



MEETING	DATE	TIME	LOCATION
Joint Sanitary District	Tuesday, July 7, 2020	6:30 p.m.	Board Room 1900 W. Grand Chute Blvd.

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. **Individuals are allowed to speak only about agenda items and must fill out a “Request to Speak” form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve regular joint meeting minutes – June 16, 2020

F. FINANCIAL REPORTS

1. Approval of Voucher List – July 7, 2020

G. ADJOURNMENT

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchute.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk’s Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

JOINT REGULAR MEETING (VIRTUAL) – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – JUNE 16, 2020

CALL TO ORDER/ROLL CALL

Virtual meeting called to order at 7:00.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Brad Gehring, Jeff Ings, Jeff Nooyen, Travis Thyssen, and Angie Cain, Town Clerk

STAFF: Jim March, Town Administrator; Robert Buckingham, Community Development Director; Tim Bantes, Fire Chief; Greg Peterson, Police Chief; Brent Braun, IT Director; Katie Schwartz, Director of Public Works; Julie Wahlen, Finance Director; Mike Patza, Town Planner; Karen Heyrman, Deputy Director of Public Works; Atty. Rossmeissl, Herrling Clark Law Offices; and Carl Sutter, McMahon

OTHERS: 6 signed attendance

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Nooyen/Gehring) to approve the agenda as printed. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – June 2, 2020

Accept Monthly Report – May 2020

Motion (Thyssen/Nooyen) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher Lists – June 16, 2020
San 1, 2, 3 & East Side – \$679,022.89 ACH – \$87,876.88
Accept Monthly Budget Statements – May 2020

Motion (Gehring/Ings) to approve the voucher list and accept the budget statements. Motion carried.

ADJOURNMENT

Motion (Thyssen/Nooyen) to adjourn. Motion carried.

Meeting adjourned 7:02 p.m.

These minutes were taken at a regular meeting held on June 16, 2020 and entered in this record book, June 17, 2020 by:

Angie Cain, Town Clerk
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District

INITIAL DRAFT

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
95587	07/07/2020	PRIMADATA LLC	50759	UTILITY BILLING (CYCLE 2)	63-03-82000-310	86.97
Total 95587:						391.36
95591	07/07/2020	ROBERT J IMMEL EXC. INC	18210	REPAIR WATERMAIN BREAK ON COLLEGE AVE	61-01-67300-390	4,026.50
95591	07/07/2020	ROBERT J IMMEL EXC. INC	18211	WATERMAIN REPAIR AT 3556 GRAND MEADOWS D	61-01-67300-390	2,779.00
Total 95591:						6,805.50
95600	07/07/2020	WONDRA CONSTRUCTION, IN	2019-02-FIFT	PAY REQ 15-ELSNER ROAD URBANIZATION	63-00-10700	71,887.00
95600	07/07/2020	WONDRA CONSTRUCTION, IN	2019-03-THR	PAY REQ 3-WOODMAN DRIVE URBANIZATION	63-00-10700	25,284.34
95600	07/07/2020	WONDRA CONSTRUCTION, IN	2019-03-THR	PAY REQ 3-WOODMAN DRIVE URBANIZATION	61-00-10700	1,599.00
Total 95600:						98,770.34
Grand Totals:						305,068.23

Dave Schowalter, President: _____

Jeff Nooyen, Commissioner: _____

Travis Thyssen, Commissioner: _____

Brad Gehring, Commissioner: _____

Jeff Ings, Commissioner: _____

Angie Cain, Secretary: _____

Julie M. Wahlen, Treasurer: _____

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
95550	06/25/2020	FOX WEST REGIONAL SEWER	4787	OPERATIONS & MAINT - SEWERAGE MAY 20	62-02-82601-290	63,817.02
95550	06/25/2020	FOX WEST REGIONAL SEWER	4787	EQUIPMENT REPLACEMENT-SEWERAGE - MAY 20	62-02-40301-000	9,323.00
95550	06/25/2020	FOX WEST REGIONAL SEWER	4787	DEBT SERVICE - SEWERAGE - MAY 20	62-02-40400-000	44,302.17
95550	06/25/2020	FOX WEST REGIONAL SEWER	4787	DEPRECIATION-SEWERAGE MAY 20	62-02-40300-000	7,990.43
Total 95550:						125,432.62
95552	06/25/2020	WE ENERGIES	0475-274-330-	ELECTRIC SVCS FOR BOOSTER STATIONS	61-01-62300-344	4,455.45
95552	06/25/2020	WE ENERGIES	0475-274-330-	GAS SVCS FOR BOOSTER STATIONS	61-01-62600-344	47.27
95552	06/25/2020	WE ENERGIES	0475-274-330-	GAS/ELECTRIC SVCS WATER TOWERS	61-01-67200-349	198.75
95552	06/25/2020	WE ENERGIES	0475-274-330-	GAS/ELECTRIC SVCS LIFT STATIONS	62-02-82100-220	1,911.41
95552	06/25/2020	WE ENERGIES	0475-274-330-	GAS/ELECTRIC SVCS STORM WATER PONDS	63-03-82000-220	804.48
Total 95552:						7,417.36
95556	07/07/2020	AMERICAN CONSERVATION &	11255	AQUAHAWK V12.06 7/1/2020 - 8/1/2020	61-01-92300-290	468.75
95556	07/07/2020	AMERICAN CONSERVATION &	11255	AQUAHAWK V12.06 7/1/2020 - 8/1/2020	62-02-85100-290	468.75
Total 95556:						937.50
95559	07/07/2020	AYRES ASSOCIATES	187166	DESIGN/CONSTR SVCS N MCCARTHY ROAD	61-00-10700	276.98
95559	07/07/2020	AYRES ASSOCIATES	187166	DESIGN/CONSTR SVCS N MCCARTHY ROAD	62-00-10700	276.98
95559	07/07/2020	AYRES ASSOCIATES	187166	DESIGN/CONSTR SVCS N MCCARTHY ROAD	63-00-10700	4,246.94
Total 95559:						4,800.90
95564	07/07/2020	DE GROOT, INC	2019-12-FOU	PAY REQ 4-BLUEMOUND/LILAS/EIGHTH WATERMA	61-00-10700	17,410.50
Total 95564:						17,410.50
95575	07/07/2020	MARCO INC NW7128	INV7686859	MONTHLY PLOTTER BILL	63-03-82000-295	30.40
95575	07/07/2020	MARCO INC NW7128	INV7686859	MONTHLY PLOTTER BILL	62-02-85100-295	30.40
95575	07/07/2020	MARCO INC NW7128	INV7686859	MONTHLY PLOTTER BILL	61-01-92300-295	30.40
Total 95575:						91.20
95579	07/07/2020	MCMAHON	0918580	CONS ADMIN/ONSITE REP-2020 WATERMAIN PRO	61-00-10700	28,964.20
95579	07/07/2020	MCMAHON	0918581	ONSITE REP/ST SEWER RECORD INFO-SPENCER	61-00-10700	2,440.60
95579	07/07/2020	MCMAHON	0918585	STORM WTR ALT ANALYSIS-CASALOMA DR S END	63-00-10700	744.00
95579	07/07/2020	MCMAHON	0918586	DESIGN CASALOMA DR NORTH BRIDGE REPLACE	63-00-10700	577.50
95579	07/07/2020	MCMAHON	0918590	DNR ANNUAL REPORT & MAP-MS4 STORMWATER	63-03-82000-210	95.40
95579	07/07/2020	MCMAHON	0918591	WETLAND WATER BALANCE-1ST ADD WHISPERIN	63-00-10700	572.40
95579	07/07/2020	MCMAHON	0918592	CONSTR ADMIN AMBERWOOD LN STORM SEWER	63-00-10700	46.64
Total 95579:						33,440.74
95583	07/07/2020	OUTAGAMIE COUNTY TREAS	13440	HAUL SWEEPINGS TO LANDFILL	63-03-82000-290	635.46
Total 95583:						635.46
95585	07/07/2020	PRECISION SEALCOATING IN	01172	STREET SWEEPING 6-1-20 THRU 6-4-20	63-03-82000-290	8,934.75
Total 95585:						8,934.75
95587	07/07/2020	PRIMADATA LLC	50759	UTILITY BILLING (CYCLE 2)	61-01-92100-310	173.94
95587	07/07/2020	PRIMADATA LLC	50759	UTILITY BILLING (CYCLE 2)	62-02-85100-310	130.45

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
61					
06/22/2020	CITY OF APPLETON	0622202	1901 COLLEGE WATER	61-01-60200-390	106,549.29
06/22/2020	CITY OF APPLETON	0622203	CFP/FIRELINE	61-01-60200-390	35,384.00
06/22/2020	CITY OF APPLETON	0622204	2800 W SECOND ST WATER	61-01-60200-390	191,217.46
Total 200622001:					333,150.75
06/29/2020	US BANK CREDIT CARD	USB-June20-1	CC-CDW GOVT #XXM8609Network Card for Servers	61-00-39110	145.64
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-CINTAS CORPUNIFORMS SAN 1 DEPARTMENT	61-01-66500-291	26.83
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-CINTAS CORPUNIFORMS SAN 1 DEPARTMENT	61-01-66500-291	26.83
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-CLEAN WATER TESTING LLCWATER TESTING SERVICES	61-01-67300-390	144.00
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-GAN*WI NEWSPAPERS-CCCADVERTISEMENT FOR BID-2020 WAT	61-00-10700	275.04
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-FREDPRYOR CAREERTRACKMICROSOFT OFFICE REFERENCE G	61-01-93000-330	15.67
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-CLEAN WATER TESTING LLCWATER TESTING SERVICES	61-01-67300-390	128.00
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-FREDPRYOR CAREERTRACKCREDIT SALES TAX ON MICROSOFT	61-01-93000-330	.82-
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-FERGUSON WTRWRKS #1476HYDRANT PAINTING	61-01-67700-390	3,500.00
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-CINTAS CORPUNIFORMS SAN 1 DEPARTMENT	61-01-66500-291	26.83
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-CINTAS CORPUNIFORMS SAN 1 DEPARTMENT	61-01-66500-291	26.83
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-UNIFORMS SAN 1 DEPARTMENT	61-01-66500-291	26.83
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-CLEAN WATER TESTING LLCWATER TESTING SERVICES	61-01-67300-390	128.00
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-CINTAS CORPUNIFORMS SAN 1 DEPARTMENT	61-01-66500-291	26.83
06/29/2020	US BANK CREDIT CARD	USB-June20-3	CC-FERGUSON ENT, INC 4481-1/4x10 TAA BLK T&C A53B S40 ERW	61-01-67500-390	111.83
06/29/2020	US BANK CREDIT CARD	USB-June20-3	CC-COMPLETE OFFICE OF WISCONOFFICE SUPPLIES FOR WATER DI	61-01-92100-310	10.48
06/29/2020	US BANK CREDIT CARD	USB-June20-3	CC-COMPLETE OFFICE OF WISCONOFFICE SUPPLIES FOR WATER DI	61-01-92100-310	14.46
06/29/2020	US BANK CREDIT CARD	USB-June20-3	CC-CDW GOVT #XTQ5696Microsoft Annual Enterprise Agreement	61-01-92300-295	4,021.56
06/29/2020	US BANK CREDIT CARD	USB-June20-4	CC-FIRST SUPPLY LLC #1010PARTS FOR STOP BOX REPAIR	61-01-67500-390	15.32
06/29/2020	US BANK CREDIT CARD	USB-June20-7	CC-VZWRLLSS*APOCC VISBWater Tower Cell Bill	61-01-92100-221	19.77
Total 200629300:					8,689.93
Total 61:					341,840.68
62					
06/22/2020	CITY OF APPLETON	062220	SEWER FOR MEMORY MELODY	62-02-82600-290	2,497.42
Total 200622001:					2,497.42
06/29/2020	US BANK CREDIT CARD	USB-June20-1	CC-FERGUSON WTRWRKS #14761/2X21 FT ROLL BUTYL SEAL	62-02-82700-340	18.00
06/29/2020	US BANK CREDIT CARD	USB-June20-1	CC-FERGUSON WTRWRKS #14761/2X21 FT ROLL BUTYL SEAL	62-02-82700-340	198.00
06/29/2020	US BANK CREDIT CARD	USB-June20-1	CC-CDW GOVT #XXM8609Network Card for Servers	62-00-39110	145.64
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-CINTAS CORPUNIFORMS SAN 2 DEPARTMENT	62-02-82700-291	26.84
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-CINTAS CORPUNIFORMS SAN 2 DEPARTMENT	62-02-82700-291	26.84
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-FREDPRYOR CAREERTRACKMICROSOFT OFFICE REFERENCE G	62-02-85100-330	15.67
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-FREDPRYOR CAREERTRACKCREDIT SALES TAX ON MICROSOFT	62-02-85100-330	.82-
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-CINTAS CORPUNIFORMS SAN 2 DEPARTMENT	62-02-82700-291	26.84
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-CINTAS CORPUNIFORMS SAN 2 DEPARTMENT	62-02-82700-291	26.84
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-CINTAS CORPUNIFORMS SAN 2 DEPARTMENT	62-02-82700-291	26.84
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-CINTAS CORPUNIFORMS SAN 2 DEPARTMENT	62-02-82700-291	26.84
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-MENARDS APPLETON WEST W13/8"X4" SS EYE BOLTS	62-02-83200-390	10.36
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-THE HOME DEPOT #4903MISC SUPPLIES FOR LIFT STATION REPA	62-02-83200-390	29.42
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-FOX VALLEY SAFTEY & TRAINCALIBRATION GAS - GAS MONITOR	62-02-83100-390	245.00
06/29/2020	US BANK CREDIT CARD	USB-June20-3	CC-COMPLETE OFFICE OF WISCONOFFICE SUPPLIES FOR SEWER D	62-02-85100-310	10.48
06/29/2020	US BANK CREDIT CARD	USB-June20-3	CC-COMPLETE OFFICE OF WISCONOFFICE SUPPLIES FOR SEWER D	62-02-85100-310	14.46
06/29/2020	US BANK CREDIT CARD	USB-June20-3	CC-CDW GOVT #XTQ5696Microsoft Annual Enterprise Agreement	62-02-85100-295	4,021.56
06/29/2020	US BANK CREDIT CARD	USB-June20-5	CC-30 TAPE MEASURE	62-02-82700-340	10.54
06/29/2020	US BANK CREDIT CARD	USB-June20-6	CC-THE HOME DEPOT #4903SUPPLIES FOR LIFT STATIONS	62-02-82700-340	30.71
06/29/2020	US BANK CREDIT CARD	USB-June20-6	CC-MENARDS APPLETON WEST WICREDIT SALES TAX FOR TAPE ME	62-02-82700-340	.55-

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
06/29/2020	US BANK CREDIT CARD	USB-June20-7	CC-FERGUSON WTRWRKS #1476MANHOLE LID	62-02-83100-390	143.93
06/29/2020	US BANK CREDIT CARD	USB-June20-7	CC-VZWRLSS*APOCC VISBWater Tower Cell Bill	62-02-85100-221	19.77
Total 200629300:					5,073.21
Total 62:					7,570.63
63					
06/29/2020	US BANK CREDIT CARD	USB-June20-1	CC-FERGUSON WTRWRKS #1476PARTS FOR STORM WATER INLET R	63-03-82000-360	298.24
06/29/2020	US BANK CREDIT CARD	USB-June20-1	CC-FERGUSON WTRWRKS #1476PARTS FOR STORM WATER INLET R	63-03-82000-360	202.28
06/29/2020	US BANK CREDIT CARD	USB-June20-1	CC-CDW GOVT #XXM8609Network Card for Servers	63-00-37200	145.64
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-FREDPRYOR CAREERTRACKMICROSOFT OFFICE REFERENCE G	63-03-82000-330	15.66
06/29/2020	US BANK CREDIT CARD	USB-June20-2	CC-FREDPRYOR CAREERTRACKCREDIT SALES TAX ON MICROSOFT	63-03-82000-330	.81-
06/29/2020	US BANK CREDIT CARD	USB-June20-3	CC-COMPLETE OFFICE OF WISCONOFFICE SUPPLIES FOR STORM W	63-03-82000-310	10.49
06/29/2020	US BANK CREDIT CARD	USB-June20-3	CC-COMPLETE OFFICE OF WISCONOFFICE SUPPLIES FOR STORM W	63-03-82000-310	14.47
06/29/2020	US BANK CREDIT CARD	USB-June20-3	CC-CDW GOVT #XTQ5696Microsoft Annual Enterprise Agreement	63-03-82000-295	4,021.56
06/29/2020	US BANK CREDIT CARD	USB-June20-9	CC-FERGUSON WTRWRKS #14761X24X36 RECT FLAT RUB GRD RING	63-03-82000-360	85.00
Total 200629300:					4,792.53
Total 63:					4,792.53
Grand Totals:					354,203.84

Angie Cain, Secretary:



Date:

