



MEETING	DATE	TIME	LOCATION
Town Board	Tuesday, December 17, 2019	Immediately following Sanitary District Meeting	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room

A. CALL TO ORDER/ROLL CALL

B. APPROVAL OF AGENDA/ORDER OF THE DAY

C. SPECIAL PRESENTATION – Career Development Police Presentation

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. **Individuals are allowed to speak only about agenda items and must fill out a “Request to Speak” form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approval of regular meeting minutes from December 3, 2019.
2. Licensing: *(applications on file in the clerk’s office)(License Committee recommends approval)*
 - a. Operator Licenses:
 - 1) Approval of Applications to expire: 2021 dated 11/27/19 and 12/5/19
 - b. Secondhand Dealer:

Renewal Application for January 1, 2020 – December 31, 2020

 - 1) Application for Secondhand Jewelry for Sterling, Inc. dba Kay Jewelers #1623, 4301 W. Wisconsin Avenue Suite 302, Christopher Stemen, manager
3. Accept Monthly Reports: Community Development, Fire Department, Police Department, Public Works, and Parks Commission

F. FINANCIAL REPORTS

1. Approval of Voucher List – December 17, 2019
2. Accept Budget Statement – October 2019

G. UNFINISHED BUSINESS

1. Approve the special assessment methodology for the 2020 W. College Avenue reconstruction project.
2. Approve the Professional Services Agreement with McMahon Associates for Wisconsin Avenue (STH 96) sidewalk design in the amount of \$19,500.

H. NEW BUSINESS

1. Plan Commission Recommendations:
 - a. SE-20-19 Special Exception Permit requested by AADWYER LLC, dba Cheese Hut, 2711 N. Lynndale Drive, to allow signage that extends above the parapet/roof line on the gas island canopy. Plan Commission recommends approval.

2. Park Commission Recommendations:
 - a. Approve supplemental uses to paid rentals for the Town Center Park Community Building at 1850 W. Grand Chute Boulevard. Park Commission recommends approval.
 3. Approve a budget adjustment for replacement of the duct furnace in the police garage in the amount of \$9,890.
 4. Approve election workers for a 2-year term.
 5. Approve the updates to the employee handbook regarding the holiday hours.
 6. Approve the 2020 meeting and holiday schedule.
 7. Approval of Development Agreement with ABS 1, LLC, dba Investors Community Bank, for land development and public infrastructure improvements at property located in Tax Increment District No. 2.
 8. Approve Elsner Road Change Order #3, Contract 2019-02, increasing the amount by \$77,243.05 and extending the final completion date to July 4, 2020.
- I. ORDINANCE
1. Ordinance 14-2019 updating the fee schedule for 2020.
- J. RESOLUTIONS
1. Resolution 23-2019 approving the agreement between the Town of Grand Chute and the Town of Grand Chute Sanitary District No. 1 regarding Intergovernmental Loan for Water System Projects.
 2. Resolution 24-2019 approving the agreement between the Town of Grand Chute and the Town of Grand Chute Sanitary District No. 3 regarding Intergovernmental Loan for Storm Water Management System Projects.
 3. Resolution 25-2019 awarding the sale of approximately \$16,835,000 General Obligation Promissory Notes, Series 2019A, including action to approve and execute all ancillary documents associated therewith.
- K. CLOSED SESSION
1. Motion to convene in Closed Session via ROLL CALL VOTE pursuant to 19.85 (1)(c) - Consideration of employment, promotion, compensation or performance evaluation data of any public employee of the Town of Grand Chute (Administrator review).
 2. Motion to adjourn Closed Session and reconvene regular meeting.
- H. NEW BUSINESS CONTINUED
9. Action/discussion on closed session items.
- L. ADJOURNMENT

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchute.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

TOWN BOARD MEETING – TOWN OF GRAND CHUTE – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – DECEMBER 3, 2019

CALL TO ORDER/ROLL CALL

Meeting called to order at 6:46 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Eric Davidson, Jeff Nooyen, Bruce Sherman, Travis Thyssen, and Elizabeth Miller, Deputy Town Clerk

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Tim Bantes, Fire Chief; Greg Peterson, Police Chief; Brent Braun, IT Director; Katie Schwartz, Director of Public Works; Julie Wahlen, Finance Director; Karen Heyrman, Deputy Director of Public Works; Mike Patza, Town Planner; Matt Kasriel, Assistant Fire Chief, Brian Schommer, Assistant Fire Chief; Kelly Hanink, Assistant Fire Chief, several firefighters, and Atty. Rossmeissl, Herrling Clark Law Offices

OTHERS: 7 signed attendance

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Nooyen/Davidson) to approve the agenda. Motion carried.

OATH OF OFFICE

Paid-on-Premise Firefighters – Haily Joas, Casey Kamm, Christopher Killeen, Nicholas Martin, and Joseph Solomon

Chief Bantes introduced the new firefighters and shared each firefighter's background and accomplishments.

Deputy Clerk Miller swore in the firefighters.

SPECIAL PRESENTATION – Leadership Fox Cities Partnership regarding Prairie Hill Park

Leadership Fox Cities (LFC) presented the importance of incorporating senior fitness equipment into Prairie Hill Park. LFC plans on fundraising to cover 100% of the cost of the Platinum Wellness System and the poured in place ground material.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approval of regular meeting minutes and public hearing minutes from November 19, 2019.

Licensing: *(applications on file in the clerk's office)(License Committee recommends approval)*

Operator Licenses:

Approval of Applications to expire: 2021 dated 11/18/19 and 11/20/19

Motion (Nooyen/Sherman) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher List – December 3, 2019

\$795,452.03 (94729-94826); Payroll \$307,771.91; ACH \$158,156.87

Motion (Thyssen/Davidson) to approve the voucher list. Motion carried.

UNFINISHED BUSINESS

Approve a senior outdoor fitness project at Prairie Hill Park and update the CIP.

Motion (Davidson/Thyssen) to approve. Motion carried.

NEW BUSINESS

Plan Commission Recommendations:

Vacation and discontinuance of all the right-of-way of N. Corporate Court and release of vision corner easement thereon. PC recommends approval. Resolution *TBR-18-2019*.

Motion (Nooyen/Davidson) to approve TBR-18-2019. Motion carried.

Approve the amended 2020 Town Board budget document.

Motion (Thyssen/Davidson) to approve. Motion carried.

Approve the special assessment methodology for the 2020 W. College Avenue reconstruction project.

Motion (Sherman/Thyssen) to suspend the rules. Motion carried.

The Town Board discussed the difficulty of assessing this project.

Supv. Thyssen questioned the Attorney about the best course to follow.

Atty. Rossmeyssl stated the Board has received the staff recommendation based on the usual policy and he suggested it might be best to defer a decision to a later date. He stated this project seems to be different from the other projects that have been completed.

Motion (Nooyen/Thyssen) to defer until the next meeting on December 17, 2019. Motion carried.

Approve Gillett Street Urbanization Change Order #6, Contract 2018-01, increasing the amount by \$1,375.66.

Motion (Nooyen/Sherman) to approve. Motion carried.

Accept Warranty Deed from Community Development Authority of the Town of Grand Chute, conveying ownership of Lots 2 and 3, Certified Survey Map No. 7771, to the Town of Grand Chute. (Parcel on south side of W. Champion Drive)

Motion (Thyssen/Sherman) to approve. Motion carried.

Accept Vacant Land Offer to Purchase from TJP Real Estate Investments, LLC, for the purchase of Lot 2, Certified Survey Map No. 7771, at the purchase price of \$72,000.

Motion (Nooyen/Sherman) to approve. Motion carried.

Authorize staff to investigate a 2020 fall referendum to enhance public safety.

Motion (Sherman/Davidson) to approve.

Supv. Nooyen questioned if this would come back before the Board at a later date.

Deputy Clerk Miller stated it would.

Motion carried.

RESOLUTIONS

Preliminary Resolution TBR-21-2019, declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2017-18 as amended for street urbanization on Woodman Drive (Westhill Boulevard to Bluemound Drive).

Motion (Davidson/Thyssen) to approve TBR-21-2019. Motion carried.

Resolution 22-2019 providing for the Sale of Approximately \$16,835,000 General Obligation Promissory Notes, Series 2019A.

Motion (Thyssen/Davidson) to approve TBR-22-2019. Motion carried.

ORDINANCE

Ordinance 12-2019 amending Chapter 415, Section 415-2 regarding adopting offenses against state law.

Motion (Nooyen/Davidson) to approve O-12-2019. Motion carried.

CLOSED SESSION

Motion to convene in Closed Session via ROLL CALL VOTE pursuant to 19.85 (1)(g) - Conferring with legal counsel for the Town, legal counsel rendering oral or written advice concerning strategy to be adopted by the Town Board with respect to litigation in which the Town is now or is likely to become involved. (Town claims)

Motion (Davidson/Thyssen) to convene in Closed Session via Roll Call vote: Sherman – Aye; Thyssen – Aye; Davidson – Aye; Nooyen – Aye; Schowalter – Aye. Motion carried.

Roll call taken at 7:26 p.m.

Chairman Schowalter, Supervisors Thyssen, Sherman, Nooyen, and Davidson, Administrator March, Deputy Clerk Miller, Director Schwartz, and Attorney Rossmeissl attended the Closed Session. Closed Session commenced at 7:29 p.m.

Motion (Nooyen/Davidson) to adjourn Closed Session and reconvene the regular meeting. Motion carried.

Meeting reconvened at 8:33 p.m.

NEW BUSINESS CONTINUED

Action/discussion on closed session items.

There was no action/discussion.

ADJOURNMENT

Motion (Nooyen/Thyssen) to adjourn meeting. Motion carried.

Meeting adjourned at 8:34 p.m.

These minutes were taken at a regular meeting held on December 3, 2019 and entered in this record book, December 4, 2019 by:

Elizabeth Miller

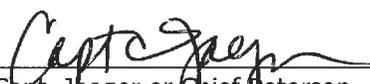
Elizabeth Miller, Deputy Town Clerk
Town of Grand Chute
Initial Draft

Please Provide Operator's Licenses checks on the following applicants for New and Renewal Operator License, (the license will expire in 2021). Amended applications where background check already complete and now resubmitted

NEW

Approve Deny

- Doire, James R
- Lockwood, Emily G
- Oldenburg, Joseph M
- Schroeder, Edward C
- Spivey, Alicia M
- Tappa, Brandon E
- Wenzel, Christine A

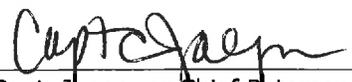

Capt. Jaeger or Chief Peterson

Date: 12/3/19

RENEWAL

Approve Deny

- Van Ryzin, Wade T


Capt. Jaeger or Chief Peterson

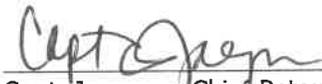
Date: 12/3/19

Please Provide Operator's Licenses checks on the following applicants for New and Renewal Operator License, (the license will expire in 2021). Amended applications where background check already complete and now resubmitted

NEW

Approve Deny

- | | | |
|------------------|-------------------------------------|--------------------------|
| Forler, Sarah J | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Greer, Michael A | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Hoff, Emma R | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Nelson, Joshua D | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Pupp, Carrie F | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



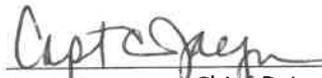
Capt. Jaeger or Chief Peterson

Date: 12/12/19

RENEWAL

Approve Deny

- | | | |
|-----------------|-------------------------------------|--------------------------|
| Werner, Robyn J | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|-----------------|-------------------------------------|--------------------------|



Capt. Jaeger or Chief Peterson

Date: 12/12/19

TOWN OF GRAND CHUTE - DEPARTMENT OF COMMUNITY DEVELOPMENT

PERMIT ACTIVITY REPORT

REPORT PERIOD - NOVEMBER 2019

	2019				2018			
	NOVEMBER		YTD		NOVEMBER		YTD	
	Number	% of Total	Number	% of Total	Number	% of Total	Number	% of Total
Permits Issued								
Building Permits	36	33%	591	37%	46	38%	603	35%
Electric Permits	29	27%	329	21%	27	22%	366	21%
Plumbing Permits	19	18%	361	23%	28	23%	428	25%
HVAC Permits	24	22%	308	19%	20	17%	340	20%
Other Permits	0	0%	0	0%	0	0%	0	0%
Total Permits Issued	108		1589		121		1737	
	2019				2018			
	NOVEMBER		YTD		NOVEMBER		YTD	
	Number	% of Total	Number	% of Total	Number	% of Total	Number	% of Total
Projects								
New Single Family Dwellings	6	17%	68	12%	8	17%	105	17%
New Duplexes	1	3%	7	1%	0	0%	6	1%
New Multi-Family Dwellings	0	0%	0	0%	0	0%	2	0%
New Residential Access Bldgs	7	19%	117	20%	7	15%	94	16%
New Commercial/Ind Bldgs	3	8%	20	3%	0	0%	20	3%
Residential Additions & Alter	7	19%	173	29%	17	37%	128	21%
Comm/Ind Additions & Alter	6	17%	96	16%	8	17%	98	16%
Signs	4	11%	72	12%	5	11%	69	11%
Other Projects	2	6%	38	6%	1	2%	81	13%
Total Projects	36		591		46		603	
	2019				2018			
	NOVEMBER		YTD		NOVEMBER		YTD	
	Number	% of Total	Number	% of Total	Number	% of Total	Number	% of Total
Projects By Zone								
Single Family (RSF)	18	50%	330	56%	27	59%	333	55%
Two Family (RTF)	1	3%	14	2%	2	4%	15	2%
Multi-Family (RMF)	2	6%	33	6%	4	9%	30	5%
Local Commercial (CL)	8	22%	55	9%	3	7%	73	12%
Regional Commercial (CR)	4	11%	86	15%	4	9%	61	10%
Planned Commercial (CP)	0	0%	25	4%	1	2%	29	5%
Industrial (IND)	2	6%	31	5%	4	9%	39	6%
Exclusive Agriculture	0	0%	0	0%	0	0%	0	0%
General Agriculture	1	3%	17	3%	1	2%	23	4%
Total Proj. by Zoning Dist.	36		591		46		603	
	2019				2018			
	NOVEMBER		YTD		NOVEMBER		YTD	
New Dwelling Units								
Construction Costs (Ave.)	\$	248,667	\$	254,260	\$	228,781	\$	241,232
Calculated Permit Fees (Ave.)	\$	638	\$	648	\$	622	\$	648
Finished Floor Area (Ave. sq. ft.)		2,125		2,184		2,137		2,125
Garage Area (Ave. sq. ft.)		884		827		786		893
Lot Area (Ave. sq. ft.)		12,624		31,155		17,073		19,417
With Municipal Sewer (%)		100%		96%		100%		100%
With Municipal Water (%)		100%		97%		100%		100%
On Mapped Floodplain Lots (%)		0%		0%		0%		0%
	Year							
	2019 YTD	2018	2017	2016	2015	2014	2013	2012
New Dwelling Units								
In Single Family Homes	68	112	82	66	73	64	71	53
In Duplexes	14	12	8	2	2	2	0	0
In Multi-Family Apartment Units	0	20	190	40	59	8	32	160

TOWN OF GRAND CHUTE - DEPARTMENT OF COMMUNITY DEVELOPMENT

PERMIT ACTIVITY REPORT

REPORT PERIOD - NOVEMBER 2019

	2019				2018			
	NOVEMBER		YTD		NOVEMBER		YTD	
Costs By Project	Cost	% of Total	Cost	% of Total	Cost	% of Total	Cost	% of Total
New Single Family Dwellings	\$ 1,693,390	48%	\$ 20,332,567	24%	\$ 2,179,790	58%	\$ 29,869,837	23%
New Duplexes	\$ 250,000	7%	\$ 1,786,598	2%	\$ 10,000	0%	\$ 1,851,893	1%
New Multi-Family Dwellings	\$ -	0%	\$ -	0%	\$ -	0%	\$ 3,089,870	2%
New Residential Access Bldgs	\$ 50,280	1%	\$ 927,419	1%	\$ 86,815	2%	\$ 915,686	1%
New Commercial/Ind Bldgs	\$ 383,209	11%	\$ 17,721,750	21%	\$ 274,235	7%	\$ 70,888,102	54%
Residential Additions & Alter	\$ 291,523	8%	\$ 4,980,306	6%	\$ 366,237	10%	\$ 3,190,320	2%
Comm/Ind Additions & Alter	\$ 770,570	22%	\$ 37,357,992	44%	\$ 735,336	19%	\$ 19,011,326	14%
Signs	\$ 111,928	3%	\$ 1,008,592	1%	\$ 105,970	3%	\$ 2,372,741	2%
Other Projects	\$ -	0%	\$ 821,519	1%	\$ 21,000	1%	\$ 1,235,901	1%
Total Costs by Project Type	\$ 3,550,900		\$ 84,936,744		\$ 3,779,384		\$ 132,425,676	
	2019				2018			
	NOVEMBER		YTD		NOVEMBER		YTD	
Costs By Work Type	Cost	% of Total	Cost	% of Total	Cost	% of Total	Cost	% of Total
Building Construction	\$ 2,648,403	75%	\$ 63,048,221	74%	\$ 2,775,039	73%	\$ 98,696,436	75%
Electrical	\$ 233,035	7%	\$ 8,265,762	10%	\$ 611,985	16%	\$ 14,733,423	11%
Plumbing	\$ 200,249	6%	\$ 6,131,125	7%	\$ 231,430	6%	\$ 10,545,672	8%
HVAC	\$ 469,213	13%	\$ 7,491,637	9%	\$ 160,930	4%	\$ 8,450,144	6%
Other	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%
Total Costs by Work Type	\$ 3,550,900		\$ 84,936,744		\$ 3,779,384		\$ 132,425,676	
	2019				2018			
	NOVEMBER		YTD		NOVEMBER		YTD	
Costs By Zoning District	Cost	% of Total	Cost	% of Total	Cost	% of Total	Cost	% of Total
Single Family (RSF)	\$ 1,948,497	55%	\$ 24,942,629	29%	\$ 1,888,793	50%	\$ 41,339,711	31%
Two Family (RTF)	\$ 39,196	1%	\$ 1,009,855	1%	\$ 219,695	6%	\$ 769,544	1%
Multi-Family (RMF)	\$ 287,500	8%	\$ 3,581,267	4%	\$ 537,754	14%	\$ 7,389,572	6%
Local Commercial (CL)	\$ 551,794	16%	\$ 4,401,301	5%	\$ 408,170	11%	\$ 21,111,426	16%
Regional Commercial (CR)	\$ 330,929	9%	\$ 30,128,384	35%	\$ 240,857	6%	\$ 17,493,641	13%
Planned Commercial (CP)	\$ 67,150	2%	\$ 4,862,025	6%	\$ 210,329	6%	\$ 10,184,534	8%
Industrial (IND)	\$ 177,834	5%	\$ 12,722,541	15%	\$ 219,200	6%	\$ 8,295,026	6%
Exclusive Agriculture	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%
General Agriculture	\$ 148,000	4%	\$ 3,288,741	4%	\$ 54,585	1%	\$ 25,842,221	20%
Total Costs by Zoning Dist.	\$ 3,550,900		\$ 84,936,744		\$ 3,779,384		\$ 132,425,676	
	YEAR							
Total Costs By Year	2019 YTD	2018	2017	2016	2015	2014	2013	2012
	\$ 84,936,744	\$ 138,207,277	\$ 98,638,083	\$ 78,371,494	\$ 84,705,003	\$ 62,532,610	\$ 65,715,620	\$ 61,301,129
December 12, 2019	Prepared by Cary J. Nate, Chief Building Inspector						Page 2 of 3	

TOWN OF GRAND CHUTE - DEPARTMENT OF COMMUNITY DEVELOPMENT

PERMIT ACTIVITY REPORT

REPORT PERIOD - NOVEMBER 2019

Fees By Fee Type	2019				2018			
	NOVEMBER		YTD		NOVEMBER		YTD	
	Fees	% of Total	Fees	% of Total	Fees	% of Total	Fees	% of Total
Building Permits	\$10,598.00	31%	\$177,690.25	35%	\$10,441.00	30%	\$219,032.00	31%
Electric Permits	\$2,967.00	9%	\$42,710.00	8%	\$4,051.00	12%	\$52,611.00	7%
Plumbing Permits	\$1,410.00	4%	\$32,099.00	6%	\$2,733.00	8%	\$60,759.00	9%
HVAC Permits	\$2,931.00	9%	\$35,303.01	7%	\$1,858.00	5%	\$40,495.50	6%
Building Plan Review	\$2,750.00	8%	\$46,000.00	9%	\$2,050.00	6%	\$42,550.00	6%
SAC Fees	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
1% SAC Fees	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
Wis. Uniform Building Seal	\$245.00	1%	\$2,660.00	1%	\$340.00	1%	\$3,945.00	1%
Park Fee	\$2,600.00	8%	\$31,000.00	6%	\$3,200.00	9%	\$49,600.00	7%
Driveway/Access Permits	\$360.00	1%	\$3,840.00	1%	\$360.00	1%	\$5,970.00	1%
Drainage Plan Review	\$0.00	0%	\$3,150.00	1%	\$0.00	0%	\$1,700.00	0%
Drainage Inspections	\$3,400.00	10%	\$45,800.00	9%	\$2,800.00	8%	\$60,550.00	9%
Erosion Control Plan Review	\$700.00	2%	\$7,550.00	1%	\$850.00	2%	\$11,200.00	2%
Erosion Control Inspections	\$2,100.00	6%	\$22,400.00	4%	\$2,250.00	6%	\$28,000.00	4%
Permit Penalty Fees	\$70.00	0%	\$450.00	0%	\$136.00	0%	\$406.00	0%
Fire Department Impact Fees	\$2,217.00	6%	\$38,477.00	7%	\$2,296.00	7%	\$105,642.00	15%
Assessment Maintenance Fee	\$1,850.00	5%	\$24,805.00	5%	\$1,800.00	5%	\$29,740.00	4%
Total Permit Fees By Zoning Dist.	\$34,198.00		\$513,934.26		\$35,165.00		\$712,200.50	

Fees By Project Type	2019				2018			
	NOVEMBER		YTD		NOVEMBER		YTD	
	Fees	% of Total	Fees	% of Total	Fees	% of Total	Fees	% of Total
New Single Family Dwellings	\$15,177.00	44%	\$200,081.00	39%	\$21,901.00	62%	\$295,245.40	41%
New Duplexes	\$3,282.00	10%	\$24,236.00	5%	\$163.00	0%	\$22,589.00	3%
New Multi-Family Dwellings	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$29,272.00	4%
New Res. Access Bldgs	\$723.00	2%	\$7,345.00	1%	\$677.00	2%	\$8,236.60	1%
New Commercial/Ind Bldgs	\$4,749.00	14%	\$76,077.00	15%	\$1,690.00	5%	\$174,832.00	25%
Residential Additions & Alter	\$2,796.00	8%	\$40,731.00	8%	\$2,752.00	8%	\$31,726.00	4%
Comm/Ind Additions & Alter	\$5,789.00	17%	\$145,359.26	28%	\$6,160.00	18%	\$125,373.50	18%
Signs	\$1,382.00	4%	\$14,182.00	3%	\$1,200.00	3%	\$15,226.00	2%
Other Projects	\$300.00	1%	\$5,923.00	1%	\$622.00	2%	\$9,700.00	1%
Total Permits Fees by Project Type	\$34,198.00		\$513,934.26		\$35,165.00		\$712,200.50	

Fees By Zoning District	2019				2018			
	NOVEMBER		YTD		NOVEMBER		YTD	
	Fees	% of Total	Fees	% of Total	Fees	% of Total	Fees	% of Total
Single Family (RSF)	\$17,767.00	52%	\$234,601.00	46%	\$21,019.00	60%	\$341,343.00	48%
Two Family (RTF)	\$555.00	2%	\$15,432.00	3%	\$2,426.00	7%	\$10,841.00	2%
Multi-Family (RMF)	\$3,616.00	11%	\$20,902.00	4%	\$2,435.00	7%	\$52,136.00	7%
Local Commercial (CL)	\$6,743.00	20%	\$39,238.00	8%	\$2,052.00	6%	\$89,175.00	13%
Regional Commercial (CR)	\$2,600.00	8%	\$132,542.01	26%	\$2,693.00	8%	\$71,534.00	10%
Planned Commercial (CP)	\$631.00	2%	\$18,536.00	4%	\$967.00	3%	\$44,853.50	6%
Industrial (IND)	\$883.00	3%	\$39,360.25	8%	\$2,909.00	8%	\$55,336.00	8%
Agricultural (AED) and (AGD)	\$1,403.00	4%	\$13,323.00	3%	\$664.00	2%	\$46,982.00	7%
Total Permit Fees by Zoning Dist.	\$34,198.00		\$513,934.26		\$35,165.00		\$712,200.50	

Total Fees By Year	5/1/2019							
	2019 YTD	2018	2017	2016	2015	2014	2013	2012
	\$ 513,934	\$ 744,028	\$ 684,850	\$ 499,050	\$ 534,144	\$ 416,728	\$ 505,387	\$ 449,275

To: Dave Schowalter, Town Chairman
Members of the Town Board
From: Karen Heyrman, P.E.
Deputy Director of Public Works
Re: Grand Chute Park Commission Monthly Report
Date: December 17, 2019

1. Town Center Park Fitness Classes

The current session of classes will be ending on December 18. Classes were Power Yoga, Zumba, and two sessions of Yoga Flow.

Registration opened December 4 for the next session which will be January 6 through February 21, 2020 as follows:

- Mondays
 - 10:30 a.m. Tai Chi- A mind-body practice wherein a person moves their body slowly and gently, while breathing deeply and meditating (tai chi is sometimes called "moving meditation"). Tai chi is a physical approach to health, longevity, and optimum.
 - 5:00 p.m. Yoga Flow- A gentle class focusing on flowing from pose to pose and linking the movement with the breath.
- Wednesdays
 - 5:00 p.m. Zumba- Combines motivating high-energy music with unique moves and combinations.

We tried offering a second Yoga Flow class since it was a success last series, but the YMCA was unable to coordinate another instructor to teach.

2. Park and Rec

- We have started putting together our spring mailer that will either go out with the Town's water bills or be mailed separately this year.
- Parks were winterized all the exterior lights were checked. Repairs were made to the exterior lights needing new bulbs or light fixtures.

3. Forestry

- This month we pruned 87 street trees and those that were encroaching onto the trails that we plow in the winter.
- Some large Box Elder trees that were located on the north property line at Carter Woods Park were removed. One that was marked for removal had split due to the weight of the snow that fell on Sunday, December 1, 2019.

GRAND CHUTE FIRE DEPARTMENT

NOVEMBER 2019 ACTIVITY REPORT



2250 Grand Chute Boulevard
Grand Chute, Wisconsin 54913
(920) 832-6050

"Protecting the lives, property, and environment for the community we serve."

OPERATIONS DIVISION INCIDENT STATISTICS

<u>CATEGORY</u>	<u>NOV</u>	<u>YTD</u>
Station #1 Incidents	53	874
Station #2 Incidents	116	1,201
Overlapping Incidents	28	423
Multi-Company Incidents	19	261
Day (6A-6P) Incidents	108	1,351
Night (6P-6A) Incidents	61	724
Total Incidents	169	2,075

<u>CATEGORY</u>	<u>NOV 2019</u>	<u>NOV 2018</u>
Total Incidents	169	177

FRACTILE RESPONSE PERFORMANCE (Percent Compliant)

<u>TIME</u>	<u>BENCHMARK</u>	<u>NOV</u>
Processing	60 Seconds	31%
Fire Turnout	80 Seconds	68%
EMS Turnout	60 Seconds	49%
Travel	240 Seconds	52%

<u>FIRE LOSS</u>	<u>NOV</u>	<u>YTD</u>
Property Value	\$2,428,500	\$28,034,861
Property Lost	\$254,700	\$939,080
Property Saved	\$2,173,800	\$27,095,781

<u>MUTUAL/AUTOMATIC AID</u>	<u>NOV</u>	<u>YTD</u>
Appleton (Given)	2	25
Appleton (Received)	4	42
Fox Crossing (Given)	0	3
Fox Crossing (Received)	2	26
Town of Center (Given)	0	0
Town of Center (Received)	0	1
MABAS Responses	0	1



Your GCFD's newest Paid-on-Premise
Recruit Class completing live fire training
at FVTC.

<u>INCIDENT TYPE</u>	<u>NOV</u>	<u>YTD</u>
Fire	5	59
Overpressure	1	3
Rescue and EMS	100	1,233
Hazardous Condition	14	132
Service Call	6	110
Good Intent Call	31	326
False Alarm / Call	12	207
Severe Weather	0	0
Special Incident	0	5

<u>EMS REASON FOR CALL</u>	<u>NOV</u>	<u>YTD</u>
Abdominal Pain	3	33
Allergic Reaction	0	6
Altered Mental Status	0	5
Animal Bite	0	0
Assault	1	7
Back Pain	1	15
Breathing Problem	14	136
Burns / Explosion	0	0
Carbon Monoxide / Hazmat	0	0
Cardiac Arrest	5	38
Chest Pain	3	56
Choking	0	3
Convulsions / Seizure	2	46
Diabetic Problem	3	35
Electrocution	0	0
Eye Problem	1	5
Falls	17	215
Headache	0	7
Heart Problems	2	30
Heat / Cold Exposure	0	5
Hemorrhage / Laceration	1	26
Invalid Assist / Lifting Assist	0	11
Overdose / Ingestion / Poisoning	6	57
Pregnancy / Childbirth	0	3
Psychiatric Problem	3	10
Sick Person	14	184
Stab / Gunshot Wound	0	2
Stroke / CVA	3	32
Traffic Accident	3	57
Traumatic Injury	5	45
Well Person Check	4	16
Unconscious / Fainting	5	105
Unknown Problem / Man Down	0	18
Not Applicable	0	7



TRAINING DIVISION

Live Fire Training at FVTC

In November, GCFD personnel once again took advantage of FVTC’s Public Safety Training Center to conduct live fire training for existing crews, as well as our five newest Paid-on-Premise Recruits.

A total of 20 GCFD members participated in the training evolutions which focused on initial fireground operations including scene size-up, communication, fire attack, search and rescue techniques, simulated basement fire tactics, and backup team operations. The GCFD takes frequent advantage of these excellent facilities at, and continues to nurture a strong partnership with the FVTC Public Safety Training Center.



<u>TRAINING CATEGORY</u>	<u>NOV HRS</u>	<u>YTD HRS</u>
Administrative	10.0	278.0
Apparatus Operations	0.0	111.5
Emergency Medical	107.5	707.0
Fire Suppression	192.5	886.86
Special Operations	10.75	460.05
Recruit Academy	0.0	37.0
Officer Development	1.0	424.0
Risk Reduction	0.0	68.0
Total Training Hours	321.75	2972.41

RISK REDUCTION SUMMARY

<u>CODE ENFORCEMENT</u>	<u>NOV</u>	<u>YTD</u>
Routine Inspections	259	2,214
Pre-Occupancy	3	41
System Acceptance	2	59
Membrane Structure	1	24
Violations	98	2,138

<u>PUBLIC EDUCATION</u>	<u>NOV</u>	<u>YTD</u>
Events	7	106
Citizen Contacts	554	11,572

<u>FIRE PERMITS</u>	<u>NOV</u>	<u>YTD</u>
Recreational	3	786
Agricultural	2	12

<u>SOCIAL MEDIA</u>	<u>NOV</u>	<u>TOTAL</u>
Facebook “Likes”	24	5,191
Twitter “Followers”	0	1,851



TOP SOCIAL MEDIA POST

An early holiday season Facebook post featuring the A-Shift Station Two Crew visiting with the longstanding “Santa” of the Fox River Mall reached more than 4,800 Facebook users! We’re happy to report that Santa confirmed all three were on his “nice” list.



Grand Chute Police Department



Monthly Report

November 2019

	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Total # of Incidents ₁	2255	1892	19%	26796	20124	33%
Requests for Service	1411	961	47%	15811	11837	34%
Officer Initiated	815	881	-7%	10620	8287	28%
Special Detail Generated	29	50	-42%	371		
CSO Calls ₁	443	282	57%	4032	2694	50%
Citizen Contacts/Warnings	254	302	-16%	3113	2643	18%
SORP Verifications	2	3	-33%	37		
Traffic Citations	273	347	-21%	4085	3228	27%
Speeding	55	103	-47%	985	900	9%
OWI	11	14	-21%	127	132	-4%
Ordinance Summons	55	56	-2%	740	576	28%
Retail Theft	29	16	81%	265	202	31%
Parking Tickets	96	16	500%	407	226	80%
Warrant Pick Ups	22	42	-48%	242	260	-7%
Accidents	166	186	-11%	1436	1375	4%

	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Adult Criminal Confinements	47	27	74%	415	290	43%
Adult Criminal Referrals	31	25	24%	351	308	14%
Juvenile Criminal Referrals	0	4	-100%	13	28	-54%
Emergency Detentions	4	4	0%	28	56	-50%
Alcohol Holds	0	0	0%	0	7	-100%
False Alarms	44	37	19%	385	488	-21%

₁ Contains incidents not previously counted such as crime prevention, business checks, and vacation house checks.

Grand Chute Public Works

Reporting Dates November 2019

Cost Summary by Task Type

Task Type	Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead Cost	Total Cost	%
002 Building Maintenance	46.3	\$1,543.10	\$253.20	\$0.00	\$0.00	\$0.00	\$1,796.30	1.4%
030 Forestry	37.5	\$1,200.85	\$621.24	\$0.00	\$0.00	\$0.00	\$1,822.09	1.4%
003 Ground Maintenance	27.0	\$696.06	\$1,377.72	\$0.00	\$0.00	\$0.00	\$2,073.78	1.6%
004 Inspection	114.0	\$3,470.54	\$1,870.80	\$0.00	\$0.00	\$0.00	\$5,341.34	4.1%
017 Leave	476.8	\$14,409.37	\$0.00	\$0.00	\$0.00	\$0.00	\$14,409.37	11.1%
005 Maintenance	211.0	\$6,192.42	\$1,975.80	\$0.00	\$0.00	\$0.00	\$8,168.22	6.3%
006 Miscellaneous	171.3	\$5,306.08	\$778.47	\$0.00	\$0.00	\$0.00	\$6,084.55	4.7%
007 Park Building Maintenance	40.0	\$1,225.13	\$214.60	\$0.00	\$0.00	\$0.00	\$1,439.73	1.1%
008 Park Ground Maintenance	53.8	\$1,335.17	\$738.55	\$0.00	\$0.00	\$0.00	\$2,073.72	1.6%
009 Repair	126.3	\$4,535.13	\$1,635.75	\$0.00	\$0.00	\$0.00	\$6,170.88	4.7%
010 Service/Customer	55.0	\$1,965.45	\$817.70	\$0.00	\$0.00	\$0.00	\$2,783.15	2.1%
011 Services	36.5	\$1,146.09	\$857.34	\$0.00	\$0.00	\$0.00	\$2,003.43	1.5%
027 Sewer Services	82.0	\$2,699.99	\$1,662.30	\$0.00	\$0.00	\$0.00	\$4,362.29	3.4%
024 Stormwater Maintenance	40.0	\$1,423.85	\$707.44	\$0.00	\$0.00	\$0.00	\$2,131.29	1.6%
012 Street Maintenance	336.0	\$10,653.70	\$5,907.78	\$0.00	\$0.00	\$0.00	\$16,561.48	12.7%
013 Structure Repair/Maintenance	18.0	\$520.76	\$69.56	\$0.00	\$0.00	\$0.00	\$590.32	0.5%
019 Summer Park Activities	8.0	\$191.28	\$0.00	\$0.00	\$0.00	\$0.00	\$191.28	0.1%
016 Vehicle Maintenance	358.0	\$14,662.89	\$694.70	\$0.00	\$0.00	\$0.00	\$15,357.59	11.8%
022 Water Services	96.0	\$3,146.66	\$1,172.16	\$0.00	\$0.00	\$0.00	\$4,318.82	3.3%
028 Winter Maintenance	354.0	\$12,971.60	\$19,473.12	\$0.00	\$0.00	\$0.00	\$32,444.72	24.9%
Task Types: 20	2,687.3	\$89,296.09	\$40,828.23	\$0.00	\$0.00	\$0.00	\$130,124.32	

Cost Summary by Task Type

Task Type	Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead Cost	Total Cost	%
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Cost Summary by Task Type

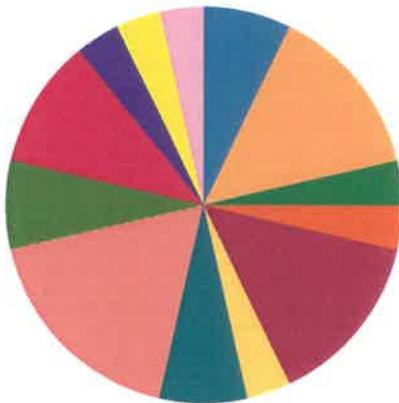


Building Maintenance	1.4%
Forestry	1.4%
Ground Maintenance	1.6%
Inspection	4.1%
Leave	11.1%
Maintenance	6.3%
Miscellaneous	4.7%
Park Building Maintenance	1.1%
Park Ground Maintenance	1.6%
Repair	4.7%
Service/Customer	2.1%
Services	1.5%
Sewer Services	3.4%
Stormwater Maintenance	1.6%
Street Maintenance	12.7%
Structure Repair/Maintenance	0.5%
Summer Park Activities	0.1%
Vehicle Maintenance	11.8%
Water Services	3.3%
Winter Maintenance	24.9%
Total:	100.0%

Service Request Distribution By Request Type

Request Type	Request Count	Average Duration (days)	Average Duration (hours)	Percentage
Customer Service	2	2.50	60.00	7.1%
Drainage Issue	4	5.75	138.00	14.3%
Mailbox Damage	1	3.00	72.00	3.6%
Manhole Issue	1	16.00	384.00	3.6%
Pot Hole	4	2.75	66.00	14.3%
Shoulder Issues	1	16.00	384.00	3.6%
Sign Damage	2	18.50	444.00	7.1%
Snow Events	5	20.20	484.80	17.8%
Stop Box Repair	2	20.50	492.00	7.1%
Street Issues	3	2.00	48.00	10.7%
Water Miscellaneous	1	4.00	96.00	3.6%
Water Shut off Valve	1	27.00	648.00	3.6%
Winter Maintenance	1	1.00	24.00	3.6%
Total Service Requests	28	10.39	249.43	

Service Request Distribution By Request Type



Customer Service	7.1%
Drainage Issue	14.3%
Mailbox Damage	3.6%
Manhole Issue	3.6%
Pot Hole	14.3%
Shoulder Issues	3.6%
Sign Damage	7.1%
Snow Events	17.9%
Stop Box Repair	7.1%
Street Issues	10.7%
Water Miscellaneous	3.6%
Water Shut off Valve	3.6%
Winter Maintenance	3.6%
Total:	100.0%

Dave Schowalter, Chairman: _____

Jeff Nooyen, Supervisor: _____

Travis Thyssen, Supervisor: _____

Bruce Sherman, Supervisor: _____

Eric Davidson, Supervisor: _____

Angie Cain, Clerk: _____

Julie M. Wahlen, Treasurer: _____

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
94827	12/05/2019	APWA	629912-2019	MEMBERSHIP RENEWAL (KAREN HEYRMAN)	10-14-53311-321	223.00
Total 94827:						223.00
94828	12/05/2019	EAGLE PRINTING & GRAPHIC	120519	JAN 2020 NEWSLETTER	10-18-51100-320	2,368.28
Total 94828:						2,368.28
94829	12/05/2019	ENGINEERING NEWS-RECOR	EN867053-20	SUBSCRIPTION RENEWAL - KAREN HEYRMAN	10-14-53311-321	49.00
Total 94829:						49.00
94830	12/05/2019	FOX WEST CHAMBER OF CO	9253	MEMBERSHIP DUES	10-18-51400-321	160.00
Total 94830:						160.00
94831	12/05/2019	GARROW OIL CORP	854787	4,900 GALLONS UNLEADED FUEL	10-14-53311-344	11,181.31
94831	12/05/2019	GARROW OIL CORP	854787	2,002 GALLONS DIESEL FUEL	10-14-53311-344	4,901.70
Total 94831:						16,083.01
94832	12/05/2019	STAKES, INC	120319PAR2	NOMINAL PAYMENT PARCEL/WAIVER OF APPRAIS	55-14-57331-000	2,100.00
Total 94832:						2,100.00
94836	12/17/2019	111 MALL DRIVE, LLC	112519	OVERPAYMENT OF FINAL WATER BILL	64-00-23201	54.09
Total 94836:						54.09
94837	12/17/2019	ACC AUTOMATED COMFORT	25255	SERVICE MUNICIPAL BLDG HVAC SYSTEM	10-18-51600-290	1,713.35
94837	12/17/2019	ACC AUTOMATED COMFORT	25256	AC SERVICES FOR SERVER ROOM	10-20-51460-290	276.28
94837	12/17/2019	ACC AUTOMATED COMFORT	25257	ST.1 BOILER SERVICE	10-13-52200-360	101.50
Total 94837:						2,091.13
94838	12/17/2019	BESCH PLUMBING	8721	REPLACE FLUSH VALVE IN PD TOILET	10-18-51600-360	298.02
94838	12/17/2019	BESCH PLUMBING	8734	ST.2 KITCHEN FAUCET	10-13-52200-360	551.96
Total 94838:						849.98
94839	12/17/2019	BIANEW	2020 members	MEMBERSHIP DUES	10-11-52400-321	150.00
Total 94839:						150.00
94840	12/17/2019	CEDAR CORPORATION	101718	WETLAND DELINEATION-N LYNNDALE DRIVE	55-16-57620-000	3,350.00
Total 94840:						3,350.00
94841	12/17/2019	CITY OF APPLETON	3580	TRAFFIC SIGNAL MAINTENANCE 3RD QUARTER	10-14-53311-348	2,588.28
Total 94841:						2,588.28
94843	12/17/2019	DAVEL ENGINEERING & ENVI	3176923	WETLAND DELINEATION-BROADWAY DR	10-09-56900-211	1,500.00
Total 94843:						1,500.00

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
94844	12/17/2019	DSPS	DSPSDIMFee	STATE REVIEW FEES	10-11-52400-390	1,142.00
Total 94844:						1,142.00
94845	12/17/2019	FEMALS AUTO BODY	17170	SQUAD REPAIRS	10-17-52100-350	6,492.45
Total 94845:						6,492.45
94846	12/17/2019	FIRE APPARATUS & EQUIPME	20465	2641 PIPE REPAIR	10-13-52200-350	4,111.46
Total 94846:						4,111.46
94847	12/17/2019	FOX CITIES SIGNS	C4223	PARKING LOT LIGHT REPAIR (MUNICIPAL BLDG)	10-18-51600-290	1,525.56
Total 94847:						1,525.56
94848	12/17/2019	FVTC EMS	12112019	CPR CARDS	24-13-52200-330	100.00
Total 94848:						100.00
94849	12/17/2019	GRAND CHUTE UTILITIES	120319-FS#2	FIRE STATION 2 UTILITIES 9/1/19-9/30/19	10-13-52200-220	523.70
94849	12/17/2019	GRAND CHUTE UTILITIES	120319-FS2	FIRE STATION 2 UTILITIES 9/1/19-11/30/19	10-13-52200-220	150.17
94849	12/17/2019	GRAND CHUTE UTILITIES	120319-PP	UTILITIES PATRIOT PARK 9/1/19-11/30/19	10-16-55200-220	306.61
Total 94849:						980.48
94850	12/17/2019	HEARTLAND BUSINESS SYST	344160-H	PRODUCTION STORAGE EXPANSION	10-20-51460-810	32,719.45
94850	12/17/2019	HEARTLAND BUSINESS SYST	34567-H	PRODUCTION STORAGE EXPANSION	10-20-51460-810	4,410.49
Total 94850:						37,129.94
94852	12/17/2019	MACH IV	7048	EVERGREEN BUS. PARK	46-09-56900-290	1,000.00
94852	12/17/2019	MACH IV	7049	CHAMPION CTR ROADS CONSTRUCTION ADMIN	48-09-56900-290	1,880.00
Total 94852:						2,880.00
94853	12/17/2019	MCPMAHON	0601413	BUILDING PLAN REVIEW	10-11-52400-210	705.00
94853	12/17/2019	MCPMAHON	0800636	DESIGN SVCS EVERGREEN DR (TOWN LAKES RD-	55-14-57331-000	14,739.25
94853	12/17/2019	MCPMAHON	0800637	PROFESSIONAL SVCS EVERGREEN DR - WCL RR	46-09-56900-210	33,378.02
94853	12/17/2019	MCPMAHON	0916506	GIS SUPPORT	10-09-56900-290	393.00
Total 94853:						49,215.27
94854	12/17/2019	NEENAH POLICE DEPT	112619	WARRANT FOR CHRISTOPHER TILLMAN (NEENAH	10-15-45100	174.00
Total 94854:						174.00
94855	12/17/2019	OPG-3 INC	3740	LASER FICHE ANNUAL SUPPORT	10-20-51460-290	7,823.04
Total 94855:						7,823.04
94856	12/17/2019	OUTAGAMIE COUNTY TREAS	1017812	FRENCH RD SHOULDERING/PAVING	55-14-57331-000	2,363.72
94856	12/17/2019	OUTAGAMIE COUNTY TREAS	1017812	MISC BRIDGE INSPECTIONS	10-14-53311-290	402.80
94856	12/17/2019	OUTAGAMIE COUNTY TREAS	120219	NOVEMBER COURT FINES	10-15-45100	4,372.78

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 94856:						7,139.30
94858	12/17/2019	REDJ, LLC	112619	OVERPAYMENT OF FINAL WATER BILL	64-00-23201	80.45
Total 94858:						80.45
94859	12/17/2019	STATE OF WISCONSIN COURT	120219	NOVEMBER COURT FINES	10-15-45100	11,510.69
Total 94859:						11,510.69
94860	12/17/2019	STRANG, PATTESON, RENNIN	920742	LEGAL PROFESSIONAL SERVICES	10-18-51300-210	189.00
Total 94860:						189.00
94861	12/17/2019	TOONEN RENTAL PROPERTIE	112619	OVERPAYMENT OF FINAL WATER BILL	64-00-23201	59.88
Total 94861:						59.88
94863	12/17/2019	VALLEY SCREENPRINT INC	219645	UNIFORM EMBROIDERY	24-13-52200-391	164.00
Total 94863:						164.00
94864	12/17/2019	VANDEBORGART, SHIRLYNE	120219-MBR	MAILBOX REIMBURSEMENT-SNOW PLOW DAMAG	10-14-53312-340	75.00
Total 94864:						75.00
94865	12/17/2019	WAUKESHA COUNTY TECHNI	00477550	7726 TRAINING	10-17-52120-330	63.60
Total 94865:						63.60
94867	12/17/2019	WITTHUHN PRINTING CO. INC	9248	ABSENT FORMS	10-18-51400-310	629.15
Total 94867:						629.15
94868	12/17/2019	WONDRA CONSTRUCTION, IN	2019-02	PAY REQ 13 - ELSNER RD	55-14-57331-000	34,675.40
Total 94868:						34,675.40
Grand Totals:						197,727.44

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
11/27/2019	DELTA DENTAL	322405	GROUP 2 DENTAL ADMINISTRATION	10-00-13001	2,402.52
Total 191127001:					2,402.52
11/29/2019	DEBT PRINCIPAL PAYMENT	112919	2016 DEBT PRINCIPAL	45-19-58100-000	835,000.00
Total 191129001:					835,000.00
11/29/2019	GC POLICE BENEVOLENT AS	112919	GCPBA DEPOSIT	10-00-21590	34.00
Total 191129002:					34.00
11/29/2019	WISCONSIN ETF	112919	WRS REMITTANCE	10-00-21521	88,441.42
Total 191129003:					88,441.42
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-BENNYS I1728 K9 Training/New Mexico	71-17-52100-330	10.47
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CINTAS 60A SAPUNIFORMS STREET/HWY DEPARTMENT	10-14-53311-391	48.17
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-STO-COTE PRODUCTS72X89 ICE RINK LINER	10-16-55200-340	938.57
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-MCC INCCOLD MIX	10-14-53311-340	96.30
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-SEILER INSTRUMENT1 YR SEILER MAPPING SUPPORT/TPP SOFTWARE MAINT	10-09-56900-290	108.50
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-SEILER INSTRUMENT1 YR SEILER MAPPING SUPPORT/TPP SOFTWARE MAINT	10-14-53311-290	217.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-SEILER INSTRUMENT1 YR SEILER MAPPING SUPPORT/TPP SOFTWARE MAINT	10-16-55200-290	108.50
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-BLAKE S LOTABURGER - 0067728 K9 Training/New Mexico	71-17-52100-330	9.60
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-PIT STOP PORTABLESPORTABLE TOILET @ LECKER PARK	10-16-55200-290	84.25
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-SUPERIOR CHEMICAL CORPCLEANING SUPPLIES FOR TOWN HALL/SHOP	10-18-51600-360	372.90
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN CENTER PARK BLDG	10-16-55200-290	40.38
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CINTAS 60A SAPUNIFORMS BLDG INSP DEPARTMENT	10-11-52400-391	18.06
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CINTAS 60A SAPUNIFORMS PARK DEPARTMENT	10-16-55200-391	17.75
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CINTAS 60A SAPUNIFORMS STREET/HWY DEPARTMENT	10-14-53311-391	48.17
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN HALL BUILDING	10-18-51600-290	165.66
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CINTAS 60A SAPSHOP TOWELS - STREET/HIGHWAY DEPT	10-14-53311-340	36.60
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-SHELL OIL 57441910403Fuel -7728 K9 training-Albuquerque	71-17-52100-344	53.05
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN HALL BUILDING	10-18-51600-290	165.66
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CINTAS 60A SAPSHOP TOWELS - STREET/HIGHWAY DEPT	10-14-53311-340	36.60
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-UNITED PAPER CORPORATIGARBAGE CAN LINERS/MULTIFOLD TOWELS	10-18-51600-360	315.68
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CDW GOVT #VGB5225Wiring Supplies	10-20-51460-310	420.52
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CRESCENT ELECTRIC 087REFUND of sales tax	10-20-51460-310	107.84
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CDW GOVT #VHL1423Adobe Software	10-20-51460-290	203.19
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-TECHSMITH CORPORATIONSSoftware for screen captures	10-20-51460-290	49.25
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-5GUYS 1039 QSR7728 K9 Training/New Mexico	71-17-52100-330	17.35
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMZN MKTP US*Z819G4CV3Labels and label makers for new employees	10-20-51460-310	1,013.85
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-GARROW PROPANE CORPLP GAS	10-14-53311-340	16.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-APPLETON TROPHY ENGRAVINDebs Nameplate	10-12-51420-310	20.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CDW GOVT #VJD6147Visio Software	10-20-51460-290	461.18
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-PAYPAL *MINICOMPUTEOutdoor Wireless Equipment	10-20-51460-810	378.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-SQ *MICHOCANARIA7728 K9 Training/New Mexico	71-17-52100-330	12.94
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMAZON.COM*MD8Q68XR3 AMZNCharging bases for Cell Phones	10-20-51460-221	69.65
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-PAYPAL *KARTECH LLCIndoor Wireless Equipment	10-20-51460-810	245.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMZN MKTP US*A90XU1G73Power cords for server room	10-20-51460-310	48.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMZN MKTP US*AE7ZH1HJ3iPhone Screen Protectors	10-20-51460-221	23.80
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMZN MKTP US*160N09I03 AMVelcro for wire management	10-20-51460-310	65.40
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMAZON PRIMEPrime Acct	10-12-51420-321	119.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-PROVANTAGESShelf for Server Room	10-20-51460-310	80.37

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMZN MKTP US*393B59J33iPhone Screen Protectors	10-20-51460-221	4.97
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-TCD*CENGAGE LEARNING2 ed2go classes	10-12-51420-330	298.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-TECHSMITH CORPORATIONScreen Capture Software	10-20-51460-290	114.57
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-GAN*WI NEWSPAPERS-CCCLiquor License	10-12-51420-320	109.89
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CDW GOVT #VKT9442Shelves for Server Room	10-20-51460-310	81.07
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-LA FORCE INCNew door lock cores for IT Doors.	10-20-51460-310	150.90
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CDW GOVT #VLG7335Shelves for Server Room	10-20-51460-310	81.07
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CHICK-FIL-A #034867728 K9 Training/New Mexico	71-17-52100-330	10.37
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMZN MKTP US*FD2190Q3Cell Phone Supplies	10-20-51460-221	95.17
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-ATLASSIANWiki Software	10-20-51460-290	10.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-FESTIVAL FOODS	10-18-51100-390	28.47
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-JIMMY JOHNS # 1056Lunch for Budget Meeting	10-18-51100-390	83.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CITY OF MADISON PARKINGMadison Parking for WEC Clerk-Trainer	10-12-51420-330	7.80
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CELLCOMCell Phone Bill	10-18-51400-221	580.30
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CELLCOMCell Phone Bill	10-09-56900-221	308.88
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMZN MKTP US*0K0YS13L3Cell Phone Chargers	10-20-51460-221	11.99
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-WECKS - CS7728 K9 Training/New Mexico	71-17-52100-330	11.70
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-OFFICEMAX/DEPOT 6869Mailroom supplies	10-18-51400-310	56.27
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-COMplete OFFICE OF WISCONMailroom supplies	10-18-51400-310	120.51
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CELLCOMCell Phone Bill	10-13-52200-221	628.46
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CELLCOMCell Phone Bill	10-14-53311-221	498.18
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CELLCOMCell Phone Bill	10-17-52110-221	1,765.63
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-TB KFC 29267728 K9 Training/New Mexico	71-17-52100-330	13.79
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-VON BRIESEN AND ROPER SCprofessional services through 9/30/19	10-18-51300-210	137.50
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-PITNEY BOWES PIQuarterly Meter Rental	10-20-51460-290	216.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-TDS METROCOMMonthly phone Bill	10-18-51400-221	1,144.62
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-COMplete OFFICE OF WISCONMailroom supplies	10-18-51400-310	7.32
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-SQ *RECYCLETHATSTUFContracted Electronic Recycling	10-20-51460-290	385.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-RUDYS CARLISLE#9102Q237728 K9 Training/New Mexico	71-17-52100-330	12.14
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-AMZN MKTP US*184CQ4Y13Patch Cords	10-20-51460-310	99.65
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-DNH*GODADDY.COMSecurity Certificate	10-20-51460-290	223.98
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-GENERAL CODE LLCecode360 annual maintenance	10-12-51420-290	995.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-CDW GOVT #VQB8741Computer Supplies	10-20-51460-310	97.20
11/30/2019	US BANK CREDIT CARD	USB-OCT19-1	CC-TDS METROCOMMonthly Phone Bill	10-18-51400-221	1,143.56
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-KIRAF GOLF SNACK BAR7728 K9 Training/New Mexico	71-17-52100-330	7.50
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-WHATABURGER 245 Q267728 K9 Training/New Mexico	71-17-52100-330	8.19
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-REINDERS - APPLETONDELUXE 50 LAWN SEED MIX	10-14-53311-340	190.50
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-INSTITUTE OF TRANSPORTATIRENEWAL FEES-INSTITUTE OF TRANSPORTATION ENG	10-14-53311-330	80.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-THE HOME DEPOT #4903TOWN HALL FACET REPAIR PARTS	10-18-51600-360	77.58
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-ADVANCED DISPOSAL ONLINEResidential trash	10-14-53620-290	21,201.70
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-TRUGREEN LP *5991LAWN SERVICE AT TOWN CENTER PARK	10-16-55200-290	221.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-HYATT REGENCY CHICAGOLodging-Chiefs Conference- Chicago	10-17-52120-330	1,520.20
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-5 ALARM FIRE & SAFETY - ICompressor maintenance	10-13-52200-210	782.35
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-AMZN MKTP US*YB05O84Y3office supplies	10-09-56900-310	30.76
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-NAPA AUTO PARTSShop supplies	10-13-52200-350	9.51
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-SUBWAY 032547457728 K9 Training/New Mexico	71-17-52100-330	14.01
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-PARTY CITY 4002credit	10-09-56900-310	6.99-
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-AMZN MKTP US*JK1830LA3office supplies	10-09-56900-310	11.95
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-FOX STAMP, SIGN & SPECIALOffice supplies	10-10-51502-310	10.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-FOX STAMP, SIGN & SPECIALOffice supplies	10-11-52400-310	51.02
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-FOX STAMP, SIGN & SPECIALOffice supplies	10-09-56900-310	13.88
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-THE UNIFORM SHOPPE OFUniform shirt	24-13-52200-391	82.95
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-USPS PO 5602500943MAIL TAX ROLL NOTICES FOR PAST DUE UTILITY BILLS	64-04-82000-311	71.84
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-FFC #280017728 K9 Training/New Mexico	71-17-52100-330	9.07
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-AMAZON.COM*XA2HE8XU3Mesh vinyl bag	24-13-52200-346	18.98

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-COMplete OFFICE OF WISCONMAGNETIC FILES FOR SHOP	10-14-53313-310	102.55
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-AMZN MKTP US*ZR9GZ9OL3office supplies	10-09-56900-310	7.10
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-PACKER CITY INT TRKS INCDEF fluid 2622	10-13-52200-350	42.95
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-AMZN MKTP US*QF2RK0MA3office supplies	10-10-51502-310	29.95
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-AMAZON.COM*TO1VE6ND3 AMZNoffice supplies	10-09-56900-310	86.41
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-AMZN MKTP US*Y215E0773office supplies	10-09-56900-310	10.92
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-COMplete OFFICE OF WISCON40X60 CHAIR MAT	10-18-51400-310	85.85
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-COMplete OFFICE OF WISCON40X60 CHAIR MAT	10-14-53100-310	85.85
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-BIEN MUR TRAVEL CENTERFuel/K9 Training/New Mexico	71-17-52100-344	43.69
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-THE HOME DEPOT #4903GLOVES/HAND WARMERS	10-16-55200-340	49.40
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-NFPA NATL FIRE PROTECT	10-11-52400-320	214.45
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-HAMPTON INNSRefund of taxes-7731 Lodging	10-17-52120-330	33.70
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-KALAHARI RESORT - WI ECOMWI Chiefs Conference lodging/7750	10-17-52110-330	102.15
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-KALAHARI RESORT - WI ECOMWI Chiefs Conference lodging-7704	10-17-52120-330	102.15
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-KALAHARI RESORT - WI ECOMWI Chiefs conference lodging-7727	10-17-52100-330	102.15
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-OFFICE DEPOT #142Office Supplies (Mock Onsite/Accreditation)	10-17-52110-310	71.34
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-NWTC CORP TRAINING7721- Nuisance Abatement Training	10-17-52100-330	60.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-ALERT ALL CORPSlap bracelets	24-13-52200-323	590.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-LITTLE CAESARS #05187728 K9 Training/New Mexico	71-17-52100-330	17.77
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-IACPIACP Conference -7704	10-17-52120-330	500.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-IACPIACP Conference-7727	10-17-52100-330	500.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-IACPIACP Conference-7750	10-17-52110-330	500.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-STAYBRIDGE SUITES FRANKL7722 Lodging/Training	10-17-52100-330	90.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-STAYBRIDGE SUITES FRANKL7713 Lodging/Training	10-17-52100-330	90.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-PAYPAL *HANDCUFFWHSPatrol - Spit Hoods	10-17-52100-340	60.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-PAYPAL *WCPPA7725- WCPPA Conference	10-17-52100-330	195.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-5 ALARM FIRE & SAFETY - IMSA Cleaner liquid	24-13-52200-346	197.26
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-SAMSClub.COMMaintenance supplies	10-18-51600-360	59.84
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-BLUE PRINT SERVICE COLaminate document	10-13-52200-310	267.96
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-PP*BURRITOS ALINSTANTE7728 K9 Training/New Mexico	71-17-52100-330	7.78
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-FOX VALLEY HUMANE ASSOCSeptember Animal Control	10-17-54100-390	375.94
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-MENARDS APPLETON WEST WI1.1 CF MICRO 1000W BLACK	10-18-51600-390	69.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-BLUE PRINT SERVICE COLaminate document	10-13-52200-310	114.84
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-5 ALARM FIRE & SAFETY - IGloves	24-13-52200-391	146.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-THE UNIFORM SHOPPE OFReplacement Pants -7720	10-17-52100-291	66.95
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-PAYPAL *SAFARILANDevidence supplies	10-17-52120-327	168.80
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-WALMART.COM 8009666546Battery-7711	10-17-52100-340	8.63
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-TC LAB/REF LAB BILLINGSeptember OMVWI Blood Draws	10-17-52100-341	425.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-SQ *AWARENESS PROTEBallistic Shield Instructor Training-7714	10-17-52100-330	285.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-WILD PET FOOD PLUSDog food/Luka	71-17-52100-340	52.24
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-Ballistic Shield Instructor Training-7735	10-17-52120-330	285.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-7761 Lodging -TraCs Conference	10-17-52120-330	82.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-radio repair	10-17-52100-380	55.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-7740 Lodging/ K9 Conference	10-17-52100-330	246.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-FST Calibration Solution	10-17-52100-340	117.50
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-Gloves/hoods	24-13-52200-391	936.54
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-Evidence Supplies	10-17-52120-327	105.58
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-TCAW OCC HEALTHNew CSO Drug Screening-7772	10-17-52110-210	59.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-TRANS UNIONMonthly Fees- October	10-17-52120-210	85.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-FACEBK *5RB53PSRL2FACEBOOK ADVERTISING	10-16-55200-340	30.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-TREAT CENTER #132137728 K9 Training/New Mexico	71-17-52100-330	5.38
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-SAMSClub #6321Halloween Trick or Treat	10-17-52100-325	433.16
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-Ice suit repair	24-13-52200-380	10.50
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-Office Supplies	10-17-52110-310	4.73
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-7733 Lodging/Training	10-17-52120-330	82.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-8X4 MON CO BDY & CVR CO	46-09-57331-000	61.42
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-MISC EQUIPMENT FOR FITNESS CLASSES	10-16-55300-340	29.98

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11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-MISC EQUIPMENT FOR FITNESS CLASSES	10-16-55300-340	38.97
11/30/2019	US BANK CREDIT CARD	USB-OCT19-2	CC-Evidence Supplies	10-17-52120-327	177.09
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-BIEN MUR TRAVEL CENTERFuel/ K9 Training/New Mexico	71-17-52100-344	48.33
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-SAFETY JACKETS	10-14-53311-391	393.20
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-SAFETY JACKETS	10-16-55200-391	157.28
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-O2	10-13-52200-340	149.05
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-7735 Training - Lodging	10-17-52120-330	94.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-YOGA EQUIPMENT FOR FITNESS CLASSES	10-16-55300-340	49.70
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-YOGA EQUIPMENT FOR FITNESS CLASSES	10-16-55300-340	24.85
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-HYATT REGENCY CHICAGO Lodging -Chiefs Conference Chicago	10-17-52110-330	1,865.20
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MIDWEST WORKWEAR, LLC SAFETY JACKETS-KAREN/KATIE	10-14-53311-391	89.98
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-THE HOME DEPOT #4903 INDOOR/OUTDOOR BROOMS	10-14-53313-350	21.76
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-THE HOME DEPOT #4903 LATEX GRIPPER KNIT GLOVES	10-16-55200-340	22.35
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-TB KFC 29267728 K9 Training/New Mexico	71-17-52100-330	9.69
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MICHAELS STORES 8783 Station poster frame	10-13-52200-360	24.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-INTERSTATE ALL BATTERY Flashlight batteries	24-13-52200-380	35.90
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-WPSG- INC Boots	24-13-52200-391	377.78
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-LEXISNEXIS RISK DAT Monthly Billing - October	10-17-52120-210	150.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-STREICHERS MO Weapon Vaults	10-17-52100-811	1,273.58
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-TFS*FISHER SCI ATLEvidence supplies	10-17-52120-327	199.71
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-SPILLMAN TECHNOLOGIES INC Spillman Training	10-17-52120-330	900.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-IN *CHOICE1 HEALTH CARE SEMS supplies	10-13-52200-340	225.50
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-EMERGENCY MEDICAL PRODUCE SEMS supplies	10-13-52200-340	837.70
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-EMERGENCY MEDICAL PRODUCE SEMS supplies	10-13-52200-340	442.40
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-IHOP 30927728 K9 Training/New Mexico	71-17-52100-330	8.62
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-HASTINGS AIR ENERGY CON Plymovent service	10-13-52200-360	1,054.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-COMplete OFFICE OF WISCO Removable glue tac - backordered	10-13-52200-310	2.58
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-SAMS CLUB #6321 Candy for public ed. event	24-13-52200-322	29.94
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-NWTC GB REGISTRATION Fire Inspector Class	24-13-52200-330	80.23
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-TCAW OCC HEALTH Department physical	10-13-52200-210	664.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-BATTERIES PLUS #0502 St.1 light bulbs	10-13-52200-360	47.70
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-DOLLAR TREE Halloween decor for candy distribution	10-13-52200-390	9.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-SAMS CLUB #6321 Dish towels	10-13-52200-360	25.56
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-SAMS CLUB #6321 Halloween candy	24-13-52200-322	39.92
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-TRUGREEN LP *5744 St.1 lawn service	10-13-52200-360	198.48
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CHEESECAKE ALBUQUERQUE 7728 K9 Training/New Mexico	71-17-52100-330	20.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CINTAS 60A SAP St.2 linen service	10-13-52200-290	50.72
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CINTAS 60A SAP St.2 linen service	10-13-52200-290	45.68
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CINTAS 60A SAP St.2 linen service	10-13-52200-290	57.72
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CINTAS 60A SAP St.2 linen service	10-13-52200-290	50.72
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CINTAS 60A SAP St.2 linen service	10-13-52200-290	46.40
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CINTAS 60A SAP St.1 linen service	10-13-52200-290	60.64
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CINTAS 60A SAP St.1 linen service	10-13-52200-290	67.64
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CINTAS 60A SAP St.1 linen service	10-13-52200-290	60.64
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CINTAS 60A SAP St.1 linen service	10-13-52200-290	60.64
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-GAN*WINE NEWSPAPER CIRC Post Crescent	24-13-52200-321	60.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-VILLAGE INN RESTAURANT 7728 K9 Training/New Mexico	71-17-52100-330	9.04
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-LITTLE CAESARS 0089 0009 Crew thank you for Safety Day work	24-13-52200-322	23.25
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CEDAR CREEK MARKETPLACE Blue card training meal	24-13-52200-322	50.33
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-GUNDERSON CLEANERS, INC. Uniform alterations	24-13-52200-391	54.41
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-JIMMY JOHNS # 1056 Blue card training meal	24-13-52200-322	101.75
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-TCAW OCC HEALTH Department physicals	10-13-52200-210	1,070.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-FESTIVAL FOODS Blue card training meal	24-13-52200-322	22.70
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-SAMS CLUB #6321 Blue card training meal	24-13-52200-322	37.22
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-GOLD CROSS AMBULANCE SERV CADS course	10-13-52200-330	525.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-HOWIE VOIGT APPLIANCE Wash machine service	10-13-52200-360	109.90
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-RECYCLE TECHNOLOGIES INC Hazardous waste disposal	10-13-52200-301	726.35

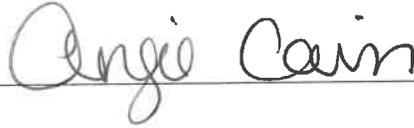
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11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-RUDYS CARLISLE#9102Q237728 K9 Training/New Mexico	71-17-52100-330	14.23
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-TCAW OCC HEALTHDepartment physical	10-13-52200-210	159.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-SAMS CLUB #6321Blue card training meal	24-13-52200-322	9.96
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-DOMINOS 2033Blue card training meal	24-13-52200-322	72.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-SAMSCLUB #6321Halloween candy	24-13-52200-322	125.74
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-BAYCOM INCBATTERIES LITH ION IMPRES	10-14-53313-350	336.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-SQ *NEW YORK DELIMock Onsite Assessors Lunch	10-17-52120-390	61.16
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353BRAKE PADS/ROTORS	10-14-53313-350	243.04
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MATTHEWS TIRE COMMERCIALFLAT REPAIR	10-14-53313-350	90.50
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MATTHEWS TIRE COMMERCIALPURCHASE/INSTALL 1 NEW TIRE	10-14-53313-350	330.70
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MATTHEWS TIRE COMMERCIALPURCHASE/INSTALL 8 NEW TIRES	10-14-53313-350	3,996.56
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-SANDIA RESORT BUFFET7728 K9 Training/New Mexico	71-17-52100-330	20.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-NORTHERN TOOL EQUIPJUMBO WAGON	10-14-53313-350	94.99
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353ROTORS	10-14-53313-350	192.36
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353HEADLIGHT	10-14-53313-350	20.99
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353RETURN ROTORS	10-14-53313-350	158.56-
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353BRAKE ROTORS	10-14-53313-350	75.38
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353BRAKE ROTORS	10-14-53313-350	76.68
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-BATTERIES PLUS #05026V LEAD	10-14-53313-350	24.95
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-NORTHERN TOOL EQUIP5K TUBE MOUNT SIDEWIND J	10-14-53313-350	119.99
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353OIL/LUBE FILTERS; WIPER BLADES	10-14-53313-350	145.09
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-US LUBRICANTS-CORPORATEBULK OIL - 5W30 THRIVE;15W40 SYN BLEND	10-14-53313-350	1,651.64
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-KIRAF GOLF SNACK BAR7728 K9 Training/New Mexico	71-17-52100-330	6.75
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353WINDSHIELD WIPER BLADES	10-14-53313-350	24.10
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353TERMINAL PROTECTORS	10-14-53313-350	23.14
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-LAWSON PRODUCTS MISC SHOP SUPPLIES FOR VEHICLE/EQUIP MAINTENANCE	10-14-53313-350	288.37
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-APPLIED MSSMISC SHOP SUPPLIES FOR VEHICLE/EQUIP MAINTENANCE	10-14-53313-350	19.05
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-APPLIED MSSMISC SHOP SUPPLIES FOR VEHICLE/EQUIP MAINTENANCE	10-14-53313-350	720.59
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-APPLIED MSSMISC SHOP SUPPLIES FOR VEHICLE/EQUIP MAINTENANCE	10-14-53313-350	17.07
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353ICE SCRAPER BRUSHES	10-14-53313-350	25.44
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353LUBE FILTERS	10-14-53313-350	44.10
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-HYATT REGENCY CHICAGO7727 Lodging/Chiefs Conference Chicago	10-17-52100-330	1,520.20
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353WASHER FLUID ADDITIVE	10-14-53313-350	27.56
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MARIOS INC7728 K9 Training/New Mexico	71-17-52100-330	12.24
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353LUBE FILTERS	10-14-53313-350	44.10
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353FUEL FILTERS	10-14-53313-350	152.60
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353HEADLIGHT SWITCH	10-14-53313-350	41.81
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353ROTORS/BRAKE PAD FRONTLINE PD	10-14-53313-350	124.77
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353BRAKE PADS/ROTORS	10-14-53313-350	278.79
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353MINI BULB/BRAKE CLEANER	10-14-53313-350	36.56
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-CARQUEST 2353COIL ON PLUG COIL/SPARK PLUGS	10-14-53313-350	75.59
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-LOCAL GOVERNMENT EDUCATIOJulie - Winter WGFOA Conference	10-19-51501-330	85.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-PACKER CITY INT TRKS INCCHAMBER BRAKE	10-14-53313-350	185.14
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MACHINE SERVICE INCCLUTCH ASSB	10-14-53313-350	2,117.55
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-ALON DK #51700Fuel/K9 Training/New Mexico	71-17-52100-344	44.16
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MONROE TRUCK EQUIPMENT DEFLOORLINER/MISC PARTS FOR VEHICLE MAINT	10-14-53313-350	771.97
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-NORTHERN TOOL EQUIP OREGON CHAIN GRINDER HYD	10-14-53313-346	440.98
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-ZAGG INCMophie Case Shipping and Handling	10-20-51460-311	5.99
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MATTHEWS TIRE APPLETON WEFLAT REPAIR	10-14-53313-350	32.95
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MATTHEWS TIRE APPLETON WEPURCHASE/INSTALL 1 NEW TIRE	10-14-53313-350	146.50
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-PACKER CITY INT TRKS INC12V MEDIUM DUTY STARTER	10-14-53313-350	310.31
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-OFFICEMAX/DEPOT 6869Ink/Toner	10-20-51460-310	209.69
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-BATTERIES PLUS #050212V LEAD BATERIES/CORE RETURNS	10-14-53313-350	1,995.80
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-BATTERIES PLUS #050212V BATTERY	10-14-53313-350	192.95

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
11/30/2019	US BANK CREDIT CARD	USB-OCT19-3	CC-MATTHEWS TIRE APPLETON WEFront ALIGNMENT	10-14-53313-350	89.95
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-EL PARASOL #57728 K9 Training/New Mexico	71-17-52100-330	12.05
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-RED WINGS STORESAFETY SHOES/BOOTS	10-14-53311-391	125.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-MATTHEWS TIRE APPLETON WEPURCHASE/INSTALL 1 NEW TIRE	10-14-53313-350	136.99
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-GARROW PROPANE CORPLP GAS	10-14-53313-350	79.20
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-MATTHEWS TIRE APPLETON WEFLAT REPAIR	10-14-53313-350	33.67
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-CDW GOVT #VMS9088FD1 Projector Lamp	10-20-51460-310	91.58
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-OFFICEMAX/DEPOT 6869Ink/Toner	10-20-51460-310	188.90
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-OFFICE DEPOT #1090Ink/Toner	10-20-51460-310	173.12
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-PACKER CITY INT TRKS INCCHAMBER BRAKE/12V AIR DRYER	10-14-53313-350	420.62
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-TRUCK COUNTRY - APPLETONJUMPER CABLES	10-14-53313-350	95.52
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-TRUCK COUNTRY - APPLETONUNION NTA AIR BRAKE/CON MALE NTA AIR BRAKE DOT	10-14-53313-350	25.13
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-SUBWAY 032547457728 K9 Training/New Mexico	71-17-52100-330	16.36
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-MS45 OF 1 ID X HOSE PVC WATER S&D	10-14-53313-350	83.70
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-FOX STAMP, SIGN & SPECIALStamp	10-15-51200-347	51.08
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-GRAINGERSPOOL 1/2" ADAPTER 2X2	10-14-53313-350	26.88
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-GRAINGER1 TO 1 1/2" SS HOSE CLAMPS	10-14-53313-350	25.85
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-GRAINGERBALL VALVE/ELBOW/HOSE CLAMPS	10-14-53313-350	183.14
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-GRAINGERCOUPLER/ADAPTER/HOSE CLAMP	10-14-53313-350	41.55
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-LEXISNEXIS RISK DATLexis Nexis	10-15-51200-340	50.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-TAPCOMISC STREET SIGNS	10-14-53311-340	302.66
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-MS2" GREEN HORNET XF CTL WATER SUCTION/DISCH HOSE	10-14-53313-350	130.25
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-CHICK-FIL-A #034867728 K9 Training/New Mexico	71-17-52100-330	17.78
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-GRAINGERCROSS TEE 1-3/8" H24 L15/16"	10-18-51600-360	44.60
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-GARROW PROPANE CORPLP GAS	10-14-53311-340	16.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-GAT SUPPLY INC.MISC LATHES & HUBS FOR STAKING	10-14-53311-330	41.05
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-UWEX REGISTRATIONHIGHWAY SAFETY TRAINING REGISTRATION FEE	10-15-51200-340	85.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-LEXISNEXIS RISK DATLexisNexis SS# search	10-14-53313-350	300.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-THE HOME DEPOT #4903THREAD SEALANT	24-13-52200-391	6.27
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-EAGLE ENGRAVINGTags	24-13-52200-391	145.95
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-BLAZE PIZZA - 12317728 K9 Training/New Mexico	71-17-52100-330	11.87
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-ALON DK #51739Fuel/K9 Training/New Mexico	71-17-52100-344	52.79
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-PP*BURRITOS ALINSTANTE7728/K9 Training/New Mexico	71-17-52100-330	11.81
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-WHOLE HOG CAFE ALBUQUERQK9 Training/7728 New Mexico	71-17-52100-344	14.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-ELEARNING AMERICAN HEARTBLS Instructor package	28-13-52200-340	129.31
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-BLAUER MANUFACTURINGUniform jackets	24-13-52200-391	509.97
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-GAT SUPPLY INC.WOOD LATHES FOR STAKING	10-14-53312-340	473.55
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-GRAINGERMISC SHOP SUPPLIES FOR VEHICLE/EQUIP MAINTENANCE	10-14-53313-350	103.82
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-PHILLIPS 66 - ONCUE 4103Fuel/K9 Training/New Mexico/7728	71-17-52100-344	53.65
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-LOVE S COUNTRY0002501Fuel/K9 Training/7728	71-17-52100-344	48.93
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-CENEX SPUR EAG09900739Fuel/K9 Training-New Mexico/7728	71-17-52100-344	43.32
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-BLAKE S LOTABURGER - 0067728 K9 Training/New Mexico	71-17-52100-330	8.62
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-MCDONALDS F13816K9 Training- New Mexico/7728	71-17-52100-330	3.18
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-YMCA OF THE FOX CITIESMonthly YMCA Partnership	10-18-51400-390	200.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-EXXONMOBIL 99320210Fuel -K9 Training- New Mexico	71-17-52100-344	55.99
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-NEPELRAHR Training	10-18-51100-330	85.00
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-BROOKS TRACTOR DE PERE 01SENSOR	10-14-53313-350	292.90
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-WPSG- INCPolos/ Job shirts	24-13-52200-391	469.85
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-WPSG- INCUniform sweatshirt/ boots	24-13-52200-391	439.16
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-MONROE TRUCK EQUIPMENT DESNOW DEFLECTOR/TRUCKLITE LAMP BAR 6"	10-14-53313-350	418.07
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-MONROE TRUCK EQUIPMENT DEHUB SPINNER ASSY	10-14-53313-350	37.51
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-THE HOME DEPOT #4903TAPE MEASURES/HOSE RACK	10-14-53311-346	37.33
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-CHILIS 1560 ECOMM7728 K9 Training/New Mexico	71-17-52100-330	13.47
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-WPSG- INCUniform items	24-13-52200-391	444.96
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-GRAINGER2 TO 2-5/16" SS HOSE CLAMPS	10-14-53313-350	29.33-

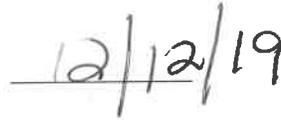
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11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-CHICK-FIL-A #034867728 K9 Training/New Mexico	10-17-52100-330	10.48
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-RUDYS CARLISLE#9102Q237728 K9 Training/New Mexico	71-17-52100-330	12.48
11/30/2019	US BANK CREDIT CARD	USB-OCT19-4	CC-WHOLE HOG CAFE ALBUQUERQ7728 K9 Training/New Mexico	71-17-52100-330	14.00
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11/30/2019	US BANK CREDIT CARD	USB-OCT19-5	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN HALL BUILDING	10-18-51600-290	165.66
11/30/2019	US BANK CREDIT CARD	USB-OCT19-5	CC-CINTAS 60A SAPSHOP TOWELS - STREET/HIGHWAY DEPT	10-14-53311-340	36.60
11/30/2019	US BANK CREDIT CARD	USB-OCT19-5	CC-CINTAS 60A SAPUNIFORMS BLDG INSP DEPARTMENT	10-11-52400-391	18.06
11/30/2019	US BANK CREDIT CARD	USB-OCT19-5	CC-CINTAS 60A SAPUNIFORMS PARK DEPARTMENT	10-16-55200-391	17.75
11/30/2019	US BANK CREDIT CARD	USB-OCT19-5	CC-CINTAS 60A SAPUNIFORMS STREET/HWY DEPARTMENT	10-14-53311-391	48.17
11/30/2019	US BANK CREDIT CARD	USB-OCT19-5	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN CENTER PARK BLDG	10-16-55200-290	40.38
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11/30/2019	US BANK CREDIT CARD	USB-OCT19-7	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN CENTER PARK BLDG	10-16-55200-290	40.38
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11/30/2019	US BANK CREDIT CARD	USB-OCT19-8	CC-WIL KIL PEST CONTROLRODENT CONTROL SERVICES	10-18-51600-290	58.00
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11/30/2019	US BANK CREDIT CARD	USB-OCT19-9	CC-TB KFC 29267728 K9 Training/New Mexico	71-17-52100-330	6.14
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11/30/2019	US BANK CREDIT CARD	USB-OCT19-9	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN HALL BUILDING	10-18-51600-290	165.66
11/30/2019	US BANK CREDIT CARD	USB-OCT19-9	CC-CINTAS 60A SAPSHOP TOWELS - STREET/HIGHWAY DEPT	10-14-53311-340	36.60
11/30/2019	US BANK CREDIT CARD	USB-OCT19-9	CC-EZ GLIDE GARAGE DOORS ANDREPAIR SALT SHED DOOR	10-18-51600-390	488.50
11/30/2019	US BANK CREDIT CARD	USB-OCT19-9	CC-CINTAS 60A SAPUNIFORMS BLDG INSP DEPARTMENT	10-11-52400-391	18.06
11/30/2019	US BANK CREDIT CARD	USB-OCT19-9	CC-CINTAS 60A SAPUNIFORMS PARK DEPARTMENT	10-16-55200-391	17.75
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Total 191202001:					94,228.75
12/04/2019	DELTA DENTAL	323532	GROUP 1 DENTAL CLAIMS	11-18-59200-513	1,229.00
Total 191204001:					1,229.00
12/04/2019	PITNEY BOWES GLOBAL FINA	120419	POSTAGE	10-18-51400-311	500.00

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Total 191204002:					500.00
12/09/2019	CITY OF APPLETON	120919	PETERSON INS	10-17-52110-134	1,424.73
Total 191209001:					1,424.73
12/09/2019	BENEFIT ADVANTAGE	120919	FLEX SPENDING ACCTS FOR BENNY CARDS	11-00-16200	3,450.15
Total 191209005:					3,450.15
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Grand Totals:					1,119,863.45

Angie Cain, Clerk:



Dated:



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12/13/2019	191213147	7145	DRAEGER, KALI A	1,289.81-
12/13/2019	191213148	7146	GRUENSTERN, LUCAS D	425.61-
12/13/2019	191213149	7147	WALLACE, ANTHONY C	437.71-
12/13/2019	191213150	7148	WELK, CASEY W	436.71-
12/13/2019	191213151	7149	MAAS, DAVID F	2,096.24-
12/13/2019	191213152	7150	VALENTA, AUSTIN W	327.52-
12/13/2019	191213153	7151	ATKINSON, EVAN D	253.95-
12/13/2019	191213154	8021	CROSBY, PAMELA A	32.32-
12/13/2019	191213155	8035	PETERSEN, KAREN A	32.32-
12/13/2019	191213156	8040	WEBER, JOHN C	32.32-
12/13/2019	191213157	8045	STADEL, ROBERT W	32.32-
12/13/2019	191213158	8050	ULRICH, CHERYL A	32.32-
12/13/2019	191213159	8062	BOECKERS, DUANE J	32.32-
12/13/2019	191213160	9037	KRUEGER, DEBORAH A	125.00-
12/13/2019	191213161	9080	WROBLESKI, MICHELLE A	125.00-
12/13/2019	191213162	9087	ATWATER, SANDRA L	125.00-
12/13/2019	191213163	9129	HOPFENSBERGER, SUSAN M	125.00-
12/13/2019	191213164	9145	SCHUH, PATRICIA L	125.00-
12/13/2019	191213165	9149	NELSON, RAYMOND W	125.00-
12/13/2019	191213166	7	DEFERRED COMP	8,918.26-
12/13/2019	191213166	7	DEFERRED COMP	136.32-
12/13/2019	191213166	7	DEFERRED COMP	3,612.19-
12/13/2019	191213167	1	EFTPS	23,104.25-

Check Issue Date	Check Number	Payee ID	Payee	Amount
12/13/2019	191213167	1	EFTPS	23,104.25-
12/13/2019	191213167	1	EFTPS	5,403.41-
12/13/2019	191213167	1	EFTPS	5,403.41-
12/13/2019	191213167	1	EFTPS	40,385.63-
12/13/2019	191213168	8	FLEX SPENDING	2,549.29-
12/13/2019	191213168	8	FLEX SPENDING	1,134.68-
12/13/2019	191213169	2	WISCONSIN DEPT OF REVENUE	19,234.97-
Grand Totals:				
	178			372,323.75-

**CASH ON HAND
OCTOBER 2019**

GENERAL FUND	
\$	10,367,501
CAPITAL PROJECTS FUND	
\$	(4,543,084)
DEBT SERVICE FUND	
\$	1,016,451
SPECIAL ASSESSMENT FUND	
\$	3,437,393
SPECIAL REVENUE FUNDS	
\$	493,593
TAX INCREMENT DISTRICT #1	
\$	30,763
TAX INCREMENT DISTRICT #2	
\$	(348,316)
TAX INCREMENT DISTRICT #3	
\$	(1,509,815)
TAX INCREMENT DISTRICT #4	
\$	(2,036,876)
SANITARY DISTRICT #1	
\$	(2,625,486)
SANITARY DISTRICT #2	
\$	13,951,260
SANITARY DISTRICT #3	
\$	10,642,363
EASTSIDE UTILITY DISTRICT	
\$	441,368
29,317,116	TOTAL CASH ON HAND

CASH INVESTMENTS

CHECKING, MONEY MARKET (MM), AND CERTIFICATE OF DEPOSIT (CD)

NICOLET BANK		ABBY BANK CD		FOX COMMUNITIES CREDIT UNION CD	
\$	2,972,190	\$	500,000	\$	1,022,910
Interest Rate 1.50%		Interest Rate 2.75% - 24 month (June 2020)		Interest Rate 3.04% - 15 Month CD (February 2020)	
FOX COMMUNITIES CREDIT UNION		BMO HARRIS CD		HOMETOWN BANK CD	
\$	5	\$	1,050,710	\$	-
Interest Rate 0%		Interest Rate 2.25% - 18 month (December 2019)		Interest Rate 2.56% - 12 Month CD (August 2019)	
VERVE CREDIT UNION		CAPITAL CREDIT UNION CD		INVESTORS COMMUNITY BANK CD	
\$	5	\$	-	\$	1,000,000
Interest Rate 0%		Interest Rate 2.25% - 15 Month CD (August 2019)		Interest Rate 2.95% - 22 Month CD (March 2021)	
INVESTORS COMMUNITY BANK MM		CAPITAL CREDIT UNION CD		US BANK CD	
\$	1,631,935	\$	1,014,520	\$	250,000
Interest Rate 2.30%		Interest Rate 2.90% - 15 Month CD (July 2020)		Interest Rate 2.48% - 18 Month CD (December 2019)	
HOMETOWN BANK MM		COMMUNITY FIRST CREDIT UNION CD		VERVE CREDIT UNION CD	
\$	1,034,396	\$	1,031,635	\$	1,010,480
Interest Rate 2.30%		Interest Rate 3.15% - 15 Month CD (January 2020)		Interest Rate 3.04% - 39 Month CD (September 2022)	
STATE POOL		COMMUNITY FIRST CREDIT UNION CD			
\$	111,672	\$	1,111,760		
Interest Rate 1.92%		Interest Rate 3.06% - 24 Month CD (June 2021)			
AMERICAN NATIONAL BANK MM		COMMUNITY FIRST CREDIT UNION CD		INVESTMENTS	
\$	260,346	\$	508,286		
Interest Rate 1.92%		Interest Rate 2.90% - 15 Month CD (July 2020)			
ASSOCIATED BANK MM		FIRST BUSINESS BANK CDARS		RBC	
\$	106,897	\$	1,515,469	\$	249,041
Interest Rate 1.76%		Interest Rate 2.68-2.86% - Various Lengths (Aug 2020)		\$	500,425
FIRST BUSINESS BANK MM		FIRST BUSINESS BANK CD		CHARLES SCHWAB	
\$	71,137	\$	1,500,000	Market Value	
Interest Rate 1.76%		Interest Rate 2.78% - 18 Month CD (February 2020)		\$	9,763,379
ABBY BANK CD				JP MORGAN	
\$	500,000			Market Value	
Interest Rate 2.55% - 18 month (December 2019)				\$	599,918
\$	6,688,583	\$	8,232,380	\$	14,396,153
					SUBTOTALS
			29,317,116		

**GENERAL FUND REVENUES
2019 BUDGET STATEMENT
OCTOBER 2019**

REVENUE TYPES	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	(UNDER) OVER
General Operations Tax Levy	10,812,826	-	10,809,988	100%	(2,838)
41110 General Property Tax Levy	10,812,826	-	10,809,988	100%	(2,838)
Other Taxes					
Rescinded Taxes	5,000	-	25,550	511%	20,550
Hold Harmless-Computer Exempt	105,200	-	106,168	101%	968
Personal Property Aid	153,975	-	153,975	100%	0
Omitted Taxes	-	-	3,972	0%	3,972
Woodland/Managed Forest	-	-	438	0%	438
Hotel/Motel Tax	375,000	-	-	0%	(375,000)
Hotel Room Tax - Town	-	-	148,825	0%	148,825
Lieu of Taxes	3,000	-	1,242	41%	(1,758)
Use Value Penalty	-	-	-	0%	-
Interest on Delinq P.P. Taxes	1,500	-	1,669	111%	169
Subtotal - Taxes	643,675	-	441,840	69%	(201,835)
Special Assessments					
Special Assessments - Street Lighting	63,200	-	63,118	100%	(82)
Subtotal - Special Assessments	63,200	-	63,118	100%	(82)
Intergovernmental Revenues					
Shared Revenue from State	269,415	-	40,412	15%	(229,003)
State Aid - Clerk	-	-	100	0%	100
State Aid - Police	4,960	4,960	4,960	100%	-
Grants - State/Federal	20,000	3,707	20,680	103%	680
State Transportation Aids	754,057	188,428	754,711	100%	654
School Liaison Reimbursement	49,895	-	57,360	115%	7,465
Mass Transit	481,961	-	190,717	40%	(291,244)
Subtotal - Intergovernmental Revenues	1,580,288	197,095	1,068,940	68%	(511,348)
Licenses and Permits					
Business or Occupation License	35,000	3,315	49,305	141%	14,305
Business License-Liquor	35,000	1,001	53,005	151%	18,005
Business License-Cable TV	295,000	14,345	159,391	54%	(135,609)
Business License-Pawn/2nd Hand	750	-	2,110	281%	1,360
Hotel License	600	50	750	125%	150
Non-business License	3,000	75	4,889	163%	1,889
Burning Permits	750	-	350	47%	(400)
Occupancy Inspections	1,500	225	1,050	70%	(450)
Building Permits	360,000	28,200	277,525	77%	(82,475)
Building Permits - Lot Access	5,000	480	4,595	92%	(405)
Utility/Open Cut Permits	25,000	1,262	25,781	103%	781
Revocable Occupancy Permit	-	-	-	0%	-
Zoning Permits	50,000	2,265	40,205	80%	(9,795)
Site Erosion Control Plan Review Fee	11,000	1,100	6,850	62%	(4,150)
Drainage Inspection Fee	58,000	5,000	44,300	76%	(13,700)
Wetland Delineations	40,000	1,725	17,480	44%	(22,520)
Building Plan Review Fee	50,000	2,775	41,745	83%	(8,255)
Erosion Control Inspection Fee	30,000	3,300	20,700	69%	(9,300)
Drainage Plan Review Fee	2,500	-	1,500	60%	(1,000)
Maps and Plans	300	-	8	3%	(292)
Subtotal - Licenses and Permits	1,003,400	65,118	751,539	75%	(251,861)
Fines, Forfeitures and Penalties					
Court Penalties and Costs	475,000	32,948	400,599	84%	(74,401)
Parking Tickets	20,000	680	17,026	85%	(2,974)
Judgment and Damages	2,500	214	3,722	149%	1,222
Seizures and Forfeitures	1,000	-	-	0%	(1,000)
Subtotal - Fines, Forfeitures and Penalties	498,500	33,842	421,347	85%	(77,153)

REVENUE TYPES	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	(UNDER) OVER
Public Charges for Services					
General Government	20,000	1,419	18,889	94%	(1,111)
Police Department Fees / Fingerprinting	6,000	200	5,864	98%	(136)
Police Department Contracted Services	12,000	1,225	15,026	125%	3,026
False Alarms	35,000	1,575	32,381	93%	(2,619)
Fire Department Fees	19,000	1,890	12,811	67%	(6,189)
Fire Protection Systems Fee	2,000	75	2,125	106%	125
Tent Inspection Permit	1,000	25	725	73%	(275)
Firework Permits	300	-	275	92%	(25)
Highway Material/Maintenance	3,325	-	1,874	56%	(1,451)
Highway Material Taxable	-	-	1,237	0%	1,237
Sidewalk Snow Removal	500	-	-	0%	(500)
Sp Charge-Refuse Collection	478,000	100	481,812	101%	3,812
Sp Charge-Recycling Collection	6,300	-	7,211	114%	911
Weed Control	1,000	-	3,134	313%	2,134
Cemetery	150	-	173	115%	23
Park Rentals	20,000	1,580	20,060	100%	60
Recreation Fees	4,000	288	1,833	46%	(2,168)
Park Rec Revenue - Taxable	-	-	4,032	0%	4,032
Property Record Mgmt Fees	34,000	2,500	23,150	68%	(10,850)
Subtotal - Public Charges for Services	642,575	10,877	632,611	98%	(9,964)
Miscellaneous Revenue					
Police Department Abandon Vehicle	13,745	325	10,450	76%	(3,295)
Interest Earnings /Change in Market Value	125,000	18,791	184,568	148%	59,568
Interest Income - TIF District #1	12,000	1,000	11,000	92%	(1,000)
Interest Income - TIF District #2	22,000	1,792	20,250	92%	(1,750)
General Admin Fees	5,000	5,135	9,415	188%	4,415
Rent-Town Hall	-	-	600	0%	600
Rent - San Districts	134,280	11,190	111,900	83%	(22,380)
Pole Attachment Rent Revenue	-	-	5,000	0%	5,000
Sale of Other Property	-	22,500	479,205	0%	479,205
Sale Police Equip	30,000	9,750	19,840	66%	(10,160)
Sale Hwy Equip	9,825	17	289	3%	(9,536)
Sale Fire Equipment	2,000	-	-	0%	(2,000)
Sale Bldg Inspect Equipment	-	-	900	0%	900
Police Insurance Recoveries	25,000	5,718	14,576	58%	(10,424)
DPW - Insurance Recoveries	-	-	4,102	0%	4,102
Insurance Dividends	13,000	-	1,236	10%	(11,765)
Gen Gov - Insurance Recoveries	-	-	1,590	0%	1,590
Donations-Parks	-	-	-	0%	-
Donations-Park Recreation	1,800	-	1,800	100%	-
Donations-Crime Prevention	500	765	765	153%	265
Donations-Police	2,500	-	-	0%	(2,500)
Police Unclaimed Property	500	-	7,966	1593%	7,466
Police Reimbursement	150	45	45	30%	(105)
Admin Reimbursement	-	-	24	0%	24
Finance Reimbursement	1,000	-	15	2%	(985)
Donations-Fire Dept	200	-	-	0%	(200)
Fire Copies - Non Taxable	-	-	33	0%	33
Misc Revenues	3,000	-	2,488	83%	(512)
Credit Card Rebate	42,000	-	22,530	54%	(19,470)
Hwy Misc Revenue	-	1,277	3,228	0%	3,228
Subtotal - Miscellaneous Revenue	443,500	78,304	913,814	206%	470,314
Other Financing Sources					
Allocated Hwy Labor and Maint	216,500	33,795	182,148	84%	(34,352)
Transfer from Other Funds	110,900	-	500,000	451%	389,100
Fund Balance-Applied to Budget	125,000	-	-	0%	(125,000)
Subtotal - Other Financing Sources	452,400	33,795	682,148	151%	229,748
Total Revenues w/o Property Tax	5,327,538	419,031	4,975,356	93%	(352,182)
Total Revenues	16,140,364	419,031	15,785,344	98%	(355,020)

**TOWN OF GRAND CHUTE
GENERAL FUNDED DEPARTMENTS
2019 BUDGET STATEMENT
OCTOBER 2019**

DEPARTMENT	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
General Government					
51100 Town Board	94,242	5,228	64,872	69%	29,370
51200 Municipal Court	183,120	10,022	113,807	62%	69,313
51300 Legal	50,000	-	29,101	58%	20,899
51400 General Administration	251,105	19,128	221,389	88%	29,716
51420 Town Clerk	158,425	11,966	115,045	73%	43,380
51440 Elections	52,340	1,920	37,209	71%	15,131
51460 Information Technology	993,235	85,941	437,404	44%	555,831
51501 Treasurer	309,741	21,368	245,974	79%	63,767
51600 Municipal Complex	354,768	21,865	284,794	80%	69,974
51910 Erroneous Taxes, Tax Refunds	13,000	(54)	31,731	244%	(18,731)
51938 Property and Liability Insurance	273,760	-	282,286	103%	(8,526)
Subtotal - General Government	2,733,736	177,384	1,863,611	68%	870,125
Public Safety					
52100 Police - Patrol	3,506,165	263,540	2,742,764	78%	763,402
52110 Police - Administration	605,708	42,941	456,507	75%	149,201
52120 Police - Investigations	878,381	52,328	591,733	67%	286,648
54100 Animal Control	4,200	912	1,818	43%	2,382
52200 Fire Department	3,289,680	238,653	2,329,974	71%	959,706
Subtotal - Public Safety	8,284,134	598,374	6,122,796	74%	2,161,338
Public Works					
53311 Highway	1,114,813	128,068	726,345	65%	388,468
53312 Winter Maintenance	244,404	1,050	248,286	102%	(3,882)
53313 Hwy Shop	332,200	36,152	268,367	81%	63,833
53420 Street Lights	343,500	27,701	276,924	81%	66,576
53520 Bus Service	675,326	55,860	502,740	74%	172,586
53620 Refuse and Landfill	520,775	40,125	345,881	66%	174,894
53635 Recycling Charges	71,325	-	59,113	83%	12,213
53640 Weed and Nuisance Control	3,465	2,462	3,919	113%	(454)
54910 Cemetery	2,780	98	2,504	90%	276
Subtotal - Public Works	3,308,588	292,567	2,435,138	74%	873,450
Parks and Recreation					
55200 Parks Maintenance	601,502	53,288	393,075	65%	208,427
55300 Recreation	29,780	399	24,771	83%	5,009
55400 Trails Maintenance	181,045	24,227	37,166	21%	143,880
56910 Forestry	76,840	2,478	25,430	33%	51,410
Subtotal - Parks and Recreation	889,167	80,392	480,441	54%	408,726

**TOWN OF GRAND CHUTE
GENERAL FUNDED DEPARTMENTS
2019 BUDGET STATEMENT
OCTOBER 2019**

DEPARTMENT	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
Community Development					
51502 Assessment of Property	156,713	13,442	97,946	63%	58,767
52400 Building Inspection/Code Enforcement	403,771	34,381	314,826	78%	88,945
56900 Planning and Zoning	310,512	25,239	200,507	65%	110,005
Subtotal - Community Development	870,996	73,062	613,279	70%	257,717
Other Financing Uses					
59900 Contingency	33,003	-	-	0%	33,003
59900 Reserve for Retirement Payouts	75,000	-	-	0%	75,000
Total - General Fund Operating	16,194,624	1,221,779	11,515,265	71%	4,679,359
Transfers					
59200 GF Contribution to Capital Projects	-	-	450,000	0%	(450,000)
59200 GF Contribution to Tax Increment District	-	-	-	0%	-
TOTAL - GEN'L FUND OPERATING, CAPITAL and DEBT	16,194,624	1,221,779	11,965,265	74%	4,229,359

**TOWN OF GRAND CHUTE
SPECIAL REVENUE FUNDS
2019 BUDGET STATEMENT
OCTOBER 2019**

ROOM TAX	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
BEGINNING FUND BALANCE	75,486		-		
REVENUES					
Public Accomodation-Town Gen	-	-	-	0%	-
Public Accomodation-Town Dev	375,000	-	-	0%	375,000
Public Accomodation-Econ Dev	-	-	-	0%	-
TOTAL REVENUES	375,000	-	-	0%	375,000
TOTAL RESOURCES	450,486	-	-	0%	375,000
EXPENDITURES					
Economic Dev-Convention Bureau	-	-	-	0%	-
TOTAL EXPENDITURES	-	-	-	#DIV/0!	-
Transfer to General Fund	375,000	-	-	0%	375,000
ENDING FUND BALANCE	75,486		-		
FIRE STATION DEVELOPMENT					
	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
BEGINNING FUND BALANCE	287,741		277,193		
REVENUES					
Impact Fee	90,000	3,434	36,553	41%	53,447
Interest	1,500	1,103	6,338	423%	(4,838)
TOTAL REVENUES	91,500	4,537	42,891	47%	48,609
TOTAL RESOURCES	379,241	4,537	320,084	84%	48,609
EXPENDITURES					
FD Construction	-	-	7,200	0%	(7,200.00)
Transfer to Capital Projects	-	-	-	0%	-
TOTAL EXPENDITURES	-	-	7,200	0%	-
ENDING FUND BALANCE	379,241		312,884		

**TOWN OF GRAND CHUTE
SPECIAL REVENUE FUNDS
2019 BUDGET STATEMENT
OCTOBER 2019**

PARK DEVELOPMENT	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
BEGINNING FUND BALANCE	78,645	-	164,895		
REVENUES					
Park Development Fees	60,000	4,400	28,035	47%	31,965
Interest	1,000	694	3,918	392%	(2,918)
Donations	-	-	6,335	0%	(6,335)
TOTAL REVENUES	61,000	5,094	38,288	63%	22,712
Park Fund Expense	-	-	5,120	0%	(5,120)
ENDING FUND BALANCE	139,645		198,063		
FIRE PREVENTION	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
BEGINNING FUND BALANCE	2,852	-	2,852		
REVENUES					
Fire Safety Day Revenue	-	-	1,265	0%	(1,265)
Donations	-	-	-	0%	-
TOTAL REVENUES	-	-	1,265	0%	(1,265)
EXPENDITURES	-	836	1,843	0%	(1,843)
ENDING FUND BALANCE	2,852	-	2,275		
POLICE K-9	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
BEGINNING FUND BALANCE	2,507	-	2,507		
REVENUES					
Donations	1,100	3,000	72,147	6559%	(71,047)
TOTAL REVENUES	1,100	(10,956)	53,552	4868%	(52,452)
EXPENDITURES	1,050	11,874	39,456	3758%	(38,406)
ENDING FUND BALANCE	2,557		16,603		

2019	CURRENT	2019	%	REMAINING
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**TOWN OF GRAND CHUTE
SPECIAL REVENUE FUNDS
2019 BUDGET STATEMENT
OCTOBER 2019**

OFFICER SAFETY	BUDGET	MONTH	YTD	BUDGET	BUDGET
BEGINNING FUND BALANCE	13,840	-	13,840		
REVENUES					
Donations	-	-	-	0%	-
TOTAL REVENUES	-	-	-	0%	-
EXPENDITURES	-	-	14,093	0%	(14,093)
ENDING FUND BALANCE	13,840		(253)		
	2019	CURRENT	2019	%	REMAINING
2% FIRE DUES	BUDGET	MONTH	YTD	BUDGET	BUDGET
BEGINNING FUND BALANCE	19,440	-	19,440		
REVENUES					
Fire Insurance Dues	103,504	-	113,498	110%	(9,994)
TOTAL REVENUES	103,504	-	113,498	110%	(9,994)
EXPENDITURES	104,480	4,006	65,553	63%	38,927
ENDING FUND BALANCE	18,464		67,385		

**TOWN OF GRAND CHUTE
CAPITAL PROJECTS FUND
2019 BUDGET STATEMENT
OCTOBER 2019**

	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
BEGINNING FUND BALANCE	(1,180,440)		(2,196,877)		
REVENUES					
Borrowing-Long Term	15,000,000	-	-	0%	15,000,000
General Fund/Mill Tax	-	-	-	0%	-
Developer Contributions	-	-	1,763	0%	(1,763)
Interest	-	-	-	0%	-
Transfer From Other Funds	-	-	450,000	3%	(450,000)
TOTAL REVENUES	15,000,000	-	451,763	3%	14,548,237
TOTAL RESOURCES	13,819,560	-	(1,745,113)	-13%	14,548,237
EXPENDITURES					
Recreation-Park/Trails	205,800	30	69,257	34%	136,543
Fire Capital Outlay	-	-	-	0%	-
Street Construction	16,186,100	678,140	2,686,327	17%	13,499,773
Highway Building Outlay	750,000	-	-	0%	750,000
Accounting Software	-	-	-	0%	-
Public Facilities	60,000	-	4,610	8%	55,390
Other General Government	300,000	-	37,777	13%	262,223
Signage & Communication Equipment	-	-	-	0%	-
Issuance Fee	125,000	-	-	0%	125,000
TOTAL EXPENDITURES	17,626,900	678,170	2,797,970	16%	14,828,930
ENDING FUND BALANCE	(3,807,340)		(4,543,084)		

**TOWN OF GRAND CHUTE
DEBT SERVICE FUND
2019 BUDGET STATEMENT
OCTOBER 2019**

	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
BEGINNING FUND BALANCE	159,953		159,954		
REVENUES					
Mil Tax	1,750,000	-	1,750,000	100%	-
Borrowing L/T - Refunding Bonds	-	-	-	0%	-
Premium on Debt Issue	-	-	-	0%	-
From Special Assessments	1,754,230	-	1,732,475	99%	21,755
From Park Development	-	-	-	0%	-
From Fire Impact Fee Fund	-	-	-	0%	-
TOTAL REVENUES	3,504,230	-	3,482,475	99%	21,755
EXPENDITURES					
Debt Principal-'09	390,000	-	390,000	100%	-
Debt Principal-'10	600,000	600,000	600,000	100%	-
Debt Principal-'12	735,000	-	735,000	100%	-
Debt Principal-'16	685,000	-	-	0%	685,000
Debt Principal-'18	575,000	-	575,000	100%	-
Debt Interest-'09	13,650	6,825	13,650	100%	-
Debt Interest-'10	34,650	-	17,325	50%	17,325
Debt Interest-'12	40,394	-	40,394	100%	0
Debt Interest-'16	154,396	-	77,198	50%	77,198
Debt Interest-'18	258,611	-	176,611	68%	82,000
Contractual Services	4,000	-	800	20%	3,200
TOTAL EXPENDITURES	3,490,701	606,825	2,625,978	75%	864,723
ENDING FUND BALANCE	173,482		1,016,451		

**TOWN OF GRAND CHUTE
SPECIAL ASSESSMENT FUNDS
2019 BUDGET STATEMENT
OCTOBER 2019**

SPECIAL ASSESSMENTS	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
BEGINNING FUND BALANCE	4,130,442		4,131,603		
REVENUES					
Special Assessments	1,100,000	323,763	855,637	78%	244,363
Interest on Special Assessments	75,000	11,773	126,347	168%	(51,347)
TOTAL REVENUES	1,175,000	335,536	981,984	84%	193,016
TOTAL RESOURCES	5,305,442	335,536	5,113,587	96%	193,016
EXPENDITURES					
Uncollectible Special Assessment	-	-	-	0%	-
Transfer to Debt Service	1,754,230	-	1,732,475	99%	21,755
Transfer to General Fund	-	-	-	0%	-
TOTAL EXPENDITURES	1,754,230	-	1,732,475	99%	21,755
ENDING FUND BALANCE	3,551,212	335,536	3,381,112		

**TOWN OF GRAND CHUTE
TAX INCREMENT DISTRICT NO. 1
2019 BUDGET STATEMENT
OCTOBER 2019**

	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
BEGINNING FUND BALANCE	(127,618)		(127,625)		
REVENUES					
General Fund/Mill Tax	330,000	-	333,760	101%	(3,760)
Personal Property Aid	6,150	-	6,149	100%	1
Miscellaneous Income	-	-	-	0%	-
Interest	3,000	112	1,979	66%	1,021
Sale of Land	-	-	-	0%	-
Transfer from General Fund	-	-	-	0%	-
TOTAL REVENUES	339,150	112	341,888	0%	(2,738)
TOTAL RESOURCES	211,532	112	214,263	0%	(2,738)
EXPENDITURES					
Land Acquisition	-	-	-	0%	-
Site Development	-	-	-	0%	-
Landscape/Tree Enhancement	-	-	-	0%	-
Contracted Services	1,000	-	-	0%	1,000
Street Outlay	-	-	-	0%	-
Traffic Signals	-	-	-	0%	-
Streetlights	-	-	-	0%	-
Water Outlay	-	-	-	0%	-
Sewer Outlay	-	-	-	0%	-
Storm Outlay	-	-	-	0%	-
Administrative Expenses	10,010	542	5,469	55%	4,541
Professional Services - Land Sale	-	-	-	0%	-
Debt Expense	184,061	-	17,031	9%	167,030
Interest to General Fund	12,000	1,000	11,000	92%	1,000
Transfer to General Fund	-	-	150,000	0%	(150,000)
TOTAL EXPENDITURES	207,071	1,542	183,500	0%	23,571
ENDING FUND BALANCE	4,461		30,763		

**TOWN OF GRAND CHUTE
TAX INCREMENT DISTRICT NO. 2
2019 BUDGET STATEMENT
OCTOBER 2019**

	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
BEGINNING FUND BALANCE	(743,565)		(70,754)		
REVENUES					
Borrowing-Long Term	-	-	-	0%	-
General Fund/Mill Tax	450,000	-	505,862	112%	(55,862)
Personal Property Aid	4,250	-	4,250	100%	(0)
Miscellaneous Income	-	-	-	0%	-
Interest	-	(576)	2,394	0%	(2,394)
Sale of Land	2,200,000	-	800,000	36%	1,400,000
Transfer from General Fund	-	-	-	0%	-
TOTAL REVENUES	2,654,250	(576)	1,312,507	0%	1,341,744
TOTAL RESOURCES	1,910,685	(576)	1,241,752	0%	1,341,744
EXPENDITURES					
Land Acquisition	-	-	30	0%	(30)
Site Development	75,000	11,890	249,780	333%	(174,780)
Landscape/Tree Enhancement	-	-	-	0%	-
Contracted Services	50,000	7,712	33,008	66%	16,992
Street Outlay	1,825,000	123,386	134,207	7%	1,690,793
Traffic Signals	-	-	-	0%	-
Streetlights	-	-	29,772	0%	(29,772)
Water Outlay	190,000	60,029	60,029	32%	129,971
Sewer Outlay	190,000	71,587	71,587	38%	118,413
Storm Outlay	-	85,056	135,103	0%	(135,103)
Administrative Expenses	114,990	10,222	65,089	57%	49,901
Professional Services - Land Sale	176,000	-	66,155	38%	109,845
Debt Expense	428,025	-	375,058	88%	52,967
Interest to General Fund	22,000	1,792	20,250	92%	1,750
Transfer to General Fund	-	-	350,000	0%	(350,000)
TOTAL EXPENDITURES	3,071,015	371,674	1,590,068	0%	1,480,947
ENDING FUND BALANCE	(1,160,330)		(348,316)		

**TOWN OF GRAND CHUTE
TAX INCREMENT DISTRICT NO. 3
2019 BUDGET STATEMENT
OCTOBER 2019**

	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
BEGINNING FUND BALANCE	(1,285,088)		(1,441,502)		
REVENUES					
Borrowing-Long Term	1,500,000	-	-	0%	1,500,000
General Fund/Mill Tax	-	-	9,424	0%	(9,424)
WEDC Idle Sites Grant	-	-	-	0%	-
Miscellaneous Income	-	-	-	0%	-
Interest	-	(5,350)	(31,756)	0%	31,756
Sale of Land	-	-	-	0%	-
Transfer from General Fund	-	-	-	0%	-
TOTAL REVENUES	1,500,000	(5,350)	(22,332)	0%	1,522,332
TOTAL RESOURCES	214,912	(5,350)	(1,463,834)	0%	1,522,332
EXPENDITURES					
Land Acquisition	120,000	-	-	0%	120,000
Site Development	-	-	-	0%	-
Landscape/Tree Enhancement	-	-	-	0%	-
Contracted Services	5,000	-	-	0%	5,000
Street Outlay	-	-	-	0%	-
Traffic Signals	-	-	40,512	0%	(40,512)
Streetlights	-	-	-	0%	-
Water Outlay	-	-	-	0%	-
Sewer Outlay	-	-	-	0%	-
Storm Outlay	-	-	-	0%	-
Building Demolition	-	-	-	0%	-
Administrative Expenses	8,860	542	5,469	62%	3,391
Debt Expense	20,000	-	-	0%	20,000
Interest to General Fund	-	-	-	0%	-
Transfer to General Fund	-	-	-	0%	-
TOTAL EXPENDITURES	153,860	542	45,981	0%	107,879
ENDING FUND BALANCE	61,052		(1,509,815)		

**TOWN OF GRAND CHUTE
TAX INCREMENT DISTRICT NO. 4
2019 BUDGET STATEMENT
OCTOBER 2019**

	2019 BUDGET	CURRENT MONTH	2019 YTD	% BUDGET	REMAINING BUDGET
BEGINNING FUND BALANCE	(980,050)		(592,177)		
REVENUES					
Borrowing-Long Term	-	-	-	0%	-
General Fund/Mill Tax	-	-	-	0%	-
Miscellaneous Income	-	-	-	0%	-
Interest	-	(7,040)	(9,552)	0%	9,552
Sale of Land	400,000	-	-	0%	400,000
Transfer from General Fund	-	-	-	0%	-
TOTAL REVENUES	400,000	(7,040)	(9,552)	0%	409,552
TOTAL RESOURCES	(580,050)	(7,040)	(601,729)	0%	409,552
EXPENDITURES					
Land Acquisition	-	1,650	182,130	0%	(182,130)
Site Development	50,000	23,193	25,253	51%	24,747
Landscape/Tree Enhancement	-	-	2,150	0%	(2,150)
Contracted Services	75,000	3,500	45,846	61%	29,154
Street Outlay	2,490,000	1,867	272,226	11%	2,217,774
Traffic Signals	-	-	-	0%	-
Streetlights	-	-	149,364	0%	(149,364)
Water Outlay	-	-	153,916	0%	(153,916)
Sewer Outlay	-	-	199,595	0%	(199,595)
Storm Outlay	-	15,787	188,908	0%	(188,908)
Administrative Expenses	47,200	55,128	215,758	457%	(168,558)
Professional Services - Land Sale	32,000	-	-	0%	32,000
Debt Expense	-	-	-	0%	-
Interest to General Fund	-	-	-	0%	-
Transfer to General Fund	-	-	-	0%	-
TOTAL EXPENDITURES	2,694,200	101,126	1,435,147	0%	1,259,053
ENDING FUND BALANCE	(3,274,250)		(2,036,876)		



AGENDA REQUEST
12/17/2019

TOPIC: Special assessment methodology for the 2020 W. College Avenue reconstruction project.

<input type="checkbox"/> New Business <input checked="" type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Katie Schwartz, P.E., Director P.W.

ISSUE: Shall the Town Board approve a methodology for special assessments for street and storm sewer improvements proposed for the 2020 W. College Avenue reconstruction project.

BACKGROUND/ANALYSIS:
As you recall, the special assessment methodology for the 2020 W. College Avenue reconstruction project was discussed at the 12/3/2019 Town Board meeting. Direction was given to provide a break-out of additional data and totals based on various percentages of the actual Town participation. Attachment No. 1 is a Revised Schedule of Assessments with percentage options. The 100% option is identical to what was presented at the 12/3/2019 Town Board meeting. Four columns have been added to the right-hand side of the spreadsheet for 50/33/25/20 % options. For example, the 50% column amounts to the properties paying a total of 50% (25% per side) of the Town's participating cost amount.

RECOMMENDATION: See the 12/3/2019 agenda request.

FISCAL IMPACT: CIP
This project has been included in the 2020 CIP. The total estimated cost to the Town for engineering, oversight, and construction of the assessable items is estimated to be \$1,867,677 which is also equal to the overall total assessment. Town costs not included in this amount are lighting, water and sanitary work, sidewalk, corridor enhancements, and all associated engineering and oversight for these items. All properties are able to finance the assessments with the Town for up to 10 years at the current bond rate plus 2%.

ATTACHMENTS:
Attachment No. 1 - Revised Schedule of Assessments with percentage options
Attachment No. 2 - Agenda request and packet from 12/3/2019 Town Board meeting

CTH CA Schedule of Assessments		Parcel Number	Zoning	Multiple Frontage ?	CAD CTH CA Frontage	CAD Mayflower North Frontage	CAD Mayflower South Frontage	CAD McCarthy North Frontage	CAD McCarthy South Frontage	Storm Sewer Assessable Frontage	Storm Sewer Assessment	CTH CA Street Assessable Frontage	Mayflower North Street Assessable Frontage	Mayflower South Street Assessable Frontage	McCarthy North Street Assessable Frontage	McCarthy South Street Assessable Frontage	Street Assessment	Total Theoretical Design Assessment	Actual Town Participation Assessment					
Owner	Property Address																		100%	50%	33%	25%	20%	
JIG WISCONSIN LLC	4797 W GRANDE MARKET DR	TORRANCE, CA 90505	101127302	CR	YES	153.10	0.00	0.00	0.00	0.00	102.07	\$ 4,082.87	102.07	0.00	0.00	0.00	0.00	\$ 37,590.46	\$ 41,673.33	\$ 23,465.96	11,732.98	\$ 7,821.21	\$ 5,866.49	\$ 4,693.19
TOWN OF GRAND CHUTE		APPLETON, WI 54913	101127401	CR	YES	137.43	0.00	0.00	113.51	0.00	91.62	\$ 3,664.98	91.62	0.00	0.00	75.68	0.00	\$ 58,185.25	\$ 61,850.23	\$ 34,827.43	17,413.72	\$ 11,607.98	\$ 8,706.86	\$ 6,965.49
EDB INVESTMENTS LLC	4915 W GRANDE MARKET DR	APPLETON, WI 54914	101127413	CR	NO	168.00	0.00	0.00	0.00	0.00	168.00	\$ 6,720.00	168.00	0.00	0.00	0.00	0.00	\$ 61,870.17	\$ 68,590.17	\$ 38,622.65	19,311.32	\$ 12,872.93	\$ 9,655.66	\$ 7,724.53
CALNIN & GOSS INC	W LAWRENCE ST	APPLETON, WI 54913	101127508	CL	YES	341.75	0.00	0.00	0.00	0.00	258.43	\$ 10,337.00	258.43	0.00	0.00	0.00	0.00	\$ 95,171.42	\$ 105,508.42	\$ 59,411.06	29,705.53	\$ 19,801.70	\$ 14,852.76	\$ 11,882.21
J&Y CALNIN FAMILY LIMITED PARTNERSHIP		APPLETON, WI 54911	101127602	CL	YES	317.76	0.00	0.00	0.00	0.00	234.44	\$ 9,377.40	234.44	0.00	0.00	0.00	0.00	\$ 86,336.51	\$ 95,713.91	\$ 53,895.83	26,947.92	\$ 17,963.48	\$ 13,473.96	\$ 10,779.17
MERRYFIELD LLC	4705 W COLLEGE AV	APPLETON, WI 54914	101128301	CR	YES	198.44	0.00	0.00	0.00	0.00	132.30	\$ 5,292.00	132.30	0.00	0.00	0.00	0.00	\$ 48,722.74	\$ 54,014.74	\$ 30,415.32	15,207.66	\$ 10,137.43	\$ 7,603.83	\$ 6,083.06
R&J ENTERPRISES OF APPL LLC	4898 W LAWRENCE ST	LARSEN, WI 54947	101128302	CL	YES	570.42	0.00	0.00	0.00	0.00	487.10	\$ 19,483.80	487.10	0.00	0.00	0.00	0.00	\$ 179,384.83	\$ 198,868.63	\$ 111,981.54	55,990.77	\$ 37,323.45	\$ 27,995.38	\$ 22,396.31
US BANK	4731 W LAWRENCE ST	IRVING, TX 75039	101128400	CR	YES	443.26	0.00	0.00	0.00	0.00	359.94	\$ 14,397.40	359.94	0.00	0.00	0.00	0.00	\$ 132,555.00	\$ 146,952.40	\$ 82,747.87	41,373.94	\$ 27,579.87	\$ 20,686.97	\$ 16,549.57
GRANDE MARKET 5793	5793 W GRANDE MARKET DR	APPLETON, WI 54914	102425300	CL	YES	174.52	142.40	0.00	0.00	0.00	116.35	\$ 4,654.10	116.35	94.94	0.00	0.00	0.00	\$ 74,456.44	\$ 79,110.54	\$ 44,546.59	22,273.29	\$ 14,847.38	\$ 11,136.65	\$ 8,909.32
GRANDE MARKET 5793	5765 W GRANDE MARKET DR	APPLETON, WI 54914	102425400	CL	YES	134.03	0.00	0.00	0.00	0.00	89.36	\$ 3,574.31	89.36	0.00	0.00	0.00	0.00	\$ 32,908.23	\$ 36,482.54	\$ 20,543.06	10,271.53	\$ 6,847.00	\$ 5,135.77	\$ 4,108.61
GRANDE MARKET 5793	5733 W GRANDE MARKET DR	APPLETON, WI 54914	102425500	CL	YES	134.04	0.00	0.00	0.00	0.00	89.36	\$ 3,574.58	89.36	0.00	0.00	0.00	0.00	\$ 32,910.68	\$ 36,485.26	\$ 20,544.60	10,272.30	\$ 6,847.51	\$ 5,136.15	\$ 4,108.92
JBG INVESTMENTS LLC	5697 W GRANDE MARKET DR	RACINE, WI 53403	102425600	CL	YES	115.02	0.00	0.00	0.00	0.00	76.68	\$ 3,067.35	76.68	0.00	0.00	0.00	0.00	\$ 28,240.73	\$ 31,308.08	\$ 17,629.36	8,814.68	\$ 5,875.87	\$ 4,407.34	\$ 3,525.87
MIDWEST PROPERTIES	5643 W WATERFORD LA	GREENVILLE, WI 54942	102425700	CL	YES	251.00	0.00	0.00	0.00	0.00	167.68	\$ 6,707.00	167.68	0.00	0.00	0.00	0.00	\$ 61,750.48	\$ 68,457.48	\$ 38,547.93	19,273.97	\$ 12,848.03	\$ 9,636.98	\$ 7,709.59
BMK PROPERTIES LLC	5605 W WATERFORD LA	APPLETON, WI 54913	102425900	CL	YES	115.03	0.00	0.00	0.00	0.00	76.69	\$ 3,067.62	76.69	0.00	0.00	0.00	0.00	\$ 28,243.18	\$ 31,310.80	\$ 17,630.89	8,815.45	\$ 5,876.38	\$ 4,407.72	\$ 3,526.18
BMK PROPERTIES LLC	5597 W WATERFORD LA	APPLETON, WI 54913	102426000	CL	YES	133.03	0.00	0.00	0.00	0.00	88.69	\$ 3,547.64	88.69	0.00	0.00	0.00	0.00	\$ 32,662.70	\$ 36,210.34	\$ 20,389.79	10,194.90	\$ 6,795.92	\$ 5,097.45	\$ 4,077.96
WATERFORD 5583	5583 W WATERFORD LA	APPLETON, WI 54914	102430700	CL	YES	266.06	0.00	0.00	0.00	0.00	182.74	\$ 7,309.40	182.74	0.00	0.00	0.00	0.00	\$ 67,296.70	\$ 74,606.10	\$ 42,010.17	21,005.09	\$ 14,001.99	\$ 10,502.54	\$ 8,402.03
WATERFORD 5517	5553 W WATERFORD LA	APPLETON, WI 54914	102430900	CL	YES	155.03	0.00	0.00	0.00	0.00	103.36	\$ 4,134.34	103.36	0.00	0.00	0.00	0.00	\$ 38,064.33	\$ 42,198.67	\$ 23,761.78	11,880.89	\$ 7,919.80	\$ 5,940.44	\$ 4,752.36
WATERFORD 5517	5517 W WATERFORD LA	APPLETON, WI 54914	102431000	CL	YES	155.03	0.00	0.00	0.00	0.00	103.36	\$ 4,134.34	103.36	0.00	0.00	0.00	0.00	\$ 38,064.33	\$ 42,198.67	\$ 23,761.78	11,880.89	\$ 7,919.80	\$ 5,940.44	\$ 4,752.36
WATERFORD 5497	5497 W WATERFORD LA	APPLETON, WI 54914	102431100	CL	YES	155.03	0.00	0.00	0.00	0.00	103.36	\$ 4,134.34	103.36	0.00	0.00	0.00	0.00	\$ 38,064.33	\$ 42,198.67	\$ 23,761.78	11,880.89	\$ 7,919.80	\$ 5,940.44	\$ 4,752.36
WATERFORD 5471	5471 W WATERFORD LA	APPLETON, WI 54914	102431200	CL	YES	291.22	0.00	0.00	0.00	0.00	207.90	\$ 8,315.80	207.90	0.00	0.00	0.00	0.00	\$ 76,562.50	\$ 84,878.30	\$ 47,794.38	23,897.19	\$ 15,929.87	\$ 11,948.59	\$ 9,558.88
MCCARTHY 119	119 N MC CARTHY RD	APPLETON, WI 54914	102431400	CL	YES	589.96	0.00	0.00	234.61	0.00	506.64	\$ 20,265.40	506.64	0.00	0.00	156.41	0.00	\$ 237,099.72	\$ 257,365.12	\$ 144,920.50	72,460.25	\$ 48,302.00	\$ 36,230.13	\$ 28,984.10
AGREE GRAND CHUTE WI, LLC	4705 W GRANDE MARKET DR	BLOOMFIELD HILLS, MI 48304	102437300	CR	YES	883.69	0.00	0.00	0.00	0.00	800.37	\$ 32,014.60	800.37	0.00	0.00	0.00	0.00	\$ 294,754.29	\$ 326,768.89	\$ 184,001.28	92,000.64	\$ 61,327.63	\$ 46,000.32	\$ 36,800.26
APPLETON HS LLC	5155 W GRANDE MARKET DR	JACKSONVILLE, IL 62650	102525201	CR	YES	488.96	0.00	0.00	144.19	0.00	405.64	\$ 16,225.40	405.64	0.00	0.00	96.13	0.00	\$ 180,433.74	\$ 196,659.14	\$ 110,737.39	55,368.69	\$ 36,908.77	\$ 27,684.35	\$ 22,147.48
HEART & VASCULAR OF WI PROPERTIES LLC	5045 W GRANDE MARKET DR	APPLETON, WI 54913	102525300	CR	YES	335.00	0.00	0.00	0.00	0.00	251.68	\$ 10,067.00	251.68	0.00	0.00	0.00	0.00	\$ 92,685.57	\$ 102,752.57	\$ 57,859.25	28,929.63	\$ 19,284.49	\$ 14,644.81	\$ 11,571.85
J&Y CALNIN FAMILY LTD PRTRNSHP	W GRANDE MARKET DR	APPLETON, WI 54913	102525400	CR	YES	303.60	0.00	0.00	0.00	0.00	220.28	\$ 8,811.00	220.28	0.00	0.00	0.00	0.00	\$ 81,121.74	\$ 89,932.74	\$ 50,640.50	25,320.25	\$ 16,878.48	\$ 12,660.12	\$ 10,128.10
SH FORTYTHINE PROPCO APPLETON LLC	5800 PENNSYLVANIA AV	IRVINE, CA 92614	103050100	RMF	YES	482.95	0.00	168.06	0.00	0.00	399.63	\$ 15,985.00	399.63	0.00	0.00	112.05	0.00	\$ 178,429.73	\$ 194,414.73	\$ 109,473.57	54,736.79	\$ 36,487.54	\$ 27,368.39	\$ 21,894.71
HAHNEMAN, DALE R	5649 PENNSYLVANIA AV	APPLETON, WI 54914	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56	4,053.28	\$ 2,701.92	\$ 2,026.64	\$ 1,621.31
APPLETON VALLEY HOMES	5613 PENNSYLVANIA AV	KAUKAUNA, WI 54130	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56	4,053.28	\$ 2,701.92	\$ 2,026.64	\$ 1,621.31
APPLETON VALLEY HOMES	5609 PENNSYLVANIA AV	KAUKAUNA, WI 54130	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56	4,053.28	\$ 2,701.92	\$ 2,026.64	\$ 1,621.31
APPLETON VALLEY HOMES	5605 PENNSYLVANIA AV	KAUKAUNA, WI 54130	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56	4,053.28	\$ 2,701.92	\$ 2,026.64	\$ 1,621.31
APPLETON VALLEY HOMES	5597 PENNSYLVANIA AV	KAUKAUNA, WI 54130	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56	4,053.28	\$ 2,701.92	\$ 2,026.64	\$ 1,621.31
APPLETON VALLEY HOMES	5593 PENNSYLVANIA AV	KAUKAUNA, WI 54130	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56	4,053.28	\$ 2,701.92	\$ 2,026.64	\$ 1,621.31
APPLETON VALLEY HOMES	5589 PENNSYLVANIA AV	KAUKAUNA, WI 54130	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56	4,053.28	\$ 2,701.92	\$ 2,026.64	\$ 1,621.31
APPLETON VALLEY HOMES	5577 PENNSYLVANIA AV	KAUKAUNA, WI 54130	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56	4,053.28	\$ 2,701.92	\$ 2,026.64	\$ 1,621.31
APPLETON VALLEY HOMES	5573 PENNSYLVANIA AV	KAUKAUNA, WI 54130	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56	4,053.28	\$ 2,701.92	\$ 2,026.64	\$ 1,621.31
APPLETON VALLEY HOMES	5569 PENNSYLVANIA AV	KAUKAUNA, WI 54130	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56	4,053.28	\$ 2,701.92	\$ 2,026.64	\$ 1,621.31
NOEL, PAUL J	5561 PENNSYLVANIA AV	APPLETON, WI 54914	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56	4,053.28	\$ 2,701.92	\$ 2,026.64	\$ 1,621.31
RACHUBINSKI, ASHLEY	5557 PENNSYLVANIA AV	APPLETON, WI 54914	103050202	RMF	YES	52.89	0.00	0.00	0.															



AGENDA REQUEST
12/3/2019

TOPIC: Special assessment methodology for the 2020 W. College Avenue reconstruction project.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Katie Schwartz, P.E., Director P.W.

ISSUE: Shall the Town Board approve a methodology for special assessments for street and storm sewer improvements proposed for the 2020 W. College Avenue reconstruction project.

BACKGROUND/ANALYSIS:

The methodology being presented is based on front footages along College Avenue/CTH CA as well as the portions of Mayflower and McCarthy being reconstructed. Special Assessment calculations are based on theoretical road sections and associated project costs which are then further reduced by a factor to account for the actual Town cost participation. All parcels are precluded access to College Avenue/CTH CA and all but one parcel have multiple frontages.

On June 18, 2019 the Town Board approved the municipal agreement with Outagamie County and the Town of Greenville for the reconstruction of College Avenue/CTH CA from CTH CB to Casaloma Drive in 2020 (See Attachment No. 5 - County/Municipal/State Agreement for College Avenue). Within this agreement, the WisDOT project costs are capped so any costs above this agreement amount will be paid by the County and Towns. As you may recall, the work includes constructing an urban 4-lane divided highway complete with concrete pavement, curb and gutter, storm sewer, grassed median, and pedestrian/bicycle accommodations. Roundabouts will be constructed at both Mayflower and McCarthy. A Public Involvement Meeting was hosted by Outagamie County on October 24, 2018 for all adjoining landowners as well as the surrounding neighborhood. The adjoining Town property is a combination of RMF, CL, and CR - see Attachment No. 1 for a zoning map of the area.

As you may recall, SD3-09-2019 and TBR-16-2019 were preliminary resolutions for storm sewer installation and street reconstruction along College Avenue, between Mayflower and Casaloma, approved at the 10-15-2019 Sanitary Commission and Town Board meetings respectively. Due to the complexities involved with the project being an urban 4-lane divided highway with curb and gutter and involvement by multiple municipalities, assessment cost calculations for College/CTH CA have been based on the designed 8-inches of concrete pavement utilizing theoretical quantities for a 49-foot maximum width of grading, an 18-inch maximum thickness of base, a 44-foot maximum width of concrete pavement and 30-inch curb and gutter on the outsides of the roadway. Theoretical quantities have also been calculated for signing, marking, restoration, erosion control, and other incidental items. These values are based on Section II.B.1.a of the Policy for Special Assessments.

Calculations are straight through the intersections and roundabout construction is not included. The methodology also includes a theoretical storm sewer using 30-inch concrete pipe based on the Town's Policy for Special Assessments (Section V.A.2). No storm sewer laterals are being installed as part of this project due to multiple frontages and ditches remaining along the project corridor. See Attachment No. 3 - Theoretical Design Typical Sections.

The theoretical typical section for Mayflower as well as McCarthy south of College/CTH CA have been based on a 4-1/2-inch thick asphalt pavement utilizing theoretical quantities for a 37-foot width of grading, an 18-inch thickness of base, a 32-foot width of asphalt pavement and 30-inch curb and gutter on the outsides of the roadway. This is based on the Town's standard typical section for a collector street. Mayflower south of College/CA will receive a credit for remaining useful life of asphalt since it last received an overlay in 2008 and Policy calls for a 15-year lifetime for asphaltic pavement. This is accounted for in the spreadsheet. The theoretical typical section for McCarthy north of College/CTH CA has the same widths as College/CTH CA (maximum allowed by the Policy) but with a 4-1/2-inch asphalt pavement section since the existing road is a 4-lane with a median. See Attachment No. 3 - Theoretical Design Typical Sections. Preliminary resolutions would need to be brought forward for both Mayflower and McCarthy Road based on the proposed methodology.

The last two pages of Attachment No. 4 shows the calculated costs per LF (linear foot) for the following items:

- Storm Sewer (College/CTH CA frontage only)
- Street - College/CTH CA
- Street - Mayflower north of College/CTH CA
- Street - Mayflower south of College/CTH CA
- Street - McCarthy north of College/CTH CA
- Street - McCarthy south of College/CTH CA

These linear foot costs are then used to tabulate the total theoretical assessment per parcel which is then further reduced based on the actual Town participation costs. Based on the estimated costs and the Town's anticipated cost share the Actual Town Participation Percentage is currently calculated to be 56.31% for purposes of the methodology being presented. See Attachment No. 4 - Theoretical project costs and schedule of assessments based on frontage as well as Attachment No. 6 - County/Municipal/State Agreement for College Avenue with updated cost projections. The WisDOT LET/bid opening date is January 14, 2020. One week after bid results are available the public hearing can be scheduled and notices mailed.

Additional Notes:

- Frontages have been based on measured distances in CADD with corrections made for right-of-way that was acquired for the project (See Attachment No. 2 - Parcel Frontages and Theoretical Design).
- Vision corner frontage has been equally split between the frontages on the two intersecting roads.
- All but one parcel (101127413) is receiving a corner lot/multiple frontage lot credit. This includes the properties along Pennsylvania Avenue which is a private road.
- For the condo parcels along Pennsylvania Avenue the total frontage was divided by the number of tax parcels to come up with the assessment frontage for each parcel.
- All parcels are legally precluded access to College/CTH CA. Section II.B.2.c of the Policy for Special Assessments states that "on lots having multiple frontages, the Town Board shall make a determination whether or not the property is benefited in any manner by the street abutting the property even if access is physically or legally precluded. If it is determined that the property is benefited by the road in any manner, the Town Board may proceed to impose special assessments either with, or without, a reduction of the rates applicable to properties that have direct access to the street. The reduction, if any, shall be based upon the Board's sound discretion on a case-by-case basis." Likewise, Section V.B.1.b for Storm Sewers states "Unless otherwise specified, assessable frontages and special assessments shall be determined in accordance with the Town's special assessment policies for street construction."

- Storm sewer on Mayflower and McCarthy is not being assessed as it is a replacement of existing storm sewer and is only needed due to the need for the splitter islands with the roundabouts.
- Lighting has not been included as an assessable cost as there is only lighting at the roundabouts included with this project. In addition, the County will be maintaining and paying for the electric costs to these lights.
- Sideroad calculations for Mayflower and Casaloma begin at the end of a theoretical radius point.
- Sidewalk is shown as not being assessed.
- The mobilization item for the project has been estimated based on 6% of the total project cost.
- 15% contingency, 15% engineering/construction oversight, and 5% administration has been included in the calculations.

RECOMMENDATION: Staff recommends that the special assessment methodology for this project be based on front footage for the theoretical road sections correlating to Attachment No. 4 - Theoretical project costs and schedule of assessments based on frontage.

FISCAL IMPACT: CIP

This project has been included in the 2020 CIP. The total estimated cost to the Town for engineering, oversight, and construction of the assessable items is estimated to be \$1,867,677 which is also equal to the overall total assessment. Town costs not included in this amount are lighting, water and sanitary work, sidewalk, corridor enhancements, and all associated engineering and oversight for these items. All properties are able to finance the assessments with the Town for up to 10 years at the current bond rate plus 2%.

ATTACHMENTS:

Attachment No. 1 - Zoning map

Attachment No. 2 - Parcel Frontages and Theoretical Design

Attachment No. 3 - Theoretical Design Typical Sectons

Attachment No. 4 - Theoretical project costs and schedule of assessments based on frontage

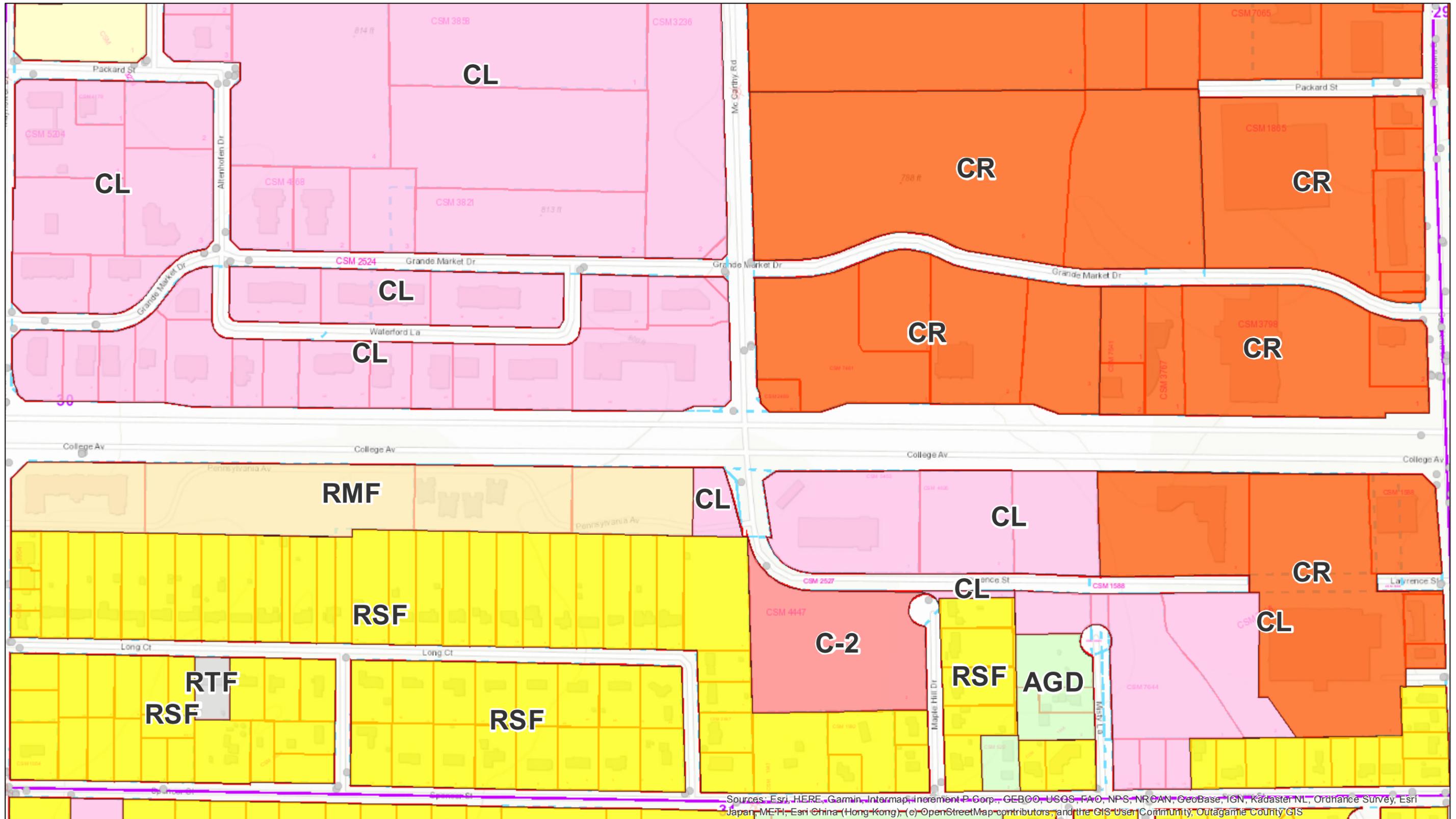
Attachment No. 5 - County/Municipal/State Agreement for College Avenue

Attachment No. 6 - County/Municipal/State Agreement for College Avenue with updated cost projections

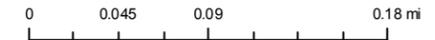
Attachment No. 7 - College Area Aerial Photo

Town of Grand Chute Web Map

ATTACHMENT NO. 1



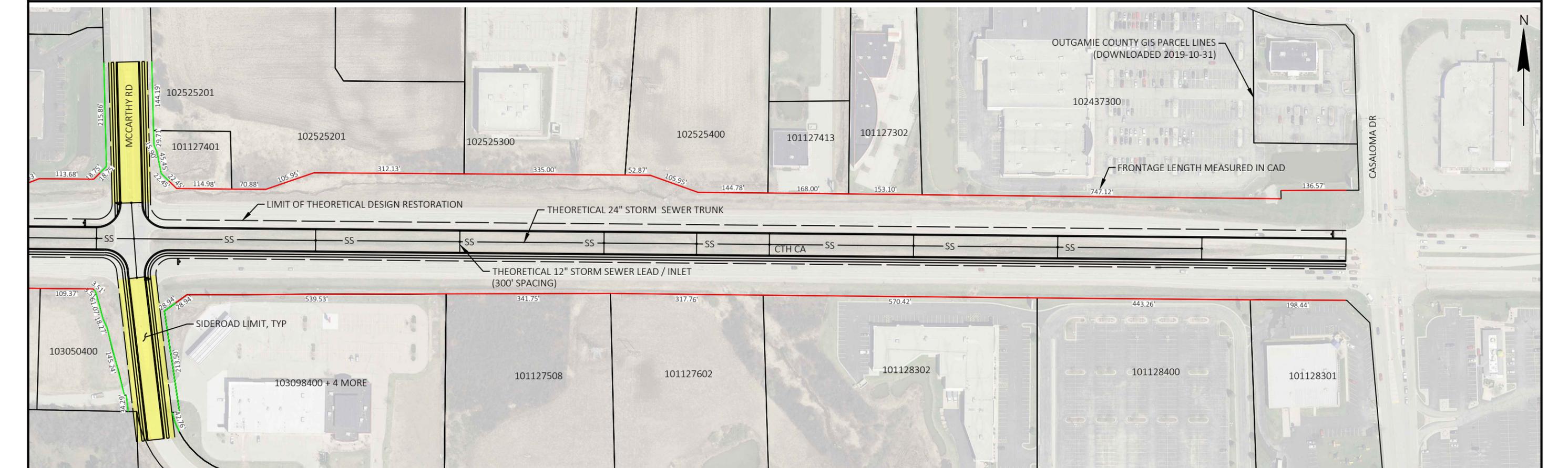
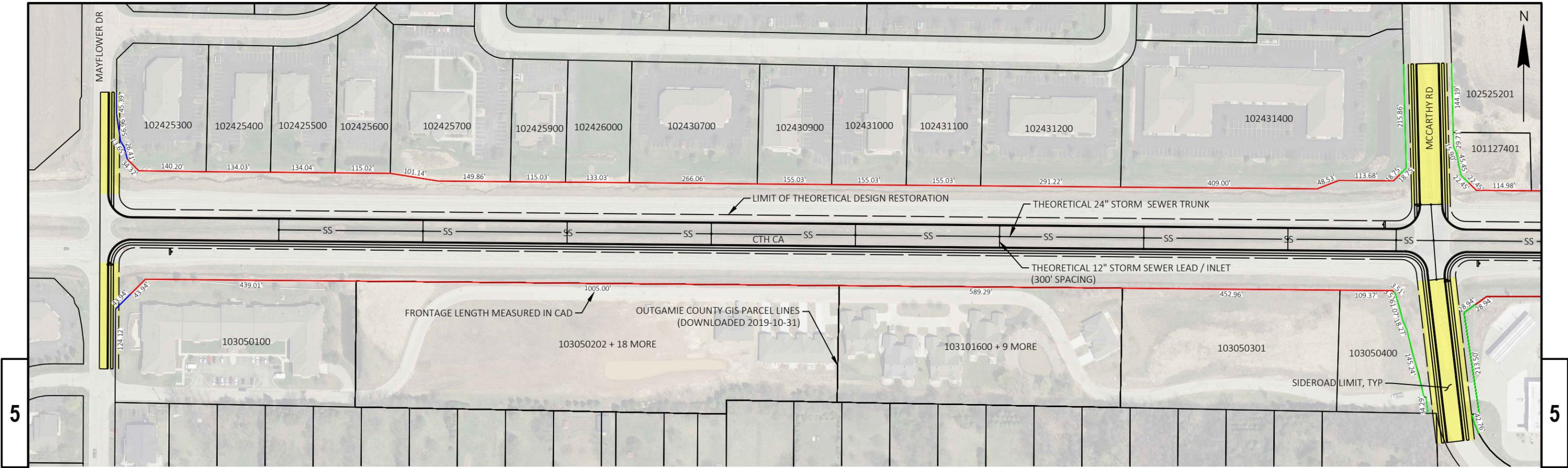
Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community, Outagamie County GIS



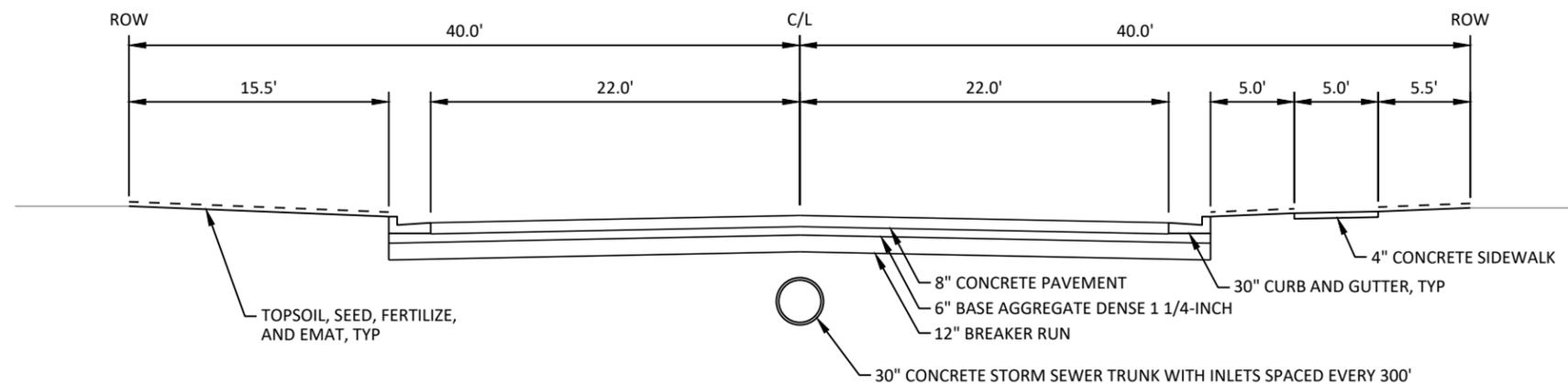
Disclaimer: The data provided in the Town of Grand Chute Interactive GIS Map was generated from multiple sources and agencies. Every effort has been made to offer the most accurate data. However, the Town provides this information with the understanding that it is not guaranteed to be accurate, correct, or complete. The Town may make improvements to the Interactive GIS Map periodically. Conclusions drawn from this information are the responsibility of the user. The user agrees that the Town of Grand Chute shall not be held responsible for actions, claims, damages, or judgments made from this data.

Author:
Copyright:

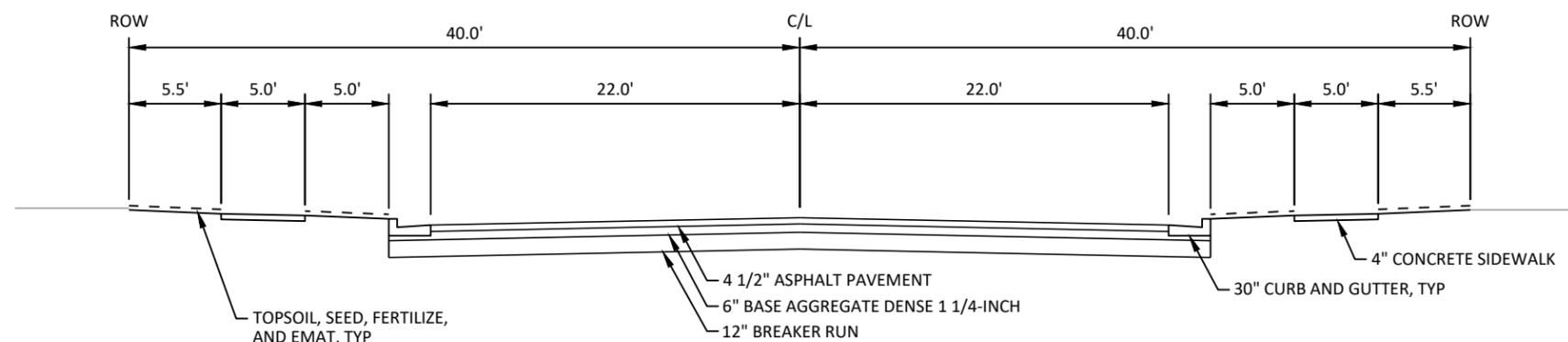




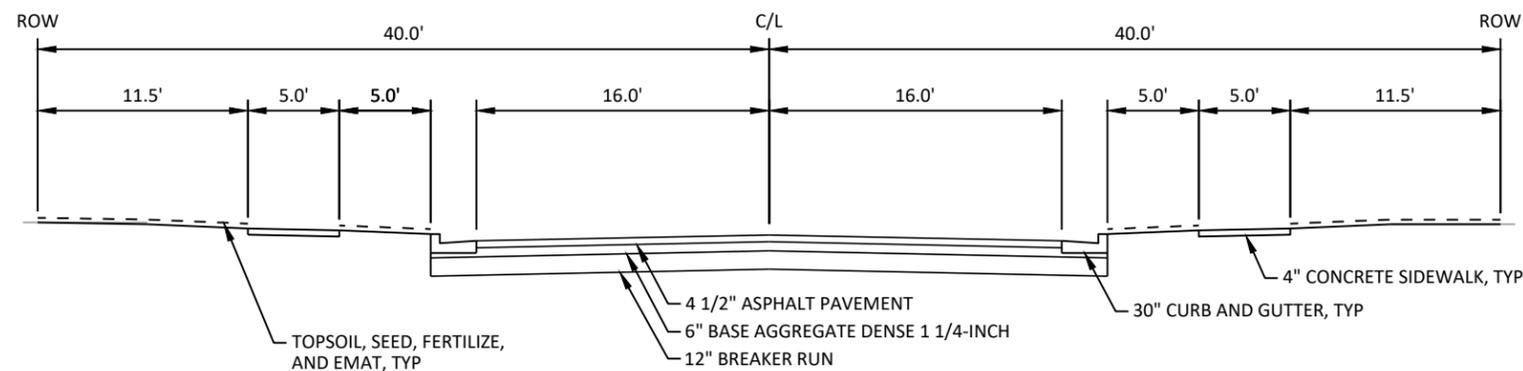
PROJECT NO: E2466C19	HWY: CTH CA	COUNTY: OUTAGAMIE	PARCEL FRONTAGES AND THEORETICAL DESIGN	SHEET	E
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THEORETICAL ASSESSMENT TYPICAL SECTION
CTH CA



THEORETICAL ASSESSMENT TYPICAL SECTION
NORTH McCARTHY RD



THEORETICAL ASSESSMENT TYPICAL SECTION
SOUTH McCARTHY RD
MAYFLOWER DR (HALF SECTION)

**Town of Grand Chute
 CTH CA Reconstruction
 Mayflower Dr to Casaloma Dr
 CTH CA Theoretical Design Project Costs**

Street									
Item	Item Description	Quantity	Unit	Unit Price	Extension	Assessable Amount	Comment		
205.0100	Excavation Common	21,610	CY	\$ 10.50	\$ 226,905.00	\$ 226,905.00			
305.0120	Base Aggregate Dense 1 1/4-Inch	10,460	TON	\$ 11.80	\$ 123,428.00	\$ 123,428.00			
311.0110	Breaker Run	19,920	TON	\$ 12.50	\$ 249,000.00	\$ 249,000.00			
415.0080	Concrete Pavement 8-Inch	26,910	SY	\$ 38.00	\$ 1,022,580.00	\$ 1,022,580.00			
601.0409	Concrete Curb & Gutter 30-Inch Type A	10,640	LF	\$ 16.00	\$ 170,240.00	\$ 170,240.00			
602.0405	Concrete Sidewalk 4-Inch	26,530	SF	\$ 4.00	\$ 106,120.00	\$ -	Sidewalk Not Assessed		
619.1000	Mobilization	1	EACH	\$ 165,000.00	\$ 155,000.00	\$ 155,000.00	~6% of Total		
625.0100	Topsoil	15,335	SY	\$ 3.00	\$ 46,005.00	\$ 46,005.00			
628.2006	Erosion Mat Urban Class I Type A	15,335	SY	\$ 1.80	\$ 27,603.00	\$ 27,603.00			
629.0210	Fertilizer Type B	10	CWT	\$ 80.00	\$ 800.00	\$ 800.00			
630.0140	Seeding Mixture No. 40	275	LB	\$ 10.00	\$ 2,750.00	\$ 2,750.00			
634.0616	Posts Wood 4x6-Inch X 16-FT	4	EACH	\$ 70.00	\$ 280.00	\$ 280.00			
637.2210	Signs Type II Reflective H	48	SF	\$ 22.50	\$ 1,080.00	\$ 1,080.00			
646.1020	Marking Line Epoxy 4-Inch	12,855	LF	\$ 2.00	\$ 25,710.00	\$ 25,710.00			
646.6120	Marking Stop Line Epoxy 18-Inch	44	LF	\$ 11.00	\$ 484.00	\$ 484.00			
				Total \$	\$ 2,157,985.00	\$ 2,051,865.00			

Storm Sewer									
Item	Item Description	Quantity	Unit	Unit Price	Extension	Assessable Amount	Comment		
608.0312	Storm Sewer Pipe Reinforced Concrete Class III 12-Inch	836	LF	\$ 51.00	\$ 42,636.00	\$ 33,440.00	50% of 30-Inch Cost		
608.0330	Storm Sewer Pipe Reinforced Concrete Class III 30-Inch	4,780	LF	\$ 80.00	\$ 382,400.00	\$ 191,200.00	50% of Cost		
611.0530	Manhole Covers Type J	20	EACH	\$ 460.00	\$ 9,200.00	\$ 4,600.00	50% of Cost		
611.0630	Inlet Covers Type H	38	EACH	\$ 590.00	\$ 22,420.00	\$ 11,210.00	50% of Cost		
611.2006	Manholes 6-FT Diameter	20	EACH	\$ 3,700.00	\$ 74,000.00	\$ 37,000.00	50% of Cost		
611.3230	Inlets 2x3-FT	38	EACH	\$ 1,400.00	\$ 53,200.00	\$ 26,600.00	50% of Cost		
				Total \$	\$ 583,856.00	\$ 304,050.00			

**Town of Grand Chute
 CTH CA Reconstruction
 Mayflower Dr to Casaloma Dr
 North Mayflower Theoretical Design Project Costs**

Street							
Item	Item Description	Quantity	Unit	Unit Price	Extension	Assessable Amount	Comment
205.0100	Excavation Common	270	CY	\$ 10.50	\$ 2,835.00	\$ 2,835.00	
305.0120	Base Aggregate Dense 1 1/4-Inch	150	TON	\$ 11.80	\$ 1,770.00	\$ 1,770.00	
311.0110	Breaker Run	290	TON	\$ 12.50	\$ 3,625.00	\$ 3,625.00	
460.XXXX	HMA Pavement	95	TON	\$ 65.00	\$ 6,175.00	\$ 6,175.00	
601.0411	Concrete Curb & Gutter 30-Inch Type D	210	LF	\$ 16.00	\$ 3,360.00	\$ 3,360.00	
602.0405	Concrete Sidewalk 4-Inch	1,180	SF	\$ 4.00	\$ 4,720.00	\$ -	Sidewalk Not Assessed
619.1000	Mobilization	1	EACH	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	~6% of Total
625.0100	Topsoil	390	SY	\$ 3.00	\$ 1,170.00	\$ 1,170.00	
628.2006	Erosion Mat Urban Class I Type A	390	SY	\$ 1.80	\$ 702.00	\$ 702.00	
629.0210	Fertilizer Type B	0.2	CWT	\$ 80.00	\$ 16.00	\$ 16.00	
630.0140	Seeding Mixture No. 40	7	LB	\$ 10.00	\$ 70.00	\$ 70.00	
634.0616	Posts Wood 4x6-Inch X 16-FT	1	EACH	\$ 70.00	\$ 70.00	\$ 70.00	
637.2210	Signs Type II Reflective H	8	SF	\$ 22.50	\$ 180.00	\$ 180.00	
646.1020	Marking Line Epoxy 4-Inch	210	LF	\$ 2.00	\$ 420.00	\$ 420.00	
646.6120	Marking Stop Line Epoxy 18-Inch	0	LF	\$ 11.00	\$ -	\$ -	
Total					\$ 26,613.00	\$ 21,893.00	

Storm Sewer							
Item	Item Description	Quantity	Unit	Unit Price	Extension	Assessable Amount	Comment
608.0312	Storm Sewer Pipe Reinforced Concrete Class III 12-Inch	0	LF	\$ 51.00	\$ -	\$ -	
608.0330	Storm Sewer Pipe Reinforced Concrete Class III 30-Inch	0	LF	\$ 80.00	\$ -	\$ -	
611.0530	Manhole Covers Type J	0	EACH	\$ 460.00	\$ -	\$ -	
611.0630	Inlet Covers Type H	0	EACH	\$ 590.00	\$ -	\$ -	
611.2006	Manholes 6-FT Diameter	0	EACH	\$ 3,700.00	\$ -	\$ -	
611.3230	Inlets 2x3-FT	0	EACH	\$ 1,400.00	\$ -	\$ -	
Total					\$ -	\$ -	

**Town of Grand Chute
 CTH CA Reconstruction
 Mayflower Dr to Casaloma Dr
 South Mayflower Theoretical Design Project Costs**

Street							
Item	Item Description	Quantity	Unit	Unit Price	Extension	Assessable Amount	Comment
205.0100	Excavation Common	280	CY	\$ 10.50	\$ 2,940.00	\$ 2,940.00	
305.0120	Base Aggregate Dense 1 1/4-Inch	160	TON	\$ 11.80	\$ 1,888.00	\$ 1,888.00	
311.0110	Breaker Run	300	TON	\$ 12.50	\$ 3,750.00	\$ 3,750.00	
460.XXXX	HMA Pavement	100	TON	\$ 65.00	\$ 6,500.00	\$ 6,500.00	
-	20% HMA Pavement Credit	-	-	-	\$ (1,300.00)	\$ (1,300.00)	
601.0411	Concrete Curb & Gutter 30-Inch Type D	220	LF	\$ 16.00	\$ 3,520.00	\$ 3,520.00	
602.0405	Concrete Sidewalk 4-Inch	1,100	SF	\$ 4.00	\$ 4,400.00	\$ -	Sidewalk Not Assessed
619.1000	Mobilization	1	EACH	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	~6% of Total
625.0100	Topsoil	400	SY	\$ 3.00	\$ 1,200.00	\$ 1,200.00	
628.2006	Erosion Mat Urban Class I Type A	400	SY	\$ 1.80	\$ 720.00	\$ 720.00	
629.0210	Fertilizer Type B	0.3	CWT	\$ 80.00	\$ 24.00	\$ 24.00	
630.0140	Seeding Mixture No. 40	7	LB	\$ 10.00	\$ 70.00	\$ 70.00	
634.0616	Posts Wood 4x6-Inch X 16-FT	1	EACH	\$ 70.00	\$ 70.00	\$ 70.00	
637.2210	Signs Type II Reflective H	8	SF	\$ 22.50	\$ 180.00	\$ 180.00	
646.1020	Marking Line Epoxy 4-Inch	220	LF	\$ 2.00	\$ 440.00	\$ 440.00	
646.6120	Marking Stop Line Epoxy 18-Inch	11	LF	\$ 11.00	\$ 121.00	\$ 121.00	
Total					\$ 26,123.00	\$ 21,723.00	

Storm Sewer							
Item	Item Description	Quantity	Unit	Unit Price	Extension	Assessable Amount	Comment
608.0312	Storm Sewer Pipe Reinforced Concrete Class III 12-Inch	0	LF	\$ 51.00	\$ -	\$ -	
608.0330	Storm Sewer Pipe Reinforced Concrete Class III 30-Inch	0	LF	\$ 80.00	\$ -	\$ -	
611.0530	Manhole Covers Type J	0	EACH	\$ 460.00	\$ -	\$ -	
611.0630	Inlet Covers Type H	0	EACH	\$ 590.00	\$ -	\$ -	
611.2006	Manholes 6-FT Diameter	0	EACH	\$ 3,700.00	\$ -	\$ -	
611.3230	Inlets 2x3-FT	0	EACH	\$ 1,400.00	\$ -	\$ -	
Total					\$ -	\$ -	

**Town of Grand Chute
 CTH CA Reconstruction
 Mayflower Dr to Casaloma Dr
 North McCarthy Theoretical Design Project Costs**

Street							
Item	Item Description	Quantity	Unit	Unit Price	Extension	Assessable Amount	Comment
205.0100	Excavation Common	1,000	CY	\$ 10.50	\$ 10,500.00	\$ 10,500.00	
305.0120	Base Aggregate Dense 1 1/4-Inch	560	TON	\$ 11.80	\$ 6,608.00	\$ 6,608.00	
311.0110	Breaker Run	1,060	TON	\$ 12.50	\$ 13,250.00	\$ 13,250.00	
460.XXXX	HMA Pavement	370	TON	\$ 65.00	\$ 24,050.00	\$ 24,050.00	
601.0411	Concrete Curb & Gutter 30-Inch Type D	590	LF	\$ 16.00	\$ 9,440.00	\$ 9,440.00	
602.0405	Concrete Sidewalk 4-Inch	3,200	SF	\$ 4.00	\$ 12,800.00	\$ -	Sidewalk Not Assessed
619.1000	Mobilization	1	EACH	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	~6% of Total
625.0100	Topsoil	685	SY	\$ 3.00	\$ 2,055.00	\$ 2,055.00	
628.2006	Erosion Mat Urban Class I Type A	685	SY	\$ 1.80	\$ 1,233.00	\$ 1,233.00	
629.0210	Fertilizer Type B	0.4	CWT	\$ 80.00	\$ 32.00	\$ 32.00	
630.0140	Seeding Mixture No. 40	12	LB	\$ 10.00	\$ 120.00	\$ 120.00	
634.0616	Posts Wood 4x6-Inch X 16-FT	1	EACH	\$ 70.00	\$ 70.00	\$ 70.00	
637.2210	Signs Type II Reflective H	8	SF	\$ 22.50	\$ 180.00	\$ 180.00	
646.1020	Marking Line Epoxy 4-Inch	730	LF	\$ 2.00	\$ 1,460.00	\$ 1,460.00	
646.6120	Marking Stop Line Epoxy 18-Inch	22	LF	\$ 11.00	\$ 242.00	\$ 242.00	
Total					\$ 87,040.00	\$ 74,240.00	

Storm Sewer							
Item	Item Description	Quantity	Unit	Unit Price	Extension	Assessable Amount	Comment
608.0312	Storm Sewer Pipe Reinforced Concrete Class III 12-Inch	0	LF	\$ 51.00	\$ -	\$ -	
608.0330	Storm Sewer Pipe Reinforced Concrete Class III 30-Inch	0	LF	\$ 80.00	\$ -	\$ -	
611.0530	Manhole Covers Type J	0	EACH	\$ 460.00	\$ -	\$ -	
611.0630	Inlet Covers Type H	0	EACH	\$ 590.00	\$ -	\$ -	
611.2006	Manholes 6-FT Diameter	0	EACH	\$ 3,700.00	\$ -	\$ -	
611.3230	Inlets 2x3-FT	0	EACH	\$ 1,400.00	\$ -	\$ -	
Total					\$ -	\$ -	

**Town of Grand Chute
 CTH CA Reconstruction
 Mayflower Dr to Casaloma Dr
 South McCarthy Theoretical Design Project Costs**

Street							
Item	Item Description	Quantity	Unit	Unit Price	Extension	Assessable Amount	Comment
205.0100	Excavation Common	870	CY	\$ 10.50	\$ 9,135.00	\$ 9,135.00	
305.0120	Base Aggregate Dense 1 1/4-Inch	490	TON	\$ 11.80	\$ 5,782.00	\$ 5,782.00	
311.0110	Breaker Run	930	TON	\$ 12.50	\$ 11,625.00	\$ 11,625.00	
460.XXXX	HMA Pavement	310	TON	\$ 65.00	\$ 20,150.00	\$ 20,150.00	
601.0411	Concrete Curb & Gutter 30-Inch Type D	695	LF	\$ 16.00	\$ 11,120.00	\$ 11,120.00	
602.0405	Concrete Sidewalk 4-Inch	3,390	SF	\$ 4.00	\$ 13,560.00	\$ -	Sidewalk Not Assessed
619.1000	Mobilization	1	EACH	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	~6% of Total
625.0100	Topsoil	1,240	SY	\$ 3.00	\$ 3,720.00	\$ 3,720.00	
628.2006	Erosion Mat Urban Class I Type A	1,240	SY	\$ 1.80	\$ 2,232.00	\$ 2,232.00	
629.0210	Fertilizer Type B	0.8	CWT	\$ 80.00	\$ 64.00	\$ 64.00	
630.0140	Seeding Mixture No. 40	22	LB	\$ 10.00	\$ 220.00	\$ 220.00	
634.0616	Posts Wood 4x6-Inch X 16-FT	1	EACH	\$ 70.00	\$ 70.00	\$ 70.00	
637.2210	Signs Type II Reflective H	8	SF	\$ 22.50	\$ 180.00	\$ 180.00	
646.1020	Marking Line Epoxy 4-Inch	670	LF	\$ 2.00	\$ 1,340.00	\$ 1,340.00	
646.6120	Marking Stop Line Epoxy 18-Inch	16	LF	\$ 11.00	\$ 176.00	\$ 176.00	
Total					\$ 84,374.00	\$ 70,814.00	

Storm Sewer							
Item	Item Description	Quantity	Unit	Unit Price	Extension	Assessable Amount	Comment
608.0312	Storm Sewer Pipe Reinforced Concrete Class III 12-Inch	0	LF	\$ 51.00	\$ -	\$ -	
608.0330	Storm Sewer Pipe Reinforced Concrete Class III 30-Inch	0	LF	\$ 80.00	\$ -	\$ -	
611.0530	Manhole Covers Type J	0	EACH	\$ 460.00	\$ -	\$ -	
611.0630	Inlet Covers Type H	0	EACH	\$ 590.00	\$ -	\$ -	
611.2006	Manholes 6-FT Diameter	0	EACH	\$ 3,700.00	\$ -	\$ -	
611.3230	Inlets 2x3-FT	0	EACH	\$ 1,400.00	\$ -	\$ -	
Total					\$ -	\$ -	

**Town of Grand Chute
 CTH CA Reconstruction
 Mayflower Dr to Casaloma Dr
 Assessment Calculation**

Theoretical Design Assessment Rates

<u>Storm Sewer (CTH CA Frontage Only)</u>		<u>Notes:</u>
Theoretical SS Construction Cost	\$ 583,856.00	
Assessable Theoretical SS Construction Cost	\$ 304,050.00	
Theoretical 15% Contingency	\$ 87,578.40	15% of Theoretical Storm Sewer Cost
Theoretical 15% Construction Oversight	\$ 87,578.40	15% of Theoretical Storm Sewer Cost
Theoretical 5% Administration	\$ 37,950.64	5% of Theoretical Const, Cont, and Oversight Cost
Total Assessable Storm Sewer Cost	\$ 517,157.44	
Assessable Storm Sewer Frontage	7,710.35	LF
Theoretical Storm Sewer Assessment Rate	\$ 67.07	per LF
RMF, CR, CL Zone Maximum Rate:	\$ 40.00	per LF
Maximum Assesable Storm Sewer Cost	\$ 308,414.18	

<u>Street - CTH CA</u>		
Theoretical Street Construction Cost	\$ 2,157,985.00	
Assessable Theoretical Street Construction Cost	\$ 2,051,865.00	
Theoretical 15% Contingency	\$ 323,697.75	15% of Theoretical Street Cost
Theoretical 15% Construction Oversight	\$ 323,697.75	15% of Theoretical Street Cost
Theoretical 5% Administration	\$ 140,269.03	5% of Theoretical Const, Cont, and Oversight Cost
Total Assessable Street Cost	\$ 2,839,529.53	
Assessable Street Frontage	7,710.35	LF
Theoretical Street Assessment Rate	\$ 368.27	per LF

<u>Street - Mayflower North</u>		
Theoretical Street Construction Cost	\$ 26,613.00	
Assessable Theoretical Street Construction Cost	\$ 21,893.00	
Theoretical 15% Contingency	\$ 3,991.95	15% of Theoretical Street Cost
Theoretical 15% Construction Oversight	\$ 3,991.95	15% of Theoretical Street Cost
Theoretical 5% Administration	\$ 1,729.85	5% of Theoretical Const, Cont, and Oversight Cost
Total Assessable Street Cost	\$ 31,606.75	
Assessable Street Frontage	94.94	LF
Theoretical Street Assessment Rate	\$ 332.92	per LF

<u>Street - Mayflower South</u>		
Theoretical Street Construction Cost	\$ 26,123.00	
Assessable Theoretical Street Construction Cost	\$ 21,723.00	
Theoretical 15% Contingency	\$ 3,918.45	15% of Theoretical Street Cost
Theoretical 15% Construction Oversight	\$ 3,918.45	15% of Theoretical Street Cost
Theoretical 5% Administration	\$ 1,698.00	5% of Theoretical Const, Cont, and Oversight Cost
Total Assessable Street Cost	\$ 31,257.90	
Assessable Street Frontage	112.05	LF
Theoretical Street Assessment Rate	\$ 278.97	per LF

<u>Street - McCarthy North</u>		
Theoretical Street Construction Cost	\$ 87,040.00	
Assessable Theoretical Street Construction Cost	\$ 74,240.00	
Theoretical 15% Contingency	\$ 13,056.00	15% of Theoretical Street Cost
Theoretical 15% Construction Oversight	\$ 13,056.00	15% of Theoretical Street Cost
Theoretical 5% Administration	\$ 5,657.60	5% of Theoretical Const, Cont, and Oversight Cost
Total Assessable Street Cost	\$ 106,009.60	
Assessable Street Frontage	328.22	LF
Theoretical Street Assessment Rate	\$ 322.98	per LF

<u>Street - McCarthy South</u>		
Theoretical Street Construction Cost	\$ 84,374.00	
Assessable Theoretical Street Construction Cost	\$ 70,814.00	
Theoretical 15% Contingency	\$ 12,656.10	15% of Theoretical Street Cost
Theoretical 15% Construction Oversight	\$ 12,656.10	15% of Theoretical Street Cost
Theoretical 5% Administration	\$ 5,484.31	5% of Theoretical Const, Cont, and Oversight Cost
Total Assessable Street Cost	\$ 101,610.51	
Assessable Street Frontage	369.20	LF
Theoretical Street Assessment Rate	\$ 275.22	per LF

Total Assessable Project Cost \$ 3,316,817.95

Actual Town Participation Costs

Construction Cost Share	\$ 1,545,317.00	based on final estimate, shared items cost
Engineering Cost Share	\$ 67,427.00	based on final estimate, prorated to exclude non-assessable items
Construction Oversight Cost Share	\$ 165,996.00	based on final estimate, prorated to exclude non-assessable items
Administration (5%)	\$ 88,937.00	5% of Const, Engineering, and Oversight
Total	\$ 1,867,677.00	

Actual Town Participation Percentage 56.31%

CTH CA Schedule of Assessments						CAD	CAD	CAD	CAD	CAD	Storm Sewer	Storm Sewer	CTH CA	Mayflower	Mayflower	McCarthy	McCarthy	Street	Total Theoretical	Actual Town
Owner	Property Address	Parcel Number	Zoning	Multiple Frontage ?	CTH CA Frontage	Mayflower North Frontage	Mayflower South Frontage	McCarthy North Frontage	McCarthy South Frontage	Assessable Frontage	Assessment	Assessment	Assessable Frontage	North Street Assessable Frontage	South Street Assessable Frontage	North Street Assessable Frontage	South Street Assessable Frontage	Assessment	Assessment	Assessment
											NOTE 1	NOTE 2	NOTE 2	NOTE 2	NOTE 2	NOTE 2	NOTE 2			
JJG WISCONSIN LLC	4797 W GRANDE MARKET DR	TORRANCE, CA 90505	101127302	CR	YES	153.10	0.00	0.00	0.00	0.00	102.07	\$ 4,082.87	102.07	0.00	0.00	0.00	0.00	\$ 37,590.46	\$ 41,673.33	\$ 23,465.96
TOWN OF GRAND CHUTE		APPLETON, WI 54913	101127401	CR	YES	137.43	0.00	0.00	113.51	0.00	91.62	\$ 3,664.98	91.62	0.00	0.00	75.68	0.00	\$ 58,185.25	\$ 61,850.23	\$ 34,827.43
EDB INVESTMENTS LLC	4915 W GRANDE MARKET DR	APPLETON, WI 54914	101127413	CR	NO	168.00	0.00	0.00	0.00	0.00	168.00	\$ 6,720.00	168.00	0.00	0.00	0.00	0.00	\$ 61,870.17	\$ 68,590.17	\$ 38,622.65
CALNIN & GOSS INC	W LAWRENCE ST	APPLETON, WI 54913	101127508	CL	YES	341.75	0.00	0.00	0.00	0.00	258.43	\$ 10,337.00	258.43	0.00	0.00	0.00	0.00	\$ 95,171.42	\$ 105,508.42	\$ 59,411.06
J&Y CALNIN FAMILY LIMITED PARTNERSHIP		APPLETON, WI 54911	101127602	CL	YES	317.76	0.00	0.00	0.00	0.00	234.44	\$ 9,377.40	234.44	0.00	0.00	0.00	0.00	\$ 86,336.51	\$ 95,713.91	\$ 53,895.83
MERRYFIELD LLC	4705 W COLLEGE AV	APPLETON, WI 54914	101128301	CR	YES	198.44	0.00	0.00	0.00	0.00	132.30	\$ 5,292.00	132.30	0.00	0.00	0.00	0.00	\$ 48,722.74	\$ 54,014.74	\$ 30,415.32
R&J ENTERPRISES OF APPL LLC	4898 W LAWRENCE ST	LARSEN, WI 54947	101128302	CL	YES	570.42	0.00	0.00	0.00	0.00	487.10	\$ 19,483.80	487.10	0.00	0.00	0.00	0.00	\$ 179,384.83	\$ 198,868.63	\$ 111,981.54
US BANK	4731 W LAWRENCE ST	IRVING, TX 75039	101128400	CR	YES	443.26	0.00	0.00	0.00	0.00	359.94	\$ 14,397.40	359.94	0.00	0.00	0.00	0.00	\$ 132,555.00	\$ 146,952.40	\$ 82,747.87
GRANDE MARKET 5793	5793 W GRANDE MARKET DR	APPLETON, WI 54914	102425300	CL	YES	174.52	142.40	0.00	0.00	0.00	116.35	\$ 4,654.10	116.35	94.94	0.00	0.00	0.00	\$ 74,456.44	\$ 79,110.54	\$ 44,546.59
GRANDE MARKET 5793	5765 W GRANDE MARKET DR	APPLETON, WI 54914	102425400	CL	YES	134.03	0.00	0.00	0.00	0.00	89.36	\$ 3,574.31	89.36	0.00	0.00	0.00	0.00	\$ 32,908.23	\$ 36,482.54	\$ 20,543.06
GRANDE MARKET 5793	5733 W GRANDE MARKET DR	APPLETON, WI 54914	102425500	CL	YES	134.04	0.00	0.00	0.00	0.00	89.36	\$ 3,574.58	89.36	0.00	0.00	0.00	0.00	\$ 32,910.68	\$ 36,485.26	\$ 20,544.60
JBG INVESTMENTS LLC	5697 W GRANDE MARKET DR	RACINE, WI 53403	102425600	CL	YES	115.02	0.00	0.00	0.00	0.00	76.68	\$ 3,067.35	76.68	0.00	0.00	0.00	0.00	\$ 28,240.73	\$ 31,308.08	\$ 17,629.36
MIDWEST PROPERTIES	5643 W WATERFORD LA	GREENVILLE, WI 54942	102425700	CL	YES	251.00	0.00	0.00	0.00	0.00	167.68	\$ 6,707.00	167.68	0.00	0.00	0.00	0.00	\$ 61,750.48	\$ 68,457.48	\$ 38,547.93
BMK PROPERTIES LLC	5605 W WATERFORD LA	APPLETON, WI 54913	102425900	CL	YES	115.03	0.00	0.00	0.00	0.00	76.69	\$ 3,067.62	76.69	0.00	0.00	0.00	0.00	\$ 28,243.18	\$ 31,310.80	\$ 17,630.89
BMK PROPERTIES LLC	5597 W WATERFORD LA	APPLETON, WI 54913	102426000	CL	YES	133.03	0.00	0.00	0.00	0.00	88.69	\$ 3,547.64	88.69	0.00	0.00	0.00	0.00	\$ 32,662.70	\$ 36,210.34	\$ 20,389.79
WATERFORD 5583	5583 W WATERFORD LA	APPLETON, WI 54914	102430700	CL	YES	266.06	0.00	0.00	0.00	0.00	182.74	\$ 7,309.40	182.74	0.00	0.00	0.00	0.00	\$ 67,296.70	\$ 74,606.10	\$ 42,010.17
WATERFORD 5517	5553 W WATERFORD LA	APPLETON, WI 54914	102430900	CL	YES	155.03	0.00	0.00	0.00	0.00	103.36	\$ 4,134.34	103.36	0.00	0.00	0.00	0.00	\$ 38,064.33	\$ 42,198.67	\$ 23,761.78
WATERFORD 5517	5517 W WATERFORD LA	APPLETON, WI 54914	102431000	CL	YES	155.03	0.00	0.00	0.00	0.00	103.36	\$ 4,134.34	103.36	0.00	0.00	0.00	0.00	\$ 38,064.33	\$ 42,198.67	\$ 23,761.78
WATERFORD 5497	5497 W WATERFORD LA	APPLETON, WI 54914	102431100	CL	YES	155.03	0.00	0.00	0.00	0.00	103.36	\$ 4,134.34	103.36	0.00	0.00	0.00	0.00	\$ 38,064.33	\$ 42,198.67	\$ 23,761.78
WATERFORD 5471	5471 W WATERFORD LA	APPLETON, WI 54914	102431200	CL	YES	291.22	0.00	0.00	0.00	0.00	207.90	\$ 8,315.80	207.90	0.00	0.00	0.00	0.00	\$ 76,562.50	\$ 84,878.30	\$ 47,794.38
MCCARRTHY 119	119 N MC CARTHY RD	APPLETON, WI 54914	102431400	CL	YES	589.96	0.00	234.61	0.00	0.00	506.64	\$ 20,265.40	506.64	0.00	0.00	156.41	0.00	\$ 237,099.72	\$ 257,365.12	\$ 144,920.50
AGREE GRAND CHUTE WI, LLC	4705 W GRANDE MARKET DR	BLOOMFIELD HILLS, MI 48304	102437300	CR	YES	883.69	0.00	0.00	0.00	0.00	800.37	\$ 32,014.60	800.37	0.00	0.00	0.00	0.00	\$ 294,754.29	\$ 326,768.89	\$ 184,001.28
APPLETON HS LLC	5155 W GRANDE MARKET DR	JACKSONVILLE, IL 62650	102525201	CR	YES	488.96	0.00	0.00	144.19	0.00	405.64	\$ 16,225.40	405.64	0.00	0.00	96.13	0.00	\$ 180,433.74	\$ 196,659.14	\$ 110,737.39
HEART & VASCULAR OF WI PROPERTIES LLC	5045 W GRANDE MARKET DR	APPLETON, WI 54913	102525300	CR	YES	335.00	0.00	0.00	0.00	0.00	251.68	\$ 10,067.00	251.68	0.00	0.00	0.00	0.00	\$ 92,685.57	\$ 102,752.57	\$ 57,859.25
J&Y CALNIN FAMILY LTD PRTRNSHP	W GRANDE MARKET DR	APPLETON, WI 54913	102525400	CR	YES	303.60	0.00	0.00	0.00	0.00	220.28	\$ 8,811.00	220.28	0.00	0.00	0.00	0.00	\$ 81,121.74	\$ 89,932.74	\$ 50,640.50
SH FORTYNINE PROPCO APPLETON LLC	5800 PENNSYLVANIA AV	IRVINE, CA 92614	103050100	RMF	YES	482.95	0.00	168.06	0.00	0.00	399.63	\$ 15,985.00	399.63	0.00	112.05	0.00	0.00	\$ 178,429.73	\$ 194,414.73	\$ 109,473.57
HAHNEMAN, DALE R	5649 PENNSYLVANIA AV	APPLETON, WI 54914	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56
APPLETON VALLEY HOMES	5613 PENNSYLVANIA AV	KAUKAUNA, WI 54130	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56
APPLETON VALLEY HOMES	5609 PENNSYLVANIA AV	KAUKAUNA, WI 54130	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56
APPLETON VALLEY HOMES	5605 PENNSYLVANIA AV	KAUKAUNA, WI 54130	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56
APPLETON VALLEY HOMES	5597 PENNSYLVANIA AV	KAUKAUNA, WI 54130	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56
APPLETON VALLEY HOMES	5593 PENNSYLVANIA AV	KAUKAUNA, WI 54130	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56
APPLETON VALLEY HOMES	5589 PENNSYLVANIA AV	KAUKAUNA, WI 54952	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56
APPLETON VALLEY HOMES	5577 PENNSYLVANIA AV	KAUKAUNA, WI 54130	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56
APPLETON VALLEY HOMES	5573 PENNSYLVANIA AV	KAUKAUNA, WI 54130	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56
APPLETON VALLEY HOMES	5569 PENNSYLVANIA AV	KAUKAUNA, WI 54130	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56
NOEL, PAUL J	5561 PENNSYLVANIA AV	APPLETON, WI 54914	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56
RACHUBINSKI, ASHLEY	5557 PENNSYLVANIA AV	APPLETON, WI 54914	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56
ZWICKER FAM TRST, DAVID	5553 PENNSYLVANIA AV	APPLETON, WI 54914	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56
TRAUTSCH FAM LEGACY TRST	5549 PENNSYLVANIA AV	APPLETON, WI 54914	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56
JENSEMA, MARK G	5537 PENNSYLVANIA AV	APPLETON, WI 54914	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56
MILLER, STEVEN T	5533 PENNSYLVANIA AV	APPLETON, WI 54914	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56
DOWNNEY, ERIN E	5529 PENNSYLVANIA AV	APPLETON, WI 54913	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56
RABAS, NEAL	5525 PENNSYLVANIA AV	APPLETON, WI 54914	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56
BANN, DUANE E	5653 PENNSYLVANIA AV	APPLETON, WI 54914	103050202	RMF	YES	52.89	0.00	0.00	0.00	0.00	35.26	\$ 1,410.47	35.26	0.00	0.00	0.00	0.00	\$ 12,986.02	\$ 14,396.49	\$ 8,106.56
APPLETON VALLEY HOMES		KAUKAUNA, WI 54130	103050301	RMF	YES	452.96	0.00	0.00	0.00	0.00	369.64	\$ 14,785.40	369.64	0.00	0.00	0.00				

CTH CA - CTH CB to Casaloma Drive

OUTAGAMIE COUNTY HIGHWAY DEPARTMENT**COUNTY / MUNICIPAL / STATE AGREEMENT**

CTH CA - CTH CB to Casaloma Drive

DATE: **6/18/2019 UPDATE**

PROJECT: See Below

HIGHWAY: CTH "CA"

LIMITS: CTH CB to Casaloma Drive

MUNICIPALITY: Township of Greenville

MUNICIPALITY: Township of Grand Chute

Update to cost estimates and update to
maintenance responsibilities

The signatories **Town of Greenville** and **Town of Grand Chute** hereinafter called the Municipalities, through its undersigned duly authorized officers or officials, hereby requests the County of Outagamie, through its Highway Department, hereinafter called the County, to initiate and effect the highway or street improvement hereinafter

PROJECT DESCRIPTION:

Agreement is for engineering, right-of-way, and construction of CTH "CA". STP-Urban funding will be used to offset total costs for construction. Outagamie County, Greenville, and Grand Chute will share the remaining construction and oversight costs as follows:

1) general assumptions that 1/3 of project length, 1/4 of Mayflower Dr intersection, and 1/2 of Communications Dr intersection is under Greenville jurisdiction; and 2/3 of project length, 1/4 of Mayflower Dr intersection, and 1/2 of McCarthy Rd intersection is under Grand Chute jurisdiction.

FULL URBANIZATION

2) share costs of entire intersection footprint based on maintaining jurisdiction of each approach leg;

3) share all of project 50% County, 50% local per Outagamie County Administrative Rule AR 10-02.

COST ESTIMATE AND PARTICIPATION									
PHASE	***** ESTIMATED COST *****								
	Total Estimated Cost	WisDOT	%	Outagamie County	%	Town of Greenville	%	Town of Grand Chute	%
ENGINEERING:	\$885,000								
WisDOT Oversight	\$122,500								
TOTAL ENGINEERING	\$1,007,500	\$759,606	75.4%	\$123,947	50%	\$41,316	16.67%	\$82,631	33.33%
RIGHT OF WAY:	\$300,000	\$0	0%	\$300,000	100%	\$0	0%	\$0	0%
CONSTRUCTION:									
SHARED Items	\$8,829,038	\$4,720,000	53.5%	\$2,054,519	50%	\$684,840	16.67%	\$1,369,679	33.33%
Street Lighting Mayflower	\$38,200	\$0	0%	\$19,100	50%	\$9,550	25.0%	\$9,550	25.0%
Street Lighting McCarthy	\$51,700	\$0	0%	\$25,850	50%	\$0	0.0%	\$25,850	50.0%
Greenville Utilities	\$134,186	\$0	0%	\$0	0%	\$134,186	100%	\$0	0%
Grand Chute Utilities and sidewalk	\$249,335	\$0	0%	\$0	0%	\$0	0%	\$249,335	100%
WisDOT Oversight	\$993,778	\$562,080	56.6%	\$215,849	50%	\$71,950	16.67%	\$143,899	33.33%
TOTAL CONSTRUCTION	\$10,296,237	\$5,282,080	51.3%	\$2,315,318	22.5%	\$900,525	8.7%	\$1,798,314	17.5%
CORRIDOR ENHANCEMENTS:									
Enhancement Design	\$24,329					\$8,109.50	33.33%	\$16,219.00	66.67%
Enhancement Final Plans, Specs and bidding	\$25,202					\$0.00	0%	\$25,201.50	100%
Roundabout center island plantings - Mayflower	\$64,218			\$32,109.00	50%	\$16,054.50	25%	\$16,054.50	25%
Roundabout center island plantings - McCarthy	\$64,173			\$32,086.50	50%	\$0.00	0%	\$32,086.50	50%
Decorative walls and planting mixture	\$63,240					\$0.00	0%	\$63,240.00	100%
Plantings beds adjacent to walls installed	\$79,384					\$0.00	0%	\$79,384.00	100%
Corridor trees & plantings	future								
Bike hubs & repair station	future								
TOTAL ENHANCEMENTS	\$320,545	\$0	0%	\$64,195.50	20.0%	\$24,164.00	7.54%	\$232,185.50	72.43%
TOTAL PROJECT COST	\$11,924,282	\$6,041,686	50.7%	\$2,803,461	23.51%	\$966,005	8.10%	\$2,113,130	17.72%

STP-U CAPPED AT \$6,041,686

CTH CA - CTH CB to Casaloma Drive

This request for the programming, design and construction is subject to the terms and conditions that follow and is made by the undersigned under proper authority to make such request for the designated Municipality and upon acceptance by the Highway Commissioner shall constitute an agreement between the County and the Municipality unless specifically modified or amended by supplemental written agreement between the County and the Municipality.

Terms and Conditions

1. When Federal Funds are involved, the improvement will be subject to the applicable Federal Aid Highway Acts and Regulations of the Federal Highway Administration, U.S. Department of Transportation.
2. This is a joint agreement between the County and the Municipalities. The Municipalities will be kept informed on the project status and will have input regarding the project. This project will be administered under the County Administrative Rule 10-02.
3. If the Municipalities should withdraw the project, it will pay to the County any cost that has been incurred by the county on behalf of the project.
4. The project cost in the agreement is an estimate. The Municipalities will be invoiced periodically, and agrees to pay based on actual costs incurred. Such costs may be greater or less than the estimated amount, however, the Municipalities acknowledges that costs between the time this agreement is executed and the actual time of construction can vary.
5. The County's obligation to perform under this contract shall be subject to County Board appropriation of funds sufficient to fund the County's obligations herein.
6. The County and Municipalities agree and understand that the Municipalities is reserving its rights to assess any and all costs incurred by the Municipalities for this project. The Municipalities and County hereby further agree that the Municipalities have the right to assess any of its costs upon terms deemed acceptable by the Municipalities subject to the following: In the event county property is assessed or subject to assessment the county reserves the right to object to the propriety and / or correctness of the assessment formula or methodology, however, such right to object does not extend to the municipality's ability to assess. The county's right to object includes the ability to challenge the assessment methodology or formula in circuit court and to pursue appeals of circuit court decisions.
7. Operations and Maintenance responsibilities of facilities built with this project are as follows:
Outagamie County will maintain the following:
 - a. County Highway surface and roadway base between outside curblines
 - b. Curb & gutter along the County Trunk Highway, including roundabout central island
 - c. Roadway signing and pavement marking
 - d. Typical county mowing for safety and brush clearing within the right-of-way
 - e. Street lighting required at signalized intersections or roundabouts for safety
 - f. Maintain records of the highway and right-of-way, and utility and access permits
 - g. Underground stormwater treatment systemsThe Municipalities will maintain the following:
 - a. Storm sewer drainage pipes and structures
 - b. Off-road sidewalks, multimodal facilities and crossings
 - c. Signing and pavement markings symbols for multi-modal facilities
 - d. Aesthetic grass mowing or landscaping within the right-of-way
 - e. Maintenance of roundabout central island plantings
 - f. Trees, shrubs, other aesthetic plantings and landscaping features (walls) within the right-of-way
 - g. Corridor street lighting for highway or trail
 - h. Future landscaping aesthetics and wayfinding signage for the corridor
 - i. Maintenance of side roads start at the splitter island curb line for roundabouts

CTH CA - CTH CB to Casaloma Drive

BY: _____
Dean E. Steingraber, P.E. Outagamie County Highway Commissioner Date

BY: _____
Signed for and in behalf of: Township of Greenville Date

BY:  _____
Signed for and in behalf of: Township of Grand Chute Date 6/18/19

CTH CA - CTH CB to Casaloma Drive

OUTAGAMIE COUNTY HIGHWAY DEPARTMENT

COUNTY / MUNICIPAL / STATE AGREEMENT

CTH CA - CTH CB to Casaloma Drive

DATE: 6/18/2019 UPDATE
 PROJECT: See Below
 HIGHWAY: CTH "CA"
 LIMITS: CTH CB to Casaloma Drive
 MUNICIPALITY: Township of Greenville
 MUNICIPALITY: Township of Grand Chute

Update to cost estimates and update to maintenance responsibilities

The signatories **Town of Greenville and Town of Grand Chute** hereinafter called the Municipalities, through its undersigned duly authorized officers or officials, hereby requests the County of Outagamie, through its Highway Department, hereinafter called the County, to initiate and effect the highway or street improvement hereinafter

PROJECT DESCRIPTION:

Agreement is for engineering, right-of-way, and construction of CTH "CA". STP-Urban funding will be used to offset total costs for construction. Outagamie County, Greenville, and Grand Chute will share the remaining construction and oversight costs as follows:

Handwritten:
 B10 Construction
 9,770,163
 x 12%
 1,172,420 Construction jurisdiction

1) general assumptions that 1/3 of project length, 1/4 of Mayflower Dr intersection, and 1/2 of Communications Dr intersection is under Greenville jurisdiction; and 2/3 of project length, 1/4 of Mayflower Dr intersection, and 1/2 of McCarthy Rd intersection is under Grand Chute jurisdiction.

FULL URBANIZATION

Handwritten:
 - 562,080 funding
 \$1610,340

2) share costs of entire intersection footprint based on maintaining jurisdiction of each approach leg;

3) share all of project 50% County, 50% local per Outagamie County Administrative Rule AR 10-02.

Handwritten:
 Shared Const
 \$9,356,416
 \$4,720,000 Funded
 \$4,636,416
 50% / 16.67% / 33.33%
 x 33.33
 1,545,317
 GRAND CHUTE

COST ESTIMATE AND PARTICIPATION

***** ESTIMATED COST *****

PHASE	Total Estimated Cost	WisDOT	%	Outagamie County	%	Town of Greenville	%	Town of Grand Chute	%
ENGINEERING:	\$885,000								
WisDOT Oversight	\$122,500								
TOTAL ENGINEERING	\$1,007,500	\$759,606	75.4%	\$123,947	50%	\$41,316	16.67%	\$82,631	33.33%
RIGHT OF WAY:	\$300,000	\$0	0%	\$300,000	100%	\$0	0%	\$0	0%
CONSTRUCTION:									
SHARED Items	\$8,829,038	\$4,720,000	53.5%	\$2,054,519	50%	\$684,840	16.67%	\$1,369,679	33.33%
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STP-U CAPPED AT \$6,041,686

Handwritten: BY OTHERS

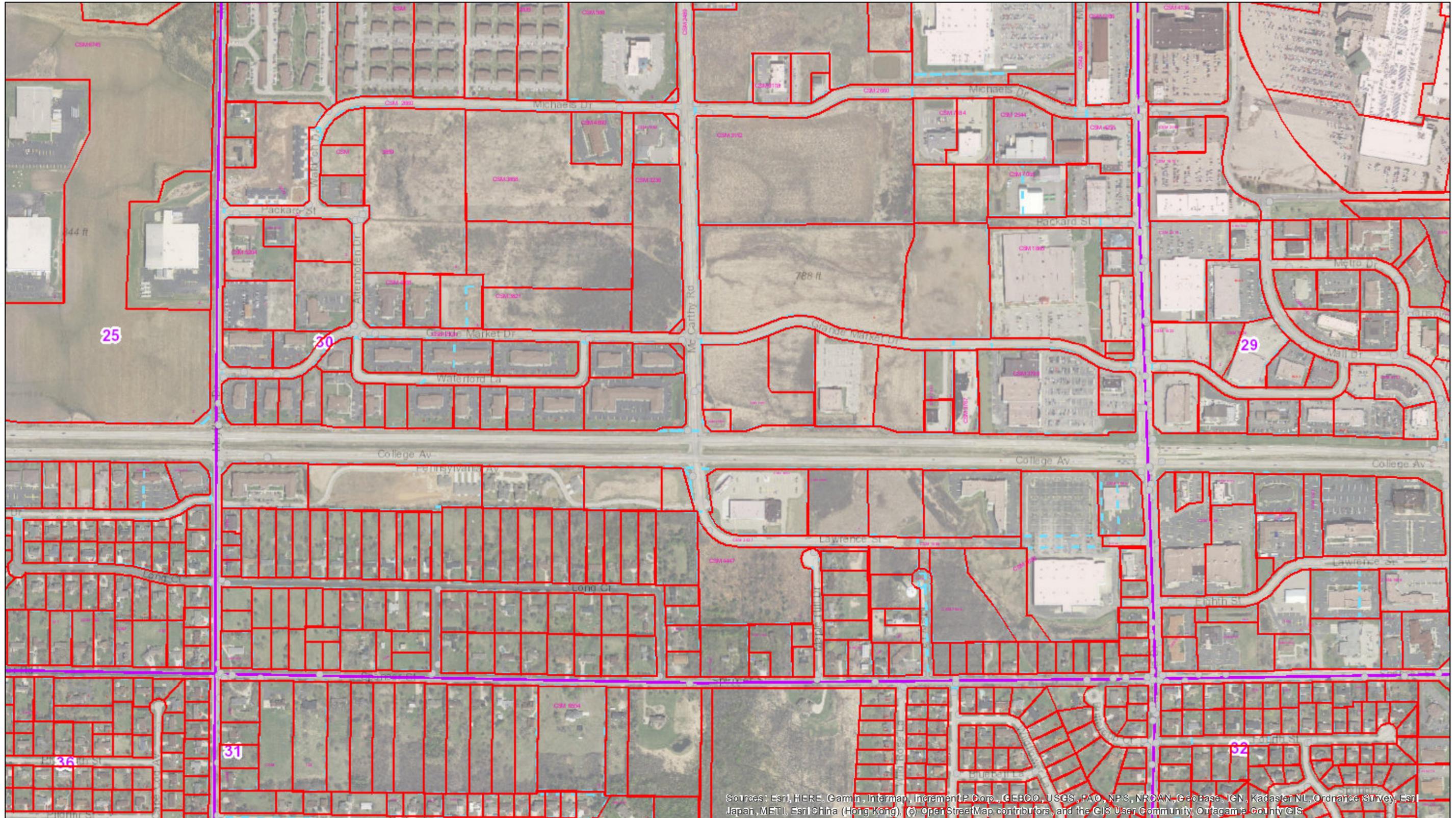
Handwritten: x 81.6%
\$167,427

Handwritten: x 81.6%
\$165,996

Handwritten:
 Grand Chute Shared + Non Part
 1,545,317
 347,676 = 1,892,993
 81.6%
 18.4%

Town of Grand Chute Web Map

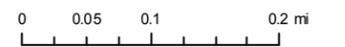
ATTACHMENT NO. 7



Sources: Esri, HERE, Garmin, Intermap, InCREMENT P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), © OpenStreetMap contributors, and the GIS User Community, Outagamie County GIS

Disclaimer: The data provided in the Town of Grand Chute Interactive GIS Map was generated from multiple sources and agencies. Every effort has been made to offer the most accurate data. However, the Town provides this information with the understanding that it is not guaranteed to be accurate, correct, or complete. The Town may make improvements to the Interactive GIS Map periodically. Conclusions drawn from this information are the responsibility of the user. The user agrees that the Town of Grand Chute shall not be held responsible for actions, claims, damages, or judgments made from this data.

Author:
Copyright:





AGENDA REQUEST
December 17, 2019

TOPIC: Approve the Professional Services Agreement with McMahon Associates for Wisconsin Avenue (STH 96) sidewalk design in the amount of \$19,500.

<input type="checkbox"/> New Business <input checked="" type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Karen M. Heyrman, P.E. <i>Kmh</i> Deputy Director of Public Works

ISSUE: The Town received proposals for design, permitting, and construction bid documents for a five foot wide sidewalk along the north side of Wisconsin Avenue from Westhill Boulevard extending east 0.23 miles to CTH AA. There are existing sidewalks north on Westhill Boulevard, north on CTH AA, along the south side of STH 96, and under the railroad bridge on both sides of STH 96. The street has high traffic speeds and volumes.

Construction to add a right turn lane for westbound STH 96 to northbound Westhill Boulevard and a left turn lane extension for eastbound STH 96 to northbound CTH AA was completed in 2018. The steep slopes between the right of way and back of curb will require a retaining wall to fit the sidewalk in the existing right of way, reduce grading, and minimize utility impacts.

BACKGROUND/ANALYSIS: Work required under the proposal includes a topo survey, permitting, storm water management, design plans, utility relocation coordination, project specifications, and an engineer's estimate.

Design will begin in 2019 and construction will be bid with the Town's annual sidewalk, curb, and concrete pavement repair contract in 2020.

All of the proposals initially received on December 12, 2019 did not allow for a ten foot grass terrace between the sidewalk and back of curb. A second proposal solicitation clarifying this desire was due by December 5, 2019.

Five proposals were received and evaluated by Town staff. The fees and completion dates are as follows:

<u>Consultant</u>	<u>Fee</u>	<u>Completion Date</u>	<u>Comment</u>
Ayres Associates	\$17,400	May 1, 2020	MSE wall. Additional \$5,000 to \$7,000 for Concrete Wall
McMahon Associates, Inc.	\$19,500	April 29, 2020	Concrete Wall
Robert E. Lee & Associates	\$19,950	April 1, 2020	Concrete Wall
OMNNI Associates	\$29,900	May 15, 2020	
R.A. Smith, Inc.	\$39,780	May 15, 2020	

Ayres proposal includes mechanically stabilized earth (MSE) retaining walls with modular block facing. Their proposal states there is an additional cost for other than this type of wall. The McMahon and Robert E. Lee proposals include a cast-in-place concrete retaining wall.

Staff likes the look of the MSE wall and has some concerns with vibration, maintenance, and constructability. The railroad creates vibration that could impact a modular type structure. Also, the railroad may not allow the tiebacks required to stabilize the MSE wall in their right of way. The Department of Transportation will require a State Municipal Agreement stating the Town will maintain this facility throughout its service life. The concrete wall is constructed with a footing for stability that could potentially result in less maintenance.

Ayres provided their additional cost for a concrete wall of \$5,000 to \$7,000 for the additional design and plan development effort. McMahon confirms they can achieve the look of the MSE wall with form liner for the poured concrete wall.

Staff believes a concrete wall is the long term solution to address the vibration, reduce maintenance, and simplify construction.

RECOMMENDATION: The staff recommendation is to approve the Professional Services Agreement with McMahon Associate for Wisconsin Avenue (STH 96) sidewalk design in the amount of \$19,500.

FISCAL IMPACT: OTHER FUNDING, TID 3

ATTACHMENTS: Attachment No. 1 - McMahon Associates proposal for Wisconsin Avenue (STH 96) Sidewalk Design.

Proposal Agreement

For Professional Engineering Services

Wisconsin Avenue (STH 96) Sidewalk Design
Westhill Boulevard to Bluemound Drive (CTH AA)



Prepared For The

TOWN OF GRAND CHUTE
OUTAGAMIE COUNTY | WISCONSIN

REVISED: NOVEMBER 26, 2019
NOVEMBER 12, 2019

McM. No. M0032-9-19-00002.00.08

CCS:car

McMAHON
ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE | NEENAH, WI 54956
Mailing P.O. BOX 1025 | NEENAH, WI 54957-1025
PH 920.751.4200 FX 920.751.4284 MCMGRP.COM

Proposal Agreement For Professional Engineering Services

Wisconsin Avenue (STH 96) Sidewalk Design
Westhill Boulevard to Bluemound Drive (CTH AA)



Prepared For The
TOWN OF GRAND CHUTE
OUTAGAMIE COUNTY | WISCONSIN

REVISED: NOVEMBER 26, 2019
NOVEMBER 12, 2019
McM. No. M0032-9-19-00002.00.08

Table Of Contents

LETTER OF TRANSMITTAL
PROPOSAL FOR PROFESSIONAL SERVICES
Statement Of Understanding
Scope Of Services
Responsibilities Of The Town Of Grand Chute
Project Schedule
Compensation





REVISED: November 26, 2019
November 12, 2019

Town of Grand Chute Department of Public Works
Attn.: Karen M. Heyrman, P.E.
Town of Grand Chute
Grand Chute, WI 54913

Re: Proposal Agreement For Professional Engineering Services
Wisconsin Avenue (STH 96) Sidewalk Design
(Westhill Boulevard to Bluemound Drive)
McM. No.: M0032-9-19-00002.00.08

Dear Karen:

McMahon Associates, Inc. is pleased to submit our Proposal for Design Services for sidewalk along Wisconsin Avenue (STH 96) from Westhill Boulevard to Bluemound Drive (CTH AA). We have developed our proposed Scope of Services for this project based upon information provided by the Town in the Request for Proposals, discussions with Town Staff concerning the project, and our experience in providing design services for the Town, Outagamie County, and the Wisconsin Department of Transportation on similar projects.

This Proposal includes our Statement of Understanding, Scope of Services, Responsibilities of the Town of Grand Chute, Project Schedule, Compensation, and McMahon Associates, Inc.'s General Terms & Conditions.

This project is currently slated for 2020 construction. The intent is to complete design, then submit for the appropriate permits. The actual construction schedule would be determined after all permits have been received.

We thank you for your continued interest in McMahon Associates, Inc. and look forward to working with you and being of service to the Town of Grand Chute on this project.

Respectfully,

McMahon Associates, Inc.

Carl C. Sutter, P.E., CCS
Senior Vice President E&I Division

CCS: car
Enclosure: Proposal Agreement

Proposal Agreement For Professional Engineering Services

Wisconsin Avenue (STH 96) Sidewalk Design Westhill Boulevard to Bluemound Drive (CTH AA)



Prepared For The

TOWN OF GRAND CHUTE
OUTAGAMIE COUNTY | WISCONSIN

REVISED: NOVEMBER 26, 2019
NOVEMBER 12, 2019
McM. No. M0032-9-19-00002.00.08

Statement of Understanding

The Town of Grand Chute wishes to proceed with the Wisconsin Avenue (STH 96) Sidewalk Design from Westhill Boulevard to Bluemound Drive (CTH AA). The intent is to construct the project in 2020.

This section of roadway currently has sidewalk on the south side of the street. This street has high traffic speeds and volumes.

This project consists of the following components:

- Sidewalk design on the north side of the street from Westhill Boulevard to Bluemound Drive (CTH AA). The sidewalk would be 5 feet wide with a 10 foot wide grass terrace, where possible.
- Retention wall design in the areas where it will be necessary to achieve a maximum backslope of 3:1.
- The project distance is approximately 1,200 feet. It is anticipated to be designed within the existing Wisconsin Avenue right-of-way.

We have developed our proposed Scope of Services for this project based upon information provided by the Town, discussions with Town Staff concerning the project, and our experience in performing these services for the Town on similar projects.

The project is anticipated to disturb less than 1 acre, making it exempt from Wisconsin Department of Natural Resources (DNR) post-construction performance standards. In addition, the Wisconsin DNR Surface Water Data Viewer shows no wetland indicator soils within the project area. Therefore, it is anticipated Wisconsin DNR permits will not be required.

The proposed schedule for the project is to design the project in 2019 and 2020 and submit for appropriate permits in 2020. This would allow for possible 2020 construction, although a firm construction schedule has not been determined at this time.

This project will be funded by Grand Chute and is not anticipated to be an assessable project.

Scope of Services

McMahon Associates, Inc. proposes the following Scope of Services for this project:

Topographic Survey

- **Field Surveying**
 - ▶ Research the location of existing property boundaries, including existing corner monuments, public rights-of-way, and section corners. Perform a location survey of any of these items that are clearly visible (such as property irons).
 - ▶ Perform a location survey of existing facilities that may be affected or disrupted by the proposed construction, including:
 - ◆ Cross-Sections
 - ◆ Existing Driveways
 - ◆ Existing Culverts
 - ◆ Existing Buildings
 - ◆ Existing Pavement & Walkways
 - ◆ Existing Landscaping Features, Trees, Shrubbery, Fencing, etc.
 - ◆ Existing Utilities, Including Sanitary Sewer, Water Main, Power Poles, Telephone Pedestals, Gas Valves, etc.
 - ▶ Perform a location survey of the geotechnical investigation test borings.
 - ▶ Survey will be completed using Outagamie County coordinate system for horizontal control and United States Geological Survey (USGS) datum for vertical control.
- **Utility Coordination**
 - ▶ Coordination with local public and private utility companies will be provided as follows:
 - ◆ Contact Diggers Hotline to mark all utilities prior to initial survey and pick up this information as part of that survey.
 - ◆ Submit preliminary plans to utilities for review.
 - ◆ Submit final plans to utilities for review.
- **Geotechnical Investigation**
 - ▶ The Town will enter into a separate agreement for these services and pay the geotechnical services provider directly.

Regulatory and Permitting

■ Permits

- ▶ Submit information to Grand Chute for Outagamie County and Wisconsin Department of Transportation (WisDOT) permit applications.
- ▶ Anticipated Permits
 - ▶ Outagamie County Conditional Use Permit
 - ▶ WisDOT Permit to Perform Work Within Highway Right-of-Way

Stormwater Management

■ Erosion Control Plan (ECP)

- ▶ Design ECP in accordance with Town of Grand Chute requirements. Since this is a transportation facility with less than 10% connected imperviousness, the site is exempt from post construction performance standards.
- ▶ Provide hard copy documentation and electronic files of report.

■ Stormwater Management Plan (SWMP)

- ▶ Design SWMP in accordance with Town of Grand Chute requirements. Since this is a transportation facility with less than 10% connected imperviousness, the site is exempt from post construction performance standards.
- ▶ Provide hard copy documentation and electronic files of report.
- ▶ Submittals
 - ◆ Provide submittal packets to Grand Chute for their use in making permit submittals.

Construction Plans and Specifications and Estimate

■ Street Design

- ▶ Design Wisconsin Avenue sidewalk in accordance with Town of Grand Chute, Outagamie County, and WisDOT requirements. The anticipated sidewalk design is a 5 foot wide sidewalk with a 10 foot wide terrace.
- ▶ Design sanitary sewer and water system adjustments necessary to construct the trail.
- ▶ Design retaining wall in areas where it will be necessary in order to provide a maximum backslope of 3:1.
- ▶ Review private utilities work plans, plot this information on the design plans, and recommend revisions or acceptance by Grand Chute.

■ Plan Review Meetings

- ▶ Attend a kick-off design meeting with Town Staff.
- ▶ Attend two design review meetings with staff during the Design Phase.

■ Retaining Wall Design

- ▶ Provide structural drawings consisting of foundation plans, sections, and specifications.
- ▶ Prepare structural calculation package. Design of the structural system will be based on the current Wisconsin Building Code.

- Plan Preparation
 - Prepare construction plans, as follows:
 - Cover sheet.
 - Survey control sheet.
 - Typical section.
 - Plan-profile sheets:
 - Horizontal Scale: 1" = 20'
 - Vertical Scale: 1" = 2'
 - Existing topographic information.
 - Proposed horizontal and vertical alignments.
 - Cross-section sheets.
 - Every 25 feet.
 - At driveways, grade break points, and hard surface or ramp connections.
 - Retaining wall details.
 - Construction detail sheets.
 - Specifications (Division 1 - General Requirements, Division 31 - Earthwork, Division 32 - Exterior Improvements, Division 33 - Utilities, and Special Provisions). Grand Chute will prepare Division 0 - Procurement & Contracting Requirements.
 - Plans will be prepared in AutoCAD Civil 3D and provided in electronic format (.dwg and .pdf) to Grand Chute. Plans will be scalable 11" x 17" .pdf.
 - Specifications will be prepared and provided to Grand Chute in Microsoft Word. Specifications will be 8.5" x 11" and utilize Engineers Joint Contract Documents Committee (EJCDC) and Construction Specifications Institute (CSI) format.
 - Provide bid items and quantities in Word format.
 - Prepare and provide final construction cost estimate in Microsoft Excel format.

Responsibilities of the Town Of Grand Chute

The Scope of Services and fees are based upon the understanding that the Town of Grand Chute will provide the following:

- Access to any existing data or records pertaining to the project area.
- Copies of plats, certified survey maps and private surveys along the route.
- A person or persons authorized to act as the Town's representative to accept completed work and to provide appropriate liaison.
- A location to hold design review meetings.
- Payment for any permit applications.
- Payment for filing survey documents.

- Geotechnical investigation. Grand Chute will enter into a separate contract with a geotechnical engineering firm to provide geotechnical services.
- Grand Chute will prepare the project advertisements, project manuals, and standard specifications.

Items Not Included in the Scope of Services

The following is not intended to be a comprehensive list. It is intended to highlight general areas not included in the scope of services.

- Street lighting plan.
- Permit fees.
- Geotechnical investigations.
- Creation of survey documents for easement or property acquisition.
- Bidding, construction observation, construction staking, and record drawings.

Project Schedule

Upon receipt of an executed Agreement, design work will be started immediately. If the Agreement is executed at the December 17, 2019 Board Meeting, the design would be completed by April 25, 2020. Permit applications would be prepared and provided to Grand Chute for submittal in early 2020. Bidding and award dates will be determined at a later date, although Grand Chute would like to open project bids in May 2020. Construction is anticipated to take place in 2020.

Compensation

McMahon Associates, Inc. proposes to provide the services outlined in this Proposal Agreement on a time and expense basis, as stated on the following page. Please note the topo survey fee assumes no snow cover. If the survey has to be completed with snow cover due to delay of the award from the original proposal date, McMahon Associates, Inc. will request additional compensation to allow for the additional work involved.

McMahon Associates, Inc. will invoice the Town of Grand Chute monthly for services provided. All services provided under this Proposal Agreement would be in accordance with McMahon Associates, Inc.'s General Terms & Conditions, dated August 29, 2018.

Proposed Fee Schedule

Company Name: McMahon Associates, Inc.

Company Address: 1445 McMahon Drive | Neenah, WI 54956

Company Address: P.O. Box 1025 | Neenah, WI 54957-1025

Company Representative: Carl C. Sutter, P.E., CCS

Signature: 

Fee Breakdown:

Wisconsin Avenue (STH 96) Sidewalk Design Westhill Boulevard to Bluemound Drive (CTH AA)	
Item	Fee
Topo Survey	\$2,000
Regulatory and Permitting	\$500
Stormwater Management	\$500
Construction Plans and Specifications and Estimate	\$16,500
TOTAL PROJECT COST	\$19,500
Final Plans and Advertisement	Date: April 29, 2020

To indicate acceptance of this Proposal Agreement, please sign below and return one copy to our office.

Owner:

TOWN OF GRAND CHUTE
Outagamie County, Wisconsin

(Authorized Signature)

Date

Title

Witness:

Date

Engineer:

McMAHON ASSOCIATES, INC.
Neenah, Wisconsin



Carl C. Sutter, P.E., CCS
Senior Vice President E&I Division

November 26, 2019
Date

Attachments: General Terms & Conditions
Fee Schedule
Reimbursable Expenses Schedule



McMAHON ASSOCIATES, INC.
GENERAL TERMS & CONDITIONS

1. McMAHON ASSOCIATES, INC. (hereinafter referred to as 'McMAHON') will bill the Owner monthly with net payment due in 30-days. Past due balances shall be subject to a service charge at a rate of 1.0% per month. In addition, McMAHON may, after giving 48-hours notice, suspend service under any Agreement until the Owner has paid in full all amounts due for services rendered and expenses incurred. These expenses include service charges on past due invoices, collection agency fees and attorney fees incurred by McMAHON to collect all monies due McMAHON. McMAHON and Owner hereby acknowledge that McMAHON has and may exercise lien rights on subject property.
2. The stated fees and Scope Of Services constitute our best estimate of the fees and tasks required to perform the services as defined. This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. McMAHON will promptly inform the Owner in writing of such situations so changes in this Agreement can be negotiated, as required.
3. The stipulated fee is firm for acceptance by the Owner for 60-days from date of Agreement publication.
4. Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Owner's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.
5. Reimbursable expenses incurred by McMAHON in the interest of the project including, but not limited to, equipment rental will be billed to the Owner at cost plus 10% and sub-consultants at cost plus 12%. When McMAHON, subsequent to execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Owner has been notified and agrees to these costs.

6. McMAHON will maintain insurance coverage in the following amounts:

Worker's Compensation	Statutory
General Liability	
Bodily Injury - Per Incident / Annual Aggregate.....	\$1,000,000 / \$2,000,000
Automobile Liability	
Bodily Injury.....	\$1,000,000
Property Damage	\$1,000,000
Professional Liability Coverage	\$2,000,000

If the Owner requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Owner. McMAHON's liability to Owner for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract is limited to ten (10) times McMAHON's fee not to exceed to \$500,000.

7. The Owner agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Owner's purpose. All unresolved claims, disputes and other matters in question between the Owner and McMAHON shall be submitted to mediation, if an agreement cannot be reached by Owner and McMAHON.
8. Termination of this Agreement by the Owner or McMAHON shall be effective upon 7-days written notice to the other party. The written notice shall include the reasons and details for termination; payment is due as stated in paragraph 1. If the Owner defaults in any of the Agreements entered into between McMAHON and the Owner, or if the Owner fails to carry out any of the duties contained in these terms and conditions, McMAHON may, upon 7-days written notice, suspend its services without further obligation or liability to the Owner unless, within such 7-day period, the Owner remedies such violation to the reasonable satisfaction of McMAHON.
9. Re-use of any documents or AutoCAD representations pertaining to this project by the Owner for extensions of this project or on any other project shall be at the Owner's risk and the Owner agrees to defend, indemnify and hold harmless McMAHON from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the documents or AutoCAD representations by the Owner or by others acting through the Owner.
10. Purchase Orders - In the event the Owner issues a purchase order or other instrument related to the Engineer's services, it is understood and agreed that such document is for Owner's internal accounting purposes only and shall in no way modify, add to or delete any of the terms and conditions of this Agreement. If the Owner does issue a purchase order, or other similar instrument, it is understood and agreed that the Engineer shall indicate the purchase order number on the invoice(s) sent to the Owner.
11. McMAHON will provide all services in accordance with generally accepted professional practices. McMAHON will not provide or offer to provide services inconsistent with or contrary to such practices nor make any other warranty or guarantee, expressed or implied, nor to have any Agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, McMAHON will not accept those terms and conditions offered by the Owner in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

12. McMAHON intends to serve as the Owner's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, approvals and other decisions made by McMAHON for the Owner are rendered on the basis of experience and qualifications, and represent our professional judgment. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action, in favor of a third party against either the Architect or McMAHON.

13. This Agreement shall not be construed as giving McMAHON the responsibility or authority to direct or supervise construction means, methods, techniques, sequence or procedures of construction selected by Contractors or Subcontractors, or the safety precautions and programs incident to the work of the Contractors or Subcontractors.

14. The Owner shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use by the Owner. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Owner. McMAHON shall have no responsibility for such issues or resulting damages.



FEE SCHEDULE | 2019

McMAHON ASSOCIATES, INC.

Issued: 01/02/2019 | Rv 04/11/2019

LABOR CLASSIFICATION	HOURLY RATE
Principal	\$167.00 - \$215.00
Senior Project Manager	\$167.00
Project Manager	\$138.00 - \$154.00
Senior Engineer	\$146.00 - \$154.00
Engineer	\$80.00 - \$136.00
Senior Engineering Technician	\$106.00 - \$116.00
Engineering Technician	\$75.00 - \$97.00
Senior Architect	\$157.00
Architect	\$110.00 - \$132.00
Senior Land Surveyor	\$107.00 - \$138.00
Land Surveyor	\$98.00
Land Surveyor Technician	\$77.00 - \$87.00
Surveyor Apprentice	\$55.00
Erosion Control Technician	\$75.00
Senior Hydrogeologist	\$167.00
Senior Ecologist	\$159.00
Environmental Scientist	\$80.00 - \$88.00
Senior G.I.S. Analyst	\$131.00
G.I.S. Analyst	\$84.00
Wetland Delineator	\$90.00
Senior Designer	\$114.00
Designer	\$74.00 - \$98.00
On-Site Project Representative	\$66.00
Plan Review	\$116.00
Certified Grant Specialist	\$117.00
Graphic Designer	\$87.00
Senior Administrative Assistant	\$84.00
Administrative Assistant	\$67.00
Intern	\$54.00
Professional Witness Services	\$305.00

This Fee Schedule is subject to revisions due to labor rate adjustments and interim staff or corporate changes.

NEENAH, WISCONSIN CORPORATE HEADQUARTERS

Street Address:
1445 McMAHON DRIVE
NEENAH, WI 54956

Mailing Address:
P.O. BOX 1025
NEENAH, WI 54957-1025

Ph 920.751.4200 | Fax 920.751.4284

Email: MCM@MCMGRP.COM
Web: WWW.MCMGRP.COM

1700 HUTCHINS ROAD
MACHESNEY PARK, IL 61115

Ph 815.636.9590 | Fax 815.636.9591

Email: McMAHON@MCMGRP.NET
Web: WWW.MCMGRP.COM

952 SOUTH STATE ROAD 2
VALPARAISO, IN 46385

Ph 219.462.7743 | Fax 219.464.8248

Email: MCM@MCMGRP-IN.COM
Web: WWW.MCMGRP.COM

REIMBURSABLE EXPENSES SCHEDULE | 2019

McMAHON ASSOCIATES, INC. Issued: 01/02/2019 | Rv 04/01/20 | Rv 04/11/2019

DESCRIPTION	RATE
REIMBURSABLE EXPENSES:	
Commercial Travel	1.1 of Cost
Delivery & Shipping	1.1 of Cost
Meals & Lodging	1.1 of Cost
Review & Submittal Fees	1.1 of Cost
Outside Consultants	1.12 of Cost
Photographs & Models	1.1 of Cost
Misc. Reimbursable Expenses & Project Supplies	1.1 of Cost
Terrestrial Laser Scanner	\$500.00/Day
REIMBURSABLE UNITS:	
Large Format Paper Copies:	
Black & White:	
▪ Up To 24" x 30"	\$0.60/Sheet
▪ 24" x 36"	\$0.70/Sheet
▪ 30" x 42"	\$1.00/Sheet
▪ 36" x 48"	\$1.35/Sheet
Color:	
▪ Color - 17" x 22"	\$5.00/sheet
▪ Color - 22" x 34"	\$10.00/sheet
▪ Color - 24" x 36"	\$10.00/Sheet
▪ Color - 36" x 48"	\$20.00/Sheet
Photocopy Charges - Black & White	\$0.07/Image
Photocopy Charges - Color / 8½" x 11"	\$0.45/Image
Photocopy Charges - Color / 8½" x 14" and 11" x 17"	\$0.75/Image
Mileage	\$.65/Mile
Mileage - Truck/Van	\$0.85/Mile
All-Terrain Vehicle	\$60.00/Day
Global Positioning System (GPS)	\$21.00/Hour
Global Positioning System (GPS) Mobilization	\$100/Each
Hand-Held Global Positioning System (GPS)	\$15.00/Hour
Robotic Total Station	\$20.00/Hour
Survey Hubs	\$0.40/Each
Survey Lath	\$0.65/Each
Survey Paint	\$4.50/Can
Survey Ribbon	\$2.00/Roll
Survey Rebars - 1¼"	\$10.00/Each
Survey Rebars - ¾"	\$3.00/Each
Survey Rebars - 5/8"	\$2.50/Each
Survey Iron Pipe - 1"	\$2.75/Each
Survey Plastic or Fiberglass Fence Post - 1"	\$2.75/Each
Survey Steel Fence Post - 1"	\$4.25/Each
Control Spikes	\$1.00/Each

Services subcontracted will be billed to the Owner at invoice cost plus 12%.

Use of special equipment, such as computers, television and sewer cleaning devices, soil density testers, flow meters, samplers, dippers, etc., will be charged to the project per the standard Equipment Rate Schedule, which is available upon request.

**NEENAH, WISCONSIN
CORPORATE HEADQUARTERS**

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**Town of Grand Chute
Special Exception Request
AADWYER LLC, dba Cheese Hut**

To: Plan Commission
From: Robert Buckingham, Community Development Director
Date: November 25, 2019
Address: 2711 N. Lynndale Drive **App. #: SE-20-19**

REQUEST

- 1. **Proposed Use:** Continued use for fueling station and convenience store.
- 2. **Project Description:** Install BP logo signs that extend above the parapet/roof line of the gas island canopy.
- 3. **Plat/CSM Accurate parcel lines/lot recorded:** Yes

ANALYSIS

This business is rebranding to a BP fueling station, which requires signage modifications. Among the changes, applicant will replace the existing bullnose/fascia signage on the gas island canopy. This includes installation of 3 Helios-style (circular) medallion signs, each of which will extend 4" above the parapet/roofline of the canopy. The Sign Code requires granting of a Special Exception Permit to allow a projection above this point. This is a reasonable request, given that it results in a minor projection above the roofline. This signage will also require approval of a Site Plan Amendment.

FINDINGS OF FACT IN GRANTING OF A SPECIAL EXCEPTION

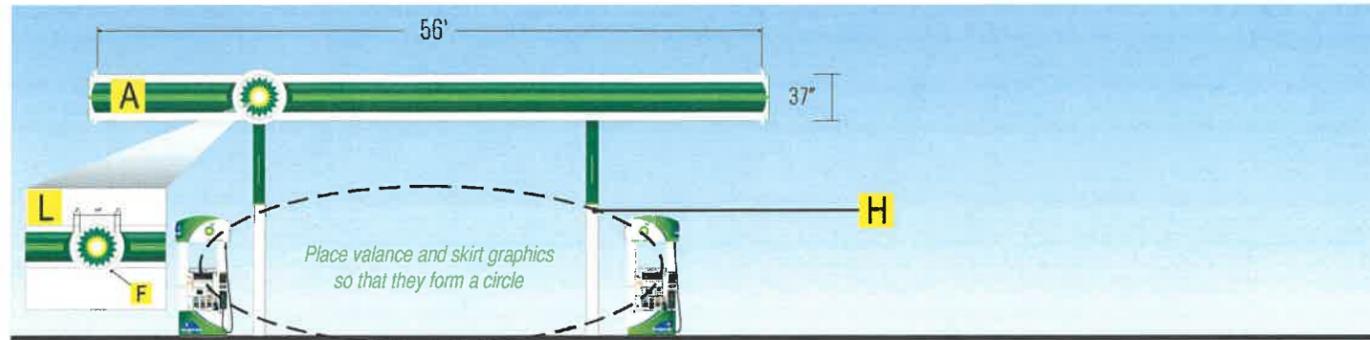
- a. **The establishment, maintenance or operation of the proposed Special Exception use or structure at the proposed location will not be detrimental or injurious to the use and enjoyment of existing uses on adjacent properties or properties in the vicinity. Found.**
- b. **The establishment, maintenance or operation of the proposed Special Exception use or structure, alone or in combination with other existing Special Exception uses and structures in the vicinity will not cause traffic hazards. Found.**
- c. **Adequate provision is made for surface water drainage, ingress and egress to the property, and off-street parking. NA.**
- d. **Adequate public facilities and services are available for the proposed Special Exception use of structure. NA.**

RECOMMENDATION

Staff has reviewed and supports a Plan Commission recommendation for approval of the Special Exception Permit (SE-20-19) requested by AADWYER LLC, dba Cheese Hut, 2711 N. Lynndale Drive, to allow signage that extends above the parapet/roofline of the gas island canopy.



Front Elevation



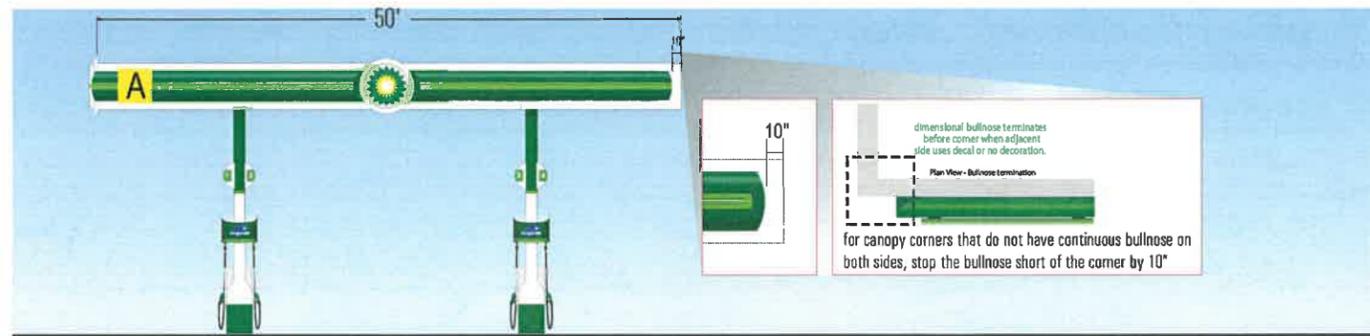
Left Elevation



Back Elevation

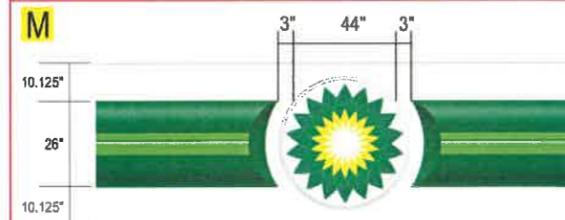


Right Elevation



See Site Notes page for specific paint codes and contact info.
REMOVE ALL EXISTING SIGNAGE

- A Install BGB bull nose fascia with light bar
- B Install BGB bull nose fascia with no light bar
- C Install BGB flat ACM with 3D decal applied
 - Light bar
 - No light bar
- D Install BGB Flat ACM (Jobber supplied ACM), decal only through BP Parts. Must have approval from BP Jobber Engineer.
 - Light bar
 - No light bar
- E Paint existing flat ACM white and install bullnose decal. Must have approval from BP Jobber Engineer.
- F Install Helios with No Helios arc
 - 39" Helios
 - 44" Helios
- G Install Helios (restricted P&Z only)
 - 30"
 - 36"
- H Paint canopy columns White and BP Retail Green (BP Retail Green to be painted 10' from the ground and above, per visual)
- I Apply BP Light Green stripe decal 10' from ground
- J Install flag signs 10'6" from the ground
- K Canopy deck to be BP High Hiding White
- L Canopy Corners
 - 90°
 - Non 90°



CANOPY DETAIL

NOTES

For a two tier fascia, please remove all layers of fascia and take it back to the deck. Then build the fascia height to 36".

Approved By _____
Date _____

Signoff indicates that the above product has been permitted with any municipalities involved. By signing this document, the product will be manufactured to these specifications.

AERIAL MAP



US VENTURE INC - 1936756
2711 N LYNNDALE, APPLETON, WI 54914
Site Level: C
Date: 09.05.2019





AGENDA REQUEST
December 9, 2019

TOPIC: Approve supplemental uses to paid rentals for the Town Center Park Community Building at 1850 W. Grand Chute Boulevard.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Park Commission
Department Reporting: Public Works	Submitted By: Karen M. Heyrman, P.E. <i>Kmh</i>

ISSUE: The Town Center Park Community Building rental agreement was approved by Town Board on November 7, 2017. Revenue from rentals continues to subsidize the cost of building gas, electric, water, sewer, and storm utilities. Staff has supplemented rentals with fitness classes on weekdays. Cost is based on a minimum number of participants to cover the cost of instruction in order for the class to run. Staff continues to get requests for other uses and would like the Town Board approval to honor requests during off-peak rental times.

BACKGROUND/ANALYSIS: Revenue from the rentals of the Town Center Park Community Building for 2019 totals \$14,670. The 2019 utility costs are \$10,272.23 (December estimated). A summary of the 101 rentals is as follow:

Birthday Party	27
Graduation Party	19
Bridal Shower	12
Baby Shower	10
Wedding	
Reception	9
Family Reunion	4
Non-Profit	4
Training	4
Business Meeting	3
Picnic	3
Workshop	3
Seminar	2
Undesignated	1

Room B	58
Room A	23
Room A & B	20

A breakdown of reservations by day is as follows:

1/1/19-12/31/19

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	
Monday			1					1					2
Tuesday			3	1	1	2	1	1					9
Wednesday				2				1				1	4
Thursday								1					1
Friday		1				2		2		2			7
Saturday	4	5	5	2	5	6	4	3	3	5	3	5	50
Sunday	1		2	1	4	7	2	4	1	3	1	2	28
	5	6	11	6	10	17	7	13	4	10	4	8	101

The Park and Recreation Mission is to promote the health and wellness of the entire Grand Chute community by providing high-quality parks and facilities and by offering recreational opportunities for residents of all ages.

There were ten sessions of fitness classes held for 124 participants in winter, spring, and fall in 2019. The summer classes did not have enough interest and were cancelled. Class fees of \$28 or \$35 per session total \$3,948 and instruction cost ~~is~~ \$2,800.

was

Staff would like to continue to supplement the rentals with fitness classes and other activities using similar parameters. The cost of instruction would need to be offset by registration fees and activities would be held Mondays, Tuesdays, Wednesdays or Thursdays. All events would comply with the provisions of the rental agreement. The types of activities could include:

- Family Events
- Private Sale Festivals
- Senior Activities
- Educational Classes

The team that developed the rental agreement determined that discounts and unpaid rentals would not be considered at this facility. It can be used for elections and overflow meetings if the Community Room is not available. Because meeting times are generally flexible this use is infrequent.

Staff reviewed what other communities consider and found that our insurance requirements for functions that sell goods and services and/or are open to the public are consistent. Some have a frequency of use of the facility for nonprofits, i.e., no more than a specific number of uses per month/year. Neenah offers non-profits a 30% discount on weekday rentals of their year round shelters. Ashwaubenon does not provide these organizations with rental discounts. They provide many free programs to get individuals to see the facility. Both of these communities reciprocate with school districts for use of their facilities. These may not be ideal comparisons because Neenah considers their building to be a park shelter and Ashwaubenon has their building fully staffed.

An internal audit of what other department uses could include are staff events, community service events, and training. Staff would like to accommodate internal events if the Community Room is not feasible, the activity is scheduled no more than two weeks in advance, and the provisions of the rental agreement apply. The lead time of less than two weeks would minimize the potential of missing out on a paid rental.

Staff is not recommending discounts but would like to be able to approve requests, with discretion, in order to get exposure to the facility that could generate future rentals.

RECOMMENDATION: Staff supports a Park Commission recommendation for Town Board approval of supplemental uses to paid rentals for the Town Center Park Community Building at 1850 W. Grand Chute Boulevard.

FISCAL IMPACT: N/A

ATTACHMENTS:



Grand Chute

AGENDA REQUEST 12/17/2019

TOPIC: Budget adjustment for replacement of the duct furnace in the police garage in the amount of \$9,890.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Katie Schwartz, P.E., Director P.W.

ISSUE: The duct furnace on the police garage make up air unit is cracked, and the burners show signs of wear and need to be replaced.

BACKGROUND/ANALYSIS: It is recommended that the entire duct furnace section be replaced while the fan section would remain. The proposal to remove the existing duct furnace and install a new one includes demo of the old cracked duct furnace, installation of the new duct furnace, reconnecting the gas and electrical ducts, and startup. The unit being replaced is original from 2002 when the Municipal Complex was built. Two quotes were received as follows:

Automated Comfort Controls = \$9,890
 Bassett Mechanical = \$12,655



RECOMMENDATION: Staff recommends a budget adjustment of \$9,890 decreasing the Contingency Fund 10-19-59900-390 and increasing the Municipal Complex building repair and maintenance 10-18-51600-360 for the duct furnace replacement.

FISCAL IMPACT: OTHER FUNDING

The duct furnace replacement was an unexpected expense that was not budgeted for. The current contingency balance is \$33,003.34 for 2019.

ATTACHMENTS:

Attachment No. 1 - ACC quote



AUTOMATED COMFORT CONTROLS

*HVAC Service, Sales, and Controls
Serving Wisconsin and Upper Michigan*

2085 West Packard Street, Appleton, WI 54914
info@automatedcomfort.com | 920.997.0780

December 9, 2019

Town of Grand Chute
Todd Prahl
1900 Grand Chute Blvd.
Grand Chute, WI 54913

Subject: Police Make Up Air Duct Furnace Replacement

Heat exchanger on the police garage make up air unit is cracked. The burners also show signs of wear so I would recommend changing the entire duct furnace section. The fan section would remain.

We propose to remove existing duct furnace and install new one.

- Demo old cracked duct furnace.
- Install new duct furnace
- Reconnect gas, electrical and ducts.
- Startup

Cost to replace Duct Furnace: \$9,890.00

2nd OPTION:

We propose to remove existing make up air (heater and blower sections).

- Demo old make up air
- Install new make up air
- Reconnect gas, electrical and ducts.
- Startup

Cost to replace Duct Furnace: \$16,240.00

Pricing valid for 30 days

Excludes:

- Control Dampers, unless noted in plans and specification
- Starters, disconnects, and or contactors
- Cutting, patching, and or painting
- Fire or smoke dampers or actuators
- Premium Labor for nights weekends, holidays, etc.
- Performance, labor or material payment bonds
- **Draining or moving sprinkler pipes if necessary for replacement**

Should you have any questions or would like us to proceed, please let me know.

Sincerely,
Jared Kreiling



EI APPOINTMENTS FOR 2022-2021

ALLEN, CHERYL	KNOLL, GLORIA	RICKERT, GERALD
ALLMOND-WOODLAND, MARTHA	KOZAK, GEORGE KOZAK,	RICKERT, KAREN
ATWATER, SANDRA	LOIS	RING, PATRICIA
BACKUS, CHARLENE	KRAUSE, JANICE KRAUSE,	RUDZINSKI, ELLEN
BARCZAK, BARBARA	ROGER	RUDZINSKI, RAYMOND
BARNDT, JACKIE	KREIN, JONATHAN KREIN,	SCHIPPOREIT, MARTA
BINA-FRYMARK, MARY	KATHRYN KROSS, DONNA	SCHLAFER, PHILLIP
BOELTER, WAYNE	KRUEGER, CORRINE	SCHMIDT, NANCY
BOYER, JOANNE	KRUEGER, DEBORAH	SCHOETTLER, MARY
BRAUN, JANE	KRULL, LOIS	SCHUH, PATRICIA
BUGENHAGEN, LAUREENE	KUKSA, JULIE	SCOTT, SHAWN
CHRISTENSEN, NANCY	LARKIN, MARY	SEEHAFER, SANDRA
COLCLASURE, KATHERINE	LARKIN, STANFORD	SHERMAN, CONNIE
DENNIK, LOIS	LARSEN, RICHARD	SHERMAN, JOYCE
DESENS, GERALD	LEMBERGER, JACQUELINE	SHULFER, JULIE
DESENS, JOANNE	LEVY, JACQUELINE	SIEVERT, DAVID
DOUGLASS, MIRIAM	MALOTT, BETH	SMITH, JACQUELINE
DRAEGER, MARILYN	MARCH, REILLY	SPAETH, DAVID
DREIER, LOUISE	MAVES, RUTH	SPIEGEL, DEE
DVORAK, TANYA	MERRICK, CONNIE	SPLITT, LEIGH
EBERT, LOUISE	MILES, GERMAINE	ST ANDRE, FRANCIS
EGAN, MARY	MYERS, CARMENN	STEPANEK, BENJAMIN
ENGLISH, BETH	NELSON, RAYMOND	STERN, CAROL
FAHRENKRUG, DONNA	NEVEAU, LAURIE	STILLMAN, TERRY
GLOUDEMANS, WAYNE	NEVEAU, ROGER	TANK, PEARL
GRADY, CAROL	NEWHOUSE, KAREN	TECHLIN, BETTY ANN
GROSSMAN, CAROL	NOCITO, WALTER	THIEL, CAROL
HACZYNSKI, SHARON	OTT, CYNTHIA	TIMM, STEVEN
HANSEN, DENNIS	PALMER, KATHERINE	TREIBER, PATRICIA
HARDT, VIRGINIA	PELZL, DAVID	TRILLING, RICHARD
HEINRITZ, MICHAEL	PETERSEN, KAREN	VANDEBOGART, SHIRLYNE
HELING, MARK	PETHKE, ALVIN	VOEKS, JANET
HOFFMAN, VICKI	PETHKE, LINDA	WHITMAN, ZELLA
HOPFENSBERGER, SUSAN	POLLOCK, WENDE	WILLIAMS, MARGIT
HOPFENSBERGER, WENDY	RAMMER, SHARON	WROBLESKI, MICHELLE
JAVENKOSKI, ANN	REDLIN, JIM	WYNBOOM, ALICE
KAFURA, KIM	REDLIN, KAREN	ZULEGER, ROXANNE
KAHL, JERRI	REMME, KAY	



AGENDA REQUEST
12/17/2019

TOPIC: Revised Holiday Handbook Policy

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: HR	Submitted By: Sarah Ziemba, HR Director

ISSUE: Revised Handbook policy for Holiday Pay

BACKGROUND/ANALYSIS:

Revised Handbook Policy- Holiday Pay: The Town's current practice for non-represented employees regarding Paid Holiday's is to pay 8 hours regardless of the day the holiday falls on. This does not align with our new Town Hall hours of 7am - 4:30pm Monday-Thursday and 7am - 11am Friday. When looking to update the Paid Holiday policy to follow the new Town Hall hours, it was discovered that not all employees or departments (outside of Police and Fire) follow them. Therefore, a Holiday Hour Bank policy has been created to allow departments and employees the flexibility to receive Holiday Pay for their standard work hours on the day a Holiday falls.

RECOMMENDATION:

To revise our current practice of paying holidays as an 8 hour day to paying for the standard work day from a bank of Holiday Hours.

FISCAL IMPACT: N/A

ATTACHMENTS:

1. Handbook Policy Update: Holidays

TOWN OF GRAND CHUTE EMPLOYEE HANDBOOK POLICY UPDATE

Holidays

The Town recognizes the following paid holidays for non-represented full-time employees and may include regular part-time employees as defined in Article 1, item B, #2:

- New Year's Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Day after Thanksgiving Christmas Eve Day
- Christmas Day
- New Year's Eve Day
- Floating Holiday(s)¹²

If an observed holiday falls on a Saturday, the preceding Friday may be recognized as the official holiday. If an observed holiday falls on a Sunday, the following Monday may be recognized as the official holiday. Should Christmas Eve Day or New Year's Eve day fall on Saturday or Sunday, the holiday may be observed the previous Friday.

Current non-represented Full-Time Employees will receive a bank of eighty (80) holiday hours on January 1 to use for the abovementioned observed and floating holiday(s). Employees hired after January 1 will receive a pro-rated amount based off the number of remaining holidays. Regular part-time employees who qualify for pro-rated holiday benefits will receive a pro-rated amount in their holiday bank.

Holiday Bank hours are to be used first and foremost for the days in which the Town observes the abovementioned holidays. They are not to be used in lieu of vacation or sick leave. In the event that the holiday bank has a surplus of hours, these surplus hours will be considered Floating Holiday Hours and may be used by employees in the year they are received. Holiday and Floating Holiday hours are considered hours actively worked when calculating overtime. Floating Holiday hours are subject to approval from your Supervisor or Department Head.

Holiday hours do not carry over from year to year and any remaining hours will be forfeited after December 31. In addition, Holiday hours are not considered an accrued benefit therefore are not paid out upon retirement or termination of employment (voluntary or involuntary).

¹ Town Board reserves the right to designate at least one Floating Holiday to a specific day

² Floating Holiday Hours for new hires will be pro-rated based on date of hire

DRAFT 2020

 PC 6:00 pm/SD&TB 6:30 pm
 CDA 4:30 pm
 Park Comm 5:00 pm
 Town Hall Closed
 Election

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1	1	2	3	4	5	6	7				1	2	3	4	
5	6	7	8	9	10	11	2	3	4	5	6	7	8	8	9	10	11	12	13	14	5	6	7	8	9	10	11
12	13	14	15	16	17	18	9	10	11	12	13	14	15	15	16	17	18	19	20	21	12	13	14	15	16	17	18
19	20	21	22	23	24	25	16	17	18	19	20	21	22	22	23	24	25	26	27	28	19	20	21	22	23	24	25
26	27	28	29	30	31	23	24	25	26	27	28	29	29	30	31	26	27	28	29	30							

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6				1	2	3	4						1	
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30	26	27	28	29	30	31	23	24	25	26	27	28	29	30	31			

September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
27	28	29	30	25	26	27	28	29	30	31	29	30	27	28	29	30	31										

*First meeting in August is on Thursday due to National Night Out

TOWN OF GRAND CHUTE

2020 HOLIDAY SCHEDULE

January 1, 2020	Wednesday	New Year's Day
May 25, 2020	Monday	Memorial Day Observance
July 3, 2020	Friday	Independence Day Observance
September 7, 2020	Monday	Labor Day
November 26, 2020	Thursday	Thanksgiving Day
November 27, 2020	Friday	Thanksgiving Day Observance
December 24-25, 2020	Thursday/Friday	Christmas Eve/Christmas
December 31, 2020	Thursday	New Year's Eve
Floating Holiday		



AGENDA REQUEST
12/17/2019

TOPIC: Approval of Development Agreement with ABS 1, LLC, dba Investors Community Bank, for land development and public infrastructure improvements at property located in Tax Increment District No. 2.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Choose a Meeting.
Department Reporting: Community Development	Submitted By: R. Buckingham

ISSUE: Approval of the Development Agreement.

BACKGROUND/ANALYSIS: Investors Community Bank (ICB) owns the large tract of vacant land along the north side of I-41, between Gillett Street and Navitus Health Solutions. The company plans to develop an office park on the property with 2 or 3 buildings, including an office for its own corporate use. Access to the property will be from the extension of Evergreen Drive between Gillett Street and Orion Lane. The Town and ICB have been in discussions for over a year on the best way to work in partnership and accomplish mutual goals. ICB needs the Evergreen Drive extension completed in order to develop an office park. The Town needs a stormwater pond to handle runoff from the Evergreen Drive project, and we need new tax base to support our investment in roads and utilities in Tax Increment District No. 2. The proposed Development Agreement memorializes the undertakings of both parties in accomplishing these goals. ICB will build a new road (Investors Ct.) extending south of Evergreen Drive into the office park development. ICB will also build a stormwater pond sized to handle runoff from the office park and from Evergreen Drive. When the road and pond work is complete, ICB will dedicate both to the Town. The Town will build the Evergreen Drive extension and will take ownership of the pond and new road. After the ICB office is finished, in annual installments over 6 years, the Town will reimburse ICB for its costs to build the pond and road (\$500,000 total reimbursement). These reimbursements will be paid solely from the property tax increment generated by the new office development. The Agreement provides standard safeguards to protect the Town's interests, including limits on ICB's ability to challenge assessed values or take actions that render the property exempt from property taxation. The Town Attorney participated in negotiating the terms of the Development Agreement and approved the final form of the document.

RECOMMENDATION: Staff recommends Town Board approval of the Development Agreement with ABS 1, LLC, dba Investors Community Bank, for land development and public infrastructure improvements at property located in Tax Increment District No. 2.

FISCAL IMPACT: CIP
Tax Increment District No. 2 funding.

ATTACHMENTS: Development Agreement.

**DEVELOPMENT AGREEMENT
BETWEEN
TOWN OF GRAND CHUTE
AND
ABS 1, LLC, D/B/A INVESTORS COMMUNITY BANK**

THIS AGREEMENT (“**Agreement**”) entered into as of the _____ day of December, 2019, is by and between the Town of Grand Chute, of Outagamie County, Wisconsin (the “**Town**”), and ABS 1, LLC, a Wisconsin limited liability company doing business as Investors Community Bank (the “**Developer**” or “**ICB**”). The Developer and Town are hereinafter referred to collectively as the “**Parties**” and individually referred to interchangeably as a “**Party**”, as the case may be.

WITNESSETH

WHEREAS, Wis. Stats. §60.32(32) and §66.1105 provides the authority and establishes the procedures by which the Town may undertake development projects within certain areas of the Town and finance such projects through the use of tax incremental financing; and

WHEREAS, the Town’s Board of Supervisors created Tax Increment District No. 2 – Town of Grand Chute to be effective as of January 1, 2017 (the “**District**”) to promote mixed-use development that will grow the tax base, promote business expansion, provide medium-density housing options, promote improved traffic and access conditions, and strengthen the economic well-being of the entire community; and

WHEREAS, the District boundaries are within the area shown on the map attached hereto as **Exhibit A**, and the Project Plan for the District adopted by the Town’s Board of Supervisors, attached hereto as **Exhibit B** (the “**Project Plan**”), describes the projects proposed for the development of the District; and

WHEREAS, in 2020 the Town is undertaking the design and construction of an urbanized public roadway within the District, shown on the map attached hereto as **Exhibit C** (the “**Evergreen Extension**”) for which the Town needs a wet detention pond constructed to meet regulatory stormwater requirements; and

WHEREAS, the Developer owns certain lands in the District that adjoin the Evergreen Extension, as more particularly described in **Exhibit D** attached hereto (the “**Property**”), upon which it intends to develop an office park, consisting of a future parcel and building for ICB to own and occupy for its corporate use (the “**ICB Parcel**”), and two or more future parcels and buildings for other commercial office/service users on the Property (the “**Commercial Sites**”), said ICB Parcel and Commercial Sites collectively referred to herein as the “**Development**”; and

WHEREAS, to enable completion of the Development, the Developer requires construction of a new public road (“**Investors Court**”) through and terminating on the Property, and requires construction of a wet detention pond constructed to meet regulatory stormwater requirements (the “**Pond**”); said Investors Court and the Pond are collectively referred to herein as the “**Public Improvements**”, and

WHEREAS, upon substantial completion of the Public Improvements, as reasonably determined by the Town, Developer shall dedicate the Public Improvements to the Town pursuant to the terms and conditions contained herein; and

WHEREAS, by undertaking work at the Property required for completion of the Development, the Developer will increase the Property's value, bring jobs to the community and provide other tangible benefits to the District and to the Town as a whole; and

WHEREAS, the Town finds it appropriate to complete the design and construction of the Evergreen Extension for the benefit of all property in the District, including the Property described herein; and

WHEREAS, the Town finds it appropriate to provide financial assistance to Developer ("**Contribution**") for the development of the Property by reimbursing the Developer for the costs associated with the design and construction of the Public Improvements, and for such other costs associated with infrastructure and site development serving the Development referenced in Section 2.4 (collectively the "**Public Improvement Costs**") using property tax increment generated by the ICB Parcel; and

WHEREAS, the Town and the Developer have agreed to the scope and type of improvements and to the obligations of each for the District; and

WHEREAS, the development of the Property would not occur without the benefits to be provided to Developer as set forth in this Agreement; and

WHEREAS, the Town, pursuant to the Town's Board of Supervisors action on file number _____, approved this Agreement on _____, 2019, and authorized its execution by the proper Town officials on the Town's behalf; and

WHEREAS, the Developer has approved this Agreement and authorized its execution by the appropriate representatives on its behalf.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Town and Developer agree as follows:

ARTICLE 1 PURPOSE AND DEFINITIONS

- 1.1 Purpose of Agreement. The Parties have agreed upon a plan for the construction of the Development within the District. The purpose of this Agreement is to formalize and record the understandings and undertakings of the Parties and to provide a framework within which the construction of such Development and the Evergreen Extension will take place.
- 1.2 Definitions. The terms listed below shall be defined for the purposes of this Agreement as follows:
 - A. "**Assessing Authority**" means the Town of Grand Chute Assessor or the State of Wisconsin Department of Revenue, as appropriate.

- B. **“Contribution”** means the Property Tax Increment Payments to be made as reimbursements of the Public Improvement Costs to the Developer by the Town pursuant to this Agreement. All references to “Contribution” herein are reimbursements of Development expenses incurred by Developer and approved by the Town. These reimbursements are not grants.
- C. **“Developer”** means ICB and/or assigns for the purposes of ownership of the Development.
- D. **“Development”** means the overall development of the Property as an office park, consisting of a future parcel and building for ICB to own and occupy for its corporate use, and two or more future parcels and buildings for other commercial office/service users, all described more particularly in the Development Plan and this Agreement.
- E. **“Development Plan”** means the master plan for the construction of the Development, as depicted on Exhibit E attached hereto.
- F. **“District”** means the sum of all property and abutting public right-of-way depicted on Exhibit A and constitutes the total boundaries of the projects for which the Project Plan is provided.
- G. **“ICB Parcel”** means the approximately 10.78 acre portion of the Property, subject to survey, as depicted on Exhibit E attached hereto, and designated as Lot 1 thereon, on which ICB will build, own and occupy a building for its corporate use.
- H. **“Incremental Value”** means the equalized value of the ICB Parcel in any year minus the Tax Incremental Base for the ICB Parcel. Equalized value is certified by the State of Wisconsin Department of Revenue. It is calculated by taking the assessed value of the Property as reported by the Assessing Authority, divided by the average assessment ratio for the Town.
- I. **“Property”** means all lands described on Exhibit D attached hereto.
- J. **“Property Tax Increment”** means the real property tax revenue (as defined in Wis. Stats. §66.1105(2)(i)) generated by the incremental value of the ICB Parcel. For the avoidance of doubt, the Property Tax Increment shall constitute the “Net Property Tax” as set forth on the tax bills for the ICB Parcel and shall exclude any special assessments or special charges otherwise levied or assessed against the ICB Parcel.
- K. **“Tax Incremental Base”** means the equalized value of the Property on January 1, 2017, as certified by the State of Wisconsin Department of Revenue. For the avoidance of doubt, the Tax Increment Base shall constitute the “Net Property Tax” as set forth on the tax bills for the Property and shall exclude any special assessments or special charges otherwise levied or assessed against the Property.
- L. **“Town”** means the Town of Grand Chute, of Outagamie County, Wisconsin.
- M. **“Zoning Code”** means Chapter 535 of the Municipal Code for the Town of Grand Chute.

**ARTICLE 2
UNDERTAKINGS OF THE DEVELOPER**

The Developer agrees that it shall:

- 2.1 Financing. The Developer shall appropriate sufficient funds for the performance of its obligations under this Agreement.
- 2.2 Development Plans and Specifications. The Developer agrees that, at its sole cost and expense, it will cause to be prepared and to pay for the cost of all engineering plans and specifications for the Development, and to contract for and construct the Development in a timely manner and in accordance with all applicable Town zoning, building, drainage, erosion control, and fire prevention codes, ordinances and regulations. Developer acknowledges it has completed the design of the Pond on the Property, for future joint use by the Developer and the Town. The Developer and Town hereby agree the Pond has been designed to provide for the following:
- A. Satisfy Town's peak discharge performance standards for the 1, 2, 10 and 100-year design rainfall event.
 - B. Provide minimum 80% total suspended solids (TSS) reduction based on the no controls condition. The Pond's watershed shall include those portions of the Evergreen Extension as depicted on Exhibit C attached hereto. The TSS percent reduction for the Pond shall be based on a fully developed pond watershed.
 - C. Provide a four-foot-thick clay liner to reduce future operation and maintenance costs.
 - D. Provide a temporary seeded/stabilized landscape of the Pond, to be finished in a natural, prairie style by the Town, with completion anticipated by July 31, 2021.

Additionally the Developer agrees that, at its sole cost and expense, it will cause to be prepared and to pay for the cost of all engineering, architectural and construction plans and specifications for the ICB Parcel, and to contract for and construct the building and associated improvements on the ICB Parcel in a timely manner and in accordance with all applicable Town zoning, building, drainage, erosion control, and fire prevention codes, ordinances and regulations.

- 2.3 Town Project Approvals. The Developer agrees to present to the Town all applications plans, documents, specifications and review fees for the Development as required for Zoning Code and Subdivision Code approvals, and to cooperate with the Town in its timely review and approval of said plans.
- 2.4 On Site Infrastructure. Developer shall, at its sole cost and expense, be responsible for the installation and maintenance of all on-site infrastructure and site development serving the Development, including but not limited to sanitary sewer, storm sewer and water service mains/laterals; hydrants; internal access roads, parking and loading areas, on-site stormwater management facilities; site lighting and landscaping; site development and land preparation; private gas, electric, cable, fiber optic and telecommunications service connections; and, other on-site costs for infrastructure and site development serving the

Development as set forth in the Development Plan and specifically approved by the Town as a Developer responsibility.

- 2.5 Public Improvements. Developer agrees that it will complete the Public Improvements as follows:
- A. Bid and construct the Pond on the Property, to be fully operational by the anticipated date of November 16, 2020, which is the Town's anticipated construction completion date for the Evergreen Extension. Upon substantial completion of the Pond, as reasonably determined by the Town, the Developer will dedicate the Pond to the Town and the Town will accept dedication of the Pond. Upon such dedication, the Town shall be responsible for all maintenance and repair of the Pond.
 - B. Design, bid and construct Investors Court, for completion anticipated by November 16, 2020, in accordance with Town specifications for road, sanitary sewers, storm sewers, water facilities, streetlights, terrace trees, signage, traffic control, private utilities, and erosion control. Upon substantial completion of Investors Court, as reasonably determined by the Town, the Developer will dedicate Investors Court to the Town and the Town will accept dedication of Investors Court as a publically owned road. Upon such dedication, the Town shall be responsible for all maintenance and repair of Investors Court.
- 2.6 Permits and Fees. Developer shall be responsible for obtaining all local, county, state or federal permits necessary for the specified on-site costs serving the Development.
- 2.7 Assessed Valuation Challenges. The Parties agree that in no event shall the Developer have any limitations on its rights to contest, challenge or protest real estate taxes or other taxes (other than special assessments, if any, authorized by this Agreement) assessed or imposed against the Development; provided, however, Developer shall not take any action at Open Book, Board of Review, or in Circuit Court to reduce the assessed valuation of the ICB Parcel to an assessed value lower than that necessary to produce a minimum amount of Property Tax Increment of \$143,000 annually during the term that the District remains open. No restrictions to legal challenges shall be in place after the Expiration Date, as defined in Section 3.5A herein.
- 2.8 Property Maintenance. Developer agrees to take all measures and actions necessary to maintain the buildings, site improvements and land within the Development, whether occupied or vacant, in a manner that is comparable to the standard of maintenance followed in other first-class developments of comparable size and use in Outagamie County, Wisconsin.
- 2.9 Cooperation with the Town. Developer shall reasonably cooperate with the Town to facilitate the Town's performance under Article 3.

**ARTICLE 3
UNDERTAKINGS OF THE TOWN**

The Town agrees that it shall:

- 3.1 Financing. The Town shall appropriate sufficient funds for the performance of its obligations under this Agreement.
- 3.2 Acceptance of Dedication. Upon substantial completion of the Public Improvements, as reasonably determined by the Town, the Town will accept dedication of the Public Improvements and, upon such dedication, the Town shall be responsible for all maintenance and repair of the Public Improvements.
- 3.3 Stormwater Easement Agreement. Simultaneously with the dedication of the Pond, the Parties will enter into a stormwater easement agreement providing for a perpetual, non-exclusive easement benefitting the Development for the limited purpose of conveying stormwater run off from the Development to the Pond (the “**Stormwater Easement Agreement**”). The Stormwater Easement Agreement shall be recorded, run with the land, and be solely for the benefit of the Development and shall not benefit any other property acquired by the Developer or any other private party.
- 3.4 Construction of Evergreen Extension. The Town shall, at its sole cost and expense, ensure and/or contract for construction of Evergreen Extension, as described more particularly on Exhibit C attached hereto. The Town shall ensure that all work on Evergreen Extension is performed expeditiously, in a good and workmanlike manner, in accordance with sound engineering practices, and in compliance with the Zoning Code and all other applicable laws, ordinances, regulations and requirements. More specifically, the Town agrees that it will:
 - A. Complete the design and permitting for the Evergreen Extension by the anticipated date of April 30, 2020.
 - B. Bid and construct the Evergreen Extension, for completion anticipated by November 16, 2020, in accordance with Town specifications for road, sanitary sewers, storm sewers, water facilities, streetlights, terrace trees, signage, traffic control, private utilities, and erosion control.
- 3.5 Town Contribution to Developer. Upon the Developer substantially completing (i) the Public Improvements, and (ii) the construction of a commercial building on the ICB Parcel for ICB’s corporate use, the Town shall repay the Public Improvement Costs to Developer from Property Tax Increments generated from the ICB Parcel in accordance with the terms of this Agreement.
 - A. The amount of the Town’s reimbursement contribution to the Developer shall be calculated and paid annually until September 1, 2028 (the “**Expiration Date**”), as follows:
 - (1) The first \$30,000 of the annual Property Tax Increment generated from the ICB Parcel and actually received by the Town each year until the Expiration Date shall be retained by the Town;

- (2) The Town shall make annual Contribution payments to the Developer totaling 80% of all Property Tax Increment amounts greater than \$30,000 that are generated from the ICB Parcel and actually received by the Town each year until the Expiration Date, subject to the further requirement that all real property taxes assessed against the ICB Parcel for each year must be paid in full as a further condition for Contribution payments to the Developer that year, and
 - (3) The Town's total reimbursement Contribution to the Developer shall not exceed \$500,000, without interest.
- B. The Developer shall submit to the Town copies of unit price documentation for Public Improvement Costs.
 - C. The Town Contribution, as evidenced by this Agreement, shall be a special and limited obligation of the Town and not a general obligation. Subject to the terms of Section 3.5A herein, the Town agrees that during the term of this Agreement, the Property Tax Increment received from the ICB Parcel shall not be appropriated for any other use or purpose other than for the reimbursement of the Developer's Public Improvement Costs and the Town will use good faith efforts to annually appropriate the Property Tax Increment generated from the ICB Parcel to the Developer pursuant to this Agreement. The Town's limited obligation to make payments under this Section shall be its sole obligation to make payments to Developer. Developer shall bear all risk in the event that the ICB Parcel fails to generate sufficient Property Tax Increment to retire the Public Improvement Costs.
 - D. Developer hereby acknowledges that as a result of the special limited nature of the Town's obligation to pay the Town Contribution, Developer's recovery of the full amount of said Contribution depends on factors including, but not limited to, future mill rates, changes in the assessed value of the ICB Parcel, the failure of the ICB Parcel to generate Property Tax Increment at the rate expected by Developer, changes in the Tax Increment Law, Wis. Stats. §66.1105, and other factors beyond the Town's and/or the Developer's control. Notwithstanding anything in the Agreement to the contrary, the Parties acknowledge that the sole source for the Town's Contribution is the Property Tax Increment from the ICB Parcel. In the event that the Property Tax Increment attributable to the ICB Parcel (subject to the terms of Section 3.5A herein) is insufficient to total \$500,000 by the Expiration Date, then the total Town Contribution shall be such aggregate total generated by the Property Tax Increment attributable to the ICB Parcel by the Expiration Date.
 - E. Upon the earlier of (i) the Town's full reimbursement of the Public Improvement Costs to Developer, or (ii) the Expiration Date, the Town's obligation to reimburse Developer hereunder shall cease and, if the ICB Parcel remains in the District, any additional Property Tax Increment shall be allocated to retire Town project costs until the closure of the District.
 - F. Notwithstanding any other provisions of this Agreement, the Town shall have no obligation to provide reimbursements to Developer in the event property tax generating development fails to open on the ICB Parcel. Any Property Tax Increment generated from a commercial development on the ICB Parcel other than the anticipated building

that ICB will construct, own and occupy for its corporate use may be applied by the Town in other ways consistent with the Project Plan for the District.

- 3.6 Town Planning and Zoning Approvals. The Town will expedite all review and decisions on all of Developer's submissions and applications for local approvals required by Town codes, ordinances and regulations.
- 3.7 Permitting and Development. The Town shall assist, provide support for and cooperate with Developer in connection with the planning, development and permitting processes related to the Development and as reasonably requested by Developer.
- 3.8 Cooperation with Developer. The Town shall cooperate with the Developer to facilitate the Developer's performance under Article 2. Specifically, the Town will cooperate with the Developer to provide temporary construction access to the Property by expediting completion of the eastern half of the Evergreen Extension to gravel surface by a date to be mutually agreed upon the Town and the Developer.
- 3.9 Town Representations and Warranties. To induce the Developer to execute this Agreement and perform the obligations of the Developer hereunder, the Town hereby represents and warrants to the Developer, as of the date of this Agreement, as follows:
 - A. The Town has the authority as a Wisconsin township to execute and deliver this Agreement and to perform its obligations hereunder. This Agreement is the valid and binding obligation of the Town, enforceable against the Town in accordance with its terms.
 - B. The Town has taken such actions as legally required to utilize tax incremental financing to pay for the construction of Evergreen Extension in full.
 - C. The Town has taken or will take such actions as may be required to appropriate funds pursuant to Wisconsin law to satisfy its obligations to the Developer under this Agreement.
 - D. The execution, delivery and performance of this Agreement by the Town does not constitute or will not, upon giving of notice or lapse of time, or both, constitute a breach or default under any other agreement to which the Town is a party or may be bound.

ARTICLE 4 RESTRICTIONS ON SALE OF THE PROPERTY

Without the express written consent of the Town until the Expiration Date, any lands or parcels comprising the ICB Parcel may not be sold, transferred or conveyed in any manner that would, under applicable law in effect on the date of this Agreement, render any portion of the ICB Parcel exempt from property taxation; provided, however, that the Town's consent shall not be required in connection with the granting of any mortgage to finance or refinance lands or parcels comprising the ICB Parcel, or in connection with any sale or conveyance pursuant to or following any foreclosure (or acceptance of deed in lieu of foreclosure) of such mortgage. The covenants contained in this article shall bind and run with the lands and parcels comprising the ICB Parcel, but shall expire upon the Expiration Date.

**ARTICLE 5
ADDITIONAL PROVISIONS**

- 5.1 Headings. Descriptive headings as used in this Agreement are for convenience only and shall not control or affect the meaning or construction of any provision of this Agreement.
- 5.2 Notice. All notices required or permitted by this Agreement shall be in writing and shall be deemed to have been given (i) upon delivery to an officer of the Town (as to the Town) or to an officer of Developer (as to Developer), if hand delivered; (ii) three business days following deposit in the United States mail, postage prepaid, or (iii) upon delivery if delivered by a nationally recognized overnight commercial carrier that will certify as to the date and time of such delivery; and each such communication or notice shall be addressed as follows, unless and until any of such Party notifies the other in accordance with this Article of a change of address:

If to the Town:

Town of Grand Chute
Town Administrator's Office
1900 Grand Chute Blvd.
Grand Chute, WI 54913-9613
Attn: James V. March
Tel: (920) 832-4773
Email: jim.march@grandchute.net

With a required copy to Town's legal counsel:

Attorney Charles D. Koehler
Herrling Clark Law Firm, Ltd.
800 North Lynndale Drive
Appleton, WI 54914
Tel: (920) 739-7366
Email: ckoehler@herrlingclark.com

If to the Developer:

Mark A. Miller
Investors Community Bank
2400 S. 44th Street
PO Box 700
Manitowoc, WI 54221-0700
Tel: (920) 686-5692
Email: mmiller@icbk.com

With a required copy to Developer's legal counsel:

Richard W. Donner
Reinhart Boerner Van Deuren, s.c.
1000 North Water Street, Suite 1700
Milwaukee, WI 53202
Tel: (414) 298-8169
E-mail: rdonner@reinhartlaw.com

- 5.3 Force Majeure. No Party shall be responsible to any other Party for any resulting losses if the fulfillment of any of the terms of this Agreement is delayed or prevented by revolutions or other civil disorders, wars, acts of enemies, strikes, fires, floods, acts of God, or by any other cause not within the control of the Party whose performance is interfered with, and which, by the exercise of reasonable diligence, such Party is unable to prevent, whether of the class of causes hereinabove enumerated or not (collectively, “**Events of Force Majeure**”), then the time for performance shall be extended by the period of delay occasioned by any such cause.
- 5.4 Entire Agreement. This document and the exhibits attached hereto contain the entire agreement between the Parties with respect to the matter set forth herein, and shall inure to the benefit of and shall bind the Parties hereto, their respective heirs, executors, successors or assigns. This Agreement may be modified only in writing, with said written modification(s) signed by an authorized representative for each Party.
- 5.5 Governing Law. The Laws of the State of Wisconsin shall govern this Agreement.
- 5.6 Electronic Signatures / Counterparts. This Agreement may be executed, by wet ink and/or fax, email, electronic, or photocopy signatures, in any number of counterparts with the same effect as if the signatures thereto and hereto were upon the same instrument. No amendment of this Agreement shall be effective unless in writing and signed by the Parties to be bound thereby.
- 5.7 Relationship with Parties. Nothing contained in the Agreement shall be deemed or construed, either by the Parties hereto or by any third party, to create the relationship of principal and agent or to create any partnership, joint venture or other association between the Town and the Developer.
- 5.8 Further Assurances. The Parties shall enter into all such further agreements and instruments and shall take all such further actions as may be reasonably necessary or desirable to give further force or effect to this Agreement.
- 5.9 No Liability of Town. The Town shall have no obligation or liability to any lending institution, architect, engineer, lessee, contractor, subcontractor, or any other party retained by Developer in the performance of Developer’s obligations and responsibilities under the terms and conditions of this Agreement. Developer specifically agrees that no representations, statements, assurances or guarantees will be made by the Developer to any third party or by any third party which are contrary to these provisions.
- 5.10 Recording of the Agreement. The Town shall be responsible for recording this Agreement, and any subsequent modifications thereof or additions thereto, with the Outagamie County Register of Deeds within thirty (30) days from the date of Town approval. The Town shall provide the Developer with a recorded copy of this Agreement within twenty (20) days of its recording. Promptly following the Expiration Date, the Town shall cooperate with

Developer in executing such instruments in recordable as are necessary to remove this Agreement from the records of the Outagamie County Register of Deeds.

- 5.11 Construction of Agreement. It is understood and agreed by the Developer and the Town that this Agreement shall be construed without regard to any presumption or other rule regarding construction against the Party causing this Agreement to be drafted. Each Party has had the opportunity to have the Agreement reviewed by their respective counsel, or having waived their right to do so as evidenced by their signature(s) hereon.
- 5.12 Assignment. No Party to this Agreement may assign any of its interests or obligations hereunder without first obtaining the written consent of the other Party, such consent not to be unreasonably withheld, except as otherwise provided for in this Agreement. Notwithstanding the foregoing, the Developer may assign its rights and obligations under this Agreement to an entity that holds fee title to the Development. The Town shall not be bound to any such assignment until it has received written notice of same.
- 5.13 No Personal Liability. Under no circumstances shall any shareholder, partner, member, officer, director, employee, contractor, or agent of the Town or Developer have any personal liability arising out of this Agreement, and no Party shall seek or claim any such personal liability against any such Party.
- 5.14 Severability. If any provision of this Agreement shall be held or deemed to be inoperative or unenforceable as applied in any particular case in any jurisdiction because it conflicts with any other provisions of this Agreement or any constitution or statute or rule of public policy, or for any other reason, then such circumstance shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions herein invalid, inoperative, or unenforceable to any extent whatever. To the maximum extent possible, this Agreement shall be construed in a manner consistent with the powers of the Town, including, but not limited to, its powers under the Town Tax Increment Law, §60.23(32) Wis. Stats., and under the Tax Increment Law §66.1105 Wis. Stats., to achieve its intended purpose. Reference is made to Chapter 105, Laws of 1975 § 4, which provides that the Tax Increment Law should be construed liberally to effectuate its purpose.

[Signature page follows.]

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year first above written.

TOWN OF GRAND CHUTE

BY: _____
David A. Schowalter, Town Chairman

BY: _____
Angie Cain, Town Clerk

Personally came before me this _____ day of _____, 2019 the above named David A. Schowalter and Angie Cain to me known to be the persons who executed the forgoing instrument and acknowledge the same.

Notary Public, State of Wisconsin
My commission expires _____

ABS 1, LLC

BY: _____
Mark A. Miller , Its: Manager

Personally came before me this 11 day of December, 2019 the above named _____ to me known to be the persons who executed the forgoing instrument and acknowledge the same.

Notary Public, State of Wisconsin
My commission expires 03/09/2021

JENNIFER L WETENKAMP
Notary Public
State of Wisconsin

EXHIBITS

Exhibit A	Map of TID #2 Boundaries
Exhibit B	TID #2 Project Plan
Exhibit C	Evergreen Extension
Exhibit D	Legal Description of the “Property”
Exhibit E	Map of the “Development Plan”

EXHIBIT A
MAP OF TID #2 BOUNDARIES

[See attached document.]

Figure 1
Tax Increment District No. 2 - Town of Grand Chute
Expanded District Boundaries

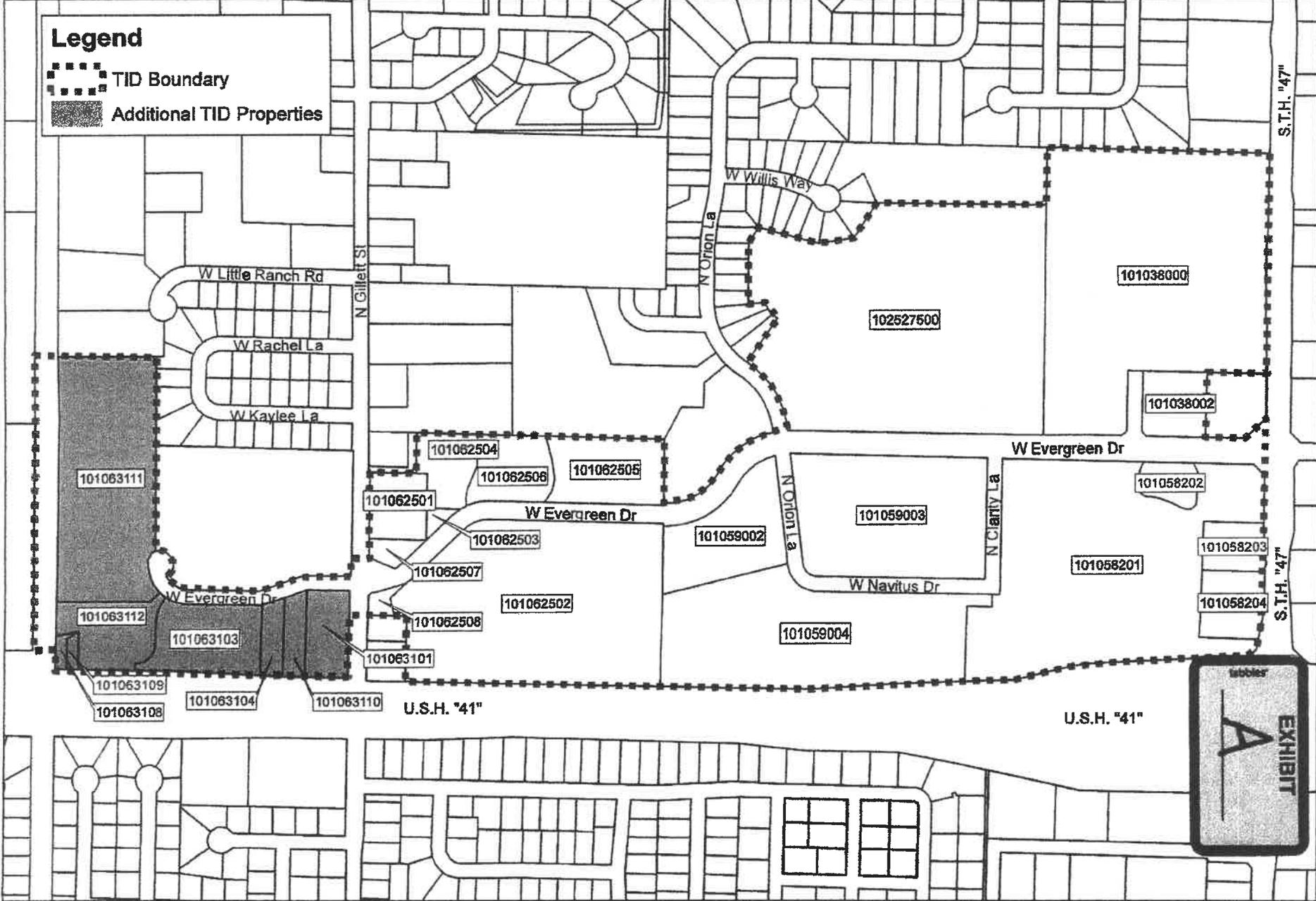
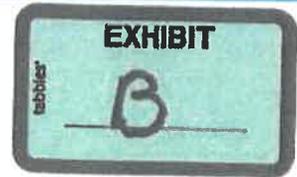


EXHIBIT B
TID #2 PROJECT PLAN

[See attached document.]



**PROJECT PLAN AMENDMENT ONE
TAX INCREMENT DISTRICT NO. 2
TOWN OF GRAND CHUTE, WISCONSIN**

Plan Publication Date: August 15, 2018

Project Plan Amendment Effective Date: January 1, 2018

PROJECT PLAN AMENDMENT ONE- SUMMARY FINDINGS

TAX INCREMENT DISTRICT NO. 2 – TOWN OF GRAND CHUTE

District Name:	Tax Increment District No. 2 – Town of Grand Chute (2018 Amendment)
Location:	Territory added to the District consisting of properties and right-of-way along W. Evergreen Drive (west of N. Gillett Street).
Effective Date:	The effective date of the amendment is January 1, 2018.
Purpose:	The District promotes mixed-use development that will grow the tax base, promote business expansion, provide medium density housing options, and strengthen the economic well-being of the community. Amendment One adds territory to the District to provide more medium density housing options and to promote improved traffic and access conditions District-wide.
Proposed Costs:	The cost of the amendment is \$6,234,910 to support additional projects related to land acquisition, public utility installation, street construction, traffic and access improvements, site preparation, land sale expenses, professional services, administrative expenses, financing costs, and other related expenses.
Project Financing:	Capital financing of \$6,234,910, utilizing borrowing proceeds.
Projected Revenues:	Tax Increment District No. 2, as amended, is projected to generate \$131.6 million of new tax base through its maximum life period (2035). It will generate an estimated \$35.4 million in tax increment during that same period.
Economic Feasibility:	Wisconsin law provides that Tax Increment Districts created for mixed-use development are allowed up to 20 years in which to complete all projects and retire all associated debt. Based on projected expenditure and revenue levels, all obligations of Tax Increment District No. 2, as amended will be paid in full during calendar year 2028, the 13 th year of the District. Upon closure and dissolution of the District, all accrued and unencumbered increments will be promptly distributed among the local taxing entities (School District, County, Vocational District, State, Sanitary District, and Town). From that point forward, the tax base that was created as a result of the Town of Grand Chute's investment in the District will benefit all the taxing entities and all future tax revenues will be distributed directly to them.

PROJECT PLAN AMENDMENT ONE TAX INCREMENT DISTRICT NO. 2 – TOWN OF GRAND CHUTE

1. Intent and Purpose

Tax Increment District No. 2 (the "District") was created in 2016 to promote mixed-use development that would grow the tax base, promote business expansion, provide medium density housing options and strengthen the economic well-being of the community. The District has experienced strong growth in its initial years, and property value increment from new development has exceeded projections in the original Project Plan. Additional projects have now been identified that are necessary to achieve the objectives of the District.

Under the authority granted it by Wis. Stats. §60.23(32) (Town Tax Increment Powers) and Wis. Stats. §66.1105 (Tax Increment Law), and in compliance with the provisions of Wis. Stats. §66.1105(4)(h)1-2, Tax Increment District No. 2 is being amended with approval of Project Plan Amendment One. This amendment adds territory to the District to provide more medium density housing options and to promote improved traffic and access conditions District-wide. It establishes the location for a proposed at-grade railroad crossing that will dramatically improve emergency response times and generally improve access and traffic movement to the District. The amendment also provides financing for land acquisition, by the Town of Grand Chute, of property that will be sold for additional business expansion in the District.

The boundaries of the District will be modified to add approximately 20 acres of territory to the District, consisting of properties and right-of-way along W. Evergreen Drive, west of N. Gillett Street. The proposed amended boundaries are further described in Figure 1. Existing uses and conditions in the District, as amended, are illustrated in Figure 2.

The Town of Grand Chute encourages and promotes the vitality of the community through initiatives intended to generate new jobs and tax base, while diversifying the local economy and providing medium density housing options. Providing greater employment opportunities and expanding the Town's tax base helps relieve the tax burden of residents and homeowners. The properties included in the District, as amended, are designated in the *Town of Grand Chute Comprehensive Plan 2010-2030* for development with a mix of commercial and residential uses. By creating the District, the Town will be able to assist with land acquisition, site development, sewer and water main installation, utility relocation, street construction, access improvements, and stormwater management. The public investment in the District will promote business expansion; provide medium density housing options; improve the overall function and appearance of public right-of-way; and, strengthen the economic well-being of the entire community.

2. Statement of Proposed Costs, Public Works and Improvement Projects

Proposed public works and improvements in the District, as amended, are listed below. These are projects the Town, either directly or through other entities, could undertake. Any costs directly or indirectly related to the proposed public works and improvements are considered project costs eligible to be paid with tax increment revenues generated in the District, as amended. Project activities could include, but are not limited to:

- Land acquisition, and associated costs for titles, easements, appraisals, consulting fees, environmental assessments, closing costs, and surveys or maps.
- Site development activities including, but not limited to, clearance/demolition, soil stripping, remediation, erosion controls, filling, grading, and landscape screens or buffers. Also included are environmental audit and remediation costs, if any, related to environmental assessments, the removal, containment, or restoration of soil or groundwater, and associated clearing and grading of land.
- Property assembly costs associated with the lease and/or sale of property for a fair consideration at or below market price, as determined by the Town.
- Construction and/or reconstruction of sanitary sewer collection systems including, but not limited to, sewer mains, manholes, laterals, force mains, lift stations, and related appurtenances.
- Construction and/or reconstruction of water distribution systems including, but not limited to, water mains, valves, hydrants, service connections, laterals, and related appurtenances.
- Construction and/or reconstruction of public streets and roadways including, but not limited to, right-of-way acquisition, grading, gravel base, curb and gutter, asphalt and/or concrete paving, stream crossing structures, walkways, terrace grading and seeding, street trees, streetlights, traffic signals, signage, and related appurtenances.
- Construction and/or reconstruction of roadway access improvements, including, but not limited to, turn lanes, medians, at-grade rail crossings, acceleration/deceleration lanes, streetlights, traffic signals, signage, and related appurtenances.
- Construction and/or reconstruction of stormwater drainage facilities including, but not limited to storm sewer mains, manholes, inlets, drains, conveyance systems, acquisition of land and construction of retention or detention basins, and related appurtenances.
- Installation and/or relocation of electric, gas, phone, fiber, and cable service, and the acquisition of associated equipment to service the District.
- Contribution of property tax increment payments made for developer-financed on-site infrastructure costs/utility relocation.
- Financing costs including, but not limited to, interest, finance fees, bond discounts, redemption premiums, legal opinions, credit ratings, capitalized interest, insurance, and other related expenses. Also included is repayment of any up-front advances made by the Town on the District's behalf.
- Administrative expenses including, but not limited to, reasonable charges for the time spent by Town employees, contracted service providers, consultants, or other professionals directly involved in the implementation of the Project Plan; the costs of conducting traffic impact studies, other necessary studies, publication fees, printing expenses, and fees for financial consultants, attorneys, engineers, planners, surveyors and other service providers; promotion and marketing costs including, but not limited to, professional marketing services, recruitment, promotional services and materials, advertising expenses, and administrative support costs; and, audit costs and other expenses associated with closure and dissolution of the District.
- Relocation costs including, but not limited to, expenses, if any, related to relocation payments and benefits as required by Wis. Stats. §32. Also included are costs of preparing a relocation plan, appraisals, real estate acquisition costs, publication fees, and reasonable charges for the time spent by Town employees, contracted service providers, consultants, or other professionals in meeting statutorily required relocation requirements.
- Environmental audit and remediation costs, if any, related to environmental assessments, the removal, containment, or restoration of soil or groundwater, and associated clearing and grading of land.
- Project costs that are incurred for territory located outside the boundaries of the District. In accordance with Wis. Stats. §66.1105(2)(f)1.n, a proportionate share of costs for projects within a one-half mile

radius of the District's boundaries may be included as project costs of the District, to the extent that they benefit the District.

- Payments made at the discretion of the Town including, but not limited to, payments that are found to be necessary and convenient to the creation of the District or the successful implementation of the Project Plan.

A detailed annual list of proposed public works and improvements for Project Plan Amendment One is provided in Table 1. The location of proposed improvements and uses of the District, as amended, are illustrated in Figure 3. Project costs consist of any eligible expenditures made or expected to be made, or monetary obligations incurred or expected to be incurred by the Town or private developers. Project costs, if any, incurred by private developers must be in accordance with development agreements in order to receive property tax increment payment contributions from the Town. Project costs will be diminished by any investment proceeds, land sales proceeds, or revenues other than tax increments. All project costs identified in Project Plan Amendment One are based on preliminary estimates, and are subject to change upon completion of design engineering. Prorated costs in Project Plan Amendment One are also based on preliminary estimates, and are subject to change based upon actual contract amounts and project implementation. There are no anticipated non-project costs within the District, as amended.

The Town intends to finance public works and improvements costs through general obligation debt proceeds. Repayment costs will be primarily funded from property tax increments generated by new tax base growth in the District, as amended. Additional revenue sources will include investment proceeds, land sales proceeds, or other revenues. The Town reserves the right to use alternate financing instruments as may be appropriate to ensure the successful implementation of Project Plan Amendment One.

Proposed project costs are for those projects identified at the time Project Plan Amendment One was established. Future development and infrastructure needs may dictate additions or deletions to the project costs schedule. The Town reserves the future right to approve project cost additions or deletions, to the full extent allowed by State law. The Town also reserves the right to implement only those projects that remain economically viable as the eligible expenditure period proceeds in the future.

Table 1 Project Plan Amendment One Schedule of Public Works & Improvements and Project Costs		
Project Description	Total Cost	Estimated Timing
• Land Acquisition	\$3,135,000	2018-2019
• Municipal Infrastructure Improvements	2,210,000	2019-2020
• Site Preparation	225,000	2018-2020
• Contractual Services	172,410	2018-2020
• Administrative & Related Expenses	492,500	2018-2028
TOTAL	\$ 6,234,910	2018-2028

3. Changes in Zoning Ordinances, Master Plan, Building Codes, Maps, Ordinances

The properties located within the District, as amended, are designated in the *Town of Grand Chute Comprehensive Plan 2010-2030* for development in a mix of commercial and residential uses. The properties are currently zoned with classifications that include CL Local Commercial, CP Planned Commercial, IND Industrial, R-2 Two-Family Residence, R-4 Multifamily Residence, and AGD General Agricultural. Zoning changes will be made as needed for development consistent with the mixed-use character of the District, as amended. The extension of W. Evergreen Drive and the N. Richmond Street frontage road are public works projects of the District, as amended. These roadways are designated as future streets on the *Town of Grand Chute Official Map*. Upon construction, the roadways will be designated on the Official Map as installed/existing streets. The *Town of Grand Chute Zoning Code* restricts residential use in the District, as amended, to medium density development of not less than 3 units per acre and not greater than 10 units per acre. The anticipated housing type in the District, as amended, is multi-family apartment homes. No changes to building codes or other Town ordinances are proposed for the implementation of this Project Plan Amendment.

4. Orderly Development of the Town

The District, as amended, contributes to the orderly development of the Town by promoting business expansion; providing medium density housing options; improving the overall function and appearance of public right-of-way; and, strengthening the economic well-being of the entire community.

5. Relocation

In the event relocation of persons or businesses would be necessary in the implementation of the Project Plan Amendment, the Town would act in accordance with the requirements in Wis. Stats. §32.

6. Economic Feasibility

Based on projected expenditure and revenue levels, all obligations of Tax Increment District No. 2, as amended, will be paid in full during calendar year 2028, the 13th year of the District. Consequently, the District is economically feasible.

Projected tax base growth of the District, as amended is provided in Appendix A. The District financing and feasibility plan is provided in Appendix B.

Upon closure and dissolution of the District, all accrued and unencumbered increments will be promptly distributed among the local taxing entities (School District, County, Vocational District, State, Sanitary District and Town). Following closure and dissolution, projected after the 13th year of the District, the tax base that was created as a result of the Town's investment in the District will benefit all the taxing entities and all future tax revenues will be distributed directly to them.

Recognizing that all taxing entities involved in the District will accrue significant long-term benefits from the projected success of Tax Increment District No. 2, as amended, the Town acknowledges that each entity is also a continuing partner in that they will forego tax benefits on new development in the District until such time as it is dissolved. Appendix C shows the projected increments from Tax Increment District No. 2, as amended, over the life of the District, apportioned among the six entities on the basis of the formula provided by the Wis. Department of Revenue.

Assumptions applied in preparing the financing/feasibility plan of the District, as amended, were:

- The base value of the territory being added to the District is \$2,329,100, which was the January 1, 2016 equalized value of taxable property within the boundaries of this territory amendment.
- Property value is assumed to appreciate at a rate of 0.5% annually throughout the life of the District, as amended.
- The equalized tax rate is projected at \$17.63 for 2019, and is assumed to remain level at \$18.75 beginning in 2023 and continuing throughout the life of the District.
- Future borrowing is assumed to be 8 years in length with annual debt repayments that match accruing tax increments. Debt service in 2028 assumes reserving sufficient funds for all remaining outstanding debt so that the District can be dissolved and closed.
- Interest rates on future general obligation debt proceeds have been projected at 3.00%. Guidance for estimating this rate was provided by the Town's financial advisor.

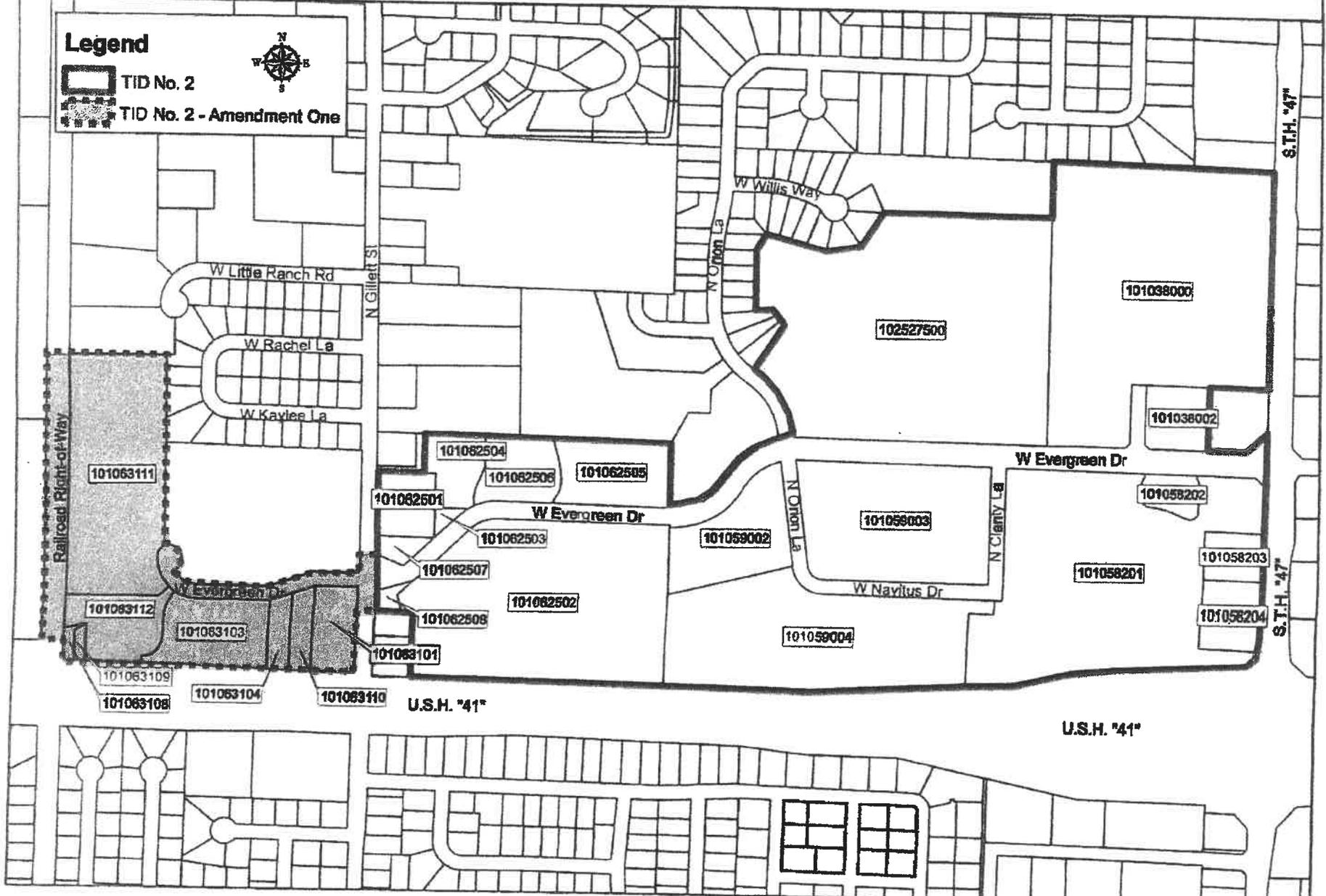
7. Statutory Findings

The following findings provide evidence of compliance with statutory requirements and eligibility for this Project Plan Amendment under Wis. Stats. §66.1105:

- In accordance with §60.23(32)(b)1.c., the Town affirms that its 2018 total equalized value was \$2,657,993,100 (DOR reported value), which exceeds the minimum threshold of at least \$500 million.
- In accordance with §60.23(32)(b)1.c., the Town affirms that its 2018 population (DSC published preliminary estimate) was 22,701, which exceeds the minimum population threshold of at least 3,500.
- In accordance with §60.23(32)(b)2., the Town affirms that it may exercise all powers of cities under §66.1105 to create the District on the basis that the District boundaries are within the WDNR certified Grand Chute-Menasha West Sewer Service Area, and that sewer service is currently extended to and available for property in the District. The Town also affirms that sewage treatment is provided by the Grand Chute-Menasha West Wastewater Treatment Plant, which complies with Ch 283 WDNR.
- In accordance with §60.23(32)(f)2.b. and c., the Town affirms that: (1) the Town expects all project costs to be paid within 90% (18 years) of the District's maximum life of 20 years (all costs are expected to be paid in full in year 13).
- In accordance with §66.1105(2)(cm), mixed-use development in the District will contain a combination of commercial and residential uses, and the Town finds that newly platted residential use will not exceed 35%, by area, of the real property within the District, as amended. Residential use is projected on no more than 9% (12 acres), by area, of the real property within the District, as amended.
- In accordance with §66.1105(2)(f)3.a., the Town finds that newly platted residential use in the District, as amended, is subject to density of at least 3 units per acre. Residential development in the District, as amended, is regulated by Town Zoning Code, Sections 535-28 thru 535-29, to medium density development of not less than 3 units per acre and not greater than 10 units per acre.
- In accordance with §66.1105(4)(gm)1., at the time Tax Increment District was created, effective January 1, 2016, the Town made a finding that property standing vacant for an entire 7-year period exceeded 25% of the original District's area, which is allowable since the District is suitable for mixed-use development and the Project Plan promotes mixed-use development. This restriction was since removed from law for any Tax Increment District creation/amendment actions after March 3, 2016.
- In accordance with §66.1105(4)(gm)4.a., as of the date of this Project Plan Amendment, not less than 50%, by area, of the real property within the District, as amended, is suitable for mixed-use development within the meaning of §66.1105(2)(cm).

- In accordance with §66.1105(4)(gm)4.b., the public works and improvements detailed in the Project Plan Amendment will enhance significantly the value of all real property in the District, as documented in Appendix A.
- In accordance with §66.1105(4)(gm)4.bm, the project costs of the public works and improvements detailed in the Project Plan Amendment (Table 1) directly serve to promote mixed-use development, consistent with the purpose for which the District was created and is hereby amended.
- In accordance with §66.1105(4)(gm)4.c., as of January 1, 2018, the total equalized value of the Town was \$2,657,993,100, indicating that the maximum allowable equalized value of taxable property from the territory being added by this amendment to Tax Increment District No. 2, plus value increment from Tax Increment District No.1, Tax Increment No. 2 and Tax Increment District No. 3 may not exceed \$318,959,172, which is the equivalent of 12% of the Town's total equalized value. The actual 2018 total of value increment from Tax Increment Districts No. 1, No. 2, and No. 3, plus the base value for territory being added to Tax Increment District No. 2 equals \$45,433,200, or 1.71% of the Town's total equalized value.
- In accordance with §66.1105(4)(gm)6., the Town declares that the District, as amended is a mixed-use district based on the property identification and classification included within the District.
- In accordance with §66.1105(4)(h)2., the Town finds that this Project Plan Amendment is the first of four territory amendments to the District allowed under the law. The Town also finds that this Project Plan Amendment adds territory that is contiguous to the District and that is served by public works or improvements that were created as part of the District's project plan.
- In accordance with §66.1105(5)(b), the Town finds that the percentage of territory within the District devoted to retail business at the end of the maximum expenditure period will not be over 35%, by area, of the real property within the District. Retail business use is projected on no more than 25% (34 acres), by area, of the real property within the District.
- In accordance with §66.1105(4m)(b) and (c), the Town has presented sufficient proof for a Joint Review Board finding that, but for the use of tax increment financing to overcome excessive infrastructure improvement and property assembly costs, and due to the competitive economic development climate that exists, the mixed-use development proposed for the District, as amended, would not occur as proposed, with the same level of value, or within the same timeframe.

Figure 1
Tax Increment District No. 2 - Town of Grand Chute
Expanded District Boundaries



APPENDIX A
TAX INCREMENTAL DISTRICT #2 - AMENDED & COMBINED
SCHEDULE OF PROJECTED TAX BASE GROWTH

TID YEAR	VALUE BASE YEAR	BASE VALUE	LAND PURCHASE/ CONSTRUCTION INCREASE	1/2% ANNUAL VALUE APPRECIATION	TOTAL INCREMENTAL VALUE	CUMULATIVE INCREMENTAL VALUE	CUMULATIVE TOTAL VALUE	EQUALIZED TAX RATE	PROJECTED TAX INCREMENT	CUMULATIVE TAX INCREMENT	TAX COLLECTION YEAR
1	2016	14,875,600	0	0	0	0	14,875,600	18.41	0	0	2017
2	2017	14,875,600	16,458,800	0	16,458,800	16,458,800	31,334,400	17.98	295,923	295,923	2018
3	2018	14,875,600	9,224,400	0	9,224,400	25,683,200	40,558,800	17.63	452,769	748,693	2019
4	2019	14,875,600	6,500,000	0	6,500,000	32,183,200	47,058,800	18.78	604,410	1,353,103	2020
5	2020	14,875,600	9,000,000	0	9,000,000	41,183,200	56,058,800	19.05	784,540	2,137,643	2021
6	2021	14,875,600	16,000,000	205,916	16,205,916	57,389,116	72,264,716	18.90	1,084,654	3,222,297	2022
7	2022	14,875,600	31,500,000	286,946	31,786,946	89,176,062	104,051,662	18.75	1,672,051	4,894,348	2023
8	2023	14,875,600	5,000,000	445,880	5,445,880	94,621,942	109,497,542	18.75	1,774,161	6,668,510	2024
9	2024	14,875,600	27,000,000	473,110	27,473,110	122,095,052	136,970,652	18.75	2,289,282	8,957,792	2025
10	2025	14,875,600	2,500,000	610,475	3,110,475	125,205,527	140,081,127	18.75	2,347,604	11,305,395	2026
11	2026	14,875,600	0	626,028	626,028	125,831,554	140,707,154	18.75	2,359,342	13,664,737	2027
12	2027	14,875,600	0	629,158	629,158	126,460,712	141,336,312	18.75	2,371,138	16,035,875	2028
13	2028	14,875,600	0	632,304	632,304	127,093,016	141,968,616	18.75	2,382,994	18,418,869	2029
14	2029	14,875,600	0	635,465	635,465	127,728,481	142,604,081	18.75	2,394,909	20,813,778	2030
15	2030	14,875,600	0	638,642	638,642	128,367,123	143,242,723	18.75	2,406,884	23,220,662	2031
16	2031	14,875,600	0	641,836	641,836	129,008,959	143,884,559	18.75	2,418,918	25,639,580	2032
17	2032	14,875,600	0	645,045	645,045	129,654,004	144,529,604	18.75	2,431,013	28,070,593	2033
18	2033	14,875,600	0	648,270	648,270	130,302,274	145,177,874	18.75	2,443,168	30,513,760	2034
19	2034	14,875,600	0	651,511	651,511	130,953,785	145,829,385	18.75	2,455,383	32,969,144	2035
20	2035	14,875,600	0	654,769	654,769	131,608,554	146,484,154	18.75	2,467,660	35,436,804	2036
Total			\$ 123,183,200	8,425,354					35,436,804		

APPENDIX B
TAX INCREMENTAL DISTRICT #2 - AMENDED & COMBINED
FINANCING & FEASIBILITY PLAN

TBD YEAR CALENDAR YEAR	1 2015/2016	2 2017	3 2018	4 2019	5 2020	6 2021	7 2022	8 2023	9 2024	10 2025	11 2026	12 2027	13 2028	14 2029	15-20 2030-2036
PLAN REVENUES:															
Debt Proceeds	7,143,670	0	0	3,145,670	0	4,000,000	0	0	0	0	0	0	0	0	0
Property Tax Increment - Projected	35,436,304	0	0	235,923	452,769	604,410	784,940	1,084,654	1,672,051	1,774,161	2,289,282	2,347,604	2,359,342	2,371,138	2,382,994
Land Sales	19,820,000	0	0	1,470,000	2,200,000	1,440,000	780,000	4,930,000	0	0	0	0	0	0	17,037,939
Transfer from General Fund	5,500,000	2,500,000	0	3,000,000	0	0	0	0	0	0	0	0	0	0	0
TOTAL PLAN REVENUES	58,500,474	2,500,000	0	7,909,593	2,652,769	6,044,410	3,564,940	6,014,654	1,672,051	1,774,161	2,289,282	2,347,604	2,359,342	2,371,138	2,382,994
PROJECT COSTS:															
Land Acquisition	5,622,920	2,488,500	10,000	3,124,420	0	0	0	0	0	0	0	0	0	0	0
Site Development	231,850	8,850	0	75,000	75,000	75,000	0	0	0	0	0	0	0	0	0
Contractual Services	197,450	0	25,040	72,410	30,000	30,000	0	0	0	0	0	0	0	0	0
Frontage Road Extension	600,000	0	0	0	600,000	0	0	0	0	0	0	0	0	0	0
W Evergreen Dr Extension to Gillett	1,225,000	0	0	0	1,225,000	0	0	0	0	0	0	0	0	0	0
W Evergreen Cr Utilities - Gillett to RR	380,000	0	0	0	380,000	0	0	0	0	0	0	0	0	0	0
W Evergreen Urbanization to RR Tracks	1,010,000	0	0	0	0	1,010,000	0	0	0	0	0	0	0	0	0
Railroad Crossing	820,000	0	0	0	0	820,000	0	0	0	0	0	0	0	0	0
Major Gas Main Contribution	950,000	0	0	0	105,127	191,935	194,691	198,188	193,503	66,637	0	0	0	0	0
Storm Water Pond	49,270	0	36,270	13,000	0	0	0	0	0	0	0	0	0	0	0
Landscape Berm/Buffer	300,000	0	0	0	0	300,000	0	0	0	0	0	0	0	0	0
Administrative Expenses	339,579	39,910	32,090	82,500	40,000	40,000	10,000	10,000	10,000	10,000	10,000	20,000	20,000	25,000	0
Land Sale Expenses	869,000	0	0	118,000	176,000	116,000	62,000	394,000	0	0	0	0	0	0	0
Financing Costs	87,659	220	950	86,480	0	40,000	0	0	0	0	0	0	0	0	0
TOTAL PROJECT COSTS	12,675,640	2,535,480	104,350	3,881,810	2,652,127	2,642,935	266,691	599,169	205,503	76,637	20,000	10,000	20,000	25,000	0
REPAYMENT COSTS:															
Reimburse General Fund	5,500,000	0	0	3,000,000	500,000	1,000,000	1,000,000	0	0	0	0	0	0	0	0
Interest to General Fund	123,980	27,080	25,000	31,500	22,100	34,150	4,150	0	0	0	0	0	0	0	0
Principal Payment	7,070,000	0	0	285,000	285,000	729,830	753,320	777,220	801,340	811,280	856,470	882,120	908,220	934,220	0
Interest Payment	1,206,591	0	0	163,025	100,538	209,738	184,845	159,143	132,623	105,208	77,940	50,523	22,724	0	0
TOTAL REPAYMENT COSTS	13,906,571	27,080	25,000	3,089,500	910,125	1,979,763	1,948,713	938,163	938,363	939,163	936,688	894,610	832,940	890,944	0
TOTAL EXPENDITURES	26,580,311	2,562,560	129,350	6,963,310	3,562,252	4,022,717	2,210,404	1,537,370	1,140,866	1,010,799	946,488	944,410	952,942.5	959,937.5	0
Net Excess Revenue over Costs	32,320,163	(62,560)	(129,350)	1,346,283	(949,482)	2,021,693	(645,864)	4,477,384	530,185	763,362	1,342,795	1,409,194	1,406,399	1,415,195	17,017,939
Cumulative Revenue over Costs		(62,560)	(191,910)	1,154,373	204,891	2,226,584	1,580,720	6,058,104	6,588,290	7,351,632	8,694,427	10,097,640	11,504,040	12,919,234	15,302,228

APPENDIX C
TAX INCREMENTAL DISTRICT #2 - AMENDED & COMBINED
INCREMENT APPORTIONMENT

YEAR	TOWN OF GRAND CHUTE	GRAND CHUTE SAN #1	APPLETON AREA SCHOOL DISTRICT	FOX VALLEY TECHNICAL COLLEGE	OUTAGAMIE COUNTY	STATE OF WISCONSIN	TOTAL TAX INCREMENT
2016	-	-	-	-	-	-	-
2017	75,206	3,913	117,095	17,854	81,856	-	295,923
2018	115,819	5,731	179,102	26,746	125,371	-	452,769
2019	152,935	7,647	240,553	36,003	167,272	-	604,410
2020	195,620	10,296	315,051	47,361	216,212	-	784,540
2021	266,859	14,347	439,027	65,997	298,423	-	1,084,654
2022	410,210	22,294	682,197	102,552	454,798	-	1,672,051
2023	435,261	23,655	723,858	108,815	482,572	-	1,774,161
2024	561,637	30,524	934,027	140,409	622,685	-	2,289,282
2025	575,945	31,301	957,822	143,986	638,548	-	2,347,604
2026	578,825	31,458	962,611	144,706	641,741	-	2,359,342
2027	581,719	31,615	967,424	145,430	644,950	-	2,371,138
2028	584,628	31,773	972,262	146,157	648,174	-	2,382,994
2029	587,551	31,932	977,123	146,888	651,415	-	2,394,909
2030	590,489	32,092	982,008	147,622	654,672	-	2,406,884
2031	593,441	32,252	986,919	148,360	657,946	-	2,418,918
2032	596,408	32,414	991,853	149,102	661,235	-	2,431,013
2033	599,390	32,576	996,812	149,848	664,542	-	2,443,168
2034	602,387	32,738	1,001,796	150,597	667,864	-	2,455,383
2035	605,399	32,902	1,006,805	151,350	671,204	-	2,467,660
							<u>35,436,804</u>



8661 N. Lyndale Dr.
Appleton, WI 54911
920.769.7308
Fax: 920.739.6352

Green Bay
920.168.7366
New London
920.982.8652
Oshkosh
920.585.0816

August 15, 2018

Robert Buckingham
Community Development Director
Town of Grand Chute
1900 Grand Chute Blvd.
Grand Chute, WI 54913

Re: Opinion of the Town Attorney
Project Plan Amendment One
Tax Incremental District No. 2, Town of Grand Chute, WI

Dear Mr. Buckingham:

This opinion relates to the compliance of the proposed project plan for Project Plan Amendment One - Tax Incremental District No. 2, Town of Grand Chute, Outagamie County, Wisconsin, with the requirements of § 60.23(32) and § 66.1105(4)(f) and § 66.1105(4)(h) of the Wisconsin Statutes.

I have examined said project plan and find that it is complete and complies in all respects with the requirements of § 66.1105 of the Wisconsin Statutes and in particular it contains the following necessary information:

1. A statement as to how the creation or amendment of the Tax Incremental District promotes the orderly development of the Town.
2. A statement listing the kind, number and location of all proposed public works or improvements within the district or, to the extent provided by law, outside the district.
3. An economic feasibility study.
4. A detailed list of estimated project costs.
5. A description of the methods of financing all estimated project costs and the time when the costs or monetary obligations related thereto are to be incurred.

T. Lee J. CLARINBOLE
John D. CLAYTON
Greg P. CURTIS
Richard T. ELROD
Paula A. HALLER
Clark J. HARTZHEIM
Kelly S. KELLY
Charles D. KOEHLER
Kevin LANNINGAN
Robert B. LUDWIG
Andrew J. ROSSMISSEL
Robert S. SCHEUERMAN
Michael S. SIDDALL
Kyle J. THELEN
OF COUNSEL
Don B. HERRLING
Roger W. CLARK

August 15, 2018

Page 2

6. A map showing existing uses and conditions of real property in the district.
7. A map showing proposed improvements and uses in the district.
8. Proposed changes in zoning ordinances, master plan, building codes and town ordinances.
9. A statement of the proposed method for the relocation of any persons to be displaced.

Very truly yours,



Charles D. Koehler
Town Attorney

CDK:kap

EXHIBIT C
EVERGREEN EXTENSION

[See attached document.]

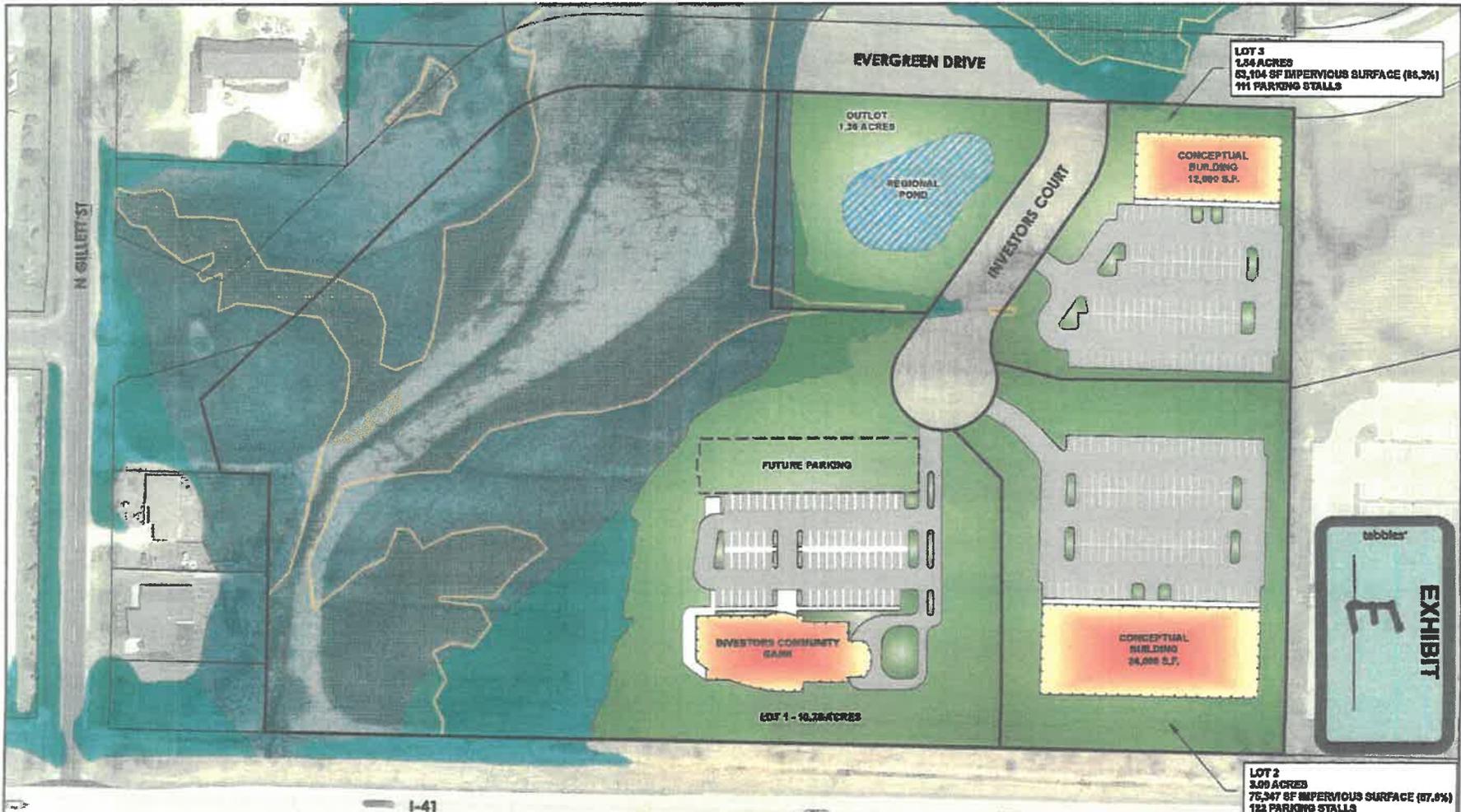
EXHIBIT D

LEGAL DESCRIPTION OF THE "PROPERTY"

Lot 1, Volume 30 of Certified Survey Maps, Page 5333, Map Number 5333, Document Number 1705908, being part of the Northeast 1/4 of the Northwest 1/4 of Section 15, T21N, R17E, Town of Grand Chute, Outagamie County, Wisconsin. Tax Key Parcel No. 101-062502.

EXHIBIT E
MAP OF THE "DEVELOPMENT PLAN"

[See attached document.]



LOT 3
 1.24 ACRES
 63,104 SF IMPERVIOUS SURFACE (88.3%)
 711 PARKING STALLS

LOT 2
 3.09 ACRES
 76,347 SF IMPERVIOUS SURFACE (87.8%)
 122 PARKING STALLS

LOT 1 - 10.28 ACRES

N GILBERT ST

EVERGREEN DRIVE

OUTLOT 1.26 ACRES

REGIONAL POND

INVESTORS COURT

CONCEPTUAL BUILDING 12,000 S.F.

FUTURE PARKING

INVESTORS COMMUNITY GARDEN

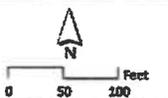
CONCEPTUAL BUILDING 24,000 S.F.



CONCEPTUAL SITE LAYOUT
 TOWN OF GRAND CHUTE
 OUTAGAMIE COUNTY, WI

DATE: 11/7/2019
 JOB: 4737090
 DRAFTER: PFO

PR Boundary	PR Regional Pond
Pavement	PR Driveway
Pedestrian Pathing	PR Asphalt
Delimited Wetlands	PR Building
100 Year Flood Way	
100 Year Flood Pledge	



Source: Robert E. Lee & Associates, Inc.
 Outagamie County ZIS Ord.
Robert E. Lee & Associates, Inc. makes no warranty or representation as to the accuracy of any information or data provided by any third party or other personnel not listed.



Robert E. Lee & Associates, Inc.
 Engineering, Surveying and Environmental Services
 1250 Centennial Centre Boulevard, Hobart, WI 54155
 Phone: (920) 652-8641 FAX: (920) 652-6141
 www.reea.com

R:\4700\4737\4737090\GIS\Map2\Conceptual Site Layout.mxd



AGENDA REQUEST
12/17/2019

TOPIC: Elsner Road Change Order #3, Contract 2019-02, increasing the amount by \$77,243.05 and extending the final completion date to July 4, 2020.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Katie Schwartz, P.E., Director PW

ISSUE: Shall the Town Board approve Elsner Road Change Order #3, Contract 2019-02, increasing the amount by \$77,243.05 and extending the final completion date to July 4, 2020.

BACKGROUND/ANALYSIS: Contract 2019-02, for Elsner Road urbanization, was awarded to Wondra Construction and the current contract amount is \$2,552,322.28. The project is currently on hold for the winter.

Change Order #3, increasing the contract amount by \$77,243.05 and extending the final completion date to July 4, 2020 consists of several items. A detailed analysis of the change order is attached (see Attachment No. 1).

The first three bullet points of the detailed analysis are for revising all utilities to recorded quantities. These three items net a reduction of \$1,457.76. The storm sewer increase includes \$14,355 for the addition of grouted rip-rap and fencing at the stream crossing as well as the addition of several south side storm sewer laterals. The next two bullet points net a total increase of \$35,219.31 for various street items and subgrade improvement. The majority of this increase is due to the need to replace poor soils in the street subgrade necessitating undercutting followed by the addition of geogrid and breaker run.

The sixth bullet point is an increase of \$27,082.00 that resulted from design revisions and delays that resulted from legal action. This includes \$22,392 for both mainline and lateral pipe crews having to skip around, \$1,600 for sanitary manhole revisions, and \$3,090 for delayed grading and bike path construction at a property where an easement needed to be obtained through eminent domain. The final bullet point is an increase of \$16,399.50 resulting from bike path re-work at power pole locations. The above items are included as the last four items in the change order spreadsheet. They are also highlighted on the last page of the October 11, 2019 claim from Wondra (see Attachment No. 3).

Work remaining on the project in 2020 includes completion of the 6 biofilters, restoration, and punch-list items. The extension of the final completion date to July 4, 2020 is necessary since the remaining work is weather dependent.

It should be noted that an additional change order will be forthcoming to include additional quantity revisions and the claim for working around additional utilities. This future change order amount is estimated to be \$19,040.

RECOMMENDATION: Staff recommendation is to approve Elsner Road Change Order #3, Contract 2019-02, increasing the amount by \$77,243.05 and extending the final completion date to July 4, 2020.

FISCAL IMPACT: CIP

The Elsner Road project will be recorded in the CIP. The current contract with Wondra Construction, including change order #2 is for \$2,552,322.28. This change order is an increase of \$77,243.05. This will eliminate the contract contingency amount and go above that amount by \$15,110.66. See Attachment No. 4 for an email from the attorney regarding this issue.

ATTACHMENTS:

- Attachment No. 1 - Detailed analysis
- Attachment No. 2 - Elsner Road Change Order #3
- Attachment No. 3 - October 11, 2019 contractor request
- Attachment No. 4 - Attorney email

Town of Grand Chute
Elsner Road Urbanization Reconstruction
Contract 2019-02
Change Order # 3 Detailed Analysis

- **Various Sanitary Sewer and Sanitary Lateral items**
 - Reason for Change: Revise to recorded quantities.
 - Contract Impact: Decrease of \$12,386.69.
 - Assessment Impact: No change.

- **Various Water Main and Water Service items**
 - Reason for Change: Revise to recorded quantities.
 - Contract Impact: Decrease of \$24,737.70.
 - Assessment Impact: No change.

- **Various Storm Sewer Items**
 - Reason for Change: Revise to recorded quantities
 - Contract Impact: Increase of \$35,666.63.
 - Assessment Impact: No change.

- **Excavation, Breaker Run for Undercutting, Placing Salvaged Base Aggregate, Geogrid, and Salvaging Base Aggregate,**
 - Reason for Change: Revise to replace poor soil in the street subgrade. These are recorded quantities.
 - Contract Impact: Increase of \$94,015.95
 - Assessment Impact: No change.

- **Various Street Items**
 - Reason for Change: Revise to recorded quantities
 - Contract Impact: Decrease of \$58,796.64.
 - Assessment Impact: No change.

- **Legal Action Delays & Revision**
 - Reason for Change: Delays and revisions during construction that resulted for the property owners legal action.
 - Contract Impact: Increase of \$27,082.00
 - Assessment Impact: No change.

- **Rework Bike Path Due to Utility Pole Relocation Delay**
 - Reason for Change: Delays and revisions during construction that resulted for the property owners legal action.
 - Contract Impact: Increase of \$16,399.50
 - Assessment Impact: No change.

- **Complete Change Order Overview**
 - This change order is as increase of \$77,243.05. The total contract change order amount is an increase of \$340,098.88.
 - The total contract change order amount includes \$206,322.00 directly attributable to the legal action. Without the legal action, the total contract change order amount would be \$133,776.88.
 - The contract contingency amount is \$324,988.23.
 - The assessment rates would not change as a result of this change order.
 - This change order is mostly based on recorded quantities. Payments will be based on recorded quantities.



December 6, 2019

Town of Grand Chute
Attn: Katie Schwartz, P.E., DPW
1900 W. Grand Chute Boulevard
Grand Chute, WI 54913

Re: Town of Grand Chute
Contract 2019-02
Elsner Road Urbanization
Change Order #3
McM. No. G0006-9-13-00325

Enclosed herewith is Change Order #3 for the above referenced project. This change is an increase in the Contract in the amount of \$77,243.05. The current Contract Price is \$2,629,565.33.

Please review and sign in the space provided. **Return all copies to our office**, and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

Carl C. Sutter, P.E., CCS
Senior Vice President E&I Division

CCS:car

Enclosure: Change Order #3

Town of Grand Chute
 Elaner Road
 North Gillett Street to 5TH 47
 Contract 2019-02
 G0006-930325
 Change Orders

Item No.	Description	Unit	Bid Quantity	Unit Price	Bid Amount	Change Order # 1				Change Order # 2				Change Order # 3			
						Quantity Revision	Revised Quantity	Amount Revision	Revised Amount	Quantity Revision	Revised Quantity	Amount Revision	Revised Amount	Quantity Revision	Revised Quantity	Amount Revision	Revised Amount
1	12 Inch Water Main	L.F.	2860	\$74.58	\$213,298.80	0	2860	\$0.00	\$213,298.80	0	2860	\$0.00	\$213,298.80	-28	2832	(\$2,085.24)	\$211,213.56
2	6 Inch Hydrant Lead	L.F.	38	\$113.22	\$4,302.36	30	68	\$3,396.60	\$7,698.96	0	68	\$0.00	\$7,698.96	-3	65	(\$339.60)	\$7,359.30
3	6 Inch Water Service	L.F.	5	\$85.84	\$428.20	-5	0	(\$428.20)	\$0.00	0	0	\$0.00	\$0.00	0	0	\$0.00	\$0.00
4	1 Inch Water Service	L.F.	277	\$88.67	\$24,561.59	164	441	\$14,541.88	\$39,103.47	-60	381	(\$5,320.20)	\$33,783.27	-45	336	(\$3,960.15)	\$29,793.12
5	12 Inch Valve	Ea.	11	\$3,215.70	\$35,372.70	0	11	\$0.00	\$35,372.70	0	11	\$0.00	\$35,372.70	-1	10	(\$3,215.70)	\$32,157.00
6	6 Inch Valve or Auxiliary Valve	Ea.	2	\$2,267.58	\$4,535.10	-1	1	(\$2,267.55)	\$2,267.55	0	1	\$0.00	\$2,267.55	-1	0	(\$2,267.55)	\$0.00
7	Hydrant with Auxiliary Valve	Ea.	6	\$5,249.55	\$31,497.30	0	6	\$0.00	\$31,497.30	0	6	\$0.00	\$31,497.30	0	6	\$0.00	\$31,497.30
8	1 Inch Corporation Stop, Curb Stop and Stop Box	Ea.	12	\$650.90	\$7,810.80	-2	10	(\$1,301.80)	\$6,509.00	-1	9	(\$650.90)	\$5,858.10	0	9	\$0.00	\$5,858.10
9	Replace Hydrant Bolts, Auxiliary Valve Bolts, and Hydrant Tee Bolts	Ea.	2	\$1,586.40	\$3,172.80	0	2	\$0.00	\$3,172.80	0	2	\$0.00	\$3,172.80	2	4	\$3,172.80	\$6,345.60
10	Replace Tee Bolts	Ea.	3	\$1,502.40	\$4,507.20	0	3	\$0.00	\$4,507.20	0	3	\$0.00	\$4,507.20	-1	2	(\$1,502.40)	\$3,004.80
11	Replace Valve Bolts	Ea.	6	\$1,502.40	\$9,014.40	0	6	\$0.00	\$9,014.40	0	6	\$0.00	\$9,014.40	1	7	\$1,502.40	\$10,516.80
12	Remove Reducer and Temporary Hydrant	Ea.	1	\$933.00	\$933.00	0	1	\$0.00	\$933.00	0	1	\$0.00	\$933.00	0	1	\$0.00	\$933.00
13	Relocate 12 Inch Water Main	L.F.	60	\$250.87	\$15,052.20	0	60	\$0.00	\$15,052.20	0	60	\$0.00	\$15,052.20	-60	0	(\$15,052.20)	\$0.00
14	8 Inch Sanitary Sewer	L.F.	1	\$1,107.30	\$1,107.30	0	1	\$0.00	\$1,107.30	0	1	\$0.00	\$1,107.30	0	1	\$0.00	\$1,107.30
15	6 Inch Sanitary Sewer	L.F.	2065	\$82.85	\$171,085.25	0	2065	\$0.00	\$171,085.25	-13	2052	(\$1,077.05)	\$170,008.20	0	2052	\$0.00	\$170,008.20
16	4 Inch Sanitary Lateral	L.F.	33	\$114.22	\$3,769.26	0	33	\$0.00	\$3,769.26	-2	31	(\$228.44)	\$3,540.82	0	31	\$0.00	\$3,540.82
17	4 Inch Sanitary Lateral	L.F.	375	\$67.47	\$25,301.25	80	455	\$6,072.30	\$31,373.55	-30	425	(\$2,024.10)	\$29,349.45	0	435	\$0.00	\$29,349.45
18	Sanitary Manhole	V.F.	109.95	\$381.08	\$41,898.75	25.47	135.42	\$9,708.11	\$51,606.85	0	135.42	\$0.00	\$51,606.85	-26.33	109.09	(\$10,033.84)	\$41,573.02
19	Connect to Existing Sanitary Manhole	Ea.	1	\$1,783.00	\$1,783.00	0	1	\$0.00	\$1,783.00	0	1	\$0.00	\$1,783.00	0	1	\$0.00	\$1,783.00
20	Adjust Sanitary Manhole Rim	Ea.	4	\$688.25	\$2,753.00	0	4	\$0.00	\$2,753.00	0	4	\$0.00	\$2,753.00	0	4	\$0.00	\$2,753.00
21	Remove Headwall for 54" x 66" Corrugated Metal Culvert	Ea.	2	\$420.00	\$840.00	0	2	\$0.00	\$840.00	0	2	\$0.00	\$840.00	0	2	\$0.00	\$840.00
22	48" x 75" RCP Class IV Horizontal Elliptical	L.F.	138	\$258.88	\$35,725.44	0	138	\$0.00	\$35,725.44	0	138	\$0.00	\$35,725.44	0	138	\$0.00	\$35,725.44
23	North Headwall	L.S.	1	\$16,649.00	\$16,649.00	0	1	\$0.00	\$16,649.00	0	1	\$0.00	\$16,649.00	0	1	\$0.00	\$16,649.00
24	South Headwall	L.S.	1	\$26,359.00	\$26,359.00	0	1	\$0.00	\$26,359.00	0	1	\$0.00	\$26,359.00	0	1	\$0.00	\$26,359.00
25	19" x 30" RCP Class IV Storm Sewer	L.F.	652	\$62.21	\$40,558.92	0	652	\$0.00	\$40,558.92	0	652	\$0.00	\$40,558.92	2	654	\$184.42	\$40,743.34
26	24 Inch RCP Storm Sewer	L.F.	288	\$57.55	\$16,574.40	0	288	\$0.00	\$16,574.40	0	288	\$0.00	\$16,574.40	0	288	\$0.00	\$16,574.40
27	24 Inch Storm Sewer	L.F.	37	\$51.92	\$1,921.04	0	37	\$0.00	\$1,921.04	0	37	\$0.00	\$1,921.04	2	39	\$103.84	\$2,024.88
28	15 Inch RCP Storm Sewer	L.F.	235	\$47.44	\$11,148.40	0	235	\$0.00	\$11,148.40	0	235	\$0.00	\$11,148.40	0	235	\$0.00	\$11,148.40
29	15 Inch Storm Sewer	L.F.	1805	\$41.86	\$75,557.30	0	1805	\$0.00	\$75,557.30	0	1805	\$0.00	\$75,557.30	51	1856	\$2,134.86	\$77,692.16
30	12 Inch Storm Sewer	L.F.	555	\$34.82	\$19,380.60	0	555	\$0.00	\$19,380.60	0	555	\$0.00	\$19,380.60	0	555	\$0.00	\$19,380.60
31	12 Inch Storm Lead	L.F.	580	\$34.67	\$20,108.60	0	580	\$0.00	\$20,108.60	0	580	\$0.00	\$20,108.60	-137.5	442.5	(\$4,767.13)	\$15,341.48
32	12 Inch RCP Class IV Storm Lead	L.F.	122	\$43.68	\$5,330.36	0	122	\$0.00	\$5,330.36	0	122	\$0.00	\$5,330.36	-18	103	(\$383.72)	\$4,946.64
33	8 Inch Storm Sewer	L.F.	284	\$31.32	\$8,894.88	0	284	\$0.00	\$8,894.88	0	284	\$0.00	\$8,894.88	92.5	376.5	\$2,897.10	\$11,791.98
34	6 Inch Storm Lead	L.F.	30	\$34.37	\$1,031.10	0	30	\$0.00	\$1,031.10	0	30	\$0.00	\$1,031.10	0	30	\$0.00	\$1,031.10
35	6 Inch Storm Lateral	L.F.	108	\$42.00	\$4,536.00	0	108	\$0.00	\$4,536.00	0	108	\$0.00	\$4,536.00	47.5	155.5	\$1,896.90	\$6,432.90
36	4 Inch Storm Lateral	L.F.	490	\$42.29	\$20,722.10	40	530	\$1,891.80	\$22,413.70	0	530	\$0.00	\$22,413.70	452.5	982.5	\$19,136.23	\$41,549.93
37	6 Foot Diameter Storm Manhole	V.F.	23.9	\$734.30	\$17,549.77	0	23.9	\$0.00	\$17,549.77	0	23.9	\$0.00	\$17,549.77	0.11	24.01	\$80.77	\$17,630.54
38	5 Foot Diameter Storm Manhole	V.F.	6.21	\$481.15	\$2,989.94	0	6.21	\$0.00	\$2,989.94	0	6.21	\$0.00	\$2,989.94	-6.21	0	(\$2,989.94)	\$0.00
39	4 Foot Storm Manhole	V.F.	83.74	\$368.14	\$30,829.84	0	83.74	\$0.00	\$30,829.84	0	83.74	\$0.00	\$30,829.84	-0.96	82.78	(\$372.81)	\$30,457.03
40	Catch Basin	Ea.	14	\$1,930.28	\$27,023.92	0	14	\$0.00	\$27,023.92	0	14	\$0.00	\$27,023.92	1	15	\$1,930.28	\$28,954.20
41	Inlet	Ea.	8	\$1,396.43	\$11,171.44	0	8	\$0.00	\$11,171.44	0	8	\$0.00	\$11,171.44	2	10	\$2,792.88	\$13,964.30
42	Yard Drain	Ea.	12	\$1,232.71	\$14,792.52	0	12	\$0.00	\$14,792.52	0	12	\$0.00	\$14,792.52	-1	11	(\$1,232.71)	\$13,559.81
43	Ditch Inlet	Ea.	1	\$1,231.88	\$1,231.88	0	1	\$0.00	\$1,231.88	0	1	\$0.00	\$1,231.88	0	1	\$0.00	\$1,231.88
44	Adjust Storm Manhole Rim	Ea.	1	\$588.25	\$588.25	0	1	\$0.00	\$588.25	0	1	\$0.00	\$588.25	0	1	\$0.00	\$588.25
45	Adjust Ditch Inlet Rim	Ea.	2	\$688.25	\$1,376.50	0	2	\$0.00	\$1,376.50	0	2	\$0.00	\$1,376.50	0	2	\$0.00	\$1,376.50
46	24 Inch Metal Endwall with Trash Guard	Ea.	1	\$608.75	\$608.75	0	1	\$0.00	\$608.75	0	1	\$0.00	\$608.75	0	1	\$0.00	\$608.75
47	12 Inch Metal Endwall with Trash Guard	Ea.	3	\$297.00	\$891.00	0	3	\$0.00	\$891.00	0	3	\$0.00	\$891.00	-2	1	(\$594.00)	\$297.00
48	6 Inch Endwall	Ea.	1	\$289.20	\$289.20	0	1	\$0.00	\$289.20	0	1	\$0.00	\$289.20	1	2	\$289.20	\$578.40
49	6 Inch Cleanout	Ea.	3	\$190.41	\$571.23	0	3	\$0.00	\$571.23	0	3	\$0.00	\$571.23	0	3	\$0.00	\$571.23
50	4 Inch Cleanout	Ea.	21	\$138.76	\$2,914.56	1	22	\$138.76	\$3,053.32	0	22	\$0.00	\$3,053.32	6	28	\$620.58	\$3,673.90
51	Connect to Existing Lateral	Ea.	16	\$82.53	\$1,320.48	0	16	\$0.00	\$1,320.48	0	16	\$0.00	\$1,320.48	7	23	\$577.71	\$1,898.19
52	Inlet Protection	Ea.	42	\$75.00	\$3,150.00	0	42	\$0.00	\$3,150.00	0	42	\$0.00	\$3,150.00	-11	31	(\$825.00)	\$2,325.00
53	Biofilter 1	Ea.	1	\$5,300.00	\$5,300.00	0	1	\$0.00	\$5,300.00	0	1	\$0.00	\$5,300.00	0	1	\$0.00	\$5,300.00
54	Biofilter 2	Ea.	1	\$11,900.00	\$11,900.00	0	1	\$0.00	\$11,900.00	0	1	\$0.00	\$11,900.00	0	1	\$0.00	\$11,900.00
55	Biofilter 3	Ea.	1	\$9,150.00	\$9,150.00	0	1	\$0.00	\$9,150.00	0	1	\$0.00	\$9,150.00	0	1	\$0.00	\$9,150.00
56	Biofilter 4	Ea.	1	\$11,050.00	\$11,050.00	0	1	\$0.00	\$11,050.00	0	1	\$0.00	\$11,050.00	0	1	\$0.00	\$11,050.00
57	Biofilter 5	Ea.	1	\$10,700.00	\$10,700.00	0	1	\$0.00	\$10,700.00	0	1	\$0.00	\$10,700.00	0	1	\$0.00	\$10,700.00
58	Biofilter 6	Ea.	1	\$11,500.00	\$11,500.00	0	1	\$0.00	\$11,500.00	0	1	\$0.00	\$11,500.00	0	1	\$0.00	\$11,500.00
59	6 Inch Perforated Drain Pipe for Biofilter	L.F.	370	\$10.00	\$3,700.00	0	370	\$0.00	\$3,700.00	0	370	\$0.00	\$3,700.00	0	370	\$0.00	\$3,700.00
60	6 Inch Storm Lead for Biofilters (6 Inch Drain Pipe)	L.F.	110	\$20.00	\$2,200.00	0	110	\$0.00	\$2,200.00	0	110	\$0.00	\$2,200.00	0	110	\$0.00	\$2,200.00
61	10 Inch Stand Pipe for Biofilter	V.F.	2.71	\$450.00	\$1,219.50	0	2.71	\$0.00	\$1,219.50	0	2.71	\$0.00	\$1,219.50	0	2.71	\$0.00	\$1,219.50
62	12 Inch Stand Pipe for Biofilter	V.F.	2.94	\$600.00	\$1,770.00	0	2.94	\$0.00	\$1,770.00	0	2.94	\$0.00	\$1,770.00	0	2.94	\$0.00	\$1,770.00
63	Biofilter Cleanouts	Ea.	12	\$650.00	\$7,800.00	0	12	\$0.00	\$7,800.00	0	12	\$0.00	\$7,800.00	0	12	\$0.00	\$7,800.00
64	Remove Concrete Flume	Ea.	2	\$500.00													

Town of Grand Chute
Elsner Road
North Gillett Street to 5TH 47
Contract 2019-02
G0006-930325
Change Orders

Item No.	Description	Unit	Bid Quantity	Unit Price	Bid Amount	Change Order # 1			Change Order # 2			Change Order # 3					
						Quantity Revision	Revised Quantity	Amount Revision	Revised Amount	Quantity Revision	Revised Quantity	Amount Revision	Revised Amount	Quantity Revision	Revised Quantity	Amount Revision	Revised Amount
67	24 Inch Metal Endwalls	Ea.	4	\$227.25	\$909.00	0	4	\$0.00	\$909.00	0	4	\$0.00	\$909.00	0	4	\$0.00	\$909.00
68	Sawcut Asphalt Pavement and Driveway	L.F.	270	\$3.22	\$869.40	0	270	\$0.00	\$869.40	0	270	\$0.00	\$869.40	0	270	\$0.00	\$869.40
69	Sawcut Curb and Gutter	L.F.	35	\$3.22	\$112.70	0	35	\$0.00	\$112.70	0	35	\$0.00	\$112.70	-18	252	(\$57.96)	\$811.44
70	Sawcut Concrete Driveway	L.F.	60	\$3.22	\$193.20	0	60	\$0.00	\$193.20	0	60	\$0.00	\$193.20	-10	25	(\$32.20)	\$80.50
71	Remove Asphalt Driveway	S.Y.	185	\$4.00	\$740.00	0	185	\$0.00	\$740.00	0	185	\$0.00	\$740.00	-25	35	(\$80.50)	\$112.70
72	Mill Asphalt Pavement	S.Y.	11700	\$0.01	\$117.00	0	11700	\$0.00	\$117.00	0	11700	\$0.00	\$117.00	0	185	\$0.00	\$740.00
73	Remove Curb and Gutter	L.F.	737	\$2.00	\$1,474.00	0	737	\$0.00	\$1,474.00	0	737	\$0.00	\$1,474.00	8	745	\$18.00	\$1,490.00
74	Remove Concrete Driveway	S.Y.	124	\$4.00	\$496.00	0	124	\$0.00	\$496.00	0	124	\$0.00	\$496.00	-24.4	89.6	(\$97.60)	\$398.40
75	Excavation	C.Y.	15925	\$7.74	\$123,259.50	0	15925	\$0.00	\$123,259.50	1060	16985	\$8,204.40	\$131,463.90	2098	19051	\$15,990.84	\$147,454.74
76	Embankment	C.Y.	7185	\$0.01	\$71.85	0	7185	\$0.00	\$71.85	0	7185	\$0.00	\$71.85	-252	6933	(\$2.52)	\$69.33
77	Geotextile Fabric Type SAS	S.Y.	19200	\$1.34	\$25,728.00	0	19200	\$0.00	\$25,728.00	0	19200	\$0.00	\$25,728.00	-3465	15734	(\$4,844.44)	\$21,083.56
78	Place Salvaged Milled Asphalt	TON	1600	\$0.01	\$16.00	0	1600	\$0.00	\$16.00	0	1600	\$0.00	\$16.00	-1600	0	(\$16.00)	\$0.00
79	Base Aggregate Dense, 3 Inch	TON	13500	\$11.14	\$150,390.00	0	13500	\$0.00	\$150,390.00	0	13500	\$0.00	\$150,390.00	2958.54	16458.54	\$32,958.14	\$183,348.14
80	Base Aggregate Dense, 1-1/4 Inch	TON	9800	\$11.52	\$112,896.00	0	9800	\$0.00	\$112,896.00	0	9800	\$0.00	\$112,896.00	1615.59	11415.59	\$18,611.60	\$131,507.60
81	Asphalt Driveway 3 Inch	S.Y.	600	\$23.30	\$13,980.00	0	600	\$0.00	\$13,980.00	0	600	\$0.00	\$13,980.00	-103.17	498.83	(\$2,403.86)	\$11,576.14
82	Hot Mix Asphalt Pavement 3MT 58-28S (Lower Layer)	TON	3400	\$57.50	\$195,500.00	0	3400	\$0.00	\$195,500.00	0	3400	\$0.00	\$195,500.00	-332.89	3067.11	(\$19,141.16)	\$176,358.83
83	Hot Mix Asphalt Pavement 4MT 58-28S (Upper Layer)	TON	2000	\$64.10	\$128,200.00	0	2000	\$0.00	\$128,200.00	0	2000	\$0.00	\$128,200.00	-145.34	1854.66	(\$8,318.29)	\$118,881.71
84	Asphalt Trail (3 Inch)	TON	750	\$78.00	\$58,500.00	0	750	\$0.00	\$58,500.00	0	750	\$0.00	\$58,500.00	-88.27	661.73	(\$6,985.06)	\$51,514.94
85	Concrete Curb and Gutter, 30 Inch	L.F.	7950	\$11.65	\$92,617.50	0	7950	\$0.00	\$92,617.50	0	7950	\$0.00	\$92,617.50	-130	7820	(\$1,514.50)	\$91,103.00
86	Concrete Driveway, 6 Inch	S.Y.	125	\$57.50	\$7,187.50	0	125	\$0.00	\$7,187.50	0	125	\$0.00	\$7,187.50	-5	120	(\$287.50)	\$6,900.00
87	Concrete Curb Ramp, 6 Inch	S.Y.	260	\$54.50	\$14,170.00	0	260	\$0.00	\$14,170.00	0	260	\$0.00	\$14,170.00	-65	195	(\$3,542.50)	\$10,627.50
88	Drilled Tie Bars	Ea.	34	\$15.00	\$510.00	0	34	\$0.00	\$510.00	0	34	\$0.00	\$510.00	16	50	\$240.00	\$750.00
89	Detachable Warning Field	S.F.	184	\$30.00	\$5,520.00	0	184	\$0.00	\$5,520.00	0	184	\$0.00	\$5,520.00	33	217	\$990.00	\$6,510.00
90	Restoration	S.Y.	17850	\$3.88	\$69,884.00	0	17850	\$0.00	\$69,884.00	0	17850	\$0.00	\$69,884.00	0	17850	\$0.00	\$69,884.00
91	Tree Removal	In-Dia.	150	\$48.00	\$7,200.00	0	150	\$0.00	\$7,200.00	0	150	\$0.00	\$7,200.00	0	150	\$0.00	\$7,200.00
92	Cleaning and Grubbing	Sq.	7	\$900.00	\$6,300.00	0	7	\$0.00	\$6,300.00	0	7	\$0.00	\$6,300.00	-4	3	(\$3,600.00)	\$2,700.00
93	Remove Sign	Ea.	6	\$50.00	\$300.00	0	6	\$0.00	\$300.00	0	6	\$0.00	\$300.00	-2	4	(\$100.00)	\$200.00
94	Pavement Marking, Epoxy, 4 Inch	L.F.	9500	\$0.75	\$7,125.00	0	9500	\$0.00	\$7,125.00	0	9500	\$0.00	\$7,125.00	-844	8656	(\$633.00)	\$6,492.00
95	Pavement Marking, 6 Inch, Crosswalk, Epoxy	L.F.	410	\$5.25	\$2,152.50	0	410	\$0.00	\$2,152.50	0	410	\$0.00	\$2,152.50	-2	408	(\$10.50)	\$2,142.00
96	Pavement Marking, 6 Inch, Channeling, Epoxy	L.F.	130	\$1.40	\$182.00	0	130	\$0.00	\$182.00	0	130	\$0.00	\$182.00	-10	120	(\$14.00)	\$168.00
97	Pavement Marking, 12 Inch, Stop Bar, Epoxy	L.F.	85	\$7.75	\$658.25	0	85	\$0.00	\$658.25	0	85	\$0.00	\$658.25	9	104	\$69.75	\$728.00
98	Pavement Marking, Arrows, Type 2, Epoxy	Ea.	4	\$215.00	\$860.00	0	4	\$0.00	\$860.00	0	4	\$0.00	\$860.00	0	4	\$0.00	\$860.00
99	Post Tubular Steel 2-3/8 Inch Diameter x 10 Foot	Ea.	16	\$180.00	\$2,880.00	0	16	\$0.00	\$2,880.00	0	16	\$0.00	\$2,880.00	0	16	\$0.00	\$2,880.00
100	Signs, Reflective	S.F.	124.75	\$25.00	\$3,118.75	0	124.75	\$0.00	\$3,118.75	0	124.75	\$0.00	\$3,118.75	0	124.75	\$0.00	\$3,118.75
101	Erosion Control Mat, Urban Class I, Type A	S.Y.	508	\$2.20	\$1,100.00	0	508	\$0.00	\$1,100.00	0	508	\$0.00	\$1,100.00	8	508	\$117.60	\$1,217.60
102	Silt Fence	L.F.	1330	\$2.00	\$2,660.00	0	1330	\$0.00	\$2,660.00	0	1330	\$0.00	\$2,660.00	517	1847	\$1,034.00	\$3,694.00
103	Traffic Control	L.S.	1	\$105,500.00	\$105,500.00	0	1	\$0.00	\$105,500.00	0	1	\$0.00	\$105,500.00	0	1	\$0.00	\$105,500.00
104	Remove and Reset Mailboxes	Ea.	9	\$113.00	\$1,017.00	0	9	\$0.00	\$1,017.00	0	9	\$0.00	\$1,017.00	0	9	\$0.00	\$1,017.00
105	Remove Hydrant and Auxiliary Valve	Ea.	1	\$1,101.00	\$1,101.00	0	1	\$0.00	\$1,101.00	0	1	\$0.00	\$1,101.00	0	1	\$0.00	\$1,101.00
106	12' x 8' Cross	Ea.	1	\$6,710.35	\$6,710.35	0	1	\$0.00	\$6,710.35	0	1	\$0.00	\$6,710.35	0	1	\$0.00	\$6,710.35
107	Landmark Reference Monuments (WisDOT Item 521.0100)	Ea.	5	\$300.00	\$1,500.00	-5	0	(\$1,500.00)	\$0.00	0	0	\$0.00	\$0.00	0	0	\$0.00	\$0.00
108	Construct Flood Storage Area, W. Starview Drive	L.F.	1	\$1,773.50	\$1,773.50	0	1	\$0.00	\$1,773.50	0	1	\$0.00	\$1,773.50	0	1	\$0.00	\$1,773.50
109	Tracking Pad	Ea.	3	\$1,728.34	\$5,185.02	0	3	\$0.00	\$5,185.02	0	3	\$0.00	\$5,185.02	-3	0	(\$5,185.02)	\$0.00
	1 1/2 Inch Water Service	L.F.	0	\$95.50	\$0.00	174	174	\$16,617.00	\$16,617.00	0	174	\$0.00	\$16,617.00	-8	166	(\$764.00)	\$15,853.00
	1 1/2 Inch Corporation Stop, Curb Stop and Stop Box	Ea.	0	\$1,040.00	\$0.00	2	2	\$2,080.00	\$2,080.00	2	4	\$2,080.00	\$4,160.00	0	4	\$0.00	\$4,160.00
	Cut In San Laterals to separate parcel services after mainline completed in area	Ea.	0	\$650.00	\$0.00	4	4	\$2,640.00	\$2,640.00	0	4	\$0.00	\$2,640.00	0	4	\$0.00	\$2,640.00
	Schedule 40 Sanitary Laterals	L.F.	0	\$1.85	\$0.00	498	498	\$971.10	\$971.10	0	498	\$0.00	\$971.10	-63	435	(\$122.85)	\$848.25
	Construct Laterals & Services backwards due to legal action	L.F.	0	\$10.00	\$0.00	1113	1113	\$11,130.00	\$11,130.00	0	1113	\$0.00	\$11,130.00	-223	890	(\$2,230.00)	\$8,900.00
	Special Backfill	TON	0	\$13.25	\$0.00	12400	12400	\$164,300.00	\$164,300.00	0	12400	\$0.00	\$164,300.00	863.84	13263.84	\$11,445.88	\$175,745.88
	Cut In & Install 8 Inch Valve at Willow Lane	Ea.	0	\$3,100.00	\$0.00	0	0	\$0.00	\$0.00	1	1	\$3,100.00	\$3,100.00	0	1	\$0.00	\$3,100.00
	Cut In Sanitary Wye at 1301 Elsner Road	Ea.	0	\$1,170.00	\$0.00	0	0	\$0.00	\$0.00	1	1	\$1,170.00	\$1,170.00	0	1	\$0.00	\$1,170.00
	Breaker Run for Undercutting	TON	0	\$11.14	\$0.00	0	0	\$0.00	\$0.00	388.47	388.47	\$4,305.28	\$4,305.28	0	388.47	\$0.00	\$4,305.28
	Placing Salvaged Base Aggregate 3-Inch	TON	0	\$7.50	\$0.00	0	0	\$0.00	\$0.00	850.24	850.24	\$6,376.50	\$6,376.50	0	850.24	\$0.00	\$6,376.50
	Geogrid Type 2	S.Y.	0	\$2.75	\$0.00	0	0	\$0.00	\$0.00	3200	3200	\$8,800.00	\$8,800.00	5458	8658	\$15,009.50	\$23,809.50
	Repair Sanitary Lateral at 1301 Elsner Road Damaged by We Energies Contractor	T&M	0	\$589.25	\$0.00	0	0	\$0.00	\$0.00	1	1	\$589.25	\$589.25	0	1	\$0.00	\$589.25
	Salvaging Base Aggregate	T&M	0	\$2,655.00	\$0.00	0	0	\$0.00	\$0.00	1	1	\$2,655.00	\$2,655.00	0	1	\$0.00	\$2,655.00
	2 Inch Water Service	L.F.	0	\$95.50	\$0.00	0	0	\$0.00	\$0.00	60	60	\$5,790.00	\$5,790.00	-2	58	(\$193.00)	\$5,597.00
	2 Inch Corporation Stop, Curb Stop and Stop Box	Ea.	0	\$1,300.00	\$0.00	0	0	\$0.00	\$0.00	7	7	\$1,300.00	\$1,300.00	0	7	\$0.00	\$1,300.00
	Grouted Rip Rap by south headwall	LS	0	\$5,775.00	\$0.00	0	0	\$0.00	\$0.00	0	0	\$0.00	\$0.00	1	1	\$0.00	\$0.00
	4' High chainlink fence by south headwall	L.F.	0	\$57.20	\$0.00	0	0	\$0.00	\$0.00	150	150	\$8,580.00	\$8,580.00	0	150	\$0.00	\$8,580.00
	Rework Bike Path Due to Utility Pole Relocation Delay	Ea.	0	\$1,261.50	\$0.00	0	0	\$0.00	\$0.00	0	0	\$0.00	\$0.00	13	13	\$16,395.50	\$16,395.50
	Moving pipe crew around due to legal action & utilities relocations delays	Hour	0	\$833.00	\$0.00	0	0	\$0.00	\$0.00	24	24	\$22,392.00	\$22,392.00	2	2	\$1,600.00	\$1,600.00
	Sanitary Manhole revisions due to legal action	Hour	0	\$800.00	\$0.00	0	0	\$0.00	\$0.00	0	0	\$0.00	\$0.00	1	1	\$3,080.00	\$3,080.00</

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Workbook: Elsner Road Worksheet: Change orders Disk: W:\PROJECTS\G0006\930325\00\Spreadsheets						Authorized: June 18, 2019				Authorized: September 17, 2019				Date: November 18, 2019			



W2874 Graylog Road
Iron Ridge, WI 53035
920-387-5840 - Fax 920-387-4734
info@wondraconstruction.com

October 11, 2019

Jordan Jelinski
McMahon
1445 McMahon Drive
Neenah, WI 54956

Re: Claim for Utility Relocation Delays and Property Owner / Right-of-way Delays

Dear Jordan,

Our original claim request was submitted on August 14, with additional details provided on August 28. On September 14, you requested additional details and clarifications on several items from our claim. In response to your request, we are providing the following clarifications. There are also a couple items that were estimated or anticipated at the time of the original claim and they have been updated as necessary.

- Pipe Crew Work – Moving Around
 - Documentation was requested of instances when our work sequence was changed due to utility or property owner delays. Each delay instance identified below required moving and re-sequencing of materials, equipment and personnel to switch operations. Throughout the project, we tried to stay creative with our sequencing to keep our crews productive and keep the overall project moving forward, despite the delays. Below are several instances of unplanned crew relocations, due to delays from either the utility poles or the property owner issues/plan revisions.
 - The entire schedule was delayed/changed several times right away at the start of the project. (*For your reference, the original schedule, as presented at the preconstruction meeting, is attached.*) Original start date for mobilization & erosion control was 4/29. Some work was started, but then we were directed to wait until 5/6 to continue any further, until responses were received from property owners about work past the ROW.
 - The Sanitary Sewer was scheduled to start on 5/6 and equipment was mobilized the week before to be ready to start on 5/6. The delay mentioned above pushed the start date back and we had to re-direct crews and resources. We were not able to start the Sanitary until 5/20.
 - 6/12 – Original schedule was planned to proceed from Phase 1 water into Phase 1 storm sewer. Plan revisions (due to property/legal issues) caused storm structure production delays and we had to move into Phase 2 sanitary instead.
 - 6/15 – Related to 6/12 above, we then moved from Phase 2 Sanitary back into Phase 1 Storm, to keep close to our overall sequence.



- Phase 1 Road Grading – The original plan was to perform the road grading continuously from Phase 1 through Phase 2. The utility and property/legal delays caused pipe installation delays, which in turn delayed the grading. The street grading was required to slow down and pause for several days, while waiting for the utility poles to be removed and the watermain completed.
 - 8/13 – Property owner issue while installing storm lateral at Lakeshore Cleaners. Due to threats, we abandoned the installation, but then resumed the following day with law enforcement presence.
 - 8/19 - Pipe crew completed all available work and was waiting for utility poles to be removed before the remaining watermain could be completed. Rather than de-mobilizing the crew for a couple of days, they switched to road grading and then went back to laying watermain when the poles were removed.
 - This compensation request is reduced from 10 to 8 instances of crew relocation.

- Bike Path Re-work (per pole location)

- Additional compensation was requested to go back to each location to remove topsoil, haul, place and compact fill. The utility poles were not removed until the week of August 19, but the original compensation request was submitted on August 14. At the time of submission, this was our estimate of the amount of time required for this work. Some of the gaps by the poles were relatively small, whereas some gaps were over 50' in length and required substantial work. Below is a picture of an open AT&T utility trench (3-4' deep trench is within the safety fence). This trench was not backfilled or the area cleaned-up by the utility company and was completed by Wondra during the pole removal/re-grading process.



- The amount of time required to complete the grading at each pole location was not tracked by each pole, but the overall amount of time required was about 75% of our original estimate. The compensation amount requested has been adjusted accordingly.

- Pipe Crew Work – Working around twice as many utilities

- All pipe that was installed prior to the electric and phone cut-overs required installation in conjunction with the old, as well as the new utility lines. Until the new lines were active/energized they were also not located, which required additional communication, caution

and “guesswork” to avoid damaging them. Each utility crossing required a pause in production, as crews carefully hand-dig to locate and slowly excavate around the lines to avoid damage.

- The compensation request is based on lost crew installation time for the utilities. This lost time was converted into overall lost production, spread over the total installed quantities at the time of the request.
 - All mainline pipe that was installed parallel with the road required our crews to expose each old and new phone, fiber and electrical service crossing that ran perpendicular to the road.
 - All lateral pipe runs that were installed perpendicular to the mainline pipe, required our crews to expose each old and new phone, fiber and electrical main cables that ran parallel with the road.
 - As your response letter detailed, the relocation of the watermain into the roadway did result in time savings, though we still had to cross the old as well as the new utilities. Recognizing those relocation savings, this requested amount has been reduced.
 - Change Order #1 included additional compensation for all utility laterals for having to construct them backwards. This change order was solely due to the property owner/legal issues requiring us to stay completely within the right-of-way.
- Curb & Gutter – Extra Mobilization
 - This requested item was not related to the property owner issue that arose on 8/20, in which Sommers Construction de-mobilized from the project. This request was due to Sommers anticipating a 3rd mobilization to complete the curb & gutter and keep the project on schedule. They were able to complete the curb and gutter with only 2 mobilizations. Thus, this item is being removed from our delay request.
 - 1301 W. Elsner Road – Delayed Grading & Bike Path Construction
 - The original delay claim request anticipated that roadway excavation material would be available for the embankment/fill required at this property, after the acquisition was completed. The final acquisition was delayed until 9/26 and all other road excavation was complete at this time. McMahon agreed to let us use 3” Dense Base as embankment fill to bring the bike path up to grade in this area. As a result, the original requested embankment hauling is removed from the amount in this compensation request.

Though each requested delay has been broken out in detail, they are all related and one delay causes other subsequent delays, often exponentially. Though the start date was delayed by 2 weeks, the final completion date is 6 weeks delayed. We thank you for your understanding and flexibility in working with us throughout this project, as everyone involved dealt with unforeseen changes and delays on this project.

Below is our revised compensation request for the delays:

Property Owner & Utility Delays

Bike Path Re-Work (Per Pole Location)	13.00	Each	\$ 1,261.50	\$ 16,399.50
Pipe Crew Work - Skipping Around	24.00	Hour	\$ 933.00	\$ 22,392.00
Pipe Crew Work - Working around twice as many utilities (Old & New)				
8 Inch Sanitary Sewer	2,052.00	LF	\$ 4.66	\$ 9,572.58
Sanitary Laterals	466.00	LF	\$ 10.11	\$ 4,709.93
12 Inch Water Main	1,587.00	LF	\$ 1.87	\$ 2,967.69
1 Inch Water Service	223.00	LF	\$ 10.62	\$ 2,368.26
CO: 1.5" Water Service	166.00	Linear Feet	\$ 7.45	\$ 1,236.70
RCP Storm Sewer	1,280.00	LF	\$ 2.91	\$ 3,724.80
HDPE Storm Sewer	2,755.00	LF	\$ 2.08	\$ 5,726.46
Storm Laterals	792.00	LF	\$ 6.55	\$ 5,185.62
Sanitary Manhole Revisions - Shop Drawing Changes	2.00	Each	\$ 800.00	\$ 1,600.00
Danelon Property - Delayed Grading & Bike Path Construction	1.00	Lump Sum	\$ 3,090.00	\$ 3,090.00

Total **\$ 78,973.54**

Thank you for your consideration,

Matt Cameron

Katie A. Schwartz

From: Chuck Koehler <CKoehler@herrlingclark.com>
Sent: Thursday, August 29, 2019 11:47 AM
To: Katie A. Schwartz
Subject: RE: Elsner Road

Hi Katie,

I am responding to your email of August 20, 2019 as well as that email from Mick Magalski of McMahon Group to you on August 20, 2019 regarding extra costs for the Elsner Road project.

Due to the nature of these charges based upon unforeseen circumstances and the impracticality, if not total impossibility, of rebidding this work under reasonable circumstances, it is my opinion that you can continue to finish the contract with change orders between the Town and Wondra.

I am not going to itemize all the reasons for this opinion in this email but if it should become necessary between you, Mick, and I, we can do so if that ever becomes necessary.

This unusual situation just calls for some common sense.

This is combined with the fact that the delay charges remain subject to further negotiation.

Thank you.

Attorney Charles D. Koehler
Herrling Clark Law Firm Ltd.
800 N. Lynndale Drive
Appleton, WI 54914
920.882.3227 (Telephone)
920.739.6352 (Fax)
www.herrlingclark.com

IF YOU HAVE ANY PROBLEMS WITH RECEIVING THIS INFORMATION, PLEASE CALL 920-882-3227 IMMEDIATELY AND ASK FOR KIMBERLEY. THE INFORMATION CONTAINED IN THIS E-MAIL IS INTENDED FOR PERSONAL AND CONFIDENTIAL USE OF THE DESIGNATED RECIPIENT(S) NAMED ABOVE. This message may be an attorney/client communication, and as such is privileged and confidential. If the reader(s) of this message is not the intended recipient(s) or agent(s) responsible for delivering it to the intended recipient(s), you are hereby notified that you have received this message in error, and that any review, dissemination, distribution, or copying of this message is strictly prohibited. If you have received this communication in error, please notify us by telephone and delete the original message. Thank you.

TOWN OF GRAND CHUTE
OUTAGAMIE COUNTY

ORDINANCE, SERIES OF O-14-2019

AN ORDINANCE AMENDING THE EXISTING FEE SCHEDULE FOR THE CODE OF
GENERAL ORDINANCES FOR THE TOWN OF GRAND CHUTE,
OUTAGAMIE COUNTY, WISCONSIN.

WHEREAS, The Town of Grand Chute Town Board established the fee schedule as referred to in the Municipal Code,

WHEREAS, The Town Board may from time to time, modify the fees based upon justified program administration costs. Such modifications will not require that a public hearing be held; however, there will be public notice of proposed changes prior to Town Board action.

NOW THEREFORE BE IT ORDAINED by the Town Board of Supervisors of the Town of Grand Chute, Outagamie County, Wisconsin, amends the Fee Schedule as outlined in the attached "Exhibit A."

If any provision of this ordinance is invalid or unconstitutional, or the application of this ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the above provisions or applications of this ordinance, which can be given effect without the invalid or unconstitutional provision, or its application.

Approved and adopted this _____ day of _____, 20_____

TOWN OF GRAND CHUTE

Number Voted For _____

Number Voted Against _____

David A. Schowalter
Town Chairman

Angie Cain
Town Clerk

Approved as to form:

Herrling Clark Law Offices
800 N. Lynndale Drive
Grand Chute, WI 54914

Exhibit A

TOWN OF GRAND CHUTE

2019 FEE SCHEDULE	CHPT	DESCRIPTION	2019 FEE	2020 FEE CHANGES
CLERK'S OFFICE				
Auction Notice	259-1	\$2,000 Bond *penalty charged if notice not provided		No Charge
Cigarette/Tobacco License	241	Annually July 1 - June 30		\$100.00
Community Room Rental		*All Day Rental - Weekend - \$100 Security Deposit		\$150.00
		*Community Room Cleanup		May be subject to hourly cleaning charge
Dance License	252	Annually July 1 - June 30		\$100.00
Escort License - Company		Annually January 1 - December 31		\$500.00
Escort License - Each Individual		Annually January 1 - December 31		\$507.00
Hotel/Motel Permit	315	Annually July 1 - June 30		\$25.00
House Movers Permit	220-17	Bond for \$2,000 must be provided		\$80.00
Junk Dealers	349	Annually July 1 - June 30		\$100.00
Liquor License	335			
Class "A" Beer		New and Renewal - July 1 - June 30		\$250.00
"Class A" Liquor		New and Renewal - July 1 - June 30		\$500.00
Class "B" Beer		New and Renewal - July 1 - June 30		\$100.00
"Class B" Liquor		New and Renewal - July 1 - June 30		\$500.00
"Class C" Wine		New and Renewal - July 1 - June 30		\$100.00
Temporary Class "B"		For non-profit organizations events		\$10.00
Provisional Liquor License		60 days		\$15.00
Park Fermented Malt Beverage		In conjunction with Park Rental		\$10.00
Park Fermented Malt Beverage		Without Park Rental		\$35.00
Publication		For Liquor Licenses		\$55.00
Operator License	335-10			
New		2 year license period to expire June 30		\$85.00
Renewal		2 year license period to expire June 30		\$70.00
Duplicate				\$10.00
Provisional		Good for 60 days must be purchased with New/Renewal		\$15.00
Temporary		For Special Event with a Temp Class B		\$10.00
Pawnbroker	412			
Pawnbroker		Annually January 1 - December 31		\$210.00
Secondhand Jewelry		Annually January 1 - December 31		\$30.00
Secondhand Article		Annually January 1 - December 31		\$27.50

TOWN OF GRAND CHUTE

2019 FEE SCHEDULE	CHPT	DESCRIPTION	2019 FEE	2020 FEE CHANGES
Secondhand Mall/Flea		Annually January 1 - December 31	\$165.00	
Investigation Fee			\$100.00	
Public Records Request	135	See Policy	Varies	
Special Event Permit	456	*May be additional charges for event		
		45 days or more	\$75.00	
		15-44 days	\$150.00	
		Less than 15 days	\$300.00	
		Tent Inspection	\$25.00	
		Fireworks Permit	\$75.00	
Taxi License - Company	480	\$5 for each additional vehicle	\$25.00	
Taxi License - Driver	480	License and Investigation Fee	\$57.00	
Solicitor/Direct Seller Permit				
Business		Six-Month Permit	\$207.00	
Individual		Six-Month Permit	\$57.00	
Non Profit		90-Day Permit	\$10.00	

COMMUNITY DEVELOPMENT

PREDEVELOPMENT FEES

Site Plan			\$500.00	
Site Plan Amendment			\$300.00	
Erosion Control/Stormwater Management Plan Review		\$50 + Contracted Plan Review Costs + 5%		\$100.00 + Contracted Plan Review Costs + 5%
Rezoning			\$500.00	
Special Exception			\$500.00	
Special Exception Amendment			N/A	\$300
Zoning Variance/Appeal			\$500.00	
Neighborhood Meeting/Conditional Use Permit			\$300.00	
PDD Master Plan Approval			\$500.00	
PDD Project Plan Approval			\$500.00	
Street Vacation			\$500.00	
Wetland Delineations		Contracted Costs + 15%		\$300.00 + contracted costs
Official Map Amendment			\$500.00	

TOWN OF GRAND CHUTE

2019 FEE SCHEDULE	CHPT	DESCRIPTION	2019 FEE	2020 FEE CHANGES
<u>EROSION AND SEDIMENT CONTROL PERMIT FEES (FILING AND GRADING VACANT LOTS)</u>				
		Residential Lot in a subdivision with an approved drainage plan	\$50.00	
		Residential Lot without an approved drainage plan	\$300.00	
		Non-Residential Lot	Contracted Plan Review Costs + 5%	
<u>LAND DIVISION FEES</u>				
		Certified Survey Map		
		W/out Road Dedication	\$100 + \$10/lot	
		W/Road Dedication	\$150 + \$10/lot	
		Plat		
		Total Fee	\$400 + \$30/lot	
		Preliminary Plat	\$250 + \$20/lot	
		Final Plat	\$150 + \$10/lot	
		Affidavit of Correction	N/A	\$150
		Condominium		
		Total Fee	\$400 + \$10/unit	
		Preliminary Consultation	\$250 + \$5/unit	
		Final Plan	\$150 + \$5/unit	
<u>MISCELLANEOUS FEES</u>				
		Home Occupation License	\$25.00	
		Beekeeping License	\$25.00	
<u>ZONING REQUEST LETTER</u>				
		Per parcel or one per each building on a single parcel	\$45.00	
<u>COMMERCIAL CONSTRUCTION - BUILDING AND MECHANICAL PERMIT FEES</u>				
		Commercial Plan Review	SPA 302.31 Building Review Fees	See Grand Chute Plan Review App
			Minor Alterations less than 500 sq. ft.	\$50.00
			Minor Alterations 501 to 1,000 sq. ft.	\$100.00
			State Approved Plans (local submittal fee)	\$100.00
			Minor Alterations not requiring State Plans	N/A
				\$50 + \$10/100 sq. ft.
NOTE: Required Plan Review Submittal Package for projects >50,000 cubic feet includes a site plan w/grade elevations and two (2) sets of State or Town approved building plans				
<u>New Construction/Additions/Alterations</u>				
		Commercial		
		Up to 10,000 sq ft	\$15/100 sq ft	

TOWN OF GRAND CHUTE

2019 FEE SCHEDULE	CHPT	DESCRIPTION	2019 FEE	2020 FEE CHANGES
10,001 - 50,000 sq ft		\$1,500 + 75/1,000 sq ft over 10,000		
50,001 - 100,000 sq ft		\$4,500 + \$15/1,000 sq ft over 50,000		
Over 100,000 sq ft		\$5,250 + \$7/1,000 sq ft over 100,000		
Industrial/Warehouse		75% of commercial rate on same sq ft		
Non-Residential Farm Building		100% of commercial rate on same sq ft		
Remodeling/Alteration (when unable to determine sq ft)				
Project Cost up to \$5,000			\$20 + \$10/\$1,000	
Project cost over \$5,000			\$70 + \$5/\$1,000 over \$5,000	
Electrical, Heating, Ventilating, Air Conditioning				
Project cost up to \$500				\$30.00
Project cost of \$301 - \$1,000		\$30 + \$5/\$100 value, or fraction thereof >\$500		
Project cost of \$1,001 - \$10,000		\$55 + \$12/1000 value, or fraction thereof >\$1000		
Project cost of \$10,001 - \$100,000		\$163 + \$3/1000 value, or fraction thereof >\$10,000		
Project cost over \$100,001		\$433 + \$1/1000 value, or fraction thereof >\$100,000		
Electrical Service Charge				
100/200 Amp				\$30.00
Over 200 Amp				\$50.00
Plumbing (Minimum permit fee is \$30)				
New or Replacement Sanitary Sewer Lateral			\$10/inch of pipe diameter	
New or Replacement Storm Sewer Lateral			\$10/inch of pipe diameter	
New or Replacement Water Service			\$10/inch of pipe diameter	
New Fixture or Water Connected Appliance			\$7 per fixture/appliance	
Repair, Re-pipe, Building Drain, Sewer Cap				\$30.00
Parking Lot Only				\$150.00
Commercial Site Erosion Control Inspections			Contracted inspection cost + 5%	
Drainage Facilities Check (based on building size)				
Less than 20,000 sq ft				\$600.00
20,001 to 50,000 sq ft				\$1,000.00
50,001 to 100,000 sq ft				\$1,500.00
Greater than 100,000 sq ft				\$2,000.00
Staff Approvals with no Contracted Services			N/A	\$200.00
Note: Any re-inspections of site violating the approved drainage plan will be charged a fee equal to the actual contracted inspection cost + 5%				
Sprinkler System				

TOWN OF GRAND CHUTE

2019 FEE SCHEDULE	CHPT	DESCRIPTION	2019 FEE	2020 FEE CHANGES
New Construction		\$70 + \$22 per riser or floor		
Alteration to Existing Systems			\$25.00	
Certificate of Occupancy				
Commercial/Business (New or Changed)			\$150.00	
Apartments		\$150 + \$10/dwelling unit		
RESIDENTIAL 1 & 2 FAMILY CONSTRUCTION - BUILDING AND MECHANICAL PERMIT FEES				
New Home/Duplex Plan Review			\$100.00	
Note: Fee is waived for any new single family residential structure of a size < 1,500 square ft of living area				
Culvert/Access/Driveway			\$60.00	
New Construction/Additions/Alterations		\$20 + \$12/100 sq ft		
Remodeling (when unable to determine sq ft)				
Project cost up to \$5,000		\$20 + \$10/\$1,000		
Project cost over \$5,000		\$70 + \$5/\$1,000 over \$5,000		
Electrical, Heating, Ventilating, Air Conditioning				
Project cost up to \$500			\$30.00	
Project cost of \$301 - \$1,000		\$30 + \$5/\$100 value, or fraction thereof >\$500		
Project cost of \$1,001 - \$10,000		\$55 + \$12/1000 value, or fraction thereof >\$1000		
Project cost of \$10,001 - \$100,000		\$163 + \$3/1000 value, or fraction thereof >\$10,000		
Project cost over \$100,001		\$433 + \$1/1000 value, or fraction thereof >\$100,000		
Electrical Service Charge				
100/200 Amp			\$30.00	
Over 200 Amp			\$50.00	
Furnance or Air Conditioning Replacement			\$40.00	
Furnance and Air Conditioning Replacement Combined			\$50.00	
Plumbing (Minimum permit fee is \$30)				
New or Replacement Sanitary Sewer Lateral			\$30.00	
New or Replacement Storm Sewer Lateral			\$30.00	
New or Replacement Water Service			\$30.00	
New Fixture or Water Connected Appliance		\$7 per fixture/appliance		
Repair, Re-pipe, Building Drain, Sewer Cap			\$20.00	
Drainage Plan Review (if no approved neighborhood drainage plan)			\$250.00	
Erosion Control Plan Review and Inspections			\$400.00	
Drainage Facilities Check			\$400.00	

TOWN OF GRAND CHUTE

2019 FEE SCHEDULE	CHPT	DESCRIPTION	2019 FEE	2020 FEE CHANGES
Residential Garages, Sheds			\$20 + \$12/100 sq ft	
Residential Pools, Hot Tubs/Spas			\$20 + \$10/\$1,000 up to \$5,000 cost	
			\$70 + \$5/\$1,000 over \$5,000 cost	
Re-roofing; Siding; Fences; Decks; Patios >100 sq ft			\$35.00	
Fireplaces, Wood Stoves			\$35.00	
Certificate of Occupancy				
Single Family			\$50.00	
Duplex			\$75.00	
Wisconsin Uniform Building Permit Seal			\$35.00	
ASSESSMENT PROPERTY RECORD MAINTENANCE FEE				
Minor Alteration to a Commercial Building			\$50.00	
SIGN PERMIT FEES				
Wall Mounted - not lighted			\$50.00	
Wall Mounted - lighted			\$100.00	
Pole Sign - not lighted			\$100.00	
Pole Sign - lighted			\$150.00	
Electronic Message Unit			\$150 added to sign permit fee	
Digital Billboard - per sign face			\$600.00	
Static Billboard - per sign face			\$300.00	
Temporary			\$50.00	
DEMOLITION PERMIT FEES				
Demolition/Raze (bond and insurance required)				
Garage/Shed			\$25.00	
Residential Structure			\$50.00	
Commercial/Industrial Structure			\$100.00	
Bond/Check Amount (based on structure size)				
<25,000 cubic ft			\$500.00	
25,000 - 50,000			\$1,000.00	
>50,000 cubic ft			\$2,000.00	
ASSESSMENT - PROPERTY RECORD MAINTENANCE FEES				
New Single Family/Duplex			\$100 per unit	
New Residential Accessory Structure			\$50.00	
New Commercial Building			\$400.00	

TOWN OF GRAND CHUTE

2019 FEE SCHEDULE	CHPT	DESCRIPTION	2019 FEE	2020 FEE CHANGES
New Commercial Accessory Structure			\$100.00	
Structural Addition/Alteration to a Residential Dwelling			\$50.00	
Structural Addition/Alteration to a Commercial Building			\$200.00	
Minor Alteration to a Commercial Building			\$50.00	
FIRE IMPACT FEES				
Residential				
Single Family		Note: Fee is waived for any new single family residential structure of a size <1,500 sq ft of living area	\$293.00	\$303.00
Duplex or Multi-Family		per dwelling unit	\$225.00	\$232.00
Non-Residential		\$1.44 per \$1,000 of construction value		\$1.49/\$1,000 of construction value
PARK DEVELOPMENT FEES				
Residential				
Single Family			\$400.00	
Duplex			\$600.00	
Multi-Family			\$200/Unit	
COURT				
<u>Copies</u>				
Cassette		per tape	\$25.00	
CD - Copy		per CD	\$25.00	
Photocopies		per page	\$0.25	
Cerified		per document	N/A	\$5.00
FINANCE				
<u>Dog Licenses</u>	<u>197</u>	Annually January 1 - December 31		
Female			\$11.00	
Female first licensable after 7/1			\$5.50	
Female Spayed			\$6.00	
Female Spayed first licensable after 7/1			\$3.00	
Male			\$11.00	
Male first licensable after 7/1			\$5.50	
Male Neutered			\$6.00	
Male Neutered first licensable after 7/1			\$3.00	
Late Fee			\$5.00	

TOWN OF GRAND CHUTE

2019 FEE SCHEDULE	CHPT	DESCRIPTION	2019 FEE	2020 FEE CHANGES
Labor Costs (CIL)		Town wide costs	Salary + 53.19%	Salary + 58.21%
Late Filing Fee - Room Tax			\$20.00	
Late Payment Interest			1% per month	
NSF Check			\$40.00	
Real Estate Inquiry		Minimum of 4 working days for processing	\$30.00	4-7 business days
		Rush - Less than 4 days	\$60.00	Rush 2-3 business days

FIRE DEPARTMENT

Billable Incident Charges				
Engine		Per hour - 1 hour minimum	\$100.00	
Aerial Ladder		Per hour - 1 hour minimum	\$200.00	
Tender		Per hour - 1 hour minimum	\$75.00	
Rescue		Per hour - 1 hour minimum	\$100.00	
Staff Vehicle		Per hour - 1 hour minimum	\$25.00	
Personnel		Per hour		Actual Cost
Fire Inspections	291-4			
Revisit #3		Visit #1 violations not remedied at Visit #2	\$75.00	
Revisit #4		Violations not remedied at prior visit	\$150.00	
FD Compliance Inspection	291-4	Occupancy Inspection (new/remodeled)	\$75.00	
Fire Sprinkler Installation Inspection	291-4	20 - 150 heads	\$75.00	
Fire Sprinkler Installation Inspection	291-4	151 - 300 heads	\$100.00	
Fire Sprinkler Installation Inspection	291-4	301 - 450 heads	\$125.00	
Fire Sprinkler Installation Inspection	291-4	451 - 600 heads	\$150.00	
Fire Sprinkler Installation Inspection	291-4	over 600 heads	\$175.00	
Fire Protection System - Other	291-4		\$75.00	
Burn Permits	291-5			
Agricultural		Jan 1 to Dec 31	\$25.00	
Bonfire		One Day (24 Hours)	\$50.00	
Commercial Burn		Land Clearing/Benefit to Community	\$100.00	
Prescribed Burn		Two Weeks	\$25.00	
Recreational Fire		January 1 to December 31	No Fee	
CD - Photos		Per CD	\$10.00	

TOWN OF GRAND CHUTE

2019 FEE SCHEDULE	CHPT	DESCRIPTION	2019 FEE	2020 FEE CHANGES
Copies of Reports		Per Report	\$3.00	
EMS Standby	291-6	Per hour - includes staff car	\$70.00	
False Fire Alarms	185	For first 2 in Calendar year	No Charge	
		3-5 Alarms	\$75.00	
		6-8 Alarms	\$150.00	
		9-11 Alarms	\$300.00	
		12 Alarms and Above	\$600.00	
Fireworks Seller's Permit	295		\$50.00	
Fireworks Standby	295	Per Event - Includes engine	\$200.00	
Incineration Fee		Per Pound - Actual Cost	\$1.00	
Materials				
Drizorb		Per Pound	\$0.35	
Absorbent Socks		Replacement Cost	Cost	
Socks 2" (pigs)		Replacement Cost	Cost	
Absorbent Pads		Replacement Cost	Cost	
Pads Rolled		Replacement Cost per foot	Cost/p/ft	
Hydrocarbon Booms		Replacement Cost	Cost	
Foam (Class A)		Per 5-gallon pail - 1 pail minimum	Cost	
Foam (Class B)		Per 5-gallon pail - 1 pail minimum	Cost	
Mercury Spill Kit		Each	Cost	
Tank Removal Inspection Fee	220		\$75.00	
Tent Inspection	291-7		\$25.00	
Vehicle Extrications (Major)		Does not include Town Residents	\$500.00	
Vehicle Extrications (Minor)		Does not include Town Residents	\$200.00	
Vehicle Fires			\$250.00	
Video Tape		Per Tape	\$5.00	
POLICE				
Photocopies				
Standard Rate		Per Page	\$0.25	
Public Defender Discovery		Per Page	\$0.20	
Photograph Copies				
Printed Photos		8 1/2 x 11 Matte photo Paper (1-4 per page)		

TOWN OF GRAND CHUTE

2019 FEE SCHEDULE	CHPT	DESCRIPTION	2019 FEE	2020 FEE CHANGES
Standard Rate		Per Page	\$3.00	
Public Def. Discovery		Per Page	\$1.00	
CD Copies				
Standard Rate			\$5.00	
Public Def. Discovery			\$5.00	
DVD Copies				
Standard Rate			\$10.00	
Public Def. Discovery			\$5.00	
USB Flash Drive (Thumb Drive)				
16 GB			\$15.00	
32 GB			\$25.00	
64 GB			\$30.00	
Administrative Charge for Records Request Processing after \$50.00 labor threshold				
Standard Rate		Prevailing Clerical rate/hour		
Public Def. Discovery			No Charge	
Fingerprinting				
Up to 2 cards			\$25.00	
Each Add'l Card			\$10.00	
Blank Card Needed			No Charge	
False Alarms				
		For first 2 in Calendar year	No Charge	
		3-5 Alarms	\$75.00	
		6-8 Alarms	\$150.00	
		9-11 Alarms	\$300.00	
		12 Alarms and Above	\$600.00	
Abandoned Vehicles				
Administrative Fee			\$75.00	
Storage Fee		Per Day	\$15.00	
Registrations				
Entertainer Registration			\$75.00	
Dangerous Animal	197-36		\$75.00	

PUBLIC WORKS

PARK AND RECREATION

TOWN OF GRAND CHUTE

2019 FEE SCHEDULE	CHPT	DESCRIPTION	2019 FEE	2020 FEE CHANGES
Shelter Rentals				
Arrowhead Park		Resident/Non-Resident	\$85.00/\$170.00	
Carter Woods Park		Resident/Non-Resident	\$70.00/\$140.00	
Lions Park		Resident/Non-Resident	\$70.00/\$140.00	
Patriot Park		Resident/Non-Resident	\$70.00/\$140.00	
Prairie Hill Park		Resident/Non-Resident	\$70.00/\$140.00	
Key Deposit			\$120.00	
Town Center Park Rental			<u>Half Day/Full Day</u>	
Residents	Room A Monday - Friday Thursday		\$40/\$75	
	Room B Monday - Friday Thursday		\$75/\$140	
	Room A&B Monday - Friday Thursday		\$110/\$200	
	Friday, Saturday, Sunday, & Holidays get charged as a full day rental fee			
Non-Residents	Room A Monday - Friday Thursday		\$50/\$90	
	Room B Monday - Friday Thursday		\$90/\$170	
	Room A&B Monday - Friday Thursday		\$140/\$240	
	Friday, Saturday, Sunday, & Holidays get charged as a full day rental fee			
Failure to Return the Key			N/A	\$25/day (\$50 Max)
Key/Security Deposit			\$200.00	
Grill Deposit			\$100.00	
Sports League Field Rental		Baseball & Soccer per team per season (inc. lights)	\$110.00	
Off Season Baseball Field Rental		Lights - per day	\$40.00	
		No Lights - per day	\$30.00	
Off Season Soccer Field Game Rental		per day	\$20.00	
Roller Hockey Rink		per day	\$20.00	
Pickleball Court Rental		per day	N/A	\$40.00
SANITARY DISTRICT NO 1 - WATER			<u>*Plus Labor Charges</u>	
Tap Charges	1-inch		\$100.00*	
	1 1/2 - inch		\$175.00*	
	2 - inch		\$175.00*	
	4 - inch		\$275.00*	
	6 - inch		\$325.00*	
	8 - inch		\$375.00*	
	10 - inch		\$375.00*	

TOWN OF GRAND CHUTE

2019 FEE SCHEDULE	CHPT	DESCRIPTION	2019 FEE	2020 FEE CHANGES
		12 - inch	\$475.00*	
Water Inspection Permit		Single Family	\$50.00	
		Duplex (one connection)	\$50.00	
		Commercial	\$100.00	
Water Impact Fee		<u>Meter Size</u>		
		5/8 and 3/4 - inch	\$480.00	\$495.00
		1 - inch	\$1,200.00	\$1,240.00
		1 1/2 - inch	\$2,400.00	\$2,480.00
		2 - inch	\$3,840.00	\$3,970.00
		2 1/2 - inch	\$6,005.00	\$6,210.00
		3 - inch	\$7,205.00	\$7,450.00
		4 - inch	\$12,010.00	\$12,425.00
		6 - inch	\$24,015.00	\$24,840.00
Temporary Metered Water Supply		Water use at current rates.		
		Setting Fee	\$20.00	
		Security Deposit	\$200.00	
Reinstallation of meter and valving at curb stop (re-connect)				
		Normal Business Hours	\$35.00	
		After Normal Business Hours	\$50.00	
Turn Valve On at Curb Stop		Normal Business Hours (24-hr notice)	\$20.00	
		After Normal Business Hours	\$30.00	
Cross Connection Reinspection		Per Service	\$35.00	
Attachment to Sanitary District No. 1		Per Petition	\$750.00	
Private Well Fee		Per 5 years	N/A	\$50.00
SANITARY DISTRICT NO 2 - SEWER				
SAC (Sewer Availability Charge) Fee & includes 1% Admin Fee		5/8 - inch	\$940.00	\$968.00
		3/4 - inch	\$940.00	\$968.00
		1 - inch	\$2,350.00	\$2,420.00
		1 1/2 - inch	\$4,700.00	\$4,840.00
		2 - inch	\$7,520.00	\$7,745.00
		3 - inch	\$14,100.00	\$14,520.00
		4 - inch	\$23,500.00	\$24,200.00

TOWN OF GRAND CHUTE

2019 FEE SCHEDULE	CHPT	DESCRIPTION	2019 FEE	2020 FEE CHANGES
	6 - inch		\$47,000.00	\$48,400.00
Sewer Connection Fee			\$350.00	
Sewer Permit	Single Family		\$50.00	
	Duplex (one connection)		\$50.00	
	Commercial		\$100.00	
Attachment to Sanitary District No. 2	Per Petition		\$750.00	
<u>SANITARY DISTRICT NO 3 - STORM WATER</u>				
Storm Water Inspection Permit			\$50.00	
<u>Storm Water Fee (on utility bill)</u>	Per FEU per quarter; 1 REU = 3,283 SF		\$24.96	
Maximum Special Assessment for RSF, FTF, R-1, R-2, & F-3 Zoning			\$20.00/foot	
Maximum Special Assessment for Agricultural, Industrial, & Zoning			\$40.00/foot	
<u>STREETS</u>				
<u>Street/Right of Way Excavation Permit</u>	Base Permit Fee		\$80.00	
	Boring (Each)		\$150.00	
	Open Cut Roadway (each)		\$500.00	
	Excavation Parallel to Road (per foot)		\$0.15	
<u>Driveway/Culvert Permit</u>	Urban Driveway		\$60.00*	
	Plus Labor Charges	Rural Driveway w/culvert	\$60.00	
Street Privilege/Street Closure Permit	Per Day		\$100.00	
	Per Day per lighted barricade		\$20.00	
Automated Refuse/Recycling Containers	New Service (2 carts)		No charge	
	Additional Cart/Size Change		\$100.00	
Brush Chipping	Per hour (1/2 hour minimum charge)		\$165.00	
Mailbox replacement due to winter road maintenance damage	Per Occurance		\$75.00	

Updated: 12/19/18

TOWN OF GRAND CHUTE
TBR-23-2019

AND

TOWN OF GRAND CHUTE SANITARY DISTRICT NO. 1
SD1-03-2019

WHEREAS, the Town of Grand Chute Sanitary District No. 1 is in need of moneys to complete municipal projects, including miscellaneous water main replacements and water system improvements in the amount of approximately \$3,409,254, and,

WHEREAS, the Town of Grand Chute is in the immediate process of obtaining loan proceeds from and through the issuance of municipal notes; and,

WHEREAS, there are known economies of scale for the Town of Grand Chute to borrow moneys by municipal notes, to include the aforementioned Town of Grand Chute Sanitary District No. 1, within its planned overall issue size of *\$(final par amount to be inserted)*, the market conditions being advantageous for larger note issues at potentially lower rates of interest and to save on costs of issuance; and,

WHEREAS, all of the aforementioned projects benefit the Town of Grand Chute in that the Sanitary District No. 1, is a municipal entity within the Town of Grand Chute providing water services to the Town residents and Town businesses; and,

WHEREAS, all of the aforementioned projects directly promote the health, welfare and safety of the residents of Town of Grand Chute; and,

WHEREAS, a determination has been made by the Town of Grand Chute and the Town of Grand Chute Sanitary District No.1 that it is in the best interest of said Town and said Sanitary District to have the Town of Grand Chute borrow moneys by municipal notes and to further loan a portion thereof to the Sanitary District, for cost effectiveness, cost savings and better interest rate, both to the Town and Sanitary Districts and increased benefit in terms of health and welfare to the residents of the Town and Sanitary Districts.

NOW, THEREFORE, in consideration of the foregoing preamble, the same adopted herein by reference, it is agreed between the Town of Grand Chute (hereinafter called the "TOWN" and the Town of Grand Chute Sanitary District No. 1, hereinafter called the "SANITARY DISTRICT") as follows:

- 1.) On the 17th day of December, 2019, the Town will award the sale of its *\$(final par amount to be inserted)* general obligation promissory notes (the "Notes") through a competitive sale conducted by Ehlers & Associates Inc. The closing of the Notes is anticipated to be

December 30, 2019. At closing, \$(SD #1 final portion of notes to be inserted) of the par amount will be loaned to the Sanitary District.

2.) Said \$(SD #1 final portion of notes to be inserted) of loan indebtedness of the TOWN shall be repaid over ten (10) years of principal and interest amortization with the interest rate to be determined as of December 17, 2019.

3.) Of the total note issue in the amount of \$(final par amount to be inserted), \$(SD #1 final portion of notes to be inserted) thereof is being obtained by the TOWN to and for the benefit of the SANITARY DISTRICT, according to and for the reasons set forth in the foregoing preamble.

4.) This document shall act as the further loan effective December 30, 2019, from the TOWN to the SANITARY DISTRICT, of the sum of \$(SD #1 final portion of notes to be inserted) of the aforementioned sum of \$(final par amount to be inserted), being a loan of to Sanitary District No. 1. A schedule of principal and interest payments for the (SD #1 final portion of notes to be inserted) loan is attached hereto as Exhibit A. By signature hereto, the SANITARY DISTRICT agrees to be responsible for the semi-annual and annual amortization of principal and interest payments due on their portion of the loan. By signature hereto, the SANITARY DISTRICT pledges to the TOWN all special assessments that the SANITARY DISTRICT will receive, now and in the future, in repayment of the SANITARY DISTRICT'S expenditures of the above moneys in the amount of (SD #1 final portion of notes to be inserted). In addition thereto, the SANITARY DISTRICT agrees to pledge any additional amount of water system revenues received as necessary for their portion of the costs for the aforementioned purpose to and for the benefit of the TOWN.

5.) The TOWN and SANITARY DISTRICT do hereby enter into this Agreement, the same to be effective from and after the date of December 17, 2019.

6.) The SANITARY DISTRICT, by its signature hereto, represents to the TOWN that it has the requisite statutory authority to borrow said money from the TOWN, and the borrowing by the SANITARY DISTRICT is within the borrowing limitation imposed upon a Wisconsin municipal corporation by the State Constitution/Wisconsin Statutes.

7.) The TOWN and SANITARY DISTRICT further agree that this document shall act as an agreement (an inter-municipal agreement) under Section 66.0301 of the Wisconsin Statutes.

Dated this 17th day of December, 2019 as to the Town of Grand Chute.

David A. Schowalter
Town Chairman

Angie Cain
Town Clerk

Dated this 17th day of December, 2019 as to the Town of Grand Chute Sanitary District No. 1.

David A. Schowalter
Commission President

Angie Cain
Commission Secretary

TOWN OF GRAND CHUTE
TBR-24-2019

AND

TOWN OF GRAND CHUTE SANITARY DISTRICT NO. 3
SD3-11-2019

WHEREAS, the Town of Grand Chute Sanitary District No. 3 is in need of moneys to complete municipal projects, including miscellaneous storm water management system improvements in the amount of approximately \$2,955,496, and,

WHEREAS, the Town of Grand Chute is in the immediate process of obtaining loan proceeds from and through the issuance of municipal notes; and,

WHEREAS, there are known economies of scale for the Town of Grand Chute to borrow moneys by municipal notes, to include the aforementioned Town of Grand Chute Sanitary District No. 3, within its planned overall issue size of *\$(insert final par amount)*, the market conditions being advantageous for larger note issues at potentially lower rates of interest and to save on costs of issuance; and,

WHEREAS, all of the aforementioned projects benefit the Town of Grand Chute in that the Sanitary District No. 3, is a municipal entity within the Town of Grand Chute providing storm water management system services to the Town residents and Town businesses; and,

WHEREAS, all of the aforementioned projects directly promote the health, welfare and safety of the residents of Town of Grand Chute; and,

WHEREAS, a determination has been made by the Town of Grand Chute and the Town of Grand Chute Sanitary District No. 3 that it is in the best interest of said Town and said Sanitary District to have the Town of Grand Chute borrow moneys by municipal notes and to further loan a portion thereof to the Sanitary District, for cost effectiveness, cost savings and better interest rate, both to the Town and Sanitary Districts and increased benefit in terms of health and welfare to the residents of the Town and Sanitary Districts.

NOW, THEREFORE, in consideration of the foregoing preamble, the same adopted herein by reference, it is agreed between the Town of Grand Chute (hereinafter called the "TOWN" and the Town of Grand Chute Sanitary District No. 3, hereinafter called the "SANITARY DISTRICT") as follows:

1.) On the 17th day of December, 2019, the Town will award the sale of its *\$(insert final par amount)* general obligation promissory notes (the "Notes") through a competitive sale conducted by Ehlers & Associates Inc. The closing of the Notes is anticipated to be December 30, 2019. At closing, *\$(insert SD share of par amount of the par amount)* will be loaned to the Sanitary District.

2.) Said *\$(insert SD share of par amount of the par amount)* of loan indebtedness of the TOWN shall be repaid over ten (10) years of principal and interest amortization with the interest rate to be determined as of December 17, 2019

3.) Of the total note issue in the amount of *\$(insert final par amount)*, *\$(insert SD share of par amount of the par amount)* thereof is being obtained by the TOWN to and for the benefit of the SANITARY DISTRICT, according to and for the reasons set forth in the foregoing preamble.

4.) This document shall act as the further loan effective December 30, 2019, from the TOWN to the SANITARY DISTRICT, of the sum of *\$(insert SD share of par amount of the par amount)* of the aforementioned sum of *\$(insert final par amount)*, being a loan of *\$(insert SD share of par amount of the par amount)* to Sanitary District No. 3. A schedule of principal and interest payments for the *\$(insert SD share of par amount of the par amount)* loan is attached hereto as Exhibit A. By signature hereto, the SANITARY DISTRICT agrees to be responsible for the semi-annual and annual amortization of principal and interest payments due on their portion of the loan. By signature hereto, the SANITARY DISTRICT pledges to the TOWN all special assessments that the SANITARY DISTRICT will receive, now and in the future, in repayment of the SANITARY DISTRICT'S expenditures of the above moneys in the amount of *\$(insert SD share of par amount of the par amount)*. In addition thereto, the SANITARY DISTRICT agrees to pledge any additional amount of storm water management system revenues received as necessary for their portion of the costs for the aforementioned purpose to and for the benefit of the TOWN.

5.) The TOWN and SANITARY DISTRICT do hereby enter into this Agreement, the same to be effective from and after the date of December 17, 2019.

6.) The SANITARY DISTRICT, by its signature hereto, represents to the TOWN that it has the requisite statutory authority to borrow said money from the TOWN, and the borrowing by the SANITARY DISTRICT is within the borrowing limitation imposed upon a Wisconsin municipal corporation by the State Constitution/Wisconsin Statutes.

7.) The TOWN and SANITARY DISTRICT further agree that this document shall act as an agreement (an inter-municipal agreement) under Section 66.0301 of the Wisconsin Statutes.

Dated this 17th day of December, 2019 as to the Town of Grand Chute.

David A. Schowalter
Town Chairman

Angie Cain
Town Clerk

Dated this 17th day of December, 2019 as to the Town of Grand Chute Sanitary District No. 3.

David A. Schowalter
Commission President

Angie Cain
Commission Secretary

TOWN OF GRAND CHUTE
BOARD OF SUPERVISORS
(OUTAGAMIE COUNTY, STATE OF WISCONSIN)
RESOLUTION 25 - SERIES OF 2019

RESOLUTION AWARDING THE SALE OF \$16,835,000* GENERAL
OBLIGATION PROMISSORY NOTES, SERIES 2019A

WHEREAS, on December 3, 2019, the Town Board of the Town of Grand Chute, Outagamie County, Wisconsin (the "Town") adopted a resolution (the "Set Sale Resolution"), providing for the sale of General Obligation Promissory Notes, Series 2019A (the "Notes") for public purposes, including paying the cost of street and road improvements, park improvements, water system improvements and extensions, storm water system improvements and extensions, and the acquisition and installation of equipment (collectively, the "Project");

WHEREAS, the Town will enter into an intermunicipal agreement with each of Town of Grand Chute Sanitary Districts No. 1 and 3 (each, a "District") pursuant to §66.0301 of the Wisconsin Statutes, with respect to undertaking the financing for a portion of the Project on behalf of each District, and pursuant to which the Town agrees to borrow funds on behalf of each District and loan proceeds of the Notes to each District in consideration of various obligations of the District including undertaking portions of the Project, under the agreement;

WHEREAS, pursuant to the Set Sale Resolution, the Town has directed Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Notes to pay the cost of the Project;

WHEREAS, Ehlers, in consultation with the officials of the Town, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on December 17, 2019;

WHEREAS, the Town Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Notes for public sale on December 17, 2019;

WHEREAS, the Town has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the Town. Ehlers has recommended that the Town accept the Proposal. A copy of said Proposal

* Preliminary, subject to change.

submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town that:

Section 1. Ratification of the Notice of Sale and Offering Materials. The Town Board hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Notice of Sale and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the Town and Ehlers in connection with the preparation and distribution of the Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Authorization and Award of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of SIXTEEN MILLION EIGHT HUNDRED THIRTY-FIVE THOUSAND DOLLARS (\$16,835,000)* from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted. The Chairperson and Town Clerk or other appropriate officers of the Town are authorized and directed to execute an acceptance of the Proposal on behalf of the Town. The good faith deposit of the Purchaser shall be applied in accordance with the Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2019A"; shall be issued in the aggregate principal amount of \$16,835,000*; shall be dated December 30, 2019; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on December 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on June 1 and December 1 of each year commencing on June 1, 2020. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on December 1, 2027 and thereafter are subject to redemption prior to maturity, at the option of the Town, on December 1, 2026 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Town, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

* Preliminary, subject to change.

【If the Proposal specifies that any of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the Town shall direct.】

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the Town are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the Town a direct annual irrepealable tax in the years 2020 through 2028 for the payments due in the years 2020 through 2029 in the amounts set forth on the Schedule. The amount of tax levied in the year 2020 shall be the total amount of debt service due on the Notes in the years 2020 and 2021; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of principal of or interest on the Notes in the year 2020.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the Town shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the Town and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the Town for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the Town then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The Town hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the Town on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Notes coming due in 2020 as set forth on the Schedule.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the Town, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the Town may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2019A, dated December 30, 2019" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the Town at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the Town above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the Town, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the Town, unless the Town Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the Town and disbursed solely for the purpose or purposes for which borrowed.

Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the Town, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The Town represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The Town further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The Town further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Town Clerk or other officer of the Town charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the Town certifying that the Town can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The Town also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the Town will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the Town by the manual or facsimile signatures of the Chairperson and Town Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the Town of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the Town has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they

had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The Town hereby authorizes the officers and agents of the Town to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 11. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the Town Clerk or the Town Treasurer (the "Fiscal Agent").

Section 12. Persons Treated as Owners; Transfer of Notes. The Town shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Town Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The Town shall cooperate in any such transfer, and the Chairperson and Town Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the Town at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the Town agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Town Clerk or other authorized representative of the Town is authorized and directed to execute and deliver to DTC on behalf of the Town to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the Town Clerk's office.

Section 15. Payment of Issuance Expenses. The Town authorizes the Purchaser to forward the amount of the proceeds of the Notes allocable to the payment of issuance expenses to Old National Bank at Closing for further distribution as directed by Ehlers.

Section 16. Official Statement. The Town Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the Town in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate Town official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Town Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The Town hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the Town to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Town Clerk, or other officer of the Town charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the Town's Undertaking.

Section 18. Record Book. The Town Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the Town are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Town Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Town Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Town Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and approved on December 17, 2019.

TOWN OF GRAND CHUTE

By: David A. Schowalter
Town Chairperson

By: Angie Cain
Town Clerk

(SEAL)

EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

[EXHIBIT MRP

Mandatory Redemption Provision

The Notes due on December 1, ____, ____, and ____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on December 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on December 1, ____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on December 1, ____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on December 1, ____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on December 1, ____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

EXHIBIT E

(Form of Note)

REGISTERED UNITED STATES OF AMERICA DOLLARS
STATE OF WISCONSIN
OUTAGAMIE COUNTY
NO. R- _____ TOWN OF GRAND CHUTE \$ _____
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2019A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
December 1, _____ December 30, 2019 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$ _____)

FOR VALUE RECEIVED, the Town of Grand Chute, Outagamie County, Wisconsin (the "Town"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on June 1 and December 1 of each year commencing on June 1, 2020 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by the Town Clerk or Town Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the Town are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$16,835,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the Town pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes, including paying the cost of street and road improvements, park improvements, water system improvements and extensions, storm water system improvements and extensions, and the acquisition and installation of equipment, as

authorized by a resolution adopted on December 17, 2019 (the "Resolution"). Said Resolution is recorded in the official minutes of the Town Board for said date.

The Notes maturing on December 1, 2027 and thereafter are subject to redemption prior to maturity, at the option of the Town, on December 1, 2026 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Town, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

【The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the Resolution, at the redemption price of par plus accrued interest to the date of redemption and without premium.】

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the Town, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note is transferable only upon the books of the Town kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the Town appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the Town for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the

Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and Town may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Town of Grand Chute, Outagamie County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Town Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

TOWN OF GRAND CHUTE
OUTAGAMIE COUNTY, WISCONSIN

By: _____
David A. Schowalter
Chairperson

(SEAL)

By: _____
Angie Cain
Town Clerk

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)