



MEETING	DATE	TIME	LOCATION
Amended Town Board	Tuesday, April 20, 2021	Immediately following Sanitary District	VIRTUAL MEETING Board Room 1900 W. Grand Chute Blvd.

****VIRTUAL MEETING PARTICIPATION OPTIONS****

Note: Stay connected from Sanitary District Meeting for the Town Board Meeting

Web Access:

<https://grandchute.my.webex.com/grandchute.my/j.php?MTID=ma00f1d95576889fa02fc616d0358ea69>

Access Code: 126 909 3174

Meeting Password: 1900

Telephone Access:

Dial: (408) 418-9388

Access Code: 126 909 3174

Meeting Password: 1900

A. CALL TO ORDER/ROLL CALL

B. APPROVAL OF AGENDA/ORDER OF THE DAY

C. PUBLIC INPUT Members of the public are welcome to address the Commission and Town Board. **Individuals are allowed to speak only about agenda items and must fill out a “Request to Speak” form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting. If you wish to speak and are attending virtually, you must contact the Town Clerk 24 hours prior to the start of the meeting for special accommodations.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

D. CONSENT AGENDA

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approval of regular meeting minutes – April 8, 2021

2. Licensing (*applications on file in the clerk’s office*) *Licensing Committee recommends approval:*

- a. Operator’s License applications recommended for approval to expire in 2023 dated 3/25/2021, 3/30/2021, and 4/7/2021
- b. Change of Agent, Wisconsin Apple, LLC d/va Applebee’s, located at 3730 W. College Avenue, appoints Frank Gonzales

3. Special Events (*applications on file in the clerk’s office*) *Special Event Committee recommends approval:*

- a. Third Base Ventures, LLC, 2400 N. Casaloma Drive, for fireworks on July 18, 2021, August 7, 2021, August 28, 2021, September 11, 2021, and September 25, 2021. CONDITIONS: 1) No fireworks may begin after 10:00 p.m., 2) Display must comply with NFPA 1123 standards.

4. Accept Monthly Reports: Fire Department, Police Department, Public Works, and Parks Commission

E. FINANCIAL REPORTS

- 1. Approval of Voucher List – April 20, 2021
- 2. Accept Budget Statements – March 2021

F. NEW BUSINESS

1. **Town Board Reorganization:**

- a. Vice Chairperson – Ings
- b. Legal Counsel – Herrling Clark Law Offices
- c. Town Engineer(s) – McMahon Associates
- d. Weed Commission (1) – Ings
- e. Supervisor representatives for Planning Commission (2) – Wolff and Gehring
- f. Supervisor representatives Fox West Regional Sewerage - (3) – Van Eperen, Wolff, and Thyssen
- g. Supervisor liaison to the Park Commission (1) – Ings
- h. Supervisor representative on Investment Committee (1) – Thyssen
- i. Representatives to Room Tax Commission (3) – Ings, Gehring, and March
- j. Town representative on Convention and Visitors Bureau Board (1) – March
- k. Budget Personnel Committee (2) – Gehring and Ings
- l. Community Development Authority – Van Eperen and Gehring

2. Commission/Committee appointments:

- a. Plan Commission reappointments, terms expiring April 2024: Julie Hidde and Pam Crosby
- b. Park Commission reappointment, term expiring April 2028: Karen Petersen
- c. Board of Appeals reappointment, terms expiring May 2024: Joy Sisler and Kiersten Gustafson
- d. Police & Fire Commission reappointment, term expiring April 2026: Eric Davidson
- e. Community Development Authority reappointment, term expiring May 2024: Greg Hartjes
- f. Fox Cities Sports Development, Inc. Facility appointment, term expiring April 2024: Mike Patza
- g. Fox Cities Transit Commission appointment, term expiring April 2024: Mike Patza
- h. ARA/Exhibition Center Advisory Committee, term expiring January 2023: Mike Patza
- i. Joint Review Board reappointments, terms expiring April 2023:
 - Greg Hartjes, Appleton Area School District representative
 - Yvette Mueller, Outagamie County representative
 - Amy Van Straten, Fox Valley Technical College representative
 - Jim March, Town of Grand Chute representative
 - Pat Thompson, public member

3. Plan Commission Recommendations:

- a. CUP-02-21 Conditional Use Permit requested by Big Ring Properties LLC, dba Big Ring Storage, 3200 N. Mayflower Drive, to allow grading and filling associated with the construction of three (3) self-storage buildings and associated site improvements. PC recommends approval.
- b. CSM-06-21 Certified Survey Map requested by Big Ring Properties LLC, dba Big Ring Storage, 3200 N. Mayflower Drive, for approval of a one-lot CSM with roadway dedication.
- c. CUP-05-21 Conditional Use Permit (CUP-05-21) requested by the Town of Grand Chute to allow work associated with the replacement of two bridge structures on the multi-use trail between W. Grand Chute Boulevard and W. Barley Way. PC recommends approval.
- d. SE-04-21 Special Exception Permit requested by BFP Capital FLP, dba Hop Yard Ale Works, 502 and 512 W. Northland Avenue, for operation of an outdoor service/beer garden. PC recommends approval.
- e. Affidavit of Correction to the Plat of Parkview Terrace Second Addition, to release the Restrictive Covenant for Outlot 3. PC recommends approval.
- f. SE-02-21 Special Exception Permit requested by Seth and Katherine Lenz, dba White Chapel Pottery, 5811 N. Meade Street, for operation of a business that includes the production and/or sales of crafts produced on the premises (pottery business) at a property zoned AGD General Agricultural District. Planner Patza to report results from 4/20/2021 PC meeting.

- g. Affidavit of Correction to Certified Survey Map No. 8030, to revise a Drainage Easement. Planner Patza to report results from 4/20/2021 PC meeting.
- 4. Award of Bid, Contract 2021-12 Sports Courts, to MCC Inc. in the amount of \$148,560.56 for and Change Order #1 to remove the work at Patriot Park from the bid.
- 5. Approve additional CIP expenditure of \$75,760.60 to complete the pickleball courts at Patriot Park under Contract 2021-12.
- 6. Award/reject bid, Contract 2021-14 Wisconsin Avenue Sidewalk.
- 7. Accept donation from Appleton West Baseball Club for various improvements at Carter Woods Park.
- 8. Accept the \$11,138 donation from the Capital Credit Union Elevate Communities Grant Program for the purpose of purchasing a small Unmanned Aerial Systems drone and approving the corresponding budget adjustment to increase the Fire Donations account 10-13-48500 by \$11,138 and increase the Fire Capital Equipment account 10-13-52200-810 by \$11,138.

G. RESOLUTION

- 1. Preliminary Resolution TBR-10-2021 declaring intent to exercise special assessment powers under Town's Police Powers and Chapter 66, Wis. Stats., 2019-20 as amended for street urbanization on W Associated Drive – N Casaloma Drive to W Greenville Drive (CTH GV).

H. ADJOURNMENT

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchute.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.
