

MEETING	DATE	TIME	LOCATION
Joint Sanitary District	Tuesday, September 3, 2019	6:30 p.m.	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA/ORDER OF THE DAY

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. **Individuals are allowed to speak only about agenda items and must fill out a “Request to Speak” form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approve regular joint meeting minutes – August 20, 2019

F. FINANCIAL REPORTS

1. Approval of Voucher List – September 3, 2019

G. ADJOURNMENT

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchute.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk’s Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Town Board, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – AUGUST 20, 2019

CALL TO ORDER/ROLL CALL

Meeting called to order at 6:30 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, Eric Davidson, and Elizabeth Miller, Deputy Town Clerk

STAFF: Jim March, Town Administrator; Tim Bantes, Fire Chief; Greg Peterson, Police Chief; Brent Braun; IT Director; Julie Wahlen, Finance Director; Katie Schwartz, Director of Public Works; Mike Patza, Town Planner; Mick Magalski, McMahon Associates; Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 1 signed attendance (approximately 12 in attendance)

PLEDGE OF ALLEGIANCE

President Schowalter led the Pledge of Allegiance.

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Sherman/Davidson) to approve the agenda as printed. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approve regular joint meeting minutes – August 8, 2019

Accept Monthly Report – July 2019

Motion (Thyssen/Davidson) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher Lists – August 20, 2019

San 1, 2, 3 & East Side – \$99,860.89 ACH – \$49.95

Accept Budget Statement – July 2019

Motion (Sherman/Davidson) to approve the voucher list and budget statement. Motion carried.

NEW BUSINESS

Approve proposal from McMahon Associates, Inc. for design, bidding, and construction related services for the Nicolet Road watermain relay and Glendale Avenue watermain extension project in the amount of \$76,100.

Motion (Thyssen/Davidson) to approve. Motion carried.

ADJOURNMENT

Motion (Nooyen/Sherman) to adjourn. Motion carried.

Meeting adjourned 6:33 p.m.

These minutes were taken at a regular meeting held on August 20, 2019 and entered in this record book,

JOINT REGULAR MEETING – SANITARY DISTRICT NO. 1, NO. 2, NO. 3 & EAST SIDE UTILITY DISTRICT – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – AUGUST 20, 2019

August 21, 2019 by:

Elizabeth Miller

Elizabeth Miller, Deputy Town Clerk
Joint Sanitary District No. 1, No. 2, No. 3 & East Side Utility District
Initial Draft

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 94444:						773.75
94447	09/03/2019	WONDRA CONSTRUCTION, IN	2019-02-6	PAY REQ 6 ELSNER RD URBANIZATION PROJECT	61-00-10700	22,162.66
94447	09/03/2019	WONDRA CONSTRUCTION, IN	2019-02-6	PAY REQ 6 ELSNER RD URBANIZATION PROJECT	62-00-10700	5,606.33
94447	09/03/2019	WONDRA CONSTRUCTION, IN	2019-02-6	PAY REQ 6 ELSNER RD URBANIZATION PROJECT	63-00-10700	135,529.15
94447	09/03/2019	WONDRA CONSTRUCTION, IN	2019-02-7	PAY REQ 7 ELSNER ROAD URBANIZATION	63-00-10700	159,306.86
Total 94447:						322,605.00
Grand Totals:						730,215.44

Dave Schowalter, President: _____

Jeff Nooyen, Commissioner: _____

Travis Thyssen, Commissioner: _____

Bruce Sherman, Commissioner: _____

Eric Davidson, Commissioner: _____

Angie Cain, Secretary: _____

Julie M. Wahlen, Treasurer: _____

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
94410	09/03/2019	AMERICAN CONSERVATION &	10012	AQUAHAWK	61-01-92300-290	468.75
94410	09/03/2019	AMERICAN CONSERVATION &	10012	AQUAHAWK	62-02-85100-290	468.75
Total 94410:						937.50
94413	09/03/2019	BUFFALO CONSTRUCTION	08222019-2	HYDRANT METER REFUND-CHICK FIL A JOB	61-00-23500	30.66
Total 94413:						30.66
94414	09/03/2019	BUTCH'S CURB & LANDSCAPI	1949	2"/3" RISER RINGS	63-03-82000-360	78.00
Total 94414:						78.00
94415	09/03/2019	CIVIC SYSTEMS	CVC18304	SERVER MIGRATION	61-01-92300-290	37.50
94415	09/03/2019	CIVIC SYSTEMS	CVC18304	SERVER MIGRATION	62-02-85100-290	37.50
94415	09/03/2019	CIVIC SYSTEMS	CVC18304	SERVER MIGRATION	63-03-82000-290	37.50
Total 94415:						112.50
94416	09/03/2019	FERGUSON WTRWRKS #1476	0274158	3 T/F CMPD METER P/C USG PIT	61-00-34600	2,308.65
94416	09/03/2019	FERGUSON WTRWRKS #1476	0280753	MISC PARTS FOR SPENCER ST WATERMAIN	61-00-10700	3,068.96
94416	09/03/2019	FERGUSON WTRWRKS #1476	CM026136	CREDIT FOR RETURN OF PARTS	61-01-67300-390	82.00-
Total 94416:						5,295.61
94418	09/03/2019	FOX WEST REGIONAL SEWER	4196-19	OPERATIONS & MAINT - SEWERAGE JULY 19	62-02-82601-290	67,418.25
94418	09/03/2019	FOX WEST REGIONAL SEWER	4196-19	EQUIPMENT REPLACEMENT-SEWERAGE - JULY 20	62-02-40301-000	10,017.63
94418	09/03/2019	FOX WEST REGIONAL SEWER	4196-19	DEBT SERVICE - SEWERAGE - JULY 2019	62-02-40400-000	48,201.79
94418	09/03/2019	FOX WEST REGIONAL SEWER	4196-19	DEPRECIATION-SEWERAGE JULY 2019	62-02-40300-000	6,520.33
Total 94418:						132,158.00
94419	09/03/2019	HEARTLAND BUSINESS SYST	329507-H	PHONE SUPPORT BLOCK HRS	61-01-92100-221	1,080.00
94419	09/03/2019	HEARTLAND BUSINESS SYST	329507-H	PHONE SUPPORT BLOCK HRS	62-02-85100-221	1,080.00
94419	09/03/2019	HEARTLAND BUSINESS SYST	329507-H	PHONE SUPPORT BLOCK HRS	63-03-82000-221	1,080.00
Total 94419:						3,240.00
94420	09/03/2019	HEARTLAND ENVIRONMENTA	103870	41455KC WYPALL/CARTON X 1	61-01-64200-390	247.36
Total 94420:						247.36
94422	09/03/2019	LAWSON PRODUCTS INC	9306898463	MISC SS HEX CAP SCREWS/FLAT WASHERS	61-01-67300-390	192.22
Total 94422:						192.22
94424	09/03/2019	MARCO INC NW7128	6671445	MONTHLY PLOTTER BILL	61-01-92300-290	30.40
94424	09/03/2019	MARCO INC NW7128	6671445	MONTHLY PLOTTER BILL	62-02-85100-290	30.40
94424	09/03/2019	MARCO INC NW7128	6671445	MONTHLY PLOTTER BILL	63-03-82000-290	30.40
Total 94424:						91.20
94426	09/03/2019	MCCMAHON	0914834	DESIGN/RET POND DYE TEST-WHISPERING GROV	63-00-10700	527.90
Total 94426:						527.90

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
94428	09/03/2019	NORTHEAST ASPHALT INC	2019-05C-1	PAY REQ #1 N. MCCARTHY RD RECONSTRUCTION	61-00-10700	51,257.25
94428	09/03/2019	NORTHEAST ASPHALT INC	2019-05C-1	PAY REQ #1 N. MCCARTHY RD RECONSTRUCTION	63-00-10700	78,311.26
Total 94428:						129,568.51
94429	09/03/2019	NORTHERN LAKE SERVICE IN	362077	WATER SAMPLE TESTING	61-01-67300-390	560.00
Total 94429:						560.00
94431	09/03/2019	OPG-3, INC	3538	LASER FICHE PROFESSIONAL SERVICES BLOCK	61-01-92300-290	4,500.00
94431	09/03/2019	OPG-3, INC	3538	LASER FICHE PROFESSIONAL SERVICES BLOCK	62-02-85100-290	4,500.00
94431	09/03/2019	OPG-3, INC	3538	LASER FICHE PROFESSIONAL SERVICES BLOCK	63-03-82000-290	4,500.00
Total 94431:						13,500.00
94433	09/03/2019	PJK CO INC	10021574	SERVICE TELEMTRY (SCADA) EQUIPMENT	62-02-83400-390	920.00
94433	09/03/2019	PJK CO INC	10021593	SERVICE TELEMTRY (SCADA) EQUIPMENT	62-02-83400-390	230.00
Total 94433:						1,150.00
94434	09/03/2019	PRECISION SEALCOATING IN	01341	STREET SWEEPING 7/22/19-7/26/19	63-03-82000-290	6,923.25
94434	09/03/2019	PRECISION SEALCOATING IN	01396	STREET SWEEPING 8/5/19-8/10/19	63-03-82000-290	6,426.00
Total 94434:						13,349.25
94436	09/03/2019	PROVANTAGE LLC	8415519	LAPTOP	61-00-39110	160.71
94436	09/03/2019	PROVANTAGE LLC	8415519	LAPTOP	62-00-39110	160.71
94436	09/03/2019	PROVANTAGE LLC	8415519	LAPTOP	63-00-37200	160.71
94436	09/03/2019	PROVANTAGE LLC	8415520	LARGE MONITORS	61-00-39110	94.05
94436	09/03/2019	PROVANTAGE LLC	8415520	LARGE MONITORS	62-00-39110	94.05
94436	09/03/2019	PROVANTAGE LLC	8415520	LARGE MONITORS	63-00-37200	94.05
94436	09/03/2019	PROVANTAGE LLC	8417488	ADDITIONAL MEMORY FOR LAPTOP	61-00-39110	19.95
94436	09/03/2019	PROVANTAGE LLC	8417488	ADDITIONAL MEMORY FOR LAPTOP	62-00-39110	19.95
94436	09/03/2019	PROVANTAGE LLC	8417488	ADDITIONAL MEMORY FOR LAPTOP	63-00-37200	19.95
Total 94436:						824.13
94437	09/03/2019	STRATEGIC INSIGHTS INC	185	PLAN IT SOFTWARE	63-03-82000-290	105.00
94437	09/03/2019	STRATEGIC INSIGHTS INC	185	PLAN IT SOFTWARE	62-02-85100-290	105.00
94437	09/03/2019	STRATEGIC INSIGHTS INC	185	PLAN IT SOFTWARE	61-01-92300-290	105.00
Total 94437:						315.00
94438	09/03/2019	SYSTEMS TECHNOLOGIES	727878	CAMERA LICENSES	61-00-39110	137.47
94438	09/03/2019	SYSTEMS TECHNOLOGIES	727878	CAMERA LICENSES	62-00-39110	137.47
94438	09/03/2019	SYSTEMS TECHNOLOGIES	727878	CAMERA LICENSES	63-00-37200	137.47
Total 94438:						412.41
94443	09/03/2019	WISCONSIN DEPT OF TRANS	395-00001404	DOT ASSISTANCE WITH SPENCER ST PROJECT	63-00-10700	104,246.44
Total 94443:						104,246.44
94444	09/03/2019	WISCONSIN LAKE & POND RE	22672	2019 POND MANAGEMENT SERVICES	63-03-82000-360	773.75

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
61					
08/20/2019	CITY OF APPLETON	082019	BOOSTER #3	61-01-60200-390	650,292.05
Total 190820001:					650,292.05
Total 61:					650,292.05
62					
08/20/2019	CITY OF APPLETON	0820191	ONEIDA PARK SEWER	62-02-82600-290	27,915.21
Total 190820001:					27,915.21
Total 62:					27,915.21
Grand Totals:					678,207.26

Angie Cain, Secretary: Angie Cain

Date: 8/28/19