



MEETING	DATE	TIME	LOCATION
Town Board	Tuesday, November 19, 2019	Immediately following Sanitary District Meeting	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room

A. CALL TO ORDER/ROLL CALL

B. APPROVAL OF AGENDA/ORDER OF THE DAY

C. SPECIAL PRESENTATION

1. Grand Chute Police Academy Donation and Introduction of K-9
2. Leadership Fox Cities Partnership regarding Prairie Hill Park

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. **Individuals are allowed to speak only about agenda items and must fill out a "Request to Speak" form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approval of regular meeting minutes from November 5, 2019 and special meeting minutes of October 24, 2019.
2. Licensing: (*applications on file in the clerk's office*)(*License Committee recommends approval*)
 - a. Operator Licenses:
 - 1) Approval of Applications to expire: 2021 dated 11/1/19 and 11/8/19
 - b. Liquor Licenses:
 - 1) Original Application for Class "B" Beer and "Class C" Wine, Fox Cities Sports Development dba Community First Champion Center Fox Cities, 5000 W. Champion Drive, Kenneth Weinaug, agent.
 - 2) Original Application for "Class A" Beer and Liquor, Kwik Trip, Inc. dba Kwik Trip #412, 1300 N. Westhill Boulevard, Jamie Gast, agent.
 - c. Hotel/Motel Licenses:
 - 1) Original Application for Hotel/Motel, BHG-FFIS of Appleton, LLC dba Fairfield Inn & Suites, 130 S. Nicolet Road.
 - 2) Original Application for Hotel/Motel, Arora Hospitality, LLC dba Quality Inn, 3623 W. College Avenue.
 - d. Secondhand Dealer Renewal:

Renewal Application for January 1, 2020 – December 31, 2020

 - 1) Application for Secondhand Article for Furniture Depot, Inc. dba Furniture Depot, 1930 W. Wisconsin Avenue, William Shew, owner.

3. Special Event Permit:
 - a. Appleton Baseball Club dba Wisconsin Timber Rattlers, 2400 N. Casaloma Drive, 2020 post-game fireworks on May 22, 29, 30; June 12, 13; July 3, 17, 18, 31; August 1, 14, 15, 21, 22, 28, 29; and September 3. CONDITIONS: 1) No fireworks display may begin after 11:00 p.m.; 2) Display to comply with NFPA 1123 standards.
4. Accept Monthly Reports: Community Development, Fire Department, Police Department, Public Works, and Parks Commission

F. FINANCIAL REPORTS

1. Approval of Voucher List – November 19, 2019

G. NEW BUSINESS

1. Plan Commission Recommendations:
 - a. SE-18-19 Special Exception requested by Offsets Garage LLC, dba Branded Title Co., 1060 N. Perkins Street, for operation of an automotive sales and service business. PC recommends approval.
 - b. Z-04-19 Rezoning requested by Russell L. Obermeier to rezone property at 5100 W. Schroth Lane from CL Local Commercial District to R-5 Multifamily Residence District. PC recommends approval. Ordinance *O-11-2019*.
 - c. Public Participation Plan for Town of Grand Chute Comprehensive Plan 2020-2040. PC recommends approval. Resolution *TBR-19-2019*.
 - d. SE-19-19 Special Exception requested by Venture One Stop Inc., dba Appleton Camping Center, 2100 N. McCarthy Road, for operation of a recreational vehicle sales and service business. Director Buckingham to report results from 11/19/19 PC meeting.
2. Adoption of 2020-2024 CIP.
3. Adoption of 2020 Annual Town Budget.
4. Approve Amendment #1 to the Professional Engineering Services Agreement with McMahon Associates, Inc. for design and permitting services in the urbanization of W. Woodman Drive in the amount of \$6,600.
5. Approve the special assessment methodology for the 2020 W. Woodman Drive urbanization project.
6. Approve Amendment #1 to the Professional Engineering Services Agreement with McMahon Associates, Inc. for design and permitting services of the Evergreen Drive Extension from Towne Lakes Avenue to WCL Railroad Crossing in the amount of \$9,500.
7. Approve a winter ice rink at Prairie Hill Park for the 2020-2021 winter.
8. Approve a senior outdoor fitness project at Prairie Hill Park and update the CIP.
9. Approve the Professional Services Agreement with Robert E. Lee & Associates Inc. for Lynndale Drive (CTH A) pedestrian trail design in the amount of \$48,400.

10. Approve the Professional Services Agreement with McMahon Associates for Wisconsin Avenue (STH 96) sidewalk design in the amount of \$19,500.
11. Approve Change Order #2 for N. McCarthy Road reconstruction, Project #2019-05A and Fox Cities Champion Center Phase 2 street and utility construction, Project #2019-05B increasing the amount \$32,703.91.
12. Authorize the replacement of a treadmill in the amount of \$2,999 from Johnson Fitness and Wellness for the Town Hall fitness room and approve a budget adjustment to decrease contingency (10-19-59900-390) and increase Police Admin Capital Equipment (10-17-52110-810).
13. Approve the budget adjustment for the boiler replacements to increase Fire Station Capital Equipment (10-13-52200-812) and decrease contingency (10-19-59900-390) by \$36,450.

H. RESOLUTION

1. Resolution TBR-20-2019 adopting the local mil rate for 2019 of \$5.383513 per \$1,000 assessed valuation.

I. ADJOURNMENT

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchute.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

SPECIAL MEETING BUDGET WORKSHOP – TOWN BOARD – TOWN OF GRAND CHUTE-
1900 GRAND CHUTE BLVD., GRAND CHUTE, WI – OCTOBER 24, 2019

CALL TO ORDER/ROLL CALL

Special Meeting of the Grand Chute Town Board called to order at 9:00 a.m. by Dave Schowalter, presiding officer, for the purpose reviewing the 2020 Budget.

PRESENT: Dave Schowalter, Jeff Nooyen (11:09 a.m.), Bruce Sherman, Travis Thyssen, Eric Davidson and Angie Cain, Town Clerk

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Greg Peterson, Police Chief; Tim Bantes, Fire Chief; Katie Schwartz, Public Works Director; Julie Wahlen, Finance Director/Treasurer; Brent Braun, IT Director; Sarah Ziemba, HR Director; Alissa VanEperen, Finance, Matt Kasriel, Asst Fire Chief

OTHERS: 0 signed attendance

WORK SESSION TO DISCUSS DRAFT 2020 TOWN BUDGET

Admin. March explained that most of the budget enhancements needed to be cut. Grand Chute needs to start thinking about the bigger picture of what services will be provided within the budget. Grand Chute currently provides the essential services. Admin. March explained that there is a healthy fund balance that could help make some one-time purchases that are needed.

Dir. Wahlen explained the documents she provided that showed what was tentatively removed from the budget to include: floor sweeper, Engineering Technician, increased custodial hours, part-time Mechanic, Station #1 apparatus bay floor, refrigerator equipment at FS #1, infrared decontamination sauna for Station #2 and a sworn Police Officer. They are currently looking at a surplus of 1.5 million at the end of 2019. The budget currently has a 2 percent cost of living increase.

HR

Dir. Ziemba explained the need to start streamlining processes in payroll such as timesheets and time-off requests. She had a budget adjustment for a program that would help streamline these manual processes.

The Board was in agreement with streamlining processes.

IT

Dir. Braun explained the scanning project and how the previous vendor was bought out and the prices dramatically increased. He wants to see how much scanning one person can get done. He doesn't think this would be a long term position.

The Board was in agreement with this position.

FIRE DEPARTMENT

Chief Bantes explained the Fire Department training and how they will need to go back to Monday night trainings.

A new refrigerator was discussed for Fire Station #1 and it was determined that it didn't need to be budgeted and it could be replaced out of contingency if it dies. The ice machine was included in the budget.

Chief Bantes explained the need for a sauna for Fire Station #2 and how it can help prevent cancer for firefighters.

SPECIAL MEETING BUDGET WORKSHOP – TOWN BOARD – TOWN OF GRAND CHUTE-
1900 GRAND CHUTE BLVD., GRAND CHUTE, WI – OCTOBER 24, 2019

Chief Bantes gave a PowerPoint presentation about the need for Fire Station #3. This presentation showed where the Town is having longer response times. A referendum was discussed for November 2020. The Board decided that this should be brought to a Town Board meeting.

POLICE DEPARTMENT

Chief Peterson explained that they would like to restore the officer that they converted to a supervisory position. If they are able to get another officer, they will be at a ratio of 1.5 officers to every 1,000 residents. This does not take into account the daytime population. The new reporting system is counting calls that it previously did not count before. Calls have increased by 463 in 3 months due to the new policy of the 911 hang-ups or misdials

The Town Board asked if overtime could be reduced if another officer was hired.

Chief Peterson explained that overtime could be reduced but some things are out of his control, for instance, if two officers were to be deployed next year. They plan for a certain number of absences, but if something unplanned happens, they tap into the overtime.

COMMUNITY DEVELOPMENT

Dir. Buckingham explained there is a town-wide revaluation in the budget for 2020. There are a lot of good qualified sales for a revaluation. The Community First Champion Center is in its final stages and there will be ribbon cutting on November 20, 2019.

MUNICIPAL COMPLEX

Dir. Schwartz explained the new items for the municipal complex that were listed in the budget. She explained an enhancement that was proposed to be red-lined from the budget, which included making a .5 time custodial position into a .75 custodial position. This would free up Greg Stingle from the building maintenance.

PUBLIC WORKS

Dir. Schwartz explained that operating costs increased mainly due to the salt price increasing. Prices were slightly increasing for refuse and recycling. She stated her largest need in the budget was the enhancement for an equipment operator.

Dir. Schwartz explained the need for an engineering technician. She feels that they currently operate daily on a reactive basis instead of having time to be proactive. She feels this position could focus on the water loss. They have over 30 percent of lost water. This is costing the Town over 1 million a year in Sanitary District #1.

They discussed restricting the position under Sanitary District #1 in order to focus on this project and then reallocate the position after this project has been completed. This position could be justified if it worked on this water loss issue.

Admin. March explained that the original idea of this position was to help relieve some of the workload for Dir. Schwartz and existing staff.

Dir. Schwartz discussed the part-time mechanic position was for a part-time position for \$25,000. If they do not get this position, they will need to send work to outside vendors.

PARK AND REC

Dir. Schwartz explained the covered patio addition to Town Center Park Community Building. They are also looking to replace the Park Foreman truck.

SPECIAL MEETING BUDGET WORKSHOP – TOWN BOARD – TOWN OF GRAND CHUTE-
1900 GRAND CHUTE BLVD., GRAND CHUTE, WI – OCTOBER 24, 2019

Supv. Sherman questioned the playgroup equipment and asked if it could be inspected to see if it really needs replacement. Dir. Schwartz explained that they had staff that were trained to inspect equipment and the equipment was 15 years old and had reached its lifespan.

The Board discussed the restrooms at Maple Edge Park and it was determined to remove it from the budget because it was a neighborhood park. Everyone that seems to use the park lives within a couple blocks of the park.

Dir. Schwartz explained the need for the Carter Woods Park Shelter maintenance items and a trail that would lead to Bubolz Nature Preserve. They are going to try to apply for another grant for the trail.

Street sweeping was discussed and they are currently going to contract it out because it is the best value. In the future, they may need to purchase a street sweeper and limit parking at night.

Dir. Wahlen explained that the utility foreman was in the budget starting July 1, 2020.

CIP

Dir. Schwartz explained they are looking into having security at the counters like the Police Department has for their window. She explained having a work area in the lobby that could be used to look at building plans and maps. There is a sidewalk in the CIP on Wisconsin Avenue, which is needed from a safety standpoint. A quick overview was given of the upcoming projects.

SUMMARY

The Town Board decided to add the Engineer Technician and the sauna for Fire Station #2 to the budget for 2020. The Board reduced the police overtime in order to add an additional officer.

The Board asked that the Fire Station #3 be placed on an upcoming agenda.

ADJOURNMENT

Motion (Sherman/Nooyen) to adjourn. Motion carried.

Meeting adjourned at 3:31 p.m.

These minutes were taken at a Special Meeting held on October 24, 2019 and entered in this record book October 25, 2019 by:

Angie Cain, Town Clerk
Town of Grand Chute
INITIAL DRAFT

TOWN BOARD MEETING – TOWN OF GRAND CHUTE – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – NOVEMBER 5, 2019

CALL TO ORDER/ROLL CALL

Meeting called to order at 6:32 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Eric Davidson, Jeff Nooyen, Bruce Sherman, Travis Thyssen, and Angie Cain, Town Clerk

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Tim Bantes, Fire Chief; Greg Peterson, Police Chief; Brent Braun, IT Director; Katie Schwartz, Director of Public Works; Julie Wahlen, Finance Director; Karen Heyrman, Deputy Director of Public Works; Mike Patza, Town Planner; Atty. Koehler, Herrling Clark Law Offices; and Carl Sutter, McMahon

OTHERS: 2 signed attendance

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Sherman/Nooyen) to approve the agenda. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approval of regular meeting minutes from October 15, 2019.

Licensing: *(applications on file in the clerk's office)(License Committee recommends approval)*

Operator Licenses:

Approval of Applications to expire: 2021 dated 10/22/19

Denial of operator license applications for Vanden Bloomer

Liquor License:

Original Application for "Class B" Beer and Liquor, Wisconsin Apple, LLC dba Applebee's Neighborhood Grill & Bar, 3730 W. College Avenue, Kent Billingsley, agent

Hotel/Motel License:

Original Application for Hotel/Motel, ATW Lodging Group, LLC dba Wingate by Wyndham, 1565 N. Federated Drive

Secondhand Dealer/Pawnbroker Renewals:

Renewal Applications for January 1, 2020 – December 31, 2020

Application for Secondhand Article for ecoATM, LLC, 955 Mutual Way, David Mersten, Officer

Application for Secondhand Article for ecoATM, LLC, 4301 W. Wisconsin Avenue, David Mersten, Officer

Application for Secondhand Article for ecoATM, LLC, 2400 W. Wisconsin Avenue, David Maquera, Officer

Application for Secondhand Article for Game Stop, LLC dba Game Stop #1077, 4301 W. Wisconsin Avenue, Suite 594, Troy Crawford, Officer

Application for Secondhand Article for Game Stop, LLC dba Game Stop #731, 1001 N. Mutual Way, Troy Crawford, Officer

Application for Secondhand Jewelry and Article for The Statement Piece, 1411 N. Lynndale Drive, Lena-Sara Gustman, Owner

Application for Pawnbroker for Pawn America Wisconsin, LLC, 500 Westhill Boulevard, Bradley Rixmann, Manager

TOWN BOARD MEETING – TOWN OF GRAND CHUTE – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – NOVEMBER 5, 2019

Application for Secondhand Jewelry for Sterling, Inc. dba Jared – The Galleria of Jewelry, 4301 W. Wisconsin Avenue, Kelly Weber, Manager

Motion (Nooyen/Sherman) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher List – November 5, 2019
\$1,405,508.21 (94628-94729); Payroll \$595,876.66; ACH \$761,644.57

Motion (Davidson/Sherman) to approve the voucher list. Motion carried.

Accept August and September Budget Statements

Motion (Thyssen/Sherman) to accept the budget statements. Motion carried.

NEW BUSINESS

Plan Commission Recommendations:

Z-02-19 Rezoning requested by Yorkshire Properties LLC to rezone properties at the southeast corner of N. Waldoch Drive and W. Michaels Drive from CL Local Commercial District to R-4 Multifamily Residence District. PC recommends denial. *Ordinance O-09-2019*.

Motion (Sherman/Davidson) to deny O-09-2019. Motion carried.

Z-03-19 Rezoning requested by North Shore Bank FSB to rezone properties on W. Michaels Drive, N. Altenhofen Drive, and W. Grande Market Drive from CL Local Commercial District to R-4 Multifamily Residence District. PC recommends denial. *Ordinance O-10-2019*.

Motion (Nooyen/Davidson) to deny O-10-2019. Motion carried.

Approve Change Order #3 for N. McCarthy Road Reconstruction Contract 2019-05C increasing the amount \$5,890.

Motion (Thyssen/Sherman) to approve. Motion carried.

Authorization for DPW to purchase a John Deere 310SL HL Backhoe at a State Bid cost of \$112,739 (budgeted item).

Motion (Nooyen/Davidson) to approve. Motion carried.

Approve Change Order #1 for Evergreen Drive Sanitary Sewer and Water Main Construction, Contract 2019-06, increasing the amount by \$132,250.

Motion (Thyssen/Davidson) to approve. Motion carried.

Approve 11-05-2019 revisions to the Winter Maintenance Policy on Snow/Ice Removal Operations.

Motion (Nooyen/Sherman) to approve. Motion carried.

Approve Change Order #4 for N. McCarthy Road Reconstruction Contract 2019-05C increasing the amount \$4998.52.

Motion (Thyssen/Davidson) to approve. Motion carried.

TOWN BOARD MEETING – TOWN OF GRAND CHUTE – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – NOVEMBER 5, 2019

Authorize the award of bid to B&P Mechanical to replace two boiler units in Fire Station #1 in the amount of \$36,450.

Motion (Davidson/Nooyen) to approve.

Supv. Sherman questioned if this would be coming out of the contingency.

Chief Bantes explained there will be a budget adjustment at the next meeting and it will be coming out of the contingency.

Supv. Sherman questioned if there was a warranty.

Chief Bantes provided background information regarding the current boiler.

Chairman Schowalter questioned the life span of the boiler.

Chief Bantes stated 12 to 15 years.

Motion carried.

CLOSED SESSION

Motion to convene in Closed Session via ROLL CALL VOTE pursuant to 19.85 (1)(g) - Conferring with legal counsel for the Town, legal counsel rendering oral or written advice concerning strategy to be adopted by the Town Board with respect to litigation in which the Town is now or is likely to become involved. (Town claims)

Motion (Nooyen/Thyssen) to convene in Closed Session via Roll Call vote: Sherman – Aye; Thyssen – Aye; Davidson – Aye; Nooyen – Aye; Schowalter – Aye. Motion carried.

Roll call taken at 6:44 p.m.

Chairman Schowalter, Supervisors Thyssen, Sherman, Nooyen, and Davidson, Administrator March, Clerk Cain, Director Buckingham, and Attorney Koehler attended the Closed Session. Closed Session commenced at 6:46 p.m.

Motion (Thyssen/Davidson) to adjourn Closed Session and reconvene the regular meeting. Motion carried.

Meeting reconvened at 6:55 p.m.

NEW BUSINESS CONTINUED

Action/discussion on closed session items.

Motion (Nooyen/Thyssen) to approve the settlement agreement with Lamar Central Outdoors. Motion carried.

ADJOURNMENT

Motion (Nooyen/Thyssen) to adjourn meeting. Motion carried.

Meeting adjourned at 6:57 p.m.

These minutes were taken at a regular meeting held on November 5, 2019 and entered in this record book, November 6, 2019 by:

Angie Cain

Angie Cain, Town Clerk
Town of Grand Chute

Initial Draft

Please Provide Operator's Licenses checks on the following applicants for New and Renewal Operator License, (the license will expire in 2021). Amended applications where background check already complete and now resubmitted

NEW

Approve Deny

Chilcoat, Samantha C	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ginsbach, Cameron L	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hanson, Holly J	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Larson, Lynn M	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lewis, Heidi M	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Luoma, Jacob S	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Olson, Edward R	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Remter, Michele A	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sikowski, Megan A	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Xiong, Ker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Zhuang, Yuxiao C	<input checked="" type="checkbox"/>	<input type="checkbox"/>


Capt. Jaeger or Chief Peterson

Date: 11/5/19

RENEWAL

Approve Deny

Gast, Michael J	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Capt. Jaeger or Chief Peterson

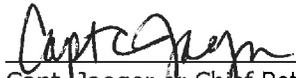
Date: 11/5/19

Please Provide Operator's Licenses checks on the following applicants for New and Renewal Operator License, (the license will expire in 2021). Amended applications where background check already complete and now resubmitted

NEW

Approve Deny

Alexander, Steven R	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bloxham, Janice L	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fossum, Alexandria P	<input checked="" type="checkbox"/>	<input type="checkbox"/>
James, Delores B	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paulson, Darlene M	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Person, LaDedira S <i>pending</i>	<input type="checkbox"/>	<input type="checkbox"/>
Schmid, Pricilla G	<input checked="" type="checkbox"/>	<input type="checkbox"/>



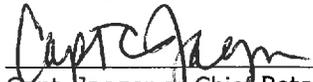
Capt. Jaeger or Chief Peterson

Date: 11/14/19

RENEWAL

Approve Deny

Lemke, Barbara E	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Capt. Jaeger or Chief Peterson

Date: 11/14/19

TOWN OF GRAND CHUTE - DEPARTMENT OF COMMUNITY DEVELOPMENT

PERMIT ACTIVITY REPORT

REPORT PERIOD - OCTOBER 2019

	2019				2018			
	OCTOBER		YTD		OCTOBER		YTD	
	Number	% of Total	Number	% of Total	Number	% of Total	Number	% of Total
Permits Issued								
Building Permits	70	40%	555	37%	53	29%	567	34%
Electric Permits	35	20%	300	20%	35	19%	348	21%
Plumbing Permits	44	25%	342	23%	60	33%	431	26%
HVAC Permits	28	16%	284	19%	35	19%	324	19%
Other Permits	0	0%	0	0%	0	0%	0	0%
Total Permits Issued	177		1481		183		1670	
	2019				2018			
	OCTOBER		YTD		OCTOBER		YTD	
	Number	% of Total	Number	% of Total	Number	% of Total	Number	% of Total
Projects								
New Single Family Dwellings	10	14%	62	11%	11	21%	102	18%
New Duplexes	0	0%	6	1%	0	0%	6	1%
New Multi-Family Dwellings	0	0%	0	0%	0	0%	2	0%
New Residential Access Bldgs	20	29%	110	20%	1	2%	83	15%
New Commercial/Ind Bldgs	5	7%	17	3%	2	4%	20	4%
Residential Additions & Alter	17	24%	166	30%	11	21%	110	19%
Comm/Ind Additions & Alter	9	13%	90	16%	9	17%	96	17%
Signs	6	9%	68	12%	3	6%	59	10%
Other Projects	3	4%	36	6%	16	30%	89	16%
Total Projects	70		555		53		567	
	2019				2018			
	OCTOBER		YTD		OCTOBER		YTD	
	Number	% of Total	Number	% of Total	Number	% of Total	Number	% of Total
Projects By Zone								
Single Family (RSF)	44	63%	312	56%	25	47%	308	54%
Two Family (RTF)	1	1%	13	2%	1	2%	12	2%
Multi-Family (RMF)	4	6%	31	6%	6	11%	31	5%
Local Commercial (CL)	4	6%	47	8%	5	9%	72	13%
Regional Commercial (CR)	11	16%	82	15%	3	6%	54	10%
Planned Commercial (CP)	3	4%	25	5%	2	4%	29	5%
Industrial (IND)	3	4%	29	5%	9	17%	43	8%
Exclusive Agriculture	0	0%	0	0%	0	0%	0	0%
General Agriculture	0	0%	16	3%	2	4%	18	3%
Total Proj. by Zoning Dist.	70		555		53		567	
	2019				2018			
	OCTOBER		YTD		OCTOBER		YTD	
New Dwelling Units								
Construction Costs (Ave.)	\$	232,000	\$	254,801	\$	210,701	\$	241,619
Calculated Permit Fees (Ave.)	\$	622	\$	649	\$	602	\$	649
Finished Floor Area (Ave. sq. ft.)		1,982		2,190		1,945		2,111
Garage Area (Ave. sq. ft.)		801		822		672		902
Lot Area (Ave. sq. ft.)		17,060		32,948		28,325		19,923
With Municipal Sewer (%)		100%		95%		100%		100%
With Municipal Water (%)		100%		97%		FALSE		100%
On Mapped Floodplain Lots (%)		0%		0%		0%		0%
	Year							
	2019 YTD	2018	2017	2016	2015	2014	2013	2012
New Dwelling Units								
In Single Family Homes	62	112	82	66	73	64	71	53
In Duplexes	12	12	8	2	2	2	0	0
In Multi-Family Apartment Units	0	20	190	40	59	8	32	160

TOWN OF GRAND CHUTE - DEPARTMENT OF COMMUNITY DEVELOPMENT

PERMIT ACTIVITY REPORT

REPORT PERIOD - OCTOBER 2019

	2019				2018			
	OCTOBER		YTD		OCTOBER		YTD	
Costs By Project	Cost	% of Total	Cost	% of Total	Cost	% of Total	Cost	% of Total
New Single Family Dwellings	\$ 2,716,380	41%	\$ 18,639,177	23%	\$ 2,605,898	24%	\$ 28,367,232	21%
New Duplexes	\$ 28,000	0%	\$ 1,536,598	2%	\$ 26,000	0%	\$ 1,852,293	1%
New Multi-Family Dwellings	\$ -	0%	\$ -	0%	\$ 153,000	1%	\$ 3,179,870	2%
New Residential Access Bldgs	\$ 267,302	4%	\$ 877,139	1%	\$ 36,000	0%	\$ 743,321	1%
New Commercial/Ind Bldgs	\$ 1,244,908	19%	\$ 17,338,541	21%	\$ 5,153,362	47%	\$ 73,513,280	55%
Residential Additions & Alter	\$ 406,303	6%	\$ 4,688,783	6%	\$ 288,877	3%	\$ 2,873,974	2%
Comm/Ind Additions & Alter	\$ 1,847,115	28%	\$ 36,587,422	45%	\$ 2,393,453	22%	\$ 20,273,625	15%
Signs	\$ 48,532	1%	\$ 896,664	1%	\$ 44,230	0%	\$ 2,276,143	2%
Other Projects	\$ 10,000	0%	\$ 821,519	1%	\$ 162,710	1%	\$ 1,262,561	1%
Total Costs by Project Type	\$ 6,568,540		\$ 81,385,843		\$ 10,863,530		\$ 134,342,299	
	2019				2018			
	OCTOBER		YTD		OCTOBER		YTD	
Costs By Work Type	Cost	% of Total	Cost	% of Total	Cost	% of Total	Cost	% of Total
Building Construction	\$ 4,638,295	71%	\$ 60,399,818	74%	\$ 9,338,729	86%	\$ 103,059,310	77%
Electrical	\$ 768,908	12%	\$ 8,032,726	10%	\$ 409,743	4%	\$ 13,648,656	10%
Plumbing	\$ 562,134	9%	\$ 5,930,876	7%	\$ 621,007	6%	\$ 10,072,703	7%
HVAC	\$ 599,204	9%	\$ 7,022,424	9%	\$ 494,051	5%	\$ 7,561,630	6%
Other	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%
Total Costs by Work Type	\$ 6,568,540		\$ 81,385,843		\$ 10,863,530		\$ 134,342,299	
	2019				2018			
	OCTOBER		YTD		OCTOBER		YTD	
Costs By Zoning District	Cost	% of Total	Cost	% of Total	Cost	% of Total	Cost	% of Total
Single Family (RSF)	\$ 2,966,940	45%	\$ 22,994,132	28%	\$ 1,487,433	14%	\$ 38,873,109	29%
Two Family (RTF)	\$ 22,645	0%	\$ 970,659	1%	\$ 57,499	1%	\$ 437,663	0%
Multi-Family (RMF)	\$ 768,500	12%	\$ 3,293,767	4%	\$ 1,238,657	11%	\$ 7,958,926	6%
Local Commercial (CL)	\$ 312,306	5%	\$ 3,849,507	5%	\$ 579,351	5%	\$ 20,252,959	15%
Regional Commercial (CR)	\$ 1,083,532	16%	\$ 29,797,455	37%	\$ 341,816	3%	\$ 17,381,290	13%
Planned Commercial (CP)	\$ 277,217	4%	\$ 4,794,875	6%	\$ 4,688,088	43%	\$ 13,560,993	10%
Industrial (IND)	\$ 1,120,000	17%	\$ 12,544,707	15%	\$ 2,057,641	19%	\$ 9,925,611	7%
Exclusive Agriculture	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%
General Agriculture	\$ 17,400	0%	\$ 3,140,741	4%	\$ 413,045	4%	\$ 25,951,748	19%
Total Costs by Zoning Dist.	\$ 6,568,540		\$ 81,385,843		\$ 10,863,530		\$ 134,342,299	
	YEAR							
Total Costs By Year	2019 YTD	2018	2017	2016	2015	2014	2013	2012
	\$ 81,385,843	\$ 138,207,277	\$ 98,638,083	\$ 78,371,494	\$ 84,705,003	\$ 62,532,610	\$ 65,715,620	\$ 61,301,129

TOWN OF GRAND CHUTE - DEPARTMENT OF COMMUNITY DEVELOPMENT

PERMIT ACTIVITY REPORT

REPORT PERIOD - OCTOBER 2019

	2019				2018			
	OCTOBER		YTD		OCTOBER		YTD	
Fees By Fee Type	Fees	% of Total	Fees	% of Total	Fees	% of Total	Fees	% of Total
Building Permits	\$17,908.00	32%	\$167,092.25	35%	\$8,989.00	26%	\$208,635.00	31%
Electric Permits	\$4,791.00	8%	\$39,743.00	8%	\$3,854.00	11%	\$48,560.00	7%
Plumbing Permits	\$4,277.00	8%	\$30,689.00	6%	\$5,056.00	14%	\$58,026.00	9%
HVAC Permits	\$3,091.00	5%	\$32,372.01	7%	\$4,557.00	13%	\$38,637.50	6%
Building Plan Review	\$4,400.00	8%	\$43,250.00	9%	\$1,200.00	3%	\$40,500.00	6%
SAC Fees	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
1% SAC Fees	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
Wis. Uniform Building Seal	\$350.00	1%	\$2,415.00	1%	\$210.00	1%	\$3,605.00	1%
Park Fee	\$4,000.00	7%	\$28,400.00	6%	\$2,400.00	7%	\$46,400.00	7%
Driveway/Access Permits	\$540.00	1%	\$3,480.00	1%	\$360.00	1%	\$5,610.00	1%
Drainage Plan Review	\$0.00	0%	\$3,150.00	1%	\$0.00	0%	\$1,700.00	0%
Drainage Inspections	\$6,100.00	11%	\$42,400.00	9%	\$3,100.00	9%	\$57,750.00	9%
Erosion Control Plan Review	\$1,000.00	2%	\$6,850.00	1%	\$650.00	2%	\$10,350.00	2%
Erosion Control Inspections	\$3,000.00	5%	\$20,300.00	4%	\$1,500.00	4%	\$25,750.00	4%
Permit Penalty Fees	\$0.00	0%	\$380.00	0%	\$0.00	0%	\$270.00	0%
Fire Department Impact Fees	\$4,329.00	8%	\$36,260.00	8%	\$2,044.00	6%	\$103,346.00	15%
Assessment Maintenance Fee	\$2,850.00	5%	\$22,955.00	5%	\$1,250.00	4%	\$27,990.00	4%
Total Permit Fees By Zoning Dist.	\$56,636.00		\$479,736.26		\$35,170.00		\$677,129.50	
	2019				2018			
	OCTOBER		YTD		OCTOBER		YTD	
Fees By Project Type	Fees	% of Total	Fees	% of Total	Fees	% of Total	Fees	% of Total
New Single Family Dwellings	\$28,631.00	51%	\$184,904.00	39%	\$18,135.40	52%	\$273,344.40	40%
New Duplexes	\$452.00	1%	\$20,954.00	4%	\$294.00	1%	\$22,426.00	3%
New Multi-Family Dwellings	\$0.00	0%	\$0.00	0%	\$322.00	1%	\$29,272.00	4%
New Res. Access Bldgs	\$1,502.00	3%	\$6,622.00	1%	\$808.60	2%	\$7,559.60	1%
New Commercial/Ind Bldgs	\$10,331.00	18%	\$71,328.00	15%	\$7,680.00	22%	\$173,142.00	26%
Residential Additions & Alter	\$3,817.00	7%	\$37,935.00	8%	\$2,652.00	8%	\$29,068.00	4%
Comm/Ind Additions & Alter	\$10,403.00	18%	\$139,570.26	29%	\$3,798.00	11%	\$119,213.50	18%
Signs	\$1,150.00	2%	\$12,800.00	3%	\$850.00	2%	\$14,026.00	2%
Other Projects	\$350.00	1%	\$5,623.00	1%	\$630.00	2%	\$9,078.00	1%
Total Permits Fees by Project Type	\$56,636.00		\$479,736.26		\$35,170.00		\$677,129.50	
	2019				2018			
	OCTOBER		YTD		OCTOBER		YTD	
Fees By Zoning District	Fees	% of Total	Fees	% of Total	Fees	% of Total	Fees	% of Total
Single Family (RSF)	\$34,258.00	60%	\$216,834.00	45%	\$18,802.00	53%	\$320,418.00	47%
Two Family (RTF)	\$246.00	0%	\$14,877.00	3%	\$2,794.00	8%	\$8,415.00	1%
Multi-Family (RMF)	\$733.00	1%	\$17,286.00	4%	\$352.00	1%	\$49,701.00	7%
Local Commercial (CL)	\$2,835.00	5%	\$32,495.00	7%	\$4,353.00	12%	\$87,123.00	13%
Regional Commercial (CR)	\$6,867.00	12%	\$129,942.01	27%	\$2,782.00	8%	\$68,841.00	10%
Planned Commercial (CP)	\$1,485.00	3%	\$17,905.00	4%	\$3,048.00	9%	\$43,886.50	6%
Industrial (IND)	\$9,912.00	18%	\$38,477.25	8%	\$1,539.00	4%	\$52,427.00	8%
Agricultural (AED) and (AGD)	\$300.00	1%	\$11,920.00	2%	\$1,500.00	4%	\$46,318.00	7%
Total Permit Fees by Zoning Dist.	\$56,636.00		\$479,736.26		\$35,170.00		\$677,129.50	
	5/1/2019							
Total Fees By Year	2019 YTD	2018	2017	2016	2015	2014	2013	2012
	\$ 479,736	\$ 744,028	\$ 684,850	\$ 499,050	\$ 534,144	\$ 416,728	\$ 505,387	\$ 449,275

GRAND CHUTE FIRE DEPARTMENT

OCTOBER 2019 ACTIVITY REPORT



2250 Grand Chute Boulevard
Grand Chute, Wisconsin 54913
(920) 832-6050

"Protecting the lives, property, and environment for the community we serve."

OPERATIONS DIVISION INCIDENT STATISTICS

<u>CATEGORY</u>	<u>OCT</u>	<u>YTD</u>
Station #1 Incidents	86	821
Station #2 Incidents	126	1,085
Overlapping Incidents	38	395
Multi-Company Incidents	21	242
Day (6A-6P) Incidents	148	1,243
Night (6P-6A) Incidents	64	663
Total Incidents	212	1,906

<u>CATEGORY</u>	<u>OCT 2019</u>	<u>OCT 2018</u>
Total Incidents	212	172

FRACTILE RESPONSE PERFORMANCE (Percent Compliant)

<u>TIME</u>	<u>BENCHMARK</u>	<u>OCT</u>
Processing	60 Seconds	22%
Fire Turnout	80 Seconds	82%
EMS Turnout	60 Seconds	66%
Travel	240 Seconds	52%

<u>FIRE LOSS</u>	<u>OCT</u>	<u>YTD</u>
Property Value	\$4,000	\$25,606,361
Property Lost	\$3,500	\$684,380
Property Saved	\$500	\$24,921,981

<u>MUTUAL/AUTOMATIC AID</u>	<u>OCT</u>	<u>YTD</u>
Appleton (Given)	0	23
Appleton (Received)	3	38
Fox Crossing (Given)	0	3
Fox Crossing (Received)	3	24
Town of Center (Given)	0	0
Town of Center (Received)	1	1
MABAS Responses	0	1



GCFD Local 3655 Firefighters raised a record-shattering \$7,531.30 for "Filling the Boot" for MDA!

<u>INCIDENT TYPE</u>	<u>OCT</u>	<u>YTD</u>
Fire	2	54
Overpressure	0	2
Rescue and EMS	132	1,133
Hazardous Condition	12	118
Service Call	11	104
Good Intent Call	36	295
False Alarm / Call	18	195
Severe Weather	0	0
Special Incident	1	5

<u>EMS REASON FOR CALL</u>	<u>OCT</u>	<u>YTD</u>
Abdominal Pain	2	30
Allergic Reaction	0	6
Altered Mental Status	0	5
Animal Bite	0	0
Assault	1	6
Back Pain	2	14
Breathing Problem	14	122
Burns / Explosion	0	0
Carbon Monoxide / Hazmat	0	0
Cardiac Arrest	6	33
Chest Pain	10	53
Choking	1	3
Convulsions / Seizure	8	44
Diabetic Problem	5	32
Electrocution	0	0
Eye Problem	4	4
Falls	20	198
Headache	0	7
Heart Problems	5	28
Heat / Cold Exposure	0	5
Hemorrhage / Laceration	2	25
Invalid Assist / Lifting Assist	3	11
Overdose / Ingestion / Poisoning	3	51
Pregnancy / Childbirth	2	3
Psychiatric Problem	0	7
Sick Person	14	170
Stab / Gunshot Wound	0	2
Stroke / CVA	4	29
Traffic Accident	4	54
Traumatic Injury	3	40
Well Person Check	9	12
Unconscious / Fainting	10	100
Unknown Problem / Man Down	1	18
Not Applicable	0	7



PREVENTION DIVISION

Fire Prevention Week

Your Grand Chute Firefighters were actively engaged in providing public education throughout the month of October to promote this year's Fire Prevention Week theme “Not every hero

wears a cape. Plan and practice your escape!”



Fire personnel made numerous visits to local schools and childcare facilities, as well as hosting station tours for those groups.

TRAINING DIVISION

Officers Complete “Blue Card Command”

In October, all Chief and Company Officers completed the “Blue Card Command” training and certification. This certification involved 50 hours of online training in 8 different modules emphasizing critical factors in the management of emergency incidents. Training and certification culminated this month in 24 hours of incident command simulations. Each participant rotated through various roles involving simulated structure fire incidents covering five different property types ranging from single-family residences to large scale commercial buildings with additional complications such as a hazardous materials.

<u>TRAINING CATEGORY</u>	<u>OCT HRS</u>	<u>YTD HRS</u>
Administrative	52.0	268.0
Apparatus Operations	4.0	111.5
Emergency Medical	58.5	599.5
Fire Suppression	198.16	694.36
Special Operations	21.5	449.3
Recruit Academy	21.5	37.0
Officer Development	218.25	423.0
Risk Reduction	0.0	68.0
Total Training Hours	573.91	2650.66



RISK REDUCTION SUMMARY

<u>CODE ENFORCEMENT</u>	<u>OCT</u>	<u>YTD</u>
Routine Inspections	146	1,955
Pre-Occupancy	6	38
System Acceptance	2	57
Membrane Structure	2	23
Violations	90	2,040

<u>PUBLIC EDUCATION</u>	<u>OCT</u>	<u>YTD</u>
Events	23	99
Citizen Contacts	4,969	11,018

<u>FIRE PERMITS</u>	<u>OCT</u>	<u>YTD</u>
Recreational	4	783
Agricultural	0	10

<u>SOCIAL MEDIA</u>	<u>OCT</u>	<u>TOTAL</u>
Facebook “Likes”	15	5,168
Twitter “Followers”	0	1,855



TOP SOCIAL MEDIA POST

A Facebook post made during GCFD’s presence at the Fox Cities Stadium “Trick-or-Treat at the Ballpark” event reached nearly 1,600 users! GCFD Firefighters were on site for the event to hand out candy to an estimated 3,000 trick-or-treaters!



To: Dave Schowalter, Town Chairman
Members of the Town Board
From: Karen Heyrman, P.E.
Deputy Director of Public Works
Re: Grand Chute Park Commission Monthly Report
Date: November 19, 2019

1. Town Center Park Fitness Classes

This session of classes has begun for October 28 through December 18 as follows:

- Mondays
 - 4:45 p.m. Yoga Flow- A gentle class focusing on flowing from pose to pose and linking the movement with the breath.
 - 6:00 p.m. Power Yoga- Strengthens your body, increases flexibility, and promotes stamina and weight loss as well as improving posture and balance.
- Wednesdays
 - 4:45 p.m. Yoga Flow- A gentle class focusing on flowing from pose to pose and linking the movement with the breath. (Nov 6-Dec 18)
 - 6:00 p.m. Zumba- Combines motivating high-energy music with unique moves and combinations.

Wednesday's Yoga Flow class was added late to the schedule due to the high number of participants for the Monday session and requests of having the class twice a week. To make this session's financial cost balance for the four classes we needed a total of 32 participants, we currently have 46 participants.

2. 2019-09 2019 Hot Mix Asphalt Paving Program

Asphalt paving work was cut short due to the early cold temperatures. The contractor has agreed to hold the 2019 bid unit prices and complete the work next year. An additional mobilization cost will be incurred to complete this project.

- Drainage improvements, trail, and parking lot pulverize/paving at Lions Park

Storm sewer work is complete.

Trail is too wet to pave. Parking lot will be closed until spring. This ice rink will not be set up this winter. An alternate location is proposed for 2020/2021 winter season.

- Arrowhead Park east parking lot and driveway pulverize/paving
Storm sewer work is complete.
First layer of asphalt is complete. Due to wet conditions the final layer will be done in 2020.
- Various maintenance/repairs of asphalt trail surfaces and patching
Complete
Crosswalks will be painted in 2020.



3. Park and Rec

- The parks officially closed for the season on October 15. Park staff drained and winterized the parks where necessary.
- The crews are starting to go through their plow routes for the upcoming winter season and making lists of trees that will need to be trimmed so they don't hit the plowing equipment. We will be clearing what we can reach and hire a bucket can truck for the remainder of the list.
- Members of the Beatification Committee came out to Town Center Park and cleaned out the above ground planters. They have also transplanted perennials in the island at Town Center Park and around the signs at Prairie Hill Park.

4. Forestry

- We planted 33 street trees that were mostly Ash tree replacements throughout the Town. We have also planted eight trees each at Arrowhead Park and Lions Park. We have a large percentage of Ash trees at those two parks and are looking to get new trees established so at some point we can stop treating the Ash trees and remove them. This month we removed 24 Ash street trees.

- This summer we inventoried about 55% of the Town trees.

Grand Chute Police Department



Monthly Report

October 2019

	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Total # of Incidents ₁	2121	1877	13%	24541	17879	37%
Requests for Service	1344	948	42%	14400	10750	34%
Officer Initiated	754	929	-19%	9805	7129	38%
Special Detail Generated	23	0	0%	342	0	0%
CSO Calls ₁	332	327	2%	3589	2354	52%
Citizen Contacts/Warnings	208	244	-15%	2859	2238	28%
SORP Verifications	5	0	0%	35	0	0%
Traffic Citations	266	347	-23%	3812	2809	36%
Speeding	59	132	-55%	930	766	21%
OWI	8	14	-43%	116	117	-1%
Ordinance Summons	44	33	33%	685	513	34%
Retail Theft	17	9	89%	236	186	27%
Parking Tickets	12	22	-45%	311	210	48%
Warrant Pick Ups	8	47	-83%	220	213	3%
Accidents	135	123	10%	1270	1168	9%

	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Adult Criminal Confinements	26	42	-38%	368	259	42%
Adult Criminal Referrals	40	39	3%	320	282	13%
Juvenile Criminal Referrals	2	4	-50%	13	23	-43%
Emergency Detentions	3	5	-40%	24	49	-51%
Alcohol Holds	0	0	0%	0	7	-100%
False Alarms	40	43	-7%	341	441	-23%

₁ Contains incidents not previously counted such as crime prevention, business checks, and vacation house checks.

Cost Summary by Task Type

Task Type	Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead Cost	Total Cost	%
002 Building Maintenance	44.0	\$1,367.01	\$29.60	\$0.00	\$0.00	\$0.00	\$1,396.61	1.1%
030 Forestry	83.3	\$2,795.87	\$1,403.34	\$0.00	\$0.00	\$0.00	\$4,199.21	3.2%
003 Ground Maintenance	78.5	\$2,049.55	\$2,702.44	\$0.00	\$0.00	\$0.00	\$4,751.99	3.6%
004 Inspection	112.8	\$3,570.84	\$1,142.19	\$0.00	\$0.00	\$0.00	\$4,713.03	3.6%
017 Leave	244.3	\$8,354.21	\$0.00	\$0.00	\$0.00	\$0.00	\$8,354.21	6.3%
005 Maintenance	320.0	\$9,452.04	\$5,236.24	\$0.00	\$0.00	\$0.00	\$14,688.28	11.1%
006 Miscellaneous	147.8	\$4,547.39	\$118.40	\$0.00	\$0.00	\$0.00	\$4,665.79	3.5%
007 Park Building Maintenance	72.8	\$2,221.99	\$580.90	\$0.00	\$0.00	\$0.00	\$2,802.89	2.1%
008 Park Ground Maintenance	122.0	\$3,025.45	\$4,005.86	\$0.00	\$0.00	\$0.00	\$7,031.31	5.3%
009 Repair	188.3	\$6,799.53	\$4,426.19	\$0.00	\$0.00	\$0.00	\$11,225.72	8.5%
010 Service/Customer	56.5	\$1,862.00	\$1,185.72	\$0.00	\$0.00	\$0.00	\$3,047.72	2.3%
011 Services	105.5	\$3,197.85	\$2,449.38	\$0.00	\$0.00	\$0.00	\$5,647.23	4.3%
027 Sewer Services	194.5	\$5,825.53	\$7,538.38	\$0.00	\$0.00	\$0.00	\$13,363.91	10.1%
024 Stormwater Maintenance	52.0	\$1,605.48	\$1,603.86	\$0.00	\$0.00	\$0.00	\$3,209.34	2.4%
012 Street Maintenance	529.0	\$15,881.97	\$5,855.84	\$0.00	\$0.00	\$0.00	\$21,737.81	16.4%
013 Structure Repair/Maintenance	18.0	\$548.00	\$137.64	\$0.00	\$0.00	\$0.00	\$685.64	0.5%
019 Summer Park Activities	1.0	\$23.91	\$0.00	\$0.00	\$0.00	\$0.00	\$23.91	0.0%
014 Telemetry	2.0	\$66.80	\$0.00	\$0.00	\$0.00	\$0.00	\$66.80	0.1%
015 Trail Maintenance	21.0	\$620.95	\$623.22	\$0.00	\$0.00	\$0.00	\$1,244.17	0.9%
016 Vehicle Maintenance	327.0	\$12,619.34	\$113.98	\$0.00	\$0.00	\$0.00	\$12,733.32	9.6%
022 Water Services	95.5	\$3,178.91	\$1,326.82	\$0.00	\$0.00	\$0.00	\$4,505.73	3.4%
028 Winter Maintenance	33.5	\$1,028.87	\$1,368.68	\$0.00	\$0.00	\$0.00	\$2,397.55	1.8%
Task Types: 22	2,849.0	\$90,643.45	\$41,848.68	\$0.00	\$0.00	\$0.00	\$132,492.13	

Cost Summary by Task Type

Task Type	Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead Cost	Total Cost	%
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Cost Summary by Task Type



Building Maintenance	1.1%
Forestry	3.2%
Ground Maintenance	3.6%
Inspection	3.6%
Leave	6.3%
Maintenance	11.1%
Miscellaneous	3.5%
Park Building Maintenance	2.1%
Park Ground Maintenance	5.3%
Repair	8.5%
Service/Customer	2.3%
Services	4.3%
Sewer Services	10.1%
Stormwater Maintenance	2.4%
Street Maintenance	16.4%
Structure Repair/Maintenance	0.5%
Summer Park Activities	0.0%
Telemetry	0.1%
Trail Maintenance	0.9%
Vehicle Maintenance	9.6%
Water Services	3.4%
Winter Maintenance	1.8%
Total:	100.0%

Service Request Distribution By Request Type

Request Type	Request Count	Average Duration (days)	Average Duration (hours)	Percentage
Building Maintenance	1	5.00	120.00	4.0%
Culvert Issue	1	3.00	72.00	4.0%
Customer Service	2	7.50	180.00	8.0%
Ditch Issue	2	9.00	216.00	8.0%
Drainage Issue	1	17.00	408.00	4.0%
Landscaping	1	7.00	168.00	4.0%
Long Grass/Weeds	2	23.00	552.00	8.0%
Pot Hole	4	6.00	144.00	16.0%
Rail Road Problems	1	1.00	24.00	4.0%
Sign Maintenance/Repair	3	7.33	176.00	12.0%
Snow Events	1	4.00	96.00	4.0%
Stop Box Repair	2	9.50	228.00	8.0%
Street Issues	3	21.67	520.00	12.0%
Tree Maintenance	1	33.00	792.00	4.0%
Total Service Requests	25	11.16	267.84	

Service Request Distribution By Request Type



Building Maintenance	4.0%
Culvert Issue	4.0%
Customer Service	8.0%
Ditch Issue	8.0%
Drainage Issue	4.0%
Landscaping	4.0%
Long Grass/Weeds	8.0%
Pot Hole	16.0%
Rail Road Problems	4.0%
Sign Maintenance/Repair	12.0%
Snow Events	4.0%
Stop Box Repair	8.0%
Street Issues	12.0%
Tree Maintenance	4.0%
Total:	100.0%

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 94773:						13,016.00
94774	11/19/2019	STATE OF WISCONSIN TRANS	395-00001501	DOT PORTION OF WORK ON SPENCER STREET P	55-14-57331-000	698,056.85
Total 94774:						698,056.85
94775	11/19/2019	TAPCO	1653182	PERFORM SIGNAL PREVENTATIVE MAINTENANCE	10-14-53311-348	1,107.00
Total 94775:						1,107.00
94776	11/19/2019	TRANSCENDENT TECHNOLO	M3430	ANNUAL SOFTWARE MAINTENANCE	10-19-51501-290	250.00
Total 94776:						250.00
94777	11/19/2019	US POSTMASTER	11052019	UTILITY BILL POSTAGE-EAST SIDE	64-04-82000-311	88.91
Total 94777:						88.91
94778	11/19/2019	WAUKESHA COUNTY TECHNICAL	S0701626	7733 BACKGROUND INV. TRAINING	10-17-52120-330	249.00
Total 94778:						249.00
94779	11/19/2019	WITTHUHN PRINTING CO. INC	9226	WINTER PARKING NOTIFICATION	10-17-52100-320	126.55
94779	11/19/2019	WITTHUHN PRINTING CO. INC	9229	CRIME VICTIM INFORMATION SHEETS	10-17-52100-320	194.65
Total 94779:						321.20
94780	11/19/2019	WONDRA CONSTRUCTION, INC	2019-02-12	PAY REQ 12 - ELSNER ROAD URBANIZATION	55-14-57331-000	428,038.94
Total 94780:						428,038.94
94781	11/19/2019	WOODMANS	110619	RESTITUTION 5G81DH97T3 TROMBELLO	10-15-45100	91.20
Total 94781:						91.20
Grand Totals:						2,283,936.31

Dave Schowalter, Chairman: _____

Jeff Nooyen, Supervisor: _____

Travis Thyssen, Supervisor: _____

Bruce Sherman, Supervisor: _____

Eric Davidson, Supervisor: _____

Angie Cain, Clerk: _____

Julie M. Wahlen, Treasurer: _____

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
94730	11/07/2019	WE ENERGIES	3854-704-512-	ELECTRIC SVCS VICTORY LANE ROUND-A-BOUT	10-14-53420-220	28.87
Total 94730:						28.87
94732	11/14/2019	DENSMORE, CINDY	111219-YOGA	PURCHASE OF 4 YOGA MATS FOR FITNESS CLAS	10-16-55300-290	40.00
Total 94732:						40.00
94733	11/14/2019	KWIK TRIP	111319	KWIK TRIP GAS	10-13-52200-344	651.23
94733	11/14/2019	KWIK TRIP	111319	KWIK TRIP GAS	10-17-52100-344	73.87
Total 94733:						725.10
94735	11/14/2019	OUTAGAMIE COUNTY TREAS	1017609	FIBER EXPANSION PERMIT	10-20-51460-810	328.75
Total 94735:						328.75
94738	11/19/2019	ACC AUTOMATED COMFORT	25026	SERVICE LEAKING VALVE IN VCR ROOM AT TOWN	10-18-51600-290	283.50
94738	11/19/2019	ACC AUTOMATED COMFORT	25027	ST.1 BOILER SERVICE	10-13-52200-360	106.50
Total 94738:						390.00
94739	11/19/2019	ALL-LIFT SYSTEMS	0400089	CHAIN REPAIR	10-14-53313-350	149.69
94739	11/19/2019	ALL-LIFT SYSTEMS	0412398-IN	2"X4' SINGLE PLY EYE&EYE, POLY SLING	10-14-53313-350	8.81
Total 94739:						158.50
94740	11/19/2019	AUSTIN MANAGEMENT SERVI	CONTAINERS	SHIPPING CONTAINERS FOR DPW EQUIPMENT ST	10-14-53311-810	4,500.00
Total 94740:						4,500.00
94741	11/19/2019	BACKHAUS, SCOTTY W	54684	REIMBURSE CHAPLAIN PROGRAM DUES	26-17-52900-321	125.00
Total 94741:						125.00
94742	11/19/2019	BESCH PLUMBING	8662	REPLACE TOILET FLUSH VALVE IN MENS BATHRO	10-18-51600-360	348.11
Total 94742:						348.11
94743	11/19/2019	BOARDWALK BUILDERS	110819	OVERPAYMENT OF FINAL WATER BILL	64-00-23201	89.46
Total 94743:						89.46
94744	11/19/2019	CAMPBELL, SETH	111119	OVERPAYMENT OF CITATION 5G8100004T	10-15-45100	10.60
Total 94744:						10.60
94746	11/19/2019	CITY OF APPLETON	3411	TRANSIT SERVICES FOR OCT 2019	10-14-53520-290	55,860.00
Total 94746:						55,860.00
94747	11/19/2019	COUNTRYSIDE ELECTRIC LLC	110519	UNDERGROUND WORK FOR ARROWHEAD PARK	55-18-57190-000	1,380.00
Total 94747:						1,380.00
94748	11/19/2019	EHLERS	81836	2019 CONTINUING DISCLOSURE FEE	30-19-58292-000	3,300.00

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 94748:						3,300.00
94749	11/19/2019	FOX CROSSING	11698	ASSISTED GRAND CHUTE DPW WITH STORM CLE	10-14-53311-290	4,985.58
Total 94749:						4,985.58
94751	11/19/2019	FVTC EMS	11/04/2019	CPR CARDS	10-00-23002	340.00
Total 94751:						340.00
94752	11/19/2019	GRAND CHUTE UTILITIES	110419-AHP	UTILITIES ARROWHEAD PARK 8/1/19-10/31/19	10-16-55200-220	502.16
94752	11/19/2019	GRAND CHUTE UTILITIES	110419-CWP	UTILITIES CARTERWOODS PARK 8/1/19-10/31/19	10-16-55200-220	834.09
Total 94752:						1,336.25
94753	11/19/2019	JOHN'S SAW SERVICE	12325	18" CHAINS FOR CHAINSAWS	10-16-56910-340	57.90
Total 94753:						57.90
94754	11/19/2019	KE TRANS CHEM INC	1825	TC CLEANER STAGE 1 & 2	10-14-53313-350	468.75
Total 94754:						468.75
94755	11/19/2019	KEIL ENTERPRISES	102819	7733 DECEPTIVE BEHAVIORS	10-17-52120-330	95.00
Total 94755:						95.00
94756	11/19/2019	KWIK TRIP	111119	RESTITUTION 5G8096J9F9 WALLACE	10-15-45100	20.00
Total 94756:						20.00
94757	11/19/2019	LAFORCE	1115534	REPLACE EXTERIOR 1-EMPLOYEE ENTRANCE DO	10-18-51600-360	3,740.00
94757	11/19/2019	LAFORCE	1115535	REPLACE EXTERIOR DOOR 2-MAIN POLICE ENTR	10-18-51600-360	3,685.00
94757	11/19/2019	LAFORCE	1115536	REPLACE EXTERIOR DOOR 3-POLICE GARAGE	10-18-51600-360	3,595.00
94757	11/19/2019	LAFORCE	1115537	REPLACE EXTERIOR DOOR 5-WASH BAY	10-18-51600-360	3,595.00
94757	11/19/2019	LAFORCE	1115538	REPLACE 2 INTERIOR DOORS-WASH BAY TO VEHI	10-18-51600-360	5,030.00
Total 94757:						19,645.00
94758	11/19/2019	LATENDER, MESHAN	110619	OVERPAYMENT OF CITATION BD130778-4	10-15-45100	25.00
Total 94758:						25.00
94759	11/19/2019	LES STUMPF FORD	139294	BUCKLE ASSEMBLY	10-14-53313-350	110.43
Total 94759:						110.43
94760	11/19/2019	LOWNEY'S LANDSCAPE CENT	10557	LANDSCAPE MAINTENANCE FOR TOWN HALL	10-18-51600-290	1,154.75
Total 94760:						1,154.75
94761	11/19/2019	MCPMAHON	0800603	PROF SVCS FOR EVERGREEN DR-WCL RR TO GIL	46-09-57725-000	6,474.79
94761	11/19/2019	MCPMAHON	0800604	DESIGN SVC EVERGREEN DR-TOWN LAKES RD T	55-14-57331-000	4,975.40

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 94761:						11,450.19
94763	11/19/2019	MILLER, ANGELA	110419	OVERPAYMENT OF FINAL WATER BILL	64-00-23201	40.61
Total 94763:						40.61
94764	11/19/2019	MI-TECH SERVICES, INC	32057763	DESIGN WORK FOR FIBER EXPANSION	10-20-51460-810	1,003.08
Total 94764:						1,003.08
94765	11/19/2019	NORTHEAST ASPHALT INC	2019-05C-3	PAY REQ 4-MCCARTHY RD RECONSTRUCTION	55-14-57331-000	751,276.91
94765	11/19/2019	NORTHEAST ASPHALT INC	2019-09-4	PAY REQ 4-2019 HOT MIX ASPHALT PAVING PROG	10-16-55200-820	27,003.92
94765	11/19/2019	NORTHEAST ASPHALT INC	2019-09-4	PAY REQ 4-2019 HOT MIX ASPHALT PAVING PROG	10-16-55400-340	4,985.93
94765	11/19/2019	NORTHEAST ASPHALT INC	2019-09-4	PAY REQ 4-2019 HOT MIX ASPHALT PAVING PROG	55-14-57333-000	70,939.25
94765	11/19/2019	NORTHEAST ASPHALT INC	2019-09-4	PAY REQ 4-2019 HOT MIX ASPHALT PAVING PROG	10-14-53311-290	35,714.97
94765	11/19/2019	NORTHEAST ASPHALT INC	2019-09-5	PAY REQ 5-2019 HOT MIX ASPHALT PAVING PROG	10-16-55400-340	1,025.43
94765	11/19/2019	NORTHEAST ASPHALT INC	2019-09-5	PAY REQ 5-2019 HOT MIX ASPHALT PAVING PROG	46-09-57331-000	8,479.65
Total 94765:						899,426.06
94768	11/19/2019	NORTHSIDE HARDWARE	693100	PROFESSIONAL ICE MELT	10-14-53312-340	484.50
94768	11/19/2019	NORTHSIDE HARDWARE	693101	PROFESSIONAL ICE MELT	10-14-53312-340	484.50
Total 94768:						969.00
94769	11/19/2019	OUTAGAMIE COUNTY TREAS	10158	LANDFILL FEES FOR RESIDENTIAL YARD WASTE	10-14-53620-290	21,102.50
94769	11/19/2019	OUTAGAMIE COUNTY TREAS	10158	LANDFILL FEES FOR COMMERCIAL WASTE	10-14-53311-290	424.46
94769	11/19/2019	OUTAGAMIE COUNTY TREAS	1017767	MISC GENERAL MAINT WORK FOR THE TOWN ST	10-14-53311-290	25,190.80
94769	11/19/2019	OUTAGAMIE COUNTY TREAS	1017767	SHOULDERING/PAVING FOR FRENCH RD PROJEC	55-14-57331-000	66,062.70
94769	11/19/2019	OUTAGAMIE COUNTY TREAS	110419	OCTOBER COURT FINES	10-15-45100	4,374.09
Total 94769:						117,154.55
94770	11/19/2019	PAWN AMERICA	110419	RESTITUTION 16462926 HAYGOOD	10-15-45100	30.00
Total 94770:						30.00
94771	11/19/2019	PDQ APPLETON	10687	7740 SQUAD WASH	10-17-52110-350	19.49
Total 94771:						19.49
94772	11/19/2019	PROFESSIONAL SERVICE IND	00666069	PROFESSIONAL SVCS GILLETT STREET	55-14-57331-000	4,011.00
94772	11/19/2019	PROFESSIONAL SERVICE IND	00666904	PROFESSIONAL SVCS GRAND CHUTE BLVD	55-14-57331-000	2,755.50
94772	11/19/2019	PROFESSIONAL SERVICE IND	00666946	PROFESSIONAL SVCS SILVERSPRING/CHAMPION	48-09-57331-000	895.25
94772	11/19/2019	PROFESSIONAL SERVICE IND	00666976	PROFESSIONAL SVCS GALAXY DRIVE 2019-07	46-09-57331-000	2,036.00
94772	11/19/2019	PROFESSIONAL SERVICE IND	00667055	PROFESSIONAL SVCS MCCARTHY RD 2019-05A	55-14-57331-000	314.25
94772	11/19/2019	PROFESSIONAL SERVICE IND	00667055	PROFESSIONAL SVCS MCCARTHY RD 2019-05A	48-09-57331-000	314.25
94772	11/19/2019	PROFESSIONAL SERVICE IND	00667151	PROFESSIONAL SVCS MCCARTHY ROAD 2019-05	55-14-57331-000	516.00
94772	11/19/2019	PROFESSIONAL SERVICE IND	00667563	PROFESSIONAL SVCS CASALOMA DRIVE	55-14-57331-000	5,615.25
94772	11/19/2019	PROFESSIONAL SERVICE IND	00667627	PROFESSIONAL SVCS SIDEWALK REPAIRS 2019-2	10-14-53311-290	404.18
94772	11/19/2019	PROFESSIONAL SERVICE IND	00668035	PROFESSIONAL SVCS ASPHALT PAVING 2019-09	10-16-55200-820	239.50
Total 94772:						17,101.18
94773	11/19/2019	STATE OF WISCONSIN COURT	110419	OCTOBER COURT FINES	10-15-45100	13,016.00

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
10/31/2019	WISCONSIN ETF	219046	WRS REMITTANCE	10-00-21521	86,056.61
Total 191031001:					86,056.61
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-PILOT_00686Fuel-K9 Training, Albuquerque, NM	71-17-52100-344	35.98
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CRESCENT ELECTRIC 087IT Supplies	10-20-51460-310	149.11
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CDW GOVT #TWD9559iPad Cover	10-20-51460-310	64.05
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMAZON.COM AMZN.COM/BILLREFUND IT SUPPLIES	10-20-51460-310	223.11-
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMAZON.COM*715EK9PG3 AMZNIT Misc Supplies	10-20-51460-310	302.99
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMAZON.COM*JW0V3Z253 AMZNIT Supplies	10-20-51460-310	39.98
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-PBI*LEASEEQUIPMENTConnectRight Mailer Software Quarter Bill	64-04-82000-290	33.52
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-LOCAL GOVERNMENT EDUCATIODebs UWGB Election Training	10-12-51420-330	59.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-USA GASFuel -K9 Training, Albuquerque, NM	71-17-52100-344	48.87
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMAZON.COM*F12ZS5NB3 AMZNlaptop cases	10-20-51460-310	89.95
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-GAN*WI NEWSPAPERS-CCC	10-12-51420-320	50.46
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-GAN*WI NEWSPAPERS-CCC	46-09-57725-000	286.32
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMZN MKTP US*075Y27F03Replacement Keyboards	10-20-51460-360	331.95
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-WI STATE FIRE CHIEFSWSFCA Conference	10-13-52200-330	200.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-MENARDS APPLETON WEST Wifloor slides to move equipment	10-20-51460-310	8.49
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-SQ *NEW YORK DELIMeeting meal	10-13-52200-322	39.65
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-IN *ARCHIVESOCIAL INCSocial Media Archiving Upgrade	10-20-51460-290	420.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-WILD PET FOOD PLUSDog Food	71-17-52100-340	18.43
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-MENARDS APPLETON WEST WIRReplacement Battery	10-20-51460-360	3.59
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-GRAYBAR ELECTRIC COMPANYServer Room Supplies	10-20-51460-310	509.04
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CDW GOVT #VBH0340iPad Cover	10-20-51460-310	44.34
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CELLCOMMonthly Cell Bill	10-18-51400-221	1,594.23
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CELLCOMMonthly Cell Bill	10-09-56900-221	308.70
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CELLCOMMonthly Cell Bill	10-17-52110-221	1,735.16
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CELLCOMMonthly Cell Bill	10-13-52200-221	781.73
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CELLCOMiPad Purchase	10-20-51460-810	4,199.72
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CHEESECAKE ALBUQUERQUE7728 K9 Training, Albuquerque, NM	71-17-52100-330	17.15
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CELLCOMCellphone Bill	10-14-53311-221	1,421.94
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-GRAYBAR ELECTRIC COMPANYServer Room Supplies	10-20-51460-310	876.81
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMAZON.COM*4O6X144R3 AMZNTraining Materials	10-20-51460-330	41.30
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CRESCENT ELECTRIC 087IT Supplies	10-20-51460-310	7.48
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMZN MKTP US*FC16S9LF3Server Room Supplies	10-20-51460-310	38.97
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMZN MKTP US*X805G70H3IT Misc Supplies	10-20-51460-310	37.71
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-TECHSMITH CORPORATIONSoftware for IT Department	10-20-51460-290	49.25
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-THE HOME DEPOT #4903Wiring Supplies	10-20-51460-310	6.57
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-JERSEY MIKES 390057728 K9 Training, Albuquerque, NM	71-17-52100-330	9.33
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMZN MKTP US*HJ37H78Y3power supplies for switches	10-20-51460-360	1,080.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-COMPLETE OFFICE OF WISCONMailroom supplies	10-18-51400-310	60.50
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CRESCENT ELECTRIC 087Wiring Supplies for Server Room	10-20-51460-310	2,264.61
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-TDS METROCOMOctober Phone Bill	10-18-51400-221	1,143.58
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-GRAYBAR ELECTRIC COMPANYWiring Supplies	10-20-51460-310	606.93
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-PROVANTAGEComputer Equipment	10-20-51460-810	1,380.67
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-IIMC	10-12-51420-330	50.00-
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-FFC #280017728 K9 Training, Albuquerque, NM	71-17-52100-330	9.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMZN MKTP US*YQ55985W3Clerk Supplies	10-12-51420-310	46.99
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMZN MKTP US*784OQ61Y3	10-12-51420-310	169.99
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-ESRIEsri Web App Add-On	10-20-51460-290	16.30
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-GRAYBAR ELECTRIC COMPANYWiring Rack Parts	10-20-51460-310	28.68
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CDW GOVT #VFP2619Software support for Roxio	10-20-51460-290	16.15
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-FS COM INCparts for fiber connections between buildings	10-20-51460-310	182.88
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CRESCENT ELECTRIC 087Lighting Parts	10-20-51460-310	475.88

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-GRAYBAR ELECTRIC COMPANYWire Management for Server Room	10-20-51460-310	29.56
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CDW GOVT #VFX9208Monitor Stands	10-20-51460-310	862.50
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-HARBOR WINDS HOTELHotel for training	10-20-51460-330	178.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-FS COM INCFiber supplies	10-20-51460-310	349.64
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-ACE HDWE APPLETONSTORAGE BAGS	10-14-53311-340	4.49
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMAZON.COM*EB9077L33 AMZN	10-12-51420-310	19.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CHULA VISTA RESORT	10-12-51420-330	82.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-INTERNATIONAL INSTITUTE OIIMC Certification	10-12-51420-330	440.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-COMplete OFFICE OF WISCONMailroom supplies	10-18-51400-310	192.74
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-FOX STAMP, SIGN & SPECIALDate stamper for Deb	10-12-51420-310	81.17
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-OFFICEMAX/DEPOT 6869Mailroom supplies	10-18-51400-310	111.56
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-OFFICEMAX/DEPOT 6869Mailroom supplies	10-18-51400-310	25.32
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-EB EWUG 2019-ESRI WISStraining	10-09-56900-330	390.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-SPEEDWAY 09255 8401 MONTGFuel-7728 K9 Training, Albuquerque, NM	71-17-52100-344	57.56
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-DMV APPLETON AP01COMMERCIAL DRIVER LICENSE	10-14-53311-330	15.30
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-FIRST SUPPLY LLC #1010BENTONITE 50# 3/4 COARSE VOLCLAY CHIPS	10-14-53311-340	28.20
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-SLICE PARLOR 51507728 K9 Training, Albuquerque, NM	71-17-52100-330	10.24
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-6520 DOMINOS PIZZA7728 K9 Training, Albuquerque, NM	71-17-52100-330	18.85
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-THE BAR OF WAUSAUIAAI training meal	10-13-52200-330	14.54
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-THE BAR OF WAUSAUIAAI training meal	10-13-52200-330	34.77
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-VANDERLOOP SHOESSAFETY SHOES-KAREN HEYRMAN	10-14-53311-391	103.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-TRUGREEN LP *5991LAWN SERVICE AT MAPLE EDGE PARK	10-16-55200-290	219.60
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-WI DFI WS2 CFI CC EPAYNotary Renewal	10-17-52120-390	20.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-PAYPAL *MABASWISCONMabas conference	10-13-52200-330	75.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-INTERNATIONAffiliate AFM	24-13-52200-321	150.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-WPSG- INCRadio case/back pin fasteners/flashlight battery	24-13-52200-391	107.53
10/31/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-UNITED PAPER CORPORATISStation supplies	10-13-52200-360	237.92
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-SANDIA RESORT BUFFET7728 K9 Training, Albuquerque, NM	71-17-52100-330	20.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-OFFICEMAX/DEPOT 6869TAB DIVIDERS	10-14-53311-310	15.98
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-OFFICEMAX/DEPOT 686911X17 REPORT COVERS	10-14-53311-310	15.80
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-WWW.CREWSENSE.COMSupport	10-13-52200-221	99.99
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-WWW.CREWSENSE.COMSupport	10-13-52200-221	99.99
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-CLOUDSPOTExecutive leadership photo	10-13-52200-330	45.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-COMplete OFFICE OF WISCONRETURN WASTEBASKETS	10-18-51600-360	44.04
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-COMplete OFFICE OF WISCONWASTE BASKETS FOR TOWN HALL OFFICES	10-18-51600-360	50.94
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-NORTHERN TOOL EQUIP13 PC TORX KEY SETS	10-16-55200-340	89.97
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-PINEWOOD SUPPER CLUBIAAI Conference meal	10-13-52200-330	33.94
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-JIMMY JOHNS - 1110IAAI Conference meal	10-13-52200-330	7.05
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-BUFFALO WILD WINGS 06137728 K9 Training, Albuquerque, NM	71-17-52100-330	17.57
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-APPLETON AWNING SHOP INCFace mask bag repair	24-13-52200-380	10.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-STONEY CREEK INNIAAI Conference lodging	10-13-52200-330	267.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-PAYPAL *PHCC WI	10-11-52400-330	99.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-COMplete OFFICE OF WISCONOffice supplies	10-09-56900-310	133.47
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-PARTY CITY 4002party city	10-09-56900-310	7.34
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-PARTY CITY 4002party city	10-09-56900-310	7.34
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-PARTY CITY 4002bingo marker	10-09-56900-310	6.99
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-NAPA AUTO PARTSSide marker lights 2641	10-13-52200-350	97.71
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-NAPA AUTO PARTSGPS wire supplies 2641	10-13-52200-350	65.17
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-MATTHEWS TIRE COMMERCIALRepair flat tire on 2641	10-14-53313-350	157.56
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-CHILIS 1580 ECOMM7728 K9 Training, Albuquerque, NM	71-17-52100-330	13.47
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-CRESCENT ELECTRIC 087	10-13-52200-350	77.34
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-IRON MOUNTAINPD Shredding	10-17-52110-290	67.77
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-IRON MOUNTAINAdmin Shredding	10-18-51400-290	33.88

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10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-IRON MOUNTAIN Fire Shredding	10-13-52200-290	26.75
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-COMplete OFFICE OF WISCON Office Supplies -copy paper	10-17-52110-311	536.85
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-AMZN MKTP US*WY9N03PP3 Evidence Envelopes	10-17-52120-327	29.94
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-DOJ EPAY RECORDS CHECK August/Bartender/Background Checks	10-17-52110-221	539.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-SQ *DING-A-LING ICE Safety day ice cream	85-13-52200-390	530.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-FASTSIGNS 300301 Petting zoo event sign for SD	85-13-52200-390	52.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-AMAZON.COM*MO9M79DQ0 AMZN Mailing envelopes	10-17-52110-311	26.24
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-BENNYS I17728 K9 Training, Albuquerque, NM	71-17-52100-330	9.78
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-NFPA NATL FIRE PROTECT Fire prevention banners	24-13-52200-323	117.95
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-SIRCHIE FINGER PRINT LABO Evidence Supplies	10-17-52120-327	109.60
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-LECCTRAININ7726-WI Human Trafficking Conference	10-17-52120-330	100.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-WI STATE PATROL ACADEMY P7733 Motor Carrier Enforcement	10-17-52100-330	440.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-LECCTRAININ7730- WI Human Trafficking Conference	10-17-52120-330	100.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-LECCTRAININ7731 WI Human Trafficking Conferenced	10-17-52120-330	100.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-DOJ E PAY CONFERENCE7737 Domestic Violence Investigations	10-17-52100-330	75.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-OFFICE DEPOT #142 MISC SUPPLIES FOR PARK DEPT	10-16-55200-340	93.64
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-THE HOME DEPOT #4903 MISC SUPPLIES FOR PARK DEPT	10-16-55200-340	70.71
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-FACEBK *YYX3TMJF72 Facebook ad for Safety Day	24-13-52200-320	25.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-WPY*NEW SAGE STRATEGIES Womens Leadership Conference	10-18-51100-330	149.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-APSAC7729/American Prof. Society on Abuse of Children	10-17-52120-330	50.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-D & D 24-HR TOWING INCG19017743/Stolen Vehicle/Toyota	10-17-52120-290	160.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-PAYPAL *GLOBALINDUS Maintenance Cart Organization Bag	10-18-51600-360	49.35
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-MANDERFIELDS HOME BAKERY Investigations meeting refreshments	10-17-52120-390	15.45
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-SQ *NOLTES AUTO SERG19016191/Accident-Felony Warrant	10-17-52120-290	181.72
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-CALLYO Cell phone investigations - 4 month contract	10-17-52110-290	80.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-AMZN MKTP US*SS4KF2553 Floor mats (returned)	10-17-52110-311	59.98
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-AXON *TASER Taser Power Performance Magazines (6)	10-17-52100-340	600.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-TRANS UNION August Monthly Membership	10-17-52120-210	85.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-FVTC STUDENT FINANCE7712/7722 Interview Training	10-17-52100-330	890.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-BIEN MUR TRAVEL CENTER Fuel-7728 K9 Training, Albuquerque, NM	71-17-52100-344	46.07
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-SCHWAAB ARGCPD Address Stamps	10-17-52110-311	75.24
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-SMITH PHARMACY Frams medication	71-17-52100-370	18.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-COUNTRYSIDE VETERINARY Fram - Medications	71-17-52100-370	168.37
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-CHIEF SUPPLY VTPlastic jr badges	10-17-52100-325	450.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-FVTC FINANCIAL SERVICES Firearms Training -Range Rental	10-17-52100-330	600.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-THE HOME DEPOT #4903 CLEANING SUPPLIES FOR PARK SHELTERS	10-16-55200-340	12.44
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-ALERT ALL CORP Pub Ed handouts	24-13-52200-323	1,705.50
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-ROBOTRONICS INC Freddie tail light	24-13-52200-380	28.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-STALKER RADAR Radar Cable	10-17-52100-380	122.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-FOX VALLEY HUMANE ASSOC July & August Animal Control	10-17-54100-390	911.88
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-CHIPOTLE 16987728 K9 Training, Albuquerque, NM	71-17-52100-330	12.95
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-WPSG- INC Flashlights	24-13-52200-346	108.79
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-AMZN MKTP US Return of floor mats	10-17-52110-311	59.98
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-TC LAB/REF LAB BILLING August OMVWI Blood draws	10-17-52100-341	382.50
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-BAYCOM INCR Radio Repairs	10-17-52100-380	795.68
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-PAYPAL *GLOBALINDUS Refund of taxes (Maintenance Cart bag)	10-18-51600-360	2.35
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-PAYPAL *DASHMEDICAL Evidence Gloves	10-17-52120-327	123.80
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-AMAZON.COM*2K0R305F3 AMZN Town Hall Cleaning Supplies	10-18-51600-360	31.14
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-MANDERFIELDS HOME BAKERY 7734 Promotional Oath of Office Cake	10-17-52110-390	41.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-AMAZON.COM*P82LA9OG3 AMZN EXTERNAL BATTERY - IPAD/SMARTPHONE	10-09-56900-310	99.95
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-AMZN MKTP US*VX3702X33 EXTERNAL BATTERY/LIGHTENING CABLE	10-09-56900-310	81.98
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-JERSEY MIKES 390067728 K9 Training, Albuquerque, NM	71-17-52100-330	4.72
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-HOLIDAY INN - PEWAUKEE 7733 lodging/training-Pewaukee, WI	10-17-52120-330	90.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-THE HOME DEPOT #49033/4"X49"X97" WHT MELAMINE	10-20-51460-310	57.94
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-ALADDIN FIRE PROTECTION Quarterly Breathing Air Analysis	10-13-52200-290	425.00

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10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-IRON MOUNTAINFire-Shredding	10-13-52200-290	26.75
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-IRON MOUNTAINAdmin Shredding	10-18-51400-290	67.77
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-IRON MOUNTAINPD Shredding	10-17-52110-290	33.88
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-APPLETON TROPHY ENGRAVINGSO Valenta Name Tag	10-17-52100-291	15.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-MENARDS APPLETON WEST WIELECTRICAL TAPE	10-16-55200-340	8.76
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-WISCONSIN PARK AND RECREAWPRA CONFERENCE REGISTRATION FEES MIKE/TREVOR	10-16-55200-330	600.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-LEXISNEXIS RISK DATMonthly Dues - September	10-17-52120-210	150.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-AMORE NEAPOLITAN PIZZERI7728 K9 Training, Albuquerque, NM	71-17-52100-330	17.31
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-7731 & 7729 lodging for training	10-17-52120-330	272.70
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-MISC SUPPLIES FOR PARK DEPT	10-16-55200-340	46.46
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-September Background/Bartender checks	10-17-52110-221	441.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-ROOM FOR PARK & REC ASSOCIATION CONFERENCE	10-16-55200-330	122.36
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-3V batteries	24-13-52200-380	67.20
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-SAMS CLUB #6321Safety Day supplies	24-13-52200-322	40.08
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-SAMS CLUB #6321Safety Day ice	24-13-52200-322	13.92
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-MANDERFIELDS HOME BAKERYSafety Day donuts	24-13-52200-322	27.45
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-BLAKE S LOTABURGER - 0067728 K9 Training, Albuquerque, NM	71-17-52100-330	10.67
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-TCAW OCC HEALTHDepartment physicals	10-13-52200-210	159.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-2651 Repairs	10-13-52200-350	2,925.25
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-St.1 Linen service	10-13-52200-290	55.60
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-St.1 Linen service	10-13-52200-290	67.64
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-St.1 Linen service	10-13-52200-290	60.64
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-St.2 Linen service	10-13-52200-290	50.72
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-St.2 Linen service	10-13-52200-290	57.72
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-St.2 Linen service	10-13-52200-290	50.72
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-Safety day meal	85-13-52200-390	179.80
10/31/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-Credit for double charge last month	24-13-52200-330	700.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CHICK-FIL-A #034867728 K9 Training, Albuquerque, NM	71-17-52100-330	10.56
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-Uniform items	24-13-52200-391	595.10
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-Department physicals	10-13-52200-210	3,535.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-Beverages Marinette FD for Image Trend	24-13-52200-322	5.08
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-Donuts Marinette FD for Image Trend	24-13-52200-322	16.45
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-Office supplies	10-13-52200-310	80.29
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-Post Crescent	24-13-52200-321	58.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-TCAW OCC HEALTHDepartment physicals	10-13-52200-210	871.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-ADVANCED DISPOSAL ONLINEST.2 Waste disposal	10-13-52200-290	36.27
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-ADVANCED DISPOSAL ONLINEST.1 Waste disposal	10-13-52200-290	38.47
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CINTAS F37Extinguisher service	24-13-52200-380	114.37
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-BLAZE PIZZA - 12317728 K9 Training, Albuquerque, NM	71-17-52100-330	11.87
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-OFFICEMAX/DEPOT 6869Kasriel corner table	10-13-52200-347	109.99
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-HASTINGS AIR ENERGY CONCharged in error	10-13-52200-390	282.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-BATTERIES PLUS #0502C & AAA batteries	24-13-52200-380	145.14
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-TRUGREEN LP *5991St.2 Lawn care	10-13-52200-360	99.24
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-HASTINGS AIR ENERGY CONCharged in error	10-13-52200-390	282.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-VISTAPR*VISTAPRINT.COMLogo note cards	24-13-52200-320	68.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-ADVANCED DISPOSAL ONLINEST.2 Waste disposal	10-13-52200-290	36.27
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-ADVANCED DISPOSAL ONLINEST.1 Waste disposal + 20 yd haul off	10-13-52200-290	427.51
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-JOANN STORES #2149Safety Day face paints	85-13-52200-390	26.97
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-KWIK TRIP 20500002055SD hot dogs/buns/bananas	85-13-52200-390	46.84
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-TUCANOS BRAZILIAN NM7728 K9 training-Albuquerque, NM	71-17-52100-330	35.18
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-PAYPAL *ML/WH HDWPAINT SUPPLIES FOR CROSSWALKS	10-14-53311-340	70.70
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CRESCENT ELECTRIC 087LIGHT BULBS	10-18-51600-360	73.53
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-TAPCOSPEED BOARDS FOR CASALOMA	55-14-57331-000	277.50
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-TAPCOFREIGHT FOR SPEED BOARDS	55-14-57331-000	20.63
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-GLACIER CANYON LLCWI Delis Hotel	10-15-51200-330	82.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-LEGAL DIRECTORIES PUBLISHLegal Book 2019	10-15-51200-310	49.75
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-IN *G&G TRANSLATORS DBA UTtranslator HMONG	10-15-51200-210	67.50

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10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-TAPCOSIGNING SUPPLIES	10-14-53311-340	1,953.45
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CRESCENT ELECTRIC 087LIGHT BULBS	10-18-51600-360	87.88
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-WILD PET FOOD PLUSDog Food	71-17-52100-340	59.40
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-GRAINGERCEILING TILES FOR TOWN HALL BLDG	10-18-51600-360	132.18
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-FASTENAL COMPANY 01WIAPP3/16FPAS FLIP TOGW/SC	10-18-51600-360	15.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-FERGUSON WTRWRKS #1476MANHOLE FRAME & LID	10-16-55200-820	145.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-FERGUSON WTRWRKS #1476X4 MON CO BDY & CVR CO	10-16-55200-820	61.42
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-JIMMY JOHNS - 1546Civic Symposium Dinner	10-19-51501-330	11.36
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-WILDERNESS HOTELCarrie WI Dell Hotel	10-15-51200-330	82.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-TST* SPRECHERS DELTONRestaurant	10-15-51200-330	24.92
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-KICKERSRestaurant	10-15-51200-330	16.65
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-LOAF N JUG #0016Fuel-K9 Training, Albuquerque, NM	71-17-52100-344	57.64
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353ROTORS/BRAKE PAD	10-14-53313-350	121.52
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-BAYCOM INCBATTERIES LITH ION	10-14-53313-350	278.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-OSHKOSH FIRE & POLICESUPER AUTO-EJECT, 15 AMP	10-14-53313-350	591.05
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353WINDSHIELD WIPER BLADES	10-14-53313-350	22.76
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353WINDOW HANDLE RET CLIPS	10-14-53313-350	2.60
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353ACCEL PEDAL SENSOR	10-14-53313-350	74.39
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353SOLEOID - CNSTR VENT	10-14-53313-350	38.99
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CTC SUPPLIES1500/CS DIRT GOBBLERS	10-14-53313-350	286.68
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353RETURN BRK ROTOR-FRONTLINE	10-14-53313-350	96.78-
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353ADHESIVE SEALANT CLR	10-14-53313-350	8.09
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-PUMP & PANTRY #23Fuel, K9 Training, Albuquerque, NM	71-17-52100-344	29.68
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353SEAFOAM	10-14-53313-350	33.09
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353OIL FILTERS/HOSE CLAMPS	10-14-53313-350	104.94
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353BRK ROTOR-FRONTLINE/BRK PAD-FRONTLINE	10-14-53313-350	255.50
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-RIESTERER AND SCHNELL INCWIRE/SPARK PLUGS	10-14-53313-350	66.18
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353STARTER CORE RETURN	10-14-53313-350	12.00-
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353STARTER	10-14-53313-350	186.79
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353MICRO3 32V FUSE 10A	10-14-53313-350	3.49
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-LAWSON PRODUCTS MISC AUTO PARTS FOR VEHICLE/EQUIP MAINT	10-14-53313-350	389.84
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MONROE TRUCK EQUIPMENT DEUNIVERSAL SEAT PROTECTOR	10-14-53313-350	233.34
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353FRONT ENGINE MOUNT	10-14-53313-350	63.63
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-WHICH WICH #4567728 K9 Training, Albuquerque, NM	71-17-52100-330	11.63
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353WINDSHIELD WIPER BLADES	10-14-53313-350	33.21
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353WINDSHIELD WIPER BLADES	10-14-53313-350	63.33
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-PETE S AUTO CAREINSTALL FUEL PUMP	10-14-53313-350	533.97
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MATTHEWS TIRE APPLETON WEPURCHASE/INSTALL 1 NEW TIRE	10-14-53313-350	220.49
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MATTHEWS TIRE COMMERCIALPURCHASE/INSTALL 2 NEW TIRES	10-14-53313-350	759.64
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MATTHEWS TIRE COMMERCIALPURCHASE/INSTALL 8 NEW TIRES	10-14-53313-350	3,713.92
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-WPY*NEW SAGE STRATEGIES	10-19-51501-330	149.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-PACKER CITY INT TRKS INCAIR DRYER CORE RETURN	10-14-53313-350	175.50-
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-PACKER CITY INT TRKS INCSERVICE TOWN OWNED VEHICLE	10-14-53313-350	63.60
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MONROE TRUCK EQUIPMENT DECYLINDER, 3X15 W/NITRIDED ROD & POLY PAK	10-14-53313-350	488.57
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CHICK-FIL-A #034867728 K9 Training, Albuquerque, NM	71-17-52100-330	13.81
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MATTHEWS TIRE APPLETON WEPURCHASE/INSTALL 4 NEW TIRES	10-14-53313-350	662.68
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-TRUCK COUNTRY - APPLETONMOTOR, STARTING	10-14-53313-350	541.96
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-TRUCK COUNTRY - APPLETONAIR FILTER PRIMARY	10-14-53313-350	118.15
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MATTHEWS TIRE APPLETON WEFLAT REPAIR	10-14-53313-350	32.95
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-FABICK CAT 9MISCELLANEOUS AUTO PARTS	10-14-53313-350	174.74
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-FABICK CAT 9MATERIALS FOR REPAIR TO CAT EQUIP	10-14-53313-350	562.09
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-NORTHERN TOOL EQUIPJD 7000 SERIES HEADLINER	10-14-53313-346	490.98
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MATTHEWS TIRE APPLETON WEPURCHASE/INSTALL 4 NEW TIRES	10-14-53313-350	465.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-PACKER CITY INT TRKS INCFLEETRITE DEF 2.5 GALLON	10-14-53313-350	51.54

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-ROAD EQUIPMENT PARTS CEN3/4" LED ROUND AMBER & RED LIGHTS	10-14-53313-350	23.80
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CASEYS GEN STORE 2850Fuel, K9 Training, Albuquerque, NM	71-17-52100-344	39.90
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-PACKER CITY INT TRKS INCU-JOINT	10-14-53313-350	51.39
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-PACKER CITY INT TRKS INCSERVICE/REPAIR TOWN OWNED VEHICLE	10-14-53313-350	4,760.55
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MATTHEWS TIRE APPLETON WEPURCHASE/INSTALL 4 NEW TIRES	10-14-53313-350	636.80
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MATTHEWS TIRE APPLETON WEPURCHASE/INSTALL 8 NEW TIRES	10-14-53313-350	1,172.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-TRUCK COUNTRY - APPLETONREPLACEMENT CAB MOUNTS FIRE TRUCK #2652	10-14-53313-350	3,039.64
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-PACKER CITY INT TRKS INCREMAN SHOE KITS/VALUE DRUM 16.5X7.0 BAL	10-14-53313-350	755.88
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MATTHEWS TIRE APPLETON WEPURCHASE/INSTALL 1 NEW TIRE	10-14-53313-350	136.99
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MATTHEWS TIRE APPLETON WEPURCHASE/INSTALL 2 NEW TIRES	10-14-53313-350	247.61
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-PACKER CITY INT TRKS INCRETURN REMAN SHOE KITS	10-14-53313-350	124.80-
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-KUNDINGER FLUID POWER NPARKRIMP COUPLING/3/8"X50 PRESSURE WASHER HOSE	10-14-53313-350	430.91
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-WPSG- INCUniform trousers	24-13-52200-391	49.32
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-KUNDINGER FLUID POWER NCOUPLER	10-14-53313-350	132.68
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-NORTHERN TOOL EQUIPRETURN JD 7000 SERIES HEADLINER	10-14-53313-346	490.98-
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-OFFICEMAX/DEPOT 6869Ink/Toner	10-20-51460-310	587.49
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-OFFICEMAX/DEPOT 6869Ink/Toner	10-20-51460-310	184.36
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-OFFICEMAX/DEPOT 6869Ink/Toner	10-20-51460-310	132.51
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-GRAINGERCEILING TILES FOR TOWN HALL BLDG	10-18-51600-360	132.18
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-PONDEROSA - 1429Restaurant	10-15-51200-330	15.83
10/31/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-JIMMY JOHNS # 1056 -Lunch for Budget Committee Meeting 10/3	10-18-51100-390	72.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-EAGLE ENGRAVINGMabas tags	24-13-52200-391	53.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-WI STATE FIRE CHIEFSWSFCA Conference	10-13-52200-330	200.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-ADVANCED DISPOSAL ONLINEResidential trash	10-14-53620-290	23,409.85
10/31/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-GAN*WINEWSPAPERCIRC	10-18-51100-321	457.37-
10/31/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-COMPLETE OFFICE OF WISCOpens	10-12-51420-310	42.48
10/31/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-CINTAS 60A SAPSHOP TOWELS STREET/HIGHWAY DEPT	10-14-53311-340	36.60
10/31/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN HALL BUILDING	10-18-51600-290	165.66
10/31/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN CENTER PARK BLDG	10-16-55200-290	40.38
10/31/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-CINTAS 60A SAPUNIFORMS BLDG INSP DEPARTMENT	10-11-52400-391	18.06
10/31/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-CINTAS 60A SAPUNIFORMS PARK DEPARTMENT	10-16-55200-290	17.75
10/31/2019	US BANK CREDIT CARD	USB-OCT19-5	CC-CINTAS 60A SAPUNIFORMS STREET/HWY DEPARTMENT	10-14-53311-391	48.17
10/31/2019	US BANK CREDIT CARD	USB-OCT19-5	CC-CINTAS F37SERVICE FIRE EXTINGUISHERS AT FIRE STATION 2	10-18-51600-290	114.37
10/31/2019	US BANK CREDIT CARD	USB-OCT19-5	CC-TRI CITY GLASS AND DOOR IWINDSHIELD REPAIRS	10-14-53313-350	220.55
10/31/2019	US BANK CREDIT CARD	USB-OCT19-5	CC-LEE RECREATION LLCUMBRELLA	10-16-55200-340	409.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-5	CC-WIL KIL PEST CONTROLRODENT CONTROL SERVICES	10-18-51600-290	58.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-5	CC-WIL KIL PEST CONTROLEXTERIOR INSECT CONTROL SERVICES	10-18-51600-290	100.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-5	CC-MCC INC3/4" DENSE CRUSHER RUN/COLD MIX	10-14-53311-340	577.67
10/31/2019	US BANK CREDIT CARD	USB-OCT19-5	CC-MCC INCHOT MIX ASPHALT	10-14-53311-340	130.94
10/31/2019	US BANK CREDIT CARD	USB-OCT19-6	CC-NASSCO INC20" GREEN TURF PAD	10-16-55200-340	52.11
10/31/2019	US BANK CREDIT CARD	USB-OCT19-6	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN HALL BUILDING	10-18-51600-290	165.66
10/31/2019	US BANK CREDIT CARD	USB-OCT19-6	CC-CINTAS 60A SAPSHOP TOWELS - STREET/HIGHWAY DEPT	10-14-53311-340	36.60
10/31/2019	US BANK CREDIT CARD	USB-OCT19-6	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN CENTER PARK BLDG	10-16-55200-290	40.38
10/31/2019	US BANK CREDIT CARD	USB-OCT19-6	CC-CINTAS 60A SAPUNIFORMS BLDG INSP DEPARTMENT	10-11-52400-391	18.06
10/31/2019	US BANK CREDIT CARD	USB-OCT19-6	CC-CINTAS 60A SAPUNIFORMS PARK DEPARTMENTU	10-16-55200-290	17.75
10/31/2019	US BANK CREDIT CARD	USB-OCT19-6	CC-CINTAS 60A SAPUNIFORMS STREET/HWY DEPARTMENT	10-14-53311-391	48.17
10/31/2019	US BANK CREDIT CARD	USB-OCT19-7	CC-CINTAS 60A SAPSHOP TOWELS STREET/HIGHWAY DEPT	10-14-53311-340	36.60
10/31/2019	US BANK CREDIT CARD	USB-OCT19-7	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN HALL BUILDING	10-18-51600-290	165.66
10/31/2019	US BANK CREDIT CARD	USB-OCT19-7	CC-CINTAS 60A SAPUNIFORMS BLDG INSP DEPARTMENT	10-11-52400-391	39.82
10/31/2019	US BANK CREDIT CARD	USB-OCT19-7	CC-CINTAS 60A SAPUNIFORMS PARK DEPARTMENT	10-16-55200-290	17.75
10/31/2019	US BANK CREDIT CARD	USB-OCT19-7	CC-CINTAS 60A SAPUNIFORMS STREET/HWY DEPARTMENT	10-14-53311-391	48.17

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
10/31/2019	US BANK CREDIT CARD	USB-OCT19-7	CC-UNITED PAPER CORPORATIPAPER SUPPLIES FOR PARKS	10-16-55200-340	535.97
10/31/2019	US BANK CREDIT CARD	USB-OCT19-7	CC-UNITED PAPER CORPORATIPAPER SUPPLIES FOR PARKS	10-16-55200-340	125.16
10/31/2019	US BANK CREDIT CARD	USB-OCT19-7	CC-NASSCO INCREMENTAL OF FLOOR SCRUBBER	10-16-55200-340	230.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-8	CC-EZ GLIDE GARAGE DOORS ANDREPAIR SOUTH DOOR POLICE PARKING GARAGE	10-18-51600-360	495.80
10/31/2019	US BANK CREDIT CARD	USB-OCT19-8	CC-PIT STOP PORTABLESPORTABLE TOILET @ LECKER PARK	10-16-55200-290	84.25
10/31/2019	US BANK CREDIT CARD	USB-OCT19-8	CC-THE HOME DEPOT #4903PAINT SUPPLIES	10-20-51460-310	26.42
10/31/2019	US BANK CREDIT CARD	USB-OCT19-8	CC-KALAHARI RESORT - WIROOM FOR PARK & REC ASSOCIATION CONFERENCE	10-16-55200-330	122.36
10/31/2019	US BANK CREDIT CARD	USB-OCT19-8	CC-THE HOME DEPOT #4903MISC SUPPLIES FOR PARK DEPT	10-16-55200-340	60.27
10/31/2019	US BANK CREDIT CARD	USB-OCT19-8	CC-UNISAFE INC.NITRILE GLOVES	10-16-55200-340	233.70
10/31/2019	US BANK CREDIT CARD	USB-OCT19-8	CC-SHERATON MADISONState EMS Board meeting	10-13-52200-330	82.00
10/31/2019	US BANK CREDIT CARD	USB-OCT19-8	CC-PROVANTAGEServer Racks	10-20-51460-810	302.88
10/31/2019	US BANK CREDIT CARD	USB-OCT19-9	CC-VILLAGE INN RESTAURANT7728 K9 Training, Albuquerque, NM	71-17-52100-330	15.41
10/31/2019	US BANK CREDIT CARD	USB-OCT19-9	CC-PROVANTAGEServer Racks	10-20-51460-810	302.88
10/31/2019	US BANK CREDIT CARD	USB-OCT19-9	CC-BATTERIES PLUS #0502Batteries for UPS	10-20-51460-810	1,083.46
Total 191031201:					105,784.95
11/01/2019	DEPOSITORY TRUST TRANSF	110119	2010 DEBT INTEREST	30-19-58290-010	17,325.00
Total 191101001:					17,325.00
11/01/2019	FEMA	110119	TIF #2 MISC EXP	46-09-56900-390	6,500.00
Total 191101002:					6,500.00
11/01/2019	GC POLICE BENEVOLENT AS	110119	GCPBA DEPOSIT	10-00-21590	34.00
Total 191101003:					34.00
11/01/2019	WISCONSIN DEPT OF REVEN	110119	SALES & USE TAX	10-00-24310	474.91
Total 191101004:					474.91
11/05/2019	PITNEY BOWES GLOBAL FINA	110519	POSTAGE	10-18-51400-311	500.00
Total 191105001:					500.00
11/06/2019	DELTA DENTAL	316450	GROUP 1 DENTAL CLAIMS	11-18-59200-513	3,889.17
Total 191106001:					3,889.17
11/08/2019	CITY OF APPLETON	110819	PETERSON INS	10-17-52110-134	1,424.73
Total 191108001:					1,424.73
11/13/2019	DELTA DENTAL	317572	GROUP 1 DENTAL CLAIMS	11-18-59200-513	2,720.50
Total 191113001:					2,720.50
Grand Totals:					224,709.87

Angie Cain, Clerk:

Angie Cain

Dated:

11/14/19

Check Issue Date	Check Number	Payee ID	Payee	Amount
11/15/2019	94736	3	GRAND CHUTE PROFESSIONA	1,007.00-
11/15/2019	94737	5	WISCONSIN SCTF	1,031.58-
11/15/2019	191115001	1003	VELIE, DUANE A	1,812.88-
11/15/2019	191115002	1005	PRAHL, TODD W	2,166.23-
11/15/2019	191115003	1007	ERTL, MICHAEL T	1,363.60-
11/15/2019	191115004	1008	GRODE, ROBERT W	1,396.55-
11/15/2019	191115005	1011	URBAN, JOHN J	1,454.50-
11/15/2019	191115006	1024	ARFT, MICHAEL J	1,602.94-
11/15/2019	191115007	1025	STINGLE, GREGORY A	1,214.85-
11/15/2019	191115008	1027	COENEN, RANDY N	1,734.37-
11/15/2019	191115009	1030	FULCER, SAMUEL R	1,170.10-
11/15/2019	191115010	1043	BUCKINGHAM, ROBERT L	2,035.32-
11/15/2019	191115011	1049	BUTTERIS, JERROD B.	1,245.88-
11/15/2019	191115012	1052	WALL, BRIAN P	1,224.02-
11/15/2019	191115013	1053	KIPPENHAN, JEFF C	1,183.85-
11/15/2019	191115014	1055	VELIE, ADAM P	1,145.52-
11/15/2019	191115015	1056	MALSZYCKI, TYLER L	1,121.71-
11/15/2019	191115016	1057	HEYRMAN, KAREN M	1,647.76-
11/15/2019	191115017	1061	EASTMAN, BRIAN J	668.35-
11/15/2019	191115018	1062	GAFFNEY, PATRICK P	489.73-
11/15/2019	191115019	1063	SCHWARTZ, KATHRYN A	2,636.23-
11/15/2019	191115020	1064	JOST, SCOTT A	575.23-
11/15/2019	191115021	1066	BLACK, AYLAM	556.42-
11/15/2019	191115022	2022	SCHOWALTER, DAVID A	450.84-
11/15/2019	191115023	2024	NOOYEN, JEFFREY T	380.21-
11/15/2019	191115024	2026	THYSSEN, TRAVIS J	379.36-
11/15/2019	191115025	2031	KLASEN, CHARLES W	530.60-
11/15/2019	191115026	3003	MAUTHE, ANGELA M	1,206.00-
11/15/2019	191115027	3007	MARCH, JAMES V	3,571.34-
11/15/2019	191115028	3008	NATE, CARY J	2,381.73-
11/15/2019	191115029	3009	KOPECKY, JEFFRY D	1,815.25-
11/15/2019	191115030	3012	ST JULIANA, LENO J	2,060.31-
11/15/2019	191115031	3014	OLEJNICZAK, TRACY L	1,223.90-
11/15/2019	191115032	3017	TIMM, BARBARA M	697.10-
11/15/2019	191115033	3020	RIEMER, NANCY L	1,059.84-
11/15/2019	191115034	3022	PEETERS, CARRIE L	707.98-
11/15/2019	191115035	3027	SCHUH, LISA J	1,113.08-
11/15/2019	191115036	3033	THIEL, ERIC J	1,767.60-
11/15/2019	191115037	3034	CAIN, ANGIE M	1,604.15-
11/15/2019	191115038	3045	WAHLEN, JULIE M	2,366.56-
11/15/2019	191115039	3046	MILLER, ELIZABETH A.	1,286.62-
11/15/2019	191115040	3048	BERKERS, SANDRA J	203.78-
11/15/2019	191115041	3050	WALLENFANG, DAVID J	1,236.15-
11/15/2019	191115042	3054	PATZA, MICHAEL D	1,753.96-
11/15/2019	191115043	3055	VAN EPEREN, ALISSA R	1,538.21-
11/15/2019	191115044	3056	BRAUN, BRENT J	2,292.25-
11/15/2019	191115045	3060	VANDEN WYNGAARD, BROOKE	682.79-
11/15/2019	191115046	3061	GRETZINGER, CARRIE L	1,294.69-
11/15/2019	191115047	3062	WELK, DEBRA A	169.53-
11/15/2019	191115048	3063	BONNEVILLE, LAWRENCE G	86.56-
11/15/2019	191115049	3064	ZIEMBA, SARAH K	1,811.54-
11/15/2019	191115050	3065	HERRON, DENISE L	1,972.33-
11/15/2019	191115051	3066	TANGLIN, TIMOTHY R	1,180.51-
11/15/2019	191115052	4015	SHERMAN, BRUCE D	230.04-
11/15/2019	191115053	4023	HAGEN, JOY A	32.32-
11/15/2019	191115054	4035	SCHMIDT, MICHAEL J	32.32-
11/15/2019	191115055	4054	JONES, JOHN E	32.32-

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11/15/2019	191115056	4056	PRUSINSKI, TREVOR W	1,074.68-
11/15/2019	191115057	4064	SCOTT, NATHAN A	41.56-
11/15/2019	191115058	4065	FISCHER, JENNIFER B	32.32-
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11/15/2019	191115075	6054	MARTIN, CHAD R	1,730.26-
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11/15/2019	191115092	6137	TEWS, ISAAC E	341.76-
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11/15/2019	191115106	7008	REIFSTECK, RANDY W	1,642.10-
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<u>Check Issue Date</u>	<u>Check Number</u>	<u>Payee ID</u>	<u>Payee</u>	<u>Amount</u>
Grand Totals:				
	<u>170</u>			<u>294,368.77-</u>

7/8.

**Town of Grand Chute
Special Exception Request
Offsets Garage LLC, dba Branded Title Co.**

To: Plan Commission

From: Michael Patza, Town Planner

Date: October 30, 2019

Address: 1060 N. Perkins Street

App. #: SE-18-19

REQUEST

1. **Proposed Use:** Operation of an automotive sales and service business.
2. **Project Description:** Sale and service of automobiles, no changes to site.
3. **Plat/CSM Accurate parcel lines/lot recorded:** Yes.

ANALYSIS

Applicant seeks approval to sell and service automobiles at this location. The site serves as a secondary location for the parent business, which specializes in the sale and installation of aftermarket vehicle accessories. Due to the size of the site and available parking, a maximum of 10 vehicles "for sale" may be displayed at any given time. The limit on the number of vehicles will be a condition of the Special Exception permit.

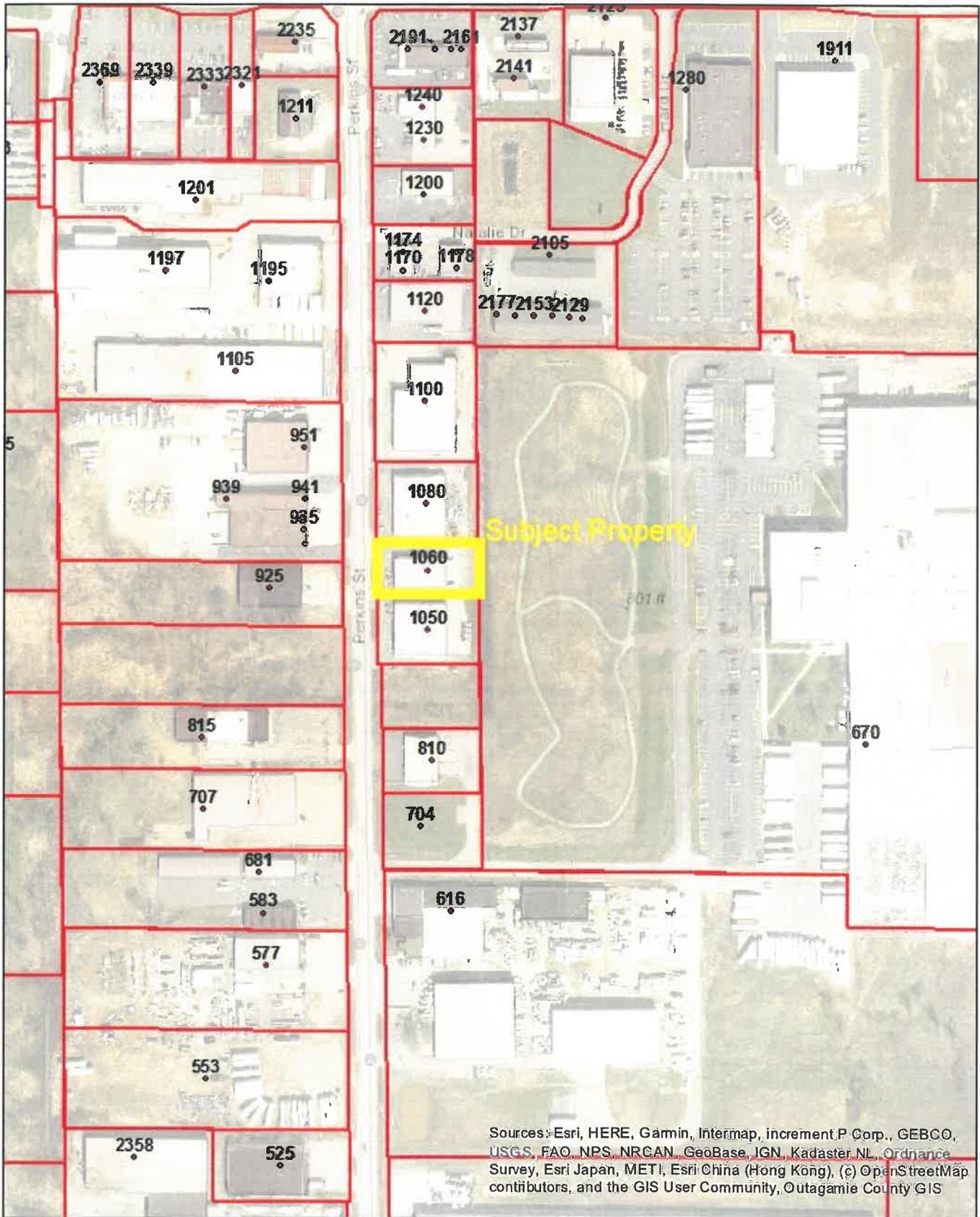
FINDINGS OF FACT IN GRANTING OF A SPECIAL EXCEPTION

- a. **The establishment, maintenance or operation of the proposed Special Exception use or structure at the proposed location will not be detrimental or injurious to the use and enjoyment of existing uses on adjacent properties or properties in the vicinity. Yes.**
- b. **The establishment, maintenance or operation of the proposed Special Exception use or structure, alone or in combination with other existing Special Exception uses and structures in the vicinity will not cause traffic hazards. Yes.**
- c. **Adequate provision is made for surface water drainage, ingress and egress to the property, and off-street parking. Yes.**
- d. **Adequate public facilities and services are available for the proposed Special Exception use of structure. Yes.**

RECOMMENDATION

Staff has reviewed and supports a Plan Commission recommendation for approval of the Special Exception Permit (SE-18-19) requested by Offsets Garage LLC, dba Branded Title Co., 1060 N. Perkins Street, to allow the operation of an automotive sales and service business, with a condition that no more than 10 vehicles "for sale" shall be displayed on the property at any given time.

SE-18-19 -- 1060 N. Perkins Street

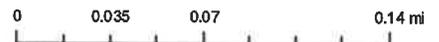


Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community, Outagamie County GIS

Disclaimer: The data provided in the Town of Grand Chute Interactive GIS Map was generated from multiple sources and agencies. Every effort has been made to offer the most accurate data. However, the Town provides this information with the understanding that it is not guaranteed to be accurate, correct, or complete. The Town may make improvements to the Interactive GIS Map periodically. Conclusions drawn from this information are the responsibility of the user. The user agrees that the Town of Grand Chute shall not be held responsible for actions, claims, damages, or judgments made from this data.

Author:

Copyright:





9/24/2019

To Whom it May Concern:

Offsets Garage, LLC, d.ba.: Branded Title Co would like to acquire a special exception permit to be a used car dealership. We are currently purchasing vehicles and restoring them.

We would have 10 or less vehicles on lot at 1060 N Perkin St, Appleton WI 54914 at a time. Hours of operation would be set from 9 am - 5 pm.

Thank you for your time and consideration,

A handwritten signature in black ink, appearing to read "Shawn Chartier". The signature is stylized and cursive.

Shawn Chartier
Member
Offsets Garage

TOWN OF GRAND CHUTE

ORDINANCE, SERIES OF O-11-2019

AN ORDINANCE AMENDING EXISTING CHAPTER 535 OF THE CODE OF GENERAL ORDINANCES FOR THE TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY, WISCONSIN BY CHANGING THE ZONING CLASSIFICATION OF PROPERTY LOCATED AT 5100 W. SCHROTH LAND FROM CL LOCAL COMMERCIAL DISTRICT TO R-5 MULTIFAMILY RESIDENCE DISTRICT.

WHEREAS, Chapter 535 of the Town of Grand Chute Municipal Code provides for establishment of the Official Town Zoning Atlas, upon which all zoning district classifications are mapped; and,

WHEREAS, The Town of Grand Chute has determined the need to amend said Official Zoning Atlas for purposes of changing the zoning classification for property located within the Town.

NOW THEREFORE BE IT ORDAINED by the Town Board of Supervisors of the Town of Grand Chute, Outagamie County, Wisconsin, that Chapter 535 of the Code of General Ordinances for the Town of Grand Chute is hereby amended by changing the zoning classification of property located at 5100 W. Schroth Lane from CL Local Commercial District to R-5 Multifamily Residence District.

Said property further described as follows:

Lot 1 of Certified Survey Maps page 7822, Map Number 7822, Document Number 2175200, being part of the Southwest ¼ of the Southeast ¼ of Section 19, T21N-R17E, Town of Grand Chute, Outagamie County, Wisconsin. Part of Tax Key Parcel No. 101-086300.

If any provision of this ordinance is invalid or unconstitutional, or the application of this ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the above provisions or applications of this ordinance, which can be given effect without the invalid or unconstitutional provision, or its application.

Approved and adopted this _____ day of _____, 20__

Town of Grand Chute

Number Voted For _____
Number Voted Against _____

David A. Schowalter
Town Chairman

Angie Cain
Town Clerk

Approved as to form:

Charles Koehler, Attorney
Herring Clark Law Offices
800 N. Lynndale Drive
Grand Chute, WI 54914

**Town of Grand Chute
Rezoning Request
Russell L. Obermeier**

To: Plan Commission
From: Michael Patza, Town Planner
Date: October 30, 2019
Address: 5100 W. Schroth Lane

App. #: Z-04-19

REQUEST

Applicant requests the rezoning of this 3.4 acre parcel from **CL Local Commercial District** to **R-5 Multifamily Residence District**.

ANALYSIS

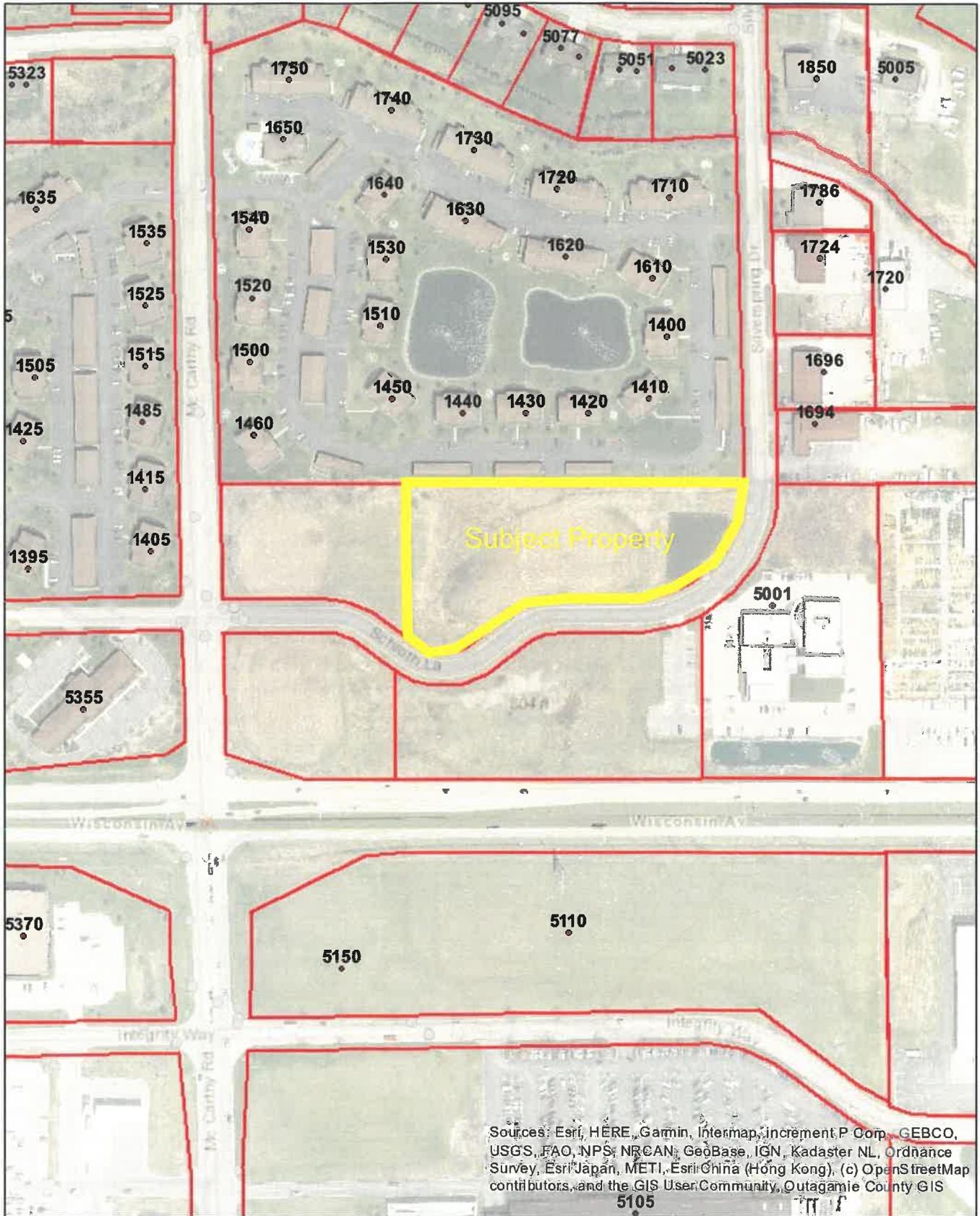
The rezoning is requested to allow development of a 44-unit senior assisted living facility specializing in memory care. The project represents a high-quality development with building materials that include brick and natural stone elements, generous site landscaping, and a courtyard area for residents. The intended use of the property and rezone to a multifamily residential classification is consistent with the adjacent multifamily development to the north. The site is ideally suited for R-5 Multifamily Residence District zoning classification, as it is a transitional district between existing residential development and commercial areas.

A Certified Survey Map has been recorded to establish the 3.4 acre parcel required for this project. The 2.15 acre parcel on the corner of W. Schroth Lane and N. McCarthy Road is not included in the rezoning request and will be reserved for commercial development. The rezoning of this property to a multifamily classification requires an amendment to the Grand Chute Comprehensive Plan to reflect Urban – Multi-Family Residential use.

RECOMMENDATION

Staff has reviewed and supports a Plan Commission recommendation to amend the Comprehensive Plan to reflect Urban – Multi-family Residential use for property located at 5100 W. Schroth Lane, and to rezone the property from CL Local Commercial District to R-5 Multifamily Residence District (Ordinance No. O-11-2019).

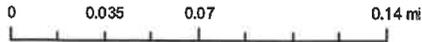
Z-04-19 -- 5100 W. Schroth Lane



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community, Outagamie County GIS

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Author:
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Project Narrative:
Tanglewood Assisted Living
Town of Grand Chute
Outagamie County, Wisconsin



Tanglewood is a proposed 44-person community based residential facility.

The facility design having smaller living quarters than traditional residential housing requires a denser residential zoning classification with 44-units/rooms on 3.4 acres or 12.94 units per acre. The rezoning from local commercial (CL) to Multifamily Residence R-5 will accommodate the requested density. The parcel overall will have significant green space to that of 64% that far exceeds the land use requirement.

Document #: 2175200
 Date: 10-30-2019 Time: 11:07 AM
 Pages: 3 Fee: \$30.00
 County: OUTAGAMIE COUNTY State: WI

James R. Sehloff

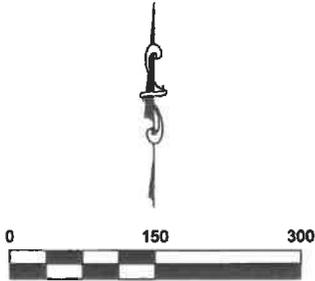
SARAH R VAN CAMP, REGISTER OF DEEDS
 Returned to: FILED

Certified Survey Map No. 7822

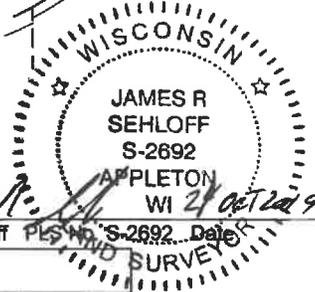
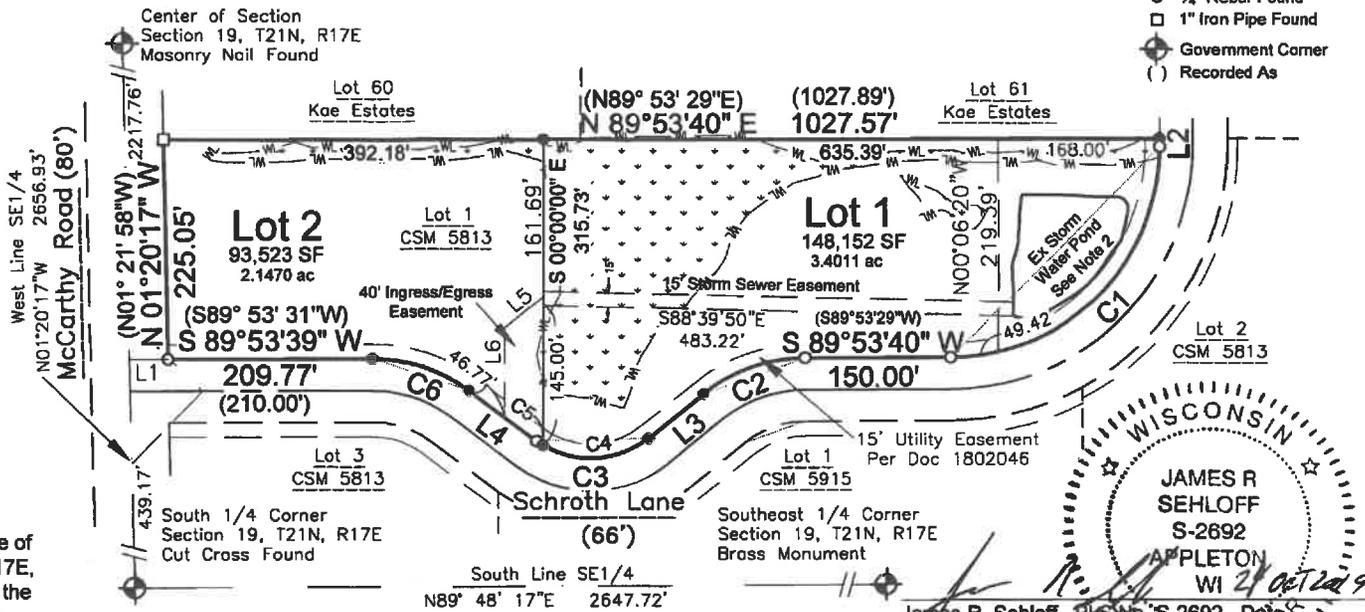
All of Lot 1 Certified Survey Map 5813 being part of the Southwest 1/4 of the Southeast 1/4 of Section 19,
 Township 21 North, Range 17 East, Town of Grand Chute, Outagamie County, Wisconsin.

LEGEND

- 3/4" x 18" Steel Rebar @ 1.50lbs/LF SET
- 3/4" Rebar Found
- 1" Iron Pipe Found
- ⊙ Government Corner
- () Recorded As



Bearings are referenced to the South line of the Southeast 1/4, Section 19, T21N, R17E, assumed to bear N89°48'17"E, base on the Outagamie County Coordinate System.

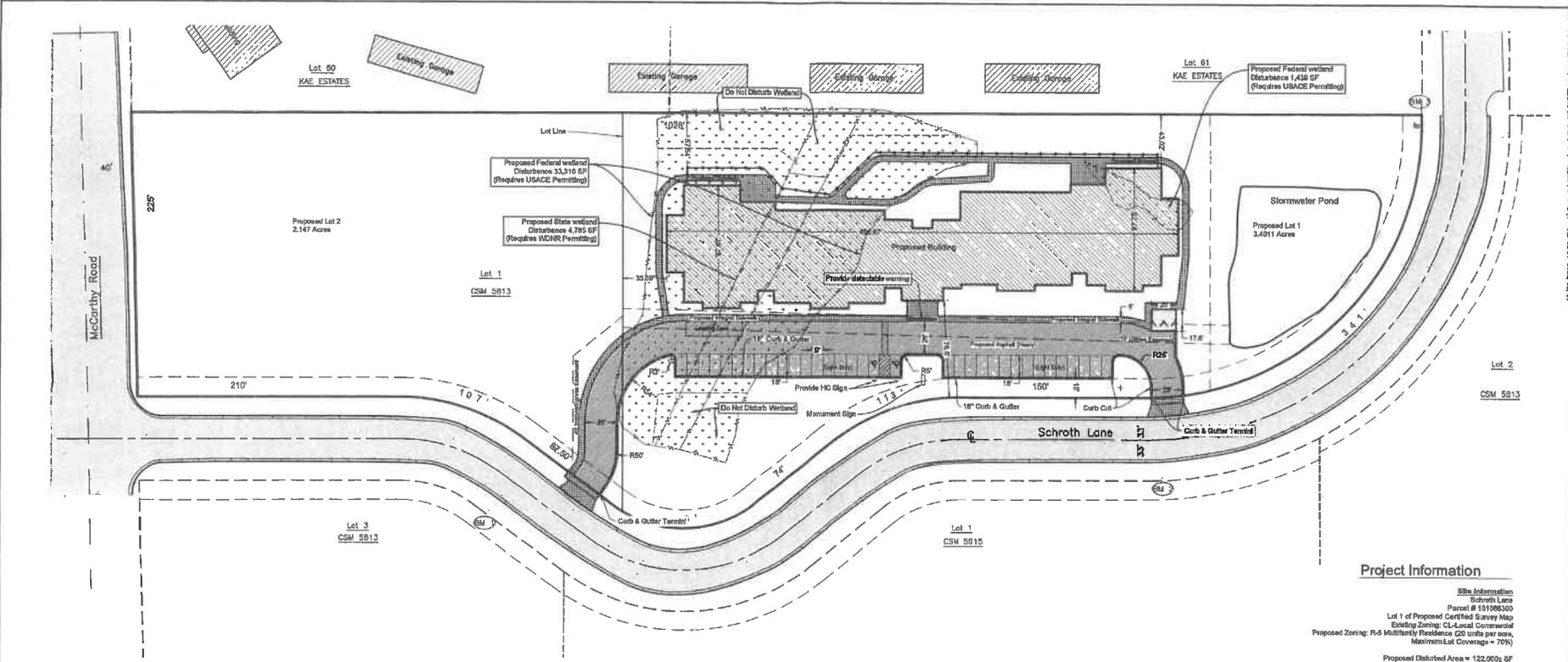


LINE TABLE			
Line	Bearing	Recorded	Length
L1	N 89°53'39" E		40.01'
L2	S 00°06'20" E	(S00°06'31"E)	7.99'
L3	S 50°52'40" W	(S50°52'29"W)	74.00'
L4	N 53°13'33" W	(N53°13'31"W)	87.50'
L5	N 51°23'14" E		51.19'
L6	S 00°00'00" E		92.73'

CURVE TABLE						
Curve	Radius	Chord Direction	Recorded	Chord Length	Arc Length	Central Angle
C1	217.00'	S 44°53'36" W	(S44°53'25"W)	306.88'	340.86'	89°59'54"
C2	166.00'	S 70°23'10" W	(S70°22'59"W)	110.87'	113.04'	39°01'01"
C3	92.98'	S 88°49'47" W	(S88°49'29"W)	114.37'	123.18'	75°54'33"
C4	92.98'	S 86°05'08" W		107.22'	114.27'	70°25'15"
C5	92.98'	N 55°57'35" W		8.90'	8.91'	5°29'18"
C6	165.93'	N 71°39'50" W	(N71°40'01"W)	105.02'	106.86'	36°53'53"

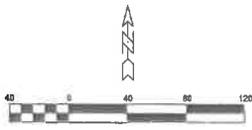
Survey for:
 Ryan Krumrie
 Hager, Dewick, Zuengler, S.C.
 200 S Washington St Ste 200
 Green Bay, WI 54301

Davel Engineering & Environmental, Inc.
 Civil Engineers and Land Surveyors
 1184 Province Terrace
 Menasha, Wisconsin
 Ph. 920-991-1868, Fax 920-830-9585



LEGEND

- | | | | | | |
|---------------|-------------------------|---|----------------------------------|---|-------------------|
| ---C---C--- | Underground Cable TV | ○ | Sanitary MH / Tank / Basin | □ | CATV Pedestal |
| ---F---F--- | Underground Fiber Optic | ⊗ | Clean Cut / Curb Stop / Pull Box | ⊗ | Gas Regulator |
| ---O---O--- | Overhead Electric Lines | ⊗ | Storm Manhole | ⊗ | Railroad Signal |
| ---U---U--- | Utility Gey Wire | ⊗ | Inlet | ⊗ | Sign |
| ---S---S--- | Sanitary Sewer | ⊗ | Catch Basin / Yard Drain | ⊗ | Tower / Silo |
| ---St---St--- | Storm Sewer | ⊗ | Water MH / Well | ⊗ | Post / Guard Post |
| ---U---U--- | Underground Electric | ⊗ | Hydrant | ⊗ | Satellite Dish |
| ---G---G--- | Underground Gas Line | ⊗ | Utility Valve | ⊗ | Large Rock |
| ---T---T--- | Underground Telephone | ⊗ | Utility Meter | ⊗ | Flag Pole |
| ---W---W--- | Water Main | ⊗ | Light Pole / Signal | ⊗ | Deciduous Tree |
| ---F---F--- | Fence - Wood | ⊗ | Gay Wire | ⊗ | Coniferous Tree |
| ---F---F--- | Fence - Galvanized Wire | ⊗ | Electric Pedestal | ⊗ | Bush / Hedge |
| ---W---W--- | Wellhead | ⊗ | Electric Transformer | ⊗ | Shrub |
| ---T---T--- | Traverse | ⊗ | Air Conditioner | ⊗ | Mush |
| ---H---H--- | Halfwood Tracks | ⊗ | Telephone Pedestal | ⊗ | Soil Boring |
| ---C---C--- | Culvert | ⊗ | Telephone Manhole | ⊗ | Benchmark |
| ---I---I--- | Index Contour | ⊗ | Ex Spot Elevation | ⊗ | Asphalt Pavement |
| ---75--- | Intermediate Contour | ⊗ | | ⊗ | Concrete Pavement |
| | | ⊗ | | ⊗ | Gravel |
| | | ⊗ | | ⊗ | Proposed Building |
| | | ⊗ | | ⊗ | Proposed Asphalt |
| | | ⊗ | | ⊗ | Proposed Concrete |



SHEET INDEX:

Sheet	Page
Site Plan	1.0
Topographic Survey	1.1
Drainage and Grading Plan	1.2
Erosion & Sediment Control Plan	1.3
Utility Plan	1.4
Construction Details	2.1
Erosion & Sediment Control Details	2.2

Project Information

Site Information
 Parcel # 101008300
 Lot 1 of Proposed Certified Survey Map
 Existing Zoning: CL-Local Commercial
 Proposed Zoning: R-6 Multifamily Residence (20 units per acre, Maximum Lot Coverage = 70%)
 Proposed Disturbed Area = 122,000± SF

Lot 1 Proposed Certified Survey Map
 Building coverage 30,887 SF
 Parking and Drives 19,489 SF
 Sidewalks 7,630 SF
 Lawn and Landscaping 80,044 SF
 Total Site Area 148,150 SF (3,401± Acres)
 Impervious Area = 38.3%

Lot 2 Proposed Certified Survey Map
 Building coverage 0 SF
 Parking and Drives 2,803 SF
 Sidewalk 595 SF
 Lawn and Landscaping 90,778 SF
 Total Site Area 93,523 SF (2,147± Acres)
 Impervious Area = 3.9%

R-6 Setback Information
 Front: 35' (Back)
 Rear: 50' (Neat)
 Sides: 10' (Neat)

Parking Requirements
 1 stall per 3 leased beds (44 beds) = 15 stalls
 1 per employee per shift (20 employees) = 20 stalls
 15 stalls + 20 stalls = 35 stalls required
 30 stalls provided + 2 accessible proposed
 Snow storage located in green space beyond pavement

Stormwater Management
 The existing onsite pond provides stormwater management per Local and State requirements.

Wetland
 The wetlands shown are Wisconsin Dept of Natural Resources regulated wetlands. Refer to the topographic survey for all wetland including the DNR official wetland.

General
 All Curb & Gutter shall accept drainage unless otherwise noted on plan to reject drainage.
 Dimensions along curb is measured to the curb face

10/29/2019 12:30 PM J:\Projects\5633\DWG\Site Plan.dwg Printed by: [Name]
DAVE ENGINEERING & ENVIRONMENTAL, INC.
 Civil Engineers and Land Surveyors
 1184 Providence Terrace, Menasha, WI 54952
 Ph: 920-961-1188 Fax: 920-441-0804
 www.daveeng.com

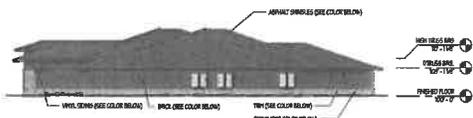
SITE PLAN

Tanglewood Assisted Living
 Town of Grand Chute, Outagamie County, WI
 For: Schroth Lane Holding, LLC

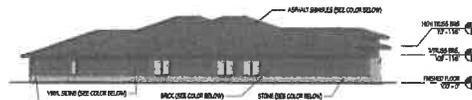
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 Author: TNW
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BACK ELEVATION
VE #107



SIDE ELEVATION
VE #108



SIDE ELEVATION
VE #109



FRONT ELEVATION
VE #102



BRICK - ELDORADO STONE
TUNDRA BRICK - IRONSIDE

ASPHALT SHINGLES
CERTAINTED - LANDMARK -
BLACK WALNUT

VINYL SIDING -
CERTAINTED - SLATE

STONE
BOULDER CREEK -
PRAIRIE BLUFF - LANER



PROGRESS SET - NOT FOR CONSTRUCTION

ELEVATIONS

TAKENWOOD ASSESSED VALUE FACILITY
SOCIETY LANE HOLDING, LLC
200 S. WASHINGTON STREET, SUITE 200, OREM, UT 84058

GH GRUNWALDT & HALVERSON
Architects | Engineers
1000 W. 1000 S. SUITE 100
OREM, UT 84058
715-344-8847 www.grunwaldt-halverson.com

DESIGN: Jsh
CHECKED: Csh
DATE: 10/20/2019
SCALE: AS NOTED
JOB NO.: 8029

SHEET
A1

TOWN OF GRAND CHUTE

RESOLUTION, SERIES OF TBR-19-2019

A RESOLUTION OF THE TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY, WISCONSIN, ADOPTING A PUBLIC PARTICIPATION PLAN FOR THE TOWN OF GRAND CHUTE COMPREHENSIVE PLAN 2020-2040

WHEREAS, pursuant to Section 66.1001 of the Wisconsin Statutes, any program or action of a local governmental unit that affects land use, including but not limited to zoning, subdivision regulation and official mapping, shall be consistent with that local governmental unit's adopted Comprehensive Plan beginning January 1, 2010, and such plan must address the nine elements as required by Wisconsin Statutes Section 66.1001(2); and

WHEREAS, Section 66.1001(4)(a) of the Wisconsin Statutes requires that the Town Board adopt written procedures designed to foster public participation at every stage of Comprehensive Plan preparation, including open discussion, communication programs, information services and public meetings for which advance notice has been provided, and that such written procedures shall also provide for wide distribution of draft plan materials, an opportunity for the public to submit written comments on the plan materials, and a process for the governing body to respond to such comments; and

WHEREAS, the Town of Grand Chute believes that meaningful public involvement is a key component in the comprehensive planning process and essential to establishing a shared vision for the Town's future; and,

WHEREAS, the Public Participation Plan includes procedures designed to foster public participation and ensure that draft plan materials are distributed and available for public review and comment.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of Supervisors for the Town of Grand Chute, Outagamie County, Wisconsin, that the Public Participation Plan for the Town of Grand Chute Comprehensive Plan 2020-2040 is hereby approved.

Approved and adopted this _____ day of _____, 2019.

Number Vote For _____

Number Voted Against _____

Town of Grand Chute

David A. Schowalter
Town Chairman

Angie Cain
Town Clerk

Grand Chute Comprehensive Plan 2020-2040

Public Participation Plan

Background Information – Grand Chute Comprehensive Plan

The Grand Chute Comprehensive Plan provides guidance and direction to the Town on future development and land use decisions, investments in public infrastructure and community facilities, and methods of delivering municipal services to residents. The Comprehensive Plan, adopted in 2009, consists of the 15 plan elements listed below:

Land Use	Natural Resources	Housing	Economic Development	Transportation – Auto
Transportation – Pedestrian, Bicycle, & Transit	Sanitary Sewer Service	Water Service	Stormwater Management	Parks & Recreation
Community Appearance & Design	Health & Safety	Energy & Renewable Energy	Intergovernmental Cooperation	Plan Implementation

Update to the Grand Chute Comprehensive Plan

The update process will reestablish and prioritize goals and objectives of the Comprehensive Plan by analyzing current data and trends. Each of the plan elements will be evaluated to determine which elements will be included in the updated plan, and if any new elements need to be included. The process will also help identify new issues and opportunities in the community. A timeline of the update process, including a timeline of the public participation process, is included in Attachment A.

Below is a list of key priorities that will be addressed during the update process:

- Update Demographic Data Including:
 - * Population
 - * Employment
 - * Economic Profile
 - * Housing
- Evaluate and Reestablish Plan Elements
- Identify Issues and Opportunities for Plan Elements
- Reestablish Goals and Priorities
- Update Existing Land Use Data
- Update Future Land Use Map and Development Districts
 - * Evaluate existing inventory of land suitable for development and prioritize future development
- Incorporate New Zoning Code and Other Plans Documents Including:
 - * Sign Code
 - * Comprehensive Outdoor Recreation Strategy
 - * Pedestrian & Bicycle Strategy
 - * Others



Public Participation Process

The public participation process will engage a wide range of stakeholders with diverse perspectives to provide input regarding the Grand Chute Comprehensive Plan update. The process will allow participation through a variety of outreach techniques that aim to reach residents from all demographic groups within the Town. Gathering information from a wide variety of perspectives, along with positive engagement and open dialogue, are key components in providing valuable public input and establishing a shared vision for the future of the community.

Elements of Public Participation Process

Element 1 – Grand Chute Comprehensive Plan Advisory Panel

The panel is comprised of a diverse group of individuals with a wide variety of personal and professional perspectives. The panel will meet approximately 5 times over a 12-month period to provide direction and input during the update process. Below is a list of groups/organizations represented on the panel:

- *Grand Chute Plan Commission*
- *Grand Chute Town Board*
- *Grand Chute Park Commission*
- *Appleton Area School District*
- *East Central Wisconsin Regional Planning Commission*
- *Commercial Developer*
- *Residential Developer*
- *Public Works Department Staff*
- *Fire Department Staff*
- *Police Department Staff*
- *Town Residents (multiple representatives are residents)*

Element 2 – Public Meetings

Public meetings provide an opportunity for engagement and input from members of the public. Plan Commission and Town Board meetings are open to the public and meeting materials are posted in advance in accordance with State law. Any action taken by Plan Commission or Town Board regarding the Grand Chute Comprehensive Plan will occur at a legally convened meeting with time provided for public input. Additionally, as required by State law, a Public Hearing will be held at a Plan Commission meeting prior to action on the updated Grand Chute Comprehensive Plan. The Public Hearing will be publicly notice in accordance with State law.

Element 3 – Public Survey

An online survey will be developed and shared through a variety of methods to gather input from residents, business owners, developers, and other key stakeholders. The survey will collect input related to multiple Comprehensive Plan elements. The survey will be open for at least three months and information collected will be summarized for use by staff and the Comprehensive Plan Advisory Panel during the update process.



Element 4 – Town Newsletter/Website/Social Media

The Town newsletter, website and social media accounts are all effective tools to share information and keep the public informed about the update process. The Town newsletter is distributed three times annually to residents and can be used to share information regarding the update process, public survey, public workshops, and other potential events. The Town website and social media accounts can be used to share information and collect feedback from the public. A draft version of the updated plan will be available for public review on the Town website for a period of 30 days prior to action by the Plan Commission and Town Board.

Element 5 – ESRI ArcGIS Hub

To enhance public engagement, the town will utilize ESRI ArcGIS Hub, an online mapping application, throughout the update process. This program is an easy-to-configure community engagement platform that organizes people, data, and tools through information-driven initiatives. ArcGIS Hub will serve as a bridge between staff and the public during the update process. Residents and other stakeholders can utilize this application anytime, simply by clicking a link. Staff will leverage this application to collect survey responses, share data, show progress, and connect stakeholders.



Element 6 – Public Workshops and Community Events

Two public workshops will be held during the update process. The first workshop is scheduled for April 2020 and will be used to engage the public with interactive activities and provide valuable interaction with staff. This workshop will be focused on gathering public input and sharing information regarding the update process. The second workshop, scheduled for September 2020, will include a presentation on the draft chapters of the updated Comprehensive Plan. Attendees will have the opportunity to provide feedback on the draft chapters and engage staff on specific plan elements. Town staff may also choose to attend community events to share information and solicit public input during the update process.

Attachment A - Comprehensive Plan Update and Public Participation Timeline on Following Page

MEMORANDUM

To: Chairman Schowalter and Plan Commission members
From: Michael Patza, Town Planner
Date: October 29, 2019
Subject: Public Participation Plan for the Town of Grand Chute Comprehensive Plan 2020-2040

BACKGROUND

The Town of Grand Chute Comprehensive Plan 2010-2030 was adopted in 2009. It provides guidance and direction to the Town on future development and land use decisions, investments in public infrastructure and community facilities, and methods of delivering municipal services to residents. State Statutes require Comprehensive Plans to be updated or re-adopted every 10 years. As the Town begins the update process, adopting a Public Participation Plan to engage the public and solicit input is one of the first required steps.

ANALYSIS

The attached Public Participation Plan will engage a wide range of stakeholders with diverse perspectives to provide input regarding the Grand Chute Comprehensive Plan update. The plan consists of 6 elements to allow participation through a variety of outreach techniques that aim to reach residents from all demographic groups within the Town. Gathering information from a wide range of perspectives, along with positive engagement and open dialogue, are key components in providing valuable public input and establishing a shared vision for the Town's future. A timeline outlining the public participation process is included in Attachment A of the Public Participation Plan.

RECOMMENDATION

Staff supports a Plan Commission recommendation for approval of the Public Participation Plan for the Town of Grand Chute Comprehensive Plan 2020-2040 (Resolution TBR-19-2019).

**Town of Grand Chute
Special Exception Request
Venture One Stop, Inc., dba Appleton Camping Center**

To: Plan Commission

From: Michael Patza

Date: November 11, 2019

Address: 2100 N. McCarthy Road

App. #: SE-19-19

REQUEST

- 1. Proposed Use(s):** Continued use for recreational vehicle sales and service.
- 2. Project Description:** Change in ownership of existing business.
- 3. Plat/CSM Accurate parcel lines/lot recorded:** Yes.

ANALYSIS

Appleton Camping Center is being purchased by applicant. A change in ownership requires a new Special Exception Permit. No changes are proposed to the existing building or site at this time. All code requirements are met with this request.

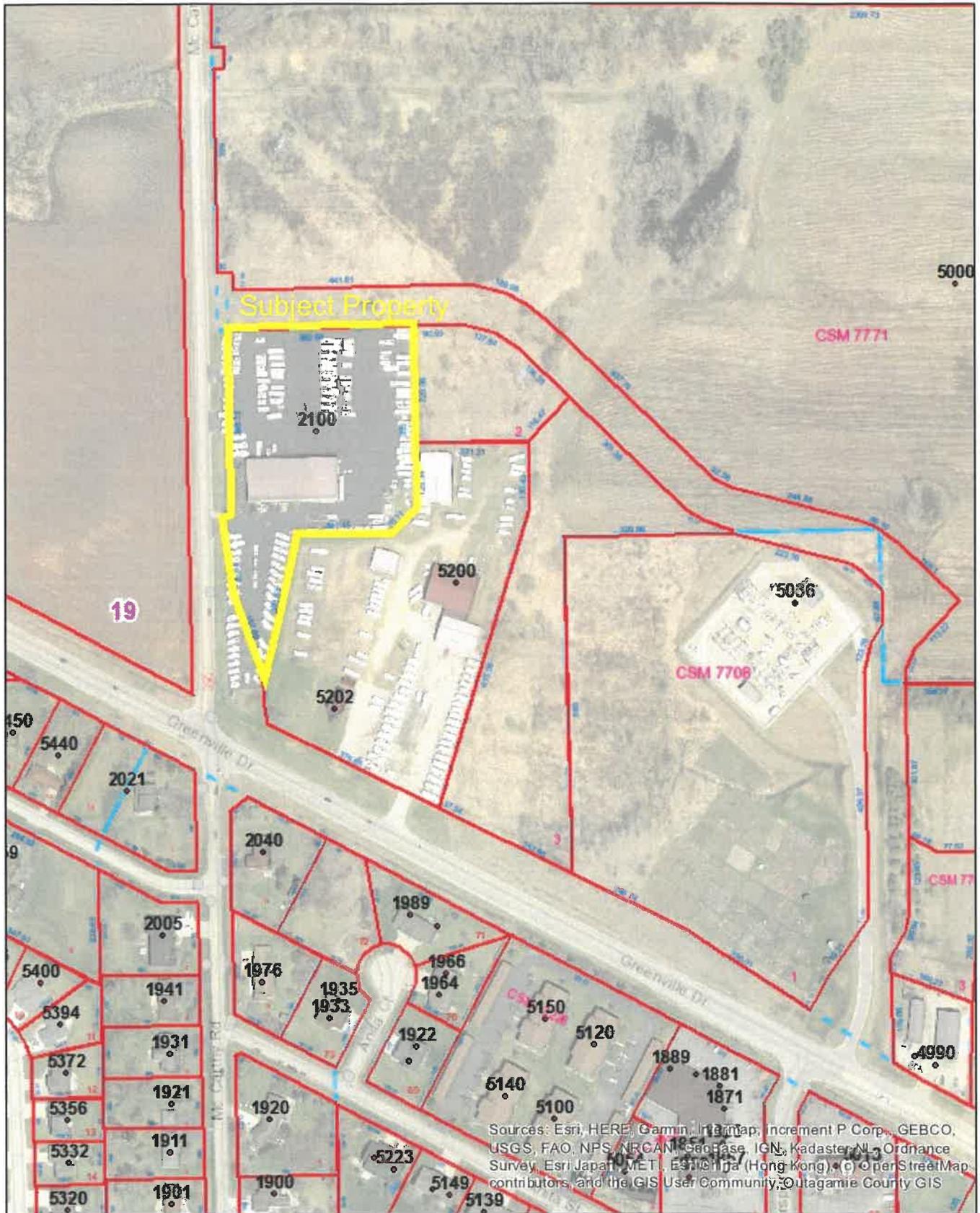
FINDINGS OF FACT IN GRANTING OF A SPECIAL EXCEPTION

- a. The establishment, maintenance or operation of the proposed Special Exception use or structure at the proposed location will not be detrimental or injurious to the use and enjoyment of existing uses on adjacent properties or properties in the vicinity. *Found.***
- b. The establishment, maintenance or operation of the proposed Special Exception use or structure, alone or in combination with other existing Special Exception uses and structures in the vicinity will not cause traffic hazards. *Found.***
- c. Adequate provision is made for surface water drainage, ingress and egress to the property, and off-street parking. *NA.***
- d. Adequate public facilities and services are available for the proposed Special Exception use of structure. *NA.***

RECOMMENDATION

Staff has reviewed and supports a Plan Commission recommendation for approval of the Special Exception Permit (SE-19-19) requested by Venture One Stop, Inc., dba Appleton Camping Center, 2100 N. McCarthy Road, for operation of a recreation vehicle sales and service business.

SE-19-19 -- 2100 N. McCarthy Road



Disclaimer: The data provided in the Town of Grand Chute Interactive GIS Map was generated from multiple sources and agencies. Every effort has been made to offer the most accurate data. However, the Town provides this information with the understanding that it is not guaranteed to be accurate, correct, or complete. The Town may make improvements to the Interactive GIS Map periodically. Conclusions drawn from this information are the responsibility of the user. The user agrees that the Town of Grand Chute shall not be held responsible for actions, claims, damages, or judgments made from this data.

Author:

Copyright:



October 21, 2019

To: Michael D. Patza Grand Chute Town Planner

From: Todd Peters

Re: Appleton Camping Center 2100 N. McCarthy Rd

Michael this is a follow up to our conversation today. Please see the following: I am seeking a special exception as I have a deal signed on Appleton Camping Center.

The description of the request is as follows. About me I have been a business owner for many many years. I was a dealer in green bay the bought and sold cars, trucks, boats and campers. I also wholesaled cars to dealers all around. I am seeking this request as I am buying Appleton Camping Center and I need to have you sign off on the state forms to get my license to keep the rv store running. Everything will be staying the same as when Maury Wiese owned the store for all of these years. We will be selling new and used pull campers and motorhomes.

If you have any other questions I can be reached at 920-655-2497.

Thank you in advance for your help.

Sincerely,

A handwritten signature in black ink that reads "Todd Peters". The signature is written in a cursive style with a long horizontal line extending to the right.

Todd Peters

Town of Grand Chute, Wisconsin

Capital Improvement Plan

FY '20 thru FY '24

PROJECTS AND BUDGET ITEMS BY DEPARTMENT

Department	Project #	Priority	FY '20	FY '21	FY '22	FY '23	FY '24	Total
Administration								
Salt Shed	ADM-16-03	2	150,000					150,000
<i>General Administration</i>			150,000					150,000
Genetec Park & Intersection Security Cameras	ADM-17-02	2	300,000	100,000				400,000
<i>Misc.</i>			300,000	100,000				400,000
Bullet Resistant Glass at Lobby Windows	ADM-18-01	1	50,000					50,000
<i>General Administration</i>			50,000					50,000
Town Hall Working Parking Lot & Yard	ADM-20-01	2		20,000	288,500			308,500
<i>Engineering Streets</i>				20,000				20,000
<i>Street Overlays/Reclamations</i>					288,500			288,500
Fire Alarm Panel	ADM-20-02	2	10,000					10,000
<i>General Administration</i>			10,000					10,000
Town Hall Parking Lot Reconfiguration	ADM-20-03	n/a	770,000					770,000
<i>Street Other</i>			770,000					770,000
Cold Storage Building	ADM-21-01	n/a	50,000	750,000				800,000
<i>General Administration</i>			50,000	750,000				800,000
Town Hall Carpeting	ADM-22-01	n/a			90,000			90,000
<i>Facility Maintenance</i>					90,000			90,000
Replace Town Hall Roof Top Unit (RTU)	ADM-23-01	2				125,000	125,000	250,000
<i>General Administration</i>						125,000	125,000	250,000
Administration Total			1,330,000	870,000	378,500	125,000	125,000	2,828,500
Parks and Recreation								
Prairie Hill Mountain Bike Trail	PR-13-003	2	10,000					10,000
<i>Park Improvement</i>			10,000					10,000
SW Business Park Paved Trail	PR-14-001	3			20,000	100,000		120,000
<i>Trail Construction</i>						100,000		100,000
<i>Engineering Streets</i>					20,000			20,000
Patriot Park Trail 2	PR-14-003	3	45,000					45,000
<i>Trail Construction</i>			45,000					45,000
Brewster Village Trail	PR-14-006	3				60,000		60,000
<i>Trail Construction</i>						60,000		60,000
Town Center Park	PR-17-001	2	25,000			149,500	246,500	421,000
<i>Park Improvement</i>			25,000			149,500		174,500
<i>Trail Construction</i>							246,500	246,500
Carter Woods West Parking and Driveway	PR-18-002	2		28,100				28,100
<i>Facility Maintenance</i>				28,100				28,100
Lions Park Asphalt Trail	PR-18-003	3			10,000			10,000
<i>Facility Maintenance</i>					10,000			10,000
Carter Wood Driveway to Basement & Shelter Parking	PR-19-002	2		27,600				27,600

Department	Project #	Priority	FY '20	FY '21	FY '22	FY '23	FY '24	Total
<i>Facility Maintenance</i>				27,600				27,600
Carter Woods Entrance Drive and South Parking Lot	PR-20-001	2		51,500				51,500
<i>Facility Maintenance</i>				51,500				51,500
Maple Edge Park Development	PR-20-002	2		75,900	3,000			78,900
<i>Facility Maintenance</i>					3,000			3,000
<i>Park Improvement</i>				75,900				75,900
Patriot Park	PR-20-003	3		99,800	19,000		48,000	166,800
<i>Facility Maintenance</i>				99,800	19,000		48,000	166,800
CTH A Multi-Use Trail Extension	PR-20-004	2	1,570,000					1,570,000
<i>Trail Construction</i>			1,570,000					1,570,000
Arrowhead Park Improvements	PR-20-005	2	185,200		5,000			190,200
<i>Facility Maintenance</i>					5,000			5,000
<i>Park Improvement</i>			185,200					185,200
Carter Woods Park	PR-20-006	2	35,000		5,000		9,500	49,500
<i>Facility Maintenance</i>			35,000		5,000		9,500	49,500
Northland Avenue Sidewalk	PR-20-007	2	12,000	130,000				142,000
<i>Sidewalk Construction</i>			12,000	130,000				142,000
Wisconsin Avenue Sidewalk	PR-20-008	2	95,000					95,000
<i>Trail Construction</i>			95,000					95,000
REPLACE VEHICLE #158 - 4X4 TRUCK	PR-20-009	2	35,000					35,000
<i>Capital Equipment - Parks</i>			35,000					35,000
Carter Woods Park Soccer Field Parking Lot	PR-21-001	2			29,200			29,200
<i>Facility Maintenance</i>					29,200			29,200
Prairie Hill Park	PR-21-002	3	6,500	60,525	160,000		3,000	230,025
<i>Facility Maintenance</i>			6,500	60,525			3,000	70,025
<i>Park Improvement</i>					160,000			160,000
REPLACE TANDEM AXLE TRAILER #178	PR-21-003	n/a		6,500				6,500
<i>Capital Equipment - Parks</i>				6,500				6,500
REPLACE ATV/UTV - #174	PR-21-004	n/a		15,000				15,000
<i>Capital Equipment - Parks</i>				15,000				15,000
REPLACE TANDEM AXLE TRAILER #179	PR-21-005	2	6,500					6,500
<i>Capital Equipment - Parks</i>			6,500					6,500
Art Lecker Park	PR-22-001	3			145,000	163,000		308,000
<i>Facility Maintenance</i>					145,000	163,000		308,000
Champion Trail to Olde Casaloma	PR-22-002	2		9,600	64,200			73,800
<i>Trail Construction</i>					64,200			64,200
<i>Engineering Streets</i>				9,600				9,600
Casaloma Sidewalk	PR-22-003	2		65,300	653,200			718,500
<i>Sidewalk Construction</i>				65,300	653,200			718,500
GV Trail	PR-22-004	2		14,300	143,100			157,400
<i>Trail Construction</i>					143,100			143,100
<i>Engineering Streets</i>				14,300				14,300
REPLACE INFIELD/ICE RINK MAINTAINER #172	PR-22-005	n/a			16,000			16,000
<i>Capital Equipment - Parks</i>					16,000			16,000
REPLACE TORO AREA MOWER #168	PR-22-006	n/a			60,000			60,000
<i>Capital Equipment - Parks</i>					60,000			60,000
McCarthy Sidewalk	PR-23-001	2			64,100	641,000		705,100
<i>Sidewalk Construction</i>					64,100	641,000		705,100
Bluemound Sidewalk	PR-24-001	2				52,400	523,500	575,900
<i>Sidewalk Construction</i>						52,400	523,500	575,900

Department	Project #	Priority	FY '20	FY '21	FY '22	FY '23	FY '24	Total
Parks and Recreation Total			2,025,200	584,125	1,396,800	1,165,900	830,500	6,002,525
Sanitary District 1 - Water								
Capelle Subdivision water main extension <i>Water - Sanitary District No. 1</i>	PWS1-13-003	2		36,000 36,000	305,000 305,000			341,000 341,000
Woodman Drive Water <i>Water - Sanitary District No. 1</i>	PWS1-15-202	2	15,000 15,000					15,000 15,000
Grand Meadows Water Main Replacement <i>Water - Sanitary District No. 1</i>	PWS1-16-003	2	30,000 30,000	600,000 600,000				630,000 630,000
Bluemound Hts Subdivision Water <i>Water - Sanitary District No. 1</i>	PWS1-16-204	2				7,000 7,000	75,000 75,000	82,000 82,000
Glenwood Park Subdivision Water <i>Water - Sanitary District No. 1</i>	PWS1-16-207	2	4,000 4,000	43,100 43,100				47,100 47,100
Casaloma Dr. Water - Waterstone to Spencer <i>Water - Sanitary District No. 1</i>	PWS1-17-204	2	2,000 2,000	16,000 16,000				18,000 18,000
Rose Meadow-Cobble Creek Water Main <i>Water - Sanitary District No. 1</i>	PWS1-18-01	1				50,000 50,000		50,000 50,000
Buran Way Extension Water <i>Water - Sanitary District No. 1</i>	PWS1-19-003	2	50,000 50,000					50,000 50,000
Gillett Street Water <i>Water - Sanitary District No. 1</i>	PWS1-20-001	2	20,000 20,000	485,000 485,000				505,000 505,000
Keller-Bren Plat Water <i>Water - Sanitary District No. 1</i>	PWS1-20-101	2		4,000 4,000	39,100 39,100			43,100 43,100
Nicolet Road Water Main Relay <i>Water - Sanitary District No. 1</i>	PWS1-20-102	2	1,510,000 1,510,000					1,510,000 1,510,000
Evergreen Drive Extension <i>Water - Sanitary District No. 1</i>	PWS1-20-103	1	30,000 30,000					30,000 30,000
College/CA Urbanization <i>Water - Sanitary District No. 1</i>	PWS1-20-104	1	37,500 37,500					37,500 37,500
Fourth Street Water Main Relay <i>Water - Sanitary District No. 1</i>	PWS1-21-101	2	8,750 8,750	175,000 175,000				183,750 183,750
Paint Town Hall Water Tower <i>Water - Sanitary District No. 1</i>	PWS1-21-102	1	35,000 35,000	555,000 555,000				590,000 590,000
Nordale/Pershing/Tyler water adjustments <i>Water - Sanitary District No. 1</i>	PWS1-22-101	n/a			60,000 60,000			60,000 60,000
Bluemound Drive Water Main Relay <i>Water - Sanitary District No. 1</i>	PWS1-22-102	n/a		75,000 75,000	1,200,000 1,200,000			1,275,000 1,275,000
Sanitary District 1 - Water Total			1,742,250	1,989,100	1,604,100	57,000	75,000	5,467,450
Sanitary District 2 - Sewer								
NICOLET ROAD SANITARY ADJUSTMENTS <i>Sewer - Sanitary District No. 2</i>	PSS2-20-202	n/a	30,000 30,000					30,000 30,000
Woodman Drive Sewer <i>Sewer - Sanitary District No. 2</i>	PWS2-15-202	2	2,000 2,000					2,000 2,000
Capelle Subdivision 4th Sewer <i>Sewer - Sanitary District No. 2</i>	PWS2-15-205	1			10,000 10,000			10,000 10,000
Bluemound Hts. Subdivision Sewer <i>Sewer - Sanitary District No. 2</i>	PWS2-16-204	2					10,000 10,000	10,000 10,000

Department	Project #	Priority	FY '20	FY '21	FY '22	FY '23	FY '24	Total	
Glenwood Park Subdivision Sewer Sewer - Sanitary District No. 2	PWS2-16-207	2		10,000 10,000				10,000 10,000	
Casaloma Dr. Sewer - Waterstone to Spencer Sewer - Sanitary District No. 2	PWS2-17-204	2		29,000 29,000				29,000 29,000	
Rose Meadow-Cobble Creek Sewer Main Sewer - Sanitary District No. 2	PWS2-18-01	1				45,000 45,000		45,000 45,000	
Buran Way Extension Sanitary Sewer - Sanitary District No. 2	PWS2-19-003	2	50,000 50,000					50,000 50,000	
Gillett Street Sewer Sewer - Sanitary District No. 2	PWS2-20-001	2	12,000 12,000	250,000 250,000				262,000 262,000	
REPLACE MAGNA ONE GENERATOR #102 Capital Equipment - San 2 VEH	PWS2-20-002	1	95,000 95,000					95,000 95,000	
Keller-Bren Plat Sewer Sewer - Sanitary District No. 2	PWS2-20-201	2			10,000 10,000			10,000 10,000	
EVERGREEN DRIVE EXTENSION Sewer - Sanitary District No. 2	PWS2-20-203	1	30,000 30,000					30,000 30,000	
COLLEGE/CA URBANIZATION Sewer - Sanitary District No. 2	PWS2-20-204	1	10,000 10,000					10,000 10,000	
FOURTH STREET SANITARY ADJUSTMENTS Sewer - Sanitary District No. 2	PWS2-21-201	n/a		12,000 12,000				12,000 12,000	
NORDALE/PERSHING/TYLER - SANITARY ADJUSTME Sewer - Sanitary District No. 2	PWS2-22-201	n/a			150,000 150,000			150,000 150,000	
BLUEMOUND DRIVE - SANITARY ADJUSTMENTS Sewer - Sanitary District No. 2	PWS2-22-202	n/a			30,000 30,000			30,000 30,000	
GRAND MEADOWS SANITARY ADJUSTMENTS Sewer - Sanitary District No. 2	PWSS-21-203	n/a		30,000 30,000				30,000 30,000	
Sanitary District 2 - Sewer Total				229,000	331,000	200,000	45,000	10,000	815,000

Sanitary District 3 - Storm

Glenwood Park Subdivision Storm Storm - Sanitary District No. 3	PWS3-14-007	2	45,000 45,000	450,000 450,000				495,000 495,000
Casaloma Dr Urbanization - Waterstone to Spencer Storm - Sanitary District No. 3	PWS3-15-003	2	77,000 77,000	1,150,000 1,150,000				1,227,000 1,227,000
Cloudview Drive Pond Storm - Sanitary District No. 3	PWS3-15-004	3	20,000 20,000	120,000 120,000				140,000 140,000
Keller-Bren Plat Storm Engineering Streets Street Urbanization	PWS3-15-014	1		37,100 37,100	370,600 370,600			407,700 37,100 370,600
Capelle Subdivision 4th Storm Engineering Streets Street Urbanization	PWS3-15-015	1			20,000 20,000	226,600 226,600		246,600 20,000 226,600
Nordale, Tyler & Pershing Urbanize - Storm Storm - Sanitary District No. 3	PWS3-16-005	2		48,000 48,000	740,000 740,000			788,000 48,000 740,000
Bluemound Hts Subdivision storm Storm - Sanitary District No. 3	PWS3-16-014	2			40,000 40,000	740,100 740,100		780,100 40,000 740,100
Buran Way Extension Storm Sewer - Sanitary District No. 2	PWS3-19-003	1	140,000 140,000					140,000 140,000
First Addition to Whispering Groves Drainage Storm - Sanitary District No. 3	PWS3-19-006	2	200,000 200,000					200,000 200,000

Department	Project #	Priority	FY '20	FY '21	FY '22	FY '23	FY '24	Total
Woodman Drive Storm Storm - Sanitary District No. 3	PWS3-19-007	2	171,000 171,000					171,000 171,000
PROSPECT/BB RECONSTRUCTION Storm - Sanitary District No. 3	PWS3-20-301	1	45,000 45,000					45,000 45,000
ALVIN STREET - STORM	PWS3-20-302	3	0					0
COLLEGE/CA - STORM Storm - Sanitary District No. 3	PWS3-20-303	1	510,000 510,000					510,000 510,000
EVERGREEN DRIVE EXTENSION - STORM & PONDS Storm - Sanitary District No. 3	PWS3-20-304	1	300,000 300,000					300,000 300,000
GILLET STREET - STORM Storm - Sanitary District No. 3	PWS3-21-301	2	30,000 30,000	500,000 500,000				530,000 530,000
MISTY LANE STORM Storm - Sanitary District No. 3	PWS3-21-302	2	5,000 5,000	65,000 65,000				70,000 70,000
PERKINS STREET URBANIZATION STORM Sidewalk Construction Storm - Sanitary District No. 3	PWS3-22-301	n/a		20,000 20,000	450,000 450,000			470,000 450,000 20,000
PACKARD STREET URBANIZATION STORM Storm - Sanitary District No. 3	PWS3-22-302	n/a		10,000 10,000	130,000 130,000			140,000 140,000
CAPITOL DRIVE URBANIZATION STORM Storm - Sanitary District No. 3	PWS3-22-303	n/a		20,000 20,000	300,000 300,000			320,000 320,000
GRAND MARKET DRAINAGE IMPROVEMENTS Storm - Sanitary District No. 3	PWS3-22-304	n/a		80,000 80,000	2,500,000 2,500,000	1,500,000 1,500,000		4,080,000 4,080,000
Sanitary District 3 - Storm Total				1,543,000	2,500,100	4,550,600	2,466,700	11,060,400

Street Equipment

Replace Jeep Patriot 151 - Directors Vehicle Capital Equipment - Streets	PWSTR-19-501	3		40,000 40,000				40,000 40,000
Replace Vehicle #153 - Park Foreman Capital Equipment - Streets	PWSTR-19-502	2		40,000 40,000				40,000 40,000
Replace Single Axle Dump Truck 204 Capital Equipment - Streets	PWSTR-20-501	2		230,000 230,000				230,000 230,000
Replace Vehicle # 400 - 4x4 Pickup Capital Equipment - Streets	PWSTR-20-502	2		38,000 38,000				38,000 38,000
New MB Multi Service Tractor Capital Equipment - Streets	PWSTR-20-504	2	150,000 150,000					150,000 150,000
REPLACE WHEEL LOADER #310 Capital Equipment - San 3 Capital Equipment - San 2 Capital Equipment - San 1 Capital Equipment - Streets	PWSTR-20-505	2	195,000 39,000 19,500 19,500 117,000					195,000 39,000 19,500 19,500 117,000
Replace Single Axle Chipping Truck 200 Capital Equipment - Streets	PWSTR-21-501	3			110,000 110,000			110,000 110,000
REPLACE TANDEM EXLE TRAILER #528 Capital Equipment - Streets	PWSTR-21-502	n/a		6,500 6,500				6,500 6,500
REPLACE TANDEM AXLE ENCLOSED TRAILER #532 Capital Equipment - Streets	PWSTR-22-501	n/a			6,500 6,500			6,500 6,500
REPLACE MULTI-SERVICE TRACTOR #550 Capital Equipment - Streets	PWSTR-22-502	n/a			150,000 150,000			150,000 150,000

Department	Project #	Priority	FY '20	FY '21	FY '22	FY '23	FY '24	Total
REPLACE ONE-TON TRUCK #300 <i>Capital Equipment - Streets</i>	PWSTR-22-503	n/a			60,000			60,000
					60,000			60,000
NEW ONE-TON 4X4 TRUCK <i>Capital Equipment - Streets</i>	PWSTR-22-504	n/a			54,000			54,000
					54,000			54,000
NEW MOWER <i>Capital Equipment - Streets</i>	PWSTR-22-505	n/a			27,000			27,000
					27,000			27,000
Street Equipment Total			345,000	354,500	407,500			1,107,000

Streets

Long Court - Mayflower to Spencer Reclaim <i>Street Overlays/Reclamations</i>	PWSTR-13-003	3					225,000	225,000
							225,000	225,000
Woodman Drive Urbanization <i>Street Urbanization</i>	PWSTR-14-002	3	465,000					465,000
			465,000					465,000
Highview Drive Reconstruction <i>Street Urbanization</i>	PWSTR-14-003	3					450,000	450,000
							450,000	450,000
Glenwood Park Subdivision Urbanization <i>Engineering Streets</i>	PWSTR-14-007	2	50,000	600,000				650,000
			50,000	600,000				650,000
Gillett Street - Elsner to JJ Reconstruction <i>Street Other</i>	PWSTR-15-002	2	60,000	1,325,000				1,385,000
			60,000	1,325,000				1,385,000
Casaloma Dr Urbanization - Waterstone to Spencer <i>Engineering Streets</i>	PWSTR-15-003	2	168,000	2,790,000				2,958,000
			168,000	2,790,000				2,958,000
Keller-Bren Plat Urbanization <i>Engineering Streets</i>	PWSTR-15-004	1		40,000	500,000			540,000
				40,000	500,000			540,000
Capelle Subdivision 4th Add. Urbanization <i>Engineering Streets</i>	PWSTR-15-005	2			15,300	300,100		315,400
					15,300	300,100		315,400
McCarthy Road Reclamation - 3,900 ft S of Edgewood <i>Street Overlays/Reclamations</i>	PWSTR-15-006	2	300,000					300,000
			300,000					300,000
Nordale Drive Urbanization <i>Engineering Streets</i>	PWSTR-16-001	2		25,000	760,000			785,000
				25,000	760,000			785,000
Pershing Street Urbanization <i>Engineering Streets</i>	PWSTR-16-002	2		25,000	750,000			775,000
				25,000	750,000			775,000
Tyler Drive Urbanization <i>Engineering Streets</i>	PWSTR-16-003	2		10,000	300,000			310,000
				10,000	300,000			310,000
Bluemound Hts. Subdivision Urbanization <i>Street Urbanization</i>	PWSTR-16-004	2					1,138,700	1,138,700
							1,138,700	1,138,700
College Av. S Frontage Rd. Lilas to RR <i>Engineering Streets</i>	PWSTR-16-008	2				34,500	285,500	320,000
						34,500	285,500	320,000
Rose Meadow - Cobble Creek Construction <i>Street Urbanization</i>	PWSTR-18-03	1				246,500		246,500
						246,500		246,500
Buran Way Extension Urbanization <i>Street Other</i>	PWSTR-19-003	2	500,000					500,000
			500,000					500,000
Evergreen Drive Extension (RR - Orion) <i>Street Urbanization</i>	PWSTR-19-006	2	3,250,000					3,250,000
			3,250,000					3,250,000

Department	Project #	Priority	FY '20	FY '21	FY '22	FY '23	FY '24	Total
Capitol Drive Urbanization - McCarthy to Casaloma <i>Engineering Streets</i> <i>Street Urbanization</i>	PWSTR-20-001	2		40,000 <i>40,000</i>	750,000 <i>750,000</i>			790,000 <i>40,000</i> <i>750,000</i>
College Ave. Reconstruction <i>Street Urbanization</i>	PWSTR-20-002	2	1,525,000 <i>1,525,000</i>					1,525,000 <i>1,525,000</i>
Colorado St & New St Extension - with Parkway Urb <i>Engineering Streets</i> <i>Street Other</i>	PWSTR-20-004	2	220,000 <i>100,000</i> <i>120,000</i>	2,000,000 <i>2,000,000</i>				2,220,000 <i>100,000</i> <i>2,120,000</i>
Grand Chute Blvd Ext (west of RR) <i>Street Urbanization</i>	PWSTR-20-005	1	1,045,000 <i>1,045,000</i>					1,045,000 <i>1,045,000</i>
Railroad Crossing <i>Other</i>	PWSTR-20-006	1	500,000 <i>500,000</i>					500,000 <i>500,000</i>
College Ave./CTH CA Streetscaping <i>Misc.</i>	PWSTR-20-007	2	150,000 <i>150,000</i>					150,000 <i>150,000</i>
N. SILVERSPRING EXTENSION <i>Street Other</i>	PWSTR-20-008	2	400,000 <i>400,000</i>					400,000 <i>400,000</i>
CASALOMA CUL-DE-SAC <i>Street Other</i>	PWSTR-20-009	3	80,000 <i>80,000</i>					80,000 <i>80,000</i>
WHEELER ROAD - RECLAIM/PAVE <i>Street Overlays/Reclamations</i>	PWSTR-20-010	2	80,000 <i>80,000</i>					80,000 <i>80,000</i>
E. RIDGE HAVEN LANE - BASE/RECLAIM/PAVE <i>Street Overlays/Reclamations</i>	PWSTR-20-011	1	85,000 <i>85,000</i>					85,000 <i>85,000</i>
PROSPECT/BB RECONSTRUCTION <i>Street Other</i>	PWSTR-20-012	1	145,000 <i>145,000</i>					145,000 <i>145,000</i>
NORTHLAND/OO & FRENCH INT IMPROVEMENT <i>Street Other</i>	PWSTR-20-013	2	30,000 <i>30,000</i>					30,000 <i>30,000</i>
MISTY LANE URBANIZATION <i>Engineering Streets</i> <i>Street Urbanization</i>	PWSTR-21-001	1	16,000 <i>16,000</i>	200,000 <i>200,000</i>				216,000 <i>16,000</i> <i>200,000</i>
APPLE CREEK COURT RELAIM/PAVE <i>Street Overlays/Reclamations</i>	PWSTR-21-002	n/a		110,000 <i>110,000</i>				110,000 <i>110,000</i>
MAYFLOWER DR RECLAIM/PAVE <i>Street Overlays/Reclamations</i>	PWSTR-21-003	n/a		350,000 <i>350,000</i>				350,000 <i>350,000</i>
BOARDWALK CT MILL/OVERLAY <i>Street Overlays/Reclamations</i>	PWSTR-21-004	n/a		25,000 <i>25,000</i>				25,000 <i>25,000</i>
GILLET ST RECLAIM/PAVE (EDGEWOOD TO TERMI <i>Street Overlays/Reclamations</i>	PWSTR-21-005	n/a		120,000 <i>120,000</i>				120,000 <i>120,000</i>
ALVIN STREET URBANIZATION	PWSTR-21-006	n/a		0				0
NORTHLAND/OO & ONEIDA INT IMPROVEMENTS <i>Engineering Streets</i> <i>Street Other</i>	PWSTR-21-007	2	10,000 <i>10,000</i>	75,000 <i>75,000</i>				85,000 <i>10,000</i> <i>75,000</i>
COLLEGE/CA @ MALL INT IMPROVEMENTS <i>Engineering Streets</i>	PWSTR-21-008	1	20,000 <i>20,000</i>					20,000 <i>20,000</i>
CLAIREMONT EXTENSION (MAYFLOWER TO TERMIN <i>Other</i>	PWSTR-21-009	2	110,000 <i>110,000</i>	1,000,000 <i>1,000,000</i>				1,110,000 <i>1,110,000</i>
PERKINS ST URBANIZATION (WISCONSIN - COLLEG <i>Engineering Streets</i> <i>Street Urbanization</i>	PWSTR-22-001	n/a		70,000 <i>70,000</i>	1,500,000 <i>1,500,000</i>			1,570,000 <i>70,000</i> <i>1,500,000</i>
PACKARD STREET URBANIZATION (LYNNDAL - PE	PWSTR-22-002	n/a		35,000	425,000			460,000

Department	Project #	Priority	FY '20	FY '21	FY '22	FY '23	FY '24	Total
Engineering Streets				35,000				35,000
Street Urbanization					425,000			425,000
Streets Total			9,209,000	8,840,000	5,000,300	581,100	2,099,200	25,729,600
GRAND TOTAL			16,423,450	15,468,825	13,537,800	4,440,700	3,139,700	53,010,475

Report criteria:

- Active Projects
- All Categories
- All Contacts
- All Departments
- All Paser Rating: data
- All Priority Levels
- All Project Length (mi.): data
- All Projects
- All Source Types
- Type: E or I or M or Z

TOWN OF GRAND CHUTE

		2019 Budget	2020 Proposed	% Change		
General Fund						
<u>Revenues</u>						
General Property Taxes		12,562,826	13,234,381	5.35%		
Other Taxes		489,700	460,965			
Special Assessments		63,200	61,000			
Intergovernmental Revenues		1,734,263	1,952,253			
Licenses and Permits		1,008,000	995,975			
Fines and Penalties		497,500	518,500			
Public Charges for Service		643,075	684,471			
Miscellaneous/Other		13,000	14,000			
Total Revenues		17,011,564	17,921,545	5.35%		
<u>Expenditures</u>						
General Government		2,733,736	2,935,447			
Public Safety		8,244,685	8,652,365			
Public Works		3,308,588	3,402,943			
Parks and Recreation		889,167	773,054			
Community Development		870,996	972,344			
Reserve for Retirement Payouts		75,000	75,000			
Contingency		107,735	150,000			
Contribution to Capital Funds		-	500,000			
Debt Service		1,750,000	2,100,000			
Total Expenditures		17,979,907	19,561,153	8.79%		
Total Tax per \$1,000 Assessed Value	2,516,031,500	5.1889	5.3835	3.75%		
All Governmental Funds Combined						
		Fund Balance 1/1/2020	Total Revenues	Total Expenditures	Fund Balance 12/31/2020	Property Tax Contribution
General Fund		8,227,082	17,921,545	19,561,153	6,587,474	11,134,381
Room Tax Fund		-	-	-	-	-
Park Development Fund		220,274	57,000	-	277,274	-
Impact Fee Fund		357,693	78,000	-	435,693	-
Special Assessments Fund		2,949,128	680,000	1,501,276	2,127,852	-
Debt Service Fund		151,728	3,601,276	3,668,365	84,639	2,100,000
2% Fire Dues Fund		21,815	112,832	112,830	21,816	-
EMS - FAP		-	-	-	-	-
Outagamie County Chaplain Program		2,785	3,200	3,200	2,785	-
K9 Fund		34,282	2,500	600	36,182	-
Officer Safety Fund		3,571	-	-	3,571	-
Tax Incremental District No. 1		(138,778)	338,349	398,811	(199,240)	-
Tax Incremental District No. 2		(1,871,729)	5,582,250	5,384,133	(1,673,612)	-
Tax Incremental District No. 3		(17,789)	100,000	383,683	(301,472)	-
Tax Incremental District No. 4		(1,843,041)	2,000,000	497,500	(340,541)	-
Capital Projects Fund		1,924,888	8,500,000	12,203,200	(1,778,312)	-
Community Development Authority		9,157,095	1,575,000	4,187,685	6,544,410	-
Totals		19,179,005	40,551,952	47,902,436	11,828,520	13,234,381



AGENDA REQUEST
11/19/2019

TOPIC: Approve Amendment #1 to the Professional Engineering Services Agreement with McMahon Associates, Inc. for design and permitting services of the W. Woodman Drive urbanization project in the amount of \$6,600.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Katie Schwartz, P.E., Director P.W.

ISSUE: Five parcels along the W. Woodman Drive urbanization project corridor will require either fee right-of-way, permanent limited easements (PLEs), or temporary limited easements (TLEs) in order for construction to be completed per plan in 2020.

BACKGROUND/ANALYSIS:

At the September 4, 2018 Town Board meeting the proposal from McMahon Associates, Inc. for design and permitting services for the urbanization of W. Woodman Drive was approved for \$42,500. The project is listed in the CIP for completion in 2020 and plans are close to being completed. Five parcels along the project corridor will require either fee right-of-way, a PLE, a TLE, or a combination. There will be two parcels that will require fee acquisition for sidewalk installation and there will be one parcel that will require a PLE for drainage. In addition five parcels total, including the ones that need fee acquisition and a PLE, will require TLEs for grading purposes.

The amendment to the professional services agreement is for preparation of the plat needed to begin the process to acquire the fee right-of-way and easements. This includes field work, creating the R/W plat, relocation order, PLEs, TLEs, mortgage releases, title reviews, and staking PLEs/TLEs in the field. Additional costs to the Town will include a market study, acquisition consultant fees, acquisition payments, recording fees, and possible appraisals. The total estimated cost for this project for this work could be as much as \$45,000. Alternatively, construction permits for the TLEs needed for grading/shaping and driveway cutbacks, could be sought. If property owners would be willing to sign the construction permits it would save on cost; however, the drawback is that there is no guarantee that they would be obtained and there would be risk associated with project schedule delays.

RECOMMENDATION: Staff recommends approval of Amendment #1 to the Professional Engineering Services Agreement with McMahon Associates, Inc. for design and permitting services of the W. Woodman Drive urbanization project in the amount of \$6,600.

FISCAL IMPACT: CIP

The CIP funding for the W. Woodman Drive urbanization project will be increased to cover this amendment.

ATTACHMENTS:

Attachment No. 1 - Amendment #1 to Agreement

AGREEMENT
For PROFESSIONAL SERVICES

Town of Grand Chute
Attn: Katie Schwartz
1900 W. Grand Chute Blvd.
Grand Chute, Wisconsin 54913-9613

Date: November 15, 2019

McM. No. To be assigned

PROJECT DESCRIPTION:

Land Surveying services to prepare a Traditional Right-of-way plat for the portion of Woodman Drive located between N. Bluemound Drive and N. Westhill Boulevard, Town of Grand Chute, Outagamie County, Wisconsin. Right-of-way plat to map Temporary Limited Easements (TLE's) and Permanent Limited Easements (PLE's) for Tax parcels No.s: 10102326500, 101119402, 101119400, 101122104, 101121900.

SCOPE OF SERVICES:

McMahon Associates, Inc. agrees to provide the following Scope Of Services for this project:

- Perform a field survey to locate existing right-of-way monuments.
- Draft a Traditional Right-of-way Plat for the portion of Woodman Drive between N. Bluemound Drive and N. Westhill Boulevard.
- Prepare a Relocation Order.
- Review Title Searches to map current ownerships, deeds and existing easements on the subject parcels.
- Prepare Warranty deed documents on the two parcels at the west end of the project being acquired for sidewalks.
- Prepare Temporary and Permanent Limited Easement documents.
- Prepare Mortgage Releases for the subject parcels with fee acquisition and/or Permanent Limited Easements.
- Provide a one-time staking of TLE's and PLE's areas with lath for negotiation purposes and monument fee acquisition areas with steel survey pins and witnessed with a wood lath.
- Provide owner with copies of the right-of-way plat and all supporting documents.
- File Right-of-way plat and Relocation Order with the County Clerk's office.

Services not included:

The following is not intended to be a comprehensive list. It is intended to highlight general areas not included in the Scope of Services.

- Title/Easement searches.
- Recording/filing fees.
- Property negotiations.

SPECIAL TERMS: (Refer Also To General Terms & Conditions - Attached)

The Town of Grand Chute (Owner) agrees that the Project Description, Scope Of Services and Compensation sections contained in this Agreement, pertaining to this project or any addendum thereto, are considered confidential and proprietary, and shall not be released or otherwise made available to any third party, prior to the execution of this Agreement, without the expressed written consent of McMahon Associates, Inc..

COMPENSATION: (Does Not Include Permit Or Approval Fees)

McMahon Associates, Inc. agrees to provide the Scope Of Services described above for the following compensation:

Rates Per Attached Fee Schedule

Time & Expense estimated at: \$6,600.00

COMPLETION SCHEDULE:

McMahon Associates, Inc. agrees to complete this project as follows: Plat and supporting documents to be provided within 6-8 weeks from the acceptance date of this agreement and/or receipt of Title searches.

ACCEPTANCE:

The General Terms & Conditions And The Scope Of Services (Defined In The Above Agreement) Are Accepted, and McMahon Associates, Inc. Is Hereby Authorized To Proceed With The Services.

This Agreement Confirms Our Written Proposal, Dated: _____

This Agreement Confirms Our Verbal Estimate Given On: _____

The Agreement Fee Is Firm For Acceptance Within Sixty (60) Days From Date Of This Agreement.

OWNER: (Town of Grand Chute)

By: _____

(Authorized Signature)

Title: _____

Date: _____

McMAHON ASSOCIATES, INC.

Neenah, Wisconsin

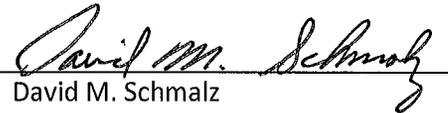
By: 

Douglas E. Woelz

Title: Associate/Senior Land Surveyor II

Date: November 15, 2019

Dept.
Manager:


David M. Schmalz

Please Return One Copy For Our Records

Street Address: 1445 McMAHON DRIVE - NEENAH, WI 54956
Mailing Address: P.O. Box 1025 - NEENAH, WI 54957-1025
PH 920-751-4200 ▪ FX 920-751-4284 ▪ WWW.MCMGRP.COM



McMAHON ASSOCIATES, INC.

GENERAL TERMS & CONDITIONS

1. McMAHON ASSOCIATES, INC. (hereinafter referred to as 'McMAHON') will bill the Owner monthly with net payment due in 30-days. Past due balances shall be subject to a service charge at a rate of 1.0% per month. In addition, McMAHON may, after giving 48-hours notice, suspend service under any Agreement until the Owner has paid in full all amounts due for services rendered and expenses incurred. These expenses include service charges on past due invoices, collection agency fees and attorney fees incurred by McMAHON to collect all monies due McMAHON. McMAHON and Owner hereby acknowledge that McMAHON has and may exercise lien rights on subject property.
2. The stated fees and Scope Of Services constitute our best estimate of the fees and tasks required to perform the services as defined. This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. McMAHON will promptly inform the Owner in writing of such situations so changes in this Agreement can be negotiated, as required.
3. The stipulated fee is firm for acceptance by the Owner for 60-days from date of Agreement publication.
4. Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Owner's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.
5. Reimbursable expenses incurred by McMAHON in the interest of the project including, but not limited to, equipment rental will be billed to the Owner at cost plus 10% and sub-consultants at cost plus 12%. When McMAHON, subsequent to execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Owner has been notified and agrees to these costs.
6. McMAHON will maintain insurance coverage in the following amounts:

Worker's Compensation	Statutory
General Liability	
Bodily Injury - Per Incident / Annual Aggregate	\$1,000,000 / \$2,000,000
Automobile Liability	
Bodily Injury.....	\$1,000,000
Property Damage	\$1,000,000
Professional Liability Coverage	\$2,000,000

If the Owner requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Owner. McMAHON's liability to Owner for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract is limited to ten (10) times McMAHON's fee not to exceed to \$500,000.

7. The Owner agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Owner's purpose. All unresolved claims, disputes and other matters in question between the Owner and McMAHON shall be submitted to mediation, if an agreement cannot be reached by Owner and McMAHON.
8. Termination of this Agreement by the Owner or McMAHON shall be effective upon 7-days written notice to the other party. The written notice shall include the reasons and details for termination; payment is due as stated in paragraph 1. If the Owner defaults in any of the Agreements entered into between McMAHON and the Owner, or if the Owner fails to carry out any of the duties contained in these terms and conditions, McMAHON may, upon 7-days written notice, suspend its services without further obligation or liability to the Owner unless, within such 7-day period, the Owner remedies such violation to the reasonable satisfaction of McMAHON.
9. Re-use of any documents or AutoCAD representations pertaining to this project by the Owner for extensions of this project or on any other project shall be at the Owner's risk and the Owner agrees to defend, indemnify and hold harmless McMAHON from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the documents or AutoCAD representations by the Owner or by others acting through the Owner.
10. Purchase Orders - In the event the Owner issues a purchase order or other instrument related to the Engineer's services, it is understood and agreed that such document is for Owner's internal accounting purposes only and shall in no way modify, add to or delete any of the terms and conditions of this Agreement. If the Owner does issue a purchase order, or other similar instrument, it is understood and agreed that the Engineer shall indicate the purchase order number on the invoice(s) sent to the Owner.
11. McMAHON will provide all services in accordance with generally accepted professional practices. McMAHON will not provide or offer to provide services inconsistent with or contrary to such practices nor make any other warranty or guarantee, expressed or implied, nor to have any Agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, McMAHON will not accept those terms and conditions offered by the Owner in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.
12. McMAHON intends to serve as the Owner's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, approvals and other decisions made by McMAHON for the Owner are rendered on the basis of experience and qualifications, and represent our professional judgment. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action, in favor of a third party against either the Architect or McMAHON.
13. This Agreement shall not be construed as giving McMAHON the responsibility or authority to direct or supervise construction means, methods, techniques, sequence or procedures of construction selected by Contractors or Subcontractors, or the safety precautions and programs incident to the work of the Contractors or Subcontractors.
14. The Owner shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use by the Owner. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Owner. McMAHON shall have no responsibility for such issues or resulting damages.

LABOR CLASSIFICATION	HOURLY RATE
Principal	\$167.00 - \$215.00
Senior Project Manager	\$167.00
Project Manager	\$138.00 - \$154.00
Senior Engineer	\$146.00 - \$154.00
Engineer	\$80.00 - \$136.00
Senior Engineering Technician	\$106.00 - \$116.00
Engineering Technician	\$75.00 - \$97.00
Senior Architect	\$157.00
Architect	\$110.00 - \$132.00
Senior Land Surveyor	\$107.00 - \$138.00
Land Surveyor	\$98.00
Land Surveyor Technician	\$77.00 - \$87.00
Surveyor Apprentice	\$55.00
Erosion Control Technician	\$75.00
Senior Hydrogeologist	\$167.00
Senior Ecologist	\$159.00
Environmental Scientist	\$80.00 - \$88.00
Senior G.I.S. Analyst	\$131.00
G.I.S. Analyst	\$84.00
Wetland Delineator	\$90.00
Senior Designer	\$114.00
Designer	\$74.00 - \$98.00
On-Site Project Representative	\$66.00
Plan Review	\$116.00
Certified Grant Specialist	\$117.00
Graphic Designer	\$87.00
Senior Administrative Assistant	\$84.00
Administrative Assistant	\$67.00
Intern	\$54.00
Professional Witness Services	\$305.00

This Fee Schedule is subject to revisions due to labor rate adjustments and interim staff or corporate changes.

**NEENAH, WISCONSIN
CORPORATE HEADQUARTERS**

Street Address:
1445 McMAHON DRIVE
NEENAH, WI 54956

Mailing Address:
P.O. BOX 1025
NEENAH, WI 54957-1025

Ph 920.751.4200 | Fax 920.751.4284

Email: MCM@MCMGRP.COM
Web: WWW.MCMGRP.COM

1700 HUTCHINS ROAD
MACHESNEY PARK, IL 61115

Ph 815.636.9590 | Fax 815.636.9591

Email: McMAHON@MCMGRP.NET
Web: WWW.MCMGRP.COM

952 SOUTH STATE ROAD 2
VALPARAISO, IN 46385

Ph 219.462.7743 | Fax 219.464.8248

Email: MCM@MCMGRP-IN.COM
Web: WWW.MCMGRP.COM

REIMBURSABLE EXPENSES SCHEDULE | 2019

McMAHON ASSOCIATES, INC. Issued: 01/02/2019 | Rv 04/01/20 | Rv 04/11/2019

DESCRIPTION	RATE
REIMBURSABLE EXPENSES:	
Commercial Travel	1.1 of Cost
Delivery & Shipping	1.1 of Cost
Meals & Lodging	1.1 of Cost
Review & Submittal Fees	1.1 of Cost
Outside Consultants	1.12 of Cost
Photographs & Models	1.1 of Cost
Misc. Reimbursable Expenses & Project Supplies	1.1 of Cost
Terrestrial Laser Scanner	\$500.00/Day

REIMBURSABLE UNITS:	
Large Format Paper Copies:	
Black & White:	
▪ Up To 24" x 30"	\$0.60/Sheet
▪ 24" x 36"	\$0.70/Sheet
▪ 30" x 42"	\$1.00/Sheet
▪ 36" x 48"	\$1.35/Sheet
Color:	
▪ Color - 17" x 22"	\$5.00/sheet
▪ Color - 22" x 34"	\$10.00/sheet
▪ Color - 24" x 36"	\$10.00/Sheet
▪ Color - 36" x 48"	\$20.00/Sheet
Photocopy Charges - Black & White	\$0.07/Image
Photocopy Charges - Color / 8½" x 11"	\$0.45/Image
Photocopy Charges - Color / 8½" x 14" and 11" x 17"	\$0.75/Image
Mileage	\$.65/Mile
Mileage - Truck/Van	\$0.85/Mile
All-Terrain Vehicle	\$60.00/Day
Global Positioning System (GPS)	\$21.00/Hour
Global Positioning System (GPS) Mobilization	\$100/Each
Hand-Held Global Positioning System (GPS)	\$15.00/Hour
Robotic Total Station	\$20.00/Hour
Survey Hubs	\$0.40/Each
Survey Lath	\$0.65/Each
Survey Paint	\$4.50/Can
Survey Ribbon	\$2.00/Roll
Survey Rebars - 1¼"	\$10.00/Each
Survey Rebars - ¾"	\$3.00/Each
Survey Rebars - 5/8"	\$2.50/Each
Survey Iron Pipe - 1"	\$2.75/Each
Survey Plastic or Fiberglass Fence Post - 1"	\$2.75/Each
Survey Steel Fence Post - 1"	\$4.25/Each
Control Spikes	\$1.00/Each

Services subcontracted will be billed to the Owner at invoice cost plus 12%.
Use of special equipment, such as computers, television and sewer cleaning devices, soil density testers, flow meters, samplers, dippers, etc., will be charged to the project per the standard Equipment Rate Schedule, which is available upon request.

**NEENAH, WISCONSIN
CORPORATE HEADQUARTERS**

Street Address:
1445 McMAHON DRIVE
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AGENDA REQUEST
11/19/2019

TOPIC: Special assessment methodology for the 2020 W. Woodman Drive urbanization project.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Katie Schwartz, P.E., Director, P.W.

ISSUE: Shall the Town Board approve a methodology for special assessments for street and storm sewer improvements proposed for the 2020 W. Woodman Drive urbanization project.

BACKGROUND/ANALYSIS:

W. Woodman Drive from N. Westhill Boulevard to S. Bluemound Drive currently consists of 30 feet of asphalt pavement with minimal shoulders and no bike or pedestrian accommodations. It was last surfaced in 1993 and has a 2019 PASER (pavement) rating of 4.

This quarter mile section of road is scheduled for urbanization in 2020 and McMahan has nearly completed the construction plans for this project. The approved typical section includes an urban cross section 35-feet from back-of-curb to back-of-curb with 5-foot wide concrete sidewalk on both sides of the street and corridor lighting. The typical section allows for on-street bike lanes. Coordination has taken place with Valley Transit and a new bus shelter with a turnout/bus bay will be incorporated at the intersection with Bluemound Court. Storm sewer will be installed to accommodate the 10-year storm and will primarily be treated by the Town owned pond on the north side of Woodman Drive. A public informational meeting was held July 24, 2018.

TBR-20-18 and SD3-14-2018 are the preliminary resolutions previously approved to special assess for the street urbanization and storm sewer respectively. These resolutions were based on parcels with front footage along Woodman Drive only. Preliminary resolutions were also previously passed for the urbanization of Bluemound Court; however, due to the existing pavement condition of Bluemound Court being in good condition (PASER = 7) with likely 10 years of useful life left, the urbanization of Bluemound Court will take place at a later date.

The area is a combination of CR (Regional Commercial), CL (Local Commercial), RMF (Residential Multi Family), and R-4 (multi-family residence) zoning. Along Woodman Drive there are a total of 9 parcels with frontage including one (1) CR, two (2) CL, five (5) RMF, and one (1) R-4. Attachment No. 3 is the Woodman Drive schedule of assessments based on frontage that calculates the assessments for these nine parcels based on the Town's Policy for Special Assessments. Based on estimated costs the storm sewer assessment is calculated at \$24.58/LF while the street assessment is calculated at \$262.02/LF. Assessment calculations show the Town paying for 100% of the sidewalk costs as this has been done on all other assessable projects in the last few years. In addition, the

calculations show the property or easement acquisition costs being assessed as this process has not been needed on past locally funded projects.

A schedule of assessments based on 50% frontage and 50% trip generation for the street portion has been included (see Attachment No. 4 and 5) as well. This schedule incorporates five (5) additional RMF properties along Bluemound Court into the assessment schedule as Woodman Drive is necessary to travel to Bluemound Court. Using this schedule, the frontage assessment is \$131.01/LF while the trip assessment is \$141.45/trip. Parcel 101122002 is listed with a \$0 assessment since it is a vacant unbuildable parcel in a floodplain. Trip generation calculations were based on the Institute of Traffic Engineers (ITE) Traffic Generation Manual 9th Edition to allocate trips. It is a nationally recognized document that is based on thousands of studies and provides over 150 property uses. It is not used as a traffic predictor but is used to allocate the ratio of trips generated for each parcel as compared to other parcels. This methodology was most recently used on Casaloma Drive.

If Attachment No. 4 - Woodman Drive schedule of assessments based on 50% frontage and 50% trip generation - is selected, the preliminary resolutions will be brought back to the Board at the next meeting to incorporate the additional parcels along Bluemound Court. This methodology allocates the project costs to 14 parcels vs. 9 in the purely front footage calculation. In addition, it accounts for the variability of use within the various zoning categories.

RECOMMENDATION: Staff recommends that the special assessment methodology for this project be based on both front footage and trip generation. This methodology correlates to Attachment No. 4 - Woodman Drive schedule of assessments based on 50% frontage and 50% trip generation.

FISCAL IMPACT: CIP

This project has been included in the 2020 CIP. The total estimated project cost including street and storm is \$755,128.58 with the Town portion being \$208,506.28 (28%) and with the assessed portion being \$546,622.30 (72%). All properties are able to finance the assessments with the Town for up to 10 years at the current bond rate plus 2%.

ATTACHMENTS:

Attachment No. 1 - Zoning map

Attachment No. 2 - Area map with ortho photo

Attachment No. 3 - Woodman Drive schedule of assessments based on frontage

Attachment No. 4 - Woodman Drive schedule of assessments based on 50% frontage and 50% trip generation

Attachment No. 5 - Trip generation calculations

N WESTHILL BLVD

W WOODMAN DR

BLUEMOUND CT

N BLUEMOUND DR

IND

CR

RMF

CL

R-4

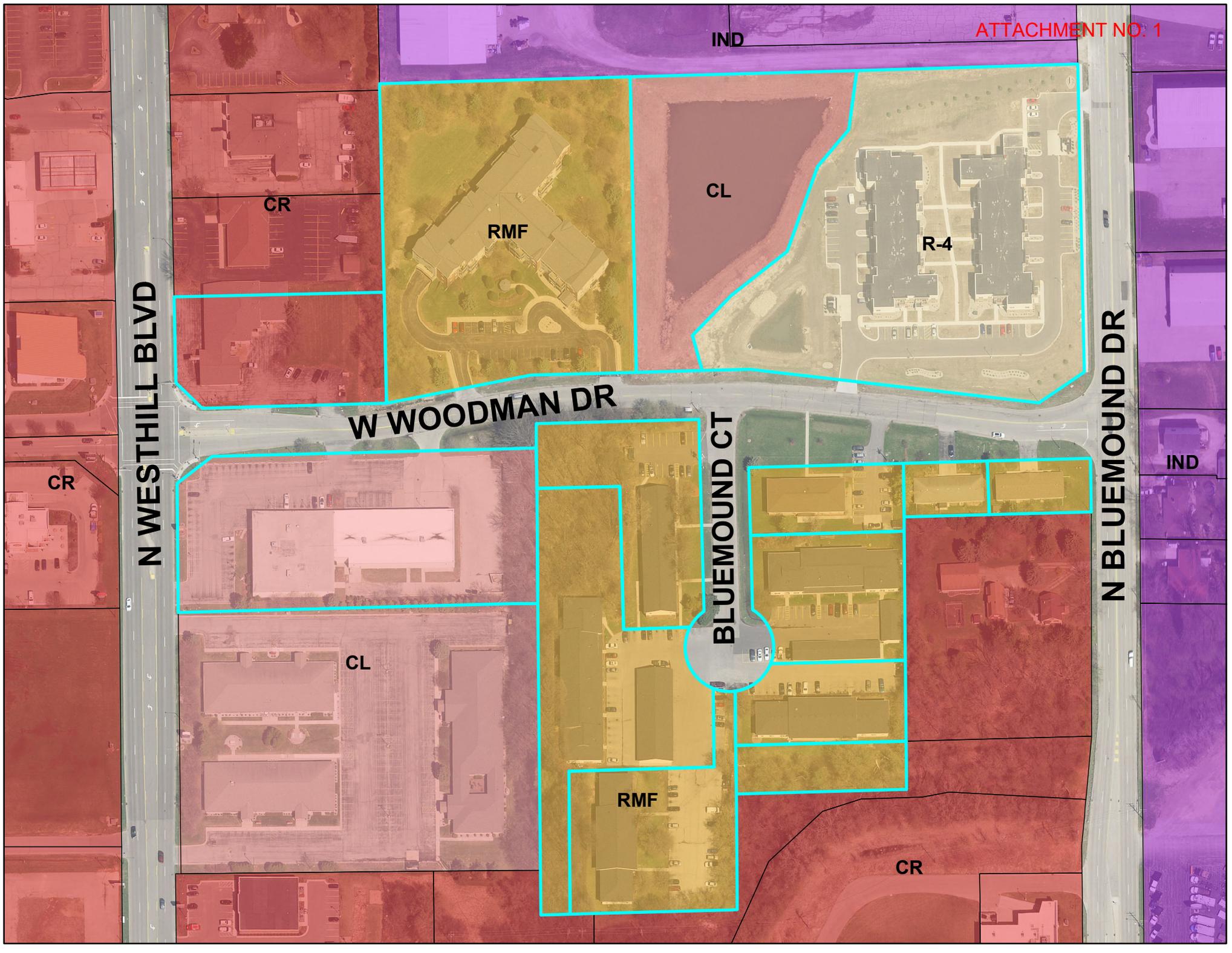
CR

IND

CL

RMF

CR



**Town of Grand Chute
Woodman Drive Urbanization
Westhill Boulevard to Bluemound Drive
G0006-9-18-00499
Schedule of Assessments**

For Discussion Purposes Only

Project Costs

Storm Sewer (based on estimates):

Item	Estimated Quantity	Unit	Unit Price	Amount	Non RSF & RTF Assessable Amount
36" RCP Storm Sewer	57	LF	\$110.00	\$6,270.00	\$2,163.15
12" Storm Lead	412	LF	\$50.00	\$20,600.00	\$10,300.00
6" Edgedrain	80	LF	\$30.00	\$2,400.00	\$1,200.00
4" Storm Lateral	127	LF	\$45.00	\$5,715.00	\$2,857.50
8' Storm Manhole	5.42	VF	\$1,000.00	\$5,420.00	\$1,084.00
6' Storm Manhole	5.62	VF	\$800.00	\$4,496.00	\$1,124.00
5' Storm Manhole	4	VF	\$600.00	\$2,400.00	\$800.00
4' Storm Manhole	13.49	VF	\$400.00	\$5,396.00	\$2,698.00
Inlet	7	Each	\$1,300.00	\$9,100.00	\$4,550.00
Yard Drain	4	Each	\$1,200.00	\$4,800.00	\$2,400.00
4" Cleanout	3	Each	\$200.00	\$600.00	\$300.00
Relay 12" Storm Lead	8	LF	\$100.00	\$800.00	\$400.00
Connect Storm Lead to Existing Manhole	5	Each	\$500.00	\$2,500.00	\$1,250.00
Connect Storm Lateral to Existing Sump Pump Line	3	Each	\$100.00	\$300.00	\$150.00
Connect Edgedrain to Inlet	10	Each	\$300.00	\$3,000.00	\$1,500.00
Replace Inlet Casting	1	Each	\$400.00	\$400.00	\$200.00
Remove and Reinstall 36" RC Endwall	1	Each	\$1,000.00	\$1,000.00	\$345.00
Remove 36" RC Endwall	1	Each	\$400.00	\$400.00	\$69.00
Remove 12" Endwall	1	Each	\$200.00	\$200.00	\$200.00
Biofilter	2	Each	\$10,000.00	\$20,000.00	\$0.00
Adjust Sanitary Manhole Rim	2	Each	\$600.00	\$1,200.00	\$0.00
1" Water Service	30	LF	\$100.00	\$3,000.00	\$0.00
1" Corporation Stop, Curb Stop & Stop Box	2	Each	\$600.00	\$1,200.00	\$0.00
Inlet Protection	15	Each	\$100.00	\$1,500.00	\$750.00
Subtotal:				\$102,697.00	\$34,340.65
Contingencies (15%):				\$15,404.55	\$5,151.10
Engineering:				\$15,404.55	\$5,151.10
Subtotal:				\$133,506.10	\$44,642.85
Administration (5%):				\$6,675.31	\$2,232.14
Total Storm Sewer Cost:				\$140,181.41	\$46,874.99

Street (based on estimates):

Item	Estimated Quantity	Unit	Unit Price	Amount	Non RSF, RTF & AGD Assessable Amount
Sawcut Asphalt Pavement	441	LF	\$4.00	\$1,764.00	\$1,764.00
Sawcut Concrete Driveway	0	LF	\$4.00	\$0.00	\$0.00
Sawcut Concrete Sidewalk	10	LF	\$4.00	\$40.00	\$0.00
Sawcut Curb & Gutter	27	LF	\$4.00	\$108.00	\$108.00
Remove Culvert	6	Each	\$300.00	\$1,800.00	\$1,800.00
Mill Asphalt Pavement	1635	SY	\$1.00	\$1,635.00	\$1,635.00
Remove Asphalt Driveway	811	SY	\$4.00	\$3,244.00	\$3,244.00
Remove Curb & Gutter	97	LF	\$3.00	\$291.00	\$291.00
Remove Signs	2	Each	\$100.00	\$200.00	\$200.00
Excavation	4099	CY	\$10.00	\$40,990.00	\$40,990.00
Embankment	250	CY	\$10.00	\$2,500.00	\$2,500.00
Tree Removal	18	In-Dia	\$50.00	\$900.00	\$900.00
Clearing and Grubbing	0.1	Acre	\$6,000.00	\$600.00	\$600.00
Geotextile Fabric Type SAS	4099	SY	\$2.00	\$8,198.00	\$8,198.00
Base Aggregate Dense 1-1/4"	2400	Ton	\$12.00	\$28,800.00	\$28,800.00
Base Aggregate Dense 3"	3000	Ton	\$12.00	\$36,000.00	\$36,000.00
HMA Pavement 3MT 58-28 S (Lower Layer)	800	Ton	\$60.00	\$48,000.00	\$48,000.00
HMA Pavement 4MT 58-28 S (Upper Layer)	650	Ton	\$65.00	\$42,250.00	\$42,250.00
30" Curb & Gutter	1927	LF	\$12.00	\$23,124.00	\$23,124.00
Concrete Sidewalk, 4"	12110	SF	\$4.00	\$48,440.00	\$0.00
Concrete Curb Ramps, 6"	469	SF	\$5.50	\$2,579.50	\$0.00
Concrete Driveway, 6"	4500	SF	\$6.00	\$27,000.00	\$0.00
Detectable Warning Field	50	SF	\$30.00	\$1,500.00	\$0.00
Drilled Tie Bars	24	Each	\$15.00	\$360.00	\$0.00
Signs Type II Reflective H	37.75	SF	\$27.00	\$1,019.25	\$1,019.25
Posts Steel 2-3/8-Inch 10-Ft	6	Each	\$200.00	\$1,200.00	\$1,200.00
Pavement Marking Epoxy 4"	1203	LF	\$1.00	\$1,203.00	\$1,203.00
Pavement Marking Epoxy 8"	120	LF	\$1.50	\$180.00	\$0.00
Marking Arrow Epoxy	8	Each	\$250.00	\$2,000.00	\$0.00
Pavement Marking Stop Line Epoxy 12"	44	LF	\$8.00	\$352.00	\$0.00
Marking Crosswalk Epoxy 6-Inch	324	LF	\$6.00	\$1,944.00	\$0.00

Restoration	5035	SY	\$5.00	\$25,175.00	\$25,175.00
Traffic Control	1	LS	\$10,000.00	\$10,000.00	\$10,000.00
Erosion Control Mat Class I Type B	367	SY	\$2.00	\$734.00	\$734.00
Silt Fence	460	LF	\$3.00	\$1,380.00	\$1,380.00
Property Acquisition	1	LS	\$45,000.00	\$45,000.00	\$45,000.00
Street lights	1	T&M	\$40,000.00	\$40,000.00	\$40,000.00
	Subtotal:			\$450,510.75	\$366,115.25
	Contingencies (15%):			\$67,576.61	\$54,917.29
	Engineering:			\$67,576.61	\$54,917.29
	Subtotal:			\$585,663.98	\$475,949.83
	Administration (5%):			\$29,283.20	\$23,797.49
	Total Street Cost:			\$614,947.17	\$499,747.32

Setting Assessment Rates:

Storm Sewer Assessments:

Non RSF & RTF Frontage Assessment:	
Non RSF & RTF maximum rate:	\$40.00 per LF
Assessable cost:	\$46,874.99
Total Non RSF & RTF frontage	1907.32 feet
Assessment rate:	\$24.58 per LF

Street Assessments:

Non RSF, RTF & AGD Frontage Assessment:	
Assessable cost:	\$499,747.32
Total Non RSF, RTF & AGD frontage	1907.32 feet
Assessment rate:	\$262.02 per LF

Schedule of Assessments:

Property Owner	Address	Parcel Number	Zoning	Total Frontage	Non RSF, RTF & AGD Assessable Frontage	Storm Sewer Frontage Assessment	Street Frontage Assessment	Total Assessment
Grand View Townhomes LLC	551 N. Bluemound Drive	101119400	CL	959.89	418.07	\$10,274.64	\$109,540.80	\$119,815.44
Heartland-Grand Chute LLC	3600 W. Woodman Drive	101119402	RMF	342.53	342.53	\$8,418.14	\$89,748.15	\$98,166.29
Grand Chute Sanitary District #3	W. Woodman Drive	101119403	CL	89.40	89.40	\$2,197.13	\$23,424.18	\$25,621.31
Brzezinski Investment LLC	20 Bluemound Court	101121900	RMF	519.09	147.45	\$3,623.78	\$38,634.18	\$42,257.96
Brzezinski Investment LLC	35 Bluemound Court	101121902	RMF	125.16	0.00	\$0.00	\$0.00	\$0.00
Vo, Thao Nhi Tran Thony Tran, Et.Al.	3311 W. Woodman Drive	101121903	RMF	212.73	93.33	\$2,293.71	\$24,453.90	\$26,747.61
SMKB Enterprises III LLC	3321 W. Woodman Drive	101121904	RMF	300.13	138.93	\$3,414.39	\$36,401.81	\$39,816.20
Brzezinski Investment LLC	25 Bluemound Court	101121905	RMF	181.29	0.00	\$0.00	\$0.00	\$0.00
Brown, Bruce L. & Deborah	3317 W. Woodman Drive	101121906	RMF	114.00	114.00	\$2,801.71	\$29,869.76	\$32,671.47
Brzezinski Investment LLC	60 Bluemound Court	101122001	RMF	93.00	0.00	\$0.00	\$0.00	\$0.00
Brzezinski Investment LLC	Bluemound Court	101122002	RMF	0.00	0.00	\$0.00	\$0.00	\$0.00
Brzezinski Investment LLC	40 Bluemound Court	101122003	RMF	78.88	0.00	\$0.00	\$0.00	\$0.00
Stakes Inc.	500 N. Westhill Boulevard	101122104	CL	665.29	371.96	\$9,141.42	\$97,459.27	\$106,600.69
GOA Properties LLC	600 N. Westhill Boulevard	102326500	CR	416.17	191.65	\$4,710.06	\$50,215.26	\$54,925.32
				4037.56	1907.32	\$46,874.99	\$499,747.32	\$546,622.30

Workbook: Bluemound & Woodman
Worksheet: Schedule of assessments
Location: w:\Projects\G0006\91800499\MSExcel\
Date: November 7, 2019

**Town of Grand Chute
Woodman Drive Urbanization
Westhill Boulevard to Bluemound Drive
G0006-9-18-00499
Schedule of Assessments
Frontage and Trips
For Discussion Purposes Only**

Project Costs

Storm Sewer (based on estimates):

Item	Estimated Quantity	Unit	Unit Price	Amount	Non RSF & RTF Assessable Amount
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6" Edgedrain	80	LF	\$30.00	\$2,400.00	\$1,200.00
4" Storm Lateral	127	LF	\$45.00	\$5,715.00	\$2,857.50
8" Storm Manhole	5.42	VF	\$1,000.00	\$5,420.00	\$1,084.00
6" Storm Manhole	5.62	VF	\$800.00	\$4,496.00	\$1,124.00
5" Storm Manhole	4	VF	\$600.00	\$2,400.00	\$800.00
4" Storm Manhole	13.49	VF	\$400.00	\$5,396.00	\$2,698.00
Inlet	7	Each	\$1,300.00	\$9,100.00	\$4,550.00
Yard Drain	4	Each	\$1,200.00	\$4,800.00	\$2,400.00
4" Cleanout	3	Each	\$200.00	\$600.00	\$300.00
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Connect Storm Lead to Existing Manhole	5	Each	\$500.00	\$2,500.00	\$1,250.00
Connect Storm Lateral to Existing Sump Pump Line	3	Each	\$100.00	\$300.00	\$150.00
Connect Edgedrain to Inlet	10	Each	\$300.00	\$3,000.00	\$1,500.00
Replace Inlet Casting	1	Each	\$400.00	\$400.00	\$200.00
Remove and Reinstall 36" RC Endwall	1	Each	\$1,000.00	\$1,000.00	\$345.00
Remove 36" RC Endwall	1	Each	\$400.00	\$400.00	\$69.00
Remove 12" Endwall	1	Each	\$200.00	\$200.00	\$200.00
Biofilter	2	Each	\$10,000.00	\$20,000.00	\$0.00
Adjust Sanitary Manhole Rim	2	Each	\$600.00	\$1,200.00	\$0.00
1" Water Service	30	LF	\$100.00	\$3,000.00	\$0.00
1" Corporation Stop, Curb Stop & Stop Box	2	Each	\$600.00	\$1,200.00	\$0.00
Inlet Protection	15	Each	\$100.00	\$1,500.00	\$750.00
Subtotal:				\$102,697.00	\$34,340.65
Contingencies (15%):				\$15,404.55	\$5,151.10
Engineering:				\$15,404.55	\$5,151.10
Subtotal:				\$133,506.10	\$44,642.85
Administration (5%):				\$6,675.31	\$2,232.14
Total Storm Sewer Cost:				\$140,181.41	\$46,874.99

Street (based on estimates):

Item	Estimated Quantity	Unit	Unit Price	Amount	Non RSF, RTF & AGD Assessable Amount
Sawcut Asphalt Pavement	441	LF	\$4.00	\$1,764.00	\$1,764.00
Sawcut Concrete Driveway	0	LF	\$4.00	\$0.00	\$0.00
Sawcut Concrete Sidewalk	10	LF	\$4.00	\$40.00	\$0.00
Sawcut Curb & Gutter	27	LF	\$4.00	\$108.00	\$108.00
Remove Culvert	6	Each	\$300.00	\$1,800.00	\$1,800.00
Mill Asphalt Pavement	1635	SY	\$1.00	\$1,635.00	\$1,635.00
Remove Asphalt Driveway	811	SY	\$4.00	\$3,244.00	\$3,244.00
Remove Curb & Gutter	97	LF	\$3.00	\$291.00	\$291.00
Remove Signs	2	Each	\$100.00	\$200.00	\$200.00
Excavation	4099	CY	\$10.00	\$40,990.00	\$40,990.00
Embankment	250	CY	\$10.00	\$2,500.00	\$2,500.00
Tree Removal	18	In/Dia	\$50.00	\$900.00	\$900.00
Clearing and Grubbing	0.1	Acre	\$6,000.00	\$600.00	\$600.00
Geotextile Fabric Type SAS	4099	SY	\$2.00	\$8,198.00	\$8,198.00
Base Aggregate Dense 1-1/4"	2400	Ton	\$12.00	\$28,800.00	\$28,800.00
Base Aggregate Dense 3"	3000	Ton	\$12.00	\$36,000.00	\$36,000.00
HMA Pavement 3MT 58-28 S (Lower Layer)	800	Ton	\$60.00	\$48,000.00	\$48,000.00
HMA Pavement 4MT 58-28 S (Upper Layer)	650	Ton	\$65.00	\$42,250.00	\$42,250.00
30" Curb & Gutter	1927	LF	\$12.00	\$23,124.00	\$23,124.00
Concrete Sidewalk, 4"	12110	SF	\$4.00	\$48,440.00	\$0.00
Concrete Curb Ramps, 6"	469	SF	\$5.50	\$2,579.50	\$0.00
Concrete Driveway, 6"	4500	SF	\$6.00	\$27,000.00	\$0.00
Detectable Warning Field	50	SF	\$30.00	\$1,500.00	\$0.00
Drilled Tie Bars	24	Each	\$15.00	\$360.00	\$0.00
Signs Type II Reflective H	37.75	SF	\$27.00	\$1,019.25	\$1,019.25
Posts Steel 2-3/8-Inch 10-Ft	6	Each	\$200.00	\$1,200.00	\$1,200.00
Pavement Marking Epoxy 4"	1203	LF	\$1.00	\$1,203.00	\$1,203.00
Pavement Marking Epoxy 8"	120	LF	\$1.50	\$180.00	\$0.00
Marking Arrow Epoxy	8	Each	\$250.00	\$2,000.00	\$0.00
Pavement Marking Stop Line Epoxy 12"	44	LF	\$8.00	\$352.00	\$0.00
Marking Crosswalk Epoxy 6-Inch	324	LF	\$6.00	\$1,944.00	\$0.00
Restoration	5035	SY	\$5.00	\$25,175.00	\$25,175.00
Traffic Control	1	LS	\$10,000.00	\$10,000.00	\$10,000.00
Erosion Control Mat Class I Type B	367	SY	\$2.00	\$734.00	\$734.00
Silt Fence	460	LF	\$3.00	\$1,380.00	\$1,380.00
Property Acquisition	1	LS	\$45,000.00	\$45,000.00	\$45,000.00
Street lights	1	T&M	\$40,000.00	\$40,000.00	\$40,000.00
Subtotal:				\$450,510.75	\$366,115.25
Contingencies (15%):				\$67,576.61	\$54,917.29
Engineering:				\$67,576.61	\$54,917.29
Subtotal:				\$585,663.98	\$475,949.83
Administration (5%):				\$29,283.20	\$23,797.49
Total Street Cost:				\$614,947.17	\$499,747.32

Setting Assessment Rates:

Storm Sewer Assessments:

Non RSF & RTF Frontage Assessment:	
Non RSF & RTF maximum rate:	\$40.00 per LF
Assessable cost:	\$46,874.99
Total Non RSF & RTF frontage	1907.32 feet
Assessment rate:	\$24.58 per LF

Street Assessments:

Frontage Assessment:

Non RSF, RTF & AGD Frontage Assessment:	
Assessable cost (50%):	\$249,873.66
Total Non RSF, RTF & AGD frontage	1907.32 feet
Assessment rate:	\$131.01 per LF

Trips Assessment:

Assessable cost (50%):		\$249,873.66
Trips:	1766.52 trips	
Assessment rate:	\$141.45 per trip	

Schedule of Assessments:

Property Owner	Address	Parcel Number	Zoning	Total Frontage	Non RSF, RTF & AGD		Storm Sewer		Street Frontage	Calculated Trips	Trips Assessment	Total Assessment
					Assessable Frontage	Assessment	Frontage	Assessment				
Grand View Townhomes LLC	551 N. Bluemound Drive	101119400	CL	959.89	418.07	\$10,274.64	\$64,770.40	116.20	\$16,436.45	\$81,481.49		
Heartland-Grand Chute LLC	3600 W. Woodman Drive	101119402	RMF	342.53	342.53	\$8,418.44	\$44,874.08	206.40	\$29,195.21	\$82,487.43		
Grand Chute Sanitary District #3	W. Woodman Drive	101119403	CL	89.40	89.40	\$2,197.13	\$11,712.09	4.73	\$669.06	\$14,578.27		
Brzezinski Investment LLC	20 Bluemound Court	101121900	RMF	519.09	147.45	\$3,623.78	\$19,317.09	106.40	\$15,050.24	\$37,991.12		
Brzezinski Investment LLC	35 Bluemound Court	101121902	RMF	125.16	0.00	\$0.00	\$0.00	106.40	\$15,050.24	\$15,050.24		
Vo, Thao Nhi Tran Thony Tran, Et.AL.	3311 W. Woodman Drive	101121903	RMF	212.73	93.38	\$2,293.71	\$12,226.95	11.62	\$1,643.65	\$16,164.31		
SMKB Enterprises III LLC	3321 W. Woodman Drive	101121904	RMF	300.13	138.93	\$3,414.39	\$18,200.90	53.20	\$7,525.12	\$29,140.42		
Brzezinski Investment LLC	25 Bluemound Court	101121905	RMF	181.29	0.00	\$0.00	\$0.00	106.40	\$15,050.24	\$15,050.24		
Brown, Bruce L. & Deborah	3317 W. Woodman Drive	101121906	RMF	114.00	114.00	\$2,801.71	\$14,934.88	11.62	\$1,643.65	\$19,380.23		
Brzezinski Investment LLC	60 Bluemound Court	101122001	RMF	33.00	0.00	\$0.00	\$0.00	106.40	\$15,050.24	\$15,050.24		
Brzezinski Investment LLC	Bluemound Court	101122002	RMF	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00		
Brzezinski Investment LLC	40 Bluemound Court	101122003	RMF	78.88	0.00	\$0.00	\$0.00	133.00	\$18,812.81	\$18,812.81		
Stakes Inc.	500 N. Westhill Boulevard	101122104	CL	665.29	371.96	\$9,141.42	\$48,729.63	673.94	\$95,328.59	\$153,199.64		
GOA Properties LLC	600 N. Westhill Boulevard	102326500	CR	416.17	191.65	\$4,710.06	\$25,107.63	130.21	\$18,418.16	\$48,235.85		
				4037.56	1907.32	\$46,874.99	\$249,873.66	1766.52	\$249,873.66	\$546,622.30		

Workbook: Bluemound & Woodman
 Worksheet: Schedule of assessments (trips)
 Location: w:\Projects\G0006\91800499\MSEExcel\
 Date: November 9, 2019

PRELIMINARY
FOR DISCUSSION PURPOSES

Town of Grand Chute
Bluemound Court & Woodman Drive
Schedule of Assessments
Traffic Generation Calculations
G0006-9-18-00499.04
November 5, 2019

The trip generation rates used are from the Institute of Transportation Engineers Trip Generation Manual 9th Edition.

- Parcel 101119400, Grand View Townhomes LLC, 551 N. Bluemound Drive, CL zoning, Town homes, 40 units, used chart 230 Residential Condominium/Townhouse average vehicle trip ends vs. dwelling units on a weekday $(5.81) \times 40 \text{ units} = 232.40 \text{ trips}$ / entrances on two streets = 116.20 trips
- Parcel 101119402, Heartland-Grand Chute LLC, 3600 W. Woodman Drive, RMF zoning, The Courtyard, senior apartments, 60 units, used chart 252 Senior Adult Housing – Attached average vehicle trip ends vs. dwelling units on a weekday $(3.44) \times 60 \text{ units} = 206.40 \text{ trips}$
- Parcel 101119403, Grand Chute Sanitary District #3, Woodman Retention Pond, W. Woodman Drive, CL zoning, vacant, 1.90 acres, used chart 170 Utilities average vehicle trip ends vs. acres on a weekday $(2.49) \times 1.90 \text{ acres} = 4.73$
- Parcel 101121900, Brzezinski Investment LLC, 20 Bluemound Court, RMF zoning, Blue Mound Court Apartments, 16 units, used chart 220 Apartment average vehicle trip ends vs. dwelling units on a weekday $(6.65) \times 16 \text{ units} = 106.40 \text{ trips}$
- Parcel 101121902, Brzezinski Investments LLC, 35 Bluemound Court, RMF zoning, Blue Mound Court Apartments, 16 units, used chart 220 Apartment average vehicle trip ends vs. dwelling units on a weekday $(6.65) \times 16 \text{ units} = 106.40 \text{ trips}$
- Parcel 101121903, Thao Nhi Tran Thony Tran Vo et.al., 3311 W. Woodman Drive, RMF zoning, duplex, used chart 230 Residential Condominium/Townhouse average vehicle trip ends vs. dwelling units on a weekday $(5.81) \times 2 = 11.62 \text{ trips}$
- Parcel 101121904, SMKB enterprises III LLC, 3321 W. Woodman Drive, RMF zoning, apartment building, 8 units, used chart 220 Apartment average vehicle trip ends vs. dwelling units on a weekday $(6.65) \times 8 \text{ units} = 53.20 \text{ trips}$
- Parcel 101121905, Brzezinski Investments LLC, 25 Bluemound Court, RMF zoning, Blue Mound Court Apartments, 16 units, used chart 220 Apartment average vehicle trip ends vs. dwelling units on a weekday $(6.65) \times 16 \text{ units} = 106.40 \text{ trips}$
- Parcel 101121906, Bruce & Deborah Brown, 3317 W. Woodman Drive, RMF zoning, duplex, used chart 230 Residential Condominium/Townhouse average vehicle trip ends vs. dwelling units on a weekday $(5.81) \times 2 = 11.62 \text{ trips}$
- Parcel 101122001, Brzezinski Investments LLC, 60 Bluemound Court, RMF zoning, Blue Mound Court Apartments, 16 units, used chart 220 Apartment average vehicle trip ends vs. dwelling units on a weekday $(6.65) \times 16 \text{ units} = 106.40 \text{ trips}$

- Parcel 101122002, Brzezinski Investments LLC, Bluemound Court, RMF zoning, Blue Mound Court Apartments, vacant parcel, unbuildable, floodplain, 0 trips
- Parcel 101122003, Brzezinski Investments LLC, 40 Bluemound Court, RMF zoning, Blue Mound Court Apartments, 20 units, used chart 220 Apartment average vehicle trip ends vs. dwelling units on a weekday $(6.65) \times 20 \text{ units} = 133.00 \text{ trips}$
- Parcel 101122104, Stakes Inc., 500 N. Westhill Boulevard, CL zoning, Pawn America, 23548 sf net leasable area, used chart 815 Free Standing Discount Store average vehicle trip ends vs. 1000 sf gross floor area on a weekday $(57.24) \times 23.548 = 1347.89 \text{ trips} / \text{entrances on two streets} = 673.94 \text{ trips}$
- Parcel 102326500, GOA Properties LLC, 600 N. Westhill Boulevard, CR zoning, Total Floor Covering, 9794 sf net leasable area, used chart 823 Factory Outlet Center average vehicle trip ends vs 1000 sf gross floor area on a weekday $(26.59) \times 9.794 = 260.42 \text{ trips} / \text{entrances on two streets} = 130.21 \text{ trips}$



AGENDA REQUEST
11/19/2019

TOPIC: Approve Amendment #1 to the Professional Engineering Services Agreement with McMahon Associates, Inc. for design and permitting services of the Evergreen Drive Extension from Town Lakes Avenue to WCL Railroad Crossing in the amount of \$9,500.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Katie Schwartz, P.E., Director P.W.

ISSUE: The lighting design for the municipal complex parking area was not included in the original scope of work for the Evergreen Drive design contract as WE Energies is taking care of the lighting design along the roadway corridor.

BACKGROUND/ANALYSIS: At the July 16, 2019 Town Board meeting the proposal from McMahon Associates, Inc. for design and permitting services of the Evergreen Drive Extension from Town Lakes Avenue to WCL Railroad Crossing was approved for \$132,200. In addition, at the October 15, 2019 Town Board meeting the concept for the necessary modifications to the municipal complex western parking area was approved. These modifications will require the relocation of existing lights as well the inclusion of additional lights. McMahon has a lighting designer on staff that will be able to complete the lighting plans.

RECOMMENDATION: Staff recommends approval of Amendment #1 to the Professional Engineering Services Agreement with McMahon Associates, Inc. for design and permitting services of the Evergreen Drive Extension from Town Lanes Avenue to WCL Railroad Crossing in the amount of \$9,500.

FISCAL IMPACT: CIP
The CIP funding for the Evergreen Drive extension project will be increased to cover this amendment.

ATTACHMENTS:
Attachment No. 1 - Amendment #1 to Agreement

Katie Schwartz, P.E., DPW
Town of Grand Chute
1900 W. Grand Chute Boulevard
Grand Chute, WI 54913

Date: November 15, 2019

McM. No. M0032-8-19-00001.00

PROJECT DESCRIPTION:

The existing parking lot at the Town Hall Municipal Complex will be reconfigured and reconstructed in order to accommodate the Evergreen Drive roadway extension project. This will also require the re-design and reconstruction of the lighting within the parking lot. This Proposal is for the Design Engineering Services required to prepare the construction plans and related bid documents for the reconfigured lighting. A meeting was held with Town Staff on November 12, 2019 to evaluate the condition of the existing lighting system and to develop the project scope.

SCOPE OF SERVICES:

McMahon Associates, Inc. agrees to provide the following Scope of Services for this project:

- Design electrical demolition plan that includes demolition of existing fixtures and bases.
- Five (5) of the existing steel poles have significant rust/corrosion. We recommend that these poles be replaced with new poles.
- The remaining poles have some rust/corrosion on the exterior of the pole. It is unknown what the extent of corrosion is inside the pole. We will provide an opinion of probable cost to either repair the poles or replace with new poles. In our opinion, the safest solution is to replace the poles.
- Prepare site lighting photometric plan.
- Prepare site light fixture schedule with pole selections.
- Provide pole base detail.
- Existing lighted bollards at main entrance to building appear to be in good condition and will be relocated if required.
- Lighting will be added to the new police entrance onto Evergreen Drive which will be located at the back of the Town Hall.
- The existing Town Hall sign (internally lighted) will be relocated.
- Design of exterior lighting controls that comply with 2015 IECC.
- Design of branch circuit conduit and wiring.
- Prepare sheet specifications.
- Lighting plan sheets and details to be incorporated into the final plans and bid documents for the Evergreen Drive and Municipal Complex site improvements.

SPECIAL TERMS: (Refer Also To General Terms & Conditions - Attached)

The Town of Grand Chute agrees that the Project Description, Scope Of Services and Compensation sections contained in this Agreement, pertaining to this project or any addendum thereto, are considered confidential and proprietary, and shall not be released or otherwise made available to any third party, prior to the execution of this Agreement, without the expressed written consent of McMahon Associates, Inc.

COMPENSATION: (Does Not Include Permit Or Approval Fees)

McMahon Associates, Inc. agrees to provide the Scope Of Services described above for the following compensation:

- Rates Per Attached Fee Schedule
 - ▶ Time & Expense Estimated AT \$9,500.00

COMPLETION SCHEDULE:

McMahon Associates, Inc. agrees to complete this project within 6 weeks of receiving the notice to proceed.

ACCEPTANCE:

The General Terms & Conditions And The Scope Of Services (Defined In The Above Agreement) Are Accepted, and McMahon Associates, Inc. Is Hereby Authorized To Proceed With The Services.

The Agreement Fee Is Firm For Acceptance Within Sixty (60) Days From Date Of This Agreement.

TOWN OF GRAND CHUTE
Wisconsin

By:

(Authorized Signature)

Title:

Date:

McMAHON ASSOCIATES, INC.
Neenah, Wisconsin

By:



Carl C. Sutter, P.E., CCS

Title:

Senior Vice President

Date:

November 15, 2019

Project
Manager:



Michael R. Simon, P.E.

Associate /

Sr. Transportation Project Manager

Please Return One Copy For Our Records

Street Address: 1445 McMAHON DRIVE - NEENAH, WI 54956
Mailing Address: P.O. Box 1025 - NEENAH, WI 54957-1025
PH 920-751-4200 ▪ FX 920-751-4284 ▪ WWW.MCMGRP.COM



McMAHON ASSOCIATES, INC. GENERAL TERMS & CONDITIONS

1. McMAHON ASSOCIATES, INC. (hereinafter referred to as 'McMAHON') will bill the Owner monthly with net payment due in 30-days. Past due balances shall be subject to a service charge at a rate of 1.0% per month. In addition, McMAHON may, after giving 48-hours notice, suspend service under any Agreement until the Owner has paid in full all amounts due for services rendered and expenses incurred. These expenses include service charges on past due invoices, collection agency fees and attorney fees incurred by McMAHON to collect all monies due McMAHON. McMAHON and Owner hereby acknowledge that McMAHON has and may exercise lien rights on subject property.
2. The stated fees and Scope Of Services constitute our best estimate of the fees and tasks required to perform the services as defined. This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. McMAHON will promptly inform the Owner in writing of such situations so changes in this Agreement can be negotiated, as required.
3. The stipulated fee is firm for acceptance by the Owner for 60-days from date of Agreement publication.
4. Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Owner's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.
5. Reimbursable expenses incurred by McMAHON in the interest of the project including, but not limited to, equipment rental will be billed to the Owner at cost plus 10% and sub-consultants at cost plus 12%. When McMAHON, subsequent to execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Owner has been notified and agrees to these costs.
6. McMAHON will maintain insurance coverage in the following amounts:

Worker's Compensation	Statutory
General Liability	
Bodily Injury - Per Incident / Annual Aggregate	\$1,000,000 / \$2,000,000
Automobile Liability	
Bodily Injury	\$1,000,000
Property Damage	\$1,000,000
Professional Liability Coverage	\$2,000,000

If the Owner requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Owner. McMAHON's liability to Owner for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract is limited to ten (10) times McMAHON's fee not to exceed to \$500,000.

7. The Owner agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Owner's purpose. All unresolved claims, disputes and other matters in question between the Owner and McMAHON shall be submitted to mediation, if an agreement cannot be reached by Owner and McMAHON.
8. Termination of this Agreement by the Owner or McMAHON shall be effective upon 7-days written notice to the other party. The written notice shall include the reasons and details for termination; payment is due as stated in paragraph 1. If the Owner defaults in any of the Agreements entered into between McMAHON and the Owner, or if the Owner fails to carry out any of the duties contained in these terms and conditions, McMAHON may, upon 7-days written notice, suspend its services without further obligation or liability to the Owner unless, within such 7-day period, the Owner remedies such violation to the reasonable satisfaction of McMAHON.
9. Re-use of any documents or AutoCAD representations pertaining to this project by the Owner for extensions of this project or on any other project shall be at the Owner's risk and the Owner agrees to defend, indemnify and hold harmless McMAHON from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the documents or AutoCAD representations by the Owner or by others acting through the Owner.
10. Purchase Orders - In the event the Owner issues a purchase order or other instrument related to the Engineer's services, it is understood and agreed that such document is for Owner's internal accounting purposes only and shall in no way modify, add to or delete any of the terms and conditions of this Agreement. If the Owner does issue a purchase order, or other similar instrument, it is understood and agreed that the Engineer shall indicate the purchase order number on the invoice(s) sent to the Owner.
11. McMAHON will provide all services in accordance with generally accepted professional practices. McMAHON will not provide or offer to provide services inconsistent with or contrary to such practices nor make any other warranty or guarantee, expressed or implied, nor to have any Agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, McMAHON will not accept those terms and conditions offered by the Owner in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.
12. McMAHON intends to serve as the Owner's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, approvals and other decisions made by McMAHON for the Owner are rendered on the basis of experience and qualifications, and represent our professional judgment. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action, in favor of a third party against either the Architect or McMAHON.
13. This Agreement shall not be construed as giving McMAHON the responsibility or authority to direct or supervise construction means, methods, techniques, sequence or procedures of construction selected by Contractors or Subcontractors, or the safety precautions and programs incident to the work of the Contractors or Subcontractors.
14. The Owner shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use by the Owner. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Owner. McMAHON shall have no responsibility for such issues or resulting damages.



FEE SCHEDULE | 2019

McMAHON ASSOCIATES, INC.

Issued: 01/02/2019 | Rv 04/11/2019

LABOR CLASSIFICATION	HOURLY RATE
Principal	\$167.00 - \$215.00
Senior Project Manager	\$167.00
Project Manager	\$138.00 - \$154.00
Senior Engineer	\$146.00 - \$154.00
Engineer	\$80.00 - \$136.00
Senior Engineering Technician	\$106.00 - \$116.00
Engineering Technician	\$75.00 - \$97.00
Senior Architect	\$157.00
Architect	\$110.00 - \$132.00
Senior Land Surveyor	\$107.00 - \$138.00
Land Surveyor	\$98.00
Land Surveyor Technician	\$77.00 - \$87.00
Surveyor Apprentice	\$55.00
Erosion Control Technician	\$75.00
Senior Hydrogeologist	\$167.00
Senior Ecologist	\$159.00
Environmental Scientist	\$80.00 - \$88.00
Senior G.I.S. Analyst	\$131.00
G.I.S. Analyst	\$84.00
Wetland Delineator	\$90.00
Senior Designer	\$114.00
Designer	\$74.00 - \$98.00
On-Site Project Representative	\$66.00
Plan Review	\$116.00
Certified Grant Specialist	\$117.00
Graphic Designer	\$87.00
Senior Administrative Assistant	\$84.00
Administrative Assistant	\$67.00
Intern	\$54.00
Professional Witness Services	\$305.00

This Fee Schedule is subject to revisions due to labor rate adjustments and interim staff or corporate changes.

**NEENAH, WISCONSIN
CORPORATE HEADQUARTERS**

Street Address:
1445 McMAHON DRIVE
NEENAH, WI 54956

Mailing Address:
P.O. BOX 1025
NEENAH, WI 54957-1025

Ph 920.751.4200 | Fax 920.751.4284

Email: MCM@MCMGRP.COM
Web: WWW.MCMGRP.COM

1700 HUTCHINS ROAD
MACHESNEY PARK, IL 61115
Ph 815.636.9590 | Fax 815.636.9591
Email: MCMAHON@MCMGRP.NET
Web: WWW.MCMGRP.COM

952 SOUTH STATE ROAD 2
VALPARAISO, IN 46385
Ph 219.462.7743 | Fax 219.464.8248
Email: MCM@MCMGRP-IN.COM
Web: WWW.MCMGRP.COM

REIMBURSABLE EXPENSES SCHEDULE | 2019

McMAHON ASSOCIATES, INC. Issued: 01/02/2019 | Rv 04/01/20 | Rv 04/11/2019

DESCRIPTION	RATE
REIMBURSABLE EXPENSES:	
Commercial Travel	1.1 of Cost
Delivery & Shipping	1.1 of Cost
Meals & Lodging	1.1 of Cost
Review & Submittal Fees	1.1 of Cost
Outside Consultants	1.12 of Cost
Photographs & Models	1.1 of Cost
Misc. Reimbursable Expenses & Project Supplies	1.1 of Cost
Terrestrial Laser Scanner	\$500.00/Day
REIMBURSABLE UNITS:	
Large Format Paper Copies:	
Black & White:	
▪ Up To 24" x 30"	\$0.60/Sheet
▪ 24" x 36"	\$0.70/Sheet
▪ 30" x 42"	\$1.00/Sheet
▪ 36" x 48"	\$1.35/Sheet
Color:	
▪ Color - 17" x 22"	\$5.00/sheet
▪ Color - 22" x 34"	\$10.00/sheet
▪ Color - 24" x 36"	\$10.00/Sheet
▪ Color - 36" x 48"	\$20.00/Sheet
Photocopy Charges - Black & White	\$0.07/Image
Photocopy Charges - Color / 8½" x 11"	\$0.45/Image
Photocopy Charges - Color / 8½" x 14" and 11" x 17"	\$0.75/Image
Mileage	\$.65/Mile
Mileage - Truck/Van	\$0.85/Mile
All-Terrain Vehicle	\$60.00/Day
Global Positioning System (GPS)	\$21.00/Hour
Global Positioning System (GPS) Mobilization	\$100/Each
Hand-Held Global Positioning System (GPS)	\$15.00/Hour
Robotic Total Station	\$20.00/Hour
Survey Hubs	\$0.40/Each
Survey Lath	\$0.65/Each
Survey Paint	\$4.50/Can
Survey Ribbon	\$2.00/Roll
Survey Rebars - 1¼"	\$10.00/Each
Survey Rebars - ¾"	\$3.00/Each
Survey Rebars - 5/8"	\$2.50/Each
Survey Iron Pipe - 1"	\$2.75/Each
Survey Plastic or Fiberglass Fence Post - 1"	\$2.75/Each
Survey Steel Fence Post - 1"	\$4.25/Each
Control Spikes	\$1.00/Each

Services subcontracted will be billed to the Owner at invoice cost plus 12%.

Use of special equipment, such as computers, television and sewer cleaning devices, soil density testers, flow meters, samplers, dippers, etc., will be charged to the project per the standard Equipment Rate Schedule, which is available upon request.

**NEENAH, WISCONSIN
CORPORATE HEADQUARTERS**

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AGENDA REQUEST
November 11, 2019

TOPIC: Approve a winter ice rink at Prairie Hill Park.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Park Commission
Department Reporting: Public Works	Submitted By: Karen M. Heyrman, P.E. <i>Kmh</i>

ISSUE: The Town previously set up ice rinks at Arrowhead Park and Lions Park. The ice rink at Arrowhead Park was eliminated in 2018. The ice rink at Lions Park cannot be setup for the 2019-2020 winter season because the parking lot paving is delayed until 2020. Staff has identified a location at Prairie Hill Park and is proposing to set up an ice rink there in 2020.

BACKGROUND/ANALYSIS: The ice rinks in Grand Chute are used on weekdays after school and on weekends. Restrooms are currently available for the sledding hill at Prairie Hill Park and staff would like to open up an unused area of the park for an ice rink.

Department of Public Works staff would clear brush, install a ditch crossing, and level the site in 2020. The Park and Recreation budget includes funds for installation and maintenance. The rink would be installed for the 2020-2021 winter season. Restrooms are currently available at this site for the sledding hill.

RECOMMENDATION: The staff is recommending approval of a winter ice rink at Prairie Hill Park.

FISCAL IMPACT: BUDGET

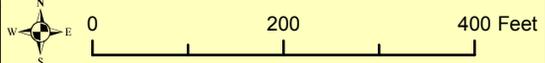
ATTACHMENTS: Prairie Hill Park Ice Rink and Senior Fitness Map



PROPOSED SENIOR FITNESS

PROPOSED ICE RINK

PRAIRIE HILL PARK





AGENDA REQUEST
November 11, 2019

TOPIC: Approve a senior playground project at Prairie Hill Park and update to the Capital Improvement Plan.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Park Commission
Department Reporting: Public Works	Submitted By: Karen M. Heyrman, P.E. <i>Kmh</i>

ISSUE: The Leadership Fox Cities Committee is interested in partnering with the Town of Grand Chute Parks and Recreation to implement an outdoor recreation space for senior citizens at Prairie Hill Park.

BACKGROUND/ANALYSIS: The committee targeted Prairie Hill Park for a senior playground because the park is close to bus routes and the surrounding area is comprised of seniors as the majority that already enjoy walking access to the park. The park staff is looking for ways to provide recreational opportunities to our aging population and believe this is a good location and addition to our existing playground.

The Capital Improvement Plan includes the design to update the existing playground in 2021 and construction in 2022. The proposed senior playground footprint would be incorporated as an addition to the existing space. The Capital Improvement Plan would be updated to include the Senior Fitness System and move the existing playground update to coincide with this work in 2021.

RECOMMENDATION: The staff is recommending approval of the Senior Playground Project and update to the Capital Improvement Plan.

FISCAL IMPACT: CIP, Donation

ATTACHMENTS:

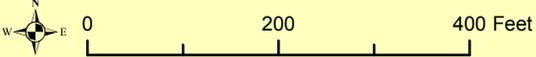
Prairie Hill Park Ice Rink and Senior Fitness Map
 Fox Cities Leadership Committee proposal
 Platinum System from Xccent Fitness



PROPOSED SENIOR FITNESS

PROPOSED ICE RINK

PRAIRIE HILL PARK



Project Title

Senior Playground Project – Leadership Fox Cities 2019-2020 cohort

Team Members

Abby Liebergen (Baker Tilly)
Beni Westgor (United Way Fox Cities)
Brandon Schmitz (Plexus Corp.)
Kim Chonos (Wisconsin Timber Rattlers)
Kristine Jacobsen (City of Menasha)
Randy DeCoster (Miller Electric)

Goal/Objective

To create and implement a safe, fun, outdoor recreation space designed specifically for senior citizens, to encourage overall health and well-being in a natural environment.

Description

An aging population needs extra care, attention and access to recreational spaces so that they can maintain a healthy lifestyle and longevity. With access to a 'senior playground' seniors can gain the benefits of being among nature, increased physical health and social interaction. Playground equipment will be specifically designed for senior agility and be built in green space managed by a partnering municipality. It can be accessible to anyone from grandparents, those in assisted and skilled nursing facilities, non-profit organizations and others. While this project can focus on one of the largest populations in need of support, it can also serve the community as a whole by promoting physical and social health and well-being.

Plan

Prairie Hill Park in Grand Chute is the target location for the playground equipment. This park is close to bus routes and the surrounding area is comprised of seniors as the majority that already enjoy walking trails at this park. The Parks and Recreation Department is looking for ways to promote active lifestyles for the aging population and is offering slow yoga and tai chi. This equipment would be an excellent complement to those classes and offer more active options for our seniors at a key location.

Target equipment is the Platinum System from Xccent Fitness. This set has 18 different activities that build balance, flexibility, and strength. The equipment will need a 30 feet by 30 feet surface for installation. Colors can be changed to match current parks theme. The equipment is designed for outdoor installation and use. Xccent Fitness, headquartered in Minnesota, makes reputable equipment designed for climates like Wisconsin.

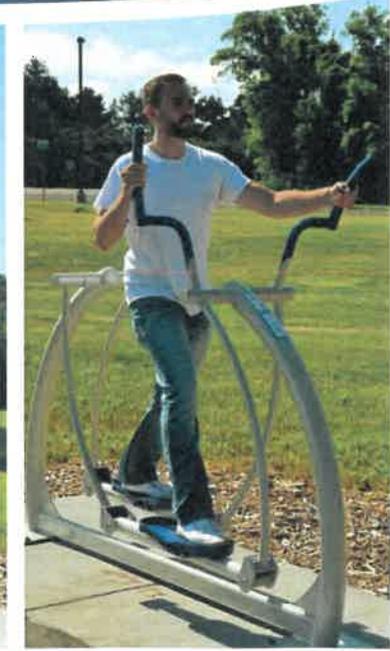
Timeline

Targeting fall of 2021 for installation/project completion. Project Next steps:

- Presentation for Grand Chute Park Commission on 11/11/19.
- Presentation to Grand Chute Town Board on 12/03/19.

Financials

- Platinum Wellness System \$29,705.50 + Shipping \$ (TBD)
- Poured in place surface estimated at \$15,000.00 + Installation \$ (TBD)



REAL. OUTDOOR. FITNESS.

XCCENT FITNESS, 5240 257TH STREET, WYOMING, MN 55092 | 651.462.9200 | 800.933.4748



WHO WE ARE

Xccent Fitness is a USA manufacturer of high-quality outdoor fitness equipment designed for teens through active aging adults. The entire line of fitness products provides outstanding fitness benefits to all people of various fitness levels to utilize on their own time and at their own pace, while socializing and enjoying the great outdoors.



XCCENTFITNESS.COM



Senior Fitness Philosophy

Aging is a natural process causing physical, psychological, and social changes. As we age, we lose physical abilities that affect our daily living activities. Xccent Fitness strives to make living environments attractive and fun where seniors can enjoy life, exercise, and socialize.

The design of Motion Wellness Systems is based upon fall assessment and fall reduction of seniors, while enhancing physical and cognitive skills and providing a great social setting. Among adults 65 and older, falls are the leading cause of injury. This system helps build and improve individuals' confidence, balance, and strength needed to reduce falls and improves everyday life activities, such as: navigating stairs, reaching for items in a cupboard, or simply getting up out of a chair.

Motion Wellness Systems is not just a piece of fitness equipment, it's a means to improve quality of life as we age.

Motion Wellness Systems start on page 6.

Xccent Fitness | 800.933.4748



Fitness Philosophy

Our busy lifestyles don't allow much free-time, and our fresh air is limited to brief moments running between house, car, work, school, store, and home. Traditional fitness centers require costly monthly dues and keep us indoors. Exercising outdoors has many physiological and psychological benefits, while greatly reducing tension and stress.

Xccent Fitness offers over 30 different pieces of outdoor fitness equipment for teens and adults and includes ADA accessible equipment.

Xccent Fitness offers real outdoor fitness opportunities to everyone.

Active Outdoor Fitness starts on page 12.



QUALITY IN EVERYTHING



Our Story

Xccent Fitness formed in 2010 with a simple mission of designing and manufacturing outdoor fitness equipment with industry leading technology and quality. Xccent, Inc. has manufactured outdoor commercial playgrounds for over 30 years and utilizes the same process to manufacture outdoor fitness equipment made to withstand harsh environments. The demand for equipment quickly grew, and Xccent fitness expanded the line to over 30 pieces covering upper, core and lower body strength, cardio, stretching, and balance. In 2012, Xccent Fitness designed and manufactured industry-leading Motion Wellness Systems equipment for seniors, which is a perfect fit for senior communities to help reduce falls and increase strength and balance while socializing. All Xccent Fitness equipment is designed and manufactured in Wyoming, Minnesota, USA.

The Xccent Fitness Difference — Believe in Better

Xccent equipment is made in the USA with USA made steel. Xccent, Inc. is a certified IPEMA lab and earned ISO-9001 certification.



Our equipment is designed and manufactured to meet or exceed ASTM F3101-15 requirements and other industry standards. Our custom built 10-stage prep and powder coating process is unique to the recreation industry. Metal components are sealed and rinsed with reverse osmosis water treatment system. This critical process protects metal components against corrosion under the coating. Xccent's vinyl coating on hand grips and foot plates offers some of the best slip-resistance and traction control coating in the recreation market, while still being comfortable to use.

QUALITY IN EVERYTHING

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True to Form

While outdoor fitness equipment typically brings to mind images of simple circuit stations and “boxy” looking equipment, Xccent Fitness believes great outdoor equipment needs aesthetic appeal to engage users and be as beautiful as the outdoors itself.

Our patented Arch Design (U.S. Patent No. US D660,993 S) is aesthetically pleasing, blending in naturally with the landscape while engaging users. Secondly, the arch design improves function by enclosing all moving parts with no-pinch, no-crush, or no-shear points protecting both users and observers.

Xccent Fitness has redefined industry standards not only in industrial design, but also through a series of industry firsts by the use of a patent pending Torsion Axle System (U.S. Application No. US 61 835,133). The Torsion Axle System is unique in several ways: provides minimal resistance increasing fitness benefits; prevents pinch, shear, crush points; the internal polymer stopping mechanism is designed to eliminate steel-on-steel friction, which reduces noise and prevents bearing failures.

PATENTED TORSION AXLE





Age is more than a number — it's an opportunity to serve a growing population. Motion Wellness Systems are more than a fitness concept, it is a way to improve quality of life and daily life function abilities for the aging population.

The design of Motion Wellness Systems is based upon fall assessment and fall reduction of seniors, while enhancing physical and cognitive skills and providing a great social setting. Among adults 65 and older, falls are the leading cause of injury. The systems not only helps build and improve confidence, balance, and strength, needed to reduce falls, they also help perform everyday life activities, such as: walking up and down stairs, reaching for an item in a cupboard, or simply getting up out of a chair.



"Motion Wellness Systems accessories contribute to a senior's motion, strength, posture, balance, and coordination, while reducing the risk of falls and increasing overall fitness abilities¹."



MARKETS WE SERVE

- Naturally Occurring Retirement Communities (NORC)
- Independent Senior Living Communities
- Assisted-Living Facilities
- Parks & Recreation
- Municipalities
- Hospitals
- Rehabilitation Centers & Clinics
- Community Centers

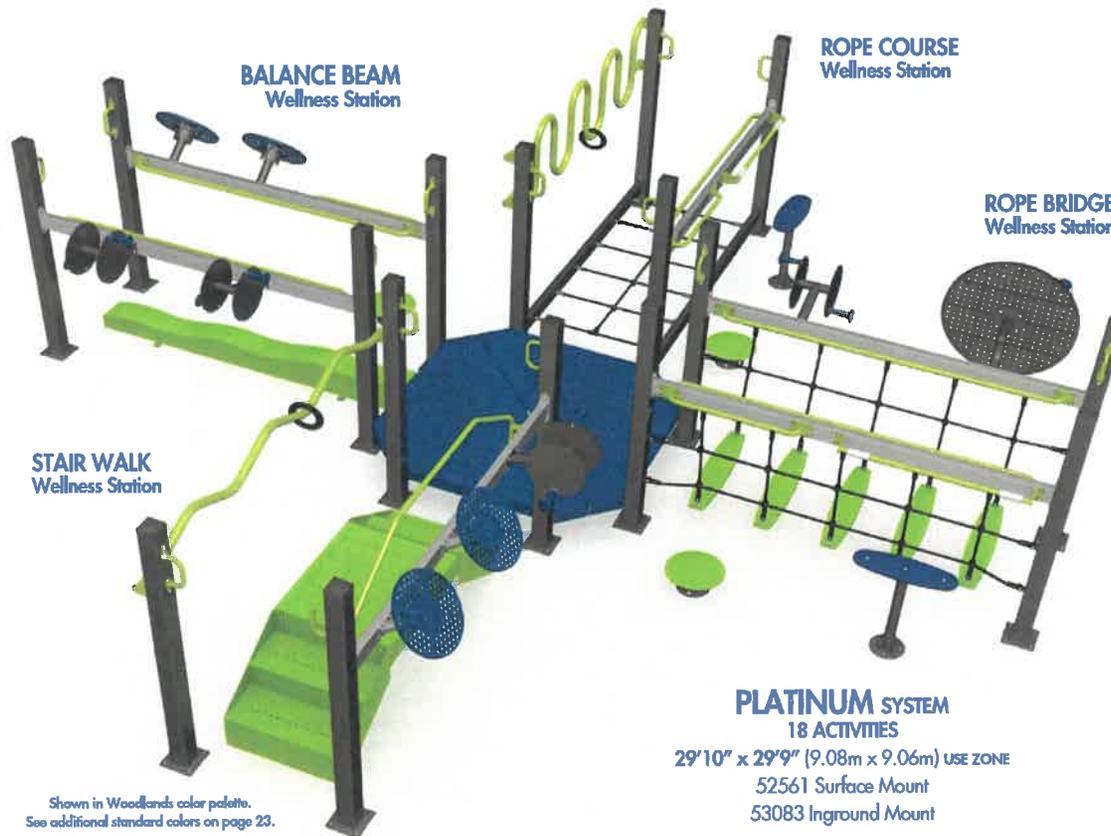


¹Motion Wellness Systems White Paper, Carole B. Lewis, PT, DPT, GCS, GTC, CCOEE, MPA, MSG, PhD, FAPTA Editor-in-Chief, Topics in Geriatric Rehabilitation Adjunct Professor, George Washington University Department of Geriatrics, College of Medicine 3343 44th St. NW Washington, DC 20015



'On the opening day of our Wellness Plaza, senior adults surrounded us with hugs of appreciation: 'Thanks for remembering us!' and 'I can really use this!' Xccent's Motion Wellness system is first class, not only in its safety features, but also in the company's passion for its purpose. The thirty businesses who partnered with the City to make this wonderful Plaza possible are more than thrilled with the Plaza and its continuous appeal. We are excited about Phase II of our plan, and of course Xccent will be a part of it. Thank-you; thank-you; thank-you!'

Kim Zabbia, First Lady & Plaza Co-Coordinator
City of Ponchatoula, Louisiana



Shown in Woodlands color palette.
See additional standard colors on page 23.

PLATINUM SYSTEM
18 ACTIVITIES
29'10" x 29'9" (9.08m x 9.06m) USE ZONE
52561 Surface Mount
53083 Inground Mount

Build Your Own Wellness System

Create a Motion Wellness System to fit your space, budget, and exercise needs by choosing any combination of the following stations: Stair Walk, Balance Beam, Rope Bridge, and Rope Course. Build a customized system that works for you!



See standalone stations on pgs 10-11.





Build Your Own Design — with Standalone Stations

Stations may be purchased as standalone events or connected with other stations, creating an ultimate senior fitness system.



shown in Woodlands color palette

Stair Walk Wellness Station – 4 ACTIVITIES

15'9" x 11'2" (4.80m x 3.40m) USE ZONE

SURFACE MOUNT: 52568 Standalone

INGROUND MOUNT: 53085 Standalone

Walking up and down stairs is one of the best kept secrets in preventive medicine. Too often, many elderly people stop climbing stairs too soon, which can increase the probability of a fall.

The Stair Walk Wellness Station will build confidence and ability to walk up and down stairs by improving balance and grip strength. This station also offers events that promote cognitive exercises, hand-eye coordination, upper-body flexibility, and enhance relaxation and meditation.

1. Fitness Steps
2. Zig Zag Pipe with Hand Ring
3. Hand Bike
4. Tai Chi Wheels

Rope Bridge Wellness Station – 5 ACTIVITIES

15'9" x 11'2" (4.80m x 3.40m) USE ZONE

SURFACE MOUNT: 52567 Standalone

INGROUND MOUNT: 53084 Standalone

The Rope Bridge Wellness Station makes exercise fun and brings you back to the playground while enhancing the skills needed to reduce falls. The bridge walk may appear challenging, but it is the best assessment to understand one's susceptibility to falling.

The Rope Bridge walking pads are designed within inches of the surfacing to ensure a safe product. This station also offers events that promote further balance, upper-body flexibility, and enhance relaxation and meditation.

1. Rope Bridge Walk
2. Sitting Hand Throttle Bar
3. Balance and Hip Twist
4. Shoulder Wheel
5. Hand Bike



shown in Patriot color palette

Balance Beam Wellness Station – 5 ACTIVITIES

15'9" x 11'2" (4.80m x 3.40m) USE ZONE

SURFACE MOUNT: 53122 Standalone — 52569 Add-On

INGROUND MOUNT: 53086 Standalone — 53127 Add-On

People who have trouble maintaining their balance have an increased risk for falling. This can be a particularly dangerous situation for older adults.

The Balance Beam Wellness Station improves overall upper and lower body strength, and gives confidence to walk in areas or conditions that may be more difficult to navigate. This station also offers events that promote flexibility and enhance relaxation and meditation.



shown in Sunrise color palette

1. Balance Beam
2. Hand Bike (2x)
3. Tai Chi Wheels
4. Balance and Hip Twist



shown in Woodlands color palette

Rope Course Wellness Station – 4 ACTIVITIES

15'9" x 11'2" (4.80m x 3.40m) USE ZONE

SURFACE MOUNT: 52570 Standalone

INGROUND MOUNT: 53087 Standalone

The Rope Course Wellness Station is the ultimate exercise for improving eye-foot coordination by challenging individuals to step in between each rope square from moving front to back and from side to side.

The repetitive process improves mobility and balance to navigate tough conditions and reduce falls. This station also offers events that promote cognitive exercises, hand-eye coordination, upper-body flexibility, and enhance relaxation and meditation.

1. Rope Net Floor
2. Snake Pipe with Hand Ring
3. Balance and Hip Twist
4. Sitting Hand Throttle Bar





AIR SKIER

Air Skier

Cardio + Core Body

Striding motion improves hip and lower-body flexibility, while toning legs and glutes. Provides a great low-impact, cardio workout by duplicating the motions of cross-country skiing.

Inground Mount 50145 — Surface Mount 50144

Number of Users: 1

Dimensions: 85"L x 29"W x 69"H or (216cm x 74cm x 176cm)



DOUBLE AIR STRIDER

Air Strider

Cardio + Core Body + Lower Body

Striding motion improves hip and lower-body flexibility, while toning legs and glutes. Provides a great no-impact, cardio workout.

Double Air Strider: Inground Mount 48948 — Surface Mount 48949

Number of Users: 2

Dimensions: 106"L x 82"W x 50"H or (270cm x 209cm x 127cm)

Single Air Strider: Inground Mount 45233 — Surface Mount 44649

Number of Users: 1

Dimensions: 106"L x 44"W x 50"H or (270cm x 112cm x 127cm)



SINGLE AIR STRIDER

Air Strider Double Hip Swing Combo

Cardio + Core Body + Lower Body

Striding motion improves hip and lower-body flexibility, while toning legs and glutes. Provides a great no-impact, cardio workout. The pendulum motion of the Hip Swing improves lower-back and waist flexibility. Tones core and oblique muscles.

Single: Inground Mount 48960 — Surface Mount 48961

Number of Users: 3

Dimensions: 106"L x 68"W x 50"H or (270cm x 173cm x 127cm)

Double: Inground Mount 48968 — Surface Mount 48969

Number of Users: 4

Dimensions: 106"L x 104"W x 50"H or (270cm x 265cm x 127cm)

AIR STRIDER/
DOUBLE HIP
SWING COMBO

ELLIPTICAL

Elliptical

Cardio + Lower Body + Upper Body + Core Body

Genuine elliptical motion creates optimum low-impact cardio workout, improving full-body flexibility while toning arms, obliques, waist, hips, glutes, quads, and calves.

Inground Mount 45234 — Surface Mount 44989

Number of Users: 1

Dimensions: 78"L x 29"W x 65"H or (198cm x 74cm x 165cm)

RECURBENT
BIKE

Recumbent Bike

Cardio + Lower Body + Core Body

The recumbent bike strengthens and tones legs and hips, while providing an effective, low-impact cardio workout.

Inground Mount 53050 — Surface Mount 53049

Number of Users: 1

Dimensions: 53"L x 28"W x 36"H or (92cm x 72cm x 135cm)

ARM & LEG
PRESS COMBO

Arm & Leg Press Combo

Lower Body + Upper Body

A unique bodyweight resistance unit that allows lower and upper body workout. Change resistance by changing your body positioning. Torsion axle pivot prevents pinch and crush points.

Inground Mount 50471 — Surface Mount 50472

Number of Users: 1

Dimensions: 36"L x 40"W x 93"H or (92cm x 102cm x 237cm)



BALANCE BEAM

Balance Beam

Lower Body + Traditional Fitness

An enjoyable way of testing and improving balance and agility, which is an important aspect of motor development.

Inground Mount 50479 — Surface Mount 50478

Number of Users: 2

Dimensions: 94"L x 12"W x 10"H or (239cm x 31cm x 26cm)

STEP & BALANCE/
DOUBLE HIP
TWIST

Step Balance Double Hip Twist Combo

Cardio + Core Body + Lower Body + Stretch and Flexibility

Stair stepping strengthens and tones legs, hips, hamstrings, calves, and glutes while improving overall balance and coordination. Standing or seated rotating motion improves lower back and waist flexibility. Tones abs, waist and obliques.

Inground Mount 48962 — Surface Mount 48963

Number of Users: 4

Dimensions: 124"L x 65"W x 48"H or (315cm x 165cm x 122cm)

STEP & BALANCE/
DOUBLE HAND
BIKE

Step Balance Double Hand Bike Combo

Cardio + Upper Body + Lower Body

Stair stepping strengthens and tones legs, hips, hamstrings, calves, and glutes while improving overall balance and coordination. The wheelchair accessible Hand Bike exercise is great for engaging shoulders, upper body and abdomen. Increase intensity by increasing speed.

Inground Mount 48942 — Surface Mount 48943

Number of Users: 4

Dimensions: 124"L x 53"W x 61"H or (315cm x 135cm x 155cm)

PLYOMETRIC
BOXES

Plyometric Box — 12" • 18" • 24"

Lower Body + Stretch and Flexibility

Use in multiple exercise options: box jumps, dips, and push-ups, while enhancing balance abilities. Available in three different heights; one box per part number.

Inground Mount 12"—52933; 18"—52935; 24"—52937

Surface Mount 12"—52932; 18"—52934; 24"—52936

Number of Users: 1 per box

Dimensions: 20"L x 20"W x height varies (52cm x 52cm x height varies)

DOUBLE
AIR STRIDER

ACTIVE™
OUTDOOR FITNESS

ARM & LEG
PRESS COMBO



KNEE RAISE & DIP COMBO

Knee Raise Dip Combo

Core Body + Upper Body + Stretch and Flexibility + Traditional Fitness

Abdominal workout and back stretch. Perform knee raise on one side and dips, stretching and pull-ups on the other side.

Inground Mount 50421 — Surface Mount 50422
Number of Users: 2
Dimensions: 58"L x 47"W x 96"H or (148cm x 120cm x 244cm)



TORSO BENCH

Torso Bench

Core Body + Stretch and Flexibility + Traditional Fitness

Combo sit-up and back stretch bench strengthens and tones all core, torso, trunk and back muscles.

Inground Mount 45228 — Surface Mount 44556
Number of Users: 1
Dimensions: 97"L x 20"W x 32"H or (247cm x 51cm x 82cm)



SINGLE & DOUBLE LOWER BACK TRAINER

Lower Back Trainer (Short or Tall)

Core Body + Lower Body

The back extension equipment strengthens the lower erector spine muscles of the lower back, as well as the gluteus and hamstring areas. Short model is designed for a person with a maximum height of 5'6" and tall model is for a person with a maximum height of 6'4".

Short Inground Mount 50488 — Surface Mount 50464
Number of Users: 1
Tall Inground Mount 50490 — Surface Mount 50489
Number of Users: 1
Double Tall Inground Mount 50467 — Surface Mount 50466
Number of Users: 2
Short Dimensions: 27"L x 18"W x 32"H or (69cm x 46cm x 82cm)
Tall Dimensions: 27"L x 18"W x 35"H or (69cm x 46cm x 89cm)



DOUBLE HIP TWIST

Double Hip Twist

Core Body + Stretch and Flexibility

Standing or seated rotating motion improves lower back and waist flexibility. Tones abs, waist and obliques.

Inground Mount 45226 — Surface Mount 44305
Number of Users: 2
Dimensions: 106"L x 38"W x 48"H or (270cm x 97cm x 122cm)



DOUBLE HIP SWING

Double Hip Swing

Core Body

The pendulum motion of the Hip Swing improves lower-back and waist flexibility. Tones core and oblique muscles.

Inground Mount 45232 — Surface Mount 44628
Number of Users: 2
Dimensions: 106"L x 33"W x 48"H or (270cm x 84cm x 122cm)



HIP SWING STRETCH

Hip Swing Stretch Combo

Core Body + Stretch and Flexibility

The pendulum motion of the Hip Swing improves lower-back and waist flexibility. Tones core and oblique muscles. Stretch station allows users to stretch legs and arms.

Inground Mount 48964 — Surface Mount 48965
Number of Users: 3
Dimensions: 106"L x 22"W x 48"H or (270cm x 56cm x 122cm)



DOUBLE HIP TWIST & STRETCH COMBO

Double Hip Twist Stretch Combo

Core Body + Stretch and Flexibility

Standing or seated rotating motion improves lower back and waist flexibility. Tones abs, waist, and obliques. Stretch station allows users to stretch legs and arms.

Inground Mount 48944 — Surface Mount 48945
Number of Users: 4
Dimensions: 106"L x 38"W x 48"H or (270cm x 97cm x 122cm)



STANDING HIP TWIST & STRETCH

Standing Hip Twist Stretch Combo

Core Body + Stretch and Flexibility

Standing or seated rotating motion improves lower back and waist flexibility. Tones abs, waist, and obliques. Stretch station allows users to stretch legs and arms.

Inground Mount 48950 — Surface Mount 48951
Number of Users: 3
Dimensions: 106"L x 26"W x 48"H or (270cm x 66cm x 122cm)



SITTING HIP TWIST & STRETCH

Sitting Hip Twist Stretch Combo

Core Body + Stretch and Flexibility

Seated rotating motion improves lower back and waist flexibility. Tones abs, waist and obliques. Stretch station allows users to stretch legs and arms.

Inground Mount 48976 — Surface Mount 48977
Number of Users: 3
Dimensions: 106"L x 32"W x 48"H or (270cm x 82cm x 122cm)



STEP & BALANCE/STRETCH COMBO

Step Balance Stretch Combo

Cardio + Lower Body + Stretch and Flexibility

Stair stepping strengthens and tones legs, hips, hamstrings, calves, and glutes while improving overall balance and coordination. Stretch station allows users to stretch legs and arms.

Inground Mount 48958 — Surface Mount 48959
Number of Users: 4
Dimensions: 124"L x 40"W x 48"H or (315cm x 102cm x 122cm)



DOUBLE STRETCH

Double Stretch

Stretch and Flexibility

The Double Stretch station allows users to stretch legs and arms. Many different angles and heights available on each side of the station.

Inground Mount 45231 — Surface Mount 44605
Number of Users: 4
Dimensions: 106"L x 13"W x 48"H or (270cm x 33cm x 122cm)



DOUBLE HIP SWING



**STEP & BALANCE/
SITTING HIP TWIST**

Step Balance Sitting Hip Twist Combo

Cardio + Lower Body + Core Body + Stretch and Flexibility
Stair stepping strengthens and tones legs, hips, hamstrings, calves, and glutes while improving overall balance and coordination. Seated rotating motion improves lower back and waist flexibility. Tones abs, waist and obliques.

Inground Mount 50715 — Surface Mount 50714
Number of Users: 3
Dimensions: 124"L x 65"W x 48"H or (315cm x 165cm x 122cm)



**COMPOUND
PUSH UP**

Compound Push-Up

Upper Body
Multi-height push-up motion creates an upper body exercise that tones arms, chest, shoulders and back.

Inground Mount 48940 — Surface Mount 48941
Number of Users: 2
Dimensions: 97"L x 32"W x 41"H or (247cm x 52cm x 105cm)



**TAI CHI/
DOUBLE HAND
BIKE COMBO**

Tai Chi Double Hand Bike Combo

Upper Body + Stretch and Flexibility
Wheelchair accessible on both events. The textured Tai Chi wheels stimulate blood flow and circulation by gently massaging the palms. This exercise may also be used as a standing meditation. The Hand Bike exercise is great for engaging shoulders, upper body and abdomen. Increase intensity by increasing speed.

Inground Mount 48978 — Surface Mount 48979
Number of Users: 3
Dimensions: 106"L x 32"W x 61"H or (270cm x 82cm x 155cm)



**PULL-UP DIP
COMBO STATION**

Pull-Up Dip Combo Station

Upper Body + Stretch and Flexibility + Traditional Fitness
Multi-height pull-up, chin-up, and stretch with a suspending dip station that strengthens and tones, arms, chest, shoulders, and back. Multi-use station.

Inground Mount 48954 — Surface Mount 48955
Number of Users: 2
Dimensions: 53"L x 37"W x 96"H or (135cm x 94cm x 244cm)



**STANDING HIP
TWIST & DOUBLE
HAND BIKE**

Standing Hip Twist Double Hand Bike Combo

Core Body + Upper Body + Stretch and Flexibility
Standing rotating motion improves lower back and waist flexibility. Tones abs, waist and obliques. The wheelchair accessible Hand Bike exercise is great for engaging shoulders, upper body and abdomen. Increase intensity by increasing speed.

Inground Mount 48952 — Surface Mount 48953
Number of Users: 3
Dimensions: 106"L x 38"W x 61"H or (270cm x 97cm x 155cm)



PARALLEL BARS

Parallel Bars

Upper Body + Traditional Fitness
Parallel Bars used as support for a wide variety of stretching exercises as well as upper body and leg strengthening movements.

Inground Mount 50476 — Surface Mount 50475
Number of Users: 2
Dimensions: 82"L x 32"W x 42"H or (209cm x 82cm x 107cm)



WAVE LADDER

Wave Ladder

Upper Body + Traditional Fitness
The Wave Ladder helps improve agility and upper body strength. Overhead exercise promotes grip strength while toning arms, chest, shoulders, and back.

Inground Mount 48972 — Surface Mount 48973
Number of Users: 2
Dimensions: 101"L x 53"W x 137"H or (257cm x 135cm x 348cm)



**SINGLE PUSH
UP BARS**

Single Push-Up

Upper Body + Traditional Fitness
Classic push-up motion creates an upper body exercise that is suitable for multiple strength levels. Tones arms, chest, shoulders and back.

Inground Mount 48974 — Surface Mount 48975
Number of Users: 2
Dimensions: 101"L x 37"W x 32"H or (257cm x 94cm x 82cm)

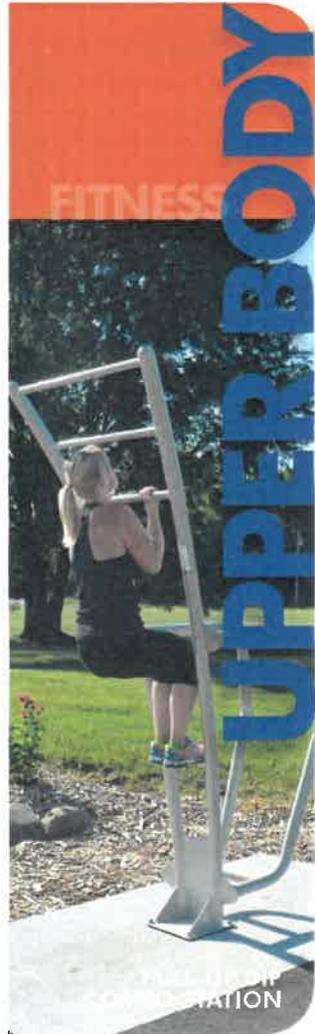


**HORIZONTAL
LADDER**

Horizontal Ladder

Upper Body + Traditional Fitness
The Horizontal Ladder helps improve agility and upper body strength. Overhead exercise promotes grip strength while toning arms, chest, shoulders, and back.

Inground Mount 48970 — Surface Mount 48971
Number of Users: 2
Dimensions: 101"L x 53"W x 134"H or (257cm x 135cm x 341cm)



	CARDIO	CORE	LOWER	UPPER	STRETCH
ELLIPTICAL	●	●	●	●	
AIR SKIER	●	●	●	●	
RECLUBENT BIKE	●	●	●	●	
AIR STRIDER	●	●	●	●	
AIR STRIDER/DOUBLE HIP SWING COMBO	●	●	●	●	
ARM & LEG PRESS COMBO		●	●	●	
PULL-UP DIP STATION		●	●	●	●
KNEE RAISE & DIP COMBO		●	●	●	●
DOUBLE HIP SWING		●	●	●	●
TORSO BENCH		●	●	●	●
COMPOUND PUSH UP		●	●	●	●
PLYOMETRIC BOXES		●	●	●	●
HORIZONTAL LADDER		●	●	●	●
WAVE LADDER		●	●	●	●
PARALLEL BARS		●	●	●	●
DOUBLE & SINGLE LOWER BACK TRAINER		●	●	●	●
SINGLE PUSH UP BARS		●	●	●	●
HIP SWING STRETCH		●	●	●	●
STANDING HIP TWIST & DOUBLE HAND BIKE		●	●	●	●
TAI CHI/DOUBLE HAND BIKE COMBO		●	●	●	●
SITTING HIP TWIST & STRETCH		●	●	●	●
STEP & BALANCE/DOUBLE HIP TWIST	●	●	●	●	●
STEP & BALANCE/SITTING HIP TWIST	●	●	●	●	●
STEP & BALANCE/DOUBLE HAND BIKE	●	●	●	●	●
STANDING HIP TWIST & STRETCH	●	●	●	●	●
DOUBLE HIP TWIST & STRETCH COMBO	●	●	●	●	●
DOUBLE HIP TWIST	●	●	●	●	●
STEP & BALANCE/STRETCH COMBO	●	●	●	●	●
DOUBLE STRETCH	●	●	●	●	●
BALANCE BEAM	●	●	●	●	●

● PRIMARY BENEFIT
● SECONDARY BENEFIT



ELLIPTICAL



AIR SKIER



RECLUBENT BIKE



DOUBLE AIR STRIDER



SINGLE AIR STRIDER



AIR STRIDER/DOUBLE HIP SWING COMBO



TORSO BENCH



COMPOUND PUSH UP



PLYOMETRIC BOXES



ARM & LEG PRESS COMBO



PULL-UP DIP STATION



KNEE RAISE & DIP COMBO



STEP & BALANCE/DOUBLE HAND BIKE



STANDING HIP TWIST & DOUBLE HAND BIKE



TAI CHI/DOUBLE HAND BIKE COMBO



HORIZONTAL LADDER



WAVE LADDER



PARALLEL BARS



STEP & BALANCE/DOUBLE HIP TWIST



STEP & BALANCE/SITTING HIP TWIST



STEP & BALANCE/STRETCH COMBO



DOUBLE LOWER BACK TRAINER



SINGLE LOWER BACK TRAINER



SINGLE PUSH UP BARS



STANDING HIP TWIST & STRETCH



DOUBLE HIP TWIST & STRETCH COMBO



DOUBLE HIP TWIST



DOUBLE HIP SWING



HIP SWING STRETCH



SITTING HIP TWIST & STRETCH



DOUBLE STRETCH



BALANCE BEAM



SINGLE INFORMATION SIGN

INFORMATION

Large Information Sign
Accommodates instructions for up to 12 units on one sign. Custom logos and text may also be added for additional charges. Sign is free when purchasing one of our custom designed packages.

Single Unit Information Sign
Usage instructions designed to accompany an individual unit.
Large: Inground Mount 50498 — Surface Mount 50497
Dimensions: 41"L x 23"W x 41"H or (104cm x 59cm x 104cm)
Single: Inground Mount 50508 — Surface Mount 50507
Dimensions: 12"L x 12"W x 38"H or (31cm x 31cm x 97cm)

SIGNS



LARGE INFORMATION SIGN





PREMIER PACKAGE

22 EXERCISES
44' DIAMETER MINIMUM PAD
(13.41m)
XF1518

- | | |
|--|---|
| 1. Air Skier | 7. Compound Push-Up |
| 2. Single Air Strider & Double Hip Swing Combo | 8. Knee Raise & Dip Combo |
| 3. Pull-Up & Dip Combo | 9. Double Lower Back Trainer |
| 4. Leg & Arm Press Combo | 10. Step & Balance Double Hip Twist Combo |
| 5. Elliptical | 11. Tai Chi & Double Hand Bike Combo |
| 6. Torso Bench | 12. Free Instructional sign |

BASIC PACKAGE

13 EXERCISES
34' DIAMETER MINIMUM PAD
(10.37m)
XF1516

- | |
|--|
| 1. Air Skier |
| 2. Leg & Arm Press Combo |
| 3. Knee Raise & Dip Combo |
| 4. Step & Balance Double Hip Twist Combo |
| 5. Single Air Strider & Double Hip Swing Combo |
| 6. Double Lower Back Trainer |
| 7. Free Instructional Sign |



PACKAGES

ADVANCE PACKAGE

17 EXERCISES
46' DIAMETER MINIMUM PAD
(14.06m)
XF1517

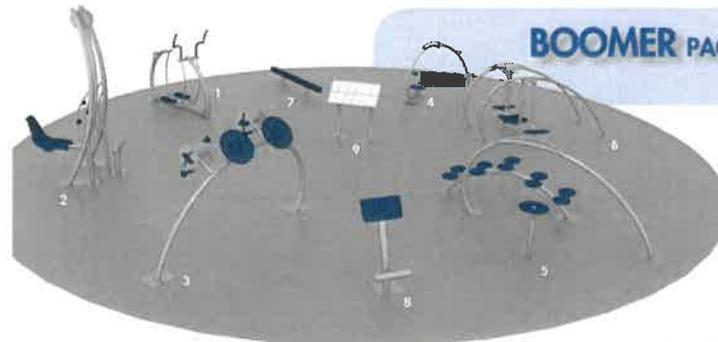
1. Elliptical
2. Leg & Arm Press Combo
3. Pull-Up & Dip Combo
4. Double Air Strider & Double Hip Swing Combo
5. Step & Balance Double Hip Twist Combo
6. Double Lower Back Trainer
7. Knee Raise & Dip Combo
8. Compound Push-Up
9. Free Instructional Sign



BOOMER PACKAGE

17 EXERCISES
40' DIAMETER MINIMUM PAD
(12.20m)
XF1514

1. Air Skier
2. Leg & Arm Press Combo
3. Tai Chi & Double Hand Bike Combo
4. Standing Hip Twist & Stretch Combo
5. Step & Balance Sitting Hip Twist Combo
6. Single Air Strider Double Hip Swing Combo
7. Balance Beam
8. Single Lower Back Trainer
9. Free Instructional Sign



TEEN PACKAGE

17 EXERCISES
40' DIAMETER MINIMUM PAD
(12.20m)
XF1515

1. Pull Up & Dip Combo
2. Arm & Leg Press Combo
3. Single Air Strider & Double Hip Swing Combo
4. Double Lower Back Trainer
5. Step & Balance Double Hip Twist Combo
6. Compound Push Up
7. Knee Raise & Dip Combo
8. Torso Bench
9. Free Instructional Sign





WARRANTY

LIMITED WARRANTY: Xccent Fitness warrants its products to the original customer to be free from structural failure due to defect in materials or workmanship during normal use and installation in accordance with our published specifications. This warranty will commence on the date of the Xccent Fitness invoice and terminate at the end of the period stated below.

This Warranty is valid ONLY if the products are installed properly and in conformance of the specifications, installation guides, Xccent Fitness design layout, and properly maintained in accordance with the maintenance schedule provided within the installation instructions.

Xccent Fitness reserves the right to accept or reject any claim in whole or in part. Xccent Fitness will not accept the return of any product without prior written approval.

WARRANTY EXCLUSIONS: This Warranty does not cover cosmetic defects, such as scratches, dents, staining, or fading; damage due to incorrect installation, vandalism, misuse, accident, wear and tear from normal use, exposure to extreme weather; immersion in salt or chlorine water; unauthorized repair or modification; abnormal use, lack of maintenance, or other cause not within Xccent Fitness' control.

This warranty does not cover damages due to "Acts of God," such as hail, flooding, lightning, tornadoes, sandstorms, earthquakes, windstorms. For complete warranty information, please visit XccentFitness.com or contact your local authorized Xccent Fitness representative.

For complete warranty information, please visit XccentFitness.com or contact your local authorized Xccent Fitness representative.

INSTALLATION: Xccent Fitness shall provide warranty repair or replacement parts free of charge, but will not be responsible for cost of freight, labor or provision of labor for removal of defective parts and installation of replacement parts. Replacement parts shall be guaranteed for the remainder of the original warranty period.

LIMITED WARRANTY TIME PERIODS on Xccent Fitness Active Outdoor Fitness and Motion Wellness Systems products.

100-YEAR LIMITED WARRANTY: Stainless steel fasteners, steel posts and caps, steel arches and stainless steel fasteners, against structural failure due to corrosion or manufacturing defects and against structural failure due to material or manufacturing defects.

15-YEAR LIMITED WARRANTY: On all steel components (except 100-year steel posts and arches), vinyl coated decks, ramps, beams, stairs and seating surfaces against structural failure due to material or manufacturing defects.

7-YEAR LIMITED WARRANTY: Site furnishings against structural failure due to materials or workmanship.

5-YEAR LIMITED WARRANTY: On all PVC handrails, foot pads, ropes, plastic components against structural failure due to material or manufacturing defects.

3-YEAR LIMITED WARRANTY: On bearings, urethane handles, mechanical torsion systems, bearings, or other moving parts against structural failure due to material or manufacturing defects.

The warranty stated above is valid only if the equipment was installed in conformance with the instructions furnished by Xccent Fitness, using only Xccent Fitness-applied parts and does not include vandalism, cosmetic issues or wear and tear from normal use. Xccent Fitness reserves the right to make design revisions without notice to address safety and/or material considerations.



Visit our website at xccentplay.com to view our full line of attractive, durable outdoor site furniture!



TERMS & CONDITIONS

The following terms and conditions govern any transaction with Xccent Fitness. Accompanying Xccent Fitness quotations, acknowledgements and/or invoices and the following terms and conditions comprise the entire agreement between each party and supersede all written and oral communications. Xccent Fitness' fulfillment of an order does not constitute acceptance of any additional terms and conditions and does not serve to modify or amend these terms and conditions.

QUOTATIONS: Contact Xccent Fitness for current pricing. All quotations are firm for 30 days. Xccent Fitness reserves the right to adjust pricing and freight costs to reflect market fluctuations. Unless noted, prices do not include delivery and installation charges.

SHIPPING AND HANDLING: All Xccent Fitness product are shipped FOB Factory. Title and risk of loss to all goods sold by Xccent Fitness transfer at this shipping point. Weights shown are approximate and may vary. Freight and handling charges are additional and are not included in the price of the equipment (unless otherwise noted). Transit time is dependent upon your location. Most products are heavy and delivered on large pallets. Equipment (such as a rack) will be required to unload the shipment.

SHIPMENT LOSS OR DAMAGE CLAIMS: Visible or concealed damage during the shipment of product is the freight carrier's responsibility. A signed Bill of Lading is Xccent Fitness' receipt from the freight carrier that the shipment was complete and arrived in good condition. Before signing, shipments must be inspected immediately and visible damage must be indicated on the freight carrier's delivery receipt. Loss or damage claims must be filed within 10 days of receipt of shipment. Failure to note any damage or discrepancies on the Bill of Lading may impair the customer's right to recover damages from the freight carrier.

STORAGE OF EQUIPMENT: It is the sole responsibility of the customer to provide for storage and protection of the equipment upon receipt. Xccent Fitness does not offer a storage option. Fees may occur on any order that is not accepted on or after the estimated ship date.

INSTALLATION AND ASSEMBLY: Unless noted, all equipment is shipped unassembled. Installation charges are additional and are not included in the price of the equipment. Installation instructions are included with each shipment. Xccent Fitness assumes no responsibility for the condition of the factory-applied finishes which are damaged or altered during installation or storage. If needed, touch-up painting shall be the responsibility of the installer. No corrections or alterations are to be made to our products without permission. Any back charges must be pre-approved before any product corrections are performed.

PAYMENT TERMS: Orders may require a deposit unless otherwise arranged. Customers shall pay all invoiced amounts within the number of days stated on the invoice. Xccent Fitness may charge interest on all late payments at a rate of 1.5% per month. All product warranties will be void if associated invoice is not paid in full.

TAXES: Unless noted, Xccent Fitness will not include sales, use and excise taxes, and any other similar taxes, duties and charges. Customer shall be responsible for all such charges, costs and taxes except when an appropriate tax exempt certificate has been provided.

CANCELLATIONS AND RETURNS: Any cancellation or return must have proper written explanation and authorization in advance. All cancellations and returns are subject to a restocking charge plus freight and handling. Applicable delivery insurance will be the responsibility of the party returning the equipment. Custom products and used/damaged parts are not eligible for return.

SPECIFICATIONS: Product specifications are available and correct at the time of publication. Product improvements are ongoing and we reserve the right to update or discontinue specifications without notice.

UNAVOIDABLE DELAYS: Xccent Fitness shall not be liable or responsible for any failure or delay when caused by or results from circumstances beyond our reasonable control including, but not limited to, power outages, acts of God, natural disasters, labor disputes, carrier delays, or delay in obtaining supplies/materials.

WARRANTY • TERMS & CONDITIONS



X-TUFF COATING HAND & FOOT PADS COLORS



ACTIVE OUTDOOR FITNESS Standard Colors



MOTION WELLNESS SYSTEMS Standard Colors



Additional 5% charge for non-standard color combinations on both Active Outdoor Fitness and Motion Wellness Systems.



5240 257th St • Wyoming, MN 55092

www.xccentfitness.com

info@xccentfitness.com

651.462.9200

800.933.4748



REAL. OUTDOOR. FITNESS.



AGENDA REQUEST
November 19, 2019

TOPIC: Approve the Professional Services Agreement with Robert E. Lee & Associates Inc. for Lyndale Drive (CTH A) pedestrian trail design in the amount of \$48,400.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Karen M. Heyrman, P.E. <i>Kmh</i> Deputy Director of Public Works

ISSUE: The Town received proposals for design, permitting, and construction bid documents for a ten foot wide asphalt and boardwalk multi-use trail along CTH A from W. Grand Chute Blvd. extending north 0.93 miles to CTH JJ. There is an existing trail along CTH A to the south, a trail that serves the Forest View Estates subdivision to the west, and a connection crossing CTH A approximately 0.5 miles north of W. Grand Chute Blvd. at the Bubolz Nature Preserve.

Some of the trail could be boardwalk and a crossing for a navigable stream will be required. This section of CTH A currently has no bicycle or pedestrian accommodations, very narrow or no shoulder, and high traffic speeds and volume.

BACKGROUND/ANALYSIS: Work required under the proposal includes a topo survey, permitting, storm water management, design plans, utility relocation coordination, project specifications, and an engineer's estimate. A wetland delineation is being done by the Town separately.

The Capital Improvement Plan includes funding for design in 2019 and construction in 2020. Construction will be bid with the Town's annual hot mix asphalt maintenance and repair contract. LED street lighting will be installed on existing and new poles by We Energies in 2020.

Five firms were invited to submit proposals. Four proposals were received and evaluated by the Town staff. The fees and completion dates are as follows:

<u>Consultant</u>	<u>Fee</u>	<u>Completion Date</u>
Ayres Associates	\$82,675	June 1, 2020
McMahon Associates, Inc.	\$82,000	April 29, 2020
Robert E. Lee & Associates	\$48,400	May 1, 2020

OMNNI Associates	\$32,700	May 15, 2020
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RECOMMENDATION: The staff recommendation is to approve the Professional Services Agreement with Robert E. Lee & Associates, Inc. for Lynndale Drive pedestrian trail design in the amount of \$48,400.

Robert E. Lee & Associates will partner with Traffic Analysis & Design, Inc. to provide design modifications for the pedestrian crossing at the existing traffic signalized crossing. Other proposals stated this was extra work or did not comment on this in their proposal. In addition, this consultant asked questions and provided a better understanding of the permitting required for a successful project.

FISCAL IMPACT: CIP

The 2019 CIP includes \$100,000 for the design cost. The 2020 CIP includes funding for construction.

ATTACHMENTS: Attachment No. 1 - Robert E. Lee & Associates proposal for Lynndale Drive (CTH A) Pedestrian Trail Design.



November 12, 2019

Ms. Karen Heyrman, Deputy Director of Public Works
TOWN OF GRAND CHUTE
1900 W Grand Chute Blvd
Grand Chute, WI 54913

RE: Request for Proposal (RFP)
Lynndale Drive (CTH A) Pedestrian Trail Design
From Grand Chute Blvd to Edgewood Drive (CTH JJ)

Dear Ms. Heyrman:

Robert E. Lee & Associates, Inc. (REL) appreciates the opportunity to provide this proposal to assist the Town of Grand Chute (the Town) with the design services for the Lynndale Drive Pedestrian Trail Design. REL has a wealth of knowledge and experience in municipal infrastructure design and storm water management, including trail and sidewalks within street corridors. This experience, coupled with our familiarity with the Town, along with the ability to coordinate with the County and City, provides our engineers with a tremendous amount of historical knowledge that will aid in our design of the Lynndale Drive Trail project. Our objective is to effectively serve the Town of Grand Chute, by continuing to provide comprehensive design services at a great value to the Town.

As part of this project, REL intends to provide the services as noted within the RFP, dated November 1, 2019. We will complete the requested tasks to include permitting, storm sewer design including a navigable stream crossing, trail design, storm water management, and development of bid documents by the Town's desired date of May 15, 2020. To complete our scope of services, REL will partner with Traffic Analysis & Design, Inc. (TADI) to provide design modifications of a push button signal for the existing signalized crossing. Remaining sidewalk crossings will include a crosswalk only. REL and TADI have recently worked in partnership with the Town on the redevelopment of 3800 W. Wisconsin, Highway 96 corridor.

REL is committed to working as a direct extension of the Town staff, and will utilize a similar design team that worked on previously completed projects for the Town. This will include project oversight by Jared Schmidt, P.E., V.P., and detailed design and project coordination by Aaron Breitenfeldt, P.E. and Ryan Trzinski, P.E. REL's design team will work closely and continuously with the Town, communicating on a regular basis.

November 12, 2019

Ms. Karen Heyrman, Deputy Director of Public Works

TOWN OF GRAND CHUTE

Page 2

This new section of ten-foot wide asphalt and boardwalk multi-use trail will connect two portions of existing trail within the Town and provide safe pedestrian passage within a busy corridor of Grand Chute. As a part of the Lynndale Drive Pedestrian Trail Design, REL anticipates the following:

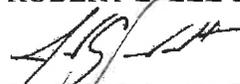
- Up to four meetings with the Town, County, and /or City.
- Municipal/Agency coordination.
- Topographic survey will only be completed on one side of the street.
- Only one side of Lynndale Drive (where the trail is to be built) may be urbanized.
- A general wetland permit process is anticipated.
- Post-construction storm water management will be provided, as needed, though this may require property acquisition.
- Landscaping will include topsoil, seed and mulch.
- A structural design for a boardwalk, if required, would be provided by the contractor.
- Hydrology or hydraulic analysis is not anticipated.
- A right-of-way survey and temporary limited easements may be required based on design concept but would be considered an additional service if needed.
- Utility relocation may be necessary, REL will coordinate with the Town and WE Energies to accommodate the proposed lighting design.
- All permit fees are the responsibility of the Town.

REL's familiarity with Town Staff, the Town's process, including permitting, and our past project experience and ability to find innovative design solutions, makes REL well positioned to complete the Lynndale Drive Pedestrian Trail Design project.

REL appreciates the opportunity to offer this proposal to the Town of Grand Chute, and looks forward to continuing our ongoing working relationship. Please feel free to contact us if you have any questions or require additional information for your review process.

Sincerely,

ROBERT E. LEE & ASSOCIATES, INC.



Jared G. Schmidt, P.E., V.P.

Civil/Municipal Engineering Manager

JGS/NJM

ENC.

Proposed Fee Schedule

Company Name: Robert E. Lee & Associates, Inc.

Company Address: 1250 Centennial Centre Boulevard

Company Address: Hobart, WI 54155

Company Representative: Jared G. Schmidt, P.E., V.P., Civil/Municipal Engineering Manager

Signature:  _____

Fee Breakdown:

Lynndale Drive (CTH A) Pedestrian Trail Design Grand Chute Blvd to Edgewood Drive (CTH JJ)	
Item	Fee
Topo Survey	\$ 3,900
Regulatory and Permitting	\$ 9,000
Stormwater Management	\$ 6,500
Construction Plans and Specifications and Estimate	\$ 29,000
TOTAL PROJECT COST	\$ 48,400
Final Plans and Advertisement Date: <u>May 1, 2019*</u>	

*Delivery date could be impacted by the need for an individual wetland fill permit, or the need for property acquisition.



Jared G. Schmidt, P.E.

*Vice President
Civil/Municipal Manager*

Experience

16 years experience in civil engineering covering the following areas of expertise:

- *Municipal engineering*
- *Site & storm water plan design*
- *Storm water management design & permitting*
- *Waterway analysis & design*
- *Site & recreational design & planning*
- *Material dredging*
- *Federal, state, and local agency permitting*

Municipal Engineering

Project manager for the design and construction of sanitary sewer, lift stations, water main, storm sewer facilities, material dredging, street and roadway cross sections; development of plans, specifications and necessary contract documents for bidding purposes; coordination between owner, contractor and construction observer. Coordination of public involvement meetings and information for municipal board meetings. Work also includes site design of residential developments, commercial building sites, parking lots, park and recreational areas. Project examples include:

- *Centerline Drive, Founders Terrace, Lear Lane, Hobart, WI*
- *Tulip Trail, Gardenia Drive, Golden Gate Drive, Little Chute, WI*
- *Crivitz Drainage Improvements, Crivitz, WI*
- *83rd Street & 90th Avenue, Pleasant Prairie, WI*

Site/Recreational Design & Planning

Planning and development of recreational facilities such as trails, shelters, playgrounds, ballfields, parking lots, and restrooms. Work includes coordination between clients, the users of the facility, and the agencies that oversee it; as well as design layout, cost estimates, specification writing, bid documents, and construction oversight. Project examples include:

- *Memorial Park Ball Diamonds, Village of Pulaski, WI*
- *Soccer & Track Areas, Denmark School District, WI*
- *NWTC Campus Development Projects, Green Bay, WI*
- *Multi-Use Trails in Hobart, Sister Bay & Waupaca, WI*
- *Jan Wos Park, Hobart, WI*
- *Centennial Centre at Hobart, Regional Park*
- *Town Center Park, Grand Chute, WI*
- *South Bay Marina, Green Bay, WI*
- *Marian College Baseball Facility, Fond Du Lac, WI*
- *Bay Beach Green Infrastructure Parking Lot, Green Bay, WI*
- *Bay Beach Falling Star Amusement Ride, Green Bay, WI*
- *Green Bay Booyah, Baseball Facility, Ashwaubenon, WI*

Education

Marquette University
Bachelor of Science
Civil Engineering, 2003

Registrations

Professional Engineer
Wisconsin

Professional Organizations

American Society of Civil Engineers
Fox Wolf Watershed Alliance, Past President
FWWA Conferences, Planning team
Northeast Wisconsin Storm Water Consortium
Brown County Home Builders Association,
Government Affairs Chairman
Preble Optimist Member

Continuing Education

Dam break analysis using HEC-RAS
Source Loading and Management Model
(SLAMM)
P8 urban catchment model
Post-construction storm water management
Construction erosion control
Phase II storm water regulation and compliance
Docks and marinas





Aaron Breitenfeldt, P.E.

Civil/Municipal Project Manager

Experience

9 years experience in civil/municipal engineering covering the following areas of expertise:

- *Site & storm water plan design*
- *Waterway analysis & design*
- *Municipal engineering*
- *Federal, state, and local agency permitting*
- *Resident project representative services*

Municipal Engineering

Project manager for the design of sanitary sewer, water main, storm sewer facilities, streets, roadways; development of plans, specifications, and necessary contract documents for bidding purposes; coordination between owner, contractor, and construction observer. Coordination of public involvement meetings and information for municipal board meetings. Work also includes site design of residential developments, commercial building sites, parking lots, park and recreational areas.

Waterway Analysis & Design

Performed hydrologic/hydraulic analysis and design for a variety of projects. Types of projects include stream realignment, stream restoration, and floodplain determination. Most projects involve the analysis of drainage basins and the calculation of flood flows at a given location for multiple design storm events. The HEC-RAS program is then utilized to perform detailed floodplain calculations. Project examples include:

- *State Street Culvert Extension, City of Algoma, WI*
- *Little Suamico River Stream Realignment, Little Suamico, WI*
- *Bower Creek Road Bridge, Village of Bellevue, WI*
- *Fair Road Bridge, Town of Wrightstown, WI*
- *Mud Creek Bridge, Town of Grand Chute, WI*

Site & Storm Water Plan Design

Design engineer for various commercial, industrial, and residential site plan designs. Design work includes developing the layout of proposed improvements and providing detailed utility plans, grading plans, and erosion control plans. Storm water management plans are also generally required. Design of storm water management plans includes the analysis of existing and proposed drainage basins, land uses, site specific soils, and storm water conveyance features. Permitting and coordination with local municipalities and state and federal agencies is generally also required. Project examples include:

- *Center Valley Commercial Development, Grand Chute, WI*
- *High School Parking Lot Reconstruction, Marinette, WI*
- *Green Bay Booyah Stadium, Ashwaubenon, WI*
- *Marian University Baseball Field Upgrades, Fond du Lac, WI*
- *Town Center Park, Grand Chute, WI*
- *Centennial Centre Blvd Extension, Hobart, WI*
- *Bay Beach Green Infrastructure Parking Lot, Green Bay, WI*

Education

UW-Platteville
Bachelor of Science
Civil Engineering, 2010

Registrations

Professional Engineer
Wisconsin

Professional Organizations

American Society of Civil Engineers





Ryan H. Trzinski, P.E.

*Construction Services Manager
Transportation Engineer*

Experience

12 years experience covering the following areas of expertise:

- *Rural Roadway Design*
- *Urban Street Design*
- *Bridge Design*
- *Recreational Design & Planning*
- *Municipal Engineering*
- *Construction Project Leader (WisDOT)*
- *Resident Project Representative*
- *WisDOT Design Process*
- *Dredging Operation Projects*
- *Federal, State, and Local Agency Permitting Projects*
- *Utility and Street Reconstruction, City of Sheboygan*
- *STH 96 Recondition, Town of Grand Chute*

Municipal Engineering

Design of sanitary sewer, lift stations, water main, storm sewer facilities, street and roadway cross sections; development of plans, specifications and necessary contract documents for bidding purposes; coordination between owner, contractor and construction observer. Coordination of public involvement meetings and information for municipal board meetings. Work also includes site design of residential developments, commercial building sites, parking lots, park and recreational areas. Project examples include:

- *Pecor Street City of Oconto*
- *French and Oconto Streets, City of Peshtigo*
- *French Street Reconstruction, City of Peshtigo*
- *13th Street Reconstruction, Menominee, MI*
- *Street Reconstruction, City of Watertown*
- *Utility and Street Reconstruction, City of New Holstein*
- *Utility and Street Improvements, Village of Hilbert*
- *Utility and Street Reconstruction, City of Sheboygan*
- *Menekaunee Harbor, Dredge & Restoration, Marinette, WI*

Recreational Design & Planning

Planning and development of recreational facilities such as trails, shelters, playgrounds, ballfields, parking lots, and restrooms. Work includes coordination between clients, the users of the facility, and the agencies that oversee it; as well as design layout, cost estimates, specification writing, bid documents, and construction oversight. Project examples include:

- *Safe Routes to School Trail and Sidewalks, City of Oconto*
- *Pecor Street Multi-Use Trail, City of Oconto*
- *North Pine Tree Multi-Use Trail, Village of Hobart*
- *Centennial Centre Multi-Use Trail, Village of Hobart*
- *Menekaunee Harbor Restoration Project, City of Marinette*
- *South Chanel Habitat Improvement Project, City of Marinette*

Education

UW-Platteville

Bachelor of Science
Civil Engineering, 2007

Mid-State Technical College

Associates Degree
Civil Engineering, 2001

Registrations

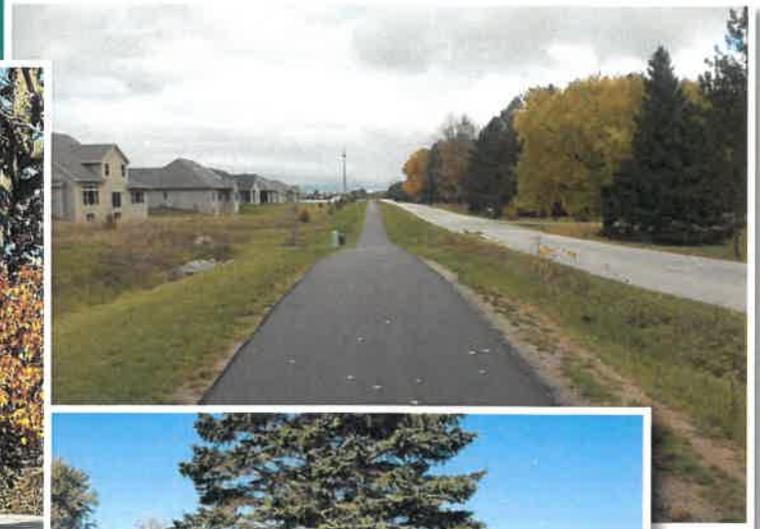
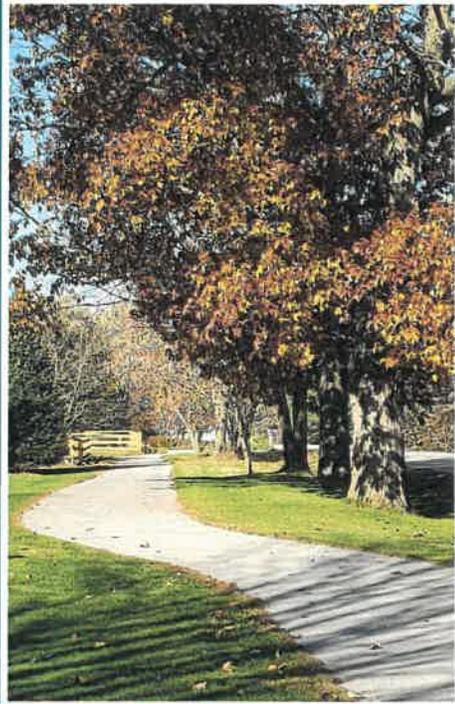
Professional Engineer
Wisconsin and Michigan

Professional Organizations

American Society of Civil Engineers
American Institute of Steel Construction



Pine Tree Trail Village of Hobart



Coordinating Agencies
Village of Hobart
Local Business District

Services Provided
Engineering Design
Bidding
Permitting
Construction Administration
Construction Observation

Robert E. Lee & Associates provided the design and construction engineering services for the Village of Hobart on three trail projects. An eight-foot wide multi-use path was constructed along a one-mile segment of North Pine Tree Road. The construction included an asphalt paved surface and several areas of new storm sewer. In addition, the existing one-mile long, multi-use path on Sunlite Drive that intersects with North Pine Tree Road, was resurfaced with asphalt pavement. Lastly, a 1,100-foot long walking trail was constructed and paved through a wooded area around a wetland in the nearby Founder's Terrace Subdivision to connect to residential sidewalks.



Robert E. Lee & Associates, Inc.
Engineering • Surveying • Environmental Services

STH 42 Trail Village of Sister Bay



Coordinating Agencies

Village of Sister Bay
Local Business District

Services Provided

Engineering Design
Bidding
Permitting
Construction Administration
Construction Observation

REL completed planning, design, and construction services for approximately 1½ miles of bicycle/pedestrian trail that extends from the south corporate limits to “downtown” Sister Bay. The project included grading, base course, asphalt pavement, tree transplanting, ornamental lighting and benches, and was constructed mostly on STH 42 right-of-way and Village property. It crosses the outer business district approaching the downtown, and incorporates many of the existing parking lots. Business and utility coordination was an important part of the project.

The trail was designed to blend into the business area, minimizing impacts to parking lots while enhancing “foot” and “bicycle” traffic to the businesses. The project was financed with local and state enhancement funds through the WisDOT and was selected as 2003 Door County Chamber of Commerce Project of the Year.



Fox River Recreational Trail Town of Rockland



Coordinating Agencies

Brown County Parks & Recreation Dept.
Town of Rockland
WDNR
WisDOT
Brown County

Brown County Parks and Recreation Department, in conjunction with the WisDOT, teamed with Robert E. Lee & Associates to resurface two miles of existing recreational trail by placing two inches of asphalt on the existing gravel surface. The finished trail is twelve feet wide with two-foot gravel shoulders. A highlight along this stretch of trail was a treated timber railing, which was installed along a bridge crossing. Five existing cross culverts were removed and replaced, including treated timber railing installed on each side of the trail by the culverts.

Robert E. Lee & Associates provided design and construction administration services. ARRA funding was utilized; therefore, the plans were completed following the WisDOT design process.



Robert E. Lee & Associates, Inc.
Engineering • Surveying • Environmental Services



AGENDA REQUEST
November 19, 2019

TOPIC: Approve the Professional Services Agreement with McMahon Associates for Wisconsin Avenue (STH 96) sidewalk design in the amount of \$19,500.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Karen M. Heyrman, P.E. <i>KMH</i> Deputy Director of Public Works

ISSUE: The Town received proposals for design, permitting, and construction bid documents for a five foot wide sidewalk along the north side of Wisconsin Avenue from Westhill Boulevard extending east 0.23 miles to CTH AA. There are existing sidewalks north on Westhill Boulevard, north on CTH AA, along the south side of STH 96, and under the railroad bridge on both sides of STH 96. The street has high traffic speeds and volumes.

Construction to add a right turn lane for westbound STH 96 to northbound Westhill Boulevard and a left turn lane extension for eastbound STH 96 to northbound CTH AA was completed in 2018. The steep slopes between the right of way and back of curb will require a retaining wall to fit the sidewalk in the existing right of way, reduce grading, and minimize utility impacts.

BACKGROUND/ANALYSIS: Work required under the proposal includes a topo survey, permitting, storm water management, design plans, utility relocation coordination, project specifications, and an engineer's estimate.

Design will begin in 2019 and construction will be bid with the Town's annual sidewalk, curb, and concrete pavement repair contract in 2020.

Five firms were invited to submit proposals. Four proposals were received and evaluated by the Town staff. The fees and completion dates are as follows:

<u>Consultant</u>	<u>Fee</u>	<u>Completion Date</u>
McMahon Associates, Inc.	\$19,500	April 29, 2020
Ayres Associates	\$15,400	April 1, 2020
Robert E. Lee & Associates	\$13,900	April 1, 2020
OMNNI Associates	\$13,300	May 15, 2020

RECOMMENDATION: The staff recommendation is to approve the Professional Services Agreement with McMahon Associate for Wisconsin Avenue (STH 96) sidewalk design in the amount of \$19,500.

McMahon Associates provided the best understanding of the project requirements. Other proposals did not include design for a retaining wall or stated the proposal was for a retaining wall up to four feet in height which would not allow for greenspace between the sidewalk and curb. Staff believes it is essential to have a greenspace buffer for snow storage and pedestrian safety.

FISCAL IMPACT: OTHER FUNDING, TID 3

ATTACHMENTS: Attachment No. 1 - McMahon Associates proposal for Wisconsin Avenue (STH 96) Sidewalk Design.

Proposal Agreement

For Professional Engineering Services

Wisconsin Avenue (STH 96) Sidewalk Design
Westhill Boulevard to Bluemound Drive (CTH AA)



Prepared For The
TOWN OF GRAND CHUTE
OUTAGAMIE COUNTY | WISCONSIN

NOVEMBER 12, 2019

McM. No. M0032-9-19-00002.00.08

CCS:car

McMAHON
ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE | NEENAH, WI 54956
Mailing P.O. BOX 1025 | NEENAH, WI 54957-1025
PH 920.751.4200 FX 920.751.4284 MCMGRP.COM

Proposal Agreement

For Professional Engineering Services

Wisconsin Avenue (STH 96) Sidewalk Design
Westhill Boulevard to Bluemound Drive (CTH AA)



Prepared For The

TOWN OF GRAND CHUTE
OUTAGAMIE COUNTY | WISCONSIN

NOVEMBER 12, 2019
McM. No. M0032-9-19-00002.00.08

Table Of Contents

- LETTER OF TRANSMITTAL
- PROPOSAL FOR PROFESSIONAL SERVICES
- Statement Of Understanding
- Scope Of Services
- Responsibilities Of The Town Of Grand Chute
- Project Schedule
- Compensation





November 12, 2019

Town of Grand Chute Department of Public Works
Attn.: Karen M. Heyrman, P.E.
Town of Grand Chute
Grand Chute, WI 54913

Re: Proposal Agreement For Professional Engineering Services
Wisconsin Avenue (STH 96) Sidewalk Design
(Westhill Boulevard to Bluemound Drive)
McM. No.: M0032-9-19-00002.00.08

Dear Karen:

McMahon Associates, Inc. is pleased to submit our Proposal for Design Services for sidewalk along Wisconsin Avenue (STH 96) from Westhill Boulevard to Bluemound Drive (CTH AA). We have developed our proposed Scope of Services for this project based upon information provided by the Town in the Request for Proposals, discussions with Town Staff concerning the project, and our experience in providing design services for the Town, Outagamie County, and the Wisconsin Department of Transportation on similar projects.

This Proposal includes our Statement of Understanding, Scope of Services, Responsibilities of the Town of Grand Chute, Project Schedule, Compensation, and McMahon Associates, Inc.'s General Terms & Conditions.

This project is currently slated for 2020 construction. The intent is to complete design, then submit for the appropriate permits. The actual construction schedule would be determined after all permits have been received.

We thank you for your continued interest in McMahon Associates, Inc. and look forward to working with you and being of service to the Town of Grand Chute on this project.

Respectfully,

McMahon Associates, Inc.


Carl C. Sutter, P.E., CCS
Senior Vice President E&I Division

CCS: car
Enclosure: Proposal Agreement



Proposal Agreement

For Professional Engineering Services

Wisconsin Avenue (STH 96) Sidewalk Design
Westhill Boulevard to Bluemound Drive (CTH AA)



Prepared For The

TOWN OF GRAND CHUTE
OUTAGAMIE COUNTY | WISCONSIN

NOVEMBER 12, 2019
McM. No. M0032-9-19-00002.00.08

Statement of Understanding

The Town of Grand Chute wishes to proceed with the Wisconsin Avenue (STH 96) Sidewalk Design from Westhill Boulevard to Bluemound Drive (CTH AA). The intent is to construct the project in 2020.

This section of roadway currently has sidewalk on the south side of the street. This street has high traffic speeds and volumes.

This project consists of the following components:

- Sidewalk design on the north side of the street from Westhill Boulevard to Bluemound Drive (CTH AA). The sidewalk would be 5 feet wide.
- Retention wall design in the area where a right turn lane was added east of Westhill Boulevard.
- The project distance is approximately 1,200 feet. It is anticipated to be designed within the existing Wisconsin Avenue right-of-way.

We have developed our proposed Scope of Services for this project based upon information provided by the Town, discussions with Town Staff concerning the project, and our experience in performing these services for the Town on similar projects.

The project is anticipated to disturb less than 1 acre, making it exempt from Wisconsin Department of Natural Resources (DNR) post-construction performance standards. In addition, the Wisconsin DNR Surface Water Data Viewer shows no wetland indicator soils within the project area. Therefore, it is anticipated Wisconsin DNR permits will not be required.

The proposed schedule for the project is to design the project in 2019 and 2020 and submit for appropriate permits in 2020. This would allow for possible 2020 construction, although a firm construction schedule has not been determined at this time.

This project will be funded by Grand Chute and is not anticipated to be an assessable project.

Scope of Services

McMahon Associates, Inc. proposes the following Scope of Services for this project:

Topographic Survey

- **Field Surveying**
 - ▶ Research the location of existing property boundaries, including existing corner monuments, public rights-of-way, and section corners. Perform a location survey of any of these items that are clearly visible (such as property irons).
 - ▶ Perform a location survey of existing facilities that may be affected or disrupted by the proposed construction, including:
 - ◆ Cross-Sections
 - ◆ Existing Driveways
 - ◆ Existing Culverts
 - ◆ Existing Buildings
 - ◆ Existing Pavement & Walkways
 - ◆ Existing Landscaping Features, Trees, Shrubbery, Fencing, etc.
 - ◆ Existing Utilities, Including Sanitary Sewer, Water Main, Power Poles, Telephone Pedestals, Gas Valves, etc.
 - ▶ Perform a location survey of the geotechnical investigation test borings.
 - ▶ Survey will be completed using Outagamie County coordinate system for horizontal control and United States Geological Survey (USGS) datum for vertical control.

- **Utility Coordination**
 - ▶ Coordination with local public and private utility companies will be provided as follows:
 - ◆ Contact Diggers Hotline to mark all utilities prior to initial survey and pick up this information as part of that survey.
 - ◆ Submit preliminary plans to utilities for review.
 - ◆ Submit final plans to utilities for review.

- **Geotechnical Investigation**
 - ▶ The Town will enter into a separate agreement for these services and pay the geotechnical services provider directly.

Regulatory and Permitting

- Permits
 - ▶ Submit information to Grand Chute for Outagamie County and Wisconsin Department of Transportation (WisDOT) permit applications.
 - ▶ Anticipated Permits
 - ◆ Outagamie County Conditional Use Permit
 - ◆ WisDOT Permit to Perform Work Within Highway Right-of-Way

Stormwater Management

- Erosion Control Plan (ECP)
 - ▶ Design ECP in accordance with Town of Grand Chute requirements. Since this is a transportation facility with less than 10% connected imperviousness, the site is exempt from post construction performance standards.
 - ▶ Provide hard copy documentation and electronic files of report.
- Stormwater Management Plan (SWMP)
 - ▶ Design SWMP in accordance with Town of Grand Chute requirements. Since this is a transportation facility with less than 10% connected imperviousness, the site is exempt from post construction performance standards.
 - ▶ Provide hard copy documentation and electronic files of report.
 - ▶ Submittals
 - ◆ Provide submittal packets to Grand Chute for their use in making permit submittals.

Construction Plans and Specifications and Estimate

- Street Design
 - ▶ Design Wisconsin Avenue sidewalk in accordance with Town of Grand Chute, Outagamie County, and WisDOT requirements.
 - ▶ Design sanitary sewer and water system adjustments necessary to construct the trail.
 - ▶ Design retaining wall at the turn lane east of Westhill Boulevard.
 - ▶ Review private utilities work plans, plot this information on the design plans, and recommend revisions or acceptance by Grand Chute.
- Plan Review Meetings
 - ▶ Attend a kick-off design meeting with Town Staff.
 - ▶ Attend two design review meetings with staff during the Design Phase.
- Retaining Wall Design
 - ▶ Provide structural drawings consisting of foundation plans, sections, and specifications.
 - ▶ Prepare structural calculation package. Design of the structural system will be based on the current Wisconsin Building Code.

- Plan Preparation
 - ▶ Prepare construction plans, as follows:
 - ◆ Cover sheet.
 - ◆ Survey control sheet.
 - ◆ Typical section.
 - ◆ Plan-profile sheets:
 - ▼ Horizontal Scale: 1" = 20'
 - ▼ Vertical Scale: 1" = 2'
 - ▼ Existing topographic information.
 - ▼ Proposed horizontal and vertical alignments.
 - ◆ Cross-section sheets.
 - ▼ Every 25 feet.
 - ▼ At driveways, grade break points, and hard surface or ramp connections.
 - ◆ Retaining wall details.
 - ◆ Construction detail sheets.
 - ◆ Specifications (Division 1 - General Requirements, Division 31 - Earthwork, Division 32 - Exterior Improvements, Division 33 - Utilities, and Special Provisions). Grand Chute will prepare Division 0 - Procurement & Contracting Requirements.
 - ▶ Plans will be prepared in AutoCAD Civil 3D and provided in electronic format (.dwg and .pdf) to Grand Chute. Plans will be scalable 11" x 17" .pdf.
 - ▶ Specifications will be prepared and provided to Grand Chute in Microsoft Word. Specifications will be 8.5" x 11" and utilize Engineers Joint Contract Documents Committee (EJCDC) and Construction Specifications Institute (CSI) format.
 - ▶ Provide bid items and quantities in Word format.
 - ▶ Prepare and provide final construction cost estimate in Microsoft Excel format.

Responsibilities of the Town Of Grand Chute

The Scope of Services and fees are based upon the understanding that the Town of Grand Chute will provide the following:

- Access to any existing data or records pertaining to the project area.
- Copies of plats, certified survey maps and private surveys along the route.
- A person or persons authorized to act as the Town's representative to accept completed work and to provide appropriate liaison.
- A location to hold design review meetings.
- Payment for any permit applications.
- Payment for filing survey documents.

- Geotechnical investigation. Grand Chute will enter into a separate contract with a geotechnical engineering firm to provide geotechnical services.
- Grand Chute will prepare the project advertisements, project manuals, and standard specifications.

Items Not Included in the Scope of Services

The following is not intended to be a comprehensive list. It is intended to highlight general areas not included in the scope of services.

- Street lighting plan.
- Permit fees.
- Geotechnical investigations.
- Creation of survey documents for easement or property acquisition.
- Bidding, construction observation, construction staking, and record drawings.

Project Schedule

Upon receipt of an executed Agreement, design work will be started immediately. If the Agreement is executed at the November 19, 2019 Board Meeting, the design would be completed by April 2020. Permit applications would be prepared and provided to Grand Chute for submittal in early 2020. Bidding and award dates will be determined at a later date, although Grand Chute would like to open project bids in May 2020. Construction is anticipated to take place in 2020.

Compensation

McMahon Associates, Inc. proposes to provide the services outlined in this Proposal Agreement on a time and expense basis, as stated on the following page.

McMahon Associates, Inc. will invoice the Town of Grand Chute monthly for services provided. All services provided under this Proposal Agreement would be in accordance with McMahon Associates, Inc.'s General Terms & Conditions, dated August 29, 2018.

Proposed Fee Schedule

Company Name: McMahon Associates, Inc.

Company Address: 1445 McMahon Drive | Neenah, WI 54956

Company Address: P.O. Box 1025 | Neenah, WI 54957-1025

Company Representative: Carl C. Sutter, P.E., CCS

Signature: 

Fee Breakdown:

Wisconsin Avenue (STH 96) Sidewalk Design Westhill Boulevard to Bluemound Drive (CTH AA)	
Item	Fee
Topo Survey	\$2,000
Regulatory and Permitting	\$500
Stormwater Management	\$500
Construction Plans and Specifications and Estimate	\$16,500
TOTAL PROJECT COST	\$19,500
Final Plans and Advertisement	Date: <u>April 29, 2020</u>

To indicate acceptance of this Proposal Agreement, please sign below and return one copy to our office.

Owner:

TOWN OF GRAND CHUTE

Outagamie County, Wisconsin

(Authorized Signature)

Date

Title

Witness:

Date

Engineer:

McMAHON ASSOCIATES, INC.

Neenah, Wisconsin



Carl C. Sutter, P.E., CCS
Senior Vice President E&I Division

November 12, 2019
Date

- Attachments: General Terms & Conditions
 Fee Schedule
 Reimbursable Expenses Schedule

W:\WP\PROPOSAL\M0032\19-19-00002\GRAND CHUTE (TOWN OF)\WISCONSIN AVE SIDEWALK DESIGN



McMAHON ASSOCIATES, INC. GENERAL TERMS & CONDITIONS

1. McMAHON ASSOCIATES, INC. (hereinafter referred to as 'McMAHON') will bill the Owner monthly with net payment due in 30-days. Past due balances shall be subject to a service charge at a rate of 1.0% per month. In addition, McMAHON may, after giving 48-hours notice, suspend service under any Agreement until the Owner has paid in full all amounts due for services rendered and expenses incurred. These expenses include service charges on past due invoices, collection agency fees and attorney fees incurred by McMAHON to collect all monies due McMAHON. McMAHON and Owner hereby acknowledge that McMAHON has and may exercise lien rights on subject property.
2. The stated fees and Scope Of Services constitute our best estimate of the fees and tasks required to perform the services as defined. This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. McMAHON will promptly inform the Owner in writing of such situations so changes in this Agreement can be negotiated, as required.
3. The stipulated fee is firm for acceptance by the Owner for 60-days from date of Agreement publication.
4. Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Owner's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.
5. Reimbursable expenses incurred by McMAHON in the interest of the project including, but not limited to, equipment rental will be billed to the Owner at cost plus 10% and sub-consultants at cost plus 12%. When McMAHON, subsequent to execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Owner has been notified and agrees to these costs.

6. McMAHON will maintain insurance coverage in the following amounts:

Worker's Compensation	Statutory
General Liability	
Bodily Injury - Per Incident / Annual Aggregate	\$1,000,000 / \$2,000,000
Automobile Liability	
Bodily Injury	\$1,000,000
Property Damage	\$1,000,000
Professional Liability Coverage	\$2,000,000

If the Owner requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Owner. McMAHON's liability to Owner for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract is limited to ten (10) times McMAHON's fee not to exceed to \$500,000.

7. The Owner agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Owner's purpose. All unresolved claims, disputes and other matters in question between the Owner and McMAHON shall be submitted to mediation, if an agreement cannot be reached by Owner and McMAHON.
8. Termination of this Agreement by the Owner or McMAHON shall be effective upon 7-days written notice to the other party. The written notice shall include the reasons and details for termination; payment is due as stated in paragraph 1. If the Owner defaults in any of the Agreements entered into between McMAHON and the Owner, or if the Owner fails to carry out any of the duties contained in these terms and conditions, McMAHON may, upon 7-days written notice, suspend its services without further obligation or liability to the Owner unless, within such 7-day period, the Owner remedies such violation to the reasonable satisfaction of McMAHON.
9. Re-use of any documents or AutoCAD representations pertaining to this project by the Owner for extensions of this project or on any other project shall be at the Owner's risk and the Owner agrees to defend, indemnify and hold harmless McMAHON from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the documents or AutoCAD representations by the Owner or by others acting through the Owner.
10. Purchase Orders - In the event the Owner issues a purchase order or other instrument related to the Engineer's services, it is understood and agreed that such document is for Owner's internal accounting purposes only and shall in no way modify, add to or delete any of the terms and conditions of this Agreement. If the Owner does issue a purchase order, or other similar instrument, it is understood and agreed that the Engineer shall indicate the purchase order number on the invoice(s) sent to the Owner.
11. McMAHON will provide all services in accordance with generally accepted professional practices. McMAHON will not provide or offer to provide services inconsistent with or contrary to such practices nor make any other warranty or guarantee, expressed or implied, nor to have any Agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, McMAHON will not accept those terms and conditions offered by the Owner in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.
12. McMAHON intends to serve as the Owner's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, approvals and other decisions made by McMAHON for the Owner are rendered on the basis of experience and qualifications, and represent our professional judgment. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action, in favor of a third party against either the Architect or McMAHON.
13. This Agreement shall not be construed as giving McMAHON the responsibility or authority to direct or supervise construction means, methods, techniques, sequence or procedures of construction selected by Contractors or Subcontractors, or the safety precautions and programs incident to the work of the Contractors or Subcontractors.
14. The Owner shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use by the Owner. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Owner. McMAHON shall have no responsibility for such issues or resulting damages.



FEE SCHEDULE | 2019

McMAHON ASSOCIATES, INC.

Issued: 01/02/2019 | Rv 04/11/2019

LABOR CLASSIFICATION	HOURLY RATE
Principal	\$167.00 - \$215.00
Senior Project Manager	\$167.00
Project Manager	\$138.00 - \$154.00
Senior Engineer	\$146.00 - \$154.00
Engineer	\$80.00 - \$136.00
Senior Engineering Technician	\$106.00 - \$116.00
Engineering Technician	\$75.00 - \$97.00
Senior Architect	\$157.00
Architect	\$110.00 - \$132.00
Senior Land Surveyor	\$107.00 - \$138.00
Land Surveyor	\$98.00
Land Surveyor Technician	\$77.00 - \$87.00
Surveyor Apprentice	\$55.00
Erosion Control Technician	\$75.00
Senior Hydrogeologist	\$167.00
Senior Ecologist	\$159.00
Environmental Scientist	\$80.00 - \$88.00
Senior G.I.S. Analyst	\$131.00
G.I.S. Analyst	\$84.00
Wetland Delineator	\$90.00
Senior Designer	\$114.00
Designer	\$74.00 - \$98.00
On-Site Project Representative	\$66.00
Plan Review	\$116.00
Certified Grant Specialist	\$117.00
Graphic Designer	\$87.00
Senior Administrative Assistant	\$84.00
Administrative Assistant	\$67.00
Intern	\$54.00
Professional Witness Services	\$305.00

This Fee Schedule is subject to revisions due to labor rate adjustments and interim staff or corporate changes.

**NEENAH, WISCONSIN
CORPORATE HEADQUARTERS**

Street Address:
1445 McMAHON DRIVE
NEENAH, WI 54956

Mailing Address:
P.O. BOX 1025
NEENAH, WI 54957-1025
Ph 920.751.4200 | Fax 920.751.4284

Email: MCM@MCMGRP.COM
Web: WWW.MCMGRP.COM

1700 HUTCHINS ROAD
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Email: McMAHON@MCMGRP.NET
Web: WWW.MCMGRP.COM

952 SOUTH STATE ROAD 2
VALPARAISO, IN 46385
Ph 219.462.7743 | Fax 219.464.8248
Email: MCM@MCMGRP-IN.COM
Web: WWW.MCMGRP.COM

REIMBURSABLE EXPENSES SCHEDULE | 2019

McMAHON ASSOCIATES, INC. Issued: 01/02/2019 | Rv 04/01/20 | Rv 04/11/2019

DESCRIPTION	RATE
REIMBURSABLE EXPENSES:	
Commercial Travel	1.1 of Cost
Delivery & Shipping	1.1 of Cost
Meals & Lodging	1.1 of Cost
Review & Submittal Fees	1.1 of Cost
Outside Consultants	1.12 of Cost
Photographs & Models	1.1 of Cost
Misc. Reimbursable Expenses & Project Supplies	1.1 of Cost
Terrestrial Laser Scanner	\$500.00/Day

REIMBURSABLE UNITS:	
Large Format Paper Copies:	
Black & White:	
▪ Up To 24" x 30"	\$0.60/Sheet
▪ 24" x 36"	\$0.70/Sheet
▪ 30" x 42"	\$1.00/Sheet
▪ 36" x 48"	\$1.35/Sheet
Color:	
▪ Color - 17" x 22"	\$5.00/sheet
▪ Color - 22" x 34"	\$10.00/sheet
▪ Color - 24" x 36"	\$10.00/Sheet
▪ Color - 36" x 48"	\$20.00/Sheet
Photocopy Charges - Black & White	\$0.07/Image
Photocopy Charges - Color / 8½" x 11"	\$0.45/Image
Photocopy Charges - Color / 8½" x 14" and 11" x 17"	\$0.75/Image
Mileage	\$.65/Mile
Mileage - Truck/Van	\$0.85/Mile
All-Terrain Vehicle	\$60.00/Day
Global Positioning System (GPS)	\$21.00/Hour
Global Positioning System (GPS) Mobilization	\$100/Each
Hand-Held Global Positioning System (GPS)	\$15.00/Hour
Robotic Total Station	\$20.00/Hour
Survey Hubs	\$0.40/Each
Survey Lath	\$0.65/Each
Survey Paint	\$4.50/Can
Survey Ribbon	\$2.00/Roll
Survey Rebars - 1¼"	\$10.00/Each
Survey Rebars - ¾"	\$3.00/Each
Survey Rebars - 5/8"	\$2.50/Each
Survey Iron Pipe - 1"	\$2.75/Each
Survey Plastic or Fiberglass Fence Post - 1"	\$2.75/Each
Survey Steel Fence Post - 1"	\$4.25/Each
Control Spikes	\$1.00/Each

Services subcontracted will be billed to the Owner at invoice cost plus 12%.

Use of special equipment, such as computers, television and sewer cleaning devices, soil density testers, flow meters, samplers, dippers, etc., will be charged to the project per the standard Equipment Rate Schedule, which is available upon request.

**NEENAH, WISCONSIN
CORPORATE HEADQUARTERS**

Street Address:
1445 McMAHON DRIVE
NEENAH, WI 54956

Mailing Address:
P.O. BOX 1025
NEENAH, WI 54957-1025

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Email: MCMAHON@MCMGRP.NET
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VALPARAISO, IN 46385

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Web: WWW.MCMGRP.COM



AGENDA REQUEST
November 19 2019

TOPIC: Approve Change Order #2 for N. McCarthy Road reconstruction, Project #2019-05A and Fox Cities Champion Center Phase 2 street and utility construction, Project #2019-05B increasing the amount \$32,703.91.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Karen M. Heyrman, P.E. <i>Kmh</i>

ISSUE: Improvements are planned to urbanize N. McCarthy Road from W. Brookview Drive to W. Capitol Drive and to construct N. Silverspring Drive and Champion Drive from CTH GV to N. McCarthy Road under multiple contracts in 2019. Champion Drive, N. Silverspring Drive, and N. McCarthy Road between CTH GV and STH 15 need to be complete to coincide with the opening of the Community First Champion Center Fox Cities.

BACKGROUND/ANALYSIS: The attached change order #2 includes water adjustments or additional work on N. McCarthy Road and GV as well as utility adjustments, additional grading, and pavement marking, on Champion Drive and N. Silverspring Drive. A work change directive was given to the contractor to complete the work to keep the project on schedule. All work, with the exception of the trail on Champion Drive, is complete and the road is open to traffic.

RECOMMENDATION: Staff recommends approval of Change Order #2 for N. McCarthy Road reconstruction, Project #2019-05A and Fox Cities Champion Center Phase 2 street and utility construction, Project #2019-05B increasing the amount \$32,703.91.

FISCAL IMPACT: OTHER FUNDING, TID 4, San 1

ATTACHMENTS: Contract 2019-05A/2019-05B Change Order #2.

**SECTION 00 63 63 Change Order
No. 2**

Date of Issuance: November 11, 2019 Effective Date: May 8, 2019

Project: #2019-05A/#2019-05B	Owner: Town of Grand Chute	Owner's Contract No.: 1
Contract: N McCarthy Rd Recon./F.C. Champion Center – Phase 2		Date of Contract: May 8, 2019
Contractor: PTS Contractors, Inc.		Engineer's Project No.: 1374-10-18

The Contract Documents are modified as follows upon execution of this Change Order:

Description:
Modification to Contract due to Additional Work

Attachments (list documents supporting change):

Bid Schedule with Change Order Items (8 sheets)
Correspondence from Contractor (12 sheets)

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$1,352,593.51	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Substantial completion (days or date): October 1, 2019 Ready for final payment (days or date): October 1, 2019
Increase from previously approved Change Orders No. 1 to No. 1: \$68,961.99	[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____: Substantial completion (days): n/a Ready for final payment (days): n/a
Contract Price prior to this Change Order: \$1,421,555.50	Contract Times prior to this Change Order: Substantial completion (days or date): October 1, 2019 Ready for final payment (days or date): October 1, 2019
Increase of this Change Order: \$32,703.91	Increase of this Change Order: Substantial completion (days or date): June 1, 2020 Ready for final payment (days or date): June 1, 2020
Contract Price incorporating this Change Order: \$1,454,259.41	Contract Times with all approved Change Orders: Substantial completion (days or date): June 1, 2020 Ready for final payment (days or date): June 1, 2020

RECOMMENDED:
By: [Signature] MAOR IV
Engineer (Authorized Signature)
Date: 11/11/2019
Approved by Funding Agency (if applicable): _____

ACCEPTED:
By: _____
Owner (Authorized Signature)
Date: _____

ACCEPTED:
By: [Signature]
Contractor (Authorized)
Date: 11/13/2019

Date: _____

Scott Harrig

From: Branden Strayer <bstrayer@ptscontractors.net>
Sent: Thursday, June 13, 2019 3:56 PM
To: Scott Harrig
Cc: Karen Heyrman (Karen.Heyrman@grandchute.net)
Subject: RE: Project #2019-05A/#2019-05B Change Order 1
Attachments: doc20190613154630.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Attached is signed change order for roadway.

My cost for pumping I would like to see is lump sum \$4000 for dewatering. This is justification just on fuel that's all I want to cover.

My small generator burns 1.5 Gallons of fuel per hour at 24hrs/day with price of fuel at \$3/Gallon is \$108 dollars per day.

My bigger generator burns 3.5 gallons of fuel per hour at 24hrs/day with price of fuel at \$3/Gallon is \$252 dollars per day.

I will settle on this as a lump sum for rest of job as no one has really kept track of this, it will make change order easy as well.

Branden Strayer

PTS Contractors

O: 920-468-5217
C: 920-213-0343
F: 920-468-4087

From: Scott Harrig [<mailto:sharrig@mach-iv.com>]
Sent: Thursday, June 13, 2019 1:33 PM
To: Branden Strayer <bstrayer@ptscontractors.net>
Cc: Karen Heyrman (Karen.Heyrman@grandchute.net) <Karen.Heyrman@grandchute.net>
Subject: Project #2019-05A/#2019-05B Change Order 1

Branden,

Attached is Change Order 1. This will go to the Town Board on June 18th. Let me know if you have any questions. The signed copy will need to be back to Town today.

Will you need a work change directive in the meantime til Board approval?

Scott Harrig, P.E.

PTS CONTRACTORS, INC.

4075 EATON ROAD, GREEN BAY, WI 54311-9340
(920) 468-5217 OFFICE (920) 468-4087 FAX

Date: July 2019

**Subject: Lower Water Services to accommodate new storm sewer
McCarthy Road South of CTH GV
Town of Grand Chute WI**

Total for all 6 services lowered when replacing them

		Quantity	Unit Price	Total
1 Cat 325 Excavator	HR	3	\$ 139.06	\$ 417.18
2 Excavator With Compactor	HR	3	\$ 112.21	\$ 336.63
3 Wheel Loader	HR	3	\$ 83.68	\$ 251.04
4 Job Van with Tools	HR	3	\$ 50.85	\$ 152.55
5 Generator	HR	0	\$ 32.64	\$ -
6 Quad Axle Dump Truck w/ Driver (If Necessary)	HR	0	\$ 100.00	\$ -
7 Skid Steer	HR	3	\$ 50.50	\$ 151.50
8 Foreman	HR	3	\$ 91.93	\$ 275.79
9 Operator	HR	3	\$ 87.10	\$ 261.30
10 Operator	HR	3	\$ 87.10	\$ 261.30
11 Pipelayer	HR	3	\$ 69.42	\$ 208.26
12 Topman	HR	3	\$ 68.53	\$ 205.59
13 Road Gravel	CY	33.3	\$ 23.00	\$ 765.90
14	CY	0	\$ -	\$ -
15	HR	0	\$ -	\$ -

Total Equipment and Labor

\$ 3,287.04

1/2 hour for each service lowered quantity of 6 service
5.55 cy extra gravel for each service quantity of 6 services
3' extra depth by 10' long

PTS CONTRACTORS, INC.

4075 EATON ROAD, GREEN BAY, WI 54311-9340
(920) 468-5217 OFFICE (920) 468-4087 FAX

Date: July 11, 2019

**Subject: Install 3 - 22.5 deg bends extra to extend watermain.
Extending 55' 12" Watermain at CTH GV
Town of Grand Chute WI**

		Quantity	Unit Price	Total
1 Komatsu 490 Excavator	HR	1.50	\$ 188.60	\$ 282.90
2 Excavator With Compactor	HR	1.50	\$ 185.62	\$ 278.43
3 Wheel Loader	HR	1.50	\$ 83.68	\$ 125.52
4 Job Van with Tools	HR	1.50	\$ 50.85	\$ 76.28
5 Generator 45MQ	HR	0.00	\$ 43.10	\$ -
6 3" Pump	HR	0.00	\$ 10.98	\$ -
7 Skid Steer	HR	1.50	\$ 50.76	\$ 76.14
8 Foreman	HR	1.50	\$ 91.93	\$ 137.90
9 Operator	HR	1.50	\$ 87.10	\$ 130.65
10 Operator	HR	1.50	\$ 87.10	\$ 130.65
11 Pipelayer	HR	1.50	\$ 69.42	\$ 104.13
12 Topman	HR	1.50	\$ 68.53	\$ 102.80
13 22.5 Deg MJ bends with ACC for C-900 Pipe	EA	3.00	\$ 517.65	\$ 1,552.95
14	EA	0.00	\$ 125.00	\$ -
15	HR	0.00	\$ -	\$ -
Total Equipment and Labor				\$ 2,998.34

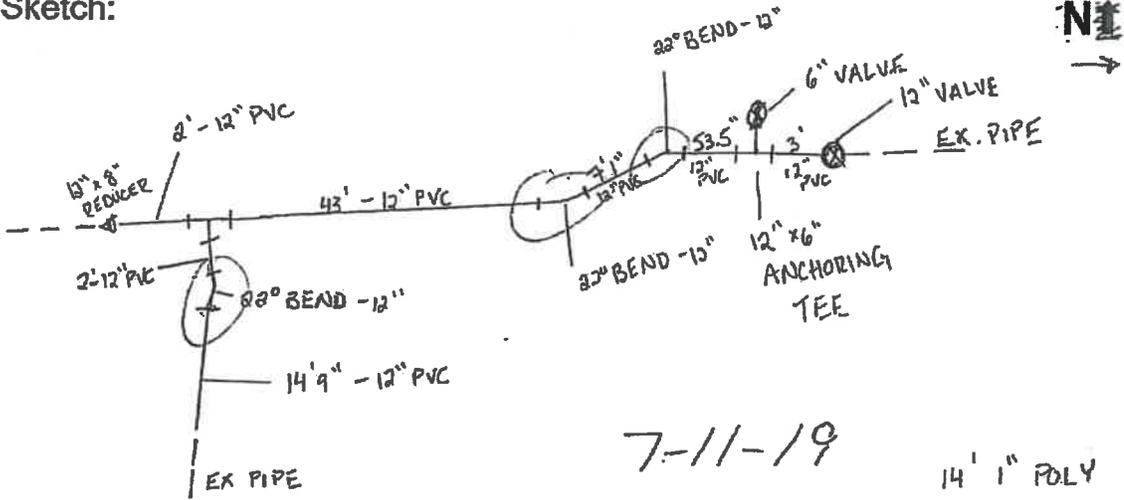
See attached field notes this watermain was supposed to be run straight out was not possible with conditions in field.

DAILY INSPECTION REPORT

Used - 3 12" 20' Bends Vaid Fire

Quantities:

Daily Sketch:



Major Deliveries:

Visitors:

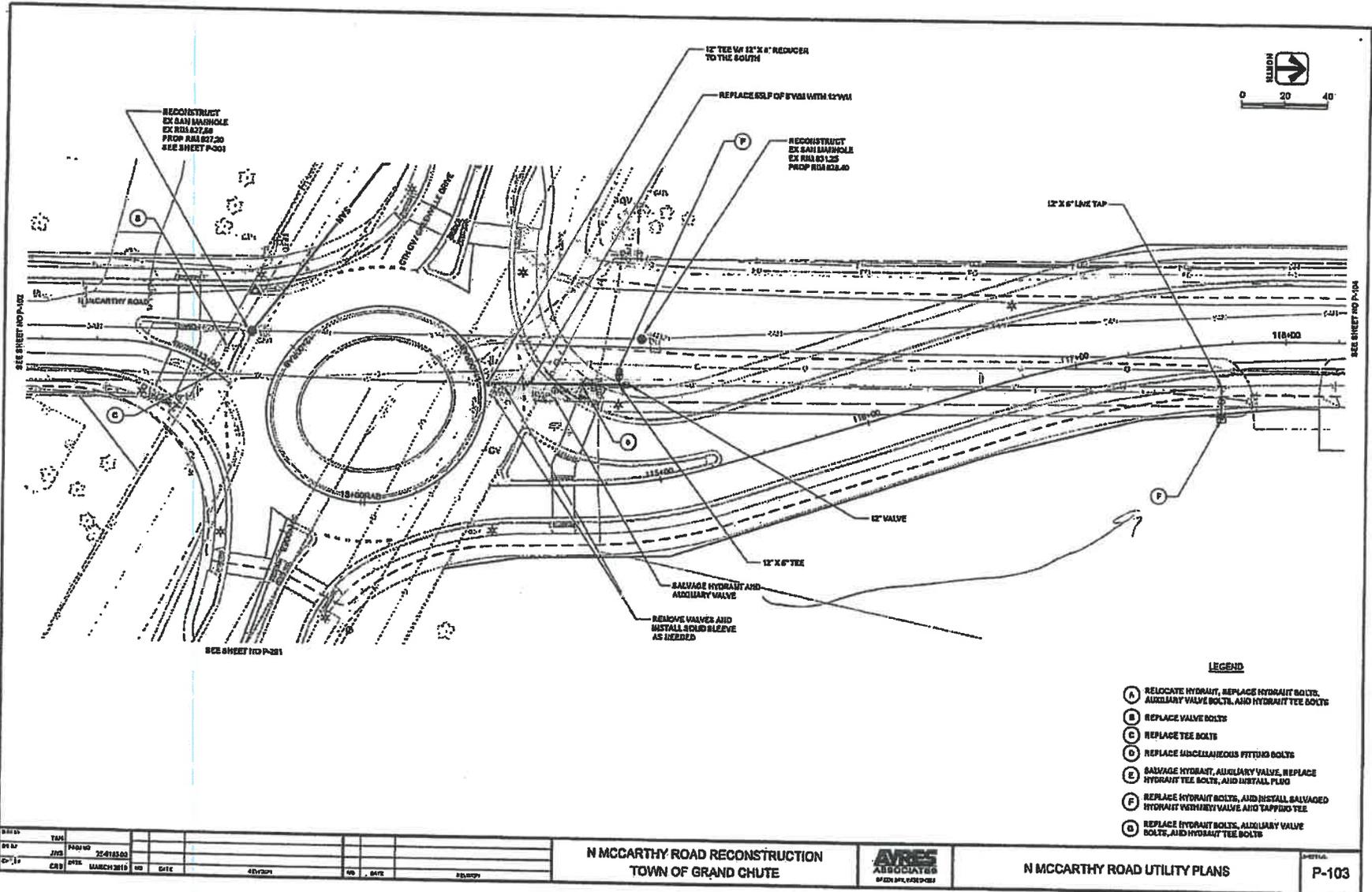
Phone Calls:

Total Contract Days:

Rain Days:

Contract Days Used:

Signed:



- LEGEND**
- (A) RELOCATE HYDRANT, REPLACE HYDRANT BOLTS, AUXILIARY VALVE BOLTS, AND HYDRANT TEE BOLTS
 - (B) REPLACE VALVE BOLTS
 - (C) REPLACE TEE BOLTS
 - (D) REPLACE MISCELLANEOUS FITTING BOLTS
 - (E) SALVAGE HYDRANT, AUXILIARY VALVE, REPLACE HYDRANT TEE BOLTS, AND INSTALL PLUG
 - (F) REPLACE HYDRANT BOLTS, AND INSTALL SALVAGED HYDRANT TEE BOLTS, AND TAPPIING TEE
 - (G) REPLACE HYDRANT BOLTS, AUXILIARY VALVE BOLTS, AND HYDRANT TEE BOLTS

DATE	TIME	NO. 1	NO. 2	NO. 3	NO. 4	NO. 5	NO. 6	NO. 7	NO. 8	NO. 9	NO. 10	NO. 11	NO. 12	NO. 13	NO. 14	NO. 15	NO. 16	NO. 17	NO. 18	NO. 19	NO. 20	
03/17	11:00																					
DATE	TIME	NO. 1	NO. 2	NO. 3	NO. 4	NO. 5	NO. 6	NO. 7	NO. 8	NO. 9	NO. 10	NO. 11	NO. 12	NO. 13	NO. 14	NO. 15	NO. 16	NO. 17	NO. 18	NO. 19	NO. 20	
03/17	11:00																					

**N MCCARTHY ROAD RECONSTRUCTION
TOWN OF GRAND CHUTE**



N MCCARTHY ROAD UTILITY PLANS

P-103

PTS CONTRACTORS, INC.

4075 EATON ROAD, GREEN BAY, WI 54311-9340
(920) 468-5217 OFFICE (920) 468-4087 FAX

Date: July 2019

**Subject: Shut off water service Michels ripped out
McCarthy Road South of CTH GV
Town of Grand Chute WI**

		Quantity	Unit Price	Total
1 Cat 325 Excavator	HR	3	\$ 139.06	\$ 417.18
2 Excavator With Compactor	HR	3	\$ 112.21	\$ 336.63
3 Wheel Loader	HR	0	\$ 83.68	\$ -
4 Job Van with Tools	HR	0	\$ 50.85	\$ -
5 Generator	HR	3	\$ 43.10	\$ 129.30
6 3" Electric Pump	HR	3	\$ 10.98	\$ 32.94
7 Skid Steer	HR	3	\$ 50.76	\$ 152.28
8 Foreman	HR	3	\$ 91.93	\$ 275.79
9 Operator	HR	3	\$ 87.10	\$ 261.30
10 Operator	HR	0	\$ 87.10	\$ -
11 Pipelayer	HR	3	\$ 69.42	\$ 208.26
12 Topman	HR	3	\$ 68.53	\$ 205.59
13 Road Gravel	CY	0	\$ 23.00	\$ -
14	CY	0	\$ -	\$ -
15	HR	0	\$ -	\$ -

Total Equipment and Labor

\$ 2,019.27

Michels pulled out a water service while digging down for a gas tap.
Pulled copper out of corp on the main. PTS dug up at the main and closed the corp.
Mike from Grand Chute water was present.

PTS CONTRACTORS, INC.

4075 EATON ROAD, GREEN BAY, WI 54311-9340
(920) 468-5217 OFFICE (920) 468-4087 FAX

Date: September 30, 2019

**Subject: Adjust Structures Installed by DeNoble
Silver Spring and Champion
Town of Grand Chute WI**

		Quantity	Unit Price	Total
1 John Deere 60 Excavator	HR	5.00	\$ 188.60	\$ 943.00
2 Excavator With Compactor	HR	0.00	\$ 185.62	\$ -
3 Wheel Loader	HR	0.00	\$ 83.68	\$ -
4 Job Van with Tools	HR	5.00	\$ 50.85	\$ 254.25
5 Generator 45MQ	HR	0.00	\$ 43.10	\$ -
6 3" Pump	HR	0.00	\$ 10.98	\$ -
7 Skid Steer	HR	5.00	\$ 50.76	\$ 253.80
8 Foreman	HR	5.00	\$ 91.93	\$ 459.65
9 Operator	HR	0.00	\$ 87.10	\$ -
10 Operator	HR	0.00	\$ 87.10	\$ -
11 Laborer	HR	5.00	\$ 68.53	\$ 342.65
12 Laborer	HR	5.00	\$ 68.53	\$ 342.65
13 Adjustment Rings	EA	6.00	\$ 100.00	\$ 600.00
14	EA	0.00	\$ -	\$ -
15	HR	0.00	\$ -	\$ -
Total Equipment and Labor				\$ 3,196.00

PTS CONTRACTORS, INC.

4075 EATON ROAD, GREEN BAY, WI 54311-9340
(920) 468-5217 OFFICE (920) 468-4087 FAX

Date: 10/10/2019

Subject: Re-Fine Grade
Champion Dr and Silver Spring DR.
Town of Grand Chute WI

	Quantity	Unit Price	Total
1 Re Fine Grade Due to Wet Base	LS 1	\$ 5,873.45	\$ 5,873.45
Total Equipment and Labor			\$ 5,873.45

PTS CONTRACTORS, INC.

4075 EATON ROAD, GREEN BAY, WI 54311-9340
(920) 468-5217 OFFICE (920) 468-4087 FAX

Date: October 24, 2019

**Subject: Tuckpoint Structures Installed by DeNoble
Silver Spring and Champion
Town of Grand Chute WI**

		Quantity	Unit Price	Total
1 John Deere 60 Excavator	HR	0.00	\$ 188.60	\$ -
2 Excavator With Compactor	HR	0.00	\$ 185.62	\$ -
3 Wheel Loader	HR	0.00	\$ 83.68	\$ -
4 Job Van with Tools	HR	6.00	\$ 50.85	\$ 305.10
5 Generator 45MQ	HR	0.00	\$ 43.10	\$ -
6 3" Pump	HR	0.00	\$ 10.98	\$ -
7 Skid Steer	HR	0.00	\$ 50.76	\$ -
8 Foreman	HR	6.00	\$ 91.93	\$ 551.58
9 Operator	HR	0.00	\$ 87.10	\$ -
10 Laborer	HR	5.00	\$ 68.53	\$ 342.65
11 Laborer	HR	5.00	\$ 68.53	\$ 342.65
12 Laborer	HR	5.00	\$ 68.53	\$ 342.65
13	EA	0.00	\$ -	\$ -
14	EA	0.00	\$ -	\$ -
15	HR	0.00	\$ -	\$ -
Total Equipment and Labor				\$ 1,884.63

PTS CONTRACTORS, INC.

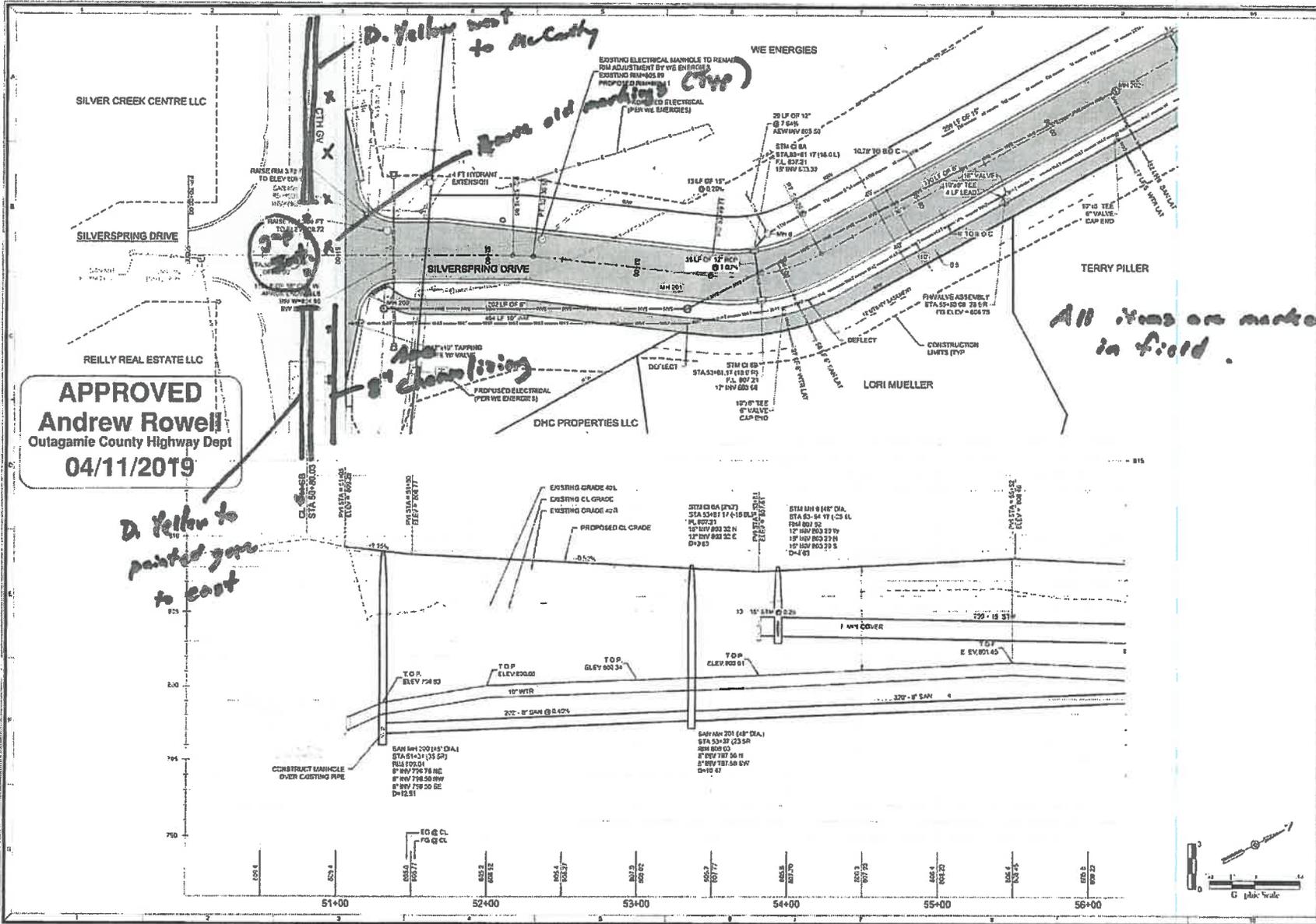
4075 EATON ROAD, GREEN BAY, WI 54311-9340
(920) 468-5217 OFFICE (920) 468-4087 FAX

Date: 10/26/2019

Subject: Additional Pavement Marking
CTH GV and Silver Spring
Town of Grand Chute WI

	Quantity	Unit Price	Total
1 Additional Pavement Marking	LS 1	\$ 3,755.00	\$ 3,755.00
Total Equipment and Labor			\$ 3,755.00

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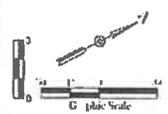
APPROVED
Andrew Rowell
 Outagamie County Highway Dept
 04/11/2019

*D. Yellow to
 painted zone
 to east*

MACH
 ENGINEERING - SURVEYING - ENVIRONMENTAL
 2220 Schaefer Court Green Bay, WI 54303
 PH: 920-569-5765, Fax: 920-569-5767
 www.mach-wi.com

TOWN OF GRAND CHUTE
**FOX CITIES CHAMPION
 CENTER PHASE 2**
 PNP SILVERSPRING DRIVE

DATE: 04-11-2019	DRAWING NUMBER: 000
DRAWN BY: BAW	CHECKED BY: JMC
PROJECT NO: 1374-10-18	SHEET NUMBER: 12
REVISION DESCRIPTION	NO



PTS CONTRACTORS, INC.

4075 EATON ROAD, GREEN BAY, WI 54311-9340
(920) 468-5217 OFFICE (920) 468-4087 FAX

Date: November 8, 2019

**Subject: Grading and Leveling WE Energies
Champion and Silver Spring Drive
Town of Grand Chute WI**

		Quantity	Unit Price	Total
1 Mobilization	LS	1	\$ 992.18	\$ 992.18
2 Level Spoils (WE Energies)	LS	1	\$ 2,520.00	\$ 2,520.00
3 Export - Surplus Material From Trail	CY	225	\$ 9.68	\$ 2,178.00
4	HR	10	\$ -	\$ -
5	HR	10	\$ -	\$ -
6	HR	10	\$ -	\$ -
7	HR	10	\$ -	\$ -
8	HR	10	\$ -	\$ -
9	HR	10	\$ -	\$ -
10	HR	10	\$ -	\$ -
11	HR	10	\$ -	\$ -
12	HR	10	\$ -	\$ -
13	CY	70	\$ -	\$ -
14	CY	0	\$ -	\$ -
15	HR	0	\$ -	\$ -
Total Equipment and Labor				\$ 5,690.18

**Proposal Schedule No. 1-A
Sanitary Sewer
N McCarthy Road Reconstruction
(South Limits of Project to STA 122+75)**

Item	Quantity	Unit	Item Description	Price per Unit	Total
1-A- 1	500	L.F.	8" Diameter SDR 26 PVC Sanitary Sewer on GV	\$ 93.00	\$ 46,500.00
1-A- 2	40	L.F.	8" Diameter SDR 35 PVC Sanitary Sewer on Champion Drive	\$ 242.00	\$ 9,680.00
1-A- 3	60.74	V.F.	4' Diameter Sanitary Manhole	\$ 329.00	\$ 19,983.46
1-A- 4	1	EA.	Connect to Existing Sanitary Manhole	\$ 3,628.00	\$ 3,628.00
1-A- 5	13	V.F.	Inside Drop Entrance	\$ 282.00	\$ 3,666.00
1-A- 6	16.24	V.F.	Outside Drop Entrance	\$ 525.00	\$ 8,526.00
1-A- 7	10	EA.	Sanitary Manhole Casting	\$ 544.00	\$ 5,440.00
1-A- 8	2	EA.	Adjust Sanitary Manhole Casting	\$ 1,705.00	\$ 3,410.00
1-A- 9	5	EA.	Reconstruct Sanitary Manhole Rom	\$ 3,568.00	\$ 17,840.00
1-A- 10	8	EA.	External Chimney Seals	\$ 606.00	\$ 4,848.00
TOTAL FOR SCHEDULE NO. 1-A					\$ 123,521.46

**Proposal Schedule No. 1-B
Watermain
N McCarthy Road Reconstruction
(South Limits of Project to STA 122+75)**

Item	Quantity	Unit	Item Description	Price per Unit	Total	Change Order 1 6/13/2019		Change Order 2 11/11/2019	
						Quantity	Total	Quantity	Total
1-B- 1	3	EA.	Hydrant Relocation and Bolt Replacement, Including Valve and Tee Bolts	\$ 5,795.00	\$ 17,385.00	0	0.00	0	0.00
1-B- 2	10	EA.	Replace Valve Bolts	\$ 3,477.00	\$ 34,770.00	0	0.00	0	0.00
1-B- 3	4	EA.	Replace Tee Bolts	\$ 3,477.00	\$ 13,908.00	0	0.00	0	0.00
1-B- 4	4	EA.	Replace Watermain Fitting Bolts	\$ 3,477.00	\$ 13,908.00	0	0.00	0	0.00
1-B- 5	2	EA.	Salvage Hydrant and Auxiliary Valve, including Tee Bolt Replacement	\$ 5,215.00	\$ 10,430.00	0	0.00	0	0.00
1-B- 6	3	EA.	Reinstall Salvaged Hydrant and Bolt Replacement	\$ 5,215.00	\$ 15,645.00	0	0.00	0	0.00
1-B- 7	2	EA.	Hydrant Bolt Replacement, including Tee and Valve Bolts	\$ 4,636.00	\$ 9,272.00	0	0.00	0	0.00
1-B- 8	1	EA.	Salvage Hydrant and Auxiliary Valve	\$ 2,318.00	\$ 2,318.00	0	0.00	0	0.00
1-B- 9	395	L.F.	1" Diameter DR9 HDPE Water Service	\$ 100.00	\$ 39,500.00	0	0.00	0	0.00
1-B- 10	5	EA.	Connect to Existing Water Main	\$ 3,150.00	\$ 15,750.00	0	0.00	0	0.00
1-B- 11	2	EA.	6" Plug	\$ 274.00	\$ 548.00	0	0.00	0	0.00
1-B- 12	1	EA.	8" Cap	\$ 365.00	\$ 365.00	0	0.00	0	0.00
1-B- 13	1	EA.	8" x 6" Live Tap	\$ 3,968.00	\$ 3,968.00	0	0.00	0	0.00
1-B- 14	1	EA.	12" x 6" Live Tap	\$ 4,077.00	\$ 4,077.00	0	0.00	0	0.00
1-B- 15	1	EA.	12" x 8" Live Tap	\$ 4,579.00	\$ 4,579.00	0	0.00	0	0.00
1-B- 16	1	EA.	12" x 6" Tee	\$ 681.00	\$ 681.00	0	0.00	0	0.00
1-B- 17	1	EA.	12" Tee	\$ 858.00	\$ 858.00	0	0.00	0	0.00
1-B- 18	1	EA.	6" Gate Valve and Box	\$ 1,250.00	\$ 1,250.00	0	0.00	0	0.00
1-B- 19	2	EA.	12" Gate Valve and Box	\$ 2,760.00	\$ 5,520.00	0	0.00	0	0.00
1-B- 20	1	EA.	12" x 8" Reducer	\$ 447.00	\$ 447.00	0	0.00	0	0.00
1-B- 21	2	EA.	Remove Existing Valve	\$ 290.00	\$ 580.00	0	0.00	0	0.00
1-B- 22	3	EA.	12" Sleeve	\$ 1,035.00	\$ 3,105.00	0	0.00	0	0.00
1-B- 23	65	L.F.	6" PVC Watermain	\$ 100.00	\$ 6,500.00	0	0.00	0	0.00
1-B- 24	80	L.F.	8" PVC Watermain	\$ 116.00	\$ 9,280.00	0	0.00	0	0.00
1-B- 25	65	L.F.	12" PVC Watermain	\$ 176.00	\$ 11,440.00	0	0.00	0	0.00
1-B- 26	96	S.F.	2" Trench Insulation	\$ 4.50	\$ 432.00	0	0.00	0	0.00
1-B- 27	0	LS	Lower Water Service on McCarthy	\$ 3,287.04	\$ 0.00	0	0.00	1	3,287.04
1-B- 28	0	LS	Install 22.5 Degree Bends Extend 12" on CTH GV	\$ 2,998.34	\$ 0.00	0	0.00	1	2,998.34
1-B- 29	0	LS	Shut off Water Service Michels Ripped Out	\$ 2,019.27	\$ 0.00	0	0.00	1	2,019.27
TOTAL FOR SCHEDULE NO. 1-B					\$ 226,516.00		0.00		8,304.65

**Proposal Schedule No. 1-C
Sanitary Sewer
Fox Cities Champion Center - Phase 2**

Item	Quantity	Unit	Item Description	Price per Unit	Total
1-C- 1	972	L.F.	8" Diameter SDR 35 PVC Sanitary Sewer	\$ 74.00	\$ 71,928.00
1-C- 2	4	EA.	8"x6" PVC Service Branches	\$ 229.00	\$ 916.00
1-C- 3	205	L.F.	6" Diameter SDR 35 PVC Sewer Service	\$ 75.00	\$ 15,375.00
1-C- 4	59.8	V.F.	4' Diameter Sanitary Manhole	\$ 348.00	\$ 20,810.40
1-C- 5	5	EA.	Manhole Casting NF-1550-B	\$ 544.00	\$ 2,720.00
1-C- 6	5	EA.	Cretex Internal Chimney Seal	\$ 455.00	\$ 2,275.00
1-C- 7	2	EA.	Reconstruct Existing Sanitary Manhole	\$ 2,275.00	\$ 4,550.00
TOTAL FOR SCHEDULE NO. 1-C					\$ 118,574.40

**Proposal Schedule No. 1-D
Watermain
Fox Cities Champion Center - Phase 2**

Item	Quantity	Unit	Item Description	Price per Unit	Total
1-D- 1	2	EA.	10"x6" Tapping Tee and Valve	\$ 4,137.00	\$ 8,274.00
1-D- 2	1	EA.	12"x10" Tapping Tee and Valve	\$ 5,805.00	\$ 5,805.00
1-D- 3	156	L.F.	6" Diameter DR 18 PVC Water Service	\$ 76.00	\$ 11,856.00
1-D- 4	1,365	L.F.	10" Diameter DR 18 PVC Watermain	\$ 53.00	\$ 72,345.00
1-D- 5	12	L.F.	6" Diameter Hydrant Lead	\$ 78.00	\$ 936.00
1-D- 6	1	EA.	Relocate Existing Hydrant	\$ 1,890.00	\$ 1,890.00
1-D- 7	1	EA.	Hydrants (7.5' Bury)	\$ 4,143.00	\$ 4,143.00
1-D- 8	1	EA.	4' Hydrant Extension	\$ 1,798.00	\$ 1,798.00
1-D- 9	4	EA.	6" Gate Valves and Boxes	\$ 1,250.00	\$ 5,000.00
1-D- 10	4	EA.	10" Gate Valves and Boxes	\$ 2,385.00	\$ 9,540.00
1-D- 11	1	L.S.	Watermain Fittings	\$ 6,643.00	\$ 6,643.00
TOTAL FOR SCHEDULE NO. 1-D					\$ 128,230.00

**Proposal Schedule No. 1-E
Storm Sewer
Fox Cities Champion Center - Phase 2**

Item	Quantity	Unit	Item Description	Price per Unit	Total
1-E- 1	324	L.F.	12" Diameter Storm Sewer	\$ 55.00	\$ 17,820.00
1-E- 2	430	L.F.	15" Diameter Storm Sewer	\$ 48.00	\$ 20,640.00
1-E- 3	827	L.F.	27" Diameter Storm Sewer	\$ 63.00	\$ 52,101.00
1-E- 4	4.6	V.F.	4' Diameter Storm Manhole	\$ 275.50	\$ 1,267.30
1-E- 5	28.3	V.F.	5' Diameter Storm Manhole	\$ 467.00	\$ 13,216.10
1-E- 6	6	EA.	Manhole Casting NF R-1550-B	\$ 526.00	\$ 3,156.00
1-E- 7	8	EA.	2'x3' Storm Inlet	\$ 1,115.00	\$ 8,920.00
1-E- 8	8	EA.	Inlet Casting NF R-3067	\$ 725.00	\$ 5,800.00
1-E- 9	8	EA.	Storm Inlet Stub Drain (as ordered)	\$ 715.00	\$ 5,720.00
1-E- 10	4	EA.	12" Metal Apron End Wall w/ Trash Guard	\$ 320.00	\$ 1,280.00
1-E- 11	2	EA.	15" Metal Apron End Wall w/ Trash Guard	\$ 360.00	\$ 720.00
1-E- 12	110	LF	18" Corrugated Metal Culvert Pipe	\$ 44.00	\$ 4,840.00
1-E- 13	2	EA.	18" Metal Apron End Wall	\$ 195.00	\$ 390.00
TOTAL FOR SCHEDULE NO. 1-E					\$ 135,870.40

**Proposal Schedule No. 1-F
Roadway
Fox Cities Champion Center - Phase 2**

Item	Quantity	Unit	Item Description	Unit Price	Total	Change Order 1 6/13/2019		Change Order 2 11/11/2019	
						Quantity	Total	Quantity	Total
1-F- 1	1	L.S.	Demolition - Remove We Energies Driveway, Culverts, Fence, Clear & Grub	\$ 5,135.00	\$ 5,135.00	0	0.00	0	0.00
1-F- 2	1	L.S.	Excavation and Grading (Estimated 7,030 CY)	\$ 24,002.00	\$ 24,002.00	0	0.00	0	0.00
1-F- 3	1	L.S.	Import Fill (Estimated 10,600 CY)	\$ 101,235.00	\$ 101,235.00	-0.419	-42,417.47	0	0.00
1-F- 4	1	L.S.	Wetland Creation Area - Strip Topsoil, Grade, Place Topsoil From Wetland Fill Area, Seed and Mulch Cover Crop	\$ 5,420.00	\$ 5,420.00	0	0.00	0	0.00
1-F- 5	4,550	Ton	Crushed Aggregate Base Course, 1 1/4" Dense	\$ 12.35	\$ 56,192.50	0	0.00	0	0.00
1-F- 6	2,660	Ton	Crushed Aggregate Base Course, 3" Dense	\$ 11.90	\$ 31,654.00	-2,660	-31,654.00	0	0.00
1-F- 7	319	L.F.	18" Concrete Curb and Gutter	\$ 23.90	\$ 7,624.10	0	0.00	0	0.00
1-F- 8	4,669	L.F.	30" Concrete Curb and Gutter	\$ 12.75	\$ 59,529.75	0	0.00	0	0.00
1-F- 9	317	L.F.	30" Concrete Driveway Gutter	\$ 20.75	\$ 6,577.75	0	0.00	0	0.00
1-F- 10	790	S.F.	Concrete Ramp	\$ 7.25	\$ 5,727.50	0	0.00	0	0.00
1-F- 11	60	S.F.	ADA Detectable Warning Field	\$ 36.50	\$ 2,190.00	0	0.00	0	0.00
1-F- 12	1,400	Ton	HMA Pavement Binder Course Type 3 MT 58-28S	\$ 66.20	\$ 92,680.00	0	0.00	0	0.00
1-F- 13	1,110	Ton	HMA Pavement Surface Course Type 5 MT 58-28S	\$ 66.45	\$ 73,759.50	0	0.00	0	0.00
1-F- 14	435	Ton	HMA Pavement Walking Trail Type 4 LT 58-28S	\$ 83.55	\$ 36,344.25	0	0.00	0	0.00
1-F- 15	1	L.S.	Pavement Striping	\$ 5,715.00	\$ 5,715.00	0	0.00	0	0.00
1-F- 16	1,500	Ton	Excavation Below Subgrade and Replace with Breaker Run (as ordered)	\$ 15.40	\$ 23,100.00	0	0.00	0	0.00
1-F- 17	6,225	S.Y.	Geotextile Fabric, Type SAS	\$ 1.30	\$ 8,092.50	-5,000	-6,500.00	0	0.00
1-F- 18	1	L.S.	Re-Spread Salvaged Topsoil, 4" Thick (Estimated 18,170 SY)	\$ 12,900.00	\$ 12,900.00	0	0.00	0	0.00
1-F- 19	10	EA.	Boulder Protection at We Energies Substation Perimeter (Minimum 2 Ft. Diameter)	\$ 520.00	\$ 5,200.00	0	0.00	0	0.00
1-F- 20	4	EA.	18"X18" OM4-3 Red Diamond Sign	\$ 415.00	\$ 1,660.00	0	0.00	0	0.00
1-F- 21	1	LS	Traffic Control	\$ 32,965.00	\$ 32,965.00	0	0.00	0	0.00
1-F- 22	4	EA.	30"x30" R1-1 Stop Sign	\$ 468.00	\$ 1,872.00	0	0.00	0	0.00
1-F- 23	0	Ton	Crushed Aggregate Base Course, 3" Dense	\$ 11.80	\$ 0.00	11,530	136,054.00	0	0.00
1-F- 24	0	SY	Geogrid, Type TerraGrid RX1200	\$ 2.19	\$ 0.00	6,155	13,479.45	0	0.00
1-F- 25	0	LS	Dewatering	\$ 4,000.00	\$ 0.00	0	0.00	1	4,000.00
1-F- 26	0	LS	CTH GV Pavement Markings	\$ 3,755.00	\$ 0.00	0	0.00	1	3,755.00
1-F- 27	0	LS	Tuck Point DeNoble Structures	\$ 1,884.63	\$ 0.00	0	0.00	1	1,884.63
1-F- 28	0	LS	Adjust DeNoble Structures	\$ 3,196.00	\$ 0.00	0	0.00	1	3,196.00
1-F- 29	0	LS	Re Fine Grade Due to Wet Base	\$ 5,873.45	\$ 0.00	0	0.00	1	5,873.45
1-F- 30	0	LS	Radike Cleanup from We Energies	\$ 5,690.18	\$ 0.00	0	0.00	1	5,690.18
TOTAL FOR SCHEDULE NO. 1-F					\$ 599,575.85		68,961.99		24,399.26

**Proposal Schedule No. 1-G
Erosion Control
Fox Cities Champion Center - Phase 2**

Item	Quantity	Unit	Item Description	Unit Price	Total
1-G- 1	2,024	L.F.	Silt Fence	\$ 2.10	\$ 4,250.40
1-G- 2	1	L.S.	Tracking Pad	\$ 1,040.00	\$ 1,040.00
1-G- 3	10	EA.	Inlet Protection, Grate	\$ 104.00	\$ 1,040.00
1-G- 4	10	EA.	Curlex Sediment Log (12' Length)	\$ 130.00	\$ 1,300.00
1-G- 5	4,000	S.Y.	Temporary Seeding (as ordered)	\$ 0.26	\$ 1,040.00
1-G- 6	1,000	S.Y.	Erosion Control Mat, Class I Type B (as ordered)	\$ 1.25	\$ 1,250.00
			Seed, Fertilize and Mulch (Estimated 18,170 SY)		
1-G- 7	1	L.S.	Seed Mix No. 40	\$ 10,385.00	\$ 10,385.00
TOTAL FOR SCHEDULE NO. 1-G					\$ 20,305.40

**CONTRACT 1 SUMMARY
N McCarthy Road Reconstruction and
Fox Cities Champion Center - Phase 2**

		Change Order 1 6/13/2019	Change Order 2 11/11/2019
TOTAL FOR SCHEDULE No. 1-A	\$ 123,521.46	\$	\$
TOTAL FOR SCHEDULE No. 1-B	\$ 226,516.00	\$	\$ 8,304.65
TOTAL FOR SCHEDULE No. 1-C	\$ 118,574.40	\$	\$
TOTAL FOR SCHEDULE No. 1-D	\$ 128,230.00	\$	\$
TOTAL FOR SCHEDULE No. 1-E	\$ 135,870.40	\$ 68,961.99	\$
TOTAL FOR SCHEDULE No. 1-F	\$ 599,575.85	\$	\$ 24,399.26
TOTAL FOR SCHEDULE No. 1-G	\$ 20,305.40	\$	\$
CHANGE ORDER TOTAL	\$ 0.00	\$ 68,961.99	\$ 32,703.91
TOTAL FOR CONTRACT No. 1 (Schedule 1-A, 1-B, 1-C, 1-D, 1-E, 1-F and 1-G)	\$ 1,352,593.51	\$ 1,352,593.51	\$ 1,421,555.50
TOTAL FOR CONTRACT No. 1 with Change Orders (Schedule 1-A, 1-B, 1-C, 1-D, 1-E, 1-F and 1-G)	\$ 1,352,593.51	\$ 1,421,555.50	\$ 1,454,259.41



AGENDA REQUEST
November 19, 2019

TOPIC: Replacement of Treadmill in Town Hall Fitness Room

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Police Department	Submitted By: Greg Peterson

ISSUE:

Shall the Town Board authorize the use of contingency funds for the replacement of a treadmill in the Town Hall fitness room and approve a budget adjustment of \$2,999.00.

BACKGROUND/ANALYSIS:

During the Town space needs discussions in 2016, the Police Department agreed to accept responsibility for maintaining the Town Hall fitness room on behalf of all Town departments and users. Since that time, the police department has coordinated the removal of antiquated or defective equipment and has budgeted for new equipment on an annual basis.

In 2017, two pieces of aerobic equipment, a stationary cycle and a rowing machine, were purchased, and in 2018, one of two treadmills, which was inoperative, was replaced with an elliptical machine. In 2019, we did not budget for new equipment, as three of four pieces of aerobic equipment had recently been acquired and the remaining treadmill was still serviceable. For these same reasons, the 2020 budget was viewed as an opportunity to replace the free weights, some of which have begun to degrade and crack, creating a potential safety concern for users.

Unfortunately, in the past month, the remaining treadmill failed. This treadmill had previously been donated to the Town and was not a commercial grade unit. It had been in use for several years, carried no warranty, and was determined to be beyond repair. As such, it had to be discarded. Equally unfortunate is that it had been the piece of aerobic equipment that received the most use by Town employees. As such, there is significant interest in having it replaced.

We have researched options for replacement and have found that a commercial grade treadmill can be acquired for \$2,999.00, which includes delivery and assembly. This is a deeply discounted priced from a Grand Chute business, Johnson Fitness & Wellness (formerly 2nd Wind Exercise Equipment), 231 N. Casaloma Dr. A copy of the quote is attached to this document.

Since devoting attention to the fitness room in 2017 and maintaining an assortment of high quality equipment, the room has received regular use from Town employees. This fact has been reinforced by the number of inquiries

regarding the plans for replacing the treadmill following its failure. While no empirical research has been conducted regarding the extent of use or direct benefits of the Town's fitness room, studies have identified many general benefits of workplace fitness, to include reduced absenteeism, reduced workplace stress, improved job satisfaction, and reduced healthcare costs, to name a few. As such, we see value in replacing this equipment.

RECOMMENDATION:

Our recommendation is for the Board to authorize the use of \$2,999.00 in contingency funds to purchase of this equipment.

FISCAL IMPACT: OTHER FUNDING

This is a non-budgeted item and would require a budget adjustment that decreases contingency, 10-19-59900-390, by \$2,999.00, and increases Police Admin Capital Equipment, 10-17-52110-810, by \$2,999.00. Finance Director Wahlen has informed us that sufficient funds are available in contingency to perform this budget adjustment.

ATTACHMENTS:

Johnson Fitness & Wellness quote for one Vision Fitness T600 commercial grade treadmill, with delivery and assembly included.



Johnson Fitness & Wellness

Ryan Nielsen (3348)
 1600 Landmark Drive
 Cottage Grove, WI 53527
 Phone: (262) 328-4566
 Fax: (262) 524-1682
 Email: ryan.nielsen@johnsonfit.com

Quote

Quote Order 22-046640
 Date 10/31/19

Ship To Information

Grand Chute Police Department
 Mike Renkas
 1900 Grand Chute Blvd
 Appleton, WI 54913

Home: (920) 832-1575

Email: mike.renkas@grandchute.net

Bill To Information

Grand Chute Police Department
 Mike Renkas
 1900 Grand Chute Blvd
 Appleton, WI 54913

Home: (920) 832-1575

Email: mike.renkas@grandchute.net

Expiration Date: 11/30/2019

Terms: Prepaid

Qty	SKU	Description	Delivery Method	Tax	List Price	Your Price	Ext. Price
1	VFT600	Vision Fitness T600 Treadmill	Deliver	<input type="checkbox"/>	\$4,599.00	\$2,819.00	\$2,819.00
				<input type="checkbox"/>			
				<input type="checkbox"/>			
1		Factory Freight		<input type="checkbox"/>	\$0.00	\$0.00	\$0.00
1	COMMDEL03	Commercial Delivery & Assembly	Deliver	<input type="checkbox"/>	\$999.00	\$180.00	\$180.00

Special Instructions:

Item Total: \$2,999.00
 Tax: \$0.00
 TOTAL: \$2,999.00

Standard Terms and Conditions

1. All orders must be prepaid before shipment without approved credit.
2. These prices are subject to change after 30 days from document date.
3. There will be a 1.5% monthly service charge on all overdue accounts. The buyer is also responsible for any collection and/or legal fees involved in collecting past due accounts.
4. Any changes on orders must be made within 7 days after the order is accepted.
5. If customer requires a certificate of insurance that includes a waiver of subrogation or if the additional insured is to be on a primary non-contributory basis the customer agrees to assume the additional cost.
6. Clerical errors subject to correction. All prices and agreements are contingent upon strikes, accidents, and other causes avoidable or beyond our control.
7. Buyer agrees to promptly file claim for all goods damaged in transit.
8. There will be a 15% restocking charge on merchandise ordered but not accepted. Delivery, Set-Up and Freight charges will not be refunded.
9. A Preventative Maintenance Agreement is available for all equipment.
10. Equipment lease is available with approved credit.
11. All unit prices are F.O.B. manufacturer.
12. Products purchased without commercial warranties that are placed in non-residential settings void manufacturer's warranty. All repair costs are customers responsibility.

Please send check payments to:
2nd Wind Exercise Equipment, Inc.
DBA Johnson Fitness & Wellness
1600 Landmark Drive
Cottage Grove, WI 53527

Acceptance of Proposal:

These prices, specifications and conditions are satisfactory and are hereby accepted.
I am authorized to order the listed equipment with full understanding
of the payment terms.

Authorized Signature: _____

Print Name: _____

P.O. Number: _____

Date of Acceptance: _____

www.johnsonfit.com/commercial



AGENDA REQUEST
11/19/2019

TOPIC: Budget Adjustment for Fire Station One Boilers Replacement

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Fire Department	Submitted By: Fire Chief Timothy Bantes

ISSUE: Shall the Town Board approve a budget adjustment of \$36,450 from contingency, 10-19-59900-390, to Fire Station Capital Equipment, 10-13-52200-812, for the replacement of two boiler units in Fire Station One.

BACKGROUND/ANALYSIS: The Town Board approved the purchase of two boilers based on the B&P mechanical bid of Thermal Solutions Boilers with a cost of \$36,450 at the November 5, 2019 Town Board meeting.

The lowest bidder was B&P Mechanical, per Boldt B&P Mechanical is under new ownership and management and Boldt feels very comfortable recommending them as the mechanical contractor to perform the work. B&P quote excludes tax, but includes all electrical and controls work. The new Boilers have a 2 week lead time and will take four weeks to install. The new boilers will have a complete one year warranty, and then a ten year warranty for the heat exchangers.

RECOMMENDATION: Approve the budget adjustment to increase the Fire Station Capital Equipment account and decrease Contingency by \$36,450.

FISCAL IMPACT: BUDGET General Fund

Budget adjustment to increase Fire Station Capital Equipment, 10-13-52200-812, and decrease Contingency, 10-19-59900-390, by \$36,450.

ATTACHMENTS: N/A

RESOLUTION TBR-20-2019

A RESOLUTION OF THE TOWN BOARD OF THE
TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY, WISCONSIN
ADOPTING THE LOCAL MIL RATE FOR 2019

WHEREAS, by resolution of the Town Meeting a grant of authority was given to the Town Board to set the mil rate; and

WHEREAS, the 2020 Town budget has been adopted by the Town Board; and

WHEREAS, it is necessary to levy a mil rate for the year 2019; and

WHEREAS, a mil rate of \$5.383513 per \$1,000 assessed valuation has been determined to be the amount needed to support 2020 Town budget.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF SUPERVISORS OF THE TOWN OF GRAND CHUTE, that the 2019 mil rate is \$5.383513 per \$1,000 assessed valuation.

Approved and adopted this 19th day of November, 2019

TOWN OF GRAND CHUTE

BY: Dave Schowalter
Town Chairman

BY: Angie Cain
Town Clerk

NUMBER VOTED FOR: _____

NUMBER VOTED AGAINST: _____