

| MEETING | DATE | TIME | LOCATION |
|-------------------------|---------------------------|-----------|--|
| Joint Sanitary District | Tuesday, February 4, 2020 | 6:30 p.m. | Grand Chute Town Hall 1900 Grand Chute Blvd Board Room |

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. **Individuals are allowed to speak only about agenda items and must fill out a “Request to Speak” form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve regular joint meeting minutes – January 21, 2020

F. FINANCIAL REPORTS

1. Approval of Voucher List – February 4, 2020

G. NEW BUSINESS

1. Award of Bid, Contract 2019-22 Sewer Cleaning, Televising, and Grouting, to Northern Pipe in the amount of \$91,617.72.

H. ADJOURNMENT

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchute.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk’s Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – JANUARY 21, 2020

CALL TO ORDER/ROLL CALL

Meeting called to order at 6:30 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Eric Davidson, Travis Thyssen, Bruce Sherman, and Angie Cain, Town Clerk

STAFF: Jim March, Town Administrator; Tim Bantes, Fire Chief; Greg Peterson, Police Chief; Robert Buckingham, Community Development Director; Brent Braun, IT Director; Julie Wahlen, Finance Director; Katie Schwartz, Public Works Director; Karen Heyrman, Deputy Director of Public Works; Mike Patza, Town Planner; Mike Velie, Police Captain, Brian Schommer, Assistant Fire Chief; Kelly Hanink, Assistant Fire Chief; several firefighters; Mick Magalski, McMahon Associates; Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 1 signed attendance

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Nooyen/Sherman) to approve the agenda as printed. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve regular joint meeting minutes – January 7, 2020

Accept Monthly Report – December 2019

Motion (Thyssen/Sherman) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher Lists – January 21, 2020

San 1, 2, 3 & East Side – \$70,814.34 ACH – \$9,438.48

Motion (Sherman/Davidson) to approve the financial reports. Motion carried.

NEW BUSINESS

Approve 3-Year Service Agreement with Primadata for outsourcing utility bills.

Motion (Davidson/Nooyen) to approve. Motion carried.

RESOLUTIONS

Revised Preliminary Resolution SD3-02-2019, declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2017-18 as amended for storm sewer installation – W. Evergreen Drive – RR to N. Gillett Street.

Motion (Thyssen/Davidson) to approve revised SD3-02-2019. Motion carried.

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – JANUARY 21, 2020

ADJOURNMENT

Motion (Davidson/Sherman) to adjourn. Motion carried.

Meeting adjourned 6:32 p.m.

These minutes were taken at a regular meeting held on January 21, 2020 and entered in this record book, January 22, 2020 by:

Angie Cain

Angie Cain, Town Clerk
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District

Initial Draft

Dave Schowalter, President: _____

Jeff Nooyen, Commissioner: _____

Travis Thyssen, Commissioner: _____

Bruce Sherman, Commissioner: _____

Eric Davidson, Commissioner: _____

Angie Cain, Secretary: _____

Julie M. Wahlen, Treasurer: _____

| Check Number | Check Issue Date | Payee | Invoice Number | Description | Invoice GL Account | Check Amount |
|---------------|------------------|--------------------------|----------------|--|--------------------|--------------|
| 94995 | 01/23/2020 | CITY OF APPLETON | 3843 | STORMWATER CONNECTION FEE REIMBURSEME | 63-00-10700 | 35,057.17 |
| Total 94995: | | | | | | 35,057.17 |
| 94997 | 02/04/2020 | AMERICAN CONSERVATION & | 10645 | JANUARY AQUAHAWK BILL | 61-01-92300-290 | 468.75 |
| 94997 | 02/04/2020 | AMERICAN CONSERVATION & | 10645 | JANUARY AQUAHAWK BILL | 62-02-85100-290 | 468.75 |
| Total 94997: | | | | | | 937.50 |
| 95002 | 02/04/2020 | CORE & MAIN | L787467 | 6" ROTOR ASSEMBLY | 61-01-67600-390 | 1,442.40 |
| Total 95002: | | | | | | 1,442.40 |
| 95003 | 02/04/2020 | DIGGERS HOTLINE | 191 2 39201 | 251 DIGGERS HOTLINE TICKETS | 62-02-82700-290 | 206.40 |
| Total 95003: | | | | | | 206.40 |
| 95011 | 02/04/2020 | GIS INC | GIS-10372 | GIS SUPPORT | 63-03-82000-290 | 2,000.00 |
| 95011 | 02/04/2020 | GIS INC | GIS-10372 | GIS SUPPORT | 62-02-85100-290 | 2,000.00 |
| 95011 | 02/04/2020 | GIS INC | GIS-10372 | GIS SUPPORT | 61-01-92300-290 | 2,000.00 |
| Total 95011: | | | | | | 6,000.00 |
| 95016 | 02/04/2020 | MARCO INC NW7128 | INV7226362 | MONTHLY PLOTTER BILL | 61-01-92300-295 | 30.40 |
| 95016 | 02/04/2020 | MARCO INC NW7128 | INV7226362 | MONTHLY PLOTTER BILL | 62-02-85100-295 | 30.40 |
| 95016 | 02/04/2020 | MARCO INC NW7128 | INV7226362 | MONTHLY PLOTTER BILL | 63-03-82000-295 | 30.40 |
| Total 95016: | | | | | | 91.20 |
| 95021 | 02/04/2020 | NORTHERN LAKE SERVICE IN | 371706 | WATER SAMPLE TESTING | 61-01-67300-390 | 1,327.50 |
| Total 95021: | | | | | | 1,327.50 |
| 95025 | 02/04/2020 | OUTAGAMIE COUNTY TREAS | 1017919- | MATERIALS FOR STORMWATER REPAIRS | 63-03-82000-360 | 1,871.74 |
| 95025 | 02/04/2020 | OUTAGAMIE COUNTY TREAS | 1017919- | LABOR/EQUIPMENT FOR APPLE CREEK BOX CULV | 63-00-10700 | 1,158.61 |
| Total 95025: | | | | | | 3,030.35 |
| 95042 | 02/04/2020 | WISCONSIN DEPT OF TRANS | 395-00001572 | DOT ASSISTANCE WITH SPENCER ST PROJECT | 61-00-10700 | 2,117.81- |
| 95042 | 02/04/2020 | WISCONSIN DEPT OF TRANS | 395-00001572 | DOT ASSISTANCE WITH SPENCER ST PROJECT | 62-00-10700 | 3,950.00 |
| 95042 | 02/04/2020 | WISCONSIN DEPT OF TRANS | 395-00001572 | DOT ASSISTANCE WITH SPENCER ST PROJECT | 63-00-10700 | 89,721.87 |
| Total 95042: | | | | | | 91,554.06 |
| 95044 | 02/04/2020 | WONDRA CONSTRUCTION, IN | 2019-02-14 | PAY REQ 14-ELSNER RD PROJECT | 61-00-10700 | 15,369.48 |
| 95044 | 02/04/2020 | WONDRA CONSTRUCTION, IN | 2019-02-14 | PAY REQ 14-ELSNER RD PROJECT | 62-00-10700 | 12,236.66 |
| 95044 | 02/04/2020 | WONDRA CONSTRUCTION, IN | 2019-02-14 | PAY REQ 14-ELSNER RD PROJECT | 63-00-10700 | 26,981.65 |
| Total 95044: | | | | | | 54,587.79 |
| Grand Totals: | | | | | | 194,234.37 |

| Check Issue Date | Payee | Invoice Number | Description | Invoice GL Acct | Check Amount |
|------------------|-------|----------------|-------------|-----------------|--------------|
| Total : | | | | | .00 |
| Total : | | | | | .00 |
| Grand Totals: | | | | | .00 |

Angie Cain, Secretary: Angie Cain

Date: 1/30/2020



AGENDA REQUEST
2/4/2020

TOPIC: Award the bid for project 2019-22, Sewer Cleaning, Televising and Grouting.

| | |
|---|--|
| <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution | Meeting: Sanitary District 2 |
| Department Reporting: Public Works | Submitted By: Karen Heyrman, P.E., <i>kml</i> Deputy Director of Public Works |

ISSUE: The Town televises approximately 60,000 LF of sanitary sewer pipe each year to identify deficiencies. Manhole attributes for televised sections are added or updated in the GIS map. Inspection of pipes and manholes is required to identify repairs needed to maintain the system and reduce inflow and infiltration (I&I) to the sanitary sewer. Repair of deficiencies identified in the 2018 televising contract will be done under this contract. Deficiencies found during inspection could be repaired in this contract or done under another contract.

BACKGROUND/ANALYSIS: The Town of Grand Chute Department of Public Works received bids for Project 2019-22 Sewer Cleaning, Televising, and Grouting on January 23, 2020. This work is for sewer cleaning, sewer televising, manhole inspections, root cutting, removal of mineral deposits, pipe repair, and manhole grouting. The Department of Public Works received three bids as follows:

| Bidder | Amount Bid |
|------------------------------|----------------|
| Northern Pipe, Inc. | \$ 91,617.72 |
| Speedy Clean, Inc. | \$ 202,550.30 |
| National Power Rodding Corp. | \$1,653,028.57 |

RECOMMENDATION: The staff's recommendation is to award the bid to Northern Pipe, Inc. in the amount of \$91,617.72.

FISCAL IMPACT: BUDGET

The Sanitary District 2 budget includes funding in the repair and maintenance account to repair sewer main and manholes as part of the I&I remediation program.

ATTACHMENTS:

Attachment No. 1 – 2019-22 Bid Tabulation

Attachment No. 2 – 2019-22 Notice of Award



| CONTRACT 2019-22 SEWER CLEANING, TELEVISIONING, AND GROUTING - BID TABULATION | | | | | | | | | |
|---|---|------|----------|------------|--------------------|-------------|---------------------|------------------------|-----------------------|
| BIDDER NO. 1 | | | | | BIDDER NO. 2 | | | BIDDER NO. 3 | |
| NORTHERN PIPE | | | | | SPEEDY CLEAN | | | NATIONAL POWER RODDING | |
| ITEM | ITEM DESCRIPTION | UNIT | QUANTITY | UNIT PRICE | BID AMOUNT | UNIT PRICE | BID AMOUNT | UNIT PRICE | BID AMOUNT |
| SP-01 | SANITARY SEWER CLEANING (8 TO 24-INCH) | LF | 33,352 | \$ 0.42 | \$ 14,007.84 | \$ 0.45 | \$ 15,008.40 | \$ 7.34 | \$ 244,803.68 |
| SP-02 | SANITARY SEWER CLEANING (12 TO 42-INCH) MH 21:12(9) TO MH 32:223 | LF | 19,839 | \$ 0.95 | \$ 18,847.05 | \$ 5.00 | \$ 99,195.00 | \$ 10.27 | \$ 203,746.53 |
| SP-03 | SANITARY SEWER TELEVISIONING (8 TO 24-INCH) | LF | 33,352 | \$ 0.36 | \$ 12,006.72 | \$ 0.45 | \$ 15,008.40 | \$ 12.68 | \$ 422,903.36 |
| SP-04 | SANITARY SEWER TELEVISIONING (12 TO 42-INCH) MH 21:12(9) TO MH 32:223 | LF | 19,839 | \$ 0.49 | \$ 9,721.11 | \$ 1.50 | \$ 29,758.50 | \$ 25.00 | \$ 495,975.00 |
| SP-05 | ROOT CUTTING | LF | 27,600 | \$ 0.10 | \$ 2,760.00 | \$ 0.25 | \$ 6,900.00 | \$ 1.00 | \$ 27,600.00 |
| SP-06 | REMOVAL OF MINERAL DEPOSITS | LF | 1,000 | \$ 2.25 | \$ 2,250.00 | \$ 0.50 | \$ 500.00 | \$ 10.00 | \$ 10,000.00 |
| SP-07 | MANHOLE INSPECTIONS | EA | 204 | \$ 37.50 | \$ 7,650.00 | \$ 20.00 | \$ 4,080.00 | \$ 500.00 | \$ 102,000.00 |
| SP-08 | PIPE GROUTING | EA | 25 | \$ 650.00 | \$ 16,250.00 | | | \$ 3,500.00 | \$ 87,500.00 |
| SP-08A | CIPP PIPE REPAIR ALTERNATE | EA | 25 | | \$ - | \$ 1,050.00 | \$ 26,250.00 | | \$ - |
| SP-09 | MANHOLE GROUTING | EA | 13 | \$ 625.00 | \$ 8,125.00 | \$ 450.00 | \$ 5,850.00 | \$ 4,500.00 | \$ 58,500.00 |
| TOTAL BID AMOUNT: | | | | | \$91,617.72 | | \$202,550.30 | | \$1,653,028.57 |

**SECTION 00 51 00
NOTICE OF AWARD**

NORTHERN PIPE, INC.
1772 S Vandenberg Road
Green Bay, WI 54311

Project Description: Project 2019-22, Sewer Cleaning, Televising, and Grouting

The Grand Chute Sanitary District #2 has considered the bid submitted by you for the above-described project in response to its Advertisement for Bid dated January 23, 2020.

You are hereby notified that the Grand Chute Sanitary District #2 has accepted your bid in the amount of \$91,617.72.

You are required to execute the agreement and furnish the required Performance Bond, Payment Bond, and Certificates of Insurance within fifteen (15) calendar days from the date of this notice to you.

If you fail to execute said Agreement and to furnish said bond and affidavits within fifteen (15) days from the date of this notice, said Town will be entitled to consider all your rights arising out of the Town's acceptance of your bid as abandoned and as a forfeiture of your Bid Bond. The Town will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the Town.

Dated this 4th day of February, 2020.

GRAND CHUTE SANITARY DISTRICT #2
Outagamie County Wisconsin

By: David A. Schowalter
Commission President

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by:

_____ this _____ day of _____, 20____.

By: _____

Title _____