



| MEETING | DATE | TIME | LOCATION |
|---------|------|------|----------|
|---------|------|------|----------|

| | | | |
|------------|------------------------|--|--|
| Town Board | Tuesday, July 16, 2019 | Immediately following Sanitary District Meeting | Grand Chute Town Hall 1900 Grand Chute Blvd Board Room |
|------------|------------------------|--|--|

A. CALL TO ORDER/ROLL CALL

B. APPROVAL OF AGENDA/ORDER OF THE DAY

C. SPECIAL PRESENTATION – Q&A with Representative Rohrka

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. **Individuals are allowed to speak only about agenda items and must fill out a “Request to Speak” form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approval of regular meeting minutes from June 18, 2019.
2. Licensing: *(applications on file in the clerk’s office)(License Committee recommends approval)*
 - a. Operator Licenses:
 - 1) Approval of Applications to expire: 2021 dated 6/7/19, 6/12/19, 6/21/19, and 6/28/19
 - 2) Change of Agent for Kwik Trip, Inc. dba Kwik Trip #228, located at 120 N. Mall Drive, appoints Alexandra D. Beck.
 - 3) Change of Agent for Kwik Trip, Inc. dba Kwik Trip #359, located at 650 W. Northland Avenue, appoints Jacob R. Elbe.
3. Accept Monthly Reports: Community Development, Fire Department, Police Department, Public Works, and Parks Commission

F. FINANCIAL REPORTS

1. Approval of Voucher List – July 16, 2019
2. Accept Budget Statement – June

G. UNFINISHED BUSINESS

1. Approve proposed typical section revisions for N. Gillett Street from Elsner Road to CTH JJ.

H. NEW BUSINESS

1. Plan Commission Recommendations:
 - a. CUP-10-19 Conditional Use Permit requested by Greene Development Appleton, LLC, 3810 W. Wisconsin Avenue, to allow grading and filling within 300 feet of a navigable stream. Director Buckingham to report results from 7/16/19 PC meeting.
2. Approve the proposal from McMahon Associates, Inc. for design and permitting services of the Evergreen Drive Extension from Town Lakes Avenue to WCL Railroad Crossing at a cost not to exceed \$132,200.

3. Approve and authorize execution of the First Supplement to Lease by and between the Town of Grand Chute and the Community Development Authority of the Town of Grand Chute, regarding the Community First Champion Center property.
 4. Approve and authorize execution of the agreement regarding sewer/water laterals with Fore Dreams, LLC, regarding the property at 850 W. Evergreen Drive (Culver's Restaurant).
 5. Approve Site Grading and Restoration Change Order #2, Contract 2018-19, increasing the amount by \$28,358.56.
 6. Budget adjustment in the amount of \$7,423 for door replacement at Town Hall. Decrease Contingency Fund 10-19-59900-390 and increase Town Hall Building Repair and Maintenance 10-18-51600-360.
 7. Approve McCarthy Road Reconstruction Change Order #1, Contract 2019-05C, increasing the amount by \$69,091 and adding 17 days to the contract completion date.
 8. Approve/Deny environmentally sensitive area deferment request for parcel 102387201, 3463/3465 N. Gillett Street.
 9. Outagamie County transfer of ownership of the Emergency Warning Sirens.
- I. ORDINANCE
1. O-07-2019 amending Chapter 335, regulating intoxicating liquor and fermented malt beverages regarding the demerit point schedule.
- J. LIQUOR LICENSE HEARING
1. Fox Valley Hospitality Inc. dba Double Tree by Hilton Appleton, reached 140 demerit points against their "Class B" liquor and beer license within a 12-month period requiring a 10-day suspension. (Erin Engle, Agent)
- K. CLOSED SESSION
1. Motion to convene in Closed Session via ROLL CALL VOTE pursuant to 19.85(1)(c) – Consideration of employment, promotion, compensation or performance evaluation data of any public employee of the Town of Grand Chute (HR position) – 19.85 (1)(g) - Conferring with legal counsel for the Town, legal counsel rendering oral or written advice concerning strategy to be adopted by the Town Board with respect to litigation in which the Town is now or is likely to become involved. (update on Town claims)
 2. Motion to adjourn Closed Session and reconvene regular meeting.
- H. NEW BUSINESS CONTINUED
10. Action/discussion on closed session items.
- L. ADJOURNMENT

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchute.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

TOWN BOARD MEETING – TOWN OF GRAND CHUTE – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – JUNE 18, 2019

CALL TO ORDER/ROLL CALL

Meeting called to order at 6:32 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jeff Nooyen, Travis Thyssen, Bruce Sherman, Eric Davidson, and Angie Cain, Town Clerk

STAFF: Jim March, Town Administrator; Tim Bantes, Fire Chief; Brent Braun; IT Director; Julie Wahlen, Finance Director; Katie Schwartz, Director of Public Works; Karen Heyrman; Deputy Public Works Director; Mike Patza, Town Planner; Mike Velie, Police Captain, Carl Sutter and Mick Magalski, McMahon Associates; Attorney Rossmeissl, Herrling Clark Law Offices

OTHERS: 2 signed attendance

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Nooyen/Davidson) to approve the agenda. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approval of regular meeting minutes from June 4, 2019 and public hearing minutes from May 30, 2019.

Licensing: (applications on file in the clerk's office)(License Committee recommends approval)
Operator's License Applications to expire: 2021 dated 5/31/19

Special Event Permits:

Appleton Baseball Club, 2400 N. Casaloma Drive, for wedding fireworks on October 18, 2019.

CONDITIONS: 1) No fireworks may begin after 10:00 p.m., 2) Display must comply with NFPA 1123 standards.

Appleton Baseball Club, 2400 N. Casaloma Drive, for post-game fireworks on Wednesday, July 17, 2019.

CONDITIONS: 1) Fireworks must end by 10:30 p.m., 2) Display must comply with NFPA 1123 standards.

Appleton Baseball Club, 2400 N. Casaloma Drive, for Mitch Lungaard Birthday/Memorial fireworks on

Tuesday, July 9, 2019. CONDITIONS: 1) Fireworks must end by 10:00 p.m., 2) Display must comply with NFPA 1123 standards.

Accept Monthly Reports: Community Development, Fire Department, Police Department, Public Works, and Parks Commission

Motion (Thyssen/Sherman) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher List – June 18, 2019

\$587,002.17 (93995-94175); Payroll \$301,247.62; ACH \$1,434,830.98

Accept Budget Statement - May

Motion (Nooyen/Thyssen) to approve the voucher list and accept budget statement. Motion carried.

NEW BUSINESS

Plan Commission Recommendations:

Z-01-19 Rezoning requested by Joseph K. Reis to rezone properties at the northeast corner of N. French Road and E. Evergreen Drive from AGD General Agricultural Drive to CL Local Commercial District. PC recommends approval. *Ordinance O-06-2019.*

Motion (Davidson/Thyssen) to approve Z-01-19. Motion carried.

SE-08-19 Special Exception requested by D&J Custom Renovations LLC, dba Sassman Insurance Agency, LLC, 3030 N. Richmond Street, for operation of an electronic message center sign. PC recommends approval.

Motion (Thyssen/Sherman) to approve SE-08-19. Motion carried.

SE-09-19 Special Exception requested by the Appleton Area School District for operation of an electronic message center sign at Badger Elementary School, 501 S. Bluemound Drive. PC recommends approval.

Motion (Nooyen/Davidson) to approve SE-09-19. Motion carried.

CSM-08-19 Certified Survey Map approval requested by Joseph K. Reis for a one-lot CSM with roadway dedication on property at the northeast corner of N. French Road and E. Evergreen Drive. PC recommends approval.

Motion (Sherman/Nooyen) to approve CSM-08-19. Motion carried.

SE-10-19 requested by CENTRAL FLORIDA RESTAURANTS, INC., dba TGI Friday's, 4699 W. Michaels Drive, for operation of an outdoor service/beer garden. Planner Patza to report results from 6/18/2019 PC meeting.

Planner Patza stated Plan Commission recommended approval.

Motion (Thyssen/Davidson) to approve SE-10-19. Motion carried.

CUP-09-19 requested by Gregorski 18 LLC, 110 N. Fox River Drive, to allow grading and filling necessary for construction of two commercial buildings and associated site improvements. Planner Patza to report results from 6/18/2019 PC meeting.

Planner Patza stated Plan Commission recommended approval.

Motion (Nooyen/Davidson) to approve CUP-09-19. Motion carried.

Proposal to amend Town Hall hours.

Admin. March explained that multiple municipalities are moving towards extended hours Monday thru Thursday with a half day on Friday. This will be an added benefit while trying to recruit for open positions within the Town. They have not had many applicants for the HR Manager. The recommendation is to extend the hours Monday to Thursday from 7:00 a.m. until 4:30 p.m. and then Friday hours would be 7:00 a.m. until 11:00 a.m. They would like to leave Department Heads with flexibility if they would like to do something different within their department. Fridays is the slowest day for general walk-in traffic. People wait in the morning now prior to opening at 7:30 a.m. and come running in right before 4:00 p.m.

Supv. Sherman was concerned with not having Friday afternoon inspections.

Supv. Thyssen thought that the earlier hours would benefit the contractors. He doesn't see an issue once the schedule is implemented and people get used to it. He feels that staff can always make special arrangements.

Supv. Davidson was in favor of this and felt there would be learning curve for commercial businesses to be aware of the new hours.

Supv. Thyssen stated that he is the Chairperson of the Legislative Audit and HR Committee for the County and they have been working with employees with alternate and flexible schedules. This has helped with employee retention. He supports letting the employees have more flexibility.

Supv. Nooyen questioned if this was for the whole year or for summer only. He wondered how it would work with Public Works when there is rain during the week. He also questioned the amount of notice given to the public.

Chairman Schowalter explains that when he stops in on a Friday afternoon, it is very dead and he feels this won't make a large impact on the public. He feels a 2-week notice is enough time if it is posted on the door right away at Town Hall and posted on the website.

Supv. Thyssen also suggested notifying the Realtors Association of Northeast Wisconsin and the Fox Valley Homebuilders Association.

Admin. March stated that the proposal was for the full year. He stated the Public Works staff would be up the Director of Public Works. Admin. March stated that we are already closed on July 5th so the first Friday that would be half day would be in three weeks. He explained that business is changing and many things can be done online without having to come to Town Hall. At his previous employer, they accepted photo verification for some steps in the building process. He feels many of the builders have been trained on the neighboring municipalities who have already adopted the schedule.

Supv. Sherman stated that as he has been building, he has had nothing but cooperation and no complaints from his builder. He is concerned with delaying projects and the two week notice. He said they do need to be able to compete for employees and retain their current employees.

Motion (Thyssen/Davidson) to move forward with the proposed schedule.

Supv. Thyssen wanted to make sure that the Administrator and Department Heads could also flex their own schedules. He wants to make sure that the Administrator and Department Heads can continue to work with their employees on schedules.

Motion carried.

Approve the Elsner Road Change Order #1, Contract 2019-02, increasing the amount by \$227,785.80.

Dir. Schwartz stated that the primary element of this change order is for special backfill to be used in the sanitary sewer and water trenches within the roadbed where native soil has been deemed unacceptable. This is due to modifications that needed to be made due to legal action and the inability to go beyond road right-of-way with excavation work, the lateral location of the segments of utilities were moved into the

roadbed. The Town will have to pay about an extra \$132,000 with this change order because the contingency San 1 and San 2 will likely be surpassed. There will be contingency left in the storm and street portion.

Motion (Sherman/Thyssen) to suspend the rules to allow discussion. Motion carried.

Dir. Schwartz explained that one property has a horseshoe driveway so they are working on eminent domain so that they can properly build a trail and do the grading beyond the road right-of-way. They are choosing to stay in the right-of-way for the other properties so the yards might be a little steeper but they are well within standards.

Supv. Sherman explained they would have been nicer the other way if they could have graded past the right-of-way. They would have been taken care of to include repairs past the right-of-way where it would have looked nicer but now they are not able to.

Chairman Schowalter asked if the residents had to be notified of the change order.

Atty. Rossmeissl stated that they could as a courtesy but they are not going over the final assessment numbers.

Supv. Nooyen explained that they are burning up the contingency so they are not allowing the assessments to be lowered if there is no contingency left.

Dir. Schwartz explained that this has caused additional costs with redesigning the project and attorney fees.

Supv. Nooyen explained that the whole town is paying for these additional costs and not just the residents that live on Elsner.

Admin. March explained the Dir. Schwartz explained to their attorney that if they are not allowed work outside of the right-of-way that they could have a less desirable project and cost overruns. Their attorney responded that the Town should acquire the right-of-way and pay the clients for it.

Supv. Thyssen asked how much of this has been completed and said that they are looking at approving something that is already being done. He feels they have no choice. He wondered if they could have leased their right-of-way for a year.

Dir. Schwartz explained that the property owners are not interested in any temporary easements. The property owners will not sign off on a construction permit for the work to be done.

Motion (Sherman/Nooyen) to approve change order #1. Motion carried.

Approve/deny proposal from Apple Tree Real Estate, LLC, to utilize E. Ridge Haven Lane as a haul road in exchange for \$20,000 towards paving E. Ridge Haven Lane in 2020.

Motion (Nooyen/Davidson) to defer until the next meeting. Motion carried.

Revised Outagamie County Highway Department Agreement for urbanization of CTH CA from CTH CB to Casaloma Drive in 2020.

Dir. Schwartz explained the revised agreement and the additional construction costs.

The Town Board discussed that this was an important section of Town and the Fox Valley because it is the first impression that people receive when coming from the airport. Questions arose as to why the County is not sharing in the costs for the enhancements.

Motion (Sherman/Davidson) to approve the revised agreement from 6/18/19. Motion carried.

Approve proposed typical section revisions for N. Gillett Street from Elsner Road to CTH JJ.

Dir. Schwartz explained that the Board had previously passed preliminary resolutions in 2015 and the project was bid and then put on hold after a public hearing was held. The property owners along Gillett Street claim that water issues have become more problematic over time due to nearby development and mining. She stated that staff plans to obtain a proposal from McMahon to perform a wetland impact or water balance study which would gather and analyze data to include on-site inspections and interviews. This would provide additional information for education, design, decision making, and permitting. She said there were several details that when combined it would make sense to do a rural reconstruction versus a full urbanization. The topography has a high water table so they could not lower the road enough to get rid of the ditches. There would still need to be a ditch or swale behind the curb and gutter if it were to be urbanized. If they did urbanize, more wetlands would be impacted and more easements would be needed. None of the properties are mapped as San 1 or 2 and none of the property owners have requested or petitioned for water or sewer service. She would like to help address some of the drainage issues in the area.

Motion (Sherman/Nooyen) to suspend the rules to allow discussion. Motion carried.

Supv. Sherman stated they have been dealing with this for many years. Everyone at the Public Hearing wanted the water fixed before they fixed the road. He wants to make sure that they fix the water problem and it should be part of one larger plan. He asked Mr. Sutter where they are in the plan.

Mr. Sutter stated the last study in that area was performed about 10 years ago. One of the issues is the Elsner Road development is in a different watershed. People come in from JJ and say the ditches never dry up. They looked at different scenarios with the Gillett Street pond where they would have had to have gone substantially larger and deeper to pick up some of that water, which did not make sense from an economical standpoint. There are precedents in the area about crossing watershed divides from a legal standpoint. The proposal was to be very similar what was done on Capitol Drive to reclaim and widen the road. He believes they have to look into subgrade improvement otherwise the road will not hold up. It drains, but it drains very slowly to the south. They are very limited in what they can do with the drainage.

The Town Board discussed this and they want to make the best decision for this area that will be an improvement and tie into the future projects to include JJ. They would like a plan to move forward so that they can make the best decision. They want to look at the full picture and have one plan and a collective study.

Mr. Sutter agreed that would be the way to start would be with a collective study, which can be provided to residents.

The Town Board would like a study and then a project designed on the results of the study.

Motion (Sherman/Thyssen) to defer until the next meeting.

Supv. Sherman stated they would like a recommendation at the next meeting if they should have a study first. He would like to know what the schedule would be if they did a study.

The Board would also like to know what would happen if they did postpone this project a year.

Motion carried.

Approve the memorandum of understanding with Fox Valley Mountain Bikers Club for the Prairie Hill Single Track Trail Development.

Motion (Thyssen/Davidson) to approve. Motion carried.

Discuss award of contract 2019-21 for sidewalk, curb, and concrete pavement repair.

Motion (Thyssen/Sherman) to approve. Motion carried.

Approve N. Silverspring Drive change order #1, Contract 2019-05B, increasing the amount by \$68,961.99.

Motion (Thyssen/Sherman) to approve. Motion carried.

ADJOURNMENT

Motion (Nooyen/Sherman) to adjourn meeting.

Meeting adjourned at 8:09 p.m.

These minutes were taken at a regular meeting held on June 18, 2019 and entered in this record book, June 19, 2019 by:

Angie Cain

Angie Cain, Town Clerk
Town of Grand Chute
Initial Draft

Please Provide Operator's Licenses checks on the following applicants for New and Renewal Operator License, (the license will expire in 2021). Amended applications where background check already complete and now resubmitted

| <u>NEW</u> | Approve | Deny |
|----------------------|-------------------------------------|--------------------------|
| Avila, Orlando J | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Blohowiak, Reagan F | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Clifton, Alexander G | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Cruz, Vibiana | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Ellis, Makenna ME | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Hess, Alexandria B | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Hill, Sheryl M | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Kelpinski, Lindsay F | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Madson, Steve C | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Martinez, Jasmin A | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| McGuire, Bryson B | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Milligan, Bryan R | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Solis, Stefan M | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Verkuilen, Sean J | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Warning, Kayla C | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Zoerner, Kelly B | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Capt C Jaeger
Capt. Jaeger or Chief Peterson

Date: 6/17/19

| <u>RENEWAL</u> | Approve | Deny |
|-------------------|-------------------------------------|--------------------------|
| Ahlswede, Robin A | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Andre, Sadie G | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Becker, Curtis J | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Clapper, Dylan RP | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

*Need Certificate

Thank You

Please Provide Operator's Licenses checks on the following applicants for New and Renewal Operator License, (the license will expire in 2021). Amended applications where background check already complete and now resubmitted

RENEWAL cont.

- | | | |
|------------------------|-------------------------------------|--------------------------|
| Garza, Otto | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Huntington, Monte L | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Konow, Aaron W | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| McMurray, Shannon N | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Schmandt, Amanda M | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Singh, Gurjit | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Vande Wetering, Jodi L | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Zimmerman, Holly R | <input checked="" type="checkbox"/> | <input type="checkbox"/> |


Capt. Jaeger of Chief Peterson

Date: 6/17/19

Please Provide Operator's Licenses checks on the following applicants for New and Renewal Operator License, (the license will expire in 2021). Amended applications where background check already complete and now resubmitted

NEW

Approve Deny

| | | |
|---------------------|-------------------------------------|--------------------------|
| Bruette, Glen A | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Fay, Keri J | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Gozner, Kayli M | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Huettl, Lenora R | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Jochman, Jo A | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Kramer, Paul M | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Lee, Su | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Van Heuklon, Judy A | <input checked="" type="checkbox"/> | <input type="checkbox"/> |


Capt. Jaeger of Chief Peterson

Date: 6/18/19

RENEWAL

Approve Deny

| | | |
|---------------------------|-------------------------------------|--------------------------|
| Eckes, Kristen M | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Glasheen, Stephanie M | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Inderdahl, Kimberly K | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Jackan, Robert G | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Kilburg, Marissa C | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Trzebiatowski, Renee A | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Vanden Boom-Hayes, Lori J | <input checked="" type="checkbox"/> | <input type="checkbox"/> |


Capt. Jaeger of Chief Peterson

Date: 6/18/19

Please Provide Operator's Licenses checks on the following applicants for New and Renewal Operator License, (the license will expire in 2021). Amended applications where background check already complete and now resubmitted

NEW

Approve Deny

| | | |
|-------------------|-------------------------------------|--------------------------|
| Anderson, John B | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Byom, Cara M | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Driscoll, Riley W | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mora, Jesus E | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Peotter, Joel E | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Perkins, Sandra L | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Rand, Rebecca R | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Schultz, Hans C | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Wright, Rachel A | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Capt. Jaeger
Capt. Jaeger or Chief Peterson

Date: 7/10/19

RENEWAL

Approve Deny

| | | |
|-------------------------|-------------------------------------|--------------------------|
| Bork, Kevin J | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Buckarma, Kayla-Ann M | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Davey, Catherine L | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Davisson, Bryce M | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| De Leon, Elissa J | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Dolde, Noel J | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Evans, Natasha A | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Gajewski, Katie | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Gerlach, Michael J | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Ghera-Barzano, Connie L | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

*Need Certificate

Thank You

Please Provide Operator's Licenses checks on the following applicants for New and Renewal Operator License, (the license will expire in 2021). Amended applications where background check already complete and now resubmitted

RENEWAL cont.

- | | | |
|----------------------|-------------------------------------|--------------------------|
| Goede, Brett W | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Jackson, Eric H | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Lee, Daryl A | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Randa, Peter C | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Rodriguez, Armando | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Rolerat, Stefanie A | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Sickler, Kristen M | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Stilp, Eric J | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Vang, Panou | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Whitney, Christina M | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Zimmer, Mark L | <input checked="" type="checkbox"/> | <input type="checkbox"/> |


Capt. Jaeger or Chief Peterson

Date: 7/10/19

(34)

Please Provide Operator's Licenses checks on the following applicants for New and Renewal Operator License, (the license will expire in 2021). Amended applications where background check already complete and now resubmitted

NEW

Approve Deny

| | | |
|---------------------|-------------------------------------|--------------------------|
| Calder, Alexander J | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Ethen, Nathaniel J | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Honzik, Rachel M | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Klapper, Matthew J | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Kloehn, Mark D | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Novak, Alexandria R | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Schwandt, Hannah L | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Smith, Kyle E | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Tejeda, Casandra M | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Welcing, Mikayla R | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Capt. Jaeger
Capt. Jaeger or Chief Peterson

Date: 7/10/19

RENEWAL

Approve Deny

| | | |
|---------------------|-------------------------------------|--------------------------|
| Ascher, Paula M | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Balistreri, Mike E | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Bascue, Rachel A | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Blau, Dominique M | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Blazek, Linda S | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Chonos, Kimberly K | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Hackl, Taylor L | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Highman, Nicholas T | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Kadlec, Brett JA | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Kuhn, Nicole E | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

*Need Certificate

Thank You

Please Provide Operator's Licenses checks on the following applicants for New and Renewal Operator License, (the license will expire in 2021). Amended applications where background check already complete and now resubmitted

RENEWAL cont.

- Luecke, Erin J
- Miller, Jenny C
- Orr, Taylor L
- Prentice, Christopher J
- Schnabl, Traci M
- Sterling, Ty D
- Stevenson, Jaimee L
- Storkson, Tyler J
- Vanden Boogard, Eric M
- Vanevenhoven, Joseph R
- Wege, Jacqueline M
- Woerishofer, Anna H
- Young, Jessica C
- Zahradka, Lynette D


Capt. Jaeger or Chief Peterson

Date: 7/10/19

TOWN OF GRAND CHUTE - DEPARTMENT OF COMMUNITY DEVELOPMENT

PERMIT ACTIVITY REPORT

REPORT PERIOD - JUNE 2019

| | 2019 | | | | 2018 | | | |
|------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| | JUNE | | YTD | | JUNE | | YTD | |
| | Number | % of Total |
| Permits Issued | | | | | | | | |
| Building Permits | 67 | 44% | 307 | 37% | 87 | 38% | 319 | 36% |
| Electric Permits | 24 | 16% | 170 | 20% | 43 | 19% | 187 | 21% |
| Plumbing Permits | 36 | 24% | 200 | 24% | 58 | 25% | 217 | 24% |
| HVAC Permits | 24 | 16% | 153 | 18% | 41 | 18% | 173 | 19% |
| Other Permits | 0 | 0% | 0 | 0% | 0 | 0% | 0 | 0% |
| Total Permits Issued | 151 | | 830 | | 229 | | 896 | |
| | | | | | | | | |
| | | | | | | | | |
| | 2019 | | | | 2018 | | | |
| | JUNE | | YTD | | JUNE | | YTD | |
| | Number | % of Total |
| Projects | | | | | | | | |
| New Single Family Dwellings | 8 | 12% | 39 | 13% | 15 | 17% | 57 | 18% |
| New Duplexes | 0 | 0% | 4 | 1% | 2 | 2% | 4 | 1% |
| New Multi-Family Dwellings | 0 | 0% | 0 | 0% | 0 | 0% | 1 | 0% |
| New Residential Access Bldgs | 18 | 27% | 47 | 15% | 40 | 46% | 65 | 20% |
| New Commercial/Ind Bldgs | 2 | 3% | 8 | 3% | 2 | 2% | 12 | 4% |
| Residential Additions & Alter | 21 | 31% | 99 | 32% | 14 | 16% | 56 | 18% |
| Comm/Ind Additions & Alter | 6 | 9% | 51 | 17% | 8 | 9% | 67 | 21% |
| Signs | 9 | 13% | 34 | 11% | 3 | 3% | 30 | 9% |
| Other Projects | 3 | 4% | 25 | 8% | 3 | 3% | 27 | 8% |
| Total Projects | 67 | | 307 | | 87 | | 319 | |
| | | | | | | | | |
| | | | | | | | | |
| | 2019 | | | | 2018 | | | |
| | JUNE | | YTD | | JUNE | | YTD | |
| | Number | % of Total |
| Projects By Zone | | | | | | | | |
| Single Family (RSF) | 43 | 64% | 173 | 56% | 62 | 71% | 174 | 55% |
| Two Family (RTF) | 2 | 3% | 8 | 3% | 4 | 5% | 10 | 3% |
| Multi-Family (RMF) | 2 | 3% | 16 | 5% | 4 | 5% | 10 | 3% |
| Local Commercial (CL) | 5 | 7% | 24 | 8% | 7 | 8% | 42 | 13% |
| Regional Commercial (CR) | 8 | 12% | 41 | 13% | 2 | 2% | 41 | 13% |
| Planned Commercial (CP) | 3 | 4% | 14 | 5% | 5 | 6% | 16 | 5% |
| Industrial (IND) | 2 | 3% | 20 | 7% | 2 | 2% | 18 | 6% |
| Exclusive Agriculture | 0 | 0% | 0 | 0% | 0 | 0% | 0 | 0% |
| General Agriculture | 2 | 3% | 11 | 4% | 1 | 1% | 8 | 3% |
| Total Proj. by Zoning Dist. | 67 | | 307 | | 87 | | 319 | |
| | | | | | | | | |
| | | | | | | | | |
| | 2019 | | | | 2018 | | | |
| | JUNE | | YTD | | JUNE | | YTD | |
| | | | | | | | | |
| New Dwelling Units | | | | | | | | |
| Construction Costs (Ave.) | \$ | 311,603 | \$ | 251,811 | \$ | 245,403 | \$ | 238,832 |
| Calculated Permit Fees (Ave.) | \$ | 701 | \$ | 656 | \$ | 659 | \$ | 649 |
| Finished Floor Area (Ave. sq. ft.) | | 2,422 | | 2,220 | | 2,209 | | 2,092 |
| Garage Area (Ave. sq. ft.) | | 1,050 | | 839 | | 842 | | 884 |
| Lot Area (Ave. sq. ft.) | | 69,482 | | 36,318 | | 13,243 | | 16,303 |
| With Municipal Sewer (%) | | 88% | | 95% | | 100% | | 100% |
| With Municipal Water (%) | | 100% | | 97% | | 100% | | 100% |
| On Mapped Floodplain Lots (%) | | 0% | | 0% | | 0% | | 0% |
| | | | | | | | | |
| | | | | | | | | |
| | Year | | | | | | | |
| | 2019 YTD | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 | 2012 |
| | | | | | | | | |
| New Dwelling Units | | | | | | | | |
| In Single Family Homes | 39 | 112 | 82 | 66 | 73 | 64 | 71 | 53 |
| In Duplexes | 8 | 12 | 8 | 2 | 2 | 2 | 0 | 0 |
| In Multi-Family Apartment Units | 0 | 20 | 190 | 40 | 59 | 8 | 32 | 160 |

TOWN OF GRAND CHUTE - DEPARTMENT OF COMMUNITY DEVELOPMENT

PERMIT ACTIVITY REPORT

REPORT PERIOD - JUNE 2019

| | 2019 | | | | 2018 | | | |
|------------------------------------|---------------------|----------------|----------------------|---------------|----------------------|---------------|----------------------|---------------|
| | JUNE | | YTD | | JUNE | | YTD | |
| Costs By Project | Cost | % of Total | Cost | % of Total | Cost | % of Total | Cost | % of Total |
| New Single Family Dwellings | \$ 2,969,884 | 32% | \$ 11,587,777 | 26% | \$ 4,276,258 | 37% | \$ 15,704,125 | 28% |
| New Duplexes | \$ 15,750 | 0% | \$ 1,013,598 | 2% | \$ 462,790 | 4% | \$ 975,990 | 2% |
| New Multi-Family Dwellings | \$ - | 0% | \$ - | 0% | \$ 733,200 | 6% | \$ 2,100,870 | 4% |
| New Residential Access Bldgs | \$ 95,299 | 1% | \$ 318,493 | 1% | \$ 299,028 | 3% | \$ 510,040 | 1% |
| New Commercial/Ind Bldgs | \$ 3,643,098 | 40% | \$ 10,901,684 | 25% | \$ 4,294,119 | 37% | \$ 22,408,598 | 40% |
| Residential Additions & Alter | \$ 415,551 | 5% | \$ 2,321,400 | 5% | \$ 344,370 | 3% | \$ 1,561,441 | 3% |
| Comm/Ind Additions & Alter | \$ 1,783,452 | 19% | \$ 16,580,344 | 38% | \$ 937,894 | 8% | \$ 11,840,300 | 21% |
| Signs | \$ 107,570 | 1% | \$ 568,242 | 1% | \$ 15,570 | 0% | \$ 301,237 | 1% |
| Other Projects | \$ 187,430 | 2% | \$ 711,757 | 2% | \$ 106,880 | 1% | \$ 504,383 | 1% |
| Total Costs by Project Type | \$ 9,218,034 | | \$ 44,003,295 | | \$ 11,470,109 | | \$ 55,906,984 | |
| | | | | | | | | |
| | 2019 | | | | 2018 | | | |
| | JUNE | | YTD | | JUNE | | YTD | |
| Costs By Work Type | Cost | % of Total | Cost | % of Total | Cost | % of Total | Cost | % of Total |
| Building Construction | \$ 5,691,588 | 62% | \$ 30,812,415 | 70% | \$ 7,807,154 | 68% | \$ 44,386,597 | 79% |
| Electrical | \$ 577,304 | 6% | \$ 4,690,454 | 11% | \$ 984,275 | 9% | \$ 4,837,073 | 9% |
| Plumbing | \$ 647,885 | 7% | \$ 3,700,021 | 8% | \$ 1,667,445 | 15% | \$ 3,856,023 | 7% |
| HVAC | \$ 2,301,257 | 25% | \$ 4,800,406 | 11% | \$ 1,011,235 | 9% | \$ 2,827,290 | 5% |
| Other | \$ - | 0% | \$ - | 0% | \$ - | 0% | \$ - | 0% |
| Total Costs by Work Type | \$ 9,218,034 | | \$ 44,003,295 | | \$ 11,470,109 | | \$ 55,906,984 | |
| | | | | | | | | |
| | 2019 | | | | 2018 | | | |
| | JUNE | | YTD | | JUNE | | YTD | |
| Costs By Zoning District | Cost | % of Total | Cost | % of Total | Cost | % of Total | Cost | % of Total |
| Single Family (RSF) | \$ 3,452,564 | 37% | \$ 12,557,724 | 29% | \$ 4,764,408 | 42% | \$ 16,959,853 | 30% |
| Two Family (RTF) | \$ 10,000 | 0% | \$ 515,049 | 1% | \$ 61,289 | 1% | \$ 304,917 | 1% |
| Multi-Family (RMF) | \$ 72,850 | 1% | \$ 1,645,990 | 4% | \$ 1,209,550 | 11% | \$ 3,515,327 | 6% |
| Local Commercial (CL) | \$ 334,078 | 4% | \$ 1,406,961 | 3% | \$ 3,963,131 | 35% | \$ 14,469,807 | 26% |
| Regional Commercial (CR) | \$ 3,625,498 | 39% | \$ 20,820,159 | 47% | \$ 180,810 | 2% | \$ 13,436,431 | 24% |
| Planned Commercial (CP) | \$ 195,194 | 2% | \$ 2,290,543 | 5% | \$ 298,091 | 3% | \$ 2,740,981 | 5% |
| Industrial (IND) | \$ 8,650 | 0% | \$ 2,299,313 | 5% | \$ 831,531 | 7% | \$ 4,057,196 | 7% |
| Exclusive Agriculture | \$ - | 0% | \$ - | 0% | \$ - | 0% | \$ - | 0% |
| General Agriculture | \$ 1,519,200 | 16% | \$ 2,467,556 | 6% | \$ 161,299 | 1% | \$ 422,472 | 1% |
| Total Costs by Zoning Dist. | \$ 9,218,034 | | \$ 44,003,295 | | \$ 11,470,109 | | \$ 55,906,984 | |
| | | | | | | | | |
| | YEAR | | | | | | | |
| Total Costs By Year | 2019 YTD | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 | 2012 |
| | \$ 44,003,295 | \$ 138,207,277 | \$ 98,638,083 | \$ 78,371,494 | \$ 84,705,003 | \$ 62,532,610 | \$ 65,715,620 | \$ 61,301,129 |
| | | | | | | | | |

TOWN OF GRAND CHUTE - DEPARTMENT OF COMMUNITY DEVELOPMENT

PERMIT ACTIVITY REPORT

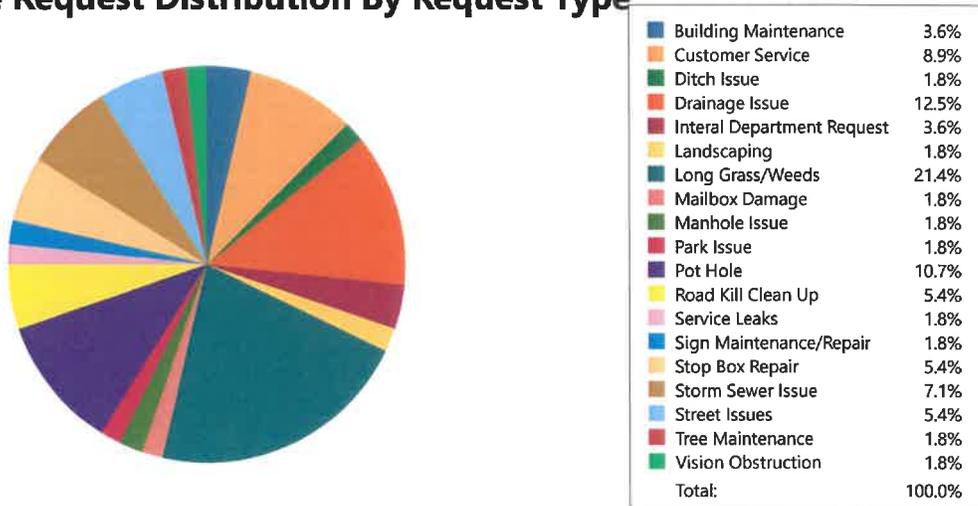
REPORT PERIOD - JUNE 2019

| | 2019 | | | | 2018 | | | |
|---|--------------------|------------|---------------------|------------|--------------------|------------|---------------------|------------|
| | JUNE | | YTD | | JUNE | | YTD | |
| Fees By Fee Type | Fees | % of Total | Fees | % of Total | Fees | % of Total | Fees | % of Total |
| Building Permits | \$17,496.00 | 35% | \$97,704.00 | 35% | \$23,137.00 | 26% | \$119,610.00 | 32% |
| Electric Permits | \$2,690.00 | 5% | \$22,359.00 | 8% | \$5,023.00 | 6% | \$23,746.00 | 6% |
| Plumbing Permits | \$2,815.00 | 6% | \$18,061.00 | 6% | \$17,032.00 | 19% | \$32,366.00 | 9% |
| HVAC Permits | \$4,781.00 | 10% | \$19,277.01 | 7% | \$6,110.00 | 7% | \$19,171.50 | 5% |
| Building Plan Review | \$3,700.00 | 7% | \$26,125.00 | 9% | \$3,900.00 | 4% | \$28,050.00 | 8% |
| SAC Fees | \$0.00 | 0% | \$0.00 | 0% | \$0.00 | 0% | \$0.00 | 0% |
| 1% SAC Fees | \$0.00 | 0% | \$0.00 | 0% | \$0.00 | 0% | \$0.00 | 0% |
| Wis. Uniform Building Seal | \$280.00 | 1% | \$1,540.00 | 1% | \$595.00 | 1% | \$2,135.00 | 1% |
| Park Fee | \$3,200.00 | 6% | \$18,000.00 | 6% | \$7,200.00 | 8% | \$27,200.00 | 7% |
| Driveway/Access Permits | \$600.00 | 1% | \$2,220.00 | 1% | \$720.00 | 1% | \$3,180.00 | 1% |
| Drainage Plan Review | \$600.00 | 1% | \$1,400.00 | 0% | \$0.00 | 0% | \$900.00 | 0% |
| Drainage Inspections | \$4,800.00 | 10% | \$24,350.00 | 9% | \$8,450.00 | 9% | \$32,050.00 | 9% |
| Erosion Control Plan Review | \$800.00 | 2% | \$4,300.00 | 2% | \$1,700.00 | 2% | \$6,100.00 | 2% |
| Erosion Control Inspections | \$2,400.00 | 5% | \$12,450.00 | 4% | \$4,250.00 | 5% | \$15,250.00 | 4% |
| Permit Penalty Fees | \$0.00 | 0% | \$310.00 | 0% | \$210.00 | 0% | \$210.00 | 0% |
| Fire Department Impact Fees | \$3,784.00 | 8% | \$21,083.00 | 7% | \$8,646.00 | 10% | \$44,814.00 | 12% |
| Assessment Maintenance Fee | \$2,050.00 | 4% | \$12,650.00 | 4% | \$3,750.00 | 4% | \$18,100.00 | 5% |
| Total Permit Fees By Zoning Dist. | \$49,996.00 | | \$281,829.01 | | \$90,723.00 | | \$372,882.50 | |
| | | | | | | | | |
| | 2019 | | | | 2018 | | | |
| | JUNE | | YTD | | JUNE | | YTD | |
| Fees By Project Type | Fees | % of Total | Fees | % of Total | Fees | % of Total | Fees | % of Total |
| New Single Family Dwellings | \$23,809.00 | 48% | \$116,085.00 | 41% | \$41,577.00 | 46% | \$154,220.00 | 41% |
| New Duplexes | \$280.00 | 1% | \$13,257.00 | 5% | \$6,397.00 | 7% | \$13,447.00 | 4% |
| New Multi-Family Dwellings | \$0.00 | 0% | \$0.00 | 0% | \$10,027.00 | 11% | \$19,912.00 | 5% |
| New Res. Access Bldgs | \$835.00 | 2% | \$2,889.00 | 1% | \$3,199.00 | 4% | \$5,094.00 | 1% |
| New Commercial/Ind Bldgs | \$8,024.00 | 16% | \$41,514.00 | 15% | \$17,124.00 | 19% | \$72,995.00 | 20% |
| Residential Additions & Alter | \$4,236.00 | 8% | \$22,039.00 | 8% | \$3,081.00 | 3% | \$16,594.00 | 4% |
| Comm/Ind Additions & Alter | \$10,132.00 | 20% | \$75,774.01 | 27% | \$8,423.00 | 9% | \$83,595.50 | 22% |
| Signs | \$1,350.00 | 3% | \$5,850.00 | 2% | \$350.00 | 0% | \$4,100.00 | 1% |
| Other Projects | \$1,330.00 | 3% | \$4,421.00 | 2% | \$545.00 | 1% | \$2,925.00 | 1% |
| Total Permits Fees by Project Type | \$49,996.00 | | \$281,829.01 | | \$90,723.00 | | \$372,882.50 | |
| | | | | | | | | |
| | 2019 | | | | 2018 | | | |
| | JUNE | | YTD | | JUNE | | YTD | |
| Fees By Zoning District | Fees | % of Total | Fees | % of Total | Fees | % of Total | Fees | % of Total |
| Single Family (RSF) | \$28,588.00 | 57% | \$132,031.00 | 47% | \$50,099.00 | 55% | \$170,611.00 | 46% |
| Two Family (RTF) | \$110.00 | 0% | \$8,067.00 | 3% | \$768.00 | 1% | \$4,956.00 | 1% |
| Multi-Family (RMF) | \$675.00 | 1% | \$11,052.00 | 4% | \$13,372.00 | 15% | \$31,473.00 | 8% |
| Local Commercial (CL) | \$2,075.00 | 4% | \$14,777.00 | 5% | \$17,540.00 | 19% | \$60,183.00 | 16% |
| Regional Commercial (CR) | \$14,971.00 | 30% | \$83,192.01 | 30% | \$1,183.00 | 1% | \$53,247.00 | 14% |
| Planned Commercial (CP) | \$1,004.00 | 2% | \$8,478.00 | 3% | \$2,209.00 | 2% | \$19,036.50 | 5% |
| Industrial (IND) | \$220.00 | 0% | \$16,598.00 | 6% | \$5,164.00 | 6% | \$28,970.00 | 8% |
| Agricultural (AED) and (AGD) | \$2,353.00 | 5% | \$7,634.00 | 3% | \$388.00 | 0% | \$4,406.00 | 1% |
| Total Permit Fees by Zoning Dist. | \$49,996.00 | | \$281,829.01 | | \$90,723.00 | | \$372,882.50 | |
| | | | | | | | | |
| | 5/1/2019 | | | | | | | |
| Total Fees By Year | 2019 YTD | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 | 2012 |
| | \$ 281,829 | \$ 744,028 | \$ 684,850 | \$ 499,050 | \$ 534,144 | \$ 416,728 | \$ 505,387 | \$ 449,275 |
| | | | | | | | | |

Service Request Distribution By Request Type

| Request Type | Request Count | Average Duration (days) | Average Duration (hours) | Percentage |
|-------------------------------|---------------|-------------------------|--------------------------|------------|
| Building Maintenance | 2 | 7.50 | 180.00 | 3.6% |
| Customer Service | 5 | 12.00 | 288.00 | 8.9% |
| Ditch Issue | 1 | 29.00 | 696.00 | 1.8% |
| Drainage Issue | 7 | 24.29 | 582.86 | 12.5% |
| Internal Department Request | 2 | 10.00 | 240.00 | 3.6% |
| Landscaping | 1 | 1.00 | 24.00 | 1.8% |
| Long Grass/Weeds | 12 | 9.42 | 226.00 | 21.4% |
| Mailbox Damage | 1 | 1.00 | 24.00 | 1.8% |
| Manhole Issue | 1 | 34.00 | 816.00 | 1.8% |
| Park Issue | 1 | 18.00 | 432.00 | 1.8% |
| Pot Hole | 6 | 1.67 | 40.00 | 10.7% |
| Road Kill Clean Up | 3 | 7.33 | 176.00 | 5.4% |
| Service Leaks | 1 | 19.00 | 456.00 | 1.8% |
| Sign Maintenance/Repair | 1 | 19.00 | 456.00 | 1.8% |
| Stop Box Repair | 3 | 2.67 | 64.00 | 5.4% |
| Storm Sewer Issue | 4 | 14.75 | 354.00 | 7.2% |
| Street Issues | 3 | 5.00 | 120.00 | 5.4% |
| Tree Maintenance | 1 | 11.00 | 264.00 | 1.8% |
| Vision Obstruction | 1 | 21.00 | 504.00 | 1.8% |
| Total Service Requests | 56 | 11.52 | 276.43 | |

Service Request Distribution By Request Type



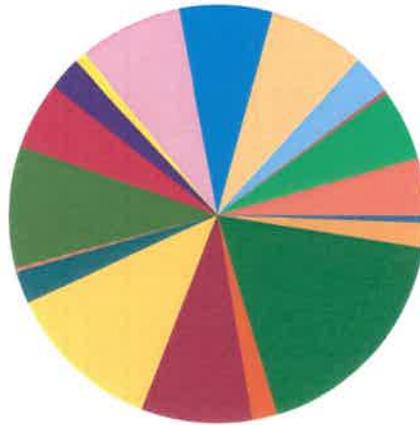
Cost Summary by Task Type

| Task Type | Labor Hours | Labor Cost | Equipment Cost | Material Cost | Contractor Cost | Overhead Cost | Total Cost | % |
|----------------------------------|----------------|---------------------|--------------------|---------------|-----------------|---------------|---------------------|-------|
| 002 Building Maintenance | 22.5 | \$824.78 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$824.78 | 0.5% |
| 030 Forestry | 71.8 | \$2,170.84 | \$1,327.54 | \$0.00 | \$0.00 | \$0.00 | \$3,498.38 | 2.1% |
| 003 Ground Maintenance | 531.3 | \$10,891.83 | \$18,520.13 | \$0.00 | \$0.00 | \$0.00 | \$29,411.96 | 17.8% |
| 004 Inspection | 74.3 | \$2,577.14 | \$665.26 | \$0.00 | \$0.00 | \$0.00 | \$3,242.40 | 2.0% |
| 017 Leave | 426.3 | \$14,114.02 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$14,114.02 | 8.5% |
| 005 Maintenance | 555.3 | \$14,093.33 | \$5,882.68 | \$0.00 | \$0.00 | \$0.00 | \$19,976.01 | 12.1% |
| 006 Miscellaneous | 130.3 | \$3,873.62 | \$392.20 | \$0.00 | \$0.00 | \$0.00 | \$4,265.82 | 2.6% |
| 007 Park Building Maintenance | 16.5 | \$505.43 | \$140.60 | \$0.00 | \$0.00 | \$0.00 | \$646.03 | 0.4% |
| 008 Park Ground Maintenance | 320.5 | \$6,465.51 | \$8,977.32 | \$0.00 | \$0.00 | \$0.00 | \$15,442.82 | 9.3% |
| 009 Repair | 147.3 | \$5,194.13 | \$3,722.17 | \$0.00 | \$0.00 | \$0.00 | \$8,916.30 | 5.4% |
| 010 Service/Customer | 95.0 | \$2,846.17 | \$1,061.34 | \$0.00 | \$0.00 | \$0.00 | \$3,907.51 | 2.4% |
| 011 Services | 39.0 | \$1,011.16 | \$598.82 | \$0.00 | \$0.00 | \$0.00 | \$1,609.98 | 1.0% |
| 027 Sewer Services | 213.3 | \$6,146.61 | \$6,953.31 | \$0.00 | \$0.00 | \$0.00 | \$13,099.92 | 7.9% |
| 024 Stormwater Maintenance | 172.5 | \$5,165.21 | \$6,724.10 | \$0.00 | \$0.00 | \$0.00 | \$11,889.31 | 7.2% |
| 012 Street Maintenance | 293.8 | \$7,586.45 | \$4,887.14 | \$0.00 | \$0.00 | \$0.00 | \$12,473.59 | 7.5% |
| 013 Structure Repair/Maintenance | 2.0 | \$66.80 | \$14.80 | \$0.00 | \$0.00 | \$0.00 | \$81.60 | 0.0% |
| 019 Summer Park Activities | 307.3 | \$4,884.10 | \$133.20 | \$0.00 | \$91.85 | \$0.00 | \$5,109.15 | 3.1% |
| 015 Trail Maintenance | 14.0 | \$255.91 | \$352.34 | \$0.00 | \$0.00 | \$0.00 | \$608.25 | 0.4% |
| 016 Vehicle Maintenance | 242.0 | \$8,797.38 | \$9.62 | \$0.00 | \$0.00 | \$0.00 | \$8,807.00 | 5.3% |
| 022 Water Services | 162.8 | \$5,172.59 | \$2,396.49 | \$0.00 | \$0.00 | \$0.00 | \$7,569.08 | 4.6% |
| Task Types: 20 | 3,837.3 | \$102,642.98 | \$62,759.06 | \$0.00 | \$91.85 | \$0.00 | \$165,493.89 | |

Cost Summary by Task Type

| Task Type | Labor Hours | Labor Cost | Equipment Cost | Material Cost | Contractor Cost | Overhead Cost | Total Cost | % |
|-----------|-------------|------------|----------------|---------------|-----------------|---------------|------------|---|
|-----------|-------------|------------|----------------|---------------|-----------------|---------------|------------|---|

Cost Summary by Task Type



| | |
|------------------------------|--------|
| Building Maintenance | 0.5% |
| Forestry | 2.1% |
| Ground Maintenance | 17.8% |
| Inspection | 2.0% |
| Leave | 8.5% |
| Maintenance | 12.1% |
| Miscellaneous | 2.6% |
| Park Building Maintenance | 0.4% |
| Park Ground Maintenance | 9.3% |
| Repair | 5.4% |
| Service/Customer | 2.4% |
| Services | 1.0% |
| Sewer Services | 7.9% |
| Stormwater Maintenance | 7.2% |
| Street Maintenance | 7.5% |
| Structure Repair/Maintenance | 0.0% |
| Summer Park Activities | 3.1% |
| Trail Maintenance | 0.4% |
| Vehicle Maintenance | 5.3% |
| Water Services | 4.6% |
| Total: | 100.0% |

GRAND CHUTE FIRE DEPARTMENT

JUNE 2019 ACTIVITY REPORT



2250 Grand Chute Boulevard
Grand Chute, Wisconsin 54913
(920) 832-6050

"Protecting the lives, property, and environment for the community we serve."

OPERATIONS DIVISION INCIDENT STATISTICS

| <u>CATEGORY</u> | <u>JUN</u> | <u>YTD</u> |
|-------------------------|------------|--------------|
| Station #1 Incidents | 76 | 471 |
| Station #2 Incidents | 100 | 625 |
| Simultaneous Incidents | 34 | 133 |
| Multi-Company Incidents | 18 | 160 |
| Day (6A-6P) Incidents | 118 | 728 |
| Night (6P-6A) Incidents | 58 | 368 |
| Total Incidents | 176 | 1,096 |

| <u>CATEGORY</u> | <u>JUN 2019</u> | <u>JUN 2018</u> |
|------------------------|-----------------|-----------------|
| Total Incidents | 176 | 186 |

FRACTILE RESPONSE PERFORMANCE (Percent Compliant)

| <u>TIME</u> | <u>BENCHMARK</u> | <u>JUN</u> |
|--------------|------------------|------------|
| Processing | 60 Seconds | 36% |
| Fire Turnout | 80 Seconds | 56% |
| EMS Turnout | 60 Seconds | 54% |
| Travel | 240 Seconds | 58% |

| <u>FIRE LOSS</u> | <u>JUN</u> | <u>YTD</u> |
|------------------|------------|--------------|
| Property Value | \$203,600 | \$11,070,704 |
| Property Lost | \$22,225 | \$640,323 |
| Property Saved | \$181,375 | \$10,430,381 |

| <u>MUTUAL/AUTOMATIC AID</u> | <u>JUN</u> | <u>YTD</u> |
|-----------------------------|------------|------------|
| Appleton (Given) | 5 | 15 |
| Appleton (Received) | 7 | 21 |
| Fox Crossing (Given) | 0 | 3 |
| Fox Crossing (Received) | 7 | 10 |
| Town of Center (Given) | 0 | 0 |
| Town of Center (Received) | 0 | 0 |
| MABAS Responses | 0 | 1 |



GCFD responded to a fully-involved vehicle fire caused by a mechanical failure, resulting in a \$3,725 loss.

| <u>INCIDENT TYPE</u> | <u>JUN</u> | <u>YTD</u> |
|----------------------|------------|------------|
| Fire | 10 | 42 |
| Overpressure | 0 | 2 |
| Rescue and EMS | 110 | 635 |
| Hazardous Condition | 9 | 60 |
| Service Call | 7 | 59 |
| Good Intent Call | 24 | 174 |
| False Alarm / Call | 14 | 122 |
| Severe Weather | 0 | 0 |
| Special Incident | 2 | 2 |

| <u>EMS REASON FOR CALL</u> | <u>JUN</u> | <u>YTD</u> |
|----------------------------------|------------|------------|
| Abdominal Pain | 4 | 15 |
| Allergic Reaction | 1 | 2 |
| Altered Mental Status | 1 | 2 |
| Animal Bite | 0 | 0 |
| Assault | 0 | 2 |
| Back Pain | 1 | 10 |
| Breathing Problem | 13 | 78 |
| Burns / Explosion | 0 | 0 |
| Carbon Monoxide / Hazmat | 0 | 0 |
| Cardiac Arrest | 9 | 25 |
| Chest Pain | 2 | 29 |
| Choking | 0 | 2 |
| Convulsions / Seizure | 4 | 26 |
| Diabetic Problem | 3 | 15 |
| Electrocution | 0 | 0 |
| Eye Problem | 0 | 0 |
| Falls | 21 | 114 |
| Headache | 0 | 4 |
| Heart Problems | 4 | 15 |
| Heat / Cold Exposure | 0 | 0 |
| Hemorrhage / Laceration | 6 | 15 |
| Invalid Assist / Lifting Assist | 0 | 4 |
| Overdose / Ingestion / Poisoning | 5 | 23 |
| Pregnancy / Childbirth | 0 | 0 |
| Psychiatric Problem | 0 | 4 |
| Sick Person | 19 | 106 |
| Stab / Gunshot Wound | 0 | 2 |
| Stroke / CVA | 3 | 15 |
| Traffic Accident | 5 | 32 |
| Traumatic Injury | 2 | 24 |
| Well Person Check | 0 | 1 |
| Unconscious / Fainting | 12 | 67 |
| Unknown Problem / Man Down | 7 | 14 |
| Not Applicable | 2 | 4 |



FIRE PREVENTION DIVISION

GCFD Attends “The Academy” Safety Day

On June 1st, your Grand Chute Firefighters were invited to participate at the Family Safety Day for the Academy at 220 W. Northland Avenue. Attendees toured the fire truck, and received fire safety information from the engine crew.



TRAINING DIVISION

New Assistant Chief of Training, Safety, and EMS

In June, GCFD welcomed Kelly Hanink as our new Assistant Chief of Training, Safety, and EMS. Kelly previously spent 10 years as a paid-on-call / paid-on-premise member of a fire department in Minnesota, progressing from firefighter and EMT to Apparatus Operator, Lieutenant, and Assistant Chief of Health and Safety. In 2017, Kelly moved to central Wisconsin serving as the fire chief for the Riverside Fire District. She has an associate’s degree in fire science technology, as well as a bachelor’s degree and a master’s degree in mechanical engineering. Welcome Kelly!



| <u>TRAINING CATEGORY</u> | <u>JUN HRS</u> | <u>YTD HRS</u> |
|-----------------------------|----------------|----------------|
| Administrative | 5.5 | 167.5 |
| Apparatus Operations | 6.5 | 68.5 |
| Emergency Medical | 86.0 | 359.0 |
| Fire Suppression | 33.0 | 394.0 |
| Special Operations | 0.0 | 330.75 |
| Recruit Academy | 0.0 | 0.0 |
| Officer Development | 60.0 | 203.5 |
| Risk Reduction | 0.0 | 4.0 |
| Total Training Hours | 191.0 | 1527.25 |

RISK REDUCTION SUMMARY

| <u>CODE ENFORCEMENT</u> | <u>JUN</u> | <u>YTD</u> |
|-------------------------|------------|------------|
| Routine Inspections | 170 | 1,298 |
| Pre-Occupancy | 4 | 23 |
| System Acceptance | 5 | 41 |
| Membrane Structure | 6 | 11 |
| Violations | 90 | 1,539 |

| <u>PUBLIC EDUCATION</u> | <u>JUN</u> | <u>YTD</u> |
|-------------------------|------------|------------|
| Events | 6 | 40 |
| Citizen Contacts | 472 | 998 |

| <u>FIRE PERMITS</u> | <u>JUN</u> | <u>YTD</u> |
|---------------------|------------|------------|
| Recreational | 100 | 670 |
| Agricultural | 0 | 7 |

| <u>SOCIAL MEDIA</u> | <u>JUN</u> | <u>TOTAL</u> |
|---------------------|------------|--------------|
| Facebook “Likes” | 47 | 5,044 |
| Twitter “Followers” | 13 | 1,863 |



TOP SOCIAL MEDIA POST

A Facebook post depicting GCFD Lieutenant Aaron Stark with a young visitor at Fire Station One garnered 170 “Likes” and reached more than 2,290 users!



To: Dave Schowalter, Town Chairman
Members of the Town Board
From: Karen Heyrman, P.E. kmh
Deputy Director of Public Works
Re: Grand Chute Park Commission Monthly Report
Date: July 16, 2019

**2019-21 Sidewalk, Curb, and Concrete Pavement Repair
2019-09, 2019 Hot Mix Asphalt Paving Program**

Bids were received on June 20, 2019 for contract 2019-21. The Town Board granted DPW staff approval to issue the notice of award, develop the contracts, and issue the notice to proceed. Two bids were received as follows:

| <u>Bidder</u> | <u>Total Bid Amount</u> |
|----------------------------|-------------------------|
| Al Dix Concrete | \$83,366.50 |
| Fischer-Ulman Construction | \$93,539.40 |

The estimate for this work was \$96,000. The contractors start date would have been delayed approximately 30 days without approval due to cancellation of the July 2, 2019, Town Board meeting. The following work is included in this contract:

- Spencer Trail from Casaloma to the east
- Trail repairs between USH 41 and Fox River Mall
- Sidewalk on the Lynndale bridge over USH 41
- Miscellaneous curb, sidewalk, and ramp repairs

Bids are planned for contract 2019-09 on July 25, 2019 for the following items of work:

- Drainage improvements, trail, and parking lot pulverize/paving at Lions Park
- Arrowhead Park east parking lot and driveway pulverize/paving
- Various maintenance/repairs of asphalt trail surfaces and patching

Town Center Park Updates

The donor recognition display was installed on July 2, 2019. We will promote this in the next Town newsletter to entice future donors and add the brochure for donations to the upcoming water bills.



Park Dedication

The Park Commission reviewed the Municipal Code provisions regarding Park Dedication. Town staff suggested the use of partnership with businesses, private greenspace, and identifying future park locations in the comprehensive plan update to reduce the Mini Park and Community Park deficit identified in the CORS update. The Park Commission approved the staff recommendation to use all of these mechanisms to identify and develop future park spaces.

Art Lecker Park Wetland Delineation Results and Location for a Shed

Town staff provided the wetland delineation map for Art Lecker Park and the section of Gillett Street north of Edgewood Drive (CTH JJ). The wetland delineation is required for the construction of a small shed to house grooming equipment, parking lot resurfacing, fence repairs, and future road reconstruction. The final report is expected by the end of July.

The results of the wetland delineation are valid for 5 years.

Staff will work with the WDNR and trail groomer to find a feasible location at Lecker Park for a shed.

Grand Chute Police Department



Monthly Report

June 2019

| | This Month | This Month Last Year | % Change | Year to Date | Last Year to Date | % Change |
|-----------------------------------|------------|----------------------|----------|--------------|-------------------|----------|
| Total # of Incidents ₁ | 2388 | 2289 | 4% | 15309 | 10954 | 40% |
| Requests for Service | 1453 | 1483 | -2% | 8759 | 6908 | 27% |
| Officer Initiated | 916 | 806 | 14% | 6380 | 4046 | 58% |
| Special Detail Generated | 19 | | | 176 | | |
| CSO Calls ₁ | 335 | 315 | 6% | 2208 | 1311 | 68% |
| Citizen Contacts/Warnings | 338 | 201 | 68% | 1893 | 1377 | 37% |
| SORP Verifications | 7 | | | 19 | | |
| Traffic Citations | 404 | 349 | 16% | 2597 | 1614 | 61% |
| Speeding | 104 | 100 | 4% | 664 | 352 | 89% |
| OWI | 9 | 12 | -25% | 78 | 58 | 34% |
| Ordinance Summons | 69 | 79 | -13% | 411 | 357 | 15% |
| Retail Theft | 20 | 27 | -26% | 155 | 135 | 15% |
| Parking Tickets | 6 | 29 | -79% | 254 | 161 | 58% |
| Warrant Pick Ups | 25 | 19 | 32% | 150 | 113 | 33% |
| Accidents | 116 | 135 | -14% | 776 | 769 | 1% |

| | This Month | This Month Last Year | % Change | Year to Date | Last Year to Date | % Change |
|-----------------------------|------------|----------------------|----------|--------------|-------------------|----------|
| Adult Criminal Confinements | 27 | 32 | -16% | 205 | 164 | 25% |
| Adult Criminal Referrals | 31 | 37 | -16% | 168 | 181 | -7% |
| Juvenile Criminal Referrals | 2 | 2 | 0% | 8 | 14 | -43% |
| Emergency Detentions | 0 | 9 | -100% | 11 | 30 | -63% |
| Alcohol Holds | 0 | 0 | 0% | 0 | 3 | -100% |
| False Alarms | 28 | 47 | -40% | 202 | 247 | -18% |

₁ Contains incidents not previously counted such as crime prevention, business checks, and vacation house checks.

| Check Number | Check Issue Date | Payee | Invoice Number | Description | Invoice GL Account | Check Amount |
|---------------|------------------|-------|----------------|-------------|--------------------|--------------|
| Total 94278: | | | | | | 6,839.37 |
| Grand Totals: | | | | | | 3,355,965.72 |

Dave Schowalter, Chairman: _____

Jeff Nooyen, Supervisor: _____

Travis Thyssen, Supervisor: _____

Bruce Sherman, Supervisor: _____

Eric Davidson, Supervisor: _____

Angie Cain, Clerk: _____

Julie M. Wahlen, Treasurer: _____

| Check Number | Check Issue Date | Payee | Invoice Number | Description | Invoice GL Account | Check Amount |
|--------------|------------------|---------------------------|----------------|--|--------------------|--------------|
| 94182 | 06/20/2019 | HALVORSON, PATRICIA A | 061919-P6b | ACRES FEE PARCEL 6 - MCCARTHY RD PROJECT | 48-09-57730-000 | 400.00 |
| Total 94182: | | | | | | 400.00 |
| 94183 | 06/20/2019 | KESSENICH, DEBRA L | 061919-P6c | ACRES FEE PARCEL 6 - MCCARTHY RD PROJECT | 48-09-57730-000 | 400.00 |
| Total 94183: | | | | | | 400.00 |
| 94184 | 06/20/2019 | WAGNER, CAROL JEAN | 061919-P6a | ACRES FEE PARCEL 6 - MCCARTHY RD PROJECT | 48-09-57730-000 | 400.00 |
| Total 94184: | | | | | | 400.00 |
| 94185 | 06/20/2019 | WAGNER, DANIEL L | 061909-P6d | ACRES FEE PARCEL 6 - MCCARTHY RD PROJECT | 48-09-57730-000 | 400.00 |
| Total 94185: | | | | | | 400.00 |
| 94186 | 06/26/2019 | COMMUNITY FIRST CREDIT U | 062619 | NEW CD AT COMMUNITY FIRST CU | 10-00-11061 | 1,100,000.00 |
| Total 94186: | | | | | | 1,100,000.00 |
| 94187 | 06/26/2019 | VERVE CREDIT UNION | 062619 | OPEN CD AT VERVE CU | 99-00-11100 | 1,000,000.00 |
| Total 94187: | | | | | | 1,000,000.00 |
| 94188 | 06/26/2019 | WE ENERGIES ESSENTIAL SE | 062619-WR43 | STREET LIGHTING ELSNER RD-REV WR#4355099 | 55-14-57331-000 | 13,516.71 |
| Total 94188: | | | | | | 13,516.71 |
| 94191 | 07/02/2019 | ACC AUTOMATED COMFORT | 24069 | SPRING MAINT SVC OF HVAC SYSTEM | 10-18-51600-290 | 3,182.65 |
| Total 94191: | | | | | | 3,182.65 |
| 94192 | 07/02/2019 | ADVANCE CONSTRUCTION | 2016-14-11 | PAY REQ #11 CASALOMA DR URBANIZATION | 55-14-57331-000 | 184,714.02 |
| 94192 | 07/02/2019 | ADVANCE CONSTRUCTION | 2016-14-11 | PAY REQ #11 CASALOMA DR ROUND-A-BOUT | 55-14-57331-000 | 62,025.29 |
| Total 94192: | | | | | | 246,739.31 |
| 94194 | 07/02/2019 | ARTHUR J. GALLAGHER RMS I | 3050279 | HORSE STATUE | 10-18-51938-004 | 671.00 |
| Total 94194: | | | | | | 671.00 |
| 94195 | 07/02/2019 | BAYCARE HEALTH SYSTEMS | INV1641710 | MED DIRECTOR SERVICES | 10-13-52200-210 | 250.00 |
| Total 94195: | | | | | | 250.00 |
| 94196 | 07/02/2019 | BIECK MANAGEMENT INC | 062619 | OVERPAYMENT OF FINAL | 64-00-23201 | 95.36 |
| Total 94196: | | | | | | 95.36 |
| 94197 | 07/02/2019 | BOARD OF REGENTS OF UW | MIL0063568 0 | CULTURAL RESOURCES INVESTIGATIONS-CEMET | 55-14-57331-000 | 2,556.58 |
| Total 94197: | | | | | | 2,556.58 |
| 94199 | 07/02/2019 | CITY OF APPLETON | 2532 | TRANSIT SERVICES FOR JUNE 2019 | 10-14-53520-290 | 55,860.00 |

| Check Number | Check Issue Date | Payee | Invoice Number | Description | Invoice GL Account | Check Amount |
|--------------|------------------|--------------------------|----------------|--|--------------------|--------------|
| Total 94199: | | | | | | 55,860.00 |
| 94200 | 07/02/2019 | CLIA LABORATORY PROGRAM | 6-28-2019 | CERTIFICATE FEE | 10-13-52200-340 | 180.00 |
| Total 94200: | | | | | | 180.00 |
| 94201 | 07/02/2019 | CONNECTING POINT | 502069C-IN | FINALIZE AV IN ADMIN & CD CONF. ROOMS | 10-20-51460-810 | 855.05 |
| Total 94201: | | | | | | 855.05 |
| 94203 | 07/02/2019 | COTTINGHAM & BUTLER INSU | 144105 | GIS COORDINATOR & TECHNICIAN | 10-18-51400-210 | 500.00 |
| Total 94203: | | | | | | 500.00 |
| 94204 | 07/02/2019 | DAVEL ENGINEERING & ENVI | 3176358 | PROFESSIONAL SVCS BURAN WAY EXTENSION | 55-14-57331-000 | 874.00 |
| Total 94204: | | | | | | 874.00 |
| 94206 | 07/02/2019 | FIRE APPARATUS & EQUIPME | 19712 | 2622 REPAIR | 10-13-52200-350 | 753.34 |
| Total 94206: | | | | | | 753.34 |
| 94207 | 07/02/2019 | GARROW OIL CORP | 108033 | 40# LP GAS | 10-14-53311-340 | 32.00 |
| 94207 | 07/02/2019 | GARROW OIL CORP | 108040 | 40# LP GAS | 10-14-53311-340 | 32.00 |
| 94207 | 07/02/2019 | GARROW OIL CORP | 295310 | DIESEL FOR GENERATOR | 10-13-52200-344 | 222.22 |
| Total 94207: | | | | | | 286.22 |
| 94208 | 07/02/2019 | GRAND CHUTE BASEBALL | 062519 | REFUND SE & BEER PERMIT | 99-00-11104 | 310.00 |
| Total 94208: | | | | | | 310.00 |
| 94209 | 07/02/2019 | ISLAMIC CENTER OF WISCON | 061019-SKDR | LIONS PARK SECURITY DEPOSIT REFUND | 10-00-23003 | 120.00 |
| Total 94209: | | | | | | 120.00 |
| 94210 | 07/02/2019 | JACOB CONSTRUCTION & DE | 06202019 | LOT ACCESS REIMBURSEMENT | 10-14-44300 | 60.00 |
| 94210 | 07/02/2019 | JACOB CONSTRUCTION & DE | 06202019 | PARK FEE REIMBURSEMENT | 22-16-46720 | 400.00 |
| 94210 | 07/02/2019 | JACOB CONSTRUCTION & DE | Jacob,BP1418 | REFUND VOID BP 14186 | 10-11-44300 | 675.00 |
| 94210 | 07/02/2019 | JACOB CONSTRUCTION & DE | Jacob,BP1418 | REFUND VOID BP 14186 | 10-09-44402 | 400.00 |
| 94210 | 07/02/2019 | JACOB CONSTRUCTION & DE | Jacob,BP1418 | REFUND VOID BP 14186 | 10-09-44405 | 300.00 |
| 94210 | 07/02/2019 | JACOB CONSTRUCTION & DE | Jacob,BP1418 | REFUND VOID BP 14186 | 23-13-46220 | 293.00 |
| 94210 | 07/02/2019 | JACOB CONSTRUCTION & DE | Jacob,BP1418 | REFUND VOID BP 14186 | 10-10-44901 | 100.00 |
| Total 94210: | | | | | | 2,228.00 |
| 94212 | 07/02/2019 | JOHN FABRICK TRACTOR CO. | 505734 | RENTAL OF 24" AUGER BIT | 10-16-56910-340 | 51.50 |
| Total 94212: | | | | | | 51.50 |
| 94213 | 07/02/2019 | JOHNSON CONTROLS FIRE P | 21000665 | ANNUAL MONITORING FEE | 10-13-52200-290 | 350.00 |
| Total 94213: | | | | | | 350.00 |
| 94214 | 07/02/2019 | KOLBE, RACHEL | 061819-TCPA | TCP ROOM A&B KEY SECURITY DEPOSIT REFUND | 10-00-23003 | 200.00 |

| Check Number | Check Issue Date | Payee | Invoice Number | Description | Invoice GL Account | Check Amount |
|--------------|------------------|---------------------------|----------------|---|--------------------|--------------|
| Total 94214: | | | | | | 200.00 |
| 94215 | 07/02/2019 | L & S TRUCK CENTER | 270964 | SERVICE FIRE TRUCK | 10-14-53313-350 | 185.29 |
| Total 94215: | | | | | | 185.29 |
| 94217 | 07/02/2019 | LEAGUE OF WI MUNICIPALITI | 80260 | JOB AD - IT | 10-20-51460-390 | 150.00 |
| Total 94217: | | | | | | 150.00 |
| 94218 | 07/02/2019 | MARCO INC NW7128 | 6497954 | MONTHLY PLOTTER BILL | 10-09-56900-290 | 30.40 |
| 94218 | 07/02/2019 | MARCO INC NW7128 | 6497954 | MONTHLY PLOTTER BILL | 10-13-52200-290 | 10.13 |
| 94218 | 07/02/2019 | MARCO INC NW7128 | 6497954 | MONTHLY PLOTTER BILL | 10-14-53311-290 | 10.13 |
| 94218 | 07/02/2019 | MARCO INC NW7128 | 6497954 | MONTHLY PLOTTER BILL | 10-16-55200-290 | 10.13 |
| Total 94218: | | | | | | 60.79 |
| 94219 | 07/02/2019 | MARCO, INC | 25000583 | MONTHLY COPIER BILL | 10-20-51460-290 | 3,430.23 |
| Total 94219: | | | | | | 3,430.23 |
| 94220 | 07/02/2019 | MCLERNON, LORI | 061819-TCPS | TCP SECURITY KEY DEPOSIT REFUND | 10-00-23003 | 200.00 |
| Total 94220: | | | | | | 200.00 |
| 94221 | 07/02/2019 | MCPMAHON | 0601236 | BUILDING PLAN REVIEW | 10-11-52400-210 | 975.00 |
| 94221 | 07/02/2019 | MCPMAHON | 0914331 | STORMWATER ENGINEERING | 10-00-23008 | 931.60 |
| 94221 | 07/02/2019 | MCPMAHON | 0914530 | PROF SVCS FOR ELSNER RD URBANIZATION | 55-14-57331-000 | 23,213.64 |
| 94221 | 07/02/2019 | MCPMAHON | 0914531 | CONST ADMIN/ONSITE REP GILLET ST URBANIZA | 55-14-57331-000 | 5,189.39 |
| 94221 | 07/02/2019 | MCPMAHON | 0914532 | CONST ADMIN/ONSITE REP CASALOMA DR URBA | 55-14-57331-000 | 23,308.63 |
| 94221 | 07/02/2019 | MCPMAHON | 0914532 | ONSITE REP VICTORY LN ROUND-A-BOUT | 55-14-57331-000 | 2,709.85 |
| 94221 | 07/02/2019 | MCPMAHON | 0914534 | GEN ENG MALL RING RD TRAIL EASEMENT | 10-16-55400-340 | 593.80 |
| 94221 | 07/02/2019 | MCPMAHON | 0914536 | ENGINEERING - STANDARD SPECIFICATIONS | 10-14-53311-210 | 1,636.15 |
| 94221 | 07/02/2019 | MCPMAHON | 0914539 | DESIGN WOODMAN DR URBANIZATION | 55-14-57331-000 | 5,521.65 |
| 94221 | 07/02/2019 | MCPMAHON | 0914540 | DESIGN CASALOMA DR SOUTH END ST URBANIZA | 55-14-57331-000 | 340.80 |
| Total 94221: | | | | | | 64,420.51 |
| 94222 | 07/02/2019 | MEACHAM NURSERY LLC | IV19-8023 | (10) TREES TO BE PLANTED IN PARKS | 10-16-56910-340 | 1,635.00 |
| 94222 | 07/02/2019 | MEACHAM NURSERY LLC | IV19-8101 | (60) 4' ARBORVITAE FOR CARTER WOODS PARK | 10-16-56910-360 | 2,760.00 |
| Total 94222: | | | | | | 4,395.00 |
| 94223 | 07/02/2019 | NORTHEAST ASPHALT INC | 1613550 | 1.94 TONS PERFORMANCE PATCH | 10-14-53311-340 | 210.49 |
| 94223 | 07/02/2019 | NORTHEAST ASPHALT INC | 1615203 | 3.76 TONS PERFORMANCE PATCH | 10-14-53311-340 | 407.97 |
| Total 94223: | | | | | | 618.46 |
| 94224 | 07/02/2019 | OUTAGAMIE COUNTY | 120244 | SPANISH TRANSLATION | 10-17-52110-210 | 10.27 |
| Total 94224: | | | | | | 10.27 |
| 94225 | 07/02/2019 | OUTAGAMIE COUNTY TREAS | 062519 | COUNTY PORTION OF MFL | 10-19-41150 | 7.76 |
| 94225 | 07/02/2019 | OUTAGAMIE COUNTY TREAS | 120194 | ELECTION EXPENSES | 10-12-51440-320 | 1,368.15 |

| Check Number | Check Issue Date | Payee | Invoice Number | Description | Invoice GL Account | Check Amount |
|--------------|------------------|---------------------------|----------------|---|--------------------|--------------|
| Total 94225: | | | | | | 1,375.91 |
| 94226 | 07/02/2019 | PDQ APPLETON | 053119 | SQUAD CAR-WASH | 10-17-52100-350 | 21.99 |
| Total 94226: | | | | | | 21.99 |
| 94229 | 07/02/2019 | REDJ, LLC | 062619 | OVERPAYMENT OF FINAL WATER BILL | 64-00-23201 | 74.53 |
| 94229 | 07/02/2019 | REDJ, LLC | 062619 | OVERPAYMENT OF FINAL WATER BILL | 64-00-23201 | 160.42 |
| 94229 | 07/02/2019 | REDJ, LLC | 062619 | OVERPAYMENT OF FINAL WATER BILL | 64-00-23201 | 147.11 |
| 94229 | 07/02/2019 | REDJ, LLC | 062619 | OVERPAYMENT OF FINAL WATER BILL | 64-00-23201 | 100.66 |
| Total 94229: | | | | | | 482.72 |
| 94231 | 07/02/2019 | SYSTEMS TECHNOLOGIES | 721150 | CARTERWOODS PARK LABOR | 55-18-57190-000 | 8,461.75 |
| 94231 | 07/02/2019 | SYSTEMS TECHNOLOGIES | 721158 | CAMERA LICENSES | 10-20-51460-290 | 934.99 |
| 94231 | 07/02/2019 | SYSTEMS TECHNOLOGIES | 721162 | CAMERA REPLACEMENT | 10-20-51460-290 | 951.50 |
| 94231 | 07/02/2019 | SYSTEMS TECHNOLOGIES | 722942 | GENETEC ANNUAL MAINENANCE | 10-20-51460-290 | 8,097.43 |
| Total 94231: | | | | | | 18,445.67 |
| 94232 | 07/02/2019 | TOONEN RENTAL PROPERTIE | 062619 | OVERPAYMENT OF FINAL | 64-00-23201 | 148.10 |
| Total 94232: | | | | | | 148.10 |
| 94233 | 07/02/2019 | U.S. PETROLEUM EQUIPMEN | 00120863 | INSTALL LUBE/WASTE EQUIPMENT | 10-14-53313-810 | 3,446.00 |
| Total 94233: | | | | | | 3,446.00 |
| 94234 | 07/02/2019 | VALLEY SCREENPRINT INC | 219351 | T-SHIRTS PARK & REC SUMMER PROGRAM | 10-16-55300-340 | 590.00 |
| Total 94234: | | | | | | 590.00 |
| 94235 | 07/02/2019 | WE ENERGIES | 0475-274-330 | GAS/ELECTRIC FIRE STATIONS | 10-13-52200-220 | 3,962.68 |
| 94235 | 07/02/2019 | WE ENERGIES | 0475-274-330 | GAS/ELECTRIC DPW MAINT GARAGE/STORAGE B | 10-14-53311-220 | 208.67 |
| 94235 | 07/02/2019 | WE ENERGIES | 0475-274-330 | GAS/ELECTRIC TRAFFIC LIGHTS | 10-14-53311-348 | 670.80 |
| 94235 | 07/02/2019 | WE ENERGIES | 0475-274-330 | GAS/ELECTRIC STREET LIGHTS | 10-14-53420-220 | 27,158.26 |
| 94235 | 07/02/2019 | WE ENERGIES | 0475-274-330 | GAS/ELECTRIC PARKS | 10-16-55200-220 | 1,299.88 |
| 94235 | 07/02/2019 | WE ENERGIES | 0475-274-330 | GAS/ELECTRIC PED CROSSING | 10-16-55400-220 | 51.46 |
| 94235 | 07/02/2019 | WE ENERGIES | 0475-274-330 | GAS/ELECTRIC TOWN HALL BLDGS | 10-18-51600-220 | 10,435.74 |
| Total 94235: | | | | | | 43,787.49 |
| 94236 | 07/02/2019 | WI DEPT OF TRANSPORTATIO | 395-00001327 | PRELIMINARY WORK FOR SPENCER ST PROJECT | 55-14-57331-000 | 545.69 |
| 94236 | 07/02/2019 | WI DEPT OF TRANSPORTATIO | 395-00001327 | SPENCER ST BILLING PERIOD 3/31/19-5/31/19 | 55-14-57331-000 | 20,717.95 |
| Total 94236: | | | | | | 21,263.64 |
| 94237 | 07/02/2019 | WISCONSIN DNR | 062719-REG | WDNR CTMI WORKSHOP REGISTRATION M. ARFT | 10-16-56910-330 | 125.00 |
| Total 94237: | | | | | | 125.00 |
| 94239 | 07/02/2019 | WITTHUHN PRINTING CO. INC | 9120 | BUSINESS CARDS | 24-13-52200-320 | 76.00 |
| 94239 | 07/02/2019 | WITTHUHN PRINTING CO. INC | 9126 | PERMIT PRINTING | 10-11-52400-320 | 401.75 |

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| Total 94239: | | | | | | 477.75 |
| 94240 | 07/02/2019 | WONDRA CONSTRUCTION, IN | 2019-02-2 | PAY REQ 2 ELSNER RD URBANIZATION | 55-14-57331-000 | 107.35 |
| Total 94240: | | | | | | 107.35 |
| 94241 | 07/02/2019 | WTA | 061019 | WTA AD FOR GIS UTILITY POSITION | 10-18-51400-390 | 10.00 |
| 94241 | 07/02/2019 | WTA | 061219 | WTA AD FOR IT SYSTEMS NETWORK POSITION | 10-18-51400-390 | 10.00 |
| Total 94241: | | | | | | 20.00 |
| 94242 | 07/02/2019 | RUBY COENEN FAMILY TRUST | 070119P9 | 0.216 ACRES FEE-PARCEL 9 MCCARTHY RD | 48-09-57730-000 | 6,775.00 |
| Total 94242: | | | | | | 6,775.00 |
| 94243 | 07/02/2019 | RUBY COENEN SURVIVOR TR | 070119-P9 | 0.216 ACRES FEE-PARCEL 9 MCCARTHY RD | 48-09-57730-000 | 6,775.00 |
| Total 94243: | | | | | | 6,775.00 |
| 94244 | 07/03/2019 | WE ENERGIES - APPLETON | 07022019 | STREET LIGHTING AT SE CORNER MCCARTHY/ANI | 55-14-57331-000 | 2,362.44 |
| Total 94244: | | | | | | 2,362.44 |
| 94245 | 07/03/2019 | WE ENERGIES - APPLETON | 07022019-1 | COST FOR DEMOLITION OF UTILITES/CASALOMA | 10-16-55200-220 | 1,517.88 |
| Total 94245: | | | | | | 1,517.88 |
| 94249 | 07/16/2019 | ADVANTAGE POLICE SUPPLY I | 19-0665 | BALLISTIC GEAR | 10-13-52200-810 | 3,495.80 |
| Total 94249: | | | | | | 3,495.80 |
| 94251 | 07/16/2019 | CEDAR CORPORATION | 99855 | WETLAND DELINEATION-PACON SITE | 10-09-56900-211 | 3,250.00 |
| Total 94251: | | | | | | 3,250.00 |
| 94252 | 07/16/2019 | CIVIC SYSTEMS | CVC18005 | SEMI ANNUAL SOFTWARE SUPPORT F | 10-18-51400-290 | 2,884.00 |
| Total 94252: | | | | | | 2,884.00 |
| 94253 | 07/16/2019 | DSPS | DSPS 4,5,6 20 | STATE PLAN REVIEW FEE | 10-11-52400-390 | 915.00 |
| Total 94253: | | | | | | 915.00 |
| 94254 | 07/16/2019 | GLEN CREEK PLACE APARTM | 070119 | OVERPAYMENT OF FINAL | 64-00-23201 | 6.69 |
| Total 94254: | | | | | | 6.69 |
| 94255 | 07/16/2019 | GRAND CHUTE UTILITIES | 070219-FS1W | UTILITIES (WATER/SEWER/STORM) FIRE STATION | 10-13-52200-220 | 1,630.60 |
| 94255 | 07/16/2019 | GRAND CHUTE UTILITIES | 070219-FST1 | FIRE STATION 1 WATER USAGE 4/1/19-6/30/19 | 10-13-52200-220 | 55.87 |
| 94255 | 07/16/2019 | GRAND CHUTE UTILITIES | 070219-LIONS | UTILITIES LIONS PARK 4/1/19-6/30/19 | 10-16-55200-220 | 387.61 |
| 94255 | 07/16/2019 | GRAND CHUTE UTILITIES | 070219-LP | UTILITIES LECKER PARK 4/1/19-6/30/19 | 10-16-55200-220 | 185.45 |
| 94255 | 07/16/2019 | GRAND CHUTE UTILITIES | 070219-PHP | UTILITIES PRAIRIE HILL PARK 4/1/19-6/30/19 | 10-16-55200-220 | 418.53 |
| 94255 | 07/16/2019 | GRAND CHUTE UTILITIES | 070219-TCP | UTILITIES TOWN CENTER PARK 4/1/19-6/30/19 | 10-16-55200-220 | 646.77 |

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| Total 94255: | | | | | | 3,324.83 |
| 94256 | 07/16/2019 | JOHNSON CONTROLS FIRE P | 85939597 | ALARM SYSTEM SERVICE | 10-13-52200-360 | 706.66 |
| Total 94256: | | | | | | 706.66 |
| 94257 | 07/16/2019 | LAMP RECYCLERS INC | 101490 | RECYCLING OF TOWN HALL FLUORESCENT LIGH | 10-18-51600-360 | 501.56 |
| Total 94257: | | | | | | 501.56 |
| 94258 | 07/16/2019 | MACH IV | 6641 | CHAMPION CTR ROADS CIVIL DESIGN | 48-09-56900-290 | 3,700.00 |
| 94258 | 07/16/2019 | MACH IV | 6648 | EVERGREEN BUS. PARK | 46-09-56900-290 | 500.00 |
| Total 94258: | | | | | | 4,200.00 |
| 94259 | 07/16/2019 | MARTENSON & EISELE INC | 58329 | PROF SVCS FOR WETLAND DELINEATION | 10-14-53311-210 | 2,250.00 |
| Total 94259: | | | | | | 2,250.00 |
| 94260 | 07/16/2019 | MCPMAHON | 0800546 | OCR PUB HEARING EVERGREEN DR RR CROSSIN | 55-14-57331-000 | 367.50 |
| 94260 | 07/16/2019 | MCPMAHON | 0800548 | DESIGN EVERGREEN DR-WCL RR TO GILLETT ST | 55-14-57331-000 | 10,570.35 |
| 94260 | 07/16/2019 | MCPMAHON | 0914522 | EROSION CONTROL INSPECTION | 10-11-52400-210 | 292.71 |
| 94260 | 07/16/2019 | MCPMAHON | 0914524 | DRAINAGE FACILITIES CHECK | 10-11-52400-210 | 274.60 |
| 94260 | 07/16/2019 | MCPMAHON | 0914525 | EROSION CONTROL INSPECTION | 10-11-52400-210 | 4,777.10 |
| 94260 | 07/16/2019 | MCPMAHON | 0914526 | EROSION CONTROL INSPECTION | 10-11-52400-210 | 1,469.82 |
| 94260 | 07/16/2019 | MCPMAHON | 0914533 | DRAINAGE PLAN REVIEW | 10-11-52400-210 | 2,427.42 |
| 94260 | 07/16/2019 | MCPMAHON | 0914541 | DRAINAGE PLAN REVIEW | 10-00-23008 | 50.10 |
| 94260 | 07/16/2019 | MCPMAHON | 0914542 | DRAINAGE PLAN REVIEW | 10-00-23008 | 451.42 |
| 94260 | 07/16/2019 | MCPMAHON | 0914543 | DRAINAGE PLAN REVIEW | 10-00-23008 | 681.65 |
| 94260 | 07/16/2019 | MCPMAHON | 0914544 | DRAINAGE PLAN REVIEW | 10-00-23008 | 613.80 |
| 94260 | 07/16/2019 | MCPMAHON | 0914545 | DRAINAGE PLAN REVIEW | 10-00-23008 | 66.80 |
| 94260 | 07/16/2019 | MCPMAHON | 0914546 | DRAINAGE PLAN REVIEW | 10-00-23008 | 33.40 |
| 94260 | 07/16/2019 | MCPMAHON | 0914547 | DRAINAGE PLAN REVIEW | 10-00-23008 | 33.40 |
| 94260 | 07/16/2019 | MCPMAHON | 0914548 | DRAINAGE PLAN REVIEW | 10-00-23008 | 200.40 |
| 94260 | 07/16/2019 | MCPMAHON | 0914581 | 2019 GIS SUPPORT | 10-09-56900-290 | 366.20 |
| Total 94260: | | | | | | 22,676.67 |
| 94261 | 07/16/2019 | MERCKX, MATTHEW | 070819 | UTILITY REFUND 101027404 PD BY NEW TITLE | 64-00-23201 | 77.93 |
| Total 94261: | | | | | | 77.93 |
| 94262 | 07/16/2019 | MI-TECH SERVICES, INC | 32051730 | DESIGN WORK FOR FIBER EXPANSION | 10-20-51460-810 | 1,601.00 |
| 94262 | 07/16/2019 | MI-TECH SERVICES, INC | 32053135 | DESIGN WORK FOR FIBER EXPANSION | 10-20-51460-810 | 1,756.00 |
| Total 94262: | | | | | | 3,357.00 |
| 94263 | 07/16/2019 | NATIONAL MANAGEMENT LLC | 070819 | OVERPAYMENT OF FINAL WATER BILL | 64-00-23201 | 77.42 |
| Total 94263: | | | | | | 77.42 |
| 94264 | 07/16/2019 | NEW TITLE SERVICES INC | 070119 | OVERPAYMENT OF FINAL | 64-00-23201 | 56.60 |
| Total 94264: | | | | | | 56.60 |

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| 94265 | 07/16/2019 | OUTAGAMIE COUNTY TREAS | 070119 | JUNE COURT FINES | 10-15-45100 | 4,892.54 |
| 94265 | 07/16/2019 | OUTAGAMIE COUNTY TREAS | 070219 | REIMBURSE HAZMAT PD BY OUT. CO. FOR LINDSY | 10-18-48900 | 146.38 |
| 94265 | 07/16/2019 | OUTAGAMIE COUNTY TREAS | 201900000159 | REGISTER OF DEEDS RECORDING FEES-MCCART | 55-14-57331-000 | 210.00 |
| 94265 | 07/16/2019 | OUTAGAMIE COUNTY TREAS | 201900000159 | REGISTER OF DEEDS RECORDING FEES-MCCART | 48-09-57730-000 | 60.00 |
| Total 94265: | | | | | | 5,308.92 |
| 94267 | 07/16/2019 | PTS CONTRACTORS INC | 2019-5A/5B-2 | PAY REQ 2-N MCCARTHY RD RECONSTR | 48-09-57762-000 | 60,537.31 |
| 94267 | 07/16/2019 | PTS CONTRACTORS INC | 2019-5A/5B-2 | PAY REQ 2-CHAMPION CENTER PHASE 2 | 48-09-57762-000 | 2,447.54 |
| 94267 | 07/16/2019 | PTS CONTRACTORS INC | 2019-5A/5B-2 | PAY REQ 2-CHAMPION CENTER PHASE 2 | 48-09-57761-000 | 3,946.15 |
| 94267 | 07/16/2019 | PTS CONTRACTORS INC | 2019-5A/5B-2 | PAY REQ 2-CHAMPION CENTER PHASE 2 | 48-09-57763-000 | 122,797.74 |
| 94267 | 07/16/2019 | PTS CONTRACTORS INC | 2019-5A/5B-2 | PAY REQ 2-CHAMPION CENTER PHASE 2 | 48-09-57331-000 | 202,159.96 |
| Total 94267: | | | | | | 391,888.70 |
| 94268 | 07/16/2019 | RANGER SERVICES INC | 06TGC19 | TREE TRIMMING CHAMPION DRIVE | 48-09-57731-000 | 2,150.00 |
| Total 94268: | | | | | | 2,150.00 |
| 94269 | 07/16/2019 | RC EXCAVATING | 07032019 | PAY REQUEST - N GILLETT ST URBANIZATION | 55-14-57331-000 | 205,563.02 |
| Total 94269: | | | | | | 205,563.02 |
| 94270 | 07/16/2019 | REDJ, LLC | 070119 | OVERPAYMENT OF FINAL | 64-00-23201 | 122.72 |
| 94270 | 07/16/2019 | REDJ, LLC | 070119 | OVERPAYMENT OF FINAL | 64-00-23201 | 82.45 |
| Total 94270: | | | | | | 205.17 |
| 94271 | 07/16/2019 | ROBERT E LEE & ASSOCIATE | 75769 | CONSTR ADMIN STH 96 IMPROVEMENTS | 47-09-57733-000 | 1,488.25 |
| Total 94271: | | | | | | 1,488.25 |
| 94272 | 07/16/2019 | STATE OF WISCONSIN COURT | 070119 | JUNE COURT FINES | 10-15-45100 | 12,585.34 |
| Total 94272: | | | | | | 12,585.34 |
| 94273 | 07/16/2019 | SULLIVAN, MIKAYLA | 070819 | REFUND - OVERPAYMENT CITATION BD130691-1 | 10-15-45100 | 10.00 |
| Total 94273: | | | | | | 10.00 |
| 94274 | 07/16/2019 | SYSTEMS TECHNOLOGIES | 724905 | CAMERA INSTALL LABOR | 55-18-57190-000 | 736.42 |
| 94274 | 07/16/2019 | SYSTEMS TECHNOLOGIES | 724906 | DOOR ACCESS HARDWARE & LABOR | 55-18-57190-000 | 6,588.29 |
| Total 94274: | | | | | | 7,324.71 |
| 94275 | 07/16/2019 | TYLER TECHNOLOGIES INC | 060-10272 | ANNUAL ASSMT SVCS 2019 | 10-10-51502-290 | 6,520.00 |
| Total 94275: | | | | | | 6,520.00 |
| 94277 | 07/16/2019 | WONDRA CONSTRUCTION, IN | 07022019 | CONTRACT PAYMENT 2018-19 SITE GRADING & R | 46-09-57725-000 | 55,891.75 |
| 94277 | 07/16/2019 | WONDRA CONSTRUCTION, IN | 2019-02-4 | PAY REQ 4 ELSNER RD URBANIZATION | 55-14-57331-000 | 38.12 |
| Total 94277: | | | | | | 55,929.87 |
| 94278 | 07/11/2019 | CONNECTING POINT | 9011 | PD AV SYSTEM DOWN PAYMENT | 10-17-52110-812 | 6,839.37 |

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| 06/12/2019 | DELTA DENTAL | 280349 | GROUP1 DENTAL CLAIMS | 11-18-59200-513 | 2,271.20 |
| Total 190612001: | | | | | 2,271.20 |
| 06/12/2019 | THE HARTFORD GROUP | 325265773053 | LIFE INSURANCE | 11-18-59200-511 | 3,237.48 |
| 06/12/2019 | THE HARTFORD GROUP | 515431858207 | FWRW LIFE INSURANCE | 10-00-13001 | 188.51 |
| Total 190612002: | | | | | 3,425.99 |
| 06/14/2019 | GC POLICE BENEVOLENT AS | 061419 | GCPBA DEPOSIT | 10-00-21590 | 35.00 |
| Total 190614001: | | | | | 35.00 |
| 06/14/2019 | SERVICE CHARGE | 061419 | SERVICE CHARGE | 10-19-48110 | 566.45 |
| Total 190614002: | | | | | 566.45 |
| 06/18/2019 | GROUP INSURANCE ETFPAY | 061819 | JULY 2019 INS | 10-00-21531 | 145,823.88 |
| Total 190618001: | | | | | 145,823.88 |
| 06/19/2019 | BENEFIT ADVANTAGE | 415201 | DCA/MED | 11-18-59200-519 | 236.00 |
| Total 190619001: | | | | | 236.00 |
| 06/19/2019 | DELTA DENTAL | 283942 | GROUP 2 DENTAL CLAIMS | 10-00-13001 | 1,354.30 |
| Total 190619002: | | | | | 1,354.30 |
| 06/20/2019 | CITY OF APPLETON | 062019 | SEWER SERVICE EAST SIDE UTILITY | 64-04-82600-290 | 2,543.71 |
| Total 190620001: | | | | | 2,543.71 |
| 06/20/2019 | PITNEY BOWES GLOBAL FINA | 062019 | POSTAGE | 10-18-51400-311 | 500.00 |
| Total 190620002: | | | | | 500.00 |
| 06/26/2019 | DELTA DENTAL | 285074 | GROUP 2 DENTAL ADMINISTRATION | 10-00-13001 | 1,822.04 |
| Total 190626001: | | | | | 1,822.04 |
| 06/28/2019 | GC POLICE BENEVOLENT AS | 062819 | GCPBA DEPOSIT | 10-00-21590 | 129,387.26 |
| Total 190628001: | | | | | 129,387.26 |
| 06/28/2019 | GC POLICE BENEVOLENT AS | 062819 | GCPBA DEPOSIT | 10-00-21590 | 35.00 |
| Total 190628999: | | | | | 35.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-AMZN MKTP US*MN25B7ZS1 AM2 GPS units for vehicles | 10-13-52200-380 | 459.90 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-TCAW OCC HEALTHD. Maas Pre-Employment Exam | 10-17-52110-210 | 27.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-MILLS FLEET FARM 100Returned push brooms | 24-13-52200-380 | 75.98 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-MILLS FLEET FARM 100Push brooms | 24-13-52200-380 | 49.98 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-OFFICEMAX/DEPOT 6869offic supplies | 10-15-51200-310 | 15.03 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-FREIERS TRUCK CAPSTRUCK CAP FOR NEW TOWN TRUCK | 10-11-52400-810 | 1,450.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-MONROE TRUCK EQUIPMENT DEFLOORLINERS FOR NEW SVC VEHICLE FOR COMM DEV | 10-11-52400-810 | 108.76 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-MONROE TRUCK EQUIPMENT DEMISC AUTO PARTS FOR | | |

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| | | | VEHICLE/EQUIP MAINT | 10-14-53313-350 | 647.48 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-GAN*WI NEWSPAPERS-CCCLiquor/Clerk Pub | 10-12-51420-320 | 48.51 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-GAN*WI NEWSPAPERS-CCCElection Pub - Public Test | 10-12-51440-320 | 21.71 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-DNH*GODADDY.COMWildcard Certificate | 10-20-51460-290 | 517.98 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-GAN*WI NEWSPAPERS-CCCTB Pub | 10-18-51100-320 | 13.66 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CHEDDARS 0202174Asst. Chief Candidate lunch | 24-13-52200-322 | 60.04 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-PROVANTAGECamera Security | 10-20-51460-810 | 4,490.56 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-TCAW OCC HEALTHEMPLOYEE COMPLIANCE TESTING (KYLE S) | 10-14-53311-290 | 161.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-TCAW OCC HEALTHEMPLOYEE COMPLIANCE TESTING (TYLER M.) | 10-14-53311-341 | 107.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-WPSG, INCMourning Badge Covers | 24-13-52200-391 | 158.58 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CONWAY SHIELDHelmet shield | 24-13-52200-391 | 185.99 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-COMplete OFFICE OF WISCONCARD STOCK PAPER FOR BRUSH CHIPPING NOTICES | 10-14-53311-320 | 47.88 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-COMplete OFFICE OF WISCON | 10-09-56900-310 | 32.27 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-FEMALS TOWING INCG19007290 - Car Fire | 10-17-52120-290 | 160.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-FEDEX OFFIC35500003558Patrol maps - laminating | 10-17-52100-340 | 76.31 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-APPLETON TROPHY ENGRAVINKali Draeger nametag | 10-17-52100-291 | 12.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-GENERAL CODE LLCcode update | 10-12-51420-290 | 821.49 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-ADVANCED DISPOSAL ONLINEmunicipal trash | 10-14-53620-290 | 21,889.70 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-AM LEONARDMISC SUPPLIES FOR TREE PLANTING IN PARKS | 10-16-55200-340 | 200.90 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CDW GOVT #SJC5659Camera Security Parts | 10-20-51460-310 | 61.28 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-BENS SMALL ENGINEBULK OIL | 10-14-53311-340 | 27.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-TRUGREEN LP *5034LAWN SERVICE AT TOWN CENTER PARK | 10-16-55200-290 | 521.25 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-AMZN MKTP US*MN0LA5BE1Flags | 24-13-52200-391 | 35.19 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-NWTC CORP TRAINING7711 Training - NWTC | 10-17-52100-330 | 249.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-GALLSPatrol supplies | 10-17-52100-340 | 138.95 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-BAYCOM INCRadio Reprogramming | 10-17-52100-380 | 110.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-AMERICAN AIR0010280658188GFOA Bag Fee | 10-19-51501-330 | 30.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CDW GOVT #SJC9970TV Mount | 10-20-51460-310 | 169.73 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CRESCENT ELECTRIC 087Wiring Supplies | 10-20-51460-310 | 220.48 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-SAMSClub #6321Lundgaard funeral | 24-13-52200-322 | 96.11 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CARQUEST 2353HALOGEN SEALED BEAMS | 10-14-53313-350 | 26.01 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-RADIOTRONICS, INCHot-n-Pop repair | 71-17-52100-350 | 44.29 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-SUPERSHUTTLE EXECUCARLAXGFOA Conference | 10-19-51501-330 | 22.42 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-RUSTY MULLETGFOA Conference | 10-19-51501-330 | 14.16 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-MATTHEWS TIRE APPLPURCHASE/INSTALL 12 NEW TIRES ON 3 TOWN VEHICLES | 10-14-53313-350 | 1,758.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-MANDERFIELDS HOME BAKERYValley Investigators Meeting Refreshments | 10-17-52120-390 | 19.50 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-WWW.CREWSENSE.COMCrewsense | 10-13-52200-290 | 99.99 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-MANDERFIELDS HOME BAKERYDavid Maas Oath of Office Reception | 10-17-52110-390 | 40.50 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CELLCOMBantes cell phone case | 10-13-52200-221 | 59.95 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-OFFICEMAX/DEPOT 6869office supplies | 10-15-51200-310 | 6.49 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-BATTERIES PLUS #050212V LEAD BATTERIES | 10-14-53313-350 | 1,995.80 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-FABICK CAT 63/8" WINCH ROPE | 10-14-53313-350 | 366.87 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-VON BRIESEN AND ROPER SCAAttorney Macy travel expense to see Chief Bantes | 10-18-51300-210 | 63.80 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-MILLS FLEET FARM 100MISC PARTS/TOOLS FOR PD DOG KENNEL | 10-18-51600-360 | 19.86 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-MONROE TRUCK EQUIPMENT DESVC/REPAIR SNOWPLOW WING | 10-14-53313-350 | 1,034.54 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CARQUEST 2353FUEL/WATER SEPARATOR | 10-14-53313-350 | 39.32 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-BATTERIES PLUS #050212V BATTERY | 10-14-53313-350 | 445.90 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-PAYPAL *WISCONSINLA7728 K9 Hanlder Training | 71-17-52100-330 | 100.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-BERGSTROM CHEVY CADILLACPARTS FOR NEW TOWN SERVICE VEHICLE | 10-14-53313-350 | 849.70 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-WIL KIL PEST CONTROLRODENT CONTROL SERVICES | 10-18-51600-290 | 116.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CINTAS 443UNIFORMS BLDG INSP DEPARTMENT | 10-11-52400-391 | 19.16 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CINTAS 443UNIFORMS PARK DEPARTMENT | 10-16-55200-290 | 17.75 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CINTAS 443UNIFORMS STREET/HWY DEPARTMENT | 10-14-53311-391 | 42.47 |

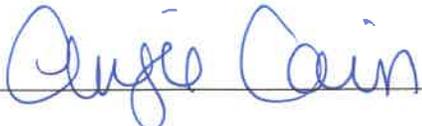
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| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CINTAS 443SHOP TOWELS STREET/HIGHWAY DEPT | 10-14-53311-340 | 42.10 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CINTAS 443RUGS/MATS FOR TOWN HALL BUILDING | 10-18-51600-290 | 169.56 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-UWEXT LOCAL GVMNT CTRUSBs for Alcohol training | 10-12-51420-330 | 70.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-ADVANCED DISPOSAL ONLINEST.2 Waste disposal | 10-13-52200-290 | 36.27 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CMC - APPLETON3/8" BUCKSHOT FOR PD DOG KENNEL & RESTOCK | 10-18-51600-360 | 56.80 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-EAGLE ENGRAVINGNamebar/badges | 24-13-52200-391 | 188.65 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-WPSG, INCUniform items | 24-13-52200-391 | 406.53 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-TC LAB/REF LAB BILLINGApril OMVWI Blood draws | 10-17-52100-341 | 467.50 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-GOLD CROSS AMBULANCE SERVAED Replacement | 10-17-52100-346 | 1,549.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-FVTC STUDENT FINANCESiegmann Ex Fire Officer Siegmann | 24-13-52200-330 | 80.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-TST* BOTTEGA LOUIE - LOSGFOA Conference | 10-19-51501-330 | 18.55 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-MODERN TIMES DANKNESS DOJGFOA Conference | 10-19-51501-330 | 6.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-BATTERIES PLUS #0502RETURN 12V BATTERY | 10-14-53313-350 | 125.95- |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-BALL AUTO PARTS 000202020 10 2AMP12V BATTERY | 10-14-53313-346 | 62.89 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-ADVANCED DISPOSAL ONLINEST.1 Waste disposal | 10-13-52200-290 | 38.47 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-BATTERIES PLUS #0502BATTERIES & CORE RETURNS | 10-14-53313-350 | 611.85 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-MCC INC28.06 TON 3" CLEAR TRACKING PAD MATERIAL | 10-14-53311-340 | 220.27 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-STREICHERS MODepartment ammunition | 10-17-52100-340 | 791.70 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-EZ GLIDE GARAGE DOORS ANDSt.1 Garage door repair/maint | 10-13-52200-360 | 266.35 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-TRUGREEN LP *5645St.1 Lawn care | 10-13-52200-360 | 198.48 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-UNIFIRST CORPORATIONSt.1 & 2 Linen service | 10-13-52200-290 | 516.50 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-GAN*WINEWSPAPERCIIRCPost Crescent | 24-13-52200-321 | 58.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CARQUEST 2353OIL FILTERS | 10-14-53313-350 | 8.61 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-OUTAGAMIE CTY REG AIRPORGFOA Parking at Airport | 10-19-51501-330 | 40.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-WINTER EQUIPMENT COPLOWGUARD CURBRUNNERS/PLOWGUARD STRAIGHT | 10-14-53313-350 | 3,380.27 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-AMERICAN AIR0010261160230GFOA Conference - Bag Fee | 10-19-51501-330 | 30.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-MILLENNIUM BILTMORE HOTELGFOA National Conference | 10-19-51501-330 | 1,011.52 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-USPS PO 5602500902POSTAGE FOR OVERNIGHT MAILING | 55-14-57331-000 | 612.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-WI STATE COUNCIL SHRMPosting HR position to State SHRM website | 10-18-51400-390 | 225.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-SHRMPosting HR position to national SHRM website | 10-18-51400-390 | 198.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CELLCOMMonthly cell phone bill | 10-14-53311-221 | 483.64 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CELLCOMMonthly cell phone bill | 10-09-56900-221 | 306.96 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CELLCOMMonthly cell phone bill | 10-17-52110-221 | 1,853.95 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CELLCOMMonthly cell phone bill | 10-13-52200-221 | 435.63 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-SAMSClub #6321Office supplies | 10-17-52110-310 | 120.08 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-BALL AUTO PARTS 0002020HEATER HOSE | 10-14-53313-350 | 7.71 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CRESCENT ELECTRIC 087LIGHT PANELS FOR TOWN HALL BLDG | 10-18-51600-360 | 61.50 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CARQUEST 2353AIR DOOR ACTUATOR | 10-14-53313-350 | 29.87 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-BATTERIES PLUS #050212V BATTERY/CORE RETURN | 10-14-53313-350 | 45.95 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-PP*TLBWOODPROD#6-1524 BULK MIXED BARK | 10-16-55200-340 | 510.88 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-THE HOME DEPOT #4903SHELVING UNIT | 10-16-55200-340 | 159.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-NWTC CORP TRAINING7743 Training-NWTC | 10-17-52100-330 | 249.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-PAYPAL *DASHMEDICALGloves - Evidence Dept | 10-17-52120-327 | 123.80 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-MANDERFIELDS HOME BAKERYGraduation Cake -GCCPA | 10-17-52100-325 | 34.50 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CARQUEST 2353FUEL/OIL/HYD FILTERS/FUEL/WATER FUEL SEPARATOR | 10-14-53313-350 | 58.58 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CARQUEST 2353QUICK CONNECTORS | 10-14-53313-350 | 14.78 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-WICPAWICPA Seminar | 10-19-51501-330 | 25.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-BERGSTROM KAUKAUNASHOCKS | 10-14-53313-350 | 114.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-FREDPRYOR CAREERTRACK8/11/19 Day Seminar/Training | 10-20-51460-330 | 149.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-APPLETON TROPHY ENGRAVINNAME PLATE FOR NEW PARK COMMISSIONER | 10-16-55200-121 | 20.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CINTAS 443RUGS/MATS FOR TOWN CENTER PARK BLDG | 10-16-55200-290 | 35.22 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CINTAS 443UNIFORMS BLDG INSP DEPARTMENT | 10-11-52400-391 | 19.16 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CINTAS 443UNIFORMS PARK DEPARTMENT | 10-16-55200-290 | 17.75 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CINTAS 443UNIFORMS STREET/HWY DEPARTMENT | 10-14-53311-391 | 42.47 |

| Check Issue Date | Payee | Invoice Number | Description | Invoice GL Acct | Check Amount |
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| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CINTAS 443SHOP TOWELS STREET/HIGHWAY DEPT | 10-14-53311-340 | 42.10 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CINTAS 443RUGS/MATS FOR TOWN HALL BUILDING | 10-18-51600-290 | 169.56 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-FOX VALLEY SAFTEY & TRAINRESTOCK/MAINTAIN FIRST AID KITS | 10-18-51600-290 | 144.50 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-TDS METROCOMMMonthly TDS Phone Bill | 10-18-51400-221 | 1,103.48 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-MATTHEWS TIRE APPLALIGNMENT ON VEHICLE #23 | 10-14-53313-350 | 230.35 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-SWIDERSKI POWERFUEL/ENG FILTERS | 10-14-53313-350 | 138.60 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-FORESTRY SUPPLIERS INCSTEEL DIAMETER TAPE-MODEL 343D | 10-16-56910-340 | 83.03 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-NIU OUTREACHWCMA Summer Conference | 10-18-51400-330 | 289.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-W.S. DARLEY & COCollapsible cones/bag | 24-13-52200-380 | 243.42 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-AIR ONE EQUIPMENT INCSensit meter | 24-13-52200-380 | 433.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-5 ALARM FIRE & SAFETY - IFreight for previous invoice | 24-13-52200-380 | 40.31 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-BATTERIES PLUS #0502Flashlight batteries | 24-13-52200-380 | 83.85 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-DOA E PAY DOC SALES | 10-11-52400-390 | 2,479.41 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-BALL AUTO PARTS 0002020Door struts | 10-13-52200-350 | 67.02 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-LOWNEYS LANDSCAPING CPULVERIZED TOPSOIL | 10-16-56910-340 | 37.50 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-LOWNEYS LANDSCAPING CPULVERIZED TOPSOIL | 10-16-56910-340 | 37.50 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-ETHOPLEXWireless Point to Point for Parks & Intersections | 55-18-57190-000 | 10,932.50 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-SITEONE LANDSCAPE SUPPLY,LESCO SEED STARTER 3 MULCH 50# BAGS | 10-16-56910-340 | 59.05 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-MED ALLIANCE GROUP INCEMS supplies | 10-13-52200-340 | 284.29 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-L & S TRUCK CENTERHose - Sub tank 2651 | 10-13-52200-350 | 37.50 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-BALL AUTO PARTS 0002020Door struts | 10-13-52200-350 | 106.71 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-EMERGENCY MEDICAL PRODUCEMS supplies | 10-13-52200-340 | 517.29 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-LOWNEYS LANDSCAPING CPULVERIZED TOPSOIL | 10-16-55200-340 | 37.50 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-LOWNEYS LANDSCAPING CPULVERIZED TOPSOIL | 10-16-55200-340 | 56.25 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-THE HOME DEPOT 4903FLOWERS FOR PARK FLOWER BEDS | 10-16-55200-340 | 533.13 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-AMAZON.COM*MN5HM5UN12-SHELF UTILITY CART | 10-16-55200-340 | 146.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-STEINS GARDEN & HOME 9FLOWERS FOR PARK FLOWER BEDS | 10-16-55200-340 | 52.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-ACE HDWE APPLETONRAKE | 10-14-53311-346 | 15.29 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-THE HOME DEPOT #4903MISC SUPPLIES FOR PARK DEPT | 10-16-55200-340 | 21.51 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-THE HOME DEPOT #4903FLOWERS FOR PARK FLOWER BEDS | 10-16-55200-340 | 11.94 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-THE HOME DEPOT #4903FLOWERS/SUPPLIES FOR PARK FLOWER BEDS | 10-16-55200-340 | 60.87 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-AMBER GRILLTraining meal | 24-13-52200-330 | 10.97 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-BUFFALO WILD WINGS 0275Training meal | 24-13-52200-330 | 13.07 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-AMBER GRILLTraining meal | 24-13-52200-330 | 15.13 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-PARADISE BAR & GRILL LLCTraining meal | 24-13-52200-330 | 19.87 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-FAMOUS DAVES - APPLETLunch with Chief Hansen | 24-13-52200-322 | 24.97 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-FACEBK *AGEZTLRSL2FACEBOOK ADVERTISING | 10-16-55300-340 | 11.03 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-LEE RECREATION LLCTRASH RECEPTACLES FOR PARKS | 10-16-55200-810 | 3,454.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-AMZN MKTP US*MN3Z29NM1 AMClerical Headsets | 10-17-52110-340 | 57.56 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-FOX CITIES CHAMBERFox Cities Public Policy Luncheon - Julie & Mary | 10-18-51400-330 | 40.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-WAL-MART #1982St.1 Flowers | 10-13-52200-360 | 23.79 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-ALADDIN FIRE PROTECTIONQuarterly Breathing Air Analysis | 10-13-52200-290 | 115.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CUMMINS INC - E4St.1 Generator maintenance | 10-13-52200-290 | 1,721.39 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-UPS*1ZE425250393213871Return Water rescue suit | 10-13-52200-311 | 9.24 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-UPS*1ZE425250393880089Return Water rescue suit | 10-13-52200-311 | 9.24 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-UPS*1ZE425250394491499Return Water rescue suit | 10-13-52200-311 | 9.24 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-TRUGREEN LP *5991St.2 Lawn care | 10-13-52200-360 | 99.24 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-FASTENAL COMPANY 01WIAPPCREDIT FOR SHIPPING & HANDLING CHARGE | 10-14-53311-340 | 12.12- |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-ZARNOTH BRUSH WORKS INC8X32" WAFER BROOM REFILL | 10-14-53313-350 | 702.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-FASTENAL COMPANY 01WIAPPSAFETY VESTS/GLOVES/RAINSUITS | 10-14-53311-340 | 116.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-APPLETON VACUUM CENTERTUNE-UP BRUSHROLL | 10-18-51600-360 | 34.95 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-PACKER CITY INT TRKS INCMISC SHOP SUPPLIES FOR VEHICLE/EQUIP MAINTENANCE | 10-14-53313-350 | 50.00- |

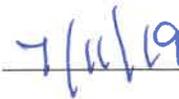
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| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-RIESTERER AND SCHNELL INCRESISTOR | 10-14-53313-350 | 24.74 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-RIESTERER AND SCHNELL INCLFLANGE NUT/STUD | 10-14-53313-350 | 3.48 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-ARING EQUIPMENT COMPANYVM 14388334 RUBBER PLATES | 10-14-53313-350 | 319.68 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-ACE HDWE APPLETON8" CABLE TIES/STORAGE BAGS | 10-14-53311-340 | 10.78 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CARQUEST 2353BRAKE PAD/ROTORS | 10-14-53313-350 | 70.17 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-FACEBK *5TLR4MARL2FACEBOOK ADVERTISING | 10-16-55300-340 | 50.35 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-SAFETY KLEEN CORPFEE FOR PICKUP OF USED OIL | 10-14-53313-290 | 100.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-LEXISNEXIS RISK DATMay Billing | 10-17-52120-210 | 30.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-FESTIVAL FOODScafe and fruit | 24-13-52200-322 | 46.98 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CARQUEST 2353AIR FILTERS | 10-14-53313-350 | 26.76 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CARQUEST 2353BRAKE PAD/ROTORS/HEADLIGHT | 10-14-53313-350 | 144.66 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-NORTHERN TOOL EQUIP2 SHELF SERVICE CART | 10-14-53313-346 | 149.99 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-GAN*WI NEWSPAPERS-CCCADVERTISEMENT FOR BID | 48-09-56900-390 | 225.53 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-ELECTION SYSTEMS & SOFTWFFirmware & Hardware Main. Gold Pkg | 10-12-51440-290 | 4,050.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-COMplete OFFICE OF WISCOMailroom supplies | 10-18-51400-310 | 131.63 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-FACEBK *9UWVMJMRL2FACEBOOK ADVERTISING | 10-16-55300-340 | 18.97 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-GAN*GANNETT WIMEDIAADVADVERTISEMENT FOR BID | 10-14-53311-290 | 219.34 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-PAYPAL *CREATIVECrime Prevention Give-Aways for kids | 10-17-52100-325 | 373.95 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-OTC BRANDS, INC.National Night Out Give-Aways | 10-00-23015 | 281.06 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-AMZN MKTP US*MN8921JA1Misc. Supplies | 10-20-51460-310 | 13.76 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-DECKER SUPPLY INCSIGNS FOR EMERGENCIES | 10-14-53311-340 | 1,239.40 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CRESCENT ELECTRIC 087LIGHT PANELS FOR TOWN HALL BLDG | 10-18-51600-360 | 146.18 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-BENS SMALL ENGINEMISC AUTO PARTS FOR VEHICLE/EQUIP MAINT | 10-14-53313-350 | 71.16 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-SKILLPATH / NATIONALTraining for Sandy in Green Bay | 10-19-51501-330 | 99.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-TOTAL ENERGY SYSTEMSGenerator maintenance | 10-13-52200-360 | 1,003.38 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-COMplete OFFICE OF WISCONFILE FOLDER LABELS | 10-14-53100-310 | 6.29 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-COMplete OFFICE OF WISCODVDs -Evidence Dept | 10-17-52120-327 | 173.78 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-DOJ EPAY RECORDS CHECKApril Billing-Bartender/Background Checks | 10-17-52110-221 | 1,064.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-SAMSClub #6321Assessment Center lunch | 24-13-52200-322 | 39.26 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-JIMMY JOHNS # 1056Assessment Center lunch | 24-13-52200-322 | 114.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-MANDERFIELDS HOME BAKERYAssessment Center donuts | 24-13-52200-322 | 22.25 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-AITPAITP Credited back for an Auto-Renewal | 10-20-51460-321 | 119.00- |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CLIFTON LARSON ALLENbill for financial audit | 10-19-51501-210 | 18,000.00 |
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| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CINTAS 443UNIFORMS PARK DEPARTMENT | 10-16-55200-290 | 17.75 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CINTAS 443UNIFORMS STREET/HWY DEPARTMENT | 10-14-53311-391 | 42.47 |
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| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-PORTER LEE CORPORATIONAnnual BEAST Software Support | 10-17-52110-290 | 1,406.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CARQUEST 2353QUICK CONNECTORS | 10-14-53313-350 | 7.39- |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-ZIEBART RHINO LININGSRP NEW RUST ON NEW TOWN TRUCK | 10-11-52400-810 | 550.00 |
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| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-CARQUEST 2353WIPER BLADES | 10-14-53313-350 | 50.88 |
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| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-RIESTERER AND SCHNELL INCMISC AUTO PARTS FOR VEHICLE/EQUIP MAINT | 10-14-53313-350 | 967.23 |
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| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-TRANS UNIONApril monthly billing | 10-17-52120-210 | 85.00 |
| 06/30/2019 | US BANK CREDIT CARD | usbankMAR19 | CC-LEXISNEXIS RISK DATLexus Account | 10-15-51200-310 | 300.00 |
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| 07/09/2019 | PITNEY BOWES GLOBAL FINA | 070919 | POSTAGE | 10-18-51400-311 | 500.00 |
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Angie Cain, Clerk:



Dated:



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| 06/28/2019 | 190628163 | 1 | EFTPS | 4,139.03- |
| 06/28/2019 | 190628163 | 1 | EFTPS | 4,139.03- |
| 06/28/2019 | 190628163 | 1 | EFTPS | 25,400.18- |
| 06/28/2019 | 190628163 | 1 | EFTPS | 26.57 |

| Check Issue Date | Check Number | Payee ID | Payee | Amount |
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| 06/28/2019 | 190628163 | 1 | EFTPS | 6.21 |
| 06/28/2019 | 190628164 | 8 | FLEX SPENDING | 2,525.96- |
| 06/28/2019 | 190628164 | 8 | FLEX SPENDING | 1,134.68- |
| 06/28/2019 | 190628165 | 2 | WISCONSIN DEPT OF REVENUE | 13,889.79- |
| Grand Totals: | | | | |
| | <u>175</u> | | | <u>293,433.88-</u> |

| Check Issue Date | Check Number | Payee ID | Payee | Amount |
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| 07/12/2019 | 94246 | 4 | WISCONSIN PROFESSIONAL P | 1,092.00- |
| 07/12/2019 | 94247 | 5 | WISCONSIN SCTF | 1,036.61- |
| 07/12/2019 | 94248 | 11 | WISCONSIN SCTF | 65.00- |
| 07/12/2019 | 190712001 | 1003 | VELIE, DUANE A | 1,819.28- |
| 07/12/2019 | 190712002 | 1005 | PRAHL, TODD W | 2,166.22- |
| 07/12/2019 | 190712003 | 1007 | ERTL, MICHAEL T | 1,312.76- |
| 07/12/2019 | 190712004 | 1008 | GRODE, ROBERT W | 1,443.89- |
| 07/12/2019 | 190712005 | 1011 | URBAN, JOHN J | 1,460.83- |
| 07/12/2019 | 190712006 | 1015 | HARTFIEL, BRIAN M | 708.34- |
| 07/12/2019 | 190712007 | 1024 | ARFT, MICHAEL J | 1,602.95- |
| 07/12/2019 | 190712008 | 1025 | STINGLE, GREGORY A | 1,241.97- |
| 07/12/2019 | 190712009 | 1027 | COENEN, RANDY N | 1,726.32- |
| 07/12/2019 | 190712010 | 1030 | FULCER, SAMUEL R | 1,256.85- |
| 07/12/2019 | 190712011 | 1036 | WINKLER, JOHN C | 691.81- |
| 07/12/2019 | 190712012 | 1043 | BUCKINGHAM, ROBERT L | 2,035.32- |
| 07/12/2019 | 190712013 | 1049 | BUTTERIS, JERROD B. | 1,221.65- |
| 07/12/2019 | 190712014 | 1052 | WALL, BRIAN P | 1,224.89- |
| 07/12/2019 | 190712015 | 1053 | KIPPENHAN, JEFF C | 1,146.53- |
| 07/12/2019 | 190712016 | 1055 | VELIE, ADAM P | 1,152.86- |
| 07/12/2019 | 190712017 | 1056 | MALSYZYCKI, TYLER L | 1,144.69- |
| 07/12/2019 | 190712018 | 1057 | HEYRMAN, KAREN M | 1,647.76- |
| 07/12/2019 | 190712019 | 1061 | EASTMAN, BRIAN J | 637.36- |
| 07/12/2019 | 190712020 | 1062 | GAFFNEY, PATRICK P | 489.73- |
| 07/12/2019 | 190712021 | 1063 | SCHWARTZ, KATHRYN A | 2,636.23- |
| 07/12/2019 | 190712022 | 1064 | JOST, SCOTT A | 152.56- |
| 07/12/2019 | 190712023 | 1066 | BLACK, AYLAM | 731.27- |
| 07/12/2019 | 190712024 | 1067 | VANDEN WYNGAARD, RICK J | 760.74- |
| 07/12/2019 | 190712025 | 2022 | SCHOWALTER, DAVID A | 450.84- |
| 07/12/2019 | 190712026 | 2024 | NOOYEN, JEFFREY T | 380.21- |
| 07/12/2019 | 190712027 | 2026 | THYSSEN, TRAVIS J | 379.36- |
| 07/12/2019 | 190712028 | 2031 | KLASEN, CHARLES W | 530.60- |
| 07/12/2019 | 190712029 | 3003 | MAUTHE, ANGELA M | 1,219.76- |
| 07/12/2019 | 190712030 | 3007 | MARCH, JAMES V | 3,321.34- |
| 07/12/2019 | 190712031 | 3008 | NATE, CARY J | 2,381.73- |
| 07/12/2019 | 190712032 | 3009 | KOPECKY, JEFFRY D | 1,815.25- |
| 07/12/2019 | 190712033 | 3012 | ST JULIANA, LENO J | 1,960.31- |
| 07/12/2019 | 190712034 | 3014 | OLEJNICZAK, TRACY L | 1,223.90- |
| 07/12/2019 | 190712035 | 3016 | BAXTER, MARY J | 1,510.72- |
| 07/12/2019 | 190712036 | 3017 | TIMM, BARBARA M | 772.36- |
| 07/12/2019 | 190712037 | 3020 | RIEMER, NANCY L | 1,059.84- |
| 07/12/2019 | 190712038 | 3022 | PEETERS, CARRIE L | 665.93- |
| 07/12/2019 | 190712039 | 3027 | SCHUH, LISA J | 1,241.84- |
| 07/12/2019 | 190712040 | 3033 | THIEL, ERIC J | 1,615.19- |
| 07/12/2019 | 190712041 | 3034 | CAIN, ANGIE M | 1,568.47- |
| 07/12/2019 | 190712042 | 3045 | WAHLEN, JULIE M | 2,050.97- |
| 07/12/2019 | 190712043 | 3046 | MILLER, ELIZABETH A. | 1,263.12- |
| 07/12/2019 | 190712044 | 3048 | BERKERS, SANDRA J | 203.78- |
| 07/12/2019 | 190712045 | 3050 | WALLENFANG, DAVID J | 1,302.69- |
| 07/12/2019 | 190712046 | 3053 | SOK, SAM A | 1,115.13- |
| 07/12/2019 | 190712047 | 3054 | PATZA, MICHAEL D | 1,710.20- |
| 07/12/2019 | 190712048 | 3055 | VAN EPEREN, ALISSA R | 1,538.21- |
| 07/12/2019 | 190712049 | 3056 | BRAUN, BRENT J | 2,292.25- |
| 07/12/2019 | 190712050 | 3060 | VANDEN WYNGAARD, BROOKE | 719.26- |
| 07/12/2019 | 190712051 | 3061 | GRETZINGER, CARRIE L | 1,277.57- |
| 07/12/2019 | 190712052 | 3062 | WELK, DEBRA A | 538.17- |
| 07/12/2019 | 190712053 | 4015 | SHERMAN, BRUCE D | 230.04- |
| 07/12/2019 | 190712054 | 4023 | HAGEN, JOY A | 32.32- |

| Check Issue Date | Check Number | Payee ID | Payee | Amount |
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| 07/12/2019 | 190712055 | 4035 | SCHMIDT, MICHAEL J | 32.32- |
| 07/12/2019 | 190712056 | 4054 | JONES, JOHN E | 32.32- |
| 07/12/2019 | 190712057 | 4055 | SHELLEY, COLE M | 399.52- |
| 07/12/2019 | 190712058 | 4056 | PRUSINSKI, TREVOR W | 1,082.02- |
| 07/12/2019 | 190712059 | 4064 | SCOTT, NATHAN A | 32.32- |
| 07/12/2019 | 190712060 | 4065 | FISCHER, JENNIFER B | 32.32- |
| 07/12/2019 | 190712061 | 4067 | KOEHLER, MELISSA A | 228.32- |
| 07/12/2019 | 190712062 | 4068 | MEYER, MADISON A | 209.16- |
| 07/12/2019 | 190712063 | 4069 | DAHMS, SAMUEL R | 349.56- |
| 07/12/2019 | 190712064 | 4070 | SPRINGHETTI, BROCK J | 647.54- |
| 07/12/2019 | 190712065 | 4071 | SCHAFHAUSER, KYLE M | 48.94- |
| 07/12/2019 | 190712066 | 4072 | GERHARTZ, MELISSA K | 345.74- |
| 07/12/2019 | 190712067 | 4073 | PRUSINSKI, TEAGAN N | 211.48- |
| 07/12/2019 | 190712068 | 4074 | FRIESE, SAMUEL L | 589.53- |
| 07/12/2019 | 190712069 | 4075 | BERKERS, EMILY A | 585.54- |
| 07/12/2019 | 190712070 | 4076 | DEBRUIN, TYLER J | 32.32- |
| 07/12/2019 | 190712071 | 5033 | DAVIDSON, ERIC E | 381.21- |
| 07/12/2019 | 190712072 | 6001 | KASRIEL, MATTHEW E | 2,345.45- |
| 07/12/2019 | 190712073 | 6006 | WOODFORD, ALEXANDER J | 1,377.00- |
| 07/12/2019 | 190712074 | 6020 | DANIELS, MICHAEL S | 351.97- |
| 07/12/2019 | 190712075 | 6021 | GEISSLER, MICHAEL L | 1,694.50- |
| 07/12/2019 | 190712076 | 6026 | OLSON, ROBERT C | 2,012.85- |
| 07/12/2019 | 190712077 | 6027 | BERGLUND, ERIC S | 2,002.89- |
| 07/12/2019 | 190712078 | 6028 | THORSON, WADE J | 1,734.13- |
| 07/12/2019 | 190712079 | 6031 | CZECHANSKI, ANDREW P | 1,781.15- |
| 07/12/2019 | 190712080 | 6039 | JAPE, CHRISTOPHER E | 1,570.25- |
| 07/12/2019 | 190712081 | 6040 | SIEGMANN, CHAD E | 2,001.52- |
| 07/12/2019 | 190712082 | 6043 | SCHIPPER, ROBERT J | 2,328.23- |
| 07/12/2019 | 190712083 | 6048 | NELSEN, MARK J | 258.43- |
| 07/12/2019 | 190712084 | 6050 | PAVASARIS, RAIMONDS P | 1,681.57- |
| 07/12/2019 | 190712085 | 6051 | LAZCANO, RAUL M | 2,066.47- |
| 07/12/2019 | 190712086 | 6054 | MARTIN, CHAD R | 1,633.16- |
| 07/12/2019 | 190712087 | 6066 | PALTZER, BRAD L | 1,770.06- |
| 07/12/2019 | 190712088 | 6068 | RISTAU, JEREMY L | 1,271.31- |
| 07/12/2019 | 190712089 | 6074 | STARK, AARON W | 1,806.54- |
| 07/12/2019 | 190712090 | 6080 | BIESE, JASON D | 199.59- |
| 07/12/2019 | 190712091 | 6081 | HAGENOW, BONNIE K | 120.32- |
| 07/12/2019 | 190712092 | 6082 | CAHAK, JACOB D | 1,365.85- |
| 07/12/2019 | 190712093 | 6084 | GRETZINGER, WILLIAM J | 346.21- |
| 07/12/2019 | 190712094 | 6085 | SCHOMMER, BRIAN P | 2,315.26- |
| 07/12/2019 | 190712095 | 6092 | BANTES, TIMOTHY A | 2,653.53- |
| 07/12/2019 | 190712096 | 6094 | HACKETT, WILLIAM O | 260.27- |
| 07/12/2019 | 190712097 | 6095 | HANSON, JEREMY B | 69.41- |
| 07/12/2019 | 190712098 | 6122 | SCHOMMER, NICHOLAS P | 121.08- |
| 07/12/2019 | 190712099 | 6123 | FELAUER, SAMUEL A | 570.10- |
| 07/12/2019 | 190712100 | 6128 | TORRES, MITCHELL R | 404.15- |
| 07/12/2019 | 190712101 | 6133 | KLEMENTZ, JOHN V | 259.02- |
| 07/12/2019 | 190712102 | 6135 | PORTER, KODY L | 1,370.50- |
| 07/12/2019 | 190712103 | 6136 | SWEDBERG, KURT I | 130.32- |
| 07/12/2019 | 190712104 | 6137 | TEWS, ISAAC E | 707.04- |
| 07/12/2019 | 190712105 | 6138 | GRUNWALD, DREW W | 1,335.85- |
| 07/12/2019 | 190712106 | 6139 | ALGUIRE, JOSEPH P | 238.70- |
| 07/12/2019 | 190712107 | 6140 | GREEN, DERRICK T | 1,327.45- |
| 07/12/2019 | 190712108 | 6143 | SIEWERT, BRADLEY A | 226.79- |
| 07/12/2019 | 190712109 | 6145 | HANINK, KELLY A | 2,006.48- |
| 07/12/2019 | 190712110 | 7001 | PETERSON, GREG I | 2,908.47- |
| 07/12/2019 | 190712111 | 7003 | STEINKE, SCOTT M | 1,958.37- |

| Check Issue Date | Check Number | Payee ID | Payee | Amount |
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| 07/12/2019 | 190712112 | 7008 | REIFSTECK, RANDY W | 1,885.33- |
| 07/12/2019 | 190712113 | 7018 | KONS, BENJAMIN J | 1,969.77- |
| 07/12/2019 | 190712114 | 7024 | GOLLNER, AMANDA M | 1,565.79- |
| 07/12/2019 | 190712115 | 7025 | PROFANT, KATIE J | 1,537.18- |
| 07/12/2019 | 190712116 | 7027 | VELIE, MICHAEL G | 2,170.25- |
| 07/12/2019 | 190712117 | 7030 | CALLAWAY, SCOTT M | 1,852.76- |
| 07/12/2019 | 190712118 | 7035 | CLEMENT, JENNIFER L | 2,285.57- |
| 07/12/2019 | 190712119 | 7040 | BLAHNIK, RUSSELL D | 2,981.44- |
| 07/12/2019 | 190712120 | 7041 | ENNEPER, SHAWN R | 2,100.91- |
| 07/12/2019 | 190712121 | 7047 | BOHLEN, JOSHUA D | 1,741.82- |
| 07/12/2019 | 190712122 | 7053 | JAEGER, COLETTE R | 2,248.65- |
| 07/12/2019 | 190712123 | 7055 | VANDEN BERG, TED M | 1,755.83- |
| 07/12/2019 | 190712124 | 7056 | MAAS, MARK H | 1,989.72- |
| 07/12/2019 | 190712125 | 7061 | DIEDRICK, AMANDA M | 1,232.76- |
| 07/12/2019 | 190712126 | 7068 | RENKAS, MICHAEL A | 2,353.47- |
| 07/12/2019 | 190712127 | 7073 | TEIGEN, JOSEPH D | 2,137.00- |
| 07/12/2019 | 190712128 | 7076 | GRIESBACH, PATRICK E | 1,827.85- |
| 07/12/2019 | 190712129 | 7084 | FEUCHT, DANIEL A | 361.62- |
| 07/12/2019 | 190712130 | 7088 | PETERS, PHYLLIS J | 1,446.12- |
| 07/12/2019 | 190712131 | 7093 | PERZ, KARI L | 1,264.31- |
| 07/12/2019 | 190712132 | 7101 | VUE, LIA | 2,365.14- |
| 07/12/2019 | 190712133 | 7108 | GRIER-WELCH, DYLAN F | 2,016.14- |
| 07/12/2019 | 190712134 | 7109 | WAAS, TRAVIS J | 1,704.28- |
| 07/12/2019 | 190712135 | 7110 | POUPORE, LOGAN T | 1,737.56- |
| 07/12/2019 | 190712136 | 7114 | MCFAUL, WENDY S | 1,118.31- |
| 07/12/2019 | 190712137 | 7115 | DOWNEY, DANIELLE J | 1,799.78- |
| 07/12/2019 | 190712138 | 7118 | MENKE, CALEB D | 1,738.56- |
| 07/12/2019 | 190712139 | 7119 | SHEPHERD, JAMES M | 2,051.53- |
| 07/12/2019 | 190712140 | 7125 | NOTHEM II, STEVEN R | 1,952.13- |
| 07/12/2019 | 190712141 | 7127 | FREVILLE, ERIC M | 2,719.02- |
| 07/12/2019 | 190712142 | 7132 | SPENCER, JAKE M | 462.97- |
| 07/12/2019 | 190712143 | 7135 | KISLEWSKI, JOSHUA A | 1,632.25- |
| 07/12/2019 | 190712144 | 7136 | LA LUZERNE, BRYCE A | 1,851.39- |
| 07/12/2019 | 190712145 | 7137 | KRAMER, LEAH R | 746.73- |
| 07/12/2019 | 190712146 | 7139 | WEISNIGHT, AUSTIN C | 2,192.53- |
| 07/12/2019 | 190712147 | 7140 | MILLER, ADAM R | 2,546.18- |
| 07/12/2019 | 190712148 | 7141 | DAVIS, DYLAN J | 184.00- |
| 07/12/2019 | 190712149 | 7142 | JOHNSON, LEAH M | 1,593.42- |
| 07/12/2019 | 190712150 | 7143 | LANTAGNE, DYLAN J | 472.05- |
| 07/12/2019 | 190712151 | 7144 | PATINO VERA, EDUARDO | 1,586.59- |
| 07/12/2019 | 190712152 | 7145 | DRAEGER, KALI A | 1,259.47- |
| 07/12/2019 | 190712153 | 7146 | GRUENSTERN, LUCAS D | 381.48- |
| 07/12/2019 | 190712154 | 7147 | WALLACE, ANTHONY C | 413.18- |
| 07/12/2019 | 190712155 | 7148 | WELK, CASEY W | 480.86- |
| 07/12/2019 | 190712156 | 7149 | MAAS, DAVID F | 2,096.24- |
| 07/12/2019 | 190712157 | 8035 | PETERSEN, KAREN A | 32.32- |
| 07/12/2019 | 190712158 | 7 | DEFERRED COMP | 8,928.26- |
| 07/12/2019 | 190712158 | 7 | DEFERRED COMP | 3,867.07- |
| 07/12/2019 | 190712159 | 1 | EFTPS | 18,162.81- |
| 07/12/2019 | 190712159 | 1 | EFTPS | 18,162.81- |
| 07/12/2019 | 190712159 | 1 | EFTPS | 4,247.84- |
| 07/12/2019 | 190712159 | 1 | EFTPS | 4,247.84- |
| 07/12/2019 | 190712159 | 1 | EFTPS | 26,645.30- |
| 07/12/2019 | 190712160 | 8 | FLEX SPENDING | 2,525.96- |
| 07/12/2019 | 190712160 | 8 | FLEX SPENDING | 1,134.68- |
| 07/12/2019 | 190712161 | 2 | WISCONSIN DEPT OF REVENU | 14,400.46- |

| Check Issue Date | Check Number | Payee ID | Payee | Amount |
|---------------------|-----------------|-------------|-------|--------------------|
| Grand Totals: | | | | |
| | <u>170</u> | | | <u>300,965.47-</u> |

**CASH ON HAND
JUNE 2019**

| | |
|---------------------------|---------------------------|
| GENERAL FUND | |
| \$ | 9,350,225 |
| CAPITAL PROJECTS FUND | |
| \$ | (2,574,842) |
| DEBT SERVICE FUND | |
| \$ | 2,030,992 |
| SPECIAL ASSESSMENT FUND | |
| \$ | 2,991,148 |
| SPECIAL REVENUE FUNDS | |
| \$ | 500,754 |
| TAX INCREMENT DISTRICT #1 | |
| \$ | 123,481 |
| TAX INCREMENT DISTRICT #2 | |
| \$ | (171,670) |
| TAX INCREMENT DISTRICT #3 | |
| \$ | (1,491,064) |
| TAX INCREMENT DISTRICT #4 | |
| \$ | (1,293,554) |
| SANITARY DISTRICT #1 | |
| \$ | (1,814,917) |
| SANITARY DISTRICT #2 | |
| \$ | 13,909,452 |
| SANITARY DISTRICT #3 | |
| \$ | 11,433,435 |
| EASTSIDE UTILITY DISTRICT | |
| \$ | 431,299 |
| 33,424,739 | TOTAL CASH ON HAND |

CASH INVESTMENTS

CHECKING, MONEY MARKET (MM), AND CERTIFICATE OF DEPOSIT (CD)

| | | | |
|--|--|---|-----------------------------|
| NICOLET BANK | ABBY BANK CD | FOX COMMUNITIES CREDIT UNION CD | |
| \$ 4,169,021 | \$ 500,000 | \$ 1,015,132 | |
| Interest Rate 1.98% | Interest Rate 2.75% -24 month (June 2020) | Interest Rate 3.04% - 15 Month CD (February 2020) | |
| FOX COMMUNITIES CREDIT UNION | ASSOCIATED BANK CD | HOMETOWN BANK CD | |
| \$ 5 | \$ - | \$ 1,000,000 | |
| Interest Rate 0% | Interest Rate 2.25% -12 month (June 2019) | Interest Rate 2.56% - 12 Month CD (August 2019) | |
| VERVE CREDIT UNION | BANK FIRST NATIONAL CD | INVESTORS COMMUNITY BANK CD | |
| \$ 5 | \$ - | \$ 1,000,000 | |
| Interest Rate 0% | Interest Rate 2.25% -12 month (June 2019) | Interest Rate 2.95% - 22 Month CD (March 2021) | |
| INVESTORS COMMUNITY BANK MM | BMO HARRIS CD | INVESTORS COMMUNITY BANK CD | |
| \$ 1,618,772 | \$ 1,050,710 | \$ - | |
| Interest Rate 2.59% | Interest Rate 2.25% -18 month (December 2019) | | |
| HOMETOWN BANK MM | CAPITAL CREDIT UNION CD | US BANK CD | |
| \$ 1,025,618 | \$ 526,889 | \$ 250,000 | |
| Interest Rate 2.60% | Interest Rate 2.25% - 15 Month CD (August 2019) | Interest Rate 2.48% - 18 Month CD (December 2019) | |
| STATE POOL | CAPITAL CREDIT UNION CD | US BANK CD | |
| \$ 110,861 | \$ 1,000,000 | \$ - | |
| Interest Rate 2.42% | Interest Rate 2.90% - 15 Month CD (July 2020) | Interest Rate 2.38% - 12 Month CD (June 2019) | |
| AMERICAN NATIONAL BANK MM | COMMUNITY FIRST CREDIT UNION CD | VERVE CREDIT UNION CD | |
| \$ 258,686 | \$ 1,020,894 | \$ 1,000,329 | |
| Interest Rate 1.92% | Interest Rate 3.15% - 15 Month CD (January 2020) | Interest Rate 3.04% - 39 Month CD (September 2022) | |
| ASSOCIATED BANK MM | COMMUNITY FIRST CREDIT UNION CD | INVESTMENTS | |
| \$ 106,225 | \$ 1,100,369 | Yield Rate Maturity Date | |
| Interest Rate 2.07% | Interest Rate 3.06% - 24 Month CD (June 2021) | RBC | |
| FIRST BUSINESS BANK MM | COMMUNITY FIRST CREDIT UNION CD | \$ 248,544 | RBC Wealth 1.70% 11/29/2019 |
| \$ 25,983 | \$ 503,416 | \$ 500,269 | RBC Wealth 2.30% 01/26/2022 |
| Interest Rate 0.60% | Interest Rate 2.90% - 15 Month CD (July 2020) | CHARLES SCHWAB | |
| ABBY BANK CD | FIRST BUSINESS BANK CDARS | Market Value | |
| \$ 500,000 | \$ 3,015,469 | \$ 9,745,938 | |
| Interest Rate 2.55% -18 month (December 2019) | Interest Rate 2.68-2.86% - Various Lengths (Aug 2019, Aug 2020) | JP MORGAN | |
| | FIRST BUSINESS BANK CD | Market Value | |
| | \$ 1,500,000 | \$ 631,604 | |
| | Interest Rate 2.78% - 18 Month CD (February 2020) | | |
| \$ 7,815,176 | \$ 10,217,747 | \$ 15,391,816 | SUBTOTALS |
| | 33,424,739 | | |

**GENERAL FUND REVENUES
2019 BUDGET STATEMENT
JUNE 2019**

| REVENUE TYPES | 2019 BUDGET | CURRENT MONTH | 2019 YTD | % BUDGET | (UNDER) OVER |
|--|-------------------|------------------|------------------|-------------|--------------------|
| General Operations Tax Levy | 10,812,826 | - | 7,221,449 | 67% | (3,591,377) |
| 41110 General Property Tax Levy | 10,812,826 | - | 7,221,449 | 67% | (3,591,377) |
| Other Taxes | | | | | |
| Rescinded Taxes | 5,000 | - | 14,149 | 283% | 9,149 |
| Hold Harmless-Computer Exempt | 105,200 | - | - | 0% | (105,200) |
| Personal Property Aid | 153,975 | - | 153,975 | 100% | 0 |
| Omitted Taxes | - | 3,972 | 3,972 | 0% | 3,972 |
| Woodland/Managed Forest | - | 39 | 446 | 0% | 446 |
| Hotel/Motel Tax | 375,000 | - | - | 0% | (375,000) |
| Hotel Room Tax - Town | - | - | 66,106 | 0% | 66,106 |
| Lieu of Taxes | 3,000 | - | 1,242 | 41% | (1,758) |
| Use Value Penalty | - | - | 10,472 | 0% | 10,472 |
| Interest on Delinq P.P. Taxes | 1,500 | - | 1,279 | 85% | (221) |
| Subtotal - Taxes | 643,675 | 4,011 | 251,640 | 39% | (392,035) |
| Special Assessments | | | | | |
| Special Assessments - Street Lighting | 63,200 | - | 61,578 | 97% | (1,622) |
| Subtotal - Special Assessments | 63,200 | - | 61,578 | 97% | (1,622) |
| Intergovernmental Revenues | | | | | |
| Shared Revenue from State | 269,415 | - | - | 0% | (269,415) |
| State Aid - Clerk | - | - | 100 | 0% | 100 |
| State Aid - Police | 4,960 | - | - | 0% | (4,960) |
| Grants - State/Federal | 20,000 | 1,950 | 8,838 | 44% | (11,162) |
| State Transportation Aids | 754,057 | - | 377,856 | 50% | (376,201) |
| School Liaison Reimbursement | 49,895 | 36,863 | 64,930 | 130% | 15,035 |
| Mass Transit | 481,961 | - | 899 | 0% | (481,062) |
| Subtotal - Intergovernmental Revenues | 1,580,288 | 38,813 | 452,622 | 29% | (1,127,666) |
| Licenses and Permits | | | | | |
| Business or Occupation License | 35,000 | 9,850 | 32,985 | 94% | (2,015) |
| Business License-Liquor | 35,000 | 235 | 50,639 | 145% | 15,639 |
| Business License-Cable TV | 295,000 | - | 72,997 | 25% | (222,003) |
| Business License-Pawn/2nd Hand | 750 | 255 | 483 | 64% | (268) |
| Hotel License | 600 | 25 | 675 | 113% | 75 |
| Non-business License | 3,000 | 380 | 3,557 | 119% | 557 |
| Burning Permits | 750 | - | 275 | 37% | (475) |
| Occupancy Inspections | 1,500 | 75 | 675 | 45% | (825) |
| Building Permits | 360,000 | 30,017 | 165,414 | 46% | (194,586) |
| Building Permits - Lot Access | 5,000 | 720 | 3,180 | 64% | (1,820) |
| Utility/Open Cut Permits | 25,000 | 1,879 | 17,224 | 69% | (7,776) |
| Revocable Occupancy Permit | - | - | - | 0% | - |
| Zoning Permits | 50,000 | 3,795 | 21,080 | 42% | (28,920) |
| Site Erosion Control Plan Review Fee | 11,000 | 800 | 4,300 | 39% | (6,700) |
| Drainage Inspection Fee | 58,000 | 5,300 | 26,250 | 45% | (31,750) |
| Wetland Delineations | 40,000 | 150 | 5,050 | 13% | (34,950) |
| Building Plan Review Fee | 50,000 | 3,550 | 24,575 | 49% | (25,425) |
| Erosion Control Inspection Fee | 30,000 | 2,400 | 12,750 | 43% | (17,250) |
| Drainage Plan Review Fee | 2,500 | 500 | 1,000 | 40% | (1,500) |
| Maps and Plans | 300 | 3 | 8 | 3% | (292) |
| Subtotal - Licenses and Permits | 1,003,400 | 59,934 | 443,117 | 44% | (560,283) |
| Fines, Forfeitures and Penalties | | | | | |
| Court Penalties and Costs | 475,000 | 33,585 | 259,432 | 55% | (215,568) |
| Parking Tickets | 20,000 | 1,565 | 11,904 | 60% | (8,096) |
| Judgment and Damages | 2,500 | 436 | 2,670 | 107% | 170 |
| Seizures and Forfeitures | 1,000 | - | - | 0% | (1,000) |
| Subtotal - Fines, Forfeitures and Penalties | 498,500 | 35,586 | 274,005 | 55% | (224,495) |

| REVENUE TYPES | 2019 BUDGET | CURRENT MONTH | 2019 YTD | % BUDGET | (UNDER) OVER |
|---|-------------------|------------------|-------------------|-------------|--------------------|
| Public Charges for Services | | | | | |
| General Government | 20,000 | 1,117 | 12,714 | 64% | (7,286) |
| Police Department Fees / Fingerprinting | 6,000 | 197 | 1,921 | 32% | (4,079) |
| Police Department Contracted Services | 12,000 | 26,144 | 30,850 | 257% | 18,850 |
| False Alarms | 35,000 | 225 | 19,260 | 55% | (15,740) |
| Fire Department Fees | 19,000 | 1,050 | 7,936 | 42% | (11,064) |
| Fire Protection Systems Fee | 2,000 | 100 | 1,750 | 88% | (250) |
| Tent Inspection Permit | 1,000 | 125 | 375 | 38% | (625) |
| Firework Permits | 300 | 50 | 275 | 92% | (25) |
| Highway Material/Maintenance | 3,325 | 83 | 1,101 | 33% | (2,224) |
| Sidewalk Snow Removal | 500 | - | - | 0% | (500) |
| Sp Charge-Refuse Collection | 478,000 | 100 | 480,275 | 100% | 2,275 |
| Sp Charge-Recycling Collection | 6,300 | - | 100 | 2% | (6,200) |
| Weed Control | 1,000 | - | (139) | -14% | (1,139) |
| Cemetery | 150 | - | - | 0% | (150) |
| Park Rentals | 20,000 | 3,160 | 14,245 | 71% | (5,755) |
| Recreation Fees | 4,000 | (319) | 358 | 9% | (3,642) |
| Park Rec Revenue - Taxable | - | 606 | 3,861 | 0% | 3,861 |
| Property Record Mgmt Fees | 34,000 | 2,200 | 13,250 | 39% | (20,750) |
| Subtotal - Public Charges for Services | 642,575 | 34,838 | 588,397 | 92% | (54,178) |
| Miscellaneous Revenue | | | | | |
| Police Department Abandon Vehicle | 13,745 | 325 | 6,225 | 45% | (7,520) |
| Interest Earnings /Change in Market Value | 125,000 | 15,441 | 118,500 | 95% | (6,500) |
| Interest Income - TIF District #1 | 12,000 | 1,125 | 6,750 | 56% | (5,250) |
| Interest Income - TIF District #2 | 22,000 | 2,083 | 12,500 | 57% | (9,500) |
| General Admin Fees | 5,000 | 403 | 2,566 | 51% | (2,434) |
| Rent-Town Hall | - | 150 | 300 | 0% | 300 |
| Rent - San Districts | 134,280 | 11,190 | 67,140 | 50% | (67,140) |
| Pole Attachment Rent Revenue | - | - | 5,000 | 0% | 5,000 |
| Sale of Other Property | - | - | 456,705 | 0% | 456,705 |
| Sale Police Equip | 30,000 | - | - | 0% | (30,000) |
| Sale Hwy Equip | 9,825 | - | - | 0% | (9,825) |
| Sale Fire Equipment | 2,000 | - | - | 0% | (2,000) |
| Police Insurance Recoveries | 25,000 | - | 4,003 | 16% | (20,997) |
| DPW - Insurance Recoveries | - | - | 4,102 | 0% | 4,102 |
| Insurance Dividends | 13,000 | - | 1,236 | 10% | (11,765) |
| Gen Gov - Insurance Recoveries | - | - | 1,590 | 0% | 1,590 |
| Donations-Parks | - | - | - | 0% | - |
| Donations-Park Recreation | 1,800 | - | 1,800 | 100% | - |
| Donations-Crime Prevention | 500 | - | - | 0% | (500) |
| Donations-Police | 2,500 | - | - | 0% | (2,500) |
| Police Unclaimed Property | 500 | 4,059 | 4,153 | 831% | 3,653 |
| Police Reimbursement | 150 | - | - | 0% | (150) |
| Admin Reimbursement | - | - | 24 | 0% | 24 |
| Finance Reimbursement | 1,000 | - | 15 | 2% | (985) |
| Donations-Fire Dept | 200 | - | - | 0% | (200) |
| Fire Copies - Non Taxable | - | 3 | 27 | 0% | 27 |
| Misc Revenues | 3,000 | 1,998 | 2,488 | 83% | (512) |
| Credit Card Rebate | 42,000 | - | 11,911 | 28% | (30,089) |
| Hwy Misc Revenue | - | - | 19 | 0% | 19 |
| Subtotal - Miscellaneous Revenue | 443,500 | 36,777 | 707,053 | 159% | 263,553 |
| Other Financing Sources | | | | | |
| Allocated Hwy Labor and Maint | 216,500 | 11,397 | 93,576 | 43% | (122,924) |
| Transfer from Other Funds | 110,900 | - | - | 0% | (110,900) |
| Fund Balance-Applied to Budget | 125,000 | - | - | 0% | (125,000) |
| Subtotal - Other Financing Sources | 452,400 | 11,397 | 93,576 | 21% | (358,824) |
| Total Revenues w/o Property Tax | 5,327,538 | 221,356 | 2,871,989 | 54% | (2,455,549) |
| Total Revenues | 16,140,364 | 221,356 | 10,093,438 | 63% | (6,046,926) |

**TOWN OF GRAND CHUTE
GENERAL FUNDED DEPARTMENTS
2019 BUDGET STATEMENT
JUNE 2019**

| DEPARTMENT | 2019 BUDGET | CURRENT MONTH | 2019 YTD | % BUDGET | REMAINING BUDGET |
|--|------------------|------------------|------------------|-------------|---------------------|
| General Government | | | | | |
| 51100 Town Board | 94,242 | 5,470 | 40,628 | 43% | 53,614 |
| 51200 Municipal Court | 183,120 | 8,968 | 67,920 | 37% | 115,200 |
| 51300 Legal | 50,000 | 64 | 14,338 | 29% | 35,662 |
| 51400 General Administration | 251,105 | 17,666 | 113,288 | 45% | 137,817 |
| 51420 Town Clerk | 158,425 | 12,893 | 68,271 | 43% | 90,154 |
| 51440 Elections | 52,340 | 4,990 | 29,286 | 56% | 23,054 |
| 51460 Information Technology | 993,235 | 26,985 | 203,396 | 20% | 789,839 |
| 51501 Treasurer | 309,741 | 40,513 | 159,522 | 52% | 150,219 |
| 51600 Municipal Complex | 347,345 | 16,866 | 176,417 | 51% | 170,928 |
| 51910 Erroneous Taxes, Tax Refunds | 13,000 | - | 31,441 | 242% | (18,441) |
| 51938 Property and Liability Insurance | 273,760 | 3,434 | 120,663 | 44% | 153,097 |
| Subtotal - General Government | 2,726,313 | 137,847 | 1,025,170 | 38% | 1,701,143 |
| Public Safety | | | | | |
| 52100 Police - Patrol | 3,506,165 | 243,657 | 1,726,867 | 49% | 1,779,298 |
| 52110 Police - Administration | 602,709 | 50,165 | 271,225 | 45% | 331,484 |
| 52120 Police - Investigations | 878,381 | 58,264 | 357,345 | 41% | 521,036 |
| 54100 Animal Control | 4,200 | - | 738 | 18% | 3,462 |
| 52200 Fire Department | 3,253,230 | 235,805 | 1,429,155 | 44% | 1,824,075 |
| Subtotal - Public Safety | 8,244,685 | 587,890 | 3,785,329 | 46% | 4,459,356 |
| Public Works | | | | | |
| 53311 Highway | 1,098,953 | 59,657 | 341,915 | 31% | 757,038 |
| 53312 Winter Maintenance | 244,404 | 115 | 245,391 | 100% | (987) |
| 53313 Hwy Shop | 332,200 | 30,813 | 156,454 | 47% | 175,746 |
| 53420 Street Lights | 343,500 | 28 | 136,899 | 40% | 206,601 |
| 53520 Bus Service | 675,326 | 55,860 | 279,300 | 41% | 396,026 |
| 53620 Refuse and Landfill | 520,775 | 41,914 | 185,877 | 36% | 334,898 |
| 53635 Recycling Charges | 71,325 | - | 59,113 | 83% | 12,213 |
| 53640 Weed and Nuisance Control | 3,465 | 61 | 61 | 2% | 3,404 |
| 54910 Cemetery | 2,780 | - | 1,607 | 58% | 1,173 |
| Subtotal - Public Works | 3,292,728 | 188,455 | 1,406,632 | 43% | 1,886,095 |
| Parks and Recreation | | | | | |
| 55200 Parks Maintenance | 601,502 | 33,455 | 243,275 | 40% | 358,227 |
| 55300 Recreation | 29,780 | 4,765 | 11,156 | 37% | 18,624 |
| 55400 Trails Maintenance | 181,045 | 921 | 8,806 | 5% | 172,239 |
| 56910 Forestry | 76,840 | 1,093 | 7,853 | 10% | 68,987 |
| Subtotal - Parks and Recreation | 889,167 | 40,234 | 271,090 | 30% | 618,077 |

**TOWN OF GRAND CHUTE
GENERAL FUNDED DEPARTMENTS
2019 BUDGET STATEMENT
JUNE 2019**

| DEPARTMENT | 2019 BUDGET | CURRENT MONTH | 2019 YTD | % BUDGET | REMAINING BUDGET |
|---|-------------------|------------------|------------------|-------------|---------------------|
| Community Development | | | | | |
| 51502 Assessment of Property | 144,713 | 11,862 | 56,159 | 39% | 88,554 |
| 52400 Building Inspection/Code Enforcement | 403,771 | 29,895 | 194,671 | 48% | 209,100 |
| 56900 Planning and Zoning | 310,512 | 17,111 | 117,459 | 38% | 193,053 |
| Subtotal - Community Development | 858,996 | 58,867 | 368,289 | 43% | 490,707 |
| Other Financing Uses | | | | | |
| 59900 Contingency | 107,735 | - | - | 0% | 107,735 |
| 59900 Reserve for Retirement Payouts | 75,000 | - | - | 0% | 75,000 |
| Total - General Fund Operating | 16,194,624 | 1,013,293 | 6,856,510 | 42% | 9,338,114 |
| Transfers | | | | | |
| 59200 GF Contribution to Capital Projects | - | - | 450,000 | 0% | (450,000) |
| 59200 GF Contribution to Tax Increment District | - | - | - | 0% | - |
| TOTAL - GEN'L FUND OPERATING, CAPITAL and DEBT | 16,194,624 | 1,013,293 | 7,306,510 | 45% | 8,888,114 |

**TOWN OF GRAND CHUTE
SPECIAL REVENUE FUNDS
2019 BUDGET STATEMENT
JUNE 2019**

| ROOM TAX | 2019 BUDGET | CURRENT MONTH | 2019 YTD | % BUDGET | REMAINING BUDGET |
|---------------------------------|------------------------|--------------------------|---------------------|---------------------|-----------------------------|
| BEGINNING FUND BALANCE | 75,486 | | - | | |
| REVENUES | | | | | |
| Public Accomodation-Town Gen | - | - | - | 0% | - |
| Public Accomodation-Town Dev | 375,000 | - | - | 0% | 375,000 |
| Public Accomodation-Econ Dev | - | - | - | 0% | - |
| TOTAL REVENUES | 375,000 | - | - | 0% | 375,000 |
| TOTAL RESOURCES | 450,486 | - | - | 0% | 375,000 |
| EXPENDITURES | | | | | |
| Economic Dev-Convention Bureau | - | - | - | 0% | - |
| TOTAL EXPENDITURES | - | - | - | #DIV/0! | |
| Transfer to General Fund | 375,000 | - | - | 0% | 375,000 |
| ENDING FUND BALANCE | 75,486 | | - | | |
| FIRE STATION DEVELOPMENT | | | | | |
| BEGINNING FUND BALANCE | 287,741 | | 277,193 | | |
| REVENUES | | | | | |
| Impact Fee | 90,000 | 3,640 | 22,672 | 25% | 67,328 |
| Interest | 1,500 | 700 | 2,947 | 196% | (1,447) |
| TOTAL REVENUES | 91,500 | 4,340 | 25,619 | 28% | 65,881 |
| TOTAL RESOURCES | 379,241 | 4,340 | 302,812 | 80% | 65,881 |
| EXPENDITURES | | | | | |
| FD Construction | - | - | 7,200 | 0% | (7,200.00) |
| Transfer to Capital Projects | - | - | - | 0% | - |
| TOTAL EXPENDITURES | - | - | 7,200 | 0% | |
| ENDING FUND BALANCE | 379,241 | | 295,612 | | |

**TOWN OF GRAND CHUTE
SPECIAL REVENUE FUNDS
2019 BUDGET STATEMENT
JUNE 2019**

| PARK DEVELOPMENT | 2019 BUDGET | CURRENT MONTH | 2019 YTD | % BUDGET | REMAINING BUDGET |
|-------------------------------|------------------------|--------------------------|---------------------|---------------------|-----------------------------|
| BEGINNING FUND BALANCE | 78,645 | - | 164,895 | | |
| REVENUES | | | | | |
| Park Development Fees | 60,000 | 2,800 | 17,600 | 29% | 42,400 |
| Interest | 1,000 | 434 | 1,795 | 180% | (795) |
| Donations | - | - | 4,160 | 0% | (4,160) |
| TOTAL REVENUES | 61,000 | 3,234 | 23,555 | 39% | 37,445 |
| Park Fund Expense | - | - | 5,120 | 0% | (5,120) |
| ENDING FUND BALANCE | 139,645 | | 183,330 | | |
| FIRE PREVENTION | | | | | |
| BEGINNING FUND BALANCE | 2,852 | - | 2,852 | | |
| REVENUES | | | | | |
| Fire Safety Day Revenue | - | 520 | 1,345 | 0% | (1,345) |
| Donations | - | - | - | 0% | - |
| TOTAL REVENUES | - | 520 | 1,345 | 0% | (1,345) |
| EXPENDITURES | - | - | - | 0% | - |
| ENDING FUND BALANCE | 2,852 | - | 4,197 | | |
| POLICE K-9 | | | | | |
| BEGINNING FUND BALANCE | 2,507 | - | 2,507 | | |
| REVENUES | | | | | |
| Donations | 1,100 | 55 | 36,218 | 3293% | (35,118) |
| Interest Income | - | 41 | 157 | 0% | (157) |
| TOTAL REVENUES | 1,100 | 96 | 36,375 | 3307% | (35,275) |
| EXPENDITURES | 1,050 | 222 | 21,646 | 2062% | (20,596) |
| ENDING FUND BALANCE | 2,557 | | 17,237 | | |

**TOWN OF GRAND CHUTE
SPECIAL REVENUE FUNDS
2019 BUDGET STATEMENT
JUNE 2019**

| OFFICER SAFETY | 2019 BUDGET | CURRENT MONTH | 2019 YTD | % BUDGET | REMAINING BUDGET |
|------------------------|------------------------|--------------------------|---------------------|---------------------|-----------------------------|
| BEGINNING FUND BALANCE | 13,840 | - | 13,840 | | |
| REVENUES | | | | | |
| Donations | - | - | - | 0% | - |
| TOTAL REVENUES | - | - | - | 0% | - |
| EXPENDITURES | - | 20,313 | 16,293 | 0% | (16,293) |
| ENDING FUND BALANCE | 13,840 | | (2,453) | | |
| | | | | | |
| 2% FIRE DUES | 2019 BUDGET | CURRENT MONTH | 2019 YTD | % BUDGET | REMAINING BUDGET |
| BEGINNING FUND BALANCE | 19,440 | - | 19,440 | | |
| REVENUES | | | | | |
| Fire Insurance Dues | 103,504 | - | - | 0% | 103,504 |
| TOTAL REVENUES | 103,504 | - | - | 0% | 103,504 |
| EXPENDITURES | 104,480 | 3,051 | 25,206 | 24% | 79,274 |
| ENDING FUND BALANCE | 18,464 | | (5,767) | | |

**TOWN OF GRAND CHUTE
CAPITAL PROJECTS FUND
2019 BUDGET STATEMENT
JUNE 2019**

| | 2019 BUDGET | CURRENT MONTH | 2019 YTD | % BUDGET | REMAINING BUDGET |
|-----------------------------------|----------------|------------------|-------------|-------------|---------------------|
| BEGINNING FUND BALANCE | (1,180,440) | | (2,196,877) | | |
| REVENUES | | | | | |
| Borrowing-Long Term | 15,000,000 | - | - | 0% | 15,000,000 |
| General Fund/Mill Tax | - | - | - | 0% | - |
| Developer Contributions | - | - | 688 | 0% | (688) |
| Interest | - | - | - | 0% | - |
| Transfer From Other Funds | - | - | 450,000 | 3% | (450,000) |
| TOTAL REVENUES | 15,000,000 | - | 450,688 | 3% | 14,549,312 |
| TOTAL RESOURCES | 13,819,560 | - | (1,746,189) | -13% | 14,549,312 |
| EXPENDITURES | | | | | |
| Recreation-Park/Trails | 205,800 | 58,164 | 69,227 | 34% | 136,573 |
| Fire Capital Outlay | - | - | - | 0% | - |
| Street Construction | 16,186,100 | 262,650 | 732,902 | 5% | 15,453,198 |
| Highway Building Outlay | 750,000 | - | - | 0% | 750,000 |
| Accounting Software | - | - | - | 0% | - |
| Public Facilities | 60,000 | - | 4,610 | 8% | 55,390 |
| Other General Government | 300,000 | 11,808 | 21,915 | 7% | 278,085 |
| Signage & Communication Equipment | - | - | - | 0% | - |
| Issuance Fee | 125,000 | - | - | 0% | 125,000 |
| TOTAL EXPENDITURES | 17,626,900 | 332,623 | 828,654 | 5% | 16,798,246 |
| ENDING FUND BALANCE | (3,807,340) | | (2,574,842) | | |

**TOWN OF GRAND CHUTE
DEBT SERVICE FUND
2019 BUDGET STATEMENT
JUNE 2019**

| | 2019 BUDGET | CURRENT MONTH | 2019 YTD | % BUDGET | REMAINING BUDGET |
|---------------------------------|------------------|------------------|------------------|-------------|---------------------|
| BEGINNING FUND BALANCE | 159,953 | | 159,954 | | |
| REVENUES | | | | | |
| Mil Tax | 1,750,000 | - | 1,750,000 | 100% | - |
| Borrowing L/T - Refunding Bonds | - | - | - | 0% | - |
| Premium on Debt Issue | - | - | - | 0% | - |
| From Special Assessments | 1,754,230 | - | 1,732,475 | 99% | 21,755 |
| From Park Development | - | - | - | 0% | - |
| From Fire Impact Fee Fund | - | - | - | 0% | - |
| TOTAL REVENUES | 3,504,230 | - | 3,482,475 | 99% | 21,755 |
| EXPENDITURES | | | | | |
| Debt Principal-'09 | 390,000 | - | - | 0% | 390,000 |
| Debt Principal-'10 | 600,000 | - | - | 0% | 600,000 |
| Debt Principal-'12 | 735,000 | - | 735,000 | 100% | - |
| Debt Principal-'16 | 685,000 | - | - | 0% | 685,000 |
| Debt Principal-'18 | 575,000 | - | 575,000 | 100% | - |
| Debt Interest-'09 | 13,650 | - | 6,825 | 50% | 6,825 |
| Debt Interest-'10 | 34,650 | - | 17,325 | 50% | 17,325 |
| Debt Interest-'12 | 40,394 | - | 22,678 | 56% | 17,717 |
| Debt Interest-'16 | 154,396 | 77,198 | 77,198 | 50% | 77,198 |
| Debt Interest-'18 | 258,611 | - | 176,611 | 68% | 82,000 |
| Contractual Services | 4,000 | - | 800 | 20% | 3,200 |
| TOTAL EXPENDITURES | 3,490,701 | 77,198 | 1,611,437 | 46% | 1,879,264 |
| ENDING FUND BALANCE | 173,482 | | 2,030,992 | | |

**TOWN OF GRAND CHUTE
SPECIAL ASSESSMENT FUNDS
2019 BUDGET STATEMENT
JUNE 2019**

| SPECIAL ASSESSMENTS | 2019 BUDGET | CURRENT MONTH | 2019 YTD | % BUDGET | REMAINING BUDGET |
|----------------------------------|------------------------|--------------------------|---------------------|---------------------|-----------------------------|
| BEGINNING FUND BALANCE | 4,130,442 | | 4,131,603 | | |
| REVENUES | | | | | |
| Special Assessments | 1,100,000 | 3,659 | 424,149 | 39% | 675,851 |
| Interest on Special Assessments | 75,000 | 7,195 | 91,998 | 123% | (16,998) |
| TOTAL REVENUES | 1,175,000 | 10,854 | 516,147 | 44% | 658,853 |
| TOTAL RESOURCES | 5,305,442 | 10,854 | 4,647,750 | 88% | 658,853 |
| EXPENDITURES | | | | | |
| Uncollectible Special Assessment | - | - | - | 0% | - |
| Transfer to Debt Service | 1,754,230 | - | 1,732,475 | 99% | 21,755 |
| Transfer to General Fund | - | - | - | 0% | - |
| TOTAL EXPENDITURES | 1,754,230 | - | 1,732,475 | 99% | 21,755 |
| ENDING FUND BALANCE | 3,551,212 | 10,854 | 2,915,275 | | |

**TOWN OF GRAND CHUTE
TAX INCREMENT DISTRICT NO. 1
2019 BUDGET STATEMENT
JUNE 2019**

| | 2019 BUDGET | CURRENT MONTH | 2019 YTD | % BUDGET | REMAINING BUDGET |
|-----------------------------------|----------------|------------------|-------------|-------------|---------------------|
| BEGINNING FUND BALANCE | (127,618) | | (127,625) | | |
| REVENUES | | | | | |
| General Fund/Mill Tax | 330,000 | - | 270,803 | 82% | 59,197 |
| Personal Property Aid | 6,150 | - | 6,149 | 100% | 1 |
| Miscellaneous Income | - | - | - | 0% | - |
| Interest | 3,000 | 317 | 1,235 | 41% | 1,765 |
| Sale of Land | - | - | - | 0% | - |
| Transfer from General Fund | - | - | - | 0% | - |
| TOTAL REVENUES | 339,150 | 317 | 278,187 | 0% | 60,963 |
| TOTAL RESOURCES | 211,532 | 317 | 150,562 | 0% | 60,963 |
| EXPENDITURES | | | | | |
| Land Acquisition | - | - | - | 0% | - |
| Site Development | - | - | - | 0% | - |
| Landscape/Tree Enhancement | - | - | - | 0% | - |
| Contracted Services | 1,000 | - | - | 0% | 1,000 |
| Street Outlay | - | - | - | 0% | - |
| Traffic Signals | - | - | - | 0% | - |
| Streetlights | - | - | - | 0% | - |
| Water Outlay | - | - | - | 0% | - |
| Sewer Outlay | - | - | - | 0% | - |
| Storm Outlay | - | - | - | 0% | - |
| Administrative Expenses | 10,010 | 542 | 3,300 | 33% | 6,710 |
| Professional Services - Land Sale | - | - | - | 0% | - |
| Debt Expense | 184,061 | 17,031 | 17,031 | 9% | 167,030 |
| Interest to General Fund | 12,000 | 1,125 | 6,750 | 56% | 5,250 |
| Transfer to General Fund | - | - | - | 0% | - |
| TOTAL EXPENDITURES | 207,071 | 18,698 | 27,081 | 0% | 179,990 |
| ENDING FUND BALANCE | 4,461 | | 123,481 | | |

**TOWN OF GRAND CHUTE
TAX INCREMENT DISTRICT NO. 2
2019 BUDGET STATEMENT
JUNE 2019**

| | 2019 BUDGET | CURRENT MONTH | 2019 YTD | % BUDGET | REMAINING BUDGET |
|-----------------------------------|----------------|------------------|-------------|-------------|---------------------|
| BEGINNING FUND BALANCE | (743,565) | | (70,754) | | |
| REVENUES | | | | | |
| Borrowing-Long Term | - | - | - | 0% | - |
| General Fund/Mill Tax | 450,000 | - | 410,442 | 91% | 39,559 |
| Personal Property Aid | 4,250 | - | 4,250 | 100% | (0) |
| Miscellaneous Income | - | - | - | 0% | - |
| Interest | - | (328) | 1,230 | 0% | (1,230) |
| Sale of Land | 2,200,000 | - | - | 0% | 2,200,000 |
| Transfer from General Fund | - | - | - | 0% | - |
| TOTAL REVENUES | 2,654,250 | (328) | 415,921 | 0% | 2,238,329 |
| TOTAL RESOURCES | 1,910,685 | (328) | 345,167 | 0% | 2,238,329 |
| EXPENDITURES | | | | | |
| Land Acquisition | - | - | - | 0% | - |
| Site Development | 75,000 | 35,888 | 37,815 | 50% | 37,185 |
| Landscape/Tree Enhancement | - | - | - | 0% | - |
| Contracted Services | 50,000 | - | 24,296 | 49% | 25,704 |
| Street Outlay | 1,825,000 | - | 10,821 | 1% | 1,814,179 |
| Traffic Signals | - | - | - | 0% | - |
| Streetlights | - | 29,772 | 29,772 | 0% | (29,772) |
| Water Outlay | 190,000 | - | - | 0% | 190,000 |
| Sewer Outlay | 190,000 | - | - | 0% | 190,000 |
| Storm Outlay | - | - | - | 0% | - |
| Administrative Expenses | 114,990 | 543 | 26,575 | 23% | 88,415 |
| Professional Services - Land Sale | 176,000 | - | - | 0% | 176,000 |
| Debt Expense | 428,025 | - | 375,058 | 88% | 52,967 |
| Interest to General Fund | 22,000 | 2,083 | 12,500 | 57% | 9,500 |
| Transfer to General Fund | - | - | - | 0% | - |
| TOTAL EXPENDITURES | 3,071,015 | 68,286 | 516,837 | 0% | 2,554,178 |
| ENDING FUND BALANCE | (1,160,330) | | (171,670) | | |

**TOWN OF GRAND CHUTE
TAX INCREMENT DISTRICT NO. 3
2019 BUDGET STATEMENT
JUNE 2019**

| | 2019 BUDGET | CURRENT MONTH | 2019 YTD | % BUDGET | REMAINING BUDGET |
|-------------------------------|----------------|------------------|-------------|-------------|---------------------|
| BEGINNING FUND BALANCE | (1,285,088) | | (1,441,502) | | |
| REVENUES | | | | | |
| Borrowing-Long Term | 1,500,000 | - | - | 0% | 1,500,000 |
| General Fund/Mill Tax | - | - | 7,647 | 0% | (7,647) |
| WEDC Idle Sites Grant | - | - | - | 0% | - |
| Miscellaneous Income | - | - | - | 0% | - |
| Interest | - | (3,553) | (14,998) | 0% | 14,998 |
| Sale of Land | - | - | - | 0% | - |
| Transfer from General Fund | - | - | - | 0% | - |
| TOTAL REVENUES | 1,500,000 | (3,553) | (7,351) | 0% | 1,507,351 |
| TOTAL RESOURCES | 214,912 | (3,553) | (1,448,853) | 0% | 1,507,351 |
| EXPENDITURES | | | | | |
| Land Acquisition | 120,000 | - | - | 0% | 120,000 |
| Site Development | - | - | - | 0% | - |
| Landscape/Tree Enhancement | - | - | - | 0% | - |
| Contracted Services | 5,000 | - | - | 0% | 5,000 |
| Street Outlay | - | - | - | 0% | - |
| Traffic Signals | - | - | 38,910 | 0% | (38,910) |
| Streetlights | - | - | - | 0% | - |
| Water Outlay | - | - | - | 0% | - |
| Sewer Outlay | - | - | - | 0% | - |
| Storm Outlay | - | - | - | 0% | - |
| Building Demolition | - | - | - | 0% | - |
| Administrative Expenses | 8,860 | 542 | 3,300 | 37% | 5,560 |
| Debt Expense | 20,000 | - | - | 0% | 20,000 |
| Interest to General Fund | - | - | - | 0% | - |
| Transfer to General Fund | - | - | - | 0% | - |
| TOTAL EXPENDITURES | 153,860 | 542 | 42,210 | 0% | 111,650 |
| ENDING FUND BALANCE | 61,052 | | (1,491,064) | | |

**TOWN OF GRAND CHUTE
TAX INCREMENT DISTRICT NO. 4
2019 BUDGET STATEMENT
JUNE 2019**

| | 2019 BUDGET | CURRENT MONTH | 2019 YTD | % BUDGET | REMAINING BUDGET |
|-----------------------------------|--------------------|------------------|--------------------|-------------|---------------------|
| BEGINNING FUND BALANCE | (980,050) | | (592,177) | | |
| REVENUES | | | | | |
| Borrowing-Long Term | - | - | - | 0% | - |
| General Fund/Mill Tax | - | - | - | 0% | - |
| Miscellaneous Income | - | - | - | 0% | - |
| Interest | - | - | (3) | 0% | 3 |
| Sale of Land | 400,000 | - | - | 0% | 400,000 |
| Transfer from General Fund | - | - | - | 0% | - |
| TOTAL REVENUES | 400,000 | - | (3) | 0% | 400,003 |
| TOTAL RESOURCES | (580,050) | - | (592,180) | 0% | 400,003 |
| EXPENDITURES | | | | | |
| Land Acquisition | - | 5,541 | 170,541 | 0% | (170,541) |
| Site Development | 50,000 | 30 | 2,060 | 4% | 47,940 |
| Landscape/Tree Enhancement | - | - | - | 0% | - |
| Contracted Services | 75,000 | 4,500 | 33,003 | 44% | 41,997 |
| Street Outlay | 2,490,000 | 13,363 | 16,235 | 1% | 2,473,765 |
| Traffic Signals | - | - | - | 0% | - |
| Streetlights | - | 149,364 | 149,364 | 0% | (149,364) |
| Water Outlay | - | 101,724 | 149,970 | 0% | (149,970) |
| Sewer Outlay | - | 51,146 | 51,146 | 0% | (51,146) |
| Storm Outlay | - | - | - | 0% | - |
| Administrative Expenses | 47,200 | 25,186 | 129,056 | 273% | (81,856) |
| Professional Services - Land Sale | 32,000 | - | - | 0% | 32,000 |
| Debt Expense | - | - | - | 0% | - |
| Interest to General Fund | - | - | - | 0% | - |
| Transfer to General Fund | - | - | - | 0% | - |
| TOTAL EXPENDITURES | 2,694,200 | 350,854 | 701,375 | 0% | 1,992,825 |
| ENDING FUND BALANCE | (3,274,250) | | (1,293,554) | | |



AGENDA REQUEST
7/16/2019

TOPIC: Proposed typical section revisions for N. Gillett Street from Elsner Road to CTH JJ.

| | |
|---|---|
| <input type="checkbox"/> New Business <input checked="" type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution | Meeting: Town Board |
| Department Reporting: Public Works | Submitted By: Katie Schwartz, P.E., Director P.W. |

ISSUE: At the June 18, 2019 Town Board meeting this item was deferred to the next meeting with direction to provide a recommendation on a study for the overall drainage in this area as well as schedule implications.

BACKGROUND/ANALYSIS:

Per the directive provided by the Town Board at the June 18, 2019 Board Meeting the attached Gillett Street Area Drainage Investigation Technical Memorandum was put together by McMahon. The memo discusses project approach and schedule concerning preparing a stormwater management plan for the area east of the Wisconsin Central Railroad and north of Elsner Road in the Mud Creek watershed. The drainage investigation and subsequent solutions will ultimately assist in the selection of a typical section for this portion of Gillett Street. The construction schedule for the project will likely need to be adjusted to 2021 at the earliest in order to accommodate the study and solutions analysis and permitting.

RECOMMENDATION: Staff recommendation is to approve the proposed Gillett Street Area Drainage Investigation as outlined in the attached Technical Memorandum.

FISCAL IMPACT: CIP

Work will be performed under the current professional services agreement for the design of Gillett Street from Elsner Road to CTH JJ.

ATTACHMENTS:

Attachment No. 1 - Gillett Street Area Drainage Investigation Technical Memorandum & Attachments
Attachment No. 1 - June 18, 2019 Agenda request and attachments

Gillett Street Area Drainage Investigation

Prepared For The
TOWN OF GRAND CHUTE
 Outagamie County, Wisconsin



Prepared By
 McMAHON ASSOCIATES, INC. | Neenah, Wisconsin

July 8, 2019
 McM. No. G0006-9-18-00504.04

TECHNICAL MEMORANDUM

Per the directive provided by the Board of Supervisors at the June 18, 2019 Board Meeting and our subsequent discussion, I have prepared this Memorandum for your review. It discusses Project Approach and Schedule concerning preparing a stormwater management plan for the area east of Wisconsin Central Railroad north of Elsner Road in the Mud Creek watershed.

I. DRAINAGE HISTORY

This area was previously agricultural property that is slowly developing with residential and business development. One of the major businesses is a concrete supply site at the southwest corner of the West Edgewood Drive and North Gillett Street intersection. Much of the watershed area is still undeveloped.

Over the years, there have been many drainage complaints brought to the Town from area residents. A quick summation of the most numerous complaints is that the drainageway through the area doesn't drain well, development other than my own property has caused drainage issues, and my property doesn't drain well.

I have included a few historical maps showing how the watershed has developed over time. Figure 1 is the aerial photograph showing the 1957 conditions, Figure 2 shows the 1980 conditions, Figure 3 shows the 2000 conditions, and Figure 4 shows the 2018 conditions. As you can observe in these maps, little development occurred in this watershed prior to 2000.

II. PROJECT APPROACH

In the most basic terms, the proposed Project Approach is to define the problems and prepare solutions to address the problems, where applicable.

In order to define the problem, I suggest we review the complaints we have on file, then host a workshop for the property owners fronting North Gillett Street along this corridor. We would request they attend to state specifically the drainage issues they would like to see addressed. This would be done with no predefined solution in place. We would only seek input. I realize the Town has heard many complaints from the residents over the years, but we would also request each one to provide their highest priority. Property owner input and (hopefully) buy-in to the process at this time will be critical in the later stages.

TECHNICAL MEMORANDUM

After the historical review and the Property Owner Workshop, we will prepare solutions to address the concerns chosen by the Board. Based on what I have heard over the years, I expect some of the issues will be private property issues, not roadway drainage issues. A decision will need to be made by the Board if we follow with providing solutions for private property issues or just state it is a private property issue and we won't be addressing it any further.

We would use a "blue sky" approach to creating solutions, realizing some of them may be financially burdensome. The Town Board could provide us with direction to limit the type of activities or costs that would be considered. For example, moving the drainageway may solve many problems but the associated cost and schedule to get this type of project permitted and constructed may be unacceptable.

After the scope of solutions is prepared and the Board has reviewed and authorized preliminary solutions, estimated project costs for these preliminary solutions will be prepared.

III. SCHEDULE

Once the Project Approach is approved, I anticipate the following schedule:

- Historical Documentation Review: One Month
- Property Owners Workshop: One month after completion of the Historical Documentation Review.
- Determine Issues to be Addressed and Review with Town Board: One month after Property Owners Workshop.
- Prepare Solutions and Estimated Costs of Solutions: Three months after issues to be addressed are determined by the Town Board.
- At this time, it is impossible to determine permitting schedules due to the unknown impacts of provided solutions. However, it is likely permitting issues would result in plans not being ready to bid until well into 2020. At that point, the Town may wait until late 2020 or early 2021 for a bid opening to obtain the best construction pricing.

It is noted this section of roadway has a PASER rating of 3. If the project is postponed beyond 2020, additional maintenance such as grader patching would likely be needed.

IV. CAVEATS

This drainage basin has many environmentally sensitive areas that will limit the possible solutions. I have included a map (Figure 5) to provide an idea of the various issues we will need to address. We would define the site limitations within a full study, but it is important the Board realizes there may be typical solutions that may not be permissible.

One of the environmental considerations is the navigability of the drainageway through the area. A previous determination concluded the navigability ended at North Gillett Street. We requested the Wisconsin Department of Natural Resources (WDNR) provide an updated navigability review and they have confirmed the drainageway east of Gillett Street is still considered non-navigable.

TECHNICAL MEMORANDUM

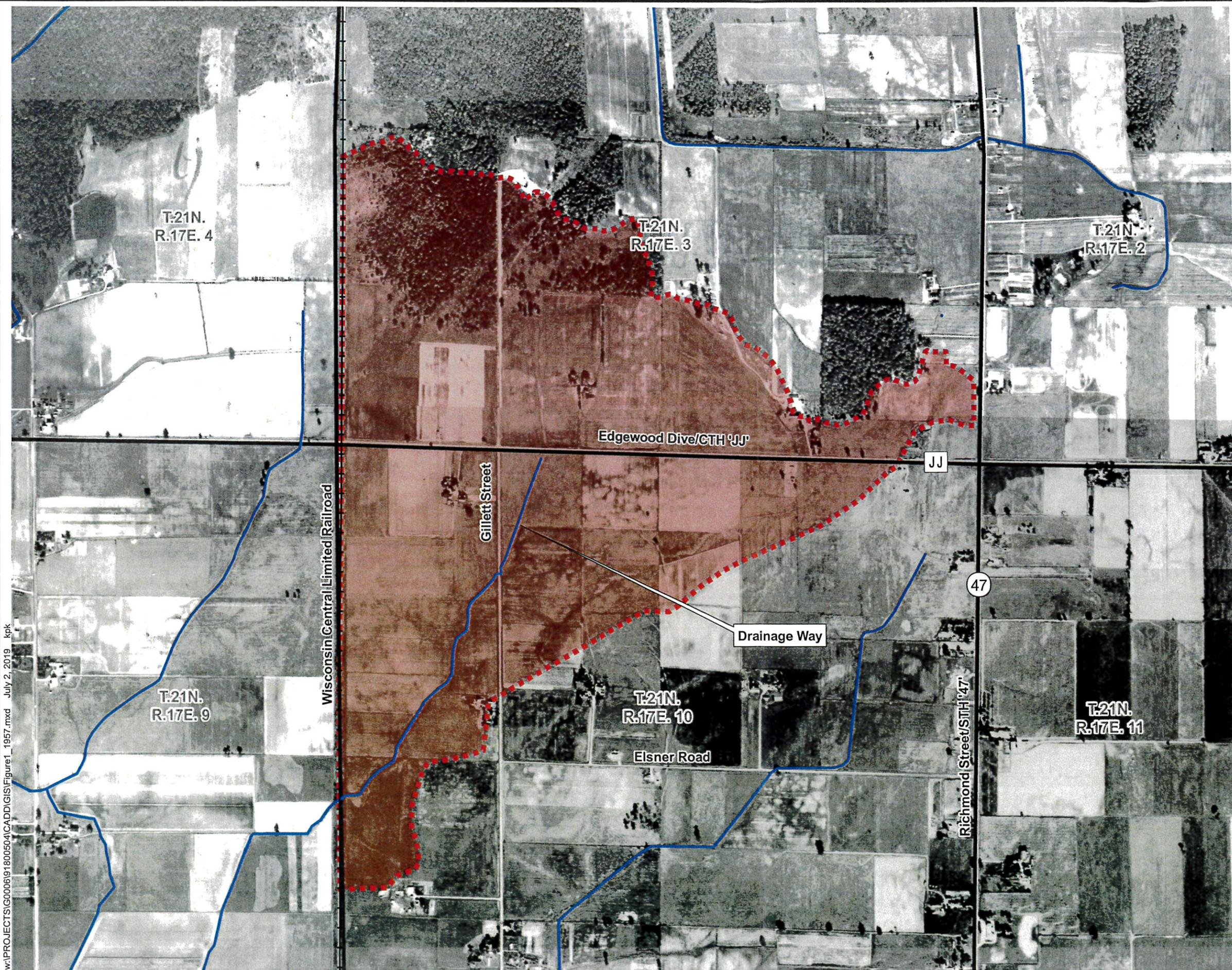
Outagamie County is planning to reconstruct CTH 'JJ' sometime in the future. The current plan is that it would be urbanized and the schedule for this is at least 5 years out. We will meet with Outagamie County to discuss stormwater management options and incorporate any information they provide into the study.



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PH 920.751.4200 FX 920.751.4284 MCMGRP.COM

PROJECTS\G0006\91800504\ADMIN\REPORTS\TECH MEMO-GILLETT STREET AREA DRAINAGE INVESTIGATION (JULY 8, 2019)

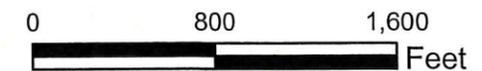
TECHNICAL MEMORANDUM



- Mapped Features**
-  Streams (1957)
 -  Section Line
 -  Railroad Centerline
 -  Pre-Development Watershed

Source: Outagamie County, 1957-2019.

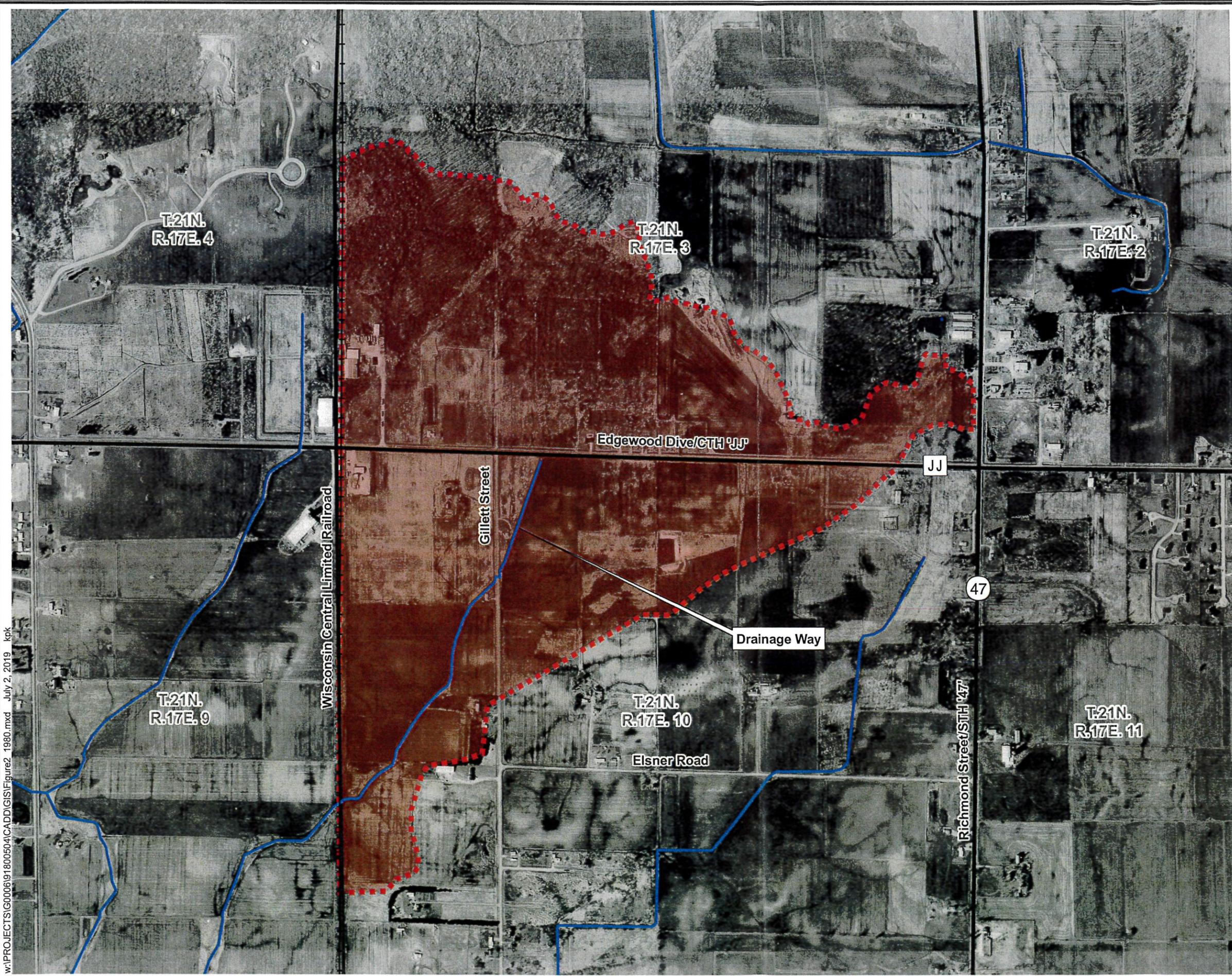
Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.



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ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.

FIGURE 1
1957 CONDITION
GILLETT STREET / CTH 'JJ'
DRAINAGE
TOWN OF GRAND CHUTE
OUTAGAMIE COUNTY, WISCONSIN

w:\PROJECTS\IG0006\1800504\CADD\GIS\Figure1_1957.mxd July 2, 2019 kpk



- Mapped Features**
-  Streams (1980)
 -  Section Line
 -  Railroad Centerline
 -  Pre-Development Watershed

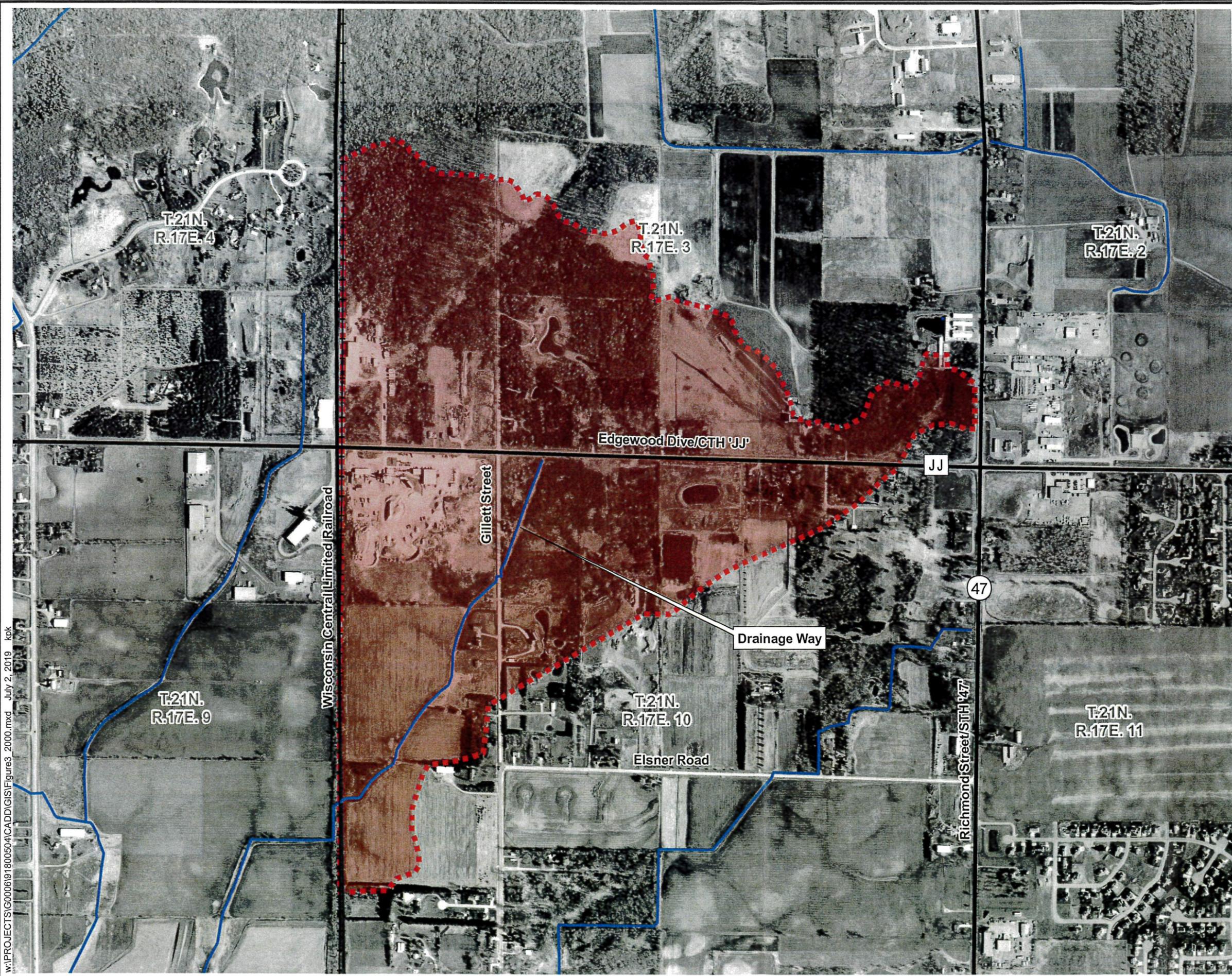
Source: Outagamie County, 1980-2019.

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.



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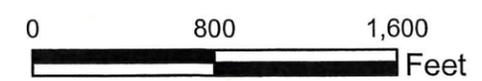
FIGURE 2
1980 CONDITION
GILLETT STREET / CTH 'JJ'
DRAINAGE
TOWN OF GRAND CHUTE
OUTAGAMIE COUNTY, WISCONSIN



- Mapped Features**
-  Streams (2000)
 -  Section Line
 -  Railroad Centerline
 -  Pre-Development Watershed

Source: Outagamie County, 2000-19.

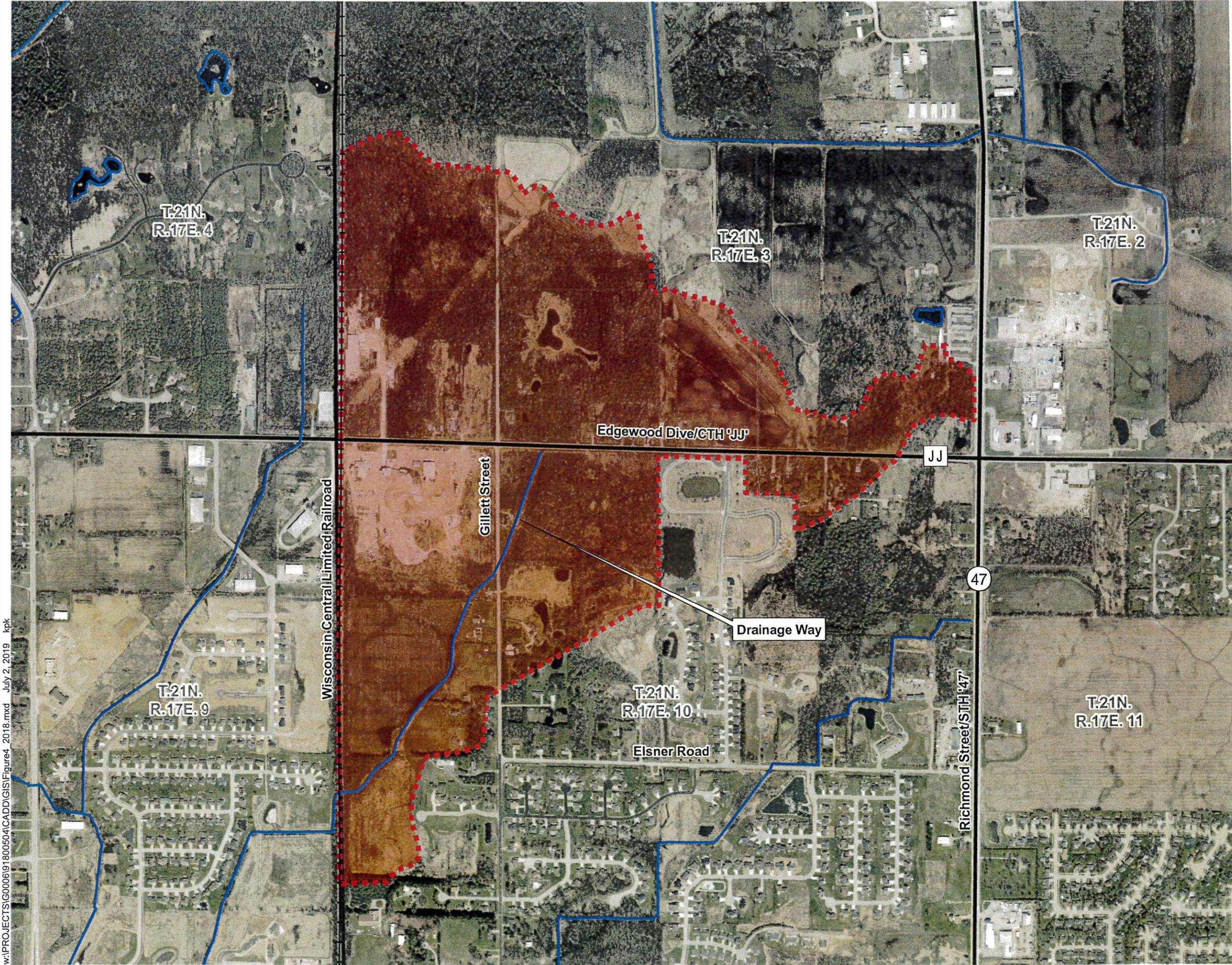
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FIGURE 3
2000 CONDITION
GILLETT STREET / CTH 'JJ'
DRAINAGE
TOWN OF GRAND CHUTE
OUTAGAMIE COUNTY, WISCONSIN

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Mapped Features

-  Streams
-  Section Line
-  Railroad Centerline
-  Watershed

Source: Outagamie County, 2018-19.

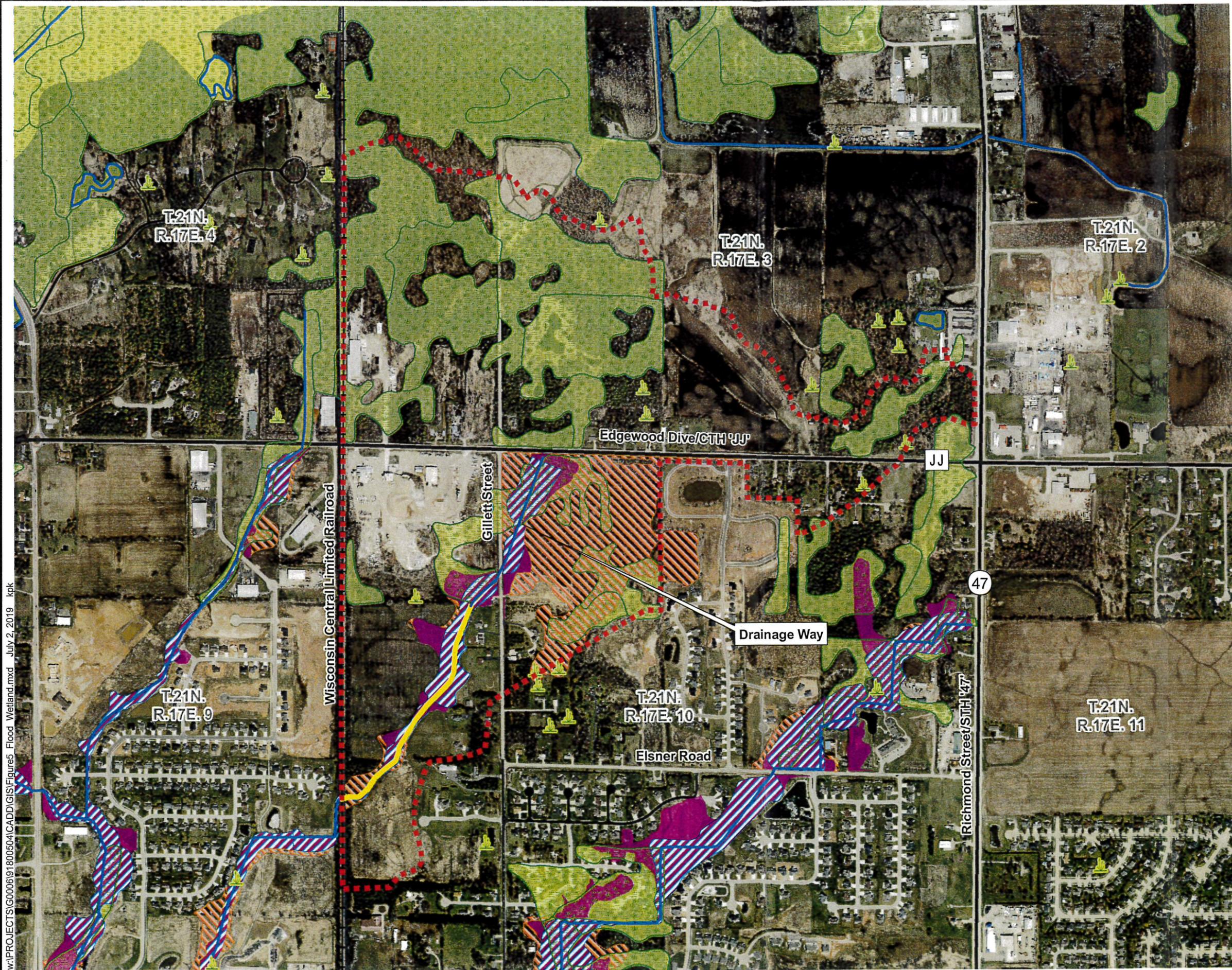
Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.



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FIGURE 4
2018 CONDITION
GILLETT STREET / CTH 'JJ'
DRAINAGE
TOWN OF GRAND CHUTE
OUTAGAMIE COUNTY, WISCONSIN

w:\PROJECTS\G0006\91800504\CADD\GIS\Figure4_2018.mxd July 2, 2019 kpk



w:\PROJECTS\IG0006\1800504\CADD\GIS\Figure5_Flood_Wetland.mxd July 2, 2019 kpk

Environmental Features

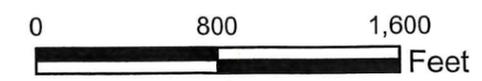
-  Wetland 2 ac. or Less
-  Wetland Greater Than 2 ac.
-  0.2 Percent Annual Chance Flood Hazard
-  Regulatory Floodway
-  Zone A
-  Zone AE

Other Mapped Features

-  Stream
-  Profiled Stream
-  Section Line
-  Railroad Centerline
-  Watershed Boundary

Source: Outagamie County, 1957-2019.

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.



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**FIGURE 5
ENVIRONMENTAL
CONSIDERATIONS
GILLETT STREET / CTH 'JJ'
DRAINAGE
TOWN OF GRAND CHUTE
OUTAGAMIE COUNTY, WISCONSIN**



AGENDA REQUEST
6/18/2019

TOPIC: Proposed typical section revisions for N. Gillett Street from Elsner Road to CTH JJ.

| | |
|---|---|
| <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution | Meeting: Town Board |
| Department Reporting: Public Works | Submitted By: Katie Schwartz, P.E., Director P.W. |

ISSUE: Shall the Town Board approved proposed typical section revisions for N. Gillett Street from Elsner Road to CTH JJ.

BACKGROUND/ANALYSIS: On June 5, 2018, TBR-22-2018 and SD3-07-2018 regarding the reconstruction of N. Gillett Street from Elsner Road to CTH JJ were approved by the Sanitary District and Town Board. The proposed work was to include urbanization from Elsner north to Mud Creek and reclaiming and paving from Mud Creek to CTH JJ. The agenda requests and resolutions from June 5, 2018 have been included as attachments for reference. It was staff understanding at that time that the prior plan for this stretch of roadway was for complete urbanization and that it was put on hold due to opposition. Instead, the roadway has been previously fully designed with a widened rural section and was planned for construction in 2015 (plans attached), was put out for bid, special assessments were calculated, and there was a public hearing (minutes attached). The scope of the work was to include the following:

- The existing pavement will be pulverized and graded out to widen the shoulders.
- New 32-foot wide asphalt pavement (two 11-foot lanes with 5-foot paved shoulders and 2-foot gravel shoulders on both sides).
- Ditches will be profiled to facilitate positive drainage.

During the permitting process the amount of wetland impacts was determined to require mitigation which had not been budgeted (July 17, 2015 memo attached). Wetland mitigation, coupled with drainage concerns from adjoining property owners resulted in the proposed project being postponed until a later date. This additional background information, coupled with the relatively low access density (16 parcels total along the 1/2-mile stretch of road), and the fact that roadside ditches could not be removed even once urbanized leads to a revised staff recommendation to proceed with the roadway reconstruction as previously designed in 2015 with the addition of subgrade and base course reconstruction. If the Town Board approves the revised typical section letters will be mailed to adjoining property owners with a project update and resolutions will be done accordingly.

Property owners along Gillett Street claim that water issues have become more problematic over time due to nearby development and mining practices. This statement was again made at the County Zoning meeting for the

CUP along Elsner Road, and as a result, the permit was granted with a recommendation that "The Town of Grand Chute look into fixing existing drainage problems." This implies that the subdivision and mine are the culprits without an engineering analysis being performed. In order to address these concerns, staff plan to obtain a proposal from McMahon to perform a wetland impact or water balance study which would gather and analyze data such as snowmelt, rainfall, drain tile data, groundwater, wetlands, waterways, historical aerial photographs, as well as on-site inspection and interviews. While completing a water balance will not solve any potential problems, it will provide additional information for education, decision making, design, and permitting.

RECOMMENDATION: Staff recommendation is to approve the proposed typical section revisions for N. Gillett Street from Elsner Road to CTH JJ.

FISCAL IMPACT: CIP

ATTACHMENTS:

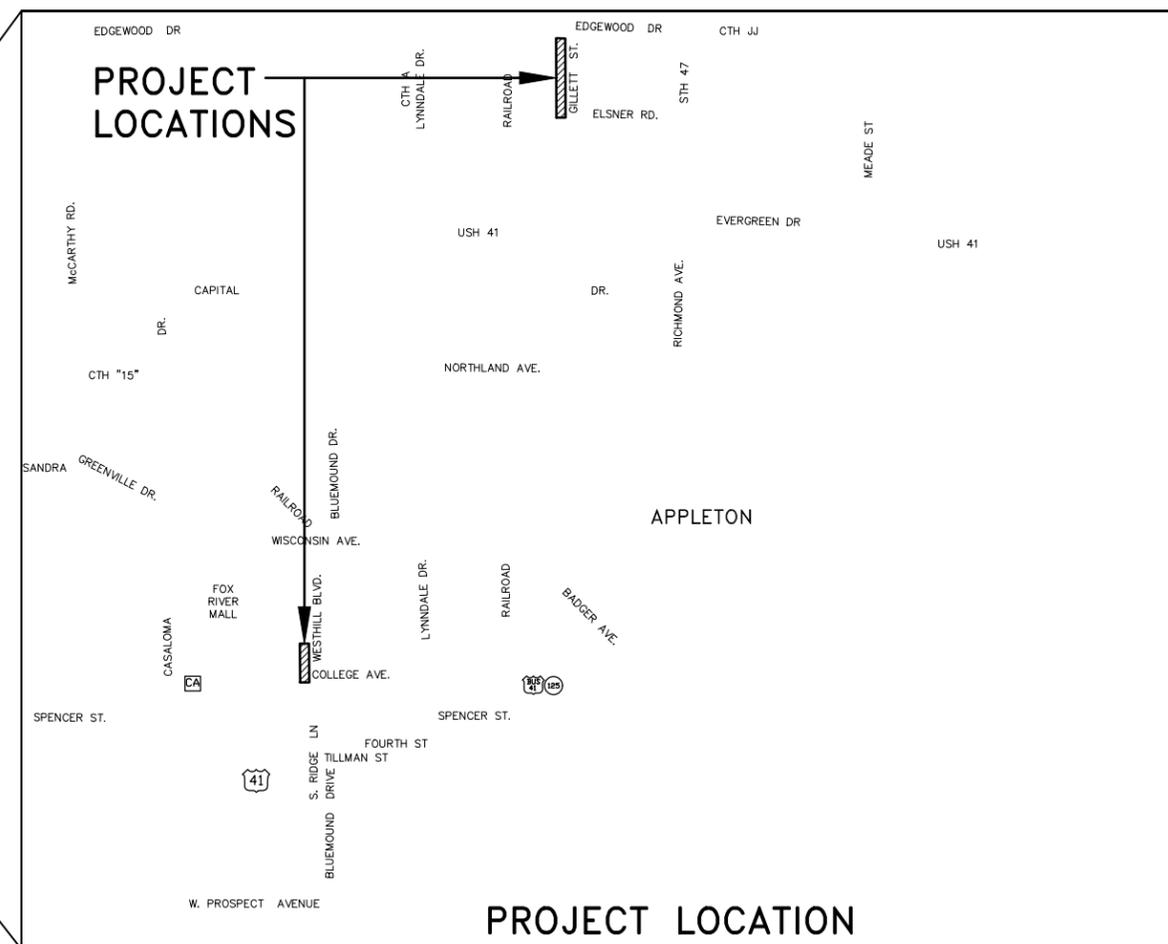
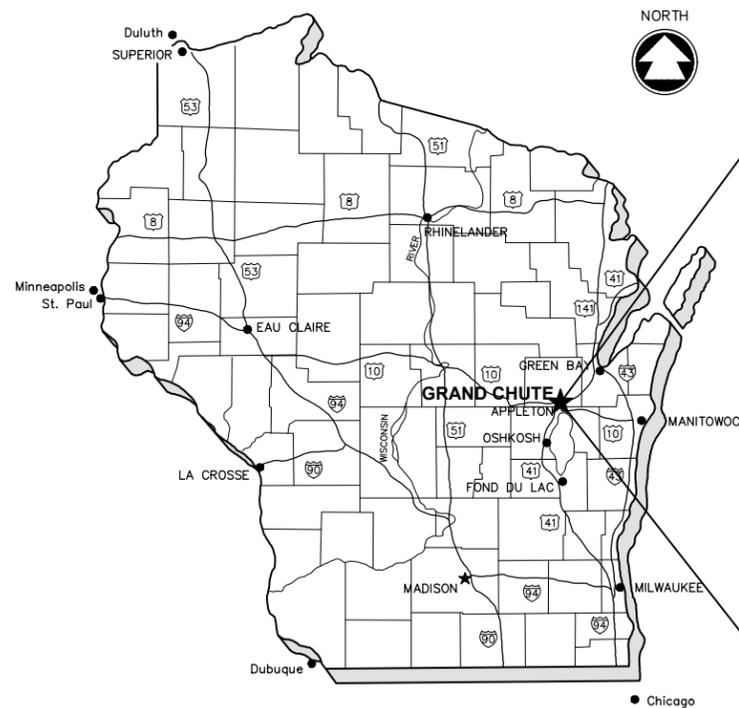
- Attachment No. 1 - 2015 plans
- Attachment No. 2 - July 17, 2015 Public Works Memo
- Attachment No. 3 - July 20, 2015 Pubic Hearing Minutes
- Attachment No. 3 - June 5, 2018 Agenda Requests and Resolutions.

2015 HOT MIX ASPHALT PAVING PROGRAM N. GILLETT STREET & WESTHILL BOULEVARD TOWN OF GRAND CHUTE

OUTAGAMIE COUNTY, WISCONSIN

CONTRACT 2015-03

MCM # G0006-940672



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DNR LIAISON

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SHEET INDEX

- 1 ABBREVIATIONS, SYMBOLS & NOTES
- 2 SURVEY CONTROL & HORIZONTAL ALIGNMENT DETAIL
- 3-7 N. GILLETT STREET PLAN & PROFILE
- 8-10 N. GILLETT STREET PAVEMENT MARKING
- 11-13 CROSS SECTIONS
- 14-15 WESTHILL BOULEVARD PLAN
- 16 WESTHILL BOULEVARD PAVEMENT MARKING
- 17 MISCELLANEOUS DETAILS

| | |
|-------------|--------------|
| DATE | FEB., 2015 |
| PROJECT NO. | G0006-940672 |

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STANDARD ABBREVIATIONS

| | | | |
|------|---------------------------|-------|---|
| AC | ACRE | LT | LEFT |
| AGG | AGGREGATE | LVC | LENGTH OF VERTICAL CURVE |
| AH | AHEAD | MAINT | MAINTENANCE |
| ASPH | ASPHALT PAVEMENT | MAT'L | MATERIAL |
| AVG | AVERAGE | MAX | MAXIMUM |
| B-B | BACK TO BACK | MIN | MINIMUM |
| BEG | BEGIN | MH | MANHOLE |
| BIT | BITUMINOUS | MP | MILE POST |
| BK | BACK | NB | NORTHBOUND |
| B/L | BASE LINE | NO | NUMBER |
| BLDG | BUILDING | NOR | NORMAL |
| BM | BENCH MARK | OD | OUTSIDE DIAMETER |
| BOC | BACK OF CURB | OBLIT | OBLITERATE |
| BRG | BEARING | PAV'T | PAVEMENT |
| C-C | CENTER TO CENTER | PC | POINT OF CURVATURE |
| CY | CUBIC YARD | PCC | PORTLAND CEMENT CONCRETE OR POINT OF COMPOUND CURVATURE |
| C&G | CURB AND GUTTER | PE | PRIVATE ENTRANCE |
| CB | CATCH BASIN | PED | PEDESTAL |
| CE | COMMERCIAL ENTRANCE | PGL | PROFILE GRADE LINE |
| CHD | CHORD | PI | POINT OF INTERSECTION |
| C/L | CENTER LINE | P/L | PROPERTY LINE |
| CL | CLASS (FOR CONC PIPE) | PLE | PERMANENT LIMITED EASEMENT |
| CMP | CORRUGATED METAL PIPE | PP | CORRUGATED METAL PIPE |
| CO | CLEAN OUT | PRC | POINT OF REVERSE CURVATURE |
| CONC | CONCRETE | PROP | PROPOSED |
| CORR | CORRUGATED | PSD | PASSING SIGHT DISTANCE |
| CP | CONTROL POINT | PSI | POUNDS PER SQUARE INCH |
| CR | CRUSHED | PT | POINT OF TANGENCY |
| CS | CURB STOP | PVC | POLYVINYL CHLORIDE OR POINT OF VERTICAL CURVATURE |
| CSW | CONCRETE SIDEWALK | PVI | POINT OF VERTICAL INTERSECTION |
| CTH | COUNTY TRUNK HIGHWAY | PVT | POINT OF VERTICAL TANGENCY |
| CULV | CULVERT | R | RADIUS |
| D | DEPTH OR DELTA | RCP | REINFORCED CONCRETE PIPE |
| DI | DUCTILE IRON | RD | ROAD |
| DIA | DIAMETER | REBAR | REINFORCEMENT ROD |
| DIS | DISCHARGE | REMO | REMOVE |
| EA | EACH | RECON | RECONSTRUCT |
| EB | EASTBOUND | REQ'D | REQUIRED |
| EBS | EXCAVATION BELOW SUBGRADE | R/L | REFERENCE LINE |
| EG | EDGE OF GRAVEL | RP | RADIUS POINT |
| ELEV | ELEVATION | RR | RAILROAD |
| ELEC | ELECTRIC | RT | RIGHT |
| EMB | EMBANKMENT | R/W | RIGHT-OF-WAY |
| EMAT | EROSION MAT | SB | SOUTHBOUND |
| ENT | ENTRANCE | SE | SUPERELEVATION |
| EOR | END OF RADIUS | SF | SQUARE FEET |
| EP | EDGE OF PAVEMENT | SI | SLOPE INTERCEPT |
| EXC | EXCAVATION | STH | STATE TRUNK HIGHWAY |
| EX | EXISTING | SY | SQUARE YARD |
| EW | ENDWALL | SYLV | SALVAGED |
| F-F | FACE TO FACE | SAN | SANITARY |
| FDN | FOUNDATION | SEC | SECTION |
| FE | FIELD ENTRANCE | SHLDR | SHOULDER |
| FERT | FERTILIZER | S/L | SURVEY LINE |
| FG | FINISHED GRADE | SQ | SQUARE |
| F/L | FLOW LINE | STA | STATION |
| FT | FOOT | STD | STANDARD |
| FTG | FOOTING | STO | STORM |
| GRAV | GRAVEL | SW | SIDEWALK |
| GN | GRID NORTH | TC | TOP OF CURB |
| GV | GAS VALVE | TEL | TELEPHONE |
| HDPE | HIGH DENSITY POLYETHYLENE | TEMP | TEMPORARY |
| HE | HIGHWAY EASEMENT | TLE | TEMPORARY LIMITED EASEMENT |
| HMA | HOT MIX ASPHALT | TV | TELEVISION |
| HP | HIGH POINT | TYP | TYPICAL |
| HT | HEIGHT | UG | UNDERGROUND |
| HYD | HYDRANT | USH | U.S. HIGHWAY |
| ID | INSIDE DIAMETER | VAR | VARIES |
| IN | INCH | VC | VERTICAL CURVE |
| INL | INLET | VERT | VERTICAL |
| INV | INVERT | WB | WESTBOUND |
| IP | IRON PIPE | WM | WATER MAIN |
| JCT | JUNCTION | WV | WATER VALVE |
| LB | POUND | | |
| LF | LINEAR FOOT | | |
| LP | LIGHT POLE | | |

GENERAL NOTES

1. THE UTILITIES SHOWN IN PLAN AND PROFILE ARE INDICATED IN ACCORDANCE WITH AVAILABLE RECORDS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING EXACT LOCATIONS AND ELEVATIONS OF ALL UTILITIES, INCLUDING ANY PRIVATE UTILITIES, FROM THE OWNERS OF THE RESPECTIVE UTILITIES. ALL UTILITIES SHALL BE NOTIFIED 72 HRS. PRIOR TO EXCAVATION.
2. PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL VERIFY PROPOSED SITE GRADES BY FIELD CHECKING TWO (2) BENCHMARKS AND A MINIMUM OF ONE (1) SITE FEATURE AS SHOWN ON THESE PLANS. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY MCMAHON OF ANY VERTICAL DISCREPANCY.
3. THE PROPERTY LINES, RIGHT-OF-WAY LINES AND OTHER PROPERTY INFORMATION ON THIS DRAWING WERE DEVELOPED OR OBTAINED AS PART OF THE COUNTY GEOGRAPHIC INFORMATION SYSTEM OR THROUGH THE COUNTY PROPERTY TAX MAPPING FUNCTION. MCMAHON DOES NOT GUARANTEE THIS INFORMATION TO BE CORRECT, CURRENT OR COMPLETE. THE PROPERTY AND RIGHT-OF-WAY INFORMATION ARE INTENDED FOR USE AS A GENERAL REFERENCE AND ARE NOT INTENDED OR SUITABLE FOR SITE-SPECIFIC USES. ANY USE TO THE CONTRARY OF THE ABOVE STATED USES IS THE RESPONSIBILITY OF THE USER AND SUCH USE IS AT THE USER'S OWN RISK.
4. NO TREES OR SHRUBS ARE TO BE REMOVED WITHOUT PRIOR APPROVAL FROM THE OWNER.
5. A SAWED JOINT IS REQUIRED WHERE NEW HMA PAVEMENT MATCHES EXISTING ASPHALTIC CONCRETE SURFACE.
6. ALL CURB RADII SHOWN ON THE PLAN SHEETS ARE TO THE BACK OF CURB UNLESS OTHERWISE NOTED.
7. DIMENSIONS ARE TO THE BACK OF CURB UNLESS OTHERWISE NOTED.

STANDARD SYMBOLS

| | | | |
|--|---|--|-------------------------------------|
| | 2" IRON PIPE FOUND | | TELEPHONE CABLE - BURIED |
| | 1 1/4" REBAR FOUND | | ELECTRIC CABLE - BURIED |
| | 1 1/4" x 30" IRON REBAR WEIGHING 4.30 LB/LF SET | | UTILITIES - OVERHEAD |
| | 1" (1.315 OD) IRON PIPE FOUND | | FIBER OPTIC CABLE - BURIED |
| | 1" IRON PIPE SET | | GAS MAIN |
| | 3/4" IRON REBAR FOUND | | CABLE TELEVISION - BURIED |
| | 3/4" IRON PIPE FOUND | | DITCH LINE |
| | 3/4" x 24" IRON REBAR WEIGHING 1.5 LB/LF SET | | STREET C/L OR R/L |
| | MAG NAIL FOUND | | PROPERTY LINE |
| | MAG NAIL SET | | RIGHT-OF-WAY LINE |
| | GEAR NAIL SET | | SECTION LINE |
| | RAILROAD SPIKE FOUND | | EXISTING CONTOURS |
| | RAILROAD SPIKE SET | | PROPOSED CONTOURS |
| | CHISEL CROSS FOUND | | EXISTING SANITARY SEWER |
| | CHISEL CROSS SET | | PROPOSED SANITARY SEWER |
| | COUNTY MONUMENT | | EXISTING WATER MAIN |
| | CONCRETE MONUMENT FOUND | | PROPOSED WATER MAIN |
| | CONTROL POINT HORIZONTAL | | EXISTING STORM SEWER |
| | CONTROL POINT VERTICAL | | PROPOSED STORM SEWER |
| | SOIL BORING or MONITORING WELL | | EXISTING CURB & GUTTER |
| | POWER POLE | | PROPOSED CURB & GUTTER |
| | POWER POLE W/GUY WIRE | | PROPOSED REJECT CURB & GUTTER |
| | TELEPHONE OR TELEVISION PEDESTAL | | EXISTING CULVERT WITH END SECTIONS |
| | MAILBOX | | PROPOSED CULVERT WITH END SECTIONS |
| | SIGN | | BUILDING OUTLINE |
| | RAILROAD CROSS BUCK | | FENCE LINE |
| | RAILROAD GATE ARM | | SAW CUT REQ'D |
| | RAILROAD TRACKS | | SILT FENCE |
| | LIGHT POLE | | GUARD RAIL |
| | WOOD POLE | | DITCH CHECK |
| | TRAFFIC SIGNAL | | INLET PROTECTION |
| | TRAFFIC SIGNAL MAST ARM | | TRACKING PAD |
| | CONIFEROUS TREE | | TURBIDITY BARRIER OR SHEET PILING |
| | DECIDUOUS TREE | | SANDBAG COFFERDAM |
| | TREE OR BRUSH LINE | | SLOPE INTERCEPT |
| | BED ROCK (IN PROFILE VIEW) | | LIMITS OF DISTURBANCE |
| | HANDICAPPED PARKING STALL | | EROSION MAT |
| | EXISTING SPOT ELEVATION | | RIP-RAP (SIZE AS SPECIFIED) |
| | PROPOSED SPOT ELEVATION | | TURF REINFORCEMENT MAT (TRM) |
| | DRAINAGE HIGH POINT | | VEGETATED BUFFER |
| | DRAINAGE DIRECTION | | DELINEATED WETLANDS |
| | EXISTING MANHOLE | | EXISTING PAVEMENT |
| | PROPOSED MANHOLE | | PROPOSED PAVEMENT |
| | EXISTING INLET | | 6" CONCRETE SIDEWALK / DRIVEWAY |
| | PROPOSED INLET | | PROPOSED GRAVEL |
| | EXISTING YARD DRAIN | | PROPOSED ASPHALTIC DRIVEWAY |
| | PROPOSED YARD DRAIN | | GRADE, SEED AND MULCH |
| | EXISTING CLEAN OUT | | TOPSOIL, SEED, FERTILIZER AND MULCH |
| | PROPOSED CLEAN OUT | | SPARE |
| | EXISTING DOWNSPOUT | | SPARE |
| | PROPOSED DOWNSPOUT | | |
| | EXISTING WATER VALVE | | |
| | PROPOSED WATER VALVE | | |
| | EXISTING CURB STOP | | |
| | PROPOSED CURB STOP | | |
| | EXISTING FIRE HYDRANT | | |
| | PROPOSED FIRE HYDRANT | | |
| | PROPOSED WATER FITTING | | |
| | PROPOSED WATER REDUCER | | |
| | PROPOSED ENDCAP | | |
| | GAS VALVE | | |

EROSION & SEDIMENT CONTROL PLAN

BEST MANAGEMENT PRACTICES:

THE CONTRACTOR IS RESPONSIBLE FOR FURNISHING, INSTALLING, MAINTAINING AND REMOVING BEST MANAGEMENT PRACTICES IN ACCORDANCE WITH WISCONSIN DEPARTMENT OF NATURAL RESOURCES (DNR) TECHNICAL STANDARDS. THESE STANDARDS MAY BE FOUND ON THE DNR WEBSITE AT <http://www.dnr.wi.gov/runoff/stormwater/techstds.htm>. RIP-RAP SHALL BE IN ACCORDANCE WITH SECTION 606, WIS-DOT STANDARD SPECIFICATIONS FOR HIGHWAY AND STRUCTURE CONSTRUCTION, LATEST EDITION, UNTIL TECHNICAL STANDARD 1065 IS COMPLETED BY THE DNR. THE MINIMUM BEST MANAGEMENT PRACTICES SPECIFIED FOR THIS PROJECT ARE AS FOLLOWS:

- | | |
|---|--|
| [] LAND APPLICATION OF POLYACRYLAMIDE (1050) | [] DE-WATERING (1061) |
| [] WATER APPLICATION OF POLYMERS (1051) | [X] DITCH CHECK (1062) |
| [] NON-CHANNEL EROSION MAT (1052) | [] SEDIMENT TRAP (1063) |
| [] CHANNEL EROSION MAT (1053) | [] SEDIMENT BASIN (1064) |
| [] VEGETATIVE BUFFER (1054) | [] RIP-RAP (1065) |
| [] SEDIMENT BALE BARRIER (1055) | [] CONSTRUCTION DIVERSION (1066) |
| [X] SILT FENCE (1056) | [X] GRADING PRACTICES (1067) |
| [X] TRACKING PAD & TIRE WASHING (1057) | [X] DUST CONTROL (1068) |
| [X] MULCHING (1058) | [] TURBIDITY BARRIER (1069) |
| [X] SEEDING (1059) | [] SILT CURTAIN (1070) |
| [] STORM DRAIN INLET PROTECTION (1060) | [] MANUFACTURED PERIMETER PRODUCTS (1071) |

THE CONTRACTOR SHALL COORDINATE CONSTRUCTION ACTIVITIES AND IMPLEMENT BEST MANAGEMENT PRACTICES TO PREVENT OR REDUCE ALL OF THE FOLLOWING:

- DEPOSITION OR TRACKING OF SOIL ONTO STREETS BY VEHICLES.
- DISCHARGE OF SEDIMENT INTO STORM WATER INLETS.
- DISCHARGE OF SEDIMENT INTO ADJACENT STREAMS, RIVERS, LAKES AND WETLANDS.
- DISCHARGE OF SEDIMENT FROM DITCHES AND STORM SEWERS THAT FLOW OFFSITE.
- DISCHARGE OF SEDIMENT FROM DEWATERING ACTIVITIES.
- DISCHARGE OF SEDIMENT FROM SOIL STOCKPILES EXISTING FOR 7 DAYS OR MORE.
- DISCHARGE OF SEDIMENT FROM EROSION OUTLET FLOWS.
- TRANSPORT OF CHEMICALS, CEMENT AND BUILDING MATERIALS BY RUNOFF.
- TRANSPORT OF UNTREATED VEHICLE AND WHEEL WASH WATER BY RUNOFF.

THE CONTRACTOR SHALL IMPLEMENT THE FOLLOWING PREVENTATIVE MEASURES:

- PRESERVE EXISTING VEGETATION WHENEVER POSSIBLE.
- MINIMIZE SOIL COMPACTION AND PRESERVE TOPSOIL.
- MINIMIZE LAND DISTURBANCES ON SLOPES OF 20% OR MORE.
- MINIMIZE THE AMOUNT OF SOIL EXPOSED AT ANY ONE TIME.
- DIVERT CLEAR WATER AWAY FROM EXPOSED SOILS.
- TEMPORARILY STABILIZE EXPOSED SOILS THAT WILL NOT BE ACTIVE FOR 14 DAYS OR MORE. USE MULCHING, SEEDING, POLYACRYLAMIDE OR GRAVELING TO STABILIZE.
- PERMANENTLY STABILIZE EXPOSED SOILS AS SOON AS POSSIBLE.
- CONTRACTOR SHALL EDUCATE ITS EMPLOYEES AND SUBCONTRACTORS ABOUT PROPER SPILL PREVENTION AND RESPONSE PROCEDURES. IF A SPILL OCCURS, THE CONTRACTOR SHALL EVACUATE THE AREA AND IMMEDIATELY NOTIFY THE LOCAL MUNICIPALITY, FIRE DEPARTMENT OR 911 EMERGENCY SYSTEM. IF NO FIRE, EXPLOSION OR LIFE / HEALTH SAFETY HAZARD EXISTS, THE NEXT STEP IS TO CONTAIN THE SPILL AND PERFORM CLEANUP. USE DRY CLEANUP METHODS, NOT WET.

THE CONTRACTOR IS RESPONSIBLE FOR REPAIRING OR REPLACING BEST MANAGEMENT PRACTICES DESTROYED AS A RESULT OF CONSTRUCTION ACTIVITIES BY THE END OF THE WORK DAY. THE CONTRACTOR IS RESPONSIBLE FOR REPLACING BEST MANAGEMENT PRACTICES TEMPORARILY REMOVED FOR CONSTRUCTION ACTIVITY AS SOON AS THOSE ACTIVITIES ARE COMPLETED. THE CONTRACTOR IS RESPONSIBLE FOR REMOVING AND DISPOSING OF TEMPORARY BEST MANAGEMENT PRACTICES AFTER CONSTRUCTION IS COMPLETE AND PERMANENT VEGETATION IS ESTABLISHED.

INSPECTION & MAINTENANCE:

THE CONTRACTOR IS RESPONSIBLE FOR INSPECTING BEST MANAGEMENT PRACTICES WEEKLY, AND WITHIN 24 HOURS FOLLOWING A RAINFALL OF 0.5 INCHES OR GREATER. WRITTEN DOCUMENTATION OF EACH INSPECTION SHALL BE KEPT AT THE CONSTRUCTION SITE AND SHALL INCLUDE THE FOLLOWING INFORMATION: DATE, TIME, AND LOCATION OF INSPECTION; NAME OF INDIVIDUAL WHO PERFORMED THE INSPECTION; AN ASSESSMENT OF THE CONDITION OF BEST MANAGEMENT PRACTICES; A DESCRIPTION OF ANY BEST MANAGEMENT PRACTICE IMPLEMENTATION AND MAINTENANCE PERFORMED; AND A DESCRIPTION OF THE PRESENT PHASE OF CONSTRUCTION. THE CONTRACTOR IS RESPONSIBLE FOR MAINTAINING, REPAIRING, OR REPLACING BEST MANAGEMENT PRACTICES AS NECESSARY WITHIN 24 HOURS OF AN INSPECTION OR NOTIFICATION. THE CONTRACTOR IS RESPONSIBLE FOR INSPECTING, MAINTAINING, REPAIRING, OR REPLACING BEST MANAGEMENT PRACTICES UNTIL ALL LAND DISTURBING CONSTRUCTION ACTIVITY IS COMPLETED AND A UNIFORM PERENNIAL VEGETATIVE COVER IS ESTABLISHED WITH A DENSITY OF AT LEAST 70%.

THE CONTRACTOR IS RESPONSIBLE FOR POSTING THE PERMIT IN A CONSPICUOUS LOCATION ON THE CONSTRUCTION SITE. THE CONTRACTOR IS RESPONSIBLE FOR KEEPING A COPY OF THE APPROVED REPORTS, PLANS, AMENDMENTS, INSPECTION REPORTS, AND PERMITS AT THE CONSTRUCTION SITE AT ALL TIMES UNTIL ALL LAND DISTURBING CONSTRUCTION ACTIVITY IS COMPLETED AND A UNIFORM PERENNIAL VEGETATIVE COVER IS ESTABLISHED WITH A DENSITY OF AT LEAST 70%. THE CONTRACTOR IS RESPONSIBLE FOR NOTIFYING THE OWNER WHEN THE VEGETATIVE DENSITY REACHES AT LEAST 70%. THE OWNER IS RESPONSIBLE FOR TERMINATING DNR PERMIT COVERAGE.

AMENDMENTS:

THE CONTRACTOR IS RESPONSIBLE FOR AMENDING THE EROSION & SEDIMENT CONTROL PLAN IF: THERE IS A CHANGE IN CONSTRUCTION, OPERATION OR MAINTENANCE AT THE SITE WHICH HAS THE REASONABLE POTENTIAL FOR THE DISCHARGE OF POLLUTANTS; THE ACTIONS REQUIRED BY THE PLAN FAIL TO REDUCE THE IMPACTS OF POLLUTANTS CARRIED BY CONSTRUCTION SITE RUNOFF; OR IF THE DNR NOTIFIES THE APPLICANT OF CHANGES NEEDED IN THE PLAN. THE DNR AND OWNER SHALL BE NOTIFIED 5 WORKING DAYS PRIOR TO MAKING CHANGES TO THE PLAN.

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| NO. | DATE | REVISION |
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NOTES:
 THE PROPERTY LINES AS SHOWN ON THE PLAN WERE DEVELOPED OR OBTAINED AS PART OF THE COUNTY GEOGRAPHIC INFORMATION SYSTEM OR THROUGH THE COUNTY PROPERTY TAX MAPPING FUNCTION. THIS PLAN MAY NOT BE A TRUE REPRESENTATION OF EXISTING PROPERTY LINES AND SHOULD NOT BE USED AS A SUBSTITUTE FOR AN ACCURATE FIELD SURVEY. THE RIGHT-OF-WAY LINES AS SHOWN ON THE PLAN WERE LOCATED ACCORDING TO RECORDED PLATS AND BEST AVAILABLE SURVEY RECORDS, THIS INFORMATION IS NOT GUARANTEED TO BE CORRECT.

HORIZONTAL DATUM:
 COORDINATES ARE BASED ON WISCONSIN COUNTY COORDINATE SYSTEM, OUTAGAMIE COUNTY, NAD 83 (91)

VERTICAL DATUM:
 ELEVATIONS ARE REFERENCED TO NAVD 88 (91) BY GPS OBSERVATION TO OUTAGAMIE COUNTY CONTROL MONUMENT 131 AS ELEVATION 819.22 FIELD BOOK 1199 PAGE 39 AND BOOK 1270 PAGES 6-11

NOTE:
 PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL VERIFY PROPOSED SITE GRADES BY FIELD CHECKING TWO (2) BENCHMARKS AND A MINIMUM OF ONE (1) SITE FEATURE AS SHOWN ON THESE PLANS. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY MCMAHON OF ANY VERTICAL DISCREPANCY.



| VERTICAL BENCH MARK CONTROL | | |
|-----------------------------|-----------|--------------------|
| POINT # | ELEVATION | DESCRIPTION |
| 11 | 800.27 | NAIL IN POWER POLE |
| 13 | 801.98 | NAIL IN POWER POLE |
| 28 | 798.56 | NAIL IN POWER POLE |
| 33 | 800.92 | NAIL IN POWER POLE |
| 34 | 801.46 | NAIL IN POWER POLE |

| HORIZONTAL CONTROL POINTS | | | |
|---------------------------|-----------|-----------|-------------|
| POINT # | NORTHING | EASTING | DESCRIPTION |
| 5 | 579600.69 | 821176.44 | MAG NAIL |
| 12 | 581776.15 | 821140.56 | MAG NAIL |
| 26 | 580923.80 | 821145.50 | MAG NAIL |
| 27 | 582290.26 | 821164.75 | MAG NAIL |
| 32 | 580311.23 | 821145.37 | MAG NAIL |

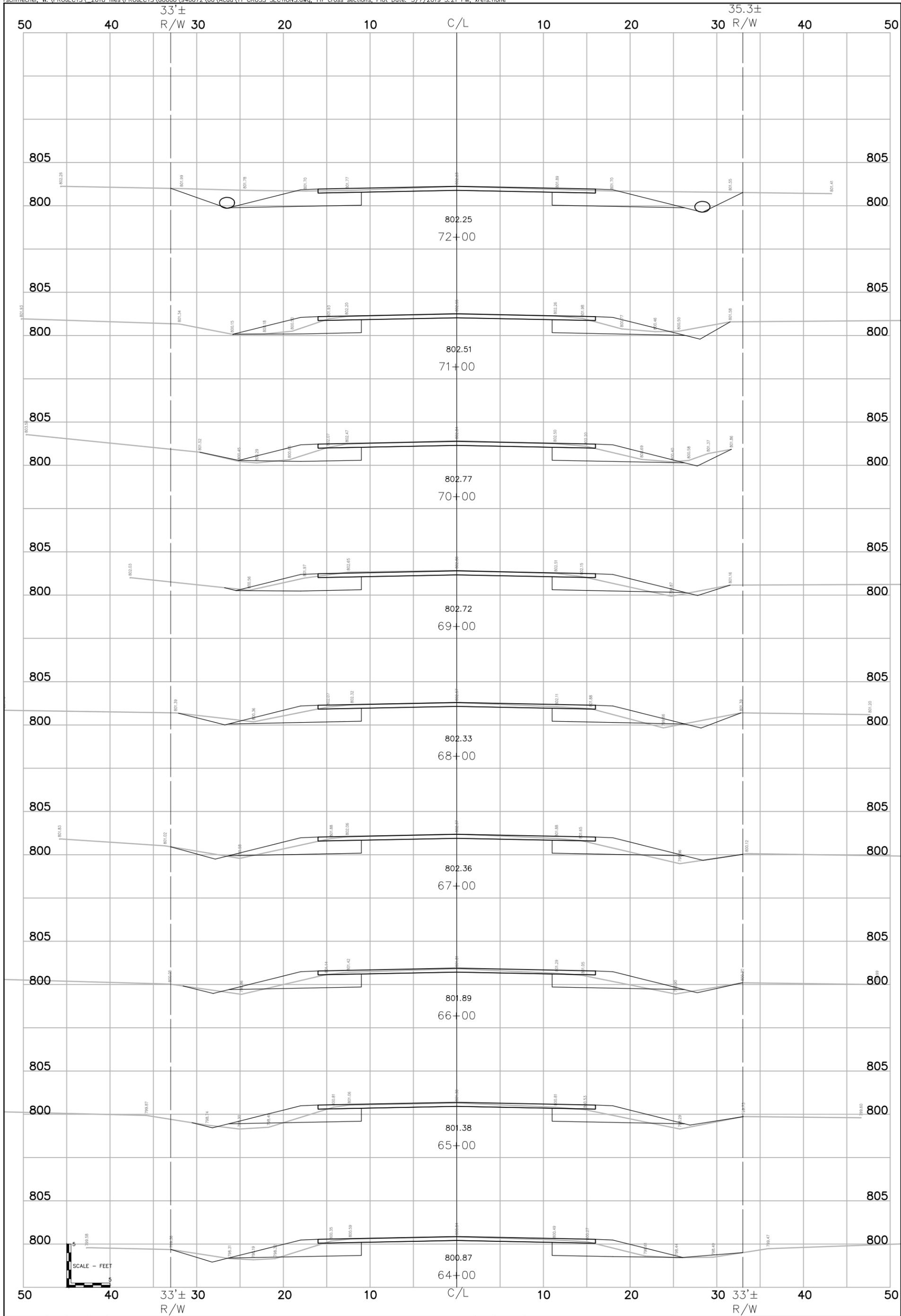
MCMAHON
 ENGINEERS ARCHITECTS
 1445 MCMAHON DRIVE NEENAH, WI 54956
 MAILING: P.O. BOX 1025 NEENAH, WI 54957-1025
 TEL: (920) 751-4200 FAX: (920) 751-4284
 www.mcmahon.com

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| NO. | DATE | REVISION |
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2015 HOT MIX ASPHALT PAVING PROGRAM
TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY
SURVEY CONTROL

| | |
|-----------------------------|-------|
| DESIGNED | DRAWN |
| - | - |
| PROJECT NO. G0006-940672 | |
| DATE 02/2015 | |
| SHEET NO. 02 | |



SCALE - FEET

**2015 HOT MIX ASPHALT PAVING PROGRAM
TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY
CROSS SECTIONS**

| NO. | DATE | REVISION |
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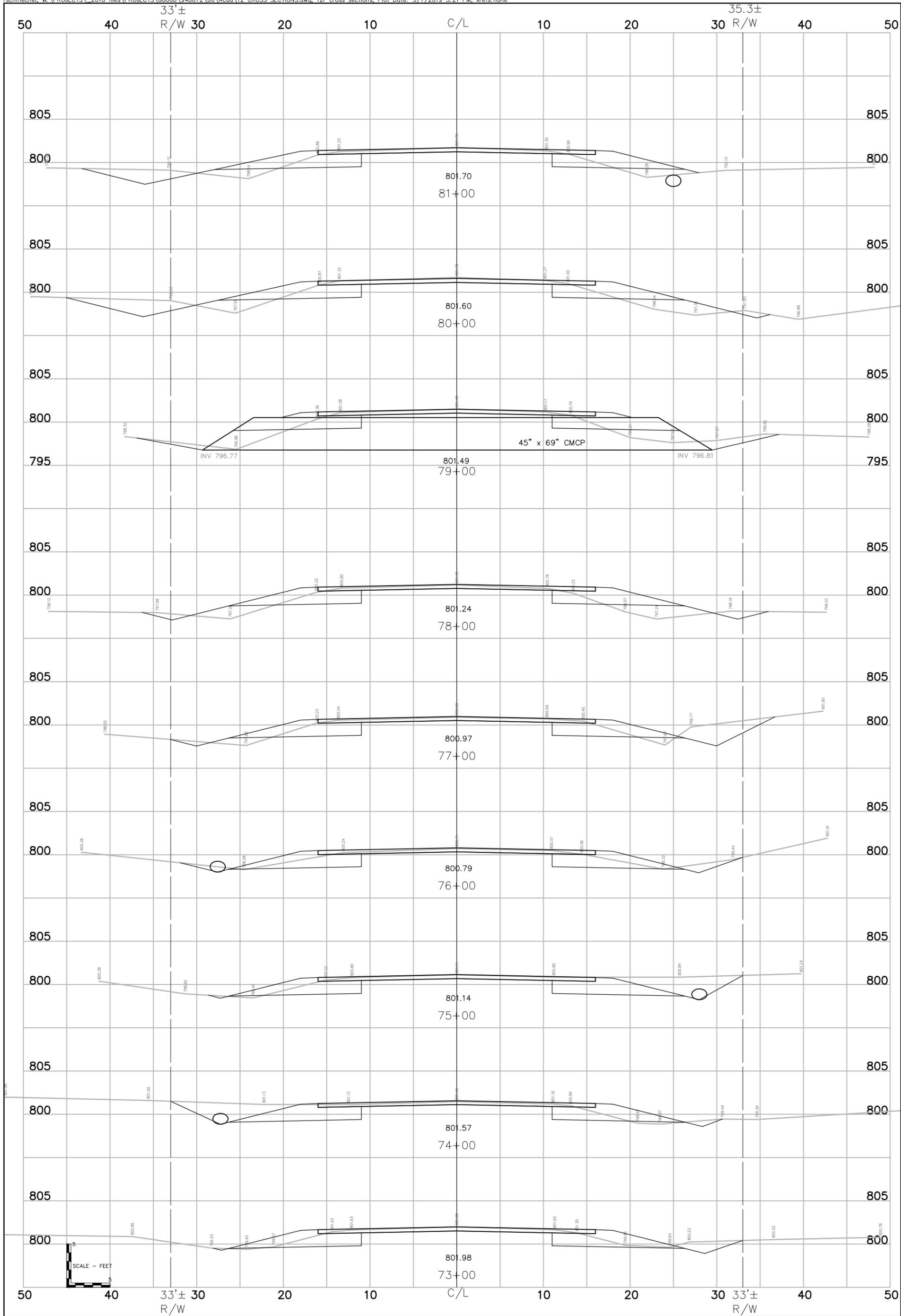
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ENGINEERS ARCHITECTS

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Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025
Tel: (920) 751-4200 Fax: (920) 751-4284
www.mcgrp.com

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SHEET NO.
02/2015
PROJECT NO.
G0006-940672
DATE

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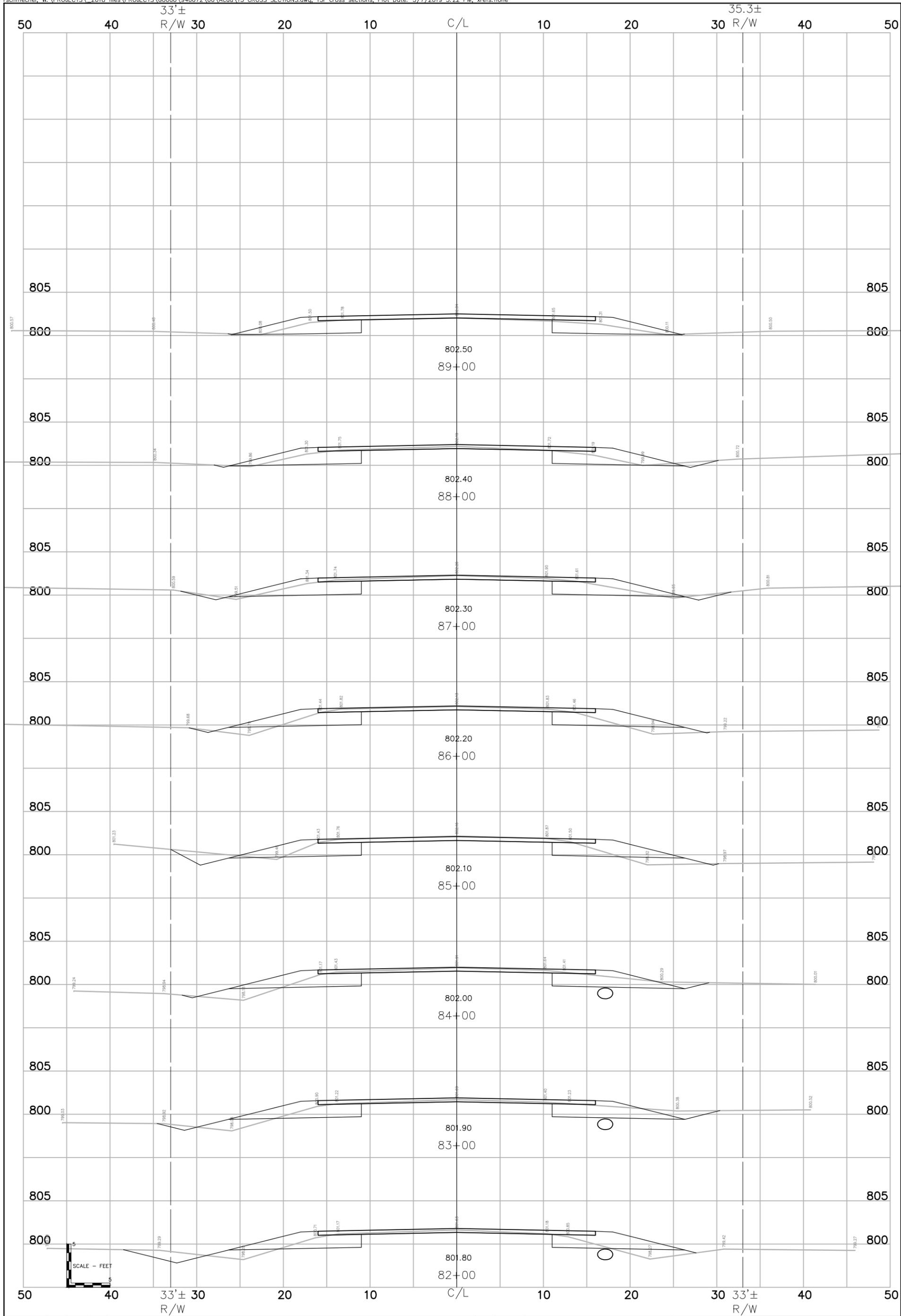
12R
SHEET NO.
02/2015
PROJECT NO.
G0006-940672
DATE

**2015 HOT MIX ASPHALT PAVING PROGRAM
TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY
CROSS SECTIONS**

| NO. | DATE | REVISION |
|-----|---------|-----------------|
| 1 | 6-24-15 | DITCH ENCLOSURE |
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SHEET NO.
02/2015
PROJECT NO.
G0006-940672
DATE

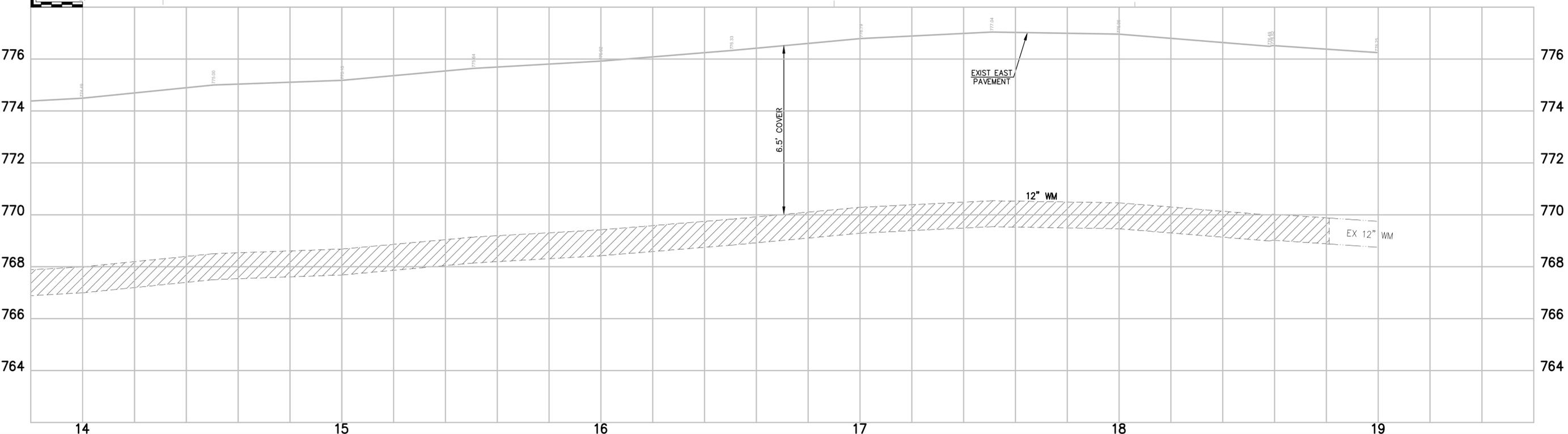
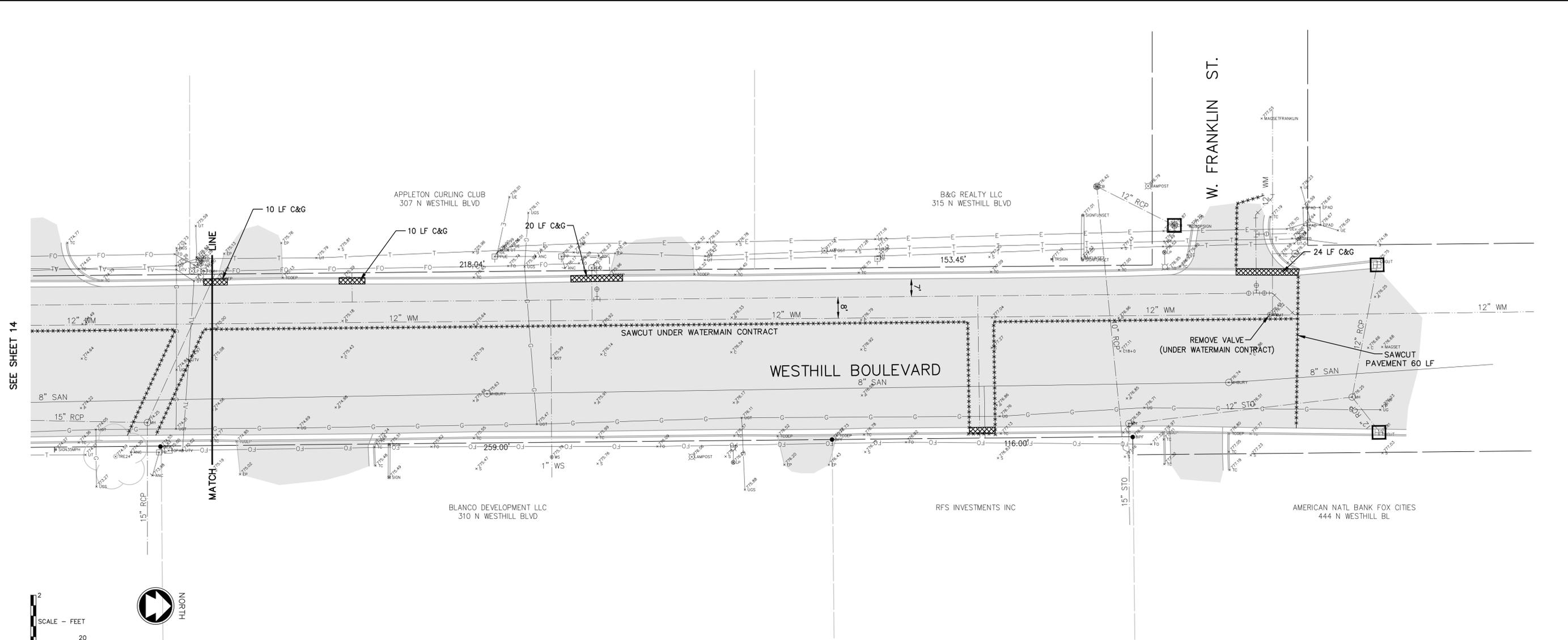
**2015 HOT MIX ASPHALT PAVING PROGRAM
TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY
CROSS SECTIONS**

| NO. | DATE | REVISION |
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| 1 | 6-24-15 | DITCH ENCLOSURE |
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SEE SHEET 14

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| NO. | DATE | REVISION |
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STREET RECLAIMING
TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY
WESTHILL BOULEVARD

| | |
|-----------------------------|--------------|
| DESIGNED RJA | DRAWN MJA |
| PROJECT NO. G0006-940672 | |
| DATE 02/2015 | |
| SHEET NO. 15 | |

MEMORANDUM

TO: Town Supervisors
Jim March, Town Administrator

FROM: Thomas J. Marquardt, P.E., Director of Public Works

DATE: July 17, 2015

RE: Gillett Street Reclamation Update

The Gillett Street reclamation was part of the 2015 Paving program. The condition of Gillett Street warranted a full depth reclamation and repaving with the current thicker asphalt pavement standard. This street leads from Capitol Drive and the residential areas to the north to CTH JJ and Lecker Park at the north end of Gillett Street. Capitol Drive and Gillett Street receive a large amount of bike and pedestrian traffic from the neighborhoods. The current narrow roadway on Gillett and lack of gravel shoulders creates an unsafe condition for these non-motorized users of the roadway. This project would only reconstruct a portion of the connection from Capitol Drive to Lecker Park. The proposal for this portion of the street was to widen the existing 24-26 foot wide pavement to 32 feet. A marked bike/ped lane would be constructed on both sides of the road in the form of a paved shoulder. As the project was developing it was anticipated that the widening would involve less than 10,000 square feet of wetland impact. We had a determination from the WDNR that to the west of the creek crossing was considered navigable and the east side was not.

During the coordination with the WDNR for a general wetland permit, the WDNR decided that the east side was now navigable and required a wetland delineation for the project. The wetland delineation indicated that there were more wetland being impacted by the project than the WDNR mapping had originally shown. It was found that the widening was impacting 0.75 acres of wetland in the roadside ditches. This finding pushed the project from a general wetland permit to an individual wetland permit. Staff met with the WDNR on Thursday, July 16 for a pre-application meeting for the permit. At this meeting, the WDNR representative went through the procedures and timeline for the individual wetland permit application. On the WDNR end, they will take 2-3 months to review the submitted application. Concurrently with the WDNR's review, the Army Corps of Engineers will review the application for 3-4 months. Upon completion of each agencies reviews, a mitigation plan will be issued. The minimum wetland mitigation ratio is 1.2 : 1. This means

 **TRADITION^{AND} PROGRESS** 
SINCE 1849

1900 GRAND CHUTE BLVD. ♦ GRAND CHUTE, WI 54913-9613 ♦ FAX 920-832-6036
STREET DIVISION PHONE 920-832-4771 ♦ UTILITY DIVISION PHONE 920-832-1581



DEPARTMENT OF PUBLIC WORKS

that 1.2 acres of wetland must be created or purchased from a wetland bank for every 1 acre of impacted wetland. Due to the fact that we cannot create any new wetland in the immediate area of the project, the ratio increases to 1.45 : 1. With 0.75 acres of impacted wetland, the Town would be responsible to purchase 1.09 acres of wetland from a wetland bank in the Lake Michigan drainage area. The average cost to purchase land from a wetland bank is \$61,000 per acre resulting in a project cost of about \$66,500. This is a cost that was not anticipated during planning of the project.

Given the review times that we now know from the WDNR and the Army Corps of Engineers, it is doubtful that this project can be constructed with its current design in the 2015 construction season. There are two options that I would like the Town Board to consider. The **first option** is to move forward with the current design, purchase the wetland mitigation and schedule the project for 2016 construction. We could contact the low bidder to see if they would hold their price until next year. This option would provide the standard bike/ped connection from the Elsner/Gillett intersection to CTH JJ. It is the future plan to have widened shoulders on CHT JJ that would bring the Gillett Street corridor to the Wren Drive trails and the potential park just north of the Town Hall. Since we are not able to construct another railroad crossing, the Gillett-JJ-Wren route would be the most logical. The widened paved shoulders on Gillett would also provide a safe access to the north end of Gillett Street and Lecker Park. The **second option** is to scale back the widening of Gillett Street from its existing 24-26 foot width to a standard 24 or 26 foot wide roadway with a narrow gravel shoulder. We could paint the fog lines at 11 feet as proposed in option 1 giving a 1-2 foot paved shoulder. The key to this option would be to eliminate any wetland impacts, thereby eliminating the need for a WDNR or Corps permit and mitigation. The actual width of the roadway would depend on what can be accommodated on the existing pavement structure. This option would provide a new driving surface meeting our current standards but would not provide bike/ped accommodations or improved ditch drainage in the area.

There are no wetland banks in Outagamie County but several in Shawano County and other areas to the north. If the Board's decision is to move forward with the current design, staff would work with the WDNR to minimize the per acre cost for the mitigation by "shopping" several different banks. Staff will also be investigating the feasibility of the Town creating our own wetland bank to mitigate the Town's future projects and provide a possible revenue source selling wetland mitigation credits. A Town wetland bank could not be used on this project due to the time required to develop a bank area.



1900 GRAND CHUTE BLVD. ♦ GRAND CHUTE, WI 54913-9613 ♦ FAX 920-832-6036
STREET DIVISION PHONE 920-832-4771 ♦ UTILITY DIVISION PHONE 920-832-1581

PUBLIC HEARING – TOWN BOARD – TOWN OF GRAND CHUTE – 1900 GRAND CHUTE BLVD., GRAND CHUTE, WI – JULY 20, 2015 – GILLETT STREET (ELSNER ROAD TO CTH JJ)

CALL PUBLIC HEARING TO ORDER/ROLL CALL

Public Hearing called to order at 6:00 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Jim Pleuss, Travis Thyssen, Bruce Sherman, and Karen L. Weinschrott, Town Clerk

EXCUSED: Jeff Nooyen

STAFF: Jim March, Town Administrator; Tom Marquardt, Director of Public Works; Carl Sutter, McMahan Associates

OTHERS: 9 signed attendance

Proposed imposition of special assessments for the Town of Grand Chute's cost allocable for street reclamation and paving – Gillett Street (Elsner Road to CTH JJ) as located in the Town of Grand Chute, Outagamie County, Wisconsin.

Jeff Ings, 4650 N. Gillett Street, passed out a list of questions to the Town Board. He questioned the total project cost because of the different amounts listed on the assessment schedule.

Dir. Marquardt stated the \$490,049.86 includes the cost of the project based on the low bid, which includes engineering costs, contingency amount, and administration fees. The \$345,419.52 is the assessable amount that is divided between agriculture, single family, and two-family residential. The Town is paying for the over-build on the project. The different zoning classifications are divided based upon front footage.

Jeff Ings questioned why the initial estimated cost of the project was \$200,000 and now it is \$490,049.86.

Dir. Marquardt stated he couldn't respond about the CIP estimate of \$200,000 without looking at the numbers to compare the differences.

Jeff Ings questioned what is fair and equitable when assessing the residents based on the usage of the road. He felt he and his neighbors contributed to 5% of the usage of the road instead of the 67% of a typical residential road. He stated Gillett Street is not a typical residential street because they are given priority with snowplowing for commuters in winter and they are a rural road versus an urban road. He gave reasons why the road deteriorated to include: street is a thoroughfare, street was not designed for heavy loads and load limits have not been enforced, street freezing and thawing, and area water level problems. He was concerned if proper profiling of the ditches could be achieved because of the flat area.

Paula Jeske stated she moved into her house in 1990 and the street was dug up during that time. She was concerned with the heavy load trucks on the road and questioned why she would call police if the heavy trucks would be gone by the time the police came. She thought the bike lane was too dangerous to connect up to CTH JJ.

Mr. Sutter explained the corner lot credit and the wetland deferments.

Dir. Marquardt explained that this project may take place in spring 2016 and is going to ask the contractor to hold the prices. They will still be able to use the road because it will mostly be in a

gravel state. Garbage and recycling would be picked up during construction and mailboxes will either be set back from their current location or placed together in a cluster.

Dr. Rose stated only seven residents live on the street and they do not use the road 67% of the time. Gillett was the main thoroughfare when CTH A & STH 47 were closed for construction. He was told a study would be completed two years ago to find out how to handle the water problems. They have a water problem and he would like to know how this is going to be solved. The water from Calnin & Goss flows down to the residents. There is always water in his ditch in the summertime. He has a letter from the DNR and the Corp of Engineers stating that a ditch is not a navigable stream. He questioned if it makes sense to widen the road. He is in favor of the bike lane to keep people safer on the road. The Town had previously rezoned the Carew Truck parking lot and did not notify any of the adjacent property owners. He received a letter from former Administrator Novak that stated if and when something was done on Gillett Street, the Town would ask Carew to screen off all of the parked trucks. This has never happened and during the winter time it is very visible.

Jim Dorn, 5105 N. Gillett Street, reiterated the same water problems as previously stated. The water has almost come into his front door. He had to have the Town come and pump the water so it wouldn't enter his house. He would like to know if anyone had checked out the dredging when he came to Town Board a couple weeks ago.

Dir. Marquardt stated he would take a look at the property with Todd Prah and see if something is impeding the water flow. They will take care of it if they find something blocking the water. They would like to fix this during a drier period so the equipment does not sink into the mud. He is recommending that he be assessed as if the property were zoned residential.

Mr. Sutter stated the change has not yet been incorporated on the assessment sheet for Mr. Dorn.

Joe Steiner asked about the ditch profile and stated it is already at a 45-degree angle.

Mr. Sutter stated a pipe would be in the right-of-way of Mr. Steiner's yard from the ditch to the north down to the culvert crossing.

Joe Steiner questioned the size of the culvert and thought it would freeze during winter and not work. His sump-pump works constantly in winter and the ditches are filled with water. He does not think this will fix the problem. His house is only 35' from the road.

Dir. Marquardt stated the ditches will be extended up until the right-of-way.

Joe Steiner said trucks traveling down the road shake his house now. He is concerned what will happen to his house with the heavy trucks getting closer.

Dr. Rose stated the DNR is calling a ditch that was dug in navigable stream, so the Town needs to take on the DNR to get this corrected.

Carol Jeske, 4645 N. Gillett Street, felt her frontage and lot is much smaller and she should not be paying the same amount as some of the much larger lots.

Dir. Marquardt explained that none of the agriculture parcels pay more than the average residential frontage of 294.61 assessable frontage.

John Winkler, 4963 N. Gillett Street, asked for them to resurface and do it cheap. He does not feel they should have a bike lane going to CTH JJ because it is too dangerous. Most of the heavy trucks that use the road are from Calnin, Carew, and Lakeshore and feels the road will not last with the abuse.

Admin. March stated the road has lasted between 25-30 years. It is Town Policy that the roads have a 25-year warranty on them or the property owners will receive a credit for the remaining road years of the warranty to be applied to a new assessment.

Dr. Rose stated the water issue needs to be resolved and it will only get worse as the properties continue to grow. He questioned a retention pond for the future.

Dir. Marquardt stated that the area along Elsner Drive is going to be urbanized so the water that flows there will end up in a sewer. When a project is being designed, they will look at areas to place a retention pond. He stated there are vacant properties near Highway 41.

Supv. Thyssen explained the process of road projects along with the recommendations from staff for the assessments according to the Town Policy.

A resident questioned the payment options of the assessments.

Dir. Marquardt explained the different options depending if the project is completed before or after October.

CLOSE PUBLIC HEARING

Motion (Thyssen/Sherman) to close public hearing. Motion carried.

Public Hearing Meeting closed at 7:12 p.m.

ADJOURNMENT

Motion (Thyssen/Sherman) to adjourn. Motion carried.

Meeting adjourned at 7:12 p.m.

These minutes were taken July 20, 2015 and recorded in this record book July 21, 2015 by:

Karen L. Weinschrott, Town Clerk
Town of Grand Chute
July 21, 2015
APPROVED: August 18, 2015



AGENDA REQUEST
6/5/2018

TOPIC: Approve the preliminary resolution for N Gillett Street urbanization, reclamation and paving from Elsner Road to Edgewood Drive (CTH JJ).

| | |
|---|--|
| <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution | Meeting: Town Board |
| Department Reporting: Public Works | Submitted By: Karen Heyrman, P.E., <i>Kmh</i> Deputy Director of Public Works |

ISSUE: N. Gillett Street from Elsner Road to the mud creek tributary is planned for urbanization in 2019. The section from the creek to Edgewood Drive (CTH JJ) is planned for reclaiming and paving due to deteriorated pavement and increased traffic volumes. Storm sewer and ditching is needed to improve drainage.

BACKGROUND/ANALYSIS: N. Gillett Street consists of 24 feet of pavement and minimal shoulders. It was surfaced in 1989 and the pavement was rated 3 in 2017. The 2,700 foot section of road was previously scheduled for urbanization and postponed due to opposition from residents.

RECOMMENDATION: The staff's recommendation is to approve the preliminary resolution declaring the intent to exercise special assessments for street urbanization, reclamation, and paving on N. Gillett Street from Elsner Road to Edgewood Drive (CTH JJ).

FISCAL IMPACT: CIP

Special assessments would fund some of the cost for urbanization and reclamation.

ATTACHMENTS:

Attachment No. 1 – Resolution 22-2018 and exhibit

TOWN OF GRAND CHUTE
BOARD OF SUPERVISORS
(OUTAGAMIE COUNTY, STATE OF WISCONSIN)
RESOLUTION 22 - SERIES OF 2018

N. GILLETT STREET
Elsner Road to Edgewood Drive (CTH JJ)

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER CHAPTER 66, POLICE POWERS, WIS. STATS., 2015-16 AS AMENDED.

BE IT RESOLVED by the Town Board of Supervisors of the Town of Grand Chute, Outagamie County, Wisconsin as follows:

1. The Town Board of Supervisors hereby declares its intention to exercise its powers under Section 66.0703(1)(b), Wis. Stats., 2015-16 as amended, to levy special assessments upon property within the following area as described and shown on Exhibit "A" for benefits conferred upon such property by improvement of the following:
 - I. Improvements
 - A. Street Urbanization, Reclamation, and Paving
 - II. Location of Improvement
Located in Section 10, T21N, R17E
2. The total amount assessed against such improvements shall not exceed the total cost of the improvements. The Town Board determines that such improvements shall be made under the police power, and the amount assessed against each parcel shall be on a cost per front foot, area, or unit cost basis.
3. The assessments against any parcel may be paid in cash or in the number of installments to be determined at the Public Hearing on the proposed assessments and according to the Final Resolution of the Town Board.
4. The Town Board/Engineer is directed to prepare a Report consisting of:
 - I. Plans and specifications of said improvements
 - II. A summary of the entire cost of the proposed improvements
 - III. A schedule of proposed assessments showing the properties, which are benefited by the work or improvement

Upon completing such report, the Town Board/Engineer is directed to file a copy thereof in the Town Clerk's Office for public inspection.

5. Upon receiving the report of the Town Board/Engineer, the Town Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7), Wisconsin Statutes. The hearing shall be held at the Grand Chute Town Hall at a time set by the Town Clerk in accordance with Section 66.0703(7), Wisconsin Statutes.

Passed and approved this _____ day of _____, 2018

TOWN OF GRAND CHUTE

By: David A. Schowalter
Town Chairperson

By: Karen L. Weinschrott
Town Clerk

EXHIBIT "A"

ASSESSMENT DESCRIPTION

Gillett Street Preliminary Resolution

McM. No. G0006-9-18-00504.00

Lot 1 Certified Survey Map 612, Lots 1, 2 and 3 Certified Survey Map 3722, Lots 1, 2 and 3 Certified Survey Map 6527, Lots 1 and 2 Certified Survey Map 6730, Lots 1 and 2 Certified Survey Map 7052.

A part of the Northeast $\frac{1}{4}$, Southeast $\frac{1}{4}$, Southwest $\frac{1}{4}$ and the Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 10 T21N R17E, Town of Grand Chute, Outagamie County, Wisconsin.

Commencing at the North $\frac{1}{4}$ corner of said Section 10;

Thence South 40 feet to the Northeast corner of Lot 2 Certified Survey Map 7052 and the point of beginning;

Thence South 1,288 feet to the Southeast corner of said Lot 2;

Thence West 749 feet along the South line of said Lot 2 to the East line of Lot 1 Certified Survey Map 6527;

Thence South 1,048 feet along the extended East line of said Lot 1 to the North line of the South 283.02 feet of the said Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$;

Thence West 349.32 feet along the North line of the said South 283.02 feet to the East line of the West 275.44 feet of the said Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$;

Thence South 250 feet along the West line to the North line of W. Elsner Road;

Thence West 341.44 feet to the West line of N. Gillett Street;

Thence South 33 feet along said West line to the Southeast corner of Lot 2 Certified Survey Map 3722;

Thence West 615 feet along the South line of the said Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ to the Southwest corner of Lot 2 Certified Survey Map 3722;

Thence North 579.84 feet along the West lines of Lots 2 and 3 of Certified Survey Map 3722 to the Northwest corner of said Lot 3;

Thence East 106 feet along the North line of said Lot 2 to the Southwest corner of Lot 2 Certified Survey Map 6730;

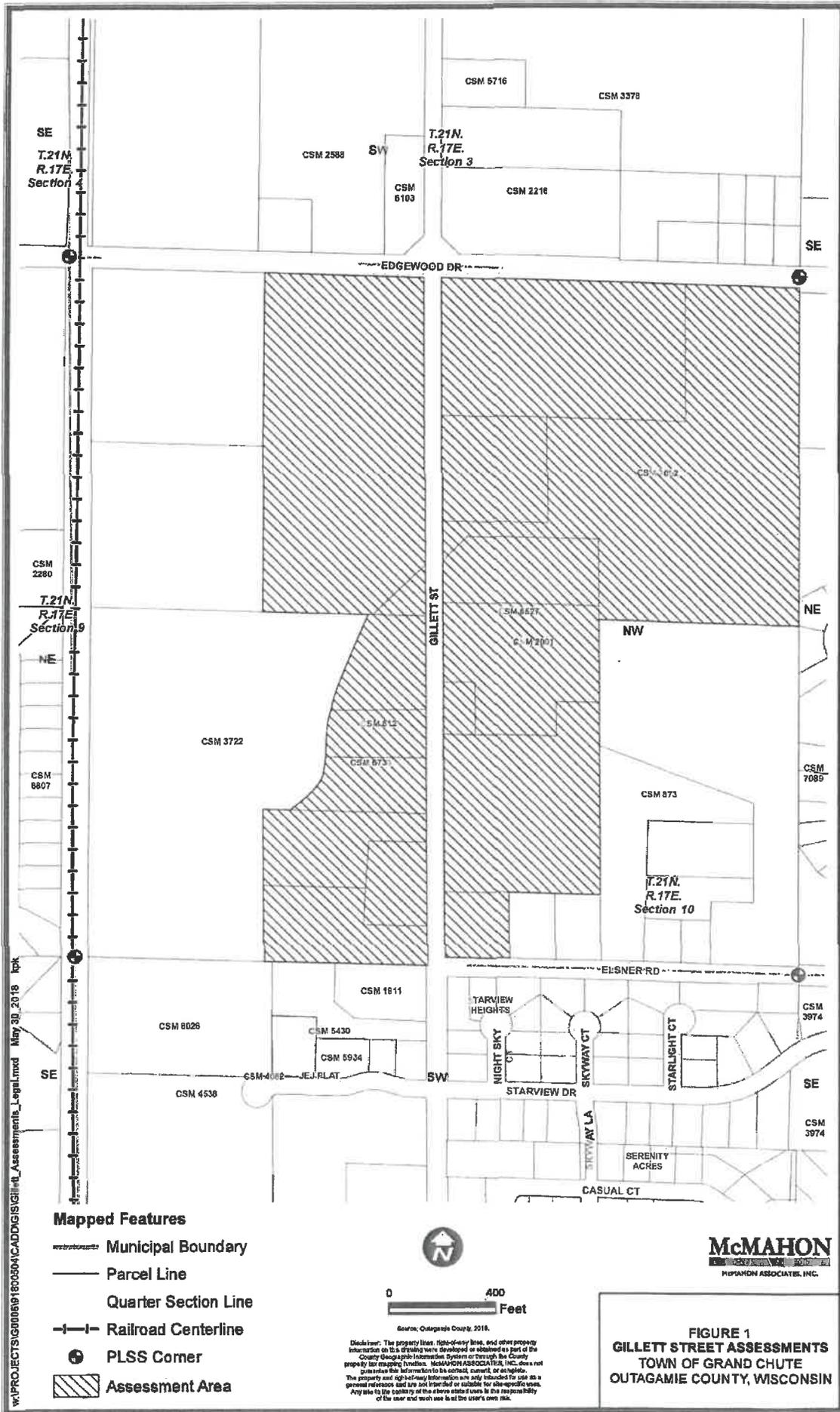
Thence Northeasterly 806 feet more or less along the Westerly lines of Lots 1 and 2 of Certified Survey Map 6730 and Lot 1 Certified Survey Map 612 to the North line of the said Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$;

Thence West 318 feet along said North line to the West line of the East 550 feet of the said Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ and West line of Tax Parcel 101035000;

Thence North 1,291 feet along said West line to the South line of W. Edgewood Drive;

Thence East 1,930.69 feet (2,013 feet County GIS Website) along said South line to the point of beginning.

EXHIBIT "A"



W:\PROJECTS\00005918003004\CADD\GIS\GIS\Gillett_Assessments_Legal.mxd May 30, 2018 lpk

- Mapped Features**
- Municipal Boundary
 - Parcel Line
 - Quarter Section Line
 - Railroad Centerline
 - PLSS Corner
 - Assessment Area



McMAHON
 LAND INFORMATION SYSTEMS
 MEMPHIS ASSOCIATES, INC.

FIGURE 1
GILLETT STREET ASSESSMENTS
TOWN OF GRAND CHUTE
OUTAGAMIE COUNTY, WISCONSIN

Source: Outagamie County, 2016.

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee the information to be correct, current, or complete. The property and right-of-way information was only intended for use as a general reference and any use thereof or reliance for site-specific uses. Any use to the contrary of the above shall be the responsibility of the user and such use is at the user's own risk.



AGENDA REQUEST
6/5/2018

TOPIC: Approve the preliminary resolution for N Gillett Street storm sewer from Elsner Road to Edgewood Drive (CTH JJ).

| | |
|---|--|
| <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution | Meeting: Sanitary District 3 |
| Department Reporting: Public Works | Submitted By: Karen Heyrman, P.E., <i>kmh</i> Deputy Director of Public Works |

ISSUE: N. Gillett Street from Elsner Road to the mud creek tributary is planned for urbanization in 2019. The section from the creek to Edgewood Drive (CTH JJ) is planned for reclaiming and paving. This work is needed due to deteriorated pavement and increased traffic volumes. Storm sewer and ditching is needed to improve drainage.

BACKGROUND/ANALYSIS: N. Gillett Street consists of 24 feet of pavement and minimal shoulders. It was surfaced in 1989 and the pavement was rated 3 in 2017. The 2,700 foot section of road was previously scheduled for urbanization and postponed due to opposition from residents.

RECOMMENDATION: The staff's recommendation is to approve the preliminary resolution declaring the intent to exercise special assessments for storm sewer on N. Gillett Street from Elsner Road to Edgewood Drive (CTH JJ).

FISCAL IMPACT: CIP

Special assessments would fund some of the cost for urbanization and reclamation.

ATTACHMENTS:

Attachment No. 1 – Resolution SD3-07-2018 and exhibit

TOWN OF GRAND CHUTE
SANITARY DISTRICT NO. 3
(OUTAGAMIE COUNTY, STATE OF WISCONSIN)
RESOLUTION SD3-07-2018

N. GILLETT STREET
Elsner Road to Edgewood Drive (CTH JJ)

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER CHAPTER 66, POLICE POWERS, WIS. STATS., 2015-16 AS AMENDED.

BE IT RESOLVED by the Commissioners of the Sanitary District No. 3, Outagamie County, Wisconsin as follows:

1. The Sanitary District Commission hereby declares its intention to exercise its powers under Section 66.0703(1)(b), Wis. Stats., 2015-16 as amended, to levy special assessments upon specifically benefitting property within the following described area and map as shown on Exhibit "A" for benefits conferred upon such property by improvement of the following:
 - I. Improvements
 - A. Storm Sewer Installation
 - II. Location of Improvement
 - A. Located in Section 10, T21N, R17E
2. The total amount assessed against such improvements shall not exceed the total cost of the improvements. The Sanitary District Commission determines that such improvements shall be made under the police power, and the amount assessed against each parcel shall be on a cost per front foot, area, or unit cost basis.
3. The assessments against any parcel may be paid in cash or in the number of installments as outlined in the Special Assessment Policy and according to the Final Resolution of the Sanitary District Commission.
4. The Sanitary District/Engineer is directed to prepare a Report consisting of:
 - A. Plans and specifications of said improvements
 - B. A summary of the entire cost of the proposed improvements
 - C. A schedule of proposed assessments showing the properties, which are benefited by the work or improvement

Upon completing such report, the Sanitary District Engineer is directed to file a copy thereof in the Town Clerk's Office for public inspection.

5. Upon receiving the report of the Sanitary District/Engineer, the Town Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7), Wisconsin Statutes. The hearing shall be held at the Grand Chute Town Hall at a time set by the Town Clerk in accordance with Section 66.0703(7), Wisconsin Statutes.

Passed and approved this _____ day of _____, 2018

SANITARY DISTRICT NO. 3

By: David A. Schowalter
President

By: Karen L. Weinschrott
Secretary

EXHIBIT "A"

ASSESSMENT DESCRIPTION

Gillett Street Preliminary Resolution

McM. No. G0006-9-18-00504.00

Lot 1 Certified Survey Map 612, Lots 1, 2 and 3 Certified Survey Map 3722, Lots 1, 2 and 3 Certified Survey Map 6527, Lots 1 and 2 Certified Survey Map 6730, Lots 1 and 2 Certified Survey Map 7052.

A part of the Northeast $\frac{1}{4}$, Southeast $\frac{1}{4}$, Southwest $\frac{1}{4}$ and the Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 10 T21N R17E, Town of Grand Chute, Outagamie County, Wisconsin.

Commencing at the North $\frac{1}{4}$ corner of said Section 10;

Thence South 40 feet to the Northeast corner of Lot 2 Certified Survey Map 7052 and the point of beginning;

Thence South 1,288 feet to the Southeast corner of said Lot 2;

Thence West 749 feet along the South line of said Lot 2 to the East line of Lot 1 Certified Survey Map 6527;

Thence South 1,048 feet along the extended East line of said Lot 1 to the North line of the South 283.02 feet of the said Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$;

Thence West 349.32 feet along the North line of the said South 283.02 feet to the East line of the West 275.44 feet of the said Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$;

Thence South 250 feet along the West line to the North line of W. Elsner Road;

Thence West 341.44 feet to the West line of N. Gillett Street;

Thence South 33 feet along said West line to the Southeast corner of Lot 2 Certified Survey Map 3722;

Thence West 615 feet along the South line of the said Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ to the Southwest corner of Lot 2 Certified Survey Map 3722;

Thence North 579.84 feet along the West lines of Lots 2 and 3 of Certified Survey Map 3722 to the Northwest corner of said Lot 3;

Thence East 106 feet along the North line of said Lot 2 to the Southwest corner of Lot 2 Certified Survey Map 6730;

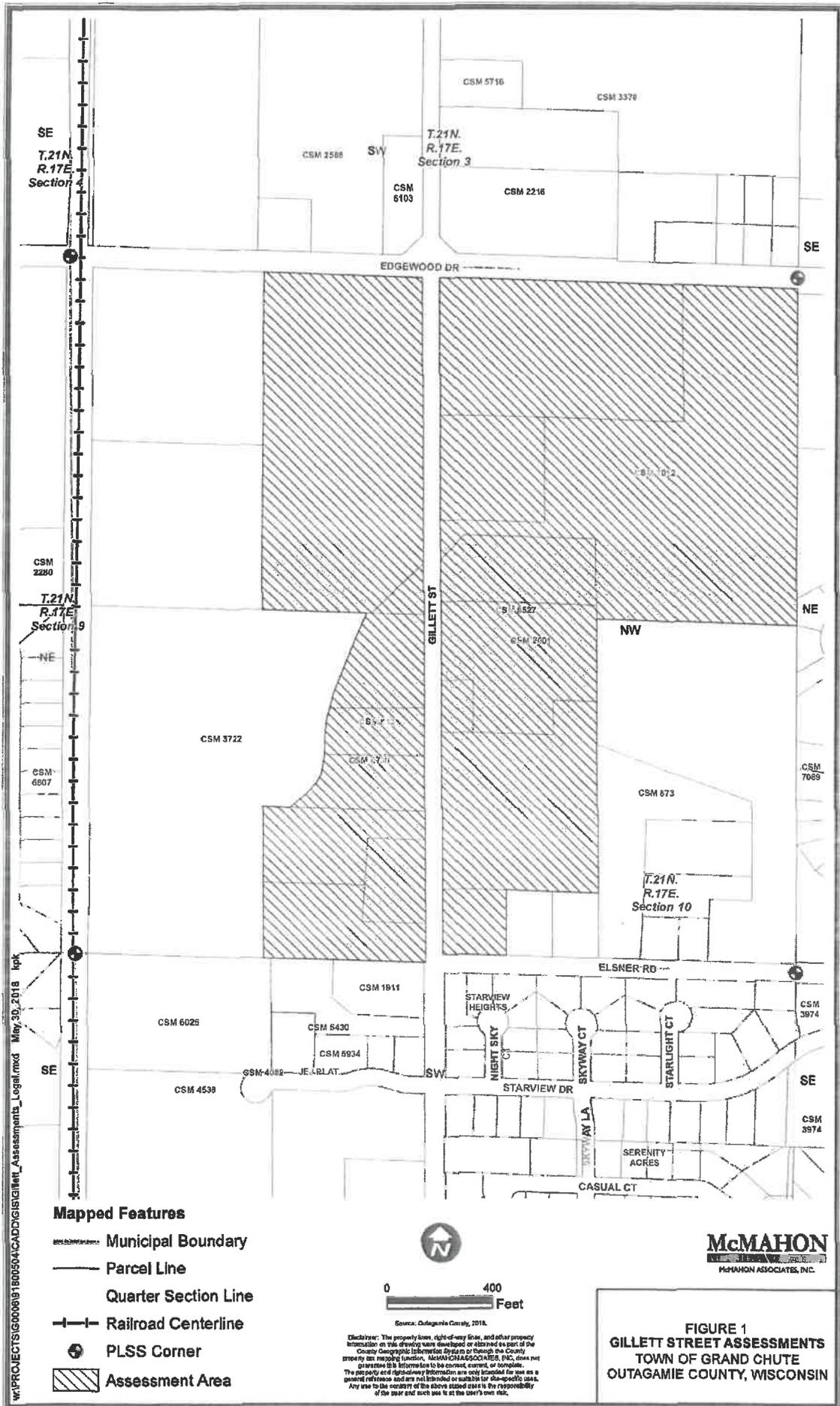
Thence Northeasterly 806 feet more or less along the Westerly lines of Lots 1 and 2 of Certified Survey Map 6730 and Lot 1 Certified Survey Map 612 to the North line of the said Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$;

Thence West 318 feet along said North line to the West line of the East 550 feet of the said Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ and West line of Tax Parcel 101035000;

Thence North 1,291 feet along said West line to the South line of W. Edgewood Drive;

Thence East 1,930.69 feet (2,013 feet County GIS Website) along said South line to the point of beginning.

EXHIBIT "A"



**Town of Grand Chute
Conditional Use Permit Review
Greene Development Appleton, LLC**

To: Plan Commission

From: Michael Patza, Town Planner

Date: July 9, 2019

Address: 3810 W. Wisconsin Avenue

App. #: CUP-10-19

REQUEST

This project includes grading and filling within 300' of an unnamed tributary to Mud Creek, which is classified as a navigable stream. Accordingly, a County Conditional Use Permit is required.

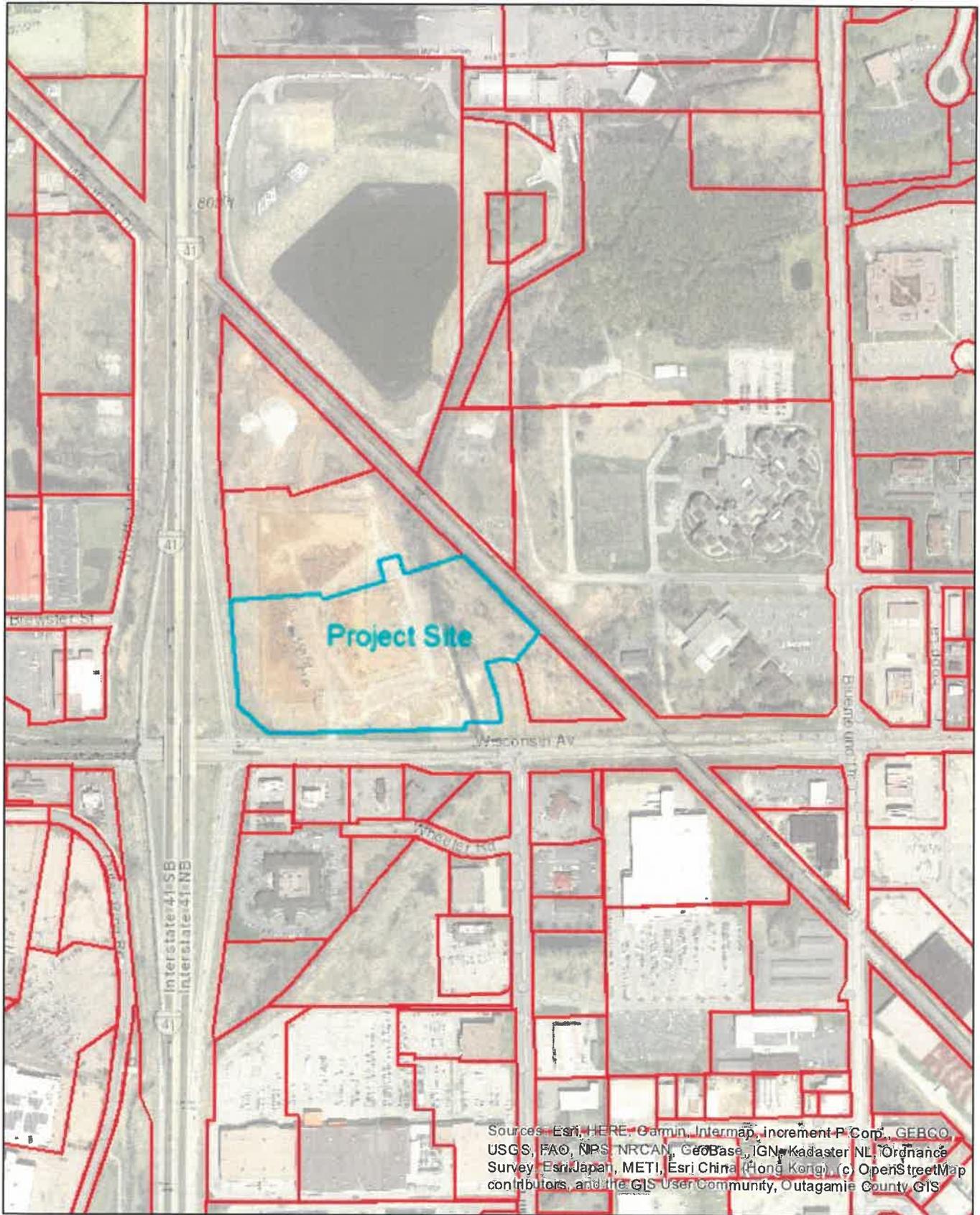
ANALYSIS

Work under this Conditional Use Permit will consist of grading and filling in anticipation of future commercial development of the Greene Development PUD. Excess fill from the REI site, on the north side of the development, will be utilized for this project. There will be no filling in the floodway and no change to the base flood elevation. The Town Engineer is reviewing the Drainage and Erosion Control Plans and their approval is a condition on approval of this permit. Standard erosion control measures and best management practices will be followed during this project.

RECOMMENDATION

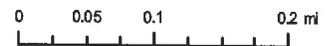
Staff has reviewed and supports a Plan Commission recommendation for approval of the Conditional Use Permit (CUP-10-19) requested by Greene Development Appleton, LLC, 3810 W. Wisconsin Avenue, to allow grading and filling within 300 feet of a navigable stream, subject to Town Engineer approval of the Drainage and Erosion Control Plans.

CUP-10-19 -- 3810 W. Wisconsin Avenue



Disclaimer: The data provided in the Town of Grand Chute Interactive GIS Map was generated from multiple sources and agencies. Every effort has been made to offer the most accurate data. However, the Town provides this information with the understanding that it is not guaranteed to be accurate, correct, or complete. The Town may make improvements to the Interactive GIS Map periodically. Conclusions drawn from this information are the responsibility of the user. The user agrees that the Town of Grand Chute shall not be held responsible for actions, claims, damages, or judgments made from this data.

Author:
Copyright:



Grading – Conditional Use Permit
3800 W Wisconsin Ave
Town of Grand Chute
Outagamie County, WI

PROJECT NARRATIVE

Greene Development Appleton, LLC. is proposing to grade within 300' of the unnamed tributary to Mud Creek in the Town of Grand Chute. The grading will include adding fill above the 100-year flood plain limits on the east and west side of the stream to store excess fill material from the the construction of the REI building. The fill will be sloped from the 100-year flood plain limits at a 4H:1V slope up to an elevation of 780.00 on the West side and 778.00 on the East side of the stream.

Due to the location of the proposed grading adjacent to this stream, a conditional use permit will be required. The OHWM was delineated by Outagamie County on 10/4/2017 and surveyed in by Robert E. Lee & Associates. In order to protect this stream from pollution, erosion control BMP's will be installed prior to any on-site construction activity. Silt fence will be installed at the bottom of the slope to prevent soil from entering the stream. Inlet protection will be installed on all inlets around the proposed grading location and a tracking pad will be constructed at all construction ingress/egress access points. Erosion control BMPs will be removed once the site reaches 70% vegetation.



AGENDA REQUEST
7/16/2019

TOPIC: Approve the proposal from McMahon Associates, Inc. for design and permitting services of the Evergreen Drive Extension from Town Lakes Avenue to WCL Railroad Crossing at a cost not to exceed \$132,200.

| | |
|---|---|
| <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution | Meeting: Town Board |
| Department Reporting: Public Works | Submitted By: Katie Schwartz, P.E., Director P.W. |

ISSUE: The OCR (Office of the Commissioner of Railroads) has officially approved the petition for the new crossing of the WCL Railroad by an extension of Evergreen Drive with a directive to the railroad to install the new crossing by the end of 2020.

BACKGROUND/ANALYSIS:
McMahon is currently working on the design of Evergreen Drive from the railroad east to Gillett as well as Evergreen Drive from Gillett east to Orion. In addition, McMahon completed the consulting services regarding the petition to the OCR for the new crossing.

The project consists of both street and storm sewer design for the extension of Evergreen Drive from Town Lakes Avenue to WCL Railroad, including the railroad crossing. It is anticipated that upon the ultimate completion of this frontage road, the annual average daily traffic (AADT) on this facility will be 3600 vehicles per day shortly after opening and up to 5200 vehicles per day by the year 2045. Because of this traffic volume, Evergreen Drive will be designed to Town Standards for a collector street. This phase of the project will also include the extension of the 10-foot wide recreation trail to the east which is called out in the Town of Grand Chute Pedestrian and Bicycle Strategy. Street lighting will also be included in the project. In addition to the design of the extension of Evergreen Drive, the scope of services will include reconfiguring access to the Town Hall and possible parking and traffic flow modifications for the Town Hall. Construction is planned to take place in 2020.

RECOMMENDATION: Staff recommendation is to approve the proposal from McMahon Associates, Inc. for design and permitting services of the Evergreen Drive Extension from Town Lakes Avenue to WCL Railroad Crossing at a cost not to exceed \$132,200.

FISCAL IMPACT: CIP
Funds will need to be designated for Streets, SAN 3, and the Municipal Complex for this project now that the railroad crossing has been approved.

ATTACHMENTS: Attachment No. 1 - Agreement for Professional Services for Evergreen Drive Extension



July 9, 2019

Ms. Katie Schwartz, P.E., DPW
Town of Grand Chute
1900 W. Grand Chute Boulevard
Grand Chute, WI 54913

Re: Proposal Agreement for Professional Engineering Services
Evergreen Drive Extension
Town Lakes Avenue to WCL Railroad Crossing
McM. No. G0006-8-18-00104

Dear Katie:

McMahon Associates, Inc. is pleased to submit our Proposal Agreement for Design of the next phase of the Evergreen Drive Extension project. We have developed our proposed Scope of Services for this project based upon our on-going involvement with Town Staff for the extension of Evergreen Drive and the proposed crossing of the Wisconsin Central Ltd. railroad tracks, and our experience in providing design services for the Town on similar projects.

This Proposal Agreement includes our Statement of Understanding, Project Approach, Scope of Services, Responsibilities of The Town of Grand Chute, Project Schedule, Compensation, and McMahon Associates, Inc.'s General Terms & Conditions.

We thank you for your continued interest in McMahon Associates, Inc. and look forward to working with you and being of service to the Town of Grand Chute on this project.

Respectfully,

McMahon Associates, Inc.

Michael R. Simon, P.E.
Senior Project Engineer

McMahon Associates, Inc.

Carl C. Sutter, P.E.
Senior Vice President

MRS:car

Enclosure: Proposal Agreement

Proposal Agreement

For Professional Engineering Services

Statement of Understanding

The Town of Grand Chute has successfully petitioned the Wisconsin Department of Transportation's Office of the Commissioner of Railroads for a new at-grade crossing of the extension of Evergreen Drive and the Wisconsin Central Ltd. (WCL) tracks. The new crossing allows the Town to complete the section of the I-41 frontage road between CTH A and STH 47. McMahon Associates, Inc. (McMAHON) is currently under contract for the design of Evergreen Drive from Gillett Street to a point 350 feet east of the WCL tracks. This Proposal is for the final phase of the extension from Town Lakes Avenue to a point 350 east of the WCL tracks. The existing pavement section between CTH A and Town Lakes Avenue will remain in place, but the existing lane use designations will need to be modified. Improvements at the crossing will be in accordance with the Final Order of the Office of the Commissioner of Railroads. Refer to the attached location map for additional information.

It is anticipated that upon the ultimate completion of this frontage road, the Annual Average Daily Traffic (AADT) on this facility will be 3,600 vehicles per day shortly after opening and up to 5,200 vehicles per day by the year 2045. Because of this traffic volume, Evergreen Drive will be designed to Town Standards for a collector street. This phase of the project will also include the extension of the 10 foot wide recreation trail to the east.

Grand Chute Boulevard east of Town Lakes Road currently consists of a curved alignment that terminates at the entrance to Town Center Park. The main entrance to the Town Hall is located on this curved alignment. This section of the existing roadway will be reconfigured to provide a separate access road to the Town Hall and the Park. This access road will align to form a T-type intersection with Evergreen Drive and will terminate at the entrance to the Park. A new main entrance to the Town Hall will be provided from the new access road.

The existing main parking area for the Town Hall will be impacted by the Evergreen Drive extension. Internal site improvements will be needed for replacing the impacted parking, as well as modifications to the internal traffic circulation patterns.

A Certified Survey Map (CSM) is proposed to dedicate the road right-of-way west of the crossing as well as the vision easements required at the crossing.

There are wetlands identified on the Town's GIS mapping within the project area. It is anticipated that the Wisconsin Department of Natural Resources (DNR) will require an updated wetlands delineation for the area within and immediately adjacent to the proposed roadway corridor west of the crossing.

The Town has requested that McMAHON include a note in this Proposal that based on McMAHON's past experience with similar projects within the Town, our initial recommendation is that a stormwater pond be designed and constructed to meet the Town and Wisconsin DNR post-construction performance

standards for this project. However, as shown in the Scope of Services, McMAHON will present other stormwater concepts and costs for the Town's consideration prior to selecting a final stormwater concept to proceed with for design.

The Town will need to apply for a Wisconsin DNR NOI Permit for the section of the roadway west of the crossing. This permit will be combined with the NOI submittal being prepared for the existing section of Evergreen Drive located immediately west of Gillett Street.

The Town will be entering into a separate agreement with the WCL Railroad for the installation of the flashing signals, automated gates, and crossing surface. Coordination with the WCL, including permits, will be required throughout the design and construction process.

The Town will be entering into a separate agreement with We Energies for the design and installation of a continuous street lighting system along the proposed roadway and at the crossing.

Scope Of Services

McMAHON proposes the following Scope Of Services for this project:

- **Field Surveying**
 - ▶ The location of existing property boundaries, including existing corner monuments, public rights-of-way, and section corners.
 - ▶ Perform a location survey of existing facilities that may be affected or disrupted by the construction of the proposed extension of Evergreen Drive, stormwater pond, modifications to the access road to the Town Hall and Town Center Park, and internal improvements to the Town Hall site. These facilities include the following:
 - ◆ Cross-Sections
 - ◆ Existing Driveways
 - ◆ Existing Culverts
 - ◆ Existing Buildings
 - ◆ Existing Pavement and Walkways
 - ◆ Existing Landscaping Features, Trees, Shrubbery, Fencing, etc.
 - ◆ Existing Utilities Including Sanitary Sewer, Water Main, Power Poles, Telephone Pedestals, Gas Valves, Street and Parking Lot Light poles, etc.
 - ◆ Railroad facilities in vicinity of crossing
- **Right-of-Way Acquisition**
 - ▶ The right-of-way needed to complete the project is summarized as follows:
 - ◆ The Town owns the property along the proposed alignment west of the crossing. A CSM will be prepared to dedicate the approximately 80-foot-wide road right-of-way corridor west of the crossing. The CSM will terminate at the railroad right-of-way line.
 - ◆ Vision easements needed to meet railroad quadrant sight distance requirements will be created in the northwest and southwest quadrants of the crossing. These easements will be included as part of the CSM for the roadway.
 - ◆ The developer (Cypress Homes) to the east of the crossing has dedicated the road right-of-way corridor through the development. As part of the developer's dedication, they will also

- need to provide a vision easement in the southeast quadrant of the crossing to meet railroad quadrant sight distance requirements. In the northeast quadrant there is a narrow strip of Cypress owned property between the road right-of-way and the property to the north. A portion of this strip will also need to be dedicated for a vision easement.
- ◆ An additional vision easement is needed in the northeast quadrant of the crossing from the property located directly to the north of the Cypress Homes development. This dedication will be via a separate instrument, i.e. not part of the CSM.
- **Utility Coordination**
 - ▶ Coordination with local public and private utility companies will be provided as follows:
 - ◆ Contact Diggers Hotline to mark all utilities prior to initial survey and pick up this information as part of that survey.
 - ◆ Submit preliminary plans to utilities for review at the completion of topographic survey work.
 - ◆ Submit final plans to utilities for review.
 - ◆ Compare work plans from private utilities against Town plans and other private utilities work plans. Notify Town and private utilities of any conflicts.
 - ◆ Track utility plans and work schedules.
 - **Street Lighting**
 - ▶ McMAHON will provide We Energies with the latest plan set and advise them of any changes when they occur.
 - ▶ Assist the Town with review of the We Energies lighting design for compatibility with the street and railroad crossing improvements.
 - **Railroad Coordination**
 - ▶ Assist the Town with the development of the WCL Railroad improvement agreement for the crossing surface, flashing signals, and automated gates.
 - ▶ Assist the Town with the permit applications for the project. Based on our review of the CN on-line permitting requirements, our understanding is that the following permits will be required:
 - ◆ Installation and maintenance of the culvert pipes to be installed within the railroad right-of-way parallel to the railroad tracks.
 - ◆ Installation and maintenance of the buried electrical conduit and wiring crossing for the continuous street lighting system. The need for this permit is dependent upon We Energies' final design and agreement with the Town.
 - ◆ Construction and maintenance of the roadway within the WCL right-of-way.
 - ▶ Provide the WCL with the latest plans and schedule and advise them of any changes when they occur.
 - ▶ Determine WCL's coordination requirements with the Town's contractor (flagging, etc.) and incorporate them into the plans and special provisions.
 - **Subsurface Investigation**
 - ▶ The Town currently has a geotechnical firm under contract to provide the investigations needed for the design of this project. McMAHON will assist this geotechnical firm in developing the scope services they will need to provide for this project.
 - **Wetland Delineation (If Required)**
 - ▶ Services to be completed by a Wisconsin DNR Wetland Assured Delineator.

- ▶ Conduct fieldwork to complete a wetland delineation in accordance with the Wisconsin DNR and Army Corps of Engineers' (Corps) guidelines, 1987 Corps of Engineers Wetland Delineation manual and Regional Supplement to the Corps of Engineers Wetland Delineation Manual: North Central and Northeast Region, January 2012, and mark same.
 - ▶ Survey the wetland boundary and test pits with a GPS.
 - ▶ Complete a report that will include the methods, results, and map showing the extent of the wetlands and submit to the Owner.
- Plan Review Meetings
 - ▶ Prepare for and Attend a Kick-Off Design meeting with Town Staff.
 - ▶ Prepare for and Attend two (2) Design Review meetings with Town Staff.
- Public Involvement
 - ▶ Assist the Town in preparing for and conducting a Public Informational meeting with property owners.
- Stormwater Management Concepts
 - ▶ Use the XP-SWMM computer model and the National Resource Conservation Service (NRCS) TR-55 hydrologic methodology to evaluate the drainage system through the project area.
 - ▶ Delineate the current watershed and drainage areas to evaluate significant components of the current drainage system. Evaluate the current drainage system's performance for the 1, 2, 10, and 100-year, 24-hour design storms. McMAHON will review available topographic maps and plans provided by the Town.
 - ◆ In tabular format, McMAHON will summarize peak discharge and water surface / ponding elevations at several points of interest within the project area, including street low points and outfalls.
 - ▶ Evaluate two (2) to three (3) alternative concepts that meet regulatory requirements for the project. The XP-SWMM computer model will be used to evaluate performance of the potential components and alternatives, such as stormwater detention, outfall modifications, by-pass pipes, and stormwater quality facilities. Alternatives will be evaluated for the 1, 2, 10, and 100-year, 24-hour design storms. Permitting concerns will be considered.
 - ◆ In tabular format, McMAHON will summarize peak discharge and water surface / ponding elevations at several points of interest within the project area, including street low points and outfalls.
 - ▶ Develop a WinSLAMM model for the stormwater quality practices associated with the project. McMAHON will evaluate the TSS and TP reduction benefits of each alternative. McMAHON will use the WinSLAMM computer model and WDNR Technical Standards to estimate the TSS and TP reduction benefits of urban practices.
 - ▶ Prepare a technical memorandum for the Town discussing the stormwater alternatives evaluation. The technical memorandum will summarize the project goals, hydrologic and hydraulic results, water quality results, and opinions of probable cost for each alternative.
 - ▶ McMAHON will meet with the Town to review the alternatives. During the meeting, McMAHON will facilitate a discussion to assist with selecting an option for implementation.

- Stormwater Management Design
 - ▶ Identify additional soil borings and geotechnical investigation for potential stormwater facilities, if needed. McMAHON assumed the Town will contract directly with the geotechnical consultant for this work.
 - ▶ Update the XP-SWMM hydrologic and hydraulic mode for the project area. Evaluate the 1, 2, 10, and 100-year, 24-hour design storm events for the current and proposed condition.
 - ▶ Update the WinSLAMM water quality model for the project area and the proposed water quality facilities. Evaluate TSS and TP pollutant reductions.
 - ▶ Design stormwater facilities, inlet structures and outlet structures. Design stormwater facilities to meet appropriate Wisconsin DNR Technical Standards.
 - ▶ Prepare a landscape plan for proposed stormwater facilities.
 - ▶ Perform a cut / fill calculation to estimate stormwater pond excavation quantities, if needed.
 - ▶ Prepare Erosion Control Plan with narrative conforming to Town, Outagamie County, and the Wisconsin DNR requirements. Perform sediment calculations for the 5 tons/acre/year discharge limit.
 - ▶ Incorporate stormwater design plans into the construction plan set.
 - ▶ Prepare a Stormwater Management Plan conforming to Town, Outagamie County, and Wisconsin DNR requirements.
 - ▶ Prepare an Operation and Maintenance Plan report for the stormwater facilities.
 - ▶ Prepare Special Provisions for the stormwater facilities as part of the Specifications.

- Storm Sewer Design
 - ▶ Design storm sewer in accordance with Town of Grand Chute criteria.
 - ▶ Design storm sewer to accommodate the 10-year storm.
 - ▶ Perform inlet capacity calculations.

- Agency Permits
 - ▶ Submit permit applications and supporting information to Outagamie County, the Wisconsin DNR, and United States Army Corps of Engineers (USACE) for appropriate permits. The following permits are anticipated:
 - ◆ Outagamie County Conditional Use Permit
 - ◆ Wisconsin DNR Stormwater Pond General Permit, if needed
 - ◆ Wisconsin DNR Storm Sewer Outfall Permit, if needed
 - ◆ Wisconsin DNR Wetland Permit, if needed
 - ◆ Wisconsin DNR Construction Site Stormwater Runoff Permit (NOI)
 - ◆ US Army Corps Wetland Permit, if needed

- Street Design
 - ▶ Town Lakes Avenue to WCL Crossing: Design to the Town's standards for collector streets. The proposed typical section will be 37 feet wide measured from back of curb to back of curb. A 10 foot-wide asphalt trail will be included along the north side of the roadway.
 - ▶ WCL Crossing and approaches: The design at the crossing will include a raised 8 foot wide median with a total street width of 45 feet measured from back of curb to back of curb. The recreation trail will also be extended across the tracks. Provisions for meeting clearing sight distance and quadrant sight distance requirements at the crossing will be incorporated into the plans.
 - ▶ CTH A to Town Lakes Avenue: This existing pavement section consists of a 4-lane divided roadway. This section will be reconfigured to consist of a 2-lane divided roadway with turn lanes.

This reconfiguration will be done by removing and replacing the existing pavement markings. A detail will be included in the plans for this work.

- ▶ Access Road to the Town Hall & Town Center Park: The new access road is anticipated to be a two-lane divided facility with a raised median. The overall width of the facility will be depend on median width and the Town's parking requirements. A 10 foot wide trail connection will be included to connect the trail on Evergreen Drive to Town Center Park.

- Internal Site Improvements for Municipal Complex
 - ▶ Prepare alternatives (plan view only) for replacing impacted parking and modifying internal traffic circulation.
 - ▶ Prepare final design of the selected alternative for inclusion with the roadway plans, permits, and contract specifications.

- Water Main and Sanitary Sewer Design
 - ▶ No water main or sanitary facilities will be constructed with the project. Required adjustments to existing facilities will be incorporated into the plan documents in accordance with Grand Chute Sanitary District #1 and Grand Chute Sanitary District #2 requirements.

- Road Plan Preparation
 - ▶ Prepare street construction plans for Evergreen Drive and the access road to the Town Hall and Town Center Park as follows:
 - ◆ Title Sheet
 - ◆ Typical Section Sheets
 - ◆ Construction Detail Sheets
 - ◆ Plan profile sheets.
 - ▼ Horizontal scale: 1" = 20'
 - ▼ Vertical scale: 1" = 2'
 - ▼ Existing topographic information.
 - ▼ Proposed horizontal and vertical alignments.
 - ◆ Cross-Section Sheets
 - ◆ Specifications.

- Site Plan for Internal Improvements on the Town Hall Site
 - ▶ Prepare a site plan to be incorporated as a detail in the road plans. This plan will include existing and proposed contours, drainage requirements, proposed typical sections, and other miscellaneous details as required.

- Bidding
 - ▶ Advertise the project in accordance with State Statutes.
 - ▶ Provide copies of bidding documents to prospective bidders using QuestCDN website.
 - ▶ Conduct prequalification of prospective bidders.
 - ▶ Answer questions raised by prospective bidders.
 - ▶ Prepare and distribute addenda, if necessary.
 - ▶ Attend bid opening.
 - ▶ Analyze bids received and prepare bid tabulation.
 - ▶ Prepare recommendation of award of contract.

Items Not Included In The Scope Of Services

- CSM review, application and recording fees.
- Permit Fees.
- Permit applications not specifically identified in the Scope Of Services.
- Meetings not specifically identified in the Scope Of Services.
- Geotechnical Investigations.
- Title/Easement Searches.
- Right-of-way and easement acquisition services.
- Right-of-way plat and rezoning applications.
- Archaeological, historical, and endangered/threatened species investigations.
- Practicable Alternatives Analysis for permitting wetland impacts.
- Preparation of engineer's report (no assessments are anticipated).
- Construction administration and on-site services.

Responsibilities Of The Town Of Grand Chute

The Scope Of Services and fees are based upon the understanding that the Town of Grand Chute will provide the following:

- Access to any existing data or records pertaining to the project area.
- Copies of plats, certified survey maps, and private surveys along the route.
- A person or persons authorized to act as the Town's representative to accept completed work and to provide appropriate liaison.
- A location to hold public meetings.
- Current tax listing for use in preparing Schedule of Assessments.
- Payment for filing survey documents.
- Contract with a geotechnical engineering firm to provide a Subsurface Conditions Report. The Town will contract and pay for this service separately.
- Payment of any permit application fees.

Project Schedule

The Town's intent is to coordinate the construction of the section of Evergreen Drive (Town Lake Avenue to the WCL Crossing) with sections to the east (WCL crossing to Gillett Street and Gillett Street to Orion Street) as follows:

- Fall of 2019 Construction (Bid Opening by mid-August of 2019)
 - ▶ WCL Crossing to Gillett Street
 - ◆ Construct embankment for roadway and trail through Cypress Homes Development.
 - ◆ Construct sanitary sewer and watermain from Gillett Street to Cypress Homes Development.

- 2020 Construction (Bid Opening by end of January 2020)
 - ▶ Town Lakes Avenue to WCL Crossing
 - ◆ Construct embankment for roadway and trail.
 - ◆ Construct storm sewer.
 - ◆ Construct stormwater management facilities.
 - ◆ Construct pavement section for roadway and trail.
 - ◆ Railroad to construct crossing surface, flashing signals, and automatic gates.

 - ▶ WCL Crossing to Gillett Street
 - ◆ Construct storm sewer.
 - ◆ Construct stormwater management facilities.
 - ◆ Construct pavement section for roadway and trail through the Cypress Homes Development.
 - ◆ Reconstruct and urbanize existing Evergreen Drive between Cypress Homes and Gillett Street, including construction of the trail.

 - ▶ Gillett Street to Orion Street
 - ◆ Construct storm sewer.
 - ◆ Construct creek crossing structures.
 - ◆ Construct embankment for roadway and trail.
 - ◆ Construct pavement section for roadway and trail.

 - ▶ Town Lake Road to Orion Street
 - ◆ We Energies to construct continuous street lighting system.

 - ▶ Railroad Crossing Improvements
 - ◆ WCL to install crossing surface, flashing signals, and automatic gates by December 31, 2020.

 - ▶ Access Modifications for Town Hall & Town Center Park
 - ◆ Parking and internal circulation improvements to be completed in time for November elections.

McMAHON is prepared to provide the Scope Of Services identified in this Professional Services Agreement to meet the proposed project schedule. Upon receipt of an executed Agreement, design work will be started immediately.

Compensation

McMAHON proposed to provide the serviced outlined in this Proposal Agreement on a time and expense basis, as outlined below:

| | |
|---|----------------|
| ■ Field Survey and Right-of-Way Services | \$25,500 |
| ■ Roadway and Access Road Design | \$35,000 |
| ■ Stormwater Management and Storm Sewer Design: | |
| ▶ Concepts | \$16,500 |
| ▶ Final Plan Preparation | \$19,200 |
| ■ Design related services for Internal Site Improvements on the Municipal Complex Site: | |
| ▶ Prepare Alternatives for Town Consideration | \$4,500 |
| ▶ Final Plan Preparation | \$6,500 |
| ■ Railroad Coordination | \$5,000 |
| ■ Utility and Street Lighting Coordination | \$5,000 |
| ■ Wetland Delineation Services | \$3,000 |
| ■ Meetings and Public Involvement | \$7,000 |
| ■ <u>Bidding Services</u> | <u>\$5,000</u> |
| TOTAL | \$132,200 |

McMAHON's will invoice the Town of Grand Chute monthly for services provided. All services provided under this Proposal Agreement would be in accordance with McMahan Associates, Inc.'s General Terms & Conditions, dated August 29, 2018.

To indicate acceptance of this Proposal Agreement, please sign below and return one copy to our office.

Owner:

TOWN OF GRAND CHUTE
Outagamie County, Wisconsin

(Authorized Signature)

Date

Title

Witness:

Date

Engineer:

McMAHON ASSOCIATES, INC.
Neenah, Wisconsin



Carl Sutter, P.E.
Senior Vice President

July 9, 2019
Date



Michael R. Simon, P.E.
Senior Project Engineer

July 9, 2019
Date

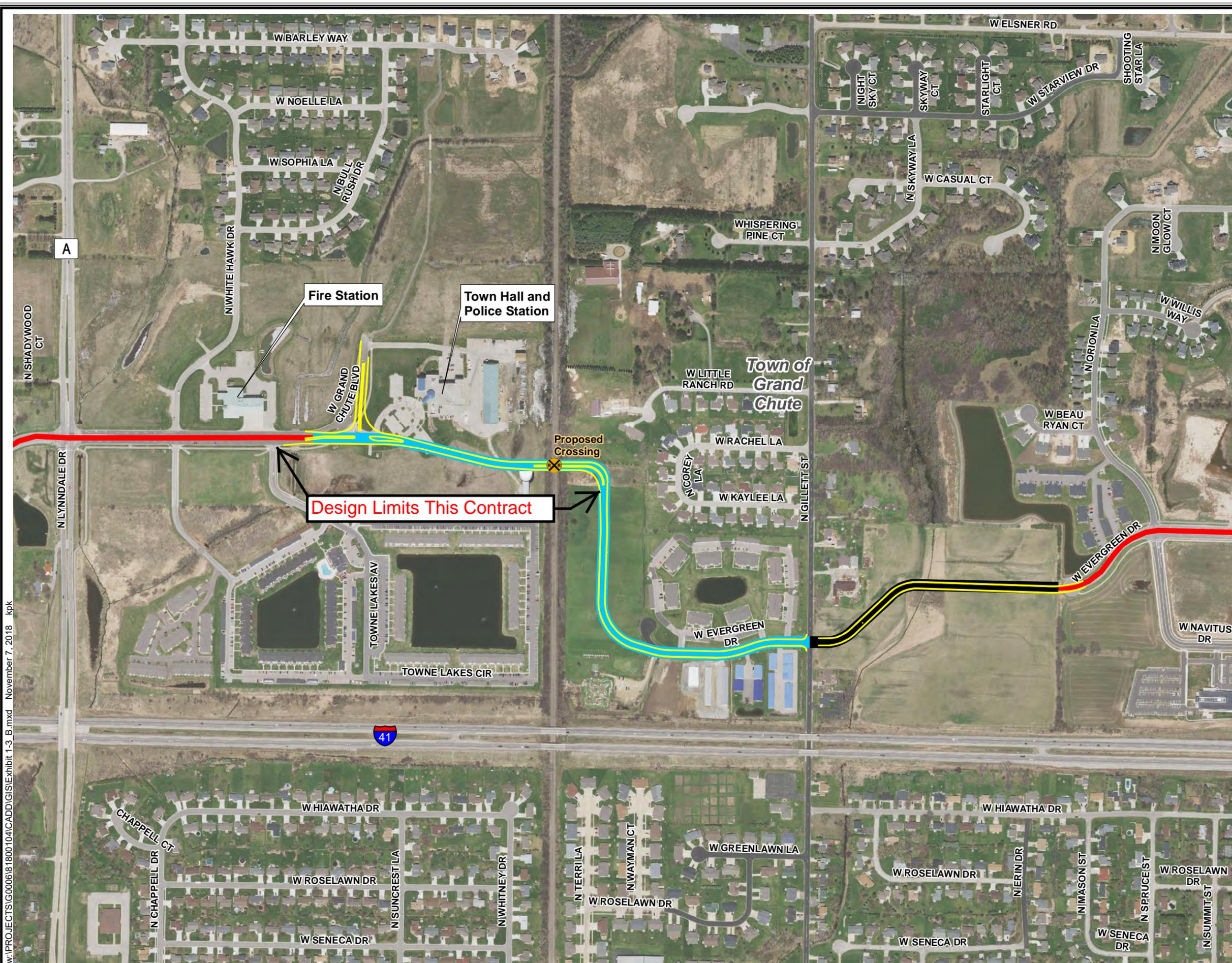
Attachments: Project Overview Map
General Terms & Conditions
Fee Schedule
Reimbursable Expenses Schedule

Mapped Features

- Proposed Frontage Road Connection
- Proposed Construction Stage One - 2020
- Proposed Construction Stage Two - 2019 - 2020
- Existing Frontage Road
- Railroad Centerline
- Proposed Railroad Crossing

Source: Outagamie County, 2014-18.

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.



w:\PROJECTS\G000618\180010\CADD\GIS\Exhibit 1-3_B.mxd November 7, 2018 kpk



AGENDA REQUEST
7/16/2019

TOPIC: Approve and authorize execution of the First Supplement to Lease by and between the Town of Grand Chute and the Community Development Authority of the Town of Grand Chute, regarding the Community First Champion Center property.

| | |
|---|-----------------------------|
| <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution | Meeting: Town Board |
| Department Reporting: Community Development | Submitted By: R. Buckingham |

ISSUE: Approve and authorize execution of the First Supplement to Lease.

BACKGROUND/ANALYSIS: Currently, all agreements and documents pertaining to the lease revenue bonds for the Champion Center are secured by an interest in the property, as it was defined as of August 1, 2018 (See Map A attached). Now that roads and other improvements are being provided on portions of the Champion Center property, it is necessary to release portions of or interest in some of this property. The attached Map B depicts the revised boundaries of the Champion Center property AFTER the releases are approved. The net result will be a reduction in size of the Champion Center property from 59.84 acres to 51.22 acres.

Under terms of the bonds for this project, the Champion Center property is leased from the CDA to the Town. It is necessary for both parties to execute a First Supplement to Lease to release from the described leasehold property, the portions that the CDA is releasing for roads and other improvements. The property being released does not include any of the Champion Center development area and will have no adverse effect on the use/operation of the facility.

The First Supplement to Lease document was prepared and approved as to form by Foley & Lardner LLP, Bond Counsel for the CDA/Town.

RECOMMENDATION: Staff recommends that Town Board approve and authorize execution of the First Supplement to Lease by and between the Town of Grand Chute and the Community Development Authority of the Town of Grand Chute, regarding the Community First Champion Center property.

FISCAL IMPACT: N/A

ATTACHMENTS: First Supplement to Lease; Map A - current Champion Center property; Map B - revised Champion Center property;

MAP "A"

2135876

Recorded

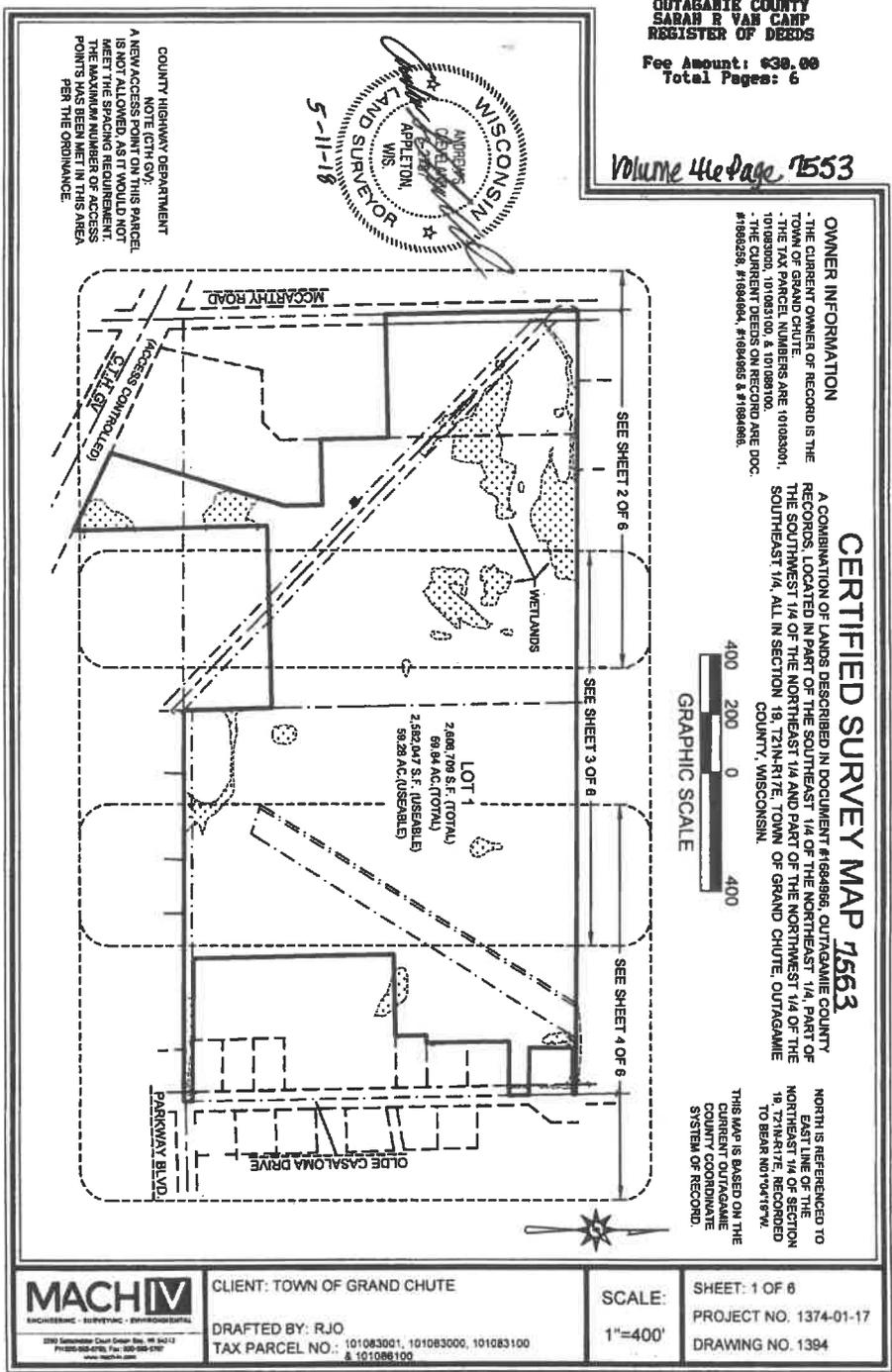
June 18, 2018 10:20 AM

OUTAGAMIE COUNTY
SARAH R VAN CAMP
REGISTER OF DEEDS

Fee Amount: €38.00
Total Pages: 6

Volume 44e Page 1553

MAP A - CURRENT L.W. Denton Property



MACH IV
ENGINEERING - SURVEYING - ENVIRONMENTAL

2300 Sankarator Court, Deer Park, WI 54213
PH: 920-922-4700, FAX: 920-922-4707
www.machiv.com

CLIENT: TOWN OF GRAND CHUTE

DRAFTED BY: RJO

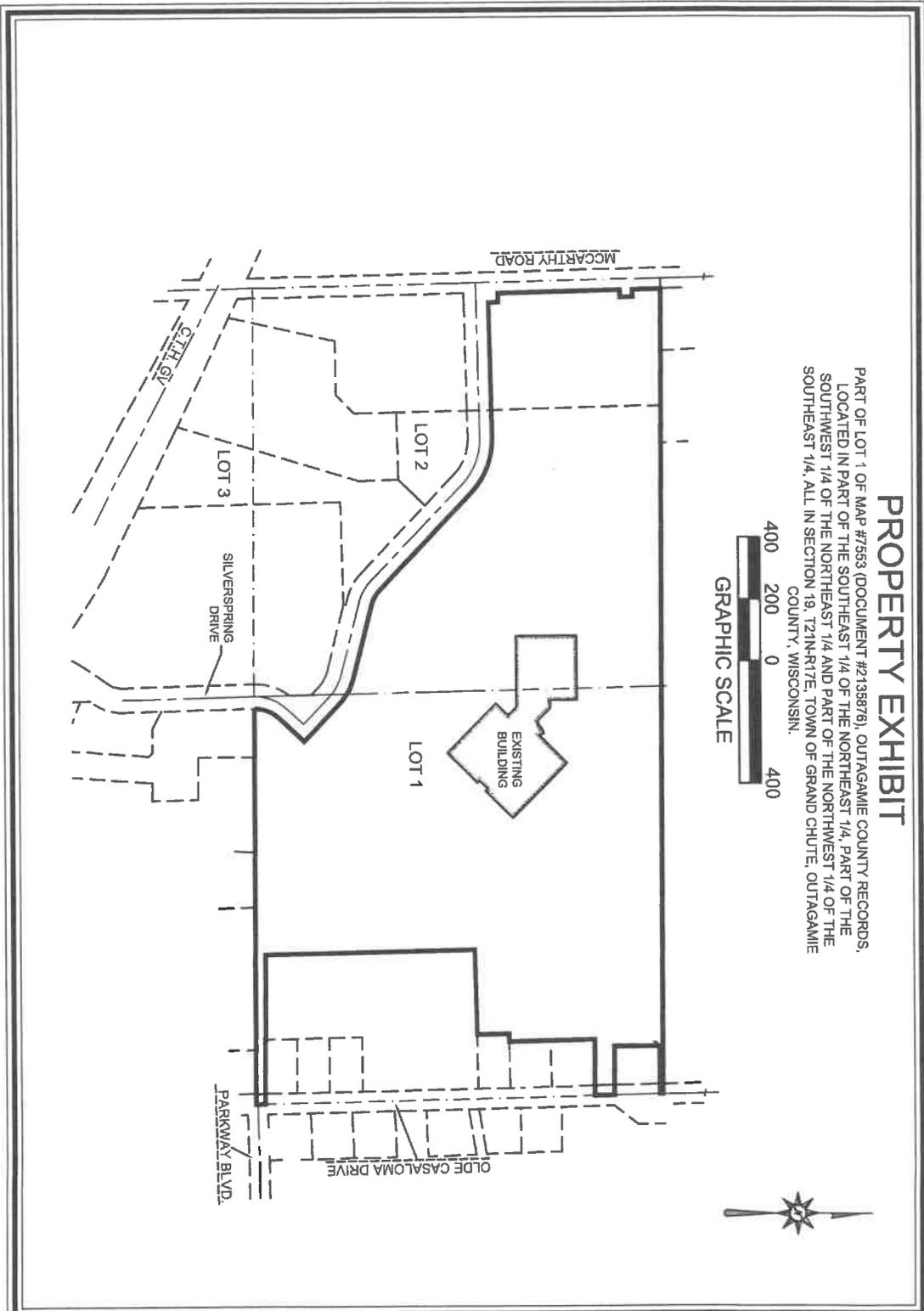
TAX PARCEL NO.: 101083001, 101083000, 101083100 & 101088100

SCALE:
1"=400'

SHEET: 1 OF 6
PROJECT NO. 1374-01-17
DRAWING NO. 1394

MAP "B"

MAP "B" - Revised Ch. Center Property



PROPERTY EXHIBIT
 PART OF LOT 1 OF MAP #7553 (DOCUMENT #2135878), OUTAGAMIE COUNTY RECORDS,
 LOCATED IN PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4, PART OF THE
 SOUTHWEST 1/4 OF THE NORTHEAST 1/4 AND PART OF THE NORTHWEST 1/4 OF THE
 SOUTHEAST 1/4, ALL IN SECTION 19, T21N-R17E, TOWN OF GRAND CHUTE, OUTAGAMIE
 COUNTY, WISCONSIN.

| | | | |
|---|---|-------------------|--|
|  ENGINEERING - SURVEYING - ENVIRONMENTAL 2265 Salschwer Oval Green Bay, WI 54313 Ph: 920-569-6766; Fax: 920-569-6767 www.mach-iv.com | CLIENT: COMMUNITY DEVELOPMENT AUTHORITY OF THE TOWN OF GRAND CHUTE DRAFTED BY: RJO TAX PARCEL NO.: 101083000 | SCALE: 1"=400' | SHEET: 1 OF 1 PROJECT NO. 1374-10-18 DRAWING NO. |
|---|---|-------------------|--|

**FIRST SUPPLEMENT TO LEASE
(RELEASE OF LEASEHOLD
PROPERTY)**

Document Number

Recording Area

Name and Return Address

David B. Ryan, Esq.
Foley & Lardner LLP
777 East Wisconsin Avenue
Milwaukee, WI 53202

See Addendum B

Parcel Identification Number (PIN)

**FIRST SUPPLEMENT TO LEASE
(RELEASE OF LEASEHOLD PROPERTY)**

THIS FIRST SUPPLEMENT TO LEASE (RELEASE OF LEASEHOLD PROPERTY) is made as of July 1, 2019 (this “**First Supplement**”), by and between the COMMUNITY DEVELOPMENT AUTHORITY OF THE TOWN OF GRAND CHUTE, WISCONSIN, a public body and a body corporate and politic (the “**Authority**”), and the TOWN OF GRAND CHUTE, WISCONSIN, a Wisconsin political subdivision (the “**Municipality**”).

RECITALS

A. The Authority and the Municipality have entered into a Lease, dated as of August 1, 2018, which was recorded in the office of the Register of Deeds for Outagamie County, Wisconsin on August 15, 2018 as Document No. 2140858 (as amended and supplemented, the “**Lease**”), with respect to the Leasehold Property (as defined and identified in the Lease) including the real property described in Exhibit A to the Lease.

B. Section 5.01(a) of the Lease provides that from time to time the Authority may sell, lease, or otherwise transfer portions of or interests in the Leasehold Property for use consistent with the Act; *provided*, such transfers would not, individually or cumulatively, have a materially adverse effect on the intended use of the Leasehold Property. Such Section also provides that prior to or at the time of any such transfer or release, the Authority and the Municipality shall execute and deliver a Supplement to Lease (Release of Leasehold Property) (as defined in the Lease) releasing such portion(s) or interest(s) transferred from the Lease.

C. The Authority now intends to sell, lease, or otherwise transfer a portion or portions of or interest or interests in the Leasehold Property for use consistent with the Act, such parcel(s) being described in Addendum A hereto (the “**Approved Release Property**”). The Authority and the Municipality now desire to execute and deliver a First Supplement to Lease (Release of Leasehold Property) with respect to the Approved Release Property.

NOW, THEREFORE, in consideration of the Recitals set forth above and incorporated herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Authority and the Municipality hereby agree as follows:

Section 1.01 Effect of Release.

The Authority hereby represents that the Approved Release Property does not include the Sports Facility and does not, individually or cumulatively with any property previously released from the Lease, have a materially adverse effect on the intended use of the Leasehold Property as provided in the Lease.

Section 1.02 Release of Approved Release Property from Lease.

The Approved Release Property is hereby released from the Lease, and the Approved Release Property shall no longer be a part of the Leasehold Property and shall be free and clear from the Lease and all conditions, terms, and provisions thereof, all as of the date hereof.

Section 1.03 Amendments to Lease.

Exhibit A to the Lease is hereby amended by removing or excepting from said Exhibit the Approved Release Property. Exhibit A to the Lease is hereby amended in its entirety as set forth in Addendum B hereto as the Leasehold Property subject to the Lease.

Section 1.04 Supplement to Lease (Release of Leasehold Property).

This First Supplement is a Supplement to Lease (Release of Leasehold Property).

[Signature Page Follows]

IN WITNESS WHEREOF, the Town of Grand Chute, Wisconsin, has caused this First Supplement to be executed by its Town Board Chairperson and Clerk and its corporate seal affixed, and the Community Development Authority of the Town of Grand Chute, Wisconsin has caused this Supplement to be executed by its Chairperson and Executive Director and its corporate seal affixed, if any, all as of the day and year first hereinabove set forth.

TOWN OF GRAND CHUTE, WISCONSIN

[SEAL]

By _____
David A. Schowalter
Town Board Chairperson

And _____
Angie Cain
Town Clerk

COMMUNITY DEVELOPMENT AUTHORITY OF THE
TOWN OF GRAND CHUTE, WISCONSIN

[NO SEAL]

By _____
Robert W. Stadel
Chairperson

And _____
Robert L. Buckingham
Executive Director

[Signature Page to Supplement to Lease]

ADDENDUM A

DESCRIPTION OF APPROVED RELEASE PROPERTY

A release in interest (specifically, a permanent easement) in a portion of the Leasehold Property on which a fire hydrant will be situated.

A release of a new right-of way relating to a portion of the Leasehold Property along McCarthy Road

A release of a new right-of way relating to the portion of the Leasehold Property that is Champion Drive.

A release of a portion of the Leasehold Property that is Lot 2.

A release of a portion of the Leasehold Property that is Lot 3.

ADDENDUM B

EXHIBIT A

LEASEHOLD PROPERTY

The Fox Cities Champion Center (the “**Sports Facility**”) is an indoor venue featuring a combination of ice and hard court surfaces to be constructed in the Town of Grand Chute, Wisconsin. This community driven, tourism-first facility is intended to become a prime destination for amateur and youth sports tournaments and events. The 164,000 square foot building will feature two NHL-sized ice rinks, a fieldhouse sized to accommodate four high school regulation sized basketball courts or eight high school regulation sized volleyball courts, common area amenities for the enjoyment of players and spectators, and surface parking for 600 vehicles. The Sports Facility will include all other buildings, structures, fixtures, and improvements hereafter located thereon, and all furniture, furnishings, equipment, machinery, appliances, apparatus, and other property of every kind and descriptions at any time hereafter installed or located on the real estate described below or the buildings and improvements situated thereon, and related site grading, landscaping, fencing, sidewalk and walkways, and utility lines.

The real estate referred to in the preceding paragraph is the following real estate located in the Town of Grand Chute, Outagamie County, Wisconsin:

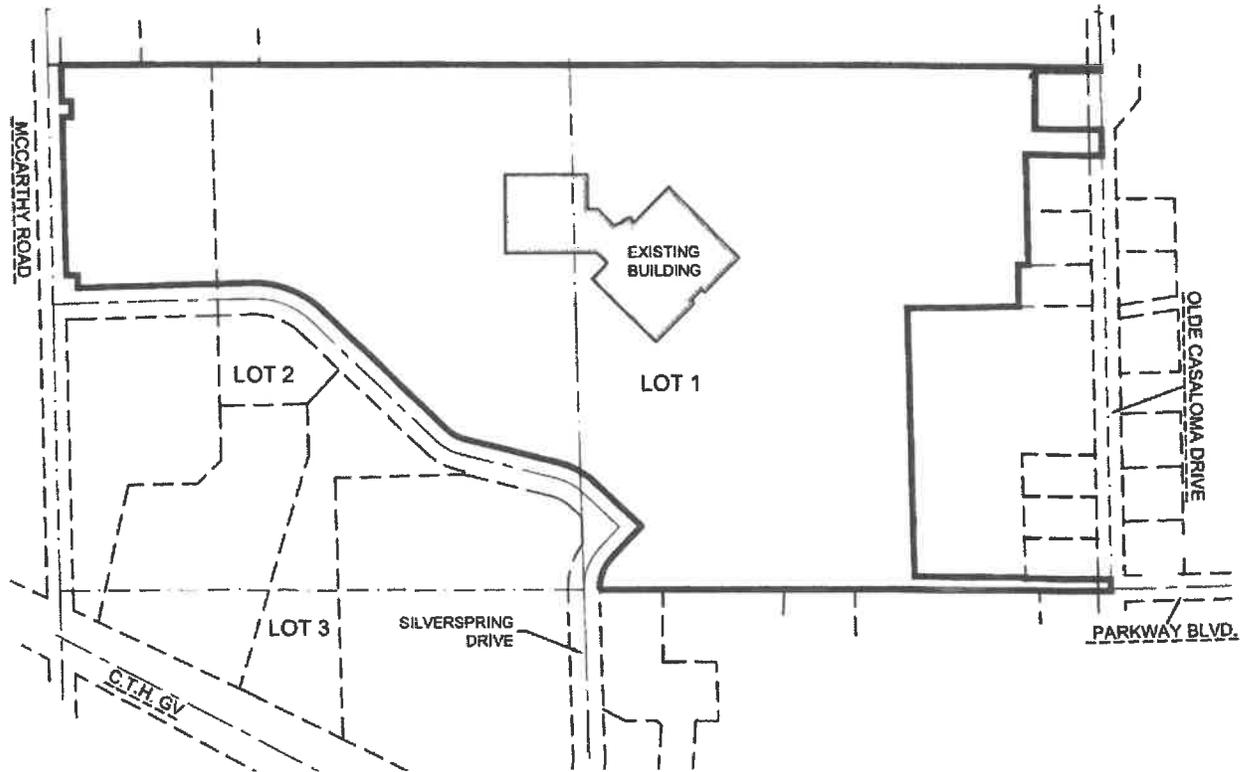
All of Lot 1 of Map #7553 (Document #2135876), Outagamie County Records, Located in part of the Southeast 1/4 of the Northeast 1/4, part of the Southwest 1/4 of the Northeast 1/4 and part of the Northwest 1/4 of the Southeast 1/4, all in Section 19, T21N-R17E, Town of Grand Chute, Outagamie County, Wisconsin, excepting the following described lands:

Beginning at the Northwest corner of Lot 1 of Volume 46, Certified Survey Maps, Page 7553 (Document #2135876), Outagamie County Records, said point being on the West line of the Northeast 1/4 of Section 19, T21N-R17E; thence S89°43'11"E, 33.92 feet; thence S01°13'26"E, 92.12 feet; thence N88°46'34"E, 24.00 feet; thence S01°13'26"E, 40.00 feet; thence S88°46'34"W, 24.00 feet; thence S01°13'26"E, 399.00 feet; thence N88°46'34"E, 30.00 feet; thence S01°13'26"E, 32.86 feet; thence N88°45'59"E, 441.61 feet; thence 194.03 feet along the arc of a 247.00 foot radius curve to the right whose long chord bears S68°43'47"E, 189.08 feet; thence S46°13'33"E, 437.74 feet; thence 52.96 feet along the arc of a 103.00 foot radius curve to the left whose long chord bears S60°57'23"E, 52.38 feet; thence S75°41'13"E, 244.88 feet; thence 100.17 feet along the arc of a 197.00 foot radius curve to the right whose long chord bears S61°07'10"E, 99.10 feet; thence S46°33'08"E, 165.10 feet; thence S43°26'52"W, 112.22 feet; thence 86.01 feet along the arc of a 110.00 foot radius curve to the left whose long chord bears S21°02'53"W, 83.83 feet; thence S01°21'07"E, 1.05 feet to the south line of said Lot 1; thence N89°51'08"W, 40.01 feet along said Lot; thence N01°21'07"W, 299.70 feet along said Lot; thence S88°40'44"W, 620.07 feet along said Lot; thence S01°20'54"E, 660.00 feet along said Lot to the northerly right-of-way line of C.T.H. "GV"; thence N63°41'41"W, 253.95 feet along said right of way and Lot; thence N64°20'58"W, 37.54 feet along said right of way and Lot; thence N16°53'05"E, 615.05 feet along said Lot; thence N01°20'54"W, 130.43 feet along said Lot; thence S88°39'06"W, 221.31 feet along a south line of said Lot 1; thence N01°14'01"W, 229.56

feet along said Lot; thence S88°45'59"W, 414.95 feet along said Lot; thence N01°13'26"W, 644.88 feet along said lot and the West line of said Northeast 1/4 to the point of beginning.

Boundary of contains 2,231,273 square feet / 51.22 acres, more or less.

Parcel Number: 101083000.





AGENDA REQUEST
7/16/2019

TOPIC: Approve and authorize execution of the Agreement Regarding Sewer/Water Laterals with Fore Dreams, LLC, regarding the property at 850 W. Evergreen Drive (Culver's)

| | |
|---|-----------------------------|
| <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution | Meeting: Town Board |
| Department Reporting: Community Development | Submitted By: R. Buckingham |

ISSUE: Approve and authorize execution of the Agreement.

BACKGROUND/ANALYSIS: The Town and Fore Dreams, LLC are parties to an Offer to Purchase for the property at 850 W. Evergreen. Fore Dreams, LLC will buy the vacant land from the Town and construct/operate a Culver's Restaurant at this location. As part of the Offer, the Town agreed to install sewer/water laterals from the mains to the property line. It is now mutually acknowledged by both parties that it would be more efficient and cost effective for Fore Dreams' contractor (Bayland Buildings) to install these laterals for the complete distance from the mains to the new building.

The Agreement Regarding Sewer/Water Laterals memorializes this change to the Offer by allowing the Town to provide a credit against the purchase price at Closing, in the amount of \$17,396.00, which is the cost allocation to install the laterals from the mains to the property line.

RECOMMENDATION: Staff recommends that the Town Board approve and authorize execution of the Agreement Regarding Sewer/Water Laterals with Fore Dreams, LLC, regarding the property at 850 W. Evergreen Drive (Culver's).

FISCAL IMPACT: BUDGET

Tax Increment District No. 2

ATTACHMENTS: Agreement Regarding Sewer/Water Laterals.

AGREEMENT REGARDING SEWER/WATER LATERALS

This Agreement is made between the Town of Grand Chute (herein “Town”) and Fore Dreams, LLC (herein “LLC”). Town and LLC may be referred to herein as “party” or collectively as “parties”.

Background Recitals

WHEREAS, the Town as “Seller” and LLC as “Buyer” are parties to a Vacant Land Offer to Purchase for Property described in the Offer as “Lot 6 – NW Corner of Evergreen Drive”; and

WHEREAS, as part of the Offer to Purchase, the Town had agreed to install utility laterals for sanitary sewer and water from sewer and water mains (“Laterals”) to the boundary between Town right-of-way and the Property being purchased from the Town; and

WHEREAS, the LLC was then going to use its own contractor to extend the Laterals from the right-of-way boundary to the building being constructed (“Building”), on the Property being purchased from the Town; and

WHEREAS, the parties have mutually acknowledged that it would be more economically efficient to have the LLC’s contractor, Bayland Builders, install these Laterals, the complete distance from the mains to the Building than to have two separate contractors perform work on the same Laterals.

NOW, THEREFORE, the parties agree as follows:

1. **LLC Construction**. The LLC will amend its contract with Bayland Builders as reasonably necessary to require Bayland Builders to extend the Laterals from the mains to the Building.
2. **No Construction by Town**. The Town will not retain its own contractor to install the Laterals from the mains to the right-of-way boundary.
3. **Pricing Credit from Town to LLC**. At closing of the Offer to Purchase for the Property, the Town will grant a purchase price credit to the LLC equal to the Town’s portion of cost charged by Bayland Builders for installation of the Laterals for the distance from the mains to the right-of-way.
4. **Agreed Pricing Credit Amount**. The parties have confirmed with Bayland Builders the cost portion allocation to the Town for the Lateral installation by Bayland Builders is \$17,396.00 which will be a credit against the purchase price at closing to be shown on the closing statement on closing the purchase transaction between the LLC and the Town.
5. **Board Approval**. This Agreement was approved by the Town Board on July 16, 2019.

(Signature page to Agreement Regarding Sewer/Water Laterals)

Copy signatures transmitted by fax, email, or other electronic transmission and counterpart signature pages are deemed as binding and valid as originals for purposes of this document.

Dated and effective this 16th day of July regardless of the date signed.

TOWN OF GRAND CHUTE

BY: _____
Dave Schowalter, Town Chairman or
Robert Buckingham, Community
Development Director

FORE DREAMS, LLC

BY: _____
Maggie Kauer, Manager

July 9, 2019

City of Grand Chute:

Costs for Right of Way work to be completed at the proposed site for Culver's of Grand Chute:

1. A&G Excavating – Sanitary Sewer: \$15,556.00
2. MCC Asphalt – Road Patching: \$878.60
3. Martell Construction – Curb: \$961.40

Total Costs incurred: \$17,396.00

Jim Bogenschutz
Project Manager – Bayland Buildings Inc
Jbogenschutz@baylandbuildings.com
920-371-1837



AGENDA REQUEST
July 16, 2019

TOPIC: Approve Change Order #2 for Site Grading and Restoration Contract 2018-19 increasing the amount by \$28,358.56.

| | |
|---|---|
| <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution | Meeting: Town Board |
| Department Reporting: Public Works | Submitted By: Karen M. Heyrman, P.E. <i>Kmh</i> |

ISSUE: The Site Grading and Restoration project includes placing fill from a stockpile for the Culvers development on Galaxy Drive at the intersection of W. Evergreen Drive. The project was delayed by the 2018 early winter and 2019 wet spring. The contractor requested compensation for their continuous effort to disk the soil so the fill could be placed.

BACKGROUND/ANALYSIS: The Town and contractor consulted with our geotechnical testing firms to determine the most cost effective method to construct the subgrade foundation for site construction which is required in the terms of our agreement with the developer. The most effective method required labor and equipment to dry the soil. There are no pay items in the bid to compensate the contractor for this effort. Staff approved a work change directive so the contractor could continue working and the site is complete for the closing.

RECOMMENDATION: Staff recommends approval of Change Order #2 for Site Grading and Restoration Contract 2018-19 increasing the amount by \$28,358.56.

FISCAL IMPACT: OTHER FUNDING, TID 2

ATTACHMENTS: Contract 2018-19 Change Order #2.

Change Order #2

Wondra Construction, Inc.
 W2874 Graylog Road
 Iron Ridge, WI 53035

Contract No: 2018-19
 Change Order No.: Two (2)
 Issue Date: July 2, 2019
 Project: Site Grading and Restoration

You Are Directed To Make The Changes Below In The Subject Contract:

| <u>Item</u> | <u>Item Description</u> | <u>Add or Deduct</u> | <u>Price</u> |
|--------------|--|----------------------|--------------------|
| | Wind row dirt to dry out site, per attached. | Add | 28,358.56 |
| | | | |
| | | | |
| | | | |
| TOTAL | | | \$28,358.56 |

The Changes Result in the Following Adjustments:

| | |
|-----------------------------------|-----------------------|
| | <u>CONTRACT PRICE</u> |
| Prior To This Change Order | \$179,038.15 |
| Adjustments Per This Change Order | \$ 28,358.56 |
| Current Contract Status | \$207,396.71 |

Accepted
Wondra Construction, Inc.
 Iron Ridge, WI

By: Roger W. Thum

Date: 7-2-2019

Authorized:
Town of Grand Chute
 Grand Chute WI

By: _____

Date: _____



AGENDA REQUEST
7/16/2019

TOPIC: Approve a budget adjustment for door replacement at Town Hall.

| | |
|---|--|
| <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution | Meeting: Town Board |
| Department Reporting: Public Works | Submitted By: Karen Heyrman, P.E., <i>kmb</i> Deputy Director of Public Works |

ISSUE: The Municipal Complex Budget includes \$16,000 for exterior door replacement at town Hall. The six doors are original to the building and are in need of replacement. The cost of steel increased more than anticipated.

BACKGROUND/ANALYSIS: One quote is for 16 gauge steel with a baked finish. Two quotes are for 18 gauge steel with painted finish. Three quotes were received as follows:

| | LAFORCE | LEMKE LOCKWORKS | TRI CITY |
|------------------|----------|--------------------|----------|
| Quote | \$23,423 | \$21,250 | \$18,287 |
| Steel | 16 ga. | 18 ga. | 18 ga. |
| Finish | baked | sprayed | sprayed |
| Diff from budget | -\$7,423 | -\$5,250 | -\$2,287 |

RECOMMENDATION: The staff recommendation is for a budget adjustment of \$7,423 decreasing Contingency Fund 10-19-59900-390 and increasing Town Hall Building Repair and Maintenance fund 10-18-51600-360 for increased life and lower maintenance doors.

FISCAL IMPACT: BUDGET

ATTACHMENTS: N/A



AGENDA REQUEST
July 16, 2019

TOPIC: Approve Change Order #1 for N. McCarthy Road Reconstruction Contract 2019-05C increasing the amount \$69,091 and adding 17 additional days to the contract completion date.

| | |
|---|--|
| <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution | Meeting: Town Board |
| Department Reporting: Public Works | Submitted By: Karen M. Heyrman, P.E. <i>Kmh</i> Deputy Director of Public Works |

ISSUE: Contract 2019-05C is for the reconstruction of N. McCarthy Road from Champion Drive to W. Capitol Drive. The improvements include replacing a pipe connection to the existing (Pennings) pond on W. Clairemont Drive with a larger and deeper pipe. The easement required to construct the new pipe will not be secured until September 20, 2019. The contractor will need to modify their construction to account for this resulting in additional costs.

BACKGROUND/ANALYSIS: This contract change order includes additional cost for the connection to the manhole and installation of the pipe from this manhole to the pond once the easement is secured. A deduct of the bid cost for the pipe construction is also included. The contractor has also requested an additional 17 working days which extends the completion date to October 23, 2019. The contractor has agreed to open the road to traffic by October 14, 2019. The cost for additional items that may be needed are detailed and would be approved as needed.

RECOMMENDATION: Staff concurs with Ayres Associates recommendation to approve Change Order #1 for N. McCarthy Road Reconstruction Contract 2019-05C increasing the amount \$69,091 and adding 17 additional days to the contract completion date.

FISCAL IMPACT: OTHER FUNDING, San 3

ATTACHMENTS: Contract 2019-05C Change Order #1.

MEMORANDUM

To: Karen M. Heyrman, P.E., Deputy Director of Public Works

From: Craig Schuh, PE

Date: July 10, 2019

Project No.: 25-0185.00

Re: N. McCarthy Road Change Order 1

Northeast Asphalt Inc. has presented a project change order to address project schedule revisions and an increase in project costs. The change order is a result of the property owner where current storm sewer drains to Pennings Pond deciding to not sign the proposed 30-foot-wide storm sewer easement required for installation of the increased size/depth storm sewer as part of the expansion of N. McCarthy Road. The easement is going to be acquired via the condemnation process. However, the easement will not be secured until September 20, 2019, which is substantially later in the project schedule than proposed in the bid documents.

This delay in securing the easement will require additional contractor installation efforts beyond what the bid documents identified. Storm sewer will have to be installed backwards, gaping of proposed improvements and remobilizations for storm sewer completion. Remobilizations may be needed for curb and gutter, asphalt paving and restoration work. In addition to the installation change and remobilizations, temporary pumping for the storm sewer to drain may be required when rain water fills the storm sewer installed within the roadway until the connection to Pennings Pond is completed after the easement storm sewer is completed.

An alternate storm sewer design was evaluated and priced by the contractor, but this alternate location was substantially more expensive and created approximately the same additional contract days to the contract. Therefore, that option was eliminated from consideration.

This situation is not ideal, but better than other options explored with Town staff. Therefore, it is the recommendation of Ayres Associates to approve Change Order 1 for the project.

CHANGE ORDER NO.: 1

| | | | |
|----------------|---|---------------------------------|---------------|
| Owner: | Town of Grand Chute | Owner's Project No.: | 2019 – 05C |
| Engineer: | Ayres Associates | Engineer's Project No.: | 25-0185.00 |
| Contractor: | Northeast Asphalt Inc. | Contractor's Project No.: | 708367 |
| Project: | N. McCarthy Road Reconstruction | | |
| Contract Name: | Contract 2019 – 05C N. McCarthy Road Reconstruction | | |
| Date Issued: | July 11, 2019 | Effective Date of Change Order: | July 11, 2019 |

The Contract is modified as follows upon execution of this Change Order:

Description:

Modification to contract schedule and installation procedures because storm easement to Pennings Pond will not be secured until September 20, 2019. Installation of storm sewer will have to be installed backwards. Original contract price for 66" storm sewer is deleted because of this change in installation procedure from bid documents.

As part of this change, 17 additional working days were requested by Northeast Asphalt Inc. with the understanding between Northeast Asphalt Inc., Engineer and Owner that the roadway will be open to traffic by October 14, 2019. The days are for the reduction in production efficiency and need to gap this area during planned construction and completed later.

Additional items with prices were received for potential items needed as part of this work change. The additional items will only be used if the contractor gets approval from the Owner and Engineer.

Attachments:

Contract Modification #1 proposal from Northeast Asphalt Inc. dated 7/11/2019.

| Change in Contract Price | Change in Contract Times [working days] |
|---|--|
| Original Contract Price: \$ 2,932,858.20 | Original Contract Times for 2019 project portion: Substantial Completion: <u>October 1, 2019</u> Ready for final payment: <u>October 1, 2020</u> |
| [Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order] : \$ 0.00 | [Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order] : Substantial Completion: <u>N/A</u> Ready for final payment: <u>N/A</u> |
| Contract Price prior to this Change Order: \$ 0.00 | Contract Times for 2019 project portion prior to this Change Order: Substantial Completion: <u>October 1, 2019</u> Ready for final payment: <u>October 1, 2020</u> |
| [Increase] [Decrease] this Change Order: \$ 69,091.00 | [Increase] [Decrease] this Change Order for 2019 project portion: Substantial Completion: <u>October 23, 2019</u> Ready for final payment: <u>October 1, 2020</u> |
| Contract Price incorporating this Change Order: \$ 3,001,949.20 | Contract Times for 2019 project with all approved Change Orders: Substantial Completion: <u>October 23, 2019</u> Ready for final payment: <u>October 1, 2020</u> |

Recommended by Engineer (if required)

Accepted by Contractor

By:

[Handwritten Signature]

[Handwritten Signature]

Title:

Manager - Engineering Services

Brian Enders - Vice President

Date:

7/11/19

7/11/19

Authorized by Owner

Approved by Funding Agency (if applicable)

By:

Title:

Date:

CONTRACT MODIFICATION #1

Northeast Asphalt, Inc.
W. 6380 Design Drive - Greenville, WI 54942
PH: 920-757-2900 - FX: 920-757-2906

PROJECT NAME: Town of Grand Chute N McCarthy Road

PROJECT ID#: 2019-05C

PROJECT MANAGER/FOREMAN: Aaron Green

JOB #: 708367

PROJECT ENGINEER/CONSULTANT OR CUSTOMER: Ayres Associates

The project representative listed above requests to make the following changes as stated below for compensation on the listed project in lieu of a change order:

| <u>Description</u> | <u>Qty.</u> | <u>UOM</u> | <u>Unit Price</u> | <u>Total</u> |
|---|-------------|------------|--------------------|--------------------|
| Manhole 14 Connection | 1 | LS | \$8,800.00 | \$8,800.00 |
| 66" Class IV RCP Storm Sewer (Lay pipe backward to pond) | 435 | LF | \$346.50 | \$150,727.50 |
| DEDUCT 66" Class IV | 435 | LF | (\$207.90) | (\$90,436.50) |
| | | | Grand Total | \$69,091.00 |

Additional Items (As needed)

| | | | | |
|--------------------------|----|----|------------|-------------|
| 3" Pump and Generator | 2 | WK | \$7,480.00 | \$14,960.00 |
| Excavation/Grading Mob. | 2 | EA | \$1,320.00 | \$2,640.00 |
| Restoration Mobilization | 1 | EA | \$825.00 | \$825.00 |
| Utility Mobilization | 1 | EA | \$4,950.00 | \$4,950.00 |
| Fine Grade/Asphalt Mob. | 1 | EA | \$1,950.00 | \$1,950.00 |
| Asphalt Patching | 50 | TN | \$128.50 | \$6,425.00 |
| Curb and Gutter Mob. | 1 | EA | \$3,245.00 | \$3,245.00 |

Working Days Needed

+4 for storm sewer revision
+2 for excavation and backfilling
+2 for fine grading and paving
+2 for curb and gutter
+1 for restoration
+6 for delay from original schedule
Total 17 working days

Reason for modification: Storm Sewer Revisions. "Additional items" to be used, as needed, as result of the easement delay and storm sewer revisions only.

NOTE: This Modification becomes part of and is in conformance with the original contract.

ACCEPTED -The above prices and specifications of this Modification are satisfactory and are hereby accepted. All work, which is the subject of this Modification, is to be performed under the same terms and conditions as specified in the original contract unless otherwise stipulated.

NORTHEAST ASPHALT, INC.

Company Name

Project Engineer/Consultant or Customer

Signature of Authorized Agent

Signature of Authorized Agent

Date of Acceptance

Date of Acceptance



AGENDA REQUEST
7/16/2019

TOPIC: Approve/Deny environmentally sensitive area deferment request for parcel 102387201, 3463/3465 N. Gillett Street.

| | |
|---|---|
| <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution | Meeting: Town Board |
| Department Reporting: Public Works | Submitted By: Katie Schwartz, Director P.W. |

ISSUE: Shall the Town Board approve or deny an environmentally sensitive area deferment request for parcel 102387201, 3463/3465 N. Gillett Street.

BACKGROUND/ANALYSIS: The property owner of parcel 102387201, 3463/3465 N. Gillett Street, has requested that the Town Board consider an environmentally sensitive area deferment for the property. See Attachment No. 1 for a letter from the property owner. The parcel map with floodway, floodplain, and navigable stream setbacks indicated is included as Attachment No. 2.

Section IX.A of the Town's Policy for Special Assessments, Attachment No. 3 (see Attachment No. 3), does allow for a deferment of the special assessment for that portion of frontage that is in the designated area of the property and must be ineligible for construction of any kind. The property owner is requesting deferral of 175' of the frontage. The final resolution assessment amount includes amounts for storm sewer, street, and trip generation and totals \$30,557.31. The deferral would not impact the trip generation amount. The recommended deferred amount is \$18,069.98 with a remaining amount of \$12,487.33. See Attachment No. 4 for the proposed adjusted schedule.

If the deferment request were to be approved, the Town's Policy for Special Assessments states that the deferment shall remain in place until such time that the property no longer carries the designation as a wetlands or environmentally sensitive area, or until such time that permits are issued for construction on the land eligible for deferment. The deferment shall be for both the principle and interest on the special assessment that might otherwise accrue.

RECOMMENDATION: Staff recommendation is to approve the wetland deferment request for parcel 102387201 located at 3463/3465 N. Gillett Street.

FISCAL IMPACT: CIP

The deferred amount of \$18,069.98 will be borrowed for through our CIP program with the remainder of the project.

ATTACHMENTS:

Attachment No. 1 - Letter from property owner requesting deferment

Attachment No. 2 - Parcel map with floodway, floodplain, and navigable stream setbacks indicated

Attachment No. 3 - Section IX.A - Wetlands and Environmentally Sensitive Areas

Attachment No. 4 - Adjusted schedule for parcel 102387201

Dear Town of Grand Chute Town Board Supervisors,

I am writing this letter because I am asking for a deferment for the frontage included in the flood plain that is identified by FEMA. The environmental conditions of this portion of the property make the land unbuildable. This deferment I am asking for includes a deferment from the southeast corner of the property to the edge of the flood plain boundary.

Thank you for your consideration,

Kyle Peters

Property owner of 3463-5 N Gillett St.

A handwritten signature in black ink that reads "Kyle Peters". The signature is written in a cursive style with a horizontal line underlining the name.

Subject Property

3463/65 N. Gillett Street

N. Gillett Street

75' Setback from
Centerline of
Navigable Stream

Non-regulated Flood Fringe

Floodplain

793

Floodplain

124'

175'

Floodway

Floodway

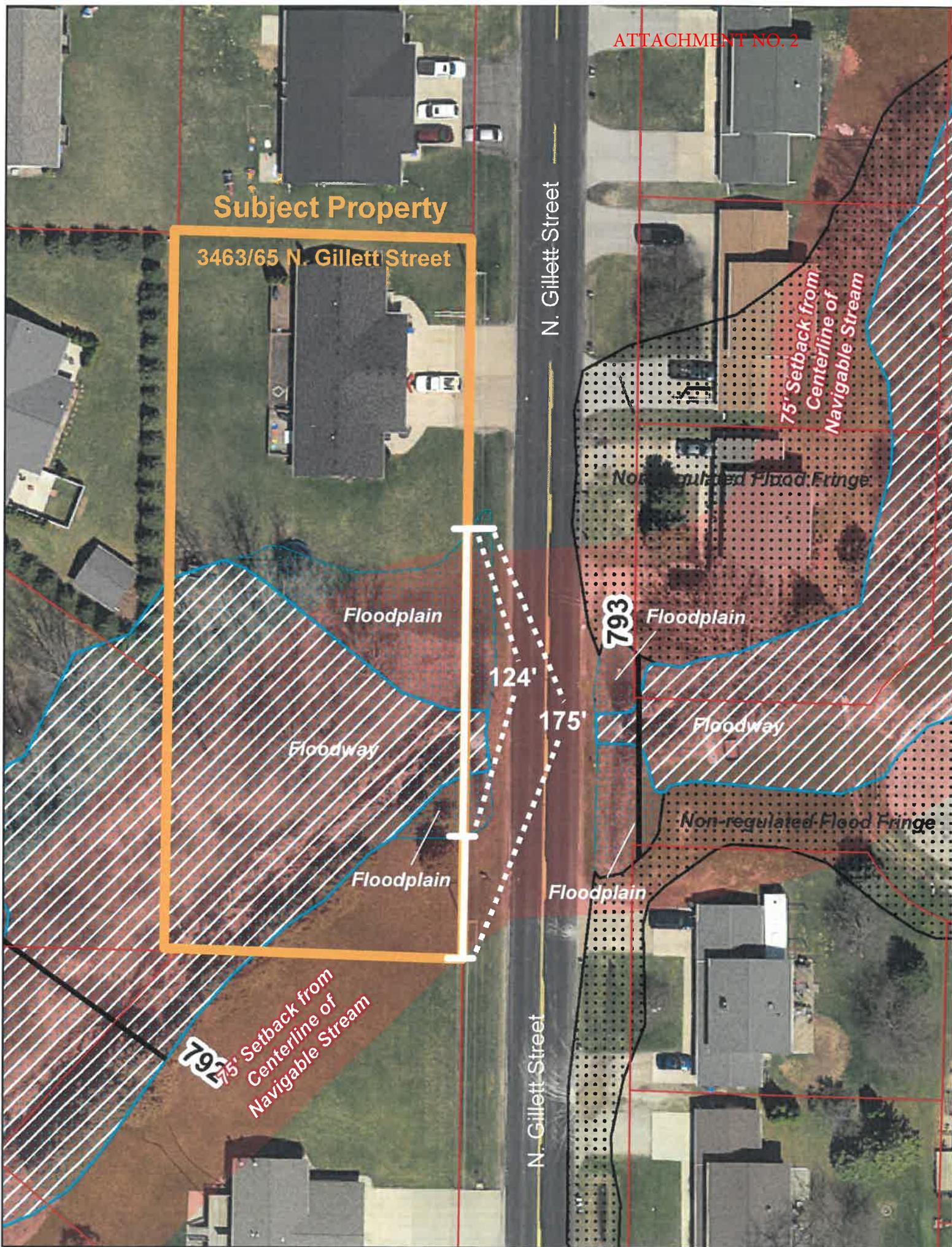
Non-regulated Flood Fringe

Floodplain

Floodplain

792
75' Setback from
Centerline of
Navigable Stream

N. Gillett Street



IX. GENERAL PROVISIONS

A. WETLANDS AND ENVIRONMENTALLY SENSITIVE AREAS

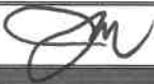
1. Any portion of a property frontage that is designated as a Wetlands area or carries some other designation as an environmentally sensitive area may be eligible for a deferment of the special assessment for that portion of frontage that is in the designated area.
2. Any portion of a property that is designated as a Wetlands area or carries some other designation as an environmentally sensitive area may be eligible for a deferment of the acreage special assessment for overbuild of a public improvement for that portion of land that is in the designated area.
3. For purposes of this section, the property must be designated as Wetlands or environmentally sensitive by the Outagamie County Zoning Office, the State of Wisconsin Department of Natural Resources (DNR), or the Army Corps of Engineers. The property must be ineligible for construction of any kind. Proof of such designation shall be required. The Grand Chute Town Board shall serve as the final arbiter for determining eligibility for a deferment.
4. Property owners will be notified of the special assessment proposed for their entire property. If the property owner provides proper proof of wetlands or environmentally sensitive designation, only that portion that carries such designation will be eligible for deferment.
5. If approved by the Town Board, the deferment shall remain in place until such time that the property no longer carries the designation as a wetlands or environmentally sensitive area, or until such time that permits are issued for construction on the land eligible for the deferment. Two liens may be placed on the property: one for the area that has the special assessment deferred; the other for the area that is not eligible for a deferment.
6. The deferment shall be for both the principal and interest on the special assessment that might otherwise accrue.

| Property Owner | Address | Parcel Number | Zoning | Total Frontage | RSF, RTF & AGD Assessable Frontage | Non RSF, RTF & AGD Assessable Frontage | Storm Sewer Frontage Assessment | Street Frontage Assessment | Average Daily Trips | Trip Generation Assessment | Total Assessment | |
|------------------|----------------|------------------------|-----------|----------------|------------------------------------|--|---------------------------------|----------------------------|---------------------|----------------------------|------------------|-------------|
| FINAL RESOLUTION | PETERS, KYLE R | 3463-3465 GILLETT ST N | 102387201 | RTF | 292.20 | 292.20 | 0.00 | \$5,844.00 | \$24,327.71 | 11.62 | \$385.60 | \$30,557.31 |
| DEFERRED AMOUNT | | | | | 175.00 | 175.00 | | \$3,500.00 | \$14,569.98 | | \$0.00 | \$18,069.98 |
| REMAINING AMOUNT | | | | | 117.20 | 117.20 | | \$2,344.00 | \$9,757.73 | | \$385.60 | \$12,487.33 |



AGENDA REQUEST
7/16/2019

TOPIC: Emergency Warning Sirens Turnover Proposal

| | |
|---|---|
| <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution | Meeting: Town Board |
| Department Reporting: Administration | Submitted By: Jim March  |

ISSUE: Shall the Town accept the turnover of ownership and maintenance of the outdoor warning sirens from Outagamie County to the Town of Grand Chute?

BACKGROUND/ANALYSIS: The County desires to transfer ownership of the outdoor warning sirens to local municipality ownership. There are three sirens located in Grand Chute. The majority of the useful life of our sirens has expired.

The Police and Fire Chief will both be able to add to the discussion. Their respective local groups have discussed this matter at monthly meetings.

Sirens are one tool used in alerting the public to oncoming danger. New tools have recently emerged that may be a better source of providing timely information to residents.

RECOMMENDATION: If the Town Board was willing to accept the ongoing ownership and maintenance of the sirens, then the County should be willing to replace sirens that are near their useful life or provide a cash transfer for the value of new sirens. This would be similar to the State reconstructing a road and then turning over jurisdiction to the County. It is undetermined what would happen if the Town did not agree to accept the transition of ownership of the sirens.

FISCAL IMPACT: BUDGET

We would have to budget for future maintenance and replacement under the County proposal. Annualized costs for replacement would be approximately \$4000.

ATTACHMENTS: Memo, County Resolution, FAQ

RECEIVED



APR 29 2019

ADMINISTRATION

OUTAGAMIE COUNTY EXECUTIVE
Thomas M. Nelson
320 South Walnut St.
Appleton, WI 54911
920.832.1684
thomas.nelson@outagamie.org

April 17, 2019

Mr. Dave Schowalter, Chairman
Town of Grand Chute
1900 W. Grand Chute Boulevard
Grand Chute, WI 54913-9613

Mr. Schowalter,

In accordance with County Board Resolution 21—2018-2019 (copy attached), Outagamie County is planning for the transition of ownership and maintenance of the outdoor warning sirens to local municipalities, effective Jan. 1, 2020. To help us all plan for this transition, we're reaching out to our municipal partners well in advance of budget season.

As noted in the resolution, Outagamie County will continue to own and maintain the infrastructure required to activate the outdoor warning system pursuant to county policy, which dictates that siren activation be triggered by National Weather Service Tornado Warnings. Consistency across jurisdictions is highly preferable when it comes to siren activation policies. However, municipalities would have the option of disconnecting from the county system and purchasing their own software if they wish to implement different activation criteria.

Per Resolution 21—2018-2019, the county will transfer levy authority to only those municipalities accepting ownership in the amount of \$500/siren, which was calculated by averaging the annual maintenance costs of all 43 outdoor sirens. We've enclosed a spreadsheet for your reference.

The county will continue to educate the public about the fact that *no single piece of public warning technology is capable of alerting all people at all times*. Outdoor warning sirens have many components and are subject to the elements. Despite routine maintenance and care, they may not sound when activated. Fortunately, there are many other methods to provide immediate, potentially life-saving warnings and *actionable information to the public*, including NOAA weather radios, broadcast television, the cable TV Emergency Alert System, the Wireless Emergency Alert System, the county's At-Hoc mass notification system and numerous weather apps, such as FEMA's free app.

Please let us know your decision on taking ownership by Aug. 15, 2019. *If the county receives no direction from your municipality, it will be understood that ownership will be transferred as of Jan. 1, 2020.* If you have any questions, please contact Lisa Van Schyndel at (920) 832-5148 or Craig Moser at (920) 832-1683 or e-mail lisa.vanschyndel@outagamie.org or craig.moser@outagamie.org.

Sincerely,

Thomas M. Nelson
County Executive

Jeffrey A. Nooyen
County Board Chair

Clint Kriewaldt
Sheriff

Lisa Van Schyndel
EM Director

Copy: Grand Chute Administrator Jim March
Grand Chute Fire Chief Tim Bantes

RESOLUTION NO.: 21-2018-19

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

MAJORITY

1 Outdoor warning sirens are a limited and localized tool capable of notifying citizens
2 within approximately a one-mile radius of the siren. A recent statewide survey indicated
3 that counties in Wisconsin owned and operated 15 percent of sirens, while
4 municipalities owned and managed 77 percent. Outagamie and Winnebago counties are
5 the only counties in northeast Wisconsin that own and operate an outdoor siren system.
6 Outagamie County has invested in and is promoting the use of supplemental tools such
7 as the AtHoc Mass Notification System and NOAA weather radios. In conjunction with
8 the sirens, these tools provide essential warning redundancy and maximize public safety
9 in the event of severe weather or other emergencies.

10
11 NOW THEREFORE, the undersigned members of the Public Safety Committee recommend
12 adoption of the following resolution.

13 BE IT RESOLVED, that the Outagamie County Board of Supervisors does authorize and
14 approve of transferring ownership and maintenance of the outdoor warning sirens on January 1, 2020 to
15 Outagamie County municipalities along with a transfer of annual maintenance costs using a three-year
16 average with the county's levy authority, and

17 BE IT FURTHER RESOLVED, that Outagamie County will continue to own and maintain the
18 infrastructure required to activate the outdoor warning system following the county's Activation Policy,
19 and

20 BE IT STILL FURTHER RESOLVED, that Outagamie County will shift resources currently
21 being spent on the outdoor warning siren system to programs available to all Outagamie County
22 residents, including the AtHoc Mass Notification System and the NOAA Weather Radio program, as
23 well as education and outreach to municipalities on these tools in order to enhance public safety
24 notification in Outagamie County, and

1 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy
2 of this resolution to the Outagamie County Finance Director, the Outagamie County Sheriff, the
3 Outagamie County Executive and the Outagamie County Emergency Management Director.

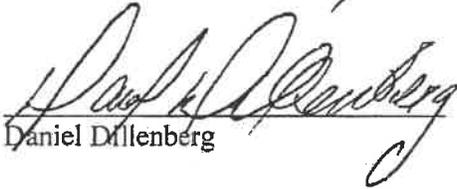
4 Dated this 12th day of June 2018

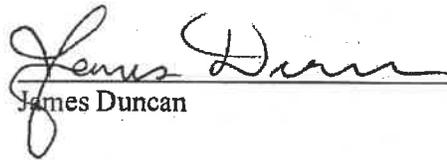
5 Respectfully Submitted,

6 PUBLIC SAFETY COMMITTEE

7
8
9
10 
11
12 Dan Grady


13 Katrin Patience

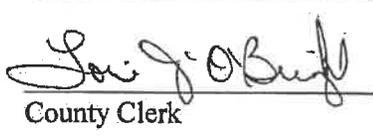
14
15 
16 Daniel Dillenberg


17 James Duncan

18
19
20
21
22 _____
23 Mike Woodzicka

24
25
26 Duly and officially adopted by the County Board on: June 12, 2018

27
28
29 Signed: 
30 Board Chairperson


31 County Clerk

32 Approved: 6.14.18

Vetoed: _____

33
34
35 Signed: 
36 County Executive

| Municipality | # of Sirens | Levy Transfer Amt. |
|----------------------|-------------|--------------------|
| C. of Appleton | 11 | \$ 5,500 |
| V. of Bear Creek | 1 | 500 |
| V. of Black Creek | 1 | 500 |
| T. of Buchanan | 1 | 500 |
| T. of Center | 2 | 1,000 |
| C. of Kaukauna | 5 | 2,500 |
| V. of Combined Locks | 1 | 500 |
| T. of Dale/Medina | 2 | 1,000 |
| T. of Ellington | 1 | 500 |
| T. of Freedom | 1 | 500 |
| T. of Grand Chute | 3 | 1,500 |
| T. of Greenville | 4 | 2,000 |
| V. of Hortonville | 1 | 500 |
| V. of Kimberly | 1 | 500 |
| V. of Little Chute | 1 | 500 |
| C. of New London | 1 | 500 |
| V. of Nichols | 1 | 500 |
| Oneida Nation | 1 | 500 |
| C. of Seymour | 2 | 1,000 |
| V. of Shiocton | 1 | 500 |
| T. of Oneida | 1 | 500 |
| TOTALS | 43 | \$ 21,500 |

Outdoor Warning Siren Ownership Transfer Questions & Answers

Question: Will there be costs for hardware/software?

Answer: Not as part of the transition of ownership. After Jan. 1, 2020, the municipalities will be responsible for any hardware maintenance issues and/or cost. The county will maintain the countywide system software for activation purposes only.

Question: Will the Sheriff's Department operate the sirens as directed by the municipality?

Answer: No, the county will continue to activate based on county policy, which requires activation when the National Weather Service issues a tornado warning.

Question: Will there be separate charges from the Sheriff's Department for labor costs, console modifications, protocol upgrades, tele-communicator training, etc.?

Answer: No, municipalities will not be charged by the county for anything related to the outdoor sirens. Following the ownership transfer, any costs for maintenance, upgrades or relocation of the physical siren would be the responsibility of the municipality.

Question: Are there going to be costs to the municipality for long-term software upgrades and maintenance?

Answer: At this time, the county will cover the costs associated with the countywide activation software and maintenance.

Question: Are there expected costs for siren upgrades? What are those costs?

Answer: Once a municipality takes ownership it can make the determination of when to replace its outdoor warning siren(s). The estimated cost of a new siren with pole is approximately \$25,000.

Question: Are municipalities able to select their own vendors for siren maintenance/repair?

Answer: Yes, the county currently utilizes Faith Technologies, but municipalities could use other vendors.

Question: Are the municipalities responsible for the electrical cost to run the sirens?

Answer: Yes. After ownership is transferred, electrical costs will be the responsibility of the municipality. This was factored into the levy-transfer calculation.



AGENDA REQUEST
7/16/2019

TOPIC: Ordinance 07-2019

| | |
|---|--|
| <input type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input checked="" type="checkbox"/> Ordinance/Resolution | Meeting: Town Board |
| Department Reporting: Clerk's Office | Submitted By: Angie Cain, Town Clerk  |

ISSUE: Update Liquor License Ordinance regarding the demerit point schedule

BACKGROUND/ANALYSIS: The Licensing Committee discussed this part of the ordinance at their June 4, 2019 meeting. They want to clarify the demerit points of the Municipal Code when a liquor license holder has a written policy in place to prevent selling to underage individuals.

The current Municipal Code only allows for a reduction in points from 80 points to 19 points for selling to an underage individual if the business has the following written policy in place containing the following provisions prior to their first violation:

1. Each person authorized to sell alcoholic beverages at the licensed premises has completed the operator's training course sponsored by the State of Wisconsin and required for operators of licensed premises pursuant to Chapter 125, Wis. Stats.; and
2. Signage is posted on the licensed premises visible to customers at an area where alcoholic beverages are sold stating the date of birth subsequent to which no such customer is allowed to purchase alcoholic beverages; and
3. Clear written expectations are given to employees permitted to serve alcohol, which establish that all reasonable measures will be taken to avoid serving any minors under any circumstances, and which include reasonable discipline or incentives related to serving alcohol to patrons; and
4. Internal controls to test procedural compliance by staff for serving alcohol, such as utilizing "secret shoppers" to test policy compliance; and
5. Specific criteria for determining when identification must be presented by customers prior to the purchase of alcoholic beverages are established/followed; and
6. Quarterly refresher training for all employees permitted to serve alcohol on the policy and laws governing the sale of alcoholic beverages.

The Licensing Committee would like to encourage all liquor license holders to have a written policy in place to prevent underage sales. If a business does not have a written policy in place and receives a violation for selling to an underage individual, the Licensing Committee wants to encourage them to put the written policy in place to help prevent future underage sales. The liquor license holder would have the incentive to receive a one-time demerit point reduction every three years as long as they continue to follow their written policy.

RECOMMENDATION: The Licensing Committee recommends adopting Ordinance 07-2019.

FISCAL IMPACT: N/A

ATTACHMENTS: Ordinance 07-2019

TOWN OF GRAND CHUTE
ORDINANCE O-07-2019

AN ORDINANCE AMENDING CHAPTER 335 OF THE CODE OF GENERAL ORDINANCES FOR THE TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY, WISCONSIN, WHICH REGULATES INTOXICATING LIQUOR AND FERMENTED MALT BEVERAGES IN THE TOWN OF GRAND CHUTE.

WHEREAS, The Licensing Committee identified various deficiencies in Chapter 335 of the Town of Grand Chute Municipal Code relating to intoxicating liquor and fermented malt beverages; and,

WHEREAS, the demerit point scheme found in Chapter 335 needed clarification to address certain demerit point reductions and timeline, and

NOW THEREFORE BE IT ORDAINED by the Board of Supervisors of the Town of Grand Chute, Outagamie County, Wisconsin, that Chapter 335 of the Grand Chute Municipal Code is hereby amended and adopted as follows:

§ 335-9 Revocation and suspension of licenses.

C. Point schedule.

- (3) Demerit points may be reduced as shown on the schedule **one time in a three-year period** if the license holder ~~has had no violations for three years prior to the offense and~~ has met with the Licensing Committee as indicated in Section C.(2), above.
- (4) ~~The first~~ **A** violation of § 125.07(1)(a), Wis. Stats., prohibiting selling of alcoholic beverages to underage persons will be assigned 19 demerit points instead of 80 points **one time in a three-year period** if the licensee has adopted, prior to the violation, and complied with, a written policy for the Licensed Premises, containing the following provisions:

END OF AMENDMENT

If any provision of this ordinance is invalid or unconstitutional, or the application of this ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the above provisions or applications of this ordinance, which can be given effect without the invalid or unconstitutional provision, or its application.

Approved and adopted this _____ day of _____, 2019 ____

TOWN OF GRAND CHUTE

VOTED FOR: _____

VOTED AGAINST: _____

David Schowalter, Town Chairman

New Language in bold

Angie Cain, Town Clerk

Approved as to Form

Charles Koehler, Attorney
Herrling Clark Law Offices
800 N. Lynndale Drive
Grand Chute, WI 54914



AGENDA REQUEST
7/16/2019

TOPIC: Fox Valley Hospitality Inc regarding liquor license suspension

| | |
|--|--------------------------------------|
| <input type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution <input checked="" type="checkbox"/> Suspension Hearing | Meeting: Town Board |
| Department Reporting: Clerk's Office/Licensing Committee | Submitted By: Angie Cain, Town Clerk |

ISSUE: Fox Valley Hospitality Inc dba Double Tree by Hilton Appleton assessed 140 demerit points

BACKGROUND/ANALYSIS:

Fox Valley Hospitality Inc was assessed 140 demerit points within a 12-month period. According to the Grand Chute Municipal Code, this would result in a 10-day suspension.

Violation Date: 7/11/2018
 Offense: Selling to an Underage Person
 Employee: Mark Doering
Points Assessed: 60

Violation Date: 2/5/2019
 Offense: Selling to an Underage Person
 Employee: Kimberly J. Schmidt
Points Assessed: 80

Total Points assessed is 140 demerit points.

Suspension/Revocation Schedule in the Municipal Code

100 to 149 points within 12 months: 10-day minimum suspension
 150 to 199 points within 12 months: 20-day minimum suspension
 200 points within 18 months: revocation

RECOMMENDATION: The Licensing Committee recommends a 10-day suspension according to the Municipal Code. The Town Board makes the determination at the hearing.

ATTACHMENTS: Municipal Code 335, Summons, and Complaint

MUNICIPAL CODE 335-9

E. Suspension and revocation of license.

(1)

If the demerit points accumulated from the date of a violation which results in a conviction meet or exceed 50 points in a twelve-month period, the agent or officer will be required to meet with the Licensing Committee. The accumulation of points shall result in suspension or revocation of the license in accordance with the following schedule, subject to the exception that for violations under §§ 125.07(1)(a) and 125.04(5)(a)1, Wis. Stats.; such violations may be counted only if the licensee has committed another violation under § 125.07(1)(a), Wis. Stats., within 12 months of the present violation, in which case all violations committed within one year of a prior violation may also be considered:

100 to 149 points within 12 months: ten-day minimum suspension

150 to 199 points within 12 months: twenty-day minimum suspension

200 points within 18 months: revocation

(2)

When a license is revoked pursuant to this article, the revocation shall be recorded by the Clerk and no other license issued under Ch. 125, Wis. Stats., may be granted within 12 months of the date of revocation to the person whose license was revoked. No part of the fee for any license so revoked may be refunded.

F.

Upon determination by the Town Board, after hearing, that the license is subject to suspension or revocation, the Clerk shall give notice of such suspension or revocation to the person whose license is suspended or revoked. Such suspension or revocation shall take effect 30 days from the date said notice is given to the licensee. Such notice may be given in person or mailed by certified mail to the address of the addressee shown on the licensee's application. Notice by mail shall be deemed effective five days from the date of mailing. If the suspension or revocation is appealed to the Circuit Court by service of notice of appeal on the Town in accordance with § 125.12(2)(d), Wis. Stats., on or before 30 days from the effective date of notice of suspension or revocation, the revocation or suspension shall be stayed pending a decision by the Circuit Court on the appeal unless the Board finds that public health, safety, or welfare imperatively require emergency action and incorporates a finding to that effect in its order. If the Circuit Court affirms the suspension or revocation, the period of suspension or revocation shall then take effect beginning on the fifth day following the date the decision is signed by the Circuit Court Judge unless a different date is ordered by the Court.

SUMMONS

STATE OF WISCONSIN
OUTAGAMIE COUNTY
TOWN OF GRAND CHUTE

The State of Wisconsin, to any peace officer of the town:

Whereas, complaint was made in writing, under oath, to the Town Clerk of the Town of Grand Chute, Outagamie County, Wisconsin, by Elizabeth Miller, a resident of the Town, that Fox Valley Hospitality Inc, dba Double Tree by Hilton Appleton, who possesses a "Class B" liquor license from the Town of Grand Chute, license granted pursuant to law, has violated Chapter 335-18 of the Municipal Code is in violation pursuant to the attached complaint.

Therefore, you are commanded to summon Erin Engle, Agent, who is commanded to be and appear before the Town Board at 1900 Grand Chute Boulevard, Board Room, on the 16th day of July, 2019, at 6:30 P.M. to show cause why the license should not be suspended.

Given under my hand, by order of the Town Board, this
8 day of July, 2019



Angie Cain, Town Clerk
Town of Grand Chute
Outagamie County, Wisconsin

COMPLAINT

I, the undersigned resident of the Town of Grand Chute, Wisconsin, Outagamie County, hereby file this sworn written Complaint with the Town Clerk of the Town of Grand Chute. I allege that the following Fox Valley Hospitality Inc, dba Double Tree by Hilton Appleton, who is licensed to sell beer and alcohol on the following described premises, 150 S. Nicolet Road, has violated Chapter 335 of the Municipal Code of the Town of Grand Chute and more specifically State Statute 125, specifically 125.07(1)(a) Selling to Underage Person twice within a 12-month period.

The Town has incorporated all of Chapter 125 by reference into its municipal code by ordinance. The Town has also adopted a demerit point system pursuant to its authority under Wisconsin Statute, specifically 125.10 and the license holder has accumulated 140 demerit points within a 12-month period which according to said ordinance shall result in a 10-day suspension.

Dated this 27th day of June, 2019.

Elizabeth Miller
Elizabeth Miller, resident

State of Wisconsin,
Outagamie County,
Town of Grand Chute

Subscribed and sworn to before me, this
27 day of June, 2019.

Angie Cain
Notary Public, State of Wisconsin
My Commission Expires 3/13/20