



MEETING	DATE	TIME	LOCATION
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Joint Sanitary District	Tuesday, March 7, 2017	7:00 p.m.	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room
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A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Input segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agendized Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve Regular Joint Meeting minutes – February 23, 2017

F. FINANCIAL REPORTS

1. Approval of Voucher List – March 1, 2017

G. UNFINISHED BUSINESS

1. Cellular communications lease contract extension with AT&T on the Misty Lane Water Tower (tabled from February 23 meeting).

H. ADJOURNMENT

(A quorum of the Plan Commission, Park Commission, Police and Fire Commission, Board of Appeals, and Licensing Committee may be present at this meeting.)

Accommodation Notice

Any person requiring special accommodation who wishes to attend this meeting should contact **(Administration at 832-1573)** at least 48 hours in advance

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – FEBRUARY 23, 2017

CALL TO ORDER/ROLL CALL

Meeting called to order at 7:00 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Travis Thyssen, Bruce Sherman, and Karen L. Weinschrott, Town Clerk

EXCUSED: Jeff Nooyen and Jim Pleuss

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Tim Bantes, Fire Chief; Greg Peterson, Police Chief; Tom Marquardt, Public Works Director; Karen Heyrman, Deputy Public Works Director; Mary Baxter, Administration; Dave Wallenfang, IT; Mike Patza, Town Planner; several Public Works employees; Carl Sutter, McMahon Associates; Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 11 signed attendance

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Thyssen/Sherman) to approve the agenda as printed. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – February 7, 2017

Accept Monthly Report – January 2017

Motion (Thyssen/Sherman) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher Lists – February 23, 2017

San 1, 2, 3 & East Side – \$170,297.62; ACH – \$16,164.95

Motion (Sherman/Thyssen) to approve the voucher list. Motion carried.

NEW BUSINESS

Cellular communications lease contract extension with AT&T on the Misty Lane Water Tower.

Motion (Thyssen/Sherman) to approve.

Atty. Rossmeissl stated municipalities can no longer regulate the citing of cell towers due to a new state law, so municipalities are now looking to renegotiate contracts that were previously in place. One of the terms in this new lease incorporates all of the terms in the previous lease, in which AT&T can walk away at any time. He wanted to make sure that the Board knew if they agreed to the lease contract, AT&T would be paying less rent and could walk away from the agreement at any time. AT&T could also walk away without fixing any damage to shrubs and would not have to restore it to its previous condition. He recommended to the Board to either not approve the lease or approve it subject to an attorney clarifying these terms.

Supv. Thyssen withdrew his original motion.

Motion (Thyssen/Sherman) to approve lease contract subject to negotiating terms written to the

satisfaction of legal counsel.

Dir. Marquardt stated AT&T was sent a copy of Atty. Koehler's concerns with the lease contract extension. AT&T was agreeable to the Atty. Koehler's concerns but wanted a reduction in rent, so they agreed on a 2% escalator.

Previous motion withdrawn.

Motion (Thyssen/Sherman) to table until the next meeting. Motion carried.

Report on Gillett Street water issue (public input at February 7 meeting).

Dir. Marquardt provided information to the Town Board that proved they had previously dredged the creek. They could take an inventory on Mr. Dorn's property to see what they can do to get the water to flow as best as it can in the flat areas.

Supv. Sherman questioned if the lawnmower that was budgeted for could help in that area.

Dir. Marquardt stated it could possibly help to cut down the vegetation in that area.

Supv. Sherman asked Dir. Marquardt to set up meeting with Mr. Dorn to go through the information they were provided.

Dir. Marquardt stated he would set up a meeting with Mr. Dorn.

Professional Services Agreements with McMahon Associates for the survey, plans, bid documents and construction related services for the extension of sewer and water main on Elsner Road prior to the roadway urbanization project with amounts not to exceed \$45,100 for water main and \$53,100 for sewer main.

Motion (Sherman/Thyssen) to approve. Motion carried.

Professional Services Agreement with McMahon Associates for the WDNR permit and FEMA submittals, Casaloma Drive urbanization project, regarding the Unnamed Tributary to Mud Creek Tributary 3.3 not to exceed \$21,000.

Motion (Thyssen/Sherman) to approve. Motion carried.

Change Order #3 for the Capitol Drive Roadway and Utility Construction project in an amount of \$52,227.80 for final utility quantities and temporary asphalt pavement.

Motion (Thyssen/Sherman) to approve. Motion carried.

Budget Adjustment for ESRI software training.

Motion (Sherman/Thyssen) to approve. Motion carried.

RESOLUTIONS

Preliminary Resolution SD3-01-2017 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2015-16 as amended for the storm sewer installation – Casaloma Drive – Converters Drive to Prairie Song Lane.

Motion (Thyssen/Sherman) to approve. Motion carried.

Preliminary Resolution SD3-02-2017 declaring intent to exercise special assessment powers under Chapter 66,

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – FEBRUARY 23, 2017

Police Powers, Wis. Stats., 2015-16 as amended for the storm sewer installation – Green Grove Subdivision.

Motion (Sherman/Thyssen) to approve. Motion carried.

ADJOURNMENT

Motion (Sherman/Thyssen) to adjourn. Motion carried.

Meeting adjourned 7:18 p.m.

These minutes were taken at a regular meeting held on February 23, 2017 and entered in this record book, February 24, 2017 by:

Karen L. Weinschrott

Karen L. Weinschrott, Town Clerk

Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District

INITIAL DRAFT

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
61						
91156	02/24/2017	WE ENERGIES	475274330-01	BOOSTER STATION ELECTRIC	61-01-62600-344	7,635.90
Total 91156:						7,635.90
91180	03/07/2017	MCMAHON	905254	PERKINS ST WATER MAIN PROJECT DESIGN SER	61-00-10700	2,560.50
91180	03/07/2017	MCMAHON	905274	WREN DRIVE TO CTH A WATER MAIN DESIGN SE	61-00-10700	1,981.50
Total 91180:						4,542.00
Total 61:						12,177.90
62						
91167	03/07/2017	CITY OF APPLETON	022217	UTILITIES TAX ROLL	62-00-23200	703.29
Total 91167:						703.29
Total 62:						703.29
63						
91172	03/07/2017	FREEDOM EXCAVATING, LLC	FINAL PAY 20	LANSER LANE CULVERT REPLACEMENT	63-00-10700	2,679.58
Total 91172:						2,679.58
91180	03/07/2017	MCMAHON	905238	BLUEMOUND DR UNPS GRANT SERVICES THROU	63-00-10700	82.00
91180	03/07/2017	MCMAHON	905270	GREEN GROVE SUBDIVISION STORM AND ROAD	63-00-10700	2,233.03
Total 91180:						2,315.03
Total 63:						4,994.61
Grand Totals:						17,875.80

Dave Schowalter, President: _____

Jeff Nooyen, Commissioner: _____

Travis Thyssen, Commissioner: _____

Bruce Sherman, Commissioner: _____

Jim Pleuss, Commissioner: _____

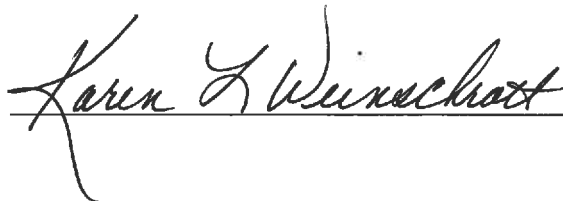
Karen L. Weinschrott, Secretary: _____

Julie M. Wahlen, Treasurer: _____

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
61					
02/22/2017	JP MORGAN CHASE	FEB17-109	CC-AMAZON.COMMEASURING WHEEL (21.51%)	61-01-92100-310	16.25
02/22/2017	JP MORGAN CHASE	FEB17-112	CC-CLEAN WATER TESTING LLWATER SAMPLE TESTING	61-01-67300-390	120.00
02/22/2017	JP MORGAN CHASE	FEB17-113	CC-CLEAN WATER TESTING LLWATER SAMPLE TESTING	61-01-67300-390	120.00
02/22/2017	JP MORGAN CHASE	FEB17-114	CC-CLEAN WATER TESTING LLWATER SAMPLE TESTING	61-01-67300-390	135.00
02/22/2017	JP MORGAN CHASE	FEB17-116	CC-COMplete OFFICE OF WISPOCKET FOLDERS	61-01-92100-310	9.04
02/22/2017	JP MORGAN CHASE	FEB17-118	CC-COMplete OFFICE OF WISFILE FOLDERS FOR KAREN	61-01-92100-310	62.39
02/22/2017	JP MORGAN CHASE	FEB17-121	CC-COMplete OFFICE OF WISFILE HANGRAILS FOR KARENS VERTI	61-01-92100-310	119.00
02/22/2017	JP MORGAN CHASE	FEB17-127	CC-DAVIES WATER #1476LEAK SURVEY	61-01-67500-390	1,900.00
02/22/2017	JP MORGAN CHASE	FEB17-138	CC-LAWSON PRODUCTSNUITS AND BOLTS	61-01-67300-390	302.64
02/22/2017	JP MORGAN CHASE	FEB17-139	CC-LAWSON PRODUCTSNUITS AND BOLTS	61-01-67300-390	661.00
02/22/2017	JP MORGAN CHASE	FEB17-141	CC-LEXISNEXIS RISK SOL EPPEOPLE SEARCH (50%)	61-01-90300-390	25.00
02/22/2017	JP MORGAN CHASE	FEB17-144	CC-MCCCRUSHER RUN FOR WATERMAIN BREAK	61-01-67300-390	296.05
02/22/2017	JP MORGAN CHASE	FEB17-152	CC-THEDACARE AT WORKDOT POOL ANNUAL MEMBERSHIP FEE (33	61-01-93001-321	44.00
02/22/2017	JP MORGAN CHASE	FEB17-160	CC-UFIRST *LAUNDRY SVCSUNIFORMS-WATER (4.76%)	61-01-66500-291	17.13
02/22/2017	JP MORGAN CHASE	FEB17-161	CC-UFIRST *LAUNDRY SVCSUNIFORMS-WATER (17.85%)	61-01-66500-291	17.13
02/22/2017	JP MORGAN CHASE	FEB17-164	CC-UFIRST *LAUNDRY SVCSUNIFORMS-WATER (17.3%)	61-01-66500-291	17.54
02/22/2017	JP MORGAN CHASE	FEB17-166	CC-UFIRST *LAUNDRY SVCSUNIFORMS-WATER (19.52%)	61-01-66500-291	19.74
02/22/2017	JP MORGAN CHASE	FEB17-187	CC-CUSTOM COMFORT HEATINGREPAIR HEATER IN BOOSTER #3	61-01-62400-390	229.46
02/22/2017	JP MORGAN CHASE	FEB17-188	CC-THE HOME DEPOT #4903THERMOSTAT WIRE	61-00-10700	249.88
02/22/2017	JP MORGAN CHASE	FEB17-189	CC-USA BLUE BOOKLEAD SEALS	61-01-67300-390	103.48
02/22/2017	JP MORGAN CHASE	FEB17-190	CC-WW GRAINGERCABLE TIES	61-01-66300-390	206.40
02/22/2017	JP MORGAN CHASE	FEB17-191	CC-WW GRAINGERREDUCING VALVE	61-01-62400-390	496.25
02/22/2017	JP MORGAN CHASE	FEB17-232	CC-SQ *PIEPER ELECTRICSPLIT - WIRING & CAMERA INSTALLATION	61-00-39110	1,064.48
02/22/2017	JP MORGAN CHASE	FEB17-237	CC-VZWLSS*APOCC VISBSPLIT - JANUARY VERIZON BILL (50%)	61-01-92100-221	13.56
02/22/2017	JP MORGAN CHASE	FEB17-251	CC-CONNECTING POINTAV UPGRADES (10%)	61-00-39110	4,014.30
02/22/2017	JP MORGAN CHASE	FEB17-351	CC-DAVIES WATER #1476WATER VALVE BOX LID	61-01-67500-390	180.00
02/22/2017	JP MORGAN CHASE	FEB17-352	CC-DAVIES WATER #1476TRAFFIC REPAIR KIT	61-01-67300-390	848.00
02/22/2017	JP MORGAN CHASE	FEB17-67	CC-THE HOME DEPOT #4903MULTI PURPOSE TOOL	61-01-67500-390	28.42
02/22/2017	JP MORGAN CHASE	FEB17-76	CC-123SIGNUPCONCRETE PAVEMENT WORKSHOP (25%)	61-01-93000-330	31.25
02/22/2017	JP MORGAN CHASE	FEB17-81	CC-AMERICAN PUBLIC WORKSAPWA SPRING CONFERENCE (25%)	61-01-93000-330	62.50
Total 170222003:					11,409.89
02/28/2017	NICOLET NATIONAL BANK	022817	2012 DEBT PAYMENT	61-00-22312	135,000.00
Total 170228001:					135,000.00
Total 61:					146,409.89
62					
02/21/2017	CITY OF APPLETON	022117	ONEIDA PARK SEWER SERVICES	62-02-82600-290	696,073.78
Total 170221001:					696,073.78
02/22/2017	JP MORGAN CHASE	FEB17-110	CC-AMAZON.COMMEASURING WHEEL (21.51%)	62-02-85100-310	16.25
02/22/2017	JP MORGAN CHASE	FEB17-122	CC-COMplete OFFICE OF WISFILE HANGRAILS FOR KARENS VER	62-02-85100-310	119.00
02/22/2017	JP MORGAN CHASE	FEB17-130	CC-FOX VALLEY SAFETY & TRGAS MONITOR SENSORS	62-02-82700-340	750.00
02/22/2017	JP MORGAN CHASE	FEB17-153	CC-THEDACARE AT WORKDOT POOL ANNUAL MEMBERSHIP FEE (33	62-02-85100-321	44.00
02/22/2017	JP MORGAN CHASE	FEB17-162	CC-UFIRST *LAUNDRY SVCSUNIFORMS-SEWER (4.76%)	62-02-82700-291	17.13
02/22/2017	JP MORGAN CHASE	FEB17-163	CC-UFIRST *LAUNDRY SVCSUNIFORMS-SEWER (17.85%)	62-02-82700-291	17.13
02/22/2017	JP MORGAN CHASE	FEB17-165	CC-UFIRST *LAUNDRY SVCSUNIFORMS-SEWER (17.3%)	62-02-82700-291	17.54
02/22/2017	JP MORGAN CHASE	FEB17-167	CC-UFIRST *LAUNDRY SVCSUNIFORMS-SEWER (19.52%)	62-02-82700-291	19.74
02/22/2017	JP MORGAN CHASE	FEB17-233	CC-SQ *PIEPER ELECTRICSPLIT - WIRING & CAMERA INSTALLATION	62-00-39110	1,064.48
02/22/2017	JP MORGAN CHASE	FEB17-252	CC-CONNECTING POINTAV UPGRADES (10%)	62-00-39110	4,014.30
02/22/2017	JP MORGAN CHASE	FEB17-350	CC-VZWLSS*APOCC VISBSPLIT - JANUARY VERIZON BILL (50%)	62-02-85100-221	13.56
02/22/2017	JP MORGAN CHASE	FEB17-77	CC-123SIGNUPCONCRETE PAVEMENT WORKSHOP (25%)	62-02-85100-330	31.25

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
02/22/2017	JP MORGAN CHASE	FEB17-82	CC-AMERICAN PUBLIC WORKSAPWA SPRING CONFERENCE (25%)	62-02-85100-330	62.50
Total 170222003:					6,186.88
Total 62:					702,260.66
63					
02/22/2017	JP MORGAN CHASE	FEB17-107	CC-AMAZON.COMMEASURING WHEEL (21.5%)	63-03-82000-310	16.24
02/22/2017	JP MORGAN CHASE	FEB17-135	CC-LAKE SHORE CLEANERS INBLUEMOUND DR NORTH POND PRAIR	63-00-10700	75.00
02/22/2017	JP MORGAN CHASE	FEB17-136	CC-LAKE SHORE CLEANERS INBLUEMOUND DR SOUTH POND PRAIR	63-00-10700	75.00
02/22/2017	JP MORGAN CHASE	FEB17-137	CC-LAKE SHORE CLEANERS INNEW HORIZON POND SEEDING AND T	63-00-10700	550.00
02/22/2017	JP MORGAN CHASE	FEB17-231	CC-SQ *PIEPER ELECTRICSPILT - WIRING & CAMERA INSTALLATION	63-00-37200	1,064.47
02/22/2017	JP MORGAN CHASE	FEB17-253	CC-CONNECTING POINTAV UPGRADES (10%)	63-00-37200	4,014.30
02/22/2017	JP MORGAN CHASE	FEB17-78	CC-123SIGNUPCONCRETE PAVEMENT WORKSHOP (25%)	63-03-82000-330	31.25
02/22/2017	JP MORGAN CHASE	FEB17-83	CC-AMERICAN PUBLIC WORKSAPWA SPRING CONFERENCE (25%)	63-03-82000-330	62.50
Total 170222003:					5,888.76
Total 63:					5,888.76
Grand Totals:					854,559.31

Karen L. Weinschrott, Secretary:



Date:

3/2/17