

MEETING	DATE	TIME	LOCATION
Joint Sanitary District	Thursday, January 3, 2019	6:30 p.m.	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. **Individuals are allowed to speak only about agenda items and must fill out a "Request to Speak" form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve Regular Joint Meeting minutes – December 18, 2018

F. FINANCIAL REPORTS

1. Approval of Voucher List – January 3, 2019

G. RESOLUTION

1. Preliminary Resolution SD3-01-2019 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2015-16 as amended for W. Greenville Drive (CTH GV) storm sewer installation – 440 feet northwest to N. McCarthy Road to 600 feet southeast of N. McCarthy Road.

H. ADJOURNMENT

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchute.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – DECEMBER 18, 2018

CALL TO ORDER/ROLL CALL

Meeting called to order at 6:30 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, Eric Davidson, and Angie Cain, Town Clerk

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Greg Peterson, Police Chief; Tim Bantes, Fire Chief; Julie Wahlen, Finance Director; Bob Heimann; IT Director Katie Schwartz, Director of Public Works; Karen Heyrman; Deputy Public Works Director; Brent Braun, IT; Mike Patza, Town Planner; Phyl Peters, Police Department; several police officers; Attorney Rossmeissl, Herrling Clark Law Offices; Carl Sutter, McMahon Associates

OTHERS: 4 signed attendance

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Nooyen/Davidson) to approve the agenda as printed. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – December 4, 2018

Accept Monthly Report – November 2018

Motion (Sherman/Thyssen) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher Lists – December 18, 2018
San 1, 2, 3 & East Side – \$301,278.27 ACH – \$24,240.62

Motion (Thyssen/Davidson) to approve the voucher list. Motion carried.

ADJOURNMENT

Motion (Nooyen/Sherman) to adjourn. Motion carried.

Meeting adjourned 6:32 p.m.

These minutes were taken at a regular meeting held on December 18, 2018 and entered in this record book, December 19, 2018 by:

Angie Cain

Angie Cain, Town Clerk
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District
Initial Draft

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 93440:						7,650.00
93441	01/03/2019	HEARTLAND BUSINESS SYST	280909-H	ANNUAL PHONE SUPPORT	63-03-82000-290	1,956.96
Total 93441:						1,956.96
93452	01/03/2019	MARTENSON & EISELE INC	57682-R	WETLAND DELINEATION-ROW MCCARTHY RD	63-00-10700	1,031.96
Total 93452:						1,031.96
93453	01/03/2019	MCPMAHON	0912259	GIS SUPPORT	63-03-82000-290	757.53
93453	01/03/2019	MCPMAHON	0912572	CONST ADMIN/ONSITE REP AMBERWOOD LA STO	63-00-10700	7,416.46
93453	01/03/2019	MCPMAHON	0912573	BENTWOOD STATES-CONST ADMIN/ONSITE REP	63-00-10700	666.50
93453	01/03/2019	MCPMAHON	0912576	1ST ADD TO WHISPERING GROVES DESIGN SVCS	63-00-10700	507.40
Total 93453:						9,347.89
93455	01/03/2019	OPG-3 INC	3004	LASER FICHE ANNUAL SUPPORT	63-03-82000-290	3,350.55
Total 93455:						3,350.55
93464	01/03/2019	SYSTEMS TECHNOLOGIES	704030	REPLACED 3 CAT6 JACKS THAT WERE BAD	63-03-82000-290	48.57
Total 93464:						48.57
93465	01/03/2019	TOWN OF GRAND CHUTE	12142018	TAX BILL PAYMENT - REMOVE UTILITY CHG	63-00-14500	887.23
Total 93465:						887.23
93468	01/03/2019	TWO RIVERS PUBLIC SCHOO	122618	TWO C4500 CISCO FIBER SWITCHES	63-00-37200	1,050.00
Total 93468:						1,050.00
Total 63:						30,191.62
Grand Totals:						189,737.61

Dave Schowalter, President: _____

Jeff Nooyen, Commissioner: _____

Travis Thyssen, Commissioner: _____

Bruce Sherman, Commissioner: _____

Eric Davidson, Commissioner: _____

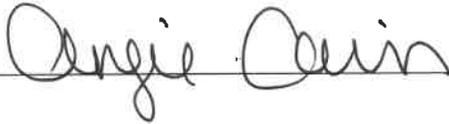
Angie Cain, Secretary: _____

Julie M. Wahlen, Treasurer: _____

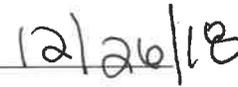
Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
61						
93422	12/20/2018	WE ENERGIES	0475-274-330-	DEC 2018 ENERGY COSTS - BOOSTER STATIONS	61-01-62600-344	8,082.63
Total 93422:						8,082.63
93444	01/03/2019	JIM FISCHER INC	1084689-IN	CONCRETE REPAIR ON NICOLET STREET	61-01-67300-390	1,500.00
Total 93444:						1,500.00
93447	01/03/2019	KRUCZEK CONSTRUCTION IN	122618	PERKINS STREET WATER MAIN REPLACEMENT	61-00-10700	126,572.97
Total 93447:						126,572.97
93453	01/03/2019	MCMAHON	0912548	WHITE HAWK MEADOWS 4-PHASE B ONSITE REP	61-00-10701	230.45
93453	01/03/2019	MCMAHON	0912598	ELSNER RD WATERMAIN-ENGINEERING SVCS	61-00-10700	64.80
93453	01/03/2019	MCMAHON	0912599	WATERMAIN DESIGN BLUEMOUND/8TH/LILAS DR	61-00-10700	388.80
93453	01/03/2019	MCMAHON	0912603	WREN DR TO CTH A-CONSTR ADMIN/ONSITE OBS	61-00-10700	9,862.67
93453	01/03/2019	MCMAHON	0912606	PERKINS ST - CONSTR ADMIN/ONSITE REP	61-00-10700	9,060.11
Total 93453:						19,606.83
Total 61:						155,762.43
62						
93419	12/20/2018	FOX WEST REGIONAL SEWER	4196	VACTOR WASTE DISPOSAL COSTS	62-02-83100-390	999.36
Total 93419:						999.36
93428	01/03/2019	AMERICAN CONSERVATION &	9046	AQUAHAWK MONTHLY BILLING	62-02-85100-290	904.00
Total 93428:						904.00
93434	01/03/2019	CITY OF APPLETON	1229-1	METERING SOFTWARE 10/14-12/31/18	62-02-85100-290	147.68
93434	01/03/2019	CITY OF APPLETON	1229-2	METERING SOFTWARE 1/1/19-10/13/19	62-02-85100-290	552.32
Total 93434:						700.00
93453	01/03/2019	MCMAHON	0092582	ELSNER RD SAN 2 DESIGN SVCS	62-00-10700	64.80
93453	01/03/2019	MCMAHON	0912546	WHITE HAWK MEADOWS 4-PHASE B-ONSITE SVC	62-00-10701	32.00
93453	01/03/2019	MCMAHON	0912601	CONSTR ADMIN/ONSITE OBSERVATION WREN DR	62-00-10700	1,083.40
Total 93453:						1,180.20
Total 62:						3,783.56
63						
93430	01/03/2019	AYRES ASSOCIATES	178107	MCCARTHY RD DESIGN & CONSTRUCTION SVCS	63-00-10700	3,683.49
Total 93430:						3,683.49
93438	01/03/2019	DLT SOLUTIONS LLC	122618	AUTOCAD ANNUAL SUBSCRIPTION RENEWAL	63-03-82000-290	1,184.97
Total 93438:						1,184.97
93440	01/03/2019	FIRST AMERICAN TITLE CO	925-65024245	STORM WATER/POND MNT AGREEMENTS	63-03-82000-210	7,650.00

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
61					
12/20/2018	CITY OF APPLETON	1220182	WATER VOLUME CHARGE	61-01-60200-390	214,268.91
12/20/2018	CITY OF APPLETON	1220183	CFP/FIRELINE	61-01-60200-390	35,384.00
12/20/2018	CITY OF APPLETON	1220184	WATER VOLUME CHARGE	61-01-60200-390	184,174.58
Total 181220001:					433,827.49
Total 61:					433,827.49
62					
12/20/2018	CITY OF APPLETON	122018	SEWER FOR MEMORY MELODY	62-02-82600-290	2,585.93
Total 181220001:					2,585.93
Total 62:					2,585.93
Grand Totals:					436,413.42

Angie Cain, Secretary:



Date:





AGENDA REQUEST
1/3/2019

TOPIC: Approve Preliminary Resolution SD3-01-2019 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2015-16 as amended for W. Greenville Drive (CTH GV) storm sewer installation – 440 feet northwest of N. McCarthy Road to 600 feet southeast of N. McCarthy Road.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Sanitary District 3
Department Reporting: Public Works	Submitted By: Karen M. Heyrman, P.E. <i>KMH</i> Deputy Director of Public Works

ISSUE: The urbanization of N. McCarthy Road includes a roundabout at W. Greenville Drive (CTH GV). The deflection required to slow speeds and correct the existing misalignment of these two roads will require transitioning 440 feet northwest and 600 feet southeast along W. Greenville Drive (CTH GV). Storm sewer is needed to improve drainage.

BACKGROUND/ANALYSIS: The Town Board approved the preliminary resolution for street reconstruction and urbanization on N. McCarthy Road from W. Wisconsin Avenue (STH 96) to W. Capitol Drive on June 19, 2018. The Traffic Impact Analysis (TIA) and preliminary design that followed has determined that a roundabout is the ideal intersection control at GV and N. McCarthy Road.

RECOMMENDATION: The staff's recommendation is to approve Preliminary Resolution SD3-01-2019 declaring the intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2015-16 as amended for W. Greenville Drive (CTH GV) storm sewer installation from 440 feet northwest of N. McCarthy Road to 600 feet southeast of N. McCarthy Road.

FISCAL IMPACT: CIP

Special assessments would fund some of the cost for street reconstruction and urbanization.

ATTACHMENTS: Resolution SD3-01-2019 and exhibits.

TOWN OF GRAND CHUTE
SANITARY DISTRICT NO. 3
(OUTAGAMIE COUNTY, STATE OF WISCONSIN)
RESOLUTION SD3-1-2019

W. GREENVILLE DRIVE (CTH GV)
(440 feet northwest to N. McCarthy Road to 600 feet southeast of N. McCarthy Road)

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER CHAPTER 66, POLICE POWERS, WIS. STATS., 2015-16 AS AMENDED.

BE IT RESOLVED by the Commissioners of the Sanitary District No. 3, Outagamie County, Wisconsin as follows:

1. The Sanitary District Commission hereby declares its intention to exercise its powers under Section 66.0703(1)(b), Wis. Stats., 2015-16 as amended, to levy special assessments upon specifically benefitting property within the following described area and map as shown on Exhibit "A" for benefits conferred upon such property by improvement of the following:
 - I. Improvements
 - A. Storm Sewer Installation
 - II. Location of Improvement
 - A. Located in Section 19, T21N, R17E
2. The total amount assessed against such improvements shall not exceed the total cost of the improvements. The Sanitary District Commission determines that such improvements shall be made under the police power, and the amount assessed against each parcel shall be on a cost per front foot, area, or unit cost basis.
3. The assessments against any parcel may be paid in cash or in the number of installments as outlined in the Special Assessment Policy and according to the Final Resolution of the Sanitary District Commission.
4. The Sanitary District/Engineer is directed to prepare a Report consisting of:
 - A. Plans and specifications of said improvements
 - B. A summary of the entire cost of the proposed improvements
 - C. A schedule of proposed assessments showing the properties, which are benefited by the work or improvement

Upon completing such report, the Sanitary District Engineer is directed to file a copy thereof in the Town Clerk's Office for public inspection.

5. Upon receiving the report of the Sanitary District/Engineer, the Town Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7), Wisconsin Statutes. The hearing shall be held at the Grand Chute Town Hall at a time set by the Town Clerk in accordance with Section 66.0703(7), Wisconsin Statutes.

Passed and approved this _____ day of _____, 2019

SANITARY DISTRICT NO. 3

By: David A. Schowalter
President

By: Angie Cain
Secretary

"EXHIBIT A"

CTH GV and McCarty Road Assessment Legal Description

Part of Lot 2 CSM 2601; all of Lot 1 CSM 7553; Lots 71 and 72 KEA Estates; all of Lot 1, Lot 11 and the vacated Frontage Road Edwin E. Kloehn Plat; all of Lots 12, 13, and 14 of the First Addition to the Edwin E. Kloehn Plat; being part of southeast ¼ of the northwest ¼, and the southwest ¼ of the northeast ¼ and the southeast ¼ of the northeast ¼ and the northeast ¼ of the southeast ¼ and the northwest ¼ of the southeast ¼ of Section 19, T21N R17E, Town of Grand Chute, Outagamie County, Wisconsin and described as follows,

Commencing at the east ¼ corner of said Section 19:

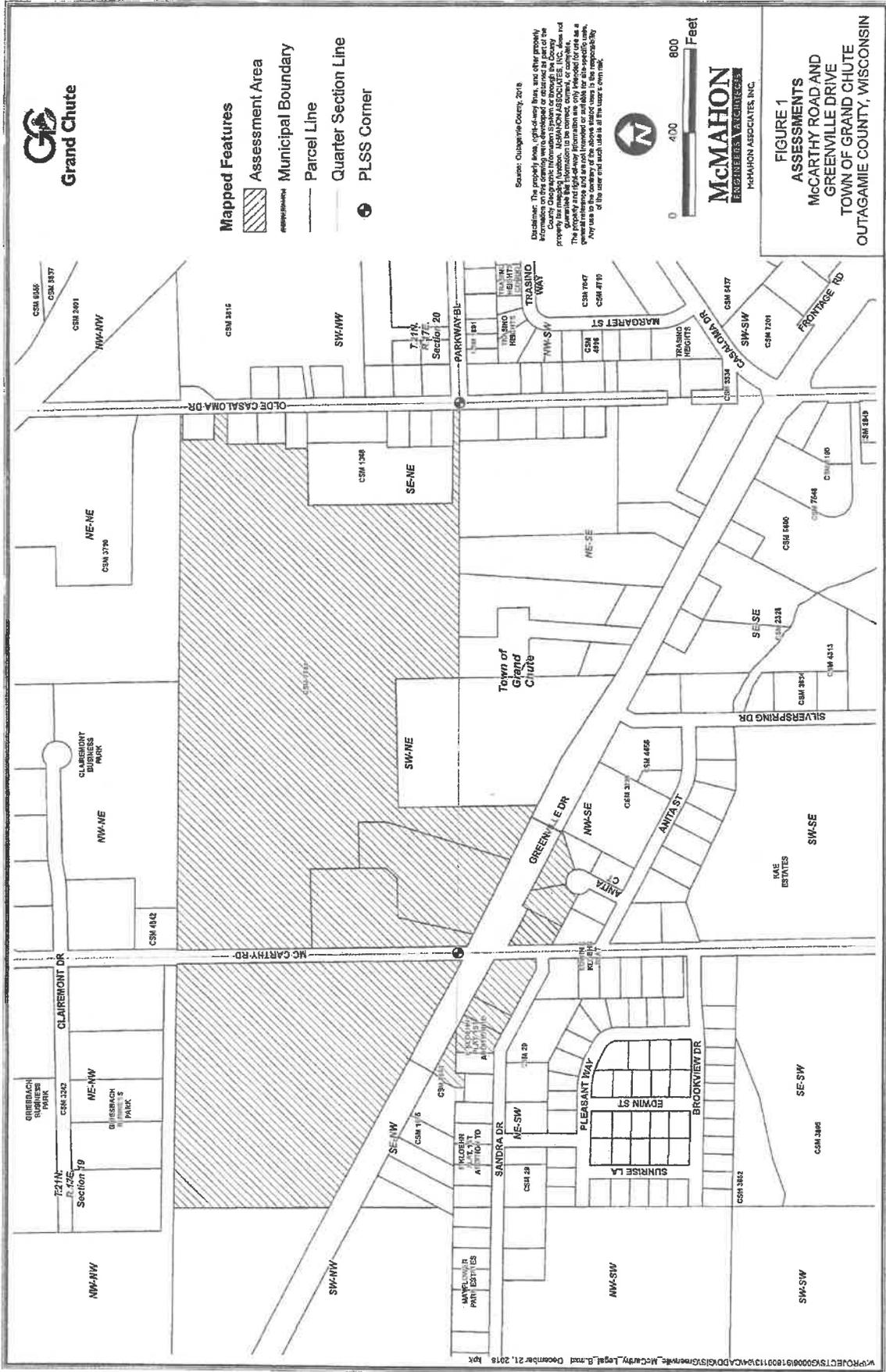
1. thence N89°51'08"W 33.00 feet along the south lines of CSM 7553 and the said southeast ¼ of the northeast ¼ to the southeast corner of Lot 1 CSM 7553 and the point of beginning;
2. thence continue N89°51'08"W 1290.71 feet along the said south lines to a corner of said Lot 1 and the southeast corner of Tax Parcel 0861-1;
3. thence N01°21'07"W 299.7 feet to a corner of Lot 1 CSM 7553 and the northeast corner of Tax Parcel 0861-1;
4. thence S88°40'44"W 620.07 feet to a corner of said Lot 1 and the northwest corner of said Tax Parcel;
5. thence S01°20'54"W 660.00 feet to a corner of said Lot 1 and the southwest corner of said Tax Parcel;
6. thence N63°41'41"W 56.35 feet along the northerly line of (Greenville Drive) CTH GV;
7. thence southwesterly 160.43 feet to the northeast corner of Lot 71 KAE Estates;
8. thence southwesterly 196.44 feet to the southeast corner of said Lot 71;
9. thence northwesterly 169.86 feet along the right of way line of Anita Court to the southeast most corner of Lot 72 said KAE Estates;
10. thence northwesterly 174.76 feet to the southwest most corner of said Lot 72;
11. thence northwesterly 100.28 feet along the southerly line of lot 11 Edwin E. Kloehn Plat to the southwest corner thereof;
12. thence north 205.77 feet along the west line of said lot 11 to the northwest corner thereof;
- 12.A thence northwesterly 96.83 feet to the northeast corner of Lot 1 Edwin E. Kloehn Plat and the west line of McCarty Road;
13. thence south 200.00 feet along the said west line to the southeast corner of Lot 1 Edwin E. Kloehn Plat and the north line of Sandra Drive;
14. thence west 51.69 feet along the northerly line of Sandra Drive;
15. thence northwesterly 428.95 feet along the said northerly line to an angle point in Sandra Drive;
16. thence west 22.00 feet along the north line of Sandra Drive to the southwest corner of Lot 14 First Addition to the Edwin E. Kloehn Plat;
17. thence north 180.00 feet to the northwest corner of said Lot 14;
18. thence west 100 feet along a south line of Lot 2 CSM 2601;
19. thence south 41.22 feet along an east line of Lot 2 CSM 2601;
20. thence west 70.05 feet along the south line of said CSM 2601 to the southwest corner of said Lot 2 and Tax Parcel 0843-3;
21. thence north 40.60 feet along the west lines of said Lot 2 and Tax Parcel 0843.3;
22. thence N28°53'13"E 57.29 feet along the said westerly line;
23. thence N42°43'39"E 71.09 feet along said westerly line to the northwest corner of Tax Parcel 0843-3;
24. thence northeasterly 130 feet at right angles to the CTH GV right of way to the northerly line thereof;

25. thence northwesterly 807.80 feet along the said northerly line of CTH GV to the west line of the said southeast $\frac{1}{4}$ of the northwest $\frac{1}{4}$;
26. thence north 739.81 feet to the northwest corner of the southeast $\frac{1}{4}$ of the northwest $\frac{1}{4}$;
27. thence east 3827.43 feet along the north lines of the said southeast $\frac{1}{4}$ of the northwest $\frac{1}{4}$ and the said southwest $\frac{1}{4}$ of the northeast $\frac{1}{4}$ and the said southeast $\frac{1}{4}$ of the northeast $\frac{1}{4}$ and the north line of Lot 1 CSM 7553 to the west line of Olde Casaloma Drive;

The next 15 calls are along the lines of Lot 1 CSM 7553;

28. S02°13'50"E 10.30 feet;
29. N89°44'57"W 123.95 feet;
30. S00°17'11"W 146.64 feet;
31. S89°42'49"E 126.21 feet;
32. S01°28'46"E 65.59 feet;
33. N89°41'36"W 150.21 feet;
34. S01°02'45"E 278.98 feet;
35. S89°39'36"W 25.78 feet;
36. S01°01'05"E 104.97 feet;
37. S88°55'41"W 274.29 feet;
38. S01°05'04"E 678.67 feet;
39. S89°48'54"E 274.29 feet;
40. S01°04'19"E 3.00 feet;
41. S89°51'08"E 175.75 feet;
42. S01°04'19"E 30.01 feet to the point of beginning.

"EXHIBIT A"



- Mapped Features**
- Assessment Area
 - Municipal Boundary
 - Parcel Line
 - Quarter Section Line
 - PLSS Corner

Disclaimer: The property area, light-duty lines, and other property information on this drawing were developed or obtained as part of the property for mapping purposes. It is not intended to be used for any other purpose. The information is provided for general reference and is not intended to be used for any specific purpose. Any use of the information on this drawing is at the user's own risk.



0 400 800 Feet



FIGURE 1
ASSESSMENTS
 MCCARTHY ROAD AND
 GREENVILLE DRIVE
 TOWN OF GRAND CHUTE
 OUTAGAMIE COUNTY, WISCONSIN