

MEETING	DATE	TIME	LOCATION
Town Board – Amended	Tuesday, June 6, 2023	Immediately following Sanitary District	Board Room 1900 W. Grand Chute Blvd.

****REMOTE AUDIO OPTIONS****

Note: Stay connected from Sanitary District Meeting for the Town Board Meeting

Web Access:

<https://grandchute.my.webex.com/grandchute/my/j.php?MTID=ma00f1d95576889fa02fc616d0358ea69>

Access Code: 126 909 3174

Meeting Password: 1900

Telephone Access:

Dial: (408) 418-9388

Access Code: 126 909 3174

Meeting Password: 1900

- A. CALL TO ORDER/ROLL CALL
- B. APPROVAL OF AGENDA/ORDER OF THE DAY
- C. PUBLIC INPUT Members of the public are welcome to address the Commission and Town Board. **Individuals are allowed to speak only about agenda items and must fill out a “Request to Speak” form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting. If you wish to speak and are attending remotely, you must contact the Town Clerk 48 hours prior to the start of the meeting for special accommodations.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.
- D. CONSENT AGENDA
Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)
 1. Approve minutes from April 19, 2023, May 9, 2023, and May 16, 2023
 2. Licensing: *(applications on file in the clerk’s office)(Licensing Committee recommends approval).*
 - a. Operator licenses, applications to expire: 2025 dated 5/3/2023.
 - b. Change of Agent, GMRI, Inc. dba The Olive Garden Italian Restaurant #1387, 1275 N. Casaloma Drive, Abbey Fuerte as agent.
 - c. Approve original “Class B” beer and liquor license for Uncle Mike’s Bake Shoppe LLC, dba Uncle Mike’s Food Emporium, 3810 W. Wisconsin Avenue Lot 2C, Nathan Vande Walle as agent.
 - d. Liquor license renewal applications for 2023/2024.
 - e. Dance license renewal applications for 2023/2024.
 - f. Tobacco license renewal applications for 2023/2024.
- E. FINANCIAL REPORTS
 1. Approve voucher list – June 6, 2023
- F. NEW BUSINESS
 1. Plan Commission Recommendations:
 - a. Special Exception Permit SE-08-2023 requested by Carita A. & Steve A. Suhonen, dba Suhonen Contractors, LLC, 5803 N. Meade Street, for operation of a carpentry business on property zoned AGD General Agricultural District. Plan Commission recommends approval.

b. Special Exception Permit SE-09-2023 requested by Kessler's Diamonds, 4287 W. College Avenue, for operation of a retail jewelry business on property zoned CP Planned Commercial District. Plan Commission recommends approval.

c. Special Exception Permit SE-10-2023 requested by Valvoline Instant Oil Change, 5151 W. Schroth Lane, for operation of an automotive service business. Plan Commission recommends approval.

d. Special Exception Permit SE-11-2023 requested by Circle K Convenience Store & Gas Station, 100 W. Northland Avenue, for operation of an automotive fueling station, convenience store, and car wash. Director Patza to report results from the June 6, 2023 Plan Commission.

e. Special Exception Permit SE-12-2023 requested by Kessler's Diamonds, 4287 W. College Avenue, for operation of an electronic message center sign. Director Patza to report results from the June 6, 2023 Plan Commission.

f. Special Exception Amendment SEA-03-2023 requested by El Agave Mexican Grill & Cantina, 1750 N. Casaloma Drive, for expansion of an existing outdoor service/beer garden. Director Patza to report results from the June 6, 2023 Plan Commission.

2. Consideration of development agreement with Inglese Properties, LLC for an industrial development project on the south side of the future extension of W. Clairemont Drive.
3. Discussion/action regarding potential regulation of short-term rental properties.
4. Hotel/motel license renewal applications for 2023/2024, approval contingent upon outstanding taxes and claims being paid and current prior to issuance of any license pursuant to Municipal Codes 315-9(c). Clerk Raatz to provide update regarding Arora Hospitality LLC and to request that the Board approve the hotel/motel license renewals with the exception of Arora Hospitality LLC, dba Quality Inn.
5. Authorization to accept the award from the Wisconsin Department of Health Services in an amount not to exceed \$50,000 for the installation of a public health vending machine.
6. Consideration and discussion to rehire Administrator March on the same terms.

G. RESOLUTIONS

1. TBR-06-2023 Amending the designation of public depositories and designating authorized signers.

H. ORDINANCES

1. O-06-2023 amending Chapter 220-31 of the Town of Grand Chute Municipal Code to provide additional guidance and clarification related to sump pump installations and drainage easements.

I. CLOSED SESSION

1. Consider motion to convene in closed session pursuant to Wis. Stats. 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" and (e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session," to wit: to discuss the appointment of an interim Town Administrator during the recruitment process of a permanent Town Administrator, consider applicants for the interim Town Administrator position, and consider employment terms for interim Town Administrator position, and to discuss negotiation of a contract for professional recruitment services for hiring new Town Administrator with Public Administration Associates, LLC.
2. Motion to adjourn closed session and reconvene in open session.

F. NEW BUSINESS CONTINUED

7. Discussion/action on matters discussed in closed session.

J. ADJOURNMENT

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchute.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.
