



MEETING	DATE	TIME	LOCATION
Town Board	Tuesday, May 18, 2021	Immediately following Sanitary District	VIRTUAL MEETING Board Room 1900 W. Grand Chute Blvd.

**\*\*VIRTUAL MEETING PARTICIPATION OPTIONS\*\***

**Note: Stay connected from Sanitary District Meeting for the Town Board Meeting**

Web Access:

<https://grandchute.my.webex.com/grandchute.my/j.php?MTID=ma00f1d95576889fa02fc616d0358ea69>

Access Code: 126 909 3174

Meeting Password: 1900

Telephone Access:

Dial: (408) 418-9388

Access Code: 126 909 3174

Meeting Password: 1900

- A. CALL TO ORDER/ROLL CALL
- B. APPROVAL OF AGENDA/ORDER OF THE DAY
- C. SPECIAL PRESENTATION - Overview of the FCVB operations and room tax (Pam Seidl)
- D. PUBLIC INPUT Members of the public are welcome to address the Commission and Town Board. **Individuals are allowed to speak only about agenda items and must fill out a “Request to Speak” form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting. If you wish to speak and are attending virtually, you must contact the Town Clerk 24 hours prior to the start of the meeting for special accommodations.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.
- E. CONSENT AGENDA  
 Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)
  - 1. Approval of regular meeting minutes from May 4, 2021 and special workshop from May 6, 2021
  - 2. Licensing (*applications on file in the clerk’s office*) *Licensing Committee recommends approval:*
    - a. Operator’s License applications recommended for approval to expire in 2023 dated 4/27/2021, 5/3/2021 and 5/4/2021
    - b. Change of Agent, Draft Gastropub, LLC appoints Regina Hueckman
  - 3. Accept Monthly Reports: Community Development, Fire Department, Police Department (includes 2020 Annual Police Report), Public Works, and Parks Commission
- F. FINANCIAL REPORTS
  - 1. Approval of Voucher List – May 18, 2021
- G. NEW BUSINESS
  - 1. Plan Commission Recommendations:
    - a. CUP-06-21 requested by Chick-fil-A Inc., dba Chick-fil-A and 3939 West College LLC, dba Wheel & Sprocket, 3775 & 3939 W. College Avenue to allow grading associated with the reconfiguration of drive-thru lanes, parking lot modifications, and associated site improvements. PC recommends approval.

- b. SEA2-14-05 requested by KT Real Estate Holdings LLC, Chick-fil-A Inc., and 3939 West College LLC, 3721, 3775, and 3939 W. College Avenue for amendment to the restrictive covenants and easements for the Planned Unit Development (PUD) of Growth Concepts LLC, to reflect a lot line adjustment and extend an access easement. PC recommends approval.
  - c. SE-05-21 requested by The Lamar Company Green Bay, 120 S. McCarthy Road, for operation of a billboard/off-premise advertising sign. PC recommends approval.
  - d. SE-07-21 requested by Mid-America Cycles, 600 N. Westhill Boulevard, for operation of a motorcycle sales and service business. PC recommends approval.
  - e. SE-08-21 requested by The Shinery Moonshine Company, 5120 W. Michaels Drive, for operation of an outdoor service/beer garden. PC recommends approval.
  - f. SE-09-21 requested by KLE Properties Savers LLC, dba Ecklund Marine, 317 N. Mall Drive, for operation of recreational boat and motorsports sales and service business. PC recommends approval.
  - g. SE-10-21 requested by KLE Properties Savers LLC, dba Ecklund Marine 317 N. Mall Drive, for operation of an electronic message center sign. PC recommends approval.
2. Approve/deny proceeding with the methodology and public hearing for special assessments on Boardwalk Court and Van Dyke Road.
  3. Award of bid, Contract 2021-07 for 2021 Hot Mix Asphalt Paving Program to Northeast Asphalt, Inc. for \$258,905.45.
  4. Award of bid, Contract 2021-05 Sidewalk, Curb, and Concrete Repair to Sommers Construction Company, Inc. for \$203,045.93.
  5. Amendment to Restrictive Covenants and Easements for Planned Unit Development of Westbrook Development Corp. (removal of requirement for developer to install a multi-use trail through Westbrook Villas Condominium residential development).
  6. Approve Evergreen Drive Change Order #6, Contract 2020-02, increasing the amount by \$61,652.89.
  7. Authorize Public Works staff to proceed with Right-of-Way acquisition for the S. Casaloma Drive urbanization project (Waterstone Court to Spencer Street).
  8. Approve the insurance package renewal for 2021/2022.

## H. ADJOURNMENT

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**Public Notice:** Agendas are posted in the following locations: Town Hall bulletin boards & Town website [www.grandchute.net](http://www.grandchute.net) 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

**Special Accommodations:** Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

**Notice of Possible Quorum:** A quorum of the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

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