



MEETING	DATE	TIME	LOCATION
Town Board	Tuesday, November 19, 2019	Immediately following Sanitary District Meeting	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room

A. CALL TO ORDER/ROLL CALL

B. APPROVAL OF AGENDA/ORDER OF THE DAY

C. SPECIAL PRESENTATION

1. Grand Chute Police Academy Donation and Introduction of K-9
2. Leadership Fox Cities Partnership regarding Prairie Hill Park

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. **Individuals are allowed to speak only about agenda items and must fill out a "Request to Speak" form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approval of regular meeting minutes from November 5, 2019 and special meeting minutes of October 24, 2019.
2. Licensing: (*applications on file in the clerk's office*)(*License Committee recommends approval*)
 - a. Operator Licenses:
 - 1) Approval of Applications to expire: 2021 dated 11/1/19 and 11/8/19
 - b. Liquor Licenses:
 - 1) Original Application for Class "B" Beer and "Class C" Wine, Fox Cities Sports Development dba Community First Champion Center Fox Cities, 5000 W. Champion Drive, Kenneth Weinaug, agent.
 - 2) Original Application for "Class A" Beer and Liquor, Kwik Trip, Inc. dba Kwik Trip #412, 1300 N. Westhill Boulevard, Jamie Gast, agent.
 - c. Hotel/Motel Licenses:
 - 1) Original Application for Hotel/Motel, BHG-FFIS of Appleton, LLC dba Fairfield Inn & Suites, 130 S. Nicolet Road.
 - 2) Original Application for Hotel/Motel, Arora Hospitality, LLC dba Quality Inn, 3623 W. College Avenue.
 - d. Secondhand Dealer Renewal:

Renewal Application for January 1, 2020 – December 31, 2020

 - 1) Application for Secondhand Article for Furniture Depot, Inc. dba Furniture Depot, 1930 W. Wisconsin Avenue, William Shew, owner.

3. Special Event Permit:
 - a. Appleton Baseball Club dba Wisconsin Timber Rattlers, 2400 N. Casaloma Drive, 2020 post-game fireworks on May 22, 29, 30; June 12, 13; July 3, 17, 18, 31; August 1, 14, 15, 21, 22, 28, 29; and September 3. CONDITIONS: 1) No fireworks display may begin after 11:00 p.m.; 2) Display to comply with NFPA 1123 standards.
4. Accept Monthly Reports: Community Development, Fire Department, Police Department, Public Works, and Parks Commission

F. FINANCIAL REPORTS

1. Approval of Voucher List – November 19, 2019

G. NEW BUSINESS

1. Plan Commission Recommendations:
 - a. SE-18-19 Special Exception requested by Offsets Garage LLC, dba Branded Title Co., 1060 N. Perkins Street, for operation of an automotive sales and service business. PC recommends approval.
 - b. Z-04-19 Rezoning requested by Russell L. Obermeier to rezone property at 5100 W. Schroth Lane from CL Local Commercial District to R-5 Multifamily Residence District. PC recommends approval. Ordinance *O-11-2019*.
 - c. Public Participation Plan for Town of Grand Chute Comprehensive Plan 2020-2040. PC recommends approval. Resolution *TBR-19-2019*.
 - d. SE-19-19 Special Exception requested by Venture One Stop Inc., dba Appleton Camping Center, 2100 N. McCarthy Road, for operation of a recreational vehicle sales and service business. Director Buckingham to report results from 11/19/19 PC meeting.
2. Adoption of 2020-2024 CIP.
3. Adoption of 2020 Annual Town Budget.
4. Approve Amendment #1 to the Professional Engineering Services Agreement with McMahon Associates, Inc. for design and permitting services in the urbanization of W. Woodman Drive in the amount of \$6,600.
5. Approve the special assessment methodology for the 2020 W. Woodman Drive urbanization project.
6. Approve Amendment #1 to the Professional Engineering Services Agreement with McMahon Associates, Inc. for design and permitting services of the Evergreen Drive Extension from Towne Lakes Avenue to WCL Railroad Crossing in the amount of \$9,500.
7. Approve a winter ice rink at Prairie Hill Park for the 2020-2021 winter.
8. Approve a senior outdoor fitness project at Prairie Hill Park and update the CIP.
9. Approve the Professional Services Agreement with Robert E. Lee & Associates Inc. for Lynndale Drive (CTH A) pedestrian trail design in the amount of \$48,400.

10. Approve the Professional Services Agreement with McMahon Associates for Wisconsin Avenue (STH 96) sidewalk design in the amount of \$19,500.
11. Approve Change Order #2 for N. McCarthy Road reconstruction, Project #2019-05A and Fox Cities Champion Center Phase 2 street and utility construction, Project #2019-05B increasing the amount \$32,703.91.
12. Authorize the replacement of a treadmill in the amount of \$2,999 from Johnson Fitness and Wellness for the Town Hall fitness room and approve a budget adjustment to decrease contingency (10-19-59900-390) and increase Police Admin Capital Equipment (10-17-52110-810).
13. Approve the budget adjustment for the boiler replacements to increase Fire Station Capital Equipment (10-13-52200-812) and decrease contingency (10-19-59900-390) by \$36,450.

H. RESOLUTION

1. Resolution TBR-20-2019 adopting the local mil rate for 2019 of \$5.383513 per \$1,000 assessed valuation.

I. ADJOURNMENT

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchute.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.
