



MEETING	DATE	TIME	LOCATION
Joint Sanitary District	Tuesday, July 19, 2016	7:00 P.M.	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Input segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agendized Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve Regular Joint Meeting minutes – June 21, 2016
2. Accept Monthly Report – June 2016

F. FINANCIAL REPORTS

1. Approval of Voucher List – July 5-19, 2016
2. Budget Statement – May 2016

G. ADJOURNMENT

Accommodation Notice

Any person requiring special accommodation who wishes to attend this meeting should contact **(Administration at 832-1573)** at least 48 hours in advance

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – JUNE 21, 2016

CALL TO ORDER/ROLL CALL

Meeting called to order at 7:00 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, Jim Pleuss, and Karen L. Weinschrott, Town Clerk

STAFF: Jim March, Town Administrator; Tim Bantes, Fire Chief; Greg Peterson, Police Chief; Bob Heimann, IT Director; Tom Marquardt, Director of Public Works; Mike Patza, Town Planner; Mike Velie, Police Department; Matt Kasriel, Fire Department; Karen Heyrman; Deputy Public Works Director; Carl Sutter, McMahon Associates; Attorney Koehler, Herrling Clark Law Offices.

OTHERS: 7 signed attendance

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Sherman/Pleuss) to approve the agenda as printed. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – June 7, 2016

Accept Monthly Report – May 2016

Motion (Nooyen/Thyssen) to approve the minutes and accept the monthly report. Motion carried.

FINANCIAL REPORTS

Approval of Voucher Lists – June 21, 2016

San 1, 2, 3 & East Side – \$28,719.86; ACH – \$5,474.95

Accept Budget Statement – April 2016

Motion (Thyssen/Sherman) to approve the voucher list and accept budget statement. Motion carried.

ADJOURNMENT

Motion (Pleuss/Thyssen) to adjourn. Motion carried.

Meeting adjourned 7:02 p.m.

These minutes were taken at a regular meeting held on June 21, 2016 and entered in this record book, June 24, 2016 by:

Karen L. Weinschrott

Karen L. Weinschrott, Town Clerk

Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District

INITIAL DRAFT



*Sanitary District No. 1 & 2
Monthly Report
JUNE 2016*

UTILITY LOCATES538

SERVICE CONNECTION PERMITS

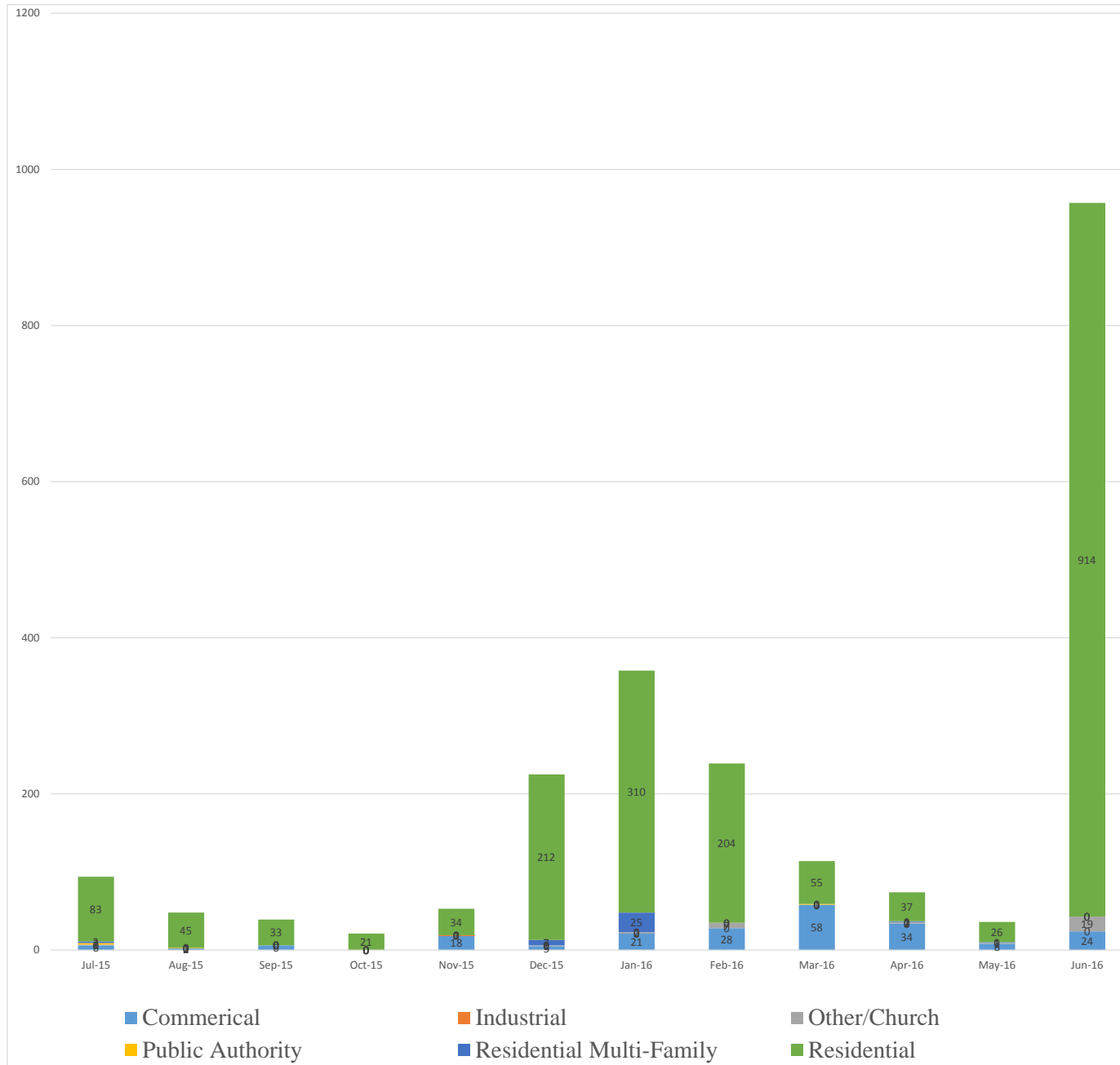
WATER.....9
SEWER.....9
STORM8

FT. OF VACTORING 10,160

QUARTERLY BILLS.....4,668
(Sections 3 & 6) (Does not include final bills)

MISC. MAINTENANCE:

SENSUS METER INSTALLATION PROGRESS



Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 90451:						85.92
90452	07/19/2016	MCMAHON	902730	LANSER LANE DESIGN AND WDNR PERMITS	63-00-10700	519.10
90452	07/19/2016	MCMAHON	902731	BENTWOOD POND REDESIGN SERVICES THROU	63-00-10700	3,889.30
Total 90452:						4,408.40
90457	07/19/2016	PRECAST SOLUTIONS LLC	594	ADJUSTABLE RISERS	63-03-82000-360	155.96
Total 90457:						155.96
90458	07/19/2016	PRECISION SEALCOATING IN	062716	STREET SWEEPING	63-03-82000-290	5,768.10
Total 90458:						5,768.10
90460	07/19/2016	PTS CONTRACTORS INC	062316-PAY C	CASALOMA DR/NEW HORIZON PAY CERTIFICATE	63-00-10700	16,214.28-
Total 90460:						16,214.28-
90464	07/19/2016	SUBURBAN WILDLIFE SOLUTI	245	MUSKRAT REMOVAL IN TOWN PONDS	63-03-82000-290	684.00
Total 90464:						684.00
Total 63:						28,850.07
Grand Totals:						150,472.24

Dave Schowalter, President: _____

Jeff Nooyen, Commissioner: _____

Travis Thyssen, Commissioner: _____

Bruce Sherman, Commissioner: _____

Jim Pleuss, Commissioner: _____

Karen L. Weinschrott, Secretary: _____

Julie M. Wahlen, Treasurer: _____

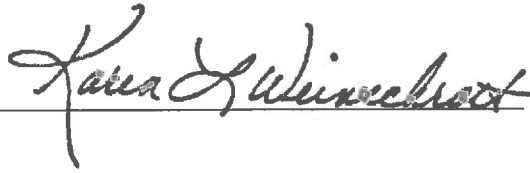
Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
61						
90403	07/05/2016	JIM FISCHER INC	1083918-IN	REPAIR WATERMAIN BREAK PATCHES	61-01-67300-390	6,577.00
Total 90403:						6,577.00
90407	07/05/2016	MCMAHON	902478	EDGEWOOD ACRES 3RD ADDN WATER MAIN CON	61-00-10700	3,744.40
90407	07/05/2016	MCMAHON	902544	INTEGRITY WAY/MICHAELS DR WATER MAIN CON	61-00-10700	1,676.30
Total 90407:						5,420.70
90408	07/05/2016	MIDWEST TESTING LLC	3837	SENSUS METER REPLACEMENT	61-00-10700	15,565.00
90408	07/05/2016	MIDWEST TESTING LLC	3844	SENSUS METER INSTALLATION	61-00-10700	26,987.50
Total 90408:						42,552.50
90428	07/05/2016	WITTHUHN PRINTING CO. INC	6183	CCR REPORT	61-01-92100-320	1,798.70
Total 90428:						1,798.70
90433	07/19/2016	AL DIX CONCRETE	062316	REPLACE CURB AND GUTTER	61-01-67500-390	3,618.00
Total 90433:						3,618.00
90445	07/19/2016	GRAND CHUTE UTILITIES	070316-33026	STORMWATER BILL FIRST AVE BOOSTER STATIO	61-01-62400-390	19.97
Total 90445:						19.97
90446	07/19/2016	HD SUPPLY WATERWORKS L	F757912	SENSUS METERS	61-00-10700	20,020.00
90446	07/19/2016	HD SUPPLY WATERWORKS L	F766816	RUBBER WASHERS FOR METER INSTALL	61-01-67600-390	28.00
Total 90446:						20,048.00
90453	07/19/2016	MIDWEST TESTING LLC	3853	SENSUS METER INSTALLATION	61-00-10700	15,595.00
90453	07/19/2016	MIDWEST TESTING LLC	3858	SENSUS METER INSTALLATION	61-00-10700	17,810.00
Total 90453:						33,405.00
Total 61:						113,439.87
62						
90394	07/05/2016	DIGGERS HOTLINE	160639201 PP	2ND INSTALLMENT PAYMENT	62-02-82700-290	2,945.60
Total 90394:						2,945.60
90407	07/05/2016	MCMAHON	902477	EDGEWOOD ACRES 3RD ADDN SANITARY SEWER	62-00-10700	5,003.00
90407	07/05/2016	MCMAHON	902525	2015 SANTIARY SEWER TELEVISING SERVICES T	62-02-85203-210	107.00
Total 90407:						5,110.00
90415	07/05/2016	PRECAST SOLUTIONS LLC	521	ADJUSTABLE RING 2 INCH	62-02-82700-340	119.96
Total 90415:						119.96
90445	07/19/2016	GRAND CHUTE UTILITIES	070316-33026	STORM WATER BILL CAPITOL DR LIFT STATION	62-02-83200-390	6.74

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 90445:						6.74
Total 62:						8,182.30
63						
90379	06/27/2016	WE ENERGIES	0475-274-330	GAS & ELECTRIC BILL MAY 2016	63-03-82000-220	6,920.72
Total 90379:						6,920.72
90391	07/05/2016	CITY OF NEENAH	35702	INSURANCE	63-03-82000-134	154.35
Total 90391:						154.35
90407	07/05/2016	MCPMAHON	902396	UNPS PLANNING GRANT	63-03-82000-210	12,664.00
90407	07/05/2016	MCPMAHON	902397	LANSER LANE DESIGN AND WDNR PERMIT SERVI	63-00-10700	311.28
90407	07/05/2016	MCPMAHON	902398	AMBERWOOD DITCHING SERVICES THROUGH 4/3	63-00-10700	383.30
90407	07/05/2016	MCPMAHON	902400	MUNICIPAL GARAGE SWPPP	63-03-82000-210	396.50
90407	07/05/2016	MCPMAHON	902476	EDGEWOOD ACRES 3RD ADDITION STORM SEWE	63-00-10700	3,740.35
90407	07/05/2016	MCPMAHON	902514	MUD CREEK DREDGING	63-00-10700	1,336.70
90407	07/05/2016	MCPMAHON	902517	HICKORY FARM STORM SEWER CONSTRUCTION	63-00-10700	3,747.98
90407	07/05/2016	MCPMAHON	902520	FOREST VIEW ESTATES STORM SEWER CONSTR	63-00-10700	315.00
Total 90407:						22,895.11
90411	07/05/2016	OUTAGAMIE COUNTY TREAS	110052	DISPOSAL OF STREET SWEEPINGS	63-03-82000-290	1,678.95
Total 90411:						1,678.95
90415	07/05/2016	PRECAST SOLUTIONS LLC	551	RISER RINGS	63-03-82000-340	290.97
Total 90415:						290.97
90416	07/05/2016	PRECISION SEALCOATING IN	061616	STREET SWEEPING	63-03-82000-290	5,916.00
Total 90416:						5,916.00
90428	07/05/2016	WITTHUHN PRINTING CO. INC	6168	CROSS CONNECTION SURVEY FORMS	63-03-82000-320	330.30
Total 90428:						330.30
90431	07/19/2016	US POSTMASTER	07062016	UTILITY BILL POSTAGE	63-03-82000-311	1,754.04
Total 90431:						1,754.04
90447	07/19/2016	HEARTLAND BUSINESS SYST	HBS00529726	VMWARE SUPPORT CONTRACT	63-03-82000-290	330.00
Total 90447:						330.00
90449	07/19/2016	KRUCZEK CONSTRUCTION IN	061616-PAY C	HICKORY FARM LANE STORM SEWER PAY CERTI	63-00-10700	6,308.47
Total 90449:						6,308.47
90451	07/19/2016	MARCO INC NW7128	INV3266641	PRINTER STAND	63-00-37200	85.92

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
61					
06/21/2016	JP MORGAN CHASE	JUNE16-213	CC-DAVIES WATER #1476HOSE BIBS/WIRE	61-00-10700	3,738.37
06/21/2016	JP MORGAN CHASE	JUNE16-214	CC-CDW GOVERNMENT61-00-39110 COMPUTERS (10%)	61-00-39110	1,668.00
06/21/2016	JP MORGAN CHASE	JUNE16-215	CC-WW GRAINGERCABLE TIES	61-01-66300-390	228.00
06/21/2016	JP MORGAN CHASE	JUNE16-216	CC-UFIRST *UNIFIRST CORPUNIFORMS-WATER (10.77%)	61-01-66500-291	149.70
06/21/2016	JP MORGAN CHASE	JUNE16-217	CC-NORTHERN LAKE SERVICE,WATER SAMPLES	61-01-67300-390	560.00
06/21/2016	JP MORGAN CHASE	JUNE16-218	CC-LAWSON PRODUCTSNUITS AND BOLTS	61-01-67300-390	241.97
06/21/2016	JP MORGAN CHASE	JUNE16-219	CC-CLEAN WATER TESTING LLWATER SAMPLES	61-01-67300-390	120.00
06/21/2016	JP MORGAN CHASE	JUNE16-220	CC-CLEAN WATER TESTING LLWATER SAMPLES	61-01-67300-390	120.00
06/21/2016	JP MORGAN CHASE	JUNE16-221	CC-CLEAN WATER TESTING LLWATER SAMPLES	61-01-67300-390	135.00
06/21/2016	JP MORGAN CHASE	JUNE16-222	CC-DAVIES WATER #1476CURB BOX LID	61-01-67500-390	64.41
06/21/2016	JP MORGAN CHASE	JUNE16-223	CC-WW GRAINGERTHREADED NIPPLES	61-01-67500-390	972.92
06/21/2016	JP MORGAN CHASE	JUNE16-224	CC-WW GRAINGERTHREADED NIPPLE	61-01-67500-390	48.42
06/21/2016	JP MORGAN CHASE	JUNE16-225	CC-WW GRAINGERTHREDED NIPPLE	61-01-67500-390	8.07
06/21/2016	JP MORGAN CHASE	JUNE16-226	CC-DAVIES WATER #1476CURB BOX	61-01-67500-390	300.48
06/21/2016	JP MORGAN CHASE	JUNE16-227	CC-DAVIES WATER #1476CURB BOX PARTS	61-01-67500-390	91.35
06/21/2016	JP MORGAN CHASE	JUNE16-228	CC-USA BLUE BOOKLEAD SEALS	61-01-67600-390	735.76
06/21/2016	JP MORGAN CHASE	JUNE16-229	CC-THE HOME DEPOT 4903PARTS AND TOOLS FOR METER REPLAC	61-01-67600-390	300.54
06/21/2016	JP MORGAN CHASE	JUNE16-230	CC-THE HOME DEPOT 4903THERMOSTAT WIRE	61-01-67600-390	188.91
06/21/2016	JP MORGAN CHASE	JUNE16-231	CC-DAVIES WATER #1476RAPTOR HYD WRENCH	61-01-67700-390	74.68
06/21/2016	JP MORGAN CHASE	JUNE16-232	CC-CDW GOVERNMENTCOMPUTERS (10%)	61-01-92300-290	525.33
06/21/2016	JP MORGAN CHASE	JUNE16-233	CC-CDW GOVERNMENTCOMPUTERS (10%)	61-01-92300-290	3,575.36
06/21/2016	JP MORGAN CHASE	JUNE16-234	CC-EMC INSURANCE COMPANIEINSURANCE (11.98%)	61-01-92400-510	35,898.38
06/21/2016	JP MORGAN CHASE	JUNE16-235	CC-AMERICAN PUBLIC WORKSCONFERENCE REGISTRATION (50%)	61-01-93000-330	35.00
Total 160621010:					49,780.65
Total 61:					49,780.65
62					
06/20/2016	CITY OF APPLETON	062016	MEMORY MELODY SEWER VOLUME CHARGE	62-02-82600-290	428,584.00
Total 160620001:					428,584.00
06/21/2016	JP MORGAN CHASE	JUNE16-236	CC-CDW GOVERNMENT62-00-39110 COMPUTERS (10%)	62-00-39110	1,668.00
06/21/2016	JP MORGAN CHASE	JUNE16-237	CC-UFIRST *UNIFIRST CORPUNIFORMS-SEWER (10.77%)	62-02-82700-291	149.70
06/21/2016	JP MORGAN CHASE	JUNE16-238	CC-RED WINGS STORESAFETY BOOTS	62-02-82700-291	125.00
06/21/2016	JP MORGAN CHASE	JUNE16-239	CC-NORTHSIDE TRUE VALUEKEYS	62-02-82700-390	12.09
06/21/2016	JP MORGAN CHASE	JUNE16-240	CC-IN *ENVIROTECH EQUIPMEANTI BLAST SEWER NOZZLE	62-02-83100-390	115.36
06/21/2016	JP MORGAN CHASE	JUNE16-241	CC-DAVIES WATER #1476MANHOLE FRAME	62-02-83100-390	301.00
06/21/2016	JP MORGAN CHASE	JUNE16-242	CC-THE HOME DEPOT 4903RETURNED OUTLET	62-02-83200-390	12.97
06/21/2016	JP MORGAN CHASE	JUNE16-243	CC-MOTION INDUSTRIES WIO2BELT	62-02-83200-390	48.36
06/21/2016	JP MORGAN CHASE	JUNE16-244	CC-WW GRAINGERPIN LUG SWIVEL	62-02-83200-390	114.60
06/21/2016	JP MORGAN CHASE	JUNE16-245	CC-CDW GOVERNMENTCOMPUTERS (10%)	62-02-85100-290	525.33
06/21/2016	JP MORGAN CHASE	JUNE16-246	CC-BADGER MAILING & SHIPPINSERTING MACHINE SERVICE CALL	62-02-85100-290	225.00
06/21/2016	JP MORGAN CHASE	JUNE16-247	CC-CDW GOVERNMENTCOMPUTERS (10%)	62-02-85100-290	3,575.36
06/21/2016	JP MORGAN CHASE	JUNE16-248	CC-AMERICAN PUBLIC WORKSCONFERENCE REGISTRATION (50%)	62-02-85100-330	35.00
06/21/2016	JP MORGAN CHASE	JUNE16-249	CC-EMC INSURANCE COMPANIEINSURANCE (11.98%)	62-02-85300-390	35,898.38
Total 160621010:					42,780.21
Total 62:					471,364.21
63					
06/21/2016	JP MORGAN CHASE	JUNE16-250	CC-CDW GOVERNMENT63-00-37200 COMPUTERS (10%)	63-00-37200	1,668.00
06/21/2016	JP MORGAN CHASE	JUNE16-251	CC-CDW GOVERNMENTCOMPUTERS (10%)	63-03-82000-290	525.33
06/21/2016	JP MORGAN CHASE	JUNE16-252	CC-CDW GOVERNMENTCOMPUTERS (10%)	63-03-82000-290	3,575.36

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
06/21/2016	JP MORGAN CHASE	JUNE16-253	CC-DAVIES WATER #1476RUBBER GROUND RING	63-03-82000-340	155.00
06/21/2016	JP MORGAN CHASE	JUNE16-254	CC-EMC INSURANCE COMPANIEINSURANCE (4.79%)	63-03-82000-510	14,359.35
Total 160621010:					20,283.04
Total 63:					20,283.04
Grand Totals:					541,427.90

Karen L. Weinschrott, Secretary:



Date:



**TOWN OF GRAND CHUTE
SANITARY DISTRICT #1
2016 BUDGET STATEMENT
MAY 2016**

	2016 BUDGET	CURRENT MONTH	2016 YTD	% BUDGET	REMAINING BUDGET
EXPENSES					
PERSONNEL	515,980	31,512	173,711	34%	342,269
OPERATIONS AND MAINTENANCE	5,479,370	698,986	961,447	18%	4,517,923
Subtotal-Operating Expense	5,995,350	730,497	1,135,158	19%	4,860,192
DEBT SERVICE	470,000	-	40,000	9%	430,000
CAPITAL IMPROVEMENTS	1,016,920	77,268	270,215	27%	746,705
Subtotal-Capital Expenses	1,486,920	77,268	310,215	21%	1,176,705
TOTAL EXPENSE	7,482,270	807,765	1,445,373	19%	6,036,897
REVENUES					
Operating Revenues	6,627,826	738,965	1,976,016	30%	4,651,810
Capital Revenues	1,012,000	1,856	3,267	0%	1,008,733
TOTAL REVENUES	7,639,826	740,821	1,979,283	26%	5,660,543
Operating Net Income	632,476		840,857		

**TOWN OF GRAND CHUTE
SANITARY DISTRICT #2
2016 BUDGET STATEMENT
MAY 2016**

	2016 BUDGET	CURRENT MONTH	2016 YTD	% BUDGET	REMAINING BUDGET
EXPENSES					
PERSONNEL	352,570	29,166	130,609	37%	221,961
OPERATIONS AND MAINTENANCE	2,369,855	301,362	592,677	25%	1,777,178
Subtotal-Operating Expense	2,722,425	330,529	723,285	27%	1,999,140
DEBT SERVICE	375,000	-	-	0%	375,000
CAPITAL IMPROVEMENTS	658,800	26,055	780,514	118%	(121,714)
Subtotal-Capital Expenses	1,033,800	26,055	780,514	75%	253,286
TOTAL EXPENSE	3,756,225	356,583	1,503,799	40%	2,252,426
REVENUES					
Operating Revenues	3,160,750	435,646	1,019,288	32%	2,141,462
Capital Revenues	612,000	1,351	1,351	0%	610,649
TOTAL REVENUES	3,772,750	436,998	1,020,640	27%	2,752,110
Operating Net Income	438,325		296,003		

**TOWN OF GRAND CHUTE
SANITARY DISTRICT #3
2016 BUDGET STATEMENT
MAY 2016**

	2016 BUDGET	CURRENT MONTH	2016 YTD	% BUDGET	REMAINING BUDGET
EXPENSES					
PERSONNEL	264,780	16,878	88,708	34%	176,072
OPERATIONS AND MAINTENANCE	823,957	40,158	96,867	12%	727,090
Subtotal-Operating Expense	1,088,737	57,036	185,575	17%	903,162
DEBT SERVICE	905,000	-	95,000	10%	810,000
CAPITAL IMPROVEMENTS	1,525,250	51,210	1,072,146	70%	453,104
Subtotal-Capital Expenses	2,430,250	51,210	1,167,146	48%	1,263,104
TOTAL EXPENSE	3,518,987	108,246	1,352,722	38%	2,166,265
REVENUES					
Operating Revenues	3,045,800	496,316	1,007,174	33%	2,038,626
Capital Revenues	3,437,500	429	429	0%	3,437,071
TOTAL REVENUES	6,483,300	496,745	1,007,602	16%	5,475,698
Operating Net Income	1,957,063		821,599		

**TOWN OF GRAND CHUTE
EAST SIDE UTILITY DISTRICT
2016 BUDGET STATEMENT
MAY 2016**

	2016 BUDGET	CURRENT MONTH	2016 YTD	% BUDGET	REMAINING BUDGET
--	----------------	------------------	-------------	-------------	---------------------

EXPENSES

PERSONNEL	8,000	-	-	0%	8,000
OPERATIONS AND MAINTENANCE	30,000	105	2,442	8%	27,558
Subtotal-Operating Expense	38,000	105	2,442	6%	35,558

CAPITAL IMPROVEMENTS	-	-	-	0%	-
Subtotal-Capital Expenses	-	-	-	0%	0

TOTAL EXPENSE	38,000	105	2,442	6%	35,558
----------------------	---------------	------------	--------------	-----------	---------------

REVENUES

Operating Revenues	44,685	322	23,351	52%	21,335
--------------------	--------	-----	--------	-----	--------

TOTAL REVENUES	44,685	322	23,351	52%	21,335
-----------------------	---------------	------------	---------------	------------	---------------

Operating Net Income	6,685	217	20,908		
----------------------	-------	-----	--------	--	--