

MEETING	DATE	TIME	LOCATION
Joint Sanitary District	Tuesday, November 5, 2019	6:30 p.m.	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. **Individuals are allowed to speak only about agenda items and must fill out a “Request to Speak” form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve regular joint meeting minutes – October 15, 2019

F. FINANCIAL REPORTS

1. Approval of Voucher List – November 5, 2019
2. Accept August and September Budget Statements

G. NEW BUSINESS

1. Approve Release of Drainage Easement Rights to Parcel No. 102437000.

H. ADJOURNMENT

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**Public Notice:** Agendas are posted in the following locations: Town Hall bulletin boards & Town website [www.grandchute.net](http://www.grandchute.net) 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

**Special Accommodations:** Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

**Notice of Possible Quorum:** A quorum of the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

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JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – OCTOBER 15, 2019

CALL TO ORDER/ROLL CALL

Meeting called to order at 6:47 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, and Angie Cain, Town Clerk

EXCUSED: Eric Davidson

STAFF: Jim March, Town Administrator; Tim Bantes, Fire Chief; Greg Peterson, Police Chief; Robert Buckingham, Community Development Director; Brent Braun; IT Director; Julie Wahlen, Finance Director; Katie Schwartz, Public Works Director; Karen Heyrman, Deputy Director of Public Works; Mick Magalski, McMahon Associates; Attorney Claringbole, Herrling Clark Law Offices

OTHERS: 0 signed attendance

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

**Motion (Nooyen/Sherman) to approve the agenda as printed. Motion carried.**

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve regular joint meeting minutes – October 1, 2019

**Motion (Thyssen/Nooyen) to approve the consent agenda. Motion carried.**

FINANCIAL REPORTS

Approval of Voucher Lists – October 15, 2019

San 1, 2, 3 & East Side – \$450,741.32 ACH – \$188,717.26

**Motion (Sherman/Thyssen) to approve the voucher list. Motion carried.**

UNFINISHED BUSINESS

Approve Bentwood Estates Dry Pond Maintenance final invoice amounts and a budget adjustment for SAN 3 Repairs & Maintenance in the amount of \$35,364.42.

**Motion (Thyssen/Nooyen) to approve.**

Supv. Sherman thanked staff for the report.

**Motion carried.**

RESOLUTION

Preliminary Resolution SD3-09-2019, declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2017-18 as amended for storm sewer installation on W. College Avenue (CTH CA) from N. Mayflower Drive to N. Casaloma Drive.

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – OCTOBER 15, 2019

**Motion (Nooyen/Thyssen) to approve SD3-09-2019.**

Supv. Sherman stated special assessments will be a challenge for this project due to the varying properties that are along this stretch of road.

**Motion carried.**

ADJOURNMENT

**Motion (Nooyen/Sherman) to adjourn. Motion carried.**

Meeting adjourned 6:50 p.m.

These minutes were taken at a regular meeting held on October 15, 2019 and entered in this record book, October 16, 2019 by:

*Angie Cain*

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Angie Cain, Town Clerk  
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District  
**Initial Draft**

Dave Schowalter, President: \_\_\_\_\_

Jeff Nooyen, Commissioner: \_\_\_\_\_

Travis Thyssen, Commissioner: \_\_\_\_\_

Bruce Sherman, Commissioner: \_\_\_\_\_

Eric Davidson, Commissioner: \_\_\_\_\_

Angie Cain, Secretary: \_\_\_\_\_

Julie M. Wahlen, Treasurer: \_\_\_\_\_

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
94629	10/16/2019	FOX WEST REGIONAL SEWER	4210	OPERATIONS & MAINT - SEWERAGE SEPT 19	62-02-82601-290	71,309.85
94629	10/16/2019	FOX WEST REGIONAL SEWER	4210	EQUIPMENT REPLACEMENT-SEWERAGE - SEPT 2	62-02-40301-000	10,595.88
94629	10/16/2019	FOX WEST REGIONAL SEWER	4210	DEBT SERVICE - SEWERAGE - SEPT 2019	62-02-40400-000	50,787.41
94629	10/16/2019	FOX WEST REGIONAL SEWER	4210	DEPRECIATION-SEWERAGE SEPT 2019	62-02-40300-000	6,870.10
Total 94629:						139,563.24
94638	10/24/2019	WE ENERGIES	0475-274-330-	ELECTRIC BOOSTER STATIONS	61-01-62300-344	4,255.22
94638	10/24/2019	WE ENERGIES	0475-274-330-	GAS SVCS FOR BOOSTER STATIONS	61-01-62600-344	32.63
94638	10/24/2019	WE ENERGIES	0475-274-330-	GAS/ELECTRIC WATER TOWERS	61-01-67200-349	134.74
94638	10/24/2019	WE ENERGIES	0475-274-330-	GAS/ELECTRIC LIFT STATIONS	62-02-82100-220	1,840.44
94638	10/24/2019	WE ENERGIES	0475-274-330-	GAS/ELECTRIC STORMWATER PONDS	63-03-82000-220	1,221.73
Total 94638:						7,484.76
94642	10/31/2019	OUTAGAMIE COUNTY TREAS	9545	LANDFILL FEES FOR STREET SWEEPING DEBRIS	63-03-82000-290	1,129.36
Total 94642:						1,129.36
94644	11/05/2019	MIRON CONSTRUCTION CO I	10242019	HYDRANT METER DEPOSIT REFUND	61-00-23500	45.96
Total 94644:						45.96
94645	11/05/2019	ACCESS, INC	0042926-IN	PART FOR UPS IN SERVER ROOM	61-00-39110	51.00
94645	11/05/2019	ACCESS, INC	0042926-IN	PART FOR UPS IN SERVER ROOM	62-00-39110	51.00
94645	11/05/2019	ACCESS, INC	0042926-IN	PART FOR UPS IN SERVER ROOM	63-00-37200	51.00
Total 94645:						153.00
94647	11/05/2019	ADVANCE CONSTRUCTION	2018-20-3FIN	PAY REQ 3 FINAL-MISTY LANE POND	63-00-10700	82,555.38
Total 94647:						82,555.38
94648	11/05/2019	AL DIX CONCRETE	2019-21-1FIN	SIDEWALK, CURB, CONC PAVEMENT REPAIRS	61-01-67300-390	14,516.38
Total 94648:						14,516.38
94651	11/05/2019	AMERICAN CONSERVATION &	10266	AQUAHAWK MONTHLY BILLING	62-02-85100-290	468.75
94651	11/05/2019	AMERICAN CONSERVATION &	10266	AQUAHAWK MONTHLY BILLING	61-01-92300-290	468.75
Total 94651:						937.50
94652	11/05/2019	AUGUST WINTER & SONS INC	10232019	HYDRANT METER DEPOSIT REFUND	61-00-23500	130.72
Total 94652:						130.72
94654	11/05/2019	BAYCOM, INC	PB1357	ANNUAL SUPPORT CONTRACT	61-01-92300-290	153.50
94654	11/05/2019	BAYCOM, INC	PB1357	ANNUAL SUPPORT CONTRACT	62-02-85100-290	153.50
94654	11/05/2019	BAYCOM, INC	PB1357	ANNUAL SUPPORT CONTRACT	63-03-82000-290	153.50
Total 94654:						460.50
94662	11/05/2019	BOND TRUST SERVICES COR	51898	G.O. PROMISSORY NOTES, SERIES 2018A	61-01-43000-620	26,900.00
94662	11/05/2019	BOND TRUST SERVICES COR	51898	G.O. PROMISSORY NOTES, SERIES 2018A	62-02-43000-620	7,375.00
94662	11/05/2019	BOND TRUST SERVICES COR	51898	G.O. PROMISSORY NOTES, SERIES 2018A	63-03-43000-620	26,325.00

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 94662:						60,600.00
94664	11/05/2019	CAREW CONCRETE & SUPPL	1147956	6 BAG-11-W-A CONCRETE	63-03-82000-360	252.00
Total 94664:						252.00
94666	11/05/2019	CITY OF APPLETON	3305	LOCATE/PUT IN FLASH AT BLUEMOUND/SPENCER	61-01-67300-390	168.47
Total 94666:						168.47
94670	11/05/2019	DE GROOT, INC	2019-12-2	PAY REQ 2-BUEMOUND/8TH/LILAS WATERMAIN R	61-00-10700	144,358.62
Total 94670:						144,358.62
94671	11/05/2019	EWALD CHEVROLET BUICK	34538	PURCHASE OF 2019 CARGO VAN 2019 BUDGET IT	61-00-39200	13,577.25
94671	11/05/2019	EWALD CHEVROLET BUICK	34538	PURCHASE OF 2019 CARGO VAN 2019 BUDGET IT	62-00-39200	13,577.25
94671	11/05/2019	EWALD CHEVROLET BUICK	34538-A	ADDITIONAL TITLE/REGISTRATION FEES	61-00-39200	47.50
94671	11/05/2019	EWALD CHEVROLET BUICK	34538-A	ADDITIONAL TITLE/REGISTRATION FEES	62-00-39200	47.50
Total 94671:						27,249.50
94672	11/05/2019	FERGUSON WTRWRKS #1476	0286207	PVC BLUE PIPE/COUPLERS	62-02-83100-390	889.40
94672	11/05/2019	FERGUSON WTRWRKS #1476	0286492	24/26 INT CHMNY SEAL BANDS	62-02-83100-390	2,251.00
94672	11/05/2019	FERGUSON WTRWRKS #1476	0286492-1	24 INT CHMNY SEAL BANDS	62-02-83100-390	2,731.00
94672	11/05/2019	FERGUSON WTRWRKS #1476	CM026394	DEDUCT FREIGHT FROM INV#0281092	61-01-67700-390	37.65-
Total 94672:						5,833.75
94678	11/05/2019	HEARTLAND BUSINESS SYST	326159-H	VOICE RECORDING CONTRACT	61-01-92300-290	358.52
94678	11/05/2019	HEARTLAND BUSINESS SYST	326159-H	VOICE RECORDING CONTRACT	62-02-85100-290	358.52
94678	11/05/2019	HEARTLAND BUSINESS SYST	326159-H	VOICE RECORDING CONTRACT	63-03-82000-290	358.52
94678	11/05/2019	HEARTLAND BUSINESS SYST	338622-H	PROCESSOR SUPPORT	61-00-39110	2,986.23
94678	11/05/2019	HEARTLAND BUSINESS SYST	338622-H	PROCESSOR SUPPORT	62-00-39110	2,986.23
94678	11/05/2019	HEARTLAND BUSINESS SYST	338622-H	PROCESSOR SUPPORT	63-00-37200	2,986.23
Total 94678:						10,034.25
94679	11/05/2019	HERRLING CLARK HARTZHEI	102919	QUARTERLY BILLING	61-01-92300-210	2,194.50
94679	11/05/2019	HERRLING CLARK HARTZHEI	102919	QUARTERLY BILLING	62-02-85200-210	77.00
94679	11/05/2019	HERRLING CLARK HARTZHEI	102919	QUARTERLY BILLING	63-03-82000-210	616.00
Total 94679:						2,887.50
94682	11/05/2019	MARCO INC NW7128	6900279	MONTHLY PLOTTER MAINTENANCE	61-01-92300-290	30.40
94682	11/05/2019	MARCO INC NW7128	6900279	MONTHLY PLOTTER MAINTENANCE	62-02-85100-290	30.40
94682	11/05/2019	MARCO INC NW7128	6900279	MONTHLY PLOTTER MAINTENANCE	63-03-82000-290	30.40
Total 94682:						91.20
94685	11/05/2019	MCMAHON	0915802	GIS SUPPORT	61-01-92300-290	348.95
94685	11/05/2019	MCMAHON	0915802	GIS SUPPORT	62-02-85100-290	348.95
94685	11/05/2019	MCMAHON	0915802	GIS SUPPORT	63-03-82000-290	348.95
94685	11/05/2019	MCMAHON	0915907	CONST ADMIN/ONSITE REP SPENCER ST WATER	61-00-10700	3,662.65
94685	11/05/2019	MCMAHON	0915978	ADMIN/STAKING ELSNER RD SANITARY SEWER	62-00-10700	731.10
94685	11/05/2019	MCMAHON	0915979	PLEASANTVIEW CT SAN SEWER INVESTIGATION	62-02-85203-210	83.50

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
94685	11/05/2019	MCAHON	0915984	REVISIONS TO APPLE CREEK RD BOX CULVERT	63-00-10700	1,174.50
94685	11/05/2019	MCAHON	0915988	DESIGN CASALOMA DR BRIDGE REPLACEMENT	63-00-10700	834.10
94685	11/05/2019	MCAHON	0915989	DESIGN CASALOMA DR NORTH BRIDGE REPLACE	63-00-10700	999.70
94685	11/05/2019	MCAHON	0915999	ADMIN/STAKING ELSNER RD WATERMAIN	61-00-10700	669.30
94685	11/05/2019	MCAHON	0916000	CONSTR ADMIN/ONSITE REP BLUEMOUND/8TH/LI	61-00-10700	8,070.90
94685	11/05/2019	MCAHON	0916001	DESIGN 2020 WATERMAIN PROJECTS	61-00-10700	4,014.80
94685	11/05/2019	MCAHON	0916035	STORMWATER ANALYSIS-GRANDE MARKET DR S	63-03-82000-210	16,006.30
94685	11/05/2019	MCAHON	0916036	CONSTR SVCS MISTY LANE POND	63-00-10700	127.75
94685	11/05/2019	MCAHON	0916109	ECOLOGICAL SVCS-GILLETT ST POND	63-03-82000-360	477.00
Total 94685:						37,898.45
94695	11/05/2019	PJK CO INC	10021703	PROGRAMMING TOWN HALL/TIMBER ROW ALARM	62-02-83200-390	402.50
Total 94695:						402.50
94696	11/05/2019	POWERDMS, INC	30845	DOCUMENT MANAGEMENT SERVICES - ADD ON	61-01-92300-290	68.66
94696	11/05/2019	POWERDMS, INC	30845	DOCUMENT MANAGEMENT SERVICES - ADD ON	62-02-85100-290	68.66
94696	11/05/2019	POWERDMS, INC	30845	DOCUMENT MANAGEMENT SERVICES - ADD ON	63-03-82000-290	68.66
Total 94696:						205.98
94697	11/05/2019	PRECISION SEALCOATING IN	01499	STREET SWEEPING 9/30/19-10/3/19	63-03-82000-290	6,732.00
Total 94697:						6,732.00
94698	11/05/2019	PROFESSIONAL SERVICE IND	00662893	PROF SVCS SIDEWALK REPAIRS 2019-21	61-01-67300-390	33.00
Total 94698:						33.00
94700	11/05/2019	PUBLIC SERVICE COMMISSIO	1909-I-02310	APPLICATION TO ADJUST WATER RATES	61-01-92300-210	119.49
Total 94700:						119.49
94701	11/05/2019	RC EXCAVATING	2018-01-9	PAY REQ 9-N GILLETT ST URBANIZATION	61-00-10700	14,469.28
94701	11/05/2019	RC EXCAVATING	2018-01-9	PAY REQ 9-N GILLETT ST URBANIZATION	62-00-10700	1,642.15
94701	11/05/2019	RC EXCAVATING	2018-01-9	PAY REQ 9-N GILLETT ST URBANIZATION	63-00-10700	52,598.63
Total 94701:						39,711.50
94703	11/05/2019	RIDGEVIEW HIGHLANDS	10142019	REFUND HYDRANT METER DEPOSIT	61-00-23500	141.60
Total 94703:						141.60
94705	11/05/2019	ROBERT J IMMEL EXC. INC	17764	REPAIR WATERMAIN BREAK AT 3508 W GRAND ME	61-01-67300-390	3,920.00
Total 94705:						3,920.00
94706	11/05/2019	RODAC DEVELOPMENT & CO	10242019	HYDRANT METER DEPOSIT REFUND	61-00-23500	145.38
Total 94706:						145.38
94711	11/05/2019	SUBURBAN WILDLIFE SOLUTI	4048	WOODCHUCK REMOVAL-CLAIRMOND DR	63-03-82000-360	1,700.00
94711	11/05/2019	SUBURBAN WILDLIFE SOLUTI	4051	MUSKRAT REMOVAL AT TOWN PONDS	63-03-82000-360	4,336.00

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 94711:						6,036.00
94716	11/05/2019	UNITED FINANCIAL	10232019	HYDRANT METER DEPOSIT REFUND	61-00-23500	49.34
Total 94716:						49.34
94717	11/05/2019	VALLEY ELECTRIC SERVICE,	19-038	LIGHTING WORK IN SERVER ROOM	61-01-92300-290	25.58
94717	11/05/2019	VALLEY ELECTRIC SERVICE,	19-038	LIGHTING WORK IN SERVER ROOM	62-02-85100-290	25.58
94717	11/05/2019	VALLEY ELECTRIC SERVICE,	19-038	LIGHTING WORK IN SERVER ROOM	63-03-82000-290	25.58
Total 94717:						76.74
94720	11/05/2019	W D NAVIS	10242019	HYDRANT METER DEPOSIT REFUND	61-00-23500	180.00
Total 94720:						180.00
94723	11/05/2019	WISCONSIN DEPT OF TRANS	395-00001467	DOT ASSISTANCE WITH SPENCER ST PROJECT	63-00-10700	22,745.52
94723	11/05/2019	WISCONSIN DEPT OF TRANS	395-00001467	DOT ASSISTANCE WITH SPENCER ST PROJECT	61-00-10700	290.00
Total 94723:						23,035.52
94724	11/05/2019	WITTHUHN PRINTING CO. INC	9220	#10 WINDOW ENVELOPES FOR DPW MAILINGS	61-01-92100-320	82.74
94724	11/05/2019	WITTHUHN PRINTING CO. INC	9220	#10 WINDOW ENVELOPES FOR DPW MAILINGS	62-02-85100-320	82.74
94724	11/05/2019	WITTHUHN PRINTING CO. INC	9220	#10 WINDOW ENVELOPES FOR DPW MAILINGS	63-03-82000-320	82.74
Total 94724:						248.22
94726	11/05/2019	WONDRA CONSTRUCTION, IN	2019-02-10	PAY REQ 10-ELSNER RD URBANIZATION	61-00-10700	10,190.00
94726	11/05/2019	WONDRA CONSTRUCTION, IN	2019-02-10	PAY REQ 10-ELSNER RD URBANIZATION	62-00-10700	1,759.25
94726	11/05/2019	WONDRA CONSTRUCTION, IN	2019-02-10	PAY REQ 10-ELSNER RD URBANIZATION	63-00-10700	909.00
94726	11/05/2019	WONDRA CONSTRUCTION, IN	2019-02-11	PAY REQ 11 - ELSNER ROAD URBANIZATION	61-00-10700	1,952.70
94726	11/05/2019	WONDRA CONSTRUCTION, IN	2019-02-11	PAY REQ 11 - ELSNER ROAD URBANIZATION	62-00-10700	2,353.00
94726	11/05/2019	WONDRA CONSTRUCTION, IN	2019-02-11	PAY REQ 11 - ELSNER ROAD URBANIZATION	63-00-10700	2,811.56
Total 94726:						19,975.51
Grand Totals:						637,423.32

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
<b>63</b>					
10/24/2019	DEBT PRINCIPAL PAYMENT	102419	2010 DEBT PRINCIPAL	63-00-22310	175,000.00
Total 191024001:					175,000.00
Total 63:					175,000.00
Grand Totals:					175,000.00

Angie Cain, Secretary:

Angie Cain

Date:

10/31/19

**TOWN OF GRAND CHUTE  
SANITARY DISTRICT #1  
2019 BUDGET STATEMENT  
AUGUST 2019**

	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
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**EXPENSES**

PERSONNEL	598,360	41,851	328,425	55%	269,935
OPERATIONS AND MAINTENANCE	5,697,577	677,478	2,106,179	37%	3,591,398
Subtotal-Operating Expense	6,295,937	719,329	2,434,604	39%	3,861,333

DEBT SERVICE	310,000	-	40,000	13%	270,000
CAPITAL IMPROVEMENTS	1,371,405	84,148	595,741	43%	775,664
Subtotal-Capital Expenses	1,681,405	84,148	635,741	38%	1,045,664

<b>TOTAL EXPENSE</b>	<b>7,977,342</b>	<b>803,477</b>	<b>3,070,344</b>	<b>38%</b>	<b>4,906,998</b>
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**REVENUES**

Operating Revenues	6,548,891	1,001,889	3,557,125	54%	2,991,766
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Capital Revenues	85,625	1,317	3,181	4%	82,444
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<b>TOTAL REVENUES</b>	<b>6,634,516</b>	<b>1,003,206</b>	<b>3,560,307</b>	<b>54%</b>	<b>3,074,209</b>
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Operating Net Income	252,954		1,122,522		
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**TOWN OF GRAND CHUTE  
SANITARY DISTRICT #2  
2019 BUDGET STATEMENT  
AUGUST 2019**

	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
<b>EXPENSES</b>					
PERSONNEL	422,170	34,676	251,994	60%	170,176
OPERATIONS AND MAINTENANCE	2,682,120	44,100	1,028,095	38%	1,654,025
Subtotal-Operating Expense	3,104,290	78,775	1,280,089	41%	1,824,201
DEBT SERVICE	50,000	-	-	0%	50,000
CAPITAL IMPROVEMENTS	440,405	144,615	416,824	95%	23,581
Subtotal-Capital Expenses	490,405	144,615	416,824	85%	73,581
<b>TOTAL EXPENSE</b>	<b>3,594,695</b>	<b>223,390</b>	<b>1,696,913</b>	<b>47%</b>	<b>1,897,782</b>
<b>REVENUES</b>					
Operating Revenues	3,358,900	506,619	2,043,419	61%	1,315,481
Capital Revenues	84,625	994	153	0%	84,472
<b>TOTAL REVENUES</b>	<b>3,443,525</b>	<b>507,612</b>	<b>2,043,572</b>	<b>59%</b>	<b>1,399,953</b>
Operating Net Income	254,610		763,330		

**TOWN OF GRAND CHUTE  
SANITARY DISTRICT #3  
2019 BUDGET STATEMENT  
AUGUST 2019**

	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
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**EXPENSES**

PERSONNEL	326,490	23,779	183,175	56%	143,315
OPERATIONS AND MAINTENANCE	1,036,793	31,508	262,889	25%	773,904
Subtotal-Operating Expense	1,363,283	55,286	446,064	33%	917,219

DEBT SERVICE	600,000	-	95,000	16%	505,000
CAPITAL IMPROVEMENTS	3,964,155	309,300	1,007,533	25%	2,956,622
Subtotal-Capital Expenses	4,564,155	309,300	1,102,533	24%	3,461,622

<b>TOTAL EXPENSE</b>	<b>5,927,438</b>	<b>364,586</b>	<b>1,548,597</b>	<b>26%</b>	<b>4,378,841</b>
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**REVENUES**

Operating Revenues	3,117,600	536,739	1,942,113	62%	1,175,487
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Capital Revenues	193,735	374	671	0%	193,064
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<b>TOTAL REVENUES</b>	<b>3,311,335</b>	<b>537,113</b>	<b>1,942,784</b>	<b>59%</b>	<b>1,368,551</b>
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Operating Net Income	1,754,317		1,496,049		
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**TOWN OF GRAND CHUTE  
EAST SIDE UTILITY DISTRICT  
2019 BUDGET STATEMENT  
AUGUST 2019**

	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
<b>EXPENSES</b>					
PERSONNEL	9,700	-	-	0%	9,700
OPERATIONS AND MAINTENANCE	29,870	121	3,977	13%	25,893
Subtotal-Operating Expense	39,570	121	3,977	10%	35,593
CAPITAL IMPROVEMENTS	-	-	-	0%	-
Subtotal-Capital Expenses	-	-	-	0%	0
<b>TOTAL EXPENSE</b>	<b>39,570</b>	<b>121</b>	<b>3,977</b>	<b>10%</b>	<b>35,593</b>
<b>REVENUES</b>					
Operating Revenues	44,066	5,464	36,709	83%	7,357
<b>TOTAL REVENUES</b>	<b>44,066</b>	<b>5,464</b>	<b>36,709</b>	<b>83%</b>	<b>7,357</b>
Operating Net Income	4,496	5,343	32,733		

**TOWN OF GRAND CHUTE  
SANITARY DISTRICT #1  
2019 BUDGET STATEMENT  
SEPTEMBER 2019**

	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
<b>EXPENSES</b>					
PERSONNEL	598,360	40,567	368,991	62%	229,369
OPERATIONS AND MAINTENANCE	5,697,577	431,456	2,537,635	45%	3,159,942
Subtotal-Operating Expense	6,295,937	472,023	2,906,627	46%	3,389,310
DEBT SERVICE	310,000	-	40,000	13%	270,000
CAPITAL IMPROVEMENTS	1,371,405	336,001	931,742	68%	439,663
Subtotal-Capital Expenses	1,681,405	336,001	971,742	58%	709,663
<b>TOTAL EXPENSE</b>	<b>7,977,342</b>	<b>808,024</b>	<b>3,878,368</b>	<b>49%</b>	<b>4,098,974</b>
<b>REVENUES</b>					
Operating Revenues	6,548,891	372,932	3,930,042	60%	2,618,849
Capital Revenues	85,625	444,200	447,381	522%	-361,756
<b>TOTAL REVENUES</b>	<b>6,634,516</b>	<b>817,132</b>	<b>4,377,423</b>	<b>66%</b>	<b>2,257,093</b>
Operating Net Income	252,954		1,023,415		

**TOWN OF GRAND CHUTE  
SANITARY DISTRICT #2  
2019 BUDGET STATEMENT  
SEPTEMBER 2019**

	2019 BUDGET	CURRENT MONTH	2019 YTD	%	REMAINING BUDGET
<b>EXPENSES</b>					
PERSONNEL	422,170	33,839	285,833	68%	136,337
OPERATIONS AND MAINTENANCE	2,682,120	294,410	1,322,505	49%	1,359,615
Subtotal-Operating Expense	3,104,290	328,249	1,608,338	52%	1,495,952
DEBT SERVICE	50,000	-	-	0%	50,000
CAPITAL IMPROVEMENTS	440,405	34,327	451,151	102%	(10,746)
Subtotal-Capital Expenses	490,405	34,327	451,151	92%	39,254
<b>TOTAL EXPENSE</b>	<b>3,594,695</b>	<b>362,576</b>	<b>2,059,489</b>	<b>57%</b>	<b>1,535,206</b>
<b>REVENUES</b>					
Operating Revenues	3,358,900	234,118	2,277,537	68%	1,081,363
Capital Revenues	84,625	202,353	202,505	239%	(117,880)
<b>TOTAL REVENUES</b>	<b>3,443,525</b>	<b>436,470</b>	<b>2,480,042</b>	<b>72%</b>	<b>963,483</b>
Operating Net Income	254,610		669,199		

**TOWN OF GRAND CHUTE  
SANITARY DISTRICT #3  
2019 BUDGET STATEMENT  
SEPTEMBER 2019**

	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
<b>EXPENSES</b>					
PERSONNEL	326,490	24,501	207,676	64%	118,814
OPERATIONS AND MAINTENANCE	1,036,793	37,572	300,461	29%	736,332
Subtotal-Operating Expense	1,363,283	62,073	508,137	37%	855,146
DEBT SERVICE	600,000	165,000	260,000	43%	340,000
CAPITAL IMPROVEMENTS	3,964,155	524,653	1,532,185	39%	2,431,970
Subtotal-Capital Expenses	4,564,155	689,653	1,792,185	39%	2,771,970
<b>TOTAL EXPENSE</b>	<b>5,927,438</b>	<b>751,725</b>	<b>2,300,322</b>	<b>39%</b>	<b>3,627,116</b>
<b>REVENUES</b>					
Operating Revenues	3,117,600	239,485	2,181,598	70%	936,002
Capital Revenues	193,735	420,092	420,763	217%	227,028
<b>TOTAL REVENUES</b>	<b>3,311,335</b>	<b>659,577</b>	<b>2,602,361</b>	<b>79%</b>	<b>708,974</b>
Operating Net Income	1,754,317		1,673,461		

**TOWN OF GRAND CHUTE  
EAST SIDE UTILITY DISTRICT  
2019 BUDGET STATEMENT  
SEPTEMBER 2019**

	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
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**EXPENSES**

PERSONNEL	9,700	-	-	0%	9,700
OPERATIONS AND MAINTENANCE	29,870	2,444	6,421	21%	23,449
Subtotal-Operating Expense	39,570	2,444	6,421	16%	33,149

CAPITAL IMPROVEMENTS	-	-	-	0%	-
Subtotal-Capital Expenses	-	-	-	0%	0

<b>TOTAL EXPENSE</b>	<b>39,570</b>	<b>2,444</b>	<b>6,421</b>	<b>16%</b>	<b>33,149</b>
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**REVENUES**

Operating Revenues	44,066	601	37,310	85%	6,756
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<b>TOTAL REVENUES</b>	<b>44,066</b>	<b>601</b>	<b>37,310</b>	<b>85%</b>	<b>6,756</b>
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Operating Net Income	4,496	(1,843)	30,890		
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**AGENDA REQUEST**  
**11/5/2019**

TOPIC: Release of Drainage Easement Rights to Parcel No. 102437000.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Sanitary District 3
Department Reporting: Public Works	Submitted By: Katie Schwartz, P.E., Director P.W.

**ISSUE:** Shall the Town Board approve the Release of Drainage Easement Rights to Parcel No. 102437000.

**BACKGROUND/ANALYSIS:** The recorded plat for Bentwood Estates includes drainage easements for on-site stormwater management, a portion of which is located within Parcel No. 102437000 or 3538 Sweetwood Court. The intent of the Bentwood Estates Pond Maintenance Project that was recently completed was to clean-out and restore the basins to their original line and grade. Some exceptions were made where there were existing encroachments such as a retaining wall that were allowed to remain. In doing so, the top of slope next to the home at Parcel No. 102437000 came within 5-feet of face of building which was new information to the property owner. A house staking plan from McMahan from 2002 indicates that the closest corner of the house was to be built 5.47-feet from the drainage easement boundary. In addition, Davel Engineering certified the street construction of the subdivision, which was to include storm water management facilities, and that it was completed in conformance with Town requirements.

As a result of the above, staff directed the Town Engineer to determine if modifications could be made to the stormwater basin to accommodate a larger buffer between the drainage easement and the existing structure on Parcel No. 102437000. Based on stormwater modeling, it was determined that the top of bank of the pond could be moved 10 additional feet from the corner of the structure or 15-feet total. The Release of Drainage Rights provides the instrument required to release a portion of the existing easement.

**RECOMMENDATION:** Staff recommends approval of the Release of Drainage Easement Rights to Parcel No. 102437000.

**FISCAL IMPACT:**     N/A

**ATTACHMENTS:**  
Attachment No. 1 - Release of Drainage Easement Rights and Exhibit A  
Attachment No. 2 - GIS photo showing existing easement location

**RELEASE OF DRAINAGE  
EASEMENT RIGHTS**

Document Number

**WHEREAS**

Town of Grand Chute, Hereinafter referred to as "grantee", its successors and assigns, certain easement rights, which easement rights are set forth in that certain document recorded in the Office of the Register of Deeds in Outagamie County, Wisconsin, as Bentwood Estates in Cabinet H of Plats on Pages 57 & 58 as Document No. 1337721

**WHEREAS**, grantee has been requested and is willing to release the following rights from the force and effect of the aforesaid easement, to-wit: Drainage Easement

The area to be released is as follows:

A portion of a Drainage Easement being part of Lot 50 Bentwood Estates, Town of Grand Chute, Outagamie County, Wisconsin, being more fully described as follows.

Commencing at the Northwest corner of said Lot 50;  
Thence S40°42'16"E, 128.74 feet along the westerly line of said Lot 50 to the southwest corner thereof;  
Thence N02°30'12"E, 35.05 feet along the east line of said drainage easement to the point of beginning;  
Thence N12°24'53"W, 38.32 feet;  
Thence N08°35'04"E, 28.54 feet;  
Thence N15°42'15"E, 29.96 feet to the east line of said drainage easement;  
Thence S02°30'12"W, 94.59 feet along said east line to the point of beginning.  
Containing 520 square feet (0.012 acres).

See attached **Exhibit A** which graphically depicts the area of the Drainage Easement to be released.

**NOW, THEREFORE**, for and in consideration of the sum of \$1.00 to it paid, the receipt whereof is hereby acknowledged, Town of Grand Chute does hereby release, discharge and abandon only those specific easement rights heretofore mentioned in the immediately preceding paragraph. It is expressly understood and agreed that all other easement rights as set forth in the aforesaid document recorded in the Office of the Register of Deeds in and of Outagamie County, Wisconsin, as Bentwood Estates shall remain in full force effect.

Recording Area

TOWN OF GRAND CHUTE  
1900 W. Grand Chute Boulevard  
Grand Chute, WI 54913

Parcel No. 102437000



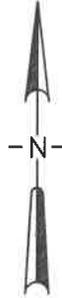
# EXHIBIT A

PORTION OF A DRAINAGE EASEMENT, BEING PART OF LOT 50,  
BENTWOOD ESTATES, TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY,  
WISCONSIN

30 15 0 30



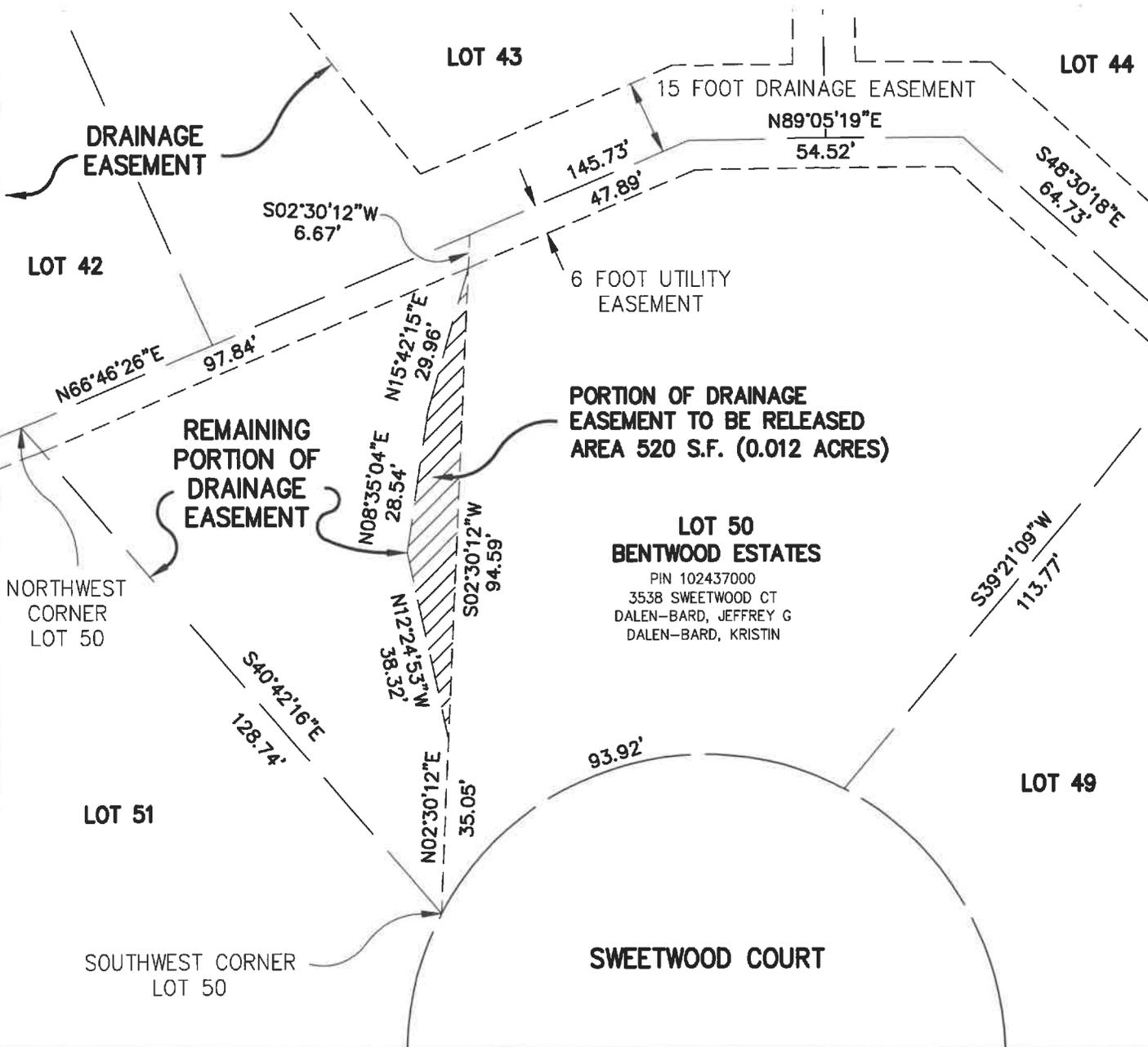
SCALE - FEET



FOR: -TOWN OF GRAND CHUTE  
-1900 W GRAND CHUTE BLVD  
-GRAND CHUTE, WI 54913

BEARINGS ARE REFERENCED TO THE RECORDED  
PLAT OF BENTWOOD ESTATES, TOWN OF GRAND  
CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

W:\PROJECTS\600039500\26\CA\B01\CA13\DSurvey\DDocuments\Drainage\Easement\_Release\Lot\_50\_Affidavit\_Map\Exhibit.dwg, B.6X11.Easement\Exhibit.dwg, 07/20/19, 7:58:27 AM, djohnson.d, 1:58 AM, xrefs: (x-amberwoodponds-existtopc)



**McMAHON**  
ENGINEERS ARCHITECTS

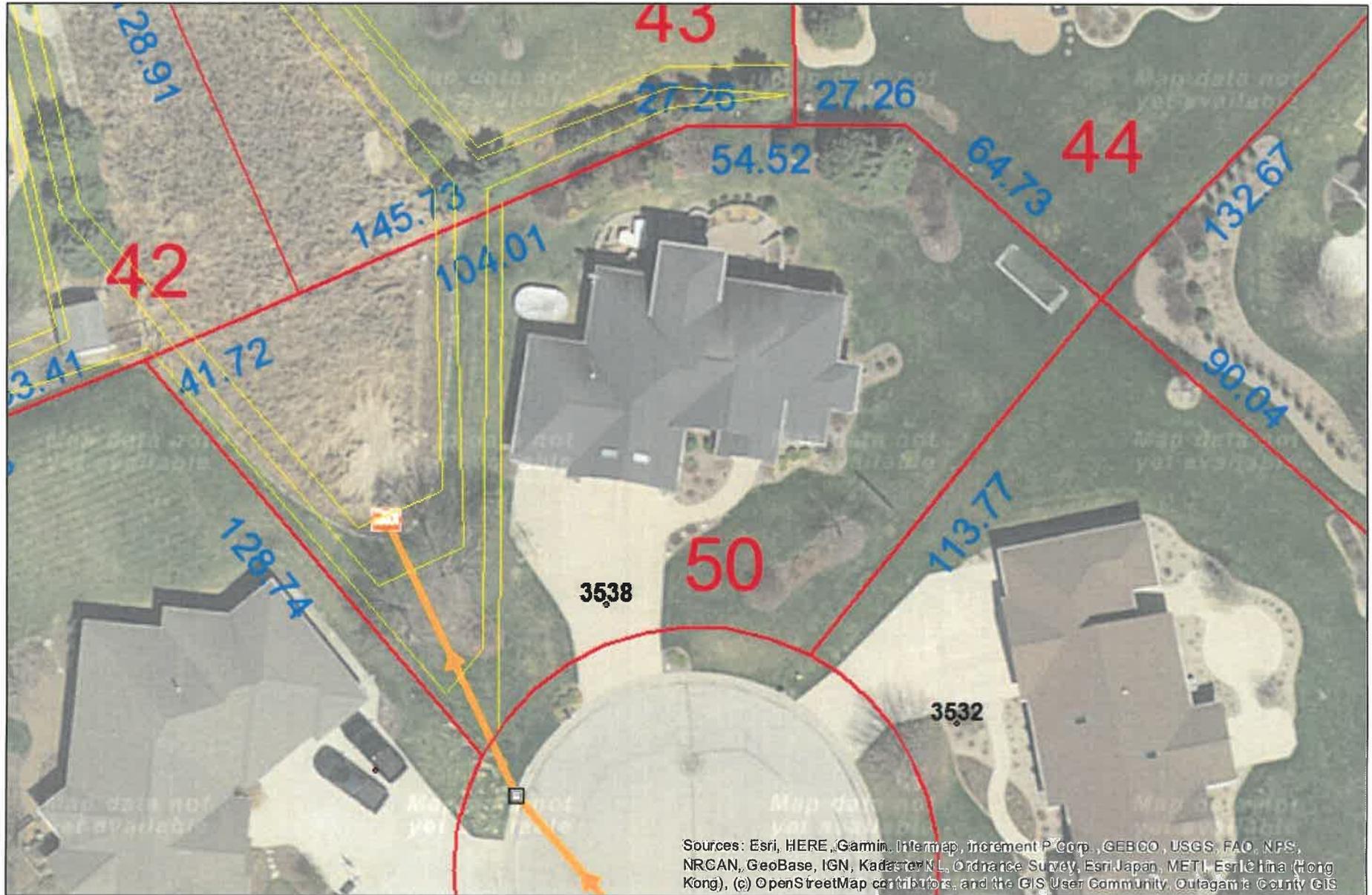
Project No. G0003 91600126.08 Date Mar., 2019 Scale 1" = 30'

Drawn By DWJ Field Book Page 3 OF 3

1445 McMAHON DRIVE NEENAH, WI 54956  
Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025  
Tel: (920) 751-4200 Fax: (920) 751-4284

File No.

# Town of Grand Chute Web Map



**Disclaimer:** The data provided in the Town of Grand Chute Interactive GIS Map was generated from multiple sources and agencies. Every effort has been made to offer the most accurate data. However, the Town provides this information with the understanding that it is not guaranteed to be accurate, correct, or complete. The Town may make improvements to the Interactive GIS Map periodically. Conclusions drawn from this information are the responsibility of the user. The user agrees that the Town of Grand Chute shall not be held responsible for actions, claims, damages, or judgments made from this data.

Author:

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