MEETING	DATE	TIME	LOCATION
Joint Sanitary District	Tuesday, October 1, 2019	6:30 p.m.	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board**. Individuals are allowed to speak only about agenda items and must fill out a "Request to Speak" form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve regular joint meeting minutes – September 17, 2019

F. FINANCIAL REPORTS

1. Approval of Voucher List – October 1, 2019

G. NEW BUSINESS

1. Approve Bluemound/Eighth/Lilas Change Order #1, Contract 2019-12, adding 5 working days for all work at Spencer and Bluemound.

2. Approve Bentwood Estates Dry Pond Maintenance final invoice amounts and a budget adjustment for SAN 3 Repairs & Maintenance in the amount of $35,364.42.

3. Discuss Hietpas Street drainage and letter from property owner at 2801 E. Hietpas Street.

H. ADJOURNMENT

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchute.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – SEPTEMBER 17, 2019

CALL TO ORDER/ROLL CALL

Meeting called to order at 6:32 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, Eric Davidson, and Angie Cain, Town Clerk

STAFF: Jim March, Town Administrator; Tim Bantes, Fire Chief; Greg Peterson, Police Chief; Brent Braun; IT Director; Julie Wahlen, Finance Director; Katie Schwartz, Public Works Director; Sarah Ziemba, HR Director; Karen Heyrman, Deputy Director of Public Works; Mike Patza, Town Planner; Mick Magalski, McMahon Associates; Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 1 signed attendance

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Thyssen/Nooyen) to approve the agenda as printed. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve regular joint meeting minutes – September 3, 2019

Accept Monthly Report – August 2019

Motion (Nooyen/Davidson) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher Lists – September 17, 2019

San 1, 2, 3 & East Side – $225,397.09 ACH – $13,518.19

Motion (Thyssen/Davidson) to approve the voucher list. Motion carried.

NEW BUSINESS

Approve proposal from McMahon Associates, Inc. for completion of a wetland analysis related to the Whispering Groves drainage project in the amount of $6,000.

Motion (Sherman/Davidson) to approve. Motion carried.

Approve the bridge petition for County Aid for culvert replacement on McCarthy Road, south of Brookview Drive.

Motion (Nooyen/Sherman) to approve. Motion carried.

ADJOURNMENT

Motion (Nooyen/Thyssen) to adjourn. Motion carried.

Meeting adjourned 6:34 p.m.

These minutes were taken at a regular meeting held on September 17, 2019 and entered in this record book, September 18, 2019 by:

Angie Cain

_____

Angie Cain, Town Clerk
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District
Initial Draft

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 94529:						7,410.67
94537	10/01/2019	PRECISION SEALCOATING IN	01423	STREET SWEEPING 8/19/19-8/24/19	63-03-82000-290	7,229.25
Total 94537:						7,229.25
94539	10/01/2019	PUBLIC SERVICE COMMISSIO	1908-I-02310	APPLICATION RATE/CASE SERVICES	61-01-92300-210	194.26
Total 94539:						194.26
94542	10/01/2019	SHERWIN INDUSTRIES INC	SS081298	MASTIC ONE	62-02-83100-390	3,739.65
Total 94542:						3,739.65
94546	10/01/2019	WI DEPT OF TRANSPORTATIO	395-00001443	WDOT ASSISTANCE WITH SPECER ST PROJECT	63-00-10700	153,307.99
94546	10/01/2019	WI DEPT OF TRANSPORTATIO	395-00001443	WDOT ASSISTANCE WITH SPECER ST PROJECT	61-00-10700	2,725.00
Total 94546:						156,032.99
94548	10/01/2019	WISCONSIN LAKE & POND RE	23445	2019 POND MANAGEMENT SERVICES	63-03-82000-360	443.50
Total 94548:						443.50
94550	10/01/2019	WONDRA CONSTRUCTION, IN	2019-02-9	PAY REQ 9-ELSNER ROAD URBANIZATION	61-00-10700	30,682.89
94550	10/01/2019	WONDRA CONSTRUCTION, IN	2019-02-9	PAY REQ 9-ELSNER ROAD URBANIZATION	63-00-10700	31,426.37
Total 94550:						62,109.26
Grand Totals:						814,034.07

Dave Schowalter, President: _____

Jeff Nooyen, Commissioner: _____

Travis Thyssen, Commissioner: _____

Bruce Sherman, Commissioner: _____

Eric Davidson, Commissioner: _____

Angie Cain, Secretary: _____

Julie M. Wahlen, Treasurer: _____

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
94497	09/19/2019	FOX WEST REGIONAL SEWER	4203	OPERATIONS & MAINT - SEWERAGE AUG 19	62-02-82601-290	72,422.28
94497	09/19/2019	FOX WEST REGIONAL SEWER	4203	EQUIPMENT REPLACEMENT-SEWERAGE - AUG 20	62-02-40301-000	10,761.18
94497	09/19/2019	FOX WEST REGIONAL SEWER	4203	DEBT SERVICE - SEWERAGE - AUG 2019	62-02-40400-000	51,406.32
94497	09/19/2019	FOX WEST REGIONAL SEWER	4203	DEPRECIATION-SEWERAGE AUG 2019	62-02-40300-000	6,953.81
Total 94497:						141,543.59
94503	10/01/2019	AECOM TECHNICAL SERVICE	2000260244	PROF SVCS NON-REVENUE WATER STUDY	61-01-92300-210	4,235.56
Total 94503:						4,235.56
94504	10/01/2019	AMERICAN CONSERVATION &	10132	AQUAHAWK	62-02-85100-290	468.75
94504	10/01/2019	AMERICAN CONSERVATION &	10132	AQUAHAWK	61-01-92300-290	468.75
Total 94504:						937.50
94505	10/01/2019	AYRES ASSOCIATES	182311	MCCARTHY RD DESIGN & CONSTRUCTION SVCS	61-00-10700	891.61
94505	10/01/2019	AYRES ASSOCIATES	182311	MCCARTHY RD DESIGN & CONSTRUCTION SVCS	62-00-10700	891.61
94505	10/01/2019	AYRES ASSOCIATES	182311	MCCARTHY RD DESIGN & CONSTRUCTION SVCS	63-00-10700	13,671.32
Total 94505:						15,454.54
94511	10/01/2019	BLACKBURN MFG CO	0602805-IN	MARKING FLAGS FOR WATER LINES	61-01-64200-390	477.13
94511	10/01/2019	BLACKBURN MFG CO	0602805-IN	MARKING FLAGS FOR SEWER LINES	62-02-82700-340	477.13
Total 94511:						954.26
94512	10/01/2019	BUTCH'S CURB & LANDSCAPI	2247	3" & 4" RISERS	63-03-82000-340	140.00
Total 94512:						140.00
94514	10/01/2019	DE GROOT, INC	2019-12-1	PAY REQ 1-BLUEMOUND/8TH/LILAS WATERMAIN R	61-00-10700	411,386.38
Total 94514:						411,386.38
94516	10/01/2019	FERGUSON WTRWRKS #1476	0283793	MANHOLE FRAME/LID	62-02-83100-390	679.46
Total 94516:						679.46
94519	10/01/2019	HEARTLAND BUSINESS SYST	334520-H	CALL RECORDING CONTRACT RENEWAL	61-01-92300-290	484.00
94519	10/01/2019	HEARTLAND BUSINESS SYST	334520-H	CALL RECORDING CONTRACT RENEWAL	62-02-85100-290	484.00
94519	10/01/2019	HEARTLAND BUSINESS SYST	334520-H	CALL RECORDING CONTRACT RENEWAL	63-03-82000-290	484.00
Total 94519:						1,452.00
94526	10/01/2019	MARCO INC NW7128	6783602	MONTHLY PLOTTER BILL	63-03-82000-290	30.40
94526	10/01/2019	MARCO INC NW7128	6783602	MONTHLY PLOTTER BILL	62-02-85100-290	30.40
94526	10/01/2019	MARCO INC NW7128	6783602	MONTHLY PLOTTER BILL	61-01-92300-290	30.40
Total 94526:						91.20
94529	10/01/2019	MCMAHON	0915373	GIS SUPPORT	61-01-92300-290	1,061.25
94529	10/01/2019	MCMAHON	0915373	GIS SUPPORT	62-02-85100-290	1,061.25
94529	10/01/2019	MCMAHON	0915373	GIS SUPPORT	63-03-82000-290	1,061.25
94529	10/01/2019	MCMAHON	0915652	ECOLOGICAL SVCS FOR GILLETT ST POND	63-03-82000-360	4,226.92

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
61					
09/20/2019	CITY OF APPLETON	092019	WATER SERVICES	61-01-60200-390	402,535.54
Total 190920001:					402,535.54
Total 61:					402,535.54
Grand Totals:					402,535.54

Angie Cain, Secretary: Angie Cain Date: 9/25/19

Grand Chute

AGENDA REQUEST
10/1/2019

TOPIC: Bluemound/Eighth/Lilas Change Order #1, Contract 2019-12, adding 5 working days for all work at Spencer and Bluemound.

☒ New Business ☐ Unfinished Business ☐ Reports ☐ Closed Session ☐ Ordinance/Resolution	Meeting: Sanitary District 1
Department Reporting: Public Works	Submitted By: Katie Schwartz, P.E., Director P.W.

ISSUE: Shall the Sanitary Commission approve Bluemound/Eighth/Lilas Change Order #1, Contact 2019-12, adding 5 working days for all work at Spencer and Bluemound.

BACKGROUND/ANALYSIS: The Traffic Control portion of the contract special provisions called for completion of all work on W. Spencer Street and S. Bluemound Drive in fifteen (15) working days in order to minimize traffic disruption. This change order is a five working day increase (from 15 to 20 days) for work on W. Spencer Street and S. Bluemound Drive. Contract completion dates remain unchanged and the contract price remains at $606,489.67. The additional five working days are justified based on the attached time extension breakdown request.

RECOMMENDATION: Staff recommendation is to approve Bluemound/Eighth/Lilas Change Order #1, Contract 2019-12, adding 5 working days for all work at Spencer and Bluemound.

FISCAL IMPACT: N/A

ATTACHMENTS:
Attachment No. 1 - Bluemound/Eighth/Lilas Change Order #1
Attachment No. 2 - Time Extension Breakdown

McMAHON
ENGINEERS ARCHITECTS

September 23, 2019

Grand Chute Sanitary District #1
Attn: Katie Schwartz, P.E., DPW
1900 W. Grand Chute Boulevard
Grand Chute, WI 54913

Re: Grand Chute Sanitary District #1
Contract 2019-12
Bluemound Drive, Eighth Street & Lilas Drive
Water Main Construction
Change Order #1 – Revised
McM. No. G0007-9-18-00687

Enclosed herewith is Change Order #1 – Revised for the above referenced project. This change order is a five working day increase for work on W. Spencer Street and S. Bluemound Drive. Completion dates remain unchanged. The Contract Price remains at $606,489.67.

Please review and sign in the space provided. **Return all copies to our office,** and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

Carl C. Sutter, P.E., CCS
Senior Vice President E&I Division

CCS:car

Enclosure: Change Order #1 – Revised

McMAHON
ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.

1445 MCMAHON DRIVE P.O. BOX 1025
NEENAH, WI 54956 NEENAH, WI 54957-1025

TELEPHONE: 920.751.4200
FAX: 920.751.4284

CHANGE ORDER

DE GROOT, INC.
4201 Champion Road
Green Bay, WI 54311

Contract No.	2019-12
Project File No.	G0007-9-18-00687
Change Order No.	One (1) – Revised
Issue Date:	August 27, 2019
Project:	Grand Chute Sanitary District #1
	Bluemound Dr, Eighth St & Lilas Dr
	Water Main Construction

You Are Directed To Make The Changes Noted Below In The Subject Contract:

	(Item Description)	(Price)
1.1	Extend Fifteen (15) Working Days for all Work on W. Spencer Street and S. Bluemound Drive to Twenty (20) Working Days. Contract Substantial and Final Completion Dates Remain Unchanged.	+ 5 Days
	TOTAL	**+ 5 Days**

The Changes Result In The Following Adjustments:

	CONTRACT PRICE	TIME	
Prior To This Change Order	$606,489.67	0	days
Adjustments Per This Change Order	$0.00	+5	days
Current Contract Status	**$606,489.67**	0	days

Recommended:	Accepted:	Authorized:
McMAHON ASSOCIATES, INC.	**DE GROOT, INC.**	**GRAND CHUTE**
Neenah, Wisconsin	Wisconsin	**SANITARY DISTRICT #1**
By: Carl Arthur	By: Mark D. Gaier	By:
Date: 8-27-19	Date: 9-3-19	Date:

☐ OWNER Copy
☐ CONTRACTOR Copy
☐ ENGINEER Copy (Contract Copy)
☐ FILE COPY

Four (4) Copies Should Accompany This Change Order
Execute And Return To ENGINEER For Distribution

PROJECTS\G0007\91800687\CONSTRUCTION\CHANGE ORDERS\CO 01 REVISED

De Groot, Inc.
4201 Champion Rd, Green Bay, WI 54311
Phone: 920-866-2348 / Fax: 920-866-2361
office@degrootinc.com

Time Extension Breakdown

8/16/19

Mick,

Per our conversation this morning here is a breakdown of the delays from the unforeseen conditions we have encountered.

- When in the intersection of Spencer and Bluemound we cut into a live 10" watermain that was marked as capped on the plans. This delay cost us about 2.5 hours
- On 7/31/19 the existing watermain blew apart. This had to be immediately fixed. This may have taken only a few hours to fix the actual leak but from the time of the break to when we were back to laying pipe at the rate we were before the leak that was a good ½ day delay.
- On 8/6/19 we encountered an unmarked 6" water service and valve at Stumpf. Once again this may have taken only a few hours to fix conflict but from the time of discovery to when we were back to laying pipe at the rate we were before the conflict, that was a ½ day delay.
- On 8/14/19 an additional hydrant was requested by Grand Chute to be replaced instead of reset/ replace bolts. Also, we had to go back and redo the Tie-In at College Service Drive. This was requested to be done after the planned tie in was made. With this going back I pretty much lost an entire day of completing Bluemound and moving and setting up over on Lilas/8th.

I understand that this does not add up to 5 days, but it delays our sub-contractors that much. When this project was started, I had all dates agreed upon by all subs that would get this work completed and finished in exactly 15 days. Due to all my subs having other projects and schedules they are committed to, when I had a half day delay that pushes them back multiple days to the next opening that they had in their schedule. In attempts to speed this up I requested high early concrete to be poured by Sommers, and we bored the services across Bluemound instead of open cutting. The boring helped with not interrupting traffic any further, and both the boring and concrete speed up our production to minimize the time extension. Due to these scheduling conflicts with our delays, subcontractors' schedules, and efforts to speed up production, 5 days is the minimum extension I could reduce this too. Please contact me with questions on this.

Thank you,

Marty Jensen
Project Manager
DeGroot, inc.

Grand Chute

AGENDA REQUEST
10/1/2019

TOPIC: Bentwood Estates Dry Pond Maintenance final invoice amounts and budget adjustment

☒ New Business ☐ Unfinished Business ☐ Reports ☐ Closed Session ☐ Ordinance/Resolution	Meeting: Sanitary District 3
Department Reporting: Public Works	Submitted By: Katie Schwartz, P.E., Director P.W.

ISSUE: The Bentwood Estates Dry Pond Maintenance project is complete and actual costs are greater than both the estimated costs and costs based on low bid.

BACKGROUND/ANALYSIS:
On January 30, 2018 the Bentwood Estates Property Owners were sent a letter from the Town indicating an estimated cost of $1,505.73 per parcel for of 51 parcels to have the four private ponds within Bentwood Estates dredged, graded, and restored. The letter indicated that this was an estimated amount and that the final amount would be based on the actual contracted price paid by the Town. This is not a special assessment and will be a direct invoice to the property owners for the work.

The work on the ponds is now complete and the final cost schedule has been assembled to include actual recorded bid items, quantities, and engineering costs. If all costs are assessed as originally agreed upon, the per-parcel cost would be $2,457.38 vs. $1,505.73. The majority of the cost differential is due to a much higher percentage of engineering cost than the standard 15% that was anticipated for design/re-design, construction administration, and on-site representation. This is in part due to the fact that the project extended into two construction seasons, but is also largely due to the complexities of having 51 owners on a project.

Attachment No. 1 is a spreadsheet with final costs removing the dewatering and middle basin re-design from the assessable amount. In addition, engineering cost over 15% have been removed from the assessment calculation and are instead included at the bottom of the spreadsheet for reference. With these adjustments to the schedule the per parcel cost will be $1,763.96. The cost differential of $35,364.42 would then be paid by SAN 3.

RECOMMENDATION: Staff recommendation is to invoice the 51 lots for Bentwood Dry Pond Maintenance at a rate of $1,763.96 per lot based on the attached Final Project Costs Spreadsheet. This will require a one sided budget adjustment to increase 63-03-82000-360 (Repairs & Maintenance) by $35,364.42.

FISCAL IMPACT: BUDGET

Action will require a one sided budget adjustment to increase 63-03-82000-3602 by $35,364.42.

ATTACHMENTS:

Attachment No. 1 - Final Project Costs Spreadsheet

Attachment No. 2 - January 30, 2018 letter with original schedule of costs

Grand Chute Sanitary District # 3
Bentwood Estates Ponds
G0003-9-16-00126

Project Costs (Based on recorded quantities and Katie's request):

Item	Recorded Quantity	Unit	Unit Price	Amount	Assessable Amount
West Pond					
Inlet Protection	2	Each	$125.00	$250.00	$250.00
Tracking Pad	67	SY	$15.65	$1,048.55	$1,048.55
Ditch Check	20	LF	$6.80	$136.00	$136.00
Dewatering	1	LS	$5,000.00	$5,000.00	$5,000.00
Bush & Tree Removal	3	Each	$150.00	$450.00	$450.00
Common Excavation	405	CY	$27.85	$11,279.25	$11,279.25
Restoration	1476	SY	$3.10	$4,575.60	$4,575.60
Erosion Mat Class I Urban Type A	692	SY	$1.50	$1,038.00	$1,038.00
Erosion Mat Class I Urban Type B	744	SY	$1.60	$1,190.40	$1,190.40
Concrete Ditch Liner	112	LF	$21.50	$2,408.00	$0.00
Remove & Replace Curb & Gutter	16	LF	$32.50	$520.00	$520.00
Middle Pond					
Inlet Protection	2	Each	$125.00	$250.00	$250.00
Tracking Pad	67	SY	$15.65	$1,048.55	$1,048.55
Ditch Check	15	LF	$6.80	$102.00	$102.00
Dewatering	1	LS	$5,000.00	$5,000.00	$5,000.00
Bush & Tree Removal	23	Each	$75.00	$1,725.00	$1,725.00
Common Excavation	155	CY	$15.50	$2,402.50	$2,402.50
Restoration	2250	SY	$3.10	$6,975.00	$6,975.00
Erosion Mat Class I Urban Type A	1054	SY	$1.50	$1,581.00	$1,581.00
Erosion Mat Class I Urban Type B	1134	SY	$1.60	$1,814.40	$1,814.40
Concrete Ditch Liner	216	LF	$21.50	$4,644.00	$0.00
Remove & Replace Curb & Gutter	16	LF	$33.50	$536.00	$536.00
Reconfigure Basin per Agreement with Property Owner	1	T&M	$3,020.00	$3,020.00	$0.00
Dewater Middle Basin in 2019	21	Days	$350.00	$7,350.00	$0.00
East Pond					
Inlet Protection	4	Each	$125.00	$500.00	$500.00
Tracking Pad	67	SY	$15.65	$1,048.55	$1,048.55
Ditch Check	20	LF	$6.80	$136.00	$136.00
Dewatering	1	LS	$5,000.00	$5,000.00	$5,000.00
Remove Vegetation	1	LS	$750.00	$750.00	$750.00
Restoration	750	SY	$3.10	$2,325.00	$2,325.00
Erosion Mat Class I Urban Type A	357	SY	$1.50	$535.50	$535.50
Erosion Mat Class I Urban Type B	378	SY	$1.60	$604.80	$604.80
Concrete Ditch Liner	145	LF	$21.50	$3,117.50	$0.00
Remove & Replace Curb & Gutter	16	LF	$33.50	$536.00	$536.00
South Pond					
Tracking Pad	67	SY	$15.65	$1,048.55	$1,048.55
Temporary 18" CMP	17	LF	$41.00	$697.00	$697.00
Ditch Check	20	LF	$6.80	$136.00	$136.00
Dewatering	1	LS	$5,000.00	$5,000.00	$5,000.00
Common Excavation	260	CY	$15.50	$4,030.00	$4,030.00
Restoration	973	SY	$3.10	$3,016.30	$3,016.30
Erosion Mat Class I Urban Type A	469	SY	$1.50	$703.50	$703.50
Erosion Mat Class I Urban Type B	477	SY	$1.60	$763.20	$763.20
Concrete Ditch Liner	143	LF	$22.50	$3,217.50	$0.00
Remove Vegetation	1	LS	$750.00	$750.00	$750.00
		Construction Cost:		$98,259.65	$74,502.65
		Engineering:		$14,738.95	$11,175.40
		Contingencies:		$0.00	$0.00
		Subtotal:		$112,998.60	$85,678.05
		Administration (5%):		$5,649.93	$4,283.90
		Total Project Cost:		$118,648.53	$89,961.95

Setting Assessment Rate:

Assessable cost:	$89,961.95		*Preliminary rate: $2,687.44 per lot*
Assessable parcels:	51	lots	*Rate provided to owners: $1,505.73 per lot*
Assessment rate:	$1,763.96	per lot	*Rate based on low bid: $1,973.97 per lot*

Schedule of Assessments:

Owner	Address	Tax Key Number	Parcels	Assessment Amount
SCHUELER, PHILIP & CHRISTINE	4628 CAPITOL DR W	102432100	1	$1,763.96
POKORNY, TAMMY L	4618 CAPITOL DR W	102432200	1	$1,763.96
MALLIET, MARK J	4610 CAPITOL DR W	102432300	1	$1,763.96
POST, JAMES T & SUSAN K	4534 CAPITOL DR W	102432400	1	$1,763.96
SCHOESSOW, TONI J	4528 CAPITOL DR W	102432500	1	$1,763.96
BOYLE, WILLIAM & PATRICIA	3503 THORNWOOD DR N	102432600	1	$1,763.96
WOLFF, JAMES H & LAURIE K	4523 FIELDWOOD LA W	102432700	1	$1,763.96
PETER J/CANDACE ZAK LV TRUST	4529 FIELDWOOD LA W	102432800	1	$1,763.96
SUNSTROM, ALLEN L & KATHY J	3521 PRAIRIEWOOD DR N	102432900	1	$1,763.96
VANDENHEUVEL, TIMOTHY R & VICK	3533 PRAIRIEWOOD DR N	102433000	1	$1,763.96
VANASTEN, EDWARD G & ANN B	3547 PRAIRIEWOOD DR N	102433100	1	$1,763.96
TETTING JT REVOC TRUST	4611 AMBERWOOD LA W	102433200	1	$1,763.96
ESSLER, SHAWNA L & ROSETTI, ANTHONY J	3542 CASALOMA DR N	102433300	1	$1,763.96
DESENS, BRIAN & LEAH	3556 CASALOMA DR N	102433400	1	$1,763.96
SULLIVAN, JASON D	3598 CASALOMA DR N	102433500	1	$1,763.96
KAPPELMAN, MATTHEW R	4632 AMBERWOOD LA W	102433600	1	$1,763.96
MCGLONE, KENNETH J & DENISE M	4626 AMBERWOOD LA W	102433700	1	$1,763.96
SHARMA, VISHAL & JAN	4616 AMBERWOOD LA W	102433800	1	$1,763.96
HOESCH, ERICA A & TYLER R	4602 AMBERWOOD LA W	102433900	1	$1,763.96
LIETZKE, GREGORY A & PAULA A	4532 AMBERWOOD LA W	102434000	1	$1,763.96
WIERZBINSKI, BRIAN J & KAREN A	4526 AMBERWOOD LA W	102434100	1	$1,763.96
WEILAND, STEVEN E & JEAN C	4516 AMBERWOOD LA W	102434200	1	$1,763.96
VANEPEREN, GARY G & CHARLENE M	4508 AMBERWOOD LA W	102434300	1	$1,763.96
ROCHON, DAVID E & NORI Q	4504 AMBERWOOD LA W	102434400	1	$1,763.96
GALAROWICZ, JOSEPH R & MELANI	4488 AMBERWOOD LA W	102434500	1	$1,763.96
ARTEMAN, DAVID J & CHANNON L	4482 AMBERWOOD LA W	102434600	1	$1,763.96
ROSE, NELS J & TRISHA A	4472 AMBERWOOD LA W	102434700	1	$1,763.96
WILLIAM A/JILL GEORGER RV TRT	4468 AMBERWOOD LA W	102434800	1	$1,763.96
SIMON, CHRISTOPHER P & SARAH L	4464 AMBERWOOD LA W	102434900	1	$1,763.96
BURGLAND, JOHN M & NANCY L	3536 RUSSELWOOD DR N	102435000	1	$1,763.96
JOY, JEFFREY J & HEATHER C	3524 RUSSELWOOD DR N	102435100	1	$1,763.96
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WOLFGRAM, RANDALL L & LYNAE M	4469 FIELDWOOD LA W	102435300	1	$1,763.96
PAMELA L ARAGON REV LVG TRUST	4475 FIELDWOOD LA W	102435400	1	$1,763.96
TAUTGES, STEVEN M & HEATHER M	4487 FIELDWOOD LA W	102435500	1	$1,763.96
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KLEIN, KURT L & AMY K	4515 FIELDWOOD LA W	102435700	1	$1,763.96
SCHESKE, JOSEPH M & SUSAN J	3523 SWEETWOOD CT	102435800	1	$1,763.96
WATSON, JAMES R & JOAN L	3530 PRAIRIEWOOD DR N	102435900	1	$1,763.96
NEUMANN, DARRELL O & KRIS R	3542 PRAIRIEWOOD DR N	102436000	1	$1,763.96
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MCMICHAEL, WILLIAM L & LAVERIA	4513 AMBERWOOD LA W	102436200	1	$1,763.96
LEVENSON, LEE A & ANNE	4499 AMBERWOOD LA W	102436300	1	$1,763.96
ANDREW/MAUREEN GILICINSKI TRUST	4485 AMBERWOOD LA W	102436400	1	$1,763.96
PAYNE, FORREST K & JORRANE L	4477 AMBERWOOD LA W	102436500	1	$1,763.96
WILDERMUTH, JOHN H & JUDITH M	3535 RUSSELWOOD DR N	102436600	1	$1,763.96
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DALEN-BARD, JEFFREY G & KRISTIN	3538 SWEETWOOD CT	102437000	1	$1,763.96
SIPPLE, CHRISTOPHER J	3537 SWEETWOOD CT	102437100	1	$1,763.96
			51	$89,961.95

Note: All parcels are RSF zoning

	Total Amount	Assessable Amount
Actual Engineering Costs Above 15% of Construction Cost:	$25,186.25	$19,096.77

Grand Chute
experience better

DEPARTMENT OF PUBLIC WORKS
1900 W Grand Chute Blvd, Grand Chute WI 54913
PH. 920-832-1581 FAX 920-832-6036
www.grandchute.net

January 30, 2018

Re: Bentwood Estates Dry Pond Maintenance

Dear Bentwood Estates Property Owners:

Within your subdivision, there are a number of stormwater ponds that are in need of maintenance at this time. While these ponds are wholly contained within certain lots in the subdivision, the recorded plat provided a drainage covenant obligating the owners of all properties in the subdivision to assume the full costs of pond maintenance.

This drainage covenant also provides that the Town of Grand Chute retains the right to perform pond maintenance and/or repairs and to charge the costs of this work equally among owners of all properties in the subdivision. Based on past practice and consensus reached at two public informational meetings, it has been determined that it would be more cost effective for the Town to provide the pond maintenance with guidance from the Town Engineer, to help ensure that standard specifications are met.

The attached plans show the limits of excavation to restore the ponds to the original grade. Existing structure encroachments into the ponds are shown to remain. However, any encroaching trees and shrubs will be removed. The Town will equally invoice this maintenance cost among the property owners of the subdivision. The invoice will be payable within 60 days per State Statue 66.0627. The Engineer's preliminary estimate of cost is $1,505.73 per parcel. This is an estimate provided as a courtesy for property owners to plan for this billing. The final cost will be based on the actual contracted price paid by the Town. Re-grading of these ponds will be done in the summer or early fall of this year. If you have any questions or comments please contact me at 832-1581.

Sincerely,

Karen M. Heyrman

Karen M. Heyrman, P.E.
Deputy Director of Public Works
Town of Grand Chute

Attachment
cc: Town Board
Jim March, Town Administrator

S:\DPW\CIP Projects\2018 Projects\SAN 123\Bentwood-Amberwood\CE_Bentwood-pond_012918.docx

Schedule of Cost:

Owner	Address	Tax Key Number	Parcels	Assessment Amount
SCHUELER, PHILIP & CHRISTINE	4628 CAPITOL DR W	102432100	1	$1,505.73
POKORNY, TAMMY L	4618 CAPITOL DR W	102432200	1	$1,505.73
MALLIET, MARK J	4610 CAPITOL DR W	102432300	1	$1,505.73
POST, JAMES T & SUSAN K	4534 CAPITOL DR W	102432400	1	$1,505.73
SCHOESSOW, TONI J	4528 CAPITOL DR W	102432500	1	$1,505.73
BOYLE, WILLIAM & PATRICIA	3503 THORNWOOD DR N	102432600	1	$1,505.73
WOLFF, JAMES H & LAURIE K	4523 FIELDWOOD LA W	102432700	1	$1,505.73
PETER J/CANDACE ZAK LV TRUST	4529 FIELDWOOD LA W	102432800	1	$1,505.73
SUNSTROM, ALLEN L & KATHY J	3521 PRAIRIEWOOD DR N	102432900	1	$1,505.73
VANDENHEUVEL, TIMOTHY R & VICK	3533 PRAIRIEWOOD DR N	102433000	1	$1,505.73
VANASTEN, EDWARD G & ANN B	3547 PRAIRIEWOOD DR N	102433100	1	$1,505.73
TETTING JT REVOC TRUST	4611 AMBERWOOD LA W	102433200	1	$1,505.73
ESSLER, SHAWNA L & ROSETTI, ANTHONY J	3542 CASALOMA DR N	102433300	1	$1,505.73
DESENS, BRIAN & LEAH	3556 CASALOMA DR N	102433400	1	$1,505.73
SULLIVAN, JASON D	3598 CASALOMA DR N	102433500	1	$1,505.73
KAPPELMAN, MATTHEW R	4632 AMBERWOOD LA W	102433600	1	$1,505.73
MCGLONE, KENNETH J & DENISE M	4626 AMBERWOOD LA W	102433700	1	$1,505.73
SHARMA, VISHAL & JAN	4616 AMBERWOOD LA W	102433800	1	$1,505.73
HOESCH, ERICA A & TYLER R	4602 AMBERWOOD LA W	102433900	1	$1,505.73
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SIPPLE, CHRISTOPHER J	3537 SWEETWOOD CT	102437100	1	$1,505.73
			51	$76,792.17

Grand Chute

AGENDA REQUEST
10/1/2019

TOPIC: Hieptas Street drainage and letter from property owner at 2801 E. Hieptas Street

☒ New Business ☐ Unfinished Business ☐ Reports ☐ Closed Session ☐ Ordinance/Resolution	Meeting: Sanitary District 3
Department Reporting: Public Works	Submitted By: Katie Schwartz, P.E., Director P.W.

ISSUE: The property owner at 2801 E. Hieptas Street has concerns with storm water runoff in the vacant lot /parcel 102006500 (owned by the same owner) to the east of their home.

BACKGROUND/ANALYSIS: According to the property owner there have been concerns regarding storm water runoff at parcel 102006500 for over 30 years. Earlier this year public works staff have met with the owner both in the field and in the office to discuss these concerns. There is a swale and pipe through parcel 102006500 that has been there since approximately the late '60s/early 70's. It is likely that this pipe was installed by the property owner at that time and it is now failing causing depressions and water problems within the parcel and adjoining properties.

Here is a general timeline of development and changes that occurred in this area over the years:
- 1857 - Rowe Plat approved; parcel 102006500 is part of the land within this plat
- 1953 - Hietpas Plat approved; Hietpas Street constructed shortly after; this would have included the installation of cross pipes as needed to maintain drainage and direct it along the natural watershed contours (see the third location map)
- 1981 - Date of the plans for the City to install the concrete channel and re-align Northland Creek (this included making a pipe connection to the existing 12-inch metal pipe just south of parcel 102006500. The City stated that the pipe extension was done to allow the 12-inch metal pipe to continue draining to daylight after the existing channel was filled in and relocated further south)
- 1986 - Current owner purchases property

Based on all available data, staff determined that the drainage concern is a private property owner maintenance issue. This was conveyed via email on July 9, 2019. Since that time the property owner has contacted Board Members both through in person meetings and via email correspondence resulting in additional discussion at the Sanitary Commission Meeting.

RECOMMENDATION: Staff has indicated that based on all available data the drainage concern is a private property owner maintenance concern.

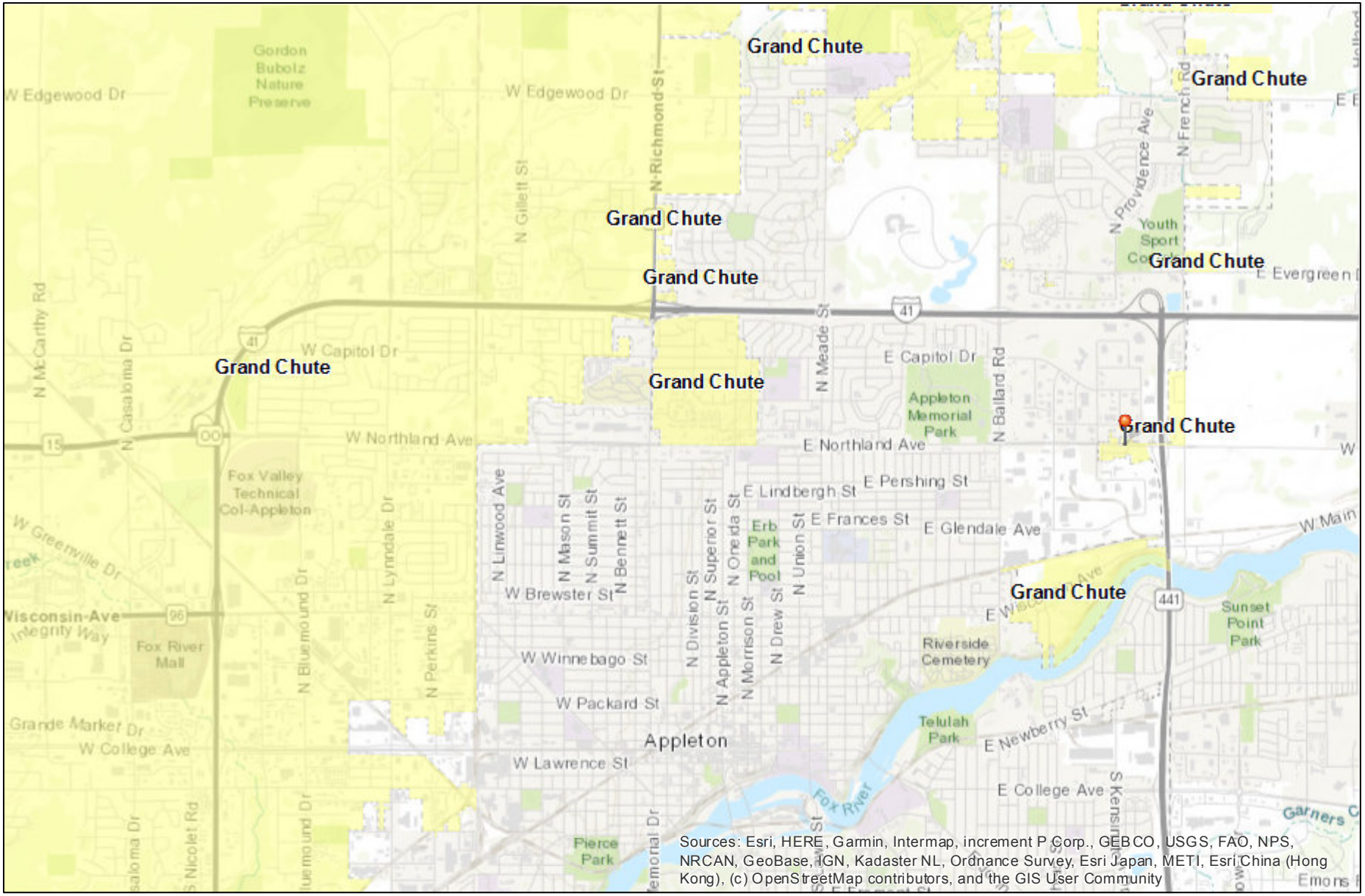
FISCAL IMPACT: N/A

ATTACHMENTS:

Attachment No. 1 - Location maps
Attachment No. 2 - July 2019 email correspondence
Attachment No. 3 - Email/letter received from property owner at 2801 E. Hieptas Street on August 29, 2019

Town of Grand Chute Web Map

ATTACHMENT NO. 1



Disclaimer: The data provided in the Town of Grand Chute Interactive GIS Map was generated from multiple sources and agencies. Every effort has been made to offer the most accurate data. However, the Town provides this information with the understanding that it is not guaranteed to be accurate, correct, or complete. The Town may make improvements to the Interactive GIS Map periodically. Conclusions drawn from this information are the responsibility of the user. The user agrees that the Town of Grand Chute shall not be held responsible for actions, claims, damages, or judgments made from this data.

Author:

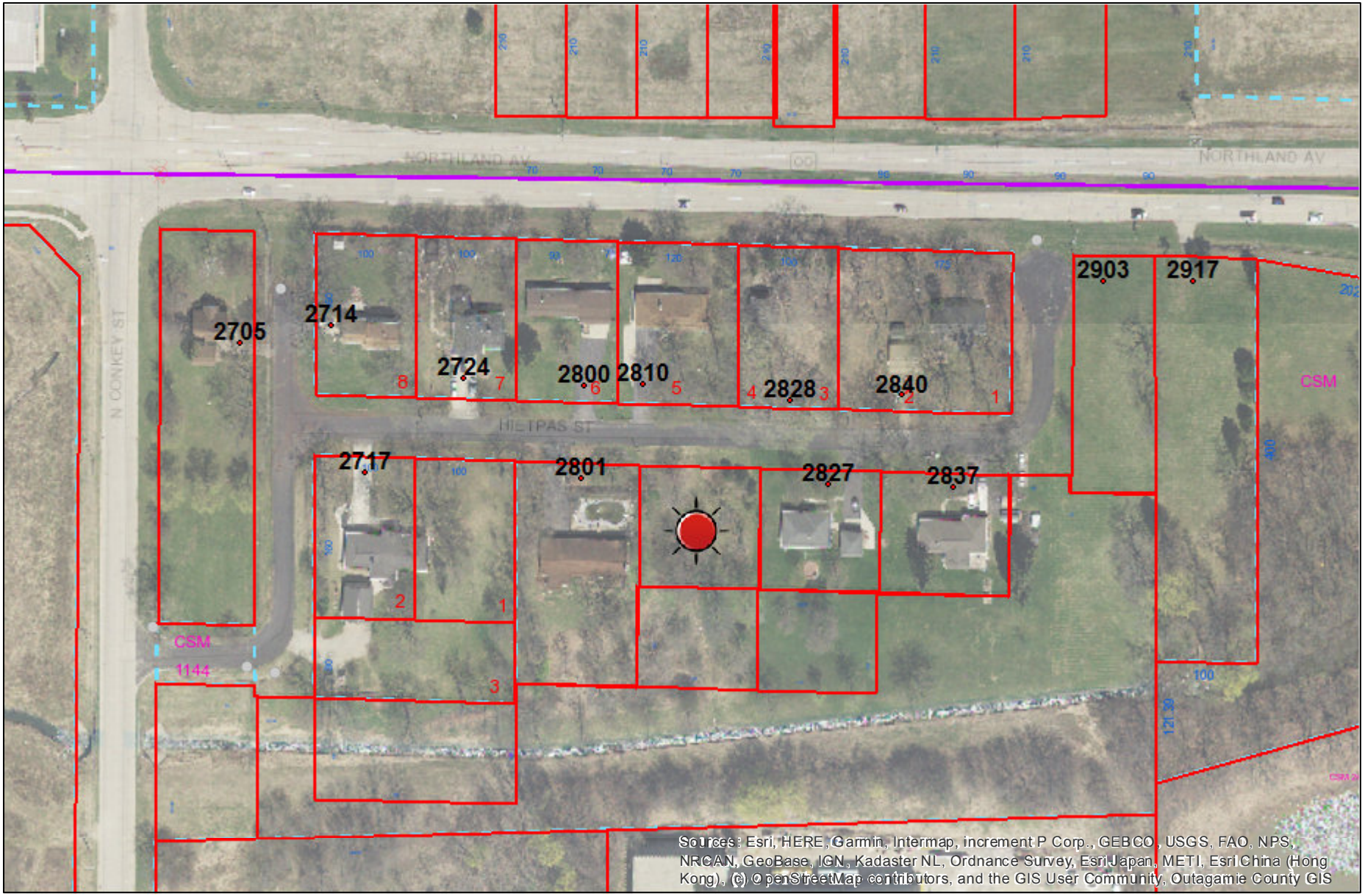
Copyright:

0 0.5 1 2 mi

Grand Chute

Date: 9/24/2019 01:54 PM

Town of Grand Chute Web Map



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Author:

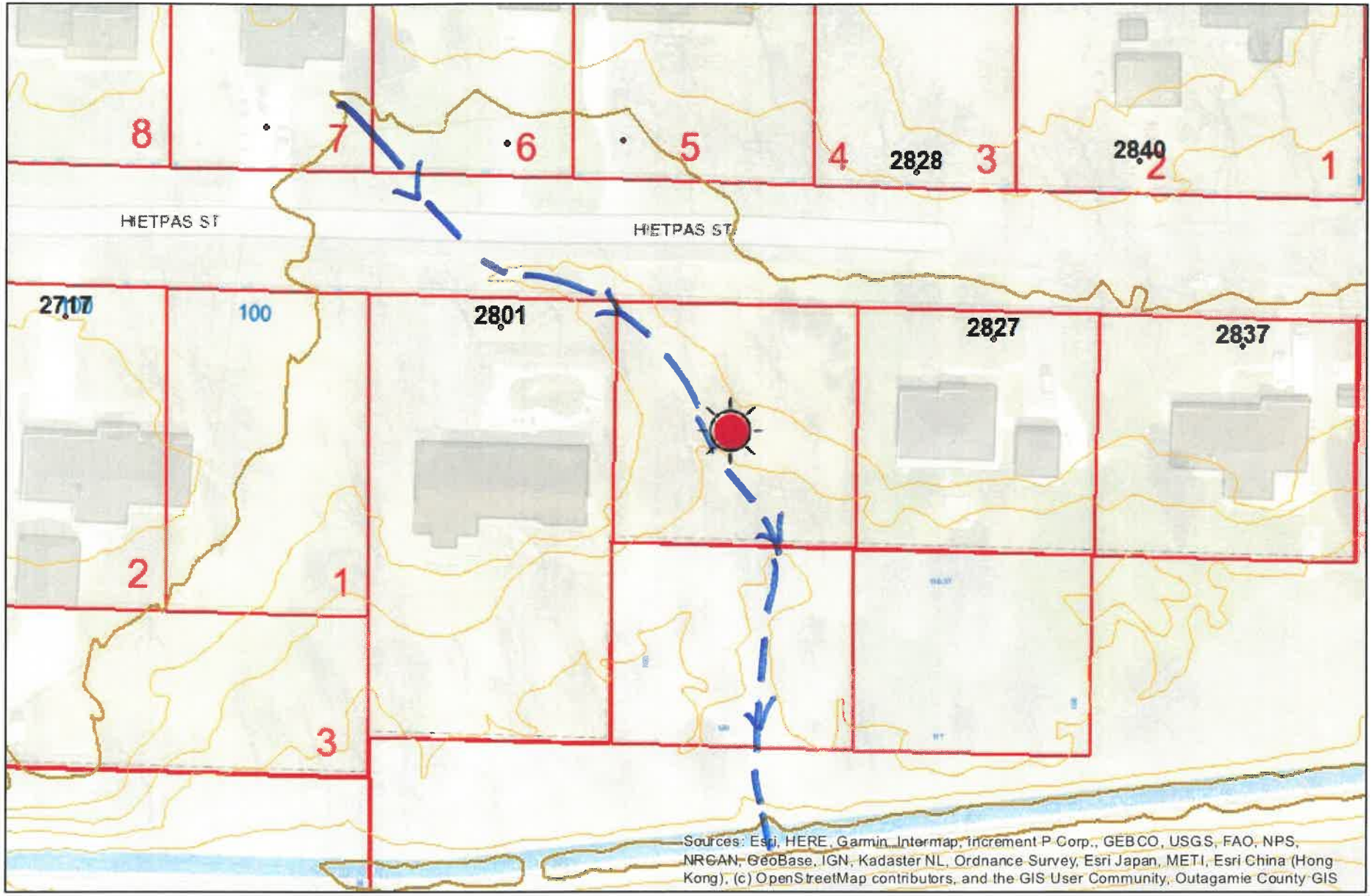
Copyright:

0 0.0175 0.035 0.07 mi

Grand Chute

Date: 9/24/2019 02:04 PM

Town of Grand Chute Web Map



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Author:

Copyright:

0 0.0075 0.015 0.03 mi

Grand Chute

ATTACHMENT NO. 2

Katie A. Schwartz

From: Katie A. Schwartz
Sent: Tuesday, July 9, 2019 12:28 PM
To: dvanbuecken@new.rr.com
Cc: Karen M. Heyrman; Todd W. Prahl
Subject: FW: Grand Chute Contact Us - Public Works - General

Good afternoon Donna -

I have reviewed the Hietpas Plat as well as the Rowe's plat. Neither of these documents provide any additional information regarding drainage or easements. In addition, I spoke with City of Appleton staff regarding the ditch realignment project from 1981. Their records do not contain any information that would indicate that the pipe through parcel 102006500 (your vacant property along Hietpas Street) was contained within a storm sewer easement owned by the Town. It is our belief that the pipe through this parcel was placed by a previous owner of this property in order to otherwise fill in the low point or natural swale through the property. As a result, any maintenance concerns regarding this pipe would be the private property owner's.

Katie Schwartz, P.E.
Director of Public Works
1900 W. Grand Chute Blvd.
Grand Chute, WI 54913-9613
PH (920) 832-1581
FAX (920) 832-6036
katie.schwartz@grandchute.net

-----Original Message-----
From: PublicWorks <publicworks@grandchute.net>
Sent: Monday, July 8, 2019 10:30 AM
To: Katie A. Schwartz <Katie.Schwartz@grandchute.net>
Subject: FW: Grand Chute Contact Us - Public Works - General

-----Original Message-----
From: Donna VanBuecken <donotreply@dmistudios.com>
Sent: Monday, July 8, 2019 9:20 AM
To: PublicWorks <publicworks@grandchute.net>
Subject: Grand Chute Contact Us - Public Works - General

Email Address: dvanbuecken@new.rr.com

First Name: Donna

Last Name: VanBuecken

Address: 2801 E Hietpas St

City: Grand Chute

State: Wisconsin

Zip Code: 54911

Phone Number: 920-730-8436

Fax Number: 920-730-8436

Comments/Questions: Katie Schwartz -- While you're doing your research about the Hietpas Plat, lowering Northland Ave and City of Appleton's storm sewer hook-up off Northland Creek, you might also review the changes to the street. 33 years ago Hietpas Street was a through street with two more houses on the east end. Now it is a deadend and just land on the east end.

ATTACHMENT NO. 3

Katie A. Schwartz

From: Dave A. Schowalter
Sent: Tuesday, September 3, 2019 5:57 PM
To: Katie A. Schwartz
Subject: Fwd: Grand Chute Contact Form

Sent from my iPhone

Begin forwarded message:

From: Donna VanBuecken <donotre_p_y@dmistudios.com>
Date: August 29, 2019 at 8:14:32 AM CDT
To: <dave.schowalter_@grandchute.net>
Subject: Grand Chute Contact Form
Reply-To: Donna VanBuecken <dvanbuecken_@new.rr.com>

Email Address: dvanbuecken_@new.rr.com

First Name: Donna

Last Name: VanBuecken

Address:

City: Grand Chute

State: Wisconsin

Zip Code: 54911

Phone Number: 9207308436

Fax Number:

Comments/Questions: I am writing to you about a problem with storm water runoff in our neighborhood. Our problem is not new; it's been going on for more than 30 years. But now it has gotten to the point where the Town needs to accept their responsibility and construct the storm sewer that is supposed to flow underground through our side lot and connect to the City of Appleton's storm sewer which empties into Northland Creek. See attached copy of part of City of Appleton construction drawing.

When I first approached the Town about the side lot over 30 years ago, Mike Marsden told me it was a natural drainage area and we could not build on it. Since we had experienced some major flooding in our side lot, I then asked if they were going to connect to the City of Appleton's storm sewer which runs underground through our property and empties into Northland Creek.

Mike responded "when the time comes."

When we first moved here, there was a small sewer pipe that ran, from the open culvert under Hietpas St, underground to where I do not know. That small pipe is now hopelessly plugged/covered with dirt and no longer drains so all water must flow over land. Unfortunately the topo has changed and the land no longer drains well, and much of the water ends up sitting between the edge of the road and the north edge of the swale (the right-of-way) and further south on the side lot we own which is in the City of Appleton and which abuts Northland Creek. Because much of our yard is naturally landscaped, not mowing these soggy areas isn't of too much concern but it does provide a habitat for mosquitoes to breed which is not acceptable. We suspect this change in topo was hastened by both the lowering of Northland Ave and the resurfacing and re-elevation of Hietpas St.

A number of years ago, when Mike was still Chair, the Town did fill in a hole (at least 4' deep) that developed in line with the storm sewer, but they said they found no pipe so we're not certain why it developed or if it was related to the storm water runoff or the sewer.

During the past few years, we developed a new hole (at least 4' deep) which was not in line with the storm sewer and the Town refused to fix it, so we had it filled in ourselves. I do not know if this new hole is related to the storm sewer drainage problem, but the dirt in it continues to sink.

I'm not certain why the Town doesn't feel they bear some responsibility for the runoff from this subdivision. Katie Schwartz says maintaining the storm water runoff wasn't in the covenants. Yet the Town takes responsibility for the road, so shouldn't they be responsible for the storm water runoff from the ditches, right-of-ways and storm sewers?

I realize I have been writing about our problem specifically, but during the recent power outage, people in our neighborhood ran generators for electricity not to keep their refrigerators and freezers running, but to keep their sump pumps running. There is a drainage problem in this neighborhood and we would like the Town to help us fix it before the issue becomes a major flood event.

Whenever it rains or snow melts, we have flooding at both ends of Hietpas St which makes for hazardous driving in and out of this neighborhood. This has been the case since they resurfaced and re-elevated Northland Ave and Hietpas St. Again, shouldn't the Town bear some responsibility for fixing the safety hazard caused by this flooding?

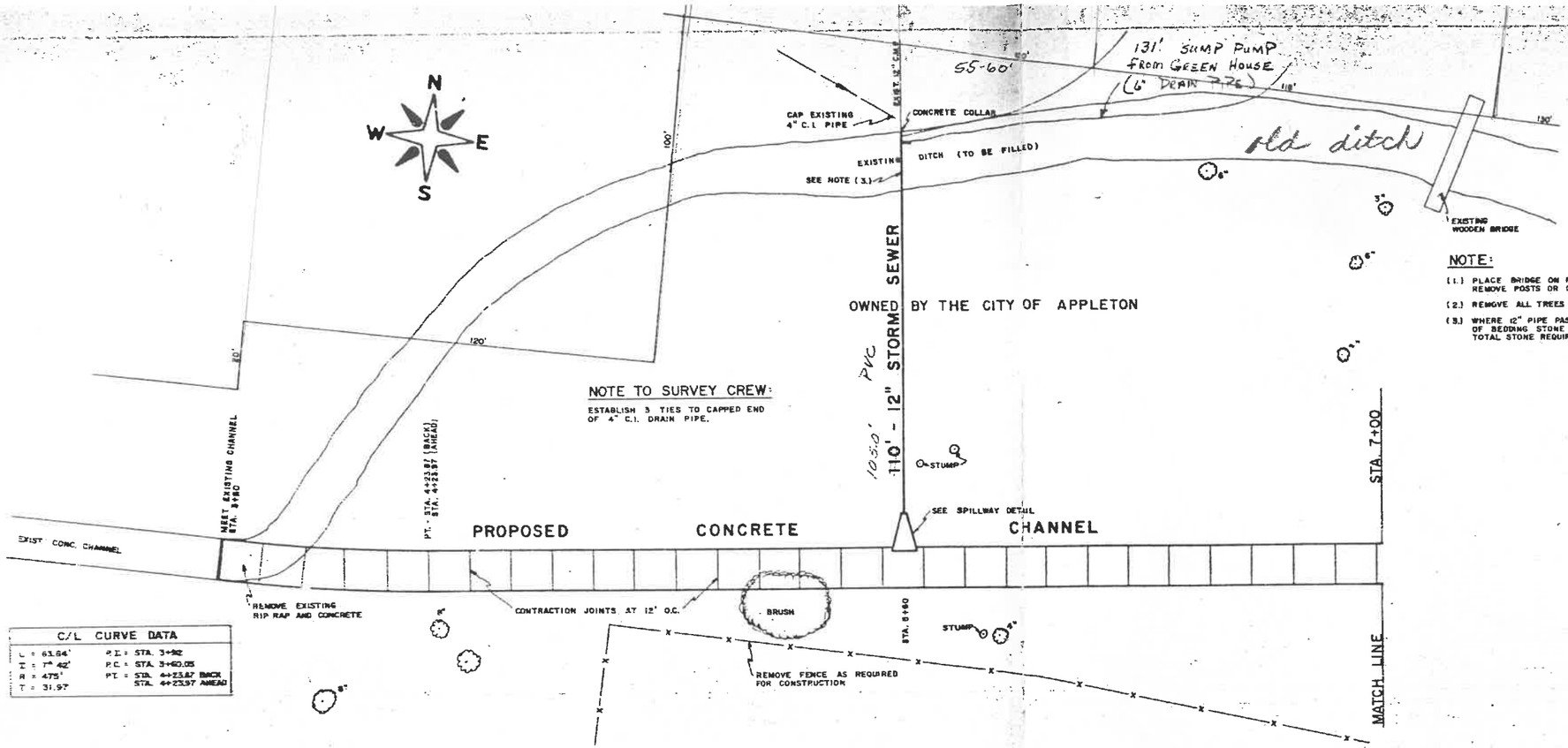
From week to week after it rains or the snow melt, our next door neighbor to the east, Jerry Mueller, has water sitting in his backyard from the same runoff which sits in our yard. He doesn't have a naturally landscaped yard like we do, so maintaining his lawn from one week to the next is very important to him. However, with water sitting in his backyard, it is not possible to mow regularly.

All these problems begin with the runoff whenever it rains or the snow melts.

From our perspective, my husband John and I would be happy to provide an easement through our side lot to allow Town of Grand Chute to connect to the City of Appleton's underground storm sewer which empties into Northland Creek. We most sincerely ask the Town of Grand Chute to take action now to mitigate this runoff problem before it becomes a devastating flood event.

I will mail a copy of this letter to your office.

0+00 E/L CONKEY STREET
B.M. - "X" ON TOP OF HEADWALL AT CONKEY ST. — 740.40
ON BRIDGE, STA. 7+25 —— 735.06
P.K. IN P.P. 50' S/O "00" AT HIETPAS ST. — 742.68
P.K. IN P.P. AT WHITE HOUSE E/O HIETPAS ST. — 740.37
CULVERT HEADWALL —— 732.12 (F.L. 723.47)

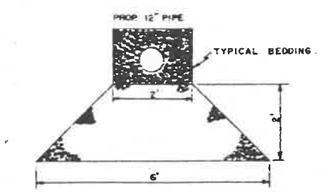


NOTE:

(1.) PLACE BRIDGE ON PRIVATE PROPERTY BEYOND CONSTRUCTION LIMITS. REMOVE POSTS OR CUT OFF AT EXISTING GROUND LEVEL.

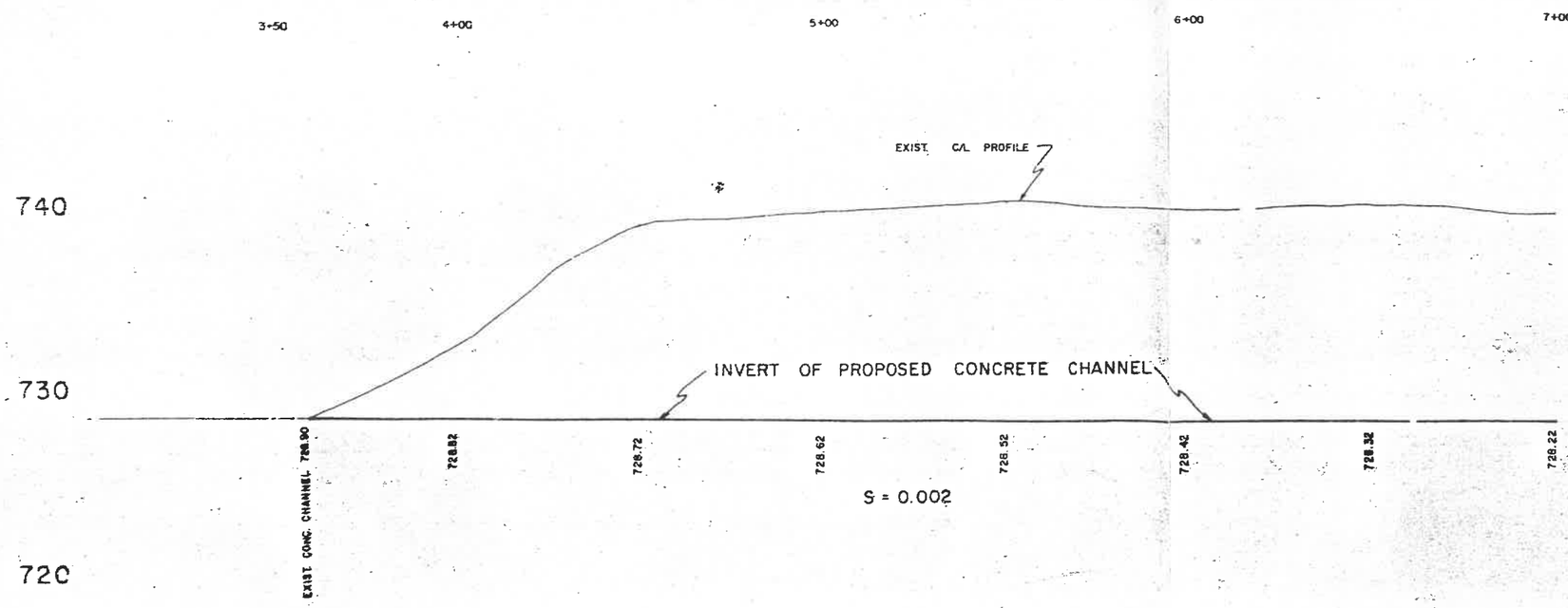
(2.) REMOVE ALL TREES AND OTHER VEGETATION WITHIN CONSTRUCTION LIMITS.

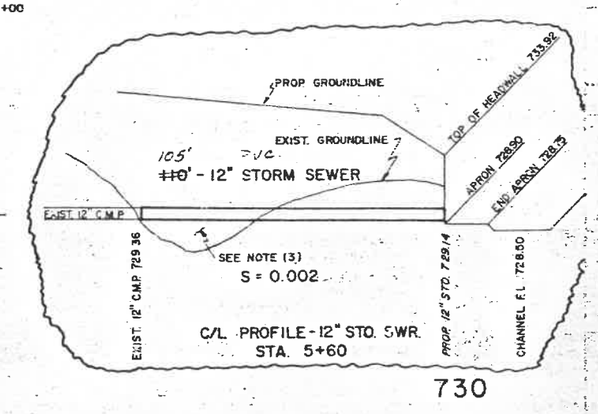
(3.) WHERE 12" PIPE PASSES THROUGH OLD DITCH AREA, CONSTRUCT SUPPORT OF BEDDING STONE WITH 1/1 SIDE SLOPES, APPROXIMATELY 20' LONG. TOTAL STONE REQUIRED IS 10 TONS. SEE BEDDING SECTION DETAIL.



BEDDING SECTION DETAIL

C/L CURVE DATA	
L = 63.64'	P.I. = STA. 3+92
I = 7° 42'	P.C. = STA. 3+60.05
R = 475'	P.T. = STA. 4+23.87 BACK
T = 31.97	STA. 4+23.97 AHEAD





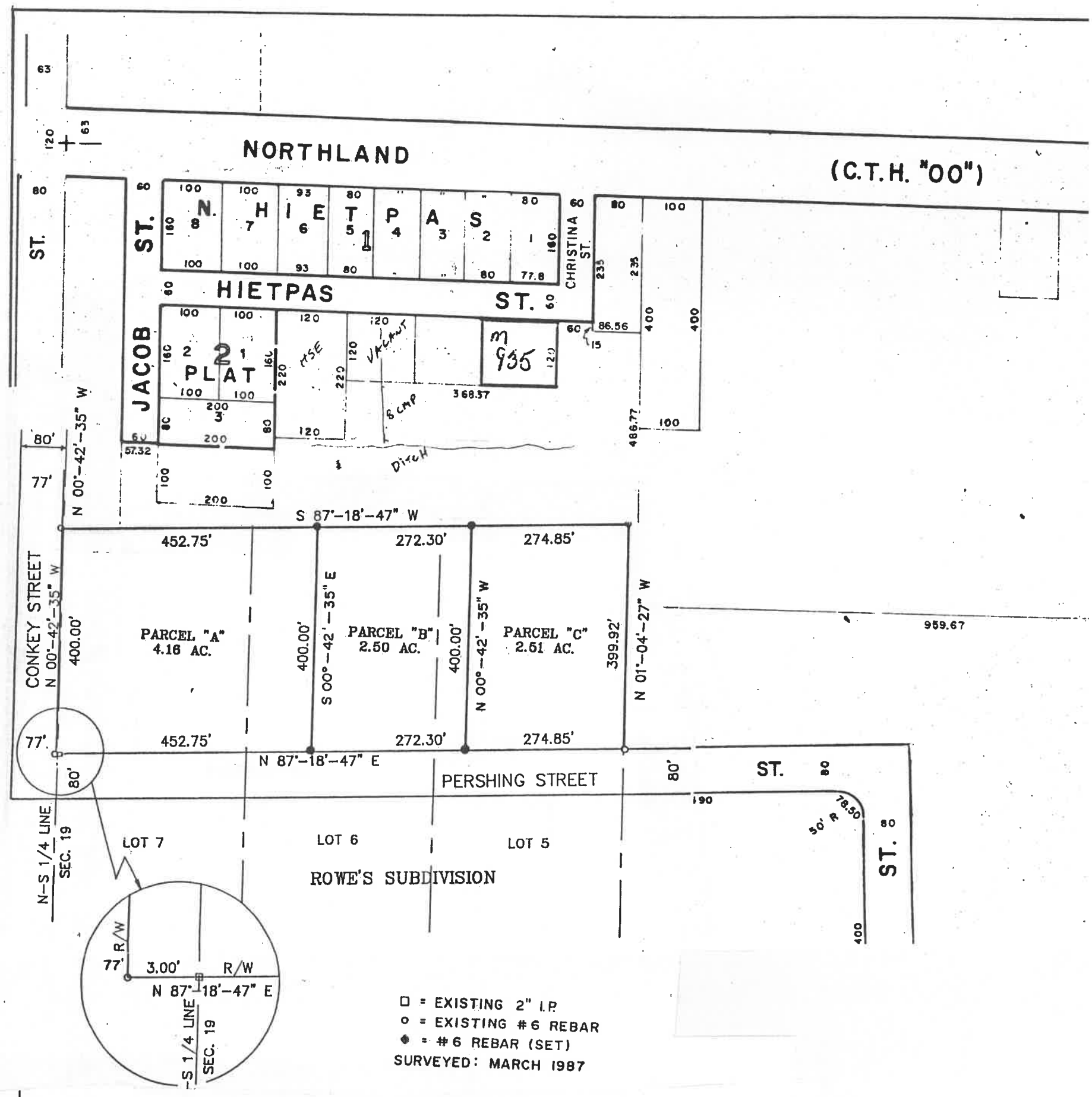
CITY OF APPLETON, WIS.
ENGINEERING DIV.

CONCRETE CHANNEL IN N.E. INDUSTRIAL PARK

FROM
360' E/O CONKEY ST. TO 350' EAST

DATE 3-17-81
20' HORIZ.

ST-353



DESCRIPTION PARCEL "A"

A parcel of land being part of Lots 6 and 7, Rowes Subdivision in the NW 1/4, NE 1/4, Section 19, T21N, R18E, City of Appleton, Outagamie County, Wisconsin, bounded and described as follows: Beginning at the intersection of the N/line of Pershing Street (80' R.O.W.) with the E/line of Conkey Street (77' R.O.W.), thence N00°-42'-35"W (assumed bearing) along said E/line, 400.00 ft.; thence N87°-18'-47"E, parallel with said N/line Pershing Street, 452.75 ft.; thence S00°-42'-35"E 400.00 ft. to said N/line Pershing Street, thence S87°-18'-47"W, along said N/line, 452.75 ft. to the point of beginning. Containing 4.16 acres of land more or less and remaining subject to all relative easements and restrictions.

DESCRIPTION PARCEL "B"

A parcel of land being part of Lots 5 and 6, Rowe's Subdivision in the NW 1/4, NE 1/4, Section 19, T21N, R18E, City of Appleton, Outagamie, Wisconsin, bounded and described as follows: Commencing at the intersection of the N/line of Pershing Street (80' R.O.W.) with the E/line of Conkey Street (77' R.O.W.), thence N87°-18'-47"E (assumed bearing) along said N/line, 452.75 ft. to the point of beginning; thence continuing N87°- 18'-47"E along said N/line 272.30 ft.; thence N00°-42'-35"W, parallel to Conkey Street, 400.00 ft.; thence S87°- 18'-47"W, parallel to Pershing Street, 272.30 ft.; thence S00°- 42'-35"E, parallel to Conkey Street, 400.00 ft. to the point of beginning. Containing 2.50 acres of land more or less and remaining subject to all relative easements and restrictions.

DESCRIPTION PARCEL "C"

A parcel of land being part of Lot 5, Rowe's Subdivision in the NW 1/4, NE 1/4, Section 19, T21N, R18E, City of Appleton, Outagamie County, Wisconsin, bounded and described as follows: Commencing at the intersection of the N/line of Pershing Street (80' R.O.W.) with the E/line of Conkey Street (77' R.O.W.), thence N87°-18'-47"E (assumed bearing), along said N/line, 725.05 ft. to the point of beginning; thence continuing N87°-18'-47"E, along said N/line, 274.85 ft.; thence N 01°-04'-27"W, 399.92 ft.; thence S87°-18'-47"W, parallel to Pershing Street, 272.30 ft.; thence S00°-42'-35"E, parallel to Conkey Street, 400.00 ft. to the point of beginning. Containing 2.51 acres of land more or less and remaining subject to all relative easements and restrictions.

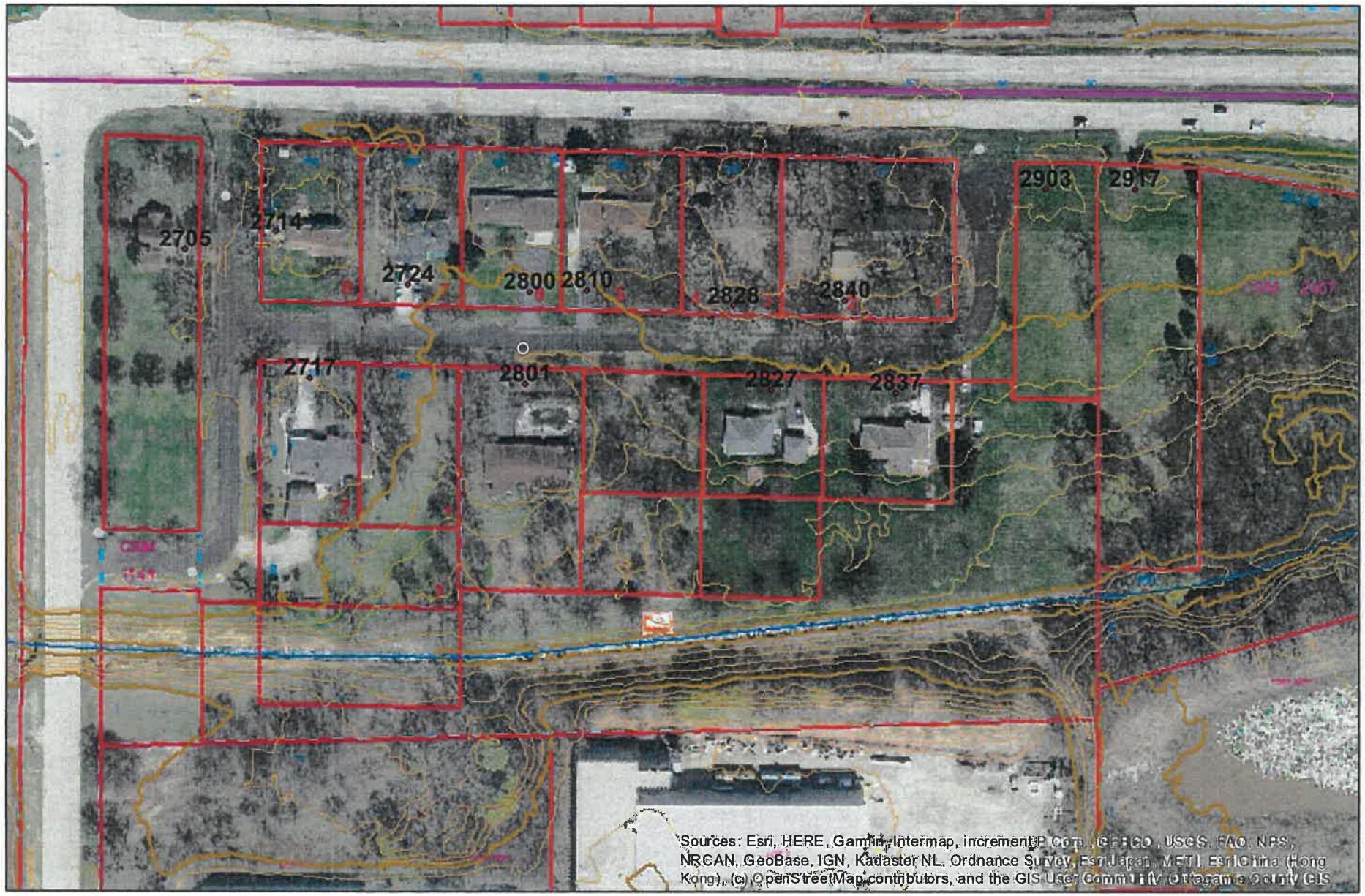
WISCONSIN THOMAS C. MC CLONE S-1374 SHIOCTON, WI LAND SURVEYOR

STATE OF WISCONSIN
COUNTY OF OUTAGAMIE

I, THOMAS C. McCLONE, Registered Land Surveyor, do hereby certify that I have surveyed the property described above according to official records, and that this drawing is a correct representation of said survey.

Thomas C. McClone R.L.S. # 1374 3/17/87

Town of Grand Chute Web Map



Disclaimer: The data provided in the Town of Grand Chute Interactive GIS Map was generated from multiple sources and agencies. Every effort has been made to offer the most accurate data. However, the Town provides this information with the understanding that it is not guaranteed to be accurate, correct, or complete. The Town may make improvements to the Interactive GIS Map periodically. Conclusions drawn from this information are the responsibility of the user. The user agrees that the Town of Grand Chute shall not be held responsible for actions, claims, damages, or judgments made from this data.

Author:

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Grand Chute