

MEETING	DATE	TIME	LOCATION
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Town Board	Tuesday, September 17, 2019	Immediately following Sanitary District Meeting	Grand Chute Town Hall 1900 Grand Chute Blvd Board Room
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A. CALL TO ORDER/ROLL CALL

B. APPROVAL OF AGENDA/ORDER OF THE DAY

C. SPECIAL PRESENTATION – Recognition of Jack Weber for obtaining an Eagle Scout Award

D. PUBLIC INPUT

Members of the public are welcome to address the Commission and Town Board. **Individuals are allowed to speak only about agenda items and must fill out a “Request to Speak” form and submit to the Town Clerk prior to the start of the meeting in order to speak during the Public Input segment of the meeting.** This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Commission or Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Commission/Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

E. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

1. Approval of regular meeting minutes from September 3, 2019 and special meeting minutes of August 12, 2019.
2. Licensing: (*applications on file in the clerk’s office*)(*License Committee recommends approval*)
 - a. Operator Licenses:
 - 1) Approval of Applications to expire: 2021 dated 8/22/19
 - b. Change of Agent for Appleton HS, LLC dba Home 2 Suites by Hilton appoints Shua Vang
3. Accept Monthly Reports: Community Development, Fire Department, Police Department, Public Works, and Parks Commission

F. FINANCIAL REPORTS

1. Approval of Voucher List – September 17, 2019

G. NEW BUSINESS

1. Plan Commission Recommendations:
 - a. SE-14-19 Special Exception requested by Fore Dreams LLC, dba Culver’s 850 W. Evergreen Drive, for operation of an electronic message center sign. Planner Patza to report results from 9/17/19 Plan Commission meeting.
2. Approve the Elsner Road Change Order #2, Contract 2019-02, increasing the amount by \$35,070.04 and adding 35 days to the contract time.
3. Approve Professional Services Agreement from Westwood Professional Services, Inc. for engineering services to complete the special assessment process for the CTH CA/College Avenue 2020 reconstruction project in the amount of \$16,876.
4. Approve Amendment 4 to the Professional Services Agreement with Ayres Associates for Design and Consulting Services for the Road Reconstruction on N. McCarthy Road in the amount of \$70,328.93.

H. ADJOURNMENT

Public Notice: Agendas are posted in the following locations: Town Hall bulletin boards & Town website www.grandchute.net 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk’s Office at (920-832-5644) with at least 24-hour notice.

Notice of Possible Quorum: A quorum of the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Community Development Authority, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Sanitary Districts, Plan Commission, Board of Review, Licensing Committee, Parks Commission, Joint Review Board, Zoning Board of Appeals and/or Police and Fire Commission will be taken at this meeting.

BOARD OF SUPERVISORS SPECIAL MEETING– TOWN OF GRAND CHUTE- 1900 GRAND CHUTE BLVD., GRAND CHUTE, WI – AUGUST 12, 2019

CALL TO ORDER/ROLL CALL

Special Meeting of the Grand Chute Town Board was called to order at 1:01 p.m. by Chairman Schowalter.

PRESENT: Dave Schowalter, Jeff Nooyen (1:25 p.m.), Travis Thyssen, Bruce Sherman, Eric Davidson and Angie Cain, Town Clerk

STAFF: Jim March, Town Administrator; Katie Schwartz, Public Works Director; Karen Heyrman, Deputy Public Works Director; Mick Magalski and Carl Sutter, McMahon Associates

OTHERS: 0 signed attendance

Construction Management

Dir. Schwartz shared a slideshow presentation with the Board providing a workshop overview of construction management and a 2-year Roadway CIP. The following items were discussed in the presentation.

Quality Assurance:

- Project Representatives cannot supervise, direct, control, or be responsible for means/methods. They do not have the authority to stop work.

Admin. March explained that he feels it could be an issue if the Project Representatives cannot stop work.

Supv. Sherman explained that it could be a double-edged sword. They could stop work on a whim and set the contract back, but could stop work if something was wrong. He should probably have the authority to stop work, but better have a good reason to do so.

Mr. Sutter explained currently if a Project Representative sees a problem, they would contact the McMahon Engineer and then contact the Town to make a decision to stop the work.

Admin. March asked if the Project Representatives had field notes that could be submitted so that the Town Board will know what change orders might be coming forward in the future.

Change orders were discussed and it was decided that the Board would like more detailed information and would like to know that quantities have been verified. They discussed having a quarterly or monthly progression report for the projects that could be sent to the Board on dropbox. The reports could include pending or possible change orders.

Contract Administration:

- Grand Chute currently uses EJCDC (Engineers Joint Contract Documents Committee) templates.
- Advantages to use EJCDC is that it is tested over decades of use, industry accepted distribution of risk, and familiarity may improve bids, updated every 5 years, and reduces potential errors.
- Disadvantages to use EJCDC are that it is not developed specifically for a municipality and they could favor the trade organizations that developed it.

Mr. Sutter explained that McMahon has not brought a change order to the Board for approval if it was an engineering error. They have paid for their engineering errors.

Rain delays were discussed and the Project Representative does keep track if they are not able to work due to rain.

Dir. Schwartz provided a handout from the Attorney. She explained that if every change order was held up until the Board had approved it, every project would be held up over a year.

BOARD OF SUPERVISORS SPECIAL MEETING– TOWN OF GRAND CHUTE- 1900 GRAND CHUTE BLVD., GRAND CHUTE, WI – AUGUST 12, 2019

Admin. March stated they should have the Attorney write up something for delegation on change orders up to a certain dollar amount.

The Board thought about possibly using the same method that CDA uses to approve change orders up to a certain dollar amount. This would help eliminate some project delays.

Street CIP

Dir. Schwartz provided a map that included CIP projects. She is also going to have this on the website for residents. They will be updating the PASER ratings, which is shown on the map. They are using those ratings to determine when roads will need to be redone. They are looking at doing pulverizing and paving on some of the roads on the outskirts of Town.

Supv. Nooyen explained that the map should state Winesap Lane and not Winesap Drive.

The Board discussed assessments and current lawsuits.

Supv. Thyssen explained that they could take a 14-year average of what residential properties have paid and then increase it each year due to the cost of living.

ADJOURNMENT

Motion (Thyssen/Nooyen) to adjourn. Motion carried.

Meeting adjourned at 3:17 p.m.

These minutes were taken at a Special Meeting held on August 12, 2019 and entered in this record book on August 29, 2019 by:

Angie Cain, Town Clerk
Town of Grand Chute

INITIAL DRAFT

TOWN BOARD MEETING – TOWN OF GRAND CHUTE – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – SEPTEMBER 3, 2019

CALL TO ORDER/ROLL CALL

Meeting called to order at 6:31 p.m. by Dave Schowalter, presiding officer.

PRESENT: Dave Schowalter, Eric Davidson, Jeff Nooyen, Bruce Sherman, Travis Thyssen, and Angie Cain, Town Clerk

STAFF: Jim March, Town Administrator; Bob Buckingham, Community Development Director; Greg Peterson, Police Chief; Brent Braun, IT Director; Katie Schwartz, Director of Public Works; Julie Wahlen, Finance Director; Karen Heyrman, Deputy Director of Public Works; Mike Patza, Town Planner; Matt Kasriel, Assistant Fire Chief; Atty. Rossmeissl, Herrling Clark Law Offices

OTHERS: 0 signed attendance

APPROVAL OF AGENDA/ORDER OF THE DAY

Motion (Thyssen/Nooyen) to approve the agenda. Motion carried.

PUBLIC INPUT – There was no public input.

CONSENT AGENDA

Approval of regular meeting minutes from August 20, 2019.

Licensing: *(applications on file in the clerk's office)(License Committee recommends approval)*

Operator Licenses:

Approval of Applications to expire: 2021 dated 8/15/19

Liquor License Applications:

Original application for "Class B" Beer and Liquor, Brinker Restaurant Corp. dba Chili's Grill & Bar, 1170 N. Casaloma Drive, David Gaupp, agent

Original application for "Class B" Beer and Liquor, Appleton Indoor Golf, LLC dba Appleton Indoor Golf, 3319 W. College Avenue, Michael Moldenhauer, agent

Original application for Class "B" Beer and Class "C" Wine, No Sheep, LLC dba Urban Air Appleton, 4741 W. Lawrence Street, Travis Wright, agent

Special Event Permits:

Appleton Baseball Club, 2400 N. Casaloma Drive, for wedding fireworks on December 20, 2019.

CONDITIONS: 1) No fireworks may begin after 10:00 p.m., 2) Display must comply with NFPA 1123 standards.

Motion (Thyssen/Sherman) to approve the consent agenda. Motion carried.

FINANCIAL REPORTS

Approval of Voucher List – September 3, 2019

\$468,042.84 (94406-94448); Payroll \$326,970.36; ACH \$147,845.33

Motion (Davidson/Thyssen) to approve the voucher list. Motion carried.

NEW BUSINESS

TOWN BOARD MEETING – TOWN OF GRAND CHUTE – 1900 W. GRAND CHUTE BLVD., GRAND CHUTE, WI – SEPTEMBER 3, 2019

Plan Commission Recommendations:

SEA1-01-14 Special Exception Amendment requested by The Lamar Company of Green Bay to allow operation of a digital billboard at 1911 W. Wisconsin Avenue that was previously approved for operation at another location. PC recommends approval.

Motion (Davidson/Thyssen) to approve SEA1-01-14. Motion carried.

SEA1-03-14 Special Exception Amendment requested by The Lamar Company of Green Bay to allow installation of a static billboard at 710 N. Bluemound Drive in a location that was previously approved for a digital billboard. PC recommends approval.

Motion (Thyssen/Nooyen) to approve SEA1-03-14. Motion carried.

SEA1-04-14 Special Exception Amendment requested by The Lamar Company of Green Bay to allow installation of a digital billboard at 1280 S. Van Dyke Road that was previously approved for operation on the opposite side of the sign structure at this location. PC recommends approval.

Motion (Sherman/Thyssen) to approve SEA1-04-14. Motion carried.

CSM18-19 Certified Survey Map approval requested by Cypress Homes, Inc. for a three-lot CSM with roadway dedication at 1735 W. Evergreen Drive. Director Buckingham to report results from 9/3/2019 PC meeting.

Dir. Buckingham reported that Plan Commission recommended approval.

Motion (Thyssen/Nooyen) to approve CSM18-19. Motion carried.

Approve the Development Agreement with Cypress Homes, Inc., regarding installation of off-site public infrastructure improvements on W. Evergreen Drive.

Motion (Thyssen/Davidson) to approve. Motion carried.

Approve a budget adjustment for storm grinding services in the amount of \$15,860.

Motion (Nooyen/Davidson) to approve. Motion carried.

Award of Bid, Contract 2019-06 Evergreen Drive Sanitary Sewer & Water Main Construction to Superior Sewer and Water, Inc. in the amount of \$1,043,508.30.

Motion (Sherman/Thyssen) to approve. Motion carried.

ADJOURNMENT

Motion (Davidson/Sherman) to adjourn meeting. Motion carried.

Meeting adjourned at 6:36 p.m.

These minutes were taken at a regular meeting held on September 3, 2019 and entered in this record book, September 4, 2019 by:

Angie Cain

Angie Cain, Town Clerk
Town of Grand Chute **Initial Draft**

14

Please Provide Operator's Licenses checks on the following applicants for New and Renewal Operator License, (the license will expire in 2021). Amended applications where background check already complete and now resubmitted

<u>NEW</u>	Approve	Deny
Brochtrup, Michael S	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chisholm, Victoria V	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Delchambre, Holly J.M.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Garber, Kristy L	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ekholm, Jayda M	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lofaro, Ryan A	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mitchell, Christopher J	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ropella, Shannon J	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rupiper, James W	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Slick, Zackary R	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stoltz, Mackenzie L	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Weckler, Keegan E	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Weix, Diane M	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Capt Jaeger
Capt. Jaeger or Chief Peterson

Date: 8/30/19

<u>RENEWAL</u>	Approve	Deny
Madary, Jordan A	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Capt Jaeger
Capt. Jaeger or Chief Peterson

Date: 8/30/19

TOWN OF GRAND CHUTE - DEPARTMENT OF COMMUNITY DEVELOPMENT

PERMIT ACTIVITY REPORT

REPORT PERIOD - AUGUST 2019

	2019				2018			
	AUGUST		YTD		AUGUST		YTD	
	Number	% of Total	Number	% of Total	Number	% of Total	Number	% of Total
Permits Issued								
Building Permits	70	50%	425	37%	78	37%	461	35%
Electric Permits	32	23%	242	21%	43	20%	278	21%
Plumbing Permits	27	19%	270	23%	51	24%	311	24%
HVAC Permits	12	9%	216	19%	38	18%	254	19%
Other Permits	0	0%	0	0%	0	0%	0	0%
Total Permits Issued	141		1153		210		1304	
	2019				2018			
	AUGUST		YTD		AUGUST		YTD	
	Number	% of Total	Number	% of Total	Number	% of Total	Number	% of Total
Projects								
New Single Family Dwellings	2	3%	45	11%	8	10%	80	17%
New Duplexes	1	1%	5	1%	2	3%	6	1%
New Multi-Family Dwellings	0	0%	0	0%	0	0%	2	0%
New Residential Access Bldgs	18	26%	77	18%	5	6%	81	18%
New Commercial/Ind Bldgs	3	4%	12	3%	1	1%	16	3%
Residential Additions & Alter	19	27%	131	31%	16	21%	88	19%
Comm/Ind Additions & Alter	14	20%	74	17%	6	8%	78	17%
Signs	10	14%	51	12%	15	19%	53	11%
Other Projects	3	4%	30	7%	25	32%	57	12%
Total Projects	70		425		78		461	
	2019				2018			
	AUGUST		YTD		AUGUST		YTD	
	Number	% of Total	Number	% of Total	Number	% of Total	Number	% of Total
Projects By Zone								
Single Family (RSF)	36	51%	236	56%	40	51%	258	56%
Two Family (RTF)	2	3%	11	3%	0	0%	10	2%
Multi-Family (RMF)	3	4%	19	4%	6	8%	19	4%
Local Commercial (CL)	6	9%	35	8%	13	17%	62	13%
Regional Commercial (CR)	13	19%	62	15%	5	6%	48	10%
Planned Commercial (CP)	4	6%	21	5%	6	8%	25	5%
Industrial (IND)	5	7%	26	6%	3	4%	25	5%
Exclusive Agriculture	0	0%	0	0%	0	0%	0	0%
General Agriculture	1	1%	15	4%	5	6%	14	3%
Total Proj. by Zoning Dist.	70		425		78		461	
	2019				2018			
	AUGUST		YTD		AUGUST		YTD	
New Dwelling Units								
Construction Costs (Ave.)	\$	294,000	\$	256,482	\$	252,500	\$	245,870
Calculated Permit Fees (Ave.)	\$	712	\$	660	\$	671	\$	655
Finished Floor Area (Ave. sq. ft.)		2,351		2,255		2,407		2,134
Garage Area (Ave. sq. ft.)		929		841		856		933
Lot Area (Ave. sq. ft.)		11,899		39,379		20,401		19,203
With Municipal Sewer (%)		100%		93%		100%		100%
With Municipal Water (%)		100%		96%		100%		100%
On Mapped Floodplain Lots (%)		0%		0%		0%		0%
	Year							
	2019 YTD	2018	2017	2016	2015	2014	2013	2012
New Dwelling Units								
In Single Family Homes	45	112	82	66	73	64	71	53
In Duplexes	10	12	8	2	2	2	0	0
In Multi-Family Apartment Units	0	20	190	40	59	8	32	160

TOWN OF GRAND CHUTE - DEPARTMENT OF COMMUNITY DEVELOPMENT

PERMIT ACTIVITY REPORT

REPORT PERIOD - AUGUST 2019

	2019				2018			
	AUGUST		YTD		AUGUST		YTD	
Costs By Project	Cost	% of Total	Cost	% of Total	Cost	% of Total	Cost	% of Total
New Single Family Dwellings	\$ 663,299	4%	\$ 13,681,604	20%	\$ 2,561,701	7%	\$ 23,155,436	21%
New Duplexes	\$ 201,000	1%	\$ 1,241,598	2%	\$ 771,365	2%	\$ 1,800,293	2%
New Multi-Family Dwellings	\$ -	0%	\$ -	0%	\$ 3,000	0%	\$ 2,873,870	3%
New Residential Access Bldgs	\$ 81,134	1%	\$ 525,187	1%	\$ 31,616	0%	\$ 671,321	1%
New Commercial/Ind Bldgs	\$ 3,785,836	24%	\$ 15,860,020	23%	\$ 26,949,649	78%	\$ 63,206,556	56%
Residential Additions & Alter	\$ 296,183	2%	\$ 3,352,528	5%	\$ 322,628	1%	\$ 2,296,220	2%
Comm/Ind Additions & Alter	\$ 10,810,081	68%	\$ 31,347,486	46%	\$ 2,322,669	7%	\$ 15,486,719	14%
Signs	\$ 120,839	1%	\$ 753,817	1%	\$ 1,543,810	4%	\$ 2,187,683	2%
Other Projects	\$ 15,680	0%	\$ 731,837	1%	\$ 209,558	1%	\$ 937,141	1%
Total Costs by Project Type	\$ 15,974,052		\$ 67,494,077		\$ 34,715,996		\$ 112,615,239	
	2019				2018			
	AUGUST		YTD		AUGUST		YTD	
Costs By Work Type	Cost	% of Total	Cost	% of Total	Cost	% of Total	Cost	% of Total
Building Construction	\$ 14,732,077	92%	\$ 50,675,264	75%	\$ 23,911,170	69%	\$ 84,381,852	75%
Electrical	\$ 600,747	4%	\$ 6,275,824	9%	\$ 4,868,552	14%	\$ 12,829,170	11%
Plumbing	\$ 385,429	2%	\$ 4,885,120	7%	\$ 3,506,153	10%	\$ 8,830,689	8%
HVAC	\$ 255,799	2%	\$ 5,657,869	8%	\$ 2,430,121	7%	\$ 6,573,528	6%
Other	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%
Total Costs by Work Type	\$ 15,974,052		\$ 67,494,077		\$ 34,715,996		\$ 112,615,239	
	2019				2018			
	AUGUST		YTD		AUGUST		YTD	
Costs By Zoning District	Cost	% of Total	Cost	% of Total	Cost	% of Total	Cost	% of Total
Single Family (RSF)	\$ 997,124	6%	\$ 15,072,381	22%	\$ 2,694,578	8%	\$ 35,898,243	32%
Two Family (RTF)	\$ 226,776	1%	\$ 910,624	1%	\$ -	0%	\$ 322,665	0%
Multi-Family (RMF)	\$ 16,852	0%	\$ 1,710,592	3%	\$ 1,124,380	3%	\$ 5,481,612	5%
Local Commercial (CL)	\$ 603,820	4%	\$ 3,400,341	5%	\$ 3,581,920	10%	\$ 19,094,257	17%
Regional Commercial (CR)	\$ 3,985,290	25%	\$ 27,503,118	41%	\$ 1,861,013	5%	\$ 16,697,658	15%
Planned Commercial (CP)	\$ 1,827,946	11%	\$ 4,499,458	7%	\$ 631,498	2%	\$ 4,184,817	4%
Industrial (IND)	\$ 8,295,800	52%	\$ 11,320,212	17%	\$ 130,648	0%	\$ 5,810,329	5%
Exclusive Agriculture	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%
General Agriculture	\$ 20,444	0%	\$ 3,077,351	5%	\$ 24,691,959	71%	\$ 25,125,658	22%
Total Costs by Zoning Dist.	\$ 15,974,052		\$ 67,494,077		\$ 34,715,996		\$ 112,615,239	
	YEAR							
Total Costs By Year	2019 YTD	2018	2017	2016	2015	2014	2013	2012
	\$ 67,494,077	\$ 138,207,277	\$ 98,638,083	\$ 78,371,494	\$ 84,705,003	\$ 62,532,610	\$ 65,715,620	\$ 61,301,129

TOWN OF GRAND CHUTE - DEPARTMENT OF COMMUNITY DEVELOPMENT

PERMIT ACTIVITY REPORT

REPORT PERIOD - AUGUST 2019

	2019				2018			
	AUGUST		YTD		AUGUST		YTD	
Fees By Fee Type	Fees	% of Total	Fees	% of Total	Fees	% of Total	Fees	% of Total
Building Permits	\$21,003.25	40%	\$131,409.25	35%	\$27,893.00	28%	\$178,289.00	31%
Electric Permits	\$4,279.00	8%	\$31,338.00	8%	\$7,937.00	8%	\$40,162.00	7%
Plumbing Permits	\$2,125.00	4%	\$24,316.00	6%	\$10,353.00	10%	\$47,854.00	8%
HVAC Permits	\$1,225.00	2%	\$25,039.01	7%	\$5,819.00	6%	\$29,747.50	5%
Building Plan Review	\$5,525.00	11%	\$35,800.00	10%	\$3,050.00	3%	\$36,050.00	6%
SAC Fees	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
1% SAC Fees	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
Wis. Uniform Building Seal	\$105.00	0%	\$1,785.00	0%	\$350.00	0%	\$3,010.00	1%
Park Fee	\$1,400.00	3%	\$21,000.00	6%	\$4,400.00	4%	\$39,600.00	7%
Driveway/Access Permits	\$180.00	0%	\$2,580.00	1%	\$1,050.00	1%	\$4,890.00	1%
Drainage Plan Review	\$0.00	0%	\$3,150.00	1%	\$200.00	0%	\$1,300.00	0%
Drainage Inspections	\$6,150.00	12%	\$32,100.00	9%	\$5,500.00	6%	\$48,300.00	8%
Erosion Control Plan Review	\$350.00	1%	\$5,050.00	1%	\$1,000.00	1%	\$8,600.00	1%
Erosion Control Inspections	\$850.00	2%	\$14,500.00	4%	\$2,500.00	3%	\$21,500.00	4%
Permit Penalty Fees	\$0.00	0%	\$310.00	0%	\$0.00	0%	\$270.00	0%
Fire Department Impact Fees	\$5,879.00	11%	\$29,430.00	8%	\$27,763.00	28%	\$91,466.00	16%
Assessment Maintenance Fee	\$3,250.00	6%	\$18,050.00	5%	\$2,040.00	2%	\$23,740.00	4%
Total Permit Fees By Zoning Dist.	\$52,321.25		\$375,857.26		\$99,855.00		\$574,778.50	
	2019				2018			
	AUGUST		YTD		AUGUST		YTD	
Fees By Project Type	Fees	% of Total	Fees	% of Total	Fees	% of Total	Fees	% of Total
New Single Family Dwellings	\$5,958.00	11%	\$135,768.00	36%	\$26,566.00	27%	\$225,427.00	39%
New Duplexes	\$3,294.00	6%	\$17,018.00	5%	\$7,583.00	8%	\$21,788.00	4%
New Multi-Family Dwellings	\$0.00	0%	\$0.00	0%	\$100.00	0%	\$27,494.00	5%
New Res. Access Bldgs	\$713.00	1%	\$4,359.00	1%	\$265.00	0%	\$6,437.00	1%
New Commercial/Ind Bldgs	\$13,093.00	25%	\$60,163.00	16%	\$42,948.00	43%	\$148,589.00	26%
Residential Additions & Alter	\$2,414.00	5%	\$28,823.00	8%	\$3,030.00	3%	\$23,758.00	4%
Comm/Ind Additions & Alter	\$24,097.25	46%	\$115,458.26	31%	\$9,764.00	10%	\$102,321.50	18%
Signs	\$2,500.00	5%	\$9,500.00	3%	\$6,450.00	6%	\$12,200.00	2%
Other Projects	\$252.00	0%	\$4,768.00	1%	\$3,149.00	3%	\$6,764.00	1%
Total Permits Fees by Project Type	\$52,321.25		\$375,857.26		\$99,855.00		\$574,778.50	
	2019				2018			
	AUGUST		YTD		AUGUST		YTD	
Fees By Zoning District	Fees	% of Total	Fees	% of Total	Fees	% of Total	Fees	% of Total
Single Family (RSF)	\$8,707.00	17%	\$154,126.00	41%	\$31,522.00	32%	\$271,562.00	47%
Two Family (RTF)	\$3,636.00	7%	\$14,301.00	4%	\$0.00	0%	\$5,177.00	1%
Multi-Family (RMF)	\$114.00	0%	\$11,494.00	3%	\$7,605.00	8%	\$47,183.00	8%
Local Commercial (CL)	\$4,759.00	9%	\$27,567.00	7%	\$13,090.00	13%	\$77,935.00	14%
Regional Commercial (CR)	\$21,005.00	40%	\$113,463.01	30%	\$5,747.00	6%	\$63,501.00	11%
Planned Commercial (CP)	\$5,682.00	11%	\$16,051.00	4%	\$3,287.00	3%	\$26,986.50	5%
Industrial (IND)	\$8,223.25	16%	\$27,896.25	7%	\$1,347.00	1%	\$40,616.00	7%
Agricultural (AED) and (AGD)	\$195.00	0%	\$10,959.00	3%	\$37,257.00	37%	\$41,818.00	7%
Total Permit Fees by Zoning Dist.	\$52,321.25		\$375,857.26		\$99,855.00		\$574,778.50	
	5/1/2019							
Total Fees By Year	2019 YTD	2018	2017	2016	2015	2014	2013	2012
	\$ 375,857	\$ 744,028	\$ 684,850	\$ 499,050	\$ 534,144	\$ 416,728	\$ 505,387	\$ 449,275

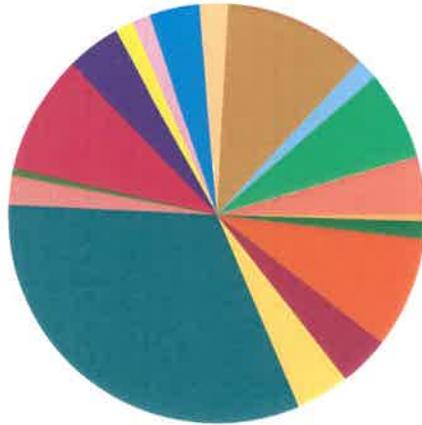
Cost Summary by Task Type

Task Type	Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead Cost	Total Cost	%
N/A Task Type Unassigned	7.0	\$135.91	\$59.20	\$0.00	\$0.00	\$0.00	\$195.11	0.1%
002 Building Maintenance	18.5	\$607.30	\$0.00	\$0.00	\$0.00	\$0.00	\$607.30	0.3%
030 Forestry	61.0	\$1,894.15	\$954.48	\$0.00	\$0.00	\$0.00	\$2,848.63	1.6%
003 Ground Maintenance	232.8	\$5,478.43	\$9,463.15	\$0.00	\$0.00	\$0.00	\$14,941.58	8.4%
004 Inspection	169.8	\$6,035.50	\$809.56	\$0.00	\$0.00	\$0.00	\$6,845.06	3.9%
017 Leave	225.5	\$7,691.54	\$0.00	\$0.00	\$0.00	\$0.00	\$7,691.54	4.3%
005 Maintenance	1,008.8	\$28,448.28	\$28,697.18	\$0.00	\$0.00	\$0.00	\$57,145.46	32.2%
006 Miscellaneous	111.8	\$3,990.31	\$37.00	\$0.00	\$0.00	\$0.00	\$4,027.31	2.3%
007 Park Building Maintenance	17.0	\$532.73	\$166.50	\$0.00	\$0.00	\$0.00	\$699.23	0.4%
008 Park Ground Maintenance	312.5	\$6,201.28	\$10,147.85	\$0.00	\$0.00	\$0.00	\$16,349.13	9.2%
009 Repair	132.5	\$5,286.63	\$2,241.71	\$0.00	\$0.00	\$0.00	\$7,528.34	4.2%
010 Service/Customer	50.0	\$1,628.40	\$757.08	\$0.00	\$0.00	\$0.00	\$2,385.48	1.3%
011 Services	49.5	\$1,534.25	\$1,062.85	\$0.00	\$0.00	\$0.00	\$2,597.10	1.5%
027 Sewer Services	132.8	\$4,062.82	\$2,729.43	\$0.00	\$0.00	\$0.00	\$6,792.25	3.8%
024 Stormwater Maintenance	73.5	\$2,444.73	\$1,755.80	\$0.00	\$0.00	\$0.00	\$4,200.53	2.4%
012 Street Maintenance	424.3	\$12,755.78	\$6,561.57	\$0.00	\$0.00	\$0.00	\$19,317.35	10.9%
019 Summer Park Activities	151.3	\$2,792.65	\$384.80	\$0.00	\$0.00	\$0.00	\$3,177.45	1.8%
015 Trail Maintenance	7.0	\$154.37	\$59.20	\$0.00	\$0.00	\$0.00	\$213.57	0.1%
016 Vehicle Maintenance	314.8	\$11,858.40	\$60.87	\$0.00	\$0.00	\$0.00	\$11,919.27	6.7%
022 Water Services	156.0	\$5,522.72	\$2,547.65	\$0.00	\$0.00	\$0.00	\$8,070.37	4.5%
Task Types: 19	3,656.0	\$109,056.16	\$68,495.88	\$0.00	\$0.00	\$0.00	\$177,552.04	

Cost Summary by Task Type

Task Type	Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead Cost	Total Cost	%
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Cost Summary by Task Type

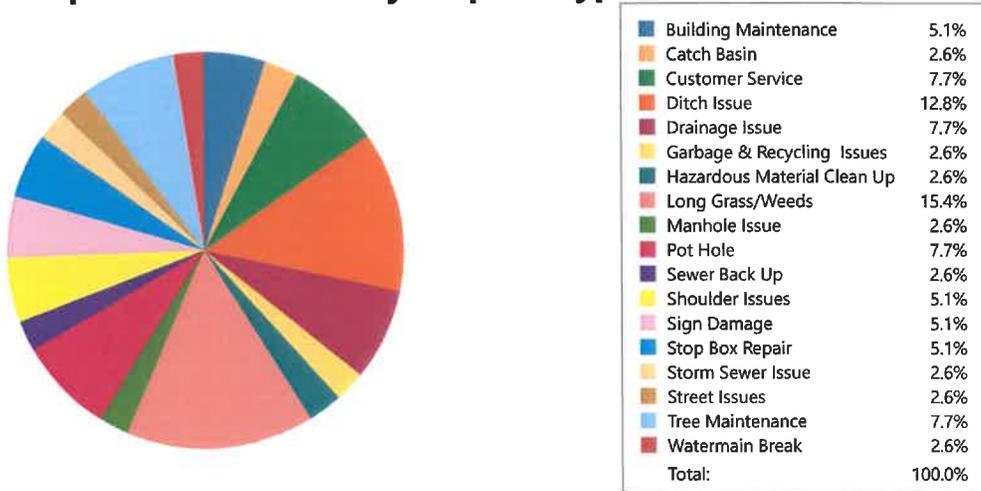


Building Maintenance	0.1%
Building Maintenance	0.3%
Forestry	1.6%
Ground Maintenance	8.4%
Inspection	3.9%
Leave	4.3%
Maintenance	32.2%
Miscellaneous	2.3%
Park Building Maintenance	0.4%
Park Ground Maintenance	9.2%
Repair	4.2%
Service/Customer	1.3%
Services	1.5%
Sewer Services	3.8%
Stormwater Maintenance	2.4%
Street Maintenance	10.9%
Summer Park Activities	1.8%
Trail Maintenance	0.1%
Vehicle Maintenance	6.7%
Water Services	4.5%
Total:	100.0%

Service Request Distribution By Request Type

Request Type	Request Count	Average Duration (days)	Average Duration (hours)	Percentage
Building Maintenance	2	17.00	408.00	5.1%
Catch Basin	1	15.00	360.00	2.6%
Customer Service	3	3.33	80.00	7.7%
Ditch Issue	5	15.20	364.80	12.8%
Drainage Issue	3	19.67	472.00	7.7%
Garbage & Recycling Issues	1	6.00	144.00	2.6%
Hazardous Material Clean Up	1	5.00	120.00	2.6%
Long Grass/Weeds	6	10.50	252.00	15.4%
Manhole Issue	1	30.00	720.00	2.6%
Pot Hole	3	9.33	224.00	7.7%
Sewer Back Up	1	36.00	864.00	2.6%
Shoulder Issues	2	18.00	432.00	5.1%
Sign Damage	2	17.50	420.00	5.1%
Stop Box Repair	2	7.50	180.00	5.1%
Storm Sewer Issue	1	11.00	264.00	2.6%
Street Issues	1	5.00	120.00	2.6%
Tree Maintenance	3	1.33	32.00	7.7%
Watermain Break	1	36.00	864.00	2.6%
Total Service Requests	39	12.92	310.15	

Service Request Distribution By Request Type



GRAND CHUTE FIRE DEPARTMENT

AUGUST 2019 ACTIVITY REPORT



2250 Grand Chute Boulevard
Grand Chute, Wisconsin 54913
(920) 832-6050

"Protecting the lives, property, and environment for the community we serve."

OPERATIONS DIVISION INCIDENT STATISTICS

<u>CATEGORY</u>	<u>AUG</u>	<u>YTD</u>
Station #1 Incidents	84	659
Station #2 Incidents	103	847
Overlapping Incidents	42	317
Multi-Company Incidents	16	202
Day (6A-6P) Incidents	121	988
Night (6P-6A) Incidents	66	518
Total Incidents	187	1,506

<u>CATEGORY</u>	<u>AUG 2019</u>	<u>AUG 2018</u>
Total Incidents	187	205

FRACTILE RESPONSE PERFORMANCE (Percent Compliant)

<u>TIME</u>	<u>BENCHMARK</u>	<u>JUL</u>
Processing	60 Seconds	39%
Fire Turnout	80 Seconds	70%
EMS Turnout	60 Seconds	50%
Travel	240 Seconds	48%

<u>FIRE LOSS</u>	<u>AUG</u>	<u>YTD</u>
Property Value	\$221,857	\$25,099,861
Property Lost	\$22,057	\$677,880
Property Saved	\$199,800	\$24,421,981

<u>MUTUAL/AUTOMATIC AID</u>	<u>AUG</u>	<u>YTD</u>
Appleton (Given)	2	23
Appleton (Received)	3	30
Fox Crossing (Given)	0	3
Fox Crossing (Received)	2	20
Town of Center (Given)	0	0
Town of Center (Received)	0	0
MABAS Responses	0	1



GCFD responded for a vehicle fire in the area of Highway 15 and Mayflower Road. Upon arrival, there were flames and smoke visible from a vehicle located on the side of the road. Fire personnel utilized a pre-connected hose line to extinguish the fire quickly.

<u>INCIDENT TYPE</u>	<u>AUG</u>	<u>YTD</u>
Fire	3	49
Overpressure	0	2
Rescue and EMS	123	875
Hazardous Condition	5	98
Service Call	13	86
Good Intent Call	28	233
False Alarm / Call	14	159
Severe Weather	0	0
Special Incident	1	4

<u>EMS REASON FOR CALL</u>	<u>AUG</u>	<u>YTD</u>
Abdominal Pain	6	25
Allergic Reaction	0	4
Altered Mental Status	0	3
Animal Bite	0	0
Assault	2	4
Back Pain	1	11
Breathing Problem	11	95
Burns / Explosion	0	0
Carbon Monoxide / Hazmat	0	0
Cardiac Arrest	1	26
Chest Pain	8	32
Choking	0	2
Convulsions / Seizure	4	32
Diabetic Problem	4	23
Electrocution	0	0
Eye Problem	0	0
Falls	26	168
Headache	0	5
Heart Problems	4	21
Heat / Cold Exposure	1	3
Hemorrhage / Laceration	2	22
Invalid Assist / Lifting Assist	1	6
Overdose / Ingestion / Poisoning	10	44
Pregnancy / Childbirth	0	0
Psychiatric Problem	3	7
Sick Person	16	139
Stab / Gunshot Wound	0	2
Stroke / CVA	6	22
Traffic Accident	4	42
Traumatic Injury	5	33
Well Person Check	1	3
Unconscious / Fainting	8	90
Unknown Problem / Man Down	1	17
Not Applicable	2	7



PREVENTION DIVISION

Tech Village Staff Trained in “Stop the Bleed”

In August, your GCFD Firefighters provided “Stop the Bleed” training to Resident Assistant Staff at the FVTC Tech Village Apartment Complex. This public education program aims to provide “lay-person” bystanders with the skillset and knowledge to recognize and quickly treat life-threatening traumatic injuries prior to the arrival of first responders. With the increasing prevalence of active shooter incidents, this lifesaving outreach program provides our community with an additional layer of rapid response during these types of incidents. The program has been successfully delivered to in several venues, and has been a collaborative effort between GCFD Firefighter Torres, and GCPD Officer Waas.



TRAINING DIVISION

This month, GCFD personnel had the opportunity to conduct Aircraft Rescue Firefighting (ARFF) support training in conjunction with Appleton Airport Public Safety and several other mutual aid partners. Personnel reviewed aircraft systems, airport access, and aircraft emergency procedures.



<u>TRAINING CATEGORY</u>	<u>AUG HRS</u>	<u>YTD HRS</u>
Administrative	0.0	205.0
Apparatus Operations	22.0	101.5
Emergency Medical	47.0	454.0
Fire Suppression	16.5	445.5
Special Operations	18.15	348.9
Recruit Academy	0.0	0.0
Officer Development	0.0	203.5
Risk Reduction	0.0	4.0
Total Training Hours	103.65	1762.4

RISK REDUCTION SUMMARY

<u>CODE ENFORCEMENT</u>	<u>AUG</u>	<u>YTD</u>
Routine Inspections	364	1,662
Pre-Occupancy	3	26
System Acceptance	7	52
Membrane Structure	3	19
Violations	255	1,884

<u>PUBLIC EDUCATION</u>	<u>AUG</u>	<u>YTD</u>
Events	11	62
Citizen Contacts	1,255	3,882

<u>FIRE PERMITS</u>	<u>AUG</u>	<u>YTD</u>
Recreational	37	761
Agricultural	1	10

<u>SOCIAL MEDIA</u>	<u>AUG</u>	<u>TOTAL</u>
Facebook “Likes”	28	5,127
Twitter “Followers”	0	1,859



TOP SOCIAL MEDIA POST

A Facebook post and video illustrating the “dance moves”, or lack thereof from a few of your GCFD Firefighters garnered nearly 100 “Likes” and reached 3,900 users. GCFD was contacted by a business in Town that asked if we would participate in a video celebrating their President's anniversary with the company. The crew of Engine 2621 was able to stop by Patriot Park on their way back from a call, but apparently left their dancing shoes at the station.



Grand Chute Police Department



Monthly Report

August 2019

	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Total # of Incidents ₁	2379	1891	26%	20180	14229	42%
Requests for Service	1307	1128	16%	11716	8772	34%
Officer Initiated	982	747	31%	8180	5457	50%
Special Detail Generated	90	16	463%	290		
CSO Calls ₁	293	270	9%	2908	1785	63%
Citizen Contacts/Warnings	267	223	20%	2419	1765	37%
SORP Verifications	3	1	200%	25		
Traffic Citations	360	297	21%	3283	2163	52%
Speeding	77	111	-31%	824	562	47%
OWI	10	11	-9%	99	84	18%
Ordinance Summons	85	45	89%	572	452	27%
Retail Theft	21	17	24%	195	165	18%
Parking Tickets	16	6	167%	285	170	68%
Warrant Pick Ups	19	24	-21%	192	151	27%
Accidents	105	117	-10%	1013	952	6%

	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Adult Criminal Confinements	46	19	142%	304	199	53%
Adult Criminal Referrals	30	28	7%	238	221	8%
Juvenile Criminal Referrals	1	3	-67%	10	17	-41%
Emergency Detentions	6	3	100%	19	40	-53%
Alcohol Holds	0	0	#DIV/0!	0	4	-100%
False Alarms	24	36	-33%	257	329	-22%

₁ Contains incidents not previously counted such as crime prevention, business checks, and vacation house checks.

To: Dave Schowalter, Town Chairman
Members of the Town Board
From: Karen Heyrman, P.E. *Keh*
Deputy Director of Public Works
Re: Grand Chute Park Commission Monthly Report
Date: September 17, 2019

1. Recreation Program Updates

The next session of YMCA classes at Town Center Park is September 9 through October 25 as follows:

- Mondays 5:00 p.m. Power Yoga- High energy flow, moving through a series of poses, working your total body and leaving the practice feeling energized.
- Wednesdays 6:00 p.m. Zumba- Combines motivating high-energy music with unique moves and combinations

There are eleven (11) registered for each session.

2. Outagamie County Vacant Property

The Outagamie County Property Committee met on July 9, 2019, and reviewed their vacant property recommendations and inventory documents. Commissioner Hagen asked the Director of Development and Land Services to share the documents with Grand Chute staff and the Grand Chute Parks Commission. The Commission discussed the vacant properties located in Grand Chute at their September meeting. Staff will provide additional information on two possible locations for mini-parks at their next meeting.

3. 2020 Proposed Budget

The Park Commission reviewed the proposed 2020 Park Recreation and Forestry Budget. There are two enhancements for seasonal staff. An additional seasonal employee is requested to clean and maintain parks. The number of park rentals increased from 205 in 2018 to 347 in 2019. An additional summer employee is requested to oversee the Adventure Camp Program which had 55 participants in 2018 and 94 participants in 2019.

The YMCA recreation program which started in the fall of 2018 with 24 participants had 78 participants in 2019. The oversight associated with this program have been absorbed by full time staff.

Capital improvement requests for 2020 include a park shelter with restrooms at Maple Edge Park (see example below) along with the associated utility extensions and replacement of the playground at Arrowhead Park. The life expectancy of a commercial playground is 15 years. The existing equipment was purchased in April 2002.



Park shelter with restrooms proposed at Maple Edge Park

4. Park and Rec

Attached are the survey responses for Adventure Camp 2019, Tennis Lessons, and Touch-A-Truck.

5. Carter Woods Park

Staff met at Carter Woods with Appleton West Baseball Club to walkthrough the scoreboard installation. The posts should be set within two weeks and then Michels will be doing the electrical work. The AWBC donation will be on a future agenda.

TENNIS LESSON SURVEY

How satisfied were you with the 2019 program?	Do you feel your child was learned the proper skills?	What did you like about the program?	What did you dislike about the program?	Did you like the length of the program?	If no, would you like it shorter or longer?	Please provide feedback on the course instructor.	How did you hear about Tennis Lesson through Grand Chute?	What other types of recreation programs would you like to see offered by the Town of Grand Chute?
5	Yes	Instructor was very encouraging with my 14 yo and got him really excited about playing. Also let him use his racket!	Nothing	Yes	Longer	Encouraging and very helpful	Facebook	
5	Yes	Got my son very excited about tennis	N/A	Yes	Longer	He did a great job - even let my kid borrow his racket :)	Website	

ADVENTURE CAMP SURVEY

Family Name:	How satisfied were you with the 2019 program?	Which Adventure Camp sessions did your child (ren) attend?	ANY SUGGESTIONS TO IMPROVE SUMMER ADVENTURE CAMP. Example: Ages, Times, Projects, Field Trip Ideas, Length of program (either time period or duration of the summer).	How did you hear about Summer Adventure Camp?	If we offered a separate program for kids 4 to 6 would your family be interested?	Would your family like to see more programs offered?	If yes, what programs would you like to see offered?	What did you like about the 2019 program?	What did you dislike about the 2019 program?	What would you like to see added to the 2020 program?	Please provide feedback on the program instructors.	Any other comments
Lapp	5	Lions AM- Tuesday, Lions PM - Tuesday, Arrowhead AM-Wednesday, Arrowhead PM-Wednesday, Patriot AM- Thursday, Patriot PM- Thursday	My kids really liked the extreme air field trip that they previously did. I like the duration, and times of the program. I do like a field trip on more Fridays. Previously it was just every other. My daughter is 11, and really worried that next year will be her last year. Maybe an adjustment on ages.		No	Yes	Anything! We just love everything about all that you have done!	We liked everything about the program! Great field trip! Excellent staff! I like that there is an afternoon, and morning session for all ages!	It's a great program, there is nothing that we dislike about it!	My daughter said that she would like to see more activities, or crafts!	Excellent, Excellent staff this year! Every one of them is kind, cheerful, friendly and fun! They are outgoing and always aim to please! My kids adore all of them, and can't wait to see them!	This is a great program, that we look forward to every year! My kids love it, and I love that there is so many sessions, and that we can go to all of them, or pick and choose which ones we go to! We schedule
Goodyear	4	Patriot PM- Thursday	Ages, times, projects, field trip all good. Time periods are good. It's nice if programs can last right up until school starts. I like that all my kids of different ages can attend. It wouldn't be very helpful if my kids were at program on different days. I like making one stop and having an activity for all of them. Sign up was confusing, I was disappointed that we only got one afternoon and had to pay the same price.		No	Yes		Snacks, nice leaders, varied activities and being introduced to games I played as a child	Not being able to attend when I wanted	Easier sign up	They seemed very friendly. I always saw one leader pushing kids on swings and another engaged in conversation with kids	
Schwacher	5	Patriot AM- Thursday, Patriot PM- Thursday	We would LOVE for it to last for the whole duration of summer.	Newsletter	Yes	Yes	A Friday Patriot Park session	My son was really happy that there was now also an AM Patriot park club. I am very thankful Patriot park club held on Thursdays, my off day.	ended too early in the summer	a few more weeks of club in August		Thank you for offering this program at such an affordable cost! My kids have a blast. My youngest son looks forward to it all week long.
Kathy Foulness	5	Lions AM- Tuesday, Lions PM - Tuesday, Arrowhead AM-Wednesday, Arrowhead PM-Wednesday, Patriot AM- Thursday, Patriot PM- Thursday	Have a session at the new park located at Town center.	Newsletter	Yes	Yes	Some art classes and sports classes starting at 3 years of age. Start the younger kids early.	I liked how the program was extended this year.	It would be nice to have another instructor. Some sessions are full and not enough instructors to care for the kids.	Another instructor, as some sessions are full.	They are all very sweet and great with the kids. My kids enjoyed having them as instructors.	Love the program. It's great that the kids have a program where they can play outdoors and enjoy the parks.
	5	Lions AM- Tuesday, Lions PM - Tuesday, Arrowhead AM-Wednesday, Arrowhead PM-Wednesday, Patriot AM- Thursday, Patriot PM- Thursday	My kids loved the Summer Adventure Camp and loved all the themed activities each week! I would love to see the camp go a week (or 2) longer to get at least halfway through August.	Word of mouth	No	Yes	Art classes?? Sports clinics?? Always interested in community programming for kids!	I like the age range because it allows both my children to attend together! Although I have one child who would fall into the age 4-6 age range in the question above, I would prefer to be able to keep my kids together for ease of getting them to/from the program and they feel more comfortable attending a program together. I also like having the option of morning and/or afternoon. I think the program is reasonably priced (2+ child discounted rate is great too!) and the ability to sign-up for multiple days/sessions without an additional cost because the kids love it and to allow for flexibility!	I wish it would go at least 1 week (maybe 2) longer in August! My kids are disappointed it is ending already!	We enjoyed the program as it was this year :)	The instructors were wonderful! They always seemed prepared, well organized, knew the kids' names, they had control, and were able to manage and handle the kids. I felt comfortable leaving my children with them as I felt they were in good, responsible hands!	Thank you for offering this program! It's a great way for kids to get outside and play during the summer!
PeCore/Poupert	5	Lions AM- Tuesday, Arrowhead AM-Wednesday, Arrowhead PM-Wednesday, Patriot AM- Thursday, Patriot PM- Thursday	Would love the option to pay for someone to watch during the hr lunch time.	Word of mouth	No	No		It was a good mix by having it run by 2 moms and 2 or 3 younger girls which made me feel like it was very organized and I felt my kids were safe, and the kids had fun.	That I did not have someone to watch the kids for lunch break.	The above answer	I absolutely loved this program it was a summer lifesaver for me and we just used it after summer school was done for the month of July.	Thank you to Melissa and Melissa my kids had a blast!
Caixtro	3	Patriot PM- Thursday	My son is 4-1/2, he only attended the first two sessions and did not want to go back. He was either too young, or just didn't like the fact that he didn't know anyone there and was not comfortable. We were unable to participate in field trips as they were on a different day then he was signed up for and I work.	Mailing	No	No		I think the idea and activities sounded fun		I will not be enrolling him	They seemed nice	
Lemke	5	Lions PM - Tuesday, Arrowhead PM-Wednesday, Patriot PM- Thursday	None... loved camp and staff	Mailing	No	No		Kids liked the different themes and different parks offered. The extra week was nice and didn't want it to end :)	Nothing... they really enjoyed their time.	Maybe different field trip ideas.	My girls said they liked all of them.	Thank you for a wonderful summer!

Family Name:	How satisfied were you with the 2019 program?	Which Adventure Camp sessions did your child (ren) attend?	ANY SUGGESTIONS TO IMPROVE SUMMER ADVENTURE CAMP. Example: Ages, Times, Projects, Field Trip Ideas, Length of program(either time period or duration of the summer).	How did you hear about Summer Adventure Camp?	If we offered a separate program for kids 4 to 6 would your family be interested?	Would your family like to see more programs offered?	if yes, what programs would you like to see offered?	What did you like about the 2019 program?	What did you dislike about the 2019 program?	What would you like to see added to the 2020 program?	Please provide feedback on the program instructors.	Any other comments
Freese	5	Patriot PM- Thursday	no suggestions	Word of mouth	No	Yes		I appreciated the added week, the kids liked the different activities like making snow and puppy chow			the kids loved all the instructors, they seemed really fun and engaging	
Berlovski	5	Lions AM- Tuesday, Lions PM - Tuesday, Arrowhead AM- Wednesday, Arrowhead PM- Wednesday, Patriot AM- Thursday, Patriot PM- Thursday	Not sure if you want to split ages again?? Badger sports park, extreme air, arb pool, Berlow Planetarium is always fun!	Newsletter	Yes		I would only be interested in 4-6 group to maybe separate age groups. My kids are older and would not actually be part of it.	Everything! The teachers are amazing and my kids always have fun!		The new park as an option...I also like prairie hill. Arrowhead is least favorite.		
Paulus	3	Lions AM- Tuesday, Lions PM - Tuesday, Arrowhead AM- Wednesday, Arrowhead PM- Wednesday, Patriot AM- Thursday, Patriot PM- Thursday	My daughter was signed up for all days but after a few times attending both the AM and PM sessions in the same day, she wasn't interested in doing both. In the flyer, it stated you could send a lunch and they could stay for lunch, but the staff made me feel like this was not appropriate and that I needed to return at lunch to get her.	Mailing	No	Yes		Gave my daughter something to do that was outside!	The hour break for lunch was a struggle	We won't be here in 2020	They were all nice and got to know the kids names really fast.	
Schwechler	5	Patriot AM- Thursday, Patriot PM- Thursday	my kids and I would love to test another few weeks going all through August. Maybe offer kids to stay through the lunch hour if they bring their own lunch. I know my youngest son would like the afternoon session to be longer.	Mailing	Yes	No		That it is affordable and has activities that my kids enjoy. My kids really like the teachers.	that it doesn't last all through August	the option of staying through for lunch if they pack a lunch along	They were all great! My kids like each and every one that runs the Patriot Park club.	Thank you for offering this program at such an affordable price!

TOUCH A TRUCK SURVEY

How satisfied were you with the event?	Any suggestions to improve Touch-A-Truck. Example: Day, Times, Length of event	Did you attend Touch-A-Truck?	What did you enjoy about Touch-A-Truck?	What would you like to see next year?	What games or activities would you like to see at Touch-A-Truck 2020?	Would your child be interested in having a bounce house at Touch-A-Truck 2020?	How did you hear about the Touch-A-Truck?	Did you like having the food trucks onsite?	Any other comments	Would your family like to see more Recreation programs offered by the Town of Grand Chute?	if yes, what programs would you like to see offered?
4	Time and length of the event were good.	Yes	It's all about the kids and people having access to these big vehicles. Most view the big equipment as a nuisance on the road. Being able to talk to them and explain how the trucks work is a good thing.	More trucks. Tractor trailer, dumps.		No	Word of mouth.	Yes		No	
4	More trucks! (Farm type equipment and/or construction)	Yes	Kiddos are able to go into the trucks	Concrete mixer		No	Facebook		We didn't have time this year to do more than the trucks, but I noticed the food trucks and thought it was a good idea.		
4	Parking	Yes	Variation of trucks	Drivers helping at every vehicle to speed lines along		Yes	Facebook	Yes		Yes	More toddler sport activities
2	Different time of day so working parents can take their kids. Or weekend day.	No				Yes	Facebook	Yes			
5	I liked that the event was held during the day, however I'm sure working parents would appreciate it if it ran later. A 10am start was perfect for our family though!	Yes	A variety of trucks and all of the people working the event were very enthusiastic and friendly!		More little games where kids could earn tickets to trade in for a small prize.	No	Facebook	Yes		No	
5	Times were good	Yes	Everything was great	Bounce house	They were great	Yes		Yes		Yes	
5	Maybe if there was a way to get the kids to go through the trucks to prevent backups/lines... we loved it, great trucks and people!	Yes	Bring up close to the trucks.			No	Facebook	Yes		No	
4	A weekend or later in the evening so people that work can come with their kids when work is done	Yes	Being able to interact with the trucks and people that run them	My son wanted to see the helicopter	Scavenger hunt with prizes	Yes	Facebook	Yes		Yes	Dance class or getting to know the public servants close range maybe breakfast with a cop or something like that one on one with kids
4	Something for infants to see or play with	Yes	Showing my baby the fire truck	Other cities/villages invited	Something for infants/young toddlers	Yes	Facebook	Yes		No	
5	No	Yes	The food vendors			No	Facebook	Yes	Overall it was better than the Neenah touch a truck we went to earlier this year.	No	
4	Great times	Yes	All the truck that they had this year	Maybe more school buses		Yes	Facebook	Yes		Yes	Sports ones . Or
5	Expend to 4 hours. Perhaps 9-1.	Yes	The variety of trucks and officers/workers who were kind to the children and enthusiastic about showing off the trucks.	Dump truck, garbage/recycling truck	We are there for the trucks, no games necessary.	No	Facebook	Yes		No	We live out of town and made a special trip for this event.
5	None	Yes	I liked that the kids could go in the vehicles.			Yes	Facebook	Yes		Yes	

How satisfied were you with the event?	Any suggestions to improve Touch-A-Truck. Example: Day, Times, Length of event	Did you attend Touch-A-Truck?	What did you enjoy about Touch-A-Truck?	What would you like to see next year?	What games or activities would you like to see at Touch-A-Truck 2020?	Would your child be interested in having a bounce house at Touch-A-Truck 2020?	How did you hear about the Touch-A-Truck?	Did you like having the food trucks onsite?	Any other comments	Would your family like to see more Recreation programs offered by the Town of Grand Chute?	if yes, what programs would you like to see offered?
5	Having someone to regulate how long each child sat in each truck giving them enough time to enjoy each one would have helped me not feel so rushed.	Yes	How happy it made our son and it didn't cost me a lot of money. Also sitting in the driver's seat of the cop truck was exciting.	This happening again.	Maybe something with police officers and firefighters playing with us.	Yes	Facebook	Yes	I'm not sure if it was by luck but not having to breathe people's cigarette smoke at this family event was great! I'm disgusted by people smoking at parks etc. Smoke free is the way to be!	Yes	Free self defense classes and fun more stuff would be nice.
4	DarlaMillerdq@gmail	Yes	My grandson loved the ambulance and the 4 wheelers!	Maybe a semi, dump truck. You had a good variety.	Your games were great!	Yes	Facebook	Yes	Food trucks were very expensive!	No	
3	Add more types of trucks like mail truck, milk truck, dump truck,	Yes	I enjoyed that some of the workers (Miron and Pierce) showing my older kiddo how things worked versus letting him see the truck.	Different types of demonstrations how the trucks work	More activities for both littles and big kiddos	No	Facebook	Yes		Yes	
5	More than one day	Yes	Everything	Garbage trucks and dump trucks	Nothing	Yes	Facebook	Yes		Yes	
4	More time, more games, maybe face painting	Yes	Semi-free event in the community	More trucks	Face painting, sand pit, wadding pool, on a tarp with trucks for kids to play with	Yes	Facebook	Yes		Yes	Game days with food trucks possible
5	No	Yes	Seeing equipment up close	More trucks. There is a utility truck manufacturer in little chute that might be able to send some trucks.		Yes	Facebook	Yes			
4	Afternoon would be nice. As a working parent it's easier to take a half day of vacation.	Yes	My son loved sitting in the trucks. The Grand Chute Police officer deserves a special shout out. He was so friendly and welcoming.	?	?	Yes	Facebook		You need n/a for a response. Food trucks for example I didn't realize you would have food so we ate before.		
5	Maybe a bigger park?	Yes	Loved the shorter lines, the hats and cape giveaways, overall super pleased with this event!	More equipment type trucks	Maybe more duplicates of games like 3 bowling alleys instead of 1 or 2 ring tosses instead of 1	Yes	Facebook	Yes		Yes	Open to any
5	At night would be fun also so daddys can join	Yes	My son loved being able to sit in the trucks.	My son is into garbage trucks, dump trucks, semis, etc. It would be cool to get a few more trucks.	All were good	No	Facebook	No	This was a great event for my young child. Very organized and everyone was so friendly.	Yes	Talk with a cop event. It's hard to get children to trust cops when they need to seek them for help. Or sponsored play dates at the parks. Just to get people in one area.
4	Spread the games area out.... it was hard to know where the lines were for each activity	Yes	Lots to do, kids love trucks!			Yes	Facebook	Yes		Yes	
5	I enjoyed it being in the middle of the day (before nap time)	Yes	Variety of vehicles and ways for the kids to interact and participate in games with fun prizes/handouts like capes and hard hats!	Garbage truck, SWAT vehicles, maybe a cement truck demonstration if that would be possible/safe?	Same young kids friendly gsmrd	No	Mother in law	Yes		No	

How satisfied were you with the event?	Any suggestions to improve Touch-A-Truck. Example: Day, Times, Length of event	Did you attend Touch-A-Truck?	What did you enjoy about Touch-A-Truck?	What would you like to see next year?	What games or activities would you like to see at Touch-A-Truck 2020?	Would your child be interested in having a bounce house at Touch-A-Truck 2020?	How did you hear about the Touch-A-Truck?	Did you like having the food trucks onsite?	Any other comments	Would your family like to see more Recreation programs offered by the Town of Grand Chute?	If yes, what programs would you like to see offered?
4	The weekend would be great as I was only able to attend for a very short time with my son. I would also like a longer window of time to accommodate nap time while still being able to attend.	Yes	The many trucks kids could interact with.		Face painting	Yes	Facebook	Yes		Yes	
4	While my kids did okay, I know that many other kids struggled with the length and times of the lines to see the interior of the trucks. For those who aren't quite old enough for school (3-5years), a 10 min line is too long for something they want to see sooo badly. Also, the playground was very small to handle the capacity of kids wanting to play. It also would have been nice to have a few more picnic tables for those wanting to picnic or take a break.	Yes	Special shoutout to the woman who was at the grater around 10:30 as well as the community service PO. Those two took the time to talk to my son and answer his questions. The park and rec staff we said hello to were also very friendly to my son.	More trucks, even if there are multiples of the same- would decrease lines	Doesn't matter- we would love them all. We didn't get to play because the lines were too long.	Yes	Facebook			Yes	
5	Longer time	Yes	The trucks available for the kids and in inclusion of Food Trucks			Yes	Website	Yes		Yes	More programs like this for kids
5	None	Yes	All the trucks, games, and that it was near a playground	Some way to shorten the lines		Yes	Facebook	Yes		Yes	
5	Longer	Yes	Variety of trucks			Yes	Facebook			Yes	
4	Add a photographer with an option to get the digital print free	Yes	Lots of trucks to see	Little Excavator	Maybe a bingo game to check off all the vehicles there to win a little prize?	No	Facebook	Yes		Yes	Toddler Spanish

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 94487:						25.38
94488	09/17/2019	WESTLAND, JAMES	082719	REIMBURSE TOW FEES	10-17-52120-290	73.50
Total 94488:						73.50
94489	09/17/2019	WOLFF, RITA	082619-LPDR	PARK KEY SECURITY DEPOSIT REFUND LIONS PA	10-00-23003	120.00
Total 94489:						120.00
94490	09/17/2019	WONDRA CONSTRUCTION, IN	2018-19-4F	PAY REQ 4-FINAL SITE GRADING & RESTORATION	46-09-57725-000	96,312.87
94490	09/17/2019	WONDRA CONSTRUCTION, IN	2019-02-8	PAY REQ 8-ELSNER RD URBANIZATION	55-14-57331-000	80,759.79
Total 94490:						177,072.66
Grand Totals:						471,473.63

Dave Schowalter, Chairman: _____

Jeff Nooyen, Supervisor: _____

Travis Thyssen, Supervisor: _____

Bruce Sherman, Supervisor: _____

Eric Davidson, Supervisor: _____

Angie Cain, Clerk: _____

Julie M. Wahlen, Treasurer: _____

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
94454	09/17/2019	ACC AUTOMATED COMFORT	24578	SERVICE AIR CONDITIONING AT TOWN HALL	10-18-51600-290	1,138.91
Total 94454:						1,138.91
94455	09/17/2019	ANIMAL REFERRAL CENTER	246420	ERAGON SURGERY	71-17-52100-370	4,917.17
Total 94455:						4,917.17
94456	09/17/2019	AYRES ASSOCIATES	181955	MCCARTHY RD DESIGN & CONSTRUCTION SVCS	55-14-57331-000	28,348.19
94456	09/17/2019	AYRES ASSOCIATES	181955	MCCARTHY RD DESIGN & CONSTRUCTION SVCS	48-09-56900-210	17,255.41
Total 94456:						45,603.60
94457	09/17/2019	BEST STUMP GRINDING	20190823	STUMP GRINDING FROM 7/20/19 STORM	10-16-56910-290	350.00
Total 94457:						350.00
94458	09/17/2019	BOARD OF REGENTS OF UW	MIL0064551	CULTURAL RESOURCES INVESTIGATIONS-CEMET	55-14-57331-000	19.04
Total 94458:						19.04
94459	09/17/2019	BUILDING SERVICE INC	140564	WORK STATIONS FOR NEW GIS UTILITY TECH	10-09-56900-310	193.08
Total 94459:						193.08
94460	09/17/2019	CITY OF APPLETON	2995	TRANSIT SERVICES FOR AUGUST 2019	10-14-53520-290	55,860.00
94460	09/17/2019	CITY OF APPLETON	3026	2ND QTR 2019 SIGNAL MAINTENANCE	10-14-53311-348	1,732.17
94460	09/17/2019	CITY OF APPLETON	3092	TRAFFIC SIGNAGE ON EVERGREEN DR	55-14-57331-000	344.38
Total 94460:						57,936.55
94461	09/17/2019	CIVIC PLUS	090519-PRF	REC1 PARK FEES	10-16-55200-290	40.57
94461	09/17/2019	CIVIC PLUS	090519-PRF	REC1 REC FEES	10-16-55300-290	4.74
94461	09/17/2019	CIVIC PLUS	090519-PRF	SECURITY DEPOSIT REFUNDS	10-00-23003	3,270.00
94461	09/17/2019	CIVIC PLUS	090519-PRF	PARK RENTAL REVENUE SALES TAX	10-00-24310	65.75-
94461	09/17/2019	CIVIC PLUS	090519-PRF	PARK RENTAL - REVENUE	10-16-46720	1,315.00-
94461	09/17/2019	CIVIC PLUS	090519-PRF	REC PROGRAM FEE	10-16-46721	482.00-
94461	09/17/2019	CIVIC PLUS	090519-PRF	FERMENTED BEVERAGE	10-12-44101	40.00-
Total 94461:						1,412.56
94462	09/17/2019	D & D 24 HOUR TOWING INC	41561	TOW UNIT #300	10-14-53313-350	150.00
Total 94462:						150.00
94464	09/17/2019	GASMAN, KERRY	090319	OVERPAYMENT OF FINAL WATER BILL	64-00-23201	42.87
Total 94464:						42.87
94465	09/17/2019	GRAND CHUTE P.D. PETTY CA	082719	EMBROIDERY	10-17-52100-291	8.00
94465	09/17/2019	GRAND CHUTE P.D. PETTY CA	082719	CITIZENS ACADEMY	10-17-52100-325	45.37
94465	09/17/2019	GRAND CHUTE P.D. PETTY CA	082719	OFFICE SUPPLIES	10-17-52110-310	22.09
94465	09/17/2019	GRAND CHUTE P.D. PETTY CA	082719	PACKAGES/POSTAGE	10-17-52110-311	122.45
94465	09/17/2019	GRAND CHUTE P.D. PETTY CA	082719	MADISON/PARKING 7750	10-17-52110-390	10.80
94465	09/17/2019	GRAND CHUTE P.D. PETTY CA	082719	SUPPLIES-EVIDENCE	10-17-52120-327	23.52
94465	09/17/2019	GRAND CHUTE P.D. PETTY CA	082719	EASELS-AWARDS	10-17-52120-390	15.09

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 94465:						247.32
94466	09/17/2019	GRAND CHUTE UTILITIES	090419-FS2	UTILITIES (WATER/SEWER/STORM) FIRE STATION	10-13-52200-220	515.60
94466	09/17/2019	GRAND CHUTE UTILITIES	090419-FS2W	UTILITIES (WATER ONLY) FIRE STATION 2	10-13-52200-220	145.81
94466	09/17/2019	GRAND CHUTE UTILITIES	090419-PP	UTILITIES PATRIOT PARK	10-16-55200-220	344.18
Total 94466:						1,005.59
94467	09/17/2019	HEARTLAND BUSINESS SYST	332149-H	SPAM FILTERING	10-20-51460-810	9,040.50
Total 94467:						9,040.50
94469	09/17/2019	JFTCO INC	95877	REFURBISH GRADER	10-14-53311-810	29,788.04
Total 94469:						29,788.04
94470	09/17/2019	L&S TRUCK CENTER	271454	SERVICE FIRE TRUCK 2621	10-14-53313-350	1,407.40
Total 94470:						1,407.40
94471	09/17/2019	LOWNEY'S LANDSCAPE CENT	10223	LANDSCAPE MAINTENANCE FOR TOWN HALL	10-18-51600-290	1,154.75
Total 94471:						1,154.75
94472	09/17/2019	MCPMAHON	060129	BUILDING PLAN REVIEW	10-11-52400-210	975.00
94472	09/17/2019	MCPMAHON	0800574	DESIGN SVCS-EVERGREEN DR TWN LAKES RD-W	55-14-57331-000	2,364.00
94472	09/17/2019	MCPMAHON	0800577	DESIGN/STAKE SOIL BORINGS-EVERGREEN-WCL	46-09-56900-210	19,908.09
94472	09/17/2019	MCPMAHON	0915226	DRAINAGE FACILITIES CHECK	10-11-52400-210	16.70
94472	09/17/2019	MCPMAHON	0915227	EROSION CONTROL INSPECTION	10-11-52400-210	61.42
94472	09/17/2019	MCPMAHON	0915229	DRAINAGE FACILITIES CHECK	10-11-52400-210	110.50
94472	09/17/2019	MCPMAHON	0915230	GRIESBACH BUS PARK DRAINAGE EASEMENT ST	55-14-57331-000	549.85
94472	09/17/2019	MCPMAHON	0915231	DRAINAGE FACILITIES CHECK	10-11-52400-210	1,819.50
94472	09/17/2019	MCPMAHON	0915232	ELSNER RD SAN 2 ADMIN/STAKING/ONSITE REP	55-14-57331-000	4,888.76
94472	09/17/2019	MCPMAHON	0915235	GILLET ST CONST ADMIN/ONSITE REP/RET PON	55-14-57331-000	1,203.48
94472	09/17/2019	MCPMAHON	0915236	CASALOMA DR CONST ADMIN/ONSITE REP	55-14-57331-000	4,981.76
94472	09/17/2019	MCPMAHON	0915236	VICTORY LN R-A-B CONSTRUCTION ADMIN	55-14-57331-000	2,729.70
94472	09/17/2019	MCPMAHON	0915237	EVERGREEN DR-GILLET TO CUL-DE-SAC REDESI	46-09-56900-210	4,401.10
94472	09/17/2019	MCPMAHON	0915240	WOODMAN DR URBANIZATION DESIGN	55-14-57331-000	5,743.95
94472	09/17/2019	MCPMAHON	0915242	DRAINAGE PLAN REVIEW	10-11-52400-210	585.46
94472	09/17/2019	MCPMAHON	0915244	PROFESSIONAL SVCS FOR STANDARD SPECS	10-14-53311-210	907.60
94472	09/17/2019	MCPMAHON	0915246	CASALOMA DR S END ST URBANIZATION DESIGN	55-14-57331-000	4,393.05
94472	09/17/2019	MCPMAHON	0915247	CASALOMA DR HAMMERHEAD DESIGN	10-14-53311-210	781.55
94472	09/17/2019	MCPMAHON	0915248	DRAINAGE PLAN REVIEW	10-00-23008	300.70
94472	09/17/2019	MCPMAHON	0915249	DRAINAGE PLAN REVIEW	10-00-23008	768.60
94472	09/17/2019	MCPMAHON	0915250	DRAINAGE PLAN REVIEW	10-00-23008	117.56
94472	09/17/2019	MCPMAHON	0915251	DRAINAGE PLAN REVIEW	10-00-23008	685.43
94472	09/17/2019	MCPMAHON	0915258	DRAINAGE FACILITIES CHECK	10-11-52400-210	1,016.60
94472	09/17/2019	MCPMAHON	0915259	EROSION CONTROL INSPECTION	10-11-52400-210	2,318.63
94472	09/17/2019	MCPMAHON	0915276	ELSNER RD URBANIZATION CONST ADMIN	55-14-57331-000	19,809.39
94472	09/17/2019	MCPMAHON	0915396	MALL RING RD TRAIL EASEMENT	10-09-56900-290	1,239.90
94472	09/17/2019	MCPMAHON	0915396	SPENCER ST URBANIZATION ASSISTANCE	55-14-57331-000	2,084.50
94472	09/17/2019	MCPMAHON	0915396	CSM REVIEW	10-09-56900-290	215.00
Total 94472:						84,977.78

Check Number	Check Issue Date	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
94473	09/17/2019	MI-TECH SERVICES, INC	32054424	DESIGN WORK FOR FIBER EXPANSION	10-20-51460-810	2,028.90
94473	09/17/2019	MI-TECH SERVICES, INC	32055567	DESIGN WORK FOR FIBER EXPANSION	10-20-51460-810	679.80
Total 94473:						2,708.70
94474	09/17/2019	OUTAGAMIE COUNTY	120610	SPANISH TRANSLATION	10-17-52110-210	46.61
Total 94474:						46.61
94475	09/17/2019	OUTAGAMIE COUNTY TREAS	090419	AUGUST COURT FINES	10-15-45100	5,193.02
94475	09/17/2019	OUTAGAMIE COUNTY TREAS	1017680	DIESEL FUEL FOR GENERATOR DUE TO 7/20/19 ST	10-14-53311-344	1,917.33
94475	09/17/2019	OUTAGAMIE COUNTY TREAS	1017680	BRIDGE INSPECTIONS	10-14-53311-290	308.68
94475	09/17/2019	OUTAGAMIE COUNTY TREAS	9185	LANDFILL FEES FOR RESIDENTIAL YARD WASTE	10-14-53620-290	16,260.88
Total 94475:						23,679.91
94476	09/17/2019	POWERDMS, INC	29951	DOCUMENT MANAGEMENT SERVICES	10-20-51460-290	5,400.54
Total 94476:						5,400.54
94477	09/17/2019	PREMIER REAL ESTATE	090319	UTILITY CUSTOMER REFUND	64-00-23201	33.53
94477	09/17/2019	PREMIER REAL ESTATE	090319	UTILITY CUSTOMER REFUND	64-00-23201	12.68
Total 94477:						46.21
94478	09/17/2019	PROFESSIONAL SERVICE IND	00648276	PROFESSIONAL SVCS CULVERS/EVERGREEN	46-09-57725-000	1,141.00
94478	09/17/2019	PROFESSIONAL SERVICE IND	00648944	PROFESSIONAL SVCS SILVERSPRING/CHAMPS	48-09-57331-000	473.00
Total 94478:						1,614.00
94479	09/17/2019	RICK STEFFENS ELECTRIC	9524	SERVICE SIGN LIGHT/TIMER ON TENNIS COURT-LI	10-16-55200-290	562.91
Total 94479:						562.91
94480	09/17/2019	ROBERT E LEE & ASSOCIATE	76120	STH 96 IMPROVEMENTS-FINAL AS-BUILTS	47-09-57733-000	113.54
Total 94480:						113.54
94481	09/17/2019	SHERWIN INDUSTRIES INC	SS081124	ROADSAVER CRACKFILLING MATERIAL	10-14-53311-340	4,950.00
94481	09/17/2019	SHERWIN INDUSTRIES INC	SS081125	DETACK	10-14-53311-340	807.60
Total 94481:						5,757.60
94482	09/17/2019	SPRINT	320909	CELL PHONE SUBPOENA	10-17-52120-327	100.00
Total 94482:						100.00
94483	09/17/2019	STATE OF WISCONSIN COURT	090419	AUGUST COURT FINES	10-15-45100	14,695.91
Total 94483:						14,695.91
94485	09/17/2019	THEDACARE AT WORK	274282	BLOOD PANEL	10-20-51460-210	71.00
Total 94485:						71.00
94487	09/17/2019	WE ENERGIES	3854-704-512-	ELECTRIC SVCS VICTORY LANE R-A-B	10-14-53420-220	25.38

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
08/28/2019	DELTA DENTAL	300168	GROUP 2 DENTAL ADMINISTRATION	10-00-13001	4,020.40
Total 190828001:					4,020.40
08/30/2019	WISCONSIN ETF	083019	INSURANCE	10-00-21521	87,526.96
Total 190830001:					87,526.96
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-GAN*WI NEWSPAPERS-CCLIQUOR RENEWALS	10-12-51420-320	654.18
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-TDS METROCOMTDS Monthly Bill	10-18-51400-221	1,108.02
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-PITNEY BOWES PIPostage Ink Supplies	10-20-51460-310	314.91
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-CRESCENT ELECTRIC 087Data Rack	10-20-51460-310	128.38
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-CRESCENT ELECTRIC 087Data Rack Return	10-20-51460-310	128.38-
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-TCD*CEGAGE LEARNINGEd2Go Classes for Deb	10-12-51420-330	249.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-OFFICEMAX/DEPOT 6869Mail room supplies	10-18-51400-310	66.21
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-OFFICEMAX/DEPOT 6869Paper clips, post its for mail room	10-18-51400-310	52.96
08/30/2019	US BANK CREDIT CARD	USB-Aug19-11	CC-GAN*WINEWSPAPERCIRICTB SUBSCRIPTIONS	10-18-51100-321	578.05
08/30/2019	US BANK CREDIT CARD	USB-Aug19-11	CC-COMLETE OFFICE OF WISCONPaper for mail room	10-18-51400-310	170.95
08/30/2019	US BANK CREDIT CARD	USB-Aug19-11	CC-COMLETE OFFICE OF WISCONPaper for copier in CD and PW	10-18-51400-310	410.28
08/30/2019	US BANK CREDIT CARD	USB-Aug19-11	CC-OFFICEMAX/DEPOT 6869Labels for Mary B.	10-18-51400-310	22.53
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-AMAZON.COM*MH38J89R0 AMZNCLERK SUPPLIES	10-12-51420-310	19.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-ADVANCED DISPOSAL ONLINERESIDENTIAL TRASH	10-14-53620-290	19,465.20
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-FORESTRY SUPPLIERS INCHINGE/CLAW HOOK/LOGGERS TAPE	10-16-56910-340	74.68
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-LYFT *SCOOTER RIDetraining	10-09-56900-330	2.49
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-LYFT *SCOOTER RIDetraining	10-09-56900-330	4.15
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-FORESTRY SUPPLIERS INCRETURN OF 1 STEEL DIAMETER TAPE MODEL 343D	10-16-56910-340	35.95-
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-LYFT *SCOOTER RIDetraining	10-09-56900-330	4.31
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-LYFT *SCOOTER RIDetraining	10-09-56900-330	3.18
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-HARNEY SUSHItraining	10-09-56900-330	48.95
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-THE DUBLINER IRISH PUB &Training	10-09-56900-330	39.41
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-BARLEYMASHTraining	10-09-56900-330	39.18
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-LYFT *SCOOTER RIDetraining	10-09-56900-330	2.05
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-NORTHSIDE TRUE VALUENUTS/BOLTS/SCREWS	10-16-55200-340	1.04
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-LYFT *SCOOTER RIDetraining	10-09-56900-330	4.15
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-LYFT *SCOOTER RIDetraining	10-09-56900-330	1.72
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-CHASERS SPORTS BARTtraining	10-09-56900-330	33.54
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-GRAINGERCUT RESISTANT GLOVES/COATED GLOVES	10-14-53311-391	80.16
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-THE HOME DEPOT #49037IN DIAGONAL PLIERS/SWIVEL BOLT 7/8X3-3/8	10-16-55200-340	13.80
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-GARROW PROPANE CORP66 #S LP GAS	10-14-53311-340	52.80
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-MCC INCCOLD MIX/BREAKER RUN/3/4	10-14-53311-340	724.30
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-TRUGREEN LP *5991VEGITATION CONTROL HWY 41/TIMBER RATTLER TRAIL	10-16-55400-290	221.70
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-OFFICEMAX/DEPOT 6134Jump drives	10-17-52120-340	85.52
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-VENNGAGE.COMBusiness monthly	24-13-52200-320	49.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-AMZN MKTP US*MH1KR7652Desk keyboard tray	10-13-52200-347	77.35
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-REGISTER@FAA 33PFPPWDrone registration	24-13-52200-390	5.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-THE UNIFORM SHOPPE OFUniforms	24-13-52200-391	1,508.38
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-INTL ASSOC OF FIRE CHIAFC Membership	24-13-52200-321	290.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-LITTLE CAESARS 0089 0001Food for crews during storm	24-13-52200-322	75.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-UNITED PAPER CORPORATISStation supplies	10-13-52200-360	735.89
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-MCC INCASPHALT	10-14-53311-340	99.98
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-UNITED PAPER CORPORATISStation supplies	10-13-52200-360	84.97
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-5.11 TACTICAL511 Polos	24-13-52200-391	87.84
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-EAGLE ENGRAVINGTags	24-13-52200-391	99.05
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-WPSG- INCUniform pants/flashlights	10-13-52200-810	1,326.02
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-WPSG- INCUniform Polo/Boots	24-13-52200-391	151.97

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-HOTSTICK USA INC	24-13-52200-346	1,695.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-SITEONE LANDSCAPE SUPPLY,INSECTICIDE	10-16-56910-340	116.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-SITEONE LANDSCAPE SUPPLY,SPRAY GUN	10-16-56910-340	20.61
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-AIR ONE EQUIPMENT INCMeter Maintenance	24-13-52200-380	52.70
08/30/2019	US BANK CREDIT CARD	USB-Aug19-1	CC-COMPLETE OFFICE OF WISCONSIGN HERE FLAGS	10-14-53311-310	4.15
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-WIL KIL PEST CONTROLRODENT CONTROL SERVICES	10-18-51600-290	58.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-COMPLETE OFFICE OF WISCONWINDOW ENVELOPES FOR UTILITY BILLINGS	64-04-82000-310	30.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-COMPLETE OFFICE OF WISCONpaper/highlighters	10-09-56900-310	57.43
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-PACKER CITY INT TRKS INCDEF 2.5 Fleetrite	10-13-52200-350	34.36
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-PAYPAL *DASHMEDICALEvidence - Gloves	10-17-52120-327	133.80
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-AMZN MKTP US*MH4XQ5PG0Evidence - Envelopes	10-17-52120-327	57.92
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-ULINE *SHIP SUPPLIESEvidence supplies	10-17-52120-327	208.71
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-THE UNIFORM SHOPPE OFCSO Uniform Shirt	10-17-52100-291	73.95
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-GAN*GANNETTWIMEDIAADV	10-16-55400-340	221.41
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-PAYPAL *FACEBOOKPAYCard used in error-Phyl reimbursed town 8/16/19	10-17-52110-390	25.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-21	CC-WALMART.COMNNO - (4) Bicycles for Prizes	10-00-23015	312.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-DOJ EPAY RECORDS CHECKMay/June - bartender/background checks	10-17-52110-221	1,253.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-FASTSIGNS 300301Squad repairs - Insurance reimbursing	10-17-52100-350	200.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-BADGER GRAPHIC SALES, INCCamera Lens - replacement	10-17-52120-380	170.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-FASTSIGNS 300301Squad Repairs - Insurance Reimbursing	10-17-52100-350	250.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-STREICHERS MOBody Armor-7716-7735-7706-7729-7731	10-17-52100-291	3,525.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-STREICHERS MODepartment Ammo	10-17-52100-340	3,113.75
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-PAYPAL *WISCONSINLA7740-WLECHA Conference	10-17-52100-330	150.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-COMPLETE OFFICE OF WISCONMarkers- Camera kits	10-17-52120-327	26.11
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-CINTAS 60A SAPSHOP TOWELS STREET/HIGHWAY DEPT	10-14-53311-340	42.10
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-SMITH PHARMACYEragon Medical supplies	71-17-52100-370	188.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-TC LAB/REF LAB BILLINGJune OMVW/ Blood Draws	10-17-52100-341	212.50
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-BATTERIES PLUS #0502Camera batteries	10-17-52100-340	123.90
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-FEMALS AUTO BODY, INC.Squad Repairs - Insurance Reimbursed	10-17-52100-350	1,194.48
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-TRANS UNIONJune/July Monthly billing	10-17-52120-210	170.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-FVTC FINANCIAL SERVICESRange Rental	10-17-52100-330	72.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-FVTC STUDENT FINANCE7713 & 7707 Training	10-17-52100-330	130.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-FVTC STUDENT FINANCEPhyl - LEAP Conference	10-17-52110-330	235.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-FVTC STUDENT FINANCE7729 - SRO Conference	10-17-52120-330	330.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-MOORE MEDICAL LLC AED Pads	10-17-52100-340	121.77
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN HALL BUILDING	10-18-51600-290	169.56
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-COUNTRYSIDE VETERINARYFram - Vet Care	71-17-52100-370	175.02
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-D & D 24-HR TOWING INCG19013421-Fatal Accident	10-17-52120-290	220.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-GALLSPatrol supplies	10-17-52100-340	73.60
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-FOX VALLEY HUMANE ASSOCJune Animal Control	10-17-54100-390	167.82
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-LEXISNEXIS RISK DATJuly billing	10-17-52120-210	150.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-ATT*COURT ORDER CHGSCell phone records	10-17-52100-390	125.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-SAMSClub #6321National Night Out Food	10-00-23015	453.50
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-SQ *PLAMANN LAKESummer REC PROGRAM FIELD TRIP	10-16-55300-290	118.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-AMZN MKTP US*MH6WK0872PARK & REC SUPPLIES	10-16-55200-340	93.84
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-CINTAS 60A SAPUNIFORMS BLDG INSP DEPARTMENT	10-11-52400-391	18.06
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-OFFICE DEPOT #142CREDIT DIFFERENCE ON EXCHANGE OF PAPER	10-16-56910-340	3.10-
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-OFFICE DEPOT #142PAPER	10-16-56910-340	20.39
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-WAL-MART #1982MISC SUPPLIES FOR PARK & REC PROGRAMS/EVENTS	10-16-55200-340	213.45
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-CARQUEST 2353SHOP SUPPLIES	10-14-53313-340	39.51
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-DERO BIKE RACKSREPAIR PARTS FOR BIKE STATIONS	10-16-55400-340	97.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-FASTSIGNS 300301WELCOME SIGN FOR TOWN CENTER PLAZA	10-16-55200-340	121.50

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-WM SUPERCENTER #1982SUPPLIES FOR PARK & REC DEPT	10-16-55200-340	42.73
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-SQ *MR. TACO APPLETPARK & REC PROGRAM FIELD TRIP	10-16-55200-340	100.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-ON THE FRITZ CONCESSIONSPARK & REC PROGRAM FIELD TRIP	10-16-55200-340	50.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-WAL-MART #1982PARK & REC SUPPLIES	10-16-55300-340	28.58
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-CINTAS 60A SAPUNIFORMS PARK DEPARTMENT	10-16-55200-290	17.75
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-FACEBK *WUQT7NERL2ADVERTISING ON FACEBOOK-TOUCH-A-TRUCK EVENT	10-16-55200-340	30.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-KOBUSSEN BUCESSUMMER REC PROGRAM FIELD TRIP	10-16-55300-290	243.41
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-THE BAR LYNNDALEPARK & REC APPRECIATION LUNCH	10-16-55200-340	185.88
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-NEW ZOOSUMMER REC PROGRAM FIELD TRIP	10-16-55300-290	408.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-AWG 2503O2	10-13-52200-340	307.65
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-MOORE MEDICAL LLC	28-13-52200-340	209.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-MOORE MEDICAL LLCMedical Supplies	10-13-52200-340	309.10
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-IN *ATLAS OUTFITTERS ATRIce suit liner	10-13-52200-810	302.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-JAKES JUMPERSSafety Day bounce house	85-13-48500	300.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-5 ALARM FIRE & SAFETY - IMSA Cleaner liquid	24-13-52200-380	60.50
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-IN *ATLAS OUTFITTERS ATRMustang Ice Suit	10-13-52200-810	777.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-FEDEX OFFIC35500003558Laminating services	10-13-52200-310	67.99
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-ALERT ALL CORPSafety Day Items	24-13-52200-323	3,977.50
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-FVTC STUDENT FINANCEState Practicals	24-13-52200-330	80.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-ADVANCED DISPOSAL ONLINESt.2 Waste Disposal	10-13-52200-290	36.27
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-ADVANCED DISPOSAL ONLINESt.1 Waste Disposal	10-13-52200-290	38.47
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-UNITED PAPER CORPORATIonStation supplies	10-13-52200-360	203.56
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-COMPLETE OFFICE OF WISCONBookends	10-13-52200-310	14.70
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-CINTAS 60A SAPSt.2 Linen service	10-13-52200-290	45.57
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-CINTAS 60A SAPSt.2 Linen service	10-13-52200-290	45.57
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-CINTAS 60A SAPSt.1 Linen service	10-13-52200-290	55.49
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-CINTAS 60A SAPSt.1 Linen service	10-13-52200-290	55.49
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-TCAW OCC HEALTHDept. Physical	10-13-52200-210	159.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-BATTERIES PLUS #0502Equipment batteries	24-13-52200-380	28.70
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-WM SUPERCENTER #1982Weed killer	10-13-52200-360	29.52
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-HOWIE VOIGT APPLIANCest.1 clothes dryer repair	10-13-52200-360	208.46
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-Ship Uniform shirt	10-13-52200-311	5.61
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-Water jug and water bottles	24-13-52200-322	45.76
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-Annual extinguisher service	10-13-52200-290	580.50
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-Ice for heat	24-13-52200-322	11.31
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-CINTAS 60A SAPUNIFORMS STREET/HWY DEPARTMENT	10-14-53311-391	72.78
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-Office consult	10-13-52200-210	826.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-Ship meter	10-13-52200-311	6.29
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-Post Crescent	24-13-52200-321	58.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-SAMS CLUB #6321Jet Dry	10-13-52200-360	52.40
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-AED SUPERSTOREHealthcare Providers Manuals	24-13-52200-330	53.88
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-AED SUPERSTOREHealthcare Providers Manuals	24-13-52200-330	95.40
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-AED SUPERSTORESales Tax credit for manuals	24-13-52200-330	2.57-
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-Sales Tax Credit for manuals	24-13-52200-330	4.54-
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-Station cleaning supplies	10-13-52200-360	246.43
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-Office supplies	10-13-52200-310	33.83
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN HALL BUILDING	10-16-55200-290	35.22
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-TRAFFIC CONES	10-14-53311-340	1,586.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-20V MAX 1/4" CORDLESS IMPACT DRIVER KIT	10-14-53311-340	399.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-1/2" HD DRIVE IMPACT WRENCH	10-14-53311-340	99.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-2019 Civic Symposium	10-19-51501-330	225.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-CHAINS/GUIDE BAR/BAR OIL & HP MIX FOR CHAIN SAWS	10-14-53313-350	355.96
08/30/2019	US BANK CREDIT CARD	USB-Aug19-2	CC-AIR FILTER	10-14-53313-350	23.62
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-CINTAS 60A SAPSHOP TOWELS STREET/HIGHWAY DEPT	10-14-53311-340	42.10
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-MISC SHOP SUPPLIES FOR VEHICLE/EQUIP MAINTENANCE	10-14-53313-340	482.33
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-RETURN AIR FILTER	10-14-53313-350	23.62-

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-CARQUEST 2353WIPER BLADES	10-14-53313-350	33.21
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-CARQUEST 2353AIR FILTER	10-14-53313-350	105.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-NIELSON COMMUNICATIONS INRUBBER HOLE PLUG	10-14-53313-350	23.40
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-ACE HDWE APPLETON1/4ID X 3/8OD VINYL TUBE	10-14-53313-350	10.60
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-1/2" PVC BALL VALVE FIP	10-14-53313-350	3.78
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-HEADLIGHT	10-14-53313-350	37.79
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-RETURN HEADLIGHT	10-14-53313-350	37.79
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-CABIN AIR FILTER	10-14-53313-350	18.01
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN HALL BUILDING	10-18-51600-290	169.56
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-COIL ON PLUG COIL/AIR FILTER	10-14-53313-350	28.68
08/30/2019	US BANK CREDIT CARD	USB-Aug19-31	CC-COIL ON PLUG COIL	10-14-53313-350	27.05
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-HEAT GUN	10-14-53313-346	69.99
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-FUEL/WATER SEPARATOR/DEX-COOL FS	10-14-53313-350	65.46
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-MISC SHOP SUPPLIES FOR VEHICLE/EQUIP MAINTENANCE	10-14-53313-340	512.36
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-BRAKE PAD/ROTORS	10-14-53313-350	136.87
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-OIL/LUBE/FUEL FILTERS/BRAKE CLEANER	10-14-53313-350	247.36
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-WIPER BLADES	10-14-53313-350	36.15
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-Julie Women in Public Finance Dues	10-19-51501-321	25.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-DISPOSAL OF USED OIL	10-14-53313-290	101.40
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-CINTAS 60A SAPUNIFORMS BLDG INSP DEPARTMENT	10-11-52400-391	18.06
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-6" KANAFLEX 30 BUR 150CL-96	10-14-53313-350	355.20
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-TOP COG GL V-BELT	10-14-53313-350	14.90
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-EQUIPMENT REPAIR PARTS	10-14-53313-350	1,874.83
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-FLEETRITE DEF 2.5 GALLON	10-14-53313-350	51.54
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-12V BATTERIES/CORE RETURNS	10-14-53313-350	521.90
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-SWITCH	10-14-53313-350	363.05
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-MISC PARTS FOR EQUIPMENT/VEHICLE REPAIRS	10-14-53313-350	183.01
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-REPAIR AC ON TOWN VEHICLE	10-14-53313-350	1,202.94
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-FRONT END ALIGNMENT ON TOWN VEHICLE	10-14-53313-350	89.95
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-TRUCK COUNTRY - APPLETONYOKE	10-14-53313-350	165.23
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-CINTAS 60A SAPUNIFORMS PARK DEPARTMENT	10-16-55200-290	17.75
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-TRUCK COUNTRY - APPLETONDRIVE SHAFT CENTER BEARING/STRAP BOLT KIT	10-14-53313-350	99.03
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-MATTHEWS TIRE APPLETON WEFRONT END ALIGNMENT ON TOWN VEHICLE	10-14-53313-350	89.95
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-WEYERS EQUIPMENTREPAIR PARTS FOR TOWN EQUIPMENT/VEHICLES	10-14-53313-350	81.43
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-BATTERIES PLUS #050212V BATTERIES/LEADS/CORE RETURNS	10-14-53313-350	2,467.70
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-TRUCK COUNTRY - APPLETON12V STARTER, ROT FLANGE	10-14-53313-350	387.69
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-MATTHEWS TIRE APPLETON WEPURCHASE/INSTALL 4 NEW TIRES	10-14-53313-350	662.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-TRUCK COUNTRY - APPLETONSVC CART AIR DRYER/PURGE VALVE KIT/HEATER ASSY	10-14-53313-350	207.39
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-TRUCK COUNTRY - APPLETONMOD-CENTRL SW, 3 SW, AIR	10-14-53313-350	123.07
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-MATTHEWS TIRE APPLETON WEPURCHASE/INSTALL 1 NEW TIRE	10-14-53313-350	111.40
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-CINTAS 60A SAPUNIFORMS STREET/HWY DEPARTMENT	10-14-53311-391	45.57
08/30/2019	US BANK CREDIT CARD	USB-Aug19-3	CC-MCC INCCOLD MIX FOR POTHOLE PATCHING	10-14-53311-340	130.50
08/30/2019	US BANK CREDIT CARD	USB-Aug19-4	CC-MCC INCASPHALT	10-14-53311-340	456.67
08/30/2019	US BANK CREDIT CARD	USB-Aug19-4	CC-MICHELS CORPORATION3/4" CLEAR STONE	10-14-53311-340	160.57
08/30/2019	US BANK CREDIT CARD	USB-Aug19-4	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN HALL BUILDING	10-18-51600-290	169.56
08/30/2019	US BANK CREDIT CARD	USB-Aug19-4	CC-CINTAS 60A SAPSHOP TOWELS - STREET/HIGHWAY DEPT	10-14-53311-340	42.10
08/30/2019	US BANK CREDIT CARD	USB-Aug19-4	CC-CINTAS 60A SAPUNIFORMS BLDG INSP DEPARTMENT	10-11-52400-391	18.06
08/30/2019	US BANK CREDIT CARD	USB-Aug19-4	CC-CINTAS 60A SAPUNIFORMS PARK DEPARTMENT	10-16-55200-290	17.75
08/30/2019	US BANK CREDIT CARD	USB-Aug19-4	CC-CINTAS 60A SAPUNIFORMS STREET/HWY DEPARTMENT	10-14-53311-391	48.17
08/30/2019	US BANK CREDIT CARD	USB-Aug19-4	CC-REINDERS - SUSSEX ARMISC SHOP SUPPLIES FOR VEHICLE/EQUIP MAINTENANCE	10-14-53313-350	1,403.73
08/30/2019	US BANK CREDIT CARD	USB-Aug19-5	CC-EZ GLIDE GARAGE DOORS ANDREPAIR PD PARKING GARAGE ENTRANCE DOOR	10-18-51600-360	148.05
08/30/2019	US BANK CREDIT CARD	USB-Aug19-5	CC-TRI CITY GLASS AND DOOR IWINDSHIELD REPAIRS	10-14-53313-350	283.42
08/30/2019	US BANK CREDIT CARD	USB-Aug19-5	CC-COMPLETE OFFICE OF WISCOMULTIFOLD TOWELS	10-18-51600-290	133.76

Check Issue Date	Payee	Invoice Number	Description	Invoice GL Acct	Check Amount
08/30/2019	US BANK CREDIT CARD	USB-Aug19-5	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN HALL BUILDING	10-18-51600-290	169.56
08/30/2019	US BANK CREDIT CARD	USB-Aug19-5	CC-CINTAS 60A SAPSHOP TOWELS - STREET/HIGHWAY DEPT	10-14-53311-340	42.10
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08/30/2019	US BANK CREDIT CARD	USB-Aug19-5	CC-CINTAS 60A SAPUNIFORMS PARK DEPARTMENT	10-16-55200-290	17.75
08/30/2019	US BANK CREDIT CARD	USB-Aug19-5	CC-CINTAS 60A SAPUNIFORMS STREET/HWY DEPARTMENT	10-14-53311-391	48.17
08/30/2019	US BANK CREDIT CARD	USB-Aug19-6	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN CENTER PARK BLDG	10-16-55200-290	35.22
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08/30/2019	US BANK CREDIT CARD	USB-Aug19-6	CC-CINTAS 60A SAPRUGS/MATS FOR TOWN HALL BUILDING	10-18-51600-290	169.56
08/30/2019	US BANK CREDIT CARD	USB-Aug19-6	CC-CINTAS 60A SAPSHOP TOWELS - STREET/HIGHWAY DEPT	10-14-53311-340	42.10
08/30/2019	US BANK CREDIT CARD	USB-Aug19-6	CC-CINTAS 60A SAPUNIFORMS BLDG INSP DEPARTMENT	10-11-52400-391	18.06
08/30/2019	US BANK CREDIT CARD	USB-Aug19-6	CC-CINTAS 60A SAPUNIFORMS PARK DEPARTMENT	10-16-55200-290	17.75
08/30/2019	US BANK CREDIT CARD	USB-Aug19-6	CC-CINTAS 60A SAPUNIFORMS STREET/HWY DEPARTMENT	10-14-53311-391	48.17
08/30/2019	US BANK CREDIT CARD	USB-Aug19-7	CC-AIRGASS NORTHRENEWAL OF OXYGEN/ACETYLENE CYLINDER LEASE	10-14-53313-290	87.50
08/30/2019	US BANK CREDIT CARD	USB-Aug19-7	CC-CHEESE HUT - CITGOBagged Ice for Heat	24-13-52200-322	15.97
08/30/2019	US BANK CREDIT CARD	USB-Aug19-7	CC-INTERNATIONAL INSTITUTE OElizabeths IIMC Dues	10-12-51420-321	110.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-7	CC-INTERNATIONAL INSTITUTE OAngies IIMC Dues	10-12-51420-321	210.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-7	CC-LOMBARDISDinner at Clerks Institute	10-12-51420-330	12.50
08/30/2019	US BANK CREDIT CARD	USB-Aug19-7	CC-GREEN BAY DISTILLERY LLCDinner at Clerks Institute	10-12-51420-330	20.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-7	CC-TST* STADIUM VIEWDinner at Clerks Institute	10-12-51420-330	16.77
08/30/2019	US BANK CREDIT CARD	USB-Aug19-7	CC-RADISSON HOTELHotel for Clerks Institute	10-12-51420-330	368.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-7	CC-AMSTERDAM PRNT & LITHOHR Office Supplies - Employee Folders	10-18-51400-310	105.01
08/30/2019	US BANK CREDIT CARD	USB-Aug19-7	CC-YMCA OF THE FOX CITIESAugust YMCA Partnership	10-18-51400-390	110.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-8	CC-CRESCENT ELECTRIC 087Punch Down Tools	10-20-51460-310	291.22
08/30/2019	US BANK CREDIT CARD	USB-Aug19-8	CC-CDW GOVT #SZC4446Anti-Virus Software	10-20-51460-290	2,067.84
08/30/2019	US BANK CREDIT CARD	USB-Aug19-8	CC-WWWW.OEMPCWORLD.COMSD Cards	10-20-51460-310	30.25
08/30/2019	US BANK CREDIT CARD	USB-Aug19-8	CC-FREDPRYOR CAREERTRACKTraining Conferences	10-20-51460-330	199.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-8	CC-LINKEDIN 3935800286 LNKD.Job Posting	10-20-51460-390	150.00
08/30/2019	US BANK CREDIT CARD	USB-Aug19-8	CC-AMZN MKTP US*MH49S6IH2ID Badges	10-20-51460-310	23.97
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08/30/2019	US BANK CREDIT CARD	USB-Aug19-9	CC-PAYPAL *WSFCAWSFCA Membership	24-13-52200-321	95.00
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08/30/2019	US BANK CREDIT CARD	USB-Aug19-9	CC-WASP BARCODE TECHNOLOGIHand Scanner Stand	10-20-51460-310	54.39
08/30/2019	US BANK CREDIT CARD	USB-Aug19-9	CC-WASP BARCODE TECHNOLOGIHand Scanner	10-20-51460-310	109.89
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08/30/2019	US BANK CREDIT CARD	USB-Aug19-9	CC-CELLCOMCellcom July Bill	10-14-53311-221	597.87
08/30/2019	US BANK CREDIT CARD	USB-Aug19-9	CC-MENARDS APPLETON WEST Wlcaulk	10-20-51460-310	2.49
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Total 190830100:					83,560.97
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Total 190903001:					17,716.25
09/04/2019	DELTA DENTAL	301291	GROUP 1 DENTAL CLAIMS	11-18-59200-513	1,778.80
Total 190904001:					1,778.80
09/05/2019	PITNEY BOWES GLOBAL FINA	090519	POSTAGE	10-18-51400-311	500.00
Total 190905001:					500.00
09/06/2019	GC POLICE BENEVOLENT AS	090619	GCPBA DEPOSIT	10-00-21590	35.00

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Total 190906001:					35.00
09/09/2019	CITY OF APPLETON	090919	PETERSON INS	10-17-52110-134	1,424.73
Total 190909001:					1,424.73
Grand Totals:					196,563.11

Angie Cain, Clerk:

Angie Cain

Dated:

9/10/19

Check Issue Date	Check Number	Payee ID	Payee	Amount
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09/06/2019	190906002	1005	PRAHL, TODD W	2,166.22-
09/06/2019	190906003	1007	ERTL, MICHAEL T	1,363.78-
09/06/2019	190906004	1008	GRODE, ROBERT W	1,583.09-
09/06/2019	190906005	1011	URBAN, JOHN J	1,483.35-
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09/06/2019	190906008	1027	COENEN, RANDY N	1,863.94-
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09/06/2019	190906015	1055	VELIE, ADAM P	1,289.84-
09/06/2019	190906016	1056	MALSZYCKI, TYLER L	1,275.48-
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09/06/2019	190906018	1061	EASTMAN, BRIAN J	637.36-
09/06/2019	190906019	1062	GAFFNEY, PATRICK P	545.44-
09/06/2019	190906020	1063	SCHWARTZ, KATHRYN A	2,636.23-
09/06/2019	190906021	1064	JOST, SCOTT A	322.26-
09/06/2019	190906022	1066	BLACK, AYLAM	633.59-
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09/06/2019	190906024	2022	SCHOWALTER, DAVID A	450.84-
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09/06/2019	190906030	3008	NATE, CARY J	2,381.73-
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09/06/2019	190906034	3017	TIMM, BARBARA M	619.59-
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09/06/2019	190906061	6001	KASRIEL, MATTHEW E	2,121.75-
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09/06/2019	190906104	7025	PROFANT, KATIE J	1,481.28-
09/06/2019	190906105	7027	VELIE, MICHAEL G	2,170.25-
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09/06/2019	190906127	7115	DOWNEY, DANIELLE J	1,438.83-
09/06/2019	190906128	7118	MENKE, CALEB D	1,824.12-
09/06/2019	190906129	7119	SHEPHERD, JAMES M	1,590.90-
09/06/2019	190906130	7125	NOTHEM II, STEVEN R	1,775.08-
09/06/2019	190906131	7127	FREVILLE, ERIC M	2,543.29-
09/06/2019	190906132	7132	SPENCER, JAKE M	91.50-
09/06/2019	190906133	7135	KISLEWSKI, JOSHUA A	1,737.61-
09/06/2019	190906134	7136	LA LUZERNE, BRYCE A	1,751.60-
09/06/2019	190906135	7137	KRAMER, LEAH R	1,181.59-
09/06/2019	190906136	7138	LATZA, GEORGE K	34.22-
09/06/2019	190906137	7139	WEISNIGHT, AUSTIN C	1,682.90-
09/06/2019	190906138	7140	MILLER, ADAM R	2,105.33-
09/06/2019	190906139	7141	DAVIS, DYLAN J	519.94-
09/06/2019	190906140	7142	JOHNSON, LEAH M	1,487.69-
09/06/2019	190906141	7143	LANTAGNE, DYLAN J	445.06-
09/06/2019	190906142	7144	PATINO VERA, EDUARDO	1,451.55-
09/06/2019	190906143	7145	DRAEGER, KALI A	1,259.47-
09/06/2019	190906144	7146	GRUENSTERN, LUCAS D	571.79-
09/06/2019	190906145	7147	WALLACE, ANTHONY C	511.20-
09/06/2019	190906146	7148	WELK, CASEY W	453.87-
09/06/2019	190906147	7149	MAAS, DAVID F	1,840.45-
09/06/2019	190906148	8036	HIDDE, JULIA P	64.64-
09/06/2019	190906149	8040	WEBER, JOHN C	32.32-
09/06/2019	190906150	8045	STADEL, ROBERT W	64.64-
09/06/2019	190906151	8050	ULRICH, CHERYL A	64.64-
09/06/2019	190906152	8062	BOECKERS, DUANE J	64.64-
09/06/2019	190906153	7	DEFERRED COMP	8,718.26-
09/06/2019	190906153	7	DEFERRED COMP	3,393.00-
09/06/2019	190906154	1	EFTPS	17,614.53-
09/06/2019	190906154	1	EFTPS	17,614.53-
09/06/2019	190906154	1	EFTPS	4,119.56-
09/06/2019	190906154	1	EFTPS	4,119.56-
09/06/2019	190906154	1	EFTPS	25,129.73-
09/06/2019	190906155	8	FLEX SPENDING	2,549.29-
09/06/2019	190906155	8	FLEX SPENDING	1,134.68-
09/06/2019	190906156	2	WISCONSIN DEPT OF REVENU	13,876.57-
Grand Totals:				
				164
				291,666.79-

**Town of Grand Chute
Special Exception Request
Fore Dreams LLC, dba Culver's
Electronic Message Center Sign**

To: Plan Commission

From: Michael Patza, Town Planner

Date: September 11, 2019

Address: 850 W. Evergreen Drive

App. #: SE-14-19

REQUEST

- 1. Proposed Use(s):** Restaurant use.
- 2. Project Description:** Operation of an electronic message center sign.
- 3. Plat/CSM Accurate parcel lines/lot recorded:** Yes.

ANALYSIS

Applicant seeks approval to operate an electronic message center sign (EMU) that will be a part of a monument sign for the new restaurant. The sign will be 12' in height with a total size of 72 sq. ft., including a 20 sq. ft. EMU. The EMU will be equipped with automatic light sensors that adjust sign brightness according to the intensity of ambient light levels. The Sign Code enumerates a series of standards and technical requirements that must be met in the operation of this electronic message center sign.

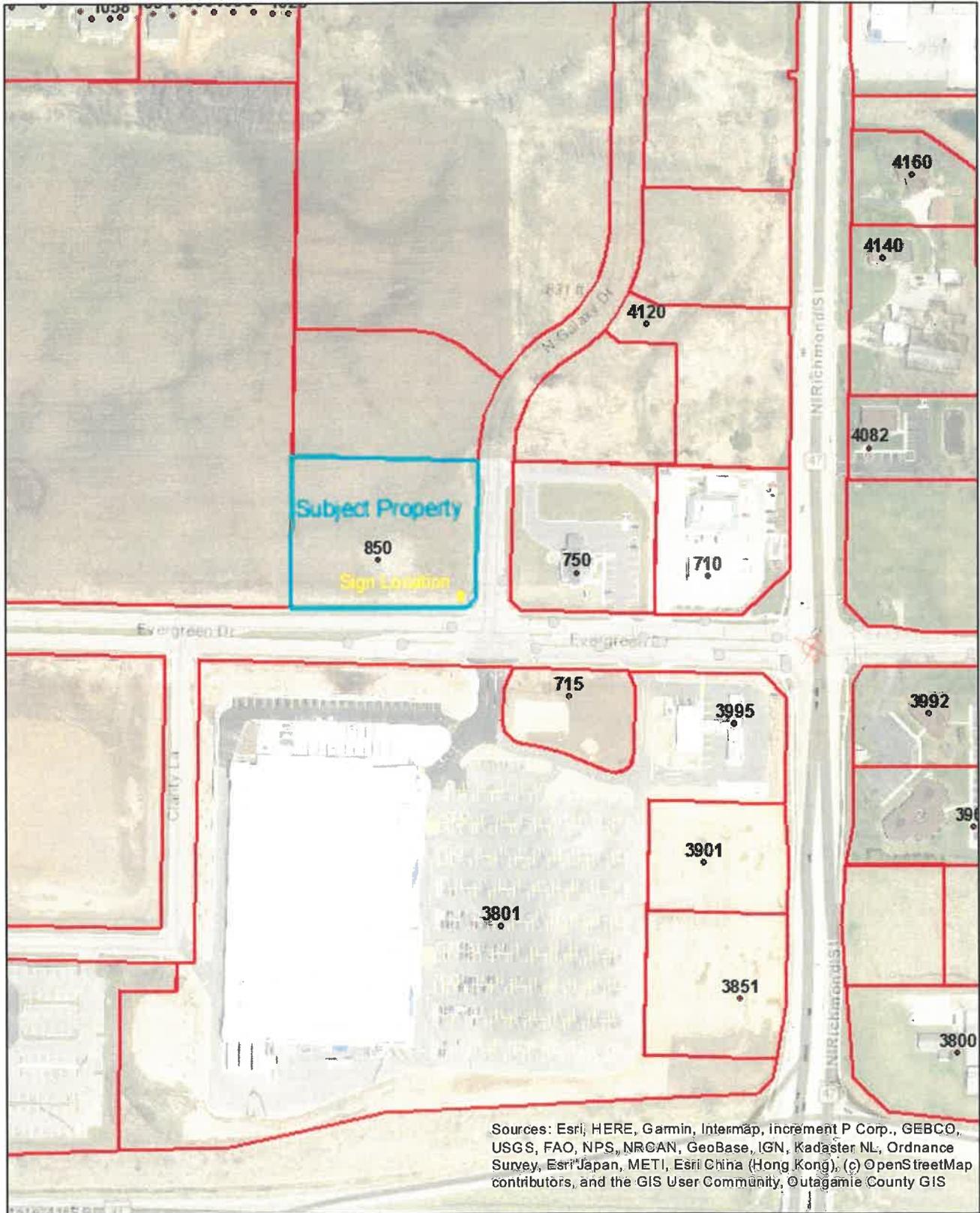
FINDINGS OF FACT IN GRANTING OF A SPECIAL EXCEPTION

- a. The establishment, maintenance or operation of the proposed Special Exception use or structure at the proposed location will not be detrimental or injurious to the use and enjoyment of existing uses on adjacent properties or properties in the vicinity. *Found.***
- b. The establishment, maintenance or operation of the proposed Special Exception use or structure, alone or in combination with other existing Special Exception uses and structures in the vicinity will not cause traffic hazards. *Found.***
- c. Adequate provision is made for surface water drainage, ingress and egress to the property, and off-street parking. *NA.***
- d. Adequate public facilities and services are available for the proposed Special Exception use of structure. *NA.***

RECOMMENDATION

Staff has reviewed and supports a Plan Commission recommendation for approval of the Special Exception Permit (SE-14-19) requested by Fore Dreams LLC, dba Culver's, 850 W. Evergreen Drive, to allow operation of an electronic message center sign.

SE-14-19 -- 850 W. Evergreen Drive



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community, ©Utah County GIS

Disclaimer: The data provided in the Town of Grand Chute Interactive GIS Map was generated from multiple sources and agencies. Every effort has been made to offer the most accurate data. However, the Town provides this information with the understanding that it is not guaranteed to be accurate, correct, or complete. The Town may make improvements to the Interactive GIS Map periodically. Conclusions drawn from this information are the responsibility of the user. The user agrees that the Town of Grand Chute shall not be held responsible for actions, claims, damages, or judgments made from this data.

Author:
Copyright:



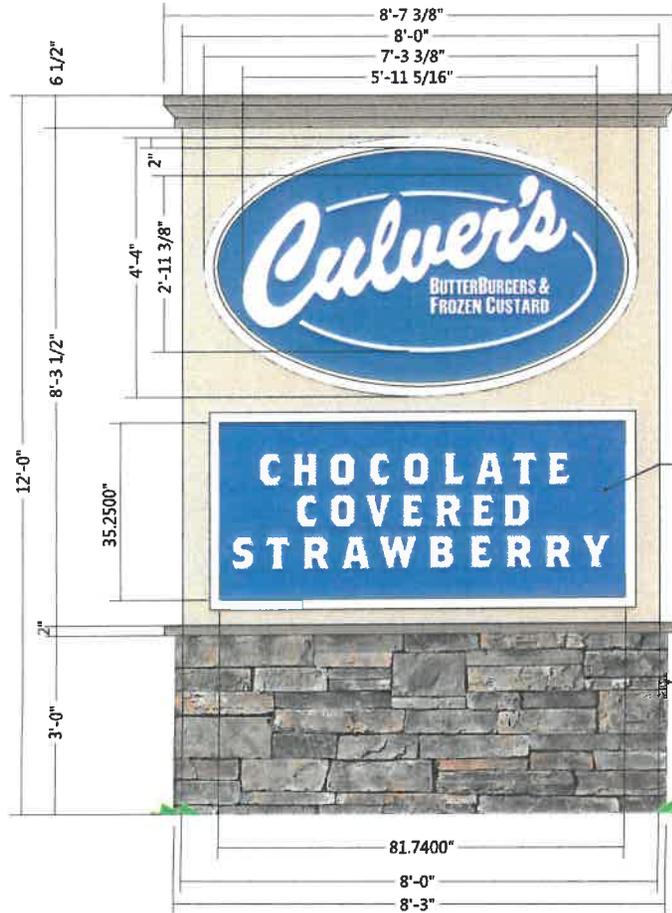


S1

Custom Monument

New monument to be installed. Main oval aluminum cabinet with pan-formed embossed sign faces. Translucent film applied first surface matching PMS 294C. Brick base to be completed by the general contractor.

72^{ft}



52^{ft}

Electronic Message Center
FUS-A-16D-048-X-120-CL-OSS5

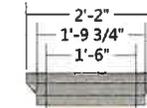
20^{ft}

Faux Brick
Tuscan Ledge-Aspen Nickel Creek
by : Environmental Stoneworks

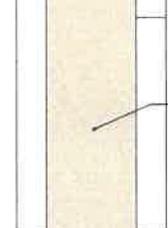
Face Materials
NTS



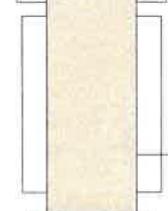
.220 white thermoformed
SG polycarbonate
panformed embossed face



Color: to match Sherwin Williams
7509 Tiki Hut



Color: to match Sherwin Williams
SW7038 Tony Taupe
(Pilasters and Cornice color)



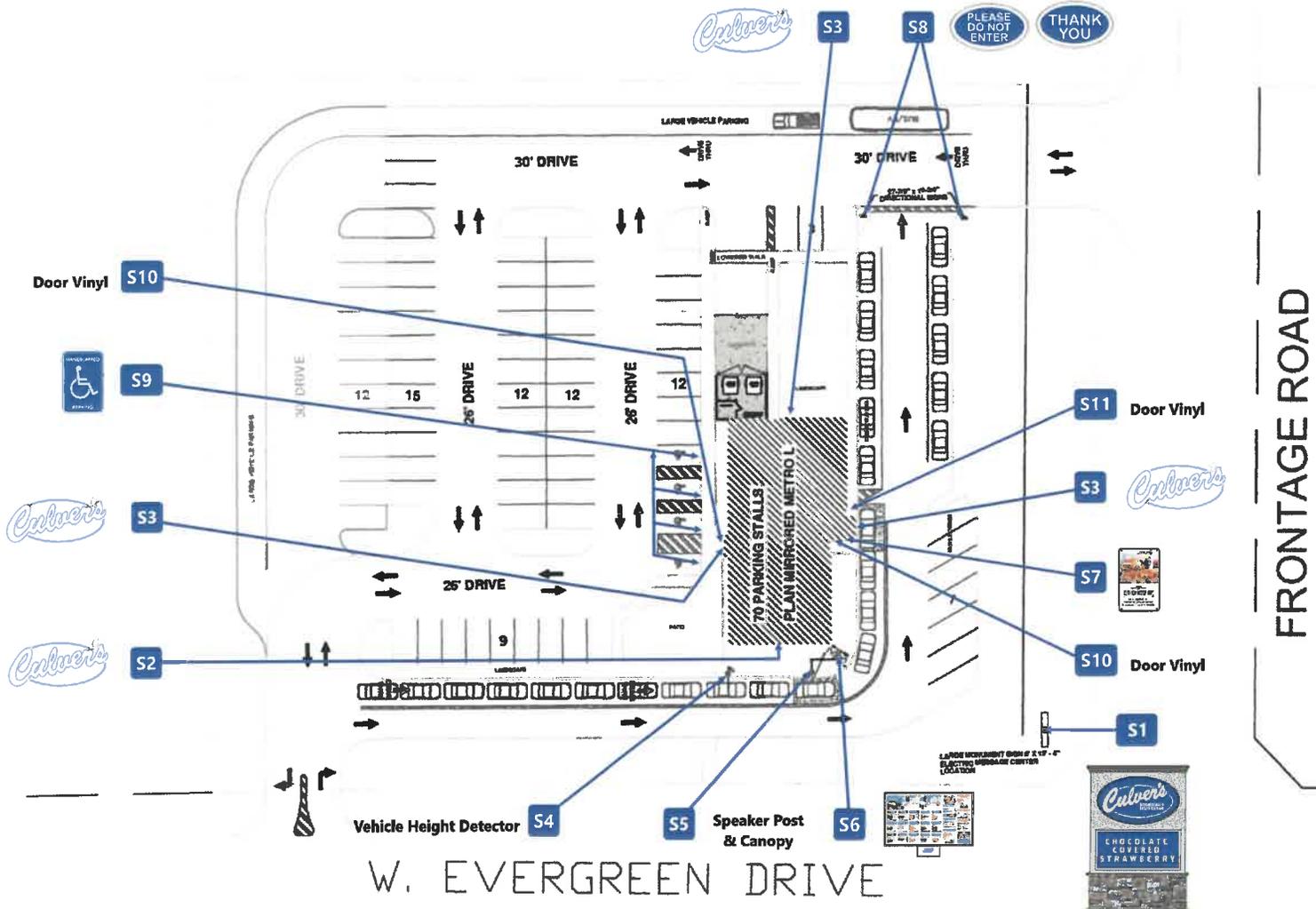
Scale = 1/2" = 1'



Revisions:	Revisions:	Revisions:
added second monument option - JIS - 8/13/16	X	X
Revised EMC and made primary option (7/26/16) PB	X	X
	X	X

File Location: Drive/Clients/	STND CSTM	X	Date: 10/15/16	City/State: Grand Chute, WI	Drawing # C58933-2
<input type="checkbox"/> AS	<input checked="" type="checkbox"/> CR	<input checked="" type="checkbox"/> EN	Designer: PB	PM: MC	Address: W. Evergreen
					DE # 118984

Site Plan



Revisions:
 Added STD / NIS / 10/15/18
 Site plan method (07/18/18) PB
 X

Revisions:
 X
 X
 X

Revisions:
 X
 X
 X

File Location:
 Drive/Clients/

STND
 CSTM

Date: 10/15/18

City/State: Grand Chute, WI.

Drawing # C58933-1

AS CR EN

Designer: PB PM: MC

Address: W. Evergreen

OE # 118984



AGENDA REQUEST
9/17/2019

TOPIC: Elsner Road Change Order #2, Contract 2019-02, increasing the amount by \$35,070.04 and adding 35 days to the contract time.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Katie Schwartz, P.E., Director PW

ISSUE: Shall the Town Board approve Elsner Road Change Order #2, Contract 2019-02, increasing the amount by \$35,070.04 and adding 35 days to the contract time.

BACKGROUND/ANALYSIS: Contract 2019-02, for Elsner Road urbanization, was awarded to Wondra Construction and the current contract amount is \$2,517,252.24. The project is currently under construction.

Change Order #2, increasing the contract amount by \$35,070.04 and adding 35 days to the contract consists of several items. A detailed analysis of the change order is attached.

The additional 35 days are justified and will revise the substantial completion date from September 4, 2019 to October 26, 2019 and the final completion date from September 28, 2019 to November 9, 2019. This request for additional time is detailed in the letter from Wondra dated August 14, 2019. The primary reasons for the time extension request are due to restricting work to be within road right-of-way, design modifications, easement acquisition timelines, and private utility coordination.

The majority of the change order cost increase is called out under the fourth bullet point of the detailed analysis - excavation, breaker run for undercutting, salvaging and placing base aggregate, and geogrid. From approximately Shooting Star Lane to Indigo Lane (300 feet of roadway) the road was graded and proof rolled. The proof roll showed deflection and 6" of EBS (excavation below subgrade) was then performed along with placement of fabric and base aggregate dense 3-inch. After the above described subgrade improvement the grade again failed with noted rutting and pumping through the base. Subgrade conditions deteriorated with construction activity. Upon site investigation McMahon determined that an additional 15-18" of EBS with two layers of geogrid and breaker run were needed to stabilize this area.

RECOMMENDATION: Staff recommendation is to approve Elsner Road Change Order #2, Contract 2019-02, increasing the amount by \$35,070.04 and adding 35 days to the contract time.

FISCAL IMPACT: CIP

The Elsner Road project will be recorded in the CIP. The current contract with Wondra Construction, including change order #1 is for \$2,517,252.24. This change order is an increase of \$35,070.04, leaving \$62,132.39 of the overall contract contingency amount remaining.

ATTACHMENTS:

Attachment No. 1 - Detailed analysis

Attachment No. 2 - Elsner Road Change Order #2



August 28, 2019

Town of Grand Chute
Attn: Katie Schwartz, P.E., DPW
1900 W. Grand Chute Boulevard
Grand Chute, WI 54913

Re: Town of Grand Chute
Contract 2019-02
Elsner Road Urbanization
Change Order #2
McM. No. G0006-9-13-00325

Enclosed herewith is Change Order #2 for the above referenced project. This change is an increase in the Contract in the amount of \$35,070.04. The current Contract Price is \$2,552,322.28.

Please review and sign in the space provided. **Return all copies to our office**, and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

Carl C. Sutter, P.E., CCS
Senior Vice President E&I Division

CCS:car

Enclosure: Change Order #2

Town of Grand Chute
Elsner Road Urbanization Reconstruction
Contract 2019-02
Change Order # 2 Detailed Analysis

- **8" Sanitary Sewer and 6" & 4" Sanitary Laterals**
 - Reason for Change: Revise to recorded quantities.
 - Contract Impact: Decrease of \$3,329.59.
 - Assessment Impact: No change.

- **1" & 2" Water Service and 1", 1-1/2", & 2" Corporation Stop, Curb Stop, & Stop Boxes**
 - Reason for Change: Revise per property owners requests.
 - Contract Impact: Increase of \$3,198.90.
 - Assessment Impact: No change.

- **Cut In & Install 8" Valve at Willow Lane**
 - Reason for Change: Revise per Sanitary District #1 directive to provide a dedicated valve for this parcel.
 - Contract Impact: Increase of \$3,100.00.
 - Assessment Impact: No change.

- **Excavation, Breaker Run for Undercutting, Placing Salvaged Base Aggregate, Geogrid, and Salvaging Base Aggregate,**
 - Reason for Change: Revise to replace poor soil in the street subgrade.
 - Contract Impact: Increase of \$30,341.48.
 - Assessment Impact: No change.

- **Cut In Sanitary Wye at 1301 Elsner Road**
 - Reason for Change: Revise to add sanitary wye after the contractor had already installed the sanitary lateral for this parcel. The property owners didn't mark their requested lateral location until after the lateral was installed according to plan.
 - Contract Impact: Increase of \$1,170.00.
 - Assessment Impact: No change.

- **Repair Sanitary Lateral @ 1301 Elsner Road Damage by We Energies Contractor**
 - Reason for Change: Repair lateral that We Energies contractor drilled through during construction.
 - Contract Impact: Increase of \$589.25.
 - Assessment Impact: No change. This will be paid by We Energies.

- **Complete Change Order Overview**
 - This change order is an increase of \$35,070.04. The total contract change order amount is an increase of \$262,855.84
 - The contract contingency amount is \$324,988.23.
 - The assessment rates would not change as a result of this change order.
 - This change order is based on estimated and recorded quantities. Payments will be based on recorded quantities.

McMAHON ASSOCIATES, INC.

TELEPHONE: 920.751.4200
FAX: 920.751.4284

WONDRA CONSTRUCTION
W2874 Graylog Road
Iron Ridge, WI 53035

Contract No. 2019-02
Project File No. G0006-9-13-00325
Change Order No. Two (2)
Issue Date: August 19, 2019
Project: Town of Grand Chute
Elsner Road Urbanization

You Are Directed To Make The Changes Noted Below In The Subject Contract:

	(Item Description)	(Price)
2.1	Add \$35,070.04 Per Attached Spreadsheet	+ \$35,070.04
2.2	Revise Substantial Completion Date from September 14, 2019 to October 26, 2019 and Final Completion Date from September 28, 2019 to November 9, 2019.	
	TOTAL	+ \$35,070.04

The Changes Result In The Following Adjustments:

	CONTRACT PRICE	TIME
Prior To This Change Order	<u>\$2,517,252.24</u>	<u>-</u> days
Adjustments Per This Change Order	<u>+ \$35,070.04</u>	<u>+ 35</u> days
Current Contract Status	<u>\$2,552,322.28</u>	<u>-</u> days

Recommended:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin

Accepted:
WONDRA CONSTRUCTION
Iron Ridge, Wisconsin

Authorized:
TOWN OF GRAND CHUTE
Wisconsin

By: *Paul Smith*
Date: 8-19-19

By: *Roger W. Thum*
Date: 8-26-2019

By: _____
Date: _____

- OWNER Copy
- CONTRACTOR Copy
- ENGINEER Copy (Contract Copy)
- FILE COPY

Four (4) Copies Should Accompany This Change Order
Execute And Return To ENGINEER For Distribution

Town of Grand Chute
Elsner Road
North Gillett Street to STH 47
Contract 2019-02
G0006-930325
Change Orders

Item No.	Description	Unit	Bid Quantity	Unit Price	Bid Amount	Change Order # 1				Change Order # 2			
						Quantity Revision	Revised Quantity	Amount Revision	Revised Amount	Quantity Revision	Revised Quantity	Amount Revision	Revised Amount
1	12 Inch Water Main	L.F.	2860	\$74.58	\$213,298.80	0	2860	\$0.00	\$213,298.80	0	2860	\$0.00	\$213,298.80
2	6 Inch Hydrant Lead	L.F.	38	\$113.22	\$4,302.36	30	68	\$3,396.60	\$7,698.96	0	68	\$0.00	\$7,698.96
3	6 Inch Water Service	L.F.	5	\$85.64	\$428.20	-5	0	(\$428.20)	\$0.00	0	0	\$0.00	\$0.00
4	1 Inch Water Service	L.F.	277	\$88.67	\$24,561.59	164	441	\$14,541.88	\$39,103.47	-60	381	(\$5,320.20)	\$33,783.27
5	12 Inch Valve	Ea.	11	\$3,215.70	\$35,372.70	0	11	\$0.00	\$35,372.70	0	11	\$0.00	\$35,372.70
6	6 Inch Valve or Auxiliary Valve	Ea.	2	\$2,267.55	\$4,535.10	-1	1	(\$2,267.55)	\$2,267.55	0	1	\$0.00	\$2,267.55
7	Hydrant with Auxiliary Valve	Ea.	6	\$5,249.55	\$31,497.30	0	6	\$0.00	\$31,497.30	0	6	\$0.00	\$31,497.30
8	1 Inch Corporation Stop, Curb Stop and Stop Box	Ea.	12	\$650.90	\$7,810.80	-2	10	(\$1,301.80)	\$6,509.00	-1	9	(\$650.90)	\$5,858.10
9	Replace Hydrant Bolts, Auxiliary Valve Bolts, and Hydrant Tee Bolts	Ea.	2	\$1,586.40	\$3,172.80	0	2	\$0.00	\$3,172.80	0	2	\$0.00	\$3,172.80
10	Replace Tee Bolts	Ea.	3	\$1,502.40	\$4,507.20	0	3	\$0.00	\$4,507.20	0	3	\$0.00	\$4,507.20
11	Replace Valve Bolts	Ea.	6	\$1,502.40	\$9,014.40	0	6	\$0.00	\$9,014.40	0	6	\$0.00	\$9,014.40
12	Remove Reducer and Temporary Hydrant	Ea.	1	\$933.00	\$933.00	0	1	\$0.00	\$933.00	0	1	\$0.00	\$933.00
13	Relay 12 Inch Water Main	L.F.	60	\$250.87	\$15,052.20	0	60	\$0.00	\$15,052.20	0	60	\$0.00	\$15,052.20
14	Relocate Hydrant	Ea.	1	\$1,107.30	\$1,107.30	0	1	\$0.00	\$1,107.30	0	1	\$0.00	\$1,107.30
15	8 Inch Sanitary Sewer	L.F.	2065	\$82.85	\$171,085.25	0	2065	\$0.00	\$171,085.25	-13	2052	(\$1,077.05)	\$170,008.20
16	6 Inch Sanitary Lateral	L.F.	33	\$114.22	\$3,769.26	0	33	\$0.00	\$3,769.26	-2	31	(\$228.44)	\$3,540.82
17	4 Inch Sanitary Lateral	L.F.	375	\$67.47	\$25,301.25	90	465	\$6,072.30	\$31,373.55	-30	435	(\$2,024.10)	\$29,349.45
18	Sanitary Manhole	V.F.	109.95	\$381.08	\$41,899.75	25.47	135.42	\$9,706.11	\$51,605.85	0	135.42	\$0.00	\$51,605.85
19	Connect to Existing Sanitary Manhole	Ea.	1	\$1,783.00	\$1,783.00	0	1	\$0.00	\$1,783.00	0	1	\$0.00	\$1,783.00
20	Adjust Sanitary Manhole Rim	Ea.	4	\$588.25	\$2,353.00	0	4	\$0.00	\$2,353.00	0	4	\$0.00	\$2,353.00
21	Remove Headwall for 54" x 66" Corrugated Metal Culvert	Ea.	2	\$420.00	\$840.00	0	2	\$0.00	\$840.00	0	2	\$0.00	\$840.00
22	48" x 78" RCP Class IV Horizontal Elliptical	L.F.	136	\$258.88	\$35,207.68	0	136	\$0.00	\$35,207.68	0	136	\$0.00	\$35,207.68
23	North Headwall	L.S.	1	\$16,649.00	\$16,649.00	0	1	\$0.00	\$16,649.00	0	1	\$0.00	\$16,649.00
24	South Headwall	L.S.	1	\$26,359.00	\$26,359.00	0	1	\$0.00	\$26,359.00	0	1	\$0.00	\$26,359.00
25	19" x 30" RCP Class IV Storm Sewer	L.F.	652	\$82.21	\$53,600.92	0	652	\$0.00	\$53,600.92	0	652	\$0.00	\$53,600.92
26	24 Inch RCP Storm Sewer	L.F.	288	\$57.55	\$16,574.40	0	288	\$0.00	\$16,574.40	0	288	\$0.00	\$16,574.40
27	24 Inch Storm Sewer	L.F.	37	\$51.92	\$1,921.04	0	37	\$0.00	\$1,921.04	0	37	\$0.00	\$1,921.04
28	15 Inch RCP Storm Sewer	L.F.	235	\$47.44	\$11,148.40	0	235	\$0.00	\$11,148.40	0	235	\$0.00	\$11,148.40
29	15 Inch Storm Sewer	L.F.	1805	\$41.86	\$75,557.30	0	1805	\$0.00	\$75,557.30	0	1805	\$0.00	\$75,557.30
30	12 Inch Storm Sewer	L.F.	555	\$34.92	\$19,380.60	0	555	\$0.00	\$19,380.60	0	555	\$0.00	\$19,380.60
31	12 Inch Storm Lead	L.F.	580	\$34.67	\$20,108.60	0	580	\$0.00	\$20,108.60	0	580	\$0.00	\$20,108.60
32	12 inch RCP Class IV Storm Lead	L.F.	122	\$43.88	\$5,353.36	0	122	\$0.00	\$5,353.36	0	122	\$0.00	\$5,353.36
33	8 Inch Storm Sewer	L.F.	284	\$31.32	\$8,894.88	0	284	\$0.00	\$8,894.88	0	284	\$0.00	\$8,894.88
34	6 inch Storm Lead	L.F.	30	\$34.37	\$1,031.10	0	30	\$0.00	\$1,031.10	0	30	\$0.00	\$1,031.10
35	6 Inch Storm Lateral	L.F.	108	\$42.04	\$4,540.32	0	108	\$0.00	\$4,540.32	0	108	\$0.00	\$4,540.32
36	4 Inch Storm Lateral	L.F.	490	\$42.29	\$20,722.10	40	530	\$1,691.60	\$22,413.70	0	530	\$0.00	\$22,413.70
37	6 Foot Diameter Storm Manhole	V.F.	23.9	\$734.30	\$17,549.77	0	23.9	\$0.00	\$17,549.77	0	23.9	\$0.00	\$17,549.77
38	5 Foot Diameter Storm Manhole	V.F.	6.21	\$481.15	\$2,987.94	0	6.21	\$0.00	\$2,987.94	0	6.21	\$0.00	\$2,987.94
39	4 Foot Storm Manhole	V.F.	83.74	\$388.14	\$32,502.84	0	83.74	\$0.00	\$32,502.84	0	83.74	\$0.00	\$32,502.84
40	Catch Basin	Ea.	14	\$1,930.28	\$27,023.92	0	14	\$0.00	\$27,023.92	0	14	\$0.00	\$27,023.92
41	Inlet	Ea.	8	\$1,396.43	\$11,171.44	0	8	\$0.00	\$11,171.44	0	8	\$0.00	\$11,171.44
42	Yard Drain	Ea.	12	\$1,232.71	\$14,792.52	0	12	\$0.00	\$14,792.52	0	12	\$0.00	\$14,792.52
43	Ditch Inlet	Ea.	1	\$1,231.66	\$1,231.66	0	1	\$0.00	\$1,231.66	0	1	\$0.00	\$1,231.66
44	Adjust Storm Manhole Rim	Ea.	1	\$588.25	\$588.25	0	1	\$0.00	\$588.25	0	1	\$0.00	\$588.25
45	Adjust Ditch Inlet Rim	Ea.	2	\$588.25	\$1,176.50	0	2	\$0.00	\$1,176.50	0	2	\$0.00	\$1,176.50
46	24 Inch Metal Endwall with Trash Guard	Ea.	1	\$606.75	\$606.75	0	1	\$0.00	\$606.75	0	1	\$0.00	\$606.75
47	12 Inch Metal Endwall with Trash Guard	Ea.	3	\$297.00	\$891.00	0	3	\$0.00	\$891.00	0	3	\$0.00	\$891.00
48	8 Inch Endwall	Ea.	1	\$289.20	\$289.20	0	1	\$0.00	\$289.20	0	1	\$0.00	\$289.20
49	6 Inch Cleanout	Ea.	3	\$190.41	\$571.23	0	3	\$0.00	\$571.23	0	3	\$0.00	\$571.23
50	4 Inch Cleanout	Ea.	21	\$136.76	\$2,871.96	1	22	\$136.76	\$3,008.72	0	22	\$0.00	\$3,008.72
51	Connect to Existing Lateral	Ea.	16	\$82.53	\$1,320.48	0	16	\$0.00	\$1,320.48	0	16	\$0.00	\$1,320.48
52	Inlet Protection	Ea.	42	\$75.00	\$3,150.00	0	42	\$0.00	\$3,150.00	0	42	\$0.00	\$3,150.00

Town of Grand Chute
Elsner Road
North Gillett Street to STH 47
Contract 2019-02
G0006-930325
Change Orders

Item No.	Description	Unit	Bid Quantity	Unit Price	Bid Amount	Change Order # 1				Change Order # 2			
						Quantity Revision	Revised Quantity	Amount Revision	Revised Amount	Quantity Revision	Revised Quantity	Amount Revision	Revised Amount
53	Biofilter 1	Ea.	1	\$5,300.00	\$5,300.00	0	1	\$0.00	\$5,300.00	0	1	\$0.00	\$5,300.00
54	Biofilter 2	Ea.	1	\$11,900.00	\$11,900.00	0	1	\$0.00	\$11,900.00	0	1	\$0.00	\$11,900.00
55	Biofilter 3	Ea.	1	\$9,150.00	\$9,150.00	0	1	\$0.00	\$9,150.00	0	1	\$0.00	\$9,150.00
56	Biofilter 4	Ea.	1	\$11,050.00	\$11,050.00	0	1	\$0.00	\$11,050.00	0	1	\$0.00	\$11,050.00
57	Biofilter 5	Ea.	1	\$10,700.00	\$10,700.00	0	1	\$0.00	\$10,700.00	0	1	\$0.00	\$10,700.00
58	Biofilter 6	Ea.	1	\$11,500.00	\$11,500.00	0	1	\$0.00	\$11,500.00	0	1	\$0.00	\$11,500.00
59	6 Inch Perforated Drain Pipe for Biofilter	L.F.	370	\$10.00	\$3,700.00	0	370	\$0.00	\$3,700.00	0	370	\$0.00	\$3,700.00
60	6 Inch Storm Lead for Biofilters (6 Inch Drain Pipe)	L.F.	110	\$20.00	\$2,200.00	0	110	\$0.00	\$2,200.00	0	110	\$0.00	\$2,200.00
61	10 Inch Stand Pipe for Biofilter	V.F.	2.71	\$450.00	\$1,219.50	0	2.71	\$0.00	\$1,219.50	0	2.71	\$0.00	\$1,219.50
62	12 Inch Stand Pipe for Biofilter	V.F.	2.94	\$500.00	\$1,470.00	0	2.94	\$0.00	\$1,470.00	0	2.94	\$0.00	\$1,470.00
63	Biofilter Cleanouts	Ea.	12	\$550.00	\$6,600.00	0	12	\$0.00	\$6,600.00	0	12	\$0.00	\$6,600.00
64	Remove Concrete Flume	Ea.	2	\$500.00	\$1,000.00	0	2	\$0.00	\$1,000.00	0	2	\$0.00	\$1,000.00
65	Remove Culvert	Ea.	24	\$500.00	\$12,000.00	0	24	\$0.00	\$12,000.00	0	24	\$0.00	\$12,000.00
66	24 Inch Corrugated Metal Culvert	L.F.	50	\$47.49	\$2,374.50	0	50	\$0.00	\$2,374.50	0	50	\$0.00	\$2,374.50
67	24 Inch Metal Endwalls	Ea.	4	\$227.25	\$909.00	0	4	\$0.00	\$909.00	0	4	\$0.00	\$909.00
68	Sawcut Asphalt Pavement and Driveway	L.F.	270	\$3.22	\$869.40	0	270	\$0.00	\$869.40	0	270	\$0.00	\$869.40
69	Sawcut Curb and Gutter	L.F.	35	\$3.22	\$112.70	0	35	\$0.00	\$112.70	0	35	\$0.00	\$112.70
70	Sawcut Concrete Driveway	L.F.	60	\$3.22	\$193.20	0	60	\$0.00	\$193.20	0	60	\$0.00	\$193.20
71	Remove Asphalt Driveway	S.Y.	185	\$4.00	\$740.00	0	185	\$0.00	\$740.00	0	185	\$0.00	\$740.00
72	Mill Asphalt Pavement	S.Y.	11700	\$0.01	\$117.00	0	11700	\$0.00	\$117.00	0	11700	\$0.00	\$117.00
73	Remove Curb and Gutter	L.F.	737	\$2.00	\$1,474.00	0	737	\$0.00	\$1,474.00	0	737	\$0.00	\$1,474.00
74	Remove Concrete Driveway	S.Y.	124	\$4.00	\$496.00	0	124	\$0.00	\$496.00	0	124	\$0.00	\$496.00
75	Excavation	C.Y.	15925	\$7.74	\$123,259.50	0	15925	\$0.00	\$123,259.50	1060	16985	\$8,204.40	\$131,463.90
76	Embankment	C.Y.	7185	\$0.01	\$71.85	0	7185	\$0.00	\$71.85	0	7185	\$0.00	\$71.85
77	Geotextile Fabric Type SAS	S.Y.	19200	\$1.34	\$25,728.00	0	19200	\$0.00	\$25,728.00	0	19200	\$0.00	\$25,728.00
78	Place Salvaged Milled Asphalt	TON	1600	\$0.01	\$16.00	0	1600	\$0.00	\$16.00	0	1600	\$0.00	\$16.00
79	Base Aggregate Dense, 3 Inch	TON	13500	\$11.14	\$150,390.00	0	13500	\$0.00	\$150,390.00	0	13500	\$0.00	\$150,390.00
80	Base Aggregate Dense, 1-1/4 Inch	TON	9800	\$11.52	\$112,896.00	0	9800	\$0.00	\$112,896.00	0	9800	\$0.00	\$112,896.00
81	Asphalt Driveway 3 Inch	S.Y.	600	\$23.30	\$13,980.00	0	600	\$0.00	\$13,980.00	0	600	\$0.00	\$13,980.00
82	Hot Mix Asphalt Pavement 3MT 58-28S (Lower Layer)	TON	3400	\$57.50	\$195,500.00	0	3400	\$0.00	\$195,500.00	0	3400	\$0.00	\$195,500.00
83	Hot Mix Asphalt Pavement 4MT 58-28S (Upper Layer)	TON	2000	\$64.10	\$128,200.00	0	2000	\$0.00	\$128,200.00	0	2000	\$0.00	\$128,200.00
84	Asphalt Trail (3 Inch)	TON	750	\$78.00	\$58,500.00	0	750	\$0.00	\$58,500.00	0	750	\$0.00	\$58,500.00
85	Concrete Curb and Gutter, 30 Inch	L.F.	7950	\$11.65	\$92,617.50	0	7950	\$0.00	\$92,617.50	0	7950	\$0.00	\$92,617.50
86	Concrete Driveway, 8 Inch	S.Y.	125	\$57.50	\$7,187.50	0	125	\$0.00	\$7,187.50	0	125	\$0.00	\$7,187.50
87	Concrete Curb Ramp, 6 Inch	S.Y.	260	\$54.50	\$14,170.00	0	260	\$0.00	\$14,170.00	0	260	\$0.00	\$14,170.00
88	Drilled Tie Bars	Ea.	34	\$15.00	\$510.00	0	34	\$0.00	\$510.00	0	34	\$0.00	\$510.00
89	Detectable Warning Field	S.F.	184	\$30.00	\$5,520.00	0	184	\$0.00	\$5,520.00	0	184	\$0.00	\$5,520.00
90	Restoration	S.Y.	17650	\$3.96	\$69,894.00	0	17650	\$0.00	\$69,894.00	0	17650	\$0.00	\$69,894.00
91	Tree Removal	In-Dia.	150	\$45.00	\$6,750.00	0	150	\$0.00	\$6,750.00	0	150	\$0.00	\$6,750.00
92	Clearing and Grubbing	Sta.	7	\$900.00	\$6,300.00	0	7	\$0.00	\$6,300.00	0	7	\$0.00	\$6,300.00
93	Remove Sign	Ea.	6	\$50.00	\$300.00	0	6	\$0.00	\$300.00	0	6	\$0.00	\$300.00
94	Pavement Marking, Epoxy, 4 Inch	L.F.	9500	\$0.75	\$7,125.00	0	9500	\$0.00	\$7,125.00	0	9500	\$0.00	\$7,125.00
95	Pavement Marking, 6 Inch, Crosswalk, Epoxy	L.F.	410	\$5.25	\$2,152.50	0	410	\$0.00	\$2,152.50	0	410	\$0.00	\$2,152.50
96	Pavement Marking, 8 Inch, Channelizing, Epoxy	L.F.	130	\$1.40	\$182.00	0	130	\$0.00	\$182.00	0	130	\$0.00	\$182.00
97	Pavement Marking, 12 Inch, Stop Bar, Epoxy	L.F.	95	\$7.75	\$736.25	0	95	\$0.00	\$736.25	0	95	\$0.00	\$736.25
98	Pavement Marking, Arrows, Type 2, Epoxy	Ea.	4	\$215.00	\$860.00	0	4	\$0.00	\$860.00	0	4	\$0.00	\$860.00
99	Post Tubular Steel 2-3/8 Inch Diameter x 10 Foot	Ea.	16	\$180.00	\$2,880.00	0	16	\$0.00	\$2,880.00	0	16	\$0.00	\$2,880.00
100	Signs, Reflective	S.F.	124.75	\$25.00	\$3,118.75	0	124.75	\$0.00	\$3,118.75	0	124.75	\$0.00	\$3,118.75
101	Erosion Control Mat, Urban Class I, Type A	S.Y.	500	\$2.20	\$1,100.00	0	500	\$0.00	\$1,100.00	0	500	\$0.00	\$1,100.00
102	Silt Fence	L.F.	1330	\$2.00	\$2,660.00	0	1330	\$0.00	\$2,660.00	0	1330	\$0.00	\$2,660.00
103	Traffic Control	L.S.	1	\$105,500.00	\$105,500.00	0	1	\$0.00	\$105,500.00	0	1	\$0.00	\$105,500.00
104	Remove and Reset Mailboxes	Ea.	9	\$113.00	\$1,017.00	0	9	\$0.00	\$1,017.00	0	9	\$0.00	\$1,017.00

**Town of Grand Chute
Elsner Road
North Gillett Street to STH 47
Contract 2019-02
G0006-930325
Change Orders**

Item No.	Description	Unit	Bid Quantity	Unit Price	Bid Amount	Change Order # 1				Change Order # 2			
						Quantity Revision	Revised Quantity	Amount Revision	Revised Amount	Quantity Revision	Revised Quantity	Amount Revision	Revised Amount
105	Remove Hydrant and Auxiliary Valve	Ea.	1	\$1,101.00	\$1,101.00	0	1	\$0.00	\$1,101.00	0	1	\$0.00	\$1,101.00
106	12" x 8" Cross	Ea.	1	\$6,710.35	\$6,710.35	0	1	\$0.00	\$6,710.35	0	1	\$0.00	\$6,710.35
107	Landmark Reference Monuments (WisDOT Item 621.0100)	Ea.	5	\$300.00	\$1,500.00	-5	0	(\$1,500.00)	\$0.00	0	0	\$0.00	\$0.00
108	Construct Flood Storage Area, W. Starview Drive	L.F.	1	\$1,773.50	\$1,773.50	0	1	\$0.00	\$1,773.50	0	1	\$0.00	\$1,773.50
109	Tracking Pad	Ea.	3	\$1,928.34	\$5,785.02	0	3	\$0.00	\$5,785.02	0	3	\$0.00	\$5,785.02
	1 1/2 Inch Water Service	L.F.	0	\$95.50	\$0.00	174	174	\$16,617.00	\$16,617.00	0	174	\$0.00	\$16,617.00
	1 1/2 Inch Corporation Stop, Curb Stop and Stop Box	Ea.	0	\$1,040.00	\$0.00	2	2	\$2,080.00	\$2,080.00	2	4	\$2,080.00	\$4,160.00
	Cut In San laterals to separate parcel services after mainline completed in area	Ea.	0	\$860.00	\$0.00	4	4	\$2,640.00	\$2,640.00	0	4	\$0.00	\$2,640.00
	Schedule 40 Sanitary Laterals	L.F.	0	\$1.95	\$0.00	498	498	\$971.10	\$971.10	0	498	\$0.00	\$971.10
	Construct Laterals & Services backwards due to legal action	L.F.	0	\$10.00	\$0.00	1113	1113	\$11,130.00	\$11,130.00	0	1113	\$0.00	\$11,130.00
	Special Backfill	TON	0	\$13.25	\$0.00	12400	12400	\$164,300.00	\$164,300.00	0	12400	\$0.00	\$164,300.00
	Cut In & Install 8 Inch Valve at Willow Lane	Ea.	0	\$3,100.00	\$0.00	0	0	\$0.00	\$0.00	1	1	\$3,100.00	\$3,100.00
	Cut In Sanitary Wye at 1301 Elsner Road	Ea.	0	\$1,170.00	\$0.00	0	0	\$0.00	\$0.00	1	1	\$1,170.00	\$1,170.00
	Breaker Run for Undercutting	TON	0	\$11.14	\$0.00	0	0	\$0.00	\$0.00	386.47	386.47	\$4,305.28	\$4,305.28
	Placing Salvaged Base Aggregate 3-Inch	TON	0	\$7.50	\$0.00	0	0	\$0.00	\$0.00	850.24	850.24	\$6,376.80	\$6,376.80
	Geogrid Type 2	SY	0	\$2.75	\$0.00	0	0	\$0.00	\$0.00	3200	3200	\$8,800.00	\$8,800.00
	Repair Sanitary Lateral at 1301 Elsner Road Damaged by We Energies Contractor	T&M	0	\$589.25	\$0.00	0	0	\$0.00	\$0.00	1	1	\$589.25	\$589.25
	Salvaging Base Aggregate	T&M	0	\$2,655.00	\$0.00	0	0	\$0.00	\$0.00	1	1	\$2,655.00	\$2,655.00
	2 Inch Water Service	LF	0	\$98.50	\$0.00	0	0	\$0.00	\$0.00	60	60	\$5,790.00	\$5,790.00
	2 Inch Corporation Stop, Curb Stop and Stop Box	Ea.	0	\$1,300.00	\$0.00	0	0	\$0.00	\$0.00	1	1	\$1,300.00	\$1,300.00
					\$2,289,466.44			\$227,785.80	\$2,517,252.24			\$35,070.04	\$2,552,322.27

Workbook: Elsner Road
Worksheet: Change orders
Disk: W:\PROJECTS\G0006\930325\00\Spreadsheets

Authorized: June 18, 2019

Date: August 19, 2019

Carl Sutter

From: Matt Cameron <matt@wondraconstruction.com>
Sent: Wednesday, August 14, 2019 4:04 PM
To: Carl Sutter
Cc: Mick Magalski; Jordan Jelinski
Subject: RE: Elsner Road - Extra T&M Costs (McM No.: G0006-9-13-00325.08)

Good afternoon Carl,

Our unit price per ton for replacing the 3" Dense Base would be \$7.50 / TN. This covers the cost of reloading, hauling, placing and compacting the previously salvaged material.

Thank you,

Matt Cameron

Wondra Construction, Inc.
W2874 Graylog Road
Iron Ridge, WI 53035

matt@wondraconstruction.com
920-210-4375 -Cell
920-387-5840 -Office
920-387-4734 -Fax

From: Carl Sutter [mailto:CSutter@mcmgrp.com]
Sent: Wednesday, August 14, 2019 8:57 AM
To: Matt Cameron
Cc: Mick Magalski; Jordan Jelinski
Subject: RE: Elsner Road - Extra T&M Costs (McM No.: G0006-9-13-00325.08)

Matt,

I will process these in the pending change order. I still need a unit price per ton from you for replacing the 3" dense base that you salvaged. I would like to include this and the time extension request in the change order.

Carl C. Sutter, P.E., CCS
SENIOR VICE PRESIDENT E&I DIVISION



McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE NEENAH, WI 54956



From: Matt Cameron <matt@wondraconstruction.com>
Sent: Tuesday, August 13, 2019 5:19 PM
To: Carl Sutter <CSutter@mcmgrp.com>
Subject: Elsner Road - Extra T&M Costs

Good afternoon Carl,

Attached are 2 "Work Authorizations" containing the costs for 2 items we discussed at the project meeting last week. One is for the repair of the damaged sanitary lateral at 1301 (Danelon's Property). This is being billed to the Town, who agreed to pursue compensation from the electric utility. The other is our cost for the removal of the 3" Dense Base that was placed on the road the morning of 8-1-19 and then removed that afternoon, following a failing roadway/subgrade. These are based on the T&M rates that were submitted at the preconstruction meeting.

Please let me know if you have questions on either of these or need more information.

Thank you,

Matt Cameron

Wondra Construction, Inc.
W2874 Graylog Road
Iron Ridge, WI 53035

matt@wondraconstruction.com

920-210-4375 -Cell
920-387-5840 -Office
920-387-4734 -Fax

WORK AUTHORIZATION

WONDRA CONSTRUCTION, INC.

W2874 GRAYLOG ROAD, IRON RIDGE, WI 53035

OFFICE (920) 387-5840 - FAX (920) 387-4734

info@wondraconstruction.com

TO	Town of Grand Chute	DATE	8-5-2019
ATTN	Katie Schwartz	CHANGE ORDER #	
ADDRESS	1900 Grand Chute Blvd Grand Chute, WI 54913	WONDRA SUPERVISOR	M. Cameron

JOB NAME AND LOCATION Elsner Road Urbanization, Contract 2019-02

DESCRIPTION OF WORK AUTHORIZED The newly installed Sanitary Lateral to 1301 Elsner Rd was damaged during the boring of the new electric lines. The lateral repair was made as soon as this damage was discovered.

Equipment Type	Hours	Hourly Rate	Total
Volvo EC160 Excavator (Tim Feucht)	2.5	\$ 137.00	\$ 342.50
Labor (Derrick Sellnow)	2.5	\$ 66.00	\$ 165.00

Materials Used	Units	Quantity	Unit Rate	Total
3/4" Clear Stone	TN	5	\$ 14.75	\$ 73.75
4" PVC Sanitary Pipe	LF	4	\$ 2.00	\$ 8.00

Total \$ 589.25

We agree hereby to make changes as specified above on time and material basis.

_____	_____	_____
Date	Printed Name	Signature
_____	_____	_____
Date	Printed Name	Signature

WORK AUTHORIZATION

WONDRA CONSTRUCTION, INC.

W2874 GRAYLOG ROAD, IRON RIDGE, WI 53035

OFFICE (920) 387-5840 - FAX (920) 387-4734

info@wondraconstruction.com

TO	Town of Grand Chute	DATE	8-1-2019	
ATTN	Katie Schwartz	CHANGE ORDER #		
ADDRESS	1900 Grand Chute Blvd	WONDRA SUPERVISOR	M. Cameron	
	Grand Chute, WI 54913			
JOB NAME AND LOCATION	Elsner Road Urbanization, Contract 2019-02			
DESCRIPTION OF WORK AUTHORIZED	Approximately Station 27+00 – 30+00: Removal of in-place 3" Dense Base aggregate and SAS Fabric. The subgrade was previously approved, but the aggregate would not support truck traffic.			
Equipment Type	Hours	Hourly Rate	Total	
Volvo EC390 Excavator (Al Zook)	5.0	\$ 210.00	\$ 1,050.00	
Volvo A40 Haul Truck (Glenn Mason)	5.0	\$ 200.00	\$ 1,000.00	
Volvo MCT125 Track Skid Steer (Jon Lathrop)	5.0	\$ 121.00	\$ 605.00	
			\$ -	
Materials Used	Units	Quantity	Unit Rate	Total
				\$ -
				\$ -
Total				\$ 2,655.00
We agree hereby to make changes as specified above on time and material basis.				
_____	_____	_____	_____	
Date	Printed Name	Signature		
_____	_____	_____	_____	
Date	Printed Name	Signature		

Carl Sutter

From: Matt Cameron <matt@wondraconstruction.com>
Sent: Wednesday, August 14, 2019 5:10 PM
To: Carl Sutter
Subject: Elsner Road - Additional Pricing

Good afternoon Carl,

Sorry to swamp you with emails today, but I'm trying to get caught up on any additional pricing needs for Elsner Road.

A 2" water service is planned to the Lakeshore Cleaners property.
Our price for a 2" Water Service is \$96.50 / LF.
Our price for a 2" Corporation Stop, Curb Stop & Box is \$1,300 / EA.

When we complete the grading work around the culverts, we will need to remove 1 or 2 truck loads of Phragmites. This material can be disposed of at the Outagamie County Landfill, 1919 Holland Rd, Appleton. Their charge for the disposal is \$38 / ton. If this is approved, we will be asking for compensation for these disposal costs, as well as the trucking time to/from the jobsite.

Please let me know if you have any questions on these or if they are acceptable.

Thank you,

Matt Cameron

Wondra Construction, Inc.
W2874 Graylog Road
Iron Ridge, WI 53035

matt@wondraconstruction.com

920-210-4375 -Cell
920-387-5840 -Office
920-387-4734 -Fax



W2874 Graylog Road
Iron Ridge, WI 53035
920-387-5840 - Fax 920-387-4734
info@wondraconstruction.com

August 14, 2019

Katie Schwartz
Town of Grand Chute
1900 W. Grand Chute Boulevard
Grand Chute, WI 54913

Contract 2019-02, Elsner Road Urbanization
Claim for Utility Relocation Delays and Property Owner/Right-of-way Delays

Dear Katie,

This project was bid on January 29, 2019. According to the bid documents, the anticipated project award date was March 19, the anticipated start date was April 22 and the contract Substantial Completion was September 14.

Our project pre-construction meeting was held on April 18 and we began work the first week of May. An issue quickly came up with regards to planned work beyond the Right-of-way. On May 17, we were made aware of a legal notice, restricting us to staying completely within the Right-of-way on certain parcels. This legal action subsequently required a redesign of portions of the project, bringing the slope intercepts within the right-of-way and moving the water main into the road, rather than on the north as previously planned. The plan revisions were not completed until May 30. This delayed the production of the storm sewer structures and also required 2 new sanitary structures to be built that had been previously approved. In order to continue moving the project forward, we had to move our crews around to different areas and jump between different utilities, rather than proceeding in the original planned, logical sequence. We had originally planned on having 2 utility crews on the project – a main crew and a lateral crew. Early into the project, we had to change this plan and only had 1 crew onsite this summer. If we would have had 2 crews, we would have run out of areas to work and would have had to de-mobilize.

The parcel at 1301 Elsner Road is also undergoing a right-of-way acquisition and we are not able to complete the bike path grading or sloping work at this time. This acquisition is scheduled to be complete on September 19, at which time we can complete this work. The road was graded and the road aggregate was placed in front of this property in late July. This bike path grading work will require extra moving and hauling of materials, beyond what would have been required if the work was done in conjunction with the road grading.

Included as part of the bid package, was WE Energies Electric Work Plan for the relocation of the overhead power lines. Within this Work Plan, WE Energies plan was to “relocate its facilities prior to the start of the road construction”. The anticipated start date for this relocation work was April 2019. As you are aware, this relocation was not completed prior to the start of the road construction, and in fact did not even start until several weeks after the road construction began. At our last project meeting on August 8th, the schedule was given for completion of the utility relocation work. The final electric and communication switch-overs are currently planned for August 14-16, with pole removals planned to commence on Monday, August 19th. If these dates are not met, our schedule will be impacted even further.



The delay of this relocation work has significantly impacted our work plan and changed our approach for the construction of this project. During the sanitary, water and storm sewer work, we have had to work around the old/existing utilities, as well as working around the new utilities, since they were both active & live. This reduced our planned production on the utility pipe work. Also, when performing the grading work on the bike path, we have had to skip the areas around the utility poles. We will have to come back to each location, remove the topsoil and then haul, place and compact fill material. Some pole locations have open utility trenches where we had to skip about 50' of grading. We have also had to wait on installing the water main east of Orion. The new water main in this section will be installed directly in line with the utility poles, so this work cannot proceed until the poles are removed.

The delays we have experienced from the property owner / legal issues, as well as the utility relocation delays were beyond what could be reasonably expected on this type of a road construction project. While we understand these delays were also beyond your control, we appreciate your flexibility in working with us throughout the project. Due to the delays, we are requesting a time extension of the Substantial Completion date to October 26, 2019, as well as monetary compensation outlined below. Please be aware that if the pole removals are not complete early in the week of August 19, these costs and the completion date may again need to be revised.

Property Owner & Utility Delays

Bike Path Re-Work (Per Pole Location)	13.00	Each	\$ 1,682.00	\$ 21,866.00
Pipe Crew Work - Skipping Around	30.00	Hour	\$ 933.00	\$ 27,990.00
Pipe Crew Work - Working around twice as many utilities (old & new utilities)				
8 Inch Sanitary Sewer	2,052.00	LF	\$ 4.66	\$ 9,572.58
Sanitary Laterals	466.00	LF	\$ 10.11	\$ 4,709.93
12 Inch Water Main	1,587.00	LF	\$ 3.73	\$ 5,922.68
1 Inch Water Service	223.00	LF	\$ 21.23	\$ 4,733.18
CO: 1.5" Water Service	166.00	LF	\$ 14.90	\$ 2,473.40
RCP Storm Sewer	1,280.00	LF	\$ 2.91	\$ 3,724.80
HDPE Storm Sewer	2,755.00	LF	\$ 2.08	\$ 5,726.46
Storm Laterals	792.00	LF	\$ 6.55	\$ 5,185.62
Sanitary Manhole Revisions - Shop Drawing Changes	2.00	Each	\$ 800.00	\$ 1,600.00
Curb & Gutter - Extra Mobilization	1.00	Each	\$ 1,000.00	\$ 1,000.00
Danelon Property - Delayed Grading & Bike Path Construction	1.00	Lump Sum	\$ 4,290.00	\$ 4,290.00
			Total	\$ 98,794.65

Thank you for your consideration,

Matt Cameron



AGENDA REQUEST
9/17/2019

TOPIC: Approve Professional Services Agreement from Westwood Professional Services, Inc. for engineering services to complete the special assessment process for the CTH CA/College Avenue 2020 reconstruction project in the amount of \$16,876.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Katie Schwartz, P.E., Director P.W.

ISSUE:
 CTH CA/College Avenue from CTH CB to Casaloma Drive is scheduled for reconstruction in 2020 with a bid opening in January.

BACKGROUND/ANALYSIS:
 You will recall that the stretch of College Avenue from CTH CB to Casaloma Drive is scheduled for reconstruction in 2020. The corridor is being converted from a rural cross-section to a fully-urbanized cross section with bike and pedestrian facilities. On June 18, 2019 the Town Board approved the current version of the County Municipal State Agreement that has been included as Attachment No. 3. In addition, a GIS zoning map of the project location within the Town is included as Attachment No. 2. All properties are zoned either CR, CL, or RMF.

Westwood Professional Services, Inc. (f.k.a. OMNNI Associates) is the design engineer for the CTH CB/College Avenue Project. Due to the complexities involved with the project scope, funding, and multiple entities it is logical for the design firm to complete the special assessment analysis. The total estimated construction cost to the Town in 2020 is \$1,798,314. Special Assessments will be used to partially offset those costs. The next step in the process will be to review and approve the methodology at a future Town Board meeting.

RECOMMENDATION:
 Staff recommendation is to approve the proposal from Westwood Professional Services, Inc. for engineering services to complete the special assessment process for the CTH CA/College Avenue 2020 reconstruction project in the amount of \$16,876.

FISCAL IMPACT: CIP
 Funds are designated for this project in the CIP.

ATTACHMENTS:

Attachment No. 1 - Westwood Professional Services, Inc.

Attachment No. 2 - Project Location Map

Attachment No. 3 - County Municipal State Agreement

General Conditions of Agreement

Westwood Professional Services, Inc.

This document, together with the attached **Scope of Work and Fee Proposal (“Proposal”) for the CTH CA Special Assessments Project dated September 10, 2019** (the “Project”), is an agreement (the “Agreement”) between **Town of Grand Chute (“Client”)** and **Westwood Professional Services, Inc. (“Westwood”)**

1.01 Basic Agreement

Westwood shall provide, or cause to be provided, the services set forth in this Agreement and as described in the accompanying Scope of Work and Fee Proposal (the “Services”) and shall provide drawings, specifications, plans, work product, and any deliverables as described in this Agreement and the Proposal (the “Deliverables”). Westwood may engage consultants to assist in the performance of the Services.

2.01 Payment Procedures

Preparation of Invoices. Westwood will prepare a monthly invoice in accordance with Westwood's standard invoicing practices and submit the invoice to Client.

Payment of Invoices. Invoices are due and payable within thirty (30) days of receipt. If Client fails to make any payment due Westwood for Services and expenses within thirty (30) days after the date of Westwood's invoice, the amounts due to Westwood will be increased at the rate of 1.25% per month after the thirtieth (30th) day. In addition, Westwood may, without liability, after giving seven (7) days written notice to Client, suspend Services under this Agreement until Westwood has been paid in full all amounts due for Services, expenses, and other related charges. Payments will be credited first to interest and then to principal. Westwood has the right to employ such persons or professional service providers on a consultant basis to mitigate its damages.

Payment for Services. Client shall pay Westwood as follows:

- A. If the work is agreed to on an hourly basis, an amount equal to the cumulative hours charged to the Project by each of Westwood's employees multiplied by the hourly rates for each employee for all services performed on the Project, plus reimbursable expenses and Westwood's consultant's charges, if any.
- B. If work is agreed to on a lump sum basis, invoice amounts shall be an amount equal to the percent of each task's completion multiplied by the lump sum of the task, plus reimbursable expenses and Westwood's consultant's charges, if any.

3.01 Additional Services

If authorized by Client in writing, or if required because of changes in the Project, Westwood may furnish services in addition to those set forth in the Scope of Work and Fee Proposal.

Client shall pay Westwood for such additional services an amount equal to the cumulative hours charged to the Project by each class of Westwood's employees multiplied by the rates for each applicable billing class, plus reimbursable expenses and Westwood's consultants' charges, if any.

4.01 Termination

This Agreement may be terminated for cause:

A. By either party upon thirty (30) days written notice in the event of failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Notwithstanding the foregoing, this Agreement will not terminate as a result of a failure to perform in accordance with the Agreement if the party receiving a notice of failure to perform begins within seven (7) days of receipt of such notice to correct its failure and proceeds diligently to cure such failure within thirty (30) days of receipt of notice; provided, however, that if and to the extent such failure cannot be reasonably cured within such thirty (30) day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, sixty (60) days after the date of receipt of the notice.

B. By Westwood:

- 1) Upon seven (7) days written notice if Westwood believes that Westwood is being requested by Client to furnish or perform services contrary to Westwood's responsibilities as a licensed professional; or
- 2) Upon seven (7) days written notice if Westwood's Services for the Project are delayed or suspended for more than ninety (90) days for reasons beyond Westwood's control.

Westwood shall have no liability to Client as a result of such termination in this paragraph.

The terminating party under paragraphs 4.01.A or 4.01.B, may set the effective date of termination at a time up to thirty (30) days later than otherwise provided to allow Westwood to demobilize personnel and equipment from the Project site, to complete tasks providing value which would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files. Westwood shall be compensated for the time required to complete such tasks.

5.01 Successors, Assigns, and Beneficiaries

Client and Westwood are each hereby bound and the partners, successors, executors, administrators, and legal representatives of Client and Westwood are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

Neither Client nor Westwood may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or required by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

6.01 General Considerations

- A. The standard of care for all professional consulting and related services performed or furnished by Westwood under this Agreement will be the care and skill ordinarily used by members of Westwood's profession practicing under similar circumstances at the same time and in the same locality. Except as expressly set forth in Paragraph 6.01B, Westwood makes no warranties, express or implied, under this Agreement or otherwise, in connection with Westwood's Services and Deliverables. Westwood and its consultants may use or rely upon the design services of Client and others, including, but not limited to, contractors, manufacturers, and suppliers.

- B. If Client notifies Westwood of a deficiency, or if Westwood determines there is a deficiency, within sixty (60) days after delivery of a Deliverable to Client, as Client's sole and exclusive remedy, Westwood shall correct such deficiencies without additional compensation except to the extent such action is directly attributable to deficiencies in Client-furnished information.
- C. Client shall be responsible for, and Westwood may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by Client to Westwood pursuant to this Agreement. Westwood may use such requirements, reports, data, and information in performing or furnishing services under this Agreement.
- D. Westwood neither guarantees the performance of any third party, including contractors, using the Deliverables or Services nor assumes responsibility for any third party's failure to furnish and perform any work that uses the Deliverables or Services.
- E. Westwood shall not be responsible for the acts or omissions of any contractor(s), subcontractor(s) or supplier(s), or of any of the contractor's agents or employees or any other persons (except Westwood's own employees) furnishing or performing any of the contractor's work; or for any decision made on interpretations or clarifications of Deliverables without consultation and advice of Westwood.
- F. It is understood and agreed that if Westwood's services under this Agreement do not include construction phase services, and that such services will be provided by Client, then Client assumes all responsibility for interpretation of Deliverables and for construction observation or review and waives any claims against Westwood that may be in any way connected thereto.
- G. Westwood shall be the exclusive owner of all right, title, and interest in and to any and all Deliverables, together with any and all related rights of copyright, patent, trade secret, trademark and service mark, and all other proprietary rights of any kind whatsoever. Subject to the provisions herein and upon Westwood's receipt of full payment therefore, Westwood hereby grants to Client, and Client accepts: (i) a nonexclusive, nontransferable, without the right to sublicense, royalty-free license to use the Deliverables for the sole purpose of constructing the Project; and (ii) the right to reproduce applicable portions of the Deliverables for Client's contractors, consultants, and suppliers solely for use in construction of the Project, provided Client reproduces on such copies the copyright notice and other proprietary legends that were on the original Deliverable. Deliverables are not intended or represented to be suitable and are not licensed to Client for reuse by Client or others on extensions of the Project or on any other project. Upon termination of this Agreement by Westwood pursuant to paragraph 4.01, the license granted herein shall terminate. Any unauthorized use of the Deliverables will be at Client's sole risk and without liability to Westwood or to Westwood's consultants. Client shall indemnify and hold harmless Westwood and Westwood's consultants from all claims, damages, losses, and expenses, including attorneys' fees arising out of or resulting therefrom.
- H. This Agreement is to be governed by the laws of the State in which the Project is located.
- I. All express indemnifications or limitations of liability included in this Agreement will survive its completion or termination for any reason.
- J. Any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon Client and Westwood.
- K. Nothing contained herein shall be construed to mean that Westwood and Client are engaging in a joint venture or partnership.
- L. Westwood shall maintain insurances during the term of this Agreement as indicated in the attached **Attachment A** to this Agreement. Westwood will provide a certificate of such insurance to Client upon request.

- M. If either party hereto shall commence any action or proceeding against the other in connection with the terms, conditions, or obligations under this Agreement, the prevailing party shall be entitled to recovery of its reasonable attorney's fees and costs incurred herein. Interest on any outstanding balance shall accrue at the rate of 1.25% per month.
- N. In the event the terms of these General Conditions conflict with the Proposal or other contract documents, these General Conditions shall control.

7.01 Hazardous Environmental Conditions

The parties acknowledge this Agreement does not include any services related to a Hazardous Environmental Condition. Such conditions include, but are not limited to the presence of asbestos, PCB's, petroleum, hazardous substances or waste, and radioactive materials. If Westwood or any other party encounters a Hazardous Environmental Condition, Westwood may, at its option and without liability for consequential or any other damages, suspend performance of Services on the portion of the Project affected thereby until Client: (i) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the site is in full compliance with applicable Laws and Regulations.

8.01 Allocation of Risks

- A. To the fullest extent permitted by law, Westwood shall indemnify and hold harmless Client, Client's officers, directors, partners, and employees from and against any and all costs, losses, and damages (including but not limited to all fees and charges of consultants, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by the negligent acts or omissions of Westwood or Westwood's officers, directors, partners, employees, and Westwood's consultants in the performance and furnishing of Westwood's services under this Agreement.
- B. To the fullest extent permitted by law, Client shall indemnify and hold harmless Westwood, Westwood's officers, directors, partners, employees, and Westwood's consultants from and against any and all claims, demands, costs, losses, and damages (including but not limited to all fees and charges of consultants, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) and liabilities that Westwood may incur or suffer which arise out of or relate to: (i) the negligent acts or omissions of Client or Client's officers, directors, partners, employees, and Client's consultants with respect to this Agreement or the Project; and (ii) Client's breach of or failure to perform any of its obligations of this Agreement or a Proposal.
- C. To the fullest extent permitted by law, Westwood's total liability to Client and anyone claiming by, through, or under Client for any cost, loss, or damages caused in part by the negligence of Westwood and in part by the negligence of Client or any other negligent entity or individual, shall not exceed the percentage share that Westwood's negligence bears to the total negligence of Client, Westwood, and all other negligent entities and individuals. Westwood shall not be liable for any incidental, consequential, indirect, or punitive damages arising out of this Agreement or Westwood's provision of the Services or the Deliverables, even if Westwood has been advised of the possibilities of such damages. In no event shall Westwood's total liability in connection with this Agreement exceed the amounts paid by Client to Westwood under this Agreement.

9.01 Force Majeure

An event of “Force Majeure” occurs when an event beyond the control of the Party claiming Force Majeure prevents such Party from fulfilling its obligations. An event of Force Majeure includes, without limitation, floods, hurricanes and other adverse weather, war, riot, civil disorder, acts of terrorism, disease, epidemic, strikes and labor disputes, actions or inactions of government or other authorities, law enforcement actions, curfews, closure of transportation systems or other unusual travel difficulties, or inability to provide a safe working environment for employees.

In the event of Force Majeure, the obligations of Westwood to perform Services shall be suspended for the duration of the event of Force Majeure. In such event, Westwood shall be compensated for time expended and expenses incurred during the event of Force Majeure and the schedule shall be extended by a like number of days as the event of Force Majeure. If Services are suspended for thirty (30) days or more, Westwood may, in its sole discretion, upon five (5) days prior written notice, terminate this Agreement or the affected Work Order, or both. In the case of such termination, in addition to the compensation and time extension set forth above, Westwood shall be compensated for all reasonable termination expenses.

10.01 Right of Entry

Client grants to Westwood, and, if the Project site is not owned by Client, warrants that permission has been granted for, a right of entry from time to time by Westwood, its employees, agents and subcontractors, upon the Project site for the purpose of providing the Services. Client recognizes that the use of investigative equipment and practices may unavoidably alter the existing site conditions and affect the environment in the area being studied, despite, the use of reasonable care. Client shall indemnify and hold Westwood harmless from claims for damages caused in part by reasons of Westwood’s provision of Services.

11.01 No Third Party Rights

This Agreement shall not create any rights or benefits to parties other than Client and Westwood. No third party shall have the right to rely on Westwood’s Deliverables or opinions rendered in connection with the Services without the written consent of Westwood and the third party’s agreement to be bound to the same conditions and limitations as Client.

12.01 Pre-lien Notice

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, CLAIMANT HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES PERFORMING, FURNISHING, OR PROCURING LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CLAIMANT, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS OR SPECIFICATIONS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CLAIMANT AGREES TO

COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

13.01 Total Agreement

This Agreement, together with any attached documents, constitutes the entire Agreement between Client and Westwood and supersedes all prior written or oral understandings regarding this subject. This Agreement may only be amended, supplemented, or modified by a mutually executed written instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, effective on the latest date indicated below.

**CLIENT:
Town of Grand Chute**

By: _____

Name: _____
(PRINT/TYPE)

Title: _____

Date Signed: _____

**WESTWOOD:
Westwood Professional Services, Inc.**

By: _____

Name: Jason McCarty
(PRINT/TYPE)

Title: Vice President

Date Signed: 07-11-2019

Address/Contact for giving notices:

Address/Contact for giving notices:

Westwood Professional Services, Inc.
C/O Joanna Vossen / General Counsel
12701 Whitewater Drive, Suite 300
Minnetonka, Minnesota 55343

Attachments: A Insurance
B Scope of Services

ATTACHMENT A

INSURANCE

A. *Insurance.* Westwood shall, during the life of this Agreement, maintain the following insurances:

1. Commercial General Liability (occurrence form not less than):
 - \$2,000,000 General Liability
 - \$2,000,000 Products and Completed Operations Aggregate
 - \$1,000,000 Personal and Advertising Injury
 - \$1,000,000 Each Occurrence
 - \$10,000 Medical Expense
2. Commercial Automobile Liability (all scheduled auto, hired and non-owned autos):
 - \$1,000,000 Combined Single Limit
3. Umbrella
 - \$5,000,000 Aggregate
 - \$5,000,000 Each Occurrence
4. Workers Compensation
 - \$1,000,000 Each Accident
 - \$1,000,000 Policy Limit
 - \$1,000,000 Each Employee

Professional Liability Errors and Omissions Insurance. Westwood shall carry Professional Liability Errors and Omissions insurance with limited contractual liability in the amount of \$2,000,000 per claim and in the aggregate for the duration of this Agreement.

CTH CA Assessments
Town of Grand Chute

ATTACHMENT B

Scope of Services

OMNNI Associates, a Westwood company, will provide services to establish assessments for the segment of CTH CA between Mayflower Drive and Casaloma Drive in the Town of Grand Chute. The scope of work includes the following:

1. Preparation of legal description and map for properties abutting CTH CA between Mayflower Drive and Casaloma Drive.
2. Town of Grand Chute Eligible Assessable Costs
 - a. Calculate eligible assessable costs based on the most recent project agreement.
 - b. Update eligible assessment costs after project bid.
 - c. Determine final eligible assessment costs after project completion.
3. Assessment Calculations
 - a. Storm sewer assessment cost calculation will be based on theoretical storm sewer quantities for a 48' face to face urban roadway (44' of pavement and 30" curb and gutter).
 - b. Street construction assessment cost calculations will be based on the designed 8 inches of concrete pavement utilizing theoretical quantities for a 49' maximum width of grading, an 18" maximum thickness of gravel, a 44' maximum width of concrete pavement and 30" curb and gutter on outsides of roadway. Calculations will be straight through intersections and roundabout construction will not be included. Note- Theoretical quantities are based on maximum assessment guidelines in the Town of Grand Chute Policy for Special Assessments. Theoretical quantities will be utilized due to the proposed overbuild of CTH CA as a 4-lane divided urban arterial. Theoretical quantities will also be calculated for signing, marking, restoration, erosion control and all other incidental items.
 - c. Determine assessable frontage footage from GIS mapping with corrections made for right-of-way that was acquired for the project.
 - d. Prepare a preliminary assessment schedule based on estimated bid prices.
 - e. Prepare a bid assessment schedule based on bid costs.
 - f. Prepare a final schedule of assessments based on final project costs.
 - g. If necessary, prepare separate assessment calculation for condo association properties on south side of CTH CA between Mayflower Drive and McCarthy Road.
4. Prepare an Engineers Report Statement
5. Meetings
 - a. Attend up to two meetings with the Town of Grand Chute to review preliminary assessment calculations.
 - b. Attend one public hearing and prepare meeting notes.

CTH CA Assessments
Town of Grand Chute

The following will be provided by the Town of Grand Chute:

- Base spreadsheet with property owner, address, parcel number and zoning

Basis of Payment

OMNNI will perform work under this contract based on actual costs not to exceed \$16,876.00 based on the estimated hours and billing rates below.

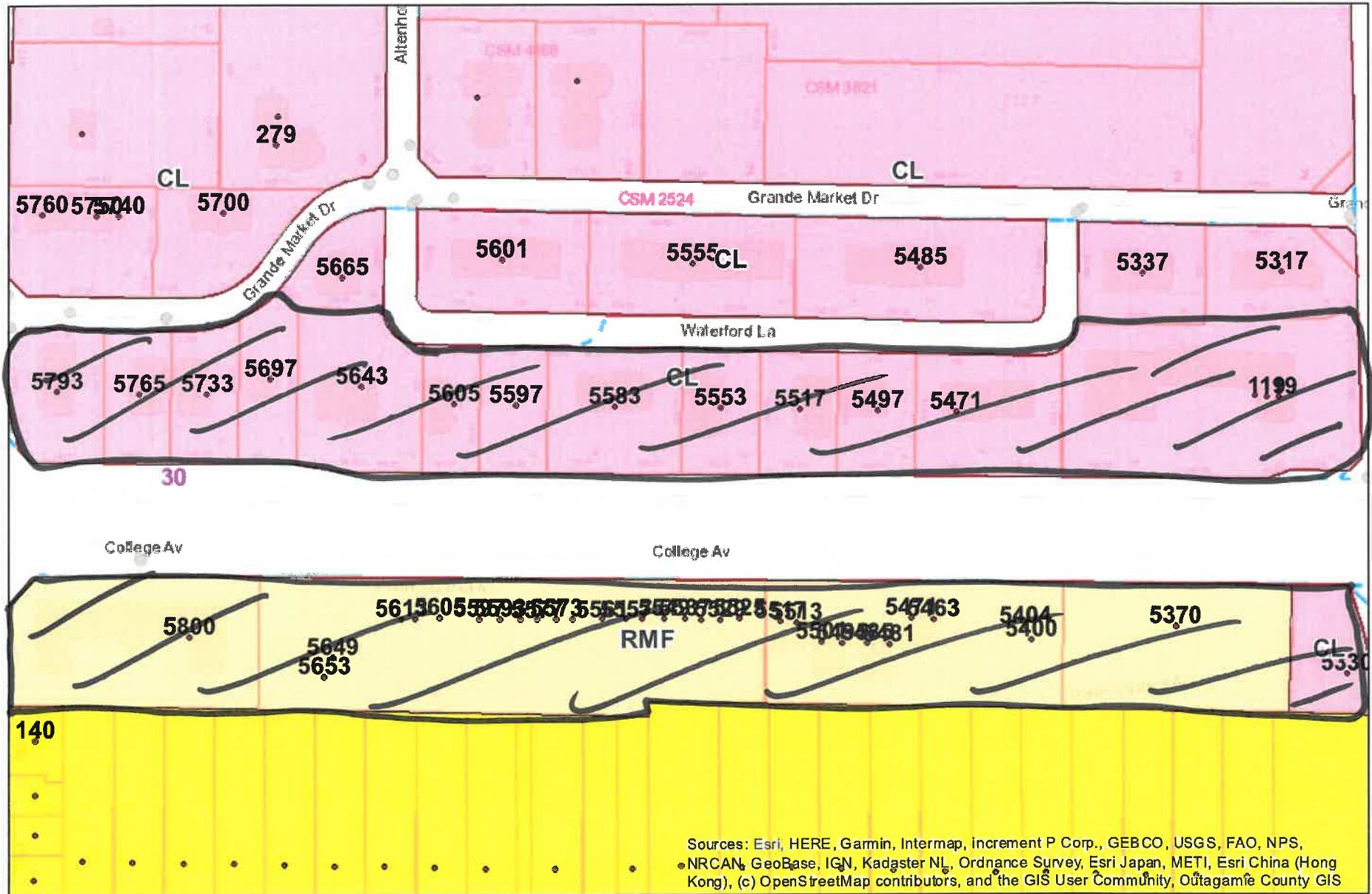
Estimated hours/billing rates

Staff	Estimated Hours	Rate	Cost
Project Manager	34	\$140.00	\$4,760.00
Project Engineer	100	\$100.00	\$10,000.00
Professional Land Surveyor	16	\$95.00	\$1,520.00
Technician	8	\$70.00	\$560.00
Expenses			\$36.00
		Total	\$16,876.00

Schedule

Contract Approval	October 1, 2019
Maps and Legal Description	October 9, 2019
Preliminary Assessment Calculations	November 15, 2019
Assessment Calculation update after January 14, 2020 bid opening	1 week after bid results are available
Final Assessment Calculation after construction (if required)	2 weeks after final construction quantities are available

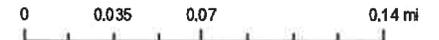
Town of Grand Chute Web Map



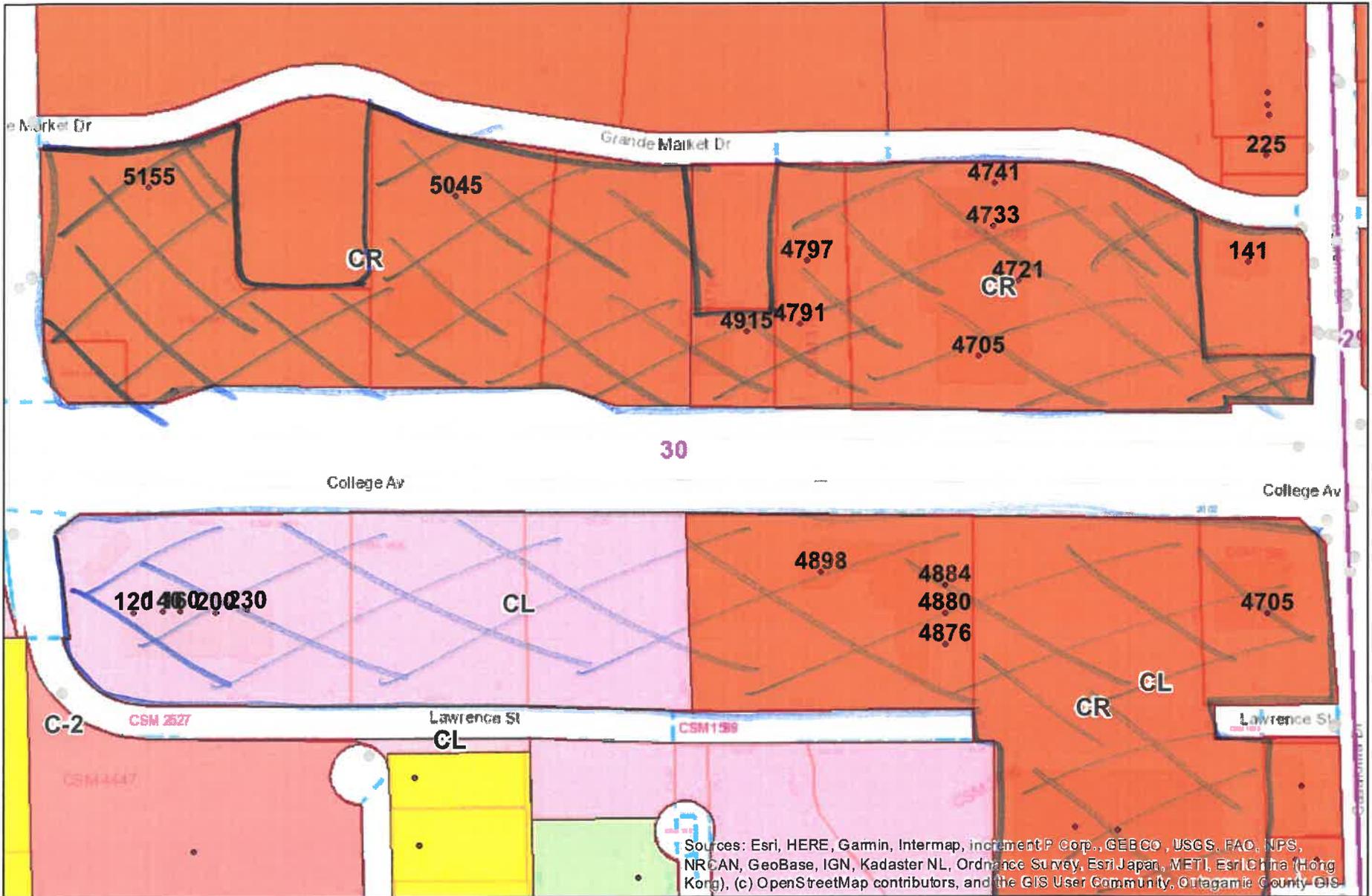
Sources: Esri, HERE, Garmin, Intermap, Increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community, Outagamie County GIS

Disclaimer: The data provided in the Town of Grand Chute Interactive GIS Map was generated from multiple sources and agencies. Every effort has been made to offer the most accurate data. However, the Town provides this information with the understanding that it is not guaranteed to be accurate, correct, or complete. The Town may make improvements to the Interactive GIS Map periodically. Conclusions drawn from this information are the responsibility of the user. The user agrees that the Town of Grand Chute shall not be held responsible for actions, claims, damages, or judgments made from this data.

Author:
Copyright:



Town of Grand Chute Web Map



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Author:

Copyright:



CTH CA - CTH CB to Casaloma Drive

OUTAGAMIE COUNTY HIGHWAY DEPARTMENT

COUNTY / MUNICIPAL / STATE AGREEMENT

CTH CA - CTH CB to Casaloma Drive

DATE:	6/18/2019 UPDATE
PROJECT:	See Below
HIGHWAY:	CTH "CA"
LIMITS:	CTH CB to Casaloma Drive
MUNICIPALITY:	Township of Greenville
MUNICIPALITY:	Township of Grand Chute

Update to cost estimates and update to maintenance responsibilities

The signatories Town of Greenville and Town of Grand Chute hereinafter called the Municipalities, through its undersigned duly authorized officers or officials, hereby requests the County of Outagamie, through its Highway Department, hereinafter called the County, to initiate and effect the highway or street improvement hereinafter

PROJECT DESCRIPTION:

Agreement is for engineering, right-of-way, and construction of CTH "CA". STP-Urban funding will be used to offset total costs for construction. Outagamie County, Greenville, and Grand Chute will share the remaining construction and oversight costs as follows:

1) general assumptions that 1/3 of project length, 1/4 of Mayflower Dr intersection, and 1/2 of Communications Dr intersection is under Greenville jurisdiction; and 2/3 of project length, 1/4 of Mayflower Dr intersection, and 1/2 of McCarthy Rd intersection is under Grand Chute jurisdiction.

FULL URBANIZATION

2) share costs of entire intersection footprint based on maintaining jurisdiction of each approach leg;

3) share all of project 50% County, 50% local per Outagamie County Administrative Rule AR 10-02.

COST ESTIMATE AND PARTICIPATION									
PHASE	***** ESTIMATED COST *****								
	Total Estimated Cost	WisDOT	%	Outagamie County	%	Town of Greenville	%	Town of Grand Chute	%
ENGINEERING:	\$885,000								
WisDOT Oversight	\$122,500								
TOTAL ENGINEERING	\$1,007,500	\$759,606	75.4%	\$123,947	50%	\$41,316	16.67%	\$82,631	33.33%
RIGHT OF WAY:	\$300,000	\$0	0%	\$300,000	100%	\$0	0%	\$0	0%
CONSTRUCTION:									
SHARED Items	\$8,829,038	\$4,720,000	53.5%	\$2,054,519	50%	\$684,840	16.67%	\$1,369,679	33.33%
Street Lighting Mayflower	\$38,200	\$0	0%	\$19,100	50%	\$9,550	25.0%	\$9,550	25.0%
Street Lighting McCarthy	\$51,700	\$0	0%	\$25,850	50%	\$0	0.0%	\$25,850	50.0%
Greenville Utilities	\$134,186	\$0	0%	\$0	0%	\$134,186	100%	\$0	0%
Grand Chute Utilities and sidewalk	\$249,335	\$0	0%	\$0	0%	\$0	0%	\$249,335	100%
WisDOT Oversight	\$993,778	\$562,080	56.6%	\$215,849	50%	\$71,950	16.67%	\$143,899	33.33%
TOTAL CONSTRUCTION	\$10,296,237	\$5,282,080	51.3%	\$2,315,318	22.5%	\$900,525	8.7%	\$1,798,314	17.5%
CORRIDOR ENHANCEMENTS:									
Enhancement Design	\$24,329					\$8,109.50	33.33%	\$16,219.00	66.67%
Enhancement Final Plans, Specs and bidding	\$25,202					\$0.00	0%	\$25,201.50	100%
Roundabout center island plantings - Mayflower	\$64,218			\$32,109.00	50%	\$16,054.50	25%	\$16,054.50	25%
Roundabout center island plantings - McCarthy	\$64,173			\$32,086.50	50%	\$0.00	0%	\$32,086.50	50%
Decorative walls and planting mixture	\$63,240					\$0.00	0%	\$63,240.00	100%
Plantings beds adjacent to walls installed	\$79,384					\$0.00	0%	\$79,384.00	100%
Corridor trees & plantings	future								
Bike hubs & repair station	future								
TOTAL ENHANCEMENTS	\$320,545	\$0	0%	\$64,195.50	20.0%	\$24,164.00	7.54%	\$232,185.50	72.43%
TOTAL PROJECT COST	\$11,924,282	\$6,041,686	50.7%	\$2,803,461	23.51%	\$966,005	8.10%	\$2,113,130	17.72%

STP-U CAPPED AT \$6,041,686

CTH CA - CTH CB to Casaloma Drive

This request for the programming, design and construction is subject to the terms and conditions that follow and is made by the undersigned under proper authority to make such request for the designated Municipality and upon acceptance by the Highway Commissioner shall constitute an agreement between the County and the Municipality unless specifically modified or amended by supplemental written agreement between the County and the Municipality.

Terms and Conditions

1. When Federal Funds are involved, the improvement will be subject to the applicable Federal Aid Highway Acts and Regulations of the Federal Highway Administration, U.S. Department of Transportation.
2. This is a joint agreement between the County and the Municipalities. The Municipalities will be kept informed on the project status and will have input regarding the project. This project will be administered under the County Administrative Rule 10-02.
3. If the Municipalities should withdraw the project, it will pay to the County any cost that has been incurred by the county on behalf of the project.
4. The project cost in the agreement is an estimate. The Municipalities will be invoiced periodically, and agrees to pay based on actual costs incurred. Such costs may be greater or less than the estimated amount, however, the Municipalities acknowledges that costs between the time this agreement is executed and the actual time of construction can vary.
5. The County's obligation to perform under this contract shall be subject to County Board appropriation of funds sufficient to fund the County's obligations herein.
6. The County and Municipalities agree and understand that the Municipalities is reserving its rights to assess any and all costs incurred by the Municipalities for this project. The Municipalities and County hereby further agree that the Municipalities have the right to assess any of its costs upon terms deemed acceptable by the Municipalities subject to the following: In the event county property is assessed or subject to assessment the county reserves the right to object to the propriety and / or correctness of the assessment formula or methodology, however, such right to object does not extend to the municipality's ability to assess. The county's right to object includes the ability to challenge the assessment methodology or formula in circuit court and to pursue appeals of circuit court decisions.
7. Operations and Maintenance responsibilities of facilities built with this project are as follows:
Outagamie County will maintain the following:
 - a. County Highway surface and roadway base between outside curblines
 - b. Curb & gutter along the County Trunk Highway, including roundabout central island
 - c. Roadway signing and pavement marking
 - d. Typical county mowing for safety and brush clearing within the right-of-way
 - e. Street lighting required at signalized intersections or roundabouts for safety
 - f. Maintain records of the highway and right-of-way, and utility and access permits
 - g. Underground stormwater treatment systemsThe Municipalities will maintain the following:
 - a. Storm sewer drainage pipes and structures
 - b. Off-road sidewalks, multimodal facilities and crossings
 - c. Signing and pavement markings symbols for multi-modal facilities
 - d. Aesthetic grass mowing or landscaping within the right-of-way
 - e. Maintenance of roundabout central island plantings
 - f. Trees, shrubs, other aesthetic plantings and landscaping features (walls) within the right-of-way
 - g. Corridor street lighting for highway or trail
 - h. Future landscaping aesthetics and wayfinding signage for the corridor
 - i. Maintenance of side roads start at the splitter island curb line for roundabouts

CTH CA - CTH CB to Casaloma Drive

BY: _____
Dean E. Steingraber, P.E. Outagamie County Highway Commissioner Date

BY: _____
Signed for and in behalf of: Township of Greenville Date

BY:  _____
Signed for and in behalf of: Township of Grand Chute Date 6/18/19



AGENDA REQUEST
9/17/2019

TOPIC: Approve Amendment 4 to the Professional Services Agreement with Ayres Associates, Inc. for Design and Consulting Services for the Street Reconstruction of N McCarthy Road in the amount of \$70,328.93.

<input checked="" type="checkbox"/> New Business <input type="checkbox"/> Unfinished Business <input type="checkbox"/> Reports <input type="checkbox"/> Closed Session <input type="checkbox"/> Ordinance/Resolution	Meeting: Town Board
Department Reporting: Public Works	Submitted By: Karen Heyrman, P.E., <i>Kmh</i> Deputy Director of Public Works

ISSUE: The Agreement for Professional Services with Ayres Associates, Inc. includes an accelerated schedule with completion to coincide with opening of the Community First Champion Center. Ayres Associates accommodated the Town as the design evolved for various aspects of the project to expedite a critical path forward. Their availability and efficiency is instrumental in a successful project.

BACKGROUND/ANALYSIS: The Agreement for Professional Services with Ayres Associates, Inc. was developed before design and constraints were known. Staff developed a proposal that enabled the Town to select the best value. Amendment 4 is a result of additional design and survey effort above the initial scope. Unit prices from the original proposal are used where available. Other costs are developed based on hourly rates provided in the proposal and associated fees.

RECOMMENDATION: The staff's recommendation is to approve Amendment 4 to the Professional Services Agreement with Ayres Associates, Inc. for Design and Consulting Services for the Street Reconstruction of N McCarthy Road in the amount of \$70,328.93.

FISCAL IMPACT: CIP
 The Sanitary District 1, Sanitary District 3, CIP, and TID 4 funding for the McCarthy Road urbanization will be increased \$57,210.68. The remaining \$13,118.25 will be funded by Outagamie County Highway.

ATTACHMENTS:

Attachment No. 1 – Amendment 4 to Agreement dated September 10, 2019

AMENDMENT 4 TO AGREEMENT

Amendment dated September 10, 2019

The Agreement for Professional Services made as of the September 13, 2018 between Town of Grand Chute, Wisconsin, (OWNER) and Ayres Associates Inc, 3376 Packerland Drive, Ashwaubenon, WI, 54115 (CONSULTANT) is hereby amended as set forth below.

Project Background:

Ayres Associates was retained for the design of McCarthy Road with construction planned for the summer of 2019. Below lists the additional services that were outside of the original scope of our contract that was added to the project.

Amended Scope of Services:

Two additional design meetings above RFP scope

Coordination and facilitation of two additional design meetings.

Fee \$2,500.00

Splitting of the project into three separate entities at final design (Outagamie County, Champion Drive Project and Town bid)

Plan separation that included AutoCADD plan set revisions, AutoCADD note addition and deletions, quantity computations, bid form revisions, specification revisions, coordination specification and plan set coordination with Outagamie County and Mach IV.

Fee \$11,091.94

Storm sewer evaluations and multiple design reiterations

Storm sewer evaluations and multiple design reiterations were completed as collaboration between Town staff and Ayres Associates discussed options for storm sewer that future development will facilitate. SLAMM analysis, design and drafting for multiple reiterations of storm sewer design driven by future development to meet or exceed Town, County and Wisconsin DNR stormwater requirements.

Fee \$10,457.62

Redesign of Roundabout to modify slopes of traffic circle

Outagamie County staff requested slope modifications to traffic circle after final design was completed. Revision required final set changes to roundabout traffic circle grades, splitter island grades, crosswalk ramps and storm sewer revisions to facility revised drainage. A digital terrain model was redesigned for modifications to be used for construction of roundabout by

Outagamie County for use of GPS grading machines. Modifications also required new earthwork computations, storm sewer system design and utility conflict reviews.

Fee \$13,916.69

Addition of water service laterals to plans and specification document

Water Utility staff added water service lateral replacement to plan and specification document for entire project.

Fee \$2,126.55

Addition of sanitary sewer on Champion Drive to plans and specification document

Addition of sanitary sewer on Champion Drive to plans and specification document. Sanitary Sewer Extension Permit was completed and submitted for design.

Fee \$789.11

Storm sewer evaluations and design for Pennings Pond outfall placed along Clairemont Avenue

Storm sewer design and drafting completed as collaboration between Town staff and Ayres Associates. We discussed options for storm sewer outfall into Pennings Pond to complete a cost comparison between original bid design and alternative alignment. Work included design, drafting and coordination with Town and contractors to evaluate storm sewer options and choose the most cost-effective alternative with minimal time delays.

Fee \$4,733.78

Addition of two utility meetings

Coordination and facilitation of two additional utility meetings.

Fee \$1,204.11

Addition of Individual Permit for wetland filling above 10,000 square feet

Addition of Individual Permit for wetland filling above 10,000 square feet.

Fee \$3,000

Addition of Street Lighting to final design documents

Addition of street lighting to final documents included drafting of locations along with conflict review and discussions with Town and WE Energies staff.

Fee \$2,408.70

Addition of Fiberoptic Line to final design documents

Addition of fiberoptic line to final design documents included drafting of location along with coordination and discussions with Town and Mi-Tech staff for installation under the east side trail south of STH 15.

Fee \$1,196.51

Assessments and Assessment Hearing

Assisting Town staff with creation of assessments for the project along with attendance at the assessment hearing. Ayres created and edited assessment spreadsheet for 50% and 66% assessments to property owners based on Town ordinances. Spreadsheet had to compute work completed by Outagamie County and bid contractor (Northeast Asphalt Inc.).

Fee \$5,878.69

Pennings Pond easement discussions with Town and real estate expert, Randy Moss

Numerous discussions occurred between Town staff and Randy Moss on the plan to acquire permanent easement from N. McCarthy Road to Pennings Pond for the addition of a 66" diameter storm sewer pipe for conveyance of current and future stormwater.

Fee \$890.24

Additions of Right of Way Plat and PLE Scope and Fee

Additional PLE's needed from Original Plat (17 original, 6 additional) Right-of-way additions will be staked as part of the acquisition process.

Fee \$600 each for total of \$3,600.00

Additional Fee Taking Parcels (5 original, 8 with amendment, 2 additional)

Fee \$500 each for total of \$1,000.00

R/W revisions at the Champion Center, due to CSM to be filed

Fee \$1,080.00

Storm Sewer Easement for Pennings Pond 66" pipe

Fee \$800.00

TLE on Parcel 18

Fee \$600

Railroad Permanent Easement Standalone Exhibit

Fee \$1,200.00

Additional Coordination with Client, County Offices, Appraisers, etc. for R/W acquisition and project changes.

Fee \$1,080.00

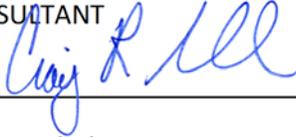
Additional Title and Letter Reports (2 Title & 2 Letter Reports)

Fee \$775.00

Compensation:

For the above amended scope of services completed by Ayres Associates shall result in an increase of \$70,328.93 in compensation.

In Witness Whereof, the parties hereto have made and executed this Amendment to Agreement as of the day and year first written above.

<u>Town of Grand Chute</u> OWNER		<u>Ayres Associates Inc</u> CONSULTANT
_____	(Signature)	
<u>Dave Schowalter</u>	(Typed Name)	<u>Craig R Schuh, PE</u>
<u>Town Chairman</u>	(Title)	<u>Manager – Engineering Services</u>
_____	(Date)	<u>September 10, 2019</u>