1,500	100	1,200
390 Miscellaneous Expense	1,705	491	1,500	675	1,000
000 Correction/Detention	-	-	-	-	-
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>38,968</b>	<b>41,118</b>	<b>49,326</b>	<b>47,015</b>	<b>49,770</b>
<b>CAPITAL OUTLAY</b>					
810 Capital Equipment	19,387	3,195	17,993	17,993	-
811 Capital Equipment-Vehicles	-	22,083	20,355	18,000	20,974
<b>TOTAL CAPITAL OUTLAY</b>	<b>19,387</b>	<b>25,278</b>	<b>38,348</b>	<b>35,993</b>	<b>20,974</b>
<b>DEPARTMENT TOTAL</b>	<b>522,618</b>	<b>536,919</b>	<b>628,574</b>	<b>605,658</b>	<b>630,414</b>

**DEPARTMENT / ACCOUNT: POLICE INVESTIGATION (521200)**

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
240	<b>Repairs and Maintenance (Vehicle Transition)</b>	200.00
	<p>This account is designated for expenses related to transferring equipment from an outgoing squad into the replacement vehicle. The lieutenant's vehicle is scheduled for replacement in 2012. The amount required per vehicle has decreased, as we are ordering the vehicle from the manufacturer with several pieces of equipment pre-installed. Setup should largely be limited to installation of radio equipment.</p>	
290	<b>Other Contractual Services</b>	9,695.00
	<p>This account is largely comprised of funds for towing/impounding vehicles; access to various national databases, including Leads Online and Accurant; and maintenance agreements for various software programs, including our video forensic software, VeriPic digital photography software, and our digital interview recording software.</p>	
291	<b>Uniforms</b>	100.00
	<p>This account covers incidental uniform items and uniform maintenance for members of the unit.</p>	
321	<b>Dues and Subscriptions</b>	400.00
	<p>This account was funds memberships in various organizations, such as the Midwest Organized Crime Information Center, the International Association of Computer Investigative Services, the Law Enforcement Video Association, and the Wisconsin Association for Identification.</p>	
327	<b>Evidence</b>	9,400.00
	<p>This account includes equipment and supplies for collecting, packaging, and processing evidence. This account also covers fees associated with subpoenaing of records in criminal investigations.</p>	





DEPARTMENT/ACCOUNT:  
ANIMAL CONTROL (514000)

FUND:  
GENERAL FUND (10)

		ACTUAL	ACTUAL	BUDGET	YEAR-END PROPOSED	PROPOSED
		2009	2010	2011	ESTIMATE	BUDGET
					2011	2012
<b>OPERATIONS &amp; MAINTENANCE</b>						
390	Animal Control Expense	3,065	5,801	4,500	4,200	4,200
<b>TOTAL OPERATIONS &amp; MAINT</b>		<b>3,065</b>	<b>5,801</b>	<b>4,500</b>	<b>4,200</b>	<b>4,200</b>
<b>CAPITAL OUTLAY</b>						
810	Capital Equipment	-	-	-	-	-
811	Capital Equipment-Vehicles	-	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DEPARTMENT TOTAL</b>		<b>3,065</b>	<b>5,801</b>	<b>4,500</b>	<b>4,200</b>	<b>4,200</b>

**FIRE DEPARTMENT – OPERATIONS & MAINTENANCE  
ACCOUNT #522000**

**2012 GOALS**

- FIRE DEPARTMENT ADMINISTRATION: Provide effective/efficient utilization and management of various resources and programs to provide excellent customer service, effective recruitment and retention of employees, professional development, training and continuing education, safety, and other necessary administrative support functions to carry out the mission of the fire department.
- FIRE PREVENTION: To provide proactive community risk reduction activities through effective/efficient utilization and management of various resources and programs, the reduction of loss of life, property, and environment through public education, code enforcement, fire investigation, and inspection activities necessary to support the mission of the fire department.
- FIRE DEPARTMENT OPERATIONS: To provide through the most effective utilization of department resources and personnel an immediate response to all suppression, rescue, emergency medical, and other response operations.
- FIRE DEPARTMENT TRAINING /SAFETY/ HEALTH: To provide efficient and effective services to all members by providing effective health programs and medical surveillance, ensuring personnel safety through awareness and training, and ensuring governmental compliance with all department programs and efforts..

**2012 OBJECTIVES**

- Provide executive oversight to manage training, employee development, safety, and governmental compliance.
- Respond to requests for emergency service in a safe, timely, efficient, and customer service oriented manner. Measure the effectiveness of arriving on the scene of emergency incidents NFPA 1710: The fire department's fire suppression resources shall be deployed to provide for arrival of an engine company within a 4- minute response time and/or the initial full alarm assignment for a Suburban community. Ten firefighters on scene within ten minutes, eighty percent (80%) of the time. This standard applies to Structure Fire Responses only.
- To provide and maintain the most efficient and cost effective level of emergency medical services to the community, the department will work with its Medical Director and Gold Cross Ambulance Service to transition from Emergency Medical Responder/Non-Transport level of care to Emergency Medical Technician-Basic/Non-Transport level of care. This level of service will expand our patient assessment skills and treatment of patients prior to the arrival of Advanced Life Support.

- Prevent fires and loss of life by incorporating a community risk reduction concept and increase the effectiveness of the department in our effort to prevent fires and injury to citizens in the community.
- Establish a new life safety inspection policy and schedule utilizing employee work group to establish set criteria's regarding how often life safety inspection are conducted utilizing new State of Wisconsin rule changes.
- Maintain existing training programs to meet the department's mission and meet current state and federal statutes and laws.

**PERFORMANCE MEASURES**

	Actual 2010	Estimated 2011	Proposed 2012
Fire Inspections Completed	3907	4010	3008
Public Education Events	104	70	85
Fire Calls	534	467	510
EMS Calls	879	890	920
Training Hours	6487	6000	6000
NFPA 1710 compliance for Structure Fire Response	70%	71%	73%

**Changed Performance Measure**

Fire Inspections Completed: We would expect the number of inspections to drop around 25% for 2012

Reason for the change:

Fire Inspections Completed: Due to changes made by the State of Wisconsin Administrative Code in regards to how often life safety / fire inspections are required, the fire department will establish new guidelines for how often life safety / fire inspections will be conducted in buildings in the Town of Grand Chute. The Town Board of Grand Chute will need to accept the new administrative code by ordinance

Additional Performance Measures

History and current survival rate of cardiac arrest patients in the Town of Grand Chute:

Reason for change:

We would like to see cardiac survival rates increases in the Town.

Three Year Cardiac Survival Rates 2008-2010

Event	2008	2009	2010
Cardiac Arrest-No Resuscitation Attempted	22	11	15
Cardiac Arrest-Resuscitation Attempted & Called in the Field	3	2	3
Cardiac Arrest-Resuscitation Attempted & Transported	6	9	8
Total Cardiac Arrest Events:	31	23	27
Survivability (Discharged from Hospital)	0 (0%)	1 (4%)	1 (5%)

\*All data above is provided by Gold Cross Ambulance Inc.

**PERSONNEL DETAIL**

**# Full Time Equivalents (FTEs)**

	ACTUAL 2011	PROPOSED 2012	2012 AVG. Salary
<b>Regular Positions (FT / PT / POC)</b>			
Fire Chief	1.00	1.00	\$84,889
Assistant Chief – Fire Prevention	1.00	1.00	81,943
Training Officer	1.00	1.00	67,836
Captain	1.00	1.00	68,204
Lieutenant	4.00	4.00	62,154
Fire Prevention Specialist	1.00	1.00	48,474
Driver/Operators	5.00	5.00	54,580
Firefighter/Inspector	5.00	5.00	49,485
Administrative Assistant	1.00	1.00	42,119
Part Time Firefighter	1.00	1.00	45,552
POC Assistant Chief	0.24	0.24	12,300
POC Captain (2)	1.88	1.88	11.97 hr
POC Lieutenant (5)	1.88	1.88	11.43 hr
POC Driver/ Operator (7)	3.00	3.00	10.87 hr
POC Firefighter Duty Shifts	6.00	6.00	10.20 hr
POC Firefighter Incident Pay	2.27	2.27	Flat Rate
POC Training Pay	1.50	1.50	Flat Rate
Duty Chief Program	N/A*	N/A*	
<b>TOTAL FTEs</b>	<b>37.77</b>	<b>37.77</b>	

DEPARTMENT/ACCOUNT:  
FIRE SUMMARYFUND:  
GENERAL FUND (10)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>FIRE (522000)</b>					
PERSONNEL	2,048,867	2,110,333	2,288,700	2,176,551	2,337,700
OPERATIONS & MAINTENANCE	259,743	272,689	310,900	302,299	313,200
CAPITAL OUTLAY	49,943	76,467	63,600	57,624	31,200
<b>TOTAL ACCOUNT</b>	<b>2,358,553</b>	<b>2,459,489</b>	<b>2,663,200</b>	<b>2,536,474</b>	<b>2,682,100</b>

## REVENUES

## Intergovernmental Revenues

434200 Fire Insurance from State	69,515	72,183	71,498	76,139	73,500
436900 State Aid-Fire Department	-	-	-	-	-
433000 Federal Grant-Fire (Safer)	209,390	164,430	100,000	100,000	37,995

## Public Charges for Services

442002 Burning Permit	350	875	425	400	425
462200 Fire Department Fees	11,479	17,967	16,536	16,250	17,527

## Miscellaneous Revenue

472900 Fire Insp Tanks	10,646	4,552	4,480	4,480	4,480
482001 Misc Rent	8,949	9,708	9,700	9,700	-
485002 Donations	1,456	1,000	500	-	250
483020 Sale of Fire Equipment	-	-	-	11,687	-
489000 Calendars	-	-	3,500	-	-

<b>SUBTOTAL REVENUES</b>	<b>311,785</b>	<b>270,715</b>	<b>206,639</b>	<b>218,656</b>	<b>134,177</b>
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ALLOCATED REVENUES	303,961	278,519	224,120	148,463	280,084
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<b>TOTAL REVENUES</b>	<b>615,746</b>	<b>549,234</b>	<b>430,759</b>	<b>367,119</b>	<b>414,261</b>
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ALLOCATED TAX LEVY	1,749,183	2,010,426	2,232,441	2,169,355	2,267,839
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% TAX LEVY SUPPORT	74.16%	81.74%	83.83%	85.53%	84.55%
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DEPARTMENT/ACCOUNT:  
FIRE (522000)

FUND:  
GENERAL FUND (10)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Full Time Salaries	1,083,696	1,137,973	1,139,200	1,053,070	1,191,200
111 Overtime	55,018	71,298	80,600	78,525	90,600
130 Fringe Benefits	646,000	620,160	745,100	745,100	728,500
133 Length of Service Program	17,116	21,613	21,500	15,350	17,500
190 POC Incident Pay	12,108	5,238	20,100	9,990	18,000
191 POC Training	12,319	10,599	19,300	15,360	19,300
192 Duty Crew Salary	182,137	215,241	221,400	217,606	227,800
193 Officer Stipends Pay	12,300	-	12,300	12,300	12,300
194 Duty Chief Salary	17,849	17,760	18,700	18,700	22,000
195 Clothing Allowance	10,325	10,450	10,500	10,550	10,500
<b>TOTAL PERSONNEL</b>	<b>2,048,867</b>	<b>2,110,333</b>	<b>2,288,700</b>	<b>2,176,551</b>	<b>2,337,700</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
210 Professional Services	13,384	10,509	17,000	16,220	15,000
220 Mun Bldg Utilities	82,840	66,705	86,000	74,500	82,000
221 Phone and Communications	12,070	9,750	11,400	9,950	11,400
290 Other Contractual Services	12,992	10,842	14,500	14,500	15,700
292 Collection Service	-	-	-	-	-
293 Mun Bldg Contractual Service	1,710	1,788	1,700	1,700	-
301 Hazardous Waste	2,955	2,227	3,000	2,835	3,000
310 Office Supplies	4,314	4,182	4,000	2,850	3,500
311 Postage	625	492	900	880	900
320 Publication/Printing Fees	868	2,427	1,500	1,420	1,500
321 Dues and Subscriptions	3,235	2,738	2,500	2,500	2,500
322 Meeting Expense	2,856	5,515	5,000	4,850	5,000
323 Fire Prevention	3,809	3,632	3,800	5,800	3,800
330 Conferences & Training	19,953	20,144	23,200	23,200	22,000
340 Operating Supplies	6,863	7,686	8,300	8,300	8,800
344 Gas, Oil, and Other Supplies	14,825	19,194	21,100	25,329	26,100
346 Hand Tools & Small Equipment	833	1,631	2,000	2,000	2,500
347 Office Equipment	321	1,949	1,000	1,000	1,000
350 Vehicle Maintenance	4,810	14,432	19,500	19,850	20,000
351 Allocated Vehicle Maintenance	19,247	13,587	18,000	18,000	18,000
360 Mun Bldg Repair & Maint	21,692	24,786	22,500	23,500	24,500
380 Equipment Maintenance	5,401	10,386	12,500	11,980	12,500
390 Miscellaneous Expenses	409	3,012	1,000	1,000	1,000
391 Uniforms	23,731	35,075	30,500	30,135	29,500
392 Hose Replacement	-	-	-	-	3,000
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>259,743</b>	<b>272,689</b>	<b>310,900</b>	<b>302,299</b>	<b>313,200</b>
<b>CAPITAL OUTLAY</b>					
810 Capital Equipment	49,943	76,467	63,600	57,624	31,200
<b>TOTAL CAPITAL OUTLAY</b>	<b>49,943</b>	<b>76,467</b>	<b>63,600</b>	<b>57,624</b>	<b>31,200</b>
<b>DEPARTMENT TOTAL</b>	<b>2,358,553</b>	<b>2,459,489</b>	<b>2,663,200</b>	<b>2,536,474</b>	<b>2,682,100</b>

CODE	DESCRIPTION	Budget Amount
210	<b>Professional Services</b>	15,000
	This line item reflects a decrease of \$2,000 from 2011	
220	<b>Fire Station Utilities</b>	82,000
	This line item reflects a decrease of \$4,000 from 2011 budget.	
221	<b>Phone and Communications</b>	11,400
	This line item reflects no change from 2011.	
290	<b>Other Contractual Services</b>	15,700
	This line item reflects a increase of \$1,700 due to being consolidated with account 293	
292	<b>Collection Services</b>	0
293	<b>Fire Station Contractual Services</b>	0
	This line item reflects a decrease \$1,700 due to being consolidated with account 293	
301	<b>Hazardous Waste</b>	3,000
	This line item reflects no change from 2011.	
310	<b>Offices Supplies</b>	3,500
	This line item reflects a decrease of \$500 from 2011.	

311	<b>Postage</b>	900
	This line item reflects no change from 2011.	
320	<b>Publication/Printing Fees</b>	1,500
	This line item reflects no change from 2011.	
321	<b>Dues and subscriptions</b>	2,500
	This line item reflects no change from 2011.	
322	<b>Meeting Expense</b>	5,000
	This line item reflects no change from 2011.	
323	<b>Fire Prevention</b>	3,800
	This line item reflects no change from 2011.	
330	<b>Conferences &amp; Training</b>	22,000
	This line item was decreased by \$1,200 from 2011	
340	<b>Operating Supplies</b>	8,800
	This line item reflects an increase of \$500 from 2011 due to price increases from various vendors.	

344	<b>Gas, Oil, and Other Supplies</b>	26,100
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This line item reflects an increase of \$5,100 barring any major spikes in fuel prices we feel we will be able to maintain this budget amount.

346	<b>Hand Tools &amp; Small Equipment</b>	2,500
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This line item reflects a increase of \$500 to meet the increased cost of firefighting equipment.

347	<b>Office Equipment</b>	1,000
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This line item reflects no change from 2011.

350	<b>Vehicle Maintenance</b>	20,000
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This line item reflects a increase of \$500 to maintain fleet readiness

351	<b>Allocated Vehicle Maintenance</b>	18,000
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This line item reflects no change from 2011.

360	<b>Municipal Building Repair &amp; Maintenance</b>	24,500
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This line item reflects an increase of \$2, 000 Increase is due to building and systems repair cost for station #2 due to the age and condition of the building and systems.

380	<b>Equipment Maintenance</b>	12,500
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This line item reflects no change from 2011.

390	<b>Miscellaneous Expenses</b>	1,000
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This line item reflects no change from 2011.

391	<b>Uniforms / Personnel Protective Equipment.</b>	29,500
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This line item reflects a decrease of \$1,000 from the 2011 budget.

392	<b>Hose Replacement</b>	3,000
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## Grand Chute Fire Department

### 2012 Capital Outlay Request

#### Training/Safety/Health

- \$15,000 Replacement PPE/ Turnout gear - We consistently replace our worn out and aged turnout gear when needed. Recent updates by NFPA regarding turnout gear requirements will place some of our gear outside these new requirements. NFPA 1851-2008 Edition: "Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting" requires gear be removed from service after a maximum of 10 years, Chapter 10, sub. 10.1.2
- \$2,000 CPR training mannequins - We need to replace existing CPR mannequins which are old and worn out. This allows us to keep the training in-house which helps contain training cost.

#### Apparatus / Equipment

- \$10,000 Rust removal and undercoating applications for apparatus – We are noticing an increase in rust production on the frames and bodies of all our apparatuses. The causes of this have been debated industry-wide; however, we need to take steps to protect our fleet now. We will schedule our rust removal and undercoating in a step process over the next few years.
- \$1, 600 Hose drying rack - This would be a replacement for the current system which is old and beginning to deteriorate.
- \$ 2,600 Mobil hose storage cart - This is a replacement item.

**PUBLIC WORKS  
HIGHWAY DEPARTMENT ACCOUNT #533000, HIGHWAY SHOP ACCOUNT  
#533002, WINTER MAINTENANCE ACCOUNT #533001, WEED CONTROL  
ACCOUNT #536400, CEMETERY ACCOUNT #549100**

**GOALS**

- To maintain/improve public roads and drainage facilities within the Town.
- To maintain and repair all vehicles and equipment in the Town's fleet in a timely and cost effective manner.
- To provide general winter maintenance services to the Town in the areas of snow removal, applying deicing agents, and thawing frozen culverts.
- To provide on-call winter maintenance service so Town roads remain passable during winter storm events.
- To cut and maintain the grasses and weeds on the roadsides of the Town roads from July 1 to approximately September 1 of each year.
- To cut noxious weeds on private lots when noted by the Weed Commissioner or his designee.
- To maintain the Town cemetery.

**2012 OBJECTIVES**

- Continue a proactive approach to the maintenance of the Town's roadways and shoulders including a search for new maintenance techniques.
- Continue Inventory of street signage in accordance with the FHWA retroreflectivity requirements.
- Center lining, edge striping and arrow/word thermoplastic completed by June 30<sup>th</sup>.
- Provide contact and initial response to service requests within one working day.
- Update CIP for street reconstructions and urbanizations based on road condition ratings, storm water management needs and water main replacement program.
- Develop border road maintenance agreements with Center and Greenville.

**PERFORMANCE MEASURES**

	Actual 2010	Estimated 2011	Proposed 2012
Lane-Miles of road to maintain	293	293	295
Miles of Town road to maintain	123	123	124
No. of ditch enclosures permits issued	1	0	0
Public Works reports to Town Board	12	11	12
Utility permits processed	90	96	100

#Full Time Equivalent (FTEs)

**PERSONNEL DETAIL**

	Actual 2011	Proposed 2012	2012 Avg. Salary
Director of Public Works	1.0	1.0	\$95,131
Road Superintendent	1.0	1.0	\$67,944
Shop Foreman	1.0	1.0	\$67,080
Mechanic	1.0	1.0	\$49,073
Equipment Operator	4.0	4.0	\$48,808
Operator - Part-time	1.5	1.5	\$15.65/hr.
Laborer - Part-time	0.5	0.5	\$13.82/hr
Summer Help	0.7	0.7	\$9.00-\$10.00/hr
<b>Total Personnel</b>	<b>10.7</b>	<b>10.7</b>	

DEPARTMENT/ACCOUNT:  
**PUBLIC WORKS SUMMARY**

FUND:  
**GENERAL FUND (10)**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PUBLIC WORKS-HIGHWAY DEPT(533000)</b>					
PERSONNEL	384,267	373,922	380,100	371,700	379,900
OPERATIONS & MAINTENANCE	371,829	368,368	393,800	386,700	415,900
CAPITAL OUTLAY	113,196	95,172	28,500	26,200	276,000
TOTAL ACCOUNT	869,292	837,461	802,400	784,600	1,071,800
<b>PUBLIC WORKS-WINTER MAINT (533001)</b>					
PERSONNEL	116,602	81,806	125,600	140,700	132,100
OPERATIONS & MAINTENANCE	148,059	123,600	89,600	87,500	130,700
TOTAL ACCOUNT	264,660	205,405	215,200	228,200	262,800
<b>PUBLIC WORKS-HIGHWAY SHOP (533002)</b>					
PERSONNEL	162,789	159,376	175,400	169,600	178,100
OPERATIONS & MAINTENANCE	171,650	129,668	146,250	144,500	144,650
CAPITAL OUTLAY	3,656	6,463	-	-	-
TOTAL ACCOUNT	338,095	295,508	321,650	314,100	322,750
<b>PUBLIC WORKS-STREET LIGHTS (534200)</b>					
OPERATIONS & MAINTENANCE	248,887	254,055	276,400	273,000	276,500
TOTAL ACCOUNT	248,887	254,055	276,400	273,000	276,500
<b>PUBLIC WORKS-BUS (535200)</b>					
OPERATIONS & MAINTENANCE	560,890	599,105	606,134	606,134	606,134
TOTAL ACCOUNT	560,890	599,105	606,134	606,134	606,134
<b>PUBLIC WORKS-REFUSE (536200)</b>					
OPERATIONS & MAINTENANCE	538,597	604,860	662,200	665,545	741,900
TOTAL ACCOUNT	538,597	604,860	662,200	665,545	741,900
<b>PUBLIC WORKS-RECYCLING (536350)</b>					
OPERATIONS & MAINTENANCE	310,850	334,608	431,400	452,000	472,500
TOTAL ACCOUNT	310,850	334,608	431,400	452,000	472,500
<b>PUBLIC WORKS-WEED CONTROL (536400)</b>					
PERSONNEL	2,510	849	1,700	1,700	1,800
OPERATIONS & MAINTENANCE	5,431	4,464	5,700	3,260	4,600
TOTAL ACCOUNT	7,941	5,313	7,400	4,960	6,400
<b>PUBLIC WORKS-CEMETERY (549100)</b>					
PERSONNEL	991	979	1,400	1,400	1,400
OPERATIONS & MAINTENANCE	10	-	100	100	100
TOTAL ACCOUNT	1,001	979	1,500	1,500	1,500

DEPARTMENT/ACCOUNT:  
PUBLIC WORKS SUMMARY

FUND:  
GENERAL FUND (10)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>ALL ACCOUNTS - TOTAL</b>					
PERSONNEL	667,158	616,932	684,200	685,100	693,300
OPERATIONS & MAINTENANCE	2,356,204	2,418,728	2,611,584	2,618,739	2,792,984
CAPITAL OUTLAY	116,853	101,635	28,500	26,200	276,000
<b>TOTAL DEPARTMENT</b>	<b>3,140,214</b>	<b>3,137,294</b>	<b>3,324,284</b>	<b>3,330,039</b>	<b>3,762,284</b>
<b>REVENUES</b>					
<b>Intergovernmental Revenues</b>					
433001 Federal Grant	98,030	-	-	-	-
435310 State Transportation Aids	941,928	921,229	939,107	939,107	845,117
437000 Recycling	195,496	208,101	215,800	226,626	239,200
437901 Mass Transit	438,112	442,490	456,597	456,597	456,597
<b>Licenses &amp; Permits</b>					
443001 Utility/Open Cut Permits	8,850	7,319	9,000	9,000	9,000
443000 BP Access Permits	-	-	3,400	5,100	3,400
<b>Public Charges for Services</b>					
420000 Special Charges Street Lights	101,910	105,433	105,000	107,648	113,000
463100 Highway Material/Maintenance	12,333	9,337	8,000	7,000	8,000
463101 Roadway Dev Fee	500	-	-	-	-
464200 Refuse/Yard Waste Fee	(43)	-	-	-	-
464400 Weed Control	2,694	4,534	4,500	3,000	4,500
464401 Sp Charge-Weeds	-	-	-	-	-
464201 Sp Charge-Refuse	682,891	647,333	664,500	637,694	742,000
464201 Sp Charge-Recycling	-	101,300	165,600	170,537	186,800
465400 Cemetery	120	119	100	93	100
<b>Other Financing Sources</b>					
473310 Services to Local Governments	-	-	-	-	-
474000 Allocated Hwy Labor & Maint	239,851	191,987	209,900	192,800	205,200
481300 Interest on Special Assessments	119	-	-	-	-
492000 Transfer from San Dist #3	48,899	22,866	-	10,000	-
<b>SUBTOTAL REVENUES</b>	<b>2,771,691</b>	<b>2,662,048</b>	<b>2,781,504</b>	<b>2,765,202</b>	<b>2,812,914</b>
<b>ALLOCATED REVENUES</b>	<b>67,464</b>	<b>64,308</b>	<b>49,520</b>	<b>36,179</b>	<b>104,312</b>
<b>TOTAL REVENUES</b>	<b>2,839,155</b>	<b>2,726,356</b>	<b>2,831,024</b>	<b>2,801,381</b>	<b>2,917,226</b>
<b>ALLOCATED TAX LEVY</b>	<b>384,978</b>	<b>464,192</b>	<b>493,260</b>	<b>528,658</b>	<b>845,058</b>
<b>% TAX LEVY SUPPORT</b>	<b>12.26%</b>	<b>14.80%</b>	<b>14.84%</b>	<b>15.88%</b>	<b>22.46%</b>

DEPARTMENT/ACCOUNT:  
**PUBLIC WORKS - HIGHWAYS (533000)**

FUND:  
**GENERAL FUND (10)**

		ACTUAL	ACTUAL	BUDGET	YEAR-END PROPOSED	
		2009	2010	2011	ESTIMATE	BUDGET
					2011	2012
<b>PERSONNEL</b>						
110	Salaries	269,884	259,926	257,100	257,100	262,200
111	Overtime	2,282	10,147	11,900	3,500	12,200
130	Fringe Benefits	112,100	103,849	111,100	111,100	105,500
<b>TOTAL PERSONNEL</b>		<b>384,267</b>	<b>373,922</b>	<b>380,100</b>	<b>371,700</b>	<b>379,900</b>
<b>OPERATIONS &amp; MAINTENANCE</b>						
210	Professional Services	357	4,217	2,000	400	2,000
220	Utilities	5,811	4,138	6,000	5,500	6,000
221	Phone and Communications	3,692	3,709	4,100	3,800	4,100
290	Other Contractual Services	180,279	160,705	174,800	166,000	174,800
310	Office Supplies	525	1,262	1,800	1,800	1,800
311	Postage	669	781	800	800	800
320	Publication/Printing Fees	250	328	600	400	600
321	Dues and Subscriptions	1,138	712	600	600	600
330	Conferences & Training	2,438	3,059	3,100	3,100	2,300
340	Operating Supplies	19,273	32,971	29,100	29,000	29,100
341	Drug and Alcohol Testing	232	587	500	700	500
344	Gas, Oil, and Other Supplies	41,562	40,790	41,900	48,000	61,500
346	Hand Tools & Small Equipment	585	1,360	-	600	3,300
348	Signal Maintenance	14,695	20,160	23,300	23,000	23,300
350	Vehicle Maintenance	72	20,296	-	-	-
351	Allocated Vehicle Maintenance	88,550	65,273	93,700	92,000	93,700
360	Building Repairs and Maintenance	6,886	2,317	5,000	5,000	5,000
390	Miscellaneous Expenses	47	905	1,500	1,000	1,500
391	Uniforms	4,768	4,799	5,000	5,000	5,000
<b>TOTAL OPERATIONS &amp; MAINT</b>		<b>371,829</b>	<b>368,368</b>	<b>393,800</b>	<b>386,700</b>	<b>415,900</b>
<b>CAPITAL OUTLAY</b>						
810	Capital Equipment	14,708	21,746	28,500	26,200	140,000
811	Capital Equipment - Vehicles	98,488	73,425	-	-	136,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>113,196</b>	<b>95,172</b>	<b>28,500</b>	<b>26,200</b>	<b>276,000</b>
<b>DEPARTMENT TOTAL</b>		<b>869,292</b>	<b>837,461</b>	<b>802,400</b>	<b>784,600</b>	<b>1,071,800</b>

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
210	<b>Professional Services</b> Engineering services not involving capital projects.	2,000
220	<b>Utilities</b> This represents the highway department's half of the water, sewer and natural gas for the DPW storage garage.	6,000
290	<b>Other Contractual Services</b>	174,800
	<ul style="list-style-type: none"> <li>• Center Lining/Edge Striping Program (Based on 157,862 estimated feet of striping x \$0.14 per foot.) 22,000</li> <li>• Paver Patching 10,000</li> <li>• Road Patch Material 6,500</li> <li>• General Highway Materials 9,000</li> <li>• Landfill disposal changes 500</li> <li>• Seal coating and Crack filling 120,800</li> <li>• Intersection Permanent Markings 6,000</li> </ul>	
330	<b>Conferences and Training</b> Competent person operator training, supervisor training, winter maintenance seminars, general road maintenance seminars, safety training and commercial drivers license renewals. Includes the following anticipated conferences and meeting expenses for Director of Public Works: American Public Works Association (APWA) annual conference – Anaheim, CA (1,500); APWA-Wisconsin spring and fall conferences (200). All meetings/conferences consist of technical seminars relevant to current Town operations and State/Federal mandates.	2,300
340	<b>Operating Supplies</b> Hardware (700); stone (6,000); landscaping (2,500); signs & posts (10,000); replacement traffic cones (400); 48 signs replacements (2,000); intersection marking paint (2,500) and shoulder maintenance (4,500); Replacement barricades (500).	29,100

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
344	<b>Gas, Oil &amp; Other Supplies</b>	61,500
	Kerosene, oil and misc. fuel supplies (1,550); 3,300 gallons of gasoline estimated at \$3.51 per gallon (11,600); 13,000 gallons of diesel fuel estimated \$3.72 per gallon (48,350).	
346	<b>Hand Tools and Small Equipment</b>	3,300
	Replace laser level as a joint purchase between Highways and Sanitary District No. 3 (1,100 Highway portion). Replacement of jumping jack compactor as a joint purchase between Highways and Sanitary District No. 3 (1,150 Highway portion). Heat torch to apply permanent pavement markings (1050). Miscellaneous tool, shovels, rakes and other tools necessary for roadway maintenance (200)	
348	<b>Signal Maintenance</b>	23,500
	Repair and maintenance of traffic signals and WE Energies costs.	
	<ul style="list-style-type: none"> <li>◦ City of Appleton Electrical Department</li> <li>◦ WE Energies electricity</li> </ul>	<p>20,000</p> <p>3,500</p>
	Energy costs and signal maintenance for (10) signals. Budget 5.0% increase in electricity expense. As a result of our signal maintenance agreement with Appleton, we are paying a premium for stand-by service. The Town is paying at least \$7,500 more annually than actual maintenance costs.	
351	<b>Allocated Vehicle Maintenance</b>	93,700
	Vehicle and equipment parts and labor charged back to Highway Expenses.	
810	<b>Capital Equipment</b>	140,000
	<ul style="list-style-type: none"> <li>◦ 4 – Season Multi-Purpose Tractor with snowblower, broom and salter. \$135,000</li> </ul>	
	This unit would be a new addition to the Town's fleet but would perform the work of several existing pieces of equipment. Trail and sidewalk clearing would be accomplished more safely and efficiently than with the skid loader. A wide area mower attachment could provide a replacement for our 2002 John Deere when it is proposed for replacement in 2013. Additional attachments such as a boom fall mower, cold asphalt planer or line and stencil painter are also available.	

- 16-foot Snow Pusher Blade for the Loader. \$5,000

This unit would be an additional attachment for the front end loader to aid in snow removal operations. During heavier snow events, the task of removing snow from the large paved areas of the Town Hall and Fire Station 1 can take several hours. This blade is similar to those used by the mall and other large commercial developments. The large capacity blade moves a much greater volume of snow and limits the side spillage that occurs with a normal blade or bucket.

811

**Capital Equipment – Vehicles**

136,000

- Single Axle Dump Truck with plow, wing, material spreader and pre-wet system. \$86,000(Hwy Portion)

This unit would be a replacement for our 1996 Ford tandem axle truck #212 that was taken out of service for safety reasons. A single axle truck is being requested vs. a tandem axle truck to increase maneuverability during plowing operations in our urban areas as well as a reduced cost. The cost of the truck chassis and dump body would be split equally between Highway, Sanitary District No. 1 and Sanitary District No. 2. The plow, wing, material spreader and pre-wet system would be solely the responsibility of Highway.

- 1-Ton Truck with dump body, tool box and lift gate \$50,000.

This unit would be a replacement for our 1996 Ford 1-Ton truck #305. High miles and corrosion in the dump body floor at the hoist support and vertical pillars is the reason for this replacement. This truck is used daily by Parks and Highways.

DEPARTMENT/ACCOUNT:  
**PUBLIC WORKS-WINTER MAINT (533001)**

FUND:  
**GENERAL FUND (10)**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Salaries and Wages	41,911	28,917	63,600	63,600	65,400
111 Overtime	45,991	24,777	26,900	42,000	29,900
130 Fringe Benefits	28,700	28,111	35,100	35,100	36,800
<b>TOTAL PERSONNEL</b>	<b>116,602</b>	<b>81,806</b>	<b>125,600</b>	<b>140,700</b>	<b>132,100</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
340 Operating Supplies	107,028	111,149	68,600	69,700	109,700
351 Allocated Vehicle Maintenance	40,837	12,005	20,000	17,000	20,000
390 Miscellaneous Expenses	193	446	1,000	800	1,000
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>148,059</b>	<b>123,600</b>	<b>89,600</b>	<b>87,500</b>	<b>130,700</b>
<b>DEPARTMENT TOTAL</b>	<b>264,660</b>	<b>205,405</b>	<b>215,200</b>	<b>228,200</b>	<b>262,800</b>

DEPARTMENT/ACCOUNT: PUBLIC WORKS – Winter Maintenance (533001)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
340	<b>Operating Supplies</b>	109,700

An estimated 1,675 tons of road salt at \$53.23/ton (89,000). Salt is purchased under the State contract and quantities were committed to in March of 2011. An agricultural derivative (Geomelt) will be added to the road salt at a rate of 5 gallons per ton at \$1.75/gallon (14,600). Salt brine, purchased from Outagamie County, will also be used as a substitute for Geomelt in the trucks equipped with pre-wet systems (800). Cost of the brine is \$0.18/gallon. These are bulk rates delivered to the 5,000-gallon storage tanks. Replacement wear blades for snowplows and wings (5,300).

351	<b>Allocated Vehicle Maintenance</b>	20,000
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This amount covers costs to repair snowplows and material spreaders that are used only for winter plowing or salting operations. Includes painting of plows, wings and spreaders to protect from the effects of weather and salt.

DEPARTMENT/ACCOUNT:  
**PUBLIC WORKS-HWY SHOP (533002)**

FUND:  
**GENERAL FUND (10)**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Salaries and Wages	106,698	109,179	111,300	110,000	116,200
111 Overtime	4,091	1,700	7,000	2,500	7,500
130 Fringe Benefits	52,000	48,497	57,100	57,100	54,400
<b>TOTAL PERSONNEL</b>	<b>162,789</b>	<b>159,376</b>	<b>175,400</b>	<b>169,600</b>	<b>178,100</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
290 Other Contractual Services	3,328	3,115	4,700	4,600	4,950
310 Office Supplies	33	535	200	200	200
340 Operating Supplies	6,944	6,985	6,500	6,500	6,500
346 Hand Tools & Small Equipment	2,620	3,052	4,850	5,200	3,000
350 Vehicle Maintenance	158,725	115,981	130,000	128,000	130,000
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>171,650</b>	<b>129,668</b>	<b>146,250</b>	<b>144,500</b>	<b>144,650</b>
<b>CAPITAL OUTLAY</b>					
810 Capital Equipment	3,656	6,463	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>3,656</b>	<b>6,463</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DEPARTMENT TOTAL</b>	<b>338,095</b>	<b>295,508</b>	<b>321,650</b>	<b>314,100</b>	<b>322,750</b>
<b>REVENUES</b>					
Interdepartment Revenues					
Allocated Hwy Maint/Labor	239,851	191,987	209,900	192,800	205,200
<b>TOTAL REVENUES</b>	<b>239,851</b>	<b>191,987</b>	<b>209,900</b>	<b>192,800</b>	<b>205,200</b>
GENERAL FUND SUBSIDY	98,244	103,521	111,750	121,300	117,550
% GENERAL FUND SUPPORT	29.1%	35.0%	34.7%	38.6%	36.4%

DEPARTMENT/ACCOUNT: PUBLIC WORKS-SHOP (10-14-533002)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
290	<b>Other Contractual Services</b>	4,950
	<ul style="list-style-type: none"> <li>◦ License and support for shop maintenance software (1,750)</li> <li>◦ Snap-On diagnostic vehicle ECM scanner updates (1,500)</li> <li>◦ Parts washer maintenance (600)</li> <li>◦ Oxygen &amp; Acetylene tank leases (250)</li> <li>◦ Used oil credit &amp; oil filter disposal (250)</li> <li>◦ Photocopy machine lease and maintenance (500)</li> <li>◦ First Aid kit supplies (100)</li> </ul> <p>Increase of \$250 due to additional cost for maintenance software support, addition of first aid kit quarterly maintenance, used oil filter disposal increase and a decrease in used oil credit.</p>	
310	<b>Office Supplies</b>	200
	<ul style="list-style-type: none"> <li>◦ Replacement &amp; new office supplies as needed</li> </ul>	
340	<b>Operating Supplies</b>	6,500
	<ul style="list-style-type: none"> <li>◦ Miscellaneous shop operating supplies: Nuts, bolts &amp; hardware Aerosol cleaners, degreasers &amp; paint products Disposable rags, hand-soap &amp; cleaning products Vehicle wash supplies Safety glasses &amp; hearing protection Welding, cutting &amp; grinding consumables, etc.</li> </ul>	
346	<b>Hand Tools and Small Equipment</b>	3,000
	<ul style="list-style-type: none"> <li>◦ Replacement and new hand tools for shop as needed (1800)</li> <li>◦ Heavy Duty truck brake drum dolly (600)</li> <li>◦ Heavy duty heating torch (600)</li> </ul> <p>The additional budget increase to this account for 2011 would be used for the one time purchase of dump body safety supports and low profile pneumatic mower/tractor jack.</p>	

350

**Vehicle Maintenance**

130,000

- Vehicle and equipment parts and material costs of the maintenance shop (113,000).
- Oil, supplies and grease (9000).
- Sub labor to outside vendors (8000).

These costs are charged back to the departments that receive equipment maintenance services. All parts and services are documented on the Town's fleet maintenance software for each vehicle in our fleet.

DEPARTMENT/ACCOUNT:  
**PUBLIC WORKS-STREET LIGHTS (534200)**

FUND:  
**GENERAL FUND (10)**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>OPERATIONS &amp; MAINTENANCE</b>					
220 Utilities	248,887	254,055	270,000	273,000	276,500
340 Operating Supplies	-	-	6,400	-	-
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>248,887</b>	<b>254,055</b>	<b>276,400</b>	<b>273,000</b>	<b>276,500</b>
<b>DEPARTMENT TOTAL</b>	<b>248,887</b>	<b>254,055</b>	<b>276,400</b>	<b>273,000</b>	<b>276,500</b>

DEPARTMENT/ACCOUNT: PUBLIC WORKS – Streetlights (534200)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
220	<b>Utilities</b>	276,500

Charges from We Energies for lease and power costs associated with streetlights. We are projecting the 2012 usage based on actual 2011 costs plus a 1.0% increase for 2012 as well as additional costs for new streetlights that have been added in the past year.

DEPARTMENT/ACCOUNT:  
**PUBLIC WORKS-BUS (535200)**

FUND:  
**GENERAL FUND (10)**

		ACTUAL	ACTUAL	BUDGET	YEAR-END PROPOSED	PROPOSED
		2009	2010	2011	ESTIMATE	BUDGET
					2011	2012
<b>OPERATIONS &amp; MAINTENANCE</b>						
290	Other Contractual Services	560,890	599,105	606,134	606,134	606,134
<b>TOTAL OPERATIONS &amp; MAINT</b>		<b>560,890</b>	<b>599,105</b>	<b>606,134</b>	<b>606,134</b>	<b>606,134</b>
<b>DEPARTMENT TOTAL</b>		<b>560,890</b>	<b>599,105</b>	<b>606,134</b>	<b>606,134</b>	<b>606,134</b>

**REVENUES**

Intergovernmental Revenues						
	437901 Mass Transit	438,112	442,490	456,597	456,597	456,597
<b>TOTAL REVENUES</b>		<b>438,112</b>	<b>442,490</b>	<b>456,597</b>	<b>456,597</b>	<b>456,597</b>
GENERAL FUND SUBSIDY		122,778	156,615	149,537	149,537	149,537
% GENERAL FUND SUPPORT		21.9%	26.1%	24.7%	24.7%	24.7%

DEPARTMENT/ACCOUNT: PUBLIC WORKS – Bus (535200)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
290	<b>Other Contractual Services</b>	606,134

The Town's share of costs for Valley Transit. This amount is offset by State and Federal Aid.

DEPARTMENT/ACCOUNT:  
**PUBLIC WORKS-REFUSE & LANDFILL**  
**(536200) & (536300)**

FUND:  
**GENERAL FUND (10)**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>OPERATIONS &amp; MAINTENANCE</b>					
000 Refuse Collection Expense	535,004	600,474	658,400	661,545	735,000
290 Landfill Contractual Services	3,594	4,386	3,800	4,000	6,900
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>538,597</b>	<b>604,860</b>	<b>662,200</b>	<b>665,545</b>	<b>741,900</b>
<b>DEPARTMENT TOTAL</b>	<b>538,597</b>	<b>604,860</b>	<b>662,200</b>	<b>665,545</b>	<b>741,900</b>

**REVENUES**

Public Charges for Services					
464201 Sp Charge-Refuse Collect	682,934	647,333	664,500	637,694	742,000
<b>TOTAL REVENUE</b>	<b>682,934</b>	<b>647,333</b>	<b>664,500</b>	<b>637,694</b>	<b>742,000</b>
GENERAL FUND SUBSIDY	(144,337)	(42,473)	(2,300)	27,851	(100)
% GENERAL FUND SUPPORT	-26.8%	-7.0%	-0.3%	4.2%	0.0%

DEPARTMENT/ACCOUNT: PUBLIC WORKS –Refuse (536200 & 536300)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
000	<b>Refuse Collection Expense</b> This amount includes the costs associated with the Town's contracted refuse hauler (Veolia). The original five-year contract has been extended by 3 years with the switch to automated collection. We are expecting the number of customers to continue to increase modestly in 2012. Outagamie County has increased their tipping fees by \$1.00, which will add approximately \$0.06 per month per unit to the Town's costs. The fuel surcharge will add another 8% to the costs. A special charge of \$88.28 will be added onto the property tax bills for refuse collection.	735,000
290	<b>Other Contractual Services</b> This amount includes the costs associated with the Town's contracted ground water testing of the Art Lecker Park landfill area. \$3,900 A quote from our testing consultant has been include to prepare the documentation to reduce the ground water testing frequency from quarterly to twice per year. \$3,000.	6,900

DEPARTMENT/ACCOUNT:  
**PUBLIC WORKS-RECYCLING (536350)**

FUND:  
**GENERAL FUND (10)**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>OPERATIONS &amp; MAINTENANCE</b>					
290 Other Contractual Services	310,850	334,608	431,400	452,000	472,500
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>310,850</b>	<b>334,608</b>	<b>431,400</b>	<b>452,000</b>	<b>472,500</b>
<b>DEPARTMENT TOTAL</b>	<b>310,850</b>	<b>334,608</b>	<b>431,400</b>	<b>452,000</b>	<b>472,500</b>

**REVENUES**

Intergovernmental Revenues					
437900 Recycling	195,496	208,101	215,800	226,626	239,200
464201 Sp Charge-Recycling	-	101,300	165,600	170,537	186,800
<b>TOTAL REVENUE</b>	<b>195,496</b>	<b>309,401</b>	<b>381,400</b>	<b>397,163</b>	<b>426,000</b>
GENERAL FUND SUBSIDY	115,354	25,208	50,000	54,837	46,500
% GENERAL FUND SUPPORT	37.1%	7.5%	11.6%	12.1%	9.8%

DEPARTMENT/ACCOUNT: PUBLIC WORKS –Recycling (536350)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
290	Other Contractual Services	472,500

This amount includes the costs associated with the Town's contracted recycling hauler (Veolia) and funds for the green waste recycling program. We are expecting the number of customers to increase modestly in 2012. Recycling collection has switched to an automated program. Outagamie County will only reimburse recycling collection expenses at approximately 55% of our manual collection cost. The remainder will be included as a special charge on the property tax bills. A special charge of \$23.07 will be added onto the property tax bills for recycling collection.

\$50,000 is paid to the City of Appleton for our share of the operating costs of two green waste disposal facilities. Appleton will be reducing the hours of operation for both disposal facilities in 2012.

A special charge of \$21.95 will be added onto the property tax bills for recycling collection.

DEPARTMENT/ACCOUNT:  
**PUBLIC WORKS-WEED CONTROL (536400)**

FUND:  
**GENERAL FUND (10)**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Salaries	2,110	484	1,200	1,200	1,300
130 Fringe Benefits	400	365	500	500	500
<b>TOTAL PERSONNEL</b>	<b>2,510</b>	<b>849</b>	<b>1,700</b>	<b>1,700</b>	<b>1,800</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
290 Contractual Services	1,176	255	3,000	2,000	3,000
311 Postage	67	56	100	60	100
340 Operating Supplies	1,901	1,397	1,600	200	500
351 Allocated Vehicle Maintenance	2,287	2,756	1,000	1,000	1,000
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>5,431</b>	<b>4,464</b>	<b>5,700</b>	<b>3,260</b>	<b>4,600</b>
<b>DEPARTMENT TOTAL</b>	<b>7,941</b>	<b>5,313</b>	<b>7,400</b>	<b>4,960</b>	<b>6,400</b>
<b>REVENUES</b>					
Public Charges for Services					
464400 Weed Control	2,694	4,534	4,500	3,000	4,500
464401 Sp Charge-Weeds	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>2,694</b>	<b>4,534</b>	<b>4,500</b>	<b>3,000</b>	<b>4,500</b>
GENERAL FUND SUBSIDY	5,247	779	2,900	1,960	1,900
% GENERAL FUND SUPPORT	66.1%	14.7%	39.2%	39.5%	29.7%

DEPARTMENT/ACCOUNT: PUBLIC WORKS-WEED CONTROL  
(10-14-536400)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
290	<b>Contractual Services</b>  The Town contracts with several mowing services to address reported rank growth and noxious weed issues on private property.	3,000
311	<b>Postage</b>  Mailing of rank growth and noxious weed notices.	100
340	<b>Operating Supplies</b>  Safety glasses & hearing protection Mowing supplies and consumables. Herbicides	500

DEPARTMENT/ACCOUNT:  
CEMETERY (549100)

FUND:  
GENERAL FUND (10)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Salaries and Wages	591	588	1,000	1,000	1,000
130 Fringe Benefits	400	391	400	400	400
<b>TOTAL PERSONNEL</b>	<b>991</b>	<b>979</b>	<b>1,400</b>	<b>1,400</b>	<b>1,400</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
210 Professional Services	-	-	-	-	-
390 Miscellaneous Expense	10	-	100	100	100
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>10</b>	<b>-</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>DEPARTMENT TOTAL</b>	<b>1,001</b>	<b>979</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>

DEPARTMENT/ACCOUNT:  
**PARKS & RECREATION SUMMARY**

FUND:  
**GENERAL FUND (10)**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PARKS (552000)</b>					
PERSONNEL	74,180	80,880	93,300	51,550	86,200
OPERATIONS & MAINTENANCE	39,736	65,420	84,420	56,580	53,380
CAPITAL OUTLAY	2,601	2,895	3,000	3,000	4,000
<b>TOTAL ACCOUNT</b>	<b>116,517</b>	<b>149,195</b>	<b>180,720</b>	<b>111,130</b>	<b>143,580</b>
<b>RECREATION (553000)</b>					
PERSONNEL	8,513	9,414	9,800	10,000	9,700
OPERATIONS & MAINTENANCE	2,921	2,169	2,800	1,709	3,125
<b>TOTAL ACCOUNT</b>	<b>11,433</b>	<b>11,583</b>	<b>12,600</b>	<b>11,709</b>	<b>12,825</b>
<b>TRAILS MAINTENANCE (554000)</b>					
PERSONNEL	100	1,199	1,100	1,100	1,100
OPERATIONS & MAINTENANCE	769	2,379	3,600	3,600	3,800
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL ACCOUNT</b>	<b>869</b>	<b>3,578</b>	<b>4,700</b>	<b>4,700</b>	<b>4,900</b>
<b>ALL ACCOUNTS - TOTAL</b>					
PERSONNEL	82,793	91,493	104,200	62,650	97,000
OPERATIONS & MAINTENANCE	43,426	69,968	90,820	61,889	60,305
CAPITAL OUTLAY	2,601	2,895	3,000	3,000	4,000
<b>TOTAL DEPARTMENT</b>	<b>128,820</b>	<b>164,356</b>	<b>198,020</b>	<b>127,539</b>	<b>161,305</b>
<b>REVENUES</b>					
Public Charges for Services					
467200 Parks Rental	10,216	10,666	11,000	8,100	11,200
467201 Recreation Fees	4,070	1,821	4,200	2,637	2,650
485000 Donations-Recreation	1,010	1,461	1,450	1,168	1,400
484300 Insurance Recoveries	-	2,700	-	-	-
<b>SUBTOTAL REVENUES</b>	<b>15,296</b>	<b>16,649</b>	<b>16,650</b>	<b>11,905</b>	<b>15,250</b>
ALLOCATED REVENUES	17,466	18,571	16,547	7,407	16,048
<b>TOTAL REVENUES</b>	<b>32,762</b>	<b>35,220</b>	<b>33,197</b>	<b>19,312</b>	<b>31,298</b>
ALLOCATED TAX LEVY	96,058	134,049	164,823	108,227	130,007
% TAX LEVY SUPPORT	74.57%	81.56%	83.24%	84.86%	80.60%

DEPARTMENT/ACCOUNT:  
**PARKS (552000)**

FUND:  
**GENERAL FUND (10)**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Salaries and Wages	46,886	54,705	56,800	34,000	57,200
111 Overtime	3,404	3,223	8,000	750	2,500
121 Commissioners	1,290	1,985	3,200	3,200	3,200
130 Fringe Benefits	22,600	20,967	25,300	13,600	23,300
<b>TOTAL PERSONNEL</b>	<b>74,180</b>	<b>80,880</b>	<b>93,300</b>	<b>51,550</b>	<b>86,200</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
210 Professional Services	-	-	-	-	-
220 Utilities	20,183	22,473	22,000	22,000	22,200
221 Phone and Communications	-	-	120	120	120
290 Other Contractual Services	4,908	20,754	44,300	20,000	12,500
321 Dues and Subscriptions	-	-	-	-	-
330 Conferences and Training	-	-	600	60	450
340 Operating Supplies	8,670	8,258	8,800	8,800	8,950
344 Gas, Oil etc	952	1,312	1,600	600	2,160
351 Allocated Vehicle Maintenance	5,023	9,423	7,000	5,000	7,000
360 Building Repairs	-	3,200	-	-	-
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>39,736</b>	<b>65,420</b>	<b>84,420</b>	<b>56,580</b>	<b>53,380</b>
<b>CAPITAL OUTLAY</b>					
810 Capital Equipment	2,601	2,895	3,000	3,000	4,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>2,601</b>	<b>2,895</b>	<b>3,000</b>	<b>3,000</b>	<b>4,000</b>
<b>DEPARTMENT TOTAL</b>	<b>116,517</b>	<b>149,195</b>	<b>180,720</b>	<b>111,130</b>	<b>143,580</b>

Department/Account: PARKS (552000)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
110	<b>Salaries and Wages</b>	57,200
	Costs associated with full time parks maintenance employee and summer help. Daily OT to open the parks between 6 a.m. and 7 a.m. was eliminated. Staff will begin opening the parks at 7 a.m. daily.	
221	<b>Phones &amp; Communication</b>	120
	Full time employees allocated to parks maintenance will be compensated for use of their personal cellular phones at a rate of \$10 per month. No Town owner cell phones are provided	
290	<b>Other Contractual Services</b>	12,500
	<ul style="list-style-type: none"><li>• Fertilizer and weed control service (2,500).</li><li>• Replace circuit breakers at various parks (1,400).</li><li>• Prairie maintenance at Prairie Hill Park (1,600).</li><li>• Resurfacing baseball diamond at Carter Woods Park (7,000)</li></ul>	
340	<b>Operating Supplies</b>	8,950
	Supplies to maintain athletic fields, playground sand, lawn maintenance, cleaning of buildings and bathroom supplies (7,200); materials for replacement of picnic tables as required (1,000); Ice Hockey Goal Nets and Tennis Court Nets (750).	
810	<b>Capital Equipment</b>	4,000
	Arbor Day trees (3,000), Tennis Practice Wall (1,000)	

DEPARTMENT/ACCOUNT:  
RECREATION (553000)

FUND:  
GENERAL FUND (10)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Salaries and Wages	8,013	8,958	9,000	9,500	9,000
130 Fringe Benefits	500	456	800	500	700
<b>TOTAL PERSONNEL</b>	<b>8,513</b>	<b>9,414</b>	<b>9,800</b>	<b>10,000</b>	<b>9,700</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
290 Other Contractual Services	1,792	952	1,600	194	1,600
311 Postage	-	-	-	20	50
340 Operating Supplies	1,129	1,217	1,200	1,495	1,475
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>2,921</b>	<b>2,169</b>	<b>2,800</b>	<b>1,709</b>	<b>3,125</b>
<b>DEPARTMENT TOTAL</b>	<b>11,433</b>	<b>11,583</b>	<b>12,600</b>	<b>11,709</b>	<b>12,825</b>
<b>REVENUES</b>					
Public Charges for Services					
467201 Recreation Fees	4,070	1,821	4,200	2,637	2,650
Miscellaneous Revenue					
485000 Donations	1,010	1,461	1,450	1,168	1,400
<b>TOTAL REVENUE</b>	<b>5,080</b>	<b>3,283</b>	<b>5,650</b>	<b>3,805</b>	<b>4,050</b>

DEPARTMENT/ACCOUNT: Recreation (553000)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
220	<b>Salaries &amp; Wages</b> Wages for one Recreation Supervisor and three Recreation Leaders/Helpers over the 8 week program. .	9,000
290	<b>Contractual Services</b> Instructor for summer tennis program (1,400). Currently we do not have an instructor for this program due to the retirement Tom LaFountain. Miscellaneous expense (200).	1,600
340	<b>Operating Supplies</b> Playground supplies for Summer Playground Program. The Program Supervisor recommends items that would be helpful for the program. Donations from sponsors and fund raising will offset this expenditure. Staff T-shirt uniforms are included for Recreational Supervisor and Leaders.	1,475

DEPARTMENT/ACCOUNT:  
RAILS MAINTENANCE (554000)

FUND:  
GENERAL FUND (10)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Salaries and Wages	100	1,108	1,000	1,000	1,000
130 Fringe Benefits	-	91	100	100	100
<b>TOTAL PERSONNEL</b>	<b>100</b>	<b>1,199</b>	<b>1,100</b>	<b>1,100</b>	<b>1,100</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
220 Utilities	-	141	500	300	500
290 Contractual Services	-	-	-	200	200
340 Operating Supplies	769	2,238	3,000	3,000	3,000
344 Gas, Oil etc	-	-	100	100	100
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>769</b>	<b>2,379</b>	<b>3,600</b>	<b>3,600</b>	<b>3,800</b>
<b>CAPITAL OUTLAY</b>					
810 Capital Equipment	-	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DEPARTMENT TOTAL</b>	<b>869</b>	<b>3,578</b>	<b>4,700</b>	<b>4,700</b>	<b>4,900</b>

Department/Account: TRAILS MAINTENANCE (554000)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
110	<b>Salaries and Wages</b>	1,000
	Wages parks maintenance employee and summer help to maintain and repair recreational trails.	
290	<b>Contractual Services</b>	200
	Herbicide application along trail near Fox Cities Stadium	
340	<b>Operating Supplies</b>	3,000
	Supplies to maintain/repair trail surface, i.e. replace concrete slabs, boardwalk planks or patch asphalt path.	

**COMMUNITY DEVELOPMENT DEPARTMENT**  
**ACCOUNT #564000 PLANNING/ZONING**  
**ACCOUNT #524000/#569000 BUILDING INSPECTION**  
**ACCOUNT #515301 ASSESSOR**

**GOAL**

Provide planning and zoning services, building inspection and permit services, Town Assessor functions, GIS services, and community development programs.

The Department achieves its goal through collaboration with property and business owners, builders, developers, engineers, and architects; education and enforcement of codes and regulations; efficient management of outsourced professional services; coordinated efforts and resource sharing with other Town departments; staff support to Town Board, Plan Commission, Park Commission, and Zoning Board of Appeals; and, professional staff development and cross-training.

**2012 OBJECTIVES**

**Planning/Zoning/GIS**

- Project reviews of commercial, industrial and residential developments.
- Review and update land development codes and policies, with emphasis on signs, billboards, lot grading, and site drainage.
- Continued implementation of the 2030 Comprehensive Plan.
- Coordinate real estate acquisition for street right-of-way and easements for trails, drainageways and utilities.
- Coordinate Town Engineer's services in review and approval of plans for drainage, stormwater management, erosion control, street design, and plats.
- Continue implementation of natural resource regulations within the Town (wetlands delineations, floodplains, stormwater management).
- Continue to work with the Town Board to develop appropriate cost-recovery systems.
- Provide GIS and mapping services to maintain updated Town data and to meet DNR stormwater requirements of mapped storm sewers, detention ponds, outfalls, wetlands.
- Initiate new economic development efforts that better promotes the Town for business development.
- Update Town website with relevant community and economic development information.
- Participate in areawide inter-municipal planning efforts.

## PLANNING/ZONING/GIS PERFORMANCE MEASURES

	<u>Actual</u> <u>2010</u>	<u>Estimated</u> <u>2011</u>	<u>Proposed</u> <u>2012</u>
Public Involvement Hearings	49	50	50
Development Projects reviewed	133	135	140
Rezoning Applications	4	10	7
Site Plans	26	32	30
Variance Applications	7	12	8
Special Exceptions	21	22	22
Plats/CSM's	24	22	24
Wetland Delineations	2	2	2
Erosion/Stormwater Plan Reviews	17	30	25
Street/Utility Plan Reviews	2	6	4
Code and Policy updates	6	10	4

### Building Inspection

- Administer State 1- & 2-Family Building Code and State Commercial Building Code.
- Plan reviews for new construction, alterations and remodeling.
- Issue permits for and inspect building, plumbing, HVAC and electrical projects.
- Expand permit and inspection coverage to include re-roofing permits, and plumbing permits for water, sanitary sewer, and storm sewer laterals.
- Expand use of building permit software-tracking and reporting systems.
- Erosion Control and Stormwater Management plan reviews and inspections.
- Implement water utility and stormwater utility cross-connection control programs.
- Continue illicit stormwater discharge monitoring/detection program.
- Issue special event and temporary sign permits and perform inspections.
- Continue the Citizen Responsive Code Enforcement Program for resolution of complaints regarding debris, trash, junk vehicles, and other code violations.
- Monitor and remove illegal signs in the public right-of-way.
- Maintain annual code enforcement clearance rate of 100%.

## BUILDING INSPECTION PERFORMANCE MEASURES

	<u>Actual</u> <u>2010</u>	<u>Estimated</u> <u>2011</u>	<u>Proposed</u> <u>2012</u>
Building Plan Reviews	48	55	60
Ave. # Days for Plan Reviews	8	5	5
Building Permits	1,150	1,050	1,100
New Comm/Ind Buildings	12	12	15
New Single Family Homes	43	30	35
New Multi-Family Units	64	196	128
Drainage Facilities Inspections	63	45	50
Erosion Control Permits	77	65	70
Erosion Control Observation Inspections	876	650	800
Special Event/Temp Sign Permits	30	45	40
Illegal R-O-W Signs removed	174	175	175
Citizen-Initiated Complaints	146	170	170
Staff-Initiated Complaints	204	180	175

**Assessor**

- Maintain and update records for all properties in the Town.
- Update personal property accounts.
- Continue quality control initiatives to assure accuracy of data.
- Conduct Open Book and Board of Review hearings.
- Manage the work of contracted Town Assessor, CLT/Tyler Technologies.
- Advance planning for next Town revaluation.

**PERFORMANCE MEASURES**

	<u>Actual</u> <u>2010</u>	<u>Estimated</u> <u>2011</u>	<u>Proposed</u> <u>2012</u>
Parcels	7,736	7,729	7,850
Parcels with Improvements	6,324	6,299	6,320
Personal Property Accounts	1,628	1,751	1,780

**PERSONNEL DETAIL**

<u>Title</u>	<u># FULL-TIME EQUIVALENT FTE'S</u>		
	<u>Actual</u> <u>2011</u>	<u>Proposed</u> <u>2012</u>	<u>Average</u> <u>2012 Salary</u>
Community Development Director	1.0	1.0	\$90,266
Building Inspectors	3.0	3.0	\$63,781
Deputy Assessor	1.0	0.0	N/A
Secretary	1.0	1.0	\$35,699
GIS Specialist	1.0	1.0	\$62,908
Totals	7.0	6.0	

**COMMUNITY DEVELOPMENT SUMMARY**

FUND:  
GENERAL FUND (10)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>ASSESSOR (515301)</b>					
PERSONNEL	82,133	80,607	89,600	89,600	6,800
OPERATIONS & MAINTENANCE	62,058	55,154	63,100	61,487	111,300
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL ACCOUNT</b>	<b>144,190</b>	<b>135,762</b>	<b>152,700</b>	<b>151,087</b>	<b>118,100</b>
<b>BUILDING INSPECTION (524000) / CODE ENFORCEMENT</b>					
PERSONNEL	218,580	232,847	246,500	245,600	242,800
OPERATIONS & MAINTENANCE	68,059	64,086	63,800	61,100	63,300
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL ACCOUNT</b>	<b>286,639</b>	<b>296,932</b>	<b>310,300</b>	<b>306,700</b>	<b>306,100</b>
<b>PLANNING &amp; ZONING (564000)</b>					
PERSONNEL	221,380	197,324	182,100	182,100	192,800
OPERATIONS & MAINTENANCE	17,042	19,888	41,600	24,600	31,300
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL ACCOUNT</b>	<b>238,422</b>	<b>217,212</b>	<b>223,700</b>	<b>206,700</b>	<b>224,100</b>
<b>ALL ACCOUNTS - TOTAL</b>					
PERSONNEL	522,093	510,778	518,200	517,300	442,400
OPERATIONS & MAINTENANCE	147,158	139,128	168,500	147,187	205,900
CAPITAL OUTLAY	-	-	-	-	-
<b>TOTAL DEPARTMENT</b>	<b>669,251</b>	<b>649,906</b>	<b>686,700</b>	<b>664,487</b>	<b>648,300</b>

**REVENUES**

Licenses & Permits

443000 Building Permits	121,652	197,338	235,000	205,000	220,000
444000 Zoning Permits	25,701	24,810	35,000	40,000	35,000
444001 Erosion Control Plan Review Fee	3,806	4,476	5,000	5,000	5,000
444002 Drainage Inspection Fee	18,888	28,343	25,000	25,000	25,000
444003 Wetland Delineations	3,640	2,354	10,000	5,000	10,000
444004 Building Plan Review Fee	38,509	36,883	40,000	42,000	45,000
444005 Erosion Control Inspection Fee	7,388	11,773	12,500	9,000	10,000
444006 Drainage Plan Review Fee	1,850	600	1,000	1,000	1,000
468300 Property Record Mgmt Fee	13,400	17,779	16,000	21,500	23,500
<b>SUBTOTAL REVENUES</b>	<b>234,835</b>	<b>324,356</b>	<b>379,500</b>	<b>353,500</b>	<b>374,500</b>
ALLOCATED REVENUES	51,518	40,276	28,027	19,920	30,029
<b>TOTAL REVENUES</b>	<b>286,353</b>	<b>364,632</b>	<b>407,527</b>	<b>373,420</b>	<b>404,529</b>
ALLOCATED TAX LEVY	250,482	290,724	279,173	291,067	243,271
% TAX LEVY SUPPORT	37.43%	44.73%	40.65%	43.80%	37.52%

DEPARTMENT/ACCOUNT:  
**ASSESSOR (515301)**

FUND:  
**GENERAL FUND (10)**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Salaries	53,775	55,908	56,900	56,900	4,800
111 Overtime	2,358	542	2,400	2,400	-
130 Fringe Benefits	26,000	24,157	30,300	30,300	2,000
<b>TOTAL PERSONNEL</b>	<b>82,133</b>	<b>80,607</b>	<b>89,600</b>	<b>89,600</b>	<b>6,800</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
221 Phone and Communications	440	233	400	300	400
290 Other Contractual Services	50,500	42,380	50,800	50,800	99,400
310 Office Supplies	437	169	600	450	500
311 Postage	1,881	1,818	1,900	1,900	1,900
320 Publication/Printing Fees	-	248	200	200	200
321 Dues and Subscriptions	210	50	200	225	200
330 Conferences & Training	379	793	700	700	700
347 Office Equipment	-	1,550	-	-	-
390 Miscellaneous Expenses	8,211	7,913	8,300	6,912	8,000
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>62,058</b>	<b>55,154</b>	<b>63,100</b>	<b>61,487</b>	<b>111,300</b>
<b>CAPITAL OUTLAY</b>					
810 Capital Equipment	-	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DEPARTMENT TOTAL</b>	<b>144,190</b>	<b>135,762</b>	<b>152,700</b>	<b>151,087</b>	<b>118,100</b>

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
110/111/130	<b>Salaries, Overtime, Fringe Benefits</b>  Budgeted amount reflects elimination of Deputy Assessor.	6,800
290	<b>Other Contractual Services</b>  Contracted price for 1st year of a 3-year service agreement with CLT/Tyler Technologies for Town Assessor and Deputy Assessor duties, software program updates, and technical support.	99,400
310	<b>Office Supplies</b>  Budgeted amount reflects a cost management reduction from prior year budget.	500
330	<b>Conferences and Training</b>  State Assessors Association and League of Wisconsin Municipalities training, as required to maintain State mandated professional certifications. Budgeted amount reflects continuation of a cost management reduction first initiated in 2011 budget.	700
390	<b>Miscellaneous Expense</b>  Manufacturing assessment fee payable to WI Dept. of Revenue.	8,000

DEPARTMENT/ACCOUNT:  
**BUILDING INSPECTION (524000)**  
**CODE ENFORCEMENT (569000)**

FUND:  
**GENERAL FUND (10)**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Salaries	142,048	159,654	165,500	165,500	171,000
110 Salaries Part-Time		-	-	-	-
111 Overtime	1,032	1,086	2,400	1,500	1,500
130 Fringe Benefits	75,500	72,107	78,600	78,600	70,300
<b>TOTAL PERSONNEL</b>	<b>218,580</b>	<b>232,847</b>	<b>246,500</b>	<b>245,600</b>	<b>242,800</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
210 Professional Services	47,843	51,077	42,000	42,000	42,000
221 Phone and Communications	1,393	1,599	2,000	2,000	2,000
290 Other Contractual Services			-	-	-
310 Office Supplies	921	89	2,000	1,000	1,500
311 Postage	308	266	400	300	400
320 Publication/Printing Fees		188	1,000	1,200	1,000
321 Dues and Subscriptions	1,191	1,020	600	600	600
330 Conferences & Training	3,352	2,517	3,000	3,000	3,000
344 Gas, Oil, and Other Supplies	1,767	2,413	3,000	2,500	3,000
347 Office Equipment			500	600	500
351 Allocated Vehicle Maintenance	2,215	2,456	2,900	2,500	2,900
390 Miscellaneous Expenses	8,034	1,509	5,500	4,500	5,500
391 Uniforms	1,034	951	900	900	900
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>68,059</b>	<b>64,086</b>	<b>63,800</b>	<b>61,100</b>	<b>63,300</b>
<b>CAPITAL OUTLAY</b>					
810 Capital Equipment	-	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DEPARTMENT TOTAL</b>	<b>286,639</b>	<b>296,932</b>	<b>310,300</b>	<b>306,700</b>	<b>306,100</b>

Department/Account: COMMUNITY DEVELOPMENT/BUILDING INSPECTION (524000)  
 CODE ENFORCEMENT (569000)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
110/111/130	<b>Salaries, Overtime, Fringe Benefits</b>	242,800
	Budgeted amount reflects pro-rata assignment of salaries to utility districts for services rendered, and a reduction of overtime hours	
210	<b>Professional Services</b>	42,000
	<u>Drainage Plan Reviews and Facility Checks (22,000)</u> Contracted service with Town Engineer to perform commercial drainage plan reviews and the following stormwater quality inspections:	
	<ul style="list-style-type: none"> <li>• Drainage/Detention pond inspections for commercial sites</li> <li>• Lot grade checks for 1 &amp; 2 family homes</li> </ul>	
	<u>Erosion Control Plan Reviews/Field Observation (15,000)</u> Contracted service with Town Engineer to perform State mandated erosion control plan reviews and field observations.	
	<u>Building Plan Reviews (5,000)</u> Contracted service with consulting architect, as needed, for review of large commercial building plans.	
	**NOTE: Contracted service costs offset by permit fees and direct billing to project applicants.	
310	<b>Office Supplies</b>	1,500
	Budgeted amount reflects a cost management reduction from prior year budget.	
330	<b>Conferences and Training</b>	3,000
	Building, Electrical, Plumbing and HVAC code update courses, as required to maintain State mandated professional certifications.	

DEPARTMENT/ACCOUNT:  
**PLANNING & ZONING (564000)**

FUND:  
**GENERAL FUND (10)**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Salaries and Wages	156,325	149,081	128,700	128,700	134,100
111 Overtime	-	36	2,200	2,200	2,300
130 Fringe Benefits	60,500	44,577	46,300	46,300	51,500
131 Commissioners	4,555	3,630	4,900	4,900	4,900
<b>TOTAL PERSONNEL</b>	<b>221,380</b>	<b>197,324</b>	<b>182,100</b>	<b>182,100</b>	<b>192,800</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
211 Wetland Delineation	692	3,129	10,000	5,000	10,000
221 Phone and Communications	1,441	1,061	1,500	1,500	1,500
290 Other Contractual Services	2,318	4,828	14,800	4,500	5,000
310 Office Supplies	2,809	3,220	4,000	3,400	3,500
311 Postage	1,434	913	1,700	1,500	1,700
320 Publication/Printing Fees	2,673	2,760	2,000	2,000	2,000
321 Dues	2,030	780	2,400	2,000	2,400
330 Conferences and Training	2,657	2,399	3,500	3,500	3,500
344 Gas, Oil, and Other Supplies	402	218	600	500	600
347 Office Equipment	240	422	500	400	500
351 Allocated Vehicle Maintenance	345	118	600	300	600
390 Miscellaneous Expenses	-	40	-	-	-
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>17,042</b>	<b>19,888</b>	<b>41,600</b>	<b>24,600</b>	<b>31,300</b>
<b>CAPITAL OUTLAY</b>					
810 Capital Equipment	-	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DEPARTMENT TOTAL</b>	<b>238,422</b>	<b>217,212</b>	<b>223,700</b>	<b>206,700</b>	<b>224,100</b>

Department/Account: COMMUNITY DEVELOPMENT/PLANNING & ZONING (564000)

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
211	<b>Wetland Delineations</b>  Contracted service with a professional soil scientist. Costs offset by direct billing to project applicants.	10,000
290	<b>Other Contractual Services</b>  Annual operating contractual services for Planners Advisory Service (800), General Fund share of GPS, GIS and Mapping Software updates and technical support (3,000), and miscellaneous engineering/architectural services (1,200).	5,000
310	<b>Office Supplies</b>  Budgeted amount reflects a cost management reduction from prior year budget.	3,500
321	<b>Dues</b>  Budgeted amount reflects continuation of a cost management reduction first initiated in 2011 budget.	2,400
330	<b>Conference and Training</b>  Advanced level training for GIS Specialist in maintaining and upgrading GIS and GPS systems capabilities (3,000), and professional development training for Comm. Dev Director (500). Budgeted amount reflects continuation of a cost management reduction first initiated in 2011 budget.	3,500

DEPARTMENT/ACCOUNT:  
EQUIPMENT REPLACEMENT FUND

FUND:  
FUND EQUIPMENT REPLACEMENT (12)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
BEGINNING FUND BALANCE	911,400	690,900	590,900	590,900	590,900
<b>REVENUES</b>					
Designated Fund Balance	-	-	-	-	-
Transfer from General Fund	-	-	-	-	-
Insurance Proceeds	-	-	-	-	-
<b>TOTAL REVENUES</b>	-	-	-	-	-
<b>TOTAL RESOURCES</b>	911,400	690,900	590,900	590,900	590,900
<b>EXPENDITURES-TRANSFER TO OTHER FUNDS:</b>					
Replacement Vehicles	220,500	100,000	-	-	-
Replace Public Works Equipment	-	-	-	-	276,000
<b>TOTAL EXPENDITURES</b>	220,500	100,000	-	-	276,000
<b>ENDING FUND BALANCE</b>	690,900	590,900	590,900	590,900	314,900

DEPARTMENT/ACCOUNT:  
ROOM TAX FUND

FUND:  
ROOM TAX FUND (21)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
BEGINNING FUND BALANCE	10,010	51,352	81,432	81,432	81,432
<b>REVENUES</b>					
Public Accomodation-Town Gen	59,291	61,209	66,500	66,500	68,000
Public Accomodation-Town Dev	189,102	213,187	201,875	201,875	204,250
Public Accomodation-Convention	567,305	653,151	605,625	605,625	612,750
TOTAL REVENUES	815,698	927,547	874,000	874,000	885,000
TOTAL RESOURCES	825,708	978,899	955,432	955,432	966,432
<b>EXPENDITURES</b>					
Convention Bureau	567,305	639,561	605,625	605,625	612,750
TOTAL EXPENDITURES	567,305	639,561	605,625	605,625	612,750
Minus-To General Fund	207,051	257,906	268,375	268,375	272,250
ENDING FUND BALANCE	51,352	81,432	81,432	81,432	81,432

DEPARTMENT/ACCOUNT:  
**PARK DEVELOPMENT FUND**

FUND:  
**PARK FUND (22)**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>BEGINNING FUND BALANCE</b>	15,872	18,034	47,908	47,908	100,358
<b>REVENUES</b>					
Park Development Fees	12,000	29,698	40,000	52,000	40,000
Interest	412	176	450	450	450
<b>TOTAL REVENUES</b>	12,412	29,874	40,450	52,450	40,450
<b>TOTAL RESOURCES</b>	28,284	47,908	88,358	100,358	140,808
Park Fund Expense					
Minus-To Debt Service Fund	10,250	-	-	-	-
<b>ENDING FUND BALANCE</b>	18,034	47,908	88,358	100,358	140,808

DEPARTMENT/ACCOUNT:  
**IMPACT FEE FUND**  
 Fire Station Development

FUND:  
**IMPACT FEE (23)**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
BEGINNING FUND BALANCE	15,125	16,158	35,093	35,093	82,893
<b>REVENUES</b>					
Impact Fees	9,659	18,775	17,300	47,500	36,100
Interest	373	161	300	300	300
TOTAL REVENUES	10,033	18,936	17,600	47,800	36,400
TOTAL RESOURCES	25,158	35,093	52,693	82,893	119,293
Minus-To Debt Service Fund	9,000	-	-	-	-
ENDING FUND BALANCE	16,158	35,093	52,693	82,893	119,293

DEPARTMENT/ACCOUNT:  
SPECIAL ASSESSMENTS

FUND:  
ASSESSMENT FUND (25)

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
BEGINNING FUND BALANCE	6,456,276	7,103,624	7,330,489	7,330,489	5,193,323
<b>REVENUES</b>					
Special Assessments	1,502,893	1,506,331	1,200,000	1,200,000	1,235,700
Interest on Special Assessments	170,178	162,639	160,000	160,000	161,000
Interest from Investments	136,438	57,895	120,000	60,000	60,000
<b>TOTAL REVENUES</b>	<b>1,809,509</b>	<b>1,726,865</b>	<b>1,480,000</b>	<b>1,420,000</b>	<b>1,456,700</b>
<b>TOTAL RESOURCES</b>	<b>8,265,785</b>	<b>8,830,489</b>	<b>8,810,489</b>	<b>8,750,489</b>	<b>6,650,023</b>
<b>EXPENDITURES</b>					
Transfer to Debt Service	1,162,161	1,500,000	3,277,700	3,557,166	2,039,322
<b>TOTAL EXPENDITURES</b>	<b>1,162,161</b>	<b>1,500,000</b>	<b>3,277,700</b>	<b>3,557,166</b>	<b>2,039,322</b>
<b>ENDING FUND BALANCE</b>	<b>7,103,624</b>	<b>7,330,489</b>	<b>5,532,789</b>	<b>5,193,323</b>	<b>4,610,701</b>

**DEBT SERVICE FUND**

**FUND:  
DEBT FUND (30)**

	<b>ACTUAL 2009</b>	<b>ACTUAL 2010</b>	<b>BUDGET 2011</b>	<b>YEAR-END ESTIMATE 2011</b>	<b>PROPOSED BUDGET 2012</b>
<b>BEGINNING FUND BALANCE</b>	83,612	100,915	149,446	174,708	204,667
<b>REVENUES</b>					
Mil Tax	2,753,240	2,600,000	2,400,000	2,400,000	2,160,300
From Special Assessment Fund	1,162,161	1,500,000	3,277,700	3,557,166	2,039,322
From Park Development Fund	10,250	-	-	-	-
From Grand Chute Utilities-Lease	134,184	134,184	134,200	134,200	134,200
From San District #3	(0)	-	-	-	-
From Fire Impact Fee Fund	9,000	-	-	-	-
Premium on Debt Issue	-	73,748	-	-	-
<b>TOTAL REVENUES</b>	<b>4,068,835</b>	<b>4,307,932</b>	<b>5,811,900</b>	<b>6,091,366</b>	<b>4,333,822</b>
From Reserve-Sale of Town Hall	-	-	-	-	-
<b>EXPENDITURES</b>					
Debt Principal-'99	200,000	-	-	-	-
Debt Principal-'01	536,960	536,960	1,811,960	1,811,960	-
Debt Principal-'02	258,522	258,522	293,522	293,522	298,522
Debt Principal-'03	384,944	384,944	384,944	384,944	384,944
Debt Principal-'04	390,036	390,036	410,036	410,036	510,036
Debt Principal-'05	695,000	740,000	770,000	770,000	775,000
Debt Principal-'06	120,000	120,000	120,000	120,000	120,000
Debt Principal-'08	559,680	610,320	585,000	585,000	585,000
Debt Principal-'09	-	325,000	360,000	360,000	360,000
Debt Principal-'10	-	-	365,000	590,000	585,000
Debt Principal-'11	-	-	-	-	-
Trust Fund Loan	149,903	155,149	-	-	-
Debt Interest-'99	19,559	-	-	-	-
Debt Interest-'01	114,093	93,957	72,480	72,478	-
Debt Interest-'02	36,197	27,472	17,445	17,444	5,970
Debt Interest-'03	61,014	49,465	37,917	37,917	25,406
Debt Interest-'04	96,412	83,151	69,890	69,890	55,949
Debt Interest-'05	180,162	155,050	128,625	128,625	101,587
Debt Interest-'06	36,619	31,969	27,319	27,319	22,669
Debt Interest-'08	201,756	196,338	175,863	175,863	155,388
Debt Interest-'09	-	95,638	89,138	89,138	81,938
Debt Interest-'10	-	-	67,499	117,271	116,425
Debt Interest-'11	-	-	-	-	79,000
Trust Fund Loan Interest	10,677	5,430	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>4,051,533</b>	<b>4,259,401</b>	<b>5,786,638</b>	<b>6,061,407</b>	<b>4,262,834</b>
<b>ENDING FUND BALANCE</b>	<b>100,915</b>	<b>149,446</b>	<b>174,708</b>	<b>204,667</b>	<b>275,655</b>

**SANITARY DISTRICT NO. 1 & 2  
& EAST SIDE UTILITY**

**GOALS**

- Provide safe drinking water and maintain a good working water distribution system.
- Maintain and repair all sanitary sewer lines.
- Comply with all DNR rules and regulations for our distribution and collection systems.

**2012 OBJECTIVES- SANITARY DISTRICT NO. 1**

- Mail the Consumer Confidence Reports to all customers by July 2012.
- Exercise water main valves on a bi-annual basis.
- Continue replacing water main – where needed.
- Maintain all fire hydrants on a bi-annual basis.

**2012 OBJECTIVES- SANITARY DISTRICT NO. 2**

- Continue Inflow & Infiltration Program throughout the Town.
- Continue sewer line maintenance program - clean all lines once every three years.
- Mail the Wastewater Treatment Works Compliance Maintenance Report (eCMAR) by June 2012.

**PERFORMANCE MEASURES**

<u>Measure</u>	<u>Actual 2010</u>	<u>Estimated 2011</u>	<u>Proposed 2012</u>
Diggers' Hotline Locates	2412	2450	2500
Water Permits/Inspections	44	45	50
Sewer Permits/Inspections	49	45	50
Storm Permits/Inspections	37	38	40
New Meter Installations	55	45	50
Water Main Valves Exercised	200	100	300
(Industry standard is to exercise valves every 2 years)			
Sewer Main Cleaned (ft.)	172,930	150,000	80,000
(Industry standard is to clean sewer mains every 3 years)			

**PERSONNEL DETAIL**

<u>Title</u>	<u># Full Time Equivalent (FTEs)</u>		
	<u>Actual 2011</u>	<u>Proposed 2012</u>	<u>2012 Avg. Salary</u>
Utility Superintendent	1.0	1.0	74,810
Office Manager	1.0	1.0	45,965
Skilled Labor II	4.0	4.0	49,067
Laborer I	0.0	0.0	40,196
Account Clerk II	1.0	1.0	43,160
Office Clerk/Customer Rep.	0.6	0.6	21,196
Laborer/Part-time	0.6	0.6	16.79/hr.
Summer Help	0.6	0.6	9.50/hr.
<b>Totals</b>	<b>8.8</b>	<b>8.8</b>	

DEPARTMENT/ACCOUNT:  
**WATER SUMMARY**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>SANITARY DISTRICT #1</b>					
PERSONNEL	435,347	478,912	430,311	429,454	439,480
OPERATIONS & MAINTENANCE	4,344,724	4,489,418	4,636,223	4,700,218	4,893,474
Subtotal-Operating Expenses	4,780,070	4,968,331	5,066,534	5,129,672	5,332,954
DEBT SERVICE	795,435	761,535	758,918	765,980	764,460
CAPITAL IMPROVEMENTS	496,037	417,736	585,000	194,000	401,800
Subtotal-Capital Expenses	1,291,472	1,179,271	1,343,918	959,980	1,166,260
<b>TOTAL EXPENSES</b>	<b>6,071,542</b>	<b>6,147,601</b>	<b>6,410,452</b>	<b>6,089,652</b>	<b>6,499,214</b>

**REVENUES**

Public Charges for Services

415000 Merchandising & Jobbing	-	1,213	3,000	1,350	2,500
419000 Interest Income	28,053	(5,371)	10,000	-	5,000
419001 Interest Income-Assessments	23,914	18,604	20,000	11,300	10,000
38420 Interest-Funded Depreciation	9,918	3,284	10,000	5,000	5,000
421000 Mil Tax-Appleton (Hydrant)	11,322	12,550	11,322	12,110	12,100
439001 State Aid (Exempt Computer)	396	441	500	365	500
460000 Unmetered Sales	(147)	-	1,000	-	1,000
461000 Meter Sales-Residential	1,576,836	1,882,835	2,051,745	1,950,000	2,090,000
461001 Meter Sales-Commercial	1,440,794	1,848,844	2,092,832	1,940,000	2,089,200
461002 Meter Sales-Industrial	200,969	347,833	350,000	347,833	356,800
461003 Other metered Sales	3,058	5,172	3,100	5,174	5,500
462000 Private Fire Protection	85,652	87,128	86,000	87,129	88,900
463000 Public Fire Protect (Tax Levy .212)	435,200	446,061	446,100	446,061	446,100
464000 Sales to Public Authorities	73,405	96,439	80,500	96,440	92,800
470000 Penalties	24,501	25,101	22,000	25,103	26,300
471000 Miscellaneous Revenues	2,479	1,454	1,000	2,691	1,900
471001 Inspection Fees	1,920	2,640	2,800	2,650	2,700
471003 Water Impact Fees	19,570	43,774	25,000	43,774	42,200
474000 Water Revenue-Tower Rent	62,360	66,806	62,900	62,900	62,900
474000 Water Revenue-Other	29,277	30,792	30,000	53,688	27,100
481110 Water Admin Fee	530	157	150	900	150
484350 Insurance Recovery	-	3,015	-	-	-
Subtotal-Operating Revenues	4,030,007	4,918,773	5,309,949	5,094,468	5,368,650

Other Revenues

115001 Tower Painting Money	-	-	-	-	-
124000 Capital Revenue	357,557	-	-	-	-
223000 Debt Proceeds-Borrowing	-	-	-	-	78,900
Reallocation of Debt	-	-	-	-	-
Subtotal-Capital Revenues	357,557	-	-	-	78,900

<b>TOTAL REVENUES</b>	<b>4,387,564</b>	<b>4,918,773</b>	<b>5,309,949</b>	<b>5,094,468</b>	<b>5,447,550</b>
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Net Operating Income (Loss) for Year	(750,063)	(49,558)	243,415	(35,204)	35,696
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DEPARTMENT/ACCOUNT:  
**SANITARY DIST #1-WATER**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Salaries and Wages	304,089	349,487	290,620	289,762	306,980
121 Commissioners	-	-	714	714	400
130 Fringe Benefits	131,258	129,425	138,977	138,978	132,100
<b>TOTAL PERSONNEL</b>	<b>435,347</b>	<b>478,912</b>	<b>430,311</b>	<b>429,454</b>	<b>439,480</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
210 Professional Services	7,448	6,573	19,000	8,100	19,000
220 Utilities	52,946	55,787	57,600	58,600	59,850
221 Phone and Communications	2,227	1,297	3,000	1,500	3,000
290 Contractual Services	11,042	4,242	4,000	3,500	4,000
291 Uniforms	1,956	2,142	2,463	2,450	2,720
310 Office Supplies	1,055	1,387	7,000	4,000	7,000
311 Postage	6,799	10,393	8,000	7,900	8,000
330 Conferences & Training	1,297	835	2,000	1,800	2,400
330 Dues & Subscriptions	425	320	500	400	500
340 Operating Supplies	1,320	3,059	6,500	4,600	6,500
344 Vehicle Gas, Oil, Etc	8,175	9,729	10,000	10,000	10,600
350 Vehicle Maintenance	11,736	26	3,000	3,000	3,000
351 Allocated Vehicle Maintenance	1,761	10,311	10,000	12,000	12,000
380 Equipment Maintenance	193,776	70,672	96,200	41,450	96,200
390 Miscellaneous Expenses/Incl Diggers	13,092	6,741	8,400	9,135	11,900
395 Purchased Water	3,286,804	3,570,731	3,726,000	3,820,550	3,950,000
510 Insurance Premiums	27,828	29,237	33,000	70,000	82,380
530 Rent/Lease Payments	80,508	80,508	80,500	80,500	80,500
540 Depreciation	447,841	467,298	420,000	420,000	420,000
620 Uncollected Taxes	-	-	-	-	-
620 Debt Service-Interest	186,686	158,130	139,061	140,733	113,924
740 Disposal of Capital Assests	-	-	-	-	-
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>4,344,724</b>	<b>4,489,418</b>	<b>4,636,223</b>	<b>4,700,218</b>	<b>4,893,474</b>
<b>DEBT SERVICE</b>					
610 Debt Service-Principal	795,435	761,535	758,918	765,980	764,460
<b>TOTAL DEBT SERVICE</b>	<b>795,435</b>	<b>761,535</b>	<b>758,918</b>	<b>765,980</b>	<b>764,460</b>
<b>CAPITAL IMPROVEMENTS</b>					
810 Capital Equipment-Meters	(11,268)	12,234	20,000	19,000	20,000
810 Capital Equipment -	162,796	-	-	-	-
811 Capital Equipment - Vehicles	20,604	20,268	-	-	46,000
831 Capital Improve-Tower Painting	-	11,391	-	-	-
840 Capital Improve-Construction	323,904	373,842	565,000	175,000	335,800
<b>TOTAL CAPITAL IMPROVE</b>	<b>496,037</b>	<b>417,736</b>	<b>585,000</b>	<b>194,000</b>	<b>401,800</b>
<b>DEPARTMENT TOTAL</b>	<b>6,071,542</b>	<b>6,147,601</b>	<b>6,410,452</b>	<b>6,089,652</b>	<b>6,499,214</b>

DEPARTMENT/ACCOUNT: SANITARY DISTRICT NO. 1

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
210	<b>PROFESSIONAL SERVICES</b>	19,000
	Includes the cost for professional engineering, audit and legal expense.	
220	<b>UTILITIES</b>	61,475
	Includes cost for electric and gas service for booster stations, and tower. The majority is for the pumping station expenses. Increase is due to 1.0% We Energies electric rate increase.	
351	<b>ALLOCATED VEHICLE MAINTENANCE</b>	12,000
	Includes the cost for all maintenance done on Sanitary District 1 vehicles and equipment by the Highway Shop. An increasing amount of maintenance is being done in our shop.	
380	<b>EQUIPMENT MAINTENANCE</b>	96,200
	This amount is allocated for the maintenance of meters, booster stations, pumping equipment, water mains, services, hydrants and telemetry.	
395	<b>PURCHASED WATER</b>	3,950,000
	Cost of water purchased from the City of Appleton. Increase over year-end estimate is attributed to Appleton 2011 rate case for a rate increase 8 - 10%. Overall decrease in water purchased due to effective leak detection and repair program	
810	<b>CAPITAL EQUIPMENT</b>	66,000
	<ul style="list-style-type: none"> <li>◦ Water meters for new install &amp; replacements (20,000).</li> <li>◦ Single Axle Dump Truck with plow, wing, material spreader and pre-wet system. \$46,000 (San 1 Portion)</li> </ul> <p>This unit would be a replacement for our 1996 Ford tandem axle truck #212 that was taken out of service for safety reasons. A single axle truck is being requested vs. a tandem axle truck to increase maneuverability during plowing operations in our urban areas as well as a reduced cost. The cost of the truck chassis and dump body would be split equally between Highway, Sanitary District No. 1 and Sanitary District No. 2.(138,000) The plow, wing, material spreader and pre-wet system would be solely the responsibility of Highway.(28,000)</p>	

DEPARTMENT/ACCOUNT:  
**SANITARY SEWER SUMMARY**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>SANITARY DIST #2</b>					
PERSONNEL	317,346	337,099	370,653	360,373	378,680
OPERATIONS & MAINTENANCE	2,250,597	2,449,493	2,543,666	2,603,976	2,364,733
Subtotal-Operating Expense	2,567,943	2,786,592	2,914,319	2,964,349	2,743,413
DEBT SERVICE	358,558	308,558	313,558	313,558	317,038
CAPITAL IMPROVEMENTS	343,788	273,640	12,000	179,514	266,000
Subtotal-Capital Expenses	702,346	582,198	325,558	493,072	583,038
<b>TOTAL EXPENSES</b>	<b>3,270,289</b>	<b>3,368,790</b>	<b>3,239,877</b>	<b>3,457,421</b>	<b>3,326,451</b>
<b>REVENUES</b>					
Public Charges for Services					
460000 Industrial Surcharge	171,994	120,705	145,000	116,980	130,000
481110 Sewer Admin Fees	(109)	194	1,000	-	150
622000 Metered Service-Residential	1,269,428	1,266,683	1,299,500	1,315,914	1,289,800
622001 Metered Service-Commercial	1,014,048	1,051,525	1,030,500	1,029,311	1,040,100
622002 Metered Service-Industrial	102,723	126,289	110,100	125,582	122,300
623000 Public Authorities	55,430	58,668	55,000	57,079	57,600
625000 Other Sewer Service	11,251	11,501	9,000	4,893	11,000
625001 Service Avail Charge-SAC	5,611	51,848	40,000	52,727	50,000
631000 Penalties	17,961	15,735	12,000	24,998	15,000
632000 Inspection Fees	1,870	2,130	2,000	1,523	2,000
633000 Connection Fees	12,600	16,998	15,500	10,716	16,000
635000 Misc Operating Income	794	1,157	900	1,059	1,000
635001 Interest Income	158,580	56,782	150,000	75,000	75,000
635002 Interest Income-Assess	18,143	15,312	18,500	7,100	7,100
635003 Interest-Funded Depreciation	8,950	2,963	8,500	4,000	4,000
635004 Interest Income-SAC	15,186	5,073	14,000	7,000	7,000
Subtotal-Operating Revenues	2,864,460	2,803,565	2,911,500	2,833,882	2,828,050
Other Revenues					
Capital Contributions	376,376	-	-	-	-
Debt Proceeds-Borrowing	-	-	-	-	150,000
Subtotal-Capital Revenues	376,376	-	-	-	150,000
<b>TOTAL REVENUES</b>	<b>3,240,836</b>	<b>2,803,565</b>	<b>2,911,500</b>	<b>2,833,882</b>	<b>2,978,050</b>
Net Operating Income (Loss) for Year	296,517	16,974	(2,819)	(130,467)	84,637

DEPARTMENT/ACCOUNT:  
**SANITARY DIST #2-SEWER**

		ACTUAL	ACTUAL	BUDGET	YEAR-END PROPOSED	PROPOSED
		2009	2010	2011	ESTIMATE	BUDGET
		2009	2010	2011	2011	2012
<b>PERSONNEL</b>						
110	Salaries and Wages	233,691	250,286	248,587	238,300	262,980
121	Commissioners	140	-	693	700	300
130	Fringe Benefits	83,515	86,813	121,373	121,373	115,400
<b>TOTAL PERSONNEL</b>		<b>317,346</b>	<b>337,099</b>	<b>370,653</b>	<b>360,373</b>	<b>378,680</b>
<b>OPERATIONS &amp; MAINTENANCE</b>						
210	Professional Services	6,979	5,697	20,000	6,552	17,500
220	Utilities	28,756	33,601	40,650	35,000	35,550
221	Phone and Communications	2,227	1,297	3,000	1,500	3,000
290	Other Contractual Services	13,371	4,242	3,000	3,000	3,500
291	Uniforms	2,277	2,082	2,463	2,620	2,720
310	Office Supplies	406	151	1,500	2,000	2,000
311	Postage	5,216	5,486	5,500	5,500	5,500
320	Publication/Printing Fees	-	-	1,000	250	1,000
321	Dues and Subscriptions	-	-	200	200	200
330	Conferences & Training	1,217	418	2,000	1,000	2,400
340	Operating Supplies	3,006	5,501	6,200	5,800	6,200
340	Meter Expense	-	-	1,000	100	1,000
344	Vehicle Gas, Oil, Etc	5,999	6,495	7,500	7,500	7,800
349	Repairs & Maintenance	93,746	91,996	136,500	132,000	126,500
350	Vehicle Maintenance	2,544	1,153	4,000	2,000	4,000
351	Allocated Vehicle Maintenance	-	851	5,000	2,000	5,000
390	Miscellaneous Expenses	1,451	3,687	-	-	-
396	Treatment Costs	743,117	784,347	793,931	793,431	760,817
510	Insurance Premiums	27,828	29,237	30,000	70,000	82,380
530	Rent	53,676	53,676	53,700	53,700	53,700
540	Depreciation	459,437	477,075	425,000	480,000	480,000
540	Reg Depreciation	131,577	29,180	30,000	30,000	30,000
550	Reg Equipment Replacement	109,377	105,364	122,597	122,597	113,098
610	Reg Debt Service	482,219	748,536	796,449	796,449	581,848
620	Debt Service-Interest	73,615	58,124	49,476	49,477	37,720
691	Debt Expense-Amortized	2,556	1,296	3,000	1,300	1,300
<b>TOTAL OPERATIONS &amp; MAINT</b>		<b>2,250,597</b>	<b>2,449,493</b>	<b>2,543,666</b>	<b>2,603,976</b>	<b>2,364,733</b>
<b>DEBT SERVICE</b>						
610	Debt Service-Principal	358,558	308,558	313,558	313,558	317,038
<b>TOTAL DEBT SERVICE</b>		<b>358,558</b>	<b>308,558</b>	<b>313,558</b>	<b>313,558</b>	<b>317,038</b>
<b>CAPITAL IMPROVEMENTS</b>						
810	Capital Equipment	282,705	87,850	-	-	200,000
811	Capital Equipment - Vehicles	47,664	26,493	2,000	-	46,000
840	Capital Improve-Construction	13,419	159,297	10,000	179,514	20,000
<b>TOTAL CAPITAL IMPROVE</b>		<b>343,788</b>	<b>273,640</b>	<b>12,000</b>	<b>179,514</b>	<b>266,000</b>
<b>DEPARTMENT TOTAL</b>		<b>3,270,289</b>	<b>3,368,790</b>	<b>3,239,877</b>	<b>3,457,421</b>	<b>3,326,451</b>

DEPARTMENT/ACCOUNT: SANITARY DISTRICT NO. 2

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
210	<b>PROFESSIONAL SERVICES</b>	17,500
	Includes the cost for professional engineering, audit and legal expense. Also includes Infiltration & Inflow (I&I) investigation.	
220	<b>UTILITIES</b>	35,550
	Includes cost for electric and gas service for 11 lift stations. Increase is due to We Energies 5.0% electric rate increase.	
351	<b>ALLOCATED VEHICLE MAINTENANCE</b>	5,000
	Includes the cost for all maintenance done on Sanitary District 2 vehicles and equipment by the Highway Shop. Increase is shown to reflect actual maintenance performed on vehicles and equipment.	
349	<b>EQUIPMENT MAINTENANCE</b>	126,500
	\$110,000 has been budgeted to repair sewer main and manholes as part of the I & I remediation program. These funds may include manhole rehabilitation due to erosion caused by gases in the closed system. The remainder has been allocated for maintenance to lift stations and telemetry.	
396	<b>TREATMENT COSTS</b>	760,817
	Cost of wastewater treatment from Grand Chute Menasha West and the City of Appleton.	
810	<b>CAPITAL EQUIPMENT</b>	200,000
	<ul style="list-style-type: none"> <li>◦ Replacement of Williams Street lift station with a larger wet well and submergible pump due insufficient wet well volume and frequent pump failures.</li> </ul>	

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**CAPITAL EQUIPMENT - VEHICLES**

46,000

- Single Axle Dump Truck with plow, wing, material spreader and pre-wet system. \$46,000(San 2 Portion)

This unit would be a replacement for our 1996 Ford tandem axle truck #212 that was taken out of service for safety reasons. A single axle truck is being requested vs. a tandem axle truck to increase maneuverability during plowing operations in our urban areas as well as a reduced cost. The cost of the truck chassis and dump body would be split equally between Highway, Sanitary District No. 1 and Sanitary District No. 2.(138,000) The plow, wing, material spreader and pre-wet system would be solely the responsibility of Highway.(28,000)

DEPARTMENT/ACCOUNT:  
**STORM WATER SUMMARY**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>SANITARY DISTRICT #3</b>					
PERSONNEL	96,504	81,310	168,419	168,372	160,586
OPERATIONS & MAINTENANCE	447,726	433,910	435,650	450,909	466,318
Subtotal-Operating Expenses	544,230	515,220	604,069	619,281	626,904
DEBT SERVICE	8,647	11,299	1,408,169	1,355,000	1,424,248
CAPITAL IMPROVEMENTS	21,287	13,526	-	106,330	361,080
Subtotal-Capital Expenses	29,934	24,825	1,408,169	1,461,330	1,785,328
<b>TOTAL EXPENSES</b>	<b>574,164</b>	<b>540,045</b>	<b>2,012,238</b>	<b>2,080,611</b>	<b>2,412,232</b>
<b>REVENUES</b>					
Public Charges for Services					
463240 Inspection / Application	1,225	1,050	1,000	1,000	1,000
463241 Penalties	9,134	20,781	5,000	3,000	5,000
463243 Storm Water Fees	1,346,491	2,705,817	2,600,000	2,600,000	2,815,500
475000 Special Assessments	464,693	290,470	-	300,000	150,000
419001 Special Assessment Interest	-	34,498	-	24,500	24,500
481100 Interest Income	64,083	14,044	70,000	40,000	40,000
492800 Other Agencies	-	-	-	-	-
Subtotal-Operating Revenues	1,885,626	3,066,660	2,676,000	2,968,500	3,036,000
Other Revenues					
492801 Grants	126,520	8,066	-	367,425	-
124000 Capital Revenue	-	-	-	-	-
484400 Insurance Recovery	-	2,504	-	-	-
491200 L/T Borrowing	-	-	-	-	361,080
491300 Premium on Debt Issue	-	24,541	-	-	-
Subtotal-Capital Revenues	126,520	35,110	-	367,425	361,080
<b>TOTAL REVENUES</b>	<b>2,012,145</b>	<b>3,101,770</b>	<b>2,676,000</b>	<b>3,335,925</b>	<b>3,397,080</b>
Net Operating Income (Loss) for Year	1,341,395	2,551,440	2,071,931	2,349,219	2,409,096

DEPARTMENT/ACCOUNT:  
**SANITARY DIST #3-STORM WATER**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>PERSONNEL</b>					
110 Salaries and Wages	46,328	50,267	116,433	105,693	117,389
110 Transfer in from General Fund	48,899	22,866	-	10,000	-
121 Commissioners	-	-	-	693	-
130 Fringe Benefits	1,278	8,177	51,986	51,986	43,197
<b>TOTAL PERSONNEL</b>	<b>96,504</b>	<b>81,310</b>	<b>168,419</b>	<b>168,372</b>	<b>160,586</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
Illicit Discharge Expense	2,400	6,470	18,100	15,090	18,115
210 Professional Services	98,018	23,130	60,000	30,000	30,000
220 Utilities	14,183	11,471	14,000	13,000	14,000
240 Repairs & Maint	7,655	33,717	5,000	5,000	5,000
290 Contractual Services	27,559	38,664	41,000	38,000	41,000
310 Office Supplies	1,332	300	1,000	1,709	2,000
311 Postage	667	514	700	500	700
320 Publications & Printing	264	-	500	-	500
330 Dues & Subscriptions	2,350	2,000	2,350	2,110	2,300
340 Operating Supplies	6,777	1,398	7,500	5,000	7,000
344 Vehicle Gas, Oil, Etc	232	-	500	500	500
350 Vehicle Maintenance	-	-	-	-	-
380 Equipment Maintenance	-	-	-	-	-
390 Miscellaneous Expenses	-	3,000	-	-	2,250
510 Insurance Premiums	-	-	-	30,000	32,953
540 Depreciation	286,288	313,246	285,000	310,000	310,000
740 Disposal of Capital Assests	-	-	-	-	-
<b>TOTAL OPERATIONS &amp; MAINT</b>	<b>447,726</b>	<b>433,910</b>	<b>435,650</b>	<b>450,909</b>	<b>466,318</b>
<b>DEBT SERVICE</b>					
610 Debt Service-Principal & Interest	(0)	-	1,408,169	1,355,000	1,424,248
610 Debt Service Issuance Costs	8,647	11,299	-	-	-
<b>TOTAL DEBT SERVICE</b>	<b>8,647</b>	<b>11,299</b>	<b>1,408,169</b>	<b>1,355,000</b>	<b>1,424,248</b>
<b>CAPITAL IMPROVEMENTS</b>					
810 Capital Equipment	-	-	-	-	-
811 Capital Equipment - Vehicles	-	-	-	-	-
840 Capital Improve-Construction	21,287	13,526	-	106,330	361,080
<b>TOTAL CAPITAL IMPROVE</b>	<b>21,287</b>	<b>13,526</b>	<b>-</b>	<b>106,330</b>	<b>361,080</b>
<b>DEPARTMENT TOTAL</b>	<b>574,164</b>	<b>540,045</b>	<b>2,012,238</b>	<b>2,080,611</b>	<b>2,412,232</b>

DEPARTMENT/ACCOUNT: SANITARY DISTRICT #3

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
000	<b>ILLICIT DISCHARGE EXPENSE</b>	18,115

Proposal from Omni Associates to continue the illicit discharge monitoring for 2012 and a \$3,000 contingency if an illicit discharge is detected (18,115).

290	<b>CONTRACTUAL SERVICES</b>	41,000
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Street Sweeping: Currently, a private contractor is hired to sweep the Phase 2 urbanized areas of Grand Chute once every 2 months. The entire urbanized area of the Town is swept twice a year. (36,000)

The Storm Water Management Plan for our WPDES General Permit states that to meet our 40% reduction in suspended solids it will be necessary for the Town to sweep every two weeks (April 1<sup>st</sup> thru November 15<sup>th</sup>) commencing in 2013. These hours will increase as other streets are urbanized. The Town has been contracting with a private sweeping service and is proposing to continue with this sweeping program.

Storm water billing software, copier leasing, contracted storm water facility repairs (5,000)

DEPARTMENT/ACCOUNT:  
**EASTSIDE UTILITY DISTRICT SUMMARY**

	ACTUAL 2009	ACTUAL 2010	BUDGET 2011	YEAR-END ESTIMATE 2011	PROPOSED BUDGET 2012
<b>EASTSIDE UTILITY DISTRICT</b>					
PERSONNEL	8,634	8,667	8,000	8,000	8,000
OPERATIONS & MAINTENANCE	33,756	33,446	40,100	35,540	40,100
Subtotal-Operating Expense	42,390	42,112	48,100	43,540	48,100
CAPITAL IMPROVEMENTS	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>42,390</b>	<b>42,112</b>	<b>48,100</b>	<b>43,540</b>	<b>48,100</b>
<b>REVENUES</b>					
Public Charges for Services					
464100 Metered Sales	24,623	23,551	24,500	24,250	24,500
464101 Forfeited Discount	131	127	100	150	100
464102 Mis Revenue	109	20	-	-	-
411100 Mil Tax	19,617	19,400	19,400	19,400	19,550
481100 Interest Income	4,427	1,782	5,000	3,000	3,500
Subtotal-Operating Revenues	48,907	44,880	49,000	46,800	47,650
<b>TOTAL REVENUES</b>	<b>48,907</b>	<b>44,880</b>	<b>49,000</b>	<b>46,800</b>	<b>47,650</b>
Net Income (loss) for Year	6,517	2,768	900	3,260	(450)

DEPARTMENT/ACCOUNT:  
**EASTSIDE UTILITY DISTRICT**

		ACTUAL	ACTUAL	BUDGET	YEAR-END ESTIMATE	PROPOSED BUDGET
		2009	2010	2011	2011	2012
<b>PERSONNEL</b>						
110	Salaries / Wages / Fringes	8,634	8,667	8,000	8,000	8,000
<b>TOTAL PERSONNEL</b>		<b>8,634</b>	<b>8,667</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>
<b>OPERATIONS &amp; MAINTENANCE</b>						
210	Audit	650	732	750	740	750
220	Utilities	47	52	50	50	50
290	Other Contractual Services	-	-	1,500	500	1,500
310	Office Supplies	1,000	1,000	2,000	1,000	2,000
340	Maintenance of Meters	-	49	600	100	600
349	Maintenance of Mains	-	-	1,500	500	1,500
390	Miscellaneous Expenses	-	-	500	200	500
396	Treatment Costs	12,817	12,370	14,000	13,250	14,000
540	Depreciation	19,242	19,242	19,200	19,200	19,200
390	Rebate for Customers	-	-	-	-	-
<b>TOTAL OPERATIONS &amp; MAINT</b>		<b>33,756</b>	<b>33,446</b>	<b>40,100</b>	<b>35,540</b>	<b>40,100</b>
<b>CAPITAL IMPROVEMENTS</b>						
810	Capital Equipment	-	-	-	-	-
<b>DEPARTMENT TOTAL</b>		<b>42,390</b>	<b>42,112</b>	<b>48,100</b>	<b>43,540</b>	<b>48,100</b>

DEPARTMENT/ACCOUNT: EASTSIDE SANITARY DISTRICT

<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
290	<b>OTHER CONTRACTUAL SERVICES</b>	1,500
	Billing software	
396	<b>TREATMENT COSTS</b>	14,000
	Cost of wastewater treatment from the City of Appleton.	

DEPARTMENT/ACCOUNT:  
**CAPITAL PROJECTS (NON SANITARY DISTRICT)**

FUND:  
**CAPITAL PROJECTS FUND (50)**

	<b>ACTUAL 2009</b>	<b>ACTUAL 2010</b>	<b>BUDGET 2011</b>	<b>YEAR-END ESTIMATE 2011</b>	<b>PROPOSED BUDGET 2012</b>
<b>BEGINNING FUND BALANCE</b>	2,189,788	3,174,375	4,885,191	4,885,191	4,293,337
<b>REVENUES</b>					
Borrowing-Long Term	3,685,000	5,950,000	3,200,000	2,000,000	4,920,000
Premium on Debt Issuance	61,644	-	-	-	-
General Fund/Mill Tax	160,900	-	-	-	-
Grant Funds	-	-	-	-	-
Developer Contributions	-	3,000	-	-	-
Interest	73,511	25,139	100,000	32,150	-
Other Agencies	-	-	-	-	-
Sale of Land	-	-	-	-	-
Transfer From Other Funds	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>3,981,055</b>	<b>5,978,139</b>	<b>3,300,000</b>	<b>2,032,150</b>	<b>4,920,000</b>
<b>TOTAL RESOURCES</b>	<b>6,170,843</b>	<b>9,152,514</b>	<b>8,185,191</b>	<b>6,917,341</b>	<b>9,213,337</b>
<b>EXPENDITURES</b>					
Recreation-Park/Trails	3,029	151,558	90,000	90,000	192,250
Street Construction	2,411,959	3,422,074	3,183,990	2,500,000	3,930,920
Hwy Covermats	155,369	218,456	-	24,005	-
Vehicle Replacement	-	423,570	-	-	-
Public Facilities	381,155	9,927	-	-	-
Signage & Communication Equip	1,030	-	-	-	800,000
Economic Development	-	-	-	-	-
Issuance Fees & Interest	43,925	41,738	50,000	10,000	50,000
<b>TOTAL EXPENDITURES</b>	<b>2,996,468</b>	<b>4,267,323</b>	<b>3,323,990</b>	<b>2,624,005</b>	<b>4,973,170</b>
<b>ENDING FUND BALANCE</b>	<b>3,174,375</b>	<b>4,885,191</b>	<b>4,861,201</b>	<b>4,293,337</b>	<b>4,240,167</b>