



MEETING	DATE	TIME	LOCATION
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AMENDED Town Board	Tuesday, May 5, 2020	Immediately following Sanitary District	VIRTUAL MEETING 1900 W. Grand Chute Blvd.
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**\*\*VIRTUAL MEETING PARTICIPATION OPTIONS\*\***

**Note: Stay connected from Sanitary District Meeting for the Town Board Meeting**

Web Access:

<https://grandchute.my.webex.com/grandchute.my/j.php?MTID=mb0fa6b5966884672a03c9541dbfd258c>

Access Code: 624-632-691

Meeting Password: 1900

Telephone Access:

Dial: (408) 418-9388

Access Code: 624-632-691

Meeting Password: 1900

A. CALL TO ORDER/ROLL CALL

B. APPROVAL OF AGENDA/ORDER OF THE DAY

C. REPORT

1. **Chief Bantes update on Covid-19 and Emergency Operations**

D. PUBLIC INPUT No public comment will be permitted at this meeting out of a concern for fairness and safety as many attendees will be attending remotely without any meaningful ability to participate.

E. CONSENT AGENDA

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approval of regular meeting minutes from March 17, 2020 and March 24, 2020

2. Licensing: (*applications on file in the clerk's office*)(*License Committee recommends approval*)

- a. Approval of operator licenses applications to expire: 2022 dated 3/12/2020, 4/7/2020, 4/17/2020 and 4/24/2020
- b. Application for Secondhand Mall/Flea for Hickory Farm Antiques, LLC dba Hickory Farm Antiques, 660 N. Hickory Farm Lane, Brandon Villarruel, to expire December 31, 2021
- c. Liquor Licenses change of agents:
  - 1) Ultimate Mart, LLC dba Pick 'N Save #118 appoints Steven Krueger as agent
  - 2) Walgreens Co. dba Walgreens #10234 appoints Scott Banker as agent
  - 3) Appleton Operating, LLC dba Texas Roadhouse appoints Tara Mulroy as agent
  - 4) Appleton HS, LLC dba Home 2 Suites appoints Anthony Beer as agent
  - 5) Meijer Stores Limited Partnership dba Meijer Store #300 appoints Derek Sanderson as agent
  - 6) Meijer Stores Limited Partnership dba Meijer Gas Station #300 appoints Derek Sanderson as agent
  - 7) RI Midwest Heritage Inn of Appleton dba Appleton Residence Inn appoints Michael Cluff as agent

3. Accept Monthly Reports: Community Development, Fire Department, Police Department, and Public Works

F. FINANCIAL REPORTS

1. Approval of Voucher List – May 5, 2020
2. Accept Budget Statement – March 2020

G. NEW BUSINESS

1. Town Board Reorganization:

- a. Vice Chairperson – Nooyen
- b. Legal Counsel – Herring Clark Law Offices
- c. Town Engineer(s) – McMahon Associates
- d. Weed Commission (1) – Schowalter
- e. Supervisor representatives for Planning Commission (2) – Schowalter and Gehring
- f. Supervisor representatives Fox West Regional Sewerage - (3) – Schowalter, Nooyen, and Thyssen
- g. Supervisor liaison to the Park Commission (1) – Ings
- h. Supervisor representative on Investment Committee (1) – Thyssen
- i. Representatives to Room Tax Commission (3) – Schowalter, Gehring, and March
- j. Town representative on Convention and Visitors Bureau Board (1) – March
- k. Budget Personnel Committee (2) – Gehring and Ings
- l. Community Development Authority – Schowalter and Gehring

2. Appointment/Reappointment of Commissioners:

- a. Reappointments of Plan Commission, terms expiring April 2023: Robert Stadel
- b. Reappointment of Park Commission, term expiring April 2027: Keith Curran
- c. Reappointment of Board of Appeals, terms expiring May 2023: Karen Petersen and Daniel Schultz
- d. Reappointment of Police & Fire Commission, term expiring April 2025: Dave Berlick
- e. Reappointment of Community Development Authority, term expiring May 2023: Doug Brauer
- f. Reappointment of Fox Cities Transit Commission, term expiring April 2023: Daniel Wilson

3. Plan Commission Recommendations:

- a. CUP-02-20 Conditional Use Permit requested by Midwest Properties 1, LLP, 2932 N. Tempest Court, to allow grading, filling, construction of an industrial/storage building, a stormwater facility, and associated site improvements, subject to Town Engineer approval of the Stormwater Management and Erosion Control Plans. Planner Patza to report results from 5/5/2020 PC meeting.
- b. CUP-03-20 Conditional Use Permit requested by ABS 1, LLC, dba Investors Community Bank, 3740 N. Investors Court, to allow grading, filling, construction of a commercial/financial office building, a stormwater pond, and associated site improvements. Planner Patza to report results from 5/5/2020 PC meeting.
- c. PP-01-20 Request by ABS 1, LLC, dba Investors Community Bank, 3740 N. Investors Court, for approval of the Preliminary Plat of ICB Plat. Planner Patza to report results from 5/5/2020 PC meeting.
- d. SE-08-20 Special Exception requested by ABS 1, LLC, dba Investors Community Bank, 3740 N. Investors Court, for an off-premise sign to be located at 3800 N. Investors Court. Planner Patza to report results from 5/5/2020 PC meeting.
- e. SEA2-18-12 Special Exception Amendment requested by Appleton Valley Homes LLC, 5358-5390 Pennsylvania Avenue, for approval of Amendment No. 3 to the Georgetown Square Condominium Planned Unit Development (PUD), adjusting the layout and reducing the number of units in the PUD from 40 units to 38 units. Planner Patza to report results from 5/5/2020 PC meeting.

- f. CP-01-20 - Request by Appleton Valley Homes LLC, 5358-5390 Pennsylvania Avenue, to approve Addendum No. 4 to the Georgetown Square Condominium by adding 9 units to the declared area. Planner Patza to report results from 5/5/2020 PC meeting.
  - g. Affidavit of Correction - Request by Alexander W. and Kathryn S. Wilkes to revise and correct a recorded drainage easement on property at 3692 N. Maple Edge Court (Lot 1 & Outlot 1, Certified Survey Map 4985). Planner Patza to report results from 5/5/2020 PC meeting.
4. Approval of Amendment to Listing Contract with NAI Pfefferle for Town-owned land on W. Evergreen Drive and N. Galaxy Drive, extending the expiration date of the contract to March 31, 2022.
  5. Approval of Amendment to Accepted Offer to Purchase from TJP Real Estate Investments, LLC, changing the closing date on Lot 2 CSM 7771 (Champion Drive lot) to July 31, 2020.
  6. Award of bid, Contract 2020-15 Arrowhead Park Playground, to Blumels Maintenance Service Inc., in the amount of \$191,057.50.
  7. Approve the special assessment methodology for the N. McCarthy Road, W. Edgewood Drive to 3900-foot south, reclamation and paving project.
  8. Approve the special assessment methodology for the E. Ridge Haven Lane, N. Ballard Road to Osprey Drive, reclamation and paving project.
  9. Approve the special assessment methodology for the W. Wheeler Road, Termini to N. Westhill Boulevard, reclamation and paving project.
  10. Approve revised acreages for parcels 102011700, 102011900, and 102012100 for TBR-09-2020.
  11. Approve a budget reallocation and adjustment to facilitate the hiring of two Fire Department Battalion Chiefs.

#### H. RESOLUTION

1. Preliminary Resolution TBR-08-2020, declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2017-18 as amended for street urbanization on S. Casaloma Drive (Waterstone Court to W. Spencer Street).

#### I. ADJOURNMENT

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**Public Notice:** Agendas are posted in the following locations: Town Hall bulletin boards & Town website [www.grandchute.net](http://www.grandchute.net) 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

**Special Accommodations:** Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

**Notice of Possible Quorum:** A quorum of the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

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