



MEETING	DATE	TIME	LOCATION
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Town Board	Thursday, February 20, 2020	Immediately following Sanitary District Meeting	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room
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A. CALL TO ORDER/ROLL CALL

B. APPROVAL OF AGENDA/ORDER OF THE DAY

C. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. **Individuals are allowed to speak only about agenda items and must fill out a "Request to Speak" form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

D. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approval of regular meeting minutes from February 4, 2020.
2. Licensing: *(applications on file in the clerk's office)(License Committee recommends approval)*
 - a. Operator Licenses:
 - 1) Approval of Applications to expire: 2021 dated 2/6/2020
3. Accept Monthly Reports: Fire Department, Police Department, Public Works, and Parks Commission

E. FINANCIAL REPORTS

1. Approval of Voucher List – February 20, 2020

F. UNFINISHED BUSINESS

1. Verbal update from Chief Bantes regarding the warning sirens from Outagamie County.

G. NEW BUSINESS

1. Plan Commission Recommendations:
 - a. SE-03-20 Special Exception requested by G&V Investments LLC, dba Northland Sports Pub and Grill, 340 W. Northland Avenue, for operation of an electronic message center sign. PC recommends approval.
 - b. CSM-01-20 Certified Survey Map approval requested by Gary and Terrese Neubert, 5138 N. Mayflower Drive, for a two-lot CSM with roadway dedication.
2. Approve the proposal for material testing and soil borings (multiple projects).
3. Approve the Fox West Sewerage Commission Joinder Agreement allowing the Town of Clayton to become an original contracting municipality.
4. Approve Woodman Drive street lighting.

H. RESOLUTIONS

1. Preliminary Resolution TBR-03-2020, declaring intent to exercise its special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2017-18 as amended for N. McCarthy Road (W. Edgewood Drive to 3900-feet south).

2. Preliminary Resolution TBR-04-2020, declaring intent to exercise its special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2017-18 as amended for W. Wheeler Road (Termini to N. Westhill Boulevard).
3. Preliminary Resolution TBR-05-2020, declaring intent to exercise its special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2017-18 as amended for E. Ridge Haven Lane (N. Ballard Road to Osprey Drive).
4. Resolution TBR-06-2020, adopting a change order authorization policy.

I. ADJOURNMENT

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchule.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

TOWN BOARD MEETING – TOWN OF GRAND CHUTE – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – FEBRUARY 4, 2020

CALL TO ORDER/ROLL CALL

Meeting called to order at 6:35 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Eric Davidson, Jeff Nooyen, Bruce Sherman, Travis Thyssen, and Angie Cain, Town Clerk

STAFF: Jim March, Town Administrator; Tim Bantes, Fire Chief; Greg Peterson, Police Chief; Brent Braun, IT Director; Katie Schwartz, Director of Public Works; Julie Wahlen, Finance Director; Karen Heyrman, Deputy Director of Public Works; Mike Patza, Town Planner; Matt Kasriel, Assistant Fire Chief; Atty. Rossmeissl, Herrling Clark Law Offices, and Mick Magalski, McMahon Associates.

OTHERS: 1 signed attendance

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Thyssen/Davidson) to approve the agenda. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approval of regular meeting minutes from January 21, 2020.

Licensing: *(applications on file in the clerk's office)(License Committee recommends approval)*

Approval of operator licenses applications to expire: 2021 dated 1/9/20 and 1/23/20

Change of Agent for Machine Shed, LLC dba Machine Shed appoints Robert D. Wenzel

Special Event Permit:

Appleton Baseball Club, 2400 N. Casaloma Drive, for wedding fireworks on April 18, 2020, May 2, 2020, May 15, 2020, and October 23, 2020. CONDITIONS: 1) No fireworks may begin after 10:00 p.m., 2) Display must comply with NFPA 1123 standards

Motion (Nooyen/Sherman) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher List – February 4, 2020
\$690,496.61 (10039-95044); Payroll \$308,815.99; ACH \$162,242.32

Motion (Thyssen/Davidson) to approve the voucher list. Motion carried.

NEW BUSINESS

Plan Commission Recommendations:

SE-01-20 Special Exception Permit requested by the Fox Cities Amateur Sports Authority, 2400 N. Casaloma Drive, for operation of an electronic message center sign. PC recommends approval.

Supv. Sherman stated this was a dangerous intersection. He didn't want any more distractions in this area.

TOWN BOARD MEETING – TOWN OF GRAND CHUTE – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – FEBRUARY 4, 2020

Planner Patza explained that this is a replacement sign and this was on the southbound side of traffic.

Supv. Nooyen questioned if the DOT weighs in on the issue.

Planner Patza responded that the DOT doesn't have the review authority over those types of signs.

Motion (Nooyen/Thyssen) to approve SE-01-20. Sherman opposed. Motion carried.

SE-02-20 Special Exception Permit requested by Missouri Real Estate & Insurance, dba Moto Mart, 3225 W. Glenpark Drive, to allow an attached sign that extends above the parapet/roof line of the convenience store. PC recommends approval.

Motion (Davidson/Sherman) to approve SE-02-20. Motion carried.

SEA1-00-20 Special Exception Amendment requested by Spencer GT, LLC, on behalf of Community Blood Center, Inc., 4330 W. Spencer Street, to allow operation of a donor center at a property zoned CP Planned Commercial District. PC recommends approval.

Motion (Nooyen/Davidson) to approve SEA1-00-20. Motion carried.

SE-04-20 Special Exception Permit requested by JRK Investment Enterprises LLC, 2311 and 2345 W. Spencer Street, to allow an attached sign that extends above the parapet/roofline of the building. Director Buckingham to report results from 02/04/20 PC meeting.

Planner Patza reported that Plan Commission recommends approval.

Motion (Thyssen/Davidson) to approve SE-04-20. Motion carried.

CSM-03-20 Certified Survey Map requested by JRK Investment Enterprises, LLC, 2311 and 2345 W. Spencer Street, for approval of a lot consolidation CSM with roadway dedication. Director Buckingham to report results from 02/04/20 PC meeting.

Planner Patza reported that Plan Commission recommends approval.

Motion (Sherman/Thyssen) to approve CSM-03-20. Motion carried.

Approve the special assessment methodology for the 2020 Prospect Avenue, Seminole Road to Bartell Drive, street reconstruction project.

Motion (Davidson/Sherman) to approve. Motion carried.

Approve the agreement for the Evergreen Drive railroad crossing with Wisconsin Central Ltd.

Motion (Nooyen/Sherman) to approve. Motion carried.

Approve the construction agreement for the N. McCarthy Road railroad crossing with Wisconsin Central Ltd.

Motion (Thyssen/Davidson) to approve. Motion carried.

ADJOURNMENT

Motion (Davidson/Sherman) to adjourn meeting. Motion carried.

Meeting adjourned at 6:51 p.m.

TOWN BOARD MEETING – TOWN OF GRAND CHUTE – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – FEBRUARY 4, 2020

These minutes were taken at a regular meeting held on February 4, 2020 and entered in this record book, February 5, 2020 by:

Angie Cain

Angie Cain, Town Clerk
Town of Grand Chute

Initial Draft

Grand Chute Public Works

Reporting Dates January 2020

Cost Summary by Task Type

Task Type	Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead Cost	Total Cost	%
002 Building Maintenance	57.5	\$1,602.08	\$648.00	\$0.00	\$0.00	\$0.00	\$2,250.08	1.0%
030 Forestry	29.5	\$921.54	\$1,086.42	\$0.00	\$0.00	\$0.00	\$2,007.96	0.9%
003 Ground Maintenance	51.0	\$1,343.74	\$1,215.92	\$0.00	\$0.00	\$0.00	\$2,559.66	1.1%
004 Inspection	77.5	\$2,567.56	\$745.92	\$0.00	\$0.00	\$0.00	\$3,313.48	1.5%
017 Leave	237.3	\$7,790.75	\$0.00	\$0.00	\$0.00	\$0.00	\$7,790.75	3.5%
005 Maintenance	340.0	\$9,921.03	\$3,594.54	\$0.00	\$0.00	\$0.00	\$13,515.57	6.0%
006 Miscellaneous	319.3	\$12,265.57	\$7.40	\$0.00	\$0.00	\$0.00	\$12,272.97	5.4%
008 Park Ground Maintenance	70.0	\$2,523.67	\$2,892.66	\$0.00	\$0.00	\$0.00	\$5,416.33	2.4%
009 Repair	169.5	\$5,850.68	\$2,298.35	\$0.00	\$0.00	\$0.00	\$8,149.03	3.6%
010 Service/Customer	62.0	\$2,142.44	\$899.84	\$0.00	\$0.00	\$0.00	\$3,042.28	1.4%
011 Services	105.3	\$3,288.99	\$2,932.49	\$0.00	\$0.00	\$0.00	\$6,221.48	2.8%
027 Sewer Services	58.8	\$1,999.26	\$951.41	\$0.00	\$0.00	\$0.00	\$2,950.67	1.3%
024 Stormwater Maintenance	36.0	\$1,253.29	\$581.64	\$0.00	\$0.00	\$0.00	\$1,834.93	0.8%
012 Street Maintenance	231.8	\$7,418.55	\$3,042.88	\$0.00	\$0.00	\$0.00	\$10,461.43	4.6%
013 Structure Repair/Maintenance	1.0	\$34.88	\$14.80	\$0.00	\$0.00	\$0.00	\$49.68	0.0%
015 Trail Maintenance	8.0	\$211.92	\$169.30	\$0.00	\$0.00	\$0.00	\$381.22	0.2%
016 Vehicle Maintenance	322.0	\$11,434.79	\$2,834.17	\$0.00	\$0.00	\$0.00	\$14,268.96	6.3%
022 Water Services	88.0	\$2,940.82	\$1,071.15	\$0.00	\$0.00	\$0.00	\$4,011.97	1.8%
028 Winter Maintenance	1,197.3	\$53,794.09	\$71,005.61	\$0.00	\$0.00	\$0.00	\$124,799.70	55.4%
Task Types: 19	3,461.6	\$129,305.62	\$95,992.50	\$0.00	\$0.00	\$0.00	\$225,298.12	

Cost Summary by Task Type

Task Type	Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead Cost	Total Cost	%
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Cost Summary by Task Type

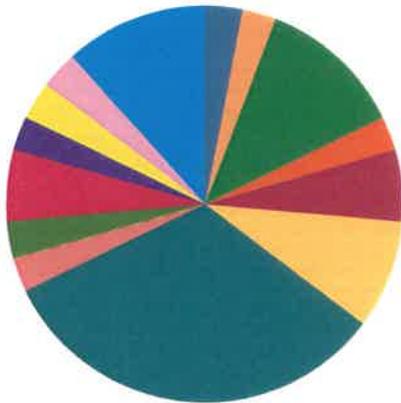


Building Maintenance	1.0%
Forestry	0.9%
Ground Maintenance	1.1%
Inspection	1.5%
Leaf	3.5%
Maintenance	6.0%
Miscellaneous	5.4%
Park Ground Maintenance	2.4%
Repair	3.6%
Service/Customer	1.4%
Services	2.8%
Sewer Services	1.3%
Stormwater Maintenance	0.8%
Street Maintenance	4.6%
Structure Repair/Maintenance	0.0%
Trail Maintenance	0.2%
Vehicle Maintenance	6.3%
Water Services	1.8%
Winter Maintenance	55.4%
Total:	100.0%

Service Request Distribution By Request Type

Request Type	Request Count	Average Duration (days)	Average Duration (hours)	Percentage
Drainage Issue	1	0.00	0.00	2.9%
Hydrant Damage	1	0.00	0.00	2.9%
Mailbox Damage	4	2.25	54.00	11.8%
Manhole Issue	1	12.00	288.00	3.0%
Plowing/Salting Issues	2	3.00	72.00	5.9%
Sidewalk not Shoveled	3	2.67	64.00	8.8%
Snow Events	11	23.18	556.36	32.3%
Stop Box Repair	1	3.00	72.00	2.9%
Storm Sewer Issue	1	11.00	264.00	3.0%
Street Issues	2	7.50	180.00	5.9%
Trail Maintenance	1	11.00	264.00	3.0%
Water Miscellaneous	1	2.00	48.00	2.9%
Winter Maintenance	1	9.00	216.00	2.9%
Winter Turf Damage	4	34.25	822.00	11.7%
Total Service Requests	34	14.06	337.41	

Service Request Distribution By Request Type



Drainage Issue	2.9%
Hydrant Damage	2.9%
Mailbox Damage	11.8%
Manhole Issue	2.9%
Plowing/Salting Issues	5.9%
Sidewalk not Shoveled	8.8%
Snow Events	32.4%
Stop Box Repair	2.9%
Storm Sewer Issue	2.9%
Street Issues	5.9%
Trail Maintenance	2.9%
Water Miscellaneous	2.9%
Winter Maintenance	2.9%
Winter Turf Damage	11.8%
Total:	100.0%

GRAND CHUTE FIRE DEPARTMENT

JANUARY 2020 ACTIVITY REPORT



2250 Grand Chute Boulevard
Grand Chute, Wisconsin 54913
(920) 832-6050

"Protecting the lives, property, and environment for the community we serve."

OPERATIONS DIVISION INCIDENT STATISTICS

<u>INCIDENT TYPE</u>	<u>JAN</u>	<u>YTD</u>
Fire	5	5
Overpressure	0	0
Rescue and EMS	124	124
Hazardous Condition	13	13
Service Call	6	6
Good Intent Call	28	28
False Alarm / Call	13	13
Severe Weather	0	0
Special Incident	0	0

<u>CATEGORY</u>	<u>JAN</u>	<u>YTD</u>
Station #1 Incidents	65	65
Station #2 Incidents	124	124
Overlapping Incidents	42	42
Multi-Company Incidents	15	15
Day (6A-6P) Incidents	104	104
Night (6P-6A) Incidents	85	85
Total Incidents	189	189

FRACTILE RESPONSE PERFORMANCE (90th Percentile, Emergent)

<u>TIME</u>	<u>BENCHMARK</u>	<u>JAN</u>	<u>YTD</u>
Processing	1:00	2:05	2:05
Fire Turnout	1:20	1:58	1:58
EMS Turnout	1:00	1:38	1:38
Travel	4:00	6:19	6:19
Fire Total	6:20	8:39	8:39
EMS Total	6:00	8:31	8:31
GCA Total	10:00	13:37	13:37

<u>FIRE LOSS</u>	<u>JAN</u>	<u>YTD</u>
Property Value	\$534,451	\$534,451
Property Lost	\$9,701	\$9,701
Property Saved	\$524,500	\$524,500

<u>MUTUAL/AUTOMATIC AID</u>	<u>JAN</u>	<u>YTD</u>
Appleton (Given)	1	1
Appleton (Received)	2	2
Fox Crossing (Given)	1	1
Fox Crossing (Received)	2	2
Town of Center (Given)	0	0
Town of Center (Received)	0	0
MABAS Responses	0	0

<u>EMS INCIDENT RESPONSES</u>	<u>JAN</u>	<u>YTD</u>
GCFD Arrived <u>Before</u> GCA	100	100
GCFD Arrived <u>After</u> GCA	22	22
GCFD Arrived <u>Before</u> GCA (Emergent)	69	69
GCFD Arrived <u>After</u> GCA (Emergent)	15	15
GCFD Arrived <u>Before</u> GCA (Non-Emergent)	31	31
GCFD Arrived <u>After</u> GCA (Non-Emergent)	7	7

<u>EMS REASON FOR CALL</u>	<u>JAN</u>	<u>YTD</u>
Abdominal Pain	1	1
Allergic Reaction	2	2
Altered Mental Status	0	0
Animal Bite	0	0
Assault	0	0
Back Pain	2	2
Breathing Problem	13	13
Burns / Explosion	0	0
Carbon Monoxide / Hazmat	0	0
Cardiac Arrest	2	2
Chest Pain	10	10
Choking	3	3
Convulsions / Seizure	6	6
Diabetic Problem	2	2
Electrocution	0	0
Eye Problem	3	3
Falls	19	19
Headache	0	0
Heart Problems	3	3
Heat / Cold Exposure	0	0
Hemorrhage / Laceration	1	1
Invalid Assist / Lifting Assist	1	1
Overdose / Ingestion / Poisoning	9	9
Pregnancy / Childbirth	0	0
Psychiatric Problem	3	3
Sick Person	15	15
Stab / Gunshot Wound	0	0
Stroke / CVA	5	5
Traffic Accident	4	4
Traumatic Injury	6	6
Well Person Check	0	0
Unconscious / Fainting	7	7
Unknown Problem / Person Down	1	1
Not Applicable	1	1



RISK REDUCTION DIVISION

Fire Prevention Week

At the Town Board Meeting on January 21st, GCFD Fire Chief Bantes presented Citizen Lifesaving Awards to four individuals, recognizing their heroic actions in rendering aid during two separate medical emergencies which took place in Grand Chute. As a result of these actions taken prior to the arrival of GCFD, GCPD, and Gold Cross Ambulance Personnel, two lives were saved.



TRAINING DIVISION

Responder Wellness and Behavioral Health

In January, GCFD welcomed Kelly Ziemann, a local behavioral health professional into our station to present “Trauma 101 & Wellness” to your Grand Chute Firefighters. This presentation aimed to educate GCFD personnel on the impacts of witnessing traumatic events, warning signs of unhealthy responses to these events, as well as actions which can help improve resiliency. The same presentation will be presented to the spouse’s and partners of GCFD personnel in late February.

<u>TRAINING CATEGORY</u>	<u>JAN HRS</u>	<u>YTD HRS</u>
Administrative	20.25	20.25
Apparatus Operations	13.5	13.5
Emergency Medical	185.25	185.25
Fire Suppression	35.75	35.75
Special Operations	6.0	6.0
Recruit Academy	32.5	32.5
Officer Development	153.25	153.25
Risk Reduction	2.5	2.5
Total Training Hours	449	449

RISK REDUCTION SUMMARY

<u>CODE ENFORCEMENT</u>	<u>JAN</u>	<u>YTD</u>
Routine Inspections	166	166
Pre-Occupancy	0	0
System Acceptance	2	2
Membrane Structure	0	0
Violations	87	87
<u>PUBLIC EDUCATION</u>	<u>JAN</u>	<u>YTD</u>
Events	6	6
Citizen Contacts	1,404	1,404
<u>FIRE PERMITS</u>	<u>JAN</u>	<u>YTD</u>
Recreational	57	57
Agricultural	4	4
<u>SOCIAL MEDIA</u>	<u>JAN</u>	<u>TOTAL</u>
Facebook “Likes”	15	5,224



TOP SOCIAL MEDIA POST

A Facebook post recognizing Assistant Chief Kasriel for receiving a Letter of Commendation following his completion of the four-year Executive Fire Officer (EFO) Program at the National Fire Academy in Emmitsburg, Maryland received 171 “likes” and reached nearly 2,600 Facebook users!



Grand Chute Police Department



MONTHLY REPORT

January 2020

	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Total # of Incidents ₁	2482	1871	33%	2482	1871	33%
Requests for Service	1367	1100	24%	1367	1100	24%
Officer Initiated	1108	756	47%	1108	756	47%
Special Detail Generated	7	15	-53%	7	15	-53%
CSO Calls ₁	409	418	-2%	409	418	-2%
Citizen Contacts/Warnings	340	180	89%	340	180	89%
SORP Verifications	1	0	#DIV/0!	1	0	#DIV/0!
Traffic Citations	398	271	47%	398	271	47%
Speeding	109	62	76%	109	62	76%
OWI	9	12	-25%	9	12	-25%
Ordinance Summons	52	108	-52%	52	108	-52%
Retail Theft	26	26	0%	26	26	0%
Parking Tickets	61	109	-44%	61	109	-44%
Warrant Pick Ups	23	25	-8%	23	25	-8%
Accidents	146	166	-12%	146	166	-12%

	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Adult Criminal Confinements	26	36	-28%	26	36	-28%
Adult Criminal Referrals	36	14	157%	36	14	157%
Juvenile Criminal Referrals	4	1	300%	4	1	300%
Emergency Detentions	5	2	150%	5	2	150%
Alcohol Holds	0	0	#DIV/0!	0	0	#DIV/0!
False Alarms	51	39	31%	51	39	31%

₁ Contains incidents not previously counted such as crime prevention, business checks, and vacation house checks.

To: Dave Schowalter, Town Chairman
Members of the Town Board
From: Karen Heyrman, P.E. *Kmh*
Deputy Director of Public Works
Re: Grand Chute Park Commission Monthly Report
Date: February 20, 2020

1. Town Center Park Fitness Classes

The current session of fitness classes runs through February 21, 2020. The next sessions is posted for February 24, 2020 through April 9, 2020 as follows:

- Mondays
 - 5:00 p.m. Yoga Flow- A gentle class focusing on flowing from pose to pose and linking the movement with the breath.
- Tuesdays
 - 9:45 a.m. iPhone Basics
 - 11:00 a.m. Android Phone Basics
- Wednesdays
 - 5:00 p.m. Zumba- Combines motivating high-energy music with unique moves and combinations.
- Thursdays
 - 4:30 p.m. Cardio Strength Fusion – A variety of formats, including tabata, hiit, and max interval will be used with a combination of low/high aerobic moves and strength.
 - 5:30 p.m. Yoga Flow- A gentle class focusing on flowing from pose to pose and linking the movement with the breath.

2. Park and Rec

- Park staff is purchasing budgeted items and preparing for the 2020 season. We will begin interviewing seasonal staff later this month.
- Park staff met with Cage Kavanagh to discuss his request for a whiffle ball field at the underutilized facility at Arrowhead Park. Mr. Kavanagh asked if the Town would consider a four foot high outfield fence. Staff determined the location could also accommodate tee ball. We received an estimate of \$3,675 for the installation. This is not a budgeted item. Mr. Kavanagh will fundraise for this cost to install this year.

3. Winter Maintenance

- Last week the three foreman attended the Wisconsin Construction Municipal & Landscape Expo. They attended “The Science–Fiction of Chlorides” and “The Science and Art of Application Rates” seminars. The most cost effective and environmentally friendly way of dealing with snow is to use more brine and less salt. We will be looking at some different ways of using more brine pre-event, during event, and post event when conditions are favorable.
- Lecker Park ski and bike trails are open and in favorable conditions.

4. Forestry

- This year’s Arbor Day planting will be held at Maple Edge Park. We are planning on planting about 12 trees. We are waiting for confirmation from the nursery on our order.
- We reviewed and commented on the proposed landscaping plan for College Avenue and discussed the maintenance of this facility with the Park Commission. Intersection and roundabout planting will be done in 2020 concurrent with the reconstruction project. Corridor tree planting will be completed in 2021.

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 95087:						427.50
95088	02/20/2020	ZIMMERMAN, LORI	012920	WATER BILL PAID BY REDJ	64-00-23201	37.00
Total 95088:						37.00
Grand Totals:						434,854.92

Dave Schowalter, Chairman: _____

Jeff Nooyen, Supervisor: _____

Travis Thyssen, Supervisor: _____

Bruce Sherman, Supervisor: _____

Eric Davidson, Supervisor: _____

Angie Cain, Clerk: _____

Julie M. Wahlen, Treasurer: _____

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
10362	02/07/2020	BAUR, GARY OR SUSAN	101072500	2019 TAX REFUND	10-00-21101	59.53
Total 10362:						59.53
10363	02/07/2020	BERGSTROM PROPERTIES IN	101078801	2019 TAX REFUND	10-00-21101	11.30
Total 10363:						11.30
10364	02/07/2020	BLUEMOUND CT APT/ BREZE	10099062500	2019 TAX REFUND	10-00-21101	2,067.86
Total 10364:						2,067.86
10365	02/07/2020	HARTFIEL, JASON & COLLETT	102493000	2019 TAX REFUND	10-00-21101	161.70
Total 10365:						161.70
10366	02/07/2020	KAROW, NATHAN	102107200	2019 TAX REFUND	10-00-21101	1,729.14
Total 10366:						1,729.14
10367	02/07/2020	KRAUSE, BRENDA LEE	102285900	2019 TAX REFUND	10-00-21101	126.42
Total 10367:						126.42
10368	02/07/2020	LUTZ, WILLIAM OR AUTUM	102370100	2019 TAX REFUND	10-00-21101	126.42
Total 10368:						126.42
10369	02/07/2020	MASLANKA, ADAM OR RACHE	102215600	2019 TAX REFUND	10-00-21101	140.47
Total 10369:						140.47
10370	02/07/2020	MAVES, DUANE	102147200	2019 TAX REFUND	10-00-21101	107.04
Total 10370:						107.04
10371	02/07/2020	MIKE JOHNSON OR A. BONIK	101068701	2019 TAX REFUND	10-00-21101	97.78
Total 10371:						97.78
10372	02/07/2020	NELSON, HEATHER	103092300	2019 TAX REFUND	10-00-21101	64.51
Total 10372:						64.51
10373	02/07/2020	PRENTICE, ANDREW OR SAR	102503800	2019 TAX REFUND	10-00-21101	2,283.18
Total 10373:						2,283.18
10374	02/07/2020	THE NORTHLAND, G&V INVES	10099352527	2019 TAX REFUND	10-00-21101	53.00
Total 10374:						53.00
10375	02/07/2020	TRAVIS ARNESON, SARAH DA	102182200	2019 TAX REFUND	10-00-21101	111.86
Total 10375:						111.86

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
10376	02/07/2020	VELPEL, RICHARD OR DEBRA	101044300	2019 TAX REFUND	10-00-21101	102.85
Total 10376:						102.85
10377	02/07/2020	VHE II -2 LLC	101087600	2019 TAX REFUND	10-00-21101	2,358.27
Total 10377:						2,358.27
10378	02/07/2020	WEHMAS, CARL	102026600	2019 TAX REFUND	10-00-21101	76.34
Total 10378:						76.34
10379	02/07/2020	ZIEBERT % CHRIS LINDBERG	101115900	2019 TAX REFUND	10-00-21101	371.11
Total 10379:						371.11
95053	02/20/2020	EMC INSURANCE	1505055	INS CLAIM 1505055 HUDSON	10-18-51938-003	3,000.00
Total 95053:						3,000.00
95054	02/20/2020	AIR ONE EQUIPMENT INC	151488-PB	STRUTS	10-13-52200-810	4,520.00
Total 95054:						4,520.00
95055	02/20/2020	BIASEW	BIASEW-CN,\$	CONTINUING ED REGISTRATION	10-11-52400-330	105.00
Total 95055:						105.00
95056	02/20/2020	BLOCH FAMILY 2005 PARTNER	020420	2017 TAX REFUND	10-19-51910-390	34,418.00
95056	02/20/2020	BLOCH FAMILY 2005 PARTNER	020420	2018 TAX REFUND	10-19-51910-390	37,536.00
Total 95056:						71,954.00
95057	02/20/2020	BROOKS TRACTOR	C94696	EQUIPMENT SALE	10-14-53311-810	28,184.75
Total 95057:						28,184.75
95058	02/20/2020	CITY OF APPLETON	4006	SIGNAL RECORDS FOR DIGGERS HOTLINE	10-14-53311-348	1,966.54
95058	02/20/2020	CITY OF APPLETON	4007	LOCATE CONDUITS AT SPENCER ST/LYNNDALE D	10-14-53311-348	155.58
95058	02/20/2020	CITY OF APPLETON	4015	REPAIR DAMAGED SIGNAL AT CASALOMA/INTEGR	10-14-53311-348	1,233.20
95058	02/20/2020	CITY OF APPLETON	4017	4TH QTR SIGNAL MAINTENANCE	10-14-53311-348	10,937.15
Total 95058:						14,292.47
95059	02/20/2020	CUMMINS N POWER LLC	F4-47492	STANDARD PM FULL SERVICE KOHLER 350REOZJ	10-18-51600-290	784.49
Total 95059:						784.49
95060	02/20/2020	EVANS TITLE	012820	OVERPAYMENT OF FINAL BILL	64-00-23201	68.41
Total 95060:						68.41
95061	02/20/2020	FEAKER & SONS CO. INC	2019-07	GALAXY DRIVE STREET/UTILITY CONST	46-09-57762-000	3,767.75
95061	02/20/2020	FEAKER & SONS CO. INC	2019-07	GALAXY DRIVE STREET/UTILITY CONST	46-09-57761-000	3,159.41
95061	02/20/2020	FEAKER & SONS CO. INC	2019-07	GALAXY DRIVE STREET/UTILITY CONST	46-09-57763-000	4,476.65
95061	02/20/2020	FEAKER & SONS CO. INC	2019-07	GALAXY DRIVE STREET/UTILITY CONST	46-09-57331-000	41,983.08

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Total 95061:						53,386.89
95062	02/20/2020	FIRE APPARATUS & EQUIPME	20614	HOSEBED DIVIDER KIT	10-13-52200-350	1,409.64
Total 95062:						1,409.64
95063	02/20/2020	FPSOLUTION	14397	QUARTERLY SPRINKLER INSP	10-13-52200-290	195.00
Total 95063:						195.00
95064	02/20/2020	GENERAL CODE	PG000020818	CODE UPDATES	10-12-51420-290	669.46
Total 95064:						669.46
95065	02/20/2020	GOVERNMENT FINANCE OFFI	0235817	MEMBERSHIP RENEWAL	10-19-51501-321	225.00
Total 95065:						225.00
95066	02/20/2020	HABERLAND, ROGER & JOYC	012820-MBR	MAILBOX REIMBURSEMENT-SNOW PLOW HIT	10-14-53312-340	75.00
Total 95066:						75.00
95067	02/20/2020	HERRLING CLARK HARTZHEI	012120	QUARTERLY BILLING	10-15-51200-210	7,038.00
95067	02/20/2020	HERRLING CLARK HARTZHEI	012120	QUARTERLY BILLING	46-09-56900-210	1,116.50
95067	02/20/2020	HERRLING CLARK HARTZHEI	012120	QUARTERLY BILLING	48-09-56900-210	423.50
95067	02/20/2020	HERRLING CLARK HARTZHEI	012120	QUARTERLY BILLING	10-18-51300-210	11,487.54
Total 95067:						20,065.54
95068	02/20/2020	MACH IV	7114	EVERGREEN BUS. PARK	46-09-56900-290	1,972.50
Total 95068:						1,972.50
95069	02/20/2020	MACQUEEN EQUIPMENT GRO	04	NEW TRACKLESS SNOWBLOWER	55-14-57324-000	150,938.00
Total 95069:						150,938.00
95070	02/20/2020	MARY TALADY	012720	OVERPAYMENT OF FINAL WATER BILL	64-00-23201	336.66
Total 95070:						336.66
95071	02/20/2020	MCMAHON	0917204	DESIGN CASALOMA DR SOUTH END STREET URB	55-14-57331-000	5,181.86
95071	02/20/2020	MCMAHON	0917208	CONSTR ADMIN/ONSITE REP ELSNER RD URBANI	55-14-57331-000	5,472.03
95071	02/20/2020	MCMAHON	0917209	CONSTR ADMIN/ONSITE REP N GILLET ST URBA	55-14-57331-000	5,433.00
95071	02/20/2020	MCMAHON	0917210	CONST ADMIN/ONSITE REP CASALOMA DR URBA	55-14-57331-000	4,434.00
95071	02/20/2020	MCMAHON	0917211	TRAFFIC GEN SCHE OF ASSESSMENT/RIGHT-OF-	55-14-57331-000	4,014.15
95071	02/20/2020	MCMAHON	0917212	DRAINAGE STUDY-GILLET ST (ELSNER-EDGEWO	55-14-57331-000	100.20
95071	02/20/2020	MCMAHON	0917213	2019 GENERAL ENGINEERING	10-14-53311-210	484.30
95071	02/20/2020	MCMAHON	0917213	MALL OUTER RING RD TRAIL EASEMENT	10-16-55400-290	78.30
95071	02/20/2020	MCMAHON	0917213	SPENCER ST MLS GRANT APPLICATION ASSISTAN	10-14-53311-210	873.00
95071	02/20/2020	MCMAHON	0917213	EVERGREEN DR MLS GRANT APPLICATION ASSIS	55-14-57331-000	417.10
95071	02/20/2020	MCMAHON	0917214	SCHEDULE OF ASSESSMENTS FRENCH RD PAVIN	55-14-57331-000	183.70
Total 95071:						26,671.64

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95072	02/20/2020	MORTON SALT	5402010187	296.61 TONS ROAD SALT	10-14-53312-340	18,612.28
Total 95072:						18,612.28
95073	02/20/2020	OUTAGAMIE COUNTY	121534	SPANISH TRANSLATION	10-17-52110-210	3.16
Total 95073:						3.16
95074	02/20/2020	OUTAGAMIE COUNTY TREAS	020420	JANUARY 2020 COURT FINES	10-15-45100	4,055.67
95074	02/20/2020	OUTAGAMIE COUNTY TREAS	121552	GC TAX BILLS	10-18-51100-320	3,925.62
Total 95074:						7,981.29
95076	02/20/2020	REMLEY & SENSENBRENNER	053593	LEGAL SERVICES	10-15-51200-210	240.00
Total 95076:						240.00
95077	02/20/2020	ROBERT E LEE & ASSOCIATE	76959	PROFESSIONAL SVCS LYNNDALE PEDESTRIAN T	55-16-57620-000	1,124.66
Total 95077:						1,124.66
95078	02/20/2020	SINANAN, STANLEY	020520	OVERPAYMENT OF FINAL WATER BILL	64-00-23201	160.60
Total 95078:						160.60
95079	02/20/2020	STATE OF WISCONSIN COURT	020420	JANUARY 2020 COURT FINES	10-15-45100	12,745.62
Total 95079:						12,745.62
95080	02/20/2020	STOREY KENWORTH MATT P	PINV766095	CHECKS FOR TAX REFUNDS	10-19-51501-310	267.33
Total 95080:						267.33
95081	02/20/2020	STRANG, PATTESON, RENNIN	020720	LEGAL SERVICES	10-18-51300-210	108.00
Total 95081:						108.00
95082	02/20/2020	SWWBIA	SWWBOA-CN,	ASSOCIATION DUES	10-11-52400-321	40.00
Total 95082:						40.00
95083	02/20/2020	SYSTEMS TECHNOLOGIES	747096	CAMERA/SECURITY REPAIR	10-20-51460-295	684.25
Total 95083:						684.25
95084	02/20/2020	TYLER TECHNOLOGIES INC	070-4185	2020 UNIVERS SUPPORT	10-10-51502-290	3,000.00
Total 95084:						3,000.00
95086	02/20/2020	WESTWOOD PROFESSIONAL	3200100040	CTH CA ASSESSMENTS	55-14-57331-000	520.00
Total 95086:						520.00
95087	02/20/2020	WITTHUHN PRINTING CO. INC	2021	PERMIT FORMS	10-11-52400-320	317.85
95087	02/20/2020	WITTHUHN PRINTING CO. INC	2024	ENVELOPES	10-19-51501-310	109.65

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
01/29/2020	DELTA DENTAL	338154	GROUP 2 DENTAL CLAIMS & ADMINISTRATION	10-00-13001	2,099.57
Total 200129001:					2,099.57
01/29/2020	PITNEY BOWES GLOBAL FINA	012920	POSTAGE	10-18-51400-311	500.00
Total 200129002:					500.00
01/31/2020	WISCONSIN DEPT OF REVEN	013120	SALES & USE TAX	10-00-24310	823.42
Total 200131001:					823.42
01/31/2020	WISCONSIN ETF	224204	WRS REMITTANCE	10-00-21521	99,535.76
Total 200131002:					99,535.76
01/31/2020	US BANK CREDIT CARD	USB-Jan20-10	CC-CINTAS 60A SAPSHOP TOWELS - STREET/HIGHWAY DEPT	10-14-53311-340	36.60
01/31/2020	US BANK CREDIT CARD	USB-Jan20-10	CC-COMplete OFFICE OF WISCONCD Envelopes (2019)	10-17-52120-327	37.14
01/31/2020	US BANK CREDIT CARD	USB-Jan20-10	CC-AMAZON.COM*6V96R77M3election supplies	10-12-51440-310	38.24
01/31/2020	US BANK CREDIT CARD	USB-Jan20-10	CC-AMAZON.COM*6V96R77M3election supplies	10-12-51440-390	38.25
01/31/2020	US BANK CREDIT CARD	USB-Jan20-10	CC-ADVANCED DISPOSAL ONLINESt.2 waste disposal	10-13-52200-290	38.47
01/31/2020	US BANK CREDIT CARD	USB-Jan20-10	CC-AMAZON.COM*654QN2DG3binders	10-12-51440-320	39.21
01/31/2020	US BANK CREDIT CARD	USB-Jan20-10	CC-MINISTRY HEALTH CARE INCNovember OMVWI Blood draw (2019)	10-17-52100-341	39.39
01/31/2020	US BANK CREDIT CARD	USB-Jan20-10	CC-PICKN SAVE #118Department meeting	24-13-52200-322	39.40
01/31/2020	US BANK CREDIT CARD	USB-Jan20-11	CC-APPLETON VACUUM CENTERCLEANING SUPPLIES FOR TOWN HALL/SHOP	10-18-51600-360	39.90
01/31/2020	US BANK CREDIT CARD	USB-Jan20-11	CC-GARROW PROPANE CORPPROPANE FOR EQUIPMENT #801	10-14-53313-340	40.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-11	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN CENTER PARK BLDG	10-16-55200-290	40.38
01/31/2020	US BANK CREDIT CARD	USB-Jan20-11	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN CENTER PARK BLDG	10-16-55200-290	40.38
01/31/2020	US BANK CREDIT CARD	USB-Jan20-11	CC-ADVANCED DISPOSAL ONLINESt.1 waste disposal	10-13-52200-290	41.76
01/31/2020	US BANK CREDIT CARD	USB-Jan20-11	CC-LIVE VIEW GPSTracking Fees (2019)	10-17-52120-340	41.90
01/31/2020	US BANK CREDIT CARD	USB-Jan20-11	CC-LIVE VIEW GPSTracking Fees (2019)	10-17-52120-340	42.30
01/31/2020	US BANK CREDIT CARD	USB-Jan20-11	CC-THE HOME DEPOT #4903SUPPLIES FOR PARK SHELTERS	10-16-55200-340	42.89
01/31/2020	US BANK CREDIT CARD	USB-Jan20-12	CC-U-JOINTS	10-14-53313-350	46.38
01/31/2020	US BANK CREDIT CARD	USB-Jan20-12	CC-TRUCK COUNTRY - APPLETONSWITCH-ROCKER, PS/RH POWER WIND	10-14-53313-350	47.20
01/31/2020	US BANK CREDIT CARD	USB-Jan20-12	CC-ROAD EQUIPMENT PARTS CENMISCELLANEOUS LIGHTS FOR VEHICLES/EQUIPMENT	10-14-53313-350	47.68
01/31/2020	US BANK CREDIT CARD	USB-Jan20-12	CC-NAPA AUTO PARTSGASKET/BRAKE FLUID/ADHESIVE REMOVER	10-14-53313-350	47.88
01/31/2020	US BANK CREDIT CARD	USB-Jan20-12	CC-WAL-MART #1982St.2 supplies	10-13-52200-360	48.16
01/31/2020	US BANK CREDIT CARD	USB-Jan20-12	CC-CINTAS 60A SAPUNIFORMS STREET/HWY DEPARTMENT	10-14-53311-391	48.17
01/31/2020	US BANK CREDIT CARD	USB-Jan20-12	CC-CINTAS 60A SAPUNIFORMS STREET/HWY DEPARTMENT	10-14-53311-391	48.17
01/31/2020	US BANK CREDIT CARD	USB-Jan20-12	CC-CINTAS 60A SAPUNIFORMS STREET/HWY DEPARTMENT	10-14-53311-391	48.17
01/31/2020	US BANK CREDIT CARD	USB-Jan20-12	CC-VENNGAGE.COMBusiness monthly	10-13-52200-290	49.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-13	CC-THE HOME DEPOT #4903Station supplies refund	10-13-52200-360	113.64-
01/31/2020	US BANK CREDIT CARD	USB-Jan20-13	CC-FESTIVAL FOODSWILEAG Assessor Refreshments (2019)	10-17-52120-390	49.08
01/31/2020	US BANK CREDIT CARD	USB-Jan20-13	CC-GIPAW2020 Gipaw Renewal	10-20-51460-321	50.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-13	CC-CINTAS 60A SAPSt.2 linen service	10-13-52200-290	50.72
01/31/2020	US BANK CREDIT CARD	USB-Jan20-13	CC-CINTAS 60A SAPSt.2 linen service	10-13-52200-290	50.72
01/31/2020	US BANK CREDIT CARD	USB-Jan20-13	CC-CINTAS 60A SAPSt.2 linen service	10-13-52200-290	50.72
01/31/2020	US BANK CREDIT CARD	USB-Jan20-13	CC-CAPSULE/HEADLIGHT	10-14-53313-350	52.18
01/31/2020	US BANK CREDIT CARD	USB-Jan20-13	CC-FASTENAL COMPANY 01WIAPPSUPPLIES FOR SIGN MAINTENANCE	10-14-53311-340	53.36
01/31/2020	US BANK CREDIT CARD	USB-Jan20-13	CC-OFFICEMAX/DEPOT 6869Ink/Toner	10-20-51460-310	53.44
01/31/2020	US BANK CREDIT CARD	USB-Jan20-13	CC-SAMS CLUB #6321Office Supplies (2019)	10-17-52110-310	53.88
01/31/2020	US BANK CREDIT CARD	USB-Jan20-14	CC-RETURN PAINTED ROTORS	10-14-53313-350	79.28-
01/31/2020	US BANK CREDIT CARD	USB-Jan20-14	CC-NAT ASSOC OF FIRE INVESTNAFI Membership	24-13-52200-321	55.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-14	CC-CINTAS 60A SAPSt.1 linen service	10-13-52200-290	57.39
01/31/2020	US BANK CREDIT CARD	USB-Jan20-14	CC-CINTAS 60A SAPSt.1 linen service	10-13-52200-290	57.39

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01/31/2020	US BANK CREDIT CARD	USB-Jan20-14	CC-CINTAS 60A SAPSt.1 linen service	10-13-52200-290	57.39
01/31/2020	US BANK CREDIT CARD	USB-Jan20-14	CC-CINTAS 60A SAPSt.2 linen service	10-13-52200-290	57.72
01/31/2020	US BANK CREDIT CARD	USB-Jan20-14	CC-WIL KIL PEST CONTROLRODENT CONTROL SERVICES	10-18-51600-290	58.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-14	CC-Post Crescent	24-13-52200-321	58.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-15	CC-KALAHARI RESORT - WICREDIT HOTEL ROOM TAXES	10-16-55200-330	26.72
01/31/2020	US BANK CREDIT CARD	USB-Jan20-15	CC-TCAW OCC HEALTHNew CSO Drug Screen/Atkinson (2019)	10-17-52110-210	59.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-15	CC-MENARDS APPLETON WEST WIWORK GLOVES	10-14-53311-391	59.90
01/31/2020	US BANK CREDIT CARD	USB-Jan20-15	CC-2033 DOMINOS PIZZAAssessment center	24-13-52200-322	60.18
01/31/2020	US BANK CREDIT CARD	USB-Jan20-15	CC-PACKER CITY INT TRKS INCSOLID CO 7/16X150 SOLID RUB	10-14-53313-350	62.30
01/31/2020	US BANK CREDIT CARD	USB-Jan20-15	CC-SAMSClub #6321Totes for equipment	24-13-52200-380	63.84
01/31/2020	US BANK CREDIT CARD	USB-Jan20-15	CC-CINTAS 60A SAPSt.1 linen service	10-13-52200-290	64.39
01/31/2020	US BANK CREDIT CARD	USB-Jan20-15	CC-GAN*WI NEWSPAPERS-CCCliaquor license publication	10-12-51420-320	65.32
01/31/2020	US BANK CREDIT CARD	USB-Jan20-15	CC-BATTERIES PLUS #0502Batteries (2019)	10-17-52100-340	65.80
01/31/2020	US BANK CREDIT CARD	USB-Jan20-15	CC-TL PROPiston pump	24-13-52200-330	65.86
01/31/2020	US BANK CREDIT CARD	USB-Jan20-16	CC-KALAHARI RESORT - WICREDIT HOTEL ROOM TAXES	10-16-55200-330	26.72
01/31/2020	US BANK CREDIT CARD	USB-Jan20-16	CC-OIL/LUBE/AIR/FUEL FILTERS	10-14-53313-350	68.35
01/31/2020	US BANK CREDIT CARD	USB-Jan20-16	CC-THE HOME DEPOT #4903EXTENSION CORD/SPRAYER	10-14-53313-350	70.94
01/31/2020	US BANK CREDIT CARD	USB-Jan20-16	CC-TCAW OCC HEALTHPREEMPLOYMENT TESTING	10-18-51400-210	71.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-16	CC-U-JOINT	10-14-53313-350	71.75
01/31/2020	US BANK CREDIT CARD	USB-Jan20-16	CC-WINDSHIELD WIPER BLADES	10-14-53313-350	72.30
01/31/2020	US BANK CREDIT CARD	USB-Jan20-16	CC-CINTAS 60A SAPUNIFORMS STREET/HWY DEPARTMENT	10-14-53311-391	72.78
01/31/2020	US BANK CREDIT CARD	USB-Jan20-16	CC-CINTAS 60A SAPUNIFORMS STREET/HWY DEPARTMENT	10-14-53311-391	72.78
01/31/2020	US BANK CREDIT CARD	USB-Jan20-16	CC-LES STUMPF FORDSERVICE TOWN OWNED VEHICLE	10-14-53313-350	72.79
01/31/2020	US BANK CREDIT CARD	USB-Jan20-16	CC-ASCE PURCHASINGASCE SUBSCRIPTION RENEWAL	10-14-53311-321	73.75
01/31/2020	US BANK CREDIT CARD	USB-Jan20-17	CC-OFFICEMAX/DEPOT 68691099-s forms returned	10-18-51400-310	25.47
01/31/2020	US BANK CREDIT CARD	USB-Jan20-17	CC-MENARDS APPLETON WEST WITOOLS FOR SIGN MAINTENANCE	10-14-53311-340	75.94
01/31/2020	US BANK CREDIT CARD	USB-Jan20-17	CC-SAMS CLUB #6321Department meeting	24-13-52200-322	76.55
01/31/2020	US BANK CREDIT CARD	USB-Jan20-17	CC-WISCONSIN CHIEFS OF POLIC2020 Membership Dues	10-17-52100-321	80.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-17	CC-AIRGAS USA, LLCWELDING SUPPLIES	10-14-53313-350	80.95
01/31/2020	US BANK CREDIT CARD	USB-Jan20-17	CC-P A T DEPT OF AGRONOMYPESTICIDE APPLICATOR TRAINING CLASS FEE	10-16-55200-330	81.24
01/31/2020	US BANK CREDIT CARD	USB-Jan20-17	CC-OFFICEMAX/DEPOT 6869election supplies	10-12-51440-390	81.75
01/31/2020	US BANK CREDIT CARD	USB-Jan20-18	CC-DOT EPAY DMV TVR SERVICE7729 plate renewal fee (2020)	10-17-52120-350	1.70
01/31/2020	US BANK CREDIT CARD	USB-Jan20-18	CC-WIS TVR DMV REG RENEWAL7729 Squad plate renewal (2020)	10-17-52120-350	85.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-18	CC-WIS TVR DMV REG RENEWALSquad plate renewal (2020)	10-17-52100-350	85.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-18	CC-AMZN MKTP US*UO3H58153election supplies	10-12-51440-390	86.09
01/31/2020	US BANK CREDIT CARD	USB-Jan20-18	CC-CDW GOVT #WBB1725Scanner Stands	10-20-51460-310	86.80
01/31/2020	US BANK CREDIT CARD	USB-Jan20-18	CC-MATTHEWS TIRE APPLETON WE4-WHEEL ALIGNMENT	10-14-53313-350	89.95
01/31/2020	US BANK CREDIT CARD	USB-Jan20-18	CC-GRAINGERSafety equipment	24-13-52200-391	91.41
01/31/2020	US BANK CREDIT CARD	USB-Jan20-18	CC-NORTHERN TOOL EQUIPTOOLS FOR SIGN MAINTENANCE	10-14-53311-340	94.82
01/31/2020	US BANK CREDIT CARD	USB-Jan20-18	CC-WI STATE FIRE CHIEFSWSFCA Membership	24-13-52200-321	95.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-18	CC-WI STATE FIRE CHIEFSWSFCA Membership	24-13-52200-321	95.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-18	CC-LECCTRAININ7714 Active Threat training (2020)	10-17-52100-330	95.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-19	CC-DOT EPAY DMV TVR SERVICESquad plate newal fee (2020)	10-17-52100-350	1.70
01/31/2020	US BANK CREDIT CARD	USB-Jan20-19	CC-LECCTRAININ7721 Active Threat Training (2020)	10-17-52100-330	95.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-19	CC-UNITED PAPER CORPORATIPAPER SUPPLIES FOR TOWN HALL	10-18-51600-360	98.60
01/31/2020	US BANK CREDIT CARD	USB-Jan20-19	CC-WWWW.CREWSENSE.COMCrewsense support	10-13-52200-290	99.99
01/31/2020	US BANK CREDIT CARD	USB-Jan20-19	CC-TLO TRANSUNIONBackground investigations/December (2019)	10-17-52120-210	100.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-19	CC-DELTA AIR 0062410804280Flight	10-09-56900-330	101.70
01/31/2020	US BANK CREDIT CARD	USB-Jan20-19	CC-BAYTECH LABEL INCollection stickers	10-12-51440-310	102.88
01/31/2020	US BANK CREDIT CARD	USB-Jan20-19	CC-12V BATTERY/CORE RETURN	10-14-53313-350	103.17
01/31/2020	US BANK CREDIT CARD	USB-Jan20-19	CC-JIMMY JOHNS # 1056Out.Cty Fire Investigators	24-13-52200-322	107.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-19	CC-MCC INCCOLD MIX	10-14-53312-340	107.10
01/31/2020	US BANK CREDIT CARD	USB-Jan20-19	CC-REINDERS - SUSSEX CSBAIL SWITCH/CATCH LATCH/RUBBER LATCH	10-14-53313-350	107.13
01/31/2020	US BANK CREDIT CARD	USB-Jan20-20	CC-EXPEDIA 7503898996362Booking fee	10-13-52200-330	3.34
01/31/2020	US BANK CREDIT CARD	USB-Jan20-20	CC-BRAKE ROTORS	10-14-53313-350	108.88
01/31/2020	US BANK CREDIT CARD	USB-Jan20-20	CC-BATTERY/CORE RETURN	10-14-53313-350	110.54

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01/31/2020	US BANK CREDIT CARD	USB-Jan20-20	CC-MCC INCCOLD MIX	10-14-53312-340	110.70
01/31/2020	US BANK CREDIT CARD	USB-Jan20-20	CC-COMplete OFFICE OF WISCONOffice Supplies	10-09-56900-310	116.60
01/31/2020	US BANK CREDIT CARD	USB-Jan20-20	CC-BAYCOM INCBATTERY IMP STD LITHIUM ION 1900M	10-14-53313-350	118.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-20	CC-BAYTECH LABEL INCstickers for elections	10-12-51440-320	122.67
01/31/2020	US BANK CREDIT CARD	USB-Jan20-20	CC-RED WINGS STORESAFETY SHOES/BOOTS	10-14-53311-391	125.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-21	CC-Ship package	10-13-52200-311	4.17
01/31/2020	US BANK CREDIT CARD	USB-Jan20-21	CC-RED WINGS STORESAFETY SHOES/BOOTS	10-14-53311-391	125.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-21	CC-TCAW OCC HEALTHDepartment physicals	10-13-52200-210	125.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-21	CC-SAFETY SHOES/BOOTS	10-14-53311-391	125.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-21	CC-CEDAR CREEK MARKETPLACE-WDepartment meeting	24-13-52200-322	125.82
01/31/2020	US BANK CREDIT CARD	USB-Jan20-21	CC-DOG WASTE DEPOTWASTE CAN LINERS	10-16-55200-340	130.66
01/31/2020	US BANK CREDIT CARD	USB-Jan20-21	CC-SP * TALON RADIO CARRIRadio belt clips	24-13-52200-391	131.34
01/31/2020	US BANK CREDIT CARD	USB-Jan20-21	CC-PAYPAL *DASHMEDICALEvidence supplies/gloves (2019)	10-17-52120-327	133.80
01/31/2020	US BANK CREDIT CARD	USB-Jan20-22	CC-GARROW PROPANE CORPLP GAS	10-14-53311-340	4.24
01/31/2020	US BANK CREDIT CARD	USB-Jan20-22	CC-THE OSTHOFF RESORTHotel for training	10-18-51400-330	133.88
01/31/2020	US BANK CREDIT CARD	USB-Jan20-22	CC-COMplete OFFICE OF WISCONOffice Supplies -(2019)	10-17-52110-310	134.36
01/31/2020	US BANK CREDIT CARD	USB-Jan20-22	CC-INTL CODE COUNCIL INC	10-11-52400-321	135.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-22	CC-TRAFFIC SAFETY STORE INCCrossing Guard Stop Signs (2019)	10-17-52120-346	136.01
01/31/2020	US BANK CREDIT CARD	USB-Jan20-22	CC-TRUCK COUNTRY - APPLETONJUMPER CABLES	10-14-53313-350	140.33
01/31/2020	US BANK CREDIT CARD	USB-Jan20-22	CC-THE HOME DEPOT #4903Station supplies	10-13-52200-360	143.62
01/31/2020	US BANK CREDIT CARD	USB-Jan20-23	CC-U-BOLTS	10-14-53313-350	4.48
01/31/2020	US BANK CREDIT CARD	USB-Jan20-23	CC-AMZN MKTP US*XH0J13YR3Uniform fleece	24-13-52200-391	148.76
01/31/2020	US BANK CREDIT CARD	USB-Jan20-23	CC-WISCONSIN PARK AND RECREAWPRA MEMBERSHIP RENEWAL	10-16-55200-330	150.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-23	CC-WISCONSIN PARK AND RECREAWPRA MEMBERSHIP RENEWAL	10-16-55300-330	150.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-23	CC-APPLETON TROPHY ENGRAVINName plaques for board	10-13-52200-390	150.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-23	CC-TCAW OCC HEALTHDOT POOL ANNUAL MEMBERSHIP	10-14-53311-341	156.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-23	CC-SUPERIOR CHEMICAL CORPStation supplies	10-13-52200-360	162.90
01/31/2020	US BANK CREDIT CARD	USB-Jan20-23	CC-BATTERIES PLUS #0502BATTERIES FOR BARRICADES	10-14-53311-340	163.20
01/31/2020	US BANK CREDIT CARD	USB-Jan20-23	CC-HOLIDAY INN HOTEL & CONVJulie - WGFOA Winter Conference	10-19-51501-330	164.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-23	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN HALL BUILDING	10-18-51600-290	165.66
01/31/2020	US BANK CREDIT CARD	USB-Jan20-23	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN HALL BUILDING	10-18-51600-290	165.66
01/31/2020	US BANK CREDIT CARD	USB-Jan20-24	CC-COMplete OFFICE OF WISCONCALENDAR DESK PADS FOR SHOP	10-14-53313-310	5.24
01/31/2020	US BANK CREDIT CARD	USB-Jan20-24	CC-CINTAS 60A SAPMATS/RUGS FOR TOWN HALL BLDG	10-18-51600-290	165.66
01/31/2020	US BANK CREDIT CARD	USB-Jan20-24	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN HALL BUILDING	10-18-51600-290	165.66
01/31/2020	US BANK CREDIT CARD	USB-Jan20-24	CC-CINTAS 60A SAPMATS/RUGS FOR TOWN HALL BLDG	10-18-51600-290	165.66
01/31/2020	US BANK CREDIT CARD	USB-Jan20-24	CC-REINDERS - SUSSEX CSPARTS FOR VEHICLE/EQUIPMENT REPAIRS	10-14-53313-350	167.46
01/31/2020	US BANK CREDIT CARD	USB-Jan20-24	CC-BATTERIES PLUS #0502Batteries for UPS	10-20-51460-310	167.60
01/31/2020	US BANK CREDIT CARD	USB-Jan20-24	CC-THE HOME DEPOT #4928METAL SHELVING UNIT	10-16-55200-340	169.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-24	CC-AMZN MKTP US*P07S694L3Radio pouches	24-13-52200-391	172.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-24	CC-COMplete OFFICE OF WISCONMailroom supplies	10-18-51400-310	175.11
01/31/2020	US BANK CREDIT CARD	USB-Jan20-24	CC-SIRCHIE FINGER PRINT LABOEvidence supplies-2019	10-17-52120-327	175.19
01/31/2020	US BANK CREDIT CARD	USB-Jan20-24	CC-MCC INCCOLD MIX	10-14-53311-340	176.40
01/31/2020	US BANK CREDIT CARD	USB-Jan20-25	CC-THE HOME DEPOT #4903DISH SOAP	10-16-55200-340	5.47
01/31/2020	US BANK CREDIT CARD	USB-Jan20-25	CC-DOJ EPAY RECORDS CHECKDecember Bartender/Background Checks-(2019)	10-17-52110-221	189.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-25	CC-IACP2020 Membership Dues	10-17-52110-321	190.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-25	CC-IACP2020 Membership Dues	10-17-52100-321	190.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-25	CC-AMAZON.COM*7R23R1G73binders	10-12-51440-320	194.33
01/31/2020	US BANK CREDIT CARD	USB-Jan20-25	CC-AMERICAN AIR0017435536711Flight - Siegmann	10-13-52200-330	198.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-25	CC-UNITED 0167435528371Flight - Siegmann	10-13-52200-330	207.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-25	CC-AMZN MKTP US*ZZ6QZ52V3Uniform fleece	24-13-52200-391	214.28
01/31/2020	US BANK CREDIT CARD	USB-Jan20-25	CC-TRI CITY GLASS AND DOOR IWINDSHIELD REPAIRS	10-14-53313-350	220.83
01/31/2020	US BANK CREDIT CARD	USB-Jan20-25	CC-UAV COACHDrone pilot school Siegmann	10-13-52200-330	224.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-26	CC-NIU OUTREACHniu outreach	10-18-51400-330	225.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-26	CC-SAFE VISIONKit for Grunwald	10-13-52200-330	233.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-26	CC-SPEEDY METALS3/8 ALUMINUM ROD/3/16X3X3 ALUMINUM ANGLE	10-14-53313-350	245.49

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01/31/2020	US BANK CREDIT CARD	USB-Jan20-26	CC-CELLEBRITE INC.Cellebrite Refresher Course-7731-(2019)	10-17-52120-330	289.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-26	CC-EZ GLIDE GARAGE DOORS ANDREPAIR PD NORTH DOOR	10-18-51600-360	292.50
01/31/2020	US BANK CREDIT CARD	USB-Jan20-26	CC-ASCE PURCHASINGASCE MEMBERSHIP DUES	10-14-53311-330	295.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-26	CC-DECKER SUPPLY INCTOOLS FOR SIGN MAINTENANCE	10-14-53311-340	316.89
01/31/2020	US BANK CREDIT CARD	USB-Jan20-26	CC-SYMBOL ARTS WEBBadges -2019	10-17-52100-291	322.50
01/31/2020	US BANK CREDIT CARD	USB-Jan20-26	CC-PACKER CITY INT TRKS INCONNECTOR/MOTOR START 12V DELCO	10-14-53313-350	331.50
01/31/2020	US BANK CREDIT CARD	USB-Jan20-27	CC-CARQUEST 2353LONG LIFE MINI BULBS	10-14-53313-350	6.81
01/31/2020	US BANK CREDIT CARD	USB-Jan20-27	CC-TC LAB/REF LAB BILLINGNovember OMVWI Blood draws (2019)	10-17-52100-341	340.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-27	CC-EMERGENCY MEDICAL PRODUCEMS supplies	10-13-52200-340	346.16
01/31/2020	US BANK CREDIT CARD	USB-Jan20-27	CC-Boot dryers	24-13-52200-391	350.24
01/31/2020	US BANK CREDIT CARD	USB-Jan20-27	CC-CALIBRE PRESSTraining-7743 and 7722 (2020)	10-17-52100-330	358.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-27	CC-FASTSIGNS 300301Banner	10-13-52200-330	373.12
01/31/2020	US BANK CREDIT CARD	USB-Jan20-27	CC-NATIONAL EMERGENCY TRAINNFA Meal ticket	24-13-52200-330	375.43
01/31/2020	US BANK CREDIT CARD	USB-Jan20-27	CC-PITNEY BOWES PIPostage Maint. Support	10-20-51460-290	390.78
01/31/2020	US BANK CREDIT CARD	USB-Jan20-27	CC-BATTERIES PLUS #050212V BATTERIES/CORE RETURNS	10-14-53313-350	390.90
01/31/2020	US BANK CREDIT CARD	USB-Jan20-27	CC-MATTHEWS TIRE APPLETON WESERVICE TOWN OWNED VEHICLE	10-14-53313-350	394.52
01/31/2020	US BANK CREDIT CARD	USB-Jan20-27	CC-SCHEELS APPLETON Go-Pro Camera (2019)	10-17-52120-346	399.99
01/31/2020	US BANK CREDIT CARD	USB-Jan20-28	CC-Ship boots	10-13-52200-311	7.05
01/31/2020	US BANK CREDIT CARD	USB-Jan20-28	CC-EMERGENCY MEDICAL PRODUCEMS supplies	10-13-52200-340	446.14
01/31/2020	US BANK CREDIT CARD	USB-Jan20-28	CC-SUPERIOR CHEMICAL CORPCLEANING SUPPLIES SHOP	10-14-53313-350	448.35
01/31/2020	US BANK CREDIT CARD	USB-Jan20-28	CC-LOCAL GOVERNMENT EDUCATIOClerks Institute	10-12-51420-330	489.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-28	CC-CELLCOMCell Bill	10-14-53311-221	497.40
01/31/2020	US BANK CREDIT CARD	USB-Jan20-28	CC-BESTBUYCOM805679508069Drone - (2019)	10-17-52100-346	499.99
01/31/2020	US BANK CREDIT CARD	USB-Jan20-28	CC-THE HOME DEPOT #4903Cordless polisher	24-13-52200-380	519.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-28	CC-CELLCOMCell Bill	10-18-51400-221	533.03
01/31/2020	US BANK CREDIT CARD	USB-Jan20-28	CC-SUPERIOR CHEMICAL CORPCLEANING SUPPLIES FOR TOWN HALL/SHOP	10-18-51600-290	550.36
01/31/2020	US BANK CREDIT CARD	USB-Jan20-28	CC-JPGRAPHICSabsentee envelopes	10-12-51440-320	572.50
01/31/2020	US BANK CREDIT CARD	USB-Jan20-28	CC-MISC SHOP SUPPLIES FOR VEHICLE/EQUIP MAINTENANCE	10-14-53313-350	611.21
01/31/2020	US BANK CREDIT CARD	USB-Jan20-29	CC-KUNDINGER FLUID POWER NSTRAIGHT THREAD ADAPTER	10-14-53313-350	7.69
01/31/2020	US BANK CREDIT CARD	USB-Jan20-29	CC-RECYCLE TECHNOLOGIES INCHazardous waste disposal	10-13-52200-301	616.95
01/31/2020	US BANK CREDIT CARD	USB-Jan20-29	CC-MATTHEWS TIRE APPLETON WEPURCHASE/INSTALL 4 NEW TIRES	10-14-53313-350	655.71
01/31/2020	US BANK CREDIT CARD	USB-Jan20-29	CC-WPSG- INCFlashlights	24-13-52200-380	660.95
01/31/2020	US BANK CREDIT CARD	USB-Jan20-29	CC-CELLCOMCell Bill	10-09-56900-221	675.82
01/31/2020	US BANK CREDIT CARD	USB-Jan20-29	CC-MATTHEWS TIRE APPLETON WEPURCHASE/INSTALL 4 NEW TIRES	10-14-53313-350	682.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-29	CC-CENTER FOR PUBLIC SAFETYCPSE 2020 Conference	10-13-52200-330	695.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-29	CC-FOX VALLEY HUMANE ASSOCNovember Animal Control (2019)	10-17-54100-390	695.94
01/31/2020	US BANK CREDIT CARD	USB-Jan20-29	CC-TCAW OCC HEALTHDepartment physicals	10-13-52200-210	749.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-29	CC-SUPERIOR CHEMICAL CORPStation supplies	10-13-52200-360	757.03
01/31/2020	US BANK CREDIT CARD	USB-Jan20-29	CC-UNITED PAPER CORPORATIPAPER SUPPLIES FOR TOWN HALL	10-18-51600-360	781.82
01/31/2020	US BANK CREDIT CARD	USB-Jan20-30	CC-APPLETON VACUUM CENTERCLEANING SUPPLIES FOR TOWN HALL/SHOP	10-18-51600-360	10.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-30	CC-CDW GOVT #WHK9533RSA Token Maint.	10-17-52110-295	792.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-30	CC-CELLCOMCell Bill	10-13-52200-221	795.45
01/31/2020	US BANK CREDIT CARD	USB-Jan20-30	CC-TRUCK COUNTRY - APPLETONJUNCTION BLOCK AIR LINES & MUFFLER	10-14-53313-350	801.84
01/31/2020	US BANK CREDIT CARD	USB-Jan20-30	CC-MOTOR/CUTTING EDGE	10-14-53313-350	862.92
01/31/2020	US BANK CREDIT CARD	USB-Jan20-30	CC-THE UNIFORM SHOPPE OFUniform items	24-13-52200-391	938.35
01/31/2020	US BANK CREDIT CARD	USB-Jan20-30	CC-GALLSHigh visibility jackets	24-13-52200-391	1,023.72
01/31/2020	US BANK CREDIT CARD	USB-Jan20-30	CC-TDS METROCOMLandline Phone Bill	10-18-51400-221	1,143.56
01/31/2020	US BANK CREDIT CARD	USB-Jan20-31	CC-GRAINGERPARTS FOR BRINE SYSTEM	10-14-53312-340	10.79
01/31/2020	US BANK CREDIT CARD	USB-Jan20-31	CC-BROOKS TRACTOR DE PERE 01GASKETS/THERMOSTAT/WATER PUMP/BELT SET/WATER TEMP	10-14-53313-350	1,322.42
01/31/2020	US BANK CREDIT CARD	USB-Jan20-31	CC-BRAUER SUPPLY AND EQUIPMETRAFFIC MASTER ARROW BOARD	10-14-53313-350	1,355.89
01/31/2020	US BANK CREDIT CARD	USB-Jan20-31	CC-AMERICAN TRAFFIC SAFETYEROSION CONTROL MATERIALS	10-14-53311-340	1,674.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-31	CC-EMERGENCY MEDICAL PRODUCEMS supplies	10-13-52200-340	1,710.36

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01/31/2020	US BANK CREDIT CARD	USB-Jan20-31	CC-CDW GOVT #WCZ4335New Netmotion Licenses	10-20-51460-290	1,771.74
01/31/2020	US BANK CREDIT CARD	USB-Jan20-31	CC-TCAW OCC HEALTHDepartment physicals	10-13-52200-210	1,815.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-31	CC-BLUE CARD COMMANDBlue Card course	10-13-52200-330	1,828.75
01/31/2020	US BANK CREDIT CARD	USB-Jan20-31	CC-CELLCOMCell Bill	10-17-52110-221	1,865.68
01/31/2020	US BANK CREDIT CARD	USB-Jan20-31	CC-DECKER SUPPLY INCREFLECTIVE ROLL-UP SIGNS	10-14-53311-340	1,965.02
01/31/2020	US BANK CREDIT CARD	USB-Jan20-32	CC-COMplete OFFICE OF WISCONcalendar	10-19-51501-310	11.38
01/31/2020	US BANK CREDIT CARD	USB-Jan20-32	CC-MONROE TRUCK EQUIPMENT DERPAIR PARTS FOR SNOW PLOW	10-14-53313-350	1,982.04
01/31/2020	US BANK CREDIT CARD	USB-Jan20-32	CC-YEARLY FLEET MAINTENANCE SOFTWARE SUPPORT	10-14-53313-290	2,095.79
01/31/2020	US BANK CREDIT CARD	USB-Jan20-32	CC-DECKER SUPPLY INCNEW STREET SIGNS	10-14-53311-340	2,125.44
01/31/2020	US BANK CREDIT CARD	USB-Jan20-32	CC-JEFFERSON FIRE & SAFETYturnout gear - siewert	10-13-52200-810	2,126.05
01/31/2020	US BANK CREDIT CARD	USB-Jan20-32	CC-DECKER SUPPLY INCBARRICADES	10-14-53311-340	2,661.84
01/31/2020	US BANK CREDIT CARD	USB-Jan20-32	CC-WPSG- INC Helmets/hoods/gloves	24-13-52200-391	2,700.26
01/31/2020	US BANK CREDIT CARD	USB-Jan20-32	CC-JEFFERSON FIRE & SAFETYHose	24-13-52200-393	2,710.50
01/31/2020	US BANK CREDIT CARD	USB-Jan20-32	CC-DECKER SUPPLY INCNEW STREET SIGNS	10-14-53311-340	2,868.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-32	CC-EMC INSURANCE COMPANIES	10-18-51938-003	3,513.30
01/31/2020	US BANK CREDIT CARD	USB-Jan20-33	CC-COMplete OFFICE OF WISCONcalendar	10-18-51400-310	11.38
01/31/2020	US BANK CREDIT CARD	USB-Jan20-33	CC-CDW GOVT #WCZ4314Netmotion Software Support	10-17-52110-290	3,748.52
01/31/2020	US BANK CREDIT CARD	USB-Jan20-33	CC-ELECTION SYSTEMS & SOFTW2020 election machine maintenance & firmware	10-12-51440-290	4,050.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-33	CC-JEFFERSON FIRE & SAFETYturnout gear - alguire & hoaglin	10-13-52200-810	4,252.10
01/31/2020	US BANK CREDIT CARD	USB-Jan20-33	CC-JEFFERSON FIRE & SAFETYturnout gear - felauer & klementz	10-13-52200-810	4,252.10
01/31/2020	US BANK CREDIT CARD	USB-Jan20-33	CC-PROVANTAGELaptops and Docks	10-20-51460-810	8,207.27
01/31/2020	US BANK CREDIT CARD	USB-Jan20-33	CC-ADVANCED DISPOSAL ONLINEResidential trash	10-14-53620-290	21,847.69
01/31/2020	US BANK CREDIT CARD	USB-Jan20-33	CC-EMC INSURANCE COMPANIES	10-18-51938-002	27,336.40
01/31/2020	US BANK CREDIT CARD	USB-Jan20-34	CC-COMplete OFFICE OF WISCONCalendar (2019)	10-17-52110-310	11.38
01/31/2020	US BANK CREDIT CARD	USB-Jan20-35	CC-MANDERFIELDS HOME BAKERYAssessment center	24-13-52200-322	11.50
01/31/2020	US BANK CREDIT CARD	USB-Jan20-36	CC-SWIDERSKI POWERNNOZZLE	10-14-53313-350	12.38
01/31/2020	US BANK CREDIT CARD	USB-Jan20-37	CC-ATF DEX/MER-MAXLIFE	10-14-53313-350	13.58
01/31/2020	US BANK CREDIT CARD	USB-Jan20-38	CC-COMplete OFFICE OF WISCONWALL CALENDARS FOR DPW OFFICES	10-14-53311-310	13.88
01/31/2020	US BANK CREDIT CARD	USB-Jan20-39	CC-APPLETON TROPHY ENGRAVICSO Name Pin/Meeuwsen (2020)	10-17-52100-291	15.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-40	CC-THE UNIFORM SHOPPE OF7734 - Lieutenant bars/whistle chain (2019)	10-17-52100-291	15.90
01/31/2020	US BANK CREDIT CARD	USB-Jan20-41	CC-MILLS FLEET FARM 100Garage door batteries	10-13-52200-360	17.56
01/31/2020	US BANK CREDIT CARD	USB-Jan20-42	CC-CINTAS 60A SAPUNIFORMS PARK DEPARTMENT	10-16-55200-391	17.75
01/31/2020	US BANK CREDIT CARD	USB-Jan20-43	CC-CINTAS 60A SAPUNIFORMS PARK DEPARTMENT	10-16-55200-391	17.75
01/31/2020	US BANK CREDIT CARD	USB-Jan20-44	CC-CINTAS 60A SAPUNIFORMS PARK DEPARTMENT	10-16-55200-391	17.75
01/31/2020	US BANK CREDIT CARD	USB-Jan20-45	CC-CINTAS 60A SAPUNIFORMS PARK DEPARTMENT	10-16-55200-391	17.75
01/31/2020	US BANK CREDIT CARD	USB-Jan20-46	CC-CINTAS 60A SAPUNIFORMS PARK DEPARTMENT	10-16-55200-391	17.75
01/31/2020	US BANK CREDIT CARD	USB-Jan20-47	CC-SMITH PHARMACYFram medication	71-17-52100-370	18.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-48	CC-CINTAS 60A SAPUNIFORMS BLDG INSP DEPARTMENT	10-11-52400-391	18.06
01/31/2020	US BANK CREDIT CARD	USB-Jan20-49	CC-CINTAS 60A SAPUNIFORMS BLDG INSP DEPARTMENT	10-11-52400-391	18.06
01/31/2020	US BANK CREDIT CARD	USB-Jan20-50	CC-CINTAS 60A SAPUNIFORMS BLDG INSP DEPARTMENT	10-11-52400-391	18.06
01/31/2020	US BANK CREDIT CARD	USB-Jan20-51	CC-CINTAS 60A SAPUNIFORMS BLDG INSP DEPARTMENT	10-11-52400-391	18.06
01/31/2020	US BANK CREDIT CARD	USB-Jan20-52	CC-CINTAS 60A SAPUNIFORMS BLDG INSP DEPARTMENT	10-11-52400-391	18.06
01/31/2020	US BANK CREDIT CARD	USB-Jan20-53	CC-HCS5/16-18X1 Z 5	10-14-53313-350	19.19
01/31/2020	US BANK CREDIT CARD	USB-Jan20-54	CC-Ship thermal image camera	10-13-52200-311	19.40
01/31/2020	US BANK CREDIT CARD	USB-Jan20-55	CC-OFFICE DEPOT #142CLOCK FOR TOWN CENTER PARK	10-16-55200-340	19.99
01/31/2020	US BANK CREDIT CARD	USB-Jan20-56	CC-WI DFI WS2 CFI CC EPAyNotary	10-12-51420-330	20.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-57	CC-L & S TRUCK CENTERINPUT SHAFT SEAL	10-14-53313-350	20.42
01/31/2020	US BANK CREDIT CARD	USB-Jan20-58	CC-FOX VALLEY TRUCKHYDRAULIC HOSE	10-14-53313-350	20.80
01/31/2020	US BANK CREDIT CARD	USB-Jan20-59	CC-THE HOME DEPOT #4903CLEANING SUPPLIES FOR PARK SHELTERS	10-16-55200-340	20.92
01/31/2020	US BANK CREDIT CARD	USB-Jan20-60	CC-CARQUEST 2353HEADLIGHT	10-14-53313-350	20.99
01/31/2020	US BANK CREDIT CARD	USB-Jan20-61	CC-FESTIVAL FOODSOut.Cty Fire Investigators	24-13-52200-322	23.78
01/31/2020	US BANK CREDIT CARD	USB-Jan20-62	CC-COMplete OFFICE OF WISCONOffice supplies (2020)	10-17-52110-310	23.94
01/31/2020	US BANK CREDIT CARD	USB-Jan20-63	CC-CARQUEST 2353WINDSHIELD WIPER BLADES	10-14-53313-350	24.10
01/31/2020	US BANK CREDIT CARD	USB-Jan20-64	CC-PAUL CONWAY SHIELDS IN HOOrnament for shield	10-13-52200-390	24.75

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
01/31/2020	US BANK CREDIT CARD	USB-Jan20-66	CC-LOCAL GOVERNMENT EDUCATIOJulie - WGFOA Dues	10-19-51501-321	25.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-67	CC-GRAINGERSLOW MOVING VEHICLE SIGN	10-14-53313-350	25.41
01/31/2020	US BANK CREDIT CARD	USB-Jan20-68	CC-OFFICEMAX/DEPOT 68691099-s forms	10-18-51400-310	25.47
01/31/2020	US BANK CREDIT CARD	USB-Jan20-69	CC-MENARDS APPLETON WEST WIGromet and Drill Bit	10-20-51460-310	25.73
01/31/2020	US BANK CREDIT CARD	USB-Jan20-70	CC-SDE BLB DUAL-DRMTR/WIPER BLADE	10-14-53313-350	25.86
01/31/2020	US BANK CREDIT CARD	USB-Jan20-71	CC-AMAZON.COM*XP8RO6J73 AMZN25.98	10-20-51460-310	25.98
01/31/2020	US BANK CREDIT CARD	USB-Jan20-72	CC-AMZN MKTP US*VQ4EG2VX3 AMOffice supplies	10-13-52200-310	26.18
01/31/2020	US BANK CREDIT CARD	USB-Jan20-83	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN HALL BUILDING	10-15-51200-290	26.67
01/31/2020	US BANK CREDIT CARD	USB-Jan20-84	CC-BAYCOM INCRadio re-programming (2019)	10-17-52100-380	27.50
01/31/2020	US BANK CREDIT CARD	USB-Jan20-85	CC-MONROE ENGINEERING LLCTint Meter battery replacement (2020)	10-17-52100-380	28.33
01/31/2020	US BANK CREDIT CARD	USB-Jan20-86	CC-GAN*WI NEWSPAPERS-CCnotice	10-09-56900-320	29.62
01/31/2020	US BANK CREDIT CARD	USB-Jan20-87	CC-NORTHERN TOOL EQUIPRATCHETING CARGO BAR	10-14-53311-346	29.99
01/31/2020	US BANK CREDIT CARD	USB-Jan20-88	CC-COMplete OFFICE OF WISCON1099 forms	10-12-51420-310	29.99
01/31/2020	US BANK CREDIT CARD	USB-Jan20-89	CC-FACEBK *NGU69QWRL2FACEBOOK ADVERTISING	10-16-55300-340	30.00
01/31/2020	US BANK CREDIT CARD	USB-Jan20-9	CC-EMC INSURANCE COMPANIES	10-18-48902	16,608.20
01/31/2020	US BANK CREDIT CARD	USB-Jan20-90	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN HALL BUILDING	10-15-51200-290	30.57
01/31/2020	US BANK CREDIT CARD	USB-Jan20-91	CC-FEDEX 779072204529shipping	10-18-51400-311	33.52
01/31/2020	US BANK CREDIT CARD	USB-Jan20-92	CC-PBI*LEASEEQUIPMENTQuarterly Meter Rental Bill	64-04-82000-290	33.52
01/31/2020	US BANK CREDIT CARD	USB-Jan20-93	CC-ACCURATE ASW AIS2621 belt	10-13-52200-350	33.59
01/31/2020	US BANK CREDIT CARD	USB-Jan20-94	CC-ALLIANZ TRAVEL INStravel ins	10-09-56900-330	34.43
01/31/2020	US BANK CREDIT CARD	USB-Jan20-95	CC-AMZN MKTP US*AZ3457MQ3IT Supplies	10-20-51460-310	34.43
01/31/2020	US BANK CREDIT CARD	USB-Jan20-96	CC-CINTAS 60A SAPSHOP TOWELS - STREET/HIGHWAY DEPT	10-14-53311-340	36.60
01/31/2020	US BANK CREDIT CARD	USB-Jan20-97	CC-CINTAS 60A SAPSHOP TOWELS - STREET/HIGHWAY DEPT	10-14-53311-340	36.60
01/31/2020	US BANK CREDIT CARD	USB-Jan20-98	CC-CINTAS 60A SAPSHOP TOWELS STREET/HIGHWAY DEPT	10-14-53311-340	36.60
01/31/2020	US BANK CREDIT CARD	USB-Jan20-99	CC-CINTAS 60A SAPSHOP TOWELS - STREET/HIGHWAY DEPT	10-14-53311-340	36.60
Total 200131300:					134,244.61
02/03/2020	DELTA DENTAL	335619	VISION PREMIUM	10-00-21532	415.84
Total 200203001:					415.84
02/04/2020	NICOLET NATIONAL BANK	020420	TRANSFER TO HOMETOWN	10-00-11090	4,000,000.00
02/04/2020	NICOLET NATIONAL BANK	02042020	TRANFER TO INVESTORS COMMUNITY	10-00-11040	4,000,000.00
Total 200204001:					8,000,000.00
02/05/2020	DELTA DENTAL	339312	GROUP 1 DENTAL CLAIMS	11-18-59200-513	2,715.65
Total 200205001:					2,715.65
02/06/2020	PITNEY BOWES GLOBAL FINA	020620	POSTAGE	10-18-51400-311	500.00
Total 200206001:					500.00
02/07/2020	GC POLICE BENEVOLENT AS	020720	GCPBA DEPOSIT	10-00-21590	35.00
Total 200207001:					35.00
02/10/2020	CITY OF APPLETON	021020	PETERSON INS	10-17-52110-134	1,432.97
Total 200210001:					1,432.97
02/12/2020	DELTA DENTAL	340469	GROUP 1 DENTAL CLAIMS	11-18-59200-513	1,968.40
Total 200212001:					1,968.40

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
02/12/2020	THE HARTFORD GROUP	321259366588	LIFE INSURANCE	11-18-59200-511	3,507.06
02/12/2020	THE HARTFORD GROUP	514702694410	FWRW LIFE INSURANCE	10-00-13001	138.85
Total 200212002:					3,645.91
Grand Totals:					8,247,917.13

Angie Cain, Clerk:

Angie Cain

Dated:

2/20/2020

Check Issue Date	Check Number	Payee ID	Payee	Amount
02/07/2020	95051	4	WISCONSIN PROFESSIONAL P	1,092.00-
02/07/2020	95052	5	WISCONSIN SCTF	847.44-
02/07/2020	200207001	1003	VELIE, DUANE A	2,583.61-
02/07/2020	200207002	1005	PRAHL, TODD W	2,154.96-
02/07/2020	200207003	1007	ERTL, MICHAEL T	1,868.24-
02/07/2020	200207004	1008	GRODE, ROBERT W	1,723.60-
02/07/2020	200207005	1011	URBAN, JOHN J	1,831.95-
02/07/2020	200207006	1015	HARTFIEL, BRIAN M	276.15-
02/07/2020	200207007	1024	ARFT, MICHAEL J	2,340.69-
02/07/2020	200207008	1025	STINGLE, GREGORY A	1,439.99-
02/07/2020	200207009	1027	COENEN, RANDY N	2,519.24-
02/07/2020	200207010	1030	FULCER, SAMUEL R	1,294.93-
02/07/2020	200207011	1043	BUCKINGHAM, ROBERT L	2,023.42-
02/07/2020	200207012	1049	BUTTERIS, JERROD B.	1,265.65-
02/07/2020	200207013	1052	WALL, BRIAN P	1,808.15-
02/07/2020	200207014	1053	KIPPENHAN, JEFF C	1,187.85-
02/07/2020	200207015	1055	VELIE, ADAM P	1,398.28-
02/07/2020	200207016	1056	MALSZYCKI, TYLER L	1,221.83-
02/07/2020	200207017	1057	HEYRMAN, KAREN M	1,688.40-
02/07/2020	200207018	1061	EASTMAN, BRIAN J	711.91-
02/07/2020	200207019	1063	SCHWARTZ, KATHRYN A	2,703.50-
02/07/2020	200207020	1064	JOST, SCOTT A	585.90-
02/07/2020	200207021	1066	BLACK, AYLAM	42.57-
02/07/2020	200207022	1067	VANDEN WYNGAARD, RICK J	775.40-
02/07/2020	200207023	1068	LINGNOWSKI, KURT L	110.32-
02/07/2020	200207024	2022	SCHOWALTER, DAVID A	450.84-
02/07/2020	200207025	2024	NOOYEN, JEFFREY T	380.21-
02/07/2020	200207026	2026	THYSSEN, TRAVIS J	379.36-
02/07/2020	200207027	2031	KLASEN, CHARLES W	530.98-
02/07/2020	200207028	3003	MAUTHE, ANGELA M	1,225.18-
02/07/2020	200207029	3007	MARCH, JAMES V	3,702.65-
02/07/2020	200207030	3008	NATE, CARY J	2,340.84-
02/07/2020	200207031	3009	KOPECKY, JEFFRY D	1,819.15-
02/07/2020	200207032	3012	ST JULIANA, LENO J	2,145.67-
02/07/2020	200207033	3014	OLEJNICZAK, TRACY L	1,282.54-
02/07/2020	200207034	3017	TIMM, BARBARA M	630.44-
02/07/2020	200207035	3020	RIEMER, NANCY L	1,054.53-
02/07/2020	200207036	3022	PEETERS, CARRIE L	974.77-
02/07/2020	200207037	3027	SCHUH, LISA J	1,168.40-
02/07/2020	200207038	3033	THIEL, ERIC J	1,799.94-
02/07/2020	200207039	3034	CAIN, ANGIE M	1,534.33-
02/07/2020	200207040	3045	WAHLEN, JULIE M	2,177.22-
02/07/2020	200207041	3046	MILLER, ELIZABETH A.	1,315.56-
02/07/2020	200207042	3048	BERKERS, SANDRA J	254.45-
02/07/2020	200207043	3050	WALLENFANG, DAVID J	1,294.40-
02/07/2020	200207044	3054	PATZA, MICHAEL D	1,727.40-
02/07/2020	200207045	3055	VAN EPEREN, ALISSA R	1,633.78-
02/07/2020	200207046	3056	BRAUN, BRENT J	2,406.44-
02/07/2020	200207047	3060	VANDEN WYNGAARD, BROOKE	1,295.70-
02/07/2020	200207048	3061	GRETZINGER, CARRIE L	1,299.42-
02/07/2020	200207049	3062	WELK, DEBRA A	666.00-
02/07/2020	200207050	3064	ZIEMBA, SARAH K	2,125.40-
02/07/2020	200207051	3067	BRAUN, JOSHUA J	457.69-
02/07/2020	200207052	3068	O'BRIEN, CHRISTINE P	465.39-
02/07/2020	200207053	4015	SHERMAN, BRUCE D	230.04-
02/07/2020	200207054	4056	PRUSINSKI, TREVOR W	1,126.12-
02/07/2020	200207055	4076	DEBRUIN, TYLER J	1,496.64-

Check Issue Date	Check Number	Payee ID	Payee	Amount
02/07/2020	200207056	5033	DAVIDSON, ERIC E	381.21-
02/07/2020	200207057	6001	KASRIEL, MATTHEW E	1,707.59-
02/07/2020	200207058	6006	WOODFORD, ALEXANDER J	1,393.20-
02/07/2020	200207059	6020	DANIELS, MICHAEL S	246.29-
02/07/2020	200207060	6021	GEISSLER, MICHAEL L	1,752.45-
02/07/2020	200207061	6026	OLSON, ROBERT C	1,698.25-
02/07/2020	200207062	6027	BERGLUND, ERIC S	1,718.24-
02/07/2020	200207063	6028	THORSON, WADE J	1,751.86-
02/07/2020	200207064	6031	CZECHANSKI, ANDREW P	2,988.59-
02/07/2020	200207065	6039	JAPE, CHRISTOPHER E	1,589.63-
02/07/2020	200207066	6040	SIEGMANN, CHAD E	1,632.91-
02/07/2020	200207067	6043	SCHIPPER, ROBERT J	2,010.69-
02/07/2020	200207068	6050	PAVASARIS, RAIMONDS P	1,678.34-
02/07/2020	200207069	6051	LAZCANO, RAUL M	1,698.46-
02/07/2020	200207070	6054	MARTIN, CHAD R	1,559.78-
02/07/2020	200207071	6066	PALTZER, BRAD L	1,757.39-
02/07/2020	200207072	6068	RISTAU, JEREMY L	1,246.63-
02/07/2020	200207073	6074	STARK, AARON W	1,764.65-
02/07/2020	200207074	6082	CAHAK, JACOB D	1,324.72-
02/07/2020	200207075	6084	GRETZINGER, WILLIAM J	594.95-
02/07/2020	200207076	6085	SCHOMMER, BRIAN P	2,451.77-
02/07/2020	200207077	6092	BANTES, TIMOTHY A	2,654.23-
02/07/2020	200207078	6094	HACKETT, WILLIAM O	264.97-
02/07/2020	200207079	6095	HANSON, JEREMY B	194.90-
02/07/2020	200207080	6123	FELAUER, SAMUEL A	132.98-
02/07/2020	200207081	6128	TORRES, MITCHELL R	274.82-
02/07/2020	200207082	6133	KLEMENTZ, JOHN V	264.10-
02/07/2020	200207083	6135	PORTER, KODY L	1,303.10-
02/07/2020	200207084	6136	SWEDBERG, KURT I	277.05-
02/07/2020	200207085	6137	TEWS, ISAAC E	324.82-
02/07/2020	200207086	6138	GRUNWALD, DREW W	1,329.99-
02/07/2020	200207087	6139	ALGUIRE, JOSEPH P	368.55-
02/07/2020	200207088	6140	GREEN, DERRICK T	1,228.24-
02/07/2020	200207089	6141	HOAGLIN, TAYLOR J	64.39-
02/07/2020	200207090	6143	SIEWERT, BRADLEY A	249.92-
02/07/2020	200207091	6145	HANINK, KELLY A	2,091.64-
02/07/2020	200207092	6146	KAMM, CASEY W	175.09-
02/07/2020	200207093	6147	JOAS, HAILY S	10.15-
02/07/2020	200207094	6149	KILLEEN, CHRISTOPHER T	243.59-
02/07/2020	200207095	6151	SOLOMON, JOSEPH B	10.15-
02/07/2020	200207096	7001	PETERSON, GREG I	2,996.09-
02/07/2020	200207097	7003	STEINKE, SCOTT M	4,392.23-
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02/07/2020	200207099	7018	KONS, BENJAMIN J	1,726.52-
02/07/2020	200207100	7024	GOLLNER, AMANDA M	1,480.10-
02/07/2020	200207101	7025	PROFANT, KATIE J	1,737.95-
02/07/2020	200207102	7027	VELIE, MICHAEL G	2,268.28-
02/07/2020	200207103	7030	CALLAWAY, SCOTT M	1,809.84-
02/07/2020	200207104	7035	CLEMENT, JENNIFER L	2,005.74-
02/07/2020	200207105	7036	GOLLNER, IAN M	1,740.74-
02/07/2020	200207106	7040	BLAHNIK, RUSSELL D	2,910.26-
02/07/2020	200207107	7041	ENNEPER, SHAWN R	2,034.33-
02/07/2020	200207108	7047	BOHLEN, JOSHUA D	1,511.90-
02/07/2020	200207109	7053	JAEGER, COLETTE R	2,356.72-
02/07/2020	200207110	7055	VANDEN BERG, TED M	1,442.54-
02/07/2020	200207111	7056	MAAS, MARK H	1,962.10-
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Check Issue Date	Check Number	Payee ID	Payee	Amount
02/07/2020	200207113	7068	RENKAS, MICHAEL A	2,137.79-
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02/07/2020	200207116	7084	FEUCHT, DANIEL A	379.48-
02/07/2020	200207117	7086	KEEN, SUSAN M	11.90-
02/07/2020	200207118	7088	PETERS, PHYLLIS J	1,363.63-
02/07/2020	200207119	7093	PERZ, KARI L	1,270.70-
02/07/2020	200207120	7098	LATZA, CHERYL A	354.61-
02/07/2020	200207121	7101	VUE, LIA	1,573.30-
02/07/2020	200207122	7108	GRIER-WELCH, DYLAN F	1,815.89-
02/07/2020	200207123	7109	WAAS, TRAVIS J	1,880.91-
02/07/2020	200207124	7110	POUPORE, LOGAN T	1,783.11-
02/07/2020	200207125	7114	MCF Faul, WENDY S	1,100.69-
02/07/2020	200207126	7115	DOWNEY, DANIELLE J	1,603.44-
02/07/2020	200207127	7118	MENKE, CALEB D	1,690.87-
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02/07/2020	200207129	7125	NOTHEM II, STEVEN R	1,762.93-
02/07/2020	200207130	7127	FREVILLE, ERIC M	2,325.56-
02/07/2020	200207131	7135	KISLEWSKI, JOSHUA A	1,736.15-
02/07/2020	200207132	7136	LA LUZERNE, BRYCE A	1,651.13-
02/07/2020	200207133	7137	KRAMER, LEAH R	377.44-
02/07/2020	200207134	7138	LATZA, GEORGE K	354.61-
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02/07/2020	200207136	7140	MILLER, ADAM R	1,872.98-
02/07/2020	200207137	7141	DAVIS, DYLAN J	377.11-
02/07/2020	200207138	7142	JOHNSON, LEAH M	1,676.84-
02/07/2020	200207139	7144	PATINO VERA, EDUARDO	1,271.69-
02/07/2020	200207140	7145	DRAEGER, KALI A	1,274.45-
02/07/2020	200207141	7146	GRUENSTERN, LUCAS D	182.87-
02/07/2020	200207142	7147	WALLACE, ANTHONY C	238.13-
02/07/2020	200207143	7148	WELK, CASEY W	573.23-
02/07/2020	200207144	7149	MAAS, DAVID F	1,882.52-
02/07/2020	200207145	7150	VALENTA, AUSTIN W	381.12-
02/07/2020	200207146	7151	ATKINSON, EVAN D	501.81-
02/07/2020	200207147	7152	MEEUWSEN, DEVIN M	519.59-
02/07/2020	200207148	8036	HIDDE, JULIA P	32.32-
02/07/2020	200207149	8040	WEBER, JOHN C	32.32-
02/07/2020	200207150	8045	STADEL, ROBERT W	32.32-
02/07/2020	200207151	8050	ULRICH, CHERYL A	32.32-
02/07/2020	200207152	8062	BOECKERS, DUANE J	32.32-
02/07/2020	200207153	7	DEFERRED COMP	9,353.26-
02/07/2020	200207153	7	DEFERRED COMP	166.90-
02/07/2020	200207153	7	DEFERRED COMP	3,725.81-
02/07/2020	200207154	1	EFTPS	18,450.98-
02/07/2020	200207154	1	EFTPS	18,450.98-
02/07/2020	200207154	1	EFTPS	4,315.17-
02/07/2020	200207154	1	EFTPS	4,315.17-
02/07/2020	200207154	1	EFTPS	27,493.51-
02/07/2020	200207155	8	FLEX SPENDING	2,577.11-
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02/07/2020	200207156	2	WISCONSIN DEPT OF REVENUE	14,715.12-

Grand Totals:

165304,500.49-

7/8.

**Town of Grand Chute
Special Exception Request
G&V Investments LLC, dba Northland Sports Pub and Grill
Electronic Message Center Sign**

To: Plan Commission
From: Michael Patza, Town Planner
Date: January 27, 2020
Address: 340 W. Northland Avenue

App. #: SE-03-20

REQUEST

- 1. Proposed Use(s):** Continued restaurant/bar use.
- 2. Project Description:** Operation of an electronic message center sign.
- 3. Plat/CSM Accurate parcel lines/lot recorded:** Yes.

ANALYSIS

Applicant seeks approval to operate an electronic message center sign (EMU) as part of a new sign cabinet for the pylon sign on W. Northland Avenue. The sign will be 23'-2" in height with a total size of 89 sq. ft., including a 60 sq. ft. EMU. The EMU will be equipped with automatic light sensors that adjust sign brightness according to the intensity of ambient light levels. The Sign Code enumerates a series of standards and technical requirements that must be met in the operation of this electronic message center sign.

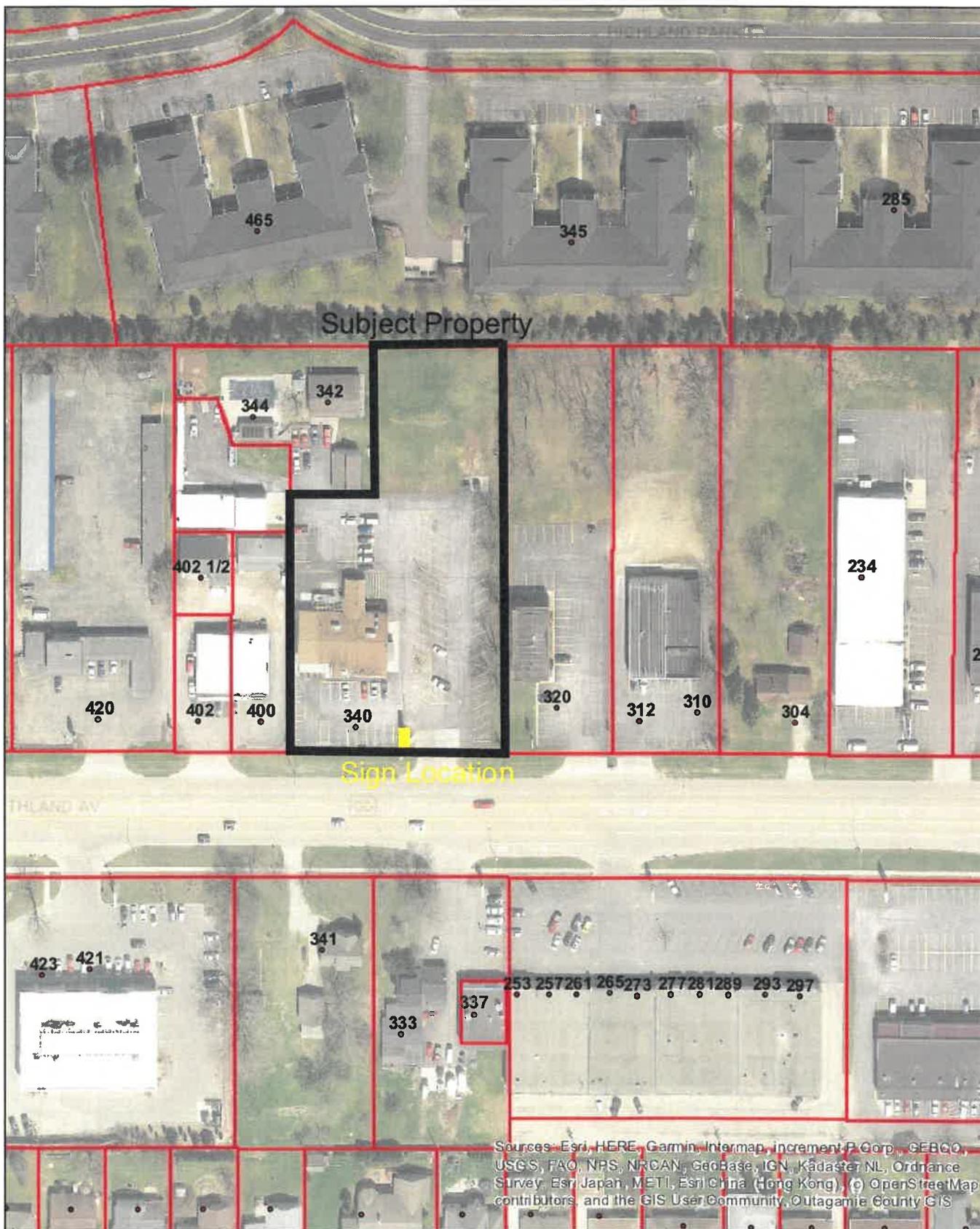
FINDINGS OF FACT IN GRANTING OF A SPECIAL EXCEPTION

- a. The establishment, maintenance or operation of the proposed Special Exception use or structure at the proposed location will not be detrimental or injurious to the use and enjoyment of existing uses on adjacent properties or properties in the vicinity. *Found.***
- b. The establishment, maintenance or operation of the proposed Special Exception use or structure, alone or in combination with other existing Special Exception uses and structures in the vicinity will not cause traffic hazards. *Found.***
- c. Adequate provision is made for surface water drainage, ingress and egress to the property, and off-street parking. *NA.***
- d. Adequate public facilities and services are available for the proposed Special Exception use of structure. *NA.***

RECOMMENDATION

Staff has reviewed and supports a Plan Commission recommendation for approval of the Special Exception Permit (SE-03-20) requested by G&V Investments LLC, dba Northland Sports Pub and Grill, 340 W. Northland Avenue, to allow operation of an electronic message center sign.

SE-03-20 -- 340 W. Northland Avenue



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), © OpenStreetMap contributors, and the GIS User Community, Outagamie County GIS

Disclaimer: The data provided in the Town of Grand Chute Interactive GIS Map was generated from multiple sources and agencies. Every effort has been made to offer the most accurate data. However, the Town provides this information with the understanding that it is not guaranteed to be accurate, correct, or complete. The Town may make improvements to the Interactive GIS Map periodically. Conclusions drawn from this information are the responsibility of the user. The user agrees that the Town of Grand Chute shall not be held responsible for actions, claims, damages, or judgments made from this data.

Author:
Copyright:



CLIENT:	NORTHLAND PUB
STREET ADDRESS:	340 W NORTHLAND AVE
CITY / STATE:	APPLETON, WI
SCOPE:	12357 - Pylon Refurbish
DATE:	02/27/19
SALES:	JOSH TURKOW
DESIGNER:	COURTNEY MUELLER

GENERAL SPECIFICATIONS

VOLTAGE:	
POWER DRAW:	
SQUARE FOOTAGE:	

COLOR SCHEDULE

1	DIGITALLY PRINTED GRAPHICS
2	DIGITALLY PRINTED GRAPHICS
3	VINYL: ORACAL 751070 BLACK
4	VINYL: ORACAL 751074 MIDDLE GREY
5	PAINT: MP09000 CEDAR BOUGH
6	PAINT: MP00607 MODENA MUD
7	PAINT: SATIN BLACK

REQUIRED ITEMS

CLEAN ART?	
FIELD SURVEY?	
COLORS?	
MISC. ITEMS?	

REVISION SCHEDULE

PLEASE SIGN BELOW STATING THAT THIS DESIGN IS APPROVED

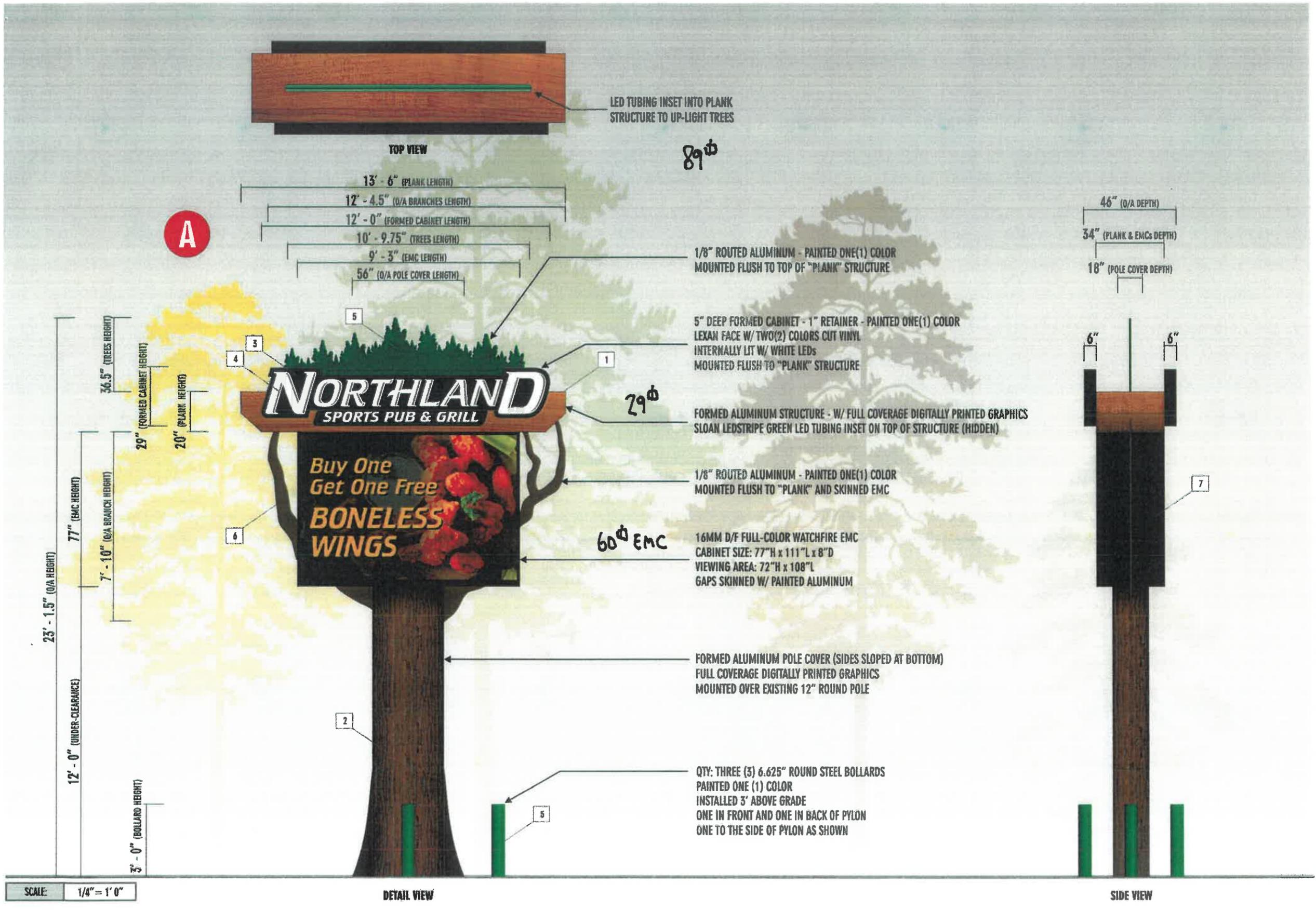
X

BY SIGNING THIS DOCUMENT, YOU ARE AGREEING TO ALL SPECIFICATIONS SCOPE OF WORK DESCRIBED ON THIS DRAWING & THE PROPOSAL MATCHING THE DESIGN ID #. PRODUCTION OF THIS PROJECT WILL NOT BE ALLOWED WITHOUT A SIGNATURE.

200030-02

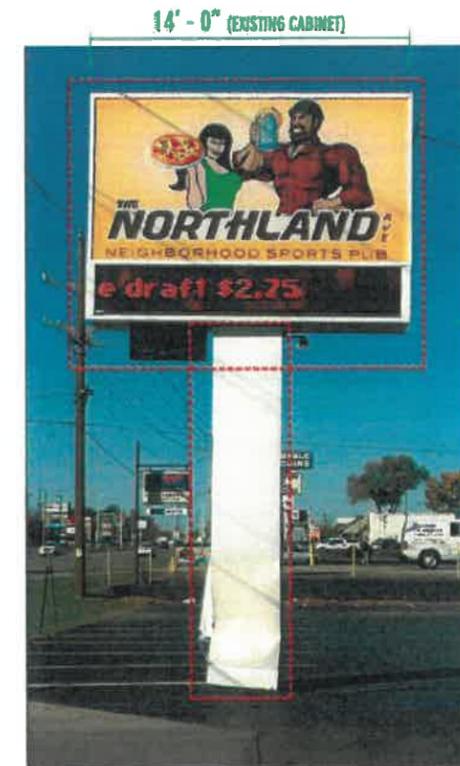
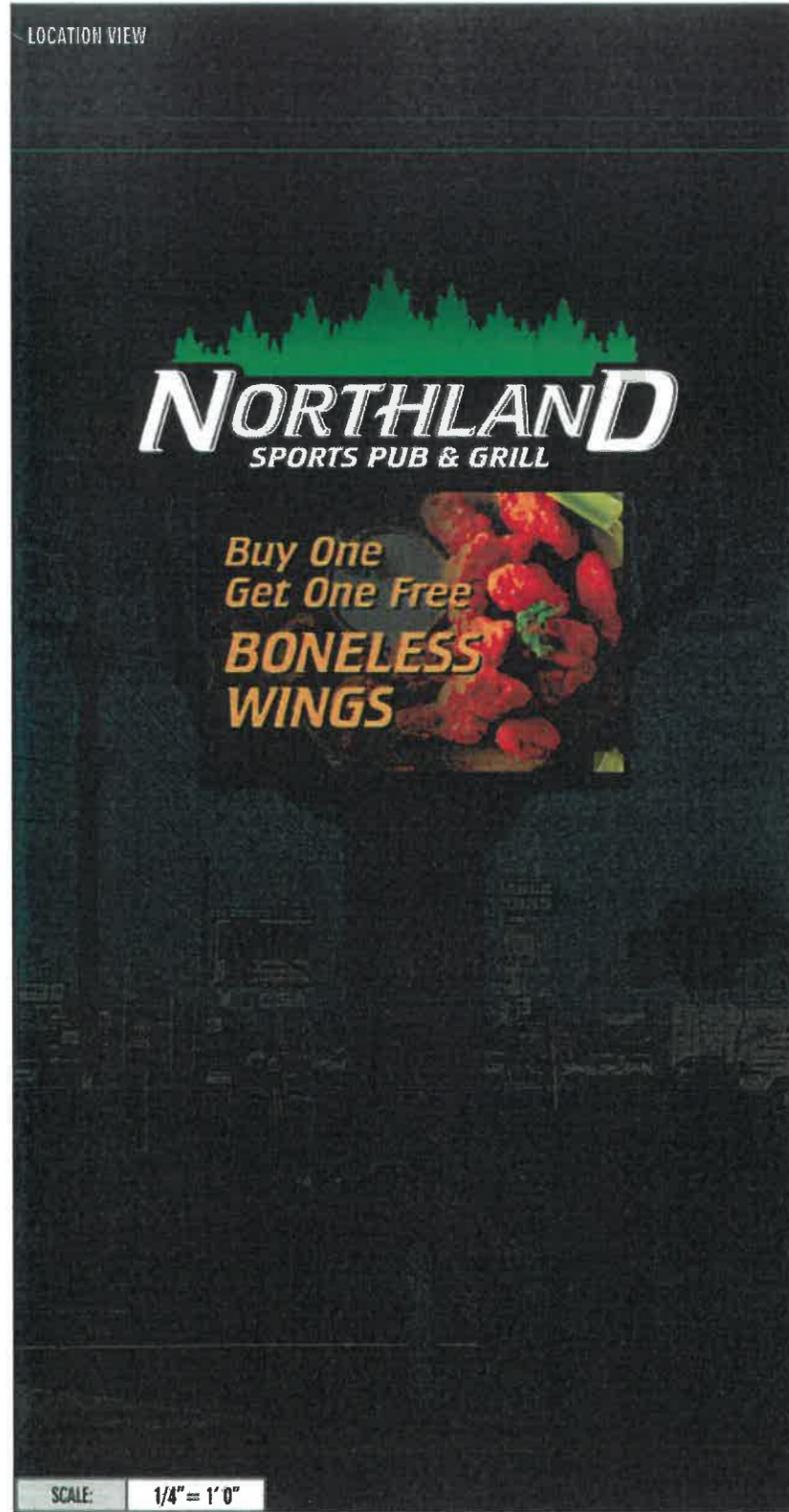
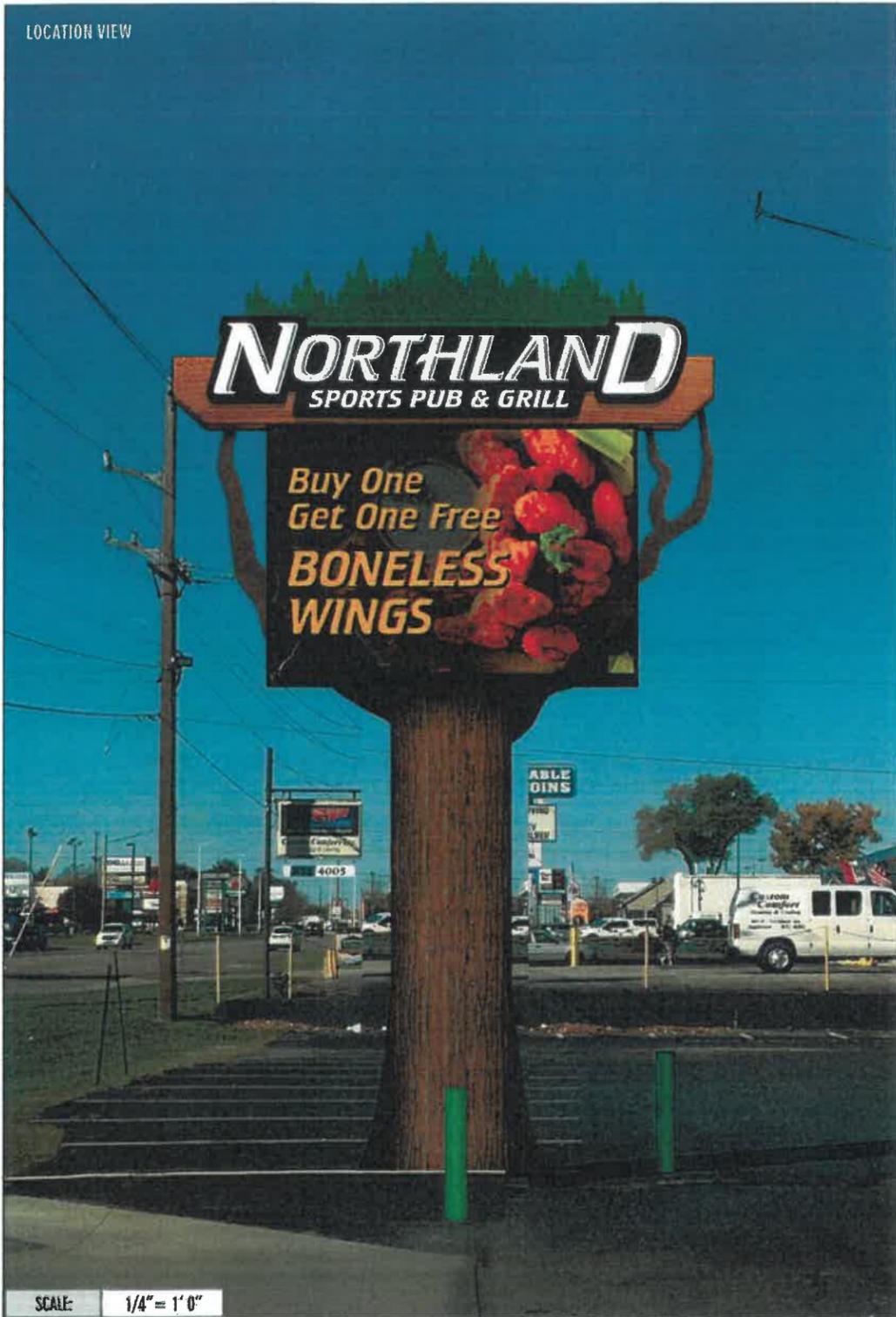
1

DETAILED DESIGN!
CAN BE USED FOR PRODUCTION



1. Manufacture and install the following: A. One (1) D/E; internally illuminated sign cabinet, 16mm, full color emc and custom pole cover w/ three (3) concrete parking bollards for existing pole/foundation structure.

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EXISTING VIEW REMOVE & DISPOSE OF EXISTING POLE COVER, EMC, AND CABINET RE-USE EXISTING 12" ROUND POLE

CLIENT:	NORTHLAND PUB
STREET ADDRESS:	340 W NORTHLAND AVE
CITY / STATE:	APPLETON, WI
SCOPE:	12537 - PYLON REFURBISH
DATE:	02/27/19
SALES:	JOSH YURKOW
DESIGNER:	COURTNEY-MUELLER

GENERAL SPECIFICATIONS	
VOLTAGE:	
POWER DRAW:	
SQUARE FOOTAGE:	

COLOR SCHEDULE

--	--

REQUIRED ITEMS

CLEAN ART?	
FIELD SURVEY?	
COLORS?	
MISC. ITEMS?	

REVISION SCHEDULE

PLEASE SIGN BELOW STATING THAT THIS DESIGN IS APPROVED

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2

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LOCATION VIEW

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CLIENT:	NORTHLAND PUB.
STREET ADDRESS:	340 W NORTHLAND AVE
CITY / STATE:	APPLETON, WI
SCOPE:	12357 - PYLON REFURBISH
DATE:	02/27/19
SALES:	JOSH TURKOW
DESIGNER:	COURTNEY MUELLER

GENERAL SPECIFICATIONS	
VOLTAGE:	
POWER DRAW:	
SQUARE FOOTAGE:	

COLOR SCHEDULE	

REQUIRED ITEMS	
CLEAN ART?	
FIELD SURVEY?	
COLORS?	
MISC. ITEMS ?	

REVISION SCHEDULE	

PLEASE SIGN BELOW STATING THAT THIS DESIGN IS APPROVED

X

BY SIGNING THIS DOCUMENT, YOU ARE AGREEING TO ALL SPECIFICATIONS, SCOPE OF WORK DESCRIBED ON THIS DRAWING & THE PROPOSAL MATCHING THE DESIGN ID #. PRODUCTION OF THIS PROJECT WILL NOT BE ALLOWED WITHOUT A SIGNATURE.

200030-02

3

SITE PLAN

DISCLAIMERS:

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DETAILED DESIGN!
CAN BE USED FOR PRODUCTION

**Town of Grand Chute
Certified Survey Map Review
Gary and Terrese Neubert**

To: Plan Commission

From: Michael Patza, Town Planner

Date: January 28, 2020

Address: 5138 N. Mayflower Drive

App. #: CSM-01-20

REQUEST

The CSM will split the existing parcel into two lots of 2.81 acres and 1.32 acres respectively. The lot split is being done in anticipation of Lot 1 being developed as a single-family residential property. The CSM also provides dedication of 40' of road right-of-way along N. Mayflower Drive and W. Edgewood Drive. Because of the RW dedication, this CSM needs Plan Commission and Town Board approval.

ANALYSIS

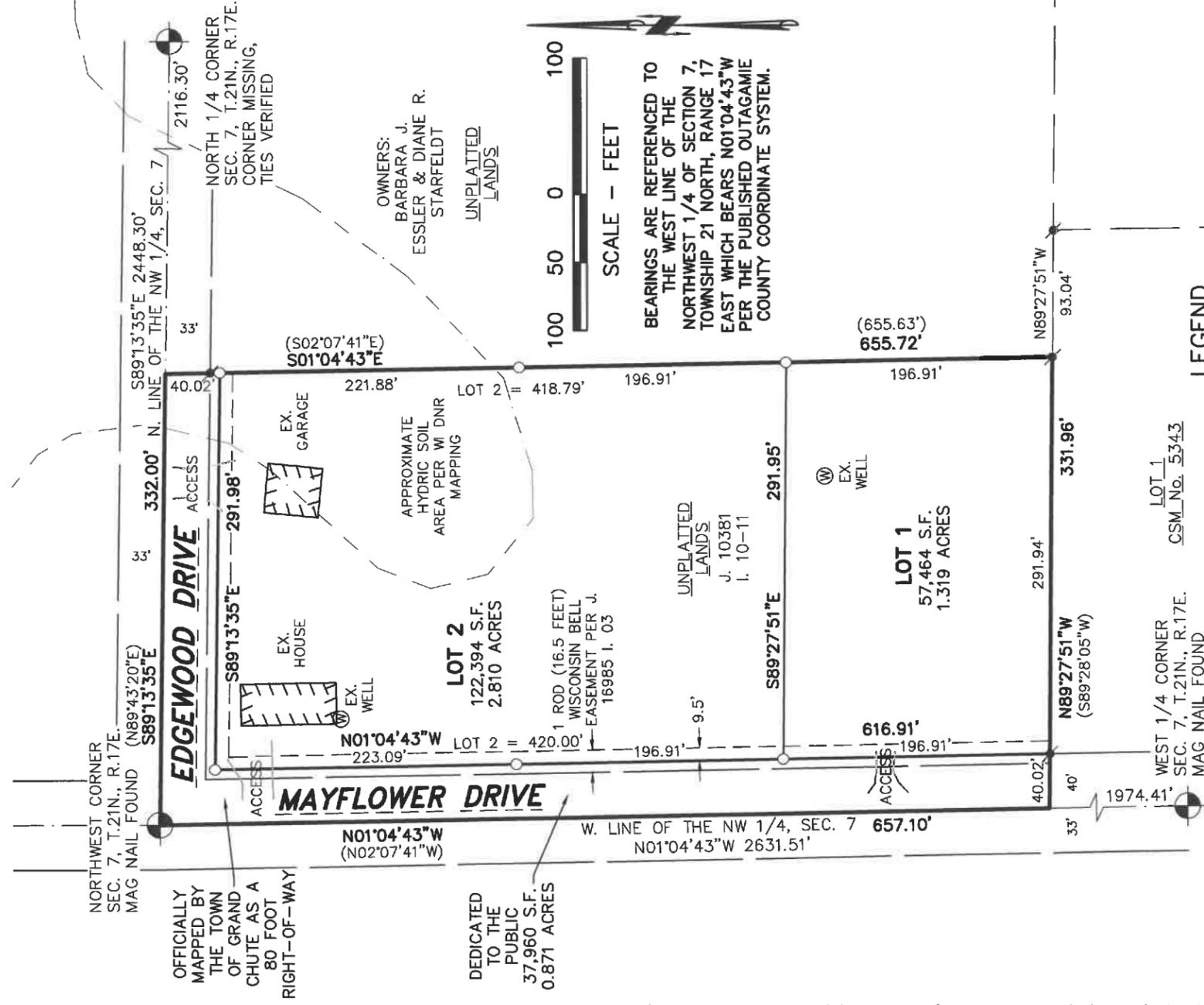
The property is zoned AGD General Agricultural District. Single-family detached dwellings are a permitted use in this zoning classification provided dimensional requirements outlined in the Zoning Code are met. The CSM meets all Town requirements for division of land.

RECOMMENDATION

Staff has reviewed and supports a Plan Commission recommendation for approval of the Certified Survey Map (CSM-01-20) requested by Gary and Terrese Neubert, 5138 N. Mayflower Drive.

CERTIFIED SURVEY MAP NO. _____ SHEET 1 OF 5
 A PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4
 OF SECTION 7, TOWNSHIP 21 NORTH, RANGE 17 EAST, TOWN
 OF GRAND CHUTE, OUTAGAMIE COUNTY, WISCONSIN

FOR: -VANESSA CAGAL
 -5138 N. MAYFLOWER DR.
 -APPLETON, WI 54913



LEGEND

- - 3/4" x 24" ROUND IRON REBAR WEIGHING 1.5 lbs./lined ft. SET
- ⊙ - 3/4" ROUND STEEL REBAR FOUND
- ⊙ - CERTIFIED LAND CORNER OUTAGAMIE COUNTY
- () - RECORDED BEARING AND/OR DISTANCE
- S.F. - SQUARE FEET

McMAHON
 ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.
 1445 McMAHON DRIVE NEENAH, WI 54956
 Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025
 PH 920.751.4200 FX 920.751.4284 MCMGRP.COM

DRAFTED BY: COREY W. KALKOFEN, PLS



AGENDA REQUEST
2/20/2020

TOPIC: Approve the quote for material testing and soil borings for various Town projects.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Karen Heyrman, P.E., <i>KMH</i> Deputy Director of Public Works

ISSUE: Soil borings and material testing services are required for design and construction of Evergreen Drive, Woodman Drive, McCarthy Road, asphalt street surfacing and resurfacing, Galaxy Drive, Wisconsin Avenue sidewalk and concrete repairs, and Lynndale Drive trail. Staff has also identified the need for these geotechnical services for future design and 2021 Town projects.

BACKGROUND/ANALYSIS: Four firms responded to the Request for Proposal (RFP) to obtain engineering services, laboratory testing services, and field technician services. Three firms responded to the RFP for soil boring services. The annual costs for the work was estimated using approximate quantities and are as follows:

Materials Testing	<u>2020 Estimate</u>	<u>2021 Estimate</u>
Professional Services Industries, Inc.	\$11,387	\$11,387
ECS Midwest, LLC	\$12,119	\$12,119
Bay Area Testing & Consulting	\$15,017	\$15,017
OMNNI Associates	\$21,157	\$22,011

Soil Borings	<u>2020 Estimate</u>	<u>2021 Estimate</u>
Professional Services Industries, Inc.	\$10,778	\$10,778
ECS Midwest, LLC	\$14,775	\$14,775
OMNNI Associates	\$23,100	\$23,100

Professional Services Industries, Inc. (PSI) performed the material testing and soil boring services for the Town in 2018 and 2019. ECS Midwest, LLC is currently assisting the Town with subgrade analysis and stabilization recommendations for the Evergreen Drive corridor that is planned for construction in 2020. This will be a major project in 2020 and their continued involvement with construction of the corridor is critical to the success of this project. Staff is confident their familiarity with the site conditions will provide savings during construction to offset the small additional estimated cost for services.

The Town's attorney recently provided an opinion on a request for the results of proposals. In the response it states that RFPs are generally used for various services or equipment that do not involve "public improvements" to real estate such as roads, sewer, water, utility facilities, etc. which require public bidding. One more distinction between public bidding statutes and RFPs is that the Town is not statutorily obligated to award the contract to the lowest quotation received ("lowest responsible bidder" in public bidding parlance), and there is furthermore nothing to restrict the Town from separately negotiating further with the provider preferred by the Town Board, because requests for proposals are not required to declare that the contract will be awarded to the provider quoting the lowest price in response to the RFP.

Additionally, the RFP states that the Town reserves the right to award the construction materials soil testing and soil boring services to separate firms.

RECOMMENDATION: The staff recommendation is to accept the quote from ECS Midwest LLC for construction material testing services and the quote from Professional Services Industries for soil boring services for various Town projects in 2020 and 2021.

FISCAL IMPACT: BUDGET

Funds for this work are available in various project accounts.

ATTACHMENTS: N/A

**FOX WEST SEWERAGE COMMISSION
JOINDER AGREEMENT**

This Joinder Agreement, entered into this 5 day of FEB, 2020 by and between the Fox West Sewerage Commission, hereinafter referred to as the "Commission", and the Town of Clayton and the Town of Clayton Sanitary District No. 1, Municipal Bodies Corporate, located in Winnebago County, State of Wisconsin, hereinafter referred to as "Clayton".

1. The Parties acknowledge and agree that there is in effect a Fox West Sewerage Commission Ordinance-Contract (Fox West Sewerage Commission being the successor to the Grand Chute-Menasha West Sewerage Commission), the present "contracting parties" being the Town of Grand Chute, the Town of Grand Chute Sanitary District No. 2, the Village of Fox Crossing (d/b/a Fox Crossing Utilities f/k/a the Town of Menasha Utility District f/k/a the Town of Menasha Sanitary District No. 4), the Town of Greenville, and the Town of Greenville Sanitary District.
2. That pursuant to Article II, Section 207, Clayton desires as an eligible municipality, to become an "additional contracting municipality" to the Ordinance-Contract as in existence for the Commission.
3. That attached hereto and incorporated herein by reference is "Exhibit A", a scale map of the Clayton area, requesting, under the terms and conditions of this Contract, to be an additional service area for the Commission.
4. That the Commission and Clayton further understand and agree that upon execution of this Contract by Clayton and acceptance by the Commission, and upon the written consent of all heretofore contracting municipalities, Clayton shall be deemed a party to the existing Ordinance-Contract, to the same extent as an original party thereto, and the Exhibit A property shall be deemed to reflect additional property included in the Commission's Service Region.
5. That pursuant to Article V, Clayton agrees that, as a deemed original Contracting Party, its "Annual Charges" (Section 501), "Payment by Contracting Municipality" (Section 502), "Operating and Maintenance Charges" (Section 503), "Capital Charges" (Section 504), and "Depreciation Charges" (Section 505) shall initially be 2% as defined therein. Further, Clayton agrees that its 2% charge as incorporated herein from the full terms and conditions of the Ordinance-Contract shall be in full force and effect from the date of inception of the Ordinance- Contract, and that any determined payments from date of inception, as determined and computed by the Commission, shall be paid in full by Clayton to the

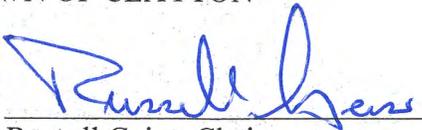
Commission within twenty-five (25) days of invoice. It is understood and agreed that Clayton's percentage will be reallocated in accordance with the Ordinance-Contract when it is an "on-line" user, which shall be defined as the conclusion of the first full fiscal year of the Commission when Clayton's effluent averages .025 MGD. Until Clayton's effluent flows are sufficient to provide reliable meter readings, the Commission may estimate flows by extrapolating water usage or by other recognized industry standard methods. Clayton shall also reimburse the Commission for third-party sampling performed at the site of Clayton's connection points to the Village of Fox Crossing's conveyance system.

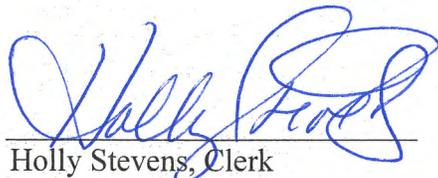
6. In addition to the forgoing, Clayton shall buy into the Commission's plant by paying a one-time buy-in charge of One Million Two Hundred Twenty Five Thousand Two Hundred Fifty One and 18/100 (\$1,225,251.18) Dollars within ninety-five (95) days of this Agreement. However, if said one-time buy-in charge is not paid prior to the Commission's 2019 audit cutoff date of December 31, 2019, said buy-in charge may be recalculated in accordance with the same methodology used to calculate the buy-in charge in 2019.
7. Clayton, as a deemed original Contracting Party, shall effectively own a "2 Percent Share" in the capacity of the Fox West Wastewater Treatment Facility. The Wastewater Flows and Loadings to which Clayton shall have rights to (the 2 Percent Share) are set forth in Exhibit B attached hereto.
8. It is the policy of the Commission that exceedances of flows and loadings by any contracting party are paid for in rates as established, from time to time, by the Commission. It is further understood that Clayton may be required to purchase additional capacity when there is a material increase in flows and loadings. A representative of Clayton will be a member of the Commission with voting rights at such time that Clayton's effluent averages ten percent (10%) of the total effluent treated by the plant in a fiscal year.

SIGNATURE PAGES TO FOLLOW

DATED THIS 15TH DAY OF JANUARY, 2020.

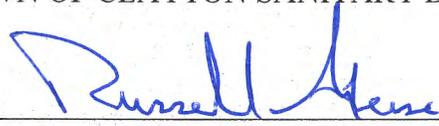
TOWN OF CLAYTON

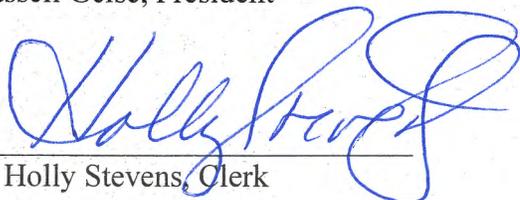
By: 
Russell Geise, Chair

Attest: 
Holly Stevens, Clerk

DATED THIS 15TH DAY OF JANUARY, 2020

TOWN OF CLAYTON SANITARY DISTRICT NO. 1

By: 
Russell Geise, President

Attest: 
Holly Stevens, Clerk

CONSENT AGREEMENT

The following parties, as the "contracting municipalities", under the Fox West Sewerage Commission Ordinance-Contract, and pursuant to the terms and conditions of Article II, Section 207, do hereby consent to the Town of Clayton and the Town of Clayton Sanitary District No. 1 becoming an original "contracting municipality", pursuant to the terms and conditions of the attached Joinder Agreement.

Accepted and approved by the Town of Grand Chute Sanitary District No. 2 this _____ day of _____, 2020.

Accepted and approved by the Town of Grand Chute this _____ day of _____, 2020.

TOWN OF GRAND CHUTE

By: _____
David Schowalter, Town Chairman

Attest: _____
Angie Cain, Clerk

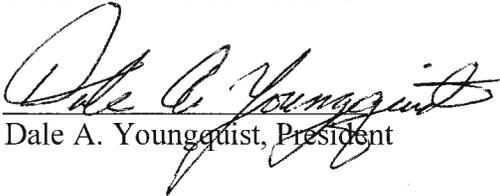
TOWN OF GRAND CHUTE SANITARY DISTRICT NO. 2

By: _____
David Schowalter, President

Attest: _____
Angie Cain, Clerk

Accepted and approved by the Village of Fox Crossing this 5 day of FEBRUARY, 2020.

VILLAGE OF FOX CROSSING

By: 
Dale A. Youngquist, President

Attest:

By: 
Karen Backman, Village Clerk

Accepted and approved by the Town of Greenville this _____ day of _____, 2020.

TOWN OF GREENVILLE

By: _____
Jack Anderson, Town Chairman

Attest: _____
Wendy Helgeson, Clerk

Accepted and approved by the Greenville Sanitary District this _____ day of _____, 2020.

TOWN OF GREENVILLE SANITARY DISTRICT

By: _____
Jack Anderson, President

Attest: _____
Wendy Helgeson, Clerk

The Fox West Sewerage Commission is authorized to enter into this Joinder Agreement pursuant to a vote duly taken and entered into the minutes and records of the Commission on Feb 5, 2020.

FOX WEST SEWERAGE COMMISSION

By: James R Kirk
James Kirk, Superintendent

EXHIBIT A

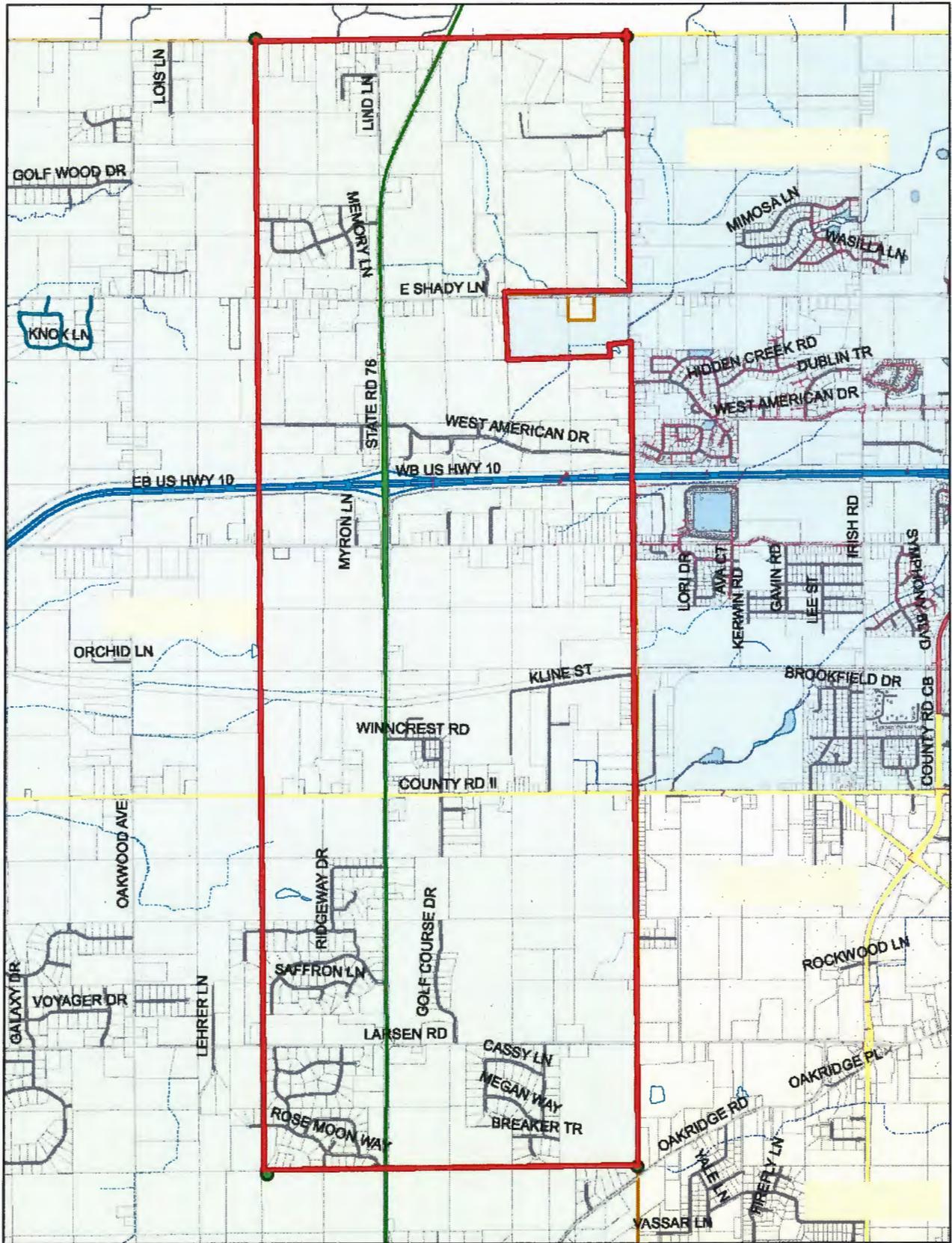


EXHIBIT B

Table #3

WASTEWATER FLOWS & LOADINGS

Proposed Re-Allocation

Year 2030 Maximum Month Design

Grand Chute-Menasha West Wastewater Treatment Facility

Prepared For The Town Of Clayton - Winnebago County, Wisconsin

McM. No. C0023-9-16-00147

March 2016

Parameter	2030		Proposed Re-Allocation	
	Design	Loading	Flow & Loading Allocation	% Of GCMW 2030 Design
FLOW (mgd)	13.1			
BOO (lbs./day)	15,070			
TSS (lbs./day)	17,153			
P (bs./day)	351			
	Current Design Allocation	Flow & Loading Allocation	% Of GCMW 2030 Design	Proposed 2030 Flow & Loadings *
TOWN OF CLAYTON				
Flow (mgd)			1.2%	0.151
BOD (lbs./day)			2.5%	382
TSS (lbs./day)			2.5%	422
P (bs./day)			4.0%	14
	Current Design Allocation	Flow & Loading Allocation	Design Allocation	Loading Allocation
TOWN OF GRAND CHUTE				
	52%			
Flow (mgd)	50.8%	6.6548	50.4%	6.6024
BOD (lbs./day)	54.0%	8138	53.2%	8017
TSS (lbs./day)	52.0%	4255	51.2%	8782
P (bs./day)	56.0%	197	54.7%	192
TOWN OF MENASHA (WEST)				
	38%			
Flow (mgd)	42.4%	5.5544	42.0%	5.5020
BOD (lbs./day)	35.0%	5275	34.2%	5154
TSS (lbs./day)	36.0%	6175	35.2%	6038
P (bs./day)	30.0%	105	28.7%	101
TOWN OF GREENVILLE				
	10%			
Flow (mgd)	6.8%	0.8908	6.4%	0.8384
BOD (lbs./day)	11.0%	1658	10.2%	1537
TSS (lbs./day)	12.0%	2058	11.2%	1921
P (bs./day)	14.0%	49	12.7%	45

* Town of Clayton proposed Flow and Loadings provided by Dean Zanon, Cedar Corporation; 01/28/2016.

** To calculate the proposed reallocation, one-third (1/3) of the Town of Clayton percentage of GCMW 2030 design is deducted from each Member Community, and the proposed loading allocation was recalculated by multiplying the proposed design allocation by the GCMW wastewater Treatment Facility 2030 Maximum Month Design Flow & Loading.



AGENDA REQUEST
2/20/2020

TOPIC: Approve street lighting for Woodman Drive.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Karen M. Heyrman, P.E. <i>Kmh</i> Deputy Director of Public Works

ISSUE: Woodman Drive will be reconstructed in 2020 between Westhill Blvd and Bluemound Drive. It is a residential street with collector streets on the east and west ends. The residential street would typically have decorative poles with acorn fixtures and the collector streets would have 30 foot poles with rectangular fixtures.

Due to existing underground utilities, including a significant TransCanada gas main crossing, numerous driveways, and limited terrace width, a mix of street light types is required to light this corridor.

BACKGROUND/ANALYSIS: Staff is recommending 30 foot poles at the intersections supplemented with coach fixtures between intersections. The street lighting policy specifies, "With Town Board approval, the acorn fixture may be substituted with other fixture styles that are available from We Energies." This mix of tall poles at intersections where more light is needed and decorative fixtures for low level lighting along the sidewalk is a good fit on Woodman Drive. The photometric plan for the We Energies lighting confirms this layout is consistent with lighting levels provided on other residential streets.

The tall poles allow increased spacing to avoid the gas easement east of Westhill Blvd., are consistent with what is currently on Westhill Boulevard, and are what will be used on Bluemound Drive when it is upgraded. The coach light fixture is selected due to short distance between the tall poles.

Staff is working with We Energies on the LED update of our existing HPS street lighting and is proposing to increase the use of the coach fixtures to upgrade existing acorn fixtures where possible. The Town wide plan for LED upgrade will be on a future Town Board agenda.

RECOMMENDATION: Staff is recommending the Town Board approve the street lighting for Woodman Drive.

FISCAL IMPACT: OTHER FUNDING Assessments.

ATTACHMENTS: Woodman Drive plan.



AGENDA REQUEST
2/20/2020

TOPIC: Preliminary Resolution TBR-3-2020 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2017-18 as amended for reclamation and paving - N. McCarthy Road, W. Edgewood Drive to 3900-feet south.

<input type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input checked="" type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Katie Schwartz, P.E., Director, P.W.

ISSUE: Shall the Town Board approve Preliminary Resolution TBR-3-2020 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2017-18 as amended for reclamation and paving - N. McCarthy Road, W. Edgewood Drive to 3900-feet south.

BACKGROUND/ANALYSIS:

The pavement condition of N. McCarthy Road from W. Edgewood Drive to 3900-feet south has a PASER rating of 3 (poor) and was last paved in 1989, with temporary grader patches placed in 2019. This segment of N. McCarthy Road is functionally classified as a local road. The Town is proposing to reclaim and pave this segment of N. McCarthy Road in 2020 in conjunction with our hot mix asphalt paving program. The roadway will be paved 22-foot wide with asphalt with 3-foot gravel shoulders to match existing conditions.

As you may recall, the Town Board approved the Professional Services Agreement with McMahon for 2020 roadway paving project, to include N. McCarthy Road, at the January 21, 2020 meeting. There are 21 parcels mapped for the special assessment of this project, all of which are zoned AGD. Some of the AGD lots are being used as residential.

RECOMMENDATION: Staff recommends approval of Preliminary Resolution TBR-3-2020 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2017-18 as amended for reclamation and paving - N. McCarthy Road, W. Edgewood Drive to 3900-feet south.

FISCAL IMPACT: CIP

Construction costs will be developed and included as part of the 2020 CIP process. Expenses will be recorded in the CIP fund and will be funded with future debt.

ATTACHMENTS:

Attachment No. 1 - TBR-3-2020 and exhibit

TOWN OF GRAND CHUTE
BOARD OF SUPERVISORS
(OUTAGAMIE COUNTY, STATE OF WISCONSIN)
RESOLUTION 3 - SERIES OF 2020

N. MCCARTHY ROAD
(W. Edgewood Drive to 3900-feet south)

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER CHAPTER 66, POLICE POWERS, WIS. STATS., 2017-18 AS AMENDED.

BE IT RESOLVED by the Town Board of Supervisors of the Town of Grand Chute, Outagamie County, Wisconsin as follows:

1. The Town Board of Supervisors hereby declares its intention to exercise its police power under Section 66.0703(1)(b), Wis. Stats., 2017-18 as amended, to levy special assessments upon property within the following area as described and shown on Exhibit "A" for benefits conferred upon such property by improvement of the following:
 - I. Improvements
Reclamation and Paving
 - II. Location of Improvement
Located in Section 7, T21N, R17E
2. The total amount assessed against such improvements shall not exceed the total cost of the improvements. The Town Board determines that such improvements shall be made under and shall constitute a valid exercise of its police power, for the health, safety, and general welfare of the town and its inhabitants.
3. The amount assessed against each parcel shall be on a cost per front foot, area, or unit cost basis, and the amount assessed upon each property shall be reasonable considering construction costs, related engineering, contingency, and administrative costs.
4. The assessments against any parcel may be paid in cash or in the number of installments to be determined at the Public Hearing on the proposed assessments and according to the Final Resolution of the Town Board.
5. The Town Engineer is directed to prepare a Report consisting of:
 - I. Plans and specifications of said improvements
 - II. A summary of the entire cost of the proposed improvements
 - III. A statement that the property against which the assessments are proposed is benefitted and a schedule of proposed assessments showing the properties, which are benefitted by the work or improvement

Upon completing such report, the Town's engineer is directed to file a copy thereof in the Town Clerk's Office for public inspection.

6. Upon receiving the report of the Town's engineer, the Town Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7), Wisconsin Statutes. The public hearing shall be held at the Grand Chute Town Hall at a time set by the Town Clerk in accordance with Section 66.0703(7), Wisconsin Statutes.

Passed and approved this _____ day of _____, 2020

TOWN OF GRAND CHUTE

By: David A. Schowalter
Town Chairperson

By: Angie Cain
Town Clerk

EXHIBIT "A"

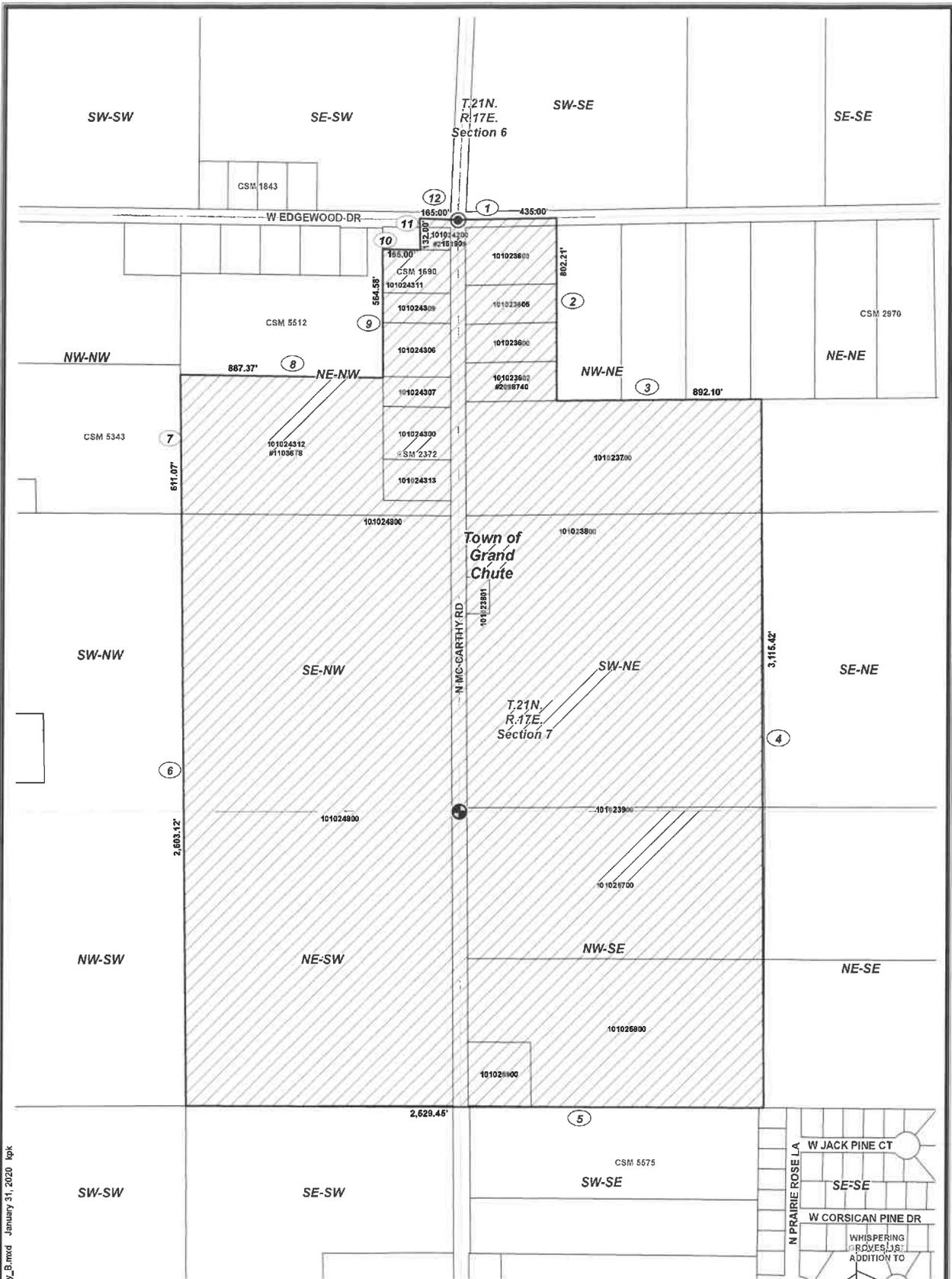
N. McCarthy Road Assessment Legal Description

All of Lot 1 Certified Survey Map (CSM) 1690, Lot 1 and 2 CSM 2372 and a part of the Northeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ and the Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, all of the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, and the Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, and the Southwest $\frac{1}{4}$ of the Northeast and the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 7, T21N, R17E, Town of Grand Chute, Outagamie County, Wisconsin containing 196.4 acres and being described as follows:

Beginning at the Northwest corner of the Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$;

1. Thence East 435 feet along the North line of the said Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$;
2. Thence South 802.21 feet to the Southeast corner of Tax Parcel 1010236-2 recorded as Register of Deeds Document No. 2098740 on the North line of the South 15.25 acres of the said Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$;
3. Thence East 892.10 feet \pm on the said North line to the East line of the said Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$;
4. Thence South 3,115.42 feet along the East lines of the said Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ and the Southwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ and the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ to the Southeast corner thereof;
5. Thence West 2,529.45 feet along the South line of the said Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ and the said Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ to the Southwest corner thereof;
6. Thence North 2,603.12 feet along the West line of the said Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ and the said Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ to the Northwest corner thereof;
7. Thence North 611.07 feet along the West line of the said Northeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ to the Northwest corner of Tax Parcel 101024312 recorded as Register of Deeds Document No. 1103678;
8. Thence East 887.37 feet to the Northeast corner of said Tax Parcel 10104312;

9. Thence North 564.58 feet along the East line of said Tax Parcel 10104310 to the Northwest corner of Lot 1 CSM 1690;
10. Thence East 165 feet along the North line of said Lot 1 to the Southwest corner of Tax Parcel 1010242 recorded as Register of Deeds Document No. 2153909;
11. thence North 132 feet to the Northwest corner of said Tax Parcel 1010242 on the North line of the said Northeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$;
12. Thence East 165 feet to the point of beginning.



w:\PROJECTS\GIS\006\2020017\MCADD\GIS\McCarthy_B.mxd January 31, 2020 kjk

Mapped Features

-  Assessment Area (196.4 Acres)
-  Parcel Line
-  Quarter Section Line
-  PLSS Corner
-  PLSS Corner and Point of Beginning
-  Description Call



0 400 800
Feet

Source: Outagamie County, 2019.

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.



FIGURE 1
ASSESSMENTS
N. MCCARTHY ROAD
TOWN OF GRAND CHUTE
OUTAGAMIE COUNTY, WISCONSIN



AGENDA REQUEST
2/20/2020

TOPIC: Preliminary Resolution TBR-4-2020 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2017-18 as amended for reclamation and paving - W. Wheeler Road, Termini to N. Westhill Boulevard.

<input type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input checked="" type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Katie Schwartz, P.E., Director, P.W.

ISSUE: Shall the Town Board approve Preliminary Resolution TBR-4-2020 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2017-18 as amended for reclamation and paving - W. Wheeler Road, Termini to N. Westhill Boulevard.

BACKGROUND/ANALYSIS:
 The pavement condition of W. Wheeler Road from Termini to N. Westhill Boulevard has a PASER rating of 3 (poor) and was last paved in 1993. W. Wheeler Road is functionally classified as a local road. The Town is proposing to reclaim and pave this segment of W. Wheeler Road in 2020 in conjunction with our hot mix asphalt paving program. The roadway will be paved to match existing conditions - 28-foot wide asphalt pavement with 3-foot gravel shoulders west of the bridge and a 26-foot wide asphalt pavement with 3-foot gravel shoulders east of the bridge.

As you may recall, the Town Board approved the Professional Services Agreement with McMahon for 2020 roadway paving project, to include W. Wheeler Road, at the January 21, 2020 meeting. There are 8 parcels mapped for the special assessment of this project, 7 of which are zoned CR and the other zoned R-4.

RECOMMENDATION: Staff recommends approval of Preliminary Resolution TBR-4-2020 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2017-18 as amended for reclamation and paving - W. Wheeler Road, Termini to N. Westhill Boulevard.

FISCAL IMPACT: CIP
 Construction costs will be developed and included as part of the 2020 CIP process. Expenses will be recorded in the CIP fund and will be funded with future debt.

ATTACHMENTS:
 Attachment No. 1 - TBR-4-2020 and exhibit

TOWN OF GRAND CHUTE
BOARD OF SUPERVISORS
(OUTAGAMIE COUNTY, STATE OF WISCONSIN)
RESOLUTION 4 - SERIES OF 2020

W. WHEELER ROAD
(Termini to N. Westhill Boulevard)

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER CHAPTER 66, POLICE POWERS, WIS. STATS., 2017-18 AS AMENDED.

BE IT RESOLVED by the Town Board of Supervisors of the Town of Grand Chute, Outagamie County, Wisconsin as follows:

1. The Town Board of Supervisors hereby declares its intention to exercise its police power under Section 66.0703(1)(b), Wis. Stats., 2017-18 as amended, to levy special assessments upon property within the following area as described and shown on Exhibit "A" for benefits conferred upon such property by improvement of the following:
 - I. Improvements
Reclamation and Paving
 - II. Location of Improvement
Located in Section 29, T21N, R17E
2. The total amount assessed against such improvements shall not exceed the total cost of the improvements. The Town Board determines that such improvements shall be made under and shall constitute a valid exercise of its police power, for the health, safety, and general welfare of the town and its inhabitants.
3. The amount assessed against each parcel shall be on a cost per front foot, area, or unit cost basis, and the amount assessed upon each property shall be reasonable considering construction costs, related engineering, contingency, and administrative costs.
4. The assessments against any parcel may be paid in cash or in the number of installments to be determined at the Public Hearing on the proposed assessments and according to the Final Resolution of the Town Board.
5. The Town Engineer is directed to prepare a Report consisting of:
 - I. Plans and specifications of said improvements
 - II. A summary of the entire cost of the proposed improvements
 - III. A statement that the property against which the assessments are proposed is benefitted and a schedule of proposed assessments showing the properties, which are benefitted by the work or improvement

Upon completing such report, the Town's engineer is directed to file a copy thereof in the Town Clerk's Office for public inspection.

6. Upon receiving the report of the Town's engineer, the Town Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7), Wisconsin Statutes. The public hearing shall be held at the Grand Chute Town Hall at a time set by the Town Clerk in accordance with Section 66.0703(7), Wisconsin Statutes.

Passed and approved this _____ day of _____, 2020

TOWN OF GRAND CHUTE

By: David A. Schowalter
Town Chairperson

By: Angie Cain
Town Clerk

EXHIBIT "A"

W. Wheeler Road Assessment Legal Description

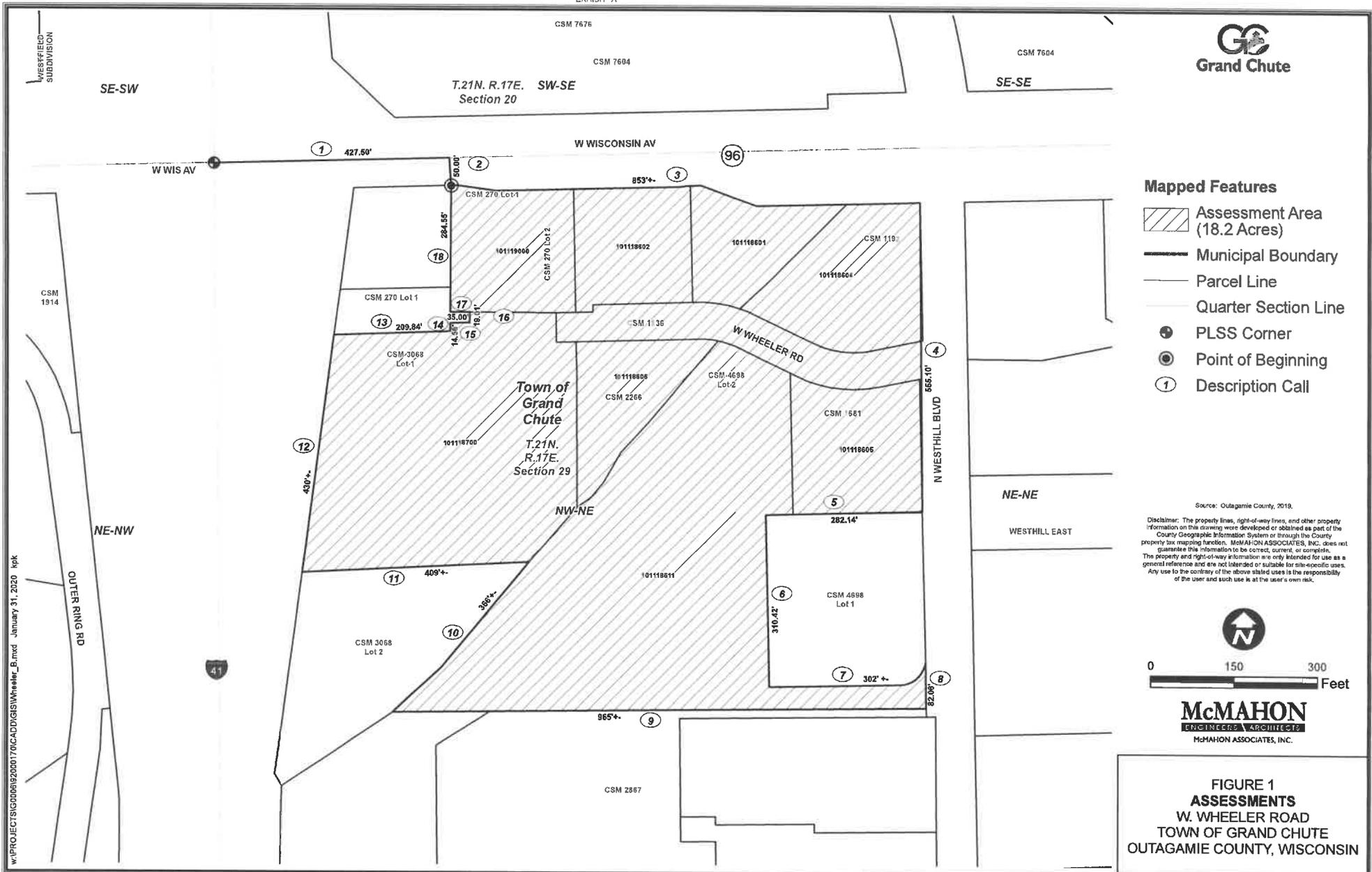
All of Certified Survey Map (CSM) 1536, part of Lots 1 and 2 CSM 270, Outlot 1 CSM 1192, Lot 1 CSM 1681, Lot 2 CSM 4698, Lots 1 and 2 CSM 3068, Lot 1 CSM 2266 and a part of the Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of Section 29 T21N R17E, Town of Grand Chute, Outagamie County, Wisconsin containing 18.2 acres and described as follows:

Commencing at the Northwest corner of the said Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$;

1. Thence East 427.5 feet \pm along the North line of the Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ to an extended West line of Lot 1 CSM 270;
2. Thence South 50 feet \pm to a Northwest corner of said Lot 1 and the point of beginning;
3. Thence Easterly 853 feet \pm along the Southerly right-of-way of STH 96 to the Northeast corner of Outlot 1 CSM 1192 and the West right-of-way of N. Westhill Boulevard;
4. Thence South 555.1 feet along said West right-of-way to the Southeast corner of Lot 1 CSM 1681;
5. Thence West 282.14 feet on the North line of Lot 1 CSM 4698 to the Northwest corner thereof;
6. Thence South 310.42 feet to the Southwest corner of Lot 1 CSM 4698;
7. Thence East 302 feet \pm on the South line of said Lot 1 CSM 4698 to the West right-of-way of N. Westhill Boulevard;
8. Thence South 82.06 feet on said West right-of-way to the Southeast most corner of said Lot 2 CSM 4698;
9. Thence West 965 feet \pm on the South of said Lot 2 CSM 4698 to the Southwest corner thereof;
10. Thence Northeasterly 366 feet \pm along the Westerly line of said CSM 4698 to the Southeast corner of Lot 1 CSM 3068;
11. Thence West 409 feet \pm along the South line of said Lot 1 CSM 3068 to the Southwest corner thereof;

12. Thence Northeasterly 430 feet \pm along the Westerly line of said Lot 1 CSM 3068 to the Southwest corner of Lot 1 CSM 270;
13. Thence East 209.84 along the North line of Lot 1 CSM 3068 to a corner thereof;
14. Thence North 14.56 feet to a corner of Lot 1 CSM 3068;
15. Thence East 35 feet to a corner of Lot 1 CSM 3068;
16. Thence North 19.01 feet to a corner of Lot 1 CSM 3068 on the South line of Lot 1 CSM 270;
17. Thence West 35 feet on the South line of Lot 1 CSM 270 to a Southwest corner thereof;
18. Thence North 284.55 feet on a West line of Lot 1 CSM 270 to the point of beginning.

EXHIBIT "A"



Mapped Features

-  Assessment Area (18.2 Acres)
-  Municipal Boundary
-  Parcel Line
-  Quarter Section Line
-  PLSS Corner
-  Point of Beginning
-  Description Call

Source: Outagamie County, 2018.

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee the information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.



McMAHON
ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.

FIGURE 1
ASSESSMENTS
W. WHEELER ROAD
TOWN OF GRAND CHUTE
OUTAGAMIE COUNTY, WISCONSIN

w:\PROJECTS\0000092000170\CADD\GIS\Wheeler_B.mxd January 31, 2020 kpk



AGENDA REQUEST
2/20/2020

TOPIC: Preliminary Resolution TBR-5-2020 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2017-18 as amended for reclamation and paving - E. Ridge Haven Lane, N. Ballard Road to Osprey Drive.

<input type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input checked="" type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Katie Schwartz, P.E., Director, P.W.

ISSUE: Shall the Town Board approve Preliminary Resolution TBR-5-2020 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2017-18 as amended for reclamation and paving - E. Ridge Haven Lane, N. Ballard Road to Osprey Drive.

BACKGROUND/ANALYSIS: The pavement condition of E. Ridge Haven Lane from N. Ballard Road to Osprey Drive has a PASER rating of 3 (poor) and was last paved in 1994. E. Ridge Haven Lane is functionally classified as a local road. The Town is proposing to reclaim and pave this segment of E. Ridge Haven Lane in 2020 in conjunction with our hot mix asphalt paving program. The roadway will be paved to match existing conditions with a 24-foot wide asphalt pavement and 2-foot gravel shoulders.

As you may recall, the Town Board approved the Professional Services Agreement with McMahan for 2020 roadway paving project, to include E. Ridge Haven Lane, at the January 21, 2020 meeting. In addition, the Town Board approved the Agreement for Road Use with Apple Tree Appleton Four, LLC on October 1, 2019 whereby the Developer has contributed \$20,000 towards this reclamation and paving project in-lieu of roadway patching from a 2019 utility project. There are 8 parcels mapped for the special assessment of this project. All properties are zoned AGD and are primarily currently residential use, with the exception of 1 vacant parcel.

RECOMMENDATION: Staff recommends approval of Preliminary Resolution TBR-5-2020 declaring intent to exercise special assessment powers under Chapter 66, Police Powers, Wis. Stats., 2017-18 as amended for reclamation and paving - E. Ridge Haven Lane, N. Ballard Road to Osprey Drive.

FISCAL IMPACT: CIP
Construction costs will be developed and included as part of the 2020 CIP process. Expenses will be recorded in the CIP fund and will be funded with future debt. Developer contribution of \$20,000 to be put towards project.

ATTACHMENTS:
Attachment No. 1 - TBR-5-2020 and exhibit

TOWN OF GRAND CHUTE
BOARD OF SUPERVISORS
(OUTAGAMIE COUNTY, STATE OF WISCONSIN)
RESOLUTION 5 - SERIES OF 2020

E. RIDGE HAVEN LANE
(N. Ballard Road to Osprey Drive)

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER CHAPTER 66, POLICE POWERS, WIS. STATS., 2017-18 AS AMENDED.

BE IT RESOLVED by the Town Board of Supervisors of the Town of Grand Chute, Outagamie County, Wisconsin as follows:

1. The Town Board of Supervisors hereby declares its intention to exercise its police power under Section 66.0703(1)(b), Wis. Stats., 2017-18 as amended, to levy special assessments upon property within the following area as described and shown on Exhibit "A" for benefits conferred upon such property by improvement of the following:
 - I. Improvements
Reclamation and Paving
 - II. Location of Improvement
Located in Section 6, T21N, R17E
2. The total amount assessed against such improvements shall not exceed the total cost of the improvements. The Town Board determines that such improvements shall be made under and shall constitute a valid exercise of its police power, for the health, safety, and general welfare of the town and its inhabitants.
3. The amount assessed against each parcel shall be on a cost per front foot, area, or unit cost basis, and the amount assessed upon each property shall be reasonable considering construction costs, related engineering, contingency, and administrative costs.
4. The assessments against any parcel may be paid in cash or in the number of installments to be determined at the Public Hearing on the proposed assessments and according to the Final Resolution of the Town Board.
5. The Town Engineer is directed to prepare a Report consisting of:
 - I. Plans and specifications of said improvements
 - II. A summary of the entire cost of the proposed improvements
 - III. A statement that the property against which the assessments are proposed is benefitted and a schedule of proposed assessments showing the properties, which are benefitted by the work or improvement

Upon completing such report, the Town's engineer is directed to file a copy thereof in the Town Clerk's Office for public inspection.

6. Upon receiving the report of the Town's engineer, the Town Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7), Wisconsin Statutes. The public hearing shall be held at the Grand Chute Town Hall at a time set by the Town Clerk in accordance with Section 66.0703(7), Wisconsin Statutes.

Passed and approved this _____ day of _____, 2020

TOWN OF GRAND CHUTE

By: David A. Schowalter
Town Chairperson

By: Angie Cain
Town Clerk

2020 RIDGE HAVEN LANE EXHIBIT

ASSESSMENT AREA DESCRIPTION

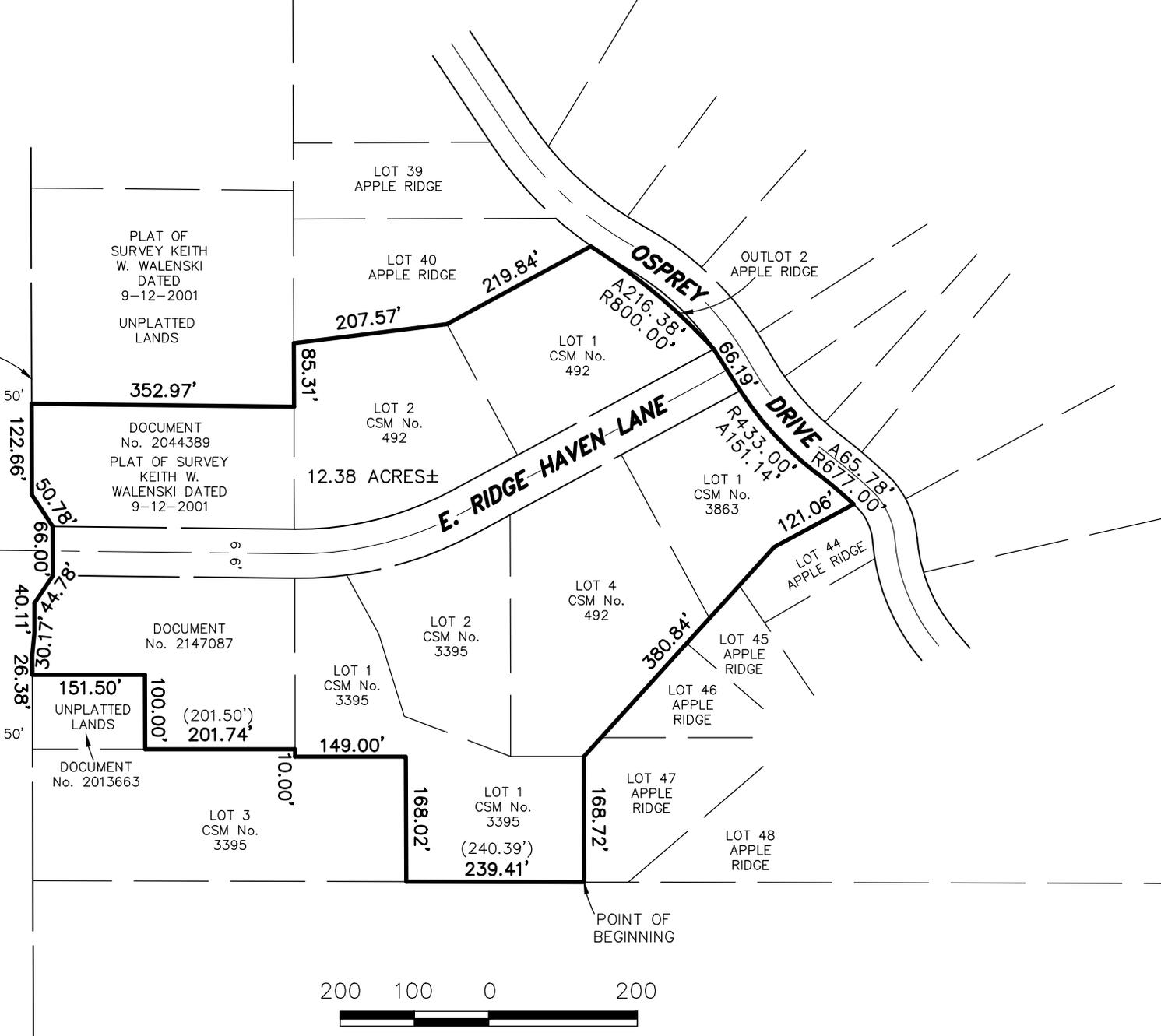
All of Lots 1, 2 & 4 of Certified Survey Map No. 492 as recorded in Volume 3 of CSMs on Page 492 as Document No. 939586, All of Lots 1 & 2 of Certified Survey Map No. 3395 as recorded in Volume 18 of CSMs on Page 3395 as Document No. 1308751, All of Lot 1 of Certified Survey Map No. 3863 as recorded in Volume 20 of CSMs on Page 3863 as Document No. 1379994 and a part of the Northwest 1/4 of the Southwest 1/4, all located in the Northwest 1/4 of the Southwest 1/4 of Section 6, Township 21 North, Range 18 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 12.38 acres of land more or less and described as follows:

Beginning at the Southeast corner of Lot 1 of said Certified Survey Map No. 3395; thence Westerly, 239.41 feet along the South line of said Lot 1 to a Southwest corner thereof; thence Northerly, 168.02 feet along the West line of said Lot 1 to the Northeast corner of Lot 3 of said Certified Survey Map No. 3395; thence Westerly, 149.00 feet along the North line of said Lot 3 to a Southwest corner of Lot 1 of said Certified Survey Map No. 3395; thence Northerly, 10.00 feet along the West line of said Lot 1 to the Southeast corner of Lands described in Document No. 2147087; thence Westerly, 201.74 feet along the South line of said Lands to the Southeast corner of Lands described in Document No. 2013663; thence Northerly, 100.00 feet along the East line of said Lands to the Northeast corner thereof; thence Westerly, 151.50 feet along the North line of said Lands to the Easterly right-of-way line of Ballard Road (C.T.H. "E"); thence Northerly, 26.38 feet along said Easterly right-of-way line; thence Northerly, 30.17 feet along said Easterly right-of-way line; thence Northerly, 40.11 feet along said Easterly right-of-way line; thence Northeasterly, 44.78 feet along said Easterly right-of-way line to the Southerly right-of-way line of E. Ridge Haven Lane; thence Northerly, 66.00 feet to the Northerly right-of-way line of E. Ridge Haven Lane; thence Northwesterly, 50.78 feet along the Easterly right-of-way line of Ballard Road (C.T.H. "E"); thence Northerly, 122.66 feet along said Easterly right-of-way line to the North line of Lands described in Document No. 2044389; thence Easterly, 352.97 feet along said North line to the Northeast corner thereof; thence Northerly, 85.31 feet along the West line of Lot 2 of said Certified Survey Map No. 492 to the Northwest corner thereof; thence Northeasterly, 207.57 feet along the North line of said Lot 2 to the Northeast corner thereof; thence Northeasterly, 219.84 feet along the North line of Lot 1 of said Certified Survey Map No. 492 to the Northeast corner thereof and the start of a 800.00 foot radius curve to the right; thence 216.38 feet along the arc of said curve and the East line of said Lot 1 to the Southeast corner thereof; thence Southeasterly, 66.19 feet along the Southwesterly right-of-way line of Osprey Drive to the Northeast corner of Lot 1 of said Certified Survey Map No. 3863 and the start of a 433.00 foot radius curve to the left; thence 151.14 feet along the arc of said curve, the East line of said Lot 1 and said Southwesterly right-of-way line of Osprey Drive to the start of a 677.00 foot radius curve to the right; thence 65.78 feet along the arc of said curve, the East line of said Lot 1 and said Southwesterly right-of-way line of Osprey Drive to the Southeast corner of said Lot 1; thence Southwesterly, 121.06 feet along the South line of said Lot 1; thence Southwesterly, 380.84 feet along the South line of said Lot 1 and the Southeasterly line of Lot 4 of said Certified Survey Map No. 492 to the Northeast corner of Lot 1 of said Certified Survey Map No. 3395; thence Southerly, 168.72 feet along the East line of said Lot 1 to the Point of Beginning.

The above description shall be used for assessment purposes only.

RIGHT-OF-WAY
PER
RIGHT-OF-WAY
PLAT BY DONALD
LA COUNT DATED
JAN. 12, 2000
FEDERAL PROJECT
No. 4984-00-96

C.T.H. "E"
BALLARD ROAD



SCALE - FEET



AGENDA REQUEST
2/20/2020

TOPIC: Approve a change order authorization policy for publicly bid contracts.

<input type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input checked="" type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Katie Schwartz, P.E., Director P.W.

ISSUE: Approval of TBR-06-2020, Change Order Authorization Policy.

BACKGROUND/ANALYSIS: On August 12, 2019, a special meeting of the Board of Supervisors was held to discuss contract documents. As you may recall, the Board discussed using a method similar to what the CDA uses to approve change orders up to a certain dollar amount in order to assist in eliminating some project delays. Staff were directed to have the Attorney draft a document for delegation of authority for change orders. This document is Attachment No. 1 - TBR-06-2020, Change Order Authorization Policy. Also attached for reference is an email from the Attorney dated January 22, 2019 regarding additional details surrounding State Statutes as they relate to contractual authorizations.

The procedure for authorization, as outlined in the attached policy, is intended to ensure efficient and accountable project management for changes that are relatively minor in scale and scope. The recommended procedure would grant administrative approval authority to the Public Works Director, following sign-off by the Town Administrator or the Town Finance Director/Treasurer as first alternate. Financial limits of any single change order authorized for approval under this policy shall not exceed \$30,000 and all change orders in total on a contract shall not exceed a combined total of the lesser of \$300,000, or the contingency amount included in the contract. The amount was arrived at based on a standard 15% contingency for a \$2,000,000 contract.

RECOMMENDATION: Staff recommends approval of TBR-06-2020, Change Order Authorization Policy.

FISCAL IMPACT: CIP
 The change order authorization policy is for publically bid contracts only. All change orders authorized through this policy will be within previously approved contract contingency limits.

ATTACHMENTS:
 Attachment No. 1 - TBR-06-2020, Change Order Authorization Policy
 Attachment No. 2 - Attorney email dated January 22, 2019

TOWN OF GRAND CHUTE
BOARD OF SUPERVISORS
(OUTAGAMIE COUNTY, STATE OF WISCONSIN)
RESOLUTION 6 - SERIES OF 2020

ADOPTING CHANGE ORDER AUTHORIZATION POLICY

The Town Board hereby resolves to adopt the Policy set forth below, concerning authorization to approve change orders, for an indefinite term to continue until terminated or modified by further action of the Town Board.

CHANGE ORDER POLICY PROVISIONS

1. **Purpose** The purpose of this Policy is for the administrative convenience and efficiency of administering public improvement contracts that the Town Board has approved by means of a statutory public bidding process.

2. **Change Orders.** Change orders increasing the base price for any public improvement may be authorized and approved up to the maximum of the contingency dollar amount, set forth in the contract approved by the Town Board, by the Authorized Personnel, and subject to the Financial Limits, set forth herein, applicable to any publicly bid improvement contract. Change Orders extending the contract time for completion may also be authorized and approved by the Authorized Personnel described below.

3. **Authorized Personnel.** Any such change order within the parameters set forth herein shall be approved in writing, and signed by, both the Town Public Works Director and the Town Administrator. In the event the Town Administrator is unavailable approval by the Town Treasurer is authorized in place of the Town Administrator.

4. **Financial Limits.** Financial Limits of any single change order authorized for approval by Authorized Personnel under this Policy shall not exceed \$30,000 and all change orders in total shall not exceed a combined total of the lesser of \$300,000, or the contingency amount included in the contract, under a single public improvement contract.

5. **Change Orders Exceeding Financial Limits.** Any single change order or combination of change orders exceeding the Financial Limits of authorization set forth herein shall be submitted to and approved by the Town Board at a public meeting.

Resolution adopted and effective this ____ day of _____, 2020.

TOWN OF GRAND CHUTE

BY: _____
David Schowalter, Town Chairman

BY: _____
Angie Cain, Town Clerk

Katie A. Schwartz

From: Chuck Koehler <CKoehler@herrlingclark.com>
Sent: Tuesday, January 22, 2019 11:28 AM
To: Katie A. Schwartz
Cc: Jim V. March; Andy Rossmeissl
Subject: RE: Contracts, Agreements, Change Orders, etc.

Hi Katie,

Wis. Stat. § 60.22(1) states that the Town Board “has charge of all affairs of the town not committed by law to another body or officer or to a town employee. This would include contracting.

Similarly, Wis. Stat. § 60.77(1) states that “the commission has charge of all affairs of the town sanitary district,” and subsection (2) indicates that the sanitary district may enter into contracts.

Further, there is a body of Wisconsin Supreme Court caselaw that indicates, as a general rule, no single official or employee can obligate a municipality to an agreement or contract without the governing body’s authorization.

In other words, only the governing body, or an officer or employee **authorized by the governing body**, may enter into a contract binding the municipality.

Based on the above, it is our opinion that contract extensions, deductions, increases (within or outside of applicable contingencies), and all other contract changes must be approved by the Town Board and / or Sanitary Commission as applicable, unless of course the Town Board and / or Sanitary District has delegated specific contracting authority to a particular Town official or employee.

Based on the above law, when any municipality asks the question about what authority department heads have for change orders, etc. there are a number of sources that have to be looked at within that specific municipality to see if there was Board authorization for a department head to act with a third party such as:

- A. An ordinance adopted by the Town Board/Commission, for example delegating some form of specific authority to the Director of Public Works, or some other department head.
- B. A job description outlining delegated authority to an administrator or department head, which job description was approved by the Town Board/Commission.
- C. A special resolution of the Town Board/Commission, limited or continuing, for a specified project delegating certain authorities for such things as change orders with or without dollar limits or other conditions.
- D. A delegation clause, made as part of a larger resolution, for such things as approving a contract by the Town Board/Commission.
- E. There maybe be other resources involving this delegation not on this list.

I recall various instances in the past where administrators or department heads have signed documents with third parties that involve questionable instances of whether authority was delegated or not, but no legal issues or disputes ever arose, so the result of any lack of authority delegation became immaterial when the project or process was completed, or maybe even paid for, without issue.

The danger in proceeding without Board delegation of a department head signs a contractual document, that ultimately is determined unacceptable by the Town Board because the Board didn’t know about it in advance, is that the third party can attempt a legal argument that the department head had “implied or apparent authority” to execute the

document so there is a risk that the Town could end up being bound by something the Board never wanted to agree to in the first place.

For small dollar items, this type of mistake involving exceeding authority is much less troublesome, than for large dollar items, as you can imagine.

Please let us know if you have any other questions or need further assistance on this subject.

Thank you.

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From: Katie A. Schwartz <Katie.Schwartz@grandchute.net>
Sent: Monday, January 21, 2019 2:14 PM
To: Chuck Koehler <CKoehler@herrlingclark.com>
Cc: Jim V. March <Jim.March@grandchute.net>; Sue White <SWhite@herrlingclark.com>
Subject: Contract change orders

Good afternoon Chuck –

Is there a legal reason that all contract change orders would have to be brought to the Sanitary Commission and/or Town Board? In other words, for our construction projects awarded to contractors, would they need to approve time extensions, deducts, increases within the contingency amount or is this just preference?

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