



MEETING	DATE	TIME	LOCATION
Joint Sanitary District	Tuesday, February 19, 2019	6:30 p.m.	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. **Individuals are allowed to speak only about agenda items and must fill out a "Request to Speak" form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve Regular Joint Meeting minutes – February 5, 2019
2. Accept Monthly Report – January 2019

F. FINANCIAL REPORTS

1. Approval of Voucher List – February 19, 2019

G. ADJOURNMENT

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchute.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – FEBRUARY 5, 2019

CALL TO ORDER/ROLL CALL

Meeting called to order at 6:30 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Bruce Sherman, Travis Thyssen, Eric Davidson, and Angie Cain, Town Clerk

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Greg Peterson, Police Chief; Tim Bantes, Fire Chief; Katie Schwartz, Public Works Director; Julie Wahlen, Finance Director; Brent Braun, IT Director; Karen Heyrman, Deputy Director of Public Works; Brian Schommer, Assistant Fire Chief; Mike DeBruler, Assistant Fire Chief; several firefighters; Carl Sutter, McMahon Associates; Atty. Rossmeissl, Herrling Clark Law Offices

OTHERS: 4 signed attendance

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Nooyen/Sherman) to approve the agenda as printed. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – January 15, 2019

Motion (Sherman/Davidson) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher Lists – February 5, 2019
San 1, 2, 3 & East Side – \$592,136.50 ACH – \$0

Motion (Thyssen/Sherman) to approve the voucher list. Motion carried.

NEW BUSINESS

Approve the W. Edgewood Drive & Wren Drive Water Main Extension Change Order #3, Contract 2018-12, extending the contract completion date by 137 days.

Motion (Sherman/Nooyen) to approve. Motion carried.

Approve budget adjustment to purchase large format printer (Plotter) instead of leasing.

Motion (Nooyen/Davidson) to approve. Motion carried.

Approve sewer extension and oversizing refund to GCW Investments, LLC for the Edgewood Acres Subdivision, in the amount of \$70,618.00.

Motion (Thyssen/Sherman) to approve. Motion carried.

ADJOURNMENT

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – FEBRUARY 5, 2019

Motion (Nooyen/Sherman) to adjourn. Motion carried.

Meeting adjourned 6:32 p.m.

These minutes were taken at a regular meeting held on February 5, 2019 and entered in this record book, February 6, 2019 by:

Angie Cain

Angie Cain, Town Clerk
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District
Initial Draft



Sanitary District No. 1 & 2 Monthly Report January 2019

UTILITY LOCATES	
(With the cutover to the new software in early January, the billing has been delayed)	
SERVICE CONNECTION PERMITS	
WATER	5
SEWER.....	5
STORM	5
FT. OF VACTORING	0
QUARTERLY BILLS (Cycle 1)	1,673

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 93718:						6,180.00
93721	02/19/2019	PTS CONTRACTORS INC	020619-RFGS	REFUND 1ST FLUSH TEST-GILLETT ST PROJECT	61-01-46000	3,396.75
Total 93721:						3,396.75
93725	02/19/2019	SYSTEMS TECHNOLOGIES	709497	CAMERA DOWN & CAMERA ISSUES	61-01-92300-290	80.10
93725	02/19/2019	SYSTEMS TECHNOLOGIES	709497	CAMERA DOWN & CAMERA ISSUES	62-02-85100-290	80.10
93725	02/19/2019	SYSTEMS TECHNOLOGIES	709497	CAMERA DOWN & CAMERA ISSUES	63-03-82000-290	80.10
Total 93725:						240.30
93728	02/19/2019	US POSTMASTER	02052019	UTILITY BILL POSTAGE	61-01-90300-311	310.67
93728	02/19/2019	US POSTMASTER	02052019	UTILITY BILL POSTAGE	62-02-85100-311	310.67
93728	02/19/2019	US POSTMASTER	02052019	UTILITY BILL POSTAGE	63-03-82000-311	177.53
Total 93728:						798.87
93733	02/19/2019	WITTHUHN PRINTING CO. INC	9030	WINDOW ENVELOPES FOR MAILING UTILITY BILL	61-01-92100-320	165.48
93733	02/19/2019	WITTHUHN PRINTING CO. INC	9030	WINDOW ENVELOPES FOR MAILING UTILITY BILL	62-02-85100-320	165.48
93733	02/19/2019	WITTHUHN PRINTING CO. INC	9030	WINDOW ENVELOPES FOR MAILING UTILITY BILL	63-03-82000-320	82.74
Total 93733:						413.70
Grand Totals:						255,730.89

Dave Schowalter, President: _____

Jeff Nooyen, Commissioner: _____

Travis Thyssen, Commissioner: _____

Bruce Sherman, Commissioner: _____

Eric Davidson, Commissioner: _____

Angie Cain, Secretary: _____

Julie M. Wahlen, Treasurer: _____

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
93683	02/08/2019	GCW INVESTMENTS, LLC	020119-EAR	SAN 1&2 EXT&OVERSIZING REFUND FOR EDGEW	61-00-10701	588.00
93683	02/08/2019	GCW INVESTMENTS, LLC	020119-EAR	SAN 1&2 EXT&OVERSIZING REFUND FOR EDGEW	62-00-10701	70,030.00
Total 93683:						70,618.00
93697	02/19/2019	DIGGERS HOTLINE	190139201	1ST PREPAYMENT FOR LOCATES 2019	62-02-82700-290	1,610.40
93697	02/19/2019	DIGGERS HOTLINE	190139201	1ST PREPAYMENT FOR LOCATES 2019	61-01-66500-390	1,610.40
Total 93697:						3,220.80
93700	02/19/2019	FOX WEST REGIONAL SEWER	4211	OPERATIONS & MAINT - SEWERAGE JAN 2019	62-02-82601-290	69,844.14
93700	02/19/2019	FOX WEST REGIONAL SEWER	4211	EQUIPMENT REPLACEMENT-SEWERAGE - JAN 20	62-02-40301-000	10,378.09
93700	02/19/2019	FOX WEST REGIONAL SEWER	4211	DEBT SERVICE - SEWERAGE - JAN 2019	62-02-40400-000	49,615.23
93700	02/19/2019	FOX WEST REGIONAL SEWER	4211	DEPRECIATION-SEWERAGE JAN 2019	62-02-40300-000	6,711.53
Total 93700:						136,548.99
93701	02/19/2019	GIS INC	GIS-8557	GIS SUPPORT	63-03-82000-290	3,750.00
93701	02/19/2019	GIS INC	GIS-8557	GIS SUPPORT	62-02-85100-290	3,750.00
93701	02/19/2019	GIS INC	GIS-8557	GIS SUPPORT	61-01-92300-290	3,750.00
Total 93701:						11,250.00
93702	02/19/2019	GRAND CHUTE UTILITIES	020519-MLWT	UTILITIES-MISTY LN WATER TOWER 11/1/18-1/31/1	61-01-67200-349	9.98
93702	02/19/2019	GRAND CHUTE UTILITIES	020519-PAP	UTILITIES PROSPECT AVE PROPERTY 11/1/18-1/31	63-03-82000-220	86.19
Total 93702:						96.17
93704	02/19/2019	HERRLING CLARK HARTZHEI	020419	QUARTERLY BILLING	63-03-82000-210	2,233.00
93704	02/19/2019	HERRLING CLARK HARTZHEI	020419	QUARTERLY BILLING	61-01-92302-210	269.50
Total 93704:						2,502.50
93711	02/19/2019	MARCO INC NW7128	5934160	PAPER FOR PLOTTER	61-01-92300-290	22.66
93711	02/19/2019	MARCO INC NW7128	5934160	PAPER FOR PLOTTER	62-02-85100-290	22.66
93711	02/19/2019	MARCO INC NW7128	5934160	PAPER FOR PLOTTER	63-03-82000-290	22.66
93711	02/19/2019	MARCO INC NW7128	5958237	PURCHASE PLOTTER	61-00-39110	5,999.00
93711	02/19/2019	MARCO INC NW7128	5958237	PURCHASE PLOTTER	62-00-39110	5,999.00
93711	02/19/2019	MARCO INC NW7128	5958237	PURCHASE PLOTTER	63-00-37200	5,999.00
93711	02/19/2019	MARCO INC NW7128	5963921	PAPER FOR PLOTTER	61-01-92300-290	9.96
93711	02/19/2019	MARCO INC NW7128	5963921	PAPER FOR PLOTTER	62-02-85100-290	9.96
93711	02/19/2019	MARCO INC NW7128	5963921	PAPER FOR PLOTTER	63-03-82000-290	9.96
Total 93711:						18,094.86
93714	02/19/2019	MCMAHON	0913096	CONSTRUCTION ENGINEERING MISTY POND	63-00-10700	1,559.15
93714	02/19/2019	MCMAHON	0913097	MS4 STORMWATER PERMIT-PLAN OF ACTION	63-03-81000-000	250.80
Total 93714:						1,809.95
93717	02/19/2019	NORTHERN LAKE SERVICE IN	349678	WATER SAMPLE TESTING	61-01-67300-390	560.00
Total 93717:						560.00
93718	02/19/2019	OMNNI ASSOCIATES	N1942A18-2	IDDE PROGRAM 2018	63-03-81000-000	6,180.00

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
63 02/04/2019	PSN	188561	JAN 2019 BILLING	63-03-82000-290	49.95
Total 190204001:					49.95
Total 63:					49.95
Grand Totals:					49.95

Angie Cain, Secretary:

Angie Cain

Date:

2/13/19