



MEETING	DATE	TIME	LOCATION
Joint Sanitary District	Tuesday, August 18, 2020	6:30 p.m.	VIRTUAL MEETING Board Room 1900 W. Grand Chute Blvd.

****VIRTUAL MEETING PARTICIPATION OPTIONS****

Web Access:

<https://grandchute.my.webex.com/grandchute.my/j.php?MTID=m97ee0d5a3c80813cd8b499a8e4907f9b>

Access Code: 620 057 177

Meeting Password: 1900

Telephone Access:

Dial: (408) 418-9388

Access Code: 620 057 177

Meeting Password: 1900

PLEASE STAY CONNECTED AFTER THE SAN MEETING FOR THE TOWN BOARD MEETING

- A. CALL TO ORDER/ROLL CALL
- B. APPROVAL OF AGENDA/ORDER OF THE DAY
- C. PUBLIC INPUT **No public comment** will be permitted at this meeting out of a concern for fairness and safety as many attendees will be attending remotely without any meaningful ability to participate.
- D. CONSENT AGENDA
(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)
 - 1. Approve regular joint meeting minutes – August 4, 2020
 - 2. Accept Monthly Report – July 2020
- E. FINANCIAL REPORTS
 - 1. Approval of Voucher List – August 18, 2020
 - 2. Accept Budget Statement – July 2020
- F. ADJOURNMENT

PLEASE STAY CONNECTED AFTER THE SAN MEETING FOR THE TOWN BOARD MEETING

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchute.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

VIRTUAL JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – AUGUST 4, 2020

CALL TO ORDER/ROLL CALL

Virtual meeting called to order at 6:30 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Brad Gehring, Jeff Ings, Jeff Nooyen, Travis Thyssen, and Angie Cain, Town Clerk

STAFF: Jim March, Town Administrator; Robert Buckingham, Community Development Director; Tim Bantes, Fire Chief; Greg Peterson, Police Chief; Brent Braun, IT Director; Katie Schwartz, Director of Public Works; Julie Wahlen, Finance Director; Mike Patza, Town Planner; Karen Heyrman, Deputy Director of Public Works; Atty. Rossmeissl, Herrling Clark Law Offices; and Nick Vande Hey, McMahon

OTHERS: 1 in attendance (virtually)

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Gehring/Ings) to approve the agenda as printed. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve Regular Joint Meeting minutes – July 21, 2020

Motion (Ings/Gehring) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher Lists – August 4, 2020
San 1, 2, 3 & East Side – \$147,921.27 ACH – \$0

Motion (Thyssen/Nooyen) to approve the voucher list. Motion carried.

ADJOURNMENT

Motion (Thyssen/Ings) to adjourn. Motion carried.

Meeting adjourned 6:33 p.m.

These minutes were taken at a regular meeting held on August 4, 2020 and entered in this record book, August 5, 2020 by:

Angie Cain, Town Clerk
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District
August 18, 2020



Sanitary District No. 1 & 2 Monthly Report July 2020

UTILITY LOCATES	476
SERVICE CONNECTION PERMITS	
WATER.....	2
SEWER.....	3
STORM	4
FT. OF VACTORING	8,295
QUARTERLY BILLS (Cycle 1)	1,690

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 95743:						4,200.00
95745	08/18/2020	SUPERIOR SEWER & WATER,	072420-SAN3	INSTALL STORMWATER PIPING-HEATHER AVE/WIL	63-03-82000-360	7,272.00
Total 95745:						7,272.00
95750	08/18/2020	WISCONSIN LAKE & POND RE	26025	2020 FOREST VIEW POND MANAGEMENT	63-03-82000-360	452.00
Total 95750:						452.00
Grand Totals:						300,031.82

Dave Schowalter, President: _____

Jeff Nooyen, Commissioner: _____

Travis Thyssen, Commissioner: _____

Brad Gehring, Commissioner: _____

Jeff Ings, Commissioner: _____

Angie Cain, Secretary: _____

Julie M. Wahlen, Treasurer: _____

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
95715	08/18/2020	AYRES ASSOCIATES	187739	MCCARTHY RD DESIGN & CONSTRUCTION SVCS	63-00-10700	5,573.47
95715	08/18/2020	AYRES ASSOCIATES	187739	MCCARTHY RD DESIGN & CONSTRUCTION SVCS	61-00-10700	363.49
95715	08/18/2020	AYRES ASSOCIATES	187739	MCCARTHY RD DESIGN & CONSTRUCTION SVCS	62-00-10700	363.49
Total 95715:						6,300.45
95719	08/18/2020	DIGGERS HOTLINE	200 7 39201 P	2ND PREPAYMENT FOR LOCATES 2020	61-01-66500-390	1,736.00
95719	08/18/2020	DIGGERS HOTLINE	200 7 39201 P	2ND PREPAYMENT FOR LOCATES 2020	62-02-82700-290	1,736.00
Total 95719:						3,472.00
95724	08/18/2020	GRAND CHUTE UTILITIES	073120-PRSP	SEWER/STORM PROSPECT AVE PROPERTY	63-03-82000-220	86.19
Total 95724:						86.19
95728	08/18/2020	MCC INC	232016	60.42 TONS 3/4" CLEAN STONE	61-01-67300-390	489.40
95728	08/18/2020	MCC INC	232016	75.29 TONS 3/4" DENSE CRUSHER RUN	61-01-67300-390	527.03
Total 95728:						1,016.43
95729	08/18/2020	MCMAHON	0919206	2020 GENERAL ENGINEERING	61-01-92303-210	318.00
95729	08/18/2020	MCMAHON	0919214	CONST ADMIN/ONSITE REP 2020 WATER MAIN PR	61-00-10700	11,887.95
95729	08/18/2020	MCMAHON	0919219	DESIGN SVCS CASALOMA DR NORTH BRIDGE RE	63-00-10700	39.00
95729	08/18/2020	MCMAHON	0919220	DESIGN SVCS CASALOMA DR BRIDGE REPLACEM	63-00-10700	298.70
95729	08/18/2020	MCMAHON	0919223	FLOODING FROM WEST-WHISPERING GROVES S	63-00-10700	2,592.20
95729	08/18/2020	MCMAHON	0919224	REU IMPERVIOUS CHECKS	63-03-82000-210	1,047.50
95729	08/18/2020	MCMAHON	0919225	ENG SVCS FOR APPLE CREEK RD CULVERT SEDI	63-03-82000-210	1,083.35
95729	08/18/2020	MCMAHON	0919226	WETLAND WATER BALANCE 1ST ADD WHISPERIN	63-00-10700	31.80
95729	08/18/2020	MCMAHON	0919227	STORMWATER ENGINEERING-FORMER KMART SI	63-03-82000-210	127.82
95729	08/18/2020	MCMAHON	0919230	SAN 3 ALTERNATIVES ANALYSIS-CASALOMA DR S	63-00-10700	6,121.00
95729	08/18/2020	MCMAHON	0919232	CONST ADMIN/ONSITE REP BLUEMOUND/LILAS/8T	61-00-10700	2,705.05
Total 95729:						26,252.37
95735	08/18/2020	NORTHERN LAKE SERVICE IN	382282	WATER SAMPLE TESTING	61-01-67300-390	407.25
95735	08/18/2020	NORTHERN LAKE SERVICE IN	382759	WATER SAMPLE TESTING	61-01-67300-390	560.00
Total 95735:						967.25
95737	08/18/2020	OUTAGAMIE COUNTY TREAS	1018191	GENERAL MAINT/BRIDGE INSPECTIONS	63-03-82000-360	515.25
95737	08/18/2020	OUTAGAMIE COUNTY TREAS	14214	HAUL SWEEPINGS TO LANDFILL	63-03-82000-290	388.50
95737	08/18/2020	OUTAGAMIE COUNTY TREAS	14214	HAUL DRAIN TILE TO LANDFILL	63-03-82000-360	44.94
Total 95737:						948.69
95738	08/18/2020	PRECISION SEALCOATING IN	01201	STREET SWEEPING 7/13-7/17/2020	63-03-82000-290	8,721.00
Total 95738:						8,721.00
95740	08/18/2020	PTS CONTRACTORS INC	G0007-9-19-0	2020 WATER MAIN CONSTRUCTION	61-00-10700	240,343.44
Total 95740:						240,343.44
95743	08/18/2020	SEILER INSTRUMENT & MFG	403565	GIS HARDWARE/SOFTWARE	61-01-92300-290	1,400.00
95743	08/18/2020	SEILER INSTRUMENT & MFG	403565	GIS HARDWARE/SOFTWARE	62-02-85100-290	1,400.00
95743	08/18/2020	SEILER INSTRUMENT & MFG	403565	GIS HARDWARE/SOFTWARE	63-03-82000-290	1,400.00

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
61					
07/28/2020	US BANK CREDIT CARD	USB-July20-1	PARTS FOR HYDRANT MAINTENANCE	61-01-67700-390	69.17
07/28/2020	US BANK CREDIT CARD	USB-July20-1	MISC PARTS FOR HYDRANT MAINTENANCE	61-01-67700-390	456.70
07/28/2020	US BANK CREDIT CARD	USB-July20-1	3/4X4 1/2 SS 316 T-BLTS W/HH NUTS	61-01-67300-390	660.00
07/28/2020	US BANK CREDIT CARD	USB-July20-1	Scanner for Large format prints	61-00-39110	763.00
07/28/2020	US BANK CREDIT CARD	USB-July20-1	Water Tower Cell Bill	61-01-92100-221	19.79
07/28/2020	US BANK CREDIT CARD	USB-July20-2	Annual Desktop Replacement	61-00-39110	556.85
07/28/2020	US BANK CREDIT CARD	USB-July20-2	ConnectRight Mailer Software Quarter Bill	61-01-92300-295	117.31
07/28/2020	US BANK CREDIT CARD	USB-July20-2	WATER TESTING SERVICES	61-01-67300-390	144.00
07/28/2020	US BANK CREDIT CARD	USB-July20-2	UNIFORMS SAN 1 DEPARTMENT	61-01-66500-291	26.83
07/28/2020	US BANK CREDIT CARD	USB-July20-2	VALVE BOX ADPTS/SS OP NUTS AFC VLV	61-01-67300-390	1,138.00
07/28/2020	US BANK CREDIT CARD	USB-July20-2	VALVE BOX ADAPTORS	61-01-67700-390	360.60
07/28/2020	US BANK CREDIT CARD	USB-July20-2	MISC SUPPLIES FOR CURB/STOP BOX MAINTENANCE	61-01-67500-390	755.52
07/28/2020	US BANK CREDIT CARD	USB-July20-2	COUPLINGS/NIPPLES	61-01-67500-390	192.83
07/28/2020	US BANK CREDIT CARD	USB-July20-2	RETURN-HDPE PIPE/CURB ST/SS STFNR/CTS COMP COUP	61-01-67500-390	791.76-
07/28/2020	US BANK CREDIT CARD	USB-July20-2	MISC SUPPLIES FOR CURB/STOP BOX MAINTENANCE	61-01-67500-390	791.76
07/28/2020	US BANK CREDIT CARD	USB-July20-2	MISC MATERIALS FOR CURB/STOP BOX MAINTENANCE	61-01-67500-390	1,182.91
07/28/2020	US BANK CREDIT CARD	USB-July20-2	MISC SUPPLIES FOR CURB/STOP BOX MAINTENANCE	61-01-67500-390	417.20
07/28/2020	US BANK CREDIT CARD	USB-July20-3	3/4X4 316SS T-BLTS W/HH NUTS	61-01-67300-390	1,440.00
07/28/2020	US BANK CREDIT CARD	USB-July20-4	GRASS SEED/FERTILIZER	61-01-67300-390	171.15
07/28/2020	US BANK CREDIT CARD	USB-July20-4	VALVE BOX BASES	61-01-67300-390	1,293.50
07/28/2020	US BANK CREDIT CARD	USB-July20-4	WATER TESTING SERVICES	61-01-67300-390	128.00
07/28/2020	US BANK CREDIT CARD	USB-July20-5	UNIFORMS SAN 1 DEPARTMENT	61-01-66500-291	26.83
07/28/2020	US BANK CREDIT CARD	USB-July20-8	MISC PARTS FOR COLLEGE AVE PROJECT	61-01-67300-390	1,478.20
07/28/2020	US BANK CREDIT CARD	USB-July20-8	HEX CAP SCREWS/SS FLAT WASHERS	61-01-67300-390	158.78
07/28/2020	US BANK CREDIT CARD	USB-July20-8	MISC VALVE BOX TOP SECTIONS	61-01-67300-390	288.76
07/28/2020	US BANK CREDIT CARD	USB-July20-8	WATER TESTING SERVICES	61-01-67300-390	128.00
07/28/2020	US BANK CREDIT CARD	USB-July20-9	UNIFORMS SAN 1 DEPARTMENT	61-01-66500-291	26.83
Total 200728300:					12,000.76
Total 61:					12,000.76
62					
07/28/2020	US BANK CREDIT CARD	USB-July20-1	TRASH CAN	62-02-82700-340	5.97
07/28/2020	US BANK CREDIT CARD	USB-July20-1	Scanner for Large format prints	62-00-39110	763.00
07/28/2020	US BANK CREDIT CARD	USB-July20-1	Water Tower Cell Bill	62-02-85100-221	19.79
07/28/2020	US BANK CREDIT CARD	USB-July20-2	Annual Desktop Replacement	62-00-39110	556.85
07/28/2020	US BANK CREDIT CARD	USB-July20-2	ConnectRight Mailer Software Quarter Bill	62-02-85100-295	117.32
07/28/2020	US BANK CREDIT CARD	USB-July20-2	UNIFORMS SAN 2 DEPARTMENT	62-02-82700-291	26.84
07/28/2020	US BANK CREDIT CARD	USB-July20-2	RODENT CONTROL SUPPLIES FOR LIFT STATIONS	62-02-83200-390	38.25
07/28/2020	US BANK CREDIT CARD	USB-July20-2	CABLE FOR PLEASANT VIEW CT SEWER MANHOLE	62-02-82700-340	21.64
07/28/2020	US BANK CREDIT CARD	USB-July20-2	MISC PARTS FOR THE PLEASANTVIEW MANHOLE REPAIRS	62-02-82700-340	9.40
07/28/2020	US BANK CREDIT CARD	USB-July20-2	RAIN GEAR/BOOT TREADS	62-02-82700-291	215.96
07/28/2020	US BANK CREDIT CARD	USB-July20-2	RETURN RAIN GEAR	62-02-82700-291	119.98-
07/28/2020	US BANK CREDIT CARD	USB-July20-3	MISCELLANEOUS CARRIAGE BOLTS/HEX NUTS	62-02-83200-390	3.50
07/28/2020	US BANK CREDIT CARD	USB-July20-5	UNIFORMS SAN 2 DEPARTMENT	62-02-82700-291	26.84
07/28/2020	US BANK CREDIT CARD	USB-July20-9	UNIFORMS SAN 2 DEPARTMENT	62-02-82700-291	26.84
Total 200728300:					1,712.22
Total 62:					1,712.22
63					
07/28/2020	US BANK CREDIT CARD	USB-July20-1	Scanner for Large format prints	63-00-37200	763.00
07/28/2020	US BANK CREDIT CARD	USB-July20-2	Annual Desktop Replacement	63-00-37200	556.85
07/28/2020	US BANK CREDIT CARD	USB-July20-2	ConnectRight Mailer Software Quarter Bill	63-03-82000-295	67.04

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
07/28/2020	US BANK CREDIT CARD	USB-July20-2	CONTACT BLOCK FOR FVTC POND PUMP REPAIR	63-03-82000-360	39.27
07/28/2020	US BANK CREDIT CARD	USB-July20-2	NEW PUMP SWITCHES FOR FVTC POND	63-03-82000-360	78.54
07/28/2020	US BANK CREDIT CARD	USB-July20-2	MINI BULB FOR FVTC STORMWATER PUMPS	63-03-82000-360	13.03
Total 200728300:					1,517.73
08/03/2020	PSN	220080	AUGUST BILLING	63-03-82000-290	49.95
Total 200803002:					49.95
Total 63:					1,567.68
Grand Totals:					15,280.66

Angie Cain, Secretary:

Angie Cain

Date:

8/12/2020

**TOWN OF GRAND CHUTE
SANITARY DISTRICT #1
2020 BUDGET STATEMENT
JULY 2020**

	2020 BUDGET	CURRENT MONTH	2020 YTD	% BUDGET	REMAINING BUDGET
EXPENSES					
PERSONNEL	663,000	52,999	306,458	46%	356,542
OPERATIONS AND MAINTENANCE	5,633,025	57,942	1,429,175	25%	4,203,850
Subtotal-Operating Expense	6,296,025	110,941	1,735,633	28%	4,560,392
DEBT SERVICE	350,000	-	185,000	53%	165,000
CAPITAL IMPROVEMENTS	1,779,876	227,242	1,350,173	76%	429,703
Subtotal-Capital Expenses	2,129,876	227,242	1,535,173	72%	594,703
TOTAL EXPENSE	8,425,901	338,183	3,270,806	39%	5,155,095
REVENUES					
Operating Revenues	6,458,377	201,099	2,581,581	40%	3,876,796
Capital Revenues	107,500	-	282,635	263%	-175,135
TOTAL REVENUES	6,565,877	201,099	2,864,217	44%	3,701,660
Operating Net Income	162,352		845,948		

**TOWN OF GRAND CHUTE
SANITARY DISTRICT #2
2020 BUDGET STATEMENT
JULY 2020**

	2020 BUDGET	CURRENT MONTH	2020 YTD	%	REMAINING BUDGET
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EXPENSES

PERSONNEL	455,790	30,637	224,257	49%	231,533
OPERATIONS AND MAINTENANCE	2,735,153	36,585	852,900	31%	1,882,253
Subtotal-Operating Expense	3,190,943	67,221	1,077,157	34%	2,113,786

DEBT SERVICE	90,000	-	40,000	44%	50,000
CAPITAL IMPROVEMENTS	241,626	3,259	247,448	102%	(5,822)
Subtotal-Capital Expenses	331,626	3,259	287,448	87%	44,178

TOTAL EXPENSE	3,522,569	70,480	1,364,605	39%	2,157,964
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REVENUES

Operating Revenues	3,385,500	118,748	1,492,816	44%	1,892,684
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Capital Revenues	104,250	-	167,746	161%	(63,496)
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TOTAL REVENUES	3,489,750	118,748	1,660,562	48%	1,829,188
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Operating Net Income	194,557		415,659		
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**TOWN OF GRAND CHUTE
SANITARY DISTRICT #3
2020 BUDGET STATEMENT
JULY 2020**

	2020 BUDGET	CURRENT MONTH	2020 YTD	% BUDGET	REMAINING BUDGET
EXPENSES					
PERSONNEL	381,520	31,814	189,132	50%	192,388
OPERATIONS AND MAINTENANCE	1,200,704	50,552	248,399	21%	952,305
Subtotal-Operating Expense	1,582,224	82,366	437,531	28%	1,144,693
DEBT SERVICE	405,000	-	235,000	58%	170,000
CAPITAL IMPROVEMENTS	1,304,476	109,640	1,522,621	117%	(218,145)
Subtotal-Capital Expenses	1,709,476	109,640	1,757,621	103%	(48,145)
TOTAL EXPENSE	3,291,700	192,006	2,195,152	67%	1,096,548
REVENUES					
Operating Revenues	3,210,500	94,178	1,461,512	46%	1,748,988
Capital Revenues	152,250	-	297,674	196%	-145,424
TOTAL REVENUES	3,362,750	94,178	1,759,186	52%	1,603,564
Operating Net Income	1,628,276		1,023,980		

**TOWN OF GRAND CHUTE
EAST SIDE UTILITY DISTRICT
2020 BUDGET STATEMENT
JULY 2020**

	2020 BUDGET	CURRENT MONTH	2020 YTD	% BUDGET	REMAINING BUDGET
EXPENSES					
PERSONNEL	10,300	-	-	0%	10,300
OPERATIONS AND MAINTENANCE	29,140	116	3,748	13%	25,392
Subtotal-Operating Expense	39,440	116	3,748	10%	35,692
CAPITAL IMPROVEMENTS	-	-	-	0%	-
Subtotal-Capital Expenses	-	-	-	0%	0
TOTAL EXPENSE	39,440	116	3,748	10%	35,692
REVENUES					
Operating Revenues	43,771	4,490	31,638	72%	12,133
TOTAL REVENUES	43,771	4,490	31,638	72%	12,133
Operating Net Income	4,331	4,373	27,890		