



MEETING	DATE	TIME	LOCATION
Joint Sanitary District	Tuesday, May 21, 2019	Immediately following Board of Review (6:30 p.m.)	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. **Individuals are allowed to speak only about agenda items and must fill out a “Request to Speak” form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve Regular Joint Meeting minutes – May 7, 2019
2. Accept Monthly Report – April 2019

F. FINANCIAL REPORTS

1. Approval of Voucher List – May 21, 2019

G. NEW BUSINESS

1. Approve the proposal from McMahon Associates, Inc. for flow monitoring, analysis, and reporting of the sanitary sewer system both up and downstream of the Pleasantview siphon at a cost not to exceed \$29,800.

H. ADJOURNMENT

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**Public Notice:** Agendas are posted in the following locations: Town Hall bulletin boards & Town website [www.grandchute.net](http://www.grandchute.net) 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

**Special Accommodations:** Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk’s Office at (920-832-5644) with at least 24-hour notice.

**Notice of Possible Quorum:** A quorum of the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

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JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – MAY 7, 2019

CALL TO ORDER/ROLL CALL

Meeting called to order at 6:37 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Bruce Sherman, Travis Thyssen, Eric Davidson, and Angie Cain, Town Clerk

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Greg Peterson, Police Chief; Tim Bantes, Fire Chief; Katie Schwartz, Public Works Director; Julie Wahlen, Finance Director; Brent Braun, IT Director; Karen Heyrman, Deputy Director of Public Works; Mike Patza, Town Planner; Captain Mike Velie, Police Department; several officers; Mick Magalski, McMahon Associates; Atty. Claringbole, Herring Clark Law Offices

OTHERS: 4 signed attendance

POLICE DEPARTMENT HONOR GUARD TO PRESENT COLORS

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

**Motion (Thyssen/Sherman) to approve the agenda as printed. Motion carried.**

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – April 16, 2019

**Motion (Nooyen/Davidson) to approve the consent agenda. Motion carried.**

FINANCIAL REPORTS

Approval of Voucher Lists – May 7, 2019

San 1, 2, 3 & East Side – \$60,946.81 ACH – \$5,106.25

**Motion (Thyssen/Sherman) to approve the voucher list. Motion carried.**

RESOLUTIONS

Final Resolution SD3-07-2019 for Spencer Street (Casaloma Drive to Mayflower Drive) as located in the Town of Grand Chute authorizing the commencement of work or improvements and special assessments for storm sewer installation and levying special assessments against abutting property owners or on an area wide basis to specially benefiting property owners under Chapter 60 and 66.0703(1)(b), et al Police Powers, Wis. Stats., 2017-18 as amended.

**Motion (Nooyen/Davidson) to approve SD3-07-2019. Motion carried.**

ADJOURNMENT

**Motion (Nooyen/Sherman) to adjourn. Motion carried.**

Meeting adjourned 6:42 p.m.

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – MAY 7, 2019

These minutes were taken at a regular meeting held on May 7, 2019 and entered in this record book, May 8, 2019 by:

*Angie Cain*

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Angie Cain, Town Clerk  
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District  
Initial Draft



# Sanitary District No. 1 & 2 Monthly Report April 2019

UTILITY LOCATES .....	175
(March Total – April Invoice Not Received Yet)	
SERVICE CONNECTION PERMITS	
WATER .....	16
SEWER .....	16
STORM .....	14
FT. OF VACTORING .....	7,015
QUARTERLY BILLS (Cycle 1) .....	2,383

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
94050	05/21/2019	STEIRO APPRAISAL SERVICE	2396	APPRAISAL FOR DANELON PLE-ELSNER ROAD	63-00-10700	1,750.00
Total 94050:						1,750.00
94051	05/21/2019	SUBURBAN WILDLIFE SOLUTI	3722	MUSKRAT REMOVAL IN TOWN PONDS	63-03-82000-360	4,761.00
Total 94051:						4,761.00
94052	05/21/2019	SYSTEMS TECHNOLOGIES	718665	MANAGEMENT LICENSE FOR GENETEC	61-01-92300-290	83.57
94052	05/21/2019	SYSTEMS TECHNOLOGIES	718665	MANAGEMENT LICENSE FOR GENETEC	62-02-85100-290	83.57
94052	05/21/2019	SYSTEMS TECHNOLOGIES	718665	MANAGEMENT LICENSE FOR GENETEC	63-03-82000-290	83.57
Total 94052:						250.71
94055	05/21/2019	US POSTMASTER	05032019	POSTAGE UTILITY BILLS	63-03-82000-311	177.10
94055	05/21/2019	US POSTMASTER	05032019	POSTAGE UTILITY BILLS	61-01-90300-311	309.93
94055	05/21/2019	US POSTMASTER	05032019	POSTAGE UTILITY BILLS	62-02-85100-311	309.93
Total 94055:						796.96
94059	05/21/2019	WISCONSIN LAKE & POND RE	21873	2019 FOREST VIEW POND MANAGEMENT	63-03-82000-360	458.24
Total 94059:						458.24
94062	05/15/2019	KRUEGER, BRAD	051519-WLC	WETLAND CREDIT PURCHASE-MCCARTHY RD PR	61-00-10700	2,087.15
94062	05/15/2019	KRUEGER, BRAD	051519-WLC	WETLAND CREDIT PURCHASE-MCCARTHY RD PR	63-00-10700	18,262.54
Total 94062:						20,349.69
Grand Totals:						191,827.59

Dave Schowalter, President: \_\_\_\_\_

Jeff Nooyen, Commissioner: \_\_\_\_\_

Travis Thyssen, Commissioner: \_\_\_\_\_

Bruce Sherman, Commissioner: \_\_\_\_\_

Eric Davidson, Commissioner: \_\_\_\_\_

Angie Cain, Secretary: \_\_\_\_\_

Julie M. Wahlen, Treasurer: \_\_\_\_\_

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
94018	05/21/2019	EAGLE ENVIRONMENTAL TES	2794	ASBESTOS DEMO INSPECTION @ 3822 GILLETT S	63-00-10700	380.00
Total 94018:						380.00
94019	05/21/2019	FERGUSON WATERWORKS	0270876	METER TESTING FEES	61-01-67600-390	2,140.00
Total 94019:						2,140.00
94023	05/21/2019	FOX WEST REGIONAL SEWER	4233	OPERATIONS & MAINT - SEWERAGE APR 2019	62-02-82601-290	65,155.13
94023	05/21/2019	FOX WEST REGIONAL SEWER	4233	EQUIPMENT REPLACEMENT-SEWERAGE - APR 20	62-02-40301-000	9,681.33
94023	05/21/2019	FOX WEST REGIONAL SEWER	4233	DEBT SERVICE - SEWERAGE - APR 2019	62-02-40400-000	46,335.36
94023	05/21/2019	FOX WEST REGIONAL SEWER	4233	DEPRECIATION-SEWERAGE APR 2019	62-02-40300-000	6,267.85
Total 94023:						127,439.67
94025	05/21/2019	GIS INC	GIS-9261	GIS SUPPORT	61-01-92300-290	1,250.00
94025	05/21/2019	GIS INC	GIS-9261	GIS SUPPORT	62-02-85100-290	1,250.00
94025	05/21/2019	GIS INC	GIS-9261	GIS SUPPORT	63-03-82000-290	1,250.00
Total 94025:						3,750.00
94026	05/21/2019	GRAND CHUTE UTILITIES	050219-MLWT	UTILITIES MISTY LANE WATER TOWER	61-01-67200-349	9.98
94026	05/21/2019	GRAND CHUTE UTILITIES	050219-WPA	UTILITIES PROSPECT AVE PROPERTY	63-03-82000-220	86.19
Total 94026:						96.17
94028	05/21/2019	ISE, THOMAS R & JESSE A	050819	PREPAID STORM ASSMT 102-093700	63-00-26100	1,545.00
Total 94028:						1,545.00
94035	05/21/2019	MARCO INC NW7128	6293157	MAY 2019 BILLING	61-01-92300-290	78.59
94035	05/21/2019	MARCO INC NW7128	6293157	MAY 2019 BILLING	62-02-85100-290	78.59
94035	05/21/2019	MARCO INC NW7128	6293157	MAY 2019 BILLING	63-03-82000-290	78.59
Total 94035:						235.77
94037	05/21/2019	MCPAHON	0800512	DESIGN STORM WATER POND-SPENCER STREET	61-00-10700	345.00
94037	05/21/2019	MCPAHON	0914025	PREPARE UNPS&SW PLANNING GRANT APPLICAT	63-03-82000-210	1,475.40
94037	05/21/2019	MCPAHON	0914026	CONST/ONSITE REP MISTY POND SPENCER ST	63-00-10700	3,733.52
94037	05/21/2019	MCPAHON	0914040	WDNR ANNUAL REPORT	63-03-82000-290	1,501.80
Total 94037:						7,055.72
94042	05/21/2019	OUTAGAMIE COUNTY TREAS	201900000134	REGISTER OF DEEDS RECORDING FEES-WOODM	61-00-10700	30.00
94042	05/21/2019	OUTAGAMIE COUNTY TREAS	7522	LANDFILL FEES FOR HIGHWAY SWEEPINGS	63-03-82000-290	4,277.66
Total 94042:						4,307.66
94043	05/21/2019	PJK CO INC	10021335	ROUTINE MAINT ON TELEMETRY EQUIP	62-02-83400-390	2,052.50
Total 94043:						2,052.50
94044	05/21/2019	PRECISION SEALCOATING IN	01137	STREET SWEEPING 4/15/19-4/19/19	63-03-82000-290	14,458.50
Total 94044:						14,458.50

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
<b>63</b>					
05/06/2019	PSN	193519	MAY BILLING	63-03-82000-290	49.95
Total 190506002:					49.95
Total 63:					49.95
Grand Totals:					49.95

Angie Cain, Secretary: Angie Cain

Date: 5/16/19



**AGENDA REQUEST**  
**5/21/2019**

TOPIC: Shall the Sanitary Commission approve the proposal from McMahon Associates, Inc. for flow monitoring, analysis, and reporting of the sanitary sewer system both up and downstream of the Pleasantview siphon at a cost not to exceed \$29,800.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Sanitary District 2
Department Reporting: Public Works	Submitted By: Katie Schwartz, P.E., Director P.W.

**ISSUE:** Over the last 20 years or more, there have been wet weather sanitary sewer backups upstream of the Pleasantview Court siphon under Mud Creek. Grand Chute Sanitary District #2 would like to proceed with a flow monitoring program to determine the root cause and solution to these back-ups.

**BACKGROUND/ANALYSIS:** On March 15, 2019 the sanitary sewer system upstream of Pleasantview Court backed up into several residences and overflow pumping took place by staff to relieve the system. On April 11, 2019 both staff and the Town Engineer met with impacted residents to discuss their concerns. It was noted overflow pumping associated with back-ups have taken place in 2010, 2013, 2015, and again this spring.

The proposed scope of work under the professional services agreement will include flow monitoring and traffic control along with plan reviews and meeting with Sanitary #2 to determine the likely causes and possible solutions for the system surcharges.

**RECOMMENDATION:** Staff recommendation is to approve the proposal from McMahon Associates, Inc. for flow monitoring, analysis, and reporting of the sanitary sewer system both up and downstream of the Pleasantview siphon at a cost not to exceed \$29,800.

**FISCAL IMPACT:**    BUDGET

A budget adjustment is proposed to decrease funding from SAN 2 Maintenance of Mains (62-02-83100-390) and increase funding to SAN 2 Professional Services (62-02-85203-210) in the amount of \$29,800.

**ATTACHMENTS:**

- Attachment No. 1 - Agreement for Professional Services for Pleasantview Court Sanitary
- Attachment No. 2 - Study location map

**Katie Schwartz, P.E.**  
**Director of Public Works**  
**Grand Chute Sanitary District #2**  
**1900 W. Grand Chute Boulevard**  
**Grand Chute, WI 54913**

Date: April 19, 2019

McM. No. G0005-9-19-00124.02

**PROJECT DESCRIPTION:**

Perform flow monitoring at various locations within the Grand Chute Sanitary District #2 sanitary sewer system in order to determine the causes of wet weather sanitary sewer backups at the Pleasantview Court siphon under Mud Creek.

**STATEMENT OF UNDERSTANDING:**

Over the last 30 years, there have been wet weather sanitary sewer backups upstream of the Pleasantview Court siphon under Mud Creek. These backups have caused damage to adjacent residences. Grand Chute Sanitary District #2 would like to proceed on a flow monitoring program to determine the cause of these backups. The services will include flow monitoring along with plan reviews and meeting with Sanitary District #2 to determine the likely cause of these system surcharges.

**SCOPE OF SERVICES:**

McMahon Associates, Inc. agrees to provide the following Scope Of Services for this project:

- Coordinate and perform flow monitoring at critical manholes. The following manholes are suggested based on the reports of property owners and Grand Chute Sanitary District #2:
  - ▶ MH 21:75(34) Upstream of Pleasantview Court Siphon (18")
  - ▶ MH 21:79(31) Downstream of Pleasantview Court Siphon (21")
  - ▶ MH 21:2(29) North Bluemound Drive Downstream of Pleasantview Court Connection (21")
  - ▶ MH 21:11(10) North Bluemound Drive Upstream of Mud Creek Siphon (21")
- Furnish, install, and maintain flow monitoring equipment at determined sites for 12 weeks. Equipment will be capable of measuring flows in a surcharged condition.
- Visit flow meters weekly to download flow monitoring information and perform any required maintenance.
- Summarize flow monitoring data.
- Calculate the Infiltration/Inflow (I/I) rates in the sub-basins using the flow monitoring data.
- Utilize Wisconsin Department of Natural Resources (WDNR) criteria for determining if the inflow and/or infiltration rates are excessive.
- Prepare report based on information obtained. Report will include:
  - ▶ Flow Monitoring Results
  - ▶ Narrative Describing Results
  - ▶ Map Showing Areas with Excessive I/I
  - ▶ Recommendations for Additional Study
- Meet with Sanitary District #2 staff to review report.

Items Not Included In The Scope Of Services:

The following is not intended to be a comprehensive list. It is intended to highlight general areas not included in the Scope of Services.

- Meetings with property owners.

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**SPECIAL TERMS:** (Refer Also To General Terms & Conditions - Attached)

The Scope Of Services and fee is based upon the understanding that the Owner will provide the following:

- A person or persons to act as a contact person.
- GIS data for the sanitary sewer system.
- Sanitary sewer televising.
- Sanitary sewer plans for the study areas.
- Flow data for all Sanitary District #2 lift stations for the same period as the flow monitoring.

Grand Chute Sanitary District #2 agrees that the Project Description, Scope Of Services and Compensation sections contained in this Agreement, pertaining to this project or any addendum thereto, are considered confidential and proprietary, and shall not be released or otherwise made available to any third party, prior to the execution of this Agreement, without the expressed written consent of McMahon Associates, Inc.

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**COMPENSATION:** (Does Not Include Permit Or Approval Fees)

McMahon Associates, Inc. agrees to provide the Scope Of Services described above for the following compensation:

- Rates Per Attached Fee Schedule Estimated at \$29,800

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**COMPLETION SCHEDULE:**

McMahon Associates, Inc. agrees to complete this project as follows:

- If the project is awarded at the May 7, 2019 Sanitary District #2 meeting, flow monitoring would begin as soon as allowed by the Sanitary District. Flow monitoring would continue for a three month long period with a summary report being prepared and submitted within two months after completion of flow monitoring.

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**ACCEPTANCE:**

The General Terms & Conditions And The Scope Of Services (Defined In The Above Agreement) Are Accepted, and McMahon Associates, Inc. Is Hereby Authorized To Proceed With The Services.

*The Agreement Fee Is Firm For Acceptance Within Sixty (60) Days From Date Of This Agreement.*

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**GRAND CHUTE SANITARY DISTRICT #2**

Wisconsin

By: \_\_\_\_\_

(Authorized Signature)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**McMAHON ASSOCIATES, INC.**

Neenah, Wisconsin

By:  \_\_\_\_\_

Carl C. Sutter, P.E., CCS

Title: Senior Vice President E&I Division

Date: April 19, 2019

*Please Return One Copy For Our Records*

Street Address: 1445 McMAHON DRIVE - NEENAH, WI 54956  
Mailing Address: P.O. Box 1025 - NEENAH, WI 54957-1025  
PH 920-751-4200 ■ FX 920-751-4284 ■ WWW.MCMGRP.COM



**McMAHON ASSOCIATES, INC.**  
**GENERAL TERMS & CONDITIONS**

1. McMAHON ASSOCIATES, INC. (hereinafter referred to as 'McMAHON') will bill the Owner monthly with net payment due in 30-days. Past due balances shall be subject to a service charge at a rate of 1.0% per month. In addition, McMAHON may, after giving 48-hours notice, suspend service under any Agreement until the Owner has paid in full all amounts due for services rendered and expenses incurred. These expenses include service charges on past due invoices, collection agency fees and attorney fees incurred by McMAHON to collect all monies due McMAHON. McMAHON and Owner hereby acknowledge that McMAHON has and may exercise lien rights on subject property.
2. The stated fees and Scope Of Services constitute our best estimate of the fees and tasks required to perform the services as defined. This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. McMAHON will promptly inform the Owner in writing of such situations so changes in this Agreement can be negotiated, as required.
3. The stipulated fee is firm for acceptance by the Owner for 60-days from date of Agreement publication.
4. Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Owner's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.
5. Reimbursable expenses incurred by McMAHON in the interest of the project including, but not limited to, equipment rental will be billed to the Owner at cost plus 10% and sub-consultants at cost plus 12%. When McMAHON, subsequent to execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Owner has been notified and agrees to these costs.
6. McMAHON will maintain insurance coverage in the following amounts:
 

Worker's Compensation .....	Statutory
General Liability	
Bodily Injury - Per Incident / Annual Aggregate .....	\$1,000,000 / \$2,000,000
Automobile Liability	
Bodily Injury .....	\$1,000,000
Property Damage .....	\$1,000,000
Professional Liability Coverage .....	\$2,000,000

If the Owner requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Owner. McMAHON's liability to Owner for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract is limited to ten (10) times McMAHON's fee not to exceed to \$500,000.

7. The Owner agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Owner's purpose. All unresolved claims, disputes and other matters in question between the Owner and McMAHON shall be submitted to mediation, if an agreement cannot be reached by Owner and McMAHON.
8. Termination of this Agreement by the Owner or McMAHON shall be effective upon 7-days written notice to the other party. The written notice shall include the reasons and details for termination; payment is due as stated in paragraph 1. If the Owner defaults in any of the Agreements entered into between McMAHON and the Owner, or if the Owner fails to carry out any of the duties contained in these terms and conditions, McMAHON may, upon 7-days written notice, suspend its services without further obligation or liability to the Owner unless, within such 7-day period, the Owner remedies such violation to the reasonable satisfaction of McMAHON.
9. Re-use of any documents or AutoCAD representations pertaining to this project by the Owner for extensions of this project or on any other project shall be at the Owner's risk and the Owner agrees to defend, indemnify and hold harmless McMAHON from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the documents or AutoCAD representations by the Owner or by others acting through the Owner.
10. Purchase Orders - In the event the Owner issues a purchase order or other instrument related to the Engineer's services, it is understood and agreed that such document is for Owner's internal accounting purposes only and shall in no way modify, add to or delete any of the terms and conditions of this Agreement. If the Owner does issue a purchase order, or other similar instrument, it is understood and agreed that the Engineer shall indicate the purchase order number on the invoice(s) sent to the Owner.
11. McMAHON will provide all services in accordance with generally accepted professional practices. McMAHON will not provide or offer to provide services inconsistent with or contrary to such practices nor make any other warranty or guarantee, expressed or implied, nor to have any Agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, McMAHON will not accept those terms and conditions offered by the Owner in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.
12. McMAHON intends to serve as the Owner's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, approvals and other decisions made by McMAHON for the Owner are rendered on the basis of experience and qualifications, and represent our professional judgment. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action, in favor of a third party against either the Architect or McMAHON.
13. This Agreement shall not be construed as giving McMAHON the responsibility or authority to direct or supervise construction means, methods, techniques, sequence or procedures of construction selected by Contractors or Subcontractors, or the safety precautions and programs incident to the work of the Contractors or Subcontractors.
14. The Owner shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use by the Owner. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Owner. McMAHON shall have no responsibility for such issues or resulting damages.



# FEE SCHEDULE | 2019

## McMAHON ASSOCIATES, INC.

Issued: 01/02/2019 | Rv 04/11/2019

LABOR CLASSIFICATION	HOURLY RATE
Principal	\$167.00 - \$215.00
Senior Project Manager	\$167.00
Project Manager	\$138.00 - \$154.00
Senior Engineer	\$146.00 - \$154.00
Engineer	\$80.00 - \$136.00
Senior Engineering Technician	\$106.00 - \$116.00
Engineering Technician	\$75.00 - \$97.00
Senior Architect	\$157.00
Architect	\$110.00 - \$132.00
Senior Land Surveyor	\$107.00 - \$138.00
Land Surveyor	\$98.00
Land Surveyor Technician	\$77.00 - \$87.00
Surveyor Apprentice	\$55.00
Erosion Control Technician	\$75.00
Senior Hydrogeologist	\$167.00
Senior Ecologist	\$159.00
Environmental Scientist	\$80.00 - \$88.00
Senior G.I.S. Analyst	\$131.00
G.I.S. Analyst	\$84.00
Wetland Delineator	\$90.00
Senior Designer	\$114.00
Designer	\$74.00 - \$98.00
On-Site Project Representative	\$66.00
Plan Review	\$116.00
Certified Grant Specialist	\$117.00
Graphic Designer	\$87.00
Senior Administrative Assistant	\$84.00
Administrative Assistant	\$67.00
Intern	\$54.00
Professional Witness Services	\$305.00

This Fee Schedule is subject to revisions due to labor rate adjustments and interim staff or corporate changes.

### NEENAH, WISCONSIN CORPORATE HEADQUARTERS

Street Address:  
1445 McMAHON DRIVE  
NEENAH, WI 54956

Mailing Address:  
P.O. BOX 1025  
NEENAH, WI 54957-1025

Ph 920.751.4200 | Fax 920.751.4284

Email: [MCM@MCMGRP.COM](mailto:MCM@MCMGRP.COM)  
Web: [WWW.MCMGRP.COM](http://WWW.MCMGRP.COM)

1700 HUTCHINS ROAD  
MACHESNEY PARK, IL 61115

Ph 815.636.9590 | Fax 815.636.9591

Email: [McMAHON@MCMGRP.NET](mailto:McMAHON@MCMGRP.NET)  
Web: [WWW.MCMGRP.COM](http://WWW.MCMGRP.COM)

952 SOUTH STATE ROAD 2  
VALPARAISO, IN 46385

Ph 219.462.7743 | Fax 219.464.8248

Email: [MCM@MCMGRP-IN.COM](mailto:MCM@MCMGRP-IN.COM)  
Web: [WWW.MCMGRP.COM](http://WWW.MCMGRP.COM)

DESCRIPTION	RATE
<b>REIMBURSABLE EXPENSES:</b>	
Commercial Travel	1.1 of Cost
Delivery & Shipping	1.1 of Cost
Meals & Lodging	1.1 of Cost
Review & Submittal Fees	1.1 of Cost
Outside Consultants	1.12 of Cost
Photographs & Models	1.1 of Cost
Misc. Reimbursable Expenses & Project Supplies	1.1 of Cost
Terrestrial Laser Scanner	\$500.00/Day
<b>REIMBURSABLE UNITS:</b>	
Large Format Paper Copies:	
Black & White:	
▪ Up To 24" x 30"	\$0.60/Sheet
▪ 24" x 36"	\$0.70/Sheet
▪ 30" x 42"	\$1.00/Sheet
▪ 36" x 48"	\$1.35/Sheet
Color:	
▪ Color - 17" x 22"	\$5.00/sheet
▪ Color - 22" x 34"	\$10.00/sheet
▪ Color - 24" x 36"	\$10.00/Sheet
▪ Color - 36" x 48"	\$20.00/Sheet
Photocopy Charges - Black & White	\$0.07/Image
Photocopy Charges - Color / 8½" x 11"	\$0.45/Image
Photocopy Charges - Color / 8½" x 14" and 11" x 17"	\$0.75/Image
Mileage	\$.65/Mile
Mileage - Truck/Van	\$0.85/Mile
All-Terrain Vehicle	\$60.00/Day
Global Positioning System (GPS)	\$21.00/Hour
Global Positioning System (GPS) Mobilization	\$100/Each
Hand-Held Global Positioning System (GPS)	\$15.00/Hour
Robotic Total Station	\$20.00/Hour
Survey Hubs	\$0.40/Each
Survey Lath	\$0.65/Each
Survey Paint	\$4.50/Can
Survey Ribbon	\$2.00/Roll
Survey Rebars - 1¼"	\$10.00/Each
Survey Rebars - ¾"	\$3.00/Each
Survey Rebars - 5/8"	\$2.50/Each
Survey Iron Pipe - 1"	\$2.75/Each
Survey Plastic or Fiberglass Fence Post - 1"	\$2.75/Each
Survey Steel Fence Post - 1"	\$4.25/Each
Control Spikes	\$1.00/Each

Services subcontracted will be billed to the Owner at invoice cost plus 12%.

Use of special equipment, such as computers, television and sewer cleaning devices, soil density testers, flow meters, samplers, dippers, etc., will be charged to the project per the standard Equipment Rate Schedule, which is available upon request.

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