



MEETING	DATE	TIME	LOCATION
Joint Sanitary District	Tuesday, May 19, 2020	6:30 p.m.	VIRTUAL MEETING 1900 W. Grand Chute Blvd.

****VIRTUAL MEETING PARTICIPATION OPTIONS****

Web Access:

<https://grandchute.my.webex.com/grandchute.my/j.php?MTID=mb0fa6b5966884672a03c9541dbfd258c>

Access Code: 624-632-691

Meeting Password: 1900

Telephone Access:

Dial: (408) 418-9388

Access Code: 624-632-691

Meeting Password: 1900

PLEASE STAY CONNECTED AFTER THE SAN MEETING FOR THE TOWN BOARD MEETING

- A. CALL TO ORDER/ROLL CALL
- B. APPROVAL OF AGENDA/ORDER OF THE DAY
- C. PUBLIC INPUT **No public comment** will be permitted at this meeting out of a concern for fairness and safety as many attendees will be attending remotely without any meaningful ability to participate.
- D. CONSENT AGENDA
(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)
 - 1. Approve regular joint meeting minutes – May 5, 2020
 - 2. Accept Monthly Report – April 2020
- E. FINANCIAL REPORTS
 - 1. Approval of Voucher List – May 19, 2020
- F. ADJOURNMENT

PLEASE STAY CONNECTED AFTER THE SAN MEETING FOR THE TOWN BOARD MEETING

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchute.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

JOINT REGULAR MEETING (VIRTUAL) – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – MAY 5, 2020

CALL TO ORDER/ROLL CALL

Virtual meeting called to order at 7:00 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Brad Gehring, Jeff Ings, Jeff Nooyen, Travis Thyssen, and Angie Cain, Town Clerk

STAFF: Jim March, Town Administrator; Robert Buckingham, Community Development Director; Tim Bantes, Fire Chief; Greg Peterson, Police Chief; Brent Braun, IT Director; Katie Schwartz, Director of Public Works; Julie Wahlen, Finance Director; Karen Heyrman, Deputy Director of Public Works; and Atty. Rossmeissl, Herring Clark Law Offices; Carl Sutter and Nick Vande Hey, McMahon

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Nooyen/Thyssen) to approve the agenda as printed. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – March 17, 2020

Accept Monthly Report – Includes the 2019 Annual MS4 Report for SAN 3

Motion (Thyssen/Sherman) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher Lists – May 5, 2020

San 1, 2, 3 & East Side – \$484,828.16 ACH – \$395,565.09

Accept Budget Statement – March 2020

Motion (Nooyen/Gehring) to approve the voucher list and accept the budget statements. Motion carried.

NEW BUSINESS

Approve the Professional Services Master Agreement, Addendum and Amendment, with Westwood Professional Services, Inc.

Motion (Thyssen/Gehring) to approve. Motion carried.

Approve the Professional Services Project Work Order with Westwood Professional Services, Inc. for 2020 IDDE Stormwater Inspections in the amount of \$10,300.

Motion (Nooyen/Ings) to approve. Motion carried.

Approve the Professional Services Agreement for 2020 ecological services from McMahon Associates at a cost of \$24,300.

Motion (Thyssen/Gehring) to approve. Motion carried.

RESOLUTION

JOINT REGULAR MEETING (VIRTUAL) – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – MAY 5, 2020

Preliminary Resolution SD3-04-2020, declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2017-18 as amended for storm sewer installation on S. Casaloma Drive (Waterstone Court to W. Spencer Street).

Motion (Thyssen/Nooyen) to suspend the rules. Motion carried.

Admin. March provided a brief history of special assessments in the Town of Grand Chute.

The Town Board discussed having a separate meeting to discuss all special assessments moving forward.

Motion (Thyssen/Nooyen) to adopt resolution SD3-04-2020. Motion carried. Ings opposed.

ADJOURNMENT

Motion (Nooyen/Gehring) to adjourn. Motion carried.

Meeting adjourned 7:22 p.m.

These minutes were taken at a regular meeting held on May 5, 2020 and entered in this record book, May 6, 2020 by:

Angie Cain, Town Clerk
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District

INITIAL DRAFT



Sanitary District No. 1 & 2 Monthly Report April 2020

UTILITY LOCATES	372
SERVICE CONNECTION PERMITS	
WATER	8
SEWER	8
STORM	7
FT. OF VACTORING	0
QUARTERLY BILLS (Cycle 1)	1,713

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 95404:						3,110.00
95413	05/14/2020	GRAND CHUTE UTILITIES	041020-LS1	STORM WATER CHRG - LIFT STATION 1	62-02-82100-220	6.74
95413	05/14/2020	GRAND CHUTE UTILITIES	043020-BS3	STORM WATER CHRG - BOOSTER STATION 3	61-01-62300-344	19.97
95413	05/14/2020	GRAND CHUTE UTILITIES	050520-MLWT	STORM WATER CHRG - MISTY LANE WATER TOW	61-01-62300-344	9.98
Total 95413:						36.69
Grand Totals:						63,635.65

Dave Schowalter, President: _____

Jeff Nooyen, Commissioner: _____

Travis Thyssen, Commissioner: _____

Brad Gehring, Commissioner: _____

Jeff Ings, Commissioner: _____

Angie Cain, Secretary: _____

Julie M. Wahlen, Treasurer: _____

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
95375	05/19/2020	AYRES ASSOCIATES	186285	DESIGN/CONSTR SVCS N MCCARTHY ROAD	61-00-10700	350.40
95375	05/19/2020	AYRES ASSOCIATES	186285	DESIGN/CONSTR SVCS N MCCARTHY ROAD	62-00-10700	350.40
95375	05/19/2020	AYRES ASSOCIATES	186285	DESIGN/CONSTR SVCS N MCCARTHY ROAD	63-00-10700	5,372.80
Total 95375:						6,073.60
95380	05/19/2020	CONNECTING POINT	0515931-in	LOBBY CONFERENCE ROOM	61-00-39110	37.05
95380	05/19/2020	CONNECTING POINT	0515931-in	LOBBY CONFERENCE ROOM	62-00-39110	37.05
95380	05/19/2020	CONNECTING POINT	0515931-in	LOBBY CONFERENCE ROOM	63-00-37200	37.05
Total 95380:						111.15
95381	05/19/2020	DONALD HIETPAS & SONS IN	050420	REPAIR WATERMAIN BREAK ON NICOLET DRIVE	61-01-67300-390	1,543.23
Total 95381:						1,543.23
95386	05/19/2020	GRAND CHUTE UTILITIES	050520-PA	SEWER/STORM PROSPECT AVE BLDG	63-03-82000-220	86.19
Total 95386:						86.19
95392	05/19/2020	MCMAHON	0918100	CONSTR ADMIN-AMBERWOOD LN STORM SEWER	63-00-10700	1,077.15
95392	05/19/2020	MCMAHON	0918102	DESIGN-WHISPERING GROVES 1ST ADDN	63-00-10700	47.70
95392	05/19/2020	MCMAHON	0918103	STORMWATER ENGINEERING-FORMER KMART SI	63-03-82000-210	159.30
95392	05/19/2020	MCMAHON	0918104	WETLAND WATER BALANCE-WHISPERING GROVE	63-00-10700	331.00
95392	05/19/2020	MCMAHON	0918105	MS4&TMDL PLANNING	63-03-82000-210	508.80
95392	05/19/2020	MCMAHON	0918106	WETLAND EXEMPTION REQ-CLOUDVIEW POND	63-03-82000-210	47.70
95392	05/19/2020	MCMAHON	0918107	DNR ANNUAL REPORT&MAP-MS4 STORMWATER P	63-03-82000-290	1,472.80
95392	05/19/2020	MCMAHON	0918108	PLEASANTVIEW CT SANITARY SEWER INVESTIGA	62-02-85203-210	183.64
95392	05/19/2020	MCMAHON	0918115	DESIGN-CASALOMA DR BRIDGE REPLACEMENT	63-00-10700	685.80
95392	05/19/2020	MCMAHON	0918116	DESIGN-CASALOMA DR NORTH BRIDGE REPLACE	63-00-10700	693.50
95392	05/19/2020	MCMAHON	0918120	CONST ADMIN/SAN 3 RECORD INFO SPENCER ST	63-00-10700	3,718.65
95392	05/19/2020	MCMAHON	0918121	PROFESSIONAL SVCS - 2020 WATERMAIN PROJE	61-00-10700	27,249.50
95392	05/19/2020	MCMAHON	0918122	2020 GENERAL ENGINEERING	61-01-92303-210	318.00
Total 95392:						36,493.54
95398	05/19/2020	NORTHERN LAKE SERVICE IN	377308	WATER SAMPLE TESTING	61-01-67300-390	560.00
Total 95398:						560.00
95399	05/19/2020	OUTAGAMIE COUNTY TREAS	13032	HAUL SWEEPINGS TO LANDFILL	63-03-82000-290	5,557.02
Total 95399:						5,557.02
95401	05/19/2020	PRECISION SEALCOATING IN	042720	STREET SWEEPING 4/20/20 THRU 4/22/20	63-03-82000-290	9,918.00
Total 95401:						9,918.00
95402	05/19/2020	PRIMADATA LLC	50467	UTILITY BILLING (CYCLE 1)	63-03-82000-310	32.50
95402	05/19/2020	PRIMADATA LLC	50467	UTILITY BILLING (CYCLE 1)	62-02-85100-310	48.74
95402	05/19/2020	PRIMADATA LLC	50467	UTILITY BILLING (CYCLE 1)	61-01-92100-310	64.99
Total 95402:						146.23
95404	05/19/2020	ROBERT J IMMEL EXC. INC	18165	WATERMAIN REPAIR JONATHAN DRIVE	61-01-67300-390	3,110.00

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
61					
04/30/2020	WI SALES & USE TAX	043020	SALES AND USE TAX	61-01-41501	8.59
Total 200430002:					8.59
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-PROVANTAGELaptop	61-00-39110	229.12
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-Laptop Docks	61-00-39110	154.53
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-PDQCOMInventory and Deployment Software	61-01-92300-295	270.00
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-PBI*LEASEEQUIPMENTConnectRight Mailer Software Quarter Bill	61-01-92300-295	117.31
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-VERIZONWRLSS*RTCCR VBWater Tower Cell Phone	61-01-92100-221	39.57
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-CLEAN WATER TESTING LLCWATER TESTING SERVICES	61-01-67300-390	144.00
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-CINTAS CORPUNIFORMS SAN 1 DEPARTMENT	61-01-66500-291	26.83
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-CINTAS CORPUNIFORMS SAN 1 DEPARTMENT	61-01-66500-291	26.83
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-CLEAN WATER TESTING LLCWATER TESTING SERVICES	61-01-67300-390	128.00
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-CINTAS CORPUNIFORMS SAN 1 DEPARTMENT	61-01-66500-291	26.83
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-CINTAS CORPUNIFORMS SAN 1 DEPARTMENT	61-01-66500-291	26.83
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-CLEAN WATER TESTING LLCWATER TESTING SERVICES	61-01-67300-390	128.00
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-CINTAS CORPUNIFORMS SAN 1 DEPARTMENT	61-01-66500-291	26.83
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-FERGUSON WTRWRKS #1476MISC PARTS FOR MCCARTHY RD W	61-01-67300-390	118.35
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-PAYPAL *ITE WISCREFUND ITE WISCONSIN WORK SHOP	61-01-93000-330	25.00-
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-MENARDS APPLETON WEST WIDISTILLED WATER FOR WATERMA	61-01-67300-390	8.46
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-CDW GOVT #XHL7501UPS Replacement Batteries	61-00-39110	23.18
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-HANNA INSTRUMENTS USWATER TESTING SUPPLIES	61-01-67300-390	379.00
Total 200430200:					1,848.67
Total 61:					1,857.26
62					
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-PROVANTAGELaptop	62-00-39110	229.12
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-PROVANTAGELaptop Docks	62-00-39110	154.53
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-INDUSTRIAL NAMEPLATE, INCTOWN OF GRAND CHUTE LOGO ON	62-02-82700-291	90.00
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-PDQCOMInventory and Deployment Software	62-02-85100-295	270.00
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-PBI*LEASEEQUIPMENTConnectRight Mailer Software Quarter Bill	62-02-85100-295	117.32
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-VERIZONWRLSS*RTCCR VBWater Tower Cell Phone	62-02-85100-221	39.57
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-CINTAS CORPUNIFORMS SAN 2 DEPARTMENT	62-02-82700-291	26.84
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-CINTAS CORPUNIFORMS SAN 2 DEPARTMENT	62-02-82700-291	26.84
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-CINTAS CORPUNIFORMS SAN 2 DEPARTMENT	62-02-82700-291	26.84
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-CINTAS CORPUNIFORMS SAN 2 DEPARTMENT	62-02-82700-291	26.84
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-CINTAS CORPUNIFORMS SAN 2 DEPARTMENT	62-02-82700-291	26.84
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-GRAINGERSYPHON HIGH WATER ALARM	62-02-83200-390	633.48
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-BATTERIES PLUS #0502BATTERY FOR HIGH WATER ALARM	62-02-82700-340	184.95
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-THE HOME DEPOT #4903DUCT TAPE	62-02-82700-340	19.94
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-GRAINGERCAB COMMAND CENTER	62-02-83200-390	282.48
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-GRAINGERPICK AND HOOK SET	62-02-82700-340	11.99
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-HIETPAS WELDINGSTEEL PLATE FOR PLEASANTVIEW CT SEWER	62-02-83100-390	22.25
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-PAYPAL *ITE WISCREFUND ITE WISCONSIN WORK SHOP	62-02-85100-330	25.00-
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-CDW GOVT #XHL7501UPS Replacement Batteries	62-00-39110	23.18
Total 200430200:					2,188.01
Total 62:					2,188.01
63					
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-PROVANTAGELaptop	63-00-37200	229.12
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-PROVANTAGELaptop Docks	63-00-37200	154.53
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-FERGUSON WTRWRKS #1476MANHOLE FRAME/MANHOLE COVE	63-03-82000-360	386.35

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-PDQCOMInventory and Deployment Software	63-03-82000-295	270.00
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-PBI*LEASEEQUIPMENTConnectRight Mailer Software Quarter Bill	63-03-82000-295	67.04
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-PAYPAL *ITE WISCREFUND ITE WISCONSIN WORK SHOP	63-03-82000-330	25.00
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-COMPLETE OFFICE OF WISCONOFFICE SUPPLIES	63-03-82000-310	48.51
04/30/2020	US BANK CREDIT CARD	USB-APRIL20	CC-CDW GOVT #XHL7501UPS Replacement Batteries	63-00-37200	23.18
Total 200430200:					1,153.73
05/05/2020	PSN	214724	APRIL BILLING	63-03-82000-290	49.95
Total 200505001:					49.95
Total 63:					1,203.68
Grand Totals:					5,248.95

Angie Cain, Secretary:

Angie Cain

Date:

5/14/2020